



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

AGENDA

YANKTON PARK ADVISORY BOARD

Monday, May 17, 2021, 5:30 PM, in the Community Room

CMTEA Building, 1200 W. 21st Street

Masks are required in the building per Yankton School District Policy.

I. ROUTINE BUSINESS

- A. Roll Call.
- B. Consideration of March 15, 2021 Minutes. (attachment)
- C. Public Appearances. Public appearance is a time for persons to address The Board on items not listed on the agenda.

II. OLD BUSINESS

- A. The Huether Family Aquatics Center update. The week of May 24 will have a lot of action out at the facility. On-site trainings will start to occur with front desk staff, concessions staff, and with the lifeguards. Also, we will have times for people to come pick-up the season pass and have their picture taken. An open house will also be held for people to come and walk around on a self-guided tour.

On-site pass sales or pick-up: Tues., May 25 from 11am-5pm

On-site pass sales or pick-up: Wed., May 26 from 3pm-7pm

On-site pass sales or pick-up along with the open house: Thurs., May 27 from 9am-1pm

Saturday, May 29, will be the ribbon-cutting and people who get to do the "firsts" at each amenity from 11:00am to Noon. We also need to have a couple of private pool parties that day to reward the local school grade levels that raised the most money during the penny drive promoted by Dive-In-Yankton. Those will happen between 1:00 and 4:00pm. On Sunday, May 30, the facility will have a soft-opening and will promote a season pass holder appreciation day from 11:30am to 5:00pm. Those who already have purchased a season pass or those that purchase a season pass on that day will be allowed to use the facility during the scheduled time. 607 season passes have been sold as of Wednesday, May 12. Saturday and Sunday give us the chance to have the facility fully staffed and operate short open swims to work out any kinks that may arise. Then on Monday, May 31, the grand opening and the facility will operate on its daily schedule starting at 6:00am with lap swimming and water walking in the lazy river. Open swim starts at 11:30am.

III. NEW BUSINESS

- A. Westside Park Born Learning Trail grand opening is scheduled for Saturday, May 22, from 11:00am to 1:00pm. Artists are working to finish up the painting on the trail for those signs that have the artwork on the trail. There are a few other "artful" pieces that will be installed later this summer to coincide with the signs that they will be located by (attachment). There continues to be a community interest in this park with the approval of the master plan a couple of years ago
- B. 2021 Capital Projects update. Metal roof installation is complete on the two larger shelters in Sertoma Park. A metal roof was also installed on shelter 5 at Riverside Park. A new metal roof,

which is now at a slant versus being flat, was installed on the restroom building located between the Amphitheater and the Capitol Building in Riverside Park.

More trail replacement at Fantle Memorial Park has begun. The length of trail from the Memorial in the center of the park south to the perimeter sidewalk on the south side will be replaced with concrete. This leaves two sections of interior trail in the park that will need to be replaced. The first section is north of the tennis courts and runs from east to west. The second section is west of the restroom building on the south side of the park and again runs from east to west. One of those sections may be replaced later this summer depending on remaining budget funds and if the increased costs of construction projects that are happening in 2021 make it too expensive.

Two light poles were replaced at Riverside Softball field by the infield. One pole blew over in the wind this winter. So, both poles were replaced and taller poles were used.

All the light poles at the Sertoma Park flag football field are being replaced also. New lights will be installed on the light poles.

The wood barriers around the horse shoe pits in Fantle Memorial Park were replaced this spring.

- C. General Discussion. The Parks Department employee retire in April so we are short one parks maintenance staff at this time.

IV. OTHER BUSINESS

- A. Commission Information Memorandums. (4 CIM attachments for previous two months)
- Other completed work projects for the department are noted in the CIMs.
 - Next Meeting Monday, July 19, 2021.

V. ADJOURN

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.



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MINUTES
YANKTON PARK ADVISORY BOARD
Monday, March 15, 2021
Go-To-Meeting with link provided by City – 5:30 PM

I. ROUTINE BUSINESS

Roll Call:

Present: Jeannine Economy, Elizabeth Healy, Darcie Briggs, Katelyn Schramm, Daniel Prendable, and Commissioner Bridget Benson.

Absent: Jason Tellus.

Also present City Manager Amy Leon, Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

Public Appearances: None.

Minutes: January 18, 2021 minutes approved. Briggs motioned. Healy second. Motion passes 5-0.

II. OLD BUSINESS

- A. SAC Operations Plan update for spring. Open swims have been popular. Started with 50-person limit in swim area and have increased it to 65. Swim lessons, lifeguard training, and WSI classes are on-going and another session is scheduled for April. All weight and fitness equipment has been moved back upstairs. Open gym time only on weekends. No fitness classes yet.
- B. The Huether Family Aquatics Center update. Construction is proceeding and concrete work has started with the nice weather the last few weeks. 400+ season passes have been sold. Marketing plans are being completed with the next big push being for passes to be a part of Easter baskets and goodies. The Center is starting to contact its members for those in need of reduced price passes. The Boys and Girls Club will promote the Guppy Grant for passes to their membership and summer programs. Concessions plans and operating hours are being finalized. A basic rack card with facility information is attached. A fancier version of the rack card is being created.

III. NEW BUSINESS

- A. Westside Park. Sidewalk along Spruce on east side of park is a part of the reconstruction of Spruce Street project set for this summer. LWCF Grant has been forwarded to the federal departments for review and approval. The grant is for play equipment replacements at Westside Park.



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B. General Discussion.

Parks and Recreation will be having limited summer programs this summer. There will be no printed brochure in 2021. We are testing to see if the summer recreation information can be listed on our website only. Marketing for summer recreation programs through social media, the City's website, and PSAs. Summer registration begins on Monday, May 3, for SAC members. The general public can register beginning on Tuesday, May 4.

KYB has a beautification project at the entryway to the Marne Creek Greenway that will be finished in the month of May. Three trees will be planted along with perennial flowers and shrubs. A bench and a trash can holder will be added to the patio surrounded by landscaping.

The question was asked if there is anyway to reserve parking for the play area at Riverside Park as it can be very busy when there is a baseball game or large shelter rentals.

The question was asked if the crab apple trees have been trimmed or removed from the south side fence line on the Westside tennis courts. The trees have been removed.

The question was asked if pickleball lines could be added to the tennis courts at Fantle Memorial Park. There are currently quick start tennis lines on the south two courts at Fantle Memorial Park. The quick start tennis lines are in addition to the normal tennis court lines.

IV. OTHER BUSINESS

A. Commission information Memorandums (4 CIM attachments).

B. Next Meeting: Monday, May 17, 2021. Meeting will be in person and since it is in a school facility masks will be required.

V. ADJOURN

Schramm motioned, Briggs second. Motion carried 5-0.

COMING SOON to the bornlearning trail!



COMING SOON to the bornlearning trail!



PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

The SAC has created an operations plan to coincide with Yankton School District operations. The SAC operation, which is located in a shared facility with the Yankton School District, is working under two goals:

- 1) safety of everyone- staff and patrons.
- 2) Help in the effort to have in-school classes during the entire 2020-2021 school year. We continue to monitor pandemic data in the county, monitor YSD in-school operations, and will adjust plans accordingly. The facility will not be able to go back to what everyone knew as “normal” operations until after Labor Day 2021.

This operation plan will not only include memberships to the recreation facility, but will also include all city/community activities such as leagues, concerts, meetings, other rentals, etc.

There will be no rentals through Labor Day 2021.

- SAC member attendance for February 16 – 28 – 965 visits (2020- 3,001 visits, 2019- 3,324 visits, 2018- 3,472 visits, 2017- 2,669 visits)
- New Members Joined– 43 (2020- 39 people, 2019- 71 new members, 2018- 91 people, 2017- 63 people)
 - Annual passes sold: 3
 - Monthly passes sold: 39
 - EFT passes sold: 1
 - The Huether Family Aquatics Center passes sold- 14

Capital Building Rentals

- Days Rented – 0 Dates

Park Shelter Rentals

- Riverside- 0 Rentals
- Memorial – 0 Rentals
- Westside – 0 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

The SAC staff are working with open swims on Saturday and Sundays. Two sessions of open swims happen each Saturday and Sunday. The times are Noon to 1:30 and 2:00pm to 3:30. Maximum attendance was increased from 50 to 65 starting February 27.

The Recreation Staff have been working on the operations plan for The Huether Family Aquatics Center for 2021.

The Recreation Staff are working on a digital summer recreation brochure for 2021.

Brittany L. is working with the River City Rainbow Chase for a new running event in Yankton in March of 2021. The event is set for Saturday, March 13, at 9:00am. More information can be found on Facebook at the River City Rainbow Chase page.

Brittany L. is working on 4th of July fireworks for 2021.

Brittany L. is planning for Music at the Meridian in 2021.

Brittany L. is planning for a new Saturday morning event series to take place on the green space out to the east of The Huether Family Aquatics Center entry way. The event series will take place June 26 through July 31. Times for the Saturday morning events will be 9:30am to 11:30am so it is right before the aquatics facility opens for the day at 11:30am. Brittany is collaborating with the library and some other organizations in the community for this special event series.

PARKS

With the nice day time temperatures forecast for the next couple of weeks, I'm sure we will start to get requests for restrooms to be opened up in the parks system. Forecasted night time temperatures are the determining factor on turning on water in the parks and not day time temperatures. So, we are some weeks away from starting to turn on water in the parks system.

Todd is working with the Yankton CVB and the Nebraska Department of Tourism on an attraction at the Meridian Bridge as an effort to bring tourism to the area from Nebraska as a part of their state's "passport" program. Numerous sites around Nebraska are on the passport and visitors need to visit all the sites and have the passport stamped to be entered into win prizes.

The parks staff have been removing snow and ice from city properties, sidewalks, and parking lots.

The parks staff have been taking down holiday decorations and banners.

The Parks Department is working with the Street Department to take down dead, diseased, or hazardous trees on City property and in street ROW's. Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs. Ash trees are being removed also as a part of the Emerald Ash Borer Mitigation Plan for ROW's, boulevards, and City owned property.

The Parks Department is beginning to prepare for 2021 Capital purchases.

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There will be no rentals through Labor Day 2021.

- SAC member attendance for March 1 – 15 – 1,074 visits
(2020- 2,265 visits, 2019- 3,362 visits, 2018- 3,424 visits, 2017- 3,998 visits)
- New Members Joined– 31
(2020- 44 people, 2019- 57 new members, 2018- 62 people, 2017- 40 people)
 - Annual passes sold: 7
 - Monthly passes sold: 24
 - EFT passes sold: 0
 - The Huether Family Aquatics Center total passes sold- 408
- GreatLIFE payment for January 2021: \$730.50.

Capital Building Rentals

- Days Rented – 0 Dates

Park Shelter Rentals

- Riverside- 0 Rentals
- Memorial – 0 Rentals
- Westside – 0 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

The SAC staff are working with open swims and open gym on Saturday and Sundays. Two sessions of open swims happen each Saturday and Sunday. The times are Noon to 1:30 and 2:00pm to 3:30. Maximum attendance was increased from 50 to 65 starting February 27.

The Recreation Staff have been working on the operations plan for The Huether Family Aquatics Center for 2021.

The Recreation Staff are working on a digital summer recreation brochure for 2021.

Brittany L. is working on 4th of July fireworks for 2021.

Brittany L. is planning for Music at the Meridian in 2021.

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PARKS

Forecasted night time temperatures are the determining factor on turning on water in the parks and not day time temperatures. So, we are monitoring the forecasts to determine when we can begin to turn on water in the parks system.

Todd is working with the Yankton CVB and the Nebraska Department of Tourism on an attraction at the Meridian Bridge as an effort to bring tourism to the area from Nebraska as a part of their state's "passport" program. Numerous sites around Nebraska are on the passport and eight sites in the northeast region of Nebraska in 2021 so visitors need to visit all the sites and have the passport stamped to be entered into win prizes. We are optimistic this will bring some tourism to Yankton.

The parks staff have been removing snow and ice from city properties, sidewalks, and parking lots.

The Parks Department is working with the Street Department to take down dead, diseased, or hazardous trees on City property and in street ROW's. Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs. Ash trees are being removed also as a part of the Emerald Ash Borer Mitigation Plan for ROW's, boulevards, and City owned property.

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There will be no rentals through Labor Day 2021.

- SAC member attendance for March 16 – 31 – 1,310 visits
(2020- 0 visits, 2019- 2,803 visits, 2018- 3,234 visits, 2017- 3,173 visits)
- New Members Joined– 33
(2020- 0 people, 2019- 20 new members, 2018- 44 people, 2017- 20 people)
 - Annual passes sold: 8
 - Monthly passes sold: 25
 - EFT passes sold: 0
 - The Huether Family Aquatics Center total passes sold- 483
- GreatLIFE payment for February 2021: \$748.50.

Capital Building Rentals

- Days Rented – 2 Dates

Park Shelter Rentals

- Riverside- 0 Rentals
- Memorial – 0 Rentals
- Westside – 0 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

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The Recreation Staff have been working on the operations plan for The Huether Family Aquatics Center for 2021.

The Recreation Staff have created a digital summer recreation brochure for 2021. It is available on the City's website:

<https://www.cityofyankton.org/home/showpublisheddocument?id=9408>

- Summit Activities Center members may register for summer recreation programs at the SAC, Monday, May 3 from 5 a.m.-10 p.m.
- Online registration for summer programs will begin Tuesday, May 4 at 11 a.m. for the general public.
- If you do not have access to a computer, walk-in registration is available at the Summit Activities Center for summer programs and activities starting Tuesday, May 4 at 11 a.m.

Brittany L. worked with the Parks Department Staff to create wooden cut-out Easter eggs to hide in the parks. The activity has received a lot of positive feedback through social media.

Brittany L. is working on 4th of July fireworks for 2021.

Brittany L. is planning for Music at the Meridian in 2021.

Brittany L. has been working with groups to schedule events for the summer and fall of 2021.

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PARKS

Forecasted night time temperatures are the determining factor on turning on water in the parks and not day time temperatures. So, we are monitoring the forecasts to determine when we can begin to turn on water in the parks system. The normal date to start turning on water is April 15.

Todd and Brittany L. is working with the Yankton CVB and the Nebraska Department of Tourism on an attraction at the Meridian Bridge as an effort to bring tourism to the area from Nebraska as a part of their state's "passport" program. Numerous sites around Nebraska are on the passport and eight sites in the northeast region of Nebraska in 2021 so visitors need to visit all the sites and have the passport stamped to be entered into win prizes. We are optimistic this will bring some tourism to Yankton.

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- SAC member attendance for April 1 – 15 – 1,146 visits
(2020- 0 visits, 2019- 2,835 visits, 2018- 2,989 visits, 2017- 2,847 visits)
- New Members Joined– 18
(2020- 0 people, 2019- 35 new members, 2018- 38 people, 2017- 10 people)
 - Annual passes sold: 2
 - Monthly passes sold: 15
 - EFT passes sold: 1
 - The Huether Family Aquatics Center total passes sold- 511

Capital Building Rentals

- Days Rented – 1 Date

Park Shelter Rentals

- Riverside- 0 Rentals
- Memorial – 0 Rentals
- Westside – 0 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
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The Recreation Staff have created a digital summer recreation brochure for 2021. It is available on the City's website:

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PARKS

The Parks Department is having interviews with internal City of Yankton candidates for the Parks Fleet Mechanic/Ground Maintenance position that was vacated with John Gleich's retirement.

Forecasted night time temperatures are the determining factor on turning on water in the parks and not day time temperatures. So, we are monitoring the forecasts to determine when we can begin to turn on water in the parks system. With forecasted nighttime temperatures in 2021 it will be Monday, April 26, when water will start to be turned on in the parks system.

Todd and Brittany L. is working with the Yankton CVB and the Nebraska Department of Tourism on an attraction at the Meridian Bridge as an effort to bring tourism to the area from Nebraska as a part of their state's "passport" program. Numerous sites around Nebraska are on the passport and eight sites in the northeast region of Nebraska in 2021 so visitors need to visit all the sites and have the passport stamped to be entered into win prizes. We are optimistic this will bring some tourism to Yankton.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department.