

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
YANKTON COMMUNITY LIBRARY  
Wednesday, July 14, 2021, 5:30 p.m.  
Virtual Meeting-GoToMeeting interface and physical location in the Meeting Room**

Meeting called to order by President Christine Tielke at 5:31 p.m. Present were Sue Otterman, Sarah Mechtenberg, Jean Huff, David Koerner, Yankton County Commissioner Dan Klimisch, Assistant Library Director Linda Dobrovolny and Library Director Dana Schmidt.

Absent with regrets: Yankton City Commissioner, Jerry Webber and Amy Nelson

**Additions to the Agenda:** Board members introductions.

**Approval of June 9, 2021 Minutes:** Koerner made a motion to approve the June 9, 2021 minutes with a second by Mechtenberg. Unanimous approval.

**Public comment Period:** None

**Discussion of Bills / Financial Report:** Schmidt reported that the Friends of the Library purchased a Meeting Owl for the library to better accommodate hybrid meetings. Additionally, the Friends funded the remainder of the digitization of the microfilm project, which included building, hosting and maintaining the website where the data would be kept as well as a hard drive back up. Otterman made a motion to accept the financial report with a second by Koerner. Unanimous approval.

**Communications and Correspondence:** None.

**Director's Report:** In addition to the written report, Schmidt reported that the summer reading program has been consistently busy and that the staff have been receiving a lot of positive feedback about the summer programs. Schmidt reported that the library is continuing to partner with other organizations around town, including participating in events outside the library, such as the Yankton County Fair and Riverboat Days.

**Old Business:**

- **American Rescue Plan Act:** Schmidt reported that the library had received and returned the contract from the Department of Education so that the funds from the ARP grant could now be spent. The microfilm has been sent off to begin the digitizing process. The wiring project is set to begin in August or September and the IT department is working on acquiring computers.
- **Relationship of Board of Trustees and Director Statement:** Schmidt reported that she had talked to City Attorney, Ross DenHerder regarding this statement. DenHerder said it was not necessary to include the statement, but if the Board wished to retain it, that it refer back to the "terms and conditions set forth in the by-laws and South Dakota Codified Law." Mechtenberg made a motion to keep this document with the added intro suggested by DenHerder, with a second by Klimisch. Unanimous approval.

**New Business:** None.

**Other Business:** None.

**Public Comment Period:** None.

**Adjourn Sine Die:** Koerner made a motion to adjourn the meeting at 6:15pm with a second by Klimisch. Unanimous approval.

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Meeting called to order by President Christine Tielke at 6: 17 p.m. Present were Sue Otterman, Sarah Mechtenberg, Jean Huff, David Koerner, Yankton County Commissioner Dan Klimisch, Assistant Library Director Linda Dobrovolny and Library Director Dana Schmidt.

Absent with regrets: Yankton City Commissioner, Jerry Webber

**Election of Officers for 2021-2022**

- The nominations presented the slate of officers with Sarah Mechtenberg as President and David Koerner as Vice President. Klimisch made a motion to approve the slate of officers with a second by Otterman. Unanimous approval.

**Public Comment Period:** None

**Old Business:** None

**New Business:**

- **Board of Directors Training Video.** The board completed 20 minutes of training by watching a video through United for Libraries entitled *What It Means to Be a Trustee* followed by discussion.

**Other Business:** Schmidt shared that the Library Foundation would be conducting a meeting on August 3. Amy Nelson had previously served as a Library Board Liason on this board. Schmidt asked for any Board members that would like to fill this role. Koerner volunteered.

**Public Comment Period:** None.

**Adjourn the meeting of July 14, 2021:** Tielke made a motion to adjourn the meeting at 6:45pm with a second by Huff. Unanimous approval.