



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

**AGENDA**  
**YANKTON PARK ADVISORY BOARD**  
**Monday, September 20, 2021, 5:30 PM, in the Community Room**  
**CMTEA Building, 1200 W. 21<sup>st</sup> Street**

**I. ROUTINE BUSINESS**

- A. Roll Call. Jason Tellus is board President.
- B. Consideration of July 19, 2021 Minutes. (attachment)
- C. Public Appearances. Public appearance is a time for persons to address The Board on items not listed on the agenda.

**II. OLD BUSINESS**

- A. The Huether Family Aquatics Center update. Facility data from the month of August and summer totals (3 attachments). Concessions totals from sales are from the point-of-sale software. Concessions expenses are from the City's financial system software and the concessions data would all be preliminary at this point as we need to make sure all invoices have been received and coded appropriately.

**III. NEW BUSINESS**

- A. 2021 Capital projects update.

New poles and lights at Sertoma football field.

Due to some private donations we working on some projects from the Master Plan for Westside Park (design in 2021 and bid/build in 2022). The City did receive approval for the Land, Water, and Conservation Fund Grant for the Westside Park play equipment. The City will remove the play structure from Westside Park this fall. New play equipment will be installed in 2022. The Yankton Territorial Museum is working to have buildings removed in the fall of 2021 and the spring of 2022.

There is a group meeting to discuss more baseball and softball fields. The group consists of The Yankton Baseball Association, Yankton Sertoma Club, The Yankton Girls Softball Association, Mount Marty University Softball, and Men's Slow-Pitch Softball Association. An update can be given on what this group is discussing for the future. It has been reported that girls' softball may be added as a sanctioned sport for the high school in the next few years. The preliminary plan would be to utilize the SAC facility for their practices and games.

- B. General Discussion.

**IV. OTHER BUSINESS**

- A. Commission Information Memorandums. (4 CIM attachments for previous two months)
  - Other completed work projects for the department are noted in the CIMs.
  - Next Meeting Monday, November 15, 2021.

## **V. ADJOURN**

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

**MINUTES**  
**YANKTON PARK ADVISORY BOARD**  
**Monday, July 19, 2021, 5:30PM, in the Community Room**  
**CMTEA Building, 1200 W. 21<sup>st</sup> Street**

**I. ROUTINE BUSINESS**

Roll Call:

Present: Jeannine Economy, Elizabeth Healy, Tom Bixler, Daniel Prendable, Joey Bryan and Jason Tellus.

Absent: Commissioner Bridget Benson.

Also present City Manager Amy Leon, Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

Public Appearances: Carol Borchard and Marilyn Wilson for pickle ball. Tara Frank and Tom Nelson for swim team.

Minutes: May 17, 2021 minutes approved. Healy motioned. Economy second. Motion passed 6-0.

**II. OLD BUSINESS**

- A. Elect new board president. Economy elects Healy. Healy declines. Prendable nominates Tellus. Healy moves to close nominations. All in favor 6-0. Tellus is new board president.
- B. The Huether Family Aquatics Center update. Facility data from the month of June. Through 7/15/21 we've sold 3,900 season passes. Approximately 200 Guppy Grant passes have been provided to the Boys and Girls Club. Approximately 45 Guppy Grant passes have been provided to The Center. There have been requests to keep the lazy river open through Labor Day weekend for morning water walking.

**III. NEW BUSINESS**

- A. Pickle ball discussion. Carol B. and Marilyn W. discussed current pickle ball status in community. Westside Park and the City Hall gym have pickle ball lines on the tennis courts. Carol says the pickle ball community is growing with 58 active members and would like to have some dedicated pickle ball courts. They would like to convert the south tennis courts at Fantle Memorial Park into pickle ball courts. A discussion with the tennis users in town would be the next step in determining court needs at Fantle Memorial Park (high school tennis, the Tennis Association, and Mount Marty tennis). These ladies are offering to teach people how to play pickle ball. They are at Westside Park on six days a week, excluding Sunday, from 8am to 10am. They are organized on-line and have a way to schedule playing. The bottom of the fence needs to be fixed at Westside Park so it stops the pickle balls from rolling out of the courts.
- B. Swim team discussion. Tara F. and Tom N. presented. The swim team has 35 members in 2021. The swim team volunteers work hard to fund-raise to keep fees low. The team does



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have a paid coach. They love the new pool but doing the swim meet they struggled with the lane lines and getting them to fit. Some lines were 25 meters while the others were 25 yards with the connectors to go in the middle being complicated. They love the new diving blocks. They are concerned that they are sitting in the sun and should have covers. They recommend putting those in storage when they are not in use. They do like do like keeping a couple of blocks out for use at practices. They don't have enough storage place and would like the City to store blocks and lane lines for the winter. They would like the Parks and Recreation department to take a look at the contracts to allow visiting teams during a swim meet to be allowed to bring in coolers. They struggled to keep food and drink out of the facility during their swim meet. A lot of the groups had food and drink in their camps set-up inside the fence. Tom Bixler spoke in favor of the City buying a trailer to store and haul lane lines and starter blocks. Tom stated the trailer should be quality at a good price along with a good warranty.

- C. 2022 Capital improvement Plan. City Manager Amy Leon presented. New facilities in the community are easier to plan and fund with partnerships and utilizing naming rights. Westside Park and the master plan for the park are a focus in the coming years due to some private donations that the City has partnered for.
- D. 2021 Capital Projects update.
- E. General Discussion. Liz Healy discussed having more fruit trees at the Community Gardens at the Marne Creek Greenway. The board felt the fruit trees that are there should be pruned and treated for pests. Now that all the garden spots are not being utilized by Healthy Yankton, maybe more trees can be planted in the north end of the gardens.

#### **IV. OTHER BUSINESS**

- A. Commission information Memorandums (4 CIM attachments).
- B. Next Meeting: September 20, 2021.

#### **V. ADJOURN**

Tellus motioned, Economy second. Motion carried 6-0.

YEAR	TOTAL CONCESSIONS DEPOSIT	PRODUCT COSTS	WAGES	NET REVENUE	CAPITAL PURCHASE
2019	\$ 12,422.50	\$ 6,378.85	\$ 4,450.00	\$ 1,593.65	
2018	\$ 13,536.00	\$ 6,710.65	\$ 4,550.00	\$ 2,275.35	
2017	\$ 16,071.00	\$ 9,427.85	\$ 4,250.00	\$ 2,393.15	
2016	\$ 15,200.00	\$ 8,279.55	\$ 4,000.00	\$ 2,865.45	\$ 55.00
2015	\$ 13,245.82	\$ 7,444.95	\$ 3,500.00	\$ 1,460.87	\$ 840.00
2014	\$ 9,563.40	\$ 5,531.80	\$ 3,195.00	\$ 836.60	
2013	\$ 10,327.75	\$ 6,113.70	\$ 2,886.00	\$ 1,328.05	
2012	\$ 15,267.45	\$ 8,038.90	\$ 3,625.00	\$ 3,603.55	
2011	\$ 16,739.68	\$ 8,512.75	\$ 6,120.00	\$ 1,006.93	\$ 1,100.00
2010	ABS operated concession stand				
AVERAGE	\$ 13,597.07	\$ 7,382.11	\$ 4,064.00	\$ 1,929.29	

register

register (\$125) + freezer (\$715)

register (\$400) + freezer (\$700)

21-Jun	\$ 55,141.34	\$ 6,121.00	\$ 9,830.00	\$ 39,190.34	
21-Jul	\$ 46,577.34	\$ 24,914.00	\$ 11,600.00	\$ 10,063.34	
21-Aug	\$ 26,443.17	\$ 17,077.00	\$ 8,992.00	\$ 374.17	

Totals	\$ 128,161.85	\$ 48,112.00	\$ 30,422.00	\$ 49,627.85	
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Open 84 days

\$591 net revenue per day

YEAR	PEAK DAILY ATTENDANCE	# OF DAYS OVER 400	# OF DAYS OVER 500	TOTAL DAYS OPEN	TOTAL YEARLY ATTENDANCE	AVERAGE DAILY ATTENDANCE	SUMMER MEMORIAL SWIM LESSONS SUMMER TOTAL	SUMMER SAC SWIM LESSON SUMMER TOTAL	TOTAL SUMMER SWIM LESSONS	TOTAL REVENUES
2019	557	3	1	67	16,127	241	338	449	787	\$ 78,826.00
2018	647	7	3	71	17,976	253	425	412	837	\$ 71,065.00
2017	554	11	2	74	19,012	257	444	419	863	\$ 70,096.00
2016	472	6	0	75	18,450	246	426	413	839	\$ 63,556.00
2015	611	3	1	74	16,122	218	422	436	858	\$ 60,455.00
2014	492	3	0	71	14,930	210	391	461	852	\$ 58,922.00
2013	450	2	0	64	14,186	222	469	430	899	\$ 48,417.00
2012	486	6	0	77	19,997	260	439	447	886	\$ 70,812.00
2011	634	11	3	71	19,215	271	462	442	904	\$ 58,327.00
2010	483	3	0	69	16,927	245	490	427	917	\$ 29,178.00
2009	467	3	0	69	13,885	201	524	346	870	\$ 37,730.00
2008	418	1	0	78	16,097	206	697	244	941	\$ 40,903.00
2007	450	2	0	82	17,635	215	553	330	883	\$ 35,813.00
2006	451	1	0	83	15,286	184				

14 YEAR AVERAGE	73	16,846	231	468	404	872
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YEAR	PEAK DAILY ATTENDANCE	# OF DAYS OVER 800	# OF DAYS OVER 1000	TOTAL DAYS OPEN	TOTAL MONTHLY ATTENDANCE	AVERAGE DAILY ATTENDANCE	SUMMER HFAC SWIM LESSONS	SUMMER SAC SWIM LESSON	TOTAL SUMMER SWIM LESSONS	TOTAL AM CHECK-INS
21-Jun	1,271	22	11	31	27,941	901	214	137	351	2,823
21-Jul	1,201	20	4	31	24,269	783	178	104	282	3,222
21-Aug	852	3	0	22	14,158	644	0	0	0	2,285
Totals				84	66,368		392	241	0	

Total Season Passes	3,970
Goal	3,000

Total Daily Passes	20,968	Morning Check-ins	8,330
Goal	15,400	Morning Average	87

## 2021 The Huether Family Aquatics Center Recap

### Season Pass Holders

- 79% within city limits
- 92% in Yankton County
  - Mission Hill- 57
  - Gayville- 34
  - Utica- 25
  - Volin- 21
  - Lesterville- 12
- 2.1% in Knox County, NE
  - Crofton- 66
- 1.6% in Bon Homme County, SD
  - Tabor- 38
- 1.2% in Cedar County, NE
  - Fordyce- 29
- 1% in Clay County, SD
  - Vermillion- 19

### Day Passes

- Day passes sold to residents in approximately 34 other states.
- 17% of passes from outside 57078
  - 3,558
- 83% within city limits
  - 16,914
- 1.8% in Knox County, NE
  - Crofton- 169
  - Niobrara- 73
- 1.6% in Cedar County, NE
  - Hartington- 176
- 1.5% in Olmsted County, MN
  - Rochester- 315
- 1.2% in Bon Homme County, SD
  
- Sioux Falls, SD- 176
- Lincoln, NE- 113
- Sioux City, IA- 108
- Norfolk- 74

### Concessions Recap

- #1 best seller- also our cheapest item at \$0.25- cup of ice water- 7,438
- Mini-melt ice cream- 6,502. #1 gross revenue. \$22,573
- Fountain drinks- 5,986. #5 gross revenue. \$11,968
- Jumbo ice popsicle- 5,828. #8 gross revenue. \$5,828
- Icee- 5,389. #2 gross revenue. \$15,821. Issues with machine most of the summer.
- Slice of pizza- 5,200. #3 gross revenue. \$15,597
- Soft pretzel with cheese- 4,843. #4 gross revenue. \$14,526
- Ice Cream Sandwich or Fudge Bar- 3,366. #9 gross revenue. \$4,710
- Hot dog- 2,194. #7 gross revenue. \$6,579
- Charleston Chew- 2,119. #10 gross revenue. \$2,963
- Whole Pizza- 786. #6 gross revenue. \$11,775.

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

The SAC has created an operations plan to coincide with Yankton School District operations. The SAC operation, which is located in a shared facility with the Yankton School District, is working under two goals:

- 1) safety of everyone- staff and patrons.
- 2) Help in the effort to have in-school classes.

There will be no rentals through Labor Day 2021.

- SAC member attendance for June 16 – 30 – 1,094 visits  
(2020- 799 visits, 2019- 2,248 visits, 2018- 2,465 visits, 2017- 2,457 visits)
- New Members Joined– 25  
(2020- 14 people, 2019- 36 new members, 2018- 47 people, 2017- 24 people)
  - Annual passes sold: 5
  - Monthly passes sold: 20
  - EFT passes sold: 0
- Great Life payment for May- \$1,152.00

**Capital Building Rentals**

- Days Rented – 6 Dates

**Park Shelter Rentals**

- Riverside- 9 Rentals
- Memorial – 5 Rentals
- Westside – 1 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

**The Huether Family Aquatics Center May 31 through June 30 data:**

- Season Passes sold 6-16-21 through 6-30-2021: 457
- Total season passes sold- 3,752
- Average daily attendance- 979
- Average daily pass sales- 258
- Average daily gross concession sales- \$1,778
- AM check-ins (includes swim team, lap swimmers, water walkers)- June 23 was largest day with 175 check-ins. Average check-ins was 94.

Brittany L. has been working with groups to schedule events for the summer and fall of 2021.



## **PARKS**

The Huether Family Aquatics Center operated during the swim meet on June 26 and 27. The facility had no issues.

The Parks Department prepared Sertoma Park for a youth softball tournament on June 19 & 20.

The Parks Department prepared Sertoma Park for a youth baseball tournament on June 26 & 27.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department.

The Parks Staff are delivering picnic tables, benches, trash cans, dumpsters, fence, and other event support materials as scheduled prior to the community's weekend events.

The parks staff will move bleachers, benches, goals, trash cans, and other items in the coming weeks for the youth baseball, youth softball, youth soccer, and swim team events which will be taking place in Yankton on weekends in July.

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

The SAC has created an operations plan to coincide with Yankton School District operations. The SAC operation, which is located in a shared facility with the Yankton School District, is working under two goals:

- 1) safety of everyone- staff and patrons.
- 2) Help in the effort to have in-school classes.

There will be no rentals through Labor Day 2021.

- SAC member attendance for July 1 – 15 – 1,053 visits  
(2020- 848 visits, 2019- 2,084 visits, 2018- 2,343 visits, 2017- 2,196 visits)
- New Members Joined– 19  
(2020- 10 people, 2019- 38 new members, 2018- 34 people, 2017- 4 people)

**Capital Building Rentals**

- Days Rented – 6 Dates

**Park Shelter Rentals**

- Riverside- 9 Rentals
- Memorial – 1 Rentals
- Westside – 1 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

**The Huether Family Aquatics Center July 1 through July 15 data:**

- The Huether Family Aquatics Center operated on July 4 from 11:30am to 5:00pm. Attendance was 737.
- Season passes sold in July: 148
- Total season Passes sold through 7-15-2021: 3,900
- Average daily attendance in July- 736
- Average daily pass sales in July- 243
- Average daily gross concession sales in July- \$1,369
- AM check-ins (includes swim team, lap swimmers, water walkers)- July 6 was largest day with 196 check-ins. Average check-ins was 102.

Monday, July 12- Second session of summer recreation programs began. 755 participants.

Brittany L. has been working with groups to schedule events for the summer and fall of 2021.

## **PARKS**

July 4 fireworks. Had a great crowd in and around Riverside Park.

Music at the Meridian concert series is on-going on Thursday nights.

Kids in the Park event series on Saturday mornings is on-going. The events have had very good attendance.

The Parks Department continues to install flag holders along the walking paths in Fantle Memorial Park.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department. Special Olympics softball, High School softball, and Mount Marty University fall softball will be starting.

The Parks Staff are delivering picnic tables, benches, trash cans, dumpsters, fence, and other event support materials as scheduled prior to the community's weekend events.

The parks staff will move bleachers, benches, goals, trash cans, and other items in the coming weeks as needed for any sports tournaments that are scheduled.

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

The SAC has created an operations plan to coincide with Yankton School District operations. The SAC operation, which is located in a shared facility with the Yankton School District, is working under two goals:

- 1) safety of everyone- staff and patrons.
- 2) Help in the effort to have in-school classes.

There will be no rentals through Labor Day 2021.

- SAC member attendance for July 16 – 31 – 1,147 visits  
(2020- 906 visits, 2019- 2,513 visits, 2018- 2,687 visits, 2017- 2,606 visits)
- New Members Joined– 28  
(2020- 13 people, 2019- 36 new members, 2018- 31 people, 2017- 21 people)
- GreatLIFE payment for June- \$876.00

**Capital Building Rentals**

- Days Rented – 4 Dates

**Park Shelter Rentals**

- Riverside- 9 Rentals
- Memorial – 1 Rentals
- Westside – 0 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 1 Rentals

**The Huether Family Aquatics Center July data:**

- Season passes sold in July: 199
- Total season Passes sold through 7-31-2021: 3,951
- Average daily attendance in July- 783
- Average daily pass sales in July- 263
- Average daily gross concession sales in July- \$1,502.49
- AM check-ins (includes swim team, lap swimmers, water walkers)- July 6 was largest day with 196 check-ins. Average check-ins was 104.

Brittany L. has been working with groups to schedule events for the summer and fall of 2021.

**PARKS**

Music at the Meridian concert series is on-going on Thursday nights.

Kids in the Park event series on Saturday mornings wrapped up on Saturday, July 31. The events had very good attendance for the first three Saturdays and the last two weekends were not as well attended. Phil Baker performed at The Huether Family Aquatics Center Saturday afternoon. The concert was 45 minutes long and well received by those in the family pool.

The fountain has been removed from Westside Pond as the artesian well is not flowing with the dry weather this summer. As the pond level dropped, it made the fountain rest on the bottom of the pond in the mud so it was a matter of pulling it out while it was still working versus leaving it in and having it overheat due to mud and plant growth getting into the intake system. The Water Department has been filling the pond when it's water level drops noticeably.

The Parks Department worked with Dave Stevens, concrete contractor, to replace trails in Fante Memorial Park. They also added some concrete along edges of trail in the park where the garbage truck wheels fall off the concrete and create ruts when the soil is wet.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department. Special Olympics softball, High School softball, and Mount Marty University fall softball will be starting in August.

The Parks Staff are delivering picnic tables, benches, trash cans, dumpsters, fence, and other event support materials as scheduled prior to the community's weekend events.

The parks staff will move bleachers, benches, goals, trash cans, and other items in the coming weeks as needed for any sports tournaments that are scheduled. The parks staff will be involved with preparing Riverside Park for the archery tournaments coming up this fall.

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

The SAC has created an operations plan to coincide with Yankton School District operations. The SAC operation, which is located in a shared facility with the Yankton School District, is working under two goals:

- 1) safety of everyone- staff and patrons.
- 2) Help in the effort to have in-school classes.

There will be no rentals through Labor Day 2021.

- SAC member attendance for August 1-15 – 345 visits  
(2020- 721 visits, 2019- 2,265 visits, 2018- 2,465 visits, 2017- 2,315 visits)
- New Members Joined– 24  
(2020- 6 people, 2019- 38 new members, 2018- 44 people, 2017- 37 people)

**Capital Building Rentals**

- Days Rented – 2 Dates

**Park Shelter Rentals**

- Riverside- 10 Rentals
- Memorial – 3 Rentals
- Westside – 0 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 1 Rentals

**The Huether Family Aquatics Center August data:**

- Season passes sold: 19
- Total season Passes sold through 8-15-2021: 3,970
- Average daily attendance in August- 733
- Average daily pass sales in August- 264
- Average daily gross concession sales in August- \$1,402.59
- AM check-ins (includes swim team, lap swimmers, water walkers)- August 9 was largest day with 123 check-ins. Average check-ins was 84.

August 14 & 15- Co-ed softball end-of-season tournament was held at Sertoma Park.

Brittany L. has been working with groups to schedule events for the fall of 2021.

**PARKS**

All the summer staff have left our employment so the regular crew is working to keep up with the demands of the system in the fall.

Music at the Meridian concert series is on-going on Thursday nights.

The fountain has been removed from Westside Pond as the artesian well is not flowing with the dry weather this summer. As the pond level dropped, it made the fountain rest on the bottom of the pond in the mud so it was a matter of pulling it out while it was still working versus leaving it in and having it overheat due to mud and plant growth getting into the intake system. The Water Department has been filling the pond when it's water level drops noticeably.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department. Special Olympics softball, High School softball, and Mount Marty University fall softball utilize fields in the fall.

The Parks Staff are delivering picnic tables, benches, trash cans, dumpsters, fence, and other event support materials for Riverboat Days.

The parks staff will move bleachers, benches, goals, trash cans, and other items in the coming weeks as needed for any sports tournaments that are scheduled. The parks staff will be involved with preparing Riverside Park for the archery tournaments coming up this fall once Riverboat Days is complete.