

YANKTON COMMUNITY LIBRARY BOARD OF TRUSTEES MEETING
Regular Meeting
Wednesday, September 8, 2021, 5:30 p.m.
Virtual Meeting-GoToMeeting interface &
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078

AGENDA

Call to Order

Additions to the Agenda

Approval of August 11, 2021 Minutes

Public Comment Period

Discussion of Bills / Financial Report

Communications and Correspondence

Director's Report

Old Business

- **Marketing Plan-will review edits at October meeting**

New Business

- **Board training with Kim Bonen from the SD State Library**
- **SDLA schedule-September 29 & 30**
- **Staff update**

Other Business

Public Comment Period

Adjourn the meeting of September 8, 2021

The Yankton Community Library is committed to making its facilities accessible to everyone.
If you have additional accommodation requirements, please call 668-5276.

MINUTES OF THE BOARD OF TRUSTEES MEETING

YANKTON COMMUNITY LIBRARY

Wednesday, August 11, 2021, 5:30 p.m.

Virtual Meeting-GoToMeeting interface and physical location in the Meeting Room

Meeting called to order by President Sarah Mechtenberg at 5:30 p.m. Present were Sue Otterman, Jean Huff, David Koerner, Yankton City Commissioner, Jerry Webber, Yankton County Commissioner Dan Klimisch (remotely), Assistant Library Director Linda Dobrovolsky and Library Director Dana Schmidt.

Absent with regrets: Christine Tielke

Approval of July 14, 2021 Minutes: 2020-2021 Officers & July 14, 2021 Minutes: 2021-2022 Officers: Koerner made a motion to approve both sets of minutes with corrections from July 14, 2021 minutes with a second by Webber. Unanimous approval.

Public comment Period: None

Discussion of Bills / Financial Report: Webber made a motion to accept the financial report with a second by Huff. Unanimous approval.

Communications and Correspondence: None.

Director's Report: In addition to the written report, Schmidt reported that the library is partnering with Yankton Food for Thought in September to do a special nutrition-themed story time. YFFT will be providing some guest readers as well as a healthy snack for participants. The Seed Library will be resuming classes at the library in September and October and then plan to begin again in early 2022. The Library Foundation has met recently and would like to work on ways to help educate the community about the Foundation. Ideas include offering a class at the library providing information about items like wills, trusts, and IRAs as well as mentioning local foundations and organizations that may be good options for donations.

Old Business:

- **Follow-up from training video-**Schmidt updated the Board on Attorney Ross DenHerder's clarifications about insurance coverage for the Board as well as updated rules about Open Meeting laws. Specifically, according to 1-25-1.5, in teleconference meetings, voice votes are acceptable unless someone votes in the negative, then the vote shall proceed to a roll call vote.
- **Library Training Video-** Board members participated in 15 minutes of training and discussion about Library Board meetings.
- **Marketing Plan-**Schmidt included the Library's marketing plan in the Board packet for review. Discussion was had about the relevancy of the plan as is and some potential updates. Suggested edits will be included and discussed at a future meeting.
- **Accreditation requirements-**Schmidt reported that the library's Exemplary status through the SD State Library is up for renewal in December 2021. One of the requirements includes 45 hours of training for Library Board members. Schmidt has arranged for a live virtual training from the SD State Library during the September meeting to work towards fulfilling this requirement.

Other Business: None.

Public Comment Period: None.

Adjourn the meeting of August 11, 2021: Koerner made a motion to adjourn the meeting at 6:22pm with a second by Klimisch. Unanimous approval.

Schedule of Bills (Fund/Dept)
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
CITY UTILITIES						
WTR-WW CHARGES	25.20	WATER SERVICE	101.142.274	8.26.21	002793	P 241 00001
WTR-WW CHARGES	49.06	WATER SERVICE	101.142.274	8.26.21	002793	P 241 00002
WTR-WW CHARGES	27.20	SEWER SERVICE	101.142.275	8.26.21	002793	P 241 00003
WTR-WW CHARGES	11.22	SEWER SERVICE	101.142.275	8.26.21	002793	P 241 00004
WTR-WW CHARGES	589.21	WATER SERVICE	101.142.274	8.26.21	002793	P 241 00005
	701.89	*VENDOR TOTAL				
HURON PUBLIC LIBRARY						
REPLACEMENT BOOK	27.00	PROFESSIONAL SERVICES	101.142.202	8.4.21	022278	P 240 00001
J & H CARE & CLEANING CO						
JANITORIAL SUPPLIES	1,200.00	PROFESSIONAL SERVICES	101.142.202	100447	022281	P 240 00002
MIDAMERICAN ENERGY						
FUEL	15.00	FUEL-HEATING	101.142.273	8.26.21	002794	P 241 00006
MIDWEST TAPE						
AV	119.97	AV - CAPITAL	101.142.342	857-682	022282	P 240 00003
NORTHWESTERN ENERGY						
ELECTRICITY	1,636.03	ELECTRICITY	101.142.272	8.25.21	002795	P 241 00007
US BANK EQUIPMENT FINANC						
COPIER LEASE	333.32	RENTALS & XEROX SUPPLIES	101.142.212	8.25.21	022280	P 240 00004
VERENDRYE MUSEUM INC						
BOOKS	129.00	BOOKS	101.142.340	8.17.21	022279	P 240 00005
VERMILLION PUBLIC LIBRAR						
LIBRARY CARDS	375.00	OFFICE SUPPLIES	101.142.232	8.26.21	022283	P 240 00006
POSTAGE	11.00	POSTAGE	101.142.231	8.26.21	022283	P 240 00007
	386.00	*VENDOR TOTAL				
	4,548.21				
GENERAL FUND	4,548.21	*****				

Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	4,548.21					

RECORDS PRINTED - 000014

Schedule of Bills (Fund/Dept)

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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Schedule of Bills (Fund/Dept)
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
AMAZON.COM 2P33W2SU1 A DVD	17.99	AV - CAPITAL	101.142.342	Dobrovolny		242 00302
AMAZON.COM 2P7B76IP0 PROGRAM SUPPLIES	14.58	PROGRAM SUPPLIES	101.142.242	Dobrovolny		242 00255
AMZN MKTP US 2D4U06380 DVD	33.94	AV - CAPITAL	101.142.342	Dobrovolny		242 00193
AMZN MKTP US 2D6RP5BE0 OFFICE SUPPLIES	15.84	OFFICE SUPPLIES	101.142.232	Dobrovolny		242 00118
PROGRAM SUPPLIES	24.98	PROGRAM SUPPLIES	101.142.242	Dobrovolny		242 00119
BOOKS	308.75	BOOKS	101.142.340	Dobrovolny		242 00120
DVD'S	22.44	AV - CAPITAL	101.142.342	Dobrovolny		242 00121
	372.01	*VENDOR TOTAL				
AMZN MKTP US 2D6ZZ98R2 BOOK	26.86	BOOKS	101.142.340	Dobrovolny		242 00067
AMZN MKTP US 2D8JV4IL0 PROGRAM SUPPLIES	22.99	PROGRAM SUPPLIES	101.142.242	Dobrovolny		242 00069
AMZN MKTP US 2P0BX6IM0 OFFICE SUPPLIES	28.98	OFFICE SUPPLIES	101.142.232	Dobrovolny		242 00256
JANITORIAL SUPPLIES	175.98	JANITORIAL SUPPLIES	101.142.236	Dobrovolny		242 00257
PROGRAM SUPPLIES	78.06	PROGRAM SUPPLIES	101.142.242	Dobrovolny		242 00258
	283.02	*VENDOR TOTAL				
AMZN MKTP US 2P1H579U2 PROGRAM SUPPLIES	19.80	PROGRAM SUPPLIES	101.142.242	Dobrovolny		242 00181
AMZN MKTP US 2P2RN1SJ1 OFFICE SUPPLIES	10.03	OFFICE SUPPLIES	101.142.232	Dobrovolny		242 00324
BOOKS	95.71	BOOKS	101.142.340	Dobrovolny		242 00325
DVD'S	29.95	AV - CAPITAL	101.142.342	Dobrovolny		242 00326
	135.69	*VENDOR TOTAL				
AMZN MKTP US 2P38259K2 POSTAGE	3.99	POSTAGE	101.142.231	Dobrovolny		242 00184
BOOK	4.62	BOOKS	101.142.340	Dobrovolny		242 00185
	8.61	*VENDOR TOTAL				
AMZN MKTP US 2P9V670P2 OFFICE SUPPLIES	140.00	OFFICE SUPPLIES	101.142.232	Dobrovolny		242 00297

Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
AMZN MKTP US 251812L00 JANITORIAL SUPPLIES	59.98	JANITORIAL SUPPLIES	101.142.236	Dobrovolny		242 00034
PROGRAM SUPPLIES	29.98	PROGRAM SUPPLIES	101.142.242	Dobrovolny		242 00035
BOOKS	181.40	BOOKS	101.142.340	Dobrovolny		242 00036
	271.36	*VENDOR TOTAL				
BAKER-TAYLOR POSTAGE	36.08	POSTAGE	101.142.231	Schmidt		242 00043
BOOKS	3,801.18	BOOKS	101.142.340	Schmidt		242 00044
	3,837.26	*VENDOR TOTAL				
CENTER POINT LARGE PRI LARGE PRINT BOOKS	189.64	BOOKS	101.142.340	Schmidt		242 00191
CRESCENT ELECTRIC 029 BALLAST	14.62	REP. & MAINT. - BUILDING	101.142.223	Miles		242 00206
DOLLAR TREE PROGRAM SUPPLIES	22.00	PROGRAM SUPPLIES	101.142.242	Caine		242 00050
HY-VEE YANKTON 1899 PROGRAM SUPPLIES	28.13	PROGRAM SUPPLIES	101.142.242	Caine		242 00055
KOPETSKYS ACE HDWE SPRINKLER PARTS	15.92	REP. & MAINT. - BUILDING	101.142.223	Miles		242 00148
RETURNS-ADULT CRAFT	35.95CR	PROGRAM SUPPLIES	101.142.242	Schmidt		242 00177
	20.03CR	*VENDOR TOTAL				
KWIK CASE, INC OFFICE SUPPLIES	366.00	OFFICE SUPPLIES	101.142.232	Dobrovolny		242 00108
POSTAGE	40.26	POSTAGE	101.142.231	Dobrovolny		242 00109
	406.26	*VENDOR TOTAL				
MENARDS YANKTON SD ADULT PROGRAM SUPPLIES	7.90	PROGRAM SUPPLIES	101.142.242	Dobrovolny		242 00245
OLSONS PEST TECHNICIAN PROFESSIONAL SERVICES	90.00	PROFESSIONAL SERVICES	101.142.202	Schmidt		242 00070
OTC BRANDS INC PROGRAM SUPPLIES	289.08	PROGRAM SUPPLIES	101.142.242	Schmidt		242 00098
OVERDRIVE DIST E-BOOKS	3,123.59	PROFESSIONAL SERVICES	101.142.202	Schmidt		242 00141

Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
PITNEY BOWES PBP POSTAGE	200.00	POSTAGE	101.142.231	Schmidt		242 00205
SD LIBRARY ASSOCIATION SDLA MEMBERSHIP DUES	115.00	MEMBERSHIP DUES	101.142.261	Schmidt		242 00460
SDLA VIRTUAL CONFERENCE	100.00	CONFERENCE & MEETINGS	101.142.265	Schmidt		242 00473
	215.00	*VENDOR TOTAL				
THE ATLANTIC MAGAZINE SUBSCRIPTION	69.99	SUBSCRIPTIONS & PUBLICAT	101.142.235	Schmidt		242 00330
TROPHY DEPOT PROGRAM SUPPLIES	19.63	PROGRAM SUPPLIES	101.142.242	Schmidt		242 00078
USA CLEAN INC JANITORIAL SUPPLIES	56.37	JANITORIAL SUPPLIES	101.142.236	Schmidt		242 00091
SHIPPING	10.00	POSTAGE	101.142.231	Schmidt		242 00092
	66.37	*VENDOR TOTAL				
VASTBROADBAND-VEXUS PHONE	74.68	TELEPHONE	101.142.271	Yardley		242 00374
PHONE	45.06	TELEPHONE	101.142.271	Yardley		242 00399
	119.74	*VENDOR TOTAL				
YKT JANITORIAL & DT SC JANITORIAL SUPPLIES	48.70	JANITORIAL SUPPLIES	101.142.236	Miles		242 00161
1 OFFICE SOLUTION OFFICE SUPPLIES	25.00	OFFICE SUPPLIES	101.142.232	Schmidt		242 00416
OFFICE SUPPLIES	67.84	OFFICE SUPPLIES	101.142.232	Schmidt		242 00417
	92.84	*VENDOR TOTAL				
	10,167.57				

Schedule of Bills (Fund/Dept)
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
LIBRARY TRUST	*****					
LIBRARY TRUST					
BAKER-TAYLOR						
MEMORIAL-LYNCH	14.97	BOOKS	701.701.340	Schmidt		242 00045
MEMORIAL-MCEVOY	99.87	BOOKS	701.701.340	Schmidt		242 00046
	114.84	*VENDOR TOTAL				
CASEYS GEN 3855						
STAFF APPRECIATION	10.38	RECREATION SUPPLIES	701.701.242	Schmidt		242 00082
HY-VEE YANKTON 1899						
STAFF APPRECIATION	13.99	RECREATION SUPPLIES	701.701.242	Caine		242 00488
STAFF APPRECIATION	18.98	RECREATION SUPPLIES	701.701.242	Dobrovolny		242 00210
SUMMER READING PROGRAM	18.00	RECREATION SUPPLIES	701.701.242	Dobrovolny		242 00410
SUMMER READING PROGRAM	19.17	RECREATION SUPPLIES	701.701.242	Dobrovolny		242 00423
SUMMER READING PROGRAM	19.17CR	RECREATION SUPPLIES	701.701.242	Dobrovolny		242 00431
	50.97	*VENDOR TOTAL				
MEXICO VIEJO RESTAURAN						
STAFF APPRECIATION	147.66	RECREATION SUPPLIES	701.701.242	Schmidt		242 00292
YANKTON PIZZA RANCH						
SUMMER READING PROGRAM	74.67	RECREATION SUPPLIES	701.701.242	Caine		242 00467
	398.52				
LIBRARY TRUST	398.52	*****				

Schedule of Bills (Fund/Dept)

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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	ADOPTED BUDGET	REVISIED BUDGET	ANNUAL ACT MTD POSTED ACT YTD POSTED AND IN PROCESS AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND					
INTERGOVERNMENTAL REVENUES					
3380 COUNTY SHARE OF LIBRARY BUDG	15,000.00	15,000.00	0.00	7,500.00	50 -----
TOTAL: INTERGOVERNMENTAL REVENUES	15,000.00	15,000.00	0.00	7,500.00	50 -----
GOODS AND SERVICES					
3450 LIBRARY COPY FEES	0.00	0.00	0.00	0.00	0
3451 NON-RESIDENT LIBRARY CARDS	6,800.00	6,800.00	1,715.00	6,465.00	95 -----
3452 LIBRARY A.V. FEES	500.00	500.00	35.00	260.00	52 -----
3453 LIBRARY LONG OR (SHORT)	10.00	10.00	0.00	30.00-	300 -----]]]]
3454 SALE OF WITHDRAWN ITEMS	200.00	200.00	22.27	321.65	160 -----]]]]
3455 OTHER-LIBRARY REVENUES	1,500.00	1,500.00	113.00	714.65	47 ----
3456 PC PRINTING	6,000.00	6,000.00	398.40	2,801.15	46 ----
3490 SALE OF MATERIALS	100.00	100.00	0.00	21.74	21 --
3491 OTHER NON-TAXABLE	2,000.00	2,000.00	251.80	2,712.53	135 -----]]]
3492 OTHER TAXABLE	0.00	0.00	0.00	0.00	0
TOTAL: GOODS AND SERVICES	17,110.00	17,110.00	2,535.47	13,266.72	77 -----
FINES					
3510 COURT FINES	1,600.00	1,600.00	125.66	848.24	53 -----
3511 PARKING FINES	5,000.00	5,000.00	150.00	1,332.50	26 --
3520 LIBRARY FINES	650.00	650.00	40.00	196.99	30 ---
TOTAL: FINES	7,250.00	7,250.00	315.66	2,377.73	32 ---
MISCELLANEOUS					
3610 INTEREST	40,000.00	40,000.00	3,295.13	22,285.26	55 -----
3611 UTILITY REFUNDS	0.00	0.00	0.00	0.00	0
3612 SALE OF FIXED ASSETS	10,000.00	10,000.00	0.00	6,940.00	69 -----
3613 IN LIEU OF TAX	0.00	0.00	0.00	0.00	0
3614 BOND PROCEEDS	0.00	0.00	0.00	0.00	0
3615 MISC REIMBURSEMENTS	4,000.00	4,000.00	182.89	5,029.62	125 -----]]
3617 CAPITAL LEASE	0.00	0.00	0.00	0.00	0
3618 USDA RURAL DEVELOPMENT LOAN	0.00	0.00	0.00	0.00	0
3620 LAND RENT	0.00	0.00	0.00	0.00	0
3640 COMPENSATION LOSS & DAMAGE	3,000.00	3,000.00	0.00	36,051.84	1201 -----]]]]
3641 LIBR COMP FOR LOSS & DAMAGE	1,500.00	1,500.00	221.92	1,059.42	70 -----
TOTAL: MISCELLANEOUS	58,500.00	58,500.00	3,699.94	71,366.14	121 -----]]]
TOTAL: GENERAL FUND	97,860.00	97,860.00	6,551.07	94,510.59	96 -----

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
3342 JUMP START GRANT	0.00	0.00	0.00	0.00	0.00	0
3610 INTEREST	0.00	0.00	11.83	69.68	69.68-	9999 -----]]]]
3660 DONATIONS FROM PRIVATE	0.00	0.00	171.40	12,059.27	12,059.27-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	183.23	12,128.95	12,128.95-	9999 -----]]]]

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND						
142 COMMUNITY LIBRARY PERSONNEL SERVICES						
101 REGULAR WAGES	365,143.00	0.00	28,126.84	212,277.39	152,865.61	58 -----
102 TEMPORARY WAGES	84,000.00	0.00	2,467.06	17,483.69	66,516.31	20 --
103 OVERTIME WAGES	350.00	0.00	35.00	289.93	60.07	82 -----
111 OASI	34,386.00	0.00	2,305.31	17,005.96	17,380.04	49 ----
121 RETIREMENT	21,930.00	0.00	1,689.70	12,618.07	9,311.93	57 -----
131 WORKMENS COMPENSATION	2,796.00	0.00	0.00	211.73-	3,007.73	7
132 GROUP INSURANCE	99,678.00	0.00	3,157.48	30,097.99	69,580.01	30 ---
133 UNEMPLOYMENT INSURANCE	1,054.00	0.00	23.19	370.55	683.45	35 ---
TOTAL: PERSONNEL SERVICES	609,337.00	0.00	37,804.58	289,931.85	319,405.15	47 ----
OTHER CURRENT EXPENDITURES						
201 INSURANCE	12,212.00	0.00	0.00	11,048.77	1,163.23	90 -----
202 PROFESSIONAL SERVICES	47,900.00	0.00	5,085.00	31,852.43	16,047.57	66 -----
211 PUBLISHING	3,000.00	0.00	0.00	0.00	3,000.00	0
212 RENTALS & XEROX SUPPLIES	5,000.00	0.00	511.57	2,473.48	2,526.52	49 ----
221 REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	5.98	2,994.02	0
223 REP. & MAINT. - BUILDINGS	4,000.00	0.00	62.76	424.84	3,575.16	10 -
224 REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0
231 POSTAGE	3,000.00	0.00	240.65	1,179.69	1,820.31	39 ---
232 OFFICE SUPPLIES	9,500.00	0.00	118.88	877.85	8,622.15	9
233 PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0
234 COPIES	0.00	0.00	113.70	303.20	303.20-	9999 -----]]]]
235 SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	812.09	5,843.24	3,656.76	61 -----
236 JANITORIAL SUPPLIES	3,000.00	0.00	117.98	874.90	2,125.10	29 --
242 PROGRAM SUPPLIES	5,000.00	0.00	394.19	1,788.47	3,211.53	35 ---
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
255 COVID EXPENSE	0.00	0.00	0.00	0.00	0.00	0
261 MEMBERSHIP DUES	1,000.00	0.00	0.00	64.00	936.00	6
263 TRAVEL EXPENSE	3,500.00	0.00	0.00	0.00	3,500.00	0
265 CONFERENCE & MEETINGS	1,500.00	0.00	0.00	299.00	1,201.00	19 -
271 TELEPHONE	1,800.00	0.00	177.84	1,206.43	593.57	67 -----
272 ELECTRICITY	20,000.00	0.00	2,040.01	9,660.67	10,339.33	48 ----
273 FUEL-HEATING	3,000.00	0.00	15.00	2,424.51	575.49	80 -----
274 WATER SERVICE	3,500.00	0.00	1,051.08	1,496.64	2,003.36	42 ----
275 SEWER SERVICE	1,200.00	0.00	38.42	268.94	931.06	22 --
276 LANDFILL	500.00	0.00	32.00	272.00	228.00	54 -----
277 RUBBLE	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER CURRENT EXPENDITURES	141,112.00	0.00	10,811.17	72,365.04	68,746.96	51 -----
CAPITAL OUTLAY						
301 CAPITAL REPAIR & MAINTENANCE	22,000.00	0.00	0.00	0.00	22,000.00	0
320 BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
340 BOOKS	51,000.00	0.00	5,020.51	24,912.86	26,087.14	48 ----
342 AV - CAPITAL	12,500.00	0.00	651.94	5,850.83	6,649.17	46 ----

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH AUG 31, 2021

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND						
142 COMMUNITY LIBRARY						
CAPITAL OUTLAY						
350 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
355 COVID CAPITAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CAPITAL OUTLAY	85,500.00	0.00	5,672.45	30,763.69	54,736.31	35 ---
OTHER EXPENDITURES						
530 REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COMMUNITY LIBRARY	835,949.00	0.00	54,288.20	393,060.58	442,888.42	47 ----
TOTAL: GENERAL FUND	835,949.00	0.00	54,288.20	393,060.58	442,888.42	47 ----

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
701 LIBRARY TRUST						
OTHER CURRENT EXPENDITURES						
202 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0
221 REP. & MAINT. - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
223 REP. & MAINT. - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
232 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0
235 SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0
242 RECREATION SUPPLIES	0.00	0.00	1,281.42	7,870.61	7,870.61-	9999 -----]]]]
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER CURRENT EXPENDITURES	0.00	0.00	1,281.42	7,870.61	7,870.61-	9999 -----]]]]
CAPITAL OUTLAY						
340 BOOKS	0.00	0.00	50.37	379.79	379.79-	9999 -----]]]]
342 AV - CAPITAL	0.00	0.00	0.00	0.00	0.00	0
350 EQUIPMENT	0.00	0.00	0.00	1,048.99	1,048.99-	9999 -----]]]]
TOTAL: CAPITAL OUTLAY	0.00	0.00	50.37	1,428.78	1,428.78-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	1,331.79	9,299.39	9,299.39-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	1,331.79	9,299.39	9,299.39-	9999 -----]]]]

----FUND---- 701 LIBRARY TRUST

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE	

ASSETS					

CURRENT ASSETS:					
701.1012					
	NOW ACCOUNT - 1ST DAKOTA	32,183.74	1,148.56CR	2,012.20	34,195.94
	TOTAL CURRENT ASSETS:	32,183.74	1,148.56CR	2,012.20	34,195.94
	TOTAL ASSETS:	32,183.74	1,148.56CR	2,012.20	34,195.94
LIABILITIES AND FUND BALANCE					

CURRENT LIABILITIES:					
701.2011	ACCOUNTS PAYABLE	817.36CR	0.00	817.36	0.00
	TOTAL CURRENT LIABILITIES:	817.36CR	0.00	817.36	0.00
	TOTAL LIABILITIES:	817.36CR	0.00	817.36	0.00
FUND BALANCE:					
701.2511	FUND BALANCE - UNDESIGNATED	32,613.70CR	0.00	0.00	32,613.70CR
701.2900	REVENUE CONTROL	7,671.29CR	183.23CR	12,128.95CR	19,800.24CR
701.2910	EXPENDITURE CONTROL	8,918.61	1,331.79	9,299.39	18,218.00
	TOTAL FUND BALANCE:	31,366.38CR	1,148.56	2,829.56CR	34,195.94CR
	TOTAL LIABILITIES AND FUND BALANCE:	32,183.74CR	1,148.56	2,012.20CR	34,195.94CR
	TOTAL FUND:	0.00	0.00	0.00	0.00

		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY PERSONNEL SERVICES							
101	REGULAR WAGES	365,143.00	0.00	28,126.84	212,277.39	152,865.61	58	-----
J-080621-200	PAYROLL AUGUST 6, 2021			14,059.74	LIBRARY-REG WAGES		P	A
J-082021-222	PAYROLL AUGUST 20,2021			14,067.10	LIBRARY-REG WAGES		P	A
102	TEMPORARY WAGES	84,000.00	0.00	2,467.06	17,483.69	66,516.31	20	--
J-080621-200	PAYROLL AUGUST 6, 2021			1,264.49	LIBRARY-TEMP WAGES		P	A
J-082021-222	PAYROLL AUGUST 20,2021			1,202.57	LIBRARY-TEMP WAGES		P	A
103	OVERTIME WAGES	350.00	0.00	35.00	289.93	60.07	82	-----
J-080621-200	PAYROLL AUGUST 6, 2021			25.82	LIBRARY OVERTIME		P	A
J-082021-222	PAYROLL AUGUST 20,2021			9.18	LIBRARY OVERTIME		P	A
111	OASI	34,386.00	0.00	2,305.31	17,005.96	17,380.04	49	----
J-080621-200	PAYROLL AUGUST 6, 2021			1,132.87	LIBRARY-OASI		P	A
J-082021-222	PAYROLL AUGUST 20,2021			1,172.44	LIBRARY-OASI		P	A
121	RETIREMENT	21,930.00	0.00	1,689.70	12,618.07	9,311.93	57	-----
J-080621-200	PAYROLL AUGUST 6, 2021			845.13	LIBRARY-RETIREMENT		P	A
J-082021-222	PAYROLL AUGUST 20,2021			844.57	LIBRARY-RETIREMENT		P	A
131	WORKMENS COMPENSATION	2,796.00	0.00	0.00	211.73-	3,007.73	7	
132	GROUP INSURANCE	99,678.00	0.00	3,157.48	30,097.99	69,580.01	30	---
J-080621-200	PAYROLL AUGUST 6, 2021			2,147.67	LIBRARY-GROUP INS		P	A
J-082021-222	PAYROLL AUGUST 20,2021			1,009.81	LIBRARY-GROUP INS		P	A
133	UNEMPLOYMENT INSURANCE	1,054.00	0.00	23.19	370.55	683.45	35	---
J-080621-200	PAYROLL AUGUST 6, 2021			12.49	LIBRARY-UNEMP INS		P	A
J-082021-222	PAYROLL AUGUST 20,2021			10.70	LIBRARY-UNEMP INS		P	A
TOTAL:	PERSONNEL SERVICES	609,337.00	0.00	37,804.58	289,931.85	319,405.15	47	----
OTHER CURRENT EXPENDITURES								
201	INSURANCE	12,212.00	0.00	0.00	11,048.77	1,163.23	90	-----
202	PROFESSIONAL SERVICES	47,900.00	0.00	5,085.00	31,852.43	16,047.57	66	-----
M-080421-191	.14274 OLSONS PEST TECHNICIAN	202107 Schmidt		90.00	PEST CONTROL		-	A
M-080421-191	.13843 OVERDRIVE DIST	202107 Schmidt		3,000.00	PROFESSIONAL SERVICES		-	A
M-080421-191	.18046 IN ZOUBEAN, INC	202107 Schmidt		795.00	BEANSTACK		-	A
D-080921-180	05937 J & H CARE & CLEANING CO	066180 100389		1,200.00	JANITORIAL SERVICES	022274	P N	A
211	PUBLISHING	3,000.00	0.00	0.00	0.00	3,000.00	0	

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING		
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT	
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES							
212	RENTALS & XEROX SUPPLIES	5,000.00	0.00	511.57	2,473.48	2,526.52	49 ----	
D-080921-180	07098 US BANK EQUIPMENT FINANC	066224	448965871	511.57	COPIER LEASE	022276	P -	A
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	5.98	2,994.02	0	
223	REP. & MAINT. - BUILDINGS	4,000.00	0.00	62.76	424.84	3,575.16	10 -	
M-080421-191	.14179 MENARDS YANKTON SD	202107	Miles	39.99	WASP & HORNET SPRAY		-	A
M-080421-191	.14377 KOPETSKYS ACE HDWE	202107	Miles	22.77	DOOR HOLDS		-	A
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0	
231	POSTAGE	3,000.00	0.00	240.65	1,179.69	1,820.31	39 ---	
M-080421-191	.11798 BAKER-TAYLOR	202107	Schmidt	34.02	SHIPPING		-	A
M-080421-191	.16124 PITNEY BOWES PBP	202107	Schmidt	200.00	POSTAGE		-	A
D-080921-180	03241 BERING SALES	066145	1307	6.63	SHIPPING	022277	P -	A
232	OFFICE SUPPLIES	9,500.00	0.00	118.88	877.85	8,622.15	9	
M-080421-191	.18010 AMZN MKTP US 2E75B9112	202107	Dobrovolny	17.20	OFFICE SUPPLIES		-	A
M-080421-191	.15692 AMZN MKTP US	202107	Dobrovolny	17.20	OFFICE SUPPLIES REFUND		-	A
M-080421-191	.18040 AMZN MKTP US 298DA3XW2	202107	Dobrovolny	50.88	OFFICE SUPPLIES		-	A
M-080421-191	.14844 DOLLAR TREE	202107	Schmidt	36.00	PROGRAM SUPPLIES		-	A
D-080921-180	03241 BERING SALES	066145	1307	32.00	NAME BADGES	022277	P -	A
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0	
234	COPIES	0.00	0.00	113.70	303.20	303.20	9999 -----]]]]	
J-083121-237	AUGUST JOURNAL ENTRIES	JE 267		113.70	COPY PAPER CHG-LIBRARY			A
235	SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	812.09	5,843.24	3,656.76	61 -----	
M-080421-191	.13978 YANKTONMEDIAINC	202107	Schmidt	133.09	NEWSPAPER SUBSCRIPTION		-	A
M-080421-191	.15245 RAPID CITY JOURNAL	202107	Schmidt	370.00	NEWSPAPER SUBSCRIPTION		-	A
M-080421-191	.15203 SIOUX CITY JOURNAL CIR	202107	Schmidt	309.00	NEWSPAPER SUBSCRIPTION		-	A
236	JANITORIAL SUPPLIES	3,000.00	0.00	117.98	874.90	2,125.10	29 --	
M-080421-191	.18028 AMZN MKTP US 298ZX9UR2	202107	Dobrovolny	117.98	JANITORIAL SUPPLIES		-	A
242	PROGRAM SUPPLIES	5,000.00	0.00	394.19	1,788.47	3,211.53	35 ---	
M-080421-191	.13320 WM SUPERCENTER #1483	202107	Schmidt	14.70	ADULT PROGRAM SUPPLIES		-	A
M-080421-191	.14377 KOPETSKYS ACE HDWE	202107	Schmidt	43.53	PROGRAM SUPPLIES		-	A
M-080421-191	.18008 AMZN MKTP US 2E01R2PU2	202107	Dobrovolny	199.91	PROGRAM SUPPLIES		-	A
M-080421-191	.18025 AMZN MKTP US 2935E1RU2	202107	Dobrovolny	43.25	PROGRAM SUPPLIES		-	A
M-080421-191	.18034 AMZN MKTP US 296AR6I90	202107	Dobrovolny	92.80	PROGRAM SUPPLIES		-	A

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES								
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0		
255	COVID EXPENSE	0.00	0.00	0.00	0.00	0.00	0		
261	MEMBERSHIP DUES	1,000.00	0.00	0.00	64.00	936.00	6		
263	TRAVEL EXPENSE	3,500.00	0.00	0.00	0.00	3,500.00	0		
265	CONFERENCE & MEETINGS	1,500.00	0.00	0.00	299.00	1,201.00	19	-	
271	TELEPHONE	1,800.00	0.00	177.84	1,206.43	593.57	67	-----	
M-080421-191 .17371	VASTBROADBAND-VEXUS	202107	Yardley	72.28	PHONE		-		A
M-080421-191 .17371	VASTBROADBAND-VEXUS	202107	Yardley	45.06	PHONE		-		A
J-080621-200	PAYROLL AUGUST 6, 2021			60.50	LIBRARY-TELEPHONE		P		A
272	ELECTRICITY	20,000.00	0.00	2,040.01	9,660.67	10,339.33	48	----	
M-083121-181 00455	NORTHWESTERN ENERGY	202120	7.26.21	2,040.01	ELECTRICITY	002795	P	-	A
273	FUEL-HEATING	3,000.00	0.00	15.00	2,424.51	575.49	80	-----	
M-083121-181 00303	MIDAMERICAN ENERGY	202120	7.27.21	15.00	FUEL	002794	P	-	A
274	WATER SERVICE	3,500.00	0.00	1,051.08	1,496.64	2,003.36	42	----	
M-083121-181 00109	CITY UTILITIES	202120	7.22.21	594.17	WATER-WW CHARGES	002793	P	-	A
M-083121-181 00109	CITY UTILITIES	202120	7.26.21	456.91	MAY - SPRINKLING USAGE	002793	P	-	A
275	SEWER SERVICE	1,200.00	0.00	38.42	268.94	931.06	22	--	
M-083121-181 00109	CITY UTILITIES	202120	7.22.21	38.42	WATER-WW CHARGES	002793	P	-	A
276	LANDFILL	500.00	0.00	32.00	272.00	228.00	54	-----	
J-083121-237	AUGUST JOURNAL ENTRIES	JE 270		32.00	DUMPSTER CHARGES-AUGUST				A
277	RUBBLE	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	OTHER CURRENT EXPENDITURES	141,112.00	0.00	10,811.17	72,365.04	68,746.96	51	-----	
CAPITAL OUTLAY									
301	CAPITAL REPAIR & MAINTENANCE	22,000.00	0.00	0.00	0.00	22,000.00	0		
320	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0		
340	BOOKS	51,000.00	0.00	5,020.51	24,912.86	26,087.14	48	----	
M-080421-191 .11798	BAKER-TAYLOR	202107	Schmidt	3,677.63	BOOKS		-		A
M-080421-191 .16403	THOMSON WEST TCD	202107	Schmidt	236.27	BOOKS		-		A
M-080421-191 .11785	CENTER POINT LARGE PRI	202107	Schmidt	134.22	BOOKS		-		A
M-080421-191 .18008	AMZN MKTP US 2E01R2PU2	202107	Dobrovolny	106.06	BOOKS		-		A
M-080421-191 .18010	AMZN MKTP US 2E75B9112	202107	Dobrovolny	56.95	BOOKS		-		A
M-080421-191 .18014	AMZN MKTP US 2E26U0P02	202107	Dobrovolny	13.44	BOOK		-		A
M-080421-191 .15692	AMZN MKTP US	202107	Dobrovolny	37.50	BOOK REFUND		-		A
M-080421-191 .15692	AMZN MKTP US	202107	Dobrovolny	32.49	BOOK REFUND		-		A

		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY							
	CAPITAL OUTLAY							
340	BOOKS							
M-080421-191	.15692 AMZN MKTP US	202107	Dobrovolny	19.45-	BOOK REFUND		-	A
M-080421-191	.18028 AMZN MKTP US 298ZX9UR2	202107	Dobrovolny	72.58	BOOKS		-	A
M-080421-191	.18034 AMZN MKTP US 296AR6I90	202107	Dobrovolny	125.63	BOOKS		-	A
M-080421-191	.18042 AMZN MKTP US 293YI10V2	202107	Dobrovolny	17.97	BOOK		-	A
M-080421-191	.18045 AMZN MKTP US 298RA8NT0	202107	Dobrovolny	12.94	BOOK		-	A
M-080421-191	.16809 FINDAWAY	202107	Schmidt	656.26	BOOKS		-	A
342	AV - CAPITAL	12,500.00	0.00	651.94	5,850.83	6,649.17	46 ----	
M-080421-191	.18008 AMZN MKTP US 2E01R2PU2	202107	Dobrovolny	32.95	DVD'S		-	A
M-080421-191	.18010 AMZN MKTP US 2E75B9112	202107	Dobrovolny	52.77	DVD'S		-	A
M-080421-191	.18014 AMZN MKTP US 2E26U0P02	202107	Dobrovolny	27.99	DVD		-	A
M-080421-191	.15692 AMZN MKTP US	202107	Dobrovolny	25.82-	DVD'S REFUND		-	A
M-080421-191	.15692 AMZN MKTP US	202107	Dobrovolny	12.96-	DVD REFUND		-	A
M-080421-191	.15692 AMZN MKTP US	202107	Dobrovolny	13.99-	DVD REFUND		-	A
M-080421-191	.15692 AMZN MKTP US	202107	Dobrovolny	16.03-	DVD RETURN		-	A
M-080421-191	.18032 AMZN MKTP US 2995U2YJ0	202107	Dobrovolny	17.96	DVD		-	A
M-080421-191	.18033 AMZN MKTP US 299DD1IS0	202107	Dobrovolny	19.96	DVD		-	A
M-080421-191	.18034 AMZN MKTP US 296AR6I90	202107	Dobrovolny	60.87	DVD'S		-	A
M-080421-191	.18036 AMZN MKTP US 291W94SM2	202107	Dobrovolny	14.96	DVD		-	A
M-080421-191	.18049 AMZN MKTP US 299A51MG1	202107	Dobrovolny	39.38	DVD'S		-	A
M-080421-191	.15692 AMZN MKTP US	202107	Dobrovolny	15.99-	DVD REFUND		-	A
D-080921-180	04785 MIDWEST TAPE	066193	053-927-454	469.89	AV	022275	P -	A
350	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0	
355	COVID CAPITAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	CAPITAL OUTLAY	85,500.00	0.00	5,672.45	30,763.69	54,736.31	35 ---	
	OTHER EXPENDITURES							
530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	COMMUNITY LIBRARY	835,949.00	0.00	54,288.20	393,060.58	442,888.42	47 ----	
TOTAL:	GENERAL FUND	835,949.00	0.00	54,288.20	393,060.58	442,888.42	47 ----	

Director's Report- September 2021

Story time partnerships: During the week of September 13, we will be partnering with Yankton Food for Thought for a nutrition-themed story time. YFFT will be providing guest readers throughout the week as well as offering a healthy snack to all participants. Then during the week of September 20, we will again be partnering with Cornerstones Career Learning Center to offer a bilingual story time. The special guest reader will help us read a book to celebrate the Chinese Moon Festival and teach us a few basic Chinese words. We love partnering with other organizations in town to help us offer a broader range of programs and experiences for our patrons.

Name that Tune: The library will be hosting Jan Schiferl to help us celebrate International Country Music Day on Sunday, September 19 at 2pm. Participants will be playing a game of Name that Tune. Costumes are encouraged so we'd love to see your best Dolly Parton or Garth Brooks attire.

2020 Oscar Movie Marathon: Hosting a movie marathon of Oscar nominees has become one of our most popular events over the last few years. Unfortunately, we were unable to host this event in 2020 due to COVID-19. We will be playing some of the nominees from the 2020 Oscars from Thursday, September 9 through Sunday, September 12. The movies that will be playing include *Soul*, *Minari*, *Judas and the Black Messiah*, *The Father*, and *Nomadland*. These movies are free to attendees with a small treat provided.

Library Card Sign-Up Month: During the month of September, we are making an extra effort to help promote all the wonderful things the library offers to the community. We have created posters that have been hung up throughout town promoting our programs for different ages. Though our programs, computers and facilities are open to everyone, having a library card gives you access to nearly 76,000 physical items as well as a wide selection of e-books. Encourage your family and friends to get a library card this month! New library card sign-ups will be entered into a drawing for prizes. Already have a card? Take a selfie with your card and tell us why you love the library for a chance to win.

Banned Book Week: Banned Book Week is going to be celebrated from September 26-October 2. During this time, in particular, we draw attention to books that have been challenged or banned all over the world. This week is a time to celebrate our freedom to read and have access to books on a wide variety of topics and viewpoints.

Staffing: We have two positions currently open at the library, Circulation Manager and Youth Services Assistant. We will be accepting applications through September 10 and hope to start the interview process soon after.

Friends of the Library: The Friends hosted an outdoor book sale on Saturday, September 4, making over \$700 in profits! They are planning their final outdoor sale of the season for Saturday, October 2.

Next Meeting: The next regularly scheduled meeting for the Library Board of Trustees will be on Wednesday, October 13 at 5:30pm.

August 2021 Program Statistics

Elementary Events	Date	Time	Kids	Adults
Lego Club	19-Aug	3:30pm	0	0
Craft Buffet Aug 12-14		n/a	22	10
Warm Welcome to the Library	24-Aug	3:30-6pm	20	10
Total:			42	20

Teen Events	Date	Time	Kids
Shrinky Dinks	8-Aug	3:30pm	9
Teen Advisory Board (TAB)	17-Aug	3:30pm	8
Stress Ball Take and Make Kit	25-Aug	n/a	35
Teen Subscription Bag	1-Aug	n/a	18
Total:			52

Adult Programs	Date	Time	Adults
Historic Walking Tour	4-Aug	6:30 PM	18
Readers Anonymous	10-Aug	2:00 PM	6
Between The Lines	24-Aug	6:00 PM	3
Fantasy Football	31-Aug	6:00 PM	4
Total:			31

Miscellaneous	Date	Time	Kids	Adult
4-H County Fair	6-Aug	1-3pm	15	6
Chapter K PEO Presentation	18-Aug	1:00 PM	n/a	30
Total:			15	36

AUGUST 2021 USAGE & CIRCULATION STATISTICS

Total Circulation Statistics*			
	2021	2020	2019
Adult	7,061	4,704	8,520
Juvenile	4,366	1,962	3,387
Total	11,427	6,666	11,907

*Includes physical collection, ILL, and eBooks

Physical Collection Circulation			
	2021	2020	2019
Adult	4,888	2,865	6,701
Juvenile	4,215	1,833	3,351
Total	9,103	4,698	10,052

Interlibrary Loan			
	2021	2020	2019
Requested	103	65	66
Supplied	39	38	162
Total	142	103	228

Electronic Resources			
	2021	2020	2019
OverDrive	2,031	1,839	1,591
TumbleBooks	151	129	36
Total	2,182	1,968	1,627

Adult Outreach			
	2021	2020	2019
Locations	4	3	16
Patrons	14	12	42
Circulations	75	68	241

Daycare Outreach - SUMMER			
	2021	2020	2019
Locations	NA	NA	NA
Patrons	NA	NA	NA
Circulations	NA	NA	NA

Current Cards			
	2021	2020	2019
Resident	4,318	4,042	5,221
Non-Resident	247	214	350
Mount Marty	38	36	40
Teacher	54	51	50
Yankton County	988	921	1,062
Total	5,645	5,264	6,723

New Cards			
	2021	2020	2019
Resident Adult	32	N/A	N/A
Resident Youth (<18)	4	N/A	N/A
County	8	53	71
County (Households)	6	40	54
Non-resident	8	11	24
Non-resident (households)	6	NA	NA

30 Day Trial Cards			
	2021	2020	2019
In-Town New	5	8	N/A
County -New	1	1	N/A
County-Renewal	2	21	N/A
Nonresident-New	0	2	N/A
Nonresident-Renewal	0	7	N/A
Total	8	39	0

Public Computer Use			
	2021	2020	2019
Uses	495	84	1,121
Hours	239	34	765

WiFi Usage			
	2021	2020	2019
Sessions	1,020	757	1355
Total Session Hours	872	1,123	1012.0
Unique Users	251	147	428

Meeting Room Use			
	2021	2020	2019
Library Uses	15	NA	19
Library Hours	41.0	NA	51.0
Non-Library Uses	12	NA	12
Non-Library Hours	20.0	NA	50.0

Study Room Use			
	2021	2020	2019
Uses	17	NA	34
Hours	33.0	NA	47.0

Notary			
	2021	2020	2019
Requests	3	1	2

Proctor			
	2021	2020	2019
Tests	2	1	16

Genealogy Requests*			
	2021	2020	2019
Patrons	0	2	1
Hours	0	0.75	1.0

*Microfilm away to be digitized.

Teacher Requests			
	2021	2020	2019
Patrons	0	1	0

Courier			
	2021	2020	2019
Total Incoming	110	79	269
Total Outgoing	147	77	294
Total	257	156	563

Collection			
	2021	2020	2019
Items Added	569	437	269
Items Deleted	318	224	326

Curbside Pick-Ups			
	2021	2020	2019
	33	806	NA

Yankton Community Library • September 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Yankton Community Library—515 Walnut Street http://library.cityofyankton.org 605-668-5275 — library@cityofyankton.org September is National Library Card Sign-up Month. Fall/Winter Hours: Mon-Thurs: 9a-8p; Fri-Sat: 9a-5p; Sun: 1p-5p			1	2 Legos 3:30p	3	4 Friends of the Library Book Sale Library Lawn 8am-11am
5 Library Closed	6 Library Closed Happy Labor Day!	7 Story time 10:30a Story time 6p House Tour-6:30pm Fall/Winter Hours begin	8 Stay & Play 10:30a Fantasy Football draft 6pm Library Board Meeting 5:30pm	9 Story time 10:30a Movie: Soul 3:30p	10	11 Oscar Movie Weekend
12 Oscar Movie Weekend	13	14 Story time 10:30a Story time 6p Adult Craft 6:30p	15 Stay & Play 10:30a Teen Event 3:30	16 Story time 10:30a Hungry, Hungry Hippos 3:30p	17	18
19 Name that Tune in honor of International Country Music Day 2p	20 Friends of the Library Meeting-5:15	21 Bilingual Story time 10:30a Bilingual Story time 6p	22 Stay & Play 10:30a	23 Bilingual Story time 10:30a STEM 3:30p Seed Library 1p & 6:30p	24	25 Interactive Outdoor Movie: <i>Boss Baby</i> 7pm
26 <i>Banned Book Week Sept 26-Oct 2</i>	27	28 Story time 10:30a Story time 6p	29 Stay & Play 10:30a Teen Event 3:30p Bridge Walk 5:30p	30 Story time 10:30a Craft 3:30p	September Food for Fines Mac & Cheese	

Yankton Community Library • October 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Yankton Community Library—515 Walnut Street http://library.cityofyankton.org 605-668-5275 — library@cityofyankton.org Hours: Monday-Thursday, 9a-8p; Friday-Saturday, 9a-5p; Sunday, 1p-5p		October is Star Wars Reads month!	Food for Fines— Soup or Crackers		1	2
3	4	5 Story Time 10:30 am & 6pm	6 Stay & Play 10:30 am House Tour 5:30pm	7 Story Time 10:30 am LEGO Club 3:30 pm	8	9
10	11	12 Story Time 10:30am & 6pm Author Talk: Cindy Wilson 6:30pm	13 Stay & Play 10:30 am Teen Event 3:30pm Library Board Meeting, 5:30 pm	14 Story Time 10:30 am Movie 3:30pm	15	16
17	18 Friends of the Library meeting, 5:15 pm	19 Story Time 10:30am & 6pm Adult Craft, 6 pm	20 Stay & Play 10:30 am	21 Story Time, 10:30 am STEM 3:30pm	22	23
24 	25	26 Story Time 10:30am & 6pm	27 Stay & Play 10:30 am Teen Event 3:30pm	28 Story Time 10:30 am <i>Read for the Record</i> Craft 3:30pm	29	30 Harvest Halloween
31						