



CITY OF YANKTON

2021_11_22

**CITY COMMISSION
MEETING**



Mission Statement
To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, November 22, 2021

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton's YouTube Live Channel.

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSXnmdRQg/live>

Rebroadcast Schedule: Tuesday @ 7:30pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. **Roll Call**

2. **Approve Minutes of regular meeting of November 8, 2021**

Attachment I-2

3. **City Manager's Report**

Attachment I-3

4. **Public Appearances**

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Possible Quorum Event**

December 3, 2021, at River Rock Event Center no official commission action

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. **Public hearing for renewal of Alcoholic Beverage Licenses**

Consideration of Memorandum #21-235 regarding the public hearing and consideration of the applications for renewal of Alcoholic Beverage Licenses for the 2022 (January 1, 2022, to December 31, 2022) licensing period

Attachment III-1

2. **Public hearing for sale of alcoholic beverages**

Consideration of Memorandum #21-236 regarding the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, December 18, 2021 from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

Attachment III-2

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. **NEW BUSINESS**

New business items are those that have not been discussed by the Commission previously.

1. **Bid Award, Annual Supply of Transport-Tankwagon Petroleum Products for Chan Gurney Airport**

Consideration of Memorandum #21-233 regarding bid award for annual supply of Transport-Tankwagon Petroleum Products for Chan Gurney Airport for 2022

Attachment IV-1

2. **Uncollectible Utility Accounts**

Consideration of Memorandum #21-228 recommending that the City write off Uncollectible Utility Accounts

Attachment IV-2

3. **Planning Commission Recommendation – Plat Review**

Consideration of Memorandum #21-234 regarding Resolution #21-94, a plat of Tract B in the S 1/2 of the SW 1/4 of Section 33, T94N, R56W of the 5th P.M., Yankton County, South Dakota. Address, 4400 W. 31st Street. Ehresmann Holdings, LLC, owner.

Attachment IV-3

4. **Budget Supplement – Establish Public Hearing**

First Reading and setting December 13, 2021 as the Second Reading and Public Hearing of Ordinance #1057 Amending Ordinance #1038, the 2021 Annual Appropriation Ordinance

Attachment IV-4

5. **Bid Award – Steel Transfer Station Walking Floor Trailer**

Consideration of Memorandum #21-238 and Resolution #21-96 regarding recommending Bid Award for Steel Transfer Station Walking Floor Trailer for the Department of Public Works, City of Yankton/Joint Powers Department

Attachment IV-5

6. Equipment Purchase - Articulating Loader

Consideration of Memorandum #21-239 and Resolution #21-95 regarding Equipment purchase from Sourcewell Contract for a new Articulating Loader for the Department of Public Works/Joint Powers Department, City of Yankton

Attachment IV-6

7. Mayor's Appointment to Planning Commission

Consideration of Memorandum #21-240 recommending approval of the Mayor's appointment to Planning Commission due to resignation

Attachment IV-7

8. SRF Wastewater – Establish Public Hearing

Establishing December 13, 2021, as the date for a public hearing on the SRF Application for Wastewater Improvements

Attachment IV-8

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL, LITIGATION AND PERSONNEL MATTERS UNDER SDCL 1-25-2

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- Preparing for contract negotiations or negotiating with employees or employee representatives.*
- Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VII. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VIII. ADJOURN THE MEETING OF NOVEMBER 22, 2021

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
NOVEMBER 8TH, 2021**

Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

Roll Call: Present: Commissioners Benson, Brunick, Johnson, Maibaum, Schramm, Webber and Villanueva. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioner Miner. Quorum present.

Action 21-285

Moved by Commissioner Johnson, seconded by Commissioner Villanueva, to approve Minutes of regular meeting of October 25, 2021 as amended, reflecting that Commissioners Maibaum and Schramm voted against the HFAC rate increase for 2022, Action 21-280.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 21-286

Moved by Commissioner Maibaum, seconded by Commissioner Webber, that the Schedule of Bills be approved and warrants be issued.

1 Office Solution – Ink Roller / Folder File - \$47.19; A-Ox Welding Supply - Plasma Cutter Adapter - \$366.64; Adobe Creative Cloud - Computer Program - \$85.18; Adobe Stock - Computer Program - \$31.94; AFSCME Council 65 - AFSCME Deductions - \$1,392.93; Amazon - Desk Phone - \$47.87; Amazon - Fasteners - \$14.18; Amazon - Office Supplies - \$16.29; Amazon - Office Supplies - \$180.77; Amazon - Book - \$27.32; Amazon - Office Supplies - \$14.73; Amazon - DVD - \$19.99; Amazon - Janitorial Supplies - \$53.77; Amazon - Books - \$150.33; Amazon - Whistles - \$59.98; Amazon - Noodles - \$48.97; Amazon - Books - \$93.75; Amazon - Janitorial Supplies - \$28.52; Amazon - Chambers Alarm Battery - \$20.89; Amazon - Books - \$45.96; American Family Life Corp - Cancer & ICU Premiums - \$5,865.56; American Planning A - Membership Dues - \$616.00; Americinn Lodge & Suite - Conference - \$143.69; A-Ox Welding Supply - Cylinder Rental - \$101.74; Arbor Day Foundation - Arbor Day Gifts - \$101.80; Arby's - Conference Expense - \$19.11; AT&T Mobility Epay - Mobile Data - \$1,187.35; AutoZone - Battery/Charger - \$612.23; Avera Sacred Heart - CDL Testing - \$600.00; Axvoice Inc. - Dialer Service - \$21.44; Backdraft Magazine - Ad - \$155.00; Banner Associates Inc. - Professional Services - \$4,269.36; Barrio Queen - Conference Expense - \$33.29; BB&T Governmental Finance - HFAC Bond - \$654,474.59; BHM World Herald Newsp - Newspaper Subscription - \$598.00; Bierschbach Equip & Supply - Road Materials - \$1,405.04; Bomgaars - Grease Gun - \$2,294.68; Buhl's Cleaners - Cleaning Towels - \$574.90; Campbell Oil Co Inc. - Av Fuel - \$32,793.72; Caseys Gen Store - Conference - Fuel - \$89.76; Cedar Knox Public Power Dist - Electricity - \$1,582.60; Cenex Agland - SDML Conference - Fuel - \$73.87; Centurylink - Phone - \$1,177.20; City Of Vermillion - Jt Power Cash Trans - \$70,463.98; City Of Yankton-Parks - Landfill Charges - \$445.92; City Of Yankton-Solid Waste - Compacted Garbage - \$15,694.69; City Of Yankton-Water - Garbage - \$101.74; City Utilities - WTR-WW Charges - \$53,616.69; CKE Redwater Kitchen - SDML Conference - \$38.33; Clarks Rentals Custom - Jackhammer Rental - \$88.62; Cloud City Drones - UAV Batteries - \$370.00; Coffee Cup - SDML Conference - \$61.28; Concrete Material - Asphalt - \$2,634.18; Conoco - SDML Conference - \$49.98; Core & Main - Manholes - \$4,342.44; Cowboy Store - Fuel Travel - Onida - \$54.95; Credit Collection Service Inc. - Utility Collection - \$117.72; Crescent Electric - Gelamps - \$136.38; Culvers Of Mitchell - Travel Expense - \$9.45; D & G

Concrete Const. - Spruce St Recon C-11-21 - \$24,105.71; Daniel Prather Snap-On - Tools - \$193.99; Danko Emergency Equipment - Emergency Supplies - \$88.89; Demco Inc. - Office Supplies - \$114.41; Den Herder Law Office, P.C. - Contracted Services - \$831.09; Department Of Agricult - Permit Fees - \$6,142.83; Dept Of Corrections - Doc Work Program - \$2,397.67; Dept Of Env & Nat Resources - Asphalt Plant Applicatn - \$138.00; Dept Of Environment - 2017I-Rec-403 Sw - \$63,173.59; Dept Of Social Services - SD Child Support - \$1,791.71; Detco - Oil - \$5,271.12; Dlh Communications Inc - Fiber Optic Installation - \$2,714.29; Downtown Screenprinting - Choir Program Shirts - \$157.08; Dustrol - Milling Asphalt - \$22,627.40; Echo Electric Supply - Aeration Basin Probe - \$478.60; Education Specialty - Public Education Sticker - \$310.00; Efting/William - Consulting - \$300.00; Electrical Engineering & Equip - Generator Maintenance - \$395.00; Embroidery & Scree - Embroider Carrier - \$14.00; Exxonmobil - Travel Expense - \$62.94; Facebook - Advertisements - \$33.31; Fairfield Inn & Suites - SDML Conference - \$989.72; Fastenal Company - Bolts - \$219.79; FedEx - Evidence Postage - \$14.87; Ferguson Enterprises28 - 3" Water Meter - \$3,207.31; Findaway - Wonderbooks - \$724.61; Fire Safety Education - Education Stickers - \$310.00; First Dakota Nat'l Bank Corp - Fire Station Debt Serv - \$155,597.50; First Dakota Nat'l Bank HSA - HSA Contributions - \$9,825.22; First National Bank FSA - Cafeteria Plan - \$1,178.32; Frontier Mills - Lawn Mix - \$193.65; G And R Controls Inc. - Diagnose Lab Air Failure - \$412.75; Geotek Eng & Testing Serv - Testing - \$322.50; Gerstner Oil - Oil - \$83.80; Gerstner Oil Co - Fuel - \$36,147.39; Grainger - Valve Repair Kits - \$1,214.30; Growmark FS - Herbicide - \$109.72; Guardian Alliance - Background Information - \$52.00; Hach Company - Reagents - \$1,580.49; Hagemann/Dustin - Boot Reimbursement - \$95.80; Hanley Wood Media - Subscription Dues - \$74.95; Hansen Locksmithing - Riverside Park Bathroom - \$356.50; Hanson Briggs - Evidence Sheets - \$153.75; Hanson Briggs Advertising - Delinquent Notices - \$1,119.95; Hanson Briggs Advertising - Special Events Cups - \$1,744.80; Harding Glass - Rep & Maint.-Building - \$198.98; Harn Ro Systems - Filters - \$7,104.96; Hartington Tree - Trees - \$130.40; Hawkins - Chemicals - \$31,024.32; Health Partners - Health Insurance - \$88,870.31; Heidi's Brooklyn Deli - Conference Expense - \$21.58; Holiday Inn Hotel & Co - SDML Conference - \$275.97; Homes To Suites - Conference - Lodging - \$1,171.29; HP Store - Computer - \$3,541.10; Hulstein Excavation - 23rd Street C-15-21 - \$192,116.70; Hy-Vee - Strategic Planning - \$369.73; ICMA Retirement Trust - ICMA Contributions - \$5,343.03; Intl Code Council Inc. - ICC Subscription - \$348.00; Intoximeters Inc. - Pbt Equipment - \$218.50; J & H Care & Cleaning Company - Janitorial Services - \$4,000.00; J. And M. Aircraft Sup - Light Bulbs - \$543.70; J2 Metrofax - Fax Service - \$9.95; Jacks Uniforms & Equi - Uniform Jacket - \$390.54; JCL Solutions - Cleaning Supplies - \$735.30; Jimmy Johns - Strategic Planning - \$270.85; JJ Benji's - Stocking Caps-5 - \$129.38; JJ Benji's - Sac Program - \$3,056.00; Kabuki - Conference Expense - \$31.93; Kaiser Heating - Bathroom Clock - \$291.74; Kaiser Refrigeration - Weed eater Supplies - \$48.99; Keyless Access Locks - Keyless Locks - \$93.41; Kleinsasser/Bruce - LGI Recertification - \$180.00; KLJ Engineering LLC - Hangar Design - \$3,000.00; Koletzky Implement - Toro Repairs - \$2.77; Kopetsky's Ace Hdwe - Pool Maintenance - \$1,119.88; La Santissima Gourmet - Conference Expense - \$33.15; Language Line - Interp Services - \$52.30; Larry's Heating - Lab Bldg Air Damper - \$261.90; Larry's Heating & Cooling - A/C Work City Hall - \$4,000.00; Larson/Dean - Clothing Allowance - \$369.37; Lewis & Clark Bhs - MMPI Evaluations - \$912.00; Look S Marketplace - Travel Expense - \$34.94; Luken Memorials Inc. - Granite Marker - \$300.00; Marks Machinery - Concrete Planer - \$21,144.48; Mark's Machinery - Kabota Mower Repairs - \$584.44; Masonry Components Inc. - YMS Sidewalk C-9-21 - \$60,493.72; MacAfee - Software - \$111.81; McDonalds - Travel Expense - \$7.94; McDonalds - Travel Expense - \$7.51; McLeod's Printing - Juvenile Citations - \$75.03; McMaster-Carr - Electric Ball Valve - \$660.62; Mead Lumber - Supplies - \$12.47; Menards - Pool Maintenance - \$1,499.23; Merkel Electric - Sertoma Football Field - \$25,135.60; Mes/Warren Fire/Lawmen - Thermal Camera - \$549.00;

Michael's - Programming Supplies - \$31.98; MidAmerican Energy - Fuel - \$1,771.67; MidAmerican Energy - Fuel - \$6,716.38; Midwest Laboratories - Monthly Nutrient Testing - \$884.52; Midwest Mini Melts - Concessions - \$1,344.00; Midwest Tape - Av - \$589.81; Midwest Tire And Muffler - Pay loader Tires - \$13,713.26; Millennium Recycling - Recycling Fee - \$2,721.60; Minnesota Life Insurance Co - Life Insurance Premium - \$673.55; Morrow/Joseph C. - Design Work - \$4,260.00; Motor Vehicle Dept, SD - Title & License - \$42.40; Mutt Mitt - Mutt Mitts - \$2,449.65; Napa Auto Parts - Bearing/Seal - \$608.30; National Car Rental - Conference - Car Rental - \$292.80; Nebraska DOR - WH Income Tax - Ne Income Tax Withhold - \$944.12; Northern Lights Display - Christmas Lights - \$138.50; Northern Truck Equipment Corp - Walking Floor Trailer - \$70,617.00; Northtown Automotive - Door Panel - \$573.16; Northwestern Energy - Electricity - \$105,475.65; Observer - Ad - \$72.00; Olson's Pest Technician - Pest Control - \$275.00; Olson's Pest Technicians - Pest Control - \$350.00; One Office Solution - Paper - \$13.88; O'Reilly Auto Parts - Brake Pads And Rotor - \$1,110.76; Paypal - Batteries - \$124.00; PayPal - Auto Video Switch - \$49.95; Phillips - SDML Conference - Fuel - \$80.71; Phillips - SDML Conference - Fuel - \$42.19; Phillips - Conference - Fuel - \$76.13; Phx T3 Ajo Als - Conference Expense - \$27.55; Pitney Bowes - Postage - \$200.00; Powers Port A Pot - Porta Potts - \$625.00; Press Dakota Mstar Solutions - Ordinance Publication - \$934.13; Principal - Dental Insurance Premium - \$6,977.85; Provantage - Office Software - \$11,742.40; Qdoba - Travel Expense - \$29.19; Quadiant Inc. - Postage Ink - \$139.73; Quadiant Leasing USA - Postage - \$678.00; Racom Corporation - Radio Project Final - \$156,614.15; Ramkota Hotel And Even - Travel Expense - \$611.94; RDG Planning & Design - Strategic Planning - \$7,525.00; Red Bear/Tia - Refund Deposit - \$73.55; Redlinger Bros Plumbing Corp - Valve Replacement - \$4,661.57; Retirement, SD - SDRS Contributions - \$121,526.89; Riverside Hydraulics - Hydraulic Hose - \$413.43; Robinson/Jeffifer - Irrigation Repairs - \$969.00; Ron's Auto Glass - Windshield Repair - \$133.60; Ron's Auto Glass Repair - Replace Door - \$252.00; Sanitation Products - Broom-Fill Hose - \$1,256.84; Schild/Bruce & Tonya - Tree Reimbursement - \$100.00; Schweigert Klemin & Mcbride Pc - Garnishment Deductions - \$335.60; SDML Workers Compensation Fund - Workman Comp Insurance - \$191,576.00; SDSRP - Retirement Plan - \$19,403.50; Sf Regional Airport - Conference - Parking - \$32.00; Shell Oil - Travel Expense - \$46.00; Shell Oil - Conference - Fuel - \$73.84; Shell Oil - Conference Expense - \$25.10; Sherwin Williams - Chalkboard - \$11.43; Shur-Co - Tarp Repair - \$2,998.76; Sign Solutions - Signs - \$686.81; Simonsen/Kole - CDL Reimbursement - \$130.00; Smart Heat - Sensor - \$504.20; Smith Insurance Inc./MT & RC - Firemen Accident Policy - \$1,792.00; Society For Human Resources - SHRM Membership - \$438.00; South Dakota Dept Of - Sac Environmental Fees - \$600.00; South Dakota State - Professional Services - \$20.00; Standard Insurance Company - Vision Insurance - \$779.34; Steerfishsteakandsmoke - Conference - \$206.99; Stevens Construction Inc./David - Concrete Work - \$13,175.00; Stockwell Engineers Inc. - Westside Park Design - \$9,999.45; Sturdivant's - Filters - \$1,670.02; Tessman Company Sioux - Chemicals - \$2,376.96; Texas Roadhouse - Travel Expense - \$37.00; The Corner - Fuel Travel To Onida - \$52.00; The Library Store - Office Supplies - \$148.63; The Ups Store - 4th Qtr Wet Test Postage - \$398.99; The Webstaurant Store - Tables - \$3,220.68; Third Millennium Asso Inc. - Utility Bill Rendering - \$634.60; Tractor Supply Co - Employee Appreciation - \$46.82; Transource - Pipe - \$99.55; Transportation Dept/S.D. - Cedar Street Bridge - \$8,075.34; Tre Environmental Strategies - 4th Qtr Testing - \$650.00; TRK Hosting - Web Hosting - \$7.95; Truck Trailer Sales - Pump - \$1,782.73; Two Way Solutions Inc. - Shipping - \$14.99; U.S. Post Office-Util - Utility Billing Postage - \$2,226.28; UDIS - Conference Expense - \$23.90; UKG Workforce Ready - Time Clock Support Serv - \$1,248.00; UKG Workforce Ready - Payroll/HR/TLM Software - \$2,164.25; United - Conference - Baggage Fee - \$30.00; United - Conference - Baggage Fee - \$30.00; United States Postal Service - Postage Meter - \$640.83; United States Treasury - Federal Withholding Tax - \$232,177.38; United

Way - United Way Contribution - \$147.00; Us Bank Equipment Finance - Copier Lease - \$338.70; USPS PO - Mail Evidence - \$166.49; Vast Broadband - Internet - \$4,425.86; Verizon - Internet Access - \$1,126.08; Viddler - Video Hosting - \$40.44; VWR International - Hydrochloric Acid - \$69.78; Walgreens - Batteries - \$17.03; Wal-Mart - Office Supplies - \$417.19; Wal-Mart - Employee Appreciation - \$232.65; Wal-Mart - Vacuum - \$479.16; Watchguard Video - Watchguard Equipment - \$263.00; Wilson/Cindy - Program Speaker - \$246.00; Xerox Financial Services - Copies - \$1,602.40; Xtreme Car Wash - Police Car Washes - \$267.60; Yankton Area Prog. Growth - Sales Tax Reimb 3rd Qtr - \$91,826.60; Yankton Medical Clinic - Firefighter Physicals - \$7,901.50; Yankton Pizza Ranch - Employee Appreciation - \$98.98; Yankton Police Department - Training - \$261.71; Yankton Title Co. - Real Estate Purchase - \$72,024.29; Yankton Vol Fire Department - Fire Calls/Drill Oct-Sep - \$650.00; Yankton Winnelson Co - Urinal For Riverside - \$367.53; Yesway - Conference - Fuel - \$55.98; Ykt Janitorial & Dt Sc - Janitorial Supplies - \$703.65

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted

October 2021 Salaries by Department: Administration \$70,529.45; Finance \$49,311.99; Community Development \$34,675.39; Police/Dispatch \$279,014.17; Fire \$21,618.95; Engineering / Sr. Citizens \$65,196.82; Streets \$70,319.09; Traffic Control \$6,171.72; Library \$38,578.04; Parks / SAC \$115,895.76; Marne Creek \$5,969.63; Water \$59,444.91; Wastewater \$61,183.52; Cemetery \$6,757.14; Solid Waste \$38,958.26; Landfill / Recycle \$32,590.28; Central Garage \$11,652.81

New Hires: Fire Dept: William Ziegler, Asst Fire Chief, \$1502.23 bi-weekly. Library: Tahlia Reynolds, Library Asst, \$1377.07 bi-weekly. Recreation Dept: Carole Kling, Lifeguard WSI, \$11 hr; Sharollette Peterson, Aerobics Instr, \$14 hr; LaVonne Lorenzen, Aerobics Instr, \$13.50 hr.

Position Changes: Brooke Goeden, from Community & Economic Dev Asst to Public Works Attendant, \$1580.38 to \$1658.65 bi-weekly.

Officer Dylan Wilson appeared with new K9, Corona, and answered questions about his new companion and training to date.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

Mayor Moser read a proclamation declaring November 8th, 2021 as Yankton Bucks Soccer Day. Will Pavlish, Team Captain of the Yankton Bucks Soccer Team, and the Champion Yankton Bucks Soccer were present and thanked the Commission.

Mayor Moser read a second proclamation declaring November 30th, 2021 as Giving Tuesday.

Action 21-287

Moved by Commissioner Benson, seconded by Commissioner Webber, to approve the following consent agenda items:

1. Establish public hearing for renewal of Alcoholic Beverage Licenses
Establish November 22, 2021, as the date for a public hearing and consideration of the applications for renewal of Alcoholic Beverage Licenses for the 2022 (January 1, 2022, to December 31, 2022) licensing period
2. Establishing public hearing for sale of alcoholic beverages
Establish November 22, 2021, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, December 18, 2021 from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota.
3. Work Session
Setting date of November 22, 2021, at 5:30 pm in Room #114 of the Career Manufacturing Technical Education Academy for the next work session of the Yankton City Commission
4. Fireworks Request by Holiday Lights Committee
Consideration of Memorandum #21-231 regarding request to shoot small fireworks show during Holiday Lights Parade on December 2, 2021

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-288

This was the time and place for the second reading and public hearing for Ordinance No. 1056, AN ORDINANCE A REZONING FROM I-1 INDUSTRIAL TO B-3 CENTRAL BUSINESS ON LOTS 14-18, BLOCK 26, LOWER YANKTON ADDITION TO THE CITY OF YANKTON, SOUTH DAKOTA. DON'T TELL MY WIFE I BOUGHT THIS LLC, AND FIVE FUTURES PROPERTIES, LLC, OWNERS. ADDRESS, 215 MULBERRY STREET. (Memorandum 21-224) No one was present to speak for or against the adoption of the ordinance.

Moved by Commissioner Johnson, seconded by Commissioner Brunick, to approve Ordinance No. 1056.

Roll Call: Commissioners present voting “Aye” were Benson, Brunick, Johnson, Maibaum, Webber, Villanueva and Mayor Moser; voting “Nay:” None. Abstain: Commissioner Schramm.
Motion adopted.

Action 21-289

Moved by Commissioner Webber, seconded by Commissioner Maibaum, to approve Resolution 21-91. (Memorandum 21-226)

RESOLUTION 21-91

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order for sale, destruction or other disposal of said property.

NOW, THEREFOR, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, sequential:

PROPERTY TO BE SURPLUS
1998 Case 721B Loader VIN. #JEE0056809

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-290

Moved by Commissioner Brunick, seconded by Commissioner Webber, to authorize the City Manager to sign the pre-application and subsequent documents pertaining to the Chan Gurney Airport Taxiway Rehab, North Taxilane and North Taxilane Access Road Projects. (Memorandum 21-225)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-291

Moved by Commissioner Johnson, seconded by Commissioner Villanueva, to approve Resolution 21-92. (Memorandum 21-227)

RESOLUTION 21-92

WHEREAS, the City of Yankton and Yankton County have entered into an agreement for the provision of library services for residents living outside corporate limits of the city; and,

WHEREAS, the current agreement is slated to expire December 31, 2021; and,

WHEREAS, Yankton County has contracted with the City of Yankton for library services since 1993; and,

WHEREAS, more than 993 Yankton County residents are cardholders at the Yankton Community Library; and,

WHEREAS, the current agreement between the City and County contains a provision for extending this service until December 31, 2022.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota that the Agreement for the Provision of Library Services between the City and Yankton County be extended for the term January 1, 2022, through December 31, 2022.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-292

Moved by Commissioner Webber, seconded by Commissioner Schramm, to approve the 2022 Lease Agreement with The Center. (Memorandum 21-229)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-293

Moved by Commissioner Johnson, seconded by Commissioner Brunick, to approve Change Order No. 5 to The Huether Family Aquatics Center contract with Welfl Construction of Yankton, South Dakota for \$62,311.76. (Memorandum 21-230)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 21-294

Moved by Commissioner Benson, seconded by Commissioner Webber, to approve Resolution 21-93. (Memorandum 21-232)

RESOLUTION 21-93

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the Holiday Festival of Lights Committee has made a request to enact this no parking zone for their event on December 2, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request along the entire route, Levee/Riverside Drive from Pearl to Cedar Street, Cedar from Riverside Drive to 3rd Street and 3rd Street from Cedar to Burleigh, shown on the attached map, to be in effect from 3:00 pm to 9:00 pm on December 2, 2021.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

City Manager Leon informed the Commission about possible future agenda items that were requested by individual Commissioners:

1. Commissioner Johnson would like to explore a diplomatic exchange with Norfolk, NE with 2-3 Commissioners and a few key City Employees to discuss similarities and differences between communities.
2. Commissioner Maibaum would like the City to explore a discussion with the County about combining the City Election with County Primary in June.
3. Commissioner Schramm would like the Commission to consider possibly adopting rental-housing standards.

City Manager Leon pointed out that the recent Strategic Session had a number of goals, similar to these, for the next 12-18 months but none of these were specifically listed.

The consensus from the Commission was to have further discussions including some possible future work sessions to consider these proposals.

Action 21-295

Moved by Commissioner Benson, seconded by Commissioner Villanueva, to adjourn into Executive Session at 8:12 p.m. to discuss **contractual, litigation and personnel matters** under SDCL 1-25-2.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Moser.

Roll Call: Present: Commissioners Benson, Brunick, Johnson, Maibaum, Schramm, Webber and Villanueva. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioner Miner. Quorum present.

Action 21-296

Moved by Commissioner Johnson, seconded by Commissioner Schramm, to adjourn at 9:19 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 56, NUMBER 22

Commission Information Memorandum

The Yankton City Commission meeting on Monday, November 22, 2021, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community & Economic Department Update

Public Works and Community and Economic Development staff have been working together to promote the safe disposal and recycling of unwanted latex paint. Latex (water-based) paint isn't hazardous because it's a liquid it cannot easily be disposed of without first drying it. Latex paint makes up a large percentage of the Household Hazardous Waste collection event materials, despite not being a hazardous material. A major drawback of disposal on the regular collection routes is the risk of latex paint containers breaking open during compaction in the trucks and leaking onto the equipment and potentially out into the street. To eliminate that risk the promotional encourages citizens to take advantage of several techniques to dry the paint, including commercial paint hardeners which are now widely available at home improvement retailers making the process of drying unwanted paint easier and quicker. The promotion also encourages residents to donate useable paint to the Habitat for Humanity ReStore giving the unwanted paint a second chance to brighten someone's home. If more of the unwanted paint can be recycled or dried and disposed of in the regular household garbage that will reduce the volume and cost of the waste collection events while at the same time making it easier for citizens to get rid of unwanted paint sooner. Oil based paints and stains are considered hazardous and need to be disposed of at a hazardous waste collection event. Social media promotions are underway. Public Works staff anticipates using print versions of the promotion at the Transfer Station and during public outreach efforts.

We have administratively submitted a grant pre-application for \$32,000 of American Rescue Plan Act (ARPA) funds from the Federal Aviation Administration (FAA). The eligibility and administrative process to access this funding is very similar to the FAA CARES money we received in 2020. The amount was determined by the FAA and is specifically for "costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments". We are appreciative that this funding is available for personnel costs at the airport. As you know, the pandemic impacted some of our standard revenue sources like fuel sales and hangar rentals and the ARPA funding helps get us closer to functioning on a more standard operations budget. A formal Grant Agreement for the funding will be on a future City Commission meeting agenda.

2) Fire Department Update

The Yankton Fire Department has completed flow testing of our Self Contained Breathing Apparatus. Each SCBA is required to be third party tested each year to assure the equipment is in excellent working order. This is just one of many annual tests done on our fire apparatus and equipment that ensure our volunteers stay safe and our response is effective.

Assistant Chief/Community Risk Reduction Coordinator Bill Ziegler is completing online training and preparing to implement our fire and life safety inspection program. Bill is gathering information and making a list of inspectable buildings and businesses in Yankton. He will prioritize this list and we hope to begin inspections soon.

3) Police Department Update

Several Officers attended the Yankton Middle School's Veterans Day program on 11/10/21. Officers from the Yankton Police department who currently serve or have served in the past were recognized by the department on our Facebook page. If you missed it these officers are Sgt. Scott Schindler (retired Air Force), Sgt. Rob Buechler (current SD National Guard), Officer Dustin Hagemann (current IA National Guard), Officer Dylan Wilson (current NB National Guard), Officer Colton Bender (current SD National Guard), and Officer Bob Dooley (retired Air Force).

We hosted the National Tactical Officer's Association Team Leader Development training. This course is designed for law enforcement personnel who are responsible for deploying in the capacity of a Special Response Team Leader. Officers Olson and Hagemann attended this training.

Sgt. Bruening's squad took a call of s suicidal juvenile female and found this was a fake call. During the investigation Sgt. Bruening learned that other agencies in the State had received this same call and had been dedicated time and resources to locating a suicidal juvenile female. Sgt. Bruening passed on the information she had found during her investigation to prevent these agencies from wasting more resources on a fraudulent report.

Cpl. Parker has been on the radio providing tips to citizens on safety during the holidays. Included in these programs are travel, online shopping, package delivery, and Scams to look out for.

Officer Jeremy Olson is preparing for Kids, Cops, and Christmas. Information will be going out to the public soon.

There has been a rumor that the Grinch has been spotted in the area. Officers are keeping an eye out for him and hope to have him in custody before Christmas.

4) Public Works Department Update

Street Department crews have been preparing for winter maintenance operations and crack filling on asphalt streets throughout the community. Crews have also been transferring yard waste from the drop off pile to the compost pad at the transfer station.

Thanksgiving Day Holiday Garbage & Recycling Collection Schedule

There will be no solid waste collection on Thursday, November 25th, due to the Thanksgiving Day Holiday. All Wednesday and Thursday routes will be collected on Wednesday, November 24th. Friday routes will be picked up on Friday, November 26th. All other routes will be collected as scheduled. The Transfer Station will be closed Thursday, November 25th and will be open shortened hours on Friday, November 26th from 8:00 am to 1:00 pm. The Transfer Station will resume normal scheduled hours on Saturday, November 27th from 8:00 am to 12:00 noon.

Marne Creek Bank Stabilization

Preparations are under way to begin the Environmental Assessment (EA) to evaluate the proposed bank stabilization and trail restoration project at various locations damaged during the 2019 flooding along Marne Creek. The Federal Emergency Management Agency (FEMA) is providing notice of its intent to prepare an EA. The notice is to advise other Federal and State agencies, Native American tribes, non-

governmental organizations, and the public of FEMAs intention, as well as to obtain suggestions and information on the scope of issues to consider during the project planning process. More information about this Notice of Intent can be found on the City of Yankton website.

23rd Street Construction and Utility Installation

Mainline paving will be completed on November 16th. The miscellaneous concrete work, such as intersection paving and driveway approaches, should be done shortly after. Most work, other than maybe some grading, should be completed by Thanksgiving.

Active Transportation

The base for the project has been installed. Masonry Components has indicated that they will be mobilizing to the site on November 16th and plan on staying until completed. The remaining work could be complete in a couple days.

Meridian Bridge Column Repair

The contractor for this project has had some issue with product availability, only being able to acquire half of the material that is needed. With that issue pushing the project late into the year, the consulting engineer has suggested that the project should be postponed until the weather is conducive, for that type of work. The product that will be utilized to complete the repairs has recommendations as to the minimum surface temperature, in order for it to have the best bond with the existing concrete. Staff will continue to work with the contractor and the consulting engineer to determine the best timing to complete the repairs.

5) Information Services Department Update

The radio project is being closed out and final purchase orders have been approved for both the general contractor and the consultant. The final alarm issues have been resolved and the project is now fully operational. Staff has submitted a number of funding requests to the state for grant funding for the various technology and equipment projects in dispatch. The City has roughly \$80,000 available to be used for dispatch upgrades thru the state. We have a conditional offer pending for employment for a dispatcher and are actively working to fill the last two openings.

The RFP documents are nearly complete for the data portion of the City Hall wiring project. We will be finalizing the plans in house and be meeting with selected vendors to obtain competitive quotes. The lighting project for the gym has been completed.

6) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

7) Environmental Services Department Update

The contractor completed the biosolids application process. Schmidt farms hauled 345 loads for a total of 2,070,000 gallons. The total cost of the application was \$62,100.00. The gallons were slightly higher than the past due to staff taking down a digester for maintenance this summer.

Staff at the water plant gave tours to several groups from Ability Building Services (ABS). Several staff members from ABS brought in small groups. Water plant staff presented a power point presentation and then gave them a short tour of the facility.

Water distribution staff completed hydrant flushing and inspections for the year. Staff also worked with HDR to test flow hydrants in several areas of town. The data collected will be used to calibrate and

verify the distribution system model. City staff will now be repairing and maintaining any hydrants that did not operate properly.

8) Finance Department Update

The five applications for a Medical Cannabis Dispensary Business License approved at the city-level are still pending with the South Dakota Department of Health. The State has 90 days to review and determine the top two license recipients. Once approved at the state-level, applicants must receive a Certificate of Occupancy from the City of Yankton prior to opening its doors for business.

Our online surplus auction will be hosted by Purple Wave on November 30th. All bids must be placed by 10 a.m. To view online, please visit <https://bit.ly/2021FallAuction>.

Please see the enclosed Monthly Finance Report and the monthly Revenue and Expenditure Report for October.

9) Monthly reports / Minutes

Joint Powers Solid Waste and Yankton Police Department monthly reports are included for your review. Minutes from the Park Advisory Board and Planning Commission are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

- After discussing the rentals and outside use of school facilities, rentals began again on September 7, 2021. This will be subject to change as the school monitors the COVID situation in our community and in the schools.
 - SAC member attendance for November 1-15 – 1,506 visits
(2020- 875 visits, 2019- 2,854 visits, 2018- 2,190 visits, 2017- 2,063 visits)
 - New Members Joined– 91
(2020- 32 people, 2019- 40 new members, 2018- 36 people, 2017- 48 people)

- **Summit Activities Center Membership Information:**

- Active & Fit/Renew Active/Silver Sneakers – 85
- City of Yankton Single – 157
- Firefighter Single - 28
- 10 Use Punch card – 49
- Individual Annual – 200
- Individual Corporate – 16
- Individual EFT – 44
- Individual Monthly – 153
- Radio Single – 19
- Total # of Active Members – 751**

- The SAC resumed open swims on the weekends beginning October 2. Staffing of lifeguards is a challenge. Open swim hours are from Noon to 3:00pm
- There will be access to the auxiliary gym for all ages as long as there is not a school sponsored activity taking place in the auxiliary gym.
- Men’s Basketball League- 11 teams registered (13 teams in 2019, 14 teams in 2018).
- SAC Pool was closed for the swim meet on Saturday and Sunday, November 13 & 14.
- Thursday, November 11- No School Special. 28 paid attendees.

- Prime Time Senior Class- 63 participants
- Tabata- 33 participants
- Water Aerobics Class- 59 participants
- Work Out Express- 13 participants
- Zumba- 11 participants
- Birthday party rentals at the SAC- 7 rentals.
- Auxiliary Gym/Main Gym rentals- 3 rentals.
- Theater Rentals- 26 hours.
- Meeting Room Rentals- 8 hours.
- City Hall Rentals- 1 hours.

Capital Building Rentals

- Days Rented – 1 Dates

Park Shelter Rentals

- Riverside- 0 Rentals
- Memorial – 0 Rentals
- Westside – 0 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

Brittany LaCroix has been working on the Holiday Festival of Lights, scheduled for Thursday, December 2.

Brittany LaCroix has begun evaluating musical acts for the 2022 season of Music at the Meridian.

PARKS

Todd has been working with play equipment vendors to prepare the order for Westside Park replacement play equipment in 2022. The Land, Water, Conversation Fund Grant of \$90,000 will be utilized for this project along with City of Yankton matching funds. Todd met on-site with a vendor to finalize the areas for play equipment on Tuesday, October 12.

The Parks Staff are done delivering picnic tables, benches, trash cans, dumpsters, fence, and other event support materials for community events.

The parks staff have started to place the holiday snowflakes, holiday banners, and the garland with bows in the downtown area and along Broadway. The Christmas tree down at The Lawn has been decorated. They will also be working on other lighting decorations, created in house, to decorate The Lawn and area around the Christmas Tree at the Meridian Bridge. They will help decorate the outside of the Capitol Building which will be used by the Optimist Club to host a Santa House for the weekends in December.

FINANCE MONTHLY REPORT

Activity	OCTOBER 2021	OCTOBER 2020	OCT 2021 YTD	OCT 2020 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	73,400 M	78,850 M	660,001 M	613,482 M
Water Billed	\$705,735.29	\$724,353.24	\$6,528,661.74	\$6,077,890.05
Basic Water Fee/Rate per 1000 gal.	\$27.51/6.30	\$27.51/\$6.12		
Number of Accounts Billed	5,673	5,615	55,260	54,741
Number of Bills Mailed	5,673	5,615	55,260	54,741
Total Meters Read	5,893	5,834	58,623	58,317
Meter Changes/pulled	5	8		50
Total Days Meter Reading	1	1	10	10
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	1	0
Sewer				
Sewer Billed	\$377,677.56	\$351,758.11	\$3,633,499.52	\$3,427,929.53
Basic Sewer Fee/Rate per 1000 gal.	\$11.22/\$6.80	\$10.69/\$6.48		
Solid Waste				
Solid Waste Billed	\$109,592.98	\$105,153.96	\$1,084,957.54	\$1,043,694.30
Basic Solid Waste Fee	\$23.61	\$22.92		
Tax Billed	\$7,083.11	\$6,816.51	\$70,118.89	\$67,655.54
Misc. Billed	\$630.00	\$1,050.00	\$14,987.98	\$16,525.00
Total Utility Billing:	\$1,200,718.94	\$1,189,131.82	\$11,332,225.67	\$10,633,694.42
Adjustment Total:	(\$69.33)	(\$110.00)	(\$1,880.12)	(\$7,614.05)
Misread Adjustments	\$0.00	\$0.00	(\$424.60)	\$0.00
Other Adjustments	(\$19.33)	\$0.00	(\$750.52)	(\$4,214.05)
Penalty Adjustments OFF	(\$70.00)	(\$180.00)	(\$875.00)	(\$3,630.00)
Penalty Adjustments ON	\$20.00	\$70.00	\$170.00	\$230.00
New Accounts/Connects	67	72	842	877
Accounts Finaled/Disconnects	105	127	665	657
New Accounts Set up	2	12	57	52
Delinquent Notices	386	391	3,653	4,182
Doorknockers	160	177	1,275	1,568
Delinquent Call List	92	73	652	957
Notice of Termination Letters	19	24	146	167
Shut-off for Non-payment	11	11	72	78
Delinquent Notice Penalties	\$3,860.00	\$3,910.00	\$36,530.00	\$41,820.00
Doorknocker Penalties	\$1,600.00	\$1,770.00	\$12,750.00	\$15,680.00
Other Office Functions:				
Interest Income	\$16,749.03	\$17,509.34	\$164,522.02	\$416,084.45
Interest Rate-Checking Account	0.40%	0.40%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	83	79		
Payments Issued to Vendors	\$1,565,979.47	\$ 2,908,170.46	\$23,722,217.98	\$30,824,503.80
# of Employees on Payroll	168	167		
Monthly Payroll*	\$694,403.61	\$ 649,225.87	\$5,378,924.46	\$4,845,515.42

*3 pay periods

*3 pay periods

Joint Powers Solid Waste Authority
Financial Report Thru October 31, 2021

Description	Yankton Transfer	Vermillion Landfill	Total Joint	10 Month Budget	Legal 2021 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$1,342,736.68	\$942,902.28	\$2,285,638.96	\$2,024,150.00	\$2,428,980.00
<i>Expenses:</i>					
Personal Services	278,798.37	313,582.10	592,380.47	634,352.50	761,223.00
Operating Expenses	213,275.89	251,438.59	464,714.48	729,541.67	875,450.00
Depreciation (est)	134,775.40	211,075.38	345,850.78	360,996.67	433,196.00
Trench Depletion	0.00	139,640.61	139,640.61	188,333.33	226,000.00
Closure/Postclosure Resrv	0.00	7,667.19	7,667.19	20,833.33	25,000.00
Amortization of Permit	0.00	1,682.43	1,682.43	1,112.50	1,335.00
<i>Total Operating Expenses</i>	626,849.66	925,086.30	1,551,935.96	1,935,170.00	2,322,204.00
<i>Non Operating Expense-Interest</i>	9,362.05	28,904.80	38,266.85	54,678.33	65,614.00
<i>Landfill Operating Income</i>	706,524.97	(11,088.82)	695,436.15	34,301.67	41,162.00
Joint Recycling Center					
<i>Total Revenue</i>	0.00	149,833.65	149,833.65	79,583.33	95,500.00
<i>Expenses:</i>					
Personal Services	0.00	189,183.47	189,183.47	197,527.50	237,033.00
Operating Expenses	0.00	131,669.46	131,669.46	102,583.33	123,100.00
Depreciation (est)	0.00	23,936.52	23,936.52	31,250.00	37,500.00
<i>Total Operating Expenses</i>	0.00	344,789.45	344,789.45	331,360.83	397,633.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	0.00	(194,955.80)	(194,955.80)	(251,777.50)	(302,133.00)
<i>Total Operating Income</i>	\$706,524.97	(\$206,044.62)	\$500,480.35	(\$217,475.83)	(\$260,971.00)
Tonage in Trench:	10/31/2020	10/31/2021			
Asbestos	81.56	116.40	116.40	41.67	50.00
Centerville	180.67	298.38	298.38	916.67	1,100.00
Beresford	1,181.41	0.00	0.00	1,166.67	1,400.00
Clay County Garbage	12,465.85	12,708.87	12,708.87	12,083.33	14,500.00
Elk Point	922.30	922.93	922.93	216.67	260.00
Yankton County Garbage	20,728.29	20,804.23	20,804.23	19,916.67	23,900.00
<i>Total Tonage in Trench</i>	35,560.08	34,850.81	34,850.81	34,341.67	41,210.00
Operating Cost per ton			\$44.53	\$57.94	\$57.94

This report is based on the following:

Revenue accrual thru October 31, 2021

Expenses cash thru October 31, 2021 with November's bills

Joint Powers Solid Waste Authority
Financial Report Thru October 31, 2021

Description	Yankton Transfer	Vermillion Landfill	Total Joint	10 Month Budget	Legal 2021 Budget
Source of Funds					
<i>Beginning Balance</i>	(\$552,370.00)	\$2,257,455.00	\$1,705,085.00	\$1,705,085.00	\$1,705,085.00
<i>Operating Revenue:</i>					
Net Income	706,524.97	(206,044.62)	500,480.35	(217,475.83)	(260,971.00)
Depreciation	134,775.40	235,011.90	369,787.30	392,246.67	470,696.00
Trench Depletion	0.00	139,640.61	139,640.61	188,333.33	226,000.00
Amortization of Permit	0.00	1,682.43	1,682.43	1,112.50	1,335.00
<i>Non Operating Revenue:</i>					
Grant	54,672.08	329,660.83	384,332.91	416,666.67	500,000.00
Loan Proceeds	0.00	445,190.00	445,190.00	1,250,000.00	1,500,000.00
Contributed Capital	0.00	3,770.00	3,770.00	8,333.33	10,000.00
Sale Proceeds	0.00	0.00	0.00	41,250.00	49,500.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	5.46	5,971.35	5,976.81	17,666.67	21,200.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(710,181.12)	710,181.12	0.00	1,445,000.00	1,734,000.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
<i>Total Funds Available</i>	<u>(366,573.21)</u>	<u>3,922,518.62</u>	<u>3,555,945.41</u>	<u>5,248,218.33</u>	<u>5,956,845.00</u>
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	84,164.92	16,964.72	101,129.64	401,666.67	482,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	7,667.19	7,667.19	20,833.33	25,000.00
<i>Joint Recycling Center</i>					
Equipment	0.00	541,188.75	541,188.75	35,833.33	43,000.00
<i>Payment Principal</i>	63,613.57	64,588.01	128,201.58	131,008.33	157,210.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<i>Total Applied</i>	<u>147,778.49</u>	<u>630,408.67</u>	<u>778,187.16</u>	<u>589,341.67</u>	<u>707,210.00</u>
<i>Ending Balance</i>	<u>(\$514,351.70)</u>	<u>\$3,292,109.95</u>	<u>\$2,777,758.25</u>	<u>\$4,658,876.67</u>	<u>\$5,249,635.00</u>

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	10 Month Budget	Legal 2021 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$7,175.07	\$7,175.07	\$5,000.00	\$6,000.00
Elk Point	0.00	47,833.15	47,833.15	52,000.00	\$62,400.00
Centerville	0.00	15,462.14	15,462.14	11,483.33	13,780.00
Beresford	0.00	0.00	0.00	60,416.67	72,500.00
Clay County Garbage	0.00	702,878.84	702,878.84	684,666.67	821,600.00
Compost-Yd Waste-Wood	0.00	9,608.74	9,608.74	7,916.67	9,500.00
Contaminated Soil	0.00	53,931.48	53,931.48	4,166.67	5,000.00
White Goods	0.00	19,030.76	19,030.76	5,000.00	6,000.00
Tires	0.00	6,539.42	6,539.42	3,333.33	4,000.00
Electronics	0.00	1,673.70	1,673.70	5,000.00	6,000.00
Other Revenue	4.41	78,768.98	78,773.39	12,583.33	15,100.00
Cash long	(0.50)	0.00	(0.50)	0.00	0.00
Rubble	48,773.93	0.00	48,773.93	43,333.33	52,000.00
Transfer Fees	1,290,344.04	0.00	1,290,344.04	1,125,000.00	1,350,000.00
Metal	3,614.80	0.00	3,614.80	4,166.67	5,000.00
Other Operational - Solid Waste	0.00	0.00	0.00	83.33	100.00
Total Revenue	1,342,736.68	942,902.28	2,285,638.96	2,024,150.00	2,428,980.00
<i>Expenses: (cash)</i>					
Personal Services	278,798.37	313,582.10	592,380.47	634,352.50	761,223.00
Insurance	21,041.42	11,925.57	32,966.99	25,020.83	30,025.00
Professional Service/Fees	17,541.49	9,347.42	26,888.91	110,000.00	132,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	7,019.41	7,019.41	8,333.33	10,000.00
State Fees	0.00	34,850.81	34,850.81	38,750.00	46,500.00
Professional - Legal/Audit	1,696.20	0.00	1,696.20	2,291.67	2,750.00
Publishing & Advertising	0.00	1,606.57	1,606.57	2,750.00	3,300.00
Rental	0.00	0.00	0.00	416.67	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	2,469.84	44,057.31	46,527.15	50,833.33	61,000.00
Motor vehicle repair	0.00	358.75	358.75	20,000.00	24,000.00
Vehicle fuel & maintenance	106,344.09	48,279.44	154,623.53	172,500.00	207,000.00
Equip, Mat'l & Labor	37,806.92	0.00	37,806.92	54,166.67	65,000.00
Building repair	2,907.78	1,059.52	3,967.30	20,000.00	24,000.00
Facility repair & maintenance	0.00	9,861.81	9,861.81	29,166.67	35,000.00
Postage	451.41	7.20	458.61	708.33	850.00
Office supplies	481.77	1,168.11	1,649.88	2,916.67	3,500.00
Copy supplies	75.80	135.88	211.68	312.50	375.00
Uniforms	218.35	7,010.35	7,228.70	4,583.33	5,500.00
Small Tools & Hardware	110.18	0.00	110.18	208.33	250.00
Travel & Training	0.00	3,727.39	3,727.39	3,750.00	4,500.00
Operating supply	2,252.85	54,846.81	57,099.66	123,000.00	147,600.00
Electricity	6,021.46	13,443.73	19,465.19	25,833.33	31,000.00
Heating Fuel - Gas	10,405.76	0.00	10,405.76	27,083.33	32,500.00
Water	1,682.28	1,476.60	3,158.88	2,916.67	3,500.00
WW service	677.96	0.00	677.96	1,083.33	1,300.00
Landfill	212.49	0.00	212.49	250.00	300.00
Telephone	877.84	1,255.91	2,133.75	2,666.67	3,200.00
Depreciation (est)	134,775.40	211,075.38	345,850.78	360,996.67	433,196.00
Trench Depletion		139,640.61	139,640.61	188,333.33	226,000.00
Closure/Postclosure Resrv		7,667.19	7,667.19	20,833.33	25,000.00
Amortization of Permit		1,682.43	1,682.43	1,112.50	1,335.00
Total Op Expenses	626,849.66	925,086.30	1,551,935.96	1,935,170.00	2,322,204.00

Joint Powers Solid Waste Authority
Financial Report Thru October 31, 2021

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	10 Month Budget	Legal 2021 Budget
<i>Non Operating Expense-Interest</i>	9,362.05	28,904.80	38,266.85	54,678.33	65,614.00
<i>Bond Issuance Costs</i>	0.00	14,000.00	\$14,000.00	0.00	0.00
<i>Operating Income (Loss)</i>	\$706,524.97	(\$25,088.82)	\$681,436.15	\$34,301.67	\$41,162.00
<i>Capital:</i>					
Capital Outlay	\$84,164.92	\$16,964.72	\$101,129.64	\$401,666.67	\$482,000.00
Landfill Development	0.00	1,089,641.27	1,089,641.27	2,104,166.67	\$2,525,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$84,164.92	\$1,106,605.99	\$1,190,770.91	\$2,505,833.33	\$3,007,000.00
<i>Grant Reimbursement</i>	\$54,672.08	\$0.00	\$54,672.08	\$416,666.67	\$500,000.00
<i>Federal Grant thru State</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Sale Proceeds	\$0.00	\$0.00	\$0.00	\$41,250.00	\$49,500.00
<i>Cash Flow Transfer</i>	(\$710,181.12)	\$710,181.12	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		116.40	116.40	41.67	50.00
Beresford		0.00	0.00	1,166.67	1,400.00
Centerville Garbage		298.38	298.38	916.67	1,100.00
Clay County Garbage		12,708.87	12,708.87	12,083.33	14,500.00
Elk Point		922.93	922.93	216.67	260.00
Yankton County Garbage		20,804.23	20,804.23	19,916.67	23,900.00
<i>Total Tonage in Trench</i>		34,850.81	34,850.81	34,341.67	41,210.00
Operating Cost per ton			\$44.53	\$57.94	\$57.94

Joint Recycling Center Description	Yankton Transfer	Vermillion Center	Total Joint	10 Month Budget	Legal 2021 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	0.00	0.00
Metal/Tin	0.00	3,757.25	3,757.25	2,083.33	2,500.00
Plastic	0.00	16,844.48	16,844.48	12,500.00	15,000.00
Aluminum	0.00	33,605.10	33,605.10	13,333.33	16,000.00
Newsprint	0.00	6,381.57	6,381.57	7,500.00	9,000.00
Cardboard	0.00	81,926.06	81,926.06	33,333.33	40,000.00
High Grade Paper	0.00	2,484.46	2,484.46	4,166.67	5,000.00
Other Material	0.00	4,834.73	4,834.73	6,666.67	8,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	149,833.65	149,833.65	79,583.33	95,500.00
<i>Expenses:</i>					
Personal Services	0.00	189,183.47	189,183.47	197,527.50	237,033.00
Insurance	0.00	2,482.44	2,482.44	2,000.00	2,400.00
Professional Service/Fees	0.00	1,050.82	1,050.82	2,500.00	3,000.00
Hazardous Waste Collection	0.00	54,380.43	54,380.43	33,333.33	40,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	441.55	441.55	1,250.00	1,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	12,334.12	12,334.12	7,916.67	9,500.00
Vehicle repair & maintenance	0.00	156.79	156.79	833.33	1,000.00
Vehicle fuel	0.00	4,702.20	4,702.20	4,166.67	5,000.00
Building repair & maintenance	0.00	6,099.51	6,099.51	2,083.33	2,500.00
Postage	0.00	1.79	1.79	83.33	100.00
Freight	0.00	10,430.00	10,430.00	14,583.33	17,500.00
Office supplies	0.00	888.85	888.85	833.33	1,000.00
Uniforms	0.00	89.97	89.97	625.00	750.00
Materials Purchases	0.00	6,204.26	6,204.26	3,750.00	4,500.00
Travel & Training	0.00	1,587.72	1,587.72	1,250.00	1,500.00
Operating Supplies	0.00	6,508.89	6,508.89	8,333.33	10,000.00
Copy Supply	0.00	190.12	190.12	166.67	200.00
Electricity	0.00	8,636.92	8,636.92	5,416.67	6,500.00
Heating Fuel-Gas	0.00	3,499.63	3,499.63	3,958.33	4,750.00
Water	0.00	286.31	286.31	541.67	650.00
WW service	0.00	809.64	809.64	1,000.00	1,200.00
Telephone	0.00	643.60	643.60	708.33	850.00
Revenue Sharing	0.00	10,243.90	10,243.90	7,250.00	8,700.00
Depreciation (est)	0.00	23,936.52	23,936.52	31,250.00	37,500.00
Total Op Expenses	0.00	344,789.45	344,789.45	331,360.83	397,633.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
Operating Income (Loss)	\$0.00	(\$194,955.80)	(\$194,955.80)	(\$251,777.50)	(\$302,133.00)
Capital Outlay	\$0.00	\$541,188.75	\$541,188.75	\$35,833.33	\$43,000.00
Grant Reimbursement/Donations	\$0.00	\$329,660.83	\$329,660.83	\$0.00	\$0.00
Cash Flow Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru October 31, 2021

Expenses cash thru October 31, 2021 with November's bills

2021 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	56,709.25	(9,505.22)	47,204.03	2,930.57	42.77	0.00	(20,006.67)	(20,006.67)	56,709.25	(29,511.89)	27,197.36
February	39,107.65	(24,992.21)	14,115.44	2,597.99	56.15	0.00	(9,001.94)	(9,001.94)	39,107.65	(33,994.15)	5,113.50
Subtotal	95,816.90	(34,497.43)	61,319.47	5,528.56	49.06	0.00	(29,008.61)	(29,008.61)	95,816.90	(63,506.04)	32,310.86
March	29,967.13	(12,358.01)	17,609.12	3,422.39	54.25	0.00	(21,855.15)	(21,855.15)	29,967.13	(34,213.16)	(4,246.03)
Subtotal	125,784.03	(46,855.44)	78,928.59	8,950.95	51.04	0.00	(50,863.76)	(50,863.76)	125,784.03	(97,719.20)	28,064.83
April	70,092.48	(14,572.71)	55,519.77	3,945.20	49.62	0.00	(28,938.30)	(28,938.30)	70,092.48	(43,511.01)	26,581.47
Subtotal	195,876.51	(61,428.15)	134,448.36	12,896.15	50.62	0.00	(79,802.06)	(79,802.06)	195,876.51	(141,230.21)	54,646.30
May	94,234.06	6,375.45	100,609.51	3,531.49	34.63	0.00	(58,638.32)	(58,638.32)	94,234.06	(52,262.87)	41,971.19
Subtotal	290,110.57	(55,052.70)	235,057.87	16,427.64	46.89	0.00	(138,440.38)	(138,440.38)	290,110.57	(193,493.08)	96,617.49
June	83,519.55	21,955.17	105,474.72	3,988.93	37.98	0.00	(17,485.33)	(17,485.33)	83,519.55	4,469.84	87,989.39
Subtotal	373,630.12	(33,097.53)	340,532.59	20,416.57	45.15	0.00	(155,925.71)	(155,925.71)	373,630.12	(189,023.24)	184,606.88
July	105,144.62	24,190.95	129,335.57	3,690.02	35.91	0.00	(10,780.02)	(10,780.02)	105,144.62	13,410.93	118,555.55
Subtotal	478,774.74	(8,906.58)	469,868.16	24,106.59	43.74	0.00	(166,705.73)	(166,705.73)	478,774.74	(175,612.31)	303,162.43
August	93,359.50	35,142.83	128,502.33	3,709.89	39.40	0.00	5,702.46	5,702.46	93,359.50	40,845.29	134,204.79
Subtotal	572,134.24	26,236.25	598,370.49	27,816.48	43.20	0.00	(161,003.27)	(161,003.27)	572,134.24	(134,767.02)	437,367.22
September	85,630.71	10,001.62	95,632.33	3,711.76	43.21	0.00	(17,297.97)	(17,297.97)	85,630.71	(7,296.35)	78,334.36
Subtotal	657,764.95	36,237.87	694,002.82	31,528.24	43.20	0.00	(178,301.24)	(178,301.24)	657,764.95	(142,063.37)	515,701.58
October	58,122.07	(18,421.89)	39,700.18	3,322.57	57.14	0.00	(16,654.56)	(16,654.56)	58,122.07	(35,076.45)	23,045.62
Subtotal	715,887.02	17,815.98	733,703.00	34,850.81	44.53	0.00	(194,955.80)	(194,955.80)	715,887.02	(177,139.82)	538,747.20

11/1/2021

City of Yankton Transfer Station
Landfill Tons

Date	City	Licensed Haulers				Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Loren Fischer (648)	Kortan (673)			
January 2020	253.65	560.86	456.43	103.53	25.07	1,145.89	383.30	1,782.84
February 2020	204.40	478.16	362.72	75.64	20.00	936.52	417.36	1,558.28
March 2020	242.27	557.03	457.14	70.29	22.42	1,106.88	483.69	1,832.84
April 2020	281.79	531.81	488.59	70.67	24.67	1,115.74	599.76	1,997.29
May 2020	281.34	635.55	490.00	54.95	28.55	1,209.05	541.69	2,032.08
June 2020	282.67	612.60	440.23	78.61	25.93	1,157.37	895.50	2,335.54
July 2020	300.31	645.12	461.73	90.00	34.49	1,231.34	854.57	2,386.22
August 2020	284.33	592.83	438.87	81.42	27.50	1,140.62	818.92	2,243.87
September 2020	279.82	633.87	521.98	73.01	24.87	1,253.73	570.60	2,104.15
October 2020	268.16	599.32	497.65	85.75	31.21	1,213.93	571.74	2,053.83
November 2020	262.62	589.64	455.91	68.49	24.26	1,138.30	493.33	1,894.25
December 2020	284.79	574.48	477.91	65.28	27.70	1,145.37	470.55	1,900.71
2020 Total	3,226.15	7,011.27	5,549.16	917.64	316.67	13,794.74	7,101.01	24,121.90
January 2021	236.20	525.19	420.65	82.07	23.66	1,051.57	507.40	1,795.17
February 2021	209.71	469.53	428.60	52.03	28.90	979.06	375.91	1,564.68
March 2021	268.59	625.10	504.42	75.16	27.90	1,232.58	537.56	2,038.73
April 2021	278.20	645.30	524.53	64.28	35.94	1,270.05	884.36	2,432.61
May 2021	253.20	652.38	457.22	76.67	28.49	1,214.76	614.82	2,082.78
June 2021	291.90	749.78	530.93	85.89	33.61	1,400.21	562.06	2,254.17
July 2021	284.89	724.18	561.10	74.00	38.61	1,397.89	578.80	2,261.58
August 2021	292.03	674.93	536.59	77.66	34.27	1,323.45	592.98	2,208.46
September 2021	282.22	689.94	507.29	76.85	32.65	1,306.73	588.08	2,177.03
October 2021	257.29	665.67	491.96	63.53	38.04	1,259.20	555.98	2,072.47
2021 Total	2,654.23	6,422.00	4,963.29	728.14	322.07	12,435.50	5,797.95	20,887.68

CITY OF VERMILLION
LANDFILL TONS

	2021	Art's Garbage	City of Elk Point	Fischer Disposal	Loren Fischer	Herm's Sanitation	Turner County	Vermillion Garbage	Waste Mgmt of Sioux City	Other	2021 Tons
\$51.00 PER TON	Jan	26.78	80.53	177.08	491.69	23.71	20.96	58.58	125.47	110.82	1115.62
	Feb	27.53	75.95	163.93	401.90	21.21	22.79	53.88	167.56	78.31	1013.06
	Mar	12.87	102.80	228.01	605.13	30.59	28.11	64.98	170.23	116.10	1358.82
	April	38.29	95.35	208.06	592.76	48.35	26.63	62.06	211.00	259.65	1542.15
	May	29.03	92.80	240.31	664.31	42.35	35.57	60.34	188.88	190.19	1543.78
	June	10.99	92.29	214.10	770.61	54.73	41.94	51.76	186.03	339.63	1762.08
\$53.00 PER TON	July	22.00	96.64	213.24	528.51	46.06	39.74	46.21	177.70	73.47	1243.57
	Aug	32.62	103.66	247.46	570.97	52.15	32.74	71.74	172.08	205.96	1489.38
	Sept	46.10	99.21	229.47	621.38	36.07	14.75	85.56	180.12	176.37	1489.03
	Oct	-	83.70	220.79	533.32	35.35	35.15	61.13	227.63	111.91	1308.98
	Nov										0.00
	Dec										0.00
		----- 246.21 =====	----- 922.93 =====	----- 2142.45 =====	----- 5780.58 =====	----- 390.57 =====	----- 298.38 =====	----- 616.24 =====	----- 1806.70 =====	----- 1662.41 =====	----- 13866.47 =====
	2020	Art's Garbage	City of Beresford	City of Elk Point	Fischer Disposal	Loren Fischer	Turner County	Vermillion Garbage	Waste Mgmt of Sioux City	Other	2020 Tons
\$49.00 PER TON	Jan	10.20	109.82	89.82	188.77	479.63	20.89	42.05	132.71	179.52	1253.41
	Feb	27.67	86.89	74.09	164.48	363.19	18.85	35.80	166.79	115.88	1053.64
	Mar	36.06	117.09	87.63	200.26	442.49	18.29	39.74	120.55	312.30	1374.41
	April	21.04	118.69	101.50	209.59	597.24	15.73	37.34	91.47	511.54	1704.14
	May	20.92	112.24	87.29	228.45	607.99	15.83	36.03	82.73	224.84	1416.32
	June	63.59	131.92	96.00	251.81	636.94	18.20	34.82	120.15	483.54	1836.97
	July	73.05	133.48	103.55	232.84	637.95	18.08	40.96	127.16	316.98	1684.05
	Aug	22.18	130.83	89.52	239.99	563.87	13.35	47.89	166.30	229.07	1503.00
	Sept	5.10	114.94	101.96	215.96	547.94	23.22	37.96	140.07	351.97	1539.12
	Oct	15.13	125.51	90.86	207.74	535.07	18.23	43.75	220.27	210.17	1466.73
	Nov	17.08	126.87	95.34	210.56	529.42	20.56	42.02	166.62	123.31	1331.78
	Dec	81.40	114.86	119.47	192.03	500.93	21.70	36.67	129.75	95.13	1291.94
		----- 393.42 =====	----- 1423.14 =====	----- 1137.03 =====	----- 2542.48 =====	----- 6442.66 =====	----- 222.93 =====	----- 475.03 =====	----- 1664.57 =====	----- 3154.25 =====	----- 17455.51 =====

October 2021	
YPD	
Calls For Service	
911 HANG UP	5
911 OPEN	4
ALARM	20
ALCOHOL	2
AMBULANCE	25
ANIMAL	60
ASSAULT	9
ASSIST	4
BANK ALARM	1
BURGLARY RESIDENTIAL	8
CHILD ABUSE	2
CHILD CUSTODY	2
CITY SERVICES	2
CIVIL DISPUTE	26
CRIMINAL ENTRY OF MV	20
DEATH	1
DISORDERLY CONDUCT	13
DOMESTIC VIOLENCE	16
DRIVING COMPLAINT	33
DRIVING COMPLAINT 911	6
DRUG	14
ELDER ABUSE	1
ESCAPE	1
ESCORT	12
EVENT STANDBY	1
EX PATRL	4
FAMILY OFFENSE	7
FIGHT	10
FIRE	1
FIRE DRILL	2
FIREWORKS	1
FOREIGN AID	10
FRAUD	9
HARASS	16
HIT&RUN	18
INDECENT EXPOSURE	1
INFORMATION	11
INSPECT	2
JAIL ISSUES	1
JUV	18
K9 SNIFF	3
LOCK DOWN DRILL	1
LOST & FOUND	4
MENTAL ILLNESS	11
MISSING PERSON	3
MOTOR ASSIST	16
NOISE COMPLAINT	17
OPN DOOR	5
PARKING	27
PAROLE/PROBATION	10
PROPERTY	8
PROTECTION ORDER	1
PURSUIT	1
RUNAWAY	5
SAFETY TALK	9
SEX CRIME	3
SEX OFFENDER VIOLATION	1
SIG 2	17
SIGNAL 1 INJURY	3
SUICIDE	4
SUSP ACTIVITY	20
SUSPICIOUS PERSON/VEHICLE	41
THEFT	36
THREAT	8
TRAFFIC CONTROL	4
TRAFFIC STOP	244
TRESPASS	9
TRUANCY	11
VANDALISM	31
VEHICLE/ROAD COMPLAINT	5
WARRANT	11
WEAPONS	4
WELFARE CHECK	55
Total:	1027

Adult Arrest:
Individuals Arrested: 69
Of Charges: 103

Juvenile Arrest:
Individuals Arrested: 1
Of Charges: 1

Total Citations: 125

October 2021
 YPD
 Activity Report

	GENERAL SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
POLICE INCIDENTS	1027	1010	10283	10445
SHERIFF INCIDENTS	178	192	1631	1789
AMBULANCE CALLS (YPD)	25	29	269	248
FIRE / HAZMAT CALLS	1	3	51	59
FOREIGN AID CALLS	10	13	159	172
ALARMS	20	12	123	157
ANIMAL CALLS / COMPLAINTS	61	34	476	399
ANIMALS CLAIMED OR IMPOUNDED (HHS)	23	7	139	84
ANIMALS DISPOSED	0	0	0	0

	ACCIDENT SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
STATE REPORTABLE	8	15	140	118
NON REPORTABLE AND HIT & RUN	32	23	257	219
SIGNAL 1 INJURY	4	4	32	35
# PERSONS INJURED	4	3	28	33
FATALITIES	0	0	0	0
PEDESTRIAN ACCIDENT	1	1	4	6

October 2021

YPD

Citations

			THIS MONTH		YEAR TO DATE	
	This Month Juv / Adult		Total This Year	Total Last Year	Total This Year	Total Last Year
SUSPENDED, EXPIRED OR UNLICENSED DRIVER	1	29	30	16	194	137
CARELESS DRIVING		1	1	2	10	17
EXHIBITION DRIVING	1		1	0	10	27
SPEEDING		18	18	11	295	131
STOP SIGN, RED LIGHT VIOLATION	1	10	11	6	60	37
ANIMALS AT LARGE			0	0	0	1
MAINTENANCE OF FINANCIAL RESPONSIBILITY		8	8	5	84	67
OPEN CONTAINER		1	1	3	21	20
CONSUMPTION UNDERAGE (18-20 yoa)		4	4	1	23	25
LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR			0	0	6	0
MISDEAMEANOR DRUG VIOLATIONS (POSS. OF DRUG PARAPH)	1	10	11	14	150	136
TOBACCO VIOLATIONS	7	6	13	15	78	43
PETTY THEFT UNDER \$400	1	6	7	4	26	63
INTENTIONAL DAMAGE TO PROPERTY	1		1	0	3	4
OTHER VIOLATIONS	1	17	18	12	190	147
TOTAL TRAFFIC CITATIONS	14	110	124	89	1150	855

October 2021

YPD

Adult Arrest

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
MURDER	0	0	0	0
RAPE	0	0	0	2
ROBBERY	0	3	0	3
DUI	11	7	116	64
DRIVING UNDER REVOCATION	5	5	38	40
BURGLARY	0	0	2	11
ASSAULT AGGRAVATED	1	0	9	15
ASSAULT SIMPLE	4	2	28	21
CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE	6	10	59	76
DISORDERLY CONDUCT	0	0	7	2
SEXUAL CONTACT/SEX OFFENSES	0	0	1	1
THEFT PETTY	1	2	18	20
THEFT GRAND	1	0	4	5
THEFT AUTO	0	0	5	1
FORGERY & COUNTERFEITING	0	2	0	4
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	1	0	10	5
NARCOTIC DRUG CHARGES	9	25	109	206
LIQUOR ARRESTS	0	0	8	2
WEAPONS VIOLATION	1	1	7	5
WARRANTS	23	25	234	175
PROTECTIVE CUSTODY	0	0	0	0
ALL OTHER OFFENSES	34	22	312	256
TOTAL ARRESTS	97	104	967	914

October 2021
YPD
Juvenile Arrests

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
CURFEW	0	0	6	27
RUNAWAY	1	2	16	19
MIC	0	3	16	14
DUI	0	0	3	2
MURDER	0	0	0	0
RAPE	0	0	0	0
ROBBERY	0	0	0	0
BURGLARY	0	0	0	1
ASSAULT AGGRAVATED	0	0	1	0
ASSAULT SIMPLE	0	0	1	6
CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE	0	0	0	0
DISORDERLY CONDUCT DISTURBANCE OF SCHOOL	0	0	4	6
SEXUAL CONTACT / SEX OFFENSES	0	0	0	0
THEFT PETTY	0	0	0	1
THEFT GRAND	0	0	0	1
THEFT AUTO	0	0	1	0
FORGERY & COUNTERFEITING	0	0	0	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	0	0	2
NARCOTIC DRUG CHARGES	0	1	0	13
LIQUOR ARRESTS	0	0	0	1
WEAPONS VIOLATIONS	0	0	1	2
ALL OTHER OFFENSES	1	1	4	9
TOTAL ARRESTS	2	7	53	104



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

MINUTES
YANKTON PARK ADVISORY BOARD
Monday, September 20, 2021, 5:30PM, in the Community Room
CMTEA Building, 1200 W. 21st Street

I. ROUTINE BUSINESS

Roll Call:

Present: Jeannine Economy, Joey Bryan and Jason Tellus.

Absent: Tom Bixler, Elizabeth Healy, Daniel Prendable and Commissioner Bridget Benson.

Also present Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

Public Appearances: None.

Minutes: July 19, 2021 minutes approved. Tellus motioned. Bryan second. Motion passed 3-0.

II. OLD BUSINESS

- A. The Huether Family Aquatics Center update. Facility data from the month of August and summer totals. Concessions totals from sales are from the point-of-sale software. Concessions expenses are from the City's financial system software and the concessions data would all be preliminary at this point as we need to make sure all invoices have been received and coded appropriately. The City has purchased two trailers for storage during the winter months. As of now, staff is learning how to winterize the facility.

III. NEW BUSINESS

- A. 2021 Capital Projects update.

New poles and lights at Sertoma football field.

Due to some private donations we are working on some projects from the Master Plan for Westside Park (design in 2021 and bid/build in 2022). The City did receive approval for the Land, Water, and Conservation Fund Grant for the Westside Park play equipment. The City will remove the play structure from Westside Park this fall. New play equipment will be installed in 2022. The Yankton Territorial Museum is working to have buildings removed in the fall of 2021 and the spring of 2022.

There is a group meeting to discuss more baseball and softball fields. This group consists of The Yankton Baseball Association, Yankton, Sertoma Club, The Yankton Girls Softball Association, Mount Marty University Softball, and Men's Slow-Pitch Softball Association. An update can be given on what this group is discussing for the future. It has been reported that girls' softball may be added as a sanctioned sport for the high school in the next few years. The preliminary plan would be to utilize the SAC facility for their practices and games.



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

- B. General Discussion. The Parks department is awaiting a quote on dredging the pond and re-drilling the well at Westside Park. There are thoughts on moving the skate park to where the museum currently sits and changing the current skatepark area into pickle ball courts. The City Department Heads will have a strategic planning session on October 21. The City Commissioners have a strategic planning session on October 22. Jason Tellus mentioned the possibility of the City adding outdoor fitness equipment to a park or trail in the future.

IV. OTHER BUSINESS

- A. Commission information Memorandums (4 CIM attachments).
- B. Next Meeting: November 15, 2021.

V. ADJOURN

Economy motioned, Tellus second. Motion carried 3-0.

CITY of YANKTON
PLANNING COMMISSION MEETING MINUTES
for
Monday, October 11th, 2021

The meeting was called to order at 5:30PM by Planning Commission Chairman Steve Pier.

ROLL CALL:

Present: Mike Healy, Evie Sime, Brad Wenande (via phone), Deb Specht and Steve Pier.

Unable to attend: Lynn Peterson, Marc Mooney, Warren Erickson and City Commission liaison Mason Schramm.

Please note: the Planning Commission has one unfilled seat due to a recent resignation.

Chairman Pier asked for the consideration of the September 13th, 2021 meeting minutes.

MINUTES – September 13th, 2021

21-47

MOTION - It was moved by Commissioner Specht and seconded by Commissioner Sime to approve the minutes from September 13th, 2021, as they are presented.

VOTE - Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

OLD BUSINESS ITEMS:

Chairman Pier moved on to Old Business Items to discuss a public hearing to consider a Conditional Use Permit in an A-1 Agricultural District for a school accessory structure on Block 1, Lancer Addition to the City of Yankton South Dakota. Mount Marty University, owner. Address, 612 Summit Street.

Dave Mingo explained the project description. The applicant is requesting a Conditional Use Permit for a locker room structure at their practice field north of Westside Park. The structure is planned to be 45’ x 100’ and located in the far southwest corner of their field.

The proposed location meets all setback requirements. If approved, the structure would be located on a large parcel so the project will have very little impact on surrounding residential uses. Staff received one phone call after the required publication and mailing. The caller had general questions about the project and did not express any opposition to the proposal.

At this time, Mr. Gerald Harts took the podium and commented about parking issues in the area. Dave Mingo confirmed that the new proposed facility is part of the campus area that has adequate parking and would be used by students who would walk to facility.

Chairman Pier asked if there will be any exterior lighting around the facility.

Dave Mingo stated that there are currently no plans to install exterior lighting at this time.

21-48 **MOTION** - It was moved by Commissioner Healy and seconded by Commissioner Specht to recommend approval to conduct public hearing to consider a Conditional Use Permit in an A-1 Agricultural District for a school accessory structure on Block 1, Lancer Addition to the City of Yankton South Dakota. Mount Marty University, owner. Address, 612 Summit Street.

VOTE - Voting “Aye” – all members present. Voting “Nay” – None.

MOTION - PASSED

MEETING SCHEDULE:

October 25th, 2021: City Commission considers a resolution and makes final decision.

Chairman Pier continued with Old Business to discuss a public hearing to consider a rezoning from I-1 Industrial to B-3 Central Business on Lots 14-18, Block 26, Lower Yankton Addition to the City of Yankton, South Dakota. Don’t tell my wife I bought this LLC., and Five Futures Properties., LLC, owners. Address, 215 Mulberry Street.

Dave Mingo stated the proposed rezoning constitutes another step in the incremental land use changes in downtown Yankton. In accordance with the provisions set for forth in the City’s adopted Comprehensive Plan it is prudent to move forward with another rezoning of downtown area land from I-1 Industrial to B-3 Central Business.

The proposed new zoning classification, B-3 Central Business, is the same as what covers a majority of Yankton’s downtown area. Land uses adjacent to the area would be permitted to continue operations as they currently do.

Staff has received several contacts subsequent to sending out the notifications. Several of those contacts were basic questions about what the rezoning means.

In accordance with the provisions set for forth in the City’s Comprehensive Plan, staff is recommending approval of the proposed rezoning of the described downtown area land from I-1 Industrial to B-3 Central Business.

21-49 **MOTION** - It was moved by Commissioner Sime and seconded by Commissioner Specht to recommend approval to conduct a public hearing to consider a rezoning from I-1 Industrial to B-3 Central Business on Lots 14-18, Block 26, Lower Yankton Addition to the City of Yankton, South Dakota. Don’t tell my wife I bought this LLC., and Five Futures Properties., LLC, owners. Address, 215 Mulberry Street.

VOTE - Voting “Aye” – all members present. Voting “Nay” – None.

MOTION - PASSED

MEETING SCHEDULE:

October 25th, 2021: City Commission establishes November 8th, 2021 as the date for the public hearing.

NEW BUSINESS ITEMS:

None.

OTHER BUSINESS ITEMS:

Chairman Pier moved on to discuss the September 2021 Building Permit Reports. At the end of September 2021, the year to date total was \$33,199,307.25 (in September 2020 the YTD total was \$28,705,759.58).

ADJOURNMENT

21-50 **MOTION** – It was moved by Commissioner Sime and seconded by Commissioner Healy to adjourn at 6:05PM.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

Respectfully submitted,

A handwritten signature in blue ink that reads "Dave Mingo". The signature is written in a cursive style with a long, sweeping underline.

Dave Mingo, Secretary

Memorandum #21-235

To: City Manager
From: Finance Officer
Date: November 11, 2021
Subject: Renewal of 2022 Liquor Licenses

We have received the following applications for renewal of Alcoholic Beverage Licenses for the 2022 Licensing period.

RETAIL (ON-SALE) LIQUOR-FULL SERVICE RESTAURANT

Czeckers, Inc. d/b/a Czeckers, Inc., 407 Walnut St.
El Tapatio Family Mexican, Inc. d/b/a El Tapatio Family Mexican, Inc., 2502 Fox Run Pkwy.
To Be Free, LLC d/b/a RB Beers & Burgers & River Rocks Event Center, 2901 Broadway Ave.
Bernard Properties, LLC d/b/a Riverfront Events Center & Emporium, 121 W. 3rd St.

RETAIL (ON-SALE) LIQUOR

Hanten, Inc. d/b/a Ben's Brewing Company, 222 W. 3rd St.
Black Steer, Inc. d/b/a The Black Steer, 300 E. 3rd St.
Boomer's, Inc. d/b/a Boomer's Lounge, 100 E. 3rd St.
YC Library, LLC d/b/a Capitol Street Pub, 401 Capitol St.
B.P.O. Elks Lodge 994, 504 W. 27th St.
Hillcrest Golf-Country Club, 2206 Mulberry St.
JoDeans Corp. d/b/a JoDeans, 2809 Broadway Ave.
WR Capital I, LLC d/b/a Minerva's Grill & Bar, 1607 E. Hwy 50,
Strips, Inc. d/b/a MoJo's Pizza & Spirits, 102-104 E. 3rd St.
Lucky Irish, Inc. d/b/a O'Malley's Bar, 204 W. 3rd St.
Bernard Properties, LLC d/b/a The Brewery, 200-204 Walnut St.
Lady Bird, Inc. d/b/a The Cockatoo Bar & Zebra Club, 110 E. 3rd St.
Flusswerks, LLC d/b/a The Landing, 104 Capital St.
Upper Deck, Inc. d/b/a Upper Deck, 311-315 Broadway Ave.
VFW Post 791, 209 Cedar St.
Walnut Tavern, Inc. 100 W. 3rd St.
Yankton Bowl, Inc. 3010 Broadway Ave., & Suite 1

PACKAGE (OFF-SALE) LIQUOR

Cork 'N Bottle, Inc. d/b/a Cork 'N Bottle, 1500 Broadway Ave.
Hy-Vee Food Stores, Inc. d/b/a Hy-Vee Wine & Spirits, 2100 N. Broadway Ave.
T C Corner, LLC d/b/a JR's Oasis, 2404 E. SD Hwy 50
Annis Properties, Inc. d/b/a Patriot Express, 2217 Broadway Ave.
Annis Properties, Inc. d/b/a Prairie Pumper, 909 Broadway Ave.
ZACCON, Inc. d/b/a Roadrunner Convenience Mart, 300 W. 23rd St.
Theresa Wick d/b/a Sportsman's, 901 Broadway Ave.
Lady Bird, Inc. d/b/a The Cockatoo Bar & Zebra Club, 110 E. 3rd St.
The Fox Stop, Inc. d/b/a The Fox Stop, 1316 W. 30th St.

Wal-Mart Stores, Inc. d/b/a Wal-Mart Store #1483, 3001 Broadway Ave.
Yankton Drug, Inc. d/b/a Yankton Drug Co., 109 W. 3rd St.

RETAIL (ON-OFF SALE) WINE & CIDER

Hanten, Inc. d/b/a Ben's Brewing Co., 719 Walnut St.
Charlies Pizza House, Inc. d/b/a Charlie's Pizza House, 804 Summit St.
Czeckers, Inc. d/b/a Czeckers Inc., 407 Walnut St.
The Fox Stop, Inc. d/b/a The Fox Stop, 1316 W. 30th St.
SYMS, LLC d/b/a Holiday Inn Express, PO Box 113
San Jose, Inc. d/b/a Mexico Viejo, 1809 Broadway Ave.
TST, Inc. d/b/a Phinney's Pub & Casino, Yankton Mall
Morgen, LLC d/b/a South Point Gaming Lounge, 1101 Broadway Ave., Suite 109
Five Futures d/b/a The Boat House, 301 E. 3rd St.
Flusswerks, LLC d/b/a The Landing, 104 Capital St.
The Mint Yankton, LLC d/b/a The Mint, 318 Douglas Ave.
Tokyo Japanese Cuisine of Ykt, Inc. d/b/a Tokyo Japanese Cuisine, 2007 Broadway Ave. Ste. J
Wal-Mart Stores, Inc. d/b/a Wal-Mart Store #1483, 3100 Broadway Ave.
Walgreen Co. d/b/a Walgreen #9806, 2020 Broadway Ave.
Willa B's LLC d/b/a Willa B's, 215 West 3rd St.

The above applications are in compliance with the City Code of Ordinances, as checked by the Department of Finance.

A police check has been done on all the above applicants by the Yankton Police Department.

The applicants are in compliance with all Building and Fire Codes.



Al Viereck
Finance Officer

Memorandum #21-236

To: City Manager
From: Finance Department
Date: November 12, 2021
Subject: Special Events Malt Beverage/Wine License-The Center

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, December 18, 2021, from The Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #21-233

To: Amy Leon, City Manager
From: Mike Roinstad, Airport Supervisor
Subject: Bid award for 2022 Annual Supply of Transport-Tankwagon Petroleum Products for Chan Gurney Municipal Airport
Date: November 10, 2021

Three bids were received for the City's 2022 supply of Petroleum Products for the Chan Gurney Municipal Airport. The two products that will be consumed are Aviation Gasoline – 100 low lead and Jet A fuel (with fuel system ice inhibitor). These products are most frequently purchased via transport (7000 gallon minimum). The bids received represent the supplier's handling costs (profit margin), which are added to the OPIS (Oil Price Information Service) daily published price on the date the product is ordered.

The lowest bids received for these products that will be available at the Airport are listed below:

DESCRIPTION	GERSTNER OIL
Aviation Gas – 100 low lead:	
Transport	\$0.2269
Tankwagon	\$0.4489
Jet A fuel (with fuel system ice inhibitor):	
Transport	\$0.1369
Tankwagon	\$0.3499

City Staff recommends that the bid submitted for the 2022 Supply of Petroleum Products for the Chan Gurney Municipal Airport is awarded to lowest bid by Gerstner Oil for: Aviation Gas – 100 low lead and Jet A fuel (with fuel system ice inhibitor) Transport.

City Staff recommends that the bid submitted for the 2022 Supply of Petroleum Products for the Chan Gurney Municipal Airport is awarded to lowest bid by Gerstner Oil for: Aviation Gas – 100 low lead and Jet A fuel (with fuel system ice inhibitor) Tankwagon.

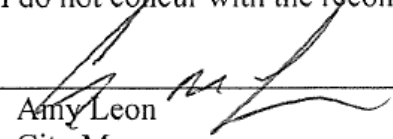
Respectfully submitted,

Mike Roinstad
 Airport Supervisor

Recommendation: It is recommended that the City Commission award the contract for fuel at the Chan Gurney Municipal Airport to Gerstner Oil for the low bid amounts listed in Memorandum #21-233.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

____ Roll Call

Memorandum #21-228

To: City Commission
From: Finance Officer
Date: November 15, 2021
Subject: Write Off of Uncollectible Utility Accounts

Attached is Departmental Correspondence from Deputy Finance Officer, Lisa Yardley. Lisa has reviewed the uncollectible accounts and is recommending a write off of \$753.18. This is \$227.55 less than the last write off done in in November 2020 and is completed on an annual basis if needed. This year's write offs are comprised of four residential customers and one business. The total amount represents approximately 0.005% of our total operating revenues (approximately \$13,557,760) for water, wastewater, and solid waste collection for the one-year period.

I would like to point out at this time that the philosophy behind penalties and enforcement of shut-offs, is to assess any increased expenses occurring from this process to the customers that caused these expenses rather than to absorb them and spread them among all the regular paying customers. When accounts are written off in the above manner, they technically become an expense to these regular customers. We currently have approximately 5,673 customers. This write off thus becomes an annual expense to these customers of approximately \$0.13 (compared to \$0.17 in 2020) per customer.

Attached is a list of accounts returned by the collection agency since December 2020 with the account holder's name and reason the account was returned.

It should be noted that although these accounts have been returned, the collection agency still keeps them on file for possible future collection. We also keep a list at the City Finance Office in case one of these customers' attempts to receive City utilities in the future. At that time, we will require payment of the old amount plus a deposit before a new account is authorized.

Good accounting practice dictates we remove old accounts receivable from our records on a regular basis.

The following are explanations of the reasons used on the list:

- Skipped – customer has left town with no forwarding address and all attempts to locate them have been unsuccessful
- Imprisonment – customer in prison-unable to collect
- Bankruptcy-no legal ability to collect
- Deceased-no assets at time of death to allow collection
- Uncollectible – the collection agency has made numerous contacts with the customer but is unable to obtain payment. The agency notes that the individuals are uncooperative, refuse payment, are often credit abusers and cannot force payment. Litigation is at times filed to garnish wages but these attempts are unsuccessful.

The accounts in question were returned by the collection agency as uncollectible, so all possible avenues have been exhausted. Therefore, I request the Board of City Commissioners write off the uncollectible accounts as authorized by SDCL 9-22-4 (see below).

9-22-4. Assignment of delinquent accounts receivable--Disposition of uncollectible accounts. Every municipality may assign for collection any or all delinquent accounts receivable. After reasonable collection efforts the governing body may determine that an account is uncollectible, and by formal action direct that the uncollectible amount be removed from the records and disclosed on that year's financial report. Evidence of the debt removed from the records by the formal action of the governing body shall be retained by the municipality to support possible subsequent collection of that debt.

Source: SDC Supp 1960, § 45.0201-1 (23) as added by SL 1964, ch 138; SL 1974, ch 74; SL 1979, ch 57.

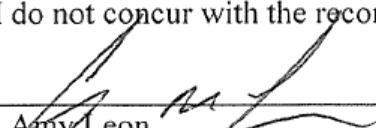
It is recommended that the City Commission authorize the write-off of \$753.18 as uncollectible per SDCL 9-22-4.

Respectfully Submitted,



Al Viereck
Finance Officer

I concur with the recommendation.
 I do not concur with the recommendation.



Amy Leon
City Manager

____ Roll call

Utility Write Offs - November 2021

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>REASON</u>	<u>Year Sent to Collections</u>
81-1459-01-01	\$ 120.56	Christopher & Banks	Bankruptcy	2021
81-1460-01-01	\$ 332.32	Tally, Jessie	Imprisonment	2016
81-1461-01-01	\$ 193.39	Blakey, James	Unable to Locate	2017
81-1462-01-01	\$ 18.16	Lucas, Venessa	Skipped	2013
81-1463-01-01	\$ 88.75	Rosales, Lazaro	Deceased	2021
TOTAL	\$ 753.18			

Departmental Correspondence

To: Finance Officer
From: Deputy Finance Officer
Date: November 15, 2021
Subject: Utilities - Accounts Receivable Write Off

As authorized in SDCL 9-22-4, I am recommending the Board of Commissioners write off the attached utility accounts in the amount of \$753.18 against the reserve balance of \$87,528.74. Utility accounts were sent to a local collection agency and have been returned as uncollectible due to a number of reasons. Reasons they are uncollectible include: skipped-20%, bankruptcy-20%; unable to locate-20%; imprisonment-20%; and deceased-20%. The \$753.18 has accumulated since the prior year write off and represents account balances from 2013 through November 2021 as follows: 2013-\$18.16, 2016-\$332.32, 2017-\$193.39, and 2021-\$209.31. This reflects 0.5% of all delinquent accounts receivable. Delinquent accounts are categorized as follows:

Customers on Service (30 days delinquent)	\$ 34,050.77
Credit Collection Agency	\$ 119,848.78
Uncollectible	\$ 753.18
Total Delinquent Accounts Receivable	<u>\$ 154,652.73</u>

The aged analysis of the accounts receivable remaining at the Credit Collection Service as of November 2021 is:

30 days or less	\$ 187.75
30 to 60 days	\$ 3,809.65
60 to 90 days	\$ 36,145.91
Over 90 days	\$ 43,224.68
Over 120 days	\$ 36,480.79
Total	<u>\$ 119,848.78</u>

I have attached documentation on those accounts that we request be removed from our records and to be disclosed on the City's 2021 financial report.

Respectfully submitted,



Lisa Yardley
Deputy Finance Officer

Memorandum #21-234

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #21-52 / Resolution #21-94
Date: November 9, 2021

PLAT REVIEW

ACTION NUMBER: 21-52

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Ehresmann Holdings LLC.

ADDRESS / LOCATION: 4400 W. 31st Street. Please reference the attached Plat Location Map.

PROPERTY DESCRIPTION: Tract B in the S 1/2 of the SW 1/4 of Section 33, T94N, R56W of the 5th P.M., Yankton County, South Dakota.

ZONING DISTRICT: County jurisdiction.

PREVIOUS ACTION: Multiple Whitetail Run Tracts and Lots in 2014 - 2020.

COMMENTS: The proposed plat subdivides a developed portion of property that was previously in a larger tract described by metes and bounds. This type of proposal is typical when an owner wants to identify a portion of a larger tract of land for sale or other contractual reasons. The location is within the City's three mile plating jurisdiction allowing the City to require the dedication of right-of-way along the extension of the planned street grid. In the area that this plat is located, dedications would include right-of-way corridors along sections lines, quarter lines and sixteenth lines or as previously planned in the subdivision. The one exception is the north boundary of the proposed plat where the physical terrain (there is a slough there) makes it impractical to consider the sixteenth line for future road or utility placement.

The proposed plat meets the requirements of the City's review criteria. The proposal will be subject to county platting and land use / zoning approval requirements as it moves forward through that process.

Staff recommends approval of the proposed plat.

MEETING SCHEDULE:

November 8, 2021: Planning Commission reviews plat and makes recommendation to the City Commission.

November 22, 2021: City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

_____ Roll Call

RESOLUTION #21-94

WHEREAS, the plat of Tract B in the S 1/2 of the SW 1/4 of Section 33, T94N, R56W of the 5th P.M., Yankton County, South Dakota, has been prepared by Thomas Lynn Week, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Stephanie Moser, Mayor

ATTEST:

Al Viereck, Finance Officer

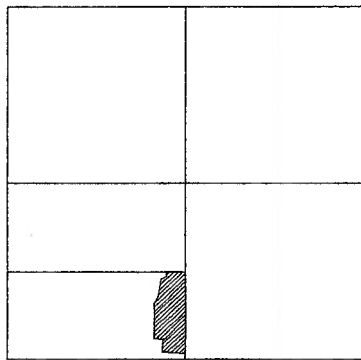


City of Yankton

Plat Location Map

Plat of Tract B in the S1/2 of the SW1/4 of Section 33,
T94N, R56W of the 5th. P.M., Yankton County, South Dakota

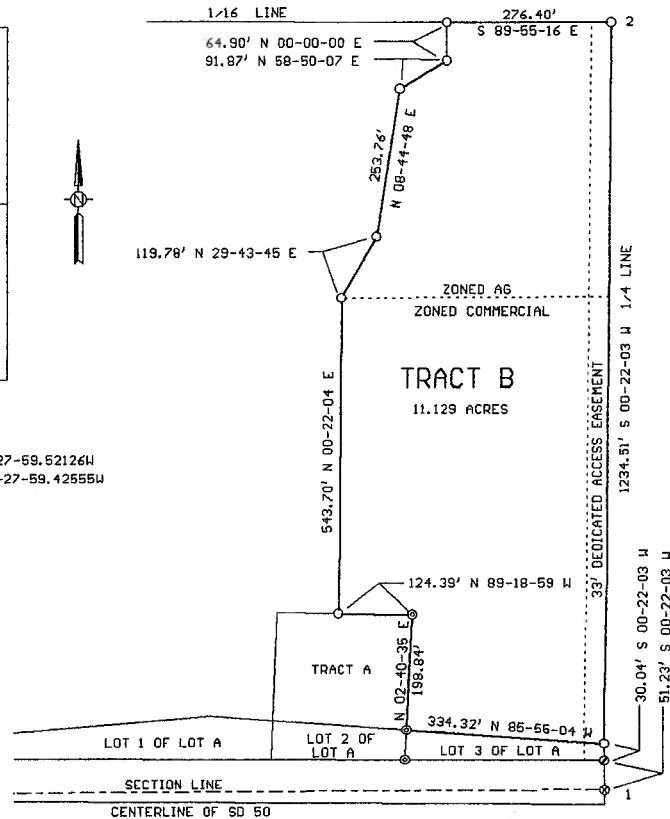
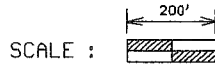
PLAT OF TRACT B IN THE S1/2 OF THE SW1/4 OF SECTION 33,
T94N, R56W OF THE 5TH. P.M., YANKTON COUNTY, SOUTH DAKOTA.



SECTION 33, T94N, R56W

POINT 1, LAT= 42-54-31.81192N, LONG= 97-27-59.52126W
POINT 2, LAT= 42-54-44.80738N, LONG= 97-27-59.42555W

- ⊙ CALCULATED CORNER
- ⊗ FOUND X IN CONCRETE
- ⊙ FOUND REBAR WITH CAP
- SET 5.8" REBAR WITH CAP STAMPED TOM WEEK LS 2912



SURVEYORS CERTIFICATE

I, THOMAS LYNN WEEK, REGISTERED LAND SURVEYOR IN YANKTON, SOUTH DAKOTA, HAVE AT THE DIRECTION OF THE OWNERS, MADE A SURVEY OF TRACT B IN THE S1/2 OF THE SW1/4 OF SECTION 33, T94N, R56W OF THE 5TH. P.M., YANKTON COUNTY, SOUTH DAKOTA. I HAVE SET IRON PINS AS SHOWN, AND SAID SURVEY AND PLAT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 28TH. DAY OF OCTOBER, 2021.

THOMAS LYNN WEEK
REGISTERED LAND SURVEYOR
REG. NO. 2912

RESOLUTION OF COUNTY PLANNING COMMISSION

BE IT RESOLVED BY THE YANKTON COUNTY PLANNING COMMISSION, THAT THE ABOVE PLAT REPRESENTING TRACT B IN THE S1/2 OF THE SW1/4 OF SECTION 33, T94N, R56W OF THE 5TH. P.M., YANKTON COUNTY, SOUTH DAKOTA, BE AND THE SAME IS HEREBY APPROVED.

CHAIRMAN, PLANNING COMMISSION

DIRECTOR OF EQUALIZATION CERTIFICATE

THE UNDERSIGNED, COUNTY DIRECTOR OF EQUALIZATION OF YANKTON COUNTY, SOUTH DAKOTA, HEREBY CERTIFIES THAT SHE HAS RECEIVED A COPY OF THE FOREGOING PLAT. DATED THIS _____ DAY OF _____.

DIRECTOR OF EQUALIZATION, YANKTON COUNTY, S.D.

Memorandum #21-237

To: *City Commission*
From: *Finance Officer*
Date: *11/18/2021*
Subject: *First Reading and Setting December 13, 2021 as the Second Reading and Public Hearing of Ordinance #1057 Amending Ordinance #1038, the 2021 Annual Appropriation Ordinance*

Attached to this Memorandum is Ordinance #1057, the second supplement to Ordinance #1038, the 2021 annual appropriation ordinance. The individual supplements are described, and the amounts are as such:

1. **City Commission** from \$14,000.00 to \$19,000.00, an increase of \$5,000.00 in account 101.101.201 Insurance; and from \$20,000.00 to \$50,000.00, an increase of \$30,000.00 in account 101.101.202 Professional Services. This increases City Commission total appropriations from \$139,573.00 to \$174,573.00, an increase of \$35,000.00. Financing for this increase will be from an increase in un-appropriated fund balance carried forward from 2020.
2. **Human Resources** from \$101,000.00 to \$123,000.00, an increase of \$22,000.00 in account 101.107.101 Regular Wages, from \$7,727.00 to \$9,727.00, an increase of \$2,000.00 in account 101.107.111 OASI for the increased taxes for these wages; from \$6,060.00 to \$7,380.00, an increase of \$1,320.00 in account 101.107.121 Retirement for the increase from these wages; from \$7,150.00 to \$15,150.00, an increase of \$8,000.00 in account 101.107.132 Group Insurance; from \$0.00 to \$25,000.00, an increase of \$25,000.00 in account 101.107.202 Professional Services for the UKG Time Management project; and from \$1,000.00 to \$2,000.00, an increase of \$1,000.00 in account 101.107.350 Equipment. This increases Human Resources total appropriations from \$135,987.00 to \$195,307.00 an increase of \$59,320.00. Financing for this increase will be from an increase in un-appropriated fund balance carried forward from 2020.
3. **Total General Government** from \$2,892,175.00 to \$2,986,495.00, an increase of \$94,320.00 as outlined in **numbers (1-2)** above.
4. **Total General Fund Appropriations** from \$18,621,096.00 to \$18,715,416.00, an increase of \$94,320.00 as outlined in **numbers (1-3)** above.
5. **Un-appropriated Fund Balance** from \$4,842,505.00 to \$4,936,825.00, an increase of \$94,320.00 in un-appropriated fund balance (2020 carry-over).
6. **Total Means of Finance** from \$18,621,096.00 to \$18,715,416.00, an increase of \$94,320.00 as outlined in **number (5)** above.
7. **Huether Family Aquatics Center** from \$246,000.00 to \$296,000.00, an increase of \$50,000.00 in account 202.202.102 Temporary Wages; from \$18,819.00 to \$26,819.00, an

increase of \$8,000.00 in account 202.202.111 OASI for the increased taxes for these wages; from \$1,000.00 to \$21,000.00, an increase of \$20,000.00 in account 202.202.201 Insurance; from \$1,000.00 to \$21,000.00, an increase of \$20,000.00 in account 202.202.202 Professional Services; from \$2,000.00 to \$22,000.00, an increase of \$20,000.00 in account 202.202.211 Advertising; from \$5,000.00 to \$10,000.00, an increase of \$5,000.00 in account 202.202.223 Rep. & Maintenance – Buildings; from \$500.00 to \$2,000.00, an increase of \$1,500.00 in account 202.202.232 Office Supplies; from \$3,000.00 to \$4,500.00, an increase of \$1,500.00 in account 202.202.236 Janitorial Supplies; from \$1,500.00 to \$12,500.00, an increase of \$11,000.00 in account 202.202.242 Recreation Supplies; from \$1,600.00 to \$3,600.00, an increase of \$2,000.00 in account 202.202.271 Telephone, from \$27,000.00 to \$52,000.00, an increase of \$25,000.00 in account 202.202.272 Electricity; from \$10,000.00 to \$30,000.00, an increase of \$20,000.00 in account 202.202.273 Fuel – Heating; from \$33,000.00 to \$38,000.00, an increase of \$5,000.00 in account 202.202.274 Water Service; from \$0.00 to \$1,200.00, an increase of \$1,200.00 in account 202.202.276 Landfill; and from \$25,000.00 to \$70,000.00, an increase of \$45,000.00 in account 202.202.728 Miscellaneous Concessions. This increases Huether Family Aquatics Center total appropriations from \$1,410,750.00 to \$1,645,950.00, an increase of \$235,200.00. Funding for this increase will be from increased revenues in the Huether Family Aquatics Center.

8. **Business Improvement District** from \$7,600.00 to \$13,600.00, an increase of \$6,000.00 in account 209.209.202 Professional Services for increased expenses approved by the BID Board and City Commission for Yankton Convention and Visitor Bureau funding; from \$60,800.00 to \$108,000.00, an increase of \$47,200.00 in account 209.209.204 Contractual Services to Yankton Area Progressive Growth / MMC for increased expenses approved by the BID Board and City Commission; and from \$1,520.00 to \$3,020.00, an increase of \$1,500.00 in account 209.209.610 Transfer to General Fund. This increases Business Improvement District total appropriations from \$69,920.00 to \$124,620.00, an increase of \$54,700.00. Financing for this increase will be from the Business Improvement District unappropriated fund balance carried forward from 2020.
9. **Lodging Sales Tax (BBB)** from \$40,000.00 to \$65,000.00, an increase of \$25,000.00 in account 211.231.559 National Field Archery Association (NFAA); from \$0.00 to \$20,000.00, an increase of \$20,000.00 in account 211.231.574 Riverboat Days; from \$10,000.00 to \$55,000.00 an increase of \$45,000.00 in account 211.231.575 Special Events – Activities; and from \$10,000.00 to \$25,000.00, an increase of \$15,000.00 in account 211.231.599 Special Projects. This increases Lodging Sales Tax (BBB) total appropriations from \$709,423.00 to \$814,423.00, an increase of \$105,000.00. Financing for this increase will be from the unappropriated fund balance in the Lodging Sales Tax (BBB) Fund carried forward from 2020.
10. **Special Revenue Total Appropriations** from \$15,737,538.00 to \$16,132,438.00, an increase of \$394,900.00 as explained in **numbers (7-9)** above.
11. **Special Revenue Unappropriated Fund Balance** from \$981,062.00 to \$1,140,762.00, an increase of \$159,700.00 as explained in **numbers (8-9)** above.
12. **Huether Family Aquatics Center Revenue** from \$223,500.00 to \$458,700.00, an increase of \$235,200.00 as explained in **number (7)** above.

13. **Special Revenue Total Revenue** from \$9,218,791.00 to \$9,453,991.00, an increase of \$235,200.00 as explained in **number (12)** above.
14. **Special Revenue Total Means of Finance** from \$16,490,954.00 to \$16,885,854.00, an increase of \$394,900.00 as explained in **numbers (11-13)** above.
15. **Public Improvement** from \$0.00 to \$23,844.00, an increase of \$23,844.00 in account 501.501.391 Public Building Improvements to purchase the vacant parcel of land at 8th and Broadway. This increases Public Improvement total appropriations from \$0.00 to \$23,844.00, an increase of \$23,844.00. Funding for this increase will be from the Public Improvement unappropriated fund balance carried forward from 2020.
16. **Tax Increment District #6** from \$297,391.00 to \$450,000.00, an increase of \$152,609.00 in account 511.588.566 for Tax Increment reimbursement to YAPG (the developer for Westbrook Estates Phase 1). This increases Tax Increment #6 total appropriations from \$297,391.00 to \$450,000.00, an increase of \$152,609.00. Financing for this increase will be a from increased tax increment #6 revenues.
17. **Tax Increment District #7** from \$23,724.00 to \$40,000.00, an increase of \$16,276.00 in account 512.588.204 Payment to Schrecht, LLC for TID tax reimbursements. This increases Tax Increment District #7 total appropriations from \$23,724.00 to \$40,000.00, an increase of \$16,276.00. Financing for this increase will be from increased tax increment #7 revenues.
18. **Tax Increment District #8** from \$21,365.00 to \$80,000.00, an increase of \$58,635.00 in account 513.588.204 Payment to Yankton Development for TID tax reimbursements. This increases Tax Increment District #8 total appropriations from \$1,421,365.00 to \$1,480,000.00, an increase of \$58,635.00. Financing for this increase will be a from increased tax increment #8 revenues.
19. **Total Capital Appropriations** from \$15,363,912.00 to \$15,615,276.00, an increase of \$251,364.00 as explained in **numbers (15-18)** above.
20. **Unappropriated Fund Balance** from \$11,226,429.00 to \$11,250,273.00, an increase of \$23,844.00 as explained in **number (15)** above.
21. **TID #6 Westbrook Estates Phase 1 Revenue** from \$297,391.00 to \$450,000.00, an increase of \$152,609.00 in TID #6 revenues as explained in **number (16)** above.
22. **Tax Increment District #7 Revenue** from \$23,724.00 to \$40,000.00 and increase of \$16,276.00 in TID #7 revenues as explained in **number (17)** above.
23. **Tax Increment District #8 Revenue** from \$21,365.00 to \$80,000.00 and increase of \$58,635.00 in TID #8 revenues as explained in **number (18)** above.
24. **Total Capital Projects Revenue** from \$5,693,105.00 to \$5,920,625.00, an increase of \$227,520.00 as explained in **numbers (21 - 23)** above.

25. **Total Capital Projects Means of Finance** from \$17,221,254.00 to \$17,472,618.00, an increase of \$251,364.00 as explained in **numbers (20-24)** above.

It is recommended that the City Commission introduce Ordinance #1057 and set December 13, 2021 as the Second Reading and Public Hearing of Ordinance #1057 the second supplement to Ordinance #1038, the 2021 City of Yankton budget ordinance.

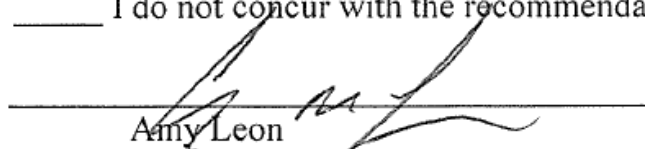
Thank you,



Al Viereck
Finance Officer

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

ORDINANCE NO . 1057
 AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE NO.1038, THE 2021 ANNUAL
 APPROPRIATION ORDINANCE OF THE CITY OF YANKTON, SOUTH DAKOTA.

BE IT ORDAINED by the City of Yankton, South Dakota that Ordinance No. 1038 is amended to wit:

SECTION I - GENERAL FUND

					Ord. 1057			
A.	Appropriations							
	General Government:							
	Board of City Commissioners	\$ 139,573			1.	35,000	\$ 174,573	
	City Manager	269,863						
	City Attorney	120,256						
	Finance Office	714,922						
	Information Services	484,405	1.	192,603		677,008		
	Community Development	534,566						
	Human Resources	135,987			2.	59,320	195,307	
	Contingency	<u>300,000</u>						
	TOTAL GENERAL GOVERNMENT	<u>2,699,572</u>	2.	192,603		<u>2,892,175</u>	3. <u>94,320</u> <u>2,986,495</u>	
	Public Safety:							
	Police Department	3,638,592	3.	170,583		3,809,175		
	Fire Department	765,155	4.	20,000		785,155		
	Civil Defense	<u>4,960</u>						
	TOTAL PUBLIC SAFETY	<u>4,408,707</u>	5	190,583		<u>4,599,290</u>		
	Public Works:							
	Engineering & Inspection	722,920						
	Street & Highways	2,222,492	6.	265,000		2,487,492		
	Snow & Ice Removal	206,898						
	City Hall	272,703	7.	15,000		287,703		
	Traffic Control	504,238						
	Chan Gurney Airport	<u>693,143</u>	8.	5,000		<u>698,143</u>		
	TOTAL PUBLIC WORKS	<u>4,622,394</u>	9.	285,000		<u>4,907,394</u>		

Ord. 1057

Special Appropriations	<u>140,485</u>					
TOTAL SPECIAL APPROPRIATIONS	<u>140,485</u>					
Culture - Recreation:						
Senior Citizens Center	94,390	10.	5,000	99,390		
Community Library	<u>835,949</u>					
TOTAL CULTURE - RECREATION	<u>930,339</u>	11.	5,000	<u>935,339</u>		
Other Financing Uses / Transfers Out	<u>4,466,681</u>	12.	679,732	<u>5,146,413</u>		
TOTAL OTHER FINANCING USES	<u>4,466,681</u>	12.	679,732	<u>5,146,413</u>		
TOTAL APPROPRIATIONS	<u>\$ 17,268,178</u>	13.	1,352,918	<u>\$ 18,621,096</u>	4.	<u>94,320</u> <u>\$ 18,715,416</u>
B. Means of finance						
Unappropriated Fund Balances	<u>\$ 3,489,587</u>	14.	1,352,918	<u>\$ 4,842,505</u>	5.	<u>94,320</u> <u>\$ 4,936,825</u>
Current Property Taxes	2,878,910					
Sales & Other Taxes	7,148,790					
Licenses & Permits	329,675					
Intergovernmental Revenue	800,458					
Charges for Goods & Services	2,295,850					
Fines & Forfeits	7,250					
Miscellaneous Revenues	<u>59,000</u>					
TOTAL REVENUE	<u>13,519,933</u>					
Other Financing Sources / Transfers In	<u>258,658</u>					
TOTAL MEANS OF FINANCE	<u>\$ 17,268,178</u>	15.	1,352,918	<u>\$ 18,621,096</u>	6.	<u>94,320</u> <u>\$ 18,715,416</u>

SECTION II - SPECIAL REVENUE

				Ord. 1057		
A. Appropriations						
Parks & Recreation	\$ 1,785,881					
Huether Family Aquatics Center	1,410,750			7.	235,200	1,645,950
Summit Activies Center	913,683					
Marne Creek	9,140,385					
Casualty Reserve Fund	5,000					
Bridge & Street Fund	110,000					
911/Dispatch	878,044	16.	669,732		1,547,776	
Business Improvement District	69,920			8.	54,700	124,620
Lodging Sales Tax	639,423	17.	70,000		709,423	814,423
Infrastructure Improvement Revolving - Transfer to Infr. Imp. Constr.	44,720			9.	105,000	
TOTAL APPROPRIATIONS	<u>\$ 14,997,806</u>	18.	739,732		<u>\$ 15,737,538</u>	10. <u>394,900</u> <u>\$ 16,132,438</u>
B. Means Of Finance						
Unappropriated Fund Balance	\$ 911,062	19.	70,000		<u>\$ 981,062</u>	11. <u>159,700</u> <u>\$ 1,140,762</u>
Parks & Recreation Revenue	8,130					
Huether Family Aquatics Center Rev.	223,500			12.	235,200	458,700
Summit Activies Center Revenue	514,270					
Marne Creek Revenue	7,650,300					
Casualty Reserve - Interest	250					
Bridge & Street Revenue	41,497					
911/Dispatch	152,776					
Business Improvement District	116,000					
Lodging Tax	467,348					
Infrastructure Improvement Revolving	44,720					
TOTAL REVENUE	<u>9,218,791</u>			13.	<u>235,200</u>	<u>9,453,991</u>
Transfer From General Fund	<u>4,152,679</u>	20.	669,732		<u>4,822,411</u>	
Transfer From Special Capital Fund	<u>1,468,690</u>					
TOTAL MEANS OF FINANCE	<u>\$ 15,751,222</u>	21.	739,732		<u>\$ 16,490,954</u>	14. <u>394,900</u> <u>\$ 16,885,854</u>

SECTION III - CAPITAL PROJECT FUNDS

				Ord. 1057		
A. Appropriations						
Public Improvement	\$ -			15.	23,844	\$ 23,844
Airport Capital Projects	135,000					
Park Capital Projects	122,000	22.	10,000		132,000	
Infrastructure Improvement Construction	100,000					
Huether Aquatics Center Construction	50,088	23.	7,266,752		7,316,840	
Special Capital Improvement	5,742,982					
Tax Incr. District #2 Morgan Square	-					
Tax Incr. District #5 Menards	194,610					
Tax Incr. District #6 Westbrook Estates	297,391			16.	152,609	450,000
Tax Incr. District #7 West 10th Street	23,724			17.	16,276	40,000
Tax Incr. District #8 Westbrook Phase 2	1,421,365			18.	58,635	1,480,000
TOTAL APPROPRIATIONS	<u>\$ 8,087,160</u>	24.	7,276,752	19.	<u>251,364</u>	<u>\$ 15,615,276</u>
B. Means of Finance						
Unappropriated Fund Balance	<u>\$ 3,959,677</u>	25.	7,266,752	20.	<u>23,844</u>	<u>\$ 11,250,273</u>
Public Improvement Revenue	-					
Airport Capital Projects	128,250					
Park Capital Revenue	-					
Infrastructure Improvement Construction	-					
Huether Aquatics Center Construction	187,890					
Special Capital Improvement	4,890,810					
TID #2 Morgan Square	-					
TID #5 Menards	143,675					
TID #6 Westbrook Estates	297,391			21.	152,609	450,000
TID #7 West 10th Street	23,724			22.	16,276	40,000
TID #8 Westbrook Phase 2	21,365			23.	58,635	80,000
TOTAL REVENUE	<u>5,693,105</u>			24.	<u>227,520</u>	<u>5,920,625</u>

Transfer from General Fund	122,000	26.	10,000	132,000	Ord. 1057
Transfer from Summit Activity Center	55,000				
Transfer from Park Improvement Fund	-				
Transfer from BBB Fund	70,000				
Transfer from Infrastructure Impr. Fund	44,720				
Transfer from Special Capital Fund	-				
Loan from General Fund	-				
Loan from Special Capital Fund	-				
TOTAL OTHER FINANCING SOURCES	<u>291,720</u>	27.	10,000	<u>301,720</u>	
TOTAL MEANS OF FINANCE	<u>\$ 9,944,502</u>	28.	7,276,752	<u>\$ 17,221,254</u>	25. <u>251,364</u> <u>\$ 17,472,618</u>

SECTION VII - EFFECTIVE DATE

This Ordinance being necessary for the support of the government of the City of Yankton and its existing institutions shall take effect upon its passage and publication.

Adopted:

Stephanie Moser, Mayor

ATTEST :

Al Viereck, Finance Officer

Introduction and first reading: November 22, 2021

Second reading: December 13, 2021

Published in the Yankton Daily Press and Dakotan, Official Newspaper: Dec. ??, 2021

I so certify

Al Viereck
Finance Officer

Memorandum #21-238

To: Amy Leon, City Manager
From: Corey Potts, Public Works Manager
Subject: Bid award for Steel Transfer Station Walking Floor Trailer for the Department of Public Works, City of Yankton/Joint Powers Department
Date: November 12, 2021

Fourteen (14) bid packets, for one new walking floor trailer were sent to equipment dealers and two (2) bids outlined below were received.

<i>Bidder</i>	<i>Total Cost</i>
<i>Northern Truck & Equipment 47213 Schweigers Circle Sioux Falls, SD 57107</i>	<i>\$87,704.00</i>
<i>Wilkens Trailers 148 South Road 22 Morris, MN 56267</i>	<i>\$100,978.00</i>

The 2021 Joint Powers budget provides \$80,000 for the purchase of one new steel walking floor trailer for the City of Yankton, Public Works Department/Joint Powers Department.

The steel walking floor trailers are an important part of the Yankton Transfer Station operation. Yankton is permitted to accept municipal solid waste (MSW) for transport to the landfill located in Clay County. MSW and construction debris are transported in the walking floor trailers to the landfill.

The trailers are located in the pits at the transfer station for loading purposes. Solid waste is dumped from the tipping floor into these trailers. The loads are arranged and packed to get the most weight on the trailers. They are then covered and moved to an outside staging area for transfer to the Vermillion Landfill.

The trailers are 48 feet in length with a walking floor mechanism to unload the solid waste. The trailers also have a roll tarp that is securely fastened down according to state laws while transporting solid waste to Vermillion to prevent material from blowing out of the trailer.

All bids received meet the minimum specifications. The low bid submitted by Northern Truck & Equipment of Sioux Falls, SD is similar to the ones presently in service, having the same major components, such as the walking floor mechanism, landing gear, tarp components, suspension and axles. The steel trailers have proven to be more durable for the transfer operation than the previously used aluminum trailers when the transfer operation first began.

The trailer will replace #244 a 2010 Steco Walking Floor Trailer. The trailer will be surplus in the fall.

City Staff recommends that the bid for \$87,704.00 be awarded to Northern Truck & Equipment of Sioux Falls, SD, which is \$7,704.00 over the budgeted amount. The difference will be made up on other future purchases.

Respectfully submitted,

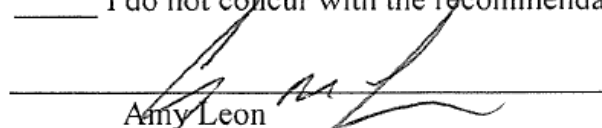


Corey Potts
Public Works Manager

Recommendation: It is recommended the City Commission approve Memorandum #21-238 to award the bid for one New Steel Transfer Station Walking Floor Trailer for \$87,704.00 to Northern Truck & Equipment of Sioux Falls, South Dakota and to approve Resolution #21-96 to surplus the 2010 Steco Walking Floor Trailer VIN# 1S9WS4827AS188367.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

RESOLUTION #21-96

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order for sale, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

PROPERTY TO BE SURPLUSED

2010 STECO WALKING FLOOR TRAILER 1S9WS4827AS188367

Dated this ____ day of November, 2021

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Memorandum #21-239

To: Amy Leon, City Manager
From: Corey Potts, Public Works Manager
Subject: Equipment purchase from Sourcewell Contract for a new Articulating Loader for the Department of Public Works, City of Yankton/Joint Powers Department
Date: November 12, 2021

The 2021 adopted budget provides funding for the purchase of a replacement loader for the Department of Public Works, Joint Powers Division. The equipment that is scheduled to be replaced is Unit #229, a 2007 Cat 924G Loader. This existing loader is 15 years old and has been used extensively around the City of Yankton for construction and snow removal activities.

A bid contract through the Sourcewell Contract allows the City to purchase a new Loader through Trans Source Truck and Equipment. The new loader to be purchased is a new 2021 Volvo L60H loader in the amount of \$165,606.00 with a delivery estimated at 150 to 240 days. There is \$180,000.00 budgeted for this loader purchase. Unit #229 will be surplus at a future auction.

City Staff recommends the purchase of a new 2021 Volvo L60H Loader for \$165,606.00 from Trans Source Truck and Equipment of Sioux Falls, South Dakota based on the Sourcewell Contract.

Respectfully submitted,

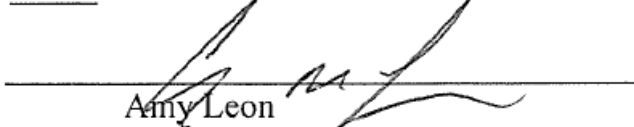


Corey Potts
Public Works Manager

Recommendation: It is recommended the City Commission approve Memorandum #21-239 for the purchase of a new 2021 Volvo L60H Loader in the amount of \$165,606.00 for the Department of Public Works, Joint Powers Division from Trans Source Truck and Equipment of Sioux Falls, South Dakota based on the Sourcewell Contract, and to approve Resolution #21-95 to surplus the 2007 Cat 924G Loader VIN # ODDA03607.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

____ Roll call

RESOLUTION #21-95

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order for sale, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

PROPERTY TO BE SURPLUSED

2007 Cat 924G Loader ODDA03607

Dated this ____ day of November, 2021

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Memorandum No. 21-240

TO: Mayor and City Commissioners
FROM: Amy Leon, City Manager
RE: Recommendation for Planning Commission
DATE: November 18, 2021

An opening on the Planning Commission has become open due to a member moving out of town. Since appointments to committees and advisory boards is the prerogative of the Mayor with the consent of the Commission, Mayor Moser is submitting the following name to fill the balance of the term and requests the Commission's concurrence.

David Carda – Planning Commission – 2024

Recommendation: Approve the above name to the Planning Commission to complete the remaining term.

_____ Voice vote

NOTICE OF PUBLIC HEARING
for the
YANKTON WASTEWATER AND WATER SYSTEM PROJECTS

The City of Yankton is seeking funding from the South Dakota Board of Water and Natural Resources for several projects involving major upgrades to the wastewater treatment plant, wastewater collection system and water distribution infrastructure. Work activities include continued improvements within the plant and replacement of wastewater collection and water distribution mains throughout the community along with rehabilitation of two water towers. The funds could be a grant from the State Consolidated Water Facilities Construction Program, American Rescue Plan funds or loans from the Drinking and Clean Water State Revolving Fund (CWSRF) Program. The City is seeking up to \$97.2 million from the CWSRF and up to \$8.2 million from the DWSRF program. The expected loan terms are 2.125% for 30 years. The Board of Water and Natural Resources may forgive all or a portion of the loan principal. The amount, source of funds, and terms will be determined by the Board of Water and Natural Resources when the application is presented at a scheduled board meeting. The purpose of this public hearing is to discuss the proposed project, the proposed financing, and the source of repayment for the loan. The public is invited to attend and comment on the project.

The public hearing will be held in the City Commission Meeting Room at the Career Manufacturing Technical Education Academy, 1200 W 21st Street, Yankton, SD 57078 on Monday, December 13, 2021 at 7:00 PM. Please contact Kyle Goodmanson, Environmental Services Director at (605) 668-5270 if you have any questions about the hearing.