



CITY OF YANKTON

2021_08_23

**CITY COMMISSION
MEETING**



Mission Statement
To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, August 23, 2021

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel.

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSXnmdRQg/live>

Rebroadcast Schedule: Tuesday @ 7:30pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes of budget work session of August 9, 2021 and regular meeting of August 9, 2021

Attachment I-2

3. City Manager’s Report

Attachment I-3

4. Public Appearances

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. Establishing public hearing for sale of alcoholic beverages

Establish September 13, 2021, as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 1 day, September 25, 2021, from Ben’s Brewing Co. (Ben Hanten, Owner), 222 West 3rd Street, Zombie’s Realm, 101 E. 3rd Street, Yankton, S.D.

Attachment II-1

2. Establishing public hearing for sale of alcoholic beverages

Establish September 13, 2021, as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 1 day, September 25, 2021, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3rd Street, Cramer-Kenyon Heritage House, 509 Pine Street, Yankton, S.D.

Attachment II-2

3. Establishing public hearing for sale of alcoholic beverages

Establish September 13, 2021, as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 1 day, October 9, 2021, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3rd Street, NFAA, 800 Archery Lane, Yankton, S.D.

Attachment II-3

4. Establish public hearing for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License

Establish September 13, 2021, as the date for the public hearing on the request for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2021, to June 30, 2022, from Backspace Brewing Co, LLC d/b/a/Backspace Brewing Co. (Chris Allington, Partner), 200 Walnut Street, Suite 103, Yankton, S.D.

Attachment II-4

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Public hearing – Medical Cannabis Zoning

Consideration of Memorandum #21-182, second reading and public hearing to consider Ordinance #1054, amendments to the City of Yankton Zoning Ordinance #711. The proposed amendments are in Chapter 27, and if approved, would add Medical Cannabis Dispensaries to the list of permitted principal uses in certain zoning districts.

Attachment III-1

2. Meridian District - Special Events Parking Request – Updated Map

Consideration of Memorandum #21-186 regarding Consideration of Memorandum #21-57 and Resolution #21-26 for the request by Meridian District for Special Events Parking Ordinance #933 to be in place during farmers market each Saturday from May 1, 2021 – October 30, 2021.

Attachment III-2

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Establish Road Tax Rate for 2021

Consideration of Memorandum #21-179 in support of Resolution #21-67 setting the 2021 Yankton Road Tax Rate

Attachment IV-1

2. Close Out – Cold Applied Plastic Pavement Marking Project

Consideration of Memorandum #21-180 regarding Close-Out of Cold Applied Plastic Pavement Marking Project Closeout

Attachment IV-2

3. Ordinance Pertaining to Proposed 2022 Budget – Set Public Hearing

Introduction, first reading and establish September 13, 2021 as the second reading, an ordinance to appropriate monies for defraying the necessary expenses and liabilities of the City of Yankton, South Dakota, for the fiscal year beginning January 1, 2022, and ending December 31, 2022, and providing for the levy of annual taxes for all funds created by ordinance within said City

Attachment IV-3

4. Yankton High School Homecoming Parade - Special Events Parking Request

Consideration of Memorandum #21-181 and Resolution #21-68 regarding request by Yankton High School for Special Events Parking Ordinance #933 to be in place during Yankton High School Homecoming Parade

Attachment IV-4

5. Mount Marty University Street Closure Request

Consideration of Memorandum #21-184 regarding request by Mount Marty University for a street closure during home football games for the 2021 season

Attachment IV-5

6. Surplus Property – Police Department

Consideration of Memorandum #21-183 and Resolution #21-69 regarding surplus property from the Police Department

Attachment IV-6

7. Strategic Planning Agreement

Consideration of Memorandum #21-185 regarding Agreement between RDG and City of Yankton for Strategic Planning

Attachment IV-7

8. Abate Poker Run - Special Events Parking Request

Consideration of Memorandum #21-187 and Resolution #21-70 regarding request by Mojo's 3rd Street Pizza for Special Events Parking Ordinance #933 to be in place during Abate Poker Run on August 28, 2021

Attachment IV-8

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL, LITIGATION AND PERSONNEL MATTERS UNDER SDCL 1-25-2

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- Preparing for contract negotiations or negotiating with employees or employee representatives.*
- Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VII. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VIII. ADJOURN THE MEETING OF AUGUST 23, 2021

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
CITY COMMISSION WORK SESSION, 5:30 P.M.
AUGUST 9TH, 2021**

Work Session of the Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

Roll Call: Present: Commissioners Benson, Brunick, Johnson, Maibaum, Miner, Schramm, Webber and Villanueva. City Manager Leon was also present. Quorum present. Absent: City Attorney Den Herder.

There were no public appearances at this time.

Amy Leon, City Manager, used the Budget Letter in the Proposed 2022 Budget to guide discussion with Commissioners and City Staff. Various discussions ensued during the work session but no official action was taken at that time.

The consensus of the Commission was that a second night of discussion was not needed for this budget work session.

Action 21-205

Moved by Commissioner Benson, seconded by Commissioner Johnson, to adjourn at 6:48 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
AUGUST 9TH, 2021**

Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

Roll Call: Present: Commissioners Benson, Brunick, Johnson, Maibaum, Miner, Schramm, Webber and Villanueva. City Attorney Den Herder and City Manager Leon were also present.

Quorum present.

Action 21-206

Moved by Commissioner Miner, seconded by Commissioner Maibaum, to approve Minutes of work session of July 26, 2021 and regular meeting of July 26, 2021.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 21-207

Moved by Commissioner Johnson, seconded by Commissioner Brunick, that the Schedule of Bills be approved and warrants be issued.

1 Office Solution - Thermal Paper - \$12.12; Adams/Brian - Kids In The Park - \$800.00; Adobe Creative Cloud - Computer Program - \$85.18; Adobe Stock - Computer Program - \$31.94; AFSCME - Union Dues - \$928.62; Al's Oasis - Conference/Travel - \$25.70; Amazon - Office Supplies - \$146.34; Amazon - Pencils - \$22.32; Amazon - DVD - \$14.96; Amazon - Case - \$26.99; Amazon - Program Supplies - \$43.25; Amazon - Book - \$17.97; Amazon - Baseball Line Marker - \$455.20; Amazon - Books - \$302.28; Amazon - Concessions - \$64.12; Amazon - Office Supplies - \$50.88; Amazon - Book - \$12.94; Amazon - Janitorial Supplies - \$190.56; Amazon - DVD - \$17.96; Amazon - DVD's - \$39.38; Amazon - DVD's - \$19.96; Amazon - Program Supplies - \$385.85; Amazon - Ear Pieces For Headsets - \$26.85; Amazon - DVD - \$41.43; Amazon - Portable Pickleball Net - \$339.98; Amazon - Swim Goggles - \$118.08; Amazon - Beach/Pool Towels - \$92.74; Amazon - Books - \$133.91; Amazon - Umbrellas - \$238.08; Amazon Music - Music - \$10.64; American Family Life Corp - Employee Deductions - \$5,900.02; AT&T Bill Payment - Firstnet Mobile Data - \$1,135.63; AutoZone - Antifreeze/Windshield - \$330.94; Avera Sacred Heart - Professional Services - \$1,340.00; Axon - Taser Cartridges - \$4,191.00; Axvoice - Dialer Service - \$21.44; Baker-Taylor - Books - \$3,762.02; Banner Associates - Trail Repairs - \$4,789.97; Bassel Almandi/Ronnie - Music Of The Meridian - \$1,500.00; BD Construction - Sidewalk Reimbursement - \$1,457.19; Bering Sales - Name Badges - \$38.63; Best Western - Music At Meridian - \$427.96; Big Toms Diner LLC - Conference - \$24.04; Blackstrap - Road Salt - \$8,386.16; Bomgaar's - Utility Chest - \$1,367.90; Brandt/Todd - Recertification Training - \$251.00; Buckmiller/Thomas - Music At The Meridian - \$800.00; Buhl's Cleaners - Uniform Alterations - \$34.50; Building Sprinkler - Sprinkler Head Removal - \$580.00; Burger King - Travel Expense - \$30.82; Butler Machinery - Thermostat - \$83.66; C & B Operations LLC - Repairs - \$2,653.59; C & B Yankton - Gator Repairs - \$491.15; Cadwell/Devon - Music At The Meridian - \$100.00; CANVA - Special Events Promos - \$119.40; Carlson/Emily - Deposit Refund - \$134.61; Casey's Gen Store - Fuel - \$111.46; Cedar Knox Public Power Dist - Electricity - \$2,279.73; Cenex Arrow - Fuel - \$48.52; Center Point - Books - \$134.22; CenturyLink - Phone - \$1,529.90; Chance/Danyal - Refund - \$428.28; Chesterman Company - Concessions - \$1,009.00; City Of Vermillion - Jt Power Cash Trans - \$76,893.72; City Of Yankton-Parks - Landfill Charges - \$511.37;

City Of Yankton-Solid Waste - Compacted Garbage - \$17,378.29; City Of Yankton-Street - Rubbish - \$306.89; City Utilities - WTR-WW Charges - \$40,873.81; Clarks Rentals Custom - Breaker Rental - \$283.19; Core & Main - Meter Test - \$301.98; Credit Collection Service Inc. - Ut Collection - \$248.00; Crescent Electric - Lights - \$528.16; D & G Concrete Const. - Spruce Street Reconst - \$83,271.34; Den Herder Law Office, P.C. - Contracted Services - \$2,985.00; Dept Of Social Services - SD Child Support - \$1,274.84; Dollar Tree - Program Supplies - \$87.85; Don's Sinclair - Fuel - \$41.00; Drury/Yvonne - Refund - \$85.20; EBay - Toner - \$308.90; Echo Electric - Electrical Supplies - \$258.71; Ehresmann Engineering - Pipe For Curb Stop - \$82.75; ESRI - ARCGIS Online Credits - \$200.00; Ethanol Products LLC - Chemicals - \$1,468.44; Facebook - Promotions - \$27.72; Fastenal Company - Nuts And Bolts - \$905.64; FedEx - Postage - \$15.23; Fejfar Plumbing & Heat - Restroom Repairs - \$204.09; Ferguson Enterprises - 5/8 X 3/4 Meters - \$2,396.63; Finance, Dept Of - Travel Expense - \$41.00; Findaway - Books - \$656.26; First Dakota Nat'l Bank HSA - HSA Contributions - \$9,684.20; First National Bank FSA - Cafeteria Plan - \$1,178.32; Flynn's Flowing Flags - Ground Sleeves For Flags - \$3,600.00; Fong/Frank - Music At The Meridian - \$2,000.00; Frick/Dan - Boot Reimbursement - \$130.00; Fridayparts Limited - Generator Repair - \$109.00; Gaddis/Alisha - Kids In The Park - \$1,750.00; Gavin's Point Recreation - Steps Shop Truck - \$88.99; Gerstner Oil - Oil - \$158.70; Gerstner Oil - Av Gas - \$42,448.96; Girton Adams - Sludge Heater Stack Cap - \$1,260.60; GPSI Club Car Connect - Cart Rental - \$1,920.00; Graymont Wi LLC - Chemicals - \$4,746.74; Groves/Jordan - Boot Reimbursement - \$156.25; Growmark FS - Weed Spray - \$156.45; Guardian Alliance - Background Investigation - \$338.00; Hach Company - North Basin Probes - \$6,863.10; Hanson Briggs Spec - Office Printing - \$44.02; Harding Glass - Window Replacement - \$688.78; Harn Ro Systems - Filters - \$11,940.53; Hartington Tree - Tree - \$130.00; Hawking - Chemicals - \$59,073.60; HDR Engineering - WWTP EDA Improvements - \$189,842.69; Health Partners - Health Insurance - \$81,850.11; Hensler/Jay - Music At The Meridian - \$100.00; Heritage Homes - 1/2 Sp Appropriation - \$1,250.00; Hladky/Betty - Refund Deposit - \$218.58; Holiday Inn Exp & Suit - Background Investigation - \$106.08; Holiday Station - Fuel-Background Invest - \$22.09; Hy-Vee - Trail Event - \$638.28; Hy-Vee - Employee Appreciation - \$516.93; ICMA Retirement - ICMA Retirement - \$5,062.02; Intl Code Council Inc. - Deck Construction Manual - \$35.95; J & H Care & Cleaning Company - Janitorial Services - \$4,000.00; J2 Metrofax - Fax Service - \$9.95; Jacks Uniforms - Officer Uniforms - \$561.88; JCL Solutions - Cleaning Supplies - \$2,430.74; Jebro Inc. - Asphalt Oil - \$16,432.82; Jimmy Johns - Travel Expense - \$33.81; Jimmy Johns - Investigation Expense - \$7.51; JJ Benji's - Pool Uniforms - \$1,250.00; JJ Benji's - Officer Ball Caps - \$97.29; John W Hock - Light Traps & Air Gate - \$477.19; Johnson Controls - Service Agreement - \$5,881.38; Johnson Roofing - Refund Deposit - \$167.11; Kaiser Heating & Cooling - Ac Repair - \$229.95; Kaiser Heating & Cooling - Dryer Repairs - \$110.00; Kaiser Refrigeration - Weedeater - \$910.23; Kasseburg Canine Training Ctr - K-9 Purchase - \$11,500.00; Kendell Doors - Doors And Locks Hardware - \$153.25; Klein's Tree Service - Vegetation Abatement - \$4,985.00; KLJ Engineering - Hangar Taxilanes - \$10,000.00; Koo Koo Kanga Roo - Kids In The Park - \$2,500.00; Kopetsky's Ace Hdwe - Agricultural Supplies - \$766.77; Larry's Heating And Cooling - Filters - \$126.00; Lewis & Clark Theatre - 1/2 Sp Appropriation - \$1,250.00; Lewis And Clark Ford - Repair - \$625.62; Lewis/Dylan - Music Of The Meridian - \$100.00; Lifeguard Store - Shipping - \$251.60; Locators & Supplies - Locating Flags - \$527.85; Los Designs LLC D - Signs For Bridges - \$404.70; Marine Rescue Products - Umbrellas - \$133.95; Mark's Machinery Inc. - Filters - \$498.28; Mc 2 - Parts - \$293.87; McGrath North - Professional Services - \$96.00; Menards - Gutter-Door Stop - \$19.35; Menards - Mulch - \$2,724.95; MidAmerican Energy - Fuel - \$2,679.69; MidAmerican Energy - Fuel - \$1,330.85; Midwest Laboratories - Nutrient Testing - \$1,598.32; Midwest Mini Melts - Concessions - \$2,016.00; Midwest Radiator - Co2 - \$194.70; Midwest Tape - Av - \$469.89; Midwest

Tire And Muffler - Tires #121 - \$880.80; Millennium Recycling - Single Stream Fee - \$1,911.70; Minnesota Life Insurance Co - Life Insurance Premiums - \$577.25; Morrow/Joseph C. - Design Work - \$4,320.00; Motor Vehicle Dept, SD - Title & License - \$21.20; Napa Auto Parts - Collar Bearing - \$586.00; National Field Archery Assn - Summer Program - \$1,000.00; Nayax Food-Vend - Travel Expense - \$10.00; Nebraska Child Support Payment - Ne Child Support - \$943.00; Nebraska DOR - Ne State Tax Withholding - \$685.96; Newsletter Publication - Education Publishing - \$159.00; NIHCA - Membership Dues - \$99.00; Northdale Oil - Fuel-Background Invest - \$55.67; Northern Truck Equipment - Compressor - \$6,259.00; Northwestern Energy - Sidewalk Reimbursement - \$1,020.60; Northwestern Energy - Electricity - \$111,714.29; Observer - Ads - \$60.00; O'Farrell/Sarah C - Recertification Training - \$135.00; Olson's Pest Technician - Pest Control - \$275.00; Olson's Pest Technician - Pest Control - \$140.00; One Office Solution - Desk & Chair - \$1,969.04; O'Reilly Auto Parts - Air Reel Water Separator - \$647.95; OSP LLC - Summer Program - \$1,269.00; Overdrive Dist - Professional Services - \$3,000.00; Owl Labs - Meeting Owl-Friends - \$999.00; PayPal - Uniform Shirts - \$173.30; PayPal - Case - \$22.50; PFS Healthworks - CDL Testing - \$1,451.00; Phil Baker Music - Kids In The Park - \$750.00; Photography By Jerry - Chief Retirement Photo - \$126.20; Pitney Bowes Pbp - Postage - \$200.00; Pizza Ranch - Concessions - \$5,480.62; Ponca State Park - Summer Programs - \$1,180.00; Popeye's - Travel Expense - \$7.67; Power Source Electric - Install Electricity - \$2,596.94; Powers Port A Pot - Porta Pots - \$1,570.00; Press Dakota Mstar Solutions - Commission Minutes - \$1,587.85; Principal - Dental Insurance - \$6,491.76; Quadient Leasing USA Inc. - Postage - \$678.00; Racom Corporation - Beon Access - \$35.80; Ramkota Hotel & Confer - Hotel - Conference - \$288.00; Rapid City Journal - Newspaper Subscription - \$370.00; Recreation Supply Company - Pool Chairs - \$17,664.00; Reining/Austin - Travel Expense - \$223.25; Reisner/Royce - Boot Reimbursement - \$130.00; Restaurant Design Equipment - Freezer - \$2,427.40; Retirement, SD - SD Retirement - \$80,675.62; Retirement, SD System - 401(A) Special Pay - \$29,626.43; Riverside Hydraulics - Hydraulic Hoses - \$366.76; Riverside Technologies - Mounting Brackets - \$245.00; Robert Sharp & Associates - Video Drive - \$65.03; Ron's Auto Glass - Windshield Replacement - \$717.49; Royal Sport Shop - Name Plate - \$11.29; Sanitation Products Inc. - Snow Plow - \$7,152.35; Schrecht LLC - TID Reimbursement - \$26,216.09; SCP Distributors - Tubes - \$280.01; SD Redbook Fund - Patches - \$15.00; SDSRP - SD Retirement Plan - \$14,999.00; Shell Oil - Music At Meridian - \$11.98; Sherwin Williams - Paint - \$1,006.25; Shurco - Tarp Stops - \$832.50; Sioux City Journal - Newspaper Subscription - \$309.00; South Dakota Dept Of Labor - QTR Employment - \$1,381.19; Southern Avenue Music LLC - Music At The Meridian - \$3,000.00; Stalker Radar - Speed Trailer Repair - \$39.00; Standard Insurance Company - Vision Insurance - \$709.36; Stockwell Engineers Inc. - Aquatics Facility Design - \$2,533.19; Stop Stick Ltd - Stop Sticks For Patrol - \$493.00; Sturdevant's - Filters - \$1,405.17; Subway - Travel Expense - \$29.93; Taco John's - Travel Expense - \$27.67; Tessman Company Sioux - Chemicals - \$816.01; TFS Fisher - Selenium Filtration - \$146.60; The Icee Company - Concessions - \$2,043.57; Third Millennium Assoc. - Utility Billing - \$634.88; Thompson - Repair Siren - \$1,095.55; Thomson West TCD - Books - \$236.27; Thrive - TID Reimbursement - \$300,565.57; TMA - Tires - \$86.00; Toms Electric - Replace Breaker - \$90.33; Tractor Supply Co - Truck Supplies - \$49.99; TranSource - Hose - \$416.85; Tri State Turf - Irrigation - \$13,829.00; TRK Hosting - Internet Access - \$7.95; Truck Trailer Sales - Fuel Tank Strap - \$1,484.35; U.S. Post Office - Utility Billing Postage - \$2,084.04; UKG Workforce Ready - Payroll/Hr/Tlm Software - \$2,763.25; United States Postal Service - Postage Meter - \$548.18; United States Treasurer - Federal Withholding Tax - \$175,251.15; United Way - United Way - \$118.00; US Bank Equipment Finance - Copier Lease - \$511.57; USA Blue Book - Curb Box Wrench - \$248.98; USPS - Postage - \$59.34; Vast Broadband - Internet - \$4,082.81; VCN Yankton Rod Ctr - County Recording Fees - \$32.50; Veneziani/Bruce - Music Of The Meridian - \$1,600.00; Verizon - Internet Access - \$2,252.50;

Viddler Inc. - Video Hosting - \$40.94; Villanueva/Mike - Mileage Reimbursement - \$270.48; Vitality Medical Inc. - Sharps Containers - \$694.05; Walgreens - Band-Aids - \$39.12; Walmart - Special Events - \$953.47; Walmart - 911 Replacement TV/Mount - \$514.88; Walmart - Office Supplies - \$41.95; Walmart - Summer Reading Program - \$498.76; Welfl Construction Corp - Huether Aquatics Center - \$1,327,804.79; Wholesale Supply Inc. - Concessions - \$6,420.95; Wiebelhaus/Jean - Taxes - \$206.66; Williams & Company Pc - Audit - \$4,880.00; Xerox Financial Services - Copier Lease - \$1,482.18; Yankton Area Convention & - 1/4 Sp Appropriations - \$53,680.75; Yankton Area Prog. Growth - 1/4 Sp Appropriations - \$57,500.00; Yankton County Auditor - 2nd Qtr Safety Center - \$17,546.44; Yankton Development Enterprise - TID Reimbursement - \$32,600.92; Yankton Fire & Safety Co - Recharge Fire Ext - \$40.00; Yankton Medical Clinic - Firefighter Physicals - \$1,662.00; Yankton Nurseries LLC - Arboretum - \$1,111.95; Yankton Pizza Ranch - Special Events - \$93.75; Yankton School District - Summer Programs - \$6,063.90; Yankton Vol Fire Department - Fire Call/Drills Jun/Jul - \$1,570.00; Yankton Winnelson Co - Sump Pump - \$501.82; Yankton Youth Soccer Assn - Professional Services - \$12,697.00; Yanktonmediainc - Newspaper Subscription - \$351.28; Ykt Janitorial & Dt Sc - Restroom Supplies - \$231.56; Yuya Mix/William - Music At The Meridian - \$100.00 Zoobean, Inc. - Beanstack - \$795.00

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted

July Salaries by Department: Administration \$54,096.24; Finance \$32,876.33; Community Development \$26,304.80; Police/Dispatch \$187,060.65; Fire \$13,395.34; Engineering / Sr. Citizens \$71,011.97; Streets \$45,969.87; Traffic Control \$4,118.54; Library \$30,900.60; Parks / SAC \$110,368.05; Huether Aquatic Center \$72,064.35; Marne Creek \$5,557.44; Water \$39,233.72; Wastewater \$37,669.15; Cemetery \$5,919.26; Solid Waste \$21,771.18; Landfill / Recycle \$18,370.45; Central Garage \$7,673.84

New Hires: Recreation Dept: Dale Bromley, Weight & Fitness Supervisor, \$9.50 hr. Solid Waste Dept - Sanitation Truck Operator: Jordan Groves at \$1503.19 bi-weekly; Kole Simonsen at \$1377.07 bi-weekly; Christopher Allington, Dispatcher, \$18.08 hr.

Wage Changes: Water Dept: Sage Chytka, Water Plant Superintendent, at \$2686.03 to \$2754.15. Water Distrib & Collection: Hunter Hallock, Collection Operations Specialist, at \$1558 to \$1577.61 bi-weekly. Recreation Department: Todd Larson, Director, at \$3953 to \$4053 bi-weekly. Brittany Orr, Recreation Manager, at \$2260.38 to 2374.93 bi-weekly. Huether Family Aquatic Center Merit Increases - Cashier/Concessions: Heather Bicknell \$10 to \$11 hr; Braylen Bietz \$10 to \$11 hr; Justin Cap \$10 to \$11 hr; Porter Cuka \$10 to \$11 hr; Tierney Faulk \$10 to \$11 hr; Gavin Fortner \$10 to \$11 hr; Carson Haak \$11 to \$12 hr; Rachel Hejna \$10 to \$11 hr; Jess Jussel \$10 to \$11 hr; Jaden Kral \$10 to \$11 hr; Katie LaCroix \$10 to \$11 hr; Madisyn Bietz \$10 to \$11 hr; Bergen O'Brien \$10 to \$11 hr; Audrey Paulson \$10 to \$11 hr; Traci Peterson \$10 to \$11 hr; Dylan Prouty \$10 to \$11 hr; Tyson Prouty \$10 to \$11 hr; Max Raab \$10 to \$11 hr; Emily Reinhardt \$10 to \$11 hr; Jordynn Salvatori \$10 to \$11 hr; Jillian Schulte \$10 to \$11 hr; Olivia Liebig \$11 to \$12 hr. Facility Manager: Logan Haak \$14 to \$15 hr. Lifeguard; Alexis Aune \$11 to \$12 hr; Samantha Aune \$11.25 to \$12.25 hr; Calli Barnes \$11 to \$12 hr; Brianna Berger \$11 to \$12 hr; Brianne Brandt \$11 to \$12 hr; Xander Brown \$11 to \$12 hr; Marcus Carson \$11 to \$12 hr; Lily Diedrichsen \$11.25 to \$12.25 hr; Allie Dilts \$11.25 to \$12.25 hr; Chayse Drotzmann \$11 to \$12 hr; Emma Eichacker \$11 to \$12 hr; Coleman Frank \$11.25 to \$12.25 hr; Savannah Frank \$11 to \$12 hr; Brianna Geigle \$12 to \$13 hr; Annika Granaas \$11.25 to

\$12.25 hr; Olivia Granaas \$11.25 to \$12.25 hr; Jana Greenfield \$11.50 to \$12.50 hr; Lauren Haberman \$11 to \$12 hr; Tatum Hohenthauer \$11 to \$12 hr; Hannah Jussel \$11.25 to \$12.25 hr; Christopher Kinsley \$12.50 to \$13.50 hr; Noel Kusek \$12 to \$13 hr; Grace Liebig \$11.25 to \$12.25 hr; Sarah Liebig \$11 to \$12 hr; Claire Martinson \$11 to \$12 hr; Camille McDermott \$11 to \$12 hr; Chloe McDermott \$11.25 to \$12.25 hr; Timothy Merchen \$11.25 to \$12.25 hr; Hannah Nelson \$11.25 to \$12.25 hr; Owen Phillips \$11.50 to \$12.50 hr; Jaden Plooster \$11 to \$12 hr; Aspen Ruth \$11 to \$12 hr; Abigail Schmidt \$11.25 to \$12.25 hr; Olivia Schmidt \$11.50 to \$12.50 hr; Rori Schmidt \$11 to \$12 hr; Abigail Steffen \$11 to \$12 hr; Katelyn Sternhagen \$11 to \$12 hr; Allie Taggart \$11 to \$12 hr; Grace Taggart \$11.50 to \$12.50 hr; Nicholas Taylor \$11 to \$12 hr; Lauren Tereshinski \$11 to \$12 hr; Hannah Tramp \$11 to \$12 hr. Lifeguard Manager; Rachel Houdek \$12.75 to \$13.75 hr; Grayson Lange \$12.75 to \$13.75 hr; Kyra Liebig \$12.75 to \$13.75 hr. Lifeguard WSI; Johannah DeVries \$11 to \$12 hr; Zachary Rohde \$11.50 to \$12.50 hr; Timothy Upton \$11 to \$12 hr. Receptionist; Emilee LaBarge \$11 to \$12 hr; Elizabeth Schenkel \$12.25 to \$13.25 hr. Water Park Attendant; Joseph Gokie \$10.25 to \$11.25 hr; Benjamin Hebda \$10 to \$11 hr; Walker Hunhoff \$11.25 to \$12.25 hr; Sophie Kouri \$11.25 to \$12.25 hr; Kristen Rezac \$10 to \$11 hr; Amy Shoemaker \$10 to \$11 hr; Max Tramp \$10 to \$11 hr; Kayla Van Osdel \$10 to \$11 hr.

Position Changes: Jeremiah Braxton from Solid Waste Dept as Sanitation Truck Operator at \$1,429.81 to Equipment Operator with Street Dept, at \$1,429.81.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

Bruce Cull, Brittany Salonen and Kasi Haberman, NFAA, were present. Bruce Cull gave an explanation of the upcoming archery tournaments to be held in Yankton.

Action 21-208

Moved by Commissioner Johnson, seconded by Commissioner Miner, to approve the following consent agenda items:

1. **Work Session**
Setting date of August 23, 2021, at 6:00 pm in Room #114 of the Career Manufacturing Technical Education Academy for the next work session of the Yankton City Commission
2. **Transient Merchant License & Dance License**
Consideration of Memorandum #21-167 recommending approval of the applications from NFAA for:
A) Transient Merchant License for September 24 – October 24, 2021;
B) Dance License for September 24-26, 2021.
3. **Transient Merchant License & Dance License**
Consideration of Memorandum #21-172 recommending approval of the application from Boomer's Lounge for a Dance License for August 28, 2021.
4. **Possible Quorum Event**
August 11, 2021, at Open House held at Riverfront Broadcasting 1019 Broadway, no official commission action

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-209

This was the time and place for the public hearing for a Special Events (on-sale) Liquor License for 3 days, September 24-26, 2021 from Stripes, Inc. dba Mojo’s 3rd Street Pizza, (Jeff Dayhuff, Owner) Riverside Park, Yankton, S.D. (Memorandum 21-165) No one was present to speak for or against the application.

Moved by Commissioner Benson, seconded by Commissioner Miner, to approve the license.

Roll Call: Commissioners voting “Aye” were Benson, Brunick, Johnson, Maibaum, Miner, Schramm, Webber and Villanueva; voting “Nay:” None. Abstain: Mayor Moser.

Motion adopted.

Action 21-210

This was the time and place for the public hearing for a Special Events (on-sale) Liquor License for 1 day, August 14th, 2021 from Boomer’s Inc., (Gary W. Boom, President) d/b/a Boomer’s Lounge, Zombie’s Realm, 109 E 3rd St., Yankton, South Dakota. (Memorandum 21-166) No one was present to speak for or against the application.

Moved by Commissioner Miner, seconded by Commissioner Maibaum, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Commissioner Benson introduced and Mayor Moser read the title of Ordinance No. 1054, AN ORDINANCE ADDING CERTAIN LANGUAGE IN IDENTIFIED SECTIONS OF CHAPTER 27, and set the date of the second reading and public hearing as August 23rd, 2021.

Action 21-211

Moved by Commissioner Johnson, seconded by Commissioner Brunick, to approve the request for a public firework display hosted by Riverboat Days on August 20, 2021. (Memorandum 21-161)

Roll Call: Commissioners voting “Aye” were Benson, Brunick, Johnson, Maibaum, Miner, Schramm, Webber and Mayor Moser; voting “Nay:” None. Abstain: Commissioner Villanueva.

Motion adopted.

Action 21-212

Moved by Commissioner Brunick, seconded by Commissioner Miner, to approve Resolution 21-62. (Memorandum 21-160)

RESOLUTION 21-62

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, Riverboat Days Committee has made a request to enact this no parking zone for their event on August 20-22, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on Levee Street from Douglas to Pearl, Mulberry Street from Levee to 2nd Street and Pearl Street from Levee to 2nd Street and the designated parking lots from August 20-22, 2021.

Roll Call: Commissioners voting “Aye” were Benson, Brunick, Johnson, Maibaum, Miner, Schramm, Webber and Mayor Moser; voting “Nay:” None. Abstain: Commissioner Villanueva.
Motion adopted.

Action 21-213

Crystal Nelson, Mead Cultural Education Center, gave a short presentation and requested Commission support for the Mead Cultural Education Center request. (Memorandum 21-170)

Moved by Commissioner Webber, seconded by Commissioner Villanueva, to fund the \$10K request from the BBB Fund after removal of the buildings from West Side Park.

Roll Call: Commissioners voting “Aye” were Benson, Brunick, Johnson, Miner, Schramm, Webber, Villanueva and Mayor Moser; Commissioners voting “Nay” were Maibaum.
Motion adopted.

Action 21-214

This was the time and place for the bid opening of the 2021-2022 Annual Supply of Bulk De-Icing Salt. The following bids were received and opened on July 29th, 2021 at 3:00 p.m.: Johnson Feed, Canton, South Dakota for \$66.88 per ton; Blackstrap Inc., Neligh, Nebraska for \$61.85 per ton; and Central Salt, Lyons, Kansas for \$66.23 per ton. (Memorandum 21-169)

Moved by Commissioner Schramm, seconded by Commissioner Villanueva, to award the bid to Blackstrap Inc., Neligh, Nebraska, in the amount of \$61.85 per ton for the Annual Supply of Bulk De-Icing Salt in the 2021-2022 winter season.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-215

Moved by Commissioner Schramm, seconded by Commissioner Maibaum, to approve the four tuition reimbursement requests through the Employee Tuition Reimbursement Program. (Memorandum 21-171)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-216

Moved by Commissioner Johnson, seconded by Commissioner Miner, to authorize City Manager to sign the agreements plus any additional documents involving the American Rescue Plan Act (ARPA). (Memorandum 21-173)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-217

Moved by Commissioner Benson, seconded by Commissioner Miner, to approve Resolution 21-64. (Memorandum 21-174)

RESOLUTION 21-64

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, Boomer's Lounge has made a request to enact this no parking zone for their event on August 28, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request for the partial street closure for the west ½ block on 3rd Street from Douglas to Capitol on Saturday, August 28, 2021 from 5:00 PM to 2:00 AM on Sunday, August 29, 2021.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 21-218

Moved by Commissioner Maibaum, seconded by Commissioner Benson, to approve Resolution 21-65. (Memorandum 21-168)

RESOLUTION 21-65

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the National Field Archery Association Foundation has made a request to enact this no parking zone for their event September 20th-30th, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request for the Dakota Territorial Capital Replica Building parking lot to be in effect from 6:00am on September 20, 2021 until 6:00am on October 2, 2021 and for the Parking lot west of the baseball diamond and Levee Street from Mulberry to Capitol Street to be in effect from 6:00am on September 24th until 6:00am on September 27th.

Roll Call: Commissioners voting "Aye" were Benson, Brunick, Johnson, Maibaum, Miner, Schramm, Webber and Villanueva; voting "Nay:" None. Abstain: Mayor Moser.
Motion adopted.

Action 21-219

Moved by Commissioner Villanueva, seconded by Commissioner Benson, to authorize the NFAA to host a fireworks display on September 25, 29 & 30, 2021. (Memorandum 21-176)

Roll Call: Commissioners voting “Aye” were Benson, Brunick, Johnson, Maibaum, Miner, Schramm, Webber and Villanueva; voting “Nay:” None. Abstain: Mayor Moser.

Motion adopted.

Action 21-220

Moved by Commissioner Johnson, seconded by Commissioner Maibaum, to approve camping in Riverside Park from Friday, September 24, 2021 through Sunday, September 26, 2021 during the NFAA Hyundai World Archery Championships. (Memorandum 21-177)

Roll Call: Commissioners voting “Aye” were Benson, Brunick, Johnson, Maibaum, Miner, Schramm, Webber and Villanueva; voting “Nay:” None. Abstain: Mayor Moser.

Motion adopted.

Action 21-221

Moved by Commissioner Maibaum, seconded by Commissioner Benson, to approve Resolution 21-66. (Memorandum 21-175)

RESOLUTION 21-66

WHEREAS, Section 16-23 of the Yankton Code of Ordinances permits the discharge of arrows at an approved location determined to be an archery range meeting the requirements of the National Field Archer Association, provided that the inspected, official archery range has been approved by the board of City Commissioners; and

WHEREAS, NFAA is interested in having an off-site archery range event to be held September 20-30, 2021 in Riverside Park; and

NOW THEREFORE, BE IT RESOLVED that the City Commission hereby authorizes the NFAA to hold an off-site archery range event September 20-30, 2021 in Riverside Park.

Roll Call: Commissioners voting “Aye” were Benson, Brunick, Johnson, Maibaum, Miner, Schramm, Webber and Villanueva; voting “Nay:” None. Abstain: Mayor Moser.

Motion adopted.

Action 21-222

Moved by Commissioner Schramm, seconded by Commissioner Miner, to approve the miscellaneous requests of hot air balloon rides, horse drawn carriage rides, petting zoo and to be able to view and possible pet rodeo horses and American Bison. (Memorandum 21-178)

Roll Call: Commissioners voting “Aye” were Benson, Brunick, Johnson, Maibaum, Miner, Schramm, Webber and Villanueva; voting “Nay:” None. Abstain: Mayor Moser.

Motion adopted.

Action 21-223

Moved by Commissioner Villanueva, seconded by Commissioner Benson, to adjourn at 8:15 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 56, NUMBER 16

Commission Information Memorandum

The Yankton City Commission meeting on Monday, August 23, 2021, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Public Works Department Update

Street Department crews have been busy with their annual street maintenance projects. The chip seal list has been completed. Crews will continue to sweep chip-sealed areas to pick up loose rock as needed. Crews are also preparing the streets that were milled for asphalt overlay paving.

23rd Street Construction and Utility Installation

There is no new information on this project. Anticipated start date is September 13th.

Spruce Street Reconstruction

All of the concrete paving has been placed. Joint sawing and sealing is ongoing.

The sub-contractor is placing black dirt and doing final grading behind the curb and will seed when the weather conditions are conducive for this work.

5th Street to 6th Street has been opened to local traffic.

Water Distribution & Sanitary Sewer Collection System – Master Plan

City engineering staff is completing material and size research to assure that HDR has accurate information to complete their analysis.

Active Transportation

All contract documents have been processed. Staff will be meeting with Masonry Components to discuss a start date and possible phasing of the project.

2022 Projects

Staff in the Engineering Department have started the survey work needed to design next years proposed projects.

2) Finance Department Update

Regarding the American Rescue Plan Act (ARPA) funds, the SD COVID Stimulus Portal is still not available to request funding.

Medical Cannabis Dispensary Business License Applications are now available at the City of Yankton Finance Office as well as online at <https://www.cityofyankton.org/departments-services/finance-office/licensing/medical-cannabis-dispensary-business-license>. This past summer we have been

recording names and contact information of interested parties. All of these contacts have been notified. So far, no one has submitted an application.

Enclosed in your packet is the Monthly Finance Report for July.

3) Community & Economic Department Update

The August Oshkosh AirVenture event in Wisconsin is typically a busy time at Chan Gurney Municipal Airport. Prior to last year when it was cancelled, Oshkosh usually generated a significant amount of visitor traffic at the airport in Yankton. Yankton is the perfect last stop distance from Oshkosh for refueling. 2021 saw a high level of attendance at the event in Oshkosh but Yankton did not see the usual activity at the airport. Heavy smoke from the Canadian wildfires forced pilots to take more southern routes to Wisconsin. We sold about half the normal amount of fuel during the event that we normally would. We did have people use our courtesy vans to get groceries and other supplies. There were also some hotel stays generated from people stopping through Yankton.

Mike and Lori Roinstad, and the Yankton Regional Aviation Association provided complimentary food for the pilots and passengers that stopped at the airport. There were over 135 hours of volunteer service provided to help the pilots feel welcome. We are proud that we still hear reports from pilots that Yankton is mentioned as a great place to stop during discussions at the AirVenture.

4) Information Services Department Update

New dispatcher Toni Bornitz will start her duties Monday, August 23rd. We are pleased to welcome Toni to the team. We have a conditional offer that has been accepted for a 2nd position and we are proceeding with pre-employment background and screening process. We hope to have those tasks finished very soon.

City Hall improvements are progressing slowly. We have contractors hired for installation of a new air conditioner in the server / wiring room – AC contractor, electrical and roofing. However, the availability of the actual AC unit may be delayed. We are working with two contractors on quotes for data wiring in City Hall and have scheduled the data wiring to start in August for the library.

UKG implementation of the scheduling module is progressing. We are completing the discovery phase of the setup and will be transitioning to a build out in the near future. Generally 4-6 months is the timeline for full setup.

5) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

6) Police Department Update

On August 16, Jonathan Todd and Marcus Urban started their career at the Yankton Police Department. Jonathan is from the DeSmet area and graduated from the University of Sioux Falls with a degree in criminal justice. Marcus Urban is from the Plankinton area and graduated from Dakota Wesleyan University with a degree in Criminal Justice.

Officer Brandon Frey will attend firearms instructor training in Pierre on August 16 and will be state certified to train our new recruits and certify our officers yearly in firearms handling.

Officer Wilson was selected as Yankton's next K9 handler. Officer Wilson took over the handling of our newest Police K9 Corona on August 16. Officer Wilson and Corona will bond for the next 2 weeks before they begin their 8 weeks of narcotics training with the South Dakota Highway Patrol.

Officer Preston Crissey and Jeremy Olson are ready for the school year starting their duties as School Resource Officer on August 23. Officer Crissey and Olson are enthusiastic for the first day and to see the kids. This will be Officer Olson's first year as a School Resource Officer.

Sgt. Schindler assisted a mother and her kids with getting shelter for the night. Sgt. Schindler also provided a meal for this family after working with the Contact center to get them shelter.

7) Library Update

The library is gearing up for Library Card Sign-up Month in September. We want to continue spreading the word about the benefits of a library card. Not only do you have access to over 75,000 physical items but you are able to check out e-books and e-audiobooks with a library card! The library also offers access to several online databases through the South Dakota State Library. Though the library is open to everyone for computers, programs and browsing whether you have a card or not, having a card and being able to check out expands the possibilities of what you can do, learn and read! We will have posters up around town and on social media to promote the library and encourage people to sign up for a new card. I would love to see all of our commissioners have a library card and stop in to check out all the great things happening at the library!

The Library Foundation Board met at the beginning of August. The group has not had the need to be very active up to this point. With an enthusiastic board, they are interested in taking some small steps to start educating the community about the Library Foundation.

8) Environmental Services Department Update

Staff is currently accepting applications for a wastewater plant operations specialist. Currently the position is open until filled.

Staff has been busy maintaining landscaping around the new water plant before Riverboat days. The landscape contractor was onsite to replace some trees and plantings as warranty work. The irrigation system west of the walking bridge has been repaired. Staff sprayed the area for weeds and will be looking at options to reseed the area now that the irrigation is working.

Staff continues to monitor chemical availability and pricing. Chlorine prices continue to rise. The price has increased from \$1.609 per gallon to \$2.50 per gallon. Chemical suppliers are very hesitant to bid chemicals for any long-term contracts due to the volatility in the market. Staff will continue to work with chemical suppliers to determine the best options moving forward.

9) Monthly reports / Minutes

Joint Powers Solid Waste and Yankton Police Department monthly reports are included for your review. Minutes from the Airport Advisory Board are included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager

FINANCE MONTHLY REPORT

Activity	July-21	July-20	July-21YTD	July-20YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	106,629 M	82,537 M	386,506 M	347,349 M
Water Billed	\$926,621.12	\$745,722.00	\$4,066,639.11	\$3,723,062.41
Basic Water Fee/Rate per 1000 gal.*	\$27.51/6.30	\$27.51/\$6.12		
Number of Accounts Billed	5,663	5,590	38,269	37,919
Number of Bills Mailed	5,663	5,590	38,269	37,919
Total Meters Read	5,885	5,815	41,033	40,835
Meter Changes/pulled	5	11	36	33
Total Days Meter Reading	1	1	7	7
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	1	0	1	0
Sewer				
Sewer Billed	\$397,375.53	\$363,245.25	\$2,437,106.06	\$2,347,371.65
Basic Sewer Fee/Rate per 1000 gal.*	\$11.22/\$6.80	\$10.69/\$6.48		
Solid Waste				
Solid Waste Billed	\$108,866.51	\$104,761.20	\$756,916.10	\$728,075.85
Basic Solid Waste Fee*	\$23.61	\$22.92		
Total Utility Billing:	\$1,432,863.16	\$1,213,728.45	\$7,260,661.27	\$6,798,509.91
Adjustment Total:	(\$1,109.63)	(\$916.60)	(\$1,635.79)	(\$2,873.64)
Misread Adjustments	(\$424.60)	\$0.00	(\$424.60)	\$0.00
Other Adjustments	(\$665.03)	(\$786.60)	(\$731.19)	(\$1,013.64)
Penalty Adjustments OFF	(\$40.00)	(\$150.00)	(\$590.00)	(\$1,980.00)
Penalty Adjustments ON	\$20.00	\$20.00	\$100.00	\$120.00
New Accounts/Connects	141	195	640	673
Accounts Finaled/Disconnects	60	60	421	394
New Accounts Set up	6	0	51	29
Delinquent Notices	340	370	2,492	2,849
Doorknockers	156	149	849	1,116
Delinquent Call List	45	83	447	745
Notice of Termination Letters	17	20	90	102
Shut-off for Non-payment	5	5	43	46
Delinquent Notice Penalties	\$3,400.00	\$3,700.00	\$24,920.00	\$28,490.00
Doorknocker Penalties	\$1,560.00	\$1,490.00	\$8,490.00	\$11,160.00
Bad debts/Accts listed at Collections	\$118,584.69	\$106,085.08	\$118,053.64	\$108,232.77
Other Office Functions:				
Interest Income	\$16,924.08	\$18,575.25	\$115,841.27	\$365,552.23
Interest Rate-Checking Account	0.40%	0.43%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	137	142		
Payments Issued to Vendors	\$ 1,788,552.09	\$ 4,380,480.73	\$ 16,452,267.72	\$ 21,077,662.17
# of Employees on Payroll	256	172		
Monthly Payroll *	\$ 547,408.84	\$ 449,113.94	\$ 3,610,216.97	\$ 3,313,555.69

Description	Yankton Transfer	Vermillion Landfill	Total Joint	7 Month Budget	Legal 2021 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$918,422.33	\$606,949.20	\$1,525,371.53	\$1,416,905.00	\$2,428,980.00
<i>Expenses:</i>					
Personal Services	186,269.96	214,238.09	400,508.05	444,046.75	761,223.00
Operating Expenses	159,034.85	159,277.38	318,312.23	504,845.83	865,450.00
Depreciation (est)	94,342.78	144,562.81	238,905.59	252,697.67	433,196.00
Trench Depletion	0.00	90,171.03	90,171.03	131,833.33	226,000.00
Closure/Postclosure Resrv	0.00	5,303.45	5,303.45	14,583.33	25,000.00
Amortization of Permit	0.00	1,163.75	1,163.75	778.75	1,335.00
<i>Total Operating Expenses</i>	439,647.59	614,716.51	1,054,364.10	1,348,785.67	2,312,204.00
<i>Non Operating Expense-Interest</i>	4,878.41	19,698.58	24,576.99	38,274.83	65,614.00
<i>Landfill Operating Income</i>	473,896.33	(27,465.89)	446,430.44	29,844.50	51,162.00
Joint Recycling Center					
<i>Total Revenue</i>	0.00	82,915.51	82,915.51	55,708.33	95,500.00
<i>Expenses:</i>					
Personal Services	0.00	128,156.48	128,156.48	138,269.25	237,033.00
Operating Expenses	0.00	104,556.88	104,556.88	71,808.33	123,100.00
Depreciation (est)	0.00	16,992.50	16,992.50	21,875.00	37,500.00
<i>Total Operating Expenses</i>	0.00	249,705.86	249,705.86	231,952.58	397,633.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	0.00	(166,790.35)	(166,790.35)	(176,244.25)	(302,133.00)
<i>Total Operating Income</i>	\$473,896.33	(\$194,256.24)	\$279,640.09	(\$146,399.75)	(\$250,971.00)
Tonage in Trench:	<u>7/31/2020</u>	<u>7/31/2021</u>			
Asbestos	67.57	67.61	67.61	29.17	50.00
Centerville	125.87	215.74	215.74	641.67	1,100.00
Beresford	810.13	0.00	0.00	816.67	1,400.00
Clay County Garbage	8,679.45	8,839.48	8,839.48	8,458.33	14,500.00
Elk Point	639.92	636.36	636.36	151.67	260.00
Yankton County Garbage	14,333.21	14,347.40	14,347.40	13,941.67	23,900.00
<i>Total Tonage in Trench</i>	24,656.15	24,106.59	24,106.59	24,039.17	41,210.00
Operating Cost per ton			\$43.74	\$57.70	\$57.70

This report is based on the following:

Revenue accrual thru July 31, 2021

Expenses cash thru July 31, 2021 with August's bills

Joint Powers Solid Waste Authority
Financial Report Thru July 31, 2021

Description	Yankton Transfer	Vermillion Landfill	Total Joint	7 Month Budget	Legal 2021 Budget
Source of Funds					
<i>Beginning Balance</i>	(\$552,370.00)	\$2,257,455.00	\$1,705,085.00	\$1,705,085.00	\$1,705,085.00
<i>Operating Revenue:</i>					
Net Income	473,896.33	(194,256.24)	279,640.09	(146,399.75)	(250,971.00)
Depreciation	94,342.78	161,555.31	255,898.09	274,572.67	470,696.00
Trench Depletion	0.00	90,171.03	90,171.03	131,833.33	226,000.00
Amortization of Permit	0.00	1,163.75	1,163.75	778.75	1,335.00
<i>Non Operating Revenue:</i>					
Grant	54,672.08	218,363.27	273,035.35	291,666.67	500,000.00
Loan Proceeds	0.00	0.00	0.00	875,000.00	1,500,000.00
Contributed Capital	0.00	3,770.00	3,770.00	5,833.33	10,000.00
Sale Proceeds	0.00	0.00	0.00	28,875.00	49,500.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	0.00	5,014.16	5,014.16	12,366.67	21,200.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(490,610.48)	490,610.48	0.00	1,011,500.00	1,734,000.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
<i>Total Funds Available</i>	(420,069.29)	3,033,846.76	2,613,777.47	4,191,111.67	5,966,845.00
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	62.60	3,548.20	3,610.80	281,166.67	482,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	5,303.45	5,303.45	14,583.33	25,000.00
<i>Joint Recycling Center</i>					
Equipment	0.00	541,188.75	541,188.75	25,083.33	43,000.00
<i>Payment Principal</i>	31,609.40	46,475.02	78,084.42	91,705.83	157,210.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<i>Total Applied</i>	31,672.00	596,515.42	628,187.42	412,539.17	707,210.00
<i>Ending Balance</i>	(\$451,741.29)	\$2,437,331.34	\$1,985,590.05	\$3,778,572.50	\$5,259,635.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	7 Month Budget	Legal 2021 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$4,384.57	\$4,384.57	\$3,500.00	\$6,000.00
Elk Point	0.00	32,644.94	32,644.94	36,400.00	\$62,400.00
Centerville	0.00	11,082.22	11,082.22	8,038.33	13,780.00
Beresford	0.00	0.00	0.00	42,291.67	72,500.00
Clay County Garbage	0.00	483,503.98	483,503.98	479,266.67	821,600.00
Compost-Yd Waste-Wood	0.00	7,532.84	7,532.84	5,541.67	9,500.00
Contaminated Soil	0.00	9,779.45	9,779.45	2,916.67	5,000.00
White Goods	0.00	2,366.96	2,366.96	3,500.00	6,000.00
Tires	0.00	5,216.51	5,216.51	2,333.33	4,000.00
Electronics	0.00	1,198.70	1,198.70	3,500.00	6,000.00
Other Revenue	2.87	49,239.03	49,241.90	8,808.33	15,100.00
Cash long	(0.50)	0.00	(0.50)	0.00	0.00
Rubble	32,169.00	0.00	32,169.00	30,333.33	52,000.00
Transfer Fees	884,304.76	0.00	884,304.76	787,500.00	1,350,000.00
Metal	1,946.20	0.00	1,946.20	2,916.67	5,000.00
Other Operational - Solid Waste	0.00	0.00	0.00	58.33	100.00
Total Revenue	918,422.33	606,949.20	1,525,371.53	1,416,905.00	2,428,980.00
<i>Expenses: (cash)</i>					
Personal Services	186,269.96	214,238.09	400,508.05	444,046.75	761,223.00
Insurance	18,252.31	6,967.80	25,220.11	17,514.58	30,025.00
Professional Service/Fees	16,788.28	6,104.16	22,892.44	77,000.00	132,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	1,782.00	1,782.00	0.00	0.00
State Fees	0.00	24,106.59	24,106.59	27,125.00	46,500.00
Professional - Legal/Audit	1,696.20	0.00	1,696.20	1,604.17	2,750.00
Publishing & Advertising	0.00	1,581.03	1,581.03	1,925.00	3,300.00
Rental	0.00	0.00	0.00	291.67	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	1,203.84	18,013.34	19,217.18	35,583.33	61,000.00
Motor vehicle repair	0.00	251.80	251.80	14,000.00	24,000.00
Vehicle fuel & maintenance	76,044.28	30,860.01	106,904.29	120,750.00	207,000.00
Equip, Mat'l & Labor	24,440.37	0.00	24,440.37	37,916.67	65,000.00
Building repair	177.42	291.78	469.20	14,000.00	24,000.00
Facility repair & maintenance	0.00	6,279.62	6,279.62	20,416.67	35,000.00
Postage	309.11	7.20	316.31	495.83	850.00
Office supplies	240.46	590.82	831.28	2,041.67	3,500.00
Copy supplies	75.80	135.88	211.68	218.75	375.00
Uniforms	218.35	4,561.93	4,780.28	3,208.33	5,500.00
Small Tools & Hardware	41.98	0.00	41.98	145.83	250.00
Travel & Training	0.00	1,875.10	1,875.10	2,625.00	4,500.00
Operating supply	2,252.85	44,337.85	46,590.70	86,100.00	147,600.00
Electricity	4,752.34	9,957.23	14,709.57	18,083.33	31,000.00
Heating Fuel - Gas	10,221.43	0.00	10,221.43	18,958.33	32,500.00
Water	1,123.62	665.80	1,789.42	2,041.67	3,500.00
WW service	454.24	0.00	454.24	758.33	1,300.00
Landfill	141.66	0.00	141.66	175.00	300.00
Telephone	600.31	907.44	1,507.75	1,866.67	3,200.00
Depreciation (est)	94,342.78	144,562.81	238,905.59	252,697.67	433,196.00
Trench Depletion		90,171.03	90,171.03	131,833.33	226,000.00
Closure/Postclosure Resrv		5,303.45	5,303.45	14,583.33	25,000.00
Amortization of Permit		1,163.75	1,163.75	778.75	1,335.00
Total Op Expenses	439,647.59	614,716.51	1,054,364.10	1,348,785.67	2,312,204.00

Joint Powers Solid Waste Authority
Financial Report Thru July 31, 2021

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	7 Month Budget	Legal 2021 Budget
<i>Non Operating Expense-Interest</i>	4,878.41	19,698.58	24,576.99	38,274.83	65,614.00
<i>Bond Issuance Costs</i>	0.00	14,000.00	\$14,000.00	0.00	0.00
<i>Operating Income (Loss)</i>	\$473,896.33	(\$41,465.89)	\$432,430.44	\$29,844.50	\$51,162.00
<i>Capital:</i>					
Capital Outlay	\$62.60	\$3,548.20	\$3,610.80	\$281,166.67	\$482,000.00
Landfill Development	0.00	321,932.93	321,932.93	1,472,916.67	\$2,525,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$62.60	\$325,481.13	\$325,543.73	\$1,754,083.33	\$3,007,000.00
<i>Grant Reimbursement</i>	\$54,672.08	\$0.00	\$54,672.08	\$291,666.67	\$500,000.00
<i>Federal Grant thru State</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$28,875.00	\$49,500.00
<i>Cash Flow Transfer</i>	(\$490,610.48)	\$490,610.48	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		67.61	67.61	29.17	50.00
Beresford		0.00	0.00	816.67	1,400.00
Centerville Garbage		215.74	215.74	641.67	1,100.00
Clay County Garbage		8,839.48	8,839.48	8,458.33	14,500.00
Elk Point		636.36	636.36	151.67	260.00
Yankton County Garbage		14,347.40	14,347.40	13,941.67	23,900.00
<i>Total Tonage in Trench</i>		24,106.59	24,106.59	24,039.17	41,210.00
 Operating Cost per ton			\$43.74	\$57.70	\$57.70

Joint Recycling Center	Yankton	Vermillion	Total	7 Month	Legal
Description	Transfer	Center	Joint	Budget	2021 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	0.00	0.00
Metal/Tin	0.00	3,757.25	3,757.25	1,458.33	2,500.00
Plastic	0.00	7,233.43	7,233.43	8,750.00	15,000.00
Aluminum	0.00	16,075.95	16,075.95	9,333.33	16,000.00
Newsprint	0.00	3,026.33	3,026.33	5,250.00	9,000.00
Cardboard	0.00	46,242.27	46,242.27	23,333.33	40,000.00
High Grade Paper	0.00	2,484.46	2,484.46	2,916.67	5,000.00
Other Material	0.00	4,095.82	4,095.82	4,666.67	8,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	82,915.51	82,915.51	55,708.33	95,500.00
<i>Expenses:</i>					
Personal Services	0.00	128,156.48	128,156.48	138,269.25	237,033.00
Insurance	0.00	894.48	894.48	1,400.00	2,400.00
Professional Service/Fees	0.00	855.52	855.52	1,750.00	3,000.00
Hazardous Waste Collection	0.00	54,380.43	54,380.43	23,333.33	40,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	406.60	406.60	875.00	1,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	9,374.72	9,374.72	5,541.67	9,500.00
Vehicle repair & maintenance	0.00	8.12	8.12	583.33	1,000.00
Vehicle fuel	0.00	2,245.49	2,245.49	2,916.67	5,000.00
Building repair & maintenance	0.00	2,467.51	2,467.51	1,458.33	2,500.00
Postage	0.00	1.79	1.79	58.33	100.00
Freight	0.00	6,950.00	6,950.00	10,208.33	17,500.00
Office supplies	0.00	756.85	756.85	583.33	1,000.00
Uniforms	0.00	89.97	89.97	437.50	750.00
Materials Purchases	0.00	3,693.40	3,693.40	2,625.00	4,500.00
Travel & Training	0.00	1,587.72	1,587.72	875.00	1,500.00
Operating Supplies	0.00	3,777.16	3,777.16	5,833.33	10,000.00
Copy Supply	0.00	190.12	190.12	116.67	200.00
Electricity	0.00	7,027.98	7,027.98	3,791.67	6,500.00
Heating Fuel-Gas	0.00	3,475.63	3,475.63	2,770.83	4,750.00
Water	0.00	200.05	200.05	379.17	650.00
WW service	0.00	700.62	700.62	700.00	1,200.00
Telephone	0.00	476.83	476.83	495.83	850.00
Revenue Sharing	0.00	4,995.89	4,995.89	5,075.00	8,700.00
Depreciation (est)	0.00	16,992.50	16,992.50	21,875.00	37,500.00
Total Op Expenses	0.00	249,705.86	249,705.86	231,952.58	397,633.00
Non Operating Expense-Interest	0.00	0.00	0.00	0.00	0.00
Operating Income (Loss)	\$0.00	(\$166,790.35)	(\$166,790.35)	(\$176,244.25)	(\$302,133.00)
Capital Outlay	\$0.00	\$541,188.75	\$541,188.75	\$25,083.33	\$43,000.00
Grant Reimbursement/Donations	\$0.00	\$218,363.27	\$218,363.27	\$0.00	\$0.00
Cash Flow Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru July 31, 2021

Expenses cash thru July 31, 2021 with August's bills

2021 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	56,709.25	(9,505.22)	47,204.03	2,930.57	42.77	0.00	(20,006.67)	(20,006.67)	56,709.25	(29,511.89)	27,197.36
February	39,107.65	(24,992.21)	14,115.44	2,597.99	56.15	0.00	(9,001.94)	(9,001.94)	39,107.65	(33,994.15)	5,113.50
Subtotal	95,816.90	(34,497.43)	61,319.47	5,528.56	49.06	0.00	(29,008.61)	(29,008.61)	95,816.90	(63,506.04)	32,310.86
March	29,967.13	(12,358.01)	17,609.12	3,422.39	54.25	0.00	(21,855.15)	(21,855.15)	29,967.13	(34,213.16)	(4,246.03)
Subtotal	125,784.03	(46,855.44)	78,928.59	8,950.95	51.04	0.00	(50,863.76)	(50,863.76)	125,784.03	(97,719.20)	28,064.83
April	70,092.48	(14,572.71)	55,519.77	3,945.20	49.62	0.00	(28,938.30)	(28,938.30)	70,092.48	(43,511.01)	26,581.47
Subtotal	195,876.51	(61,428.15)	134,448.36	12,896.15	50.62	0.00	(79,802.06)	(79,802.06)	195,876.51	(141,230.21)	54,646.30
May	94,234.06	6,375.45	100,609.51	3,531.49	34.63	0.00	(58,638.32)	(58,638.32)	94,234.06	(52,262.87)	41,971.19
Subtotal	290,110.57	(55,052.70)	235,057.87	16,427.64	46.89	0.00	(138,440.38)	(138,440.38)	290,110.57	(193,493.08)	96,617.49
June	83,519.55	21,955.17	105,474.72	3,988.93	37.98	0.00	(17,485.33)	(17,485.33)	83,519.55	4,469.84	87,989.39
Subtotal	373,630.12	(33,097.53)	340,532.59	20,416.57	45.15	0.00	(155,925.71)	(155,925.71)	373,630.12	(189,023.24)	184,606.88
July	105,144.62	25,330.22	130,474.84	3,690.02	35.91	0.00	(10,864.64)	(10,864.64)	105,144.62	14,465.58	119,610.20
Subtotal	478,774.74	(7,767.31)	471,007.43	24,106.59	43.74	0.00	(166,790.35)	(166,790.35)	478,774.74	(174,557.66)	304,217.08

8/6/2021

City of Yankton Transfer Station
Landfill Tons

Date	City	Licensed Haulers				Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Loren Fischer (648)	Kortan (673)			
January 2020	253.65	560.86	456.43	103.53	25.07	1,145.89	383.30	1,782.84
February 2020	204.40	478.16	362.72	75.64	20.00	936.52	417.36	1,558.28
March 2020	242.27	557.03	457.14	70.29	22.42	1,106.88	483.69	1,832.84
April 2020	281.79	531.81	488.59	70.67	24.67	1,115.74	599.76	1,997.29
May 2020	281.34	635.55	490.00	54.95	28.55	1,209.05	541.69	2,032.08
June 2020	282.67	612.60	440.23	78.61	25.93	1,157.37	895.50	2,335.54
July 2020	300.31	645.12	461.73	90.00	34.49	1,231.34	854.57	2,386.22
August 2020	284.33	592.83	438.87	81.42	27.50	1,140.62	818.92	2,243.87
September 2020	279.82	633.87	521.98	73.01	24.87	1,253.73	570.60	2,104.15
October 2020	268.16	599.32	497.65	85.75	31.21	1,213.93	571.74	2,053.83
November 2020	262.62	589.64	455.91	68.49	24.26	1,138.30	493.33	1,894.25
December 2020	284.79	574.48	477.91	65.28	27.70	1,145.37	470.55	1,900.71
2020 Total	3,226.15	7,011.27	5,549.16	917.64	316.67	13,794.74	7,101.01	24,121.90
January 2021	236.20	525.19	420.65	82.07	23.66	1,051.57	507.40	1,795.17
February 2021	209.71	469.53	428.60	52.03	28.90	979.06	375.91	1,564.68
March 2021	268.59	625.10	504.42	75.16	27.90	1,232.58	537.56	2,038.73
April 2021	278.20	645.30	524.53	64.28	35.94	1,270.05	884.36	2,432.61
May 2021	253.20	652.38	457.22	76.67	28.49	1,214.76	614.82	2,082.78
June 2021	291.90	749.78	530.93	85.89	33.61	1,400.21	562.06	2,254.17
July 2021	284.89	724.18	561.10	74.00	38.61	1,397.89	578.80	2,261.58
2021 Total	1,822.69	4,391.46	3,427.45	510.10	217.11	8,546.12	4,060.91	14,429.72

CITY OF VERMILLION
LANDFILL TONS

	2021	Art's Garbage	City of Elk Point	Fischer Disposal	Loren Fischer	Herm's Sanitation	Turner County	Vermillion Garbage	Waste Mgmt of Sioux City	Other	2021 Tons	
\$51.00 PER TON	Jan	26.78	80.53	177.08	491.69	23.71	20.96	58.58	125.47	110.82	1115.62	
	Feb	27.53	75.95	163.93	401.90	21.21	22.79	53.88	167.56	78.31	1013.06	
	Mar	12.87	102.80	228.01	605.13	30.59	28.11	64.98	170.23	116.10	1358.82	
	April	38.29	95.35	208.06	592.76	48.35	26.63	62.06	211.00	259.65	1542.15	
	May	29.03	92.80	240.31	664.31	42.35	35.57	60.34	188.88	190.19	1543.78	
	June	10.99	92.29	214.10	770.61	54.73	41.94	51.76	186.03	339.63	1762.08	
	July	22.00	96.64	213.24	528.51	46.06	39.74	46.21	177.70	73.47	1243.57	
	Aug											0.00
	Sept											0.00
	Oct											0.00
	Nov											0.00
	Dec											0.00
			----- 167.49 =====	----- 636.36 =====	----- 1444.73 =====	----- 4054.91 =====	----- 267.00 =====	----- 215.74 =====	----- 397.81 =====	----- 1226.87 =====	----- 1168.17 =====	----- 9579.08 =====

	2020	Art's Garbage	City of Beresford	City of Elk Point	Fischer Disposal	Loren Fischer	Turner County	Vermillion Garbage	Waste Mgmt of Sioux City	Other	2020 Tons
\$49.00 PER TON	Jan	10.20	109.82	89.82	188.77	479.63	20.89	42.05	132.71	179.52	1253.41
	Feb	27.67	86.89	74.09	164.48	363.19	18.85	35.80	166.79	115.88	1053.64
	Mar	36.06	117.09	87.63	200.26	442.49	18.29	39.74	120.55	312.30	1374.41
	April	21.04	118.69	101.50	209.59	597.24	15.73	37.34	91.47	511.54	1704.14
	May	20.92	112.24	87.29	228.45	607.99	15.83	36.03	82.73	224.84	1416.32
	June	63.59	131.92	96.00	251.81	636.94	18.20	34.82	120.15	483.54	1836.97
	July	73.05	133.48	103.55	232.84	637.95	18.08	40.96	127.16	316.98	1684.05
	Aug	22.18	130.83	89.52	239.99	563.87	13.35	47.89	166.30	229.07	1503.00
	Sept	5.10	114.94	101.96	215.96	547.94	23.22	37.96	140.07	351.97	1539.12
	Oct	15.13	125.51	90.86	207.74	535.07	18.23	43.75	220.27	210.17	1466.73
	Nov	17.08	126.87	95.34	210.56	529.42	20.56	42.02	166.62	123.31	1331.78
	Dec	81.40	114.86	119.47	192.03	500.93	21.70	36.67	129.75	95.13	1291.94
			----- 393.42 =====	----- 1423.14 =====	----- 1137.03 =====	----- 2542.48 =====	----- 6442.66 =====	----- 222.93 =====	----- 475.03 =====	----- 1664.57 =====	----- 3154.25 =====

July 2021	
YPD	
Calls For Service	
911 HANG UP	5
911 OPEN	7
ALARM	10
ALCOHOL	4
AMBULANCE	37
ANIMAL	57
ASSAULT	4
ASSIST	6
ATTEMPT TO LOCATE	5
BURGLARY BUSINESS	1
BURGLARY RESIDENTIAL	5
CHILD ABUSE	3
CITY SERVICES	1
CIVIL DISPUTE	15
CRIMINAL ENTRY OF MV	9
DISORDERLY CONDUCT	32
DOMESTIC VIOLENCE	15
DRIVING COMPLAINT	30
DRIVING COMPLAINT 911	7
DRUG	12
ELDER ABUSE	2
ESCORT	4
EX PATRL	11
FAMILY OFFENSE	1
FIGHT	4
FIRE	5
FIREWORKS	35
FOREIGN AID	16
FRAUD	14
HARASS	22
HIT&RUN	15
INFORMATION	7
INSPECT	3
JUV	7
K9 DEMO	1
LITTER	2
LOST & FOUND	5
MENTAL ILLNESS	16
MISC	2
MISSING PERSON	2
MOTOR ASSIST	17
NOISE COMPLAINT	13
OPN DOOR	3
PARKING	27
PAROLE/PROBATION	15
PROPERTY	17
PROTECTION ORDER	7
PURSUIT	1
REQUEST	1
RUNAWAY	1
SAFETY TALK	4
SEX CRIME	4
SIG 2	20
SIGNAL 1 INJURY	1
SUICIDE	5
SUSP ACTIVITY	16
SUSPICIOUS PERSON/VEHICLE	62
THEFT	40
THREAT	1
TRAFFIC CONTROL	7
TRAFFIC STOP	311
TRESPASS	11
VANDALISM	12
VEHICLE/ROAD COMPLAINT	16
Warrant	10
Weapons	5
Welfare Check	49
Total	1115

Adult Arrest:
Individuals Arrested: 81
of Charges: 117

Juvenile Arrests:
Individuals Arrested: 4
of Charges: 4

Total Citations: 110

July 2021
YPD
Activity Report

	GENERAL SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
POLICE INCIDENTS	1115	1280	7162	7075
SHERIFF INCIDENTS	188	218	1115	1121
AMBULANCE CALLS (YPD)	37	26	184	148
FIRE / HAZMAT CALLS	5	5	43	36
FOREIGN AID CALLS	16	19	119	111
ALARMS	10	31	75	155
ANIMAL CALLS / COMPLAINTS	57	64	290	269
ANIMALS CLAIMED OR IMPOUNDED (HHS)	16	15	86	58
ANIMALS DISPOSED	0	0	0	0

	ACCIDENT SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
STATE REPORTABLE	10	8	94	70
NON REPORTABLE AND HIT & RUN	26	26	190	161
SIGNAL 1 INJURY	1	2	22	16
# PERSONS INJURED	1	5	18	20
FATALITIES	0	0	0	0
PEDESTRIAN ACCIDENT	0	0	3	1

July 2021
YPD
Citations

			THIS MONTH		YEAR TO DATE	
	This Month Juv / Adult		Total This Year	Total Last Year	Total This Year	Total Last Year
SUSPENDED, EXPIRED OR UNLICENSED DRIVER	1	26	27	15	128	94
CARELESS DRIVING		1	1	1	8	11
EXHIBITION DRIVING		0	0	3	8	21
SPEEDING	2	28	30	29	227	102
STOP SIGN, RED LIGHT VIOLATION	2	2	4	3	35	25
ANIMALS AT LARGE		0	0	0	0	0
MAINTENANCE OF FINANCIAL RESPONSIBILITY		9	9	10	56	46
OPEN CONTAINER		6	6	0	16	10
CONSUMPTION UNDERAGE (18-20 yoa)		7	7	5	19	22
LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR		0	0	0	5	0
MISDEAMEANOR DRUG VIOLATIONS (POSS. OF DRUG PARAPH)		6	6	13	111	74
TOBACCO VIOLATIONS	2	1	3	5	43	20
PETTY THEFT UNDER \$400		1	1	7	16	37
INTENTIONAL DAMAGE TO PROPERTY		0	0	1	1	1
OTHER VIOLATIONS	1	15	16	16	136	85
TOTAL TRAFFIC CITATIONS	8	102	110	108	809	548

July 2021
YPD
Adult Arrest

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
MURDER	0	0	0	0
RAPE	0	0	0	1
ROBBERY	0	0	0	0
DUI	18	4	81	44
DRIVING UNDER REVOCATION	4	3	29	16
BURGLARY	0	1	0	5
ASSAULT AGGRAVATED	1	3	6	12
ASSAULT SIMPLE	3	2	17	12
CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE	6	5	45	47
DISORDERLY CONDUCT	0	0	2	2
SEXUAL CONTACT/SEX OFFENSES	0	0	0	1
THEFT PETTY	0	0	12	15
THEFT GRAND	0	1	3	1
THEFT AUTO	1	0	3	1
FORGERY & COUNTERFEITING	0	0	0	2
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	1	1	5	5
NARCOTIC DRUG CHARGES	13	15	88	127
LIQUOR ARRESTS	4	0	6	2
WEAPONS VIOLATION	1	0	4	0
WARRANTS	28	27	176	113
PROTECTIVE CUSTODY	0	0	0	0
ALL OTHER OFFENSES	37	29	195	178
TOTAL ARRESTS	117	91	672	584

July 2021
YPD
Juvenile Arrests

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
CURFEW	0	2	2	25
RUNAWAY	1	3	7	12
MIC	3	0	12	5
MURDER	0	0	1	0
RAPE	0	0	0	0
ROBBERY	0	0	0	0
BURGLARY	0	0	0	0
ASSAULT AGGRAVATED	0	0	0	0
ASSAULT SIMPLE	0	0	1	6
CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE	0	0	1	0
DISORDERLY CONDUCT DISTURBANCE OF SCHOOL	0	0	0	6
SEXUAL CONTACT / SEX OFFENSES	0	0	2	0
THEFT PETTY	0	0	0	1
THEFT GRAND	0	0	0	0
THEFT AUTO	0	0	0	0
FORGERY & COUNTERFEITING	0	0	0	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	0	0	0
NARCOTIC DRUG CHARGES	0	0	0	10
LIQUOR ARRESTS	0	0	0	1
DUI	0	0	0	0
WEAPONS VIOLATIONS	0	0	0	2
ALL OTHER OFFENSES	0	0	2	6
TOTAL ARRESTS	4	5	28	74

City of Yankton
Airport Advisory Board Meeting Minutes
for
July 21st, 2021

The meeting was called to order at 8:03AM by Chairman Cox.

ROLL CALL:

Present: Chairman Jim Cox, Steve Hamilton, Jake Hoffner, Marc Yonke, and Roger Huntley*

Also present: Mike Roinstad, Brooke Goeden, Chris Nelson and Dave Mingo.

Unable to attend: Dan Specht and City Commission Representative Tony Maibaum.

* Roger Huntley arrived at the time noted in the Minutes.

Minutes from June 16th, 2021

21-05 **MOTION** -- It was moved by Yonke and seconded by Hamilton to approve the minutes of the June 16th, 2021 meeting. There was a minor spelling error and reference to an incorrect entity that were noted for correction.

VOTE - Voting "Aye" - all members present. Voting "Nay" - none.

MOTION – PASSED

Monthly Fuel Report

Mike Roinstad provided monthly fuel report for June 2021. In June 2021, there were 100 transactions, totaling 5,675.0 gallons sold. For comparison, in June 2020, there were 44 transactions for 1,503.7 gallons sold. Also, for comparison, in June 2019, there were 91 transactions for 4,828.0 gallon sold. 2021 is looking like a more normal year for fuel sales. 2020 was very poor because of COVID-19.

Roger Huntley arrived at 8:14AM.

Staff Report

Dave Mingo stated there is construction activity along the west side of Douglas Avenue. There was a land sale to a developer to build a small distribution center. The name of the future business was not disclosed at this time.

Mingo also announced we've been awarded a \$32,000 grant from the Airport Rescue Grant Program. These funds will go towards the Operations Budget.

OSHKOSH

Promotions at YKN, for the 2021 OshKosh event, will kick-off on July 22, 2021. Fuel will be discounted \$0.50 a gallon until August 1st, 2021. There will also be courtesy food and beverages available inside the terminal building for pilots and passengers. Pilots continue to express their gratitude for the availability of a shower and courtesy cars.

YRAA Breakfast

Steve Hamilton announced the 2021 YRAA Breakfast will be held on Sunday, September 19th, 2021 inside the Maintenance Hanger.

Other Business

Mike Roinstad has been contacted about hosting another air show. The preliminary thoughts are to have another show sometime in 2024. We need to start thinking about what dates would work best if there were a show. We need to be careful about conflicts with other community events. Jake Hoffner mentioned that having a major sponsor is a big key to a successful airshow. Th last airshow cost about \$70,000. More details to follow.

Adjournment

21-06 **MOTION** –It was moved by Huntley and seconded by Yonke to adjourn the meeting
VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

Meeting adjourned at 8:44AM.

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

The SAC has created an operations plan to coincide with Yankton School District operations. The SAC operation, which is located in a shared facility with the Yankton School District, is working under two goals:

- 1) safety of everyone- staff and patrons.
- 2) Help in the effort to have in-school classes.

There will be no rentals through Labor Day 2021.

- SAC member attendance for August 1-15 – 345 visits
(2020- 721 visits, 2019- 2,265 visits, 2018- 2,465 visits, 2017- 2,315 visits)
- New Members Joined– 24
(2020- 6 people, 2019- 38 new members, 2018- 44 people, 2017- 37 people)

Capital Building Rentals

- Days Rented – 2 Dates

Park Shelter Rentals

- Riverside- 10 Rentals
- Memorial – 3 Rentals
- Westside – 0 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 1 Rentals

The Huether Family Aquatics Center August data:

- Season passes sold: 19
- Total season Passes sold through 8-15-2021: 3,970
- Average daily attendance in August- 733
- Average daily pass sales in August- 264
- Average daily gross concession sales in August- \$1,402.59
- AM check-ins (includes swim team, lap swimmers, water walkers)- August 9 was largest day with 123 check-ins. Average check-ins was 84.

August 14 & 15- Co-ed softball end-of-season tournament was held at Sertoma Park.

Brittany L. has been working with groups to schedule events for the fall of 2021.

PARKS

All the summer staff have left our employment so the regular crew is working to keep up with the demands of the system in the fall.

Music at the Meridian concert series is on-going on Thursday nights.

The fountain has been removed from Westside Pond as the artesian well is not flowing with the dry weather this summer. As the pond level dropped, it made the fountain rest on the bottom of the pond in the mud so it was a matter of pulling it out while it was still working versus leaving it in and having it overheat due to mud and plant growth getting into the intake system. The Water Department has been filling the pond when it's water level drops noticeably.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department. Special Olympics softball, High School softball, and Mount Marty University fall softball utilize fields in the fall.

The Parks Staff are delivering picnic tables, benches, trash cans, dumpsters, fence, and other event support materials for Riverboat Days.

The parks staff will move bleachers, benches, goals, trash cans, and other items in the coming weeks as needed for any sports tournaments that are scheduled. The parks staff will be involved with preparing Riverside Park for the archery tournaments coming up this fall once Riverboat Days is complete.

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Retail (on-sale) Liquor License for 1 day, September 25, 2021, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3rd Street, Zombie's Realm, 101 E. 3rd Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on September 13, 2021 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
This 23rd day of August, 2021.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Retail (on-sale) Liquor License for 1 day, September 25, 2021, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3rd Street, Cramer-Kenyon Heritage House, 509 Pine Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on September 13, 2021 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
This 23rd day of August, 2021.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Retail (on-sale) Liquor License for 1 day, October 9, 2021, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3rd Street, NFAA, 800 Archery Lane, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on September 13, 2021 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
This 23rd day of August, 2021.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2021, to June 30, 2022, from Backspace Brewing Co, LLC d/b/a/Backspace Brewing Co. (Chris Allington, Partner), 200 Walnut Street, Suite 103, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, September 13, 2021 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
this 23rd day of August, 2021.



Al Viereck
FINANCE OFFICER

____ Voice vote

Second Reading and Public Hearing

Memorandum #21-182

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Ordinance #1054, Adding Medical Cannabis Dispensaries to the Zoning Ordinance.
Date: August 17, 2021

The attached Ordinance #1054 was prepared by city staff and reviewed by the City Attorney. If approved, it includes Medical Cannabis Dispensaries in the list of permitted principal uses in the B-2 Highway Business District, B-3 Central Business District and industrial districts. This ordinance supports the adopted Medical Cannabis Dispensary Ordinance that the commission approved early this summer.

The proposed Ordinance #1054 is the companion action we discussed when the medical cannabis ordinance was adopted. All of the licensing requirements, details and conditions defined in the original ordinance continue to apply.

Staff recommends establishing August 23, 2021 as the date for a public hearing to consider the proposed Ordinance #1054.

HEARING SCHEDULE:

August 9, 2021	The City Commission established August 23, 2021 as the date for a public hearing.
August 23, 2021	The City Commission holds a public hearing to consider the issue. All appropriate notices will have been published.
September 3, 2021	Estimated date that the record of City Commission action is published in the newspaper.
September 23, 2021	Estimated date the City Commission action is effective.

ORDINANCE NO. 1054

AN ORDINANCE ADDING CERTAIN LANGUAGE IN IDENTIFIED SECTIONS OF CHAPTER 27

BE IT ORDAINED, BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF YANKTON, SOUTH DAKOTA THAT:

Chapter 27 of the revised Code of Ordinances shall be amended as a means of including Medical Cannabis Dispensaries in the referenced zoning districts. Identified language of Sections of Chapter 27 shall be amended as follows:

Section 27-2. - Definitions shall be amended to add the following definition.

Medical Cannabis Dispensary or dispensary shall mean the entity registered with the South Dakota Department of Health pursuant to SDCL Chapter 34-20G and licensed by the City pursuant to Chapter 13 of the Code of Ordinances that acquires, possesses, stores, delivers, transfers, transports, sells, supplies, or dispenses cannabis, cannabis products, paraphernalia, or related supplies and educational materials to cardholders. Medical cannabis dispensary does not include a cultivation facility, a cannabis testing facility, a cannabis product manufacturing facility, or a recreational cannabis dispensary.

Section 27-36. Part B. - B-2 Highway Business District, shall be amended to add to the list of Permitted Principal Uses and Structures.

Medical Cannabis Dispensary

Section 27-37. Part B. - B-3 Central Business District, shall be amended to add to the list of Permitted Principal Uses and Structures.

Medical Cannabis Dispensary

Section 27-38. Part B. - I-1 Industrial, shall be amended to add to the list of Permitted Principal Uses and Structures.

Medical Cannabis Dispensary

Section 27-39. Part B. - I-2 Industrial Park, shall be amended to add to the list of Permitted Principal Uses and Structures.

Medical Cannabis Dispensary

Saving Clause.

Should any section, clause, or provision of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Effective Clause.

This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Adopted:

1st Reading:

2nd Reading:

Publication Date:

Effective Date:

Stephanie Moser, Mayor

Attest:

Al Viereck, Finance Officer

Memorandum No. 21-186

TO: Mayor and City Commissioners
FROM: Amy Leon, City Manager
RE: Market at the Meridian
DATE: August 19, 2021

Market to the Meridian is the farmer's market that is held each Saturday from May 1, 2021 through October 31, 2021. The market has found a convenient location at the City Parking Lot on 2nd & Douglas, Northeast Corner. When the request came in earlier this year, it was submitted without a map and because there were no changes from the previous year, we proceeded to put the request on the agenda for Commission approval. To ensure that everyone is on the same page, we are hereby submitted a map for the Market to the Meridian Farmers Market for the remaining 2021 season.

In 2010, the City Commission adopted an ordinance allowing for a no parking designation for special events designated by a resolution before the governing body. This resolution would authorize the City to tow vehicles that are parked in the defined area and times.

Market to the Meridian is requesting that Special Events Parking zone identifying boundaries of the zone and Tow Authorization be granted during this event for car traffic. Market to the Meridian will place no parking signs 48 hours prior to each remaining Saturday event, on the Wednesday before each Saturday for the remaining farmer's market season for 2021. Market to the Meridian will create a temporary sign to attach identifying details of the event. Market to the Meridian are also requesting A-frame be provided to hang no parking signs and barricades to be used to close the streets as mentioned above. Market to the Meridian will coordinate with the Streets & Parks Departments to locate signs in the appropriate areas.

Recommendation: It is recommended that the City Commission approve the updated special event map for the area of Market to the Meridian which is the City Parking Lot on 2nd & Douglas, Northeast Corner for the remaining Saturdays of the farmer's market season for 2021.

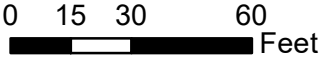
City of Yankton

Market at the Meridian Event

6:00 am - 1:00 pm
Each Saturday
May 1 - October 30

Legend

 Special Event - No Parking



DOUGLAS AVE

E 2ND ST

Memorandum #21-57

To: Amy Leon, City Manager
From: Brittany LaCroix, Events and Promotions Coordinator
Subject: Request by Market at the Meridian for Special Events Parking Ordinance #933 to be in place during the farmers market each Saturday from May 1, 2021 – October 30, 2021
Date: April 6, 2021

Market at the Meridian has found success in the public parking lot located at Douglas and 2nd Street. Market organizers are requesting Special Events No Parking to be in place for that same public parking lot every Saturday from 6:00am to 1:00pm May 1, 2021 through October 30, 2021. Each week a variety of vendors fill the parking lot for community members and visitors to walk around freely. Local musicians have also become a popular aspect to the morning event each week. A transient merchant license has already been approved for the 2021 Market at the Meridian season.

The Market committee is working with the Events and Promotions Coordinator to get picnic tables, barricades, garbage barrels and special event A-frames. Exact numbers have not yet been determined. The event committee will follow the 48-hour Special Event Ordinance and put out signs each Thursday during their season.

Recommendation: It is recommended that the Commission approve the special event with the special event parking ordinance for the public parking lot located at the intersection of Douglas Ave and 2nd Street from 6:00am until 1:00pm each Saturday May 1 – October 30, 2021.

Respectfully submitted,



Brittany LaCroix
Events & Promotions Coordinator

 X I concur with this recommendation.

 I do not concur with this recommendation.



Amy Leon, City Manager

 Roll call

Resolution #21- 26

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the Market at the Meridian committee has made a request to enact this no parking zone for their event each Saturday beginning May 1, 2021 and ending on October 30, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request in the public parking lot at Douglas Ave. and 2nd Street to be in effect from 6:00 AM on until 1:00 PM each Saturday May 1 – October 30, 2021.

Adopted:

Nathan V Johnson, Mayor

ATTEST:

Al Viereck, Finance Officer

____ Roll call

Memorandum #21-179

To: Amy Leon, City Manager
From: Bradley Moser, Civil Engineer
Subject: 2021 Yankton Road Tax (YRT) Resolution of Necessity
Date: August 16, 2021

The attached Resolution of Necessity #21-67 establishes the Yankton Road Tax (YRT) assessment rate to be applied for in 2021 and collected in 2022. The annual assessment to properties is reviewed each year in conjunction with the preparation of the City’s budget.

The YRT Resolution of Necessity #21-67 provides for the maintenance of the City of Yankton streets. This resolution sets the rate at which property will be assessed for maintenance items such as grading, crack filling, spall repair, patching, chip sealing and other items that are accomplished on the City street system annually.

City staff recommends that there be no change to the rate, at this time. The anticipated annual revenue received at the established 50 cents per foot rate is \$431,494.44. The rate will be applied consistent with the procedure outlined by state law.

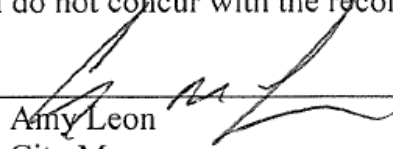
Respectfully submitted,



Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission adopt Resolution of Necessity #21-67 which establishes the Yankton Road Tax (YRT) assessment rate for 2021.

I concur with the recommendation.
 I do not concur with the recommendation.


Amy Leon
City Manager

cc: Al Viereck, Finance Officer
Adam Haberman, Public Works Director

____ Roll call

RESOLUTION OF NECESSITY #21-67
(Yankton Road Tax)

WHEREAS, the Board of City Commissioners of the City of Yankton has deemed that the City streets, alleys and roadways must be properly reconstructed and repaired, and;

WHEREAS, the City of Yankton's streets are repaired by grading, crack filling, spall repair, patching and chip sealing, and;

WHEREAS, a yearly inventory of City streets is conducted in order to determine the streets in need of repair,

NOW, THEREFORE, BE IT RESOLVED, that for the purpose of maintaining and repairing the streets, and surfacing thereof, that an assessment of fifty cents per front foot be levied upon all parcels or portions of parcels fronted or abutting streets and fifty cents per front foot be levied upon parcels or portions of parcels fronted or abutting alleys within the City of Yankton.

The City Finance Officer is hereby directed to certify such assessments together with the regular assessments for 2021, collectable in 2022, to the County Auditor to be collected as municipal taxes for general purposes.

Adopted:

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Memorandum #21-180

To: Amy Leon, City Manager
From: Corey Potts, Public Works Manager
Subject: Cold Applied Plastic Pavement Marking Installation Project Acceptance
Date: August 13, 2021

The following is a change order and final acceptance with payment request for the 2021 Cold Applied Plastic Pavement Marking Installation Project. All the work for this project has been completed and meets the requirements of the specifications. City Staff has inspected the project and recommends payment with one change order, be made to Traffic Solutions Inc. of Harrisburg, South Dakota in the amount of \$49,413.91.

Below is a summary of one (1) change order and final payment.

Original Contract Sum:	\$49,817.40
Schedule II Change Order (decrease):	(\$403.49)
Payment Due:	\$49,413.91

Change Order #1: Decrease \$403.49 per actual field measurement quantities.

With the above Change Order, the project came in \$403.49 under the original contract sum of \$49,817.40. The amount to be paid to Traffic Solutions Inc. is \$49,413.91.

City Staff recommends that the City Commission approve Memorandum #18-21 to accept the project authorizing the Finance Officer to issue a manual check in the amount of \$29,535.00 to Traffic Solutions Inc. of Harrisburg, South Dakota.

Respectfully submitted,

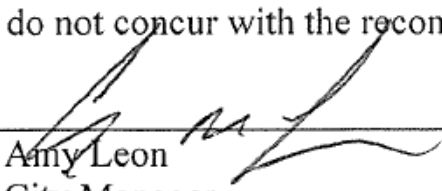


Corey Potts
 Public Works Manager

Recommendation: It is recommended that the City Commission approve Change Order #1, accept the project and authorize the final payment request for the 2021 Cold Applied Plastic Pavement Marking Installation Project directing the Finance Officer to issue a manual check in the amount of \$49,413.91 to Traffic Solutions Inc. of Harrisburg, South Dakota.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

____ Roll call

ORDINANCE NO . 1055

AN ORDINANCE APPROPRIATING MONIES FOR
DEFRAYING THE NECESSARY EXPENSES AND
LIABILITIES OF THE CITY OF YANKTON, SOUTH
DAKOTA, FOR THE FISCAL YEAR BEGINNING JANUARY 1,
2022, AND ENDING DECEMBER 31, 2022, AND PROVIDING
FOR THE LEVY OF THE ANNUAL TAX FOR ALL FUNDS
CREATED BY THE ORDINANCE WITHIN SAID CITY.

BE IT ORDAINED by the City of Yankton, South Dakota

That thereby and hereby is appropriated by the Board of Commissioners of the City Yankton, South Dakota, for the year commencing the first moment of the first day of January 2022, the following sums of money for the purposes, which are deemed necessary to defray all necessary expenses and liabilities of the City of Yankton, South Dakota, to wit:

SECTION I - GENERAL FUND

A. Appropriations

General Government:

Board of City Commissioners	\$ 158,084
City Manager	277,926
City Attorney	130,984
Finance Office	744,747
Information Services	506,789
Community Development	643,565
Human Resources	245,493
Contingency	<u>300,000</u>
TOTAL GENERAL GOVERNMENT	<u>3,007,588</u>

Public Safety:

Police Department	4,016,505
Fire Department	854,307
Civil Defense	<u>4,960</u>
TOTAL PUBLIC SAFETY	<u>4,875,772</u>

Public Works:

Engineering & Inspection	814,131
Street & Highways	2,285,666
Snow & Ice Removal	234,353
City Hall	349,014
Traffic Control	554,494
Chan Gurney Airport	<u>789,238</u>
TOTAL PUBLIC WORKS	<u>5,026,896</u>

Special Appropriations	<u>138,206</u>
TOTAL SPECIAL APPROPRIATIONS	<u>138,206</u>
Culture - Recreation:	
Senior Citizens Center	63,723
Community Library	<u>861,399</u>
TOTAL CULTURE - RECREATION	<u>925,122</u>
Other Financing Uses / Transfers Out	<u>6,555,165</u>
TOTAL OTHER FINANCING USES	<u>6,555,165</u>
TOTAL APPROPRIATIONS	<u>\$ 20,528,749</u>

B. Means of finance

Unappropriated Fund Balances	<u>\$ 6,111,997</u>
Current Property Taxes	2,999,551
Sales & Other Taxes	7,727,831
Licenses & Permits	333,507
Intergovernmental Revenue	741,228
Charges for Goods & Services	2,286,850
Fines & Forfeits	4,250
Miscellaneous Revenues	<u>59,000</u>
TOTAL REVENUE	<u>14,152,217</u>
Other Financing Sources / Transfers In	<u>264,535</u>
TOTAL MEANS OF FINANCE	<u>\$ 20,528,749</u>

SECTION II - SPECIAL REVENUE

A. Appropriations	
Parks & Recreation	\$ 1,896,393
Memorial Park Pool	1,696,011
Summit Activies Center	930,984
Marne Creek	5,636,509
Casualty Reserve Fund	5,000
Bridge & Street Fund	160,000
911/Dispatch	926,735
Business Improvement District	<u>69,920</u>
Lodging Sales Tax	719,423
Infrastructure Improvement Revolving - Transfer to Infr. Imp. Constr.	<u>44,720</u>
TOTAL APPROPRIATIONS	<u>\$ 12,085,695</u>
B. Means Of Finance	
Unappropriated Fund Balance	<u>\$938,759</u>
Parks & Recreation Revenue	16,760
Memorial Pool Revenue	583,300
Summit Activies Center Revenue	\$265,270
Marne Creek Revenue	4,590,000
Casualty Reserve - Interest	250
Bridge & Street Revenue	41,497
911/Dispatch	152,776
Business Improvement District	<u>116,000</u>
Lodging Tax	714,110
Infrastructure Improvement Revolving	<u>44,720</u>
TOTAL REVENUE	<u>6,524,683</u>
Transfer From General Fund	<u>4,460,929</u>
Transfer From HFAC Capital Fund	<u>50,088</u>
Transfer From Special Capital Fund	<u>1,005,602</u>
TOTAL MEANS OF FINANCE	<u>\$ 12,980,061</u>

SECTION III - CAPITAL PROJECT FUNDS

A.	Appropriations		
	Public Improvement	\$	-
	Airport Capital Projects		1,100,000
	Park Capital Projects		1,587,000
	Infrastructure Improvement Construction		100,000
	Huether Aquatics Center Construction		50,088
	Special Capital Improvement		5,819,713
	Tax Incr. District #5 Menards		194,610
	Tax Incr. District #6 Westbrook Estates		297,391
	Tax Incr. District #7 West 10th Street		23,724
	Tax Incr. District #8 Westbrook Phase 2		21,365
	Tax Incr. District #9 Yankton Mall		-
	TOTAL APPROPRIATIONS	\$	<u>9,193,891</u>
B.	Means of Finance		
	Unappropriated Fund Balance		<u>\$5,108,512</u>
	Public Improvement Revenue	\$0	
	Airport Capital Projects		1,028,500
	Park Capital Revenue		300,000
	Infrastructure Improvement Construction		-
	Huether Aquatics Center Construction		187,890
	Special Capital Improvement		5,270,809
	TID #5 Menards		143,675
	TID #6 Westbrook Estates		297,391
	TID #7 West 10th Street		26,216
	TID #8 Westbrook Phase 2		32,601
	TID #9 Yankton Mall		900
	TOTAL REVENUE		<u>\$7,287,982</u>
	Transfer from General Fund		1,287,000
	Transfer from Summit Activity Center		55,000
	Transfer from Park Improvement Fund		-
	Transfer from BBB Fund		70,000
	Transfer from Infrastructure Impr. Fund		44,720
	Transfer from Special Capital Fund		-
	Loan from General Fund		-
	Loan from Special Capital Fund		-
	TOTAL OTHER FINANCING SOURCES		<u>1,456,720</u>
	TOTAL MEANS OF FINANCE	\$	<u>13,853,214</u>

SECTION IV - ENTERPRISE FUNDS
MEMO ONLY

	Solid Waste					
	Water	Waste- Water	Cemetery	Collection	Joint Powers (Yankton Only)	Golf Course
Unappropriated Fund Balance	\$ 15,693,102	\$ 3,526,405	\$ 14,685	\$ 1,323,859	\$ (472,259)	\$ 54,703
Estimated Revenues:						
Operations	7,225,043	4,406,833	25,500	1,310,046	1,407,100	-
Other	<u>52,000</u>	<u>15,900</u>	<u>1,600</u>	<u>4,100</u>	<u>100</u>	<u>90,000</u>
TOTAL REVENUE	<u>7,277,043</u>	<u>4,422,733</u>	<u>27,100</u>	<u>1,314,146</u>	<u>1,407,200</u>	<u>90,000</u>
Operating Transfer In	-	-	110,586	-	-	196,650
Depreciation	<u>\$1,108,127</u>	<u>1,043,011</u>	-	<u>106,790</u>	<u>194,196</u>	<u>75,946</u>
Amortization	-	-	-	-	-	-
Revolving Loan Funds	-	747,000	-	-	-	-
Grant Funds	-	2,703,040	-	-	-	-
TOTAL FUNDS AVAILABLE	<u>\$ 24,078,272</u>	<u>\$ 12,442,189</u>	<u>\$ 152,371</u>	<u>\$ 2,744,795</u>	<u>\$ 1,129,137</u>	<u>\$ 417,299</u>
Appropriations:						
Operating	\$ 3,964,317	\$ 3,351,019	\$ 114,186	\$ 1,318,044	\$ 1,788,175	\$ 129,838
Non-Operating	1,182,298	99,926	-	6,708	7,763	-
Operating Transfer Out	71,346	60,046	-	-	-	-
Improvement & Exts/Capital	2,868,366	4,907,920	23,500	182,663	670,213	225,000
Unobligated	<u>15,991,945</u>	<u>4,023,278</u>	<u>14,685</u>	<u>1,237,380</u>	<u>(1,337,014)</u>	<u>62,461</u>
TOTAL APPROPRIATIONS	<u>\$ 24,078,272</u>	<u>\$ 12,442,189</u>	<u>\$ 152,371</u>	<u>\$ 2,744,795</u>	<u>\$ 1,129,137</u>	<u>\$ 417,299</u>

SECTION V - INTERNAL SERVICE FUNDS
CENTRAL GARAGE

Unappropriated Fund Balance	\$ 166,504
Estimated Revenue - Billings	<u>902,102</u>
TOTAL ESTIMATED BALANCE & REVENUES	\$ 1,068,606
Less Appropriations	<u>880,058</u>
Estimated Surplus	<u>\$ 188,548</u>

SECTION VI - TAX LEVY

That there is hereby levied upon all taxable property within said City of Yankton, South Dakota, for the purposes of providing funds to meet the lawful expenses and liabilities of the City of Yankton, South Dakota, as herein set forth for the fiscal year of 2022, a tax sufficient to raise \$2,982,551 in regular property taxes, which as received by the Finance Officer shall be credited to the General Fund, and an additional \$175,000 in opt-out property taxes which will be used for the annual debt service requirement for the Second Fire Station, and an additional \$884,043 in opt-out property taxes which will be used for the annual debt service requirement for the new aquatics center to Fantle-Memorial Park

That the Finance Officer of the City of Yankton be and hereby is authorized and directed to certify the said regular tax levy, \$2,982,551 and the opt-out levies, \$175,000 and \$884,043 to the County Auditor of the County of Yankton, South Dakota, to the end that the same may be spread and assessed as provided by law.

SECTION VII - EFFECTIVE DATE

This Ordinance being necessary for the support of the government of the City of Yankton and its existing institutions shall take effect upon its passage and publication.

Adopted:

Stephanie Moser
Mayor

ATTEST :

Al Viereck
Finance Officer

Introduction and first reading: August 23, 2021

Second reading : September 13, 2021

Published in the Yankton Daily Press and Dakotan, Official Newspaper: Sept. **, 2021

I so certify

Al Viereck
Finance Officer

Memorandum #21-181

To: Amy Leon, City Manager
From: Brittany LaCroix, Events and Promotions Coordinator
Subject: Request for Special Events Parking Ordinance #933 to be in place during YHS Homecoming Parade on September 24, 2021
Date: August 16, 2021

The Yankton High School is requesting a Special Events No Parking for the Homecoming Parade held on Friday, September 24, 2021 from 1:00 PM – 4:00 PM. The request is specifically for the portion of the route on 3rd Street from Cedar to Capital Street. The purpose of the request is to clear any obstruction during the parade for both participants and spectators. Downtown businesses have been notified of the request being made.

In 2010, the City Commission adopted an ordinance allowing for a no parking designation for special events designated by a resolution before the governing body. This resolution would authorize the City to tow vehicles that are parked in the defined area and times.

Yankton High School is requesting that Special Events Parking zone identifying boundaries of the zone and Tow Authorization be granted during this event for traffic. The Yankton High School will place no parking signs 48 hours prior to the event on Wednesday, September 22, 2021. YHS will create a temporary sign to attach identifying details of the event. YHS is also requesting A-frames be provided to hang no parking signs and barricades to be used to close the streets as mentioned above. YHS will coordinate with the Streets & Parks Departments to locate signs in appropriate areas.

The Yankton High School is working with the appropriate departments to get barricades, a-frames, and police traffic control. Exact numbers have not yet been determined.

Recommendation: It is recommended that the City Commission approve the special event with the special event parking ordinance in force for the portion of the route that includes 3rd Street from Cedar Street to Capital Street from 1:00 PM to 4:00 PM on Friday, September 24, 2021.

Respectfully submitted,



Brittany LaCroix
Events and Promotions Coordinator

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon, City Manager

Resolution #21-68

Request for Special Events Parking Ordinance #933 to be in place during YHS Homecoming Parade

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the Yankton High School has made a request to enact this no parking zone for their events on September 24, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request along a portion of the YHS Homecoming Parade route that includes 3rd Street from Cedar to Capital Street from 1:00 PM to 4:00 PM on Friday, September 24, 2021.

Adopted:

Stephanie Moser
Mayor




ATTEST:

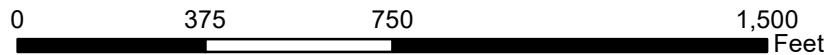
Al Viereck, Finance Officer



City of Yankton

YHS Homecoming Parade

-  Parade Route
-  Float Staging Area
-  Special Event - No Parking



Memorandum No. 21-184

To: Amy Leon, City Manager
From: Brittany LaCroix, Events and Promotions Coordinator
Subject: Request by Mount Marty University for a Street Closure for the Lancer March to the Stadium during home football games
Date: August 17, 2021

Mount Marty University is requesting a Street Closure, without city enforcement, for Pine Street from 15th to 19th Street from 12:00pm to 1:00pm for the following dates: September 4, September 25, October 2, October 16 and October 30, 2021. During this time, they will be conducting a “March to the Stadium” with fans from the tailgating area in Memorial Park to Crane-Youngworth Stadium where home games will be played. Barricades will be set up by MMU staff and volunteers before the march begins and will be taken down when the march is finished. Residents along the portion of Pine Street have been notified of the closure by MMU.

Recommendation: It is recommended that the City Commission approve the street closure for Pine Street from 15th to 19th Street from 12:00pm – 1:00pm requested by Mount Marty University for the Lancer March to the Stadium held before home football games on September 4, September 25, October 2, October 16, and October 30, 2021.

Respectfully submitted,



Brittany LaCroix
 Events & Promotions Coordinator

I concur with this recommendation.

I do not concur with this recommendation.



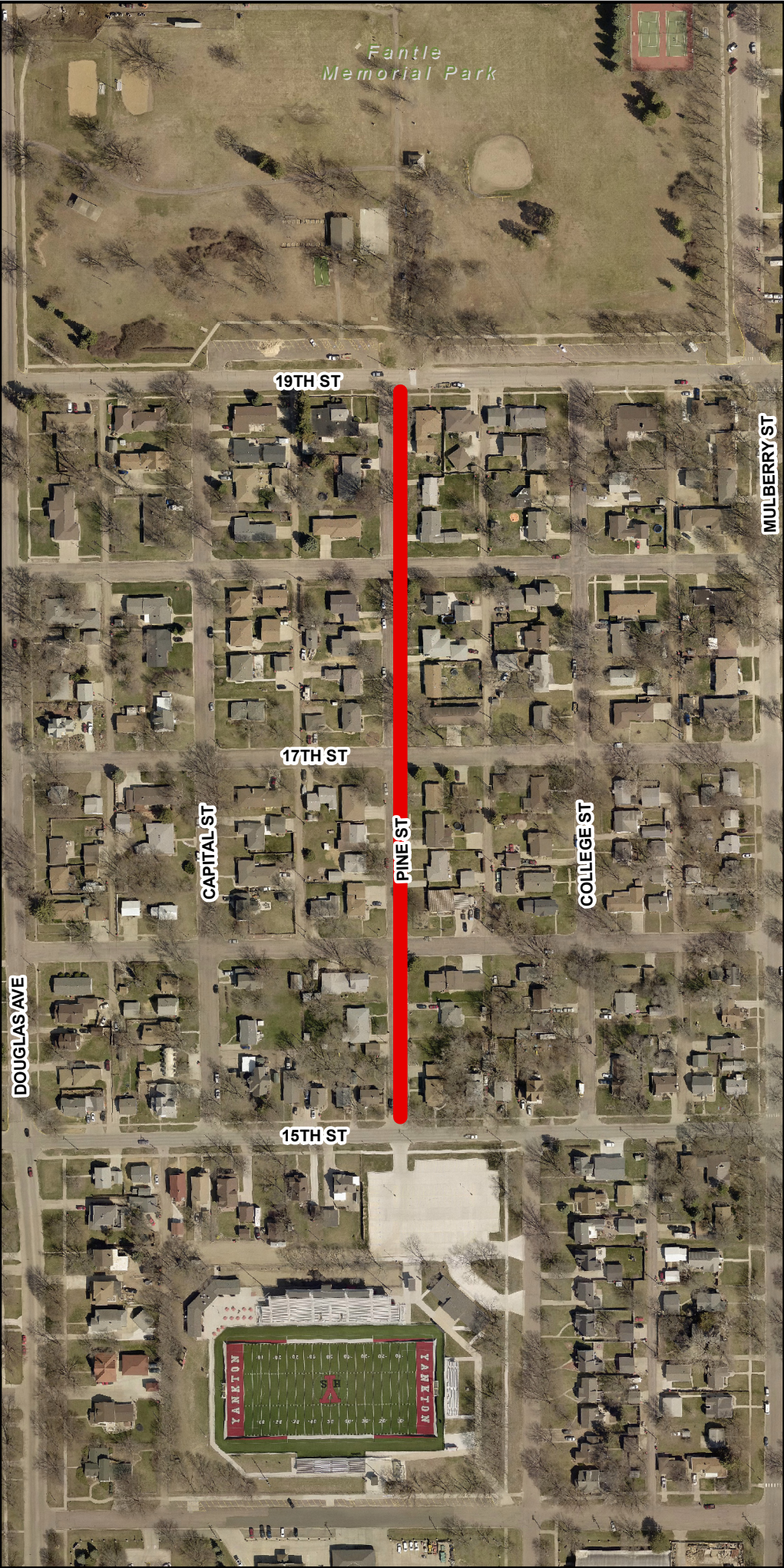
Amy Leon, City Manager

Roll call

City of Yankton

MMU Lancer
March to the
Stadium

9/4 • 9/25 • 10/2
10/16 • 10/30




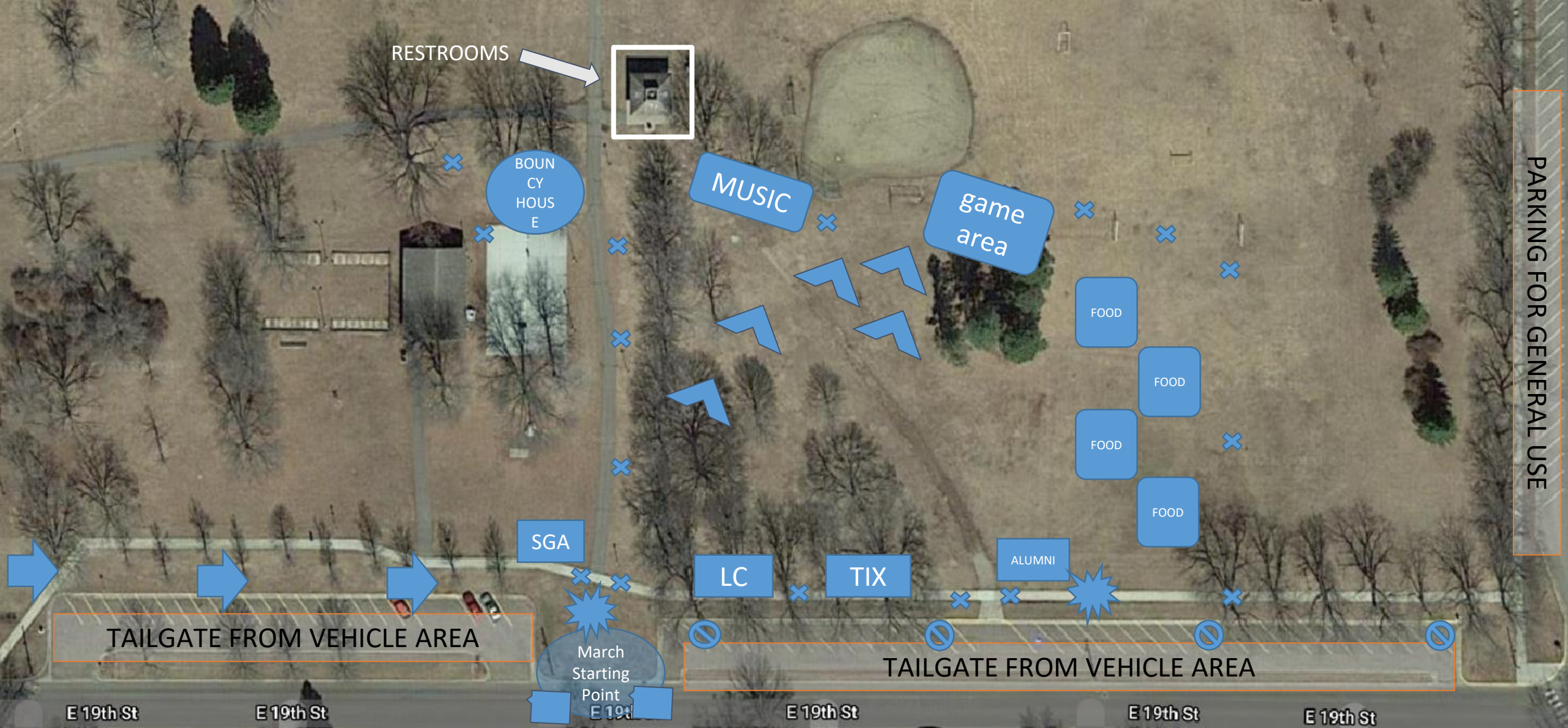
Legend

 **Street Closure**
(No Towing)






0 125 250 500 Feet







PARKING FOR GENERAL USE

 Blue/Yellow "wigglers"
 Reserved for tailgating signs

 Lancer Tailgating directional signage

 Welcome to LancerNation Banner

 "No Alcohol Beyond this Point" sign

 Picnic Tables

City of Yankton Special Event Application 2021

Lancer FB March to Stadium (additional documentation)

DESCRIPTION OF EVENT:

At the conclusion of each tailgate event, we would like to have the fans participate in a “March” to the stadium. This is a common tradition in sports, where fans gather and cheer and chant as they walk towards the stadium or arena. The Mount Marty March would start at the corner of 19th and Pine St (on the south side of Memorial Park and right next to the tailgate area) and conclude at 15th and Pine St (the entrance of Crane-Youngworth Stadium).

Each March would be led by students and alumni and start at approximately 12:25pm. We are also looking into a local marching band or drumline leading the 4-block march as well. The march would only occur in the street and/or sidewalk and participants would be discouraged to go into any yards. In order to do this safely, we are requesting a short street closure (from noon to 1pm). The goal is to create great Lancer pride and team spirit as the large crowd walks into the stadium.

EVENT COMPONENTS:

Other than walkers, we are planning to provide noise makers and banners so fans can wave or play during the short walk.

EQUIPMENT/SERVICES REQUESTED OF CITY:

- We would like some traffic control and/or street closure with barricades.
- If a police car wants to lead the way, that would be great too (even though it’s a short route)
- Some garbage barrels at the end of the walk would be appreciated as well so fans do not bring trash into the stadium.

SPECIAL REQUESTS:

We have had some questions about accessibility for those who cannot walk the 4-block path. We would like to be able to allow a few golf carts in the walk so all people can participate.

PARKING PLANS (MAP):

The route of the march is shown below

Memorandum #21-183

To: City Commission
From: Deputy Finance Officer
Date: August 16, 2021
Subject: Surplus K9 Kennel

The City of Yankton has a desire to sell, trade, or dispose of various equipment including office equipment which have been determined to be no longer necessary, useful or suitable for the purpose for which they were acquired. In order for the City to sell, trade, destroy, or dispose of such property the City Commission must declare these items surplus by adopting a surplus property resolution as required by SDCL 6-13-1. Equipment or supplies which are to be destroyed or to be sold at public auction need not be appraised (SDCL 6-13-3).

Resolution #21-69 declares a K9 kennel purchased in August 2016 for K9 Reno as surplus property. Reno was surplus and sold earlier this summer so his kennel is no longer needed nor valuable. Declared property will be disposed of, traded in, donated, sold by sealed bid or auction, or destroyed pursuant to South Dakota Codified Law.

Recommendation: It is recommended that the City Commission adopt Resolution #21-69 and authorize the destruction, trade, donation or sale of surplus property by sealed bid.



Lisa Yardley
Deputy Finance Officer

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon, City Manager

____ Roll call

RESOLUTION #21-69

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SOLD, TRADED, DONATED OR DESTROYED

K9 Kennel Pad & Equipment

Adopted:

Stephanie Moser
Mayor

Attest:

Al Viereck
Finance Officer

_____ Roll call

Memorandum No. 21-185

TO: Mayor and City Commissioners
FROM: Amy Leon, City Manager
RE: Contract with RDG – Strategic Planning 2022-2025
DATE: July 29, 2021

Attached please find the proposed contract with RDG Planning & Design to assist the City of Yankton with facilitation of our 2022-2025 City Strategic Planning Process. As in past years, this process includes preliminary interviews with stakeholders, day-long sessions with both the City of Yankton Department Head Leadership Team and the City Commission, as well as a community component to assist us in guiding our work.

RDG is a well-known firm in the region and has a long history of facilitating both strategic and comprehensive plans. Recently, RDG has completed strategic planning processes in Valley Center, Kansas and United Community Services of Johnson County, Kansas. In addition, RDG has conducted comprehensive planning for the cities of Shawnee, Oklahoma and Brookings, South Dakota.

A request for proposals was sent out earlier this summer to solicit interest in facilitating the process. RDG was selected by a committee of three Commissioners, Amy Miner, Ben Brunick and Mason Schramm, along with Department Managers and support staff.

The cost of the contract is a not-to-exceed amount of \$30,100 and expenses not to exceed \$1,500. This was budgeted in 2021's budget and will be split between City Commission Professional Services and City Manager Professional Services.

As a reminder, this process is scheduled for October 20-22. The primary day for Commission involvement in this process is Friday, October 22.

Please note there is a provision in the contract which allows either party to postpone and reschedule due to circumstances beyond the City or RDG's control (COVID-19, for example).

Recommendation: It is recommended that the City Commission approve and authorize the City Manager to sign the contract for services with RDG Planning & Design for the 2022-2025 City Strategic Planning Process.

August 18, 2021

Ms. Amy Leon
City Manager
City of Yankton
416 Walnut Street
Yankton, SD 57078

RE: 2022-2025 Yankton Strategic Plan
RDG Planning & Design No. 3004.643.01, File No. 01.2

Dear Ms. Leon:

We are pleased to assist the City of Yankton in layout its vision for the next three years. RDG Planning & Design proposes the following terms to complete a 2022-2025 Yankton Strategic Plan for the City of Yankton.

- 1) **Scope of Work:** RDG agrees to provide in a complete and professional manner the work elements set out in Attachment A, Scope of Services.
- 2) **Additional Services:** If additional services are requested during or following the completion of the Scope of Services, this agreement may be amended with additional compensation based on the RDG standard hourly schedule or a fee may be negotiated.
- 3) **Schedule:** The time period for completion of this project is estimated at three (3) months from the notice to proceed. The projected time period, outlined in Attachment B, Schedule, does not include the final approval process or delays caused by city or factors outside RDG's control. The schedule is subject to change or extension based on unforeseen weather or COVID 19 protocols mandated by the city, county, or state.
- 4) **Responsibilities of the City of Yankton:** Responsibilities of the City of Yankton are outlined in Attachment A, Scope of Services. Additionally, City of Yankton representatives will give thorough consideration to all reports, drawings, and other documents presented for review by RDG. All comments, revisions, and decisions will be provided to RDG in a consolidated format within 30 days for receipt of material from RDG.
- 5) **Compensation:** RDG proposes to bill monthly in proportion to services performed, with total compensation for time not-to-exceed \$30,100 and expenses to be billed at cost not-to-exceed \$1,550 without your written authorization. We will provide a digital copy and one hard copy of the final report; additional copies will be charged at cost.
- 6) **Ownership of Materials:** The City of Yankton shall control all media releases or publicity related to the study. No report, map, or other document produced in whole or part under this agreement shall be the subject of copyright application by RDG.
- 7) **Assignment:** RDG agrees that they will not assign an interest in this agreement or delegate the performance of any of its duties hereunder without the written consent of the City of Yankton.



- 8) **Amendments:** Either RDG or the City of Yankton may request an amendment or modification.
- 9) **Termination:** This agreement may be terminated by either party upon ten (10) days written notice should either party fail substantially to perform in accordance with the terms through no fault of the other. In the event of termination, due to others than RDG, RDG shall be paid for services and expenses to date of termination.

If acceptable, please sign one copy of this letter and return to me for our files.

Very truly yours,

RDG Schutte Wilsam Birge, Inc.



Amy A. Haase, AICP
Principal

AAH/jm

Enclosure:

- Attachment A, Scope of Services
- Attachment B, Schedule

Accepted by:

City of Yankton

Amy Leon

(Date)



Attachment A: Scope

TASK 1: DISCOVERY

The first steps in the process are all about the RDG team learning as much as we can about the issues and opportunities that residents see today as compared to the 2019-2021 Strategic Plan. Our team's educational process begins with:

Document Review

We know that much work has been done in the last three years related to community improvements and initiatives. We need to learn from these efforts and work quickly with leadership and residents to confirm assumptions that need to be incorporated into the Strategic Plan.

Interviews

To prepare for developing the survey and conducting the workshops, the RDG team will complete individual interviews with each of the City Commissioners and key city staff. Up to 18 interviews will be done by Zoom or phone. The purpose of these is to begin to understand the key issues and opportunities facing Yankton in the next five years. They will be conducted individually and confidentially to encourage open and frank discussions and perspectives.

Community Survey

Online surveys are a great way to engage residents who might not be invited to the Listening Sessions or are unable to attend the community roundtables. Offering this tool online also allows individuals to become involved in the process on their own schedule. This survey will be used to confirm values identified in the current Strategic Plan and identify trends that should or could drive the city's future. Finally, the survey should identify opportunities, concerns and community priorities that can be further discussed in the Listening Sessions (see below). For the best response, we suggest that information be shared on a variety of community-related social media platforms and that paper copies are made available at important public offices and venues including city hall, the library and the senior centers.

Listening Sessions

These targeted sessions, conducted at the beginning of the process, will help us concentrate on specific needs and perspectives, and begin to understand the community and its vision. These conversations will be held over two days ahead of the October 21st and 22nd sessions.

We intend to work with you to develop both the list of stakeholders and specific priority players you want us to seek out for participation. We would strongly encourage that these groups include young adults and young professionals. We want to make sure our list covers territory sufficiently broad-based to:

- Gain a rich mix of ideas
- Provide ample opportunity for all interested parties to weigh in
- Help ensure community needs – from a variety of perspectives – are captured and addressed through the project
- Help the project planners distinguish between community wants and priorities
- Help enhance any project's overall sustainability, vibrancy and appeal
- Gain community buy-in and advocacy



Attachment A

At these meetings, we will be looking to confirm or validate the information that has been gathered through the document review and survey. If necessary, these sessions can easily move to an online format.

Following this educational phase of the process, we will begin the process of developing the vision and priority initiatives.

Deliverable:

An “emerging themes” document.

City Staff Support

- Access to all relevant planning documents
- Assistance with the distribution of surveys
- Identification of listening session participants
- Assistance with meeting space reservation (usually City Hall, library, or space similar to Summit Center)

TASK 2: VISIONING

Building on the work done in the Discovery task the RDG team will facilitate three different visioning events. Each of these events will build on each other culminating in the Commission workshop on October 22nd.

Community Roundtable

This session(s) would align with the community listening session identified in the RFP. This event would be open to all in the public while the listening sessions above would be smaller, targeted groups. The roundtable will build on the emerging themes identified in the survey and listening sessions and begin to solidify items for the staff and Commission workshops. One to two of these sessions could be held and should begin by recognizing and celebrating the successes of the current Strategic Plan. We will then organize participants into small groups and ask them to validate the emerging priority themes and identify specific projects, programs, and policies that will bring to life the priority themes.

Staff Workshop

The staff workshop will build on the work done in Task 1 and the Community Roundtables. This will be a full-day workshop that allows staff to come together after nearly a year working in especially unusual circumstances. Prior to the event, we would provide staff with a copy of the “emerging themes” document. It is likely that the Listening Sessions and Community Roundtable will occur the day and evening before the staff workshop. If that is the case, the summary document will cover the survey and document review and the workshop will begin with an overview of the work done the previous day.

City Commission Workshop

Like the Staff Workshop, the City Commission workshop builds on the Discovery task, Community Roundtables, and Staff Workshop. The purpose of this workshop is to finalize and build consensus around the priorities and strategies for the next five years. As with the Staff Workshop, any information from the Discovery task will be distributed to the Commission ahead of the meeting. This should include a summary of the successes from the current plan.



Deliverable:

- Advertising materials for Community Roundtables
- Summary of the listening and community roundtables. These will be produced in time for presentation to Staff and City Commission at their workshops.
- Summary of the Staff and City Commission workshop for validations and development into the final plan

City Staff Support

- Assistance with meeting space reservation for the Community Roundtables (usually a large and familiar space similar to those at the Summit Center)
- Assistance with identifying outlets for advertising the Community Roundtables

TASK 3: STRATEGIC PLAN AND MATRIX

The final step in the process is assembling all the material into a matrix that identifies the mission, vision and goals for Yankton for the next three years. But what might be even more important will be a path to move forward with strategic initiatives and projects that can be implemented.

The final document should be user-friendly, engaging, and allow for easy tracking of goals and strategies. The RDG team will return to present the final Plan to the Commission.

Deliverable:

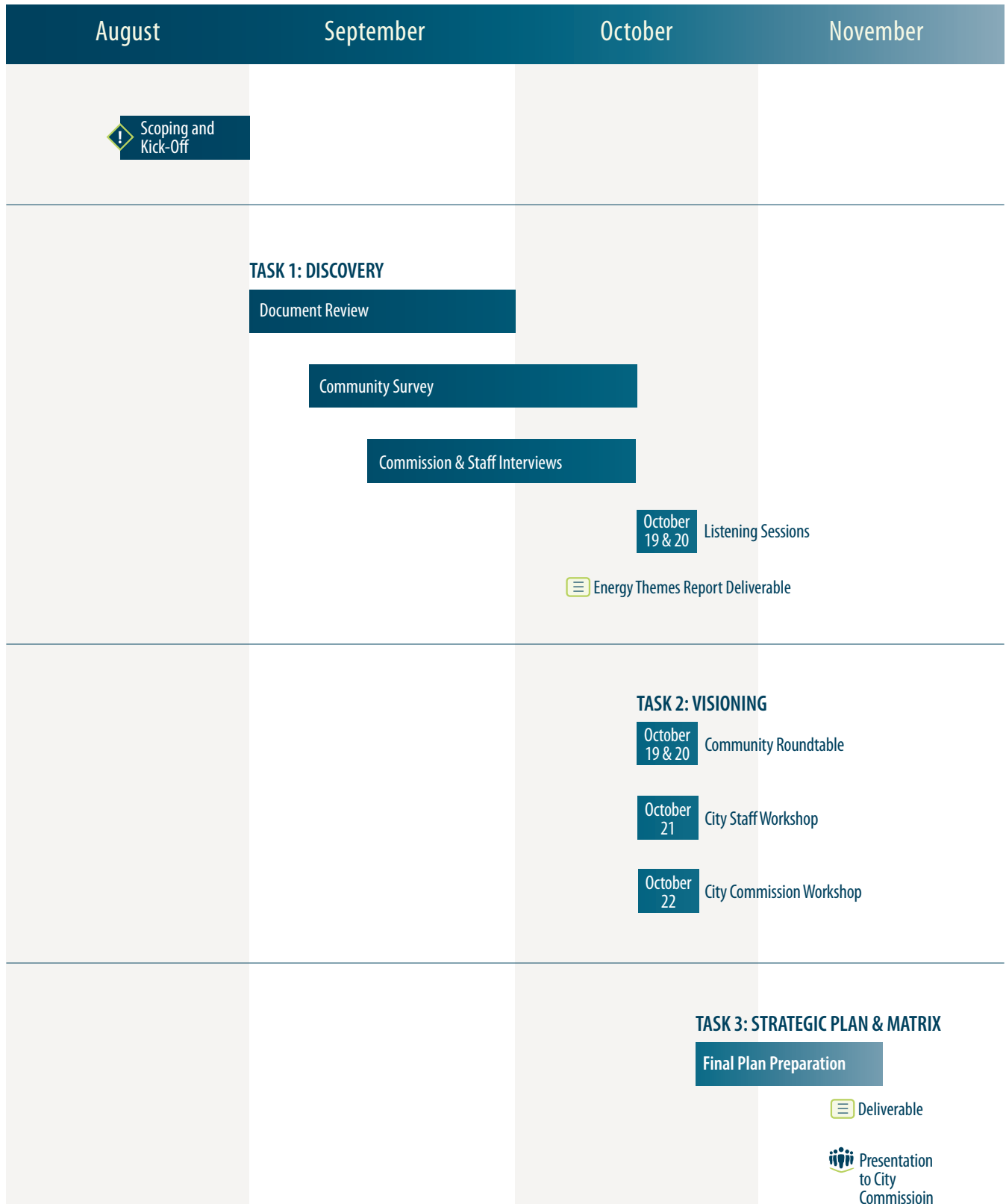
- Final Strategic Plan

City Staff Support

- Timely review of draft and final Strategic Plan



Attachment B: Schedule



Memorandum #21-187

To: Amy Leon, City Manager
From: Brittany LaCroix, Events and Promotions Coordinator
Subject: Request by Mojo's 3rd Street Pizza for Special Events Parking Ordinance #933 to be in place during Abate Poker Run
Date: August 19, 2021

Mojo's 3rd Street Pizza is requesting a street closure on 3rd Street on both sides of the street, from the Douglas corner to east alley to be in effect from 8:00 AM until 5:00 PM on August 28, 2021 for Abate Poker Run. This area will be used for motorcycle parking only. This closure is in conjunction with the event being held by Boomer's Lounge on the same day.

In 2010, the City Commission adopted an ordinance allowing for a no parking designation for special events designated by a resolution before the governing body. This resolution would authorize the City to tow vehicles that are parked in the defined area and times.

Mojo's 3rd Street Pizza is requesting that Special Events Parking zone identifying boundaries of the zone and Tow Authorization be granted during this event for car traffic, and that motorcycles be allowed in this area only. Mojo's 3rd Street Pizza will place no parking signs 48 hours prior to the event on Wednesday, August 25, 2021. Mojo's 3rd Street Pizza will create a temporary sign to attach identifying details of the event. Mojo's 3rd Street Pizza is also requesting A-frame be provided to hang no parking signs and barricades to be used to close the streets as mentioned above. Mojo's 3rd Street Pizza will coordinate with the Streets & Parks Departments to locate signs in appropriate areas.

Recommendation: It is recommended that the City Commission approve the special event with the special event parking ordinance in force for the area of 3rd Street on both sides of the street, from the Douglas corner to east alley to be in effect from 8:00 AM until 5:00 PM on August 28, 2021, said area will be used for motorcycle parking only.

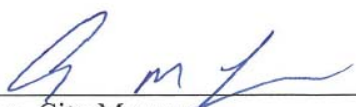
Respectfully submitted,



Brittany LaCroix
 Events & Promotions Coordinator

I concur with the recommendation.

I do not concur with the recommendation.



 Amy Leon, City Manager

_____ Roll call

Resolution #21-70

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the Mojo's 3rd Street Pizza has made a request to enact this no parking zone for their event on August 28, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on 3rd Street on both sides of the street, from the Douglas corner to east alley to be in effect from 8:00 AM until 5:00 PM on August 28, 2021.

Adopted:

Stephanie Moser
Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

Abate Poker Run
 August 28, 2021
 8:00 AM - 5:00 PM



Legend
 Special Event - No Parking

