



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

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Commission Information Memorandum

The Yankton City Commission meeting on Monday, April 12, 2021, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Library Update

We have welcomed three new full-time Library Assistants. Kelly O’Dea moved from her part time position. Danita Eckert began her position on March 15 and Jeremy Hoeck began on March 22. We are excited to be fully staffed and looking forward to utilizing the talents of our new additions.

We will be celebrating National Library Week from April 4-10. We borrowed the idea of painting snow plow blades and substituted book ends. We have filled requests for over 50 kits that include the book ends and paint. After the bookends are returned, we will seal them and place them on our shelves so the artists can come in and look for their projects throughout the book stacks. Other activities planned for the week include a Facebook Live tour of the library and sharing greetings with other library staff around town.

We continue to plan for summer activities. We have confirmed the return of the very popular Cemetery Walk on June 2. This is a joint project with the Mead Cultural Education Center.

2) Community & Economic Department Update

With the frost out of the ground and the building and landscaping season underway it’s a good time to remember to use South Dakota 811 to locate underground utilities before you dig by simply calling 811. Excavators planning to dig, drill or trench should make the required locate request to South Dakota 811 two working days before the planned work. Homeowners and landowners planning their own excavation, planting or fence building activities are required to notify South Dakota 811 as well. This is a free service that is crucial to avoid costly interruptions, property damage and injury. The service can also be accessed on the web at sdonecall.com.

3) Police Department Update

The Police Department removed the speed board from storage and will be placing it in areas where speeding is a concern to help remind drivers to slow down.

Officer Keitel and Officer Bender completed training in Pierre covering the topics of criminal interdiction. This teaches officers how to identify suspicious behaviors that might otherwise go unnoticed.

We took a report of campaign signs being removed from multiple locations and then being placed in one location. Officers will be keeping an eye out for individuals messing with these signs.

Justin Paddock started part-time with the department while he finishes his last year of school at MMC. Justin will move full-time after graduation. Justin will be working on his classroom training with the police department during this time.

Brent Goehring and Dillon Bollinger have been given and accepted conditional offers with the department. They will be going through the background process once completed successfully we hope to have them starting at the end of May beginning of June.

4) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

5) Public Works Department Update

Street Department crews have been addressing potholes and grading alleys. Crews are also preparing equipment for summer maintenance operations.

The Huether Family Aquatics Center

Concrete crews have been able to complete most of the concrete deck installation. The parking lot curb and gutter has been installed and preparations are taking place to begin parking lot paving. Work continues on the building interior finishes such as shelving, cabinetry, and countertop installation. Installation of the diving boards and diving blocks is underway.

Marne Creek Bank Stabilization and Maintenance Trail Reconstruction

Banner Engineering and city staff continue to meet with FEMA and State personnel to ensure the design process is moving forward in the right direction.

Yankton Citywide Cleanup is scheduled to begin curbside pickup April 19, 2021. Placing items curbside before April 10 is not permitted. Items placed curbside before April 10 may be removed at the property owner's expense. Residents on City solid waste collection routes may participate, at no additional cost, by placing items into sorted piles, by type, at their homes. Please have items placed curbside by your regular collection day. Piles should be located directly in front of your property, not in the street, alley, or neighboring property. The Transfer Station will be accepting no charge drop-off from regular collection route customers April 19 through May 15 during normal operating hours, Monday-Friday 8:00 am – 3:45 pm and Saturday 8:00 am – 12 noon. Items not eligible for disposal include tires, grass clippings, leaves, recyclables, refrigerator, air conditioners, dehumidifiers, paint, chemicals or household hazardous waste, oils, and batteries. Motor oil may be taken to the transfer station and disposed of free of charge year around. Please place solid waste and recycle roll carts for regular collection at your normal collection point and away from piles. For more information on citywide cleanup and Transfer Station hours, visit <http://www.cityofyankton.org> or call (605) 668-5211. Due to the cancellation of the fall 2020 Household Hazardous Waste Collection Event, an event has been scheduled for Saturday, April 17th. For more information on the Household Hazardous Waste Collection Event, visit <http://www.cityofyankton.org> or call (605) 668-5211.

6) Finance Department Update

Absentee voting ends on April 12th at 5 p.m. There will be two municipal vote centers for Election Day on April 13th at City Hall and the North Fire Station. Voters will be able to cast their ballot at either one of the designated vote centers between 7 a.m. to 7 p.m. Canvassing of the election results is schedule to take place Friday April 16th at noon in City Hall.

Insurance costs with SD Public Assurance Alliance increased \$33,673.80 to \$404,984.91 total for 2021 property and general liability coverage. This increased due to adding the water treatment facility and other miscellaneous property.

Finance personnel have completed the annual sewer rate adjustments for residential utility customers. Adjustments based on the customer’s average winter consumption from December, January, and February will be reflected in the utility bill being mailed out on April 19. Please refer any questions you may receive from customers to the City Finance Office.

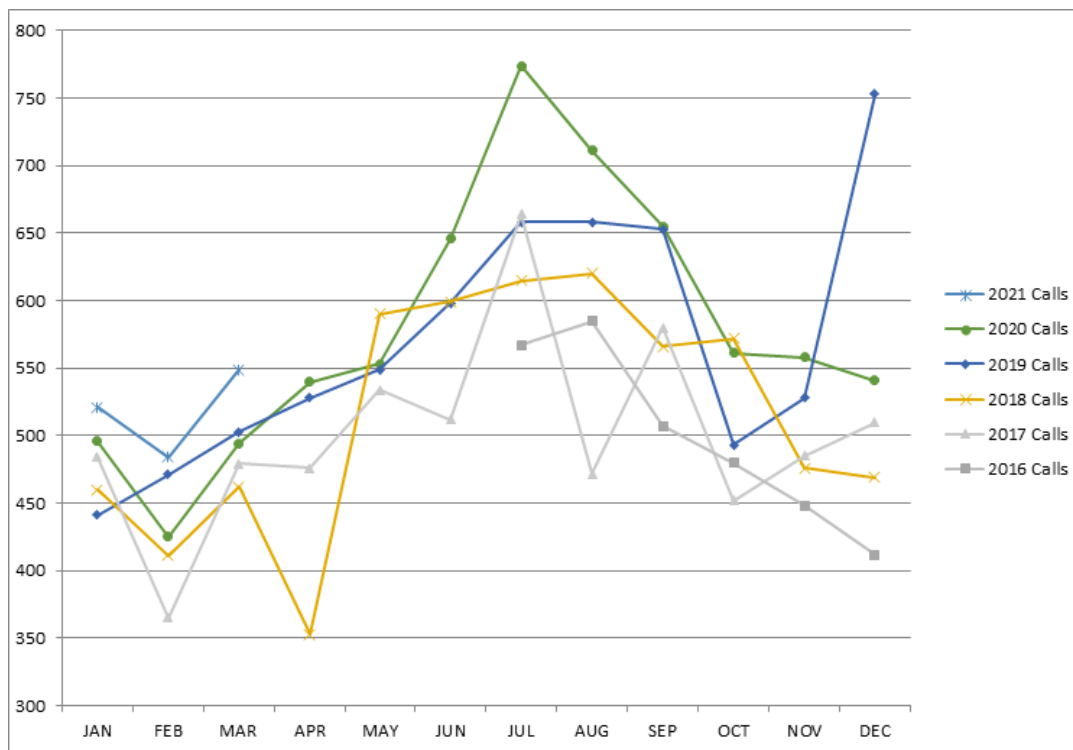
7) Information Services Department Update

We are currently advertising for a 911 Communications Dispatcher. Our most recent hire, Julie Fleek, has resigned to pursue other job opportunities.

We are working with our website host, Granicus, to move forward with a refresh of the City’s website.

In addition, we are exploring options for a expanded web presence for the Huether Family Aquatics Center.

911 calls thru March are up 9.8% over 2020. Statewide text to 911 has been rolled out and is in use locally.



8) Environmental Services Department Update

SJ Louis finally responded with a final claim for the gravity sewer project. This was in response to an email sent last September requesting a final request for compensation. The request for additional compensation is extreme. The letter and request have been forwarded to Mr. Den Herder. Staff will be working with the consulting engineer, Bartlett and West, and Mr. Den Herder on the next steps. Mediation will most likely be required for this project.

The South Dakota Board of Water and Natural Resources approved the \$3,500,000.00 clean water State Revolving Loan application for the EDA sewer project. The Board will consider the amended application for an additional \$1,000,000.00 at a special meeting to be scheduled in May. A large number of SRF applications are being amended due to recent inflation. The special meeting to be scheduled in May is address the large number of amended applications throughout the state.

9) Monthly reports / Minutes

Building and Salary monthly reports are included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager