



CITY OF YANKTON

2021_10_25

**CITY COMMISSION
MEETING**



Mission Statement
To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, October 25, 2021

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel.

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSXnmdRQg/live>

Rebroadcast Schedule: Tuesday @ 7:30pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. **Roll Call**
2. **Approve Minutes of regular meeting of October 11, 2021** **Attachment I-2**
3. **Proclamation – Aviation** **Attachment I-3**
4. **City Manager’s Report** **Attachment I-4**
5. **Public Appearances**

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

NONE

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Public hearing for sale of alcoholic beverages

Consideration of Memorandum #21-216 regarding the request for a Special Malt Beverage (on-sale) Retailers License for 1 day, November 6, 2021 for Families Feeding Families (Tara Pirak, Coordinator), NFAA, 800 Archery Lane, Yankton, S.D.

Attachment III-1

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Planning Commission Recommendation – CUP

Consideration of Memorandum #21-217 regarding Resolution #21-88, a Conditional Use Permit in an A-1 Agricultural District for a school accessory structure on Block 1, Lancer Addition to the City of Yankton, South Dakota. Mount Marty University, owner. Address, 612 Summit Street.

Attachment IV-1

2. Land Lease Transfer – Chan Gurney Municipal Airport

Consideration of Memorandum #21-218 regarding Resolution #21-87, the transfer of a land lease for Hangar #37 at Chan Gurney Municipal Airport.

Attachment IV-2

3. Establish Public Hearing - Rezoning

Consideration of Memorandum #21-219, introduction, first reading and establish November 8, 2021 as the date for a public hearing to consider Ordinance #1056, a rezoning from I-1 Industrial to B-3 Central Business on Lots 14-18, Block 26, Lower Yankton Addition to the City of Yankton, South Dakota. Don't tell my wife I bought this LLC., and Five Futures Properties., LLC, owners. Address, 215 Mulberry Street.

Attachment IV-3

4. Base Salary Adjustment & Step Plan for City Employees

Consideration of Memorandum #21-214 and Resolution #21-84, a resolution establishing a base salary adjustment at 4.00 percent & a 1 Step Plan for all non-union eligible employees of the City of Yankton, South Dakota, effective January 1, 2022.

Attachment IV-4

5. **Purchase of New Vehicle from State Bid**
Consideration of Memorandum #21-213 regarding Vehicle Purchase from the State Bid List

Attachment IV-5
6. **Rate Increase for Huether Family Aquatics Center**
Consideration of Memorandum #21-220 and Resolution #21-89 regarding rate increase for Huether Family Aquatics Center

Attachment IV-6
7. **Funding Request for Yankton Area Arts**
Consideration of Memorandum #21-223 regarding funding request from Yankton Area Arts

Attachment IV-7
8. **Purchase of New Vehicles from State Bid – Fire Department**
Consideration of Memorandum #21-215 regarding Vehicle Purchase from the State Bid List for the Yankton Fire Department

Attachment IV-8
9. **Surplus Mower from Parks Department**
Consideration of Memorandum #21-222 and Resolution #21-90 regarding surplus property from the Parks Department

Attachment IV-9

V. **OTHER BUSINESS**

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. **ADJOURN THE MEETING OF OCTOBER 25, 2021**

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
OCTOBER 11TH, 2021**

Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

Roll Call: Present: Commissioners Benson, Brunick, Johnson, Miner, Schramm, Webber and Villanueva. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioner Maibaum. Quorum present.

Action 21-263

Moved by Commissioner Schramm, seconded by Commissioner Benson, to approve Minutes of Work Session meeting of September 27th, 2021 and regular meeting of September 27th, 2021.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 21-264

Moved by Commissioner Miner, seconded by Commissioner Webber, that the Schedule of Bills be approved and warrants be issued.

1 Office Solution - Office Supplies - \$90.92; Adobe Creative Cloud - Computer Program - \$85.18; Adobe Stock - Computer Program - \$31.94; AFSCME Council 65 - AFSCME Deduction - \$928.62; Alfa Laval - GBT Pressure Switch - \$281.18; All City Pet Care West - Vet Bill For Max-Teeth - \$900.59; Amazon - Office Supply - \$59.55; Amazon - Filter - \$47.54; Amazon - Carpet Cleaning Wand - \$135.99; Amazon - DVD - \$19.89; Amazon - 2 Pair Binoculars - \$149.50; Amazon - Weight Room Chalk - \$43.49; Amazon - Office Supplies - \$113.53; Amazon - Led Bulbs - \$16.38; Amazon - Book - \$12.27; Amazon - Office Supplies - \$57.75; Amazon - Radio Ear Buds - \$94.00; Amazon - DVD's - \$172.12; Amazon - Books - \$148.80; Amazon - Books - \$57.52; Amazon - DVD - \$19.99; Amazon - DVD - \$39.98; Amazon - Janitorial Supplies - \$25.99; Amazon - DVD's - \$288.01; Amazon - Janitorial Supplies - \$53.77; Amazon - DVD's - \$38.94; Amazon - DVD's - \$123.31; Amazon - Book - \$11.99; Amazon - Book - \$12.48; Amazon - Program Supplies - \$19.99; Amazon - Inspection Camera - \$76.49; Amazon - DVD - \$15.77; Amazon - Office Supplies - \$66.89; Amazon - Carpet Extractor Hose - \$90.64; Amazon - Carpet Extractor Hose - \$126.41; Amazon - DVD - \$32.16; American Family Life Corp - Cancer ICU Premiums - \$5,865.56; A-Ox Welding Supply - Torch-Welder - \$3,743.50; Arby's - Travel Expense - \$6.43; ASCE Purchasing - ASCE Membership Dues - \$260.00; AT&T Mobility - Mobile Data - \$1,182.55; AutoZone - Antifreeze/Grease - \$377.03; Avera Health CRP - CPR Cards - New Recruits - \$160.00; Avera Heart Hospital Of South - AED Batteries - \$294.00; Avera Sacred Heart - Professional Services - \$813.00; Axvoice - Dialer Service - \$21.44; Baker-Taylor - Books - \$7,429.94; Banner Associates - Professional Services - \$13,655.00; Benders Sewer & Drain - Digester Cleanout - \$20,335.00; Best Western - School - \$1,343.88; Bierschbach Equip & Supply - Pump Parts - \$482.08; Bomgaar's - Touch A Truck Event - \$1,259.39; Broadway Chrysler - Sway Bar/Bushing - \$571.16; Buhl's Cleaners - Towels Cleaning - \$501.72; Calvary Baptist Church - Touch-A-Truck Event - \$200.00; Casey's - Travel - Pierre Training - \$88.35; Casey's - Travel Expense - \$45.00; Casey's - Travel Expense - \$20.43; Cedar Knox Public Power Dist - Electricity - \$1,497.87; Center Point - Large Print Books - \$134.22; CenturyLink - Phone - \$1,006.62; Christensen Radiator - Clean Test Radiator - \$92.16; CHS - Def Fluid - \$166.80; City Of Vermillion - Jt Power Cash Trans - \$74,019.02; City Of Yankton-Central Garage - Rubbish - \$51.00; City Of Yankton-Parks

- Landfill - \$289.95; City Of Yankton-Solid Waste - Compacted Garbage - \$17,215.42; City Of Yankton-Water - Garbage - \$88.37; City Utilities - WTR-WW Charges - \$57,343.99; Clark's Rental - Jackhammer Rental - \$175.00; Clarks Rentals - Diamond Blade - \$625.29; Colonial House Restaurant - Travel - \$38.38; Concrete Material - Asphalt - \$78,718.61; Cornhusker Intl Truck - Battery - \$433.50; Cornwell D-P Tools - Impact Wrench - \$589.95; Cowboy Store - Fuel-New Vehicle Pickup - \$53.66; Credit Collection Service - UT Collection - \$215.38; Crescent Electric - Electrical Supplies - \$173.77; Danko Emergency Equipment - Smoke Machine - \$587.00; Den Herder Law Office, P.C. - Contracted Services - \$1,535.95; Dept Of Corrections - Doc Work Program - \$947.99; Dept Of Social Services - SD Child Support - \$1,722.84; Design Solutions & Integration - Tech Support - \$2,047.50; Detco - Shop Supplies - \$2,897.75; Dockendorf Equipment - State Inspection - \$579.00; Donlevy - Wastewater Testing - \$275.00; Dooley/Robert - Boot Reimbursement - \$130.00; EBay - Toner - \$167.76; EBay - Toner - \$179.99; Echo Electric Supply - Electrical Supplies - \$113.71; Elle/Bradley & Jane - Tree Reimbursement - \$100.00; Embroidery & Scree - Uniform Shirts - \$104.00; Envision - Professional Services - \$538.85; Equipment Blades - Cutting Edges - \$2,788.00; Facebook - Advertisement - \$42.04; Fastenal Company - Citrus Cleaner - \$1,422.56; Feimer Construction - GBT Pipe Repair - \$3,857.10; Feimer Construction - Concrete Work - \$15,864.32; First Dakota Nat'l Bank - HSA Contributions - \$9,672.36; First National Bank - Cafeteria Plan - \$1,178.32; Fleet Farm - Plumbing Supplies - \$63.89; Freenotes Harmony Park - Mallets - \$382.50; Gavin's Point Recreation - Entry Steps Repair - \$859.98; Gerstner Oil - Fuel - \$22,000.82; Gerstner Oil - Oil - \$167.60; GOSCOMA - GOSCOMA Membership - \$150.00; GPSI Club Car Connect - Golf Rental - \$1,920.00; Graymont - Lime - \$4,676.35; Guardian Alliance - Background Investigation - \$100.00; Hach Company - Lab Supplies - \$102.17; Half Moon Education - Conference - \$289.00; Hansen Lock Smithing - Water Plant Bathrooms - \$1,400.00; Hanson Briggs Spec - Police Forms - \$47.16; Harn Ro Systems - Chemicals - \$4,900.00; Hartington Tree - Memorial Trees - \$208.00; Hawkins - Chemicals - \$39,980.30; HDR Engineering - WWTP EDA Improvements - \$107,135.12; Health Partners - Health Partners Insurance - \$87,393.41; Health Works - Professional Services - \$33.50; Hobby-Lobby - Program Supplies - \$55.49; Hy-Vee - Employee Appreciation - \$206.44; ICMA Retirement Trust - ICMA Contributions - \$3,562.02; Intl Code Council - Inspection Manual - \$102.90; IR Industrial - Air Compressor Maint Kit - \$1,098.38; J & H Care & Cleaning - Janitorial Services - \$4,000.00; J2 Metrofax - Fax - \$9.95; Jacks Uniforms - Uniforms - \$2,131.93; JCL Solutions - Cleaning Supplies - \$907.32; Jimmy Johns - Conference Expense - \$8.59; Jimmy Johns - Interview Expense - \$22.93; JJ Benji's - Ball Caps New Recruits - \$87.98; JJ Benji's - City Polos - \$180.00; Johnson Foundation/Chopper - Memorial Pathway - \$2,249.62; Johnson/Kerry - Irrigation Repairs - \$232.16; JW Tramp Construction - Sidewalk Reimbursement - \$1,417.50; Kaiser Heating And Cooling - Shop Repairs - \$470.61; Kaiser Refrigeration - Trimmer - \$718.38; Klein's Tree Service - Tree Removal - \$2,000.00; KLJ Engineering - Design Services - \$9,000.00; Koletzky Implement - Clutch Jaw - \$45.88; Kopetsky's Ace - Weed And Grass Killer - \$763.65; K-Scale - Repair Scale - \$1,203.00; Lab Strong Corporation - Still Heating Element - \$757.96; Lane/Jana - Training Reimbursement - \$249.00; Language Line - Interp Service - \$43.45; Larry's Heating & Cooling - Ac Relocate - \$1,020.00; Lewis And Clark Ford - Turbo - \$2,986.65; Liberty Process - Belt - \$662.86; Lily Crest - Replace Glass - \$42.67; Locators & Supplies - Lens Cleaners - \$49.80; Luken Memorials - Memorial Stones - \$600.00; Mark's Machinery - Kubota Repairs - \$313.53; McLeod's Printing - Minute Book - \$806.21; McMaster Carr - Dome Skylights - \$1,054.15; Mead Lumber - Survey Lumber - \$486.79; Meier Henry Sargent - Clean Water Bonds - \$45,000.00; Menards - Probe Conduit Housing - \$1,340.92; Merkel Electric - Sertoma Football Field - \$25,135.60; MidAmerican Energy - Fuel - \$5,909.29; MidAmerican Energy - Fuel - \$1,430.29; Midwest Alarm Company - Fire Alarm Monitoring - \$171.00; Midwest Tape - Av - \$29.99; Midwest Tire And Muffler - Pay Loader Tires - \$8,533.01; Midwest Wheel

Companies - Floor Mat - \$127.95; Miller Painting & Decorating - Slide Repairs - \$23,500.00; Minerva's Rapid City - Travel Expense - \$26.07; Minnehaha County - Conference-Detectives - \$0.00; Minnesota Life Insurance - Life Insurance Premium - \$617.45; Morrow/Joseph C. - Design Work - \$4,560.00; Motor Vehicle Dept., SD - Trailer Licenses - \$84.80; Mount Marty College - MMU Homecoming - \$2,000.00; Musicnotes.Com - B&G Singing Choir - \$6.17; Napa Auto Parts - Generator Batteries - \$993.84; Nebraska DOR - Ne State Tax Withholding - \$634.30; NFPA Natl Fire Protect - Fire Prevention Week - \$60.35; Nick's Gyros - Training Expense - \$8.76; Northwestern Energy - Electricity - \$112,368.31; NRA Membership - Range Membership - \$75.00; NSPE - NSPE Membership Dues - \$299.00; Observer - Ad - \$60.00; Olive Garden - Travel - \$29.63; Olson's Pest Technician - Pest Control - \$275.00; O'Reilly Auto Parts - Brake Pads/Rotor - \$903.93; OTC Brands - Programming - \$66.93; Overdrive Dist - E-Books - \$3,916.47; Overhead Door - Overhead Door Repair - \$324.35; PB Leasing - Postage - \$122.00; Phillips 66 - Travel - \$56.94; Pied Piper Flowers - Flowers For Funeral - \$48.99; Pizza Ranch - Concessions - \$920.00; Popeye's - Travel Expense - \$10.99; Positive Promotions - Plastic Fire Helmets - \$669.00; Power Source Electric - Replace Photocell - \$109.46; Powers Port A Pot - Porta Pots - \$375.00; Pp SD Municipal League - SDML Conference - \$543.25; Press Dakota - Commission Minutes - \$636.90; Prime Video - Digital Movie Rental - \$6.38; Principal - Dental Ins Premiums - \$6,548.46; Push Pedal Pull - Equipment Repairs - \$449.50; Racom Corporation - Beon - \$35.80; Rayallen.Com - K-9 Leather Leash - \$41.96; Refurbups.Com - Ups Batteries - \$122.13; Retirement, SD - SD Retirement - \$81,893.73; Retirement, SD System - 401(A) Special Pay - \$1,477.91; Riverside Hydraulics - Rebuild Pump - \$1,456.35; Riverside Technologies - Library Computers - \$17,736.00; Roadside C-Store - Fuel - Conference - \$30.52; Safety Benefits - Registration - \$65.00; Safety Kleen Systems - Lamp Recycling - \$420.00; SD Library Association - SDLA Virtual Conference - \$165.50; SD Redbook Fund - Subscription - \$90.00; SDPA Secretary/Treasurer - SDPA Conference - \$80.00; SDRMCA - Testing Certification - \$950.00; SDSRP - SD Supplement Retirement - \$12,909.00; Sherwin Williams - Paint - \$50.76; Sign Solutions - Signs - \$210.47; Single Cylinder Repair - Trash Pump - \$355.80; South Dakota 811 - Locate Fee - \$619.50; South Dakota Engineering - Conference - \$110.00; Spencer Quarries - 2a Chips - \$9,450.82; Sprinkler Warehouse - Irrigation Supplies - \$646.39; Squarespace - Special Events - \$174.66; Sticker Mule - Publishing - \$81.00; Sturdivant's - Oil Catch Pan - \$1,442.40; Taco Johns - Travel - \$19.64; Tessman Company - Agricultural Supplies - \$2,520.00; The Star Tribune - Newspaper Subscription - \$527.80; The Ups Store - Shipping - \$65.74; Third Millennium - Tree Trimming Insert - \$1,803.18; TRK Hosting - Internet Access - \$7.95; Truck Trailer Sales - Dot Inspection Trailer - \$1,000.51; Truck Trailer Sales - Control Valve - \$1,194.42; Trugreen - Lawn Service - \$97.33; U.S. Post Office - Utility Billing Postage - \$2,225.99; UKG Workforce Ready - Payroll/HR/TLM Software - \$2,778.50; United States Postal Service - Postage Meter - \$724.53; United States Treasury - Federal Withholding Tax - \$169,008.04; United Way - United Way Contributions - \$98.00; Us Bank Equipment - Copier Lease - \$408.38; USA Today - Newspaper Subscription - \$360.56; USPS - Postage - \$15.35; Utility Equipment - Water Main - \$635.71; Vast Broadband - Internet Services - \$3,825.03; Verizon - Internet Access - \$1,125.88; Viddler - Video Hosting - \$41.34; Vistaprint.Com - Office Supplies - \$116.86; Wal-Mart - Portable HD For CVSA - \$301.24; Wal-Mart - Office Supplies - \$131.17; Wal-Mart - Office Supplies - \$251.40; WatchGuard Video - Body Camera Equipment - \$2,004.00; Water Tech - Cleaning Supplies - \$217.90; Week/Thomas Lynn - Locates - \$200.00; Xerox - Copier Lease - \$1,324.16; Yankton Medical Clinic - Employment Exams - \$1,621.00; Yankton Nurseries - Plants - \$205.78; Yankton Pizza Ranch - Programming - \$31.98; Yankton Rod CTR - Recording Fees - \$127.50; Yankton Title - Real Estate Purchase - \$59,871.52; Yankton Vol Fire Department - Fire Call/Drill Aug-Sept - \$950.00; Yankton Winnelson Co - Irrigation Pipe - \$247.87;

Yankton Media - Advertisement - \$4.22; Ykt Janitorial & Dt Sc - Shirts, Sunscreen - \$2,741.91; Zumba Fitness - Membership Renewal - \$480.00

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted

Salaries by Department: September 2021: Administration \$48,802.05; Finance \$32,889.73; Community Development \$26,304.78; Police/Dispatch \$192,743.18; Fire \$13,395.34; Engineering / Sr. Citizens \$43,460.27; Streets \$48,057.27; Traffic Control \$4,114.47; Library \$31,084.81; Parks / SAC \$76,442.54; Huether Aquatic Center \$51,421.39; Marne Creek \$3,855.05; Water \$33,177.55; Wastewater \$43,539.92; Cemetery \$4,876.07; Solid Waste \$25,946.12; Landfill / Recycle \$17,885.76; Central Garage \$7,805.91

New Hires: Waste Water: Brian Ballard, Plant Operations Specialist, \$1637.46 bi-weekly. Recreation Dept: Nancy Leonard, SAC Receptionist, \$11 hr.

Wage Changes: Police Dept: Robert Buechler, Police Sgt, \$2454.92 to \$2519.88 bi-weekly.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

There were no public appearances at that time.

Prior to motion for the Consent Agenda Items, item #2 for Work Session dated October 25th, 2021 was removed.

Action 21-265

Moved by Commissioner Benson, seconded by Commissioner Webber, to approve the following consent agenda items:

1. **Approving Current Volunteer Firefighter List**
Consideration of Memorandum #21-204 regarding approving the current list of Volunteer Firefighters per Workers’ Compensation and SDCL requirements
3. **Meeting Date Change**
Discussion to establish the date and time for the second City Commission meeting in December.
4. **Establishing public hearing for sale of alcoholic beverages**
Establish October 25, 2021, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License for 1 day, November 6, 2021 for Families Feeding Families (Tara Pirak, Coordinator), NFAA, 800 Archery Lane, Yankton, S.D.
5. **Possible Quorum Event**
October 20, 2021, October 21, 2021, and October 22, 2021 at Strategic Planning Session, no official commission action

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-266

This was the time and place for the public hearing for a Special Malt Beverage (on-off sale) Retailers License for 2 days, October 16, 2021 and October 30, 2021, from Backspace Brewing Company LLC d/b/a Backspace Brewing Company (Chris Allington, Partner), 2000 Douglas, Memorial Park, Yankton, S.D. (Memorandum 21-207) No one was present to speak for or against the application. Moved by Commissioner Benson, seconded by Commissioner Johnson, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-267

Moved by Commissioner Johnson, seconded by Commissioner Benson, to purchase a new 2022 Ford 550 4X4 One-ton chassis truck in the amount of \$56,928.00 for the Department of Public Works, Street Department, from Boyer Ford, South Dakota, based on the state bid. (Memorandum 21-209)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-268

Moved by Commissioner Miner, seconded by Commissioner Webber, to approve Resolution 21-83. (Memorandum 21-212)

RESOLUTION 21-83

MULTI-JURISDICTION PRE-DISASTER MITIGATION PLAN

A resolution by the Board of City Commissioners of the City of Yankton, South Dakota declaring its support for, and adoption of, the Yankton County Multi-Jurisdiction Pre-Disaster Mitigation Plan.

WHEREAS, a Pre-Disaster Mitigation Plan for Yankton County (The Plan) has been developed, and

WHEREAS, the City of Yankton participated in the development of The Plan, and

WHEREAS, The Plan will be used as a disaster mitigation planning tool as deemed appropriate by the Board of City Commissioners of the City of Yankton, South Dakota.

NOW THEREFORE BE IT RESOLVED that the Board of City Commissioners of the City of Yankton, South Dakota hereby adopts and supports The Plan, and will take action to ensure that the Plan is implemented successfully.

Adopted and approved this 11th day of October 2021.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-269

Moved by Commissioner Schramm, seconded by Commissioner Villanueva, to approve Resolution 21-82. (Memorandum 21-211)

RESOLUTION 21-82

WHEREAS, the City of Yankton has received a request for two separate property owners to share the same water service line, and

WHEREAS, said property addresses involved in consideration of this request are 314 and 314 1/2 W. 4th Street, Yankton South Dakota, and

WHEREAS, said owners of the property have executed a legally binding easement document acknowledging their responsibility for the shared service line,

WHEREAS, said easement document also specifically acknowledges that the City of Yankton is not responsible for the shared private water service line, and

WHEREAS, the Yankton City Code of Ordinances 26-20 allows the City Commission to consider permitting shared water service lines.

NOW, THEREFORE BE IT RESOLVED, that the Board of City Commissioners of the City of Yankton, South Dakota, does hereby allow the shared use of a water service line for the above described properties as defined in the associated private easement document dated September 25, 2021.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 21-270

Moved by Commissioner Johnson, seconded by Commissioner Miner, to approve Resolution 21-81. (Memorandum 21-210)

RESOLUTION 21-81

WHEREAS, the City of Yankton is hereby acquiring property known as Lot B of Lot 5, Flake's Subdivision, City and County of Yankton South Dakota, as per plat recorded in Book S20, page 486

WHEREAS, said land is being donated to the City of Yankton by Kyle Kelly, Kelly Investments, LLC., for the purposes of improving the Marne Creek Greenbelt Project, and

WHEREAS, said donation to the City has been agreed upon by all parties involved and shall occur via Quit Claim Deed.

NOW, THEREFORE BE IT RESOLVED by a super majority of the Board of City Commissioners of the City of Yankton, South Dakota, to acquire the described property, and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute all documents associated with the described acquisition.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-271

Moved by Commissioner Villanueva, seconded by Commissioner Webber, to approve Resolution 21-80. (Memorandum 21-208)

RESOLUTION 21-80

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SOLD, TRADED, DONATED OR DESTROYED

Central Garage:

- 1) 2004 Chevrolet Service Truck – VIN# 1GBJK34214E284747
- 2) DeeZee Gold Service Tool Boxes (Qty 2)

Joint Powers:

- 1) 2007 Steco Walking Floor Trailer – VIN# 5EWS482571254315
- 2) Hydraulic Hoses – miscellaneous lengths and sizes

Police Department:

- 1) 2017 Ford Explorer Police Interceptor – VIN# 1FM5K8AR4HGC57799

Pool:

- 1) Resin White Lifeguard Chairs (Qty 2)
- 2) Stainless Lifeguard Chairs (Qty 3)

Snow & Ice:

- 1) Snow Chains for 25inch Tires (Qty 6)
- 2) 1978 Wausau 12’ Plow – 907EX
- 3) 1978 Wausau 12’ Plow – 0909EX
- 4) Wausau V Plow
- 5) 1994 Wausau 12’ Plow

Streets:

- 1) 2006 New Holland W130 TC Loader – VIN# N3F001434
- 2) Gomaco Spanit Work Bridge
- 3) Plastic Concrete Forms (Qty 700 feet worth)
- 4) Sweeper Brooms 6ft (Qty 5)
- 5) Spiral Chairs – miscellaneous lengths and pieces
- 6) 2000 Homemade 16’ Trailer
- 7) 2002 Stihl MS360 Chainsaw – S/N# 255820005

8) 13 Cy Dump Box – S/N# 952486

Traffic Control:

1) 2012 Ford 550 Bucket Truck – VIN# 1FD0X5HT9CEB844252

Wastewater:

- 1) 2002 Chevrolet K10-P Truck – VIN# 1GCEK14V62Z320756
- 2) Western Plow Blade

Water:

1) 2004 Chevrolet Silverado Truck with Dump Box – VIN# 1GBJK34244E279686

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 21-272

Moved by Commissioner Villanueva, seconded by Commissioner Benson, to adjourn into Executive Session at 7:26 p.m. to discuss **contractual, litigation and personnel matters** under SDCL 1-25-2.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Moser.

Roll Call: Present: Commissioners Benson, Brunick, Johnson, Miner, Schramm, Webber and Villanueva. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioner Maibaum. Quorum present.

Action 21-273

Moved by Commissioner Johnson, seconded by Commissioner Miner, to adjourn at 7:56 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Proclamation - General Aviation Appreciation Month

WHEREAS, general aviation and Chan Gurney Municipal Airport play a critical role in the lives of our citizens, as well as in the operation of our businesses; and

WHEREAS, the City of Yankton has a significant interest in the continued vitality of general aviation, aerospace, aircraft manufacturing, educational institutions, aviation organizations, public airports, and airport operations; and

WHEREAS, Yankton has a full service airport serving many sizes of aircraft both corporate and private; and

WHEREAS, Chan Gurney Municipal Airport supports more than 7,700 general operations annually and has 37 aircraft based at the facility; and

WHEREAS, general aviation contributes to the Yankton economy and medical care, and boosts economic developments for Yankton and surrounding communities; and

WHEREAS, according to the South Dakota State Aviation System Plan 2010-2030, general and commercial aviation at Chan Gurney Municipal Airport supports nearly \$4.6 million in business sales, including nearly \$1 million in personal income and more than 40 jobs; of which agricultural spraying supports nearly \$2.2 million in business sales, including over \$350,000 in personal income and more than 10 jobs; and

WHEREAS, general aviation is integral to the city's response to emergencies and natural disasters, as well as being a key component of area businesses; and

WHEREAS, Yankton depends heavily on general aviation and Chan Gurney Municipal Airport for the continued flow of commerce, tourists, and visitors to our city and state;

NOW, THEREFORE, I, Stephanie Moser, Mayor of the City of Yankton, do hereby proclaim October **2021** in the City of Yankton as:

GENERAL AVIATION APPRECIATION MONTH

Mayor Stephanie Moser

October 2021

Finance Officer Al Viereck

October 2021



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 56, NUMBER 20

Commission Information Memorandum

The Yankton City Commission meeting on Monday, October 25, 2021, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Fire Department Update

The Fire Department would like to welcome Bill Ziegler as our new part time Assistant Chief – Community Risk Reduction Coordinator. Bill will be working 28 hours per week and have an office at Fire Station #2. Bill's job duties will include fire inspections, pre-incident planning, fire prevention education and other community risk reduction activities. Bill is a 28 year member of the Volunteer Fire Department recently retiring as Second Assistant Chief. Bill previously was employed by Lewis and Clark Hydraulics. Bill and his wife Tina reside in Yankton. Please welcome Bill to the City of Yankton team.

The Fire Department recently held several special events. Our Annual Pancake Feed was held on September 26. We served approximately 650 people. The event was very well attended and we received many good comments about the food. The annual Retired Firefighter's Dinner was held on October 4. We had 12 retired members attend the event as well as many of our current members. The Fire Department Auxiliary served the dinner as one of the many services they provide to the Fire Department and the community. Finally, our Annual Fire Prevention Week Open House was held at Fire Station #2 on October 6. This event was extremely well attended. Refreshments such as hot dogs, popcorn and lemonade were served, fire prevention information was shared, fire apparatus were on display and there were several fire prevention related hand-outs provided. There were also adult and children's drawings for prizes.

2) Community & Economic Department Update

Gregg Homstad and Brad Bies attended the SDML Conference in Spearfish and participated in their organizational meetings and sessions. Brad is the president of the South Dakota Code Enforcement Association this year and presided over his division meetings. Those sessions included a round-table discussion about parking enforcement where he highlighted the City of Yankton's efforts in recent years to update and modernize our parking ordinance and the cooperative efforts between the Yankton Police Department and Community and Economic Development Department in tackling challenging cases.

We have been on an aggressive track to get Phase 1 of the North Taxilane Project constructed in 2022. The project included drive access from North Douglas and would be the first step in opening the north end of the airport for expanded uses like private hangars and potentially aviation related businesses. We knew the Federal Aviation Administration and State apportionment funding for the project on that timeline was tentative but it was worth preparing as if the project could move forward in 2022 just in case things came together with the combined funding package.

We recently found out that the funding package did not work out. While this news is disappointing, the reality is that the estimated \$1.5 million project is still very much alive, just on a more standard timeline with construction most likely in 2023. The other good news is that the schedule adjustment will allow us to complete the existing taxiway joint rehab project that we had put off while trying to shuffle budgets for the larger North Taxilane project.

We have been very successful in getting FAA and state funding for some very large projects at Chan Gurney Municipal Airport. We will continue to work hard to maximize state and federal funding opportunities for airport projects.

3) Public Works Department Update

Street Department crews have been preparing for winter maintenance operations, filling potholes, grading alleys, and crack filling on asphalt streets throughout the community. Crews have also been street sweeping as leaves continue to drop from the trees.

The schools have completed the artwork on the snowplows for the annual Paint the Plow program. The hard work of the students will be showcased throughout the winter season.

23rd Street Construction and Utility Installation

Sanitary sewer installation is expected to be complete by October 22nd. The storm sewer installation should happen immediately after that. With there being so little amount of storm sewer, the installation should be done in 3-4 days.

The contactors schedule indicates that paving will start in the first week of November.

Active Transportation

Sidewalk has been installed along the 20th Street and Burleigh Street sides of the project. The contractor had to mobilize to a different project but will be returning shortly. Unless something changes, the sidewalk should be completed by the end of October.

4) Finance Department Update

The City of Yankton has received five applications for a Medical Cannabis Dispensary business license. Staff has followed up with each applicant on questionable documentation and is presenting to City Manager Leon for approval or rejection based on whether or not each application meets our City Ordinance requirements. The State of South Dakota recently prescribed a timeline requesting any municipality that has an ordinance in effect prior to October 1st to submit initial applications to the Department of Health by November 1st. Once a municipal and a state application is deemed complete, the State has 90-days to issue a registration certificate to a medical cannabis establishment per SDCL 34-20G-55. After this approval, the two successful applicants must receive a Certificate of Occupancy from the City of Yankton prior to opening its doors for business. For more information on the State's progress with Medical Cannabis, please visit <https://medcannabis.sd.gov/>.

The Finance Office is preparing for end-of-year tax season by registering for the IRS Filing Information Returns Electronically (FIRE) system. The first step is completing a FIRE account by authenticating through Secure Access and obtaining our Transmitter Control Code (TCC). This will allow the Finance Office to electronically file tax forms, such as the 1099-MISC, 1099-NEC, and 1095-C Employer Provided Health Insurance, all which were previously done by paper filing.

The Finance Office has rescheduled the Purple Wave government online auction to November 30th to allow more time to setup online and advertise.

Enclosed in your packet is the Monthly Finance Report for September activity and the third quarter 2021 *Revenues and Expenditures Report* comparing quarterly and year-to-date totals with 2020 figures

5) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

6) Information Services Department Update

October is cybersecurity awareness month. A few simple tips to protect yourself from phishing attempts.

1. Play hard to get with strangers. Links in email and online posts are often the way cybercriminals compromise your computer. If you're unsure who an email is from—even if the details appear accurate—do not respond, and do not click on any links or attachments found in that email. Be cautious of generic greetings such as “Hello Bank Customer,” as these are often signs of phishing attempts. If you are concerned about the legitimacy of an email, call the company directly.
2. Think before you act. Be wary of communications that implore you to act immediately. Many phishing emails attempt to create a sense of urgency, causing the recipient to fear their account or information is in jeopardy. If you receive a suspicious email that appears to be from someone you know, reach out to that person directly on a separate secure platform. If the email comes from an organization but still looks “phishy,” reach out to them via customer service to verify the communication.
3. Protect your personal information. If people contacting you have key details from your life—your job title, multiple email addresses, full name, and more that you may have published online somewhere—they can attempt a direct spear-phishing attack on you. Cyber criminals can also use social engineering with these details to try to manipulate you into skipping normal security protocols.
4. Be wary of hyperlinks. Avoid clicking on hyperlinks in emails and hover over links to verify authenticity. Also ensure that URLs begin with “https.” The “s” indicates encryption is enabled to protect users’ information.
5. Double your login protection. Enable multi-factor authentication (MFA) to ensure that the only person who has access to your account is you. Use it for email, banking, social media, and any other service that requires logging in. If MFA is an option, enable it by using a trusted mobile device, such as your smartphone, an authenticator app, or a secure token—a small physical device that can hook onto your key ring.
6. Shake up your password protocol. According to National Institute of Standards and Technology guidance, you should consider using the longest password or passphrase permissible. Get creative and customize your standard password for different sites, which can prevent cyber criminals from gaining access to these accounts and protect you in the event of a breach. Use password managers to generate and remember different, complex passwords for each of your accounts.
7. Install and update anti-virus software. Make sure all of your computers, Internet of Things devices, phones, and tablets are equipped with regularly updated antivirus software, firewalls, email filters, and anti-spyware.
8. Be brave and ask. If something seems strange or unusual, ask the IT department or a peer to review it.

7) Library Update

We celebrated National Friends of the Library Week October 17-23. Friends of the Yankton Community Library are civic minded people who support the local public library through volunteerism and fundraising. First established in 1992, the group has completed a myriad of projects including holding used book sales, purchasing various needed equipment for the library, and volunteering time and talent. Our Friends of the Yankton Community Library have made some big changes over the last couple of years to adjust to COVID and the changing times. They moved from a monthly book sale in the library's cramped garage to doing outdoor sales during the warmer months. They also increased the price of books from \$.10 for each paperback to \$.25 and from \$.50 to \$1 for hardcovers. Though still extremely reasonable prices, these two changes have increased their average book sale income from \$50-\$100 per sale to \$500-nearly \$1,000 per sale! This group then using the funds raised to help support the library with purchase and projects that are outside of the library's regular budget. They have purchased furniture, paid for performers and events, provided summer reading prizes and other various items and projects to help enhance library services for our patrons and our community. Becoming a Friend of the Library is a great way to support all of the great things they do for Yankton Community Library.

8) Police Department Update

Commander Brandt and Detective Larson picked up our replacement Ford last week. This vehicle replaced the lemon that we turned back into Ford due to constant mechanical issues.

SRO's Preston Crissey and Jeremy Olson have been doing a great job in the schools working with School Administration and the Students. SRO Crissey and Olson received praise from School Administration about the great job they are doing.

Officer Jeremy McNinch was responsible for providing life saving measures on an individual that went down at Hy-Vee. Because of his efforts the Supervisors at the police department recognized him awarding him with the thumbs up award for a job well done. Jeremy was also able to use an AED that was provided by the Helmsley Foundation.

Our 5 new recruit officers are continuing to improve and learn the policies and procedures of the City of Yankton Police Department. They moved on to Phase B of our 4 phase training program over the weekend.

The Yankton Police Department is participating in the Heroes' Program. This is where each month an officer is selected to receive recognition during KYNT's Friday morning radio program. Officer Pat Nolz was selected for October to kick off the program. Pat has been with the City of Yankton for 17 years and has worked the last 15 years in the K9 program.

The Yankton Police Department recently received one of the new Patrol Tahoe's. This vehicle is debuting our new police decals. Changes to look for are the addition of City of Yankton, the police patch, and Text or Call 911.

9) Environmental Services Department Update

Staff will be completing additional hydrant flushing this fall as part of an ongoing Distribution System study. Staff will be working with HDR to flow hydrants and test pressure and flows. Data will be used to calibrate and verify a distribution system model.

Sometimes hydrant flushing can make the water temporarily appear rust-colored because the iron and other mineral deposits in the water mains get stirred up. There is no health hazard associated with discolored water. Water is safe to use and consume during hydrant flushing, however it may stain laundry. If this happens, keep clothes wet and treat them with stain remover. If you notice the water flushing crew is near your property, refrain from using water, and delay washing clothes as much as possible. Wait until flushing has subsided in your area then run a cold water tap until the water runs clear.

The contractor has started land applying biosolids. The treated biosolids are being land applied per South Dakota Department of Agriculture and Natural Resource approved management plan.

Staff continue to work on a State Revolving Fund Application. The South Dakota DANR received approximately \$3 billion in State Water Plan applications. The high volume of applications will likely result in lower levels of grant funding available through the American Reinvestment Funds.

10) Monthly reports / Minutes

Joint Powers Solid Waste monthly reports is included for your review. Minutes from the Airport Board are included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager

CITY OF YANKTON
Revenues and Expenditures

	01Jul2021 30Sep2021	01Jul2020 30Sep2020	YTD 2021	YTD 2020
101 General Fund				
Revenues	1,957,953.71	3,845,776.88	8,160,642.62	8,764,924.48
Expenditures	2,548,810.39	2,849,211.19	7,199,267.21	7,289,946.13
201 Parks				
Revenues	5,527.92	18,895.00	18,426.68	21,611.94
Expenditures	417,408.37	445,947.96	1,048,695.58	1,110,887.93
202 Memorial Pool				
Revenues	220,630.55		560,377.00	428.62
Expenditures	397,032.44	540.44	1,015,094.86	467,936.40
203 Summit Activity Center				
Revenues	34,724.10	85,966.72	170,203.59	236,768.70
Expenditures	196,940.81	145,318.59	470,468.53	445,829.07
204 Marne Creek				
Revenues		99,186.86		166,265.02
Expenditures	230,315.60	126,554.19	537,105.19	238,079.30
205 Casualty Reserve				
Revenues	41.94	45.28	112.26	334.00
Expenditures				1,993.00
207 Bridge and Street				
Revenues	173.89	192.50	11,174.03	11,959.10
Expenditures	1,031.67		7,511.23	
208 911/Dispatch				
Revenues	32,073.32	29,348.25	64,383.73	81,661.46
Expenditures	155,840.00	156,604.30	442,605.72	444,129.61
209 Business Improvement District				
Revenues	41,462.23	37,342.75	89,870.22	74,990.82
Expenditures			100,231.52	15,912.46
211 Lodging Sales Tax				
Revenues	188,115.53	213,197.73	440,117.54	416,038.56
Expenditures	193,461.48	122,258.34	527,181.36	384,412.16
241 Infrastructure Improvement				
Revenue	55.20	40.52	3,987.19	55,199.88
Expenditures				
501-504 Improvements/Capital				
Revenues	392,312.37	12,362.26	484,253.59	69,631.76
Expenditures	75,627.94	2,914,375.06	154,025.74	4,088,988.01
505 Huether Family Aquatic Center				
Revenues	45,119.17	14,195.38	224,446.65	245,742.03
Expenditures	1,456,451.55	2,448,489.27	4,416,024.77	3,615,897.78
506 Special Capital Improvements				
Revenues	1,115,682.35	1,407,149.37	3,513,690.16	3,359,653.80
Expenditures	486,605.12	1,120,535.28	636,988.12	1,549,452.18
509 TID #2 Morgan Square				
Revenues				20,682.84
Expenditures				4,984.07
510 TID #5 Menards				
Revenues			91,214.34	74,357.98
Expenditures				
511 TID #6 Westbrook Estates				
Revenues	85,960.96	649.75	267,325.22	160,533.06
Expenditures	181,364.26		181,364.26	154,590.44
512 TID #7 West 10th Street				
Revenues			26,216.09	12,022.21
Expenditures	26,216.09		26,216.09	12,022.21
513 TID #8 Westbrook Phase 2				
Revenues	7,453.39		40,054.31	36,677.89
Expenditures	32,600.92		32,600.92	

CITY OF YANKTON
Revenues and Expenditures

	01Jul2021 30Sep2021	01Jul2020 30Sep2020	YTD 2021	YTD 2020
601-608 Water				
Revenues	2,775,365.37	2,448,725.94	6,027,634.51	7,215,559.92
Expenditures	1,690,045.01	2,020,955.43	5,841,594.06	5,999,447.65
611 Wastewater				
Revenues	1,220,452.12	1,095,361.99	3,266,884.65	3,100,845.96
Expenditures	885,434.18	763,444.28	3,190,529.57	2,145,164.44
621 Cemetery				
Revenues	10,553.78	5,069.06	22,245.53	16,208.83
Expenditures	25,121.57	25,087.87	78,062.32	77,047.97
631 Solid Waste Collection				
Revenues	333,240.41	318,893.74	987,196.33	952,040.46
Expenditures	224,538.50	272,669.77	808,540.92	779,078.29
637 Joint Powers Landfill				
Revenues	442,041.91	429,704.36	1,260,905.31	1,113,875.60
Expenditures	400,429.34	474,064.71	1,162,205.52	1,148,586.26
641 Fox Run Golf Course				
Revenues	10,000.02	10,000.02	30,000.06	30,000.06
Expenditures	26,505.21	91,361.82	111,358.53	177,625.13

FINANCE MONTHLY REPORT

Activity	SEPTEMBER 2021	SEPTEMBER 2020	SEPT 2021 YTD	SEPT 2020 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	95,779 M	93,137 M	586,601 M	534,632
Water Billed	850,601.48	\$812,575.67	\$5,822,926.45	\$5,353,536.81
Basic Water Fee/Rate per 1000 gal.	\$27.51/6.30	\$27.51/\$6.12		
Number of Accounts Billed	5,663	5,612	49,587	49,126
Number of Bills Mailed	5,663	5,612	49,587	49,126
Total Meters Read	5,810	5,828	52,730	52,483
Meter Changes/pulled	11	2	57	42
Total Days Meter Reading	1	1	9	9
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	1	0
Sewer				
Sewer Billed	\$403,197.31	\$353,567.50	\$3,255,821.96	\$3,076,171.42
Basic Sewer Fee/Rate per 1000 gal.	\$11.22/\$6.80	\$10.69/\$6.48		
Solid Waste				
Solid Waste Billed	\$109,214.44	\$105,188.36	\$975,364.56	\$938,540.34
Basic Solid Waste Fee	\$23.61	\$22.92		
Tax Billed	\$7,058.49	\$6,818.75	\$63,035.78	\$60,839.03
Misc. Billed	\$630.00	\$1,755.00	\$14,357.98	\$15,475.00
Total Utility Billing:	\$1,370,701.72	\$1,279,905.28	\$10,131,506.73	\$9,444,562.60
Adjustment Total:	\$0.00	(\$3,260.41)	(\$1,810.79)	(\$7,504.05)
Misread Adjustments	\$0.00	\$0.00	(\$424.60)	\$0.00
Other Adjustments	\$0.00	(\$3,200.41)	(\$731.19)	(\$4,214.05)
Penalty Adjustments OFF	(\$40.00)	(\$80.00)	(\$805.00)	(\$3,450.00)
Penalty Adjustments ON	\$40.00	\$20.00	\$150.00	\$160.00
New Accounts/Connects	69	72	775	805
Accounts Finaled/Disconnects	63	75	560	530
New Accounts Set up	3	4	55	40
Delinquent Notices	342	424	3,267	3,791
Doorknockers	140	152	1,115	1,391
Delinquent Call List	59	48	560	884
Notice of Termination Letters	22	22	127	143
Shut-off for Non-payment	11	10	61	67
Delinquent Notice Penalties	\$3,420.00	\$4,240.00	\$32,670.00	\$37,910.00
Doorknocker Penalties	\$1,400.00	\$1,520.00	\$11,150.00	\$13,910.00
Other Office Functions:				
Interest Income	\$15,817.32	\$16,808.40	\$147,772.99	\$398,575.11
Interest Rate-Checking Account	0.40%	0.43%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	130	106		
Payments Issued to Vendors	\$2,628,919.21	\$ 4,370,865.59	\$22,156,238.51	\$ 27,916,333.34
# of Employees on Payroll	227	165		
Monthly Payroll*	\$502,958.71	\$ 437,120.54	\$4,688,298.55	\$ 4,196,289.55

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

- After discussing the rentals and outside use of school facilities, rentals began again on September 7, 2021. This will be subject to change as the school monitors the COVID situation in our community and in the schools.
 - SAC member attendance for October 1-15 – 1,142 visits
(2020- 885 visits, 2019- 2,321 visits, 2018- 2,903 visits, 2017- 2,397 visits)
 - New Members Joined– 41
(2020- 42 people, 2019- 38 new members, 2018- 52 people, 2017- 44 people)

Great Life Payment for August- \$1,012.50

- The SAC resumed open swims on the weekends beginning October 2. Staffing of lifeguards is a challenge. Open swim hours are from Noon to 3:00pm
- Modified fitness class schedule to resume October 18.
- There will be access to the auxiliary gym for all ages as long as there is not a school sponsored activity taking place in the auxiliary gym.
- Adult Volleyball League Registration- 41 teams in 2021. (43 teams in 2019)
- Birthday party rentals at the SAC- 4.

Capital Building Rentals

- Days Rented – 3 Dates

Park Shelter Rentals

- Riverside- 2 Rentals
- Memorial – 0 Rentals
- Westside – 1 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

Brittany LaCroix has been working with groups to schedule events for the fall of 2021.

- Mount Marty tailgating is still taking place at Fantle Memorial Park on Saturday mornings of home games.
- Bark in the Park at the dog park October 28.
- Harvest Halloween planning.
- Holiday Festival of Lights planning.

PARKS

Todd has been working with other City staff to prepare for the Annual Enrollment for City Benefits which takes place at the end of October.

Todd has been working with play equipment vendors to prepare the order for Westside Park replacement play equipment in 2022. The Land, Water, Conversation Fund Grant of \$90,000 will be utilized for this project along with City of Yankton matching funds. Todd met on-site with a vendor to finalize the areas for play equipment on Tuesday, October 12.

Brian Frick has started the process of turning off water to certain parks facilities (irrigation systems, drinking fountains, comfort stations, fountains). The goal is to have all the water shut off in the parks system by October 30. That date can be earlier as the department monitors night time temperatures to avoid damage caused by freezing.

Lisa Kortan has been working with some private individuals for our Memorial Tree Sponsorship Program. Three plantings and memorial stones are being placed this fall.

The Parks Staff are delivering picnic tables, benches, trash cans, dumpsters, fence, and other event support materials for community events.

Joint Powers Solid Waste Authority
Financial Report Thru September 30, 2021

Description	Yankton Transfer	Vermillion Landfill	Total Joint	9 Month Budget	Legal 2021 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	<u>\$1,206,233.23</u>	<u>\$849,861.33</u>	<u>\$2,056,094.56</u>	<u>\$1,821,735.00</u>	<u>\$2,428,980.00</u>
<i>Expenses:</i>					
Personal Services	233,119.57	271,292.89	504,412.46	570,917.25	761,223.00
Operating Expenses	194,050.85	222,219.16	416,270.01	656,587.50	875,450.00
Depreciation (est)	121,297.86	189,284.28	310,582.14	324,897.00	433,196.00
Trench Depletion	0.00	122,368.88	122,368.88	169,500.00	226,000.00
Closure/Postclosure Resrv	0.00	6,936.22	6,936.22	18,750.00	25,000.00
Amortization of Permit	0.00	1,522.03	1,522.03	1,001.25	1,335.00
<i>Total Operating Expenses</i>	<u>548,468.28</u>	<u>813,623.46</u>	<u>1,362,091.74</u>	<u>1,741,653.00</u>	<u>2,322,204.00</u>
<i>Non Operating Expense-Interest</i>	<u>4,878.41</u>	<u>28,904.80</u>	<u>33,783.21</u>	<u>49,210.50</u>	<u>65,614.00</u>
<i>Landfill Operating Income</i>	<u>652,886.54</u>	<u>7,333.07</u>	<u>660,219.61</u>	<u>30,871.50</u>	<u>41,162.00</u>
Joint Recycling Center					
<i>Total Revenue</i>	<u>0.00</u>	<u>130,141.17</u>	<u>130,141.17</u>	<u>71,625.00</u>	<u>95,500.00</u>
<i>Expenses:</i>					
Personal Services	0.00	162,972.92	162,972.92	177,774.75	237,033.00
Operating Expenses	0.00	123,875.85	123,875.85	92,325.00	123,100.00
Depreciation (est)	0.00	21,593.64	21,593.64	28,125.00	37,500.00
<i>Total Operating Expenses</i>	<u>0.00</u>	<u>308,442.41</u>	<u>308,442.41</u>	<u>298,224.75</u>	<u>397,633.00</u>
<i>Non Operating Expense-Interest</i>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<i>Recycling Operating Income</i>	<u>0.00</u>	<u>(178,301.24)</u>	<u>(178,301.24)</u>	<u>(226,599.75)</u>	<u>(302,133.00)</u>
<i>Total Operating Income</i>	<u>\$652,886.54</u>	<u>(\$170,968.17)</u>	<u>\$481,918.37</u>	<u>(\$195,728.25)</u>	<u>(\$260,971.00)</u>
Tonage in Trench:	<u>9/30/2020</u>	<u>9/30/2021</u>			
Asbestos	77.07	98.72	98.72	37.50	50.00
Centerville	162.44	263.23	263.23	825.00	1,100.00
Beresford	1,055.90	0.00	0.00	1,050.00	1,400.00
Clay County Garbage	11,238.21	11,536.42	11,536.42	10,875.00	14,500.00
Elk Point	831.44	839.23	839.23	195.00	260.00
Yankton County Garbage	18,791.92	18,790.64	18,790.64	17,925.00	23,900.00
<i>Total Tonage in Trench</i>	<u>32,156.98</u>	<u>31,528.24</u>	<u>31,528.24</u>	<u>30,907.50</u>	<u>41,210.00</u>
Operating Cost per ton			<u>\$43.20</u>	<u>\$57.94</u>	<u>\$57.94</u>

This report is based on the following:

Revenue accrual thru September 30, 2021

Expenses cash thru September 30, 2021 with October's bills

Joint Powers Solid Waste Authority
Financial Report Thru September 30, 2021

Description	Yankton Transfer	Vermillion Landfill	Total Joint	9 Month Budget	Legal 2021 Budget
Source of Funds					
<i>Beginning Balance</i>	(\$552,370.00)	\$2,257,455.00	\$1,705,085.00	\$1,705,085.00	\$1,705,085.00
<i>Operating Revenue:</i>					
Net Income	652,886.54	(170,968.17)	481,918.37	(195,728.25)	(260,971.00)
Depreciation	121,297.86	210,877.92	332,175.78	353,022.00	470,696.00
Trench Depletion	0.00	122,368.88	122,368.88	169,500.00	226,000.00
Amortization of Permit	0.00	1,522.03	1,522.03	1,001.25	1,335.00
<i>Non Operating Revenue:</i>					
Grant	54,672.08	329,660.83	384,332.91	375,000.00	500,000.00
Loan Proceeds	0.00	445,190.00	445,190.00	1,125,000.00	1,500,000.00
Contributed Capital	0.00	3,770.00	3,770.00	7,500.00	10,000.00
Sale Proceeds	0.00	0.00	0.00	37,125.00	49,500.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	0.00	5,647.97	5,647.97	15,900.00	21,200.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(639,717.14)	639,717.14	0.00	1,300,500.00	1,734,000.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
<i>Total Funds Available</i>	<u>(363,230.66)</u>	<u>3,845,241.60</u>	<u>3,482,010.94</u>	<u>4,893,905.00</u>	<u>5,956,845.00</u>
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	13,526.72	16,964.72	30,491.44	361,500.00	482,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	6,936.22	6,936.22	18,750.00	25,000.00
<i>Joint Recycling Center</i>					
Equipment	0.00	541,188.75	541,188.75	32,250.00	43,000.00
<i>Payment Principal</i>	31,609.40	64,588.01	96,197.41	117,907.50	157,210.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<i>Total Applied</i>	<u>45,136.12</u>	<u>629,677.70</u>	<u>674,813.82</u>	<u>530,407.50</u>	<u>707,210.00</u>
<i>Ending Balance</i>	<u>(\$408,366.78)</u>	<u>\$3,215,563.90</u>	<u>\$2,807,197.12</u>	<u>\$4,363,497.50</u>	<u>\$5,249,635.00</u>

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	9 Month Budget	Legal 2021 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$6,379.46	\$6,379.46	\$4,500.00	\$6,000.00
Elk Point	0.00	43,397.05	43,397.05	46,800.00	\$62,400.00
Centerville	0.00	13,599.19	13,599.19	10,335.00	13,780.00
Beresford	0.00	0.00	0.00	54,375.00	72,500.00
Clay County Garbage	0.00	637,017.48	637,017.48	616,200.00	821,600.00
Compost-Yd Waste-Wood	0.00	9,342.62	9,342.62	7,125.00	9,500.00
Contaminated Soil	0.00	35,444.47	35,444.47	3,750.00	5,000.00
White Goods	0.00	18,385.86	18,385.86	4,500.00	6,000.00
Tires	0.00	5,877.52	5,877.52	3,000.00	4,000.00
Electronics	0.00	1,648.70	1,648.70	4,500.00	6,000.00
Other Revenue	3.93	78,768.98	78,772.91	11,325.00	15,100.00
Cash long	(0.50)	0.00	(0.50)	0.00	0.00
Rubble	43,725.30	0.00	43,725.30	39,000.00	52,000.00
Transfer Fees	1,159,195.10	0.00	1,159,195.10	1,012,500.00	1,350,000.00
Metal	3,309.40	0.00	3,309.40	3,750.00	5,000.00
Other Operational - Solid Waste	0.00	0.00	0.00	75.00	100.00
Total Revenue	1,206,233.23	849,861.33	2,056,094.56	1,821,735.00	2,428,980.00
<i>Expenses: (cash)</i>					
Personal Services	233,119.57	271,292.89	504,412.46	570,917.25	761,223.00
Insurance	18,252.31	6,967.80	25,220.11	22,518.75	30,025.00
Professional Service/Fees	17,226.51	9,256.91	26,483.42	99,000.00	132,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	7,019.41	7,019.41	7,500.00	10,000.00
State Fees	0.00	31,528.24	31,528.24	34,875.00	46,500.00
Professional - Legal/Audit	1,696.20	0.00	1,696.20	2,062.50	2,750.00
Publishing & Advertising	0.00	1,606.57	1,606.57	2,475.00	3,300.00
Rental	0.00	0.00	0.00	375.00	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	2,469.84	41,523.98	43,993.82	45,750.00	61,000.00
Motor vehicle repair	0.00	358.75	358.75	18,000.00	24,000.00
Vehicle fuel & maintenance	95,055.92	44,364.96	139,420.88	155,250.00	207,000.00
Equip, Mat'l & Labor	34,117.21	0.00	34,117.21	48,750.00	65,000.00
Building repair	2,907.78	1,021.52	3,929.30	18,000.00	24,000.00
Facility repair & maintenance	0.00	7,017.81	7,017.81	26,250.00	35,000.00
Postage	388.14	7.20	395.34	637.50	850.00
Office supplies	434.19	1,124.11	1,558.30	2,625.00	3,500.00
Copy supplies	75.80	135.88	211.68	281.25	375.00
Uniforms	218.35	6,329.75	6,548.10	4,125.00	5,500.00
Small Tools & Hardware	110.18	0.00	110.18	187.50	250.00
Travel & Training	0.00	3,277.04	3,277.04	3,375.00	4,500.00
Operating supply	2,252.85	45,795.59	48,048.44	110,700.00	147,600.00
Electricity	5,436.44	12,531.54	17,967.98	23,250.00	31,000.00
Heating Fuel - Gas	10,339.43	0.00	10,339.43	24,375.00	32,500.00
Water	1,493.96	1,211.80	2,705.76	2,625.00	3,500.00
WW service	601.12	0.00	601.12	975.00	1,300.00
Landfill	188.88	0.00	188.88	225.00	300.00
Telephone	785.74	1,140.30	1,926.04	2,400.00	3,200.00
Depreciation (est)	121,297.86	189,284.28	310,582.14	324,897.00	433,196.00
Trench Depletion		122,368.88	122,368.88	169,500.00	226,000.00
Closure/Postclosure Resrv		6,936.22	6,936.22	18,750.00	25,000.00
Amortization of Permit		1,522.03	1,522.03	1,001.25	1,335.00
Total Op Expenses	548,468.28	813,623.46	1,362,091.74	1,741,653.00	2,322,204.00

Joint Powers Solid Waste Authority
Financial Report Thru September 30, 2021

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	9 Month Budget	Legal 2021 Budget
<i>Non Operating Expense-Interest</i>	4,878.41	28,904.80	33,783.21	49,210.50	65,614.00
<i>Bond Issuance Costs</i>	0.00	14,000.00	\$14,000.00	0.00	0.00
<i>Operating Income (Loss)</i>	\$652,886.54	(\$6,666.93)	\$646,219.61	\$30,871.50	\$41,162.00
<i>Capital:</i>					
Capital Outlay	\$13,526.72	\$16,964.72	\$30,491.44	\$361,500.00	\$482,000.00
Landfill Development	0.00	641,654.29	641,654.29	1,893,750.00	\$2,525,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$13,526.72	\$658,619.01	\$672,145.73	\$2,255,250.00	\$3,007,000.00
<i>Grant Reimbursement</i>	\$54,672.08	\$0.00	\$54,672.08	\$375,000.00	\$500,000.00
<i>Federal Grant thru State</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$37,125.00	\$49,500.00
<i>Cash Flow Transfer</i>	(\$639,717.14)	\$639,717.14	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		98.72	98.72	37.50	50.00
Beresford		0.00	0.00	1,050.00	1,400.00
Centerville Garbage		263.23	263.23	825.00	1,100.00
Clay County Garbage		11,536.42	11,536.42	10,875.00	14,500.00
Elk Point		839.23	839.23	195.00	260.00
Yankton County Garbage		18,790.64	18,790.64	17,925.00	23,900.00
<i>Total Tonage in Trench</i>		31,528.24	31,528.24	30,907.50	41,210.00
Operating Cost per ton			\$43.20	\$57.94	\$57.94

Joint Recycling Center Description	Yankton Transfer	Vermillion Center	Total Joint	9 Month Budget	Legal 2021 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	0.00	0.00
Metal/Tin	0.00	3,757.25	3,757.25	1,875.00	2,500.00
Plastic	0.00	16,844.48	16,844.48	11,250.00	15,000.00
Aluminum	0.00	26,321.90	26,321.90	12,000.00	16,000.00
Newsprint	0.00	6,381.57	6,381.57	6,750.00	9,000.00
Cardboard	0.00	69,936.44	69,936.44	30,000.00	40,000.00
High Grade Paper	0.00	2,484.46	2,484.46	3,750.00	5,000.00
Other Material	0.00	4,415.07	4,415.07	6,000.00	8,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	130,141.17	130,141.17	71,625.00	95,500.00
<i>Expenses:</i>					
Personal Services	0.00	162,972.92	162,972.92	177,774.75	237,033.00
Insurance	0.00	894.48	894.48	1,800.00	2,400.00
Professional Service/Fees	0.00	937.72	937.72	2,250.00	3,000.00
Hazardous Waste Collection	0.00	54,380.43	54,380.43	30,000.00	40,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	441.55	441.55	1,125.00	1,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	12,321.12	12,321.12	7,125.00	9,500.00
Vehicle repair & maintenance	0.00	156.79	156.79	750.00	1,000.00
Vehicle fuel	0.00	4,559.06	4,559.06	3,750.00	5,000.00
Building repair & maintenance	0.00	2,932.99	2,932.99	1,875.00	2,500.00
Postage	0.00	1.79	1.79	75.00	100.00
Freight	0.00	9,280.00	9,280.00	13,125.00	17,500.00
Office supplies	0.00	844.85	844.85	750.00	1,000.00
Uniforms	0.00	89.97	89.97	562.50	750.00
Materials Purchases	0.00	5,781.70	5,781.70	3,375.00	4,500.00
Travel & Training	0.00	1,587.72	1,587.72	1,125.00	1,500.00
Operating Supplies	0.00	6,480.90	6,480.90	7,500.00	10,000.00
Copy Supply	0.00	190.12	190.12	150.00	200.00
Electricity	0.00	8,177.54	8,177.54	4,875.00	6,500.00
Heating Fuel-Gas	0.00	3,491.63	3,491.63	3,562.50	4,750.00
Water	0.00	257.60	257.60	487.50	650.00
WW service	0.00	773.30	773.30	900.00	1,200.00
Telephone	0.00	588.49	588.49	637.50	850.00
Revenue Sharing	0.00	9,706.10	9,706.10	6,525.00	8,700.00
Depreciation (est)	0.00	21,593.64	21,593.64	28,125.00	37,500.00
Total Op Expenses	0.00	308,442.41	308,442.41	298,224.75	397,633.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
Operating Income (Loss)	\$0.00	(\$178,301.24)	(\$178,301.24)	(\$226,599.75)	(\$302,133.00)
Capital Outlay	\$0.00	\$541,188.75	\$541,188.75	\$32,250.00	\$43,000.00
Grant Reimbursement/Donations	\$0.00	\$329,660.83	\$329,660.83	\$0.00	\$0.00
Cash Flow Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru September 30, 2021

Expenses cash thru September 30, 2021 with October's bills

2021 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	56,709.25	(9,505.22)	47,204.03	2,930.57	42.77	0.00	(20,006.67)	(20,006.67)	56,709.25	(29,511.89)	27,197.36
February	39,107.65	(24,992.21)	14,115.44	2,597.99	56.15	0.00	(9,001.94)	(9,001.94)	39,107.65	(33,994.15)	5,113.50
Subtotal	95,816.90	(34,497.43)	61,319.47	5,528.56	49.06	0.00	(29,008.61)	(29,008.61)	95,816.90	(63,506.04)	32,310.86
March	29,967.13	(12,358.01)	17,609.12	3,422.39	54.25	0.00	(21,855.15)	(21,855.15)	29,967.13	(34,213.16)	(4,246.03)
Subtotal	125,784.03	(46,855.44)	78,928.59	8,950.95	51.04	0.00	(50,863.76)	(50,863.76)	125,784.03	(97,719.20)	28,064.83
April	70,092.48	(14,572.71)	55,519.77	3,945.20	49.62	0.00	(28,938.30)	(28,938.30)	70,092.48	(43,511.01)	26,581.47
Subtotal	195,876.51	(61,428.15)	134,448.36	12,896.15	50.62	0.00	(79,802.06)	(79,802.06)	195,876.51	(141,230.21)	54,646.30
May	94,234.06	6,375.45	100,609.51	3,531.49	34.63	0.00	(58,638.32)	(58,638.32)	94,234.06	(52,262.87)	41,971.19
Subtotal	290,110.57	(55,052.70)	235,057.87	16,427.64	46.89	0.00	(138,440.38)	(138,440.38)	290,110.57	(193,493.08)	96,617.49
June	83,519.55	21,955.17	105,474.72	3,988.93	37.98	0.00	(17,485.33)	(17,485.33)	83,519.55	4,469.84	87,989.39
Subtotal	373,630.12	(33,097.53)	340,532.59	20,416.57	45.15	0.00	(155,925.71)	(155,925.71)	373,630.12	(189,023.24)	184,606.88
July	105,144.62	24,190.95	129,335.57	3,690.02	35.91	0.00	(10,780.02)	(10,780.02)	105,144.62	13,410.93	118,555.55
Subtotal	478,774.74	(8,906.58)	469,868.16	24,106.59	43.74	0.00	(166,705.73)	(166,705.73)	478,774.74	(175,612.31)	303,162.43
August	93,359.50	35,142.83	128,502.33	3,709.89	39.40	0.00	5,702.46	5,702.46	93,359.50	40,845.29	134,204.79
Subtotal	572,134.24	26,236.25	598,370.49	27,816.48	43.20	0.00	(161,003.27)	(161,003.27)	572,134.24	(134,767.02)	437,367.22
September	85,630.71	10,001.62	95,632.33	3,711.76	43.21	0.00	(17,297.97)	(17,297.97)	85,630.71	(7,296.35)	78,334.36
Subtotal	657,764.95	36,237.87	694,002.82	31,528.24	43.20	0.00	(178,301.24)	(178,301.24)	657,764.95	(142,063.37)	515,701.58

10/1/2021

City of Yankton Transfer Station
Landfill Tons

Date	City	Licensed Haulers				Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Loren Fischer (648)	Kortan (673)			
January 2020	253.65	560.86	456.43	103.53	25.07	1,145.89	383.30	1,782.84
February 2020	204.40	478.16	362.72	75.64	20.00	936.52	417.36	1,558.28
March 2020	242.27	557.03	457.14	70.29	22.42	1,106.88	483.69	1,832.84
April 2020	281.79	531.81	488.59	70.67	24.67	1,115.74	599.76	1,997.29
May 2020	281.34	635.55	490.00	54.95	28.55	1,209.05	541.69	2,032.08
June 2020	282.67	612.60	440.23	78.61	25.93	1,157.37	895.50	2,335.54
July 2020	300.31	645.12	461.73	90.00	34.49	1,231.34	854.57	2,386.22
August 2020	284.33	592.83	438.87	81.42	27.50	1,140.62	818.92	2,243.87
September 2020	279.82	633.87	521.98	73.01	24.87	1,253.73	570.60	2,104.15
October 2020	268.16	599.32	497.65	85.75	31.21	1,213.93	571.74	2,053.83
November 2020	262.62	589.64	455.91	68.49	24.26	1,138.30	493.33	1,894.25
December 2020	284.79	574.48	477.91	65.28	27.70	1,145.37	470.55	1,900.71
2020 Total	3,226.15	7,011.27	5,549.16	917.64	316.67	13,794.74	7,101.01	24,121.90
January 2021	236.20	525.19	420.65	82.07	23.66	1,051.57	507.40	1,795.17
February 2021	209.71	469.53	428.60	52.03	28.90	979.06	375.91	1,564.68
March 2021	268.59	625.10	504.42	75.16	27.90	1,232.58	537.56	2,038.73
April 2021	278.20	645.30	524.53	64.28	35.94	1,270.05	884.36	2,432.61
May 2021	253.20	652.38	457.22	76.67	28.49	1,214.76	614.82	2,082.78
June 2021	291.90	749.78	530.93	85.89	33.61	1,400.21	562.06	2,254.17
July 2021	284.89	724.18	561.10	74.00	38.61	1,397.89	578.80	2,261.58
August 2021	292.03	674.93	536.59	77.66	34.27	1,323.45	592.98	2,208.46
September 2021	282.22	689.94	507.29	76.85	32.65	1,306.73	588.08	2,177.03
2021 Total	2,396.94	5,756.33	4,471.33	664.61	284.03	11,176.30	5,241.97	18,815.21

CITY OF VERMILLION
LANDFILL TONS

	2021	Art's Garbage	City of Elk Point	Fischer Disposal	Loren Fischer	Herm's Sanitation	Turner County	Vermillion Garbage	Waste Mgmt of Sioux City	Other	2021 Tons	
\$51.00 PER TON	Jan	26.78	80.53	177.08	491.69	23.71	20.96	58.58	125.47	110.82	1115.62	
	Feb	27.53	75.95	163.93	401.90	21.21	22.79	53.88	167.56	78.31	1013.06	
	Mar	12.87	102.80	228.01	605.13	30.59	28.11	64.98	170.23	116.10	1358.82	
	April	38.29	95.35	208.06	592.76	48.35	26.63	62.06	211.00	259.65	1542.15	
	May	29.03	92.80	240.31	664.31	42.35	35.57	60.34	188.88	190.19	1543.78	
	June	10.99	92.29	214.10	770.61	54.73	41.94	51.76	186.03	339.63	1762.08	
	July	22.00	96.64	213.24	528.51	46.06	39.74	46.21	177.70	73.47	1243.57	
	Aug	32.62	103.66	247.46	570.97	52.15	32.74	71.74	172.08	205.96	1489.38	
	Sept	46.10	99.21	229.47	621.38	36.07	14.75	85.56	180.12	176.37	1489.03	
	Oct											0.00
	Nov											0.00
	Dec											0.00
			----- 246.21 =====	----- 839.23 =====	----- 1921.66 =====	----- 5247.26 =====	----- 355.22 =====	----- 263.23 =====	----- 555.11 =====	----- 1579.07 =====	----- 1550.50 =====	----- 12557.49 =====
	2020	Art's Garbage	City of Beresford	City of Elk Point	Fischer Disposal	Loren Fischer	Turner County	Vermillion Garbage	Waste Mgmt of Sioux City	Other	2020 Tons	
\$49.00 PER TON	Jan	10.20	109.82	89.82	188.77	479.63	20.89	42.05	132.71	179.52	1253.41	
	Feb	27.67	86.89	74.09	164.48	363.19	18.85	35.80	166.79	115.88	1053.64	
	Mar	36.06	117.09	87.63	200.26	442.49	18.29	39.74	120.55	312.30	1374.41	
	April	21.04	118.69	101.50	209.59	597.24	15.73	37.34	91.47	511.54	1704.14	
	May	20.92	112.24	87.29	228.45	607.99	15.83	36.03	82.73	224.84	1416.32	
	June	63.59	131.92	96.00	251.81	636.94	18.20	34.82	120.15	483.54	1836.97	
	July	73.05	133.48	103.55	232.84	637.95	18.08	40.96	127.16	316.98	1684.05	
	Aug	22.18	130.83	89.52	239.99	563.87	13.35	47.89	166.30	229.07	1503.00	
	Sept	5.10	114.94	101.96	215.96	547.94	23.22	37.96	140.07	351.97	1539.12	
	Oct	15.13	125.51	90.86	207.74	535.07	18.23	43.75	220.27	210.17	1466.73	
	Nov	17.08	126.87	95.34	210.56	529.42	20.56	42.02	166.62	123.31	1331.78	
	Dec	81.40	114.86	119.47	192.03	500.93	21.70	36.67	129.75	95.13	1291.94	
			----- 393.42 =====	----- 1423.14 =====	----- 1137.03 =====	----- 2542.48 =====	----- 6442.66 =====	----- 222.93 =====	----- 475.03 =====	----- 1664.57 =====	----- 3154.25 =====	----- 17455.51 =====

City of Yankton
Airport Advisory Board Meeting Minutes
for
September 15th, 2021

The meeting was called to order at 8:00AM by Chairman Cox.

ROLL CALL:

Present: Chairman Jim Cox, Steve Hamilton, Roger Huntley, Dan Specht, Jake Hoffner, Mark Yonke, and City Commission Representative Tony Maibaum.

Also present: Brooke Goeden, Chris Nelson, Dave Mingo, Mike Roinstad, Adam Haberman and Brad Moser.

Minutes from August 18th, 2021

21-09 **MOTION** -- It was moved by Huntley and seconded by Hamilton to approve the minutes of the August 18th, 2021 meeting.

VOTE - Voting "Aye" - all members present. Voting "Nay" - none.

MOTION – PASSED

Introductions

Public Works Director Adam Haberman and Civil Engineer Brad Moser were in attendance and introduced themselves. As previously discussed, the airport will be officially moved to the Public Works Department beginning January 1, 2022.

Monthly Fuel Report

Mike Roinstad provided the monthly fuel report for August 2021. In August 2021, there were 93 transactions, totaling 4,326.1 gallons sold. For comparison, in August 2020, there were 88 transactions for 3,782.6 gallons sold. Also, for comparison, in August 2019, there were 68 transactions for 4,014.00 gallons sold.

Staff Report

Dave Mingo stated City Manager, Amy Leon, recognized the airport and Mike Roinstad in her monthly letter to City Commissioners. City Manager Leon had informed the commissioners that both Mike and the facility were recently complimented by the owner of a Pilatus from Las Vegas that discovered Yankton was great place to stop and fuel up while on their trips to the upper Midwest.

The City Commission recently adopted the 2022 Budget. The current 2021 Budget allows for pavement repair at the airport (approximately \$50,000). The project will not get completed this year, but the budget line item will carry over to 2022 to ensure project completion. Also, the 2022 budget will allow for the purchase of a new pay loader, tug replacement (utility vehicle) and lawn irrigation. These are welcome investments in the facility.

North Taxilane Project Update:

Dave Mingo stated this project continues to stay in the design phase and we are currently trying to work through the grant details with the State of South Dakota and the FAA. Tentatively, we are aiming for a bid opening in the Spring of 2022. KLJ is still on schedule with design.

Other Business

The 2021 YRAA Airport Breakfast is scheduled for Sunday, September 19th. This is the 23rd year for the breakfast and event planners are preparing for 500 people to attend. The breakfast will be held in the maintenance building for the first time, as well.

Adjournment

21-10 **MOTION** –It was moved by Huntley and seconded by Yonke to adjourn the meeting
VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

Meeting adjourned at 8:26AM.

Publishing Dates: October 28 & November 4, 2021

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the City Finance Office drop-box by 3:00 PM on the 10th day of November, 2021 at which time they will be publicly opened and read at City Hall Meeting Room A at 416 Walnut Street Disposition of said bid will be held on the 22nd day of November, 2021 at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Career Manufacturing Technical Education Academy at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

ONE (1) NEW STEEL TRANSFER STATION WALKING FLOOR TRAILER

FOR
THE DEPARTMENT OF PUBLIC WORKS
CITY OF YANKTON/JOINT POWERS DEPARTMENT

Copies of the specifications may be obtained at the office of the Public Works Manager, 700 Levee Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and the lowest bid, and to approve the bond, if required.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: October 25, 2021

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Memorandum #21-216

To: City Manager
From: Finance Department
Date: October 11, 2021
Subject: Special Events Malt Beverage License-Families Feeding Families

We have received an application for a Special Malt Beverage (on-sale) Retailers License for 1 day, November 6, 2021 for Families Feeding Families (Tara Pirak, Coordinator), NFAA, 800 Archery Lane, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #21-217

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #21-48 / Resolution #21-88
Date: October 18, 2021

CONDITIONAL USE REQUEST

ACTION NUMBER: 21-48

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Mount Marty University (MMU)

ADDRESS / LOCATION: 612 Summit Street.

PROPERTY DESCRIPTION: Block 1, Lancer Addition to the City of Yankton South Dakota.

ZONING DISTRICT: A-1 Agricultural

PREVIOUS ACTION: Conditional Use Permit approved for the construction of a museum structure on the property in 2007. The project was not constructed, and the permit expired.

COMMENTS: The project description and the attached illustrations do a good job of explaining the proposal. The applicant is requesting a Conditional Use Permit for an MMU associated locker room structure at their practice field north of Westside Park. The structure is planned to be 45' x 100' and located in the far southwest corner of their field. Also attached is a letter from Mount Marty University President, Marc Long, that was sent to the neighbors the day after the city's legal notice went out.

The field has been used for MMU outdoor practice activities over the last couple of years. City staff is not aware of any issues that use has caused for surrounding property owners. The proposed structure would support the continued use of the outdoor field for practice purposes.

The proposed location meets all setback requirements. If approved, the structure would be located on a large parcel so the project will have very little impact on surrounding residential uses.

Staff received one phone call after the required publication and mailing. The caller had general questions about the project and did not express any opposition to the proposal.

The staff recommends approval of the request.

HEARING SCHEDULE:

September 13, 2021: Planning Commission established October 11, 2021 as the date for a public hearing.

October 11, 2021: Planning Commission conducted a hearing and made a recommendation to the City Commission.

October 25, 2021: City Commission considers a resolution and makes the final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed Conditional Use Permit.

RESOLUTION #21-88
Conditional Use Permit

WHEREAS, Mount Marty University (MMU) is an applicant requesting a Conditional Use Permit for property legally described as Block 1, Lancer Addition to the City of Yankton South Dakota, located at 612 Summit Street, and

WHEREAS, the above described property is zoned A-1 Agricultural which allows conditional uses under the City of Yankton's Zoning Ordinance No. 711 as amended, and

WHEREAS, a Conditional Use Permit is necessary for the construction and occupancy of a school accessory structure (Athletic Locker Room) and the associated plans have been reviewed and recommended for approval by a vote of the City Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves a Conditional Use Permit for construction and occupancy of a school accessory structure (Athletic Locker Room), on the above described property, as depicted in the associated documentation.

Adopted:

Stephanie Moser, Mayor

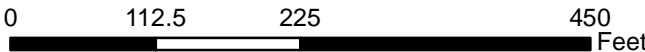
ATTEST:

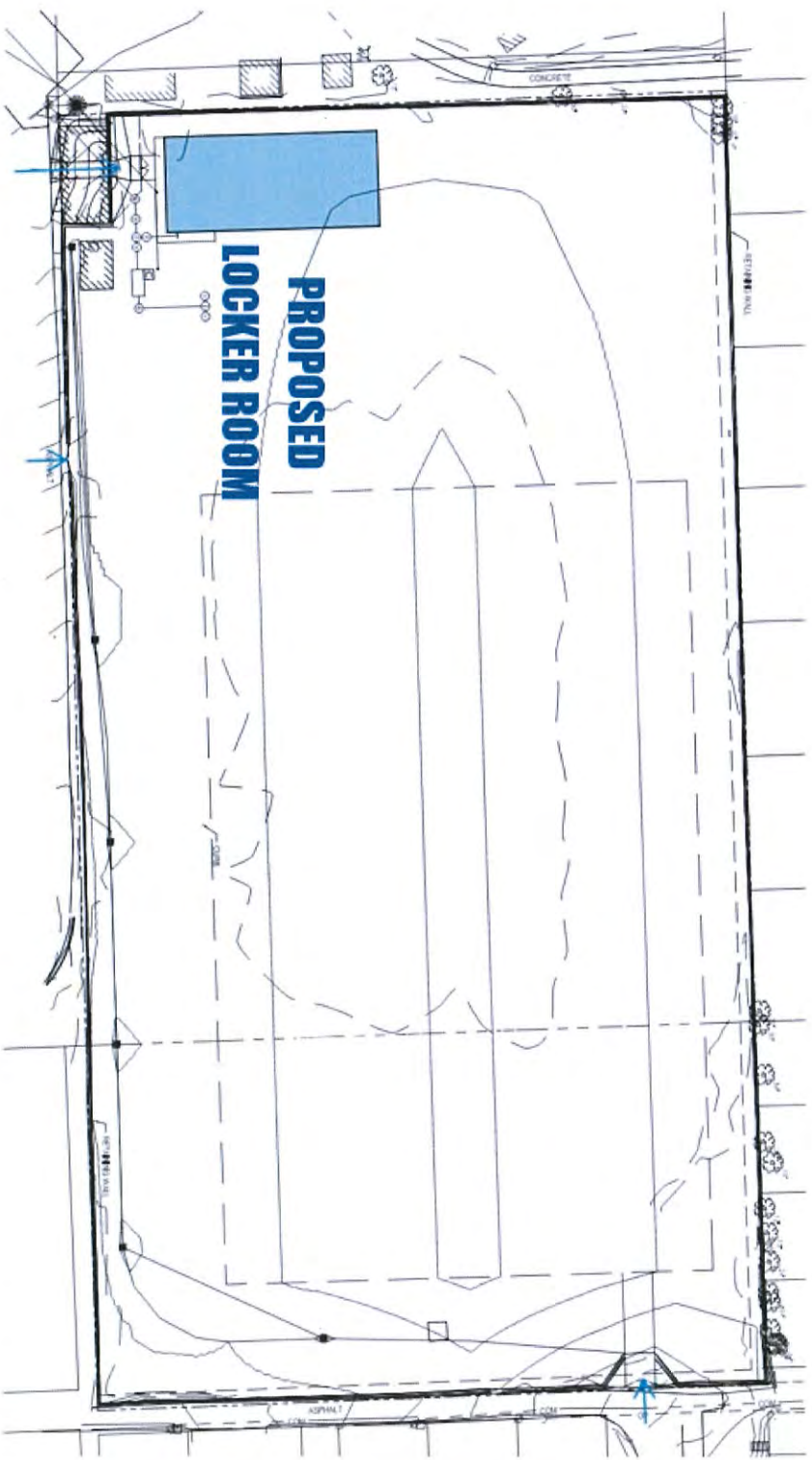
Al Viereck, Finance Officer



City of Yankton

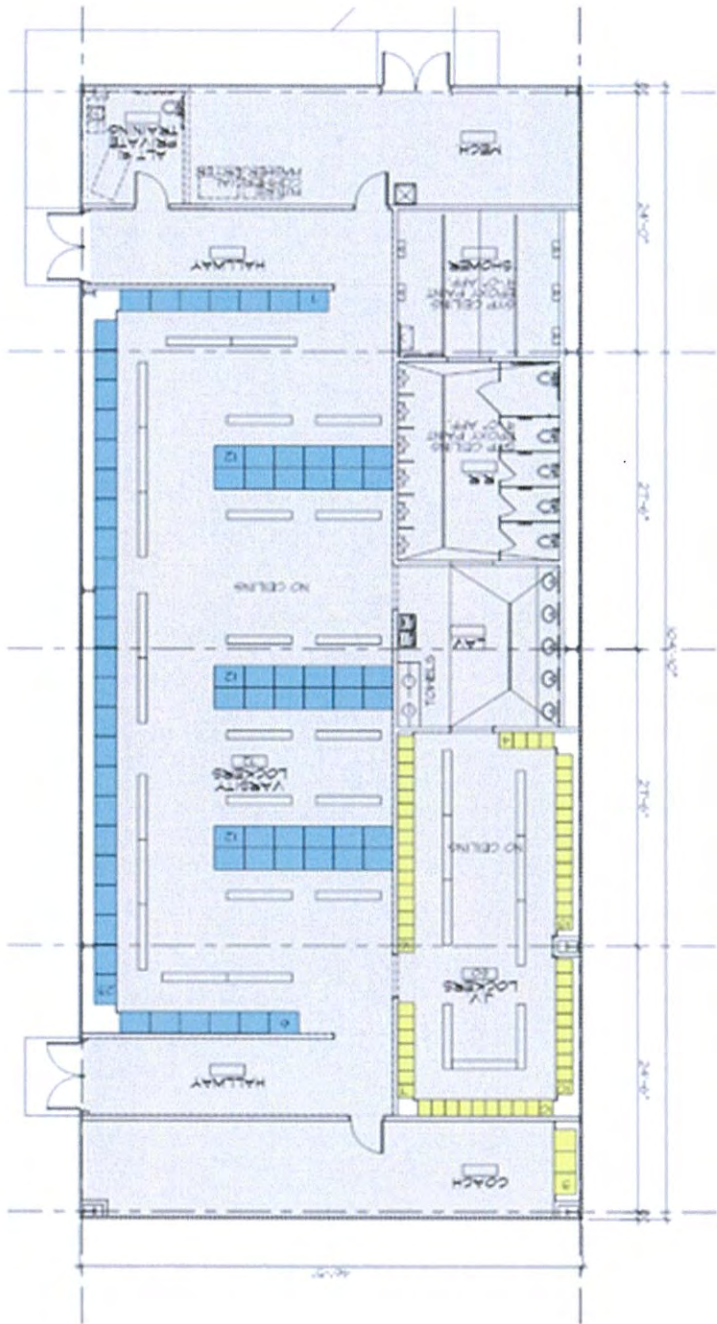
Conditional Use Permit Request





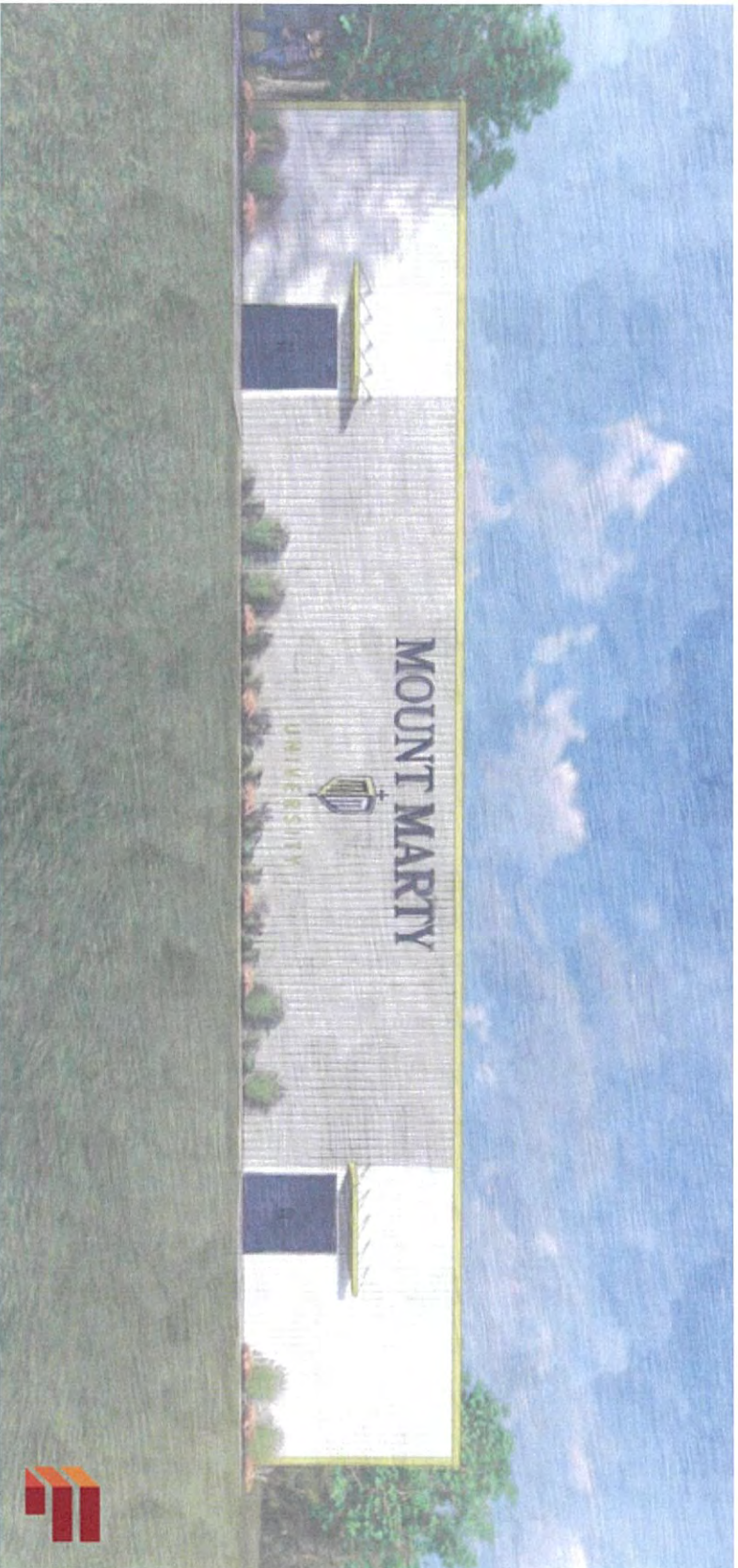
North

PROPOSED SITE PLAN

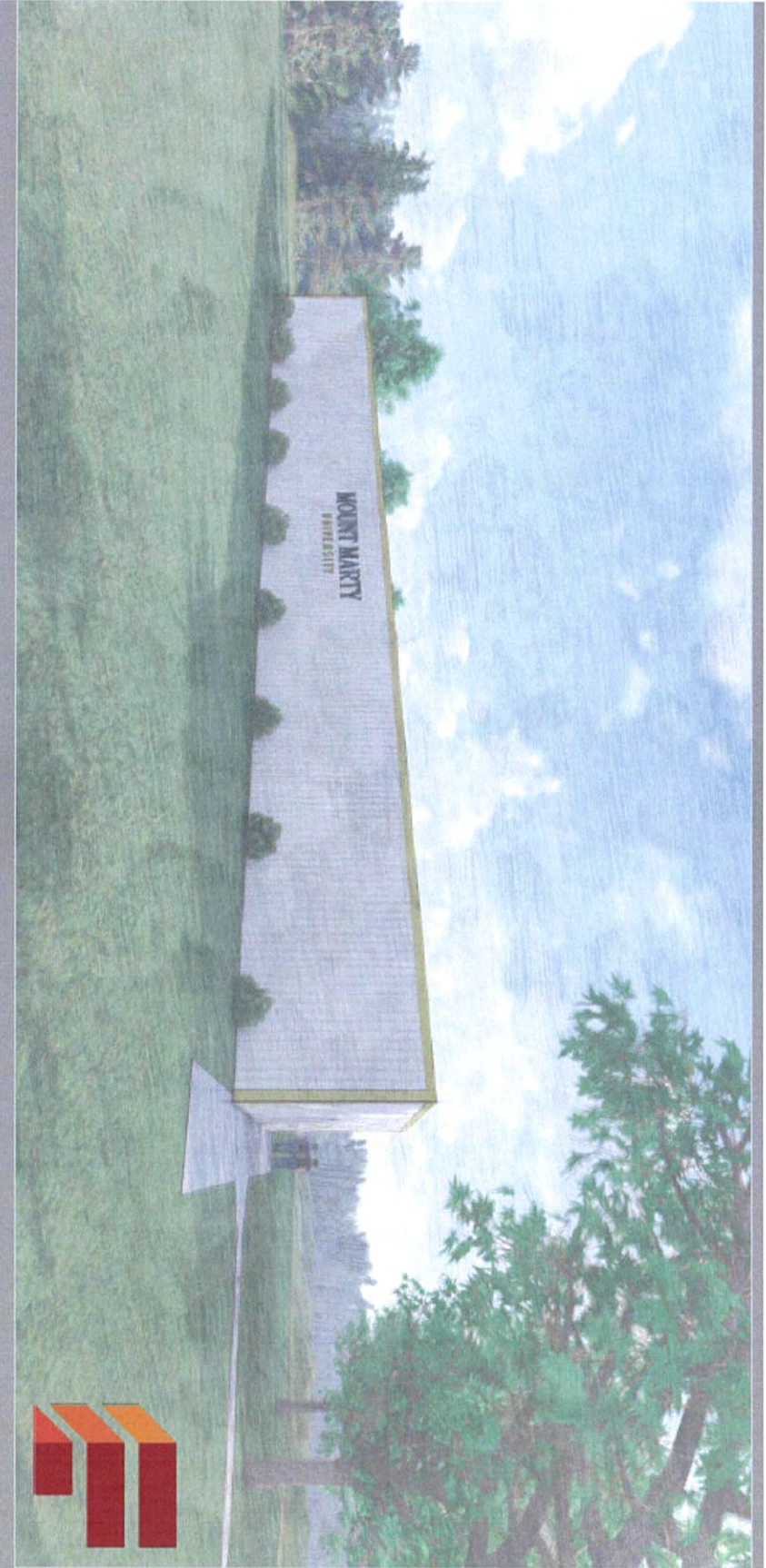


North →

View of East Side of the Proposed Building



View of West Side of the Proposed Building



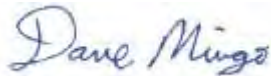
Memorandum #21-218

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Airport Hangar #37 Land Lease Transfer from Tunge to Redline.
Date: October 18, 2021

We have received a request to transfer a land lease for a private hangar owned by Dave Tunge to Redline Properties, LLC for Hangar #37 as shown on the attached "Chan Gurney Airport Leases" map. The attached "Request for Hangar Lease Transfer" also ensures that the new leaseholder understands all the responsibilities associated with owning a hangar.

A land lease transfer of this nature is subject to the approval of the City Commission. Until the time of expiration, the terms and conditions of the original lease remain in place through the process of transfer if approved.

Respectfully submitted,



Dave Mingo, AICP
Community and Economic Development Director

Recommendation: It is recommended that the City Commission approve Resolution #21-87 and the Hangar Land Lease Transfer request for Hangar #37.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon, City Manager

____ Roll Call

RESOLUTION #21-87

A RESOLUTION APPROVING AN AIRPORT HANGAR LEASE TRANSFER

WHEREAS, The Board of City Commissioners of the City of Yankton has the authority to approve airport hangar land lease agreements at Chan Gurney Municipal Airport, and

WHEREAS, Dave Tunge desires to transfer the land lease for Hangar #37 to Redline Properties, LLC under the terms of the current lease agreement, and

WHEREAS, Redline Properties, LLC., as the new lessee, will be subject to all rights, responsibilities, and obligations of said land lease.

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the land lease transfer be approved, and the City Manager be authorized to execute any documents associated with said transfer.

Adopted:

Stephanie Moser, Mayor

ATTEST:

Al Viereck, Finance Officer

Chan Gurney Airport Leases



- 1. N/A Decommissioned
- 3. Barrel Hangar Bldg.
Dr. James Kerr
Lucas Marts
Scott S. Olson
Skorpik's Inc.
- 4. Office Space Terminal Bldg.
- 5. City of Yankton Crash Bldg.
- 6. N/A Decommissioned
- 8. Crop Dusters
- 10. N/A Decommissioned
- 11. Keith Toczek
- 12. Harold & Angela Schramm
- 13. Keith & Diane Toczek
- 14. Chris Larson
- 15. Chris Nelson
- 16. Allen Fenner
- 17. Yankton Flyers, LLC
- 18. James P. Eisenmenger
- 19. Hoffner Flying Inc. (Jake Hoffner)
- 20. Yankton Air (Dave Tunge)
- 21. Mark Hunhoff
- 22. City of Yankton Electrical Bldg.
- 23. City of Yankton Maintenance Bldg.
- 24. T Hangar Bldg.
Bill Mount
Dave Tunge
Terry Hacecky
Yankton Area Aviators, Inc.
John Lillevoid
Skip VanDerhule & Jim Cox
- 25. Hoffner Flying Inc. (Jake Hoffner)
- 26. Corporate Hangar (KPI & Crop Dusters)
- 27. Rod Nohr
- 28. Dr. Robert Neumayr
- 29. Mark Yonke Revocable Trust
- 30. Becker Flying Service, Inc.
- 31. Dr. Kynan Trail
- 32. Myles Tieszen
- 33. Centerline, LLC (Dan Specht)
- 34. Chris Nelson
- 35. Dan Broz
- 36. Available Space
- 37. Yankton Air (Dave Tunge)
- 38. Rick Daugherty



**REQUEST FOR HANGAR LAND LEASE TRANSFER
FOR HANGAR #37 AS SHOWN ON THE CURRENT AIRPORT LAYOUT PLAN**

WHEREAS, Dave Tunge is the current land lease holder of the space known as Hangar #37 at Chan Gurney Municipal Airport, and

WHEREAS, Redline Properties, LLC., 105 Marina Bluff Rd CT3E, Yankton South Dakota is purchasing said hangar from Dave Tunge, and

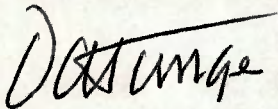
WHEREAS, said land lease agreement of this hangar space is transferable by the lessee subject to approval of the City of Yankton, and

WHEREAS, Redline Properties, LLC., is aware that all the provisions of the original land lease transfer with said action and they hereby acknowledge their responsibility as the new lessee.

NOW, THEREFORE, I, Dave Tunge, hereby transfer the land lease interests including all rights, responsibilities, and obligations of said lease according to the terms therein to Redline Properties, LLC.

AND, Redline Properties, LLC., as the new lessee, hereby acknowledges all rights, responsibilities, and obligations of said land lease.

Dave Tunge, Assignor/Lessee



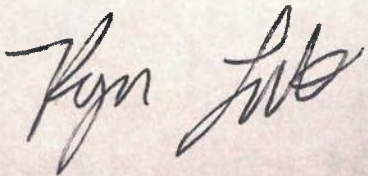
date

OCT 10, 2021

Authorized signature Redline Properties, LLC,

Assignee/Lessee

date



Redline Properties LLC.

OCTOBER 10 2021

***Introduction, First Reading and Establish
the Date for a Public Hearing***

Memorandum #21-219

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Proposed Rezoning, Ordinance #1056
Date: October 18, 2021

PROPOSED REZONING

ACTION NUMBER: 21-49

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Don't tell my wife I bought this LLC., and Five Futures Properties., LLC.

ADDRESS / LOCATION: 215 Mulberry Street.

REZONING REQUEST & PROPERTY DESCRIPTION:

From I-1 Industrial to B-3 Central Business, Lots 14-18, Block 26, Lower Yankton Addition to the City of Yankton, South Dakota.

PREVIOUS ACTION: City Commission action on the Comprehensive Plan initiating / supporting a rezoning of the property.

COMMENTS: The proposed rezoning constitutes another step in the incremental land use changes in downtown Yankton. In accordance with the provisions set for forth in the City's adopted Comprehensive Plan it is prudent to move forward with another rezoning of downtown area land from I-1 Industrial to B-3 Central Business.

The proposed new zoning classification, B-3 Central Business, is the same as what covers a majority of Yankton's downtown area. The B-3 designation allows for the development of downtown commercial and residential mixed use occupancies. It does not permit any continuation of the industrial type of uses that could have historically been on the property.

Land uses adjacent to the area would be permitted to continue operations as they currently do. This action would not force any changes on nearby property owners even if they are not zoned the same. A long term effort that includes voluntary land use conversion of private property in the area makes sense. As they currently exist, the older industrial uses create a separation, described as a "disconnect" in the Comprehensive Plan, between an improving downtown, riverfront and Auld Brokaw Trail corridor. The Comprehensive Plan clearly indicates that it would be in the community's best interest to work toward the conversion of zoning to promote compatible land uses in the area. This proposal represents one more step towards the goal of such a conversion of the entire area south of 4th Street.

_____ Introduce

The appropriate public notice was published, and individual notifications were sent out prior to this public hearing. Staff has received several contacts subsequent to sending out the notifications. Several of those contacts were basic questions about what the rezoning means. Mr. Mark Yonke, Yaggie Mills, owns property across the street to the west where he operates a grain elevator. He did not express opposition to the rezoning but did express concern about what future occupants of the project may think of his business. He stated that his business is an industrial use in an industrial district and his occupancy creates dust and noise. He wants to be sure that a rezoning of this nature does not restrict him from continuing the current activities on his property. Staff informed Mr. Yonke that he has the right to continue his industrial occupancy in the industrial district and that is the information that would be provided to anybody with questions about area land uses.

In accordance with the provisions set forth in the City's Comprehensive Plan staff is recommending approval of the proposed rezoning of the described downtown area land from I-1 Industrial to B-3 Central Business.

HEARING SCHEDULE:

September 13, 2021	The Planning Commission established October 11, 2021 as the date for a public hearing.
October 11, 2021	The Planning Commission held a public hearing to consider the issue. All appropriate notices were published and mailed.
October 25, 2021	The City Commission establishes November 8, 2021 as the date for a public hearing.
November 8, 2021	The City Commission holds a public hearing to consider the issue. All appropriate notices will have been published and mailed. A super majority (6-3) vote of the City Commission cannot be protested out by the neighborhood. A simple majority (5-4) could be.
November 19, 2021	Estimated publication date of City Commission action.
December 9, 2021	Estimated date that the City Commission action is effective.

Planning Commission results: The Planning Commission recommended approval of the proposed rezoning.

ORDINANCE NO. 1056

AN ORDINANCE TO REZONE PROPERTY DESCRIBED HEREIN

BE IT ORDAINED, BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF YANKTON, SOUTH DAKOTA THAT THE FOLLOWING DESCRIBED PROPERTY HAS BEEN REZONED:

Section 1.

From an existing zoning of I-1 Industrial to B-3 Central Business, on Lots 14-18, Block 26, Lower Yankton Addition to the City of Yankton, South Dakota. Don't tell my wife I bought this LLC., and Five Futures Properties., LLC, owners. Address, 215 Mulberry Street.

As depicted on the associated Rezoning Map.

Section 2. Saving Clause.

Should any section, clause, or provision of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 3. Effective Clause.

This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Adopted:

1st Reading:

2nd Reading:

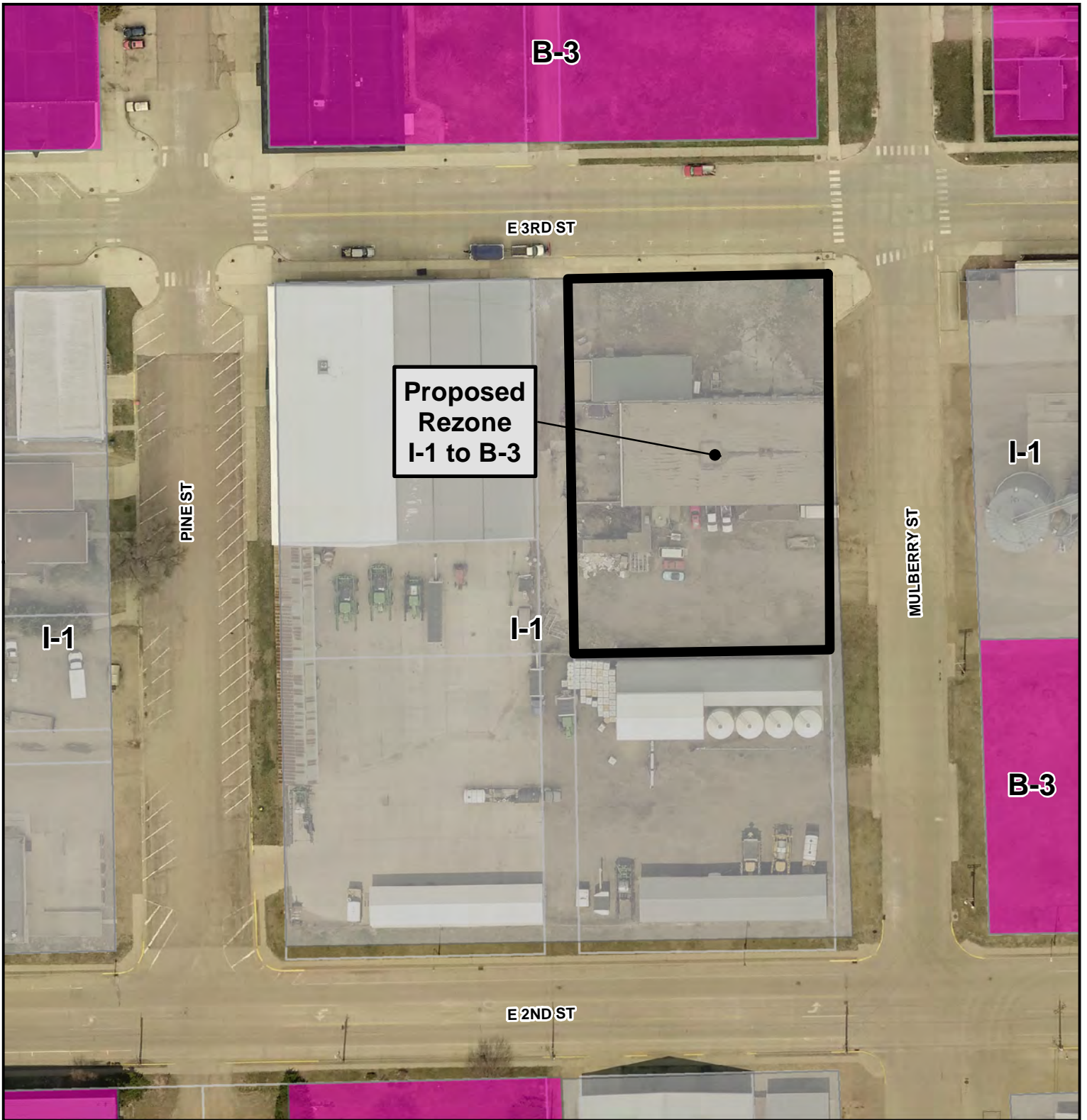
Publication Date:

Effective Date:

Stephanie Moser, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

Rezone From I-1 Industrial to B-3 Central Business,
Lots 14 – 18, Block 26 Lower Yankton Addition to the City of Yankton

Memorandum #21-214

TO: Mayor and City Commissioners
FROM: Amy Leon, City Manager
RE: 2022 Base Salary Adjustment & Step Plan
DATE: October 20, 2021

In coordination with approval of the updated classification plan, it is time to implement the base adjustment and step increase for the employees of the City of Yankton that are not represented by either of the collective bargaining units.

The recommendation for 2022 provides for a 4.0% increase in the base adjustment of the classification plan, and a one-step increase on the step plan for non-represented employees that are eligible. (Eligible employees are those that have not yet reached the top of their respective pay range.) Both the base and the step adjustment would be reserved for those that are not currently above their maximum of their respective pay range.

The recommendation for 2022 also provides for a 3.0% increase in the base adjustment of the classification plan, and a one-step increase on the step plan for non-represented certified law enforcement employees that are eligible. (Eligible employees are those that have not yet reached the top of their respective pay range.)

Recommendation: It is recommended that the City Commission approve Resolution #21-84 authorizing the City Manager to implement a base adjustment of 4.0% and a one-step increase on the pay plan effective January 1, 2022 for employees not represented by a bargaining unit and a 3.0% base adjustment and a one-step increase on the police pay plan effective January 1, 2022 for certified law enforcement that are not represented by the bargaining unit. In both cases this applied to all non-represented regular full-time employees.

Resolution #21-84

A Resolution Establishing Base Salary Adjustments at 4.0%, and a 1 step increase on the pay plan for Non-Union Represented Eligible City Employees of the City of Yankton, South Dakota and a 3.0%, and a 1 step increase on the pay plan for Non-Union Represented Certified Law Enforcement Eligible City Employees of the City of Yankton, South Dakota

WHEREAS, adequate monies have been provided for in the adopted 2022 budget, for the remuneration of services rendered by City of Yankton employees; and

WHEREAS, the City Commission wishes to provide a base adjustment for all non-union represented eligible City employees of 4.0% and a 1 step increase on the pay plan;

WHEREAS, the City Commission wishes to provide a base adjustment for all non-union represented, certified law enforcement eligible City employees of 3.0% and a 1 step increase on the pay plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners that starting with hours worked on January 1, 2022, the City Manager shall implement a base adjustment of 4.0 % for all non-union represented regular full-time employees that are at or below the maximum of their respective pay range, and a 1 step increase on the pay plan for all non-union represented regular full-time employees that are below the maximum of their respective pay range and starting with hours worked on January 1, 2022, the City Manager shall implement a base adjustment of 3.0 % for all certified law enforcement non-union represented regular full-time employees that are at or below the maximum of their respective pay range, and a 1 step increase on the pay plan for all non-union represented certified law enforcement regular full-time and regular part-time employees that are below the maximum of their respective pay range.

Adopted:

Stephanie Moser, Mayor
Mayor

ATTEST:

Al Viereck
Finance Officer

Memorandum #21-213

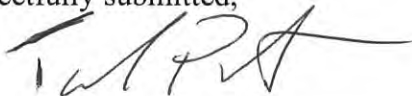
To: Amy Leon, City Manager
From: Taylor Peters, Communications & IT System Analyst
Subject: Vehicle Purchase from the State Bid List for the Information Services Department, One (1) 2022 Ford Expedition
Date: October 15, 2021

The adopted 2021 budget provides funding for the purchase of one general purpose vehicle. This vehicle will be used to by the City as a shared vehicle for out of town travel and transportation of technology equipment to the various remote locations associated with the City.

Lamb Motor Company of Onida, South Dakota has the state bid contract for the proposed vehicle which allows the City to purchase the new vehicle from Lamb Motor Company at the state bid price. Local dealers do not participate in fleet management deals. The vehicle to be purchased is a 2022 Ford Expedition in the total amount of approximately \$43,000 including parts and installation. The 2021 budget for general purpose vehicle is currently \$40,000.

Therefore, it is recommended the vehicle be purchased from Lamb Motor Company of Onida, South Dakota based on the state bid amount. Delivery of the vehicle will be approximately 60-240 days.

Respectfully submitted,



Taylor Peters
Communications & IT System Analyst

Recommendation: It is recommended that the City Commission approve Memorandum #21-213 for the purchase of one (1) 2022 Ford Expedition plus installation and addons in the amount of approximately \$43,000 for the Information Services Department, from Lamb Motor Company of Onida, South Dakota from the state bid contract.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon, City Manager

____ Roll call

Memorandum #21-220

To: Amy Leon, City Manager
From: Todd R. Larson, Director of Parks, Recreation, & City Events
Date: October 20, 2021
Re: Proposed 2022-2024 rate adjustments for The Huether Family Aquatics Center

The proposal for adjustments to the 2022, 2023, and 2024 rates for The Huether Family Aquatics Center is to adjust them at approximately 2% rounded up to the nearest dollar.

The City will be starting to market the 2022 outdoor swimming season with pass sales in November of 2021, therefore, it is important to make some adjustments for 2022 at this time. The Parks Board has been given this same information.

Data from the City's AS400 financial system:

The operating expenses (including wages) and the operating revenues result, at this point for the 2021 season at the Huether Family Aquatic Center represents a loss of **\$51,877** for 2021.

Expenses:

(100 series wages= \$318,124)

(200 and 700 series operating expenses= \$309,808)

Total expenses= \$627,932

Total revenues = \$576,055

With this loss situation, City Staff propose the daily fee increase from \$9 to \$10, and the season pass fee increase from \$60 to \$62 for 2022.

The 2023 adjustment would be the daily fee increases to \$11 and the season pass fee increases to \$64.

The 2024 adjustment would be the daily fee increases to \$12 and the season pass fee increases to \$66.

All prices for merchandise and food items in 2022 will be subject to increases based on wholesale prices and analyzing net revenues from 2021.

_____ Roll call

It is the recommendation of the Recreation Department to adopt the outdoor aquatics fees as proposed for 2022, 2023, and 2024.

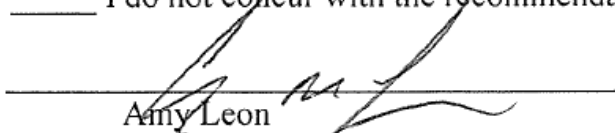
Respectfully submitted,



Todd R. Larson
Director of Parks, Recreation, & City Events

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

Roll call

RESOLUTION #21-89

WHEREAS, the City of Yankton has determined that it is necessary to adjust The Huether Family Aquatics Center rates to a level which will ease the current subsidy and help maintain the facility, and

WHEREAS, the City expects the cost to operate the facility will increase each year; and

WHEREAS, the City desires to limit the subsidy to the facility;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of Yankton, South Dakota that the following rates are hereby adopted effective for 2022, 2023, and 2024:

2022

Daily pass	\$10
Season pass	\$62

2023

Daily pass	\$11
Season pass	\$64

2024

Daily pass	\$12
Season pass	\$66

Adopted:

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Memorandum No. 21-223

TO: Mayor and City Commissioners
FROM: Amy Leon, City Manager
RE: Yankton Area Arts BBB Request Impact Study
DATE: October 18, 2021

Yankton Area Arts has the opportunity to participate in a study relating to the impact arts has on the local economy and economic vitality. The study is conducted by Americans for the Arts. For those of you not familiar with Americans for the Arts, this is a national organization working to build recognition and support for the value of arts.

The study will provide information to our local leaders and arts community regarding how the arts lend to our economic prosperity through job creation, generation of commerce, and driving tourism.

Arts South Dakota has partnered with Americans for the Arts to bring this opportunity to our state.

The last study that was conducted of this type was in 2015. Previously only Rapid City and Sioux Falls have participated in this process.

The information gained through the study will not only assist Yankton Area Arts in gaining a better understanding the impact of the arts in our community but will also assist them in planning future programing for both residents and visitors.

Through the partnership with Arts South Dakota, Yankton is able to participate in this study by providing a local match of \$3,000. Yankton Area Arts is requesting local funding partners to raise the \$3,000 for our local match.

If the Commission would like to approve any of the matching funds for the study, it is recommended that this comes from the 2021 BBB balance. This is not a budgeted item.

Recommendation: It is recommended that that City Commission fund \$1,000 from the BBB to assist with the local match for Yankton to participate in the Arts and Economic Prosperity 6 study.

Join the *Arts & Economic Prosperity 6* Study!

We are pleased to announce that Arts South Dakota has joined the upcoming Arts & Economic Prosperity 6 study as an official statewide partner.

After a one-year postponement, Americans for the Arts seeks community partners to participate in *Arts and Economic Prosperity 6*, our sixth national economic impact study of America's nonprofit arts and culture industry. AEP6 will demonstrate that—even in the aftermath of the COVID-19 pandemic and the devastation it has wreaked on our sector—the arts are a critically important accelerant for our economic recovery. The arts will entice people out of the homes and back into community life—spending time with each other, spending their money with local merchants, and kickstarting the tourism industry. Research indicates that audiences are excited and eager to return. We'll be there with our AEP6 partners to capture their impact when they do.

Discounted Cost-Sharing Participation Fees for South Dakota's Local Partners:

- Only **\$4,500** for communities with a population of 100,000 or more (instead of \$9,000)
- Only **\$3,000** for communities with a population of fewer than 100,000 (instead of \$6,000)
- The fee can be payable in three equal installments spread over three years. We can be flexible with the payment schedule—just tell us what works best for your organization.

The participating communities will represent a broad geographic diversity, range in size from small rural to large urban, and include emerging as well as established arts communities. Local partners typically include private arts councils; government arts agencies; community foundations; economic development agencies; chambers of commerce, and more. Partners can choose to study a city/town, a county, or a multi-county region.

Each partner will receive a customized report on the economic impact of spending by their community's nonprofit arts and culture organizations and their audiences. These impacts include the number of full-time equivalent jobs supported, the amount of resident household income generated, and the amount of local and state government revenue generated. [CLICK HERE](#) to view an example of the final report from the previous study.

Below are the preliminary deadlines for participation:

- | | |
|------------------|--|
| ✓ Summer 2021: | Local partner contract is due to Americans for the Arts |
| ✓ December 2021: | Partners receive Study Welcome Packet (surveys & instructions) |
| ✓ January 2022: | Data collection begins |

Is your organization interested in joining the AEP6 study as a local partner? **To request a draft of the project contract**, please contact Ben Davidson, Senior Director of Research Services at Americans for the Arts, by email at bdavidson@artsusa.org.

ADDITIONAL DETAILS

Americans for the Arts seeks at least 250 partners to participate in *Arts and Economic Prosperity 6*, our sixth national economic impact study of America's nonprofit arts and cultural industry. This study will once again be the largest and most comprehensive of its kind ever conducted. The participating communities will represent a broad geographic diversity, range in size from small rural to large urban, and include emerging as well as established arts communities. Previous partners have included local arts agencies, community foundations, economic development agencies, chambers of commerce, and more. **Don't miss your chance to be a part of the next one!**

WHAT IS THE COST-SHARING STUDY PARTICIPATION FEE?

Thanks to Arts South Dakota's statewide partnership, the study fee is only

- **\$4,500 for communities with a population of 100,000 or more** (instead of \$9,000).
- **\$3,000 for communities with a population of fewer than 100,000** (instead of \$6,000).
- This national study is also being subsidized in part by the Ruth Lilly Fund for Americans for the Arts, with the goal of making participation affordable in all U.S. communities.
- It's important to note that a for-profit consultancy will typically charge three to four times more for a study that utilizes a similar customized methodology.

WHEN WILL THE PAYMENTS BE DUE?

The fee can be payable in three equal installments spread over three calendar years. One third of the participation fee is due in 2021. Additional equal payments will be due in 2022 and 2023.

WHAT ARE THE FIVE REQUIREMENTS OF EACH STUDY PARTNER?

- 1) Appoint a primary contact person for the data collection effort in your community.
- 2) Provide a comprehensive list of the eligible nonprofit arts and cultural organizations that are located in your community.
- 3) Follow-up with organizations that do not complete the organizational survey. Americans for the Arts will conduct a simple web-based survey to collect budget and attendance information from the eligible organizations identified on your list. Once that process is complete, we will need your help to follow-up with non-participating organizations via phone and email.
- 4) Collect a minimum of 800 audience-intercept surveys from people attending performances, events, and exhibits that take place in your community during calendar year 2021. Americans for the Arts will provide the survey and instructions.
- 5) Pay the significantly discounted cost-sharing participation fee.

WHAT WILL EACH LOCAL PARTNER RECEIVE?

- Proprietary survey instruments as well as detailed instructions and technical assistance.
- An economic input-output model that is customized for your community.
- Detailed, easy-to-understand reports and resources customized for your community.
- A significant national and local visibility opportunity for your arts community.

ARTS & ECONOMIC PROSPERITY 6—PROJECT SCHEDULE

DUE DATE	RESPONSIBLE PARTY	TASK REQUIRED
Summer 2021	Study Partners	Partner contract is due to Americans for the Arts. The initial payment of one third of the cost-sharing fee is due to Americans for the Arts upon approval of the signed contract (partners may pay the entire fee up front if they choose—and we can be flexible with the payment schedule if necessary). Contracts are available now—email Ben Davidson at Americans for the Arts (bdavidson@artsusa.org)
December 2021	Americans for the Arts	Study Welcome Packets are distributed to the study partners. They include the survey instruments, detailed instructions for the data collection effort, and background information about the study.
01-01-2022	Study Partners	Surveying begins at cultural events taking place in each of the participating communities using the audience-expenditure survey.
04-15-2022	Study Partners	First quarterly batch of audience-intercept surveys is due to Americans for the Arts.
06-30-2022	Study Partners	The comprehensive list of eligible nonprofit arts and cultural organizations located in each region is due to Americans for the Arts.
07-15-2022	Study Partners	Second quarterly batch of audience-intercept surveys is due to Americans for the Arts.
07-31-2022	Study Partners	Second payment of one third of the cost-sharing participation fee is due to Americans for the Arts.
09-15-2022	Americans for the Arts	The web-based organizational expenditure survey is disseminated to all eligible nonprofit arts and cultural organizations in each participating study region via Americans for the Arts' proprietary economic impact survey. This "smart survey" will adapt to the size and complexity of each respondent, significantly reducing the participation burden.
10-15-2022	Study Partners	Third quarterly batch of audience-intercept surveys is due to Americans for the Arts.
10-30-2022	Americans for the Arts	Initial deadline for the organizational expenditure survey to be submitted to Americans for the Arts by all eligible nonprofit arts and cultural organizations. The abbreviated version of the survey is distributed to organizations that did not respond.
11-30-2022	Study Partners	Deadline for the abbreviated version of the organizational expenditure survey to be submitted by eligible nonprofit arts and cultural organizations. The study partners begin their targeted follow-up efforts with the major and mid-sized non-responding organizations.
01-15-2023	Study Partners	Final quarterly batch of audience-intercept surveys is due.
1-31-2023	Study Partners	Final deadline for completion of the data collection effort from eligible nonprofit arts and cultural organizations located in each study region.
02-15-2023	Americans for the Arts	Data entry and data cleaning of all survey data is completed. Data analysis and economic modeling commences.
05-31-2023	Americans for the Arts	The study partners each receive a private URL from which to download their customized final reports and other project materials.
June 2023	Americans for the Arts	Findings from <i>Arts and Economic Prosperity 6</i> are released by Americans for the Arts in collaboration with all of the study partners.
July 2023	Study Partners	Final payment of one third of the cost-sharing participation fee is due to Americans for the Arts.

Memorandum #21-215

To: Amy Leon, City Manager
From: Thomas Kurtenbach, Fire Chief
Subject: Purchase of Pickup for Fire Department from State Bid

The adopted FY2022 City budget provides funding for the purchase of a pickup. This is an additional vehicle to be added to the Fire Department fleet. The vehicle will be used by the Fire Chief and the vehicle currently in service would be used by the Assistant Chief – Community Risk Reduction program.

Lamb Motor Company of Onida, SD holds the State Bid Contract for the purchase of this new pickup. The vehicle to be purchased is a new 2022 Ford F-150 Special Service Vehicle 4x4 crew cab pickup in the amount of \$38,856. Local dealers were contacted to match the state contract price but our calls were never returned.

There is \$45,000 budgeted in the FY2022 City budget for this vehicle purchase. Remaining funds will be used to equip the pickup with the needed accessories to make it compatible for emergency response use.

It is recommended the vehicle be purchased from Lamb Motor Company of Onida, South Dakota from the state bid contract. Delivery of the new vehicle will be approximately 6 months.

Respectfully Submitted,

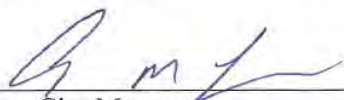


Thomas Kurtenbach
Fire Chief

Recommendation: It is recommended that the City Commission approve Memorandum #21-215 for the purchase a new 2022 Ford F-150 Special Service Vehicle 4x4 crew cab pickup in the amount of \$38,856 for the Fire Department, from Lamb Motor Company of Onida, South Dakota, based on the state bid

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon, City Manager

____ Roll call

Lamb Motor Co.
109 Main Street Box 48
Onida, SD 57564
1-800-952-2222
605-258-2627
Fax 605-258-2279



Lamb Motor Co.
210 N. Exene
Gettysburg, SD 57442
1-800-952-FORD(3673)
605-765-2300
Fax 605-765-2808

City of Yankton Tom Kurtenbach

22 Ford F150 Crew Cab Special Service

33366 With all base package options from
State Bid Spec Sheet

5490

101A Package with Chrome package & Fog lamps
Floor Carpeting, 40-20-40 front bench seat
Trailer Tow Package, Extended Range Fuel Tank
5.0 V-8 motor, Block Heater, Sync upgrade with

38,856 Total with all
options

Remote Start,
OFF Road Package,
Reverse Sensors

31. TRUCK 4X4 CREW CAB – SPECIAL SERVICE PACKAGE

LAMB MOTORS FORD F150 SPECIAL SERVICE CONTRACT #: 17619

Engine, 3.5L with eco-boost, minimum 364 horsepower
Four Wheel Drive
Leaf Spring rear suspension, no coil springs
Transmission, Automatic
Electronic/Traction Stability Control
1400-pound payload capacity
143.5" wheelbase
170-amp alternator
Power Door Locks
Brakes – ABS
Power Windows
Tinted windows
Radio, AM/FM with auxiliary audio/USB Port
Bluetooth Capability
Backup Camera
Air Conditioning/Heat
Air Bags, Side Impact
Bumper, Rear Step
Cruise Control/Tilt
4 full opening doors (no "suicide" doors on rear)
Floor Covering, Rubber
Factory tinted glass
Guard, Skid Plate Package – Manufacturer's Standard
Engine Oil Cooler
Power Heated Mirrors
Seats, Cloth, Front Bucket (no console), power adjustable driver's seat
Seat Bench Type, Second, foldup
Rear Window Defrost
Wiper, Multiple Speed
Standard Colors are Silver, Black, White, & Gray
Factory Freight
Locking differential
Power remote mirrors
Electronic push button or dial controlled, dash mounted, four-wheel drive control
Minimum of 2 keys with keyless entry

Delivery 60 – 240 days

Base Cost \$33,366

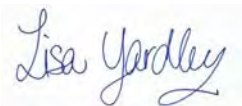
• 3.5L Powerboost Hybrid Engine	\$4600
• 5.0L V8 Engine, Flex Fuel	NC
• Engine Block Heater	\$150
• Full center console (civilian style)	NC
• Trailer Brake	\$510
• Class IV Receiver Hitch	\$525
• Spray on Bed Liner	\$650
• Remote Start	\$600
• Complete off-road package (upgraded suspension, tires, skid plates)	\$1880
• Light Truck 8 or 10 ply tires	\$375
• Running Boards, Black	\$395
• Roof Spotlight	\$775
• Tailgate Step	\$425
• Reverse Sensors	\$295
• Long box, 6.5'	\$400

Memorandum #21-222

To: City Commission
From: Deputy Finance Officer
Date: October 20, 2021
Subject: Surplus Equipment

The City of Yankton has a desire to sell, trade, or dispose of various equipment including vehicles which have been determined to be no longer necessary, useful or suitable for the purpose for which they were acquired. In order for the City to sell, trade, destroy, or dispose of such property the City Commission must declare these items surplus by adopting a surplus property resolution as required by SDCL 6-13-1. Equipment or supplies, which are to be destroyed or to be sold at public auction, need not be appraised (SDCL 6-13-3).

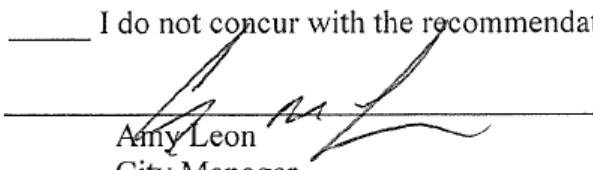
Resolution #21-90 declares the listed equipment and vehicles surplus. Declared property will be disposed of, traded in, donated, sold by sealed bid or auction, or destroyed pursuant to South Dakota Codified Law.



Lisa Yardley
Deputy Finance Officer

Recommendation: It is recommended that the City Commission adopt Resolution #21-90 and authorize the destruction, trade, donation or sale of surplus property by sealed bid.

I concur with the recommendation.
 I do not concur with the recommendation.



Amy Leon
City Manager

____ Roll call

RESOLUTION #21-90

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SOLD, TRADED, DONATED OR DESTROYED

Parks:

- 1) 2015 John Deere X300 Tractor – S/N# CKFM339683

Adopted:

Stephanie Moser
Mayor

Attest:

Al Viereck
Finance Officer