

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
YANKTON COMMUNITY LIBRARY**

**Wednesday, January 13, 2021, 5:30 p.m.**

**Virtual Meeting-GoToMeeting interface and physical location in the Meeting Room**

Meeting called to order by President Christine Tielke at 5:30 p.m. Present were Sue Otterman, Amy Nelson, David Koerner, Sarah Mechtenberg, Yankton City Commissioner Jerry Webber, Yankton County Commissioner Dan Klimisch, Assistant Library Director Linda Dobrovolny and Library Director Dana Schmidt.

**Additions to the Agenda:** None

**Approval of November 18, 2020 Minutes:** Nelson made a motion to approve the November 18, 2020 minutes with a second by Webber. Unanimous approval.

**Discussion of Bills / Financial Report:** Schmidt reported that the 2020 revenue was down across the board, as expected. One exception with the nonresident cards. This is likely due the increase of County Card fees in 2020 from \$5 to \$20. Schmidt also noted that due to COVID-19, the library gave free extensions to their cards from mid-March through July.

**Communications and Correspondence:** Schmidt shared some a thank you from a Walnut Village resident to the gift on National Kindness Day. She also shared a thank you from a young patron for an ice cream certificate given in Christmas cards from Library Staff in December.

**Public Comment Period:** None.

**Director's Report:** In addition to the written report, Schmidt described the Winter Reading Raffle and the Hygge Kits that were being given as prizes during the month of January. Schmidt reported on the Community History Project that the library was conducting to give individuals a chance to reflect on their experiences in 2020 as it relates to COVID-19. The goal is to compile the responses into a book. Schmidt thanked the Board for approving closure for the upcoming staff training day. This day gives a good opportunity for team building and training for our library staff. Schmidt also reported that the new Youth Services Librarian, Victoria, hit the ground running and was exciting to begin some new programs including some teen events and creating Lego Kits for checkout.

**Old Business:**

- **Reopen plan for the library-status update:** Schmidt reported that the library would continue with Grab & Go hours from 9am-12pm Monday through Saturday, as well as curbside pick-up available between 9am-6pm Monday-Thursday and 9am-5pm Friday and Saturday. Schmidt reported at this time that the final hour of the day (5pm-6pm) remains quiet and the library will not be extended hours back to 8pm closure in the immediate future. Victoria is busy planning the Summer Reading Program for 2021. The theme is Tails and Tales. At this point, we are planning for hybrid programming that

would include some outdoor activities, some virtual events, and some events that may require pre-registration to limit the number in attendance.

- **County Agreement for the Provision of Library Services Update:** The agreement was approved by both the County and City Commissions and will be in effect January 1, 2021.

#### **New Business**

- **Training for Library Board:** The seven Board members, along with Schmidt and Dobrovolny, watched 40 minutes of a training entitled: The Road Ahead: Library Service in a Post-COVID World followed by 15 minutes of discussion.

**Other Business:** None

**Public Comment Period:** None

**Adjourn the meeting of January 13, 2021:** Klimisch made a motion to adjourn the meeting at 6:45pm with a second by Webber. Unanimous approval.