



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

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Commission Information Memorandum

The Yankton City Commission meeting on Monday, September 13, 2021, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community & Economic Department Update

We have another private landowner in the Meridian District that wishes to have their property rezoned from I-1 Industrial to B-3 Central Business. As you may know, the Comprehensive Plan, which was approved by ordinance, supports this transition. The long term goal is to have all of the I-1 zoning transition to B-3 as owner's choose to make the change. The adoption of the plan by ordinance means we have a previous commission action that makes it less cumbersome for private landowners to voluntarily request the change. Therefore, the rezoning will be city initiated instead of the owners needing to go through a petition process. The standard hearing schedule is still required since this is technically an ordinance change. The issue will first go to the Planning Commission and their recommendation will be on a City Commission agenda in the coming months. The location of the proposed change is 215 Mulberry Street.

2) Environmental Services Department Update

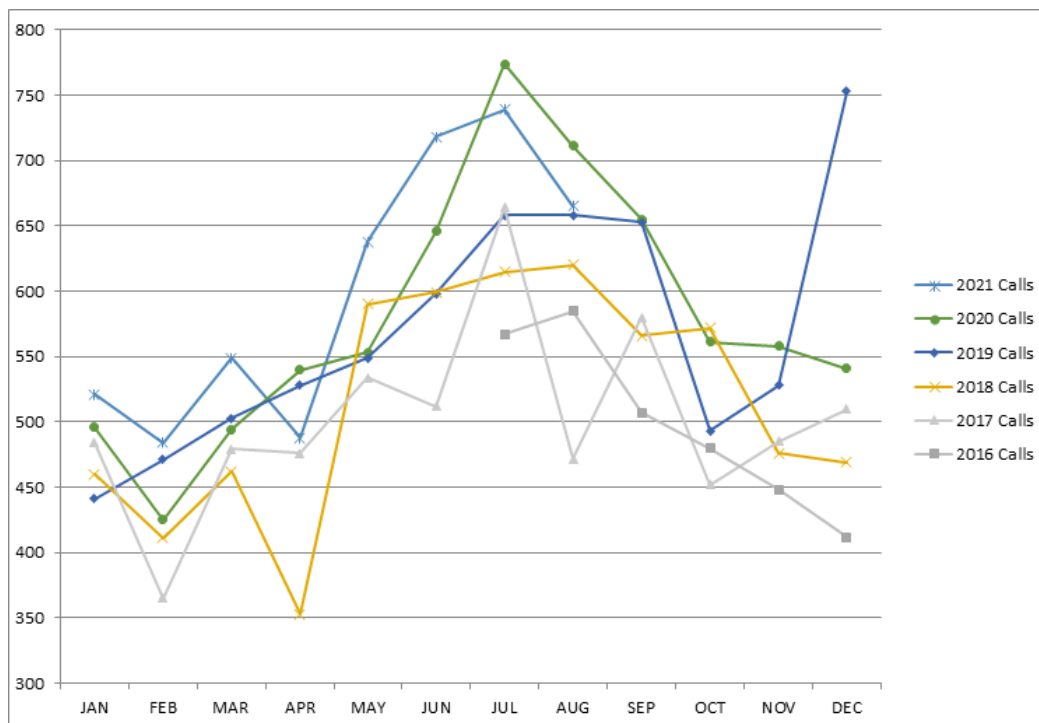
South Dakota Department of Agriculture and Natural Resources (DANR) released a press release on August 31st reminding entities of the October 1st State Water Plan deadline. Projects must be on the State Water Plan to be considered for SRF and other state funding. The State Water plan is a listing of potential projects eligible for funding from the DANR's Environmental Funding Program, which includes water, wastewater, and storm water projects.

"The American Rescue Plan funding provided to the state can be used for investments in water and wastewater infrastructure, which DANR's Environmental Funding Program already supports," said DANR Secretary Hunter Roberts. "We encourage all eligible projects to apply for placement on the state water plan now so the Governor and legislature can see the full scope of water and wastewater infrastructure funding needs as they allocate available resources."

The potential of American Rescue Plan funding being utilized by the SD DANR Environmental Funding Program could result in one time grant funds available. Staff is currently working on potential projects. Staff will need to provide an executive summary, detailed cost estimate, discussion of alternatives and maps as part of the State Water Plan application by Oct. 1st. Staff is working with HDR to help put together a phase 2 project at the wastewater facility. HDR is currently working on the Wastewater Treatment Plant master plan and has a lot of the required information available. Staff is also looking at potential projects in the water distribution system and wastewater collection system but may be limited by the short time line. Projects listed on the State Water Plan are not required to be completed. Applications for the first round of funding would be due Jan. 1st with a March award.

3) Information Services Department Update

911 calls in July and August were both down slightly from 2020. Overall 911 calls for the year are up 3.5%. We have had three new dispatchers start training. We welcome Matthew Rector, Toni Bornitz and Hunter Bryant to the team.



4) Public Works Department Update

BNSF Railroad recently replaced the rail crossing at 8th and Mulberry Street, which required Mulberry Street to be closed for three days. Street department crews placed new approach pavement on each side of the crossing once BNSF's portion of the project was complete. Crews worked with Webster school staff to coordinate traffic flow around the school before and during the street closure.

Street department crews continue to pave asphalt overlays on the recently milled streets.

23rd Street Construction and Utility Installation: Staff have contacted Hulstein Excavating to schedule a preconstruction meeting for this project.

Spruce Street Reconstruction: Staff have conducted a post construction inspection to compile a punch list of items that need to be addressed to finish out the project.

The general contractor has informed staff that the seeding sub-contractor should be onsite in the next week or so.

Meridian Bridge Column Repair: The City engineering staff had to have Banner Engineering review the original material quantity for the repair area on the columns. Banner has provided an updated plan sheet with an adjusted quantity. Staff have spoken to Schieffer Masonry & Concrete about their availability to complete this project.

5) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

6) Police Department Update

Officer Wilson officially started training with K9 Corona this week. Officer Wilson and K9 Corona are very excited to work together.

5 new recruits started their training path to become the newest Yankton Police Officer. Marcus Urban, Jonathan Todd, Tanner Smith, Dillon Bollinger, and Robert Dooley. All are very excited to begin their careers with the City of Yankton Police Department. These recruits will complete 4 weeks of classroom and practical exercise training before beginning the Patrol Training. All recruits will take their Oath in a swearing-in ceremony on September 24th.

Officer Dustin Hagemann has come back to work after being deployed for the last year with the National Guard. Officer Hagemann's first day was September 1st and we are glad to have him back.

A former employee has donated a locking storage vault to be utilized by our department. This equipment has been given to us free will and we thank the former employee for thinking of us and donating to us.

7) Library Update

In September, the library resumes its regularly scheduled programs after a busy Summer Reading Program. We will be hosting preschool story times on Tuesdays at 10:30am and 6:00pm and Thursdays at 10:30am. The library will host after school programs for those in grades K-5 every Thursday at 3:30pm. Each month the Thursday activities will have a rotation of LEGOs, movies, STEM, and crafts. Our LEGO days continue to be popular as we put out big tubs of pieces and let the kids' imaginations take it from there. The kids especially love that we put their creations on display at the library to show their parents and friends as they come in throughout the month. Other regular activities will include a teen event twice a month on Wednesdays at 3:30, adult craft nights once a month, and Seed Library classes.

Special events in September will include a 'Name that Tune' event on Sunday, September 19 in honor of International Country Music Day. Jan Schiferl will share her musical talents with us to make this an extra fun event! The library will also be hosting an outdoor interactive movie on Saturday, September 25. We will be showing *Boss Baby* and providing fun props for the audience to participate throughout the movie.

8) Fire Department Update

Several Yankton Firefighters participated in the Walk-a-Mile event. Firefighters were also a part of the Riverboat Days Parade as well as teaching a portion of Safety City. These are all a part of our effort to be a part of the community over and above our first responder role.

9) Finance Department Update

The City of Yankton has completed registration for the Coronavirus Local Fiscal Recovery Fund (CLFRF) in order to gain access to request ARPA funding. Once we are approved, the State of South Dakota will allow us to submit one funding request for the entire tranche amount.

Finance is preparing the city levy for property taxes as part of the budget ordinance. In addition, delinquent special assessments will be certified to the county auditor in September.

The City of Yankton's procurement card (P-Card) program has been in effect through the National League of Cities (NLC) and BMO Financial Group since 2012. The program has helped streamline the purchasing process through the company's online Spend Dynamics website and mobile app and has

allowed employees and supervisors to manage their departmental purchases 24/7. In addition, all p-card receipts are now virtually scanned and attached to each p-card transaction within the website. BMO Financial also provides an annual rebate program based on the volume of purchases made during their fiscal year beginning September and ending August of each year. For their fiscal year 2020-2021, the City of Yankton has spent \$1,086,234.92 earning a 1% rebate worth \$10,862.35.

10) Monthly reports / Minutes

Building, Salary and Yankton Police Department monthly reports are included for your review. Minutes from the Planning Commission are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager