



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

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Commission Information Memorandum

The Yankton City Commission meeting on Monday, October 11, 2021, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community & Economic Department Update

We are very happy to report that the first phase of our City Hall rewiring project is soon to get underway. Earlier this month, staff accepted proposals for the gym lighting phase of the project. The process was very competitive with four companies submitting proposals. The proposal of \$11,330.00 from List Electric was accepted. That amount is significantly below the \$15,000 budgeted for the project. We are hopeful that the larger portions of the project in the next couple years are as competitive. In addition, we have substantially completed the mapping of the existing wiring, fixtures and breakers / circuits. That process was no small task in a building the age of City Hall that has had dozens of transitions and remodels over its 86 year life. That mapping project has prepared us well for upcoming phases of the rewiring effort.

Update on the Broadway Avenue frontage land sale process. We continue with the title research and have initiated the platting process for the lot boundaries. City Attorney Den Herder and staff feel that having the lot formally platted before any agreement is reached with a prospect is the best course of action based on the information we have discovered to this point. As stated at the last City Commission meeting, we remain confident that the process can continue, there are simply some additional steps we feel it is prudent to go through based on the history of the property.

2) Public Works Department Update

Street Department crews have been patching asphalt on various streets throughout the city as well as areas the Water Department has been replacing water valves.

The schools have been working to create their artwork on the snowplows for the annual Paint the Plow Program. Once their work is complete, the plows will be collected and showcased.

23rd Street Construction and Utility Installation

Sanitary sewer installation is scheduled to start the week of October 4th. Once the bore across West City Limits Road is complete, the remaining sewer installation should go rather quickly as there are very few utility conflicts.

Spruce Street Reconstruction

This project has been accepted and final payment will be made.

The grass seed has already started growing, in areas where homeowners have given it additional attention.

Active Transportation: The base work, for the concrete installation, is mostly complete. Masonry Components plans to mobilize to the site before October 15th.

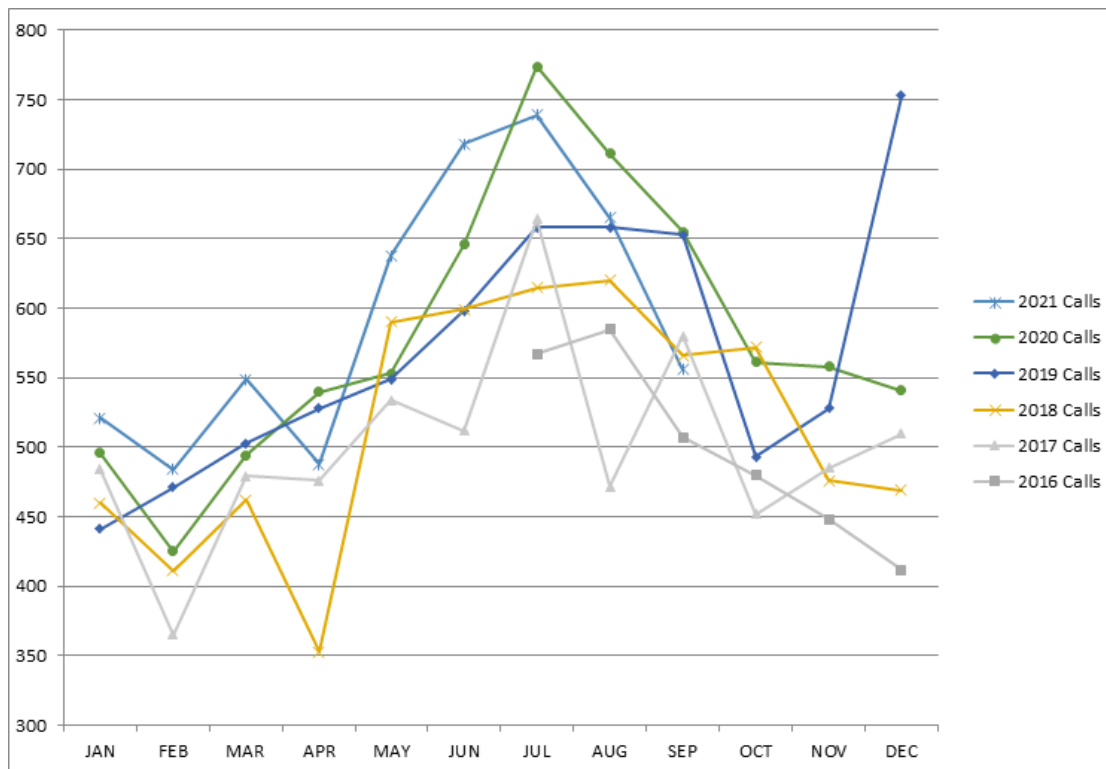
If past projects are any indication, Masonry Components should have sidewalk installed within a week and a half once they start.

5th Street – Spruce to Green

The engineering staff has already surveyed and started design on this project. Design should be completed in time for an early bid process, in 2022.

3) Information Services Department Update

911 calls year to date are up 1.21% with 84% of all calls being placed by a wireless caller. Staff has continued to interview candidates to fill the last openings in the 911 center. We hope to have new folks starting the 12 week training process soon.



4) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

5) Finance Department Update

The City of Yankton has received \$1,313,213.33 for the first tranche from the Coronavirus Local Fiscal Recovery Fund (CLFRF) for ARPA funding.

The Finance Office has arranged a Purple Wave government online auction tentatively for November 9th. The surplus resolution for these items along with items to destroy are shown in Memorandum 21-208 and Resolution 21-80 pursuant to SDCL 6-13-1.

The Finance Office is currently working with local businesses on their annual liquor and video licenses which renew on January 1, 2022. Many other licenses such as plumber, electrician, and movie theatre

licenses expire at the end of the year and will be assisted with their renewals for January 1st as well. The exception to these licensing renewals are for malt beverage and restaurants which renew on July 1st each year.

6) Library Update

September was Library Card Sign-Up Month. We registered 43 new library users throughout the month! We currently have 4,264 resident card holders (inside Yankton City limits), 991 Yankton County card holders (outside of City limits but within Yankton County) and 251 non-resident card holders (outside of Yankton County). If you don't currently have a library card, or it's time to renew, we'd love to help you sign up. Having a library card is a great way to support our library!

On October 7, the Library partnered with Connecting Cultures and some local "salsa experts" to help us celebrate Hispanic Heritage Month. There was a salsa making demo and tasting for participants along with discussion about how salsa is made differently in different countries.

The library will be hosting author, Cindy Wilson, on Tuesday, October 12. Her book, *Beautiful Snow*, beautifully details the dramatic events of a winter of never ending blizzards (1880-1881), leading to railroad blockades that all but cut off fledgling communities in southwestern Minnesota and southeastern Dakota Territory. Follow our Facebook page for details on all of our upcoming events!

7) Environmental Services Department Update

The water distribution staff has been replacing underground waterline valves that have failed. Staff had several locations where multiple valves had failed.

Distribution staff will also begin flushing hydrants the week of October 11th. Hydrant flushing is the quick release of water from fire hydrants in order to increase the flow of water in the pipes. It's a controlled procedure that is vital to the general maintenance of the City's water distribution system. It ensures adequate water flow is available to fire fighters, residents and businesses. It also improves water quality by clearing iron and other mineral deposits from the water mains. Sometimes hydrant flushing can make the water temporarily appear rust-colored because the iron and other mineral deposits in the water mains get stirred up. There is no health hazard associated with discolored water. Water is safe to use and consume during hydrant flushing, however it may stain laundry. Residents may experience brief episodes of colored water due to the flushing.

Remember rust colored water is safe, but it may stain laundry. If this happens, keep clothes wet and treat them with stain remover. If you notice the water flushing crew is near your property, refrain from using water, and delay washing clothes as much as possible. Wait until flushing has subsided in your area then run a cold water tap until the water runs clear.

Staff will be completing additional hydrant flushing this fall as part of an ongoing Distribution System study. Staff will be working with HDR to flow hydrants and test pressure and flows. Data will be used to calibrate and verify a distribution system model.

Staff will also be inspecting hydrants for proper operation and schedule any needed maintenance.

8) Police Department Update

The Archery event was a success from the Yankton Police Departments' perspective. We had minimal issues and enjoyed talking to participants and spectators from around the world. We even met a police

officer from Sri Lanka who was a Judge in the World Championships Archery Tournament. Photos were taken and police challenge coins and patches were exchanged.

DARE has started in a couple of Schools. SRO's Crissey and Olson are working hard at teaching kids the dangers of drugs, bullying, social media, and other safety tips at Stewart School and Beadle School.

October 6th was National Coffee with a Cop Day. The Yankton Police Department participated by having coffee provided by Starbucks at the picnic shelter by the Riverside Park boat dock.

KYNT and Rock Bottom Burgers kicked off their Hero's program on Friday. This program highlights a police officer, firefighter, or an EMS employee each week during the Friday morning radio program. Thank you to RBB and KYNT for their continued support.

Officer Wilson recently collected bids to pour a concrete pad for K9 Corona's kennel. During his request, Walsh Construction offered to do the project for free and donate the concrete. Thank you to Walsh Construction.

K9 Corona and Officer Dylan Wilson took their State Certification test. Officer Wilson passed his written exam and K9 Corona and Officer Wilson passed the practical exam together. This team is now certified in narcotics detection through the State. Congratulations to K9 Corona and Officer Wilson. They will move on to apprehension training early next year with the Sioux Falls Police Department.

9) Monthly reports / Minutes

Building, Salary, and Yankton Police Department monthly reports are included for your review. Minutes from the Planning Commission are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager