



CITY OF YANKTON

2021_03_22

**CITY COMMISSION
MEETING**



Mission Statement

To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, March 22, 2021

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

Due to the COVID-19 virus, this meeting will be conducted electronically in compliance with SDCL. If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel.

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSXnmDRQg/live>

If you would like to participate in the City Commission meeting, limited access will be provided through the west door of the CMTEA building. You will be asked to state what item you would like to participate in and allowed access one person at a time into the meeting room. You will be asked to introduce yourself and make your comments. Alternatively, you can comment or ask questions utilizing the chat function on the YouTube Livestream or email commission@cityofyankton.org.

Rebroadcast Schedule: Tuesday @ 7:30pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes of regular meeting of March 8, 2021

Attachment I-2

3. City Manager’s Report

Attachment I-3

4. Public Appearances

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. Establishing public hearing for sale of alcoholic beverages

Establish April 12, 2021, as the date for the public hearing on the request for a Special Events (on-sale) Liquor License for June 12, 2021 from Rock 'N Rumble, Inc. dba Yankton RibFest (Michael Carda, President), The block of 3rd Street between Cedar Street & Walnut Street plus Half of Walnut Street to alley & Half block North South on Walnut & 3rd Street, Yankton, S.D.

Attachment II-1

2. Possible Quorum Event

March 30, 2021, for City Commission Forum to be held at Discovery Church starting at 6:00 pm, no official commission action

3. Possible Quorum Event

April 6, 2021, for City Commission Forum to be held by Interchange, no official commission action

4. Possible Quorum Event

April 6, 2021, for City Commission Forum to be held by Chamber of Commerce, no official commission action

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Health Board Update

2. Public Hearing for Alley Right-of-Way Vacation

Public hearing to consider Memorandum #21-47 and Resolution #21-10, an Alley Right of Way Vacation request in Block 2, Redmond's Subdivision in the City of Yankton, South Dakota. Location, north - south alley between 8th Street and 9th Street, between Dakota Street and Redmond Street. Yankton Medical Clinic, applicant and adjacent property owner.

Attachment III-2

3. Public Hearing – Kennel Ordinance

Consideration of Memorandum #21-45 regarding the second reading and public hearing regarding the Kennel Ordinance #1048.

Attachment III-3

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. **Election Board**
Consideration of Memorandum #21-46 approving the recommendation of election workers for the City of Yankton election on April 13, 2021, and establishing the compensation for said election workers

Attachment IV-1
2. **Planning Commission Recommendation – Plat Review**
Consideration of Memorandum #21-48 regarding Resolution #21-21, a Plat of Lots 8, 9, 10, 11 and 12, Block 10, Westbrook Estates being a Replat of Lots 1, 2, 3, 4, 5, 6 and 7, Block 10 of Westbrook Estates, in Tract 1 of Law Addition in the Southeast Quarter of Section 1, Township 93 North, Range 56 West of the 5th P.M., City of Yankton, Yankton County, South Dakota. Address, south side of the 2500 Block of the 1600 Block of W. 25th Street. Johanneson Contracting, Inc., owner.

Attachment IV-2
3. **Planning Commission Recommendation – Plat Review**
Consideration of Memorandum #21-49 regarding Resolution #21-22, a Plat of Lots A and B in the South Half of Lot 10 and Lots C and D in the North Half of Lot 9, Airport Acres Addition, City and County of Yankton, South Dakota. Address, 3010 Piper Street, Yankton, South Dakota. WDM Properties LLC, a South Dakota Limited Liability Company, owner.

Attachment IV-3
4. **Yankton Business Improvement District #1 Board of Directors Recommendation**
Consideration of Memorandum #21-50 regarding Resolution #21-23, funding for Mount Marty University

Attachment IV-4
5. **Bid Award – Bituminous Mix**
Consideration of Memorandum #21-51 regarding the Bid Award for the Annual Supply of Bituminous Mix for the Department of Public Works, Street Division

Attachment IV-5
6. **Surplus Property**
Consideration of Memorandum #21-52 regarding Resolution #21-24 to surplus 2020 Police Ford Explorer

Attachment IV-6
7. **Bid Award – Spruce Street Project**
Consideration of Memorandum #21-53 regarding the Bid Award for Spruce Street Project

Attachment IV-7
- V. **OTHER BUSINESS**

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN THE MEETING OF MARCH 22, 2021

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
MARCH 8TH, 2021**

Board of City Commissioners of the City of Yankton was called to order by Mayor Johnson.

Roll Call: Present: Commissioners Benson, Brunick, Carda, Maibaum, Miner, Moser, Schramm and Webber. City Attorney Den Herder and City Manager Leon were also present.

Quorum present.

Action 21-59

Moved by Commissioner Webber, seconded by Commissioner Brunick, to approve the Minutes of work session meeting of February 22, 2021 and regular meeting of February 22, 2021.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 21-60

Moved by Commissioner Moser, seconded by Commissioner Carda, that the Schedule of Bills be approved and warrants be issued.

1 Office Solution - Adding Machine - \$166.18; 3d Specialties Inc. - Signs - \$5,782.26; A Ox Welding Supply - Blades/ Mystic Oil - \$313.35; Action Targets - Shooting Targets - \$114.85; Adobe Creative Cloud - Computer Program - \$85.18; Adobe Stock - Computer Program - \$31.94; Amazon - Recreation Supplies - \$84.14; Amazon - Prime Membership Fee - \$126.74; Amazon - Dvd's - \$32.95; Amazon - Chalk - \$27.98; Amazon - Office Supplies - \$35.85; Amazon - Office Phone - \$31.90; Amazon - Heat Pump - \$140.64; Amazon - Program Supplies - \$117.55; Amazon - Janitorial Supplies - \$94.59; Amazon - Employee Appreciation - \$73.86; Amazon - Rubber Bands - \$2.77; Amazon - Pool Testers - \$71.15; Amazon - Safety Tape - \$34.99; Amazon - Cell Phone Charger - \$29.80; Amazon - Book - \$15.50; Amazon - Dvd - \$19.96; Amazon - Thermostats - \$115.80; Amazon - Office Supplies - \$20.99; Amazon - Calculator Ribbon - \$36.46; Amazon - Lifeguarding Classes - \$301.87; Amazon - Office Supplies - \$53.98; Amazon - Rubber Bands - \$20.60; Amazon - Dvd's - \$148.68; Amazon - Dvd - \$14.99; Amazon - 2 Hp Inkjet Paper Rolls - \$130.00; American Red Cross - Lifeguarding Classes - \$386.14; Animal Health Clinic - K9 Max Health Care - \$455.51; A-Ox Welding Supply Co Inc. - Tank Rental - \$65.53; At&T Bill Payment - Cell Phone - \$142.23; Auto Value - Filters - \$668.79; AutoZone - Bulbs, Antifreeze, Grease - \$384.07; AutoZone - Wiper Blades, Antifreeze - \$284.61; Avera McKennan Hospital - Annual EAP - \$5,914.80; B&H Photo - 8 Tablet - Hand Straps - \$682.57; Banner Associates Inc. - Trail Repair Engineering - \$104,864.61; Battery sharks - Ups Batteries - \$55.54; Blackstrap Inc. - Road Salt - \$9,983.81; Boller Printing - YPD Forms - \$20.00; Bomgaar's - Inlet Building Cleaning - \$2,121.14; Book Systems Inc. - Atrium - \$3,195.00; Border States Electric Supply - Tech Support - \$2,895.60; Broadway Chrysler Dodge - Repair O2 Sensor Signals - \$1,137.42; Butler Machinery Co - Steering System Repair - \$3,344.11; C & B Yankton - Label - \$22.35; Casey's Gen Store - Travel Expense/Tahoe - \$49.00; Cedar Knox Public Power Dist - Electricity - \$1,449.41; Central Square Tech LLC - Field Ops Subscription - \$126.00; CenturyLink - Phone Bill - \$1,291.53; Chewy.Com - K-9 Supplies - \$12.72; Christensen Radiator A - Pickup Snowplows - \$234.00; CHS - Def - \$139.00; City Of Vermillion - Jt Power Cash Trans Feb - \$53,199.12; City Of Yankton-Central Garage - Rubbish - \$47.50; City Of Yankton-Landfill - Landfill Charges - \$97.65; City Of Yankton-Solid Waste - Compacted Garbage - \$12,058.56; City Of Yankton-

Water - Garbage - \$92.95; City Utilities - Water/Wastewater Charges - \$99.58; Clarks Rentals - Hammer Drill Rental - \$76.00; Concrete Material - Gravel - \$6,335.15; Cornhusker Intl Truck - Batteries - \$360.00; Credit Collection Service - UT Collection - \$419.76; Crescent Electric - Pump Building Heater - \$1,112.93; Culligan Water Condition - Monthly Filter Rental - \$50.00; D & T Ventures - Professional Services - \$175.00; Daniel Prather Snap-On - Hex Driver Set - \$157.62; Danko Emergency Equipment - Boots - \$581.23; Demco Inc. - Office Supplies - \$85.62; Dept Of Ag Ag Services - Pesticide Certification - \$58.00; Design Solutions & Integration - Support - \$942.86; DNS Made Easy - Web Hosting - \$119.90; Echo Electric Supply - Light Bulbs - \$773.03; Efting/William - Consulting - \$1,725.00; Ehresmann Engineering - Angle Iron - \$346.36; Electric Pump - Rebuild Pump - \$1,632.21; Ethanol Products - Co2 - \$652.20; Fastenal Company - Sharpen Drill Bits - \$756.20; FBI National Academy A - FBINA Membership Dues - \$220.00; Fedex - Evidence Postage - \$14.63; Fedex - Shipping - \$30.24; Feimer Construction - Storm Sewer Repair - \$47,479.79; Fejfar Plumbing - Wash Fountain - \$7,973.60; Fejfar Plumbing & Heat - Plumbing Parts - \$125.79; Ferguson Enterprises - Meters & Meter Parts - \$11,610.75; Fountain People - Led Lights - \$2,570.00; Geotek Eng & Testing Service - Testing Services - \$550.20; Gerstner Oil - Fuel - \$26,530.07; Graham Tire - Skid Loader Tires - \$895.60; Grainger - Plumbing Parts - \$130.92; Graymont WI LLC - Lime - \$4,702.98; Green For Life Environmental - Reclaim Oil - \$68.22; Growmark FS - Westside Park - \$44.91; Hach Company - Lab Reagents - \$3,029.28; Hanson Briggs Advertising - Work Order Forms - \$220.39; Harn Ro Systems - Chemicals - \$4,900.00; Hawkins - Chemicals - \$7,469.07; Healthworks - CDL Testing - \$126.00; Heiman Fire Equipment - Name Panel - \$62.50; Huber/Marlon - Boot Reimbursement - \$130.00; Hy-Vee - Employee Appreciation - \$289.02; IACP - IACP Membership - \$190.00; In Continental Research - Cleaning Supplies - \$719.89; Indeco - Finance Office Remodel - \$166.71; Indeed - Housing Ad - \$25.22; Indelco Plastics Corp - Sodium Hydroxide Pump - \$572.16; Iowa League Of Cities - Professional Services - \$140.00; IPY Midwest Alarm - Monthly Alarm Monitoring - \$66.00; Ir Industrial - Air Compressor Parts - \$1,408.80; J & H Care & Cleaning Company - Janitorial Service - \$4,000.00; J2 Metrofax - Fax - \$9.95; JCL Solutions - Janitorial Supplies - \$895.03; John E. Reid & Associates - Interview/Interrogation - \$600.00; Kaiser Heating & Cooling - Repair Rooftop Unit - \$150.00; Kaiser Refrigeration - Tree Trimmer - \$590.76; KLJ Engineering - Runway Reconstruction - \$1,470.63; Koletzky Implement - Tractor Repairs - \$2,450.50; Kopetsky's Ace Hdwe - Cleaning Supplies - \$810.01; Lacroix/Brittany - Reimbursement - \$52.52; Larry's Plumbing - Sink Supplies - \$14.70; League Of Nebraska Municipalities - Classified Ad - \$127.60; Lobe Pro Rotary Pumps - Parts - \$1,539.22; Mark S Machinery Inc.. - Truck Repair - \$233.13; McGrath North - Professional Services - \$837.00; Mead Lumber - Sandblasting Sand - \$564.58; Menards - Finance Office Remodel - \$2,010.78; Merkel Electric - Install Outlet - \$331.31; MidAmerican Energy - Fuel - \$12,811.35; MidAmerican Energy - Fuel - \$6,632.26; Midwest Alarm Company - Alarm Monitoring - \$682.00; Midwest Laboratories - Monthly Nutrient Testing - \$142.84; Midwest Radiator - Pump Building Radiator - \$268.00; Midwest Tape - Book On Tape - \$34.99; Midwest Tire And Muffler - Valve Stems - \$42.50; Millenium Recycling - Single Stream Fee - \$6,097.35; Minerva's Grill And Bar - Business Meeting - \$144.49; Minnesota Chiefs Of Police - Employment Advertisement - \$350.00; Motis Brands Inc.. - Ramp - \$349.99; Motor Vehicle Dept, SD - License Plates - \$5.00; Mypilotstore.Com - Utility Vehicle Radio - \$1,086.90; Napa Auto Parts - Bearings - \$314.45; National Association - SRO Training - \$485.00; NBS Calibrations - Balance & Calibration - \$193.00; Nor Northern Tool - Pressure Washer Unloader - \$196.14; Northern Tool Equip - GBT Pressure Washer Pump - \$409.98; Northwestern Energy - Electricity - \$101,593.81; NRA Membership Interne - Range Membership - \$25.00; Observer - Election Notice - \$5.38; Olson's Pest Technicians Inc. - Pest Control - \$210.00; O'Reilly Auto Parts - Battery - \$825.50; Overdrive Dist - E-Books - \$3,286.11; Overhead Door - Shop Door Repairs - \$930.48; PayPal - Radio Batteries - \$159.98;

PayPal - Radio Chargers - \$66.50; PayPal - Two Way Radio - \$199.99; Peace Officers Assn/SD - Membership Dues - \$50.00; Petroleum Traders Corp - Fuel - \$13,006.31; Pizza Hut - Staff Appreciation - \$44.54; Power Source Electric - Electrical - \$22,959.23; Press Dakota Mstar Solutions - Commission Minutes - \$729.88; Provantage - Antivirus Renewal - \$1,725.00; Riverside Hydraulics I - Hoses Connector - \$2,431.35; Rogers Sporting Goods - Portable Heater - \$103.20; Ron's Auto Glass Repair - Finance Remodel Glass - \$910.00; Royal Sport Shop - Name Tags For Plaque - \$14.06; Schroeder/Roger - Safety Glasses Reimburse - \$60.00; SD Library Association - Membership Dues - \$64.00; Sherwin Williams - GBT Building Painting - \$504.51; South Dakota Human - Virtual Poetry Program - \$25.00; South Dakota Redbook - Books & Subscriptions - \$1,485.00; Southeast SD SHRM - Annual Membership - \$25.00; Buhl's Cleaners - Cleaning Towels - \$1,625.64; Stockwell Engineers Inc. - Aquatics Design Contract - \$31,594.05; Stryker Sales Corporation - AED Maintenance - \$376.20; Sturdevant's - Shop Supplies - \$12.58; Thatcher Company - Carbon - \$7,500.00; The Ups Store - 1st Qtr Test Shipping - \$398.35; Third Millennium Assoc. Inc. - Utility Billing - \$606.59; Tool Repair Parts - Battery Pack - \$76.88; Transportation Dept/S.D. - Fox Run Trail - \$221,522.18; Trimble/Brittany - Utility Refund - \$92.44; TRK Hosting - Web Hosting - \$7.95; Truck Trailer Sales - Alternator - \$285.50; Truck Trailer Sales Inc. - Truck Repairs - \$5,605.55; Ulmer/Bruce - Boot Reimbursement - \$130.00; United Laboratories In - Rust Converter - \$668.40; United States Postal Service - Postage Meter - Jan2021 - \$1,313.40; Us Bank Equipment Finance - Ricoh Copier Lease - \$341.47; Us Bank Spa Lockbox Cm9695 - Drinking Water C462038-6 - \$892,477.44; USPS - Mail Evidence - \$88.05; Vastbroadband-Vexus - Internet - \$3,756.63; VCN Yanktonrodctr - Publishing Fees - \$32.50; Vellek/Richard - Boot Reimbursement - \$130.00; Viddler Inc. - Video Hosting - \$41.46; Vistaprint.Com - Business Cards - \$85.20; Vogel Paint Inc. - Paint Machine Parts - \$5,120.92; Vzwrllss My VZ VB P - Internet Access - \$1,006.12; Walgreens - Aa Batteries - \$13.99; Walker Process Equipment - Sludge Heater Gaskets - \$275.10; Walmart - Office Supplies - \$88.33; Walmart - Employee Appreciation - \$13.83; Walmart - Batteries, Paper, Tape - \$158.39; Walmart - Employee Appreciation - \$273.30; Walmart - Office Supplies - \$222.65; WEF REG - Conference - \$99.00; Welfl Construction Corp - Huether Aquatics Construction - \$393,368.93; Wiebelhaus/Jean - Taxes - \$206.66; Williams & Company Pc - Audit - \$6,985.00; Yankton County Auditor - YC Capital Improve - \$34,872.55; Yankton County Treasurer - Taxes - \$3,102.73; Yankton Fire & Safety Co - Inspection - \$224.50; Yankton Medical Clinic - Firefighter Exams - \$1,304.00; Yankton Vol Fire Department - Jan-Feb 2021 Calls - \$970.00; Yankton Winnelson Co - Plumbing For Meter Room - \$1,506.24; Yankton Media Inc. - Publish Job Announcement - \$621.56; Yearli.Com - Aca Filing - \$529.38; Ykt Janitorial & Dt Sc - Janitorial Supplies - \$615.85

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted

Salaries by Department: February 2021

Administration \$52,772.73; Finance \$32,368.98; Community Development \$26,459.78; Police/Dispatch \$190,918.03; Fire \$13,465.32; Engineering / Sr. Citizens \$46,680.85; Streets \$47,561.42; Snow & Ice \$9,271.09; Traffic Control \$4,012.19; Library \$25,810.90; Parks / SAC \$73,472.70; Marne Creek \$3,890.08; Water \$39,180.94; Wastewater \$41,700.48; Cemetery \$4,104.91; Solid Waste \$22,657.04; Landfill / Recycle \$20,692.90; Central Garage \$4,358.82

New Hires: Marcus Carson \$10.25 hr., Life Guard, Recreation Division; Claire Martinson \$10.25 hr., Life Guard, Recreation Division

City Manager Leon submitted a written report giving an update on community projects and items of interest.

There were no public appearances at that time.

Consent Agenda items were discussed and voted on separately.

The date of March 22, 2021 was set for the next work session of the Yankton City Commission. The work session will take place at 6:00 pm in Room #114 of the Career Manufacturing Technical Education Academy.

By consensus, the Commission approved Mayor Johnson's appointees for the Consolidated Board of Equalization. Commissioners appointed were Mason Schramm, Bridget Benson, Ben Brunick and Tony Maibaum, as alternate.

City Manager Leon gave a brief update on the status of the three metrics established by the Health Board and any new CDC guidelines on COVID.

Action 21-60

This was the time and place for the public hearing for a Special Events RETAIL (on-sale) Liquor License for 1 day, April 24, 2021, from BPO Elks Lodge 994 d/b/a Elks Lodge 994 (Cindy Goeden, Secretary), NFAA, 800 Archery Lane, Yankton, South Dakota. (Memorandum 21-40) No one was present to speak for or against the application.

Moved by Commissioner Webber, seconded by Commissioner Brunick, to approve the license.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Mayor Johnson open the public hearing regarding the SRF Application for the Wastewater Plant Project and Project update.

Director of Environmental Services, Kyle Goodmanson, gave a brief explanation of how inflation and material costs necessitated amending SRF requests.

No one publically appeared to speak for or against the proposal.

Action 21-61

Moved by Commissioner Schramm, seconded by Commissioner Benson, to approve the SRF Application of the Wastewater Plant Project.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Mayor Johnson then closed the public hearing.

Action 21-62

Moved by Commissioner Moser, seconded by Commissioner Schramm, to approve Resolution 21-19. (Memorandum 21-41)

RESOLUTION 21-19

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade-in, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE TRADE-IN
2016 Kubota mower serial number ending: 10941

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-63

Moved by Commissioner Webber, seconded by Commissioner Brunick, to approve Resolution 21-20. (Memorandum 21-42)

RESOLUTION 21-20

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade-in, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE TRADE-IN
2014 Kubota mower serial number ending: 10678

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-64

Moved by Commissioner Benson, seconded by Commissioner Schramm, to approve the purchase of a 2021 Dodge ¾-ton 4x4 crew cab extended box truck for the Parks Department. (Memorandum 21-43)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Commissioner Schramm introduced and Mayor Johnson read the title of Ordinance No. 1048, AN ORDINANCE MODIFYING AND IMPROVING THE LICENSURE SYSTEM OF KENNELS WITHIN THE CITY OF YANKTON’S JURISDICTIONAL LIMITS, and set the date of the second reading and public hearing as March 22nd, 2021.

Action 21-65

Moved by Commissioner Benson, seconded by Commissioner Moser, to adjourn at 7:46 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Nathan V Johnson
Mayor

ATTEST:

Al Viereck
Finance Officer



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 56, NUMBER 6

Commission Information Memorandum

The Yankton City Commission meeting on Monday, March 22, 2021, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Police Department Update

South Dakota Municipal League Worker's Compensation Fund is unveiling a new assistance program for first responders. Additional Employee Assistance is available to these employees. All services are free and confidential.

The Sergeant advertisement has closed, and we will be conducting final interviews on March 29.

We participated in the South Dakota Municipal League District Meeting through Zoom this week.

Other meetings that we will attend via zoom are as follow: Connecting Cultures, Emergency Management, Emerge, Optimist and the Covid Task Force.

2) Community & Economic Department Update

We continue to closely monitor the availability of Federal Aviation Administration (FAA) funds for planned projects and expenditures at the Chan Gurney Municipal Airport. As you know, 2020 saw two large projects completed at the airport with one of them being funded with a 100 percent grant, the result of our success with a competitive application process. We are now hearing that there may be more 100 percent grant project funding available this year. The next project in our Airport Layout Plan is Phase 1 of the North Taxilane Project. We are inquiring about the possibility of that project meeting the criteria for 100 percent FAA funding.

We have taken another step in adjusting the COVID-19 related protocol for operations at the Airport Terminal Building. We have transitioned to a modified Phase 3 level of service where the terminal building is open from the apron side for pilots and passengers 24 hours a day, seven days a week. We will continue to expand the transition as conditions dictate and essential staff is vaccinated

3) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

4) Environmental Services Department Update

The water department is flushing dead-end lines in preparation for trihalomethanes (THM) sampling. THM levels in the last several quarters have come in substantially lower. If the samples levels come in similar to the last several quarters the City will be allowed to reduce sampling. The combination of the new treatment facility and the collector well water have reduced levels to less than 15 parts per million. The current limit is a running average below 80ppm.

Staff at the wastewater plant continue to work with HDR on the design of the EDA construction projects. Staff contracted with Central Divers out of Pierre to complete a wet well inspections. The wet well could not be completely emptied and was a confined space hazard. Divers were used to complete the inspection for safety reasons. The inspections did show signs of some concrete deterioration but not to the point of causing structural issues. The wet wells will need to be coated to help prevent further deterioration. Electrical engineers were also onsite conducting inspections of the existing building and electrical systems.

Water and wastewater have 8 staff signed up for operator certification testing in the next two months. Staff are required to be certified operators per state law. Testing facilities require masking and social distancing.

5) Human Resources Department Update

We have 3 new Library Assistants, Kelly O’Dea, Danita Eckert, and Jeremy Hoeck. Kelly started Monday, March 15th, Danita on the 18th and Jeremy on the 22nd. We welcome you to the City Library.

Summer seasonal recruitment has begun, and we are using several platforms to advertise. This will be critical as we look to increase staffing for the Huether Family Aquatic center. These opportunities include lifeguards, water safety instructors, youth program instructors, volleyball/softball referees/umpires, as well as parks and recreation. Applications have begun to come in and we will screen those accordingly. We are also looking for engineering aides and/or solid waste collectors.

We have conducted first round interviews for Police Offer for the Yankton Police Department. Candidates will be notified as to their status and final interviews will be held on Monday, March 29th.

MSHA training has started with the first group in attendance on Tuesday, March 16th. We will host two more dates, 23rd and 30th. This is being conducted via Microsoft Teams in a virtual socially distanced setting at Fire Station #2. Although this isn’t what’s been done in the past, it is still a great way to acquire the necessary training and recertification credits needed for our employees.

UKG testing is moving forward at a great pace. Department heads and managers have received their introductory emails to begin UKG online training. In the next week or so, we will have imported our benefit plans, dependents, emergency contacts and beneficiaries. We will still need to audit the data; however, this will get us that much closer to a “go live” date.

6) Fire Department Update

Firefighter Pete Moore has submitted his resignation effective April 14. Pete will be moving to Chattanooga, TN to take a corporate position with his employer Astec. We want to thank Pete for his service and wish him well in his new endeavors.

7) Public Works Department Update

Street department crews have been working on the annual tree removal list as the weather allows. Street department crews have also been repairing gravel alleys and addressing potholes in the streets. The Street Department has completed its annual street survey of the city streets. Once the survey data is compiled, a 2021 Street Department project list will be created.

The Huether Family Aquatics Center

Just when the concrete contractor, Limoges Construction, was able to return to the site and begin deck paving, mother nature decided to change the plan. The crews, however, were able to get about a week of work in. They were able to place some of the smaller, odd shaped pieces, which will set them up for bigger pours, later in the project. The initial paving process will be a slow one, as the crews are starting

on the north end and working south. These areas are ones that do not allow for truck access, so the concrete has to be delivered by concrete “buggies”. It is a time consuming endeavor, but one that is necessary to prevent damaging underground piping.

The competition pool was filled with water, in order to perform a leak test. We have not received an official result yet, but have heard that it has passed. The plan now is to pump the water from the competition pool to the leisure pool, for its testing.

Marne Creek Bank Stabilization and Maintenance Trail Reconstruction

Comments on the 30% plans that were submitted for review have been sent to Banner for revisions. Once that is complete, they will be sent to FEMA. This step is to ensure that the proposed design is acceptable, before dedicating any more time to it.

In-house Projects

A recommendation for bid acceptance for the Spruce Street project is included in this packet.

Yankton Citywide Cleanup is scheduled to begin curbside pickup April 19, 2021. Placing items curbside before April 10 is not permitted. Items placed curbside before April 10 may be removed at the property owner’s expense. Residents on City solid waste collection routes may participate, at no additional cost, by placing items into sorted piles, by type, at their homes. Please have items placed curbside by your regular collection day. Piles should be located directly in front of your property, not in the street, alley, or neighboring property. The Transfer Station will be accepting no charge drop-off from regular collection route customers April 19 through May 15 during normal operating hours, Monday-Friday 8:00 am – 3:45 pm and Saturday 8:00 am – 12 noon. Items not eligible for disposal include tires, grass clippings, leaves, recyclables, refrigerator, air conditioners, dehumidifiers, paint, chemicals or household hazardous waste, oils, and batteries. Motor oil may be taken to the transfer station and disposed of free of charge year around. Please place solid waste and recycle roll carts for regular collection at your normal collection point and away from piles. For more information on citywide cleanup and Transfer Station hours, visit <http://www.cityofyankton.org> or call (605) 668-5211.

Due to the cancellation of the fall 2020 Household Hazardous Waste Collection Event, an event has been scheduled for the spring of 2021. Enclosed in this packet is an information flyer for the Household Hazardous Waste Collection Event scheduled for Saturday, April 17th.

8) Finance Department Update

As a reminder, the deadline for voter registration for the April 13th municipal election is Monday, March 29, 2021. Absentee voting will begin on March 22nd and end on April 12th at 5 p.m. Absentee voting at the City Hall gym will operate 8 a.m. to 5 p.m. during the Monday thru Friday work week. A mail-in absentee ballot may be requested by submitting a South Dakota Absentee Ballot Application Form with a copy of an acceptable ID, such as a driver’s license. Please download this application at sdsos.gov/elections-voting/voting/absentee-voting.aspx or stop outside the Finance Office to pick up and turn in this form.

There will be two municipal vote centers for the April 13 election. They will be located at Yankton City Hall and the North Fire Station. Voters will be able to cast their ballot at either one of the designated vote centers between 7 a.m. to 7 p.m.

The Finance Office underwent its annual SDML Workers’ Compensation audit on Wednesday, March 3, 2020 with no issues.

The front Finance Office was recently remodeled to enhance security and promote social distancing. This enclosed reception area was done internally by our Building Official & Facilities Manager and cost approximately \$3,200. Items such as the wood door and countertops were repurposed at no cost to us. Additional signage will be added; please view the picture below:



Please see the Finance Monthly Report for February enclosed in your packet.

9) Information Services Department Update

Website users for 2020 increased nearly 21% over 2019. The number of sessions was about steady and the number of pages viewed per visit was down about 16%. A large portion of the visitors to the website were classified as new users.

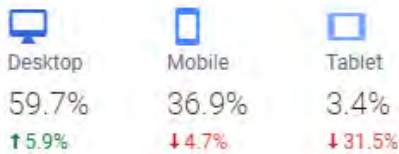
Website Visits

(January 1 - December 31)

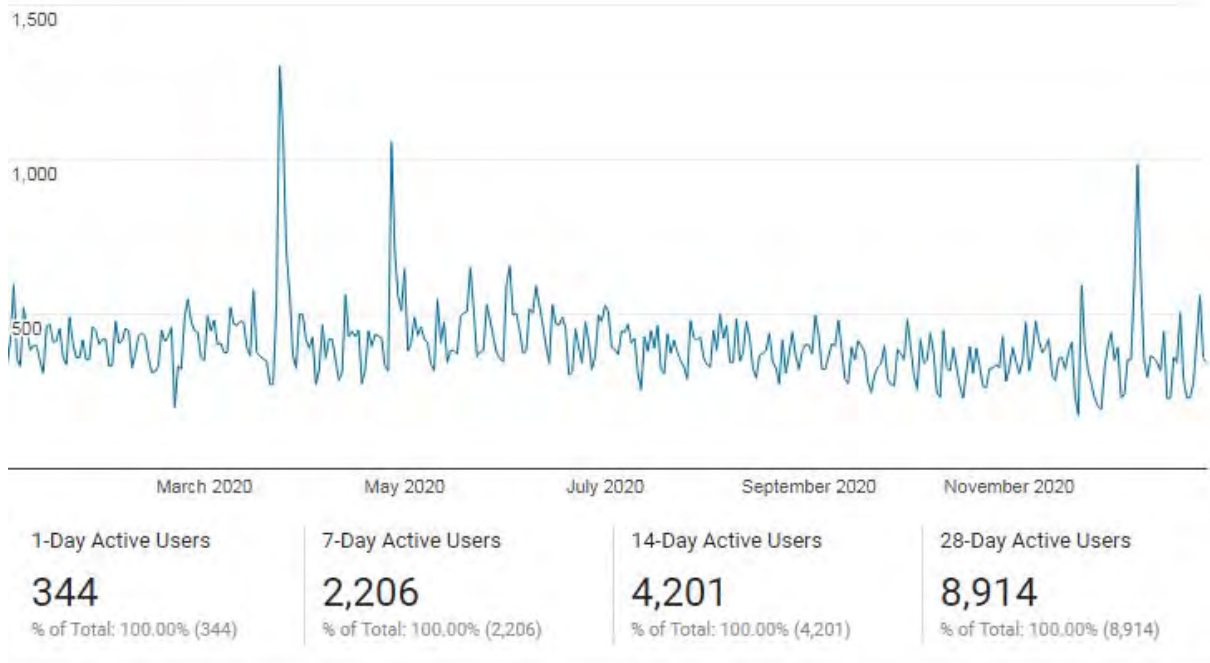
Year	Users	Sessions	Pageviews
2016	60,311	141,094	370,644
2017	68,960	152,476	364,387
2018	84,308	162,317	370,523
2019	89,246	162,970	405,014
2020	107,787	163,678	340,467
Difference	18,541	708	(64,547)
% Change	20.8%	0.4%	-15.9%

Of the visitors to the website the split was roughly 60 / 40 for a desktop vs. mobile device.

Sessions by device



The website saw an average of 344 users daily with a peak in 2020 of 1,303 on March 24th.



Visits to specific pages across the site vary with topics of current interest. In 2020, traditional services like the library, commission meetings, Summit Activities Center, Police and Finance utility payments show up near the top of the list. Special topics like the bid and RFP list (10,445 views) and COVID-19 (8,970 views) also show up in the top ten. In 2021, the City will be working on a refresh of the design of the website.

10) Monthly reports / Minutes

Joint Powers Solid Waste and Yankton Police Department monthly reports are included for your review. Minutes from the Airport Board and Park Advisory Board are also provided for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager

FINANCE MONTHLY REPORT

Activity	February-21	February-20	Feb-21YTD	Feb-20YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	38,614 M	40,699 M	79,121 M	82,337 M
Water Billed	\$462,541.18	\$472,392.16	\$943,425.17	\$946,800.23
Basic Water Fee/Rate per 1000 gal.*	\$27.51/6.30	\$27.51/\$6.12		
Number of Accounts Billed	5,376	5,327	10,762	10,658
Number of Bills Mailed	5,376	5,327	10,762	10,658
Total Meters Read	5,851	5,787	11,696	11,573
Meter Changes/pulled	11	4	15	6
Total Days Meter Reading	1	1	2	2
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	0
Sewer				
Sewer Billed	\$332,397.76	\$330,461.52	\$664,816.75	\$660,999.85
Basic Sewer Fee/Rate per 1000 gal.*	\$11.22/\$6.80	\$10.69/\$6.48		
Solid Waste				
Solid Waste Billed	\$107,435.73	\$103,420.34	\$215,378.34	\$207,053.87
Basic Solid Waste Fee*	\$23.61	\$22.92		
Total Utility Billing:	\$902,374.67	\$906,274.02	\$1,823,620.26	\$1,814,853.95
Adjustment Total:	\$53.37	(\$149.88)	(\$197.98)	(\$289.88)
Misread Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	\$193.37	\$0.12	\$62.02	(\$9.88)
Penalty Adjustments OFF	(\$140.00)	(\$180.00)	(\$270.00)	(\$320.00)
Penalty Adjustments ON	\$0.00	\$30.00	\$10.00	\$40.00
New Accounts/Connects	52	46	95	86
Accounts Finaled/Disconnects	40	48	113	106
New Accounts Set up	6	4	13	11
Delinquent Notices	374	444	728	839
Doorknockers	120	197	218	357
Delinquent Call List	72	116	122	214
Notice of Termination Letters	18	18	23	26
Shut-off for Non-payment	6	5	10	10
Delinquent Notice Penalties	\$3,740.00	\$4,440.00	\$7,280.00	\$8,390.00
Doorknocker Penalties	1,200.00	\$1,970.00	\$2,180.00	\$3,570.00
Bad debts/Accts listed at Collections	\$117,839.89	\$100,311.62	\$117,444.83	\$101,494.69
Other Office Functions:				
Interest Income	\$15,406.81	\$77,206.02	\$32,790.60	\$168,564.22
Interest Rate-Checking Account	0.39%	1.96%		
Interest Rate-CDs	N/A	N/A	N/A	N/A
# of Monthly Vendor Checks	123	137		
Payments Issued to Vendors	\$ 1,011,747.08	\$ 1,337,663.68	\$ 3,925,329.87	\$ 4,830,054.36
# of Employees on Payroll	177	214		
Monthly Payroll *	\$ 458,057.02	\$ 471,129.82	\$ 945,118.38	\$ 909,355.61



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

MINUTES
YANKTON PARK ADVISORY BOARD
Monday, January 18, 2021
Go-To-Meeting with link provided by City – 5:30 PM

I. ROUTINE BUSINESS

Roll Call:

Present: Jeannine Economy, Elizabeth Healy, Darcie Briggs, and Katelyn Schramm.

Absent: Daniel Prendable, Jason Tellus, and Commissioner Bridget Benson.

Also present City Manager Amy Leon, Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

Public Appearances: None.

Minutes: November 16, 2020 minutes approved. Briggs motioned. Healy second. Motion passes 4-0.

II. OLD BUSINESS

- A. SAC Operations Plan update for winter/spring. Open swim is going to presume on the weekends. Saturdays and Sundays starting January 30th. Open swim times will be 12:00 to 1:30pm and 2:00 to 3:30pm with a half hour in between to sanitize the pool area. Swims lesson sign ups opened on Monday, January 18 for members and Tuesday, January 19 for everyone and online. Swim lessons will take place in February. The Summit Center will also be offering lifeguard training and Water Safety Instructor courses.
- B. AARP Grant update for the Born Learning Trail installation at Westside Park. Yankton Area Arts had some artists in the park in October and did some painting on the trail to go along with the signs that will be installed. Painting is not completed. There are a few other items artists are working on also that will be installed along the trail. We installed the signs for the trail. We've installed three benches and two picnic tables. A film crew for SD AARP was on-site and videoed the installation of the signs, tables, and benches along with a couple of interviews for marketing purposes. Project completion date was adjusted and is now May 31, 2021.
It may need to be kept in the public's awareness that the overall Westside Park master plan that was adopted is a 15-20 year plan as the City looks to budget and complete different aspects of the plan.
- C. The Huether Family Aquatics Center update. Construction is proceeding. Advertising for season pass sales began November 1. 350+ passes have been sold. We are working with the Yankton CVB for marketing. Guppy Grant with Boys and Girls Club and funds with The Center for those in need of reduced price passes update. It may be a good idea to utilize a pricing comparison chart to show what other aquatics facility and other entertainment venues charge for entrance fees.



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

III. NEW BUSINESS

- A. Parks and Recreation CIP Budget for 2021. Discussed items found in the 2021 budget and reminded the board that items in future years are just place holders and decisions are made each budgeting cycle on priorities for the coming year. The City should try to identify a project that is already in the plans and discuss with Keep Yankton Beautiful about partnering and fund-raising possibilities for 2021 versus KYB finding its own exclusive project for the community.
- B. General Discussion.

IV. OTHER BUSINESS

- A. Commission information Memorandums (4 CIM attachments).
- B. Next Meeting: Monday, March 15, 2021.

V. ADJOURN

Economy motioned, Healy second. Motion carried 4-0.

Joint Powers Solid Waste Authority
Financial Report Thru February 28, 2021

Description	Yankton Transfer	Vermillion Landfill	Total Joint	2 Month Budget	Legal 2021 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$209,574.51	\$122,979.37	\$332,553.88	\$404,830.00	\$2,428,980.00
<i>Expenses:</i>					
Personal Services	43,160.90	57,560.06	100,720.96	126,870.50	761,223.00
Operating Expenses	43,641.63	38,285.79	81,927.42	144,241.67	865,450.00
Depreciation (est)	26,955.08	41,303.66	68,258.74	72,199.33	433,196.00
Trench Depletion	0.00	18,844.11	18,844.11	37,666.67	226,000.00
Closure/Postclosure Resrv	0.00	1,216.29	1,216.29	4,166.67	25,000.00
Amortization of Permit	0.00	266.89	266.89	222.50	1,335.00
<i>Total Operating Expenses</i>	113,757.61	157,476.80	271,234.41	385,367.33	2,312,204.00
<i>Non Operating Expense-Interest</i>	0.00	9,474.89	9,474.89	10,935.67	65,614.00
<i>Landfill Operating Income</i>	95,816.90	(43,972.32)	51,844.58	8,527.00	51,162.00
Joint Recycling Center					
<i>Total Revenue</i>	0.00	32,035.74	32,035.74	15,916.67	95,500.00
<i>Expenses:</i>					
Personal Services	0.00	32,615.83	32,615.83	39,505.50	237,033.00
Operating Expenses	0.00	23,346.52	23,346.52	20,516.67	123,100.00
Depreciation (est)	0.00	4,855.00	4,855.00	6,250.00	37,500.00
<i>Total Operating Expenses</i>	0.00	60,817.35	60,817.35	66,272.17	397,633.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	0.00	(28,781.61)	(28,781.61)	(50,355.50)	(302,133.00)
<i>Total Operating Income</i>	\$95,816.90	(\$72,753.93)	\$23,062.97	(\$41,828.50)	(\$250,971.00)
Tonage in Trench:	<u>2/29/2020</u>	<u>2/28/2021</u>			
Asbestos	34.73	10.53	10.53	8.33	50.00
Centerville	39.74	43.75	43.75	183.33	1,100.00
Beresford	196.71	0.00	0.00	233.33	1,400.00
Clay County Garbage	1,871.96	1,917.92	1,917.92	2,416.67	14,500.00
Elk Point	163.91	156.48	156.48	43.33	260.00
Yankton County Garbage	3,397.15	3,399.88	3,399.88	3,983.33	23,900.00
<i>Total Tonage in Trench</i>	5,704.20	5,528.56	5,528.56	6,868.33	41,210.00
Operating Cost per ton			\$49.06	\$57.70	\$57.70

This report is based on the following:

Revenue accrual thru February 28, 2021

Expenses cash thru February 28, 2021 with March's bills

Joint Powers Solid Waste Authority
Financial Report Thru February 28, 2021

Description	Yankton Transfer	Vermillion Landfill	Total Joint	2 Month Budget	Legal 2021 Budget
Source of Funds					
<i>Beginning Balance</i>	(\$552,370.00)	\$2,257,455.00	\$1,705,085.00	\$1,705,085.00	\$1,705,085.00
<i>Operating Revenue:</i>					
Net Income	95,816.90	(72,753.93)	23,062.97	(41,828.50)	(250,971.00)
Depreciation	26,955.08	46,158.66	73,113.74	78,449.33	470,696.00
Trench Depletion	0.00	18,844.11	18,844.11	37,666.67	226,000.00
Amortization of Permit	0.00	266.89	266.89	222.50	1,335.00
<i>Non Operating Revenue:</i>					
Grant	0.00	106,912.35	106,912.35	83,333.33	500,000.00
Loan Proceeds	0.00	0.00	0.00	250,000.00	1,500,000.00
Contributed Capital	0.00	0.00	0.00	1,666.67	10,000.00
Sale Proceeds	0.00	0.00	0.00	8,250.00	49,500.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	0.00	1,713.32	1,713.32	3,533.33	21,200.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(114,234.90)	114,234.90	0.00	289,000.00	1,734,000.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
Total Funds Available	(543,832.92)	2,472,831.30	1,928,998.38	2,415,378.33	5,966,845.00
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	0.00	0.00	0.00	80,333.33	482,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	1,216.29	1,216.29	4,166.67	25,000.00
<i>Joint Recycling Center</i>					
Equipment	0.00	213,824.70	213,824.70	7,166.67	43,000.00
<i>Payment Principal</i>	0.00	17,844.32	17,844.32	26,201.67	157,210.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
Total Applied	0.00	232,885.31	232,885.31	117,868.33	707,210.00
Ending Balance	(\$543,832.92)	\$2,239,945.99	\$1,696,113.07	\$2,297,510.00	\$5,259,635.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	2 Month Budget	Legal 2021 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$689.31	\$689.31	\$1,000.00	\$6,000.00
Elk Point	0.00	7,977.36	7,977.36	10,400.00	\$62,400.00
Centerville	0.00	2,231.25	2,231.25	2,296.67	13,780.00
Beresford	0.00	0.00	0.00	12,083.33	72,500.00
Clay County Garbage	0.00	103,454.03	103,454.03	136,933.33	821,600.00
Compost-Yd Waste-Wood	0.00	3,172.65	3,172.65	1,583.33	9,500.00
Contaminated Soil	0.00	3,867.32	3,867.32	833.33	5,000.00
White Goods	0.00	214.75	214.75	1,000.00	6,000.00
Tires	0.00	1,241.90	1,241.90	666.67	4,000.00
Electronics	0.00	130.80	130.80	1,000.00	6,000.00
Other Revenue	0.00	0.00	0.00	2,516.67	15,100.00
Cash long	0.00	0.00	0.00	0.00	0.00
Rubble	7,542.47	0.00	7,542.47	8,666.67	52,000.00
Transfer Fees	201,911.04	0.00	201,911.04	225,000.00	1,350,000.00
Metal	121.00	0.00	121.00	833.33	5,000.00
Other Operational - Solid Waste	0.00	0.00	0.00	16.67	100.00
Total Revenue	209,574.51	122,979.37	332,553.88	404,830.00	2,428,980.00
<i>Expenses: (cash)</i>					
Personal Services	43,160.90	57,560.06	100,720.96	126,870.50	761,223.00
Insurance	0.00	(178.35)	(178.35)	5,004.17	30,025.00
Professional Service/Fees	1,872.98	264.00	2,136.98	22,000.00	132,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	5,528.56	5,528.56	7,750.00	46,500.00
Professional - Legal/Audit	419.10	0.00	419.10	458.33	2,750.00
Publishing & Advertising	0.00	0.00	0.00	550.00	3,300.00
Rental	0.00	0.00	0.00	83.33	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	626.61	4,610.61	5,237.22	10,166.67	61,000.00
Motor vehicle repair	0.00	45.79	45.79	4,000.00	24,000.00
Vehicle fuel & maintenance	22,062.87	6,359.14	28,422.01	34,500.00	207,000.00
Equip, Mat'l & Labor	11,597.72	0.00	11,597.72	10,833.33	65,000.00
Building repair	78.87	38.37	117.24	4,000.00	24,000.00
Facility repair & maintenance	0.00	3,403.78	3,403.78	5,833.33	35,000.00
Postage	88.20	1.78	89.98	141.67	850.00
Office supplies	219.76	114.46	334.22	583.33	3,500.00
Copy supplies	0.00	0.00	0.00	62.50	375.00
Uniforms	0.00	1,146.90	1,146.90	916.67	5,500.00
Small Tools & Hardware	0.00	0.00	0.00	41.67	250.00
Travel & Training	0.00	656.93	656.93	750.00	4,500.00
Operating supply	513.00	13,969.44	14,482.44	24,600.00	147,600.00
Electricity	1,484.21	2,023.62	3,507.83	5,166.67	31,000.00
Heating Fuel - Gas	4,262.86	0.00	4,262.86	5,416.67	32,500.00
Water	188.32	43.30	231.62	583.33	3,500.00
WW service	76.84	0.00	76.84	216.67	1,300.00
Landfill	23.61	0.00	23.61	50.00	300.00
Telephone	126.68	257.46	384.14	533.33	3,200.00
Depreciation (est)	26,955.08	41,303.66	68,258.74	72,199.33	433,196.00
Trench Depletion		18,844.11	18,844.11	37,666.67	226,000.00
Closure/Postclosure Resrv		1,216.29	1,216.29	4,166.67	25,000.00
Amortization of Permit		266.89	266.89	222.50	1,335.00
Total Op Expenses	113,757.61	157,476.80	271,234.41	385,367.33	2,312,204.00

Joint Powers Solid Waste Authority
Financial Report Thru February 28, 2021

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	2 Month Budget	Legal 2021 Budget
<i>Non Operating Expense-Interest</i>	0.00	9,474.89	9,474.89	10,935.67	65,614.00
<i>Operating Income (Loss)</i>	\$95,816.90	(\$43,972.32)	\$51,844.58	\$8,527.00	\$51,162.00
<i>Capital:</i>					
Capital Outlay	\$0.00	\$0.00	\$0.00	\$80,333.33	\$482,000.00
Landfill Development	0.00	0.00	0.00	420,833.33	\$2,525,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$0.00	\$0.00	\$0.00	\$501,166.67	\$3,007,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$83,333.33	\$500,000.00
<i>Federal Grant thru State</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$8,250.00	\$49,500.00
<i>Cash Flow Transfer</i>	(\$114,234.90)	\$114,234.90	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		10.53	10.53	8.33	50.00
Beresford		0.00	0.00	233.33	1,400.00
Centerville Garbage		43.75	43.75	183.33	1,100.00
Clay County Garbage		1,917.92	1,917.92	2,416.67	14,500.00
Elk Point		156.48	156.48	43.33	260.00
Yankton County Garbage		3,399.88	3,399.88	3,983.33	23,900.00
<i>Total Tonage in Trench</i>		5,528.56	5,528.56	6,868.33	41,210.00
 Operating Cost per ton			\$49.06	\$57.70	\$57.70

Joint Recycling Center Description	Yankton Transfer	Vermillion Center	Total Joint	2 Month Budget	Legal 2021 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	0.00	0.00
Magazines	0.00	0.00	0.00	0.00	0.00
Metal/Tin	0.00	3,778.25	3,778.25	416.67	2,500.00
Plastic	0.00	5,177.85	5,177.85	2,500.00	15,000.00
Aluminum	0.00	10,579.95	10,579.95	2,666.67	16,000.00
Newsprint	0.00	848.33	848.33	1,500.00	9,000.00
Cardboard	0.00	8,865.36	8,865.36	6,666.67	40,000.00
High Grade Paper	0.00	2,490.25	2,490.25	833.33	5,000.00
Other Material	0.00	295.75	295.75	1,333.33	8,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	32,035.74	32,035.74	15,916.67	95,500.00
<i>Expenses:</i>					
Personal Services	0.00	32,615.83	32,615.83	39,505.50	237,033.00
Insurance	0.00	0.00	0.00	400.00	2,400.00
Professional Service/Fees	0.00	0.00	0.00	500.00	3,000.00
Hazardous Waste Collection	0.00	0.00	0.00	6,666.67	40,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	0.00	0.00	250.00	1,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	11,639.81	11,639.81	1,583.33	9,500.00
Vehicle repair & maintenance	0.00	8.12	8.12	166.67	1,000.00
Vehicle fuel	0.00	387.46	387.46	833.33	5,000.00
Building repair & maintenance	0.00	423.08	423.08	416.67	2,500.00
Postage	0.00	0.44	0.44	16.67	100.00
Freight	0.00	1,180.00	1,180.00	2,916.67	17,500.00
Office supplies	0.00	121.81	121.81	166.67	1,000.00
Uniforms	0.00	0.00	0.00	125.00	750.00
Materials Purchases	0.00	432.20	432.20	750.00	4,500.00
Travel & Training	0.00	529.24	529.24	250.00	1,500.00
Operating Supplies	0.00	2,757.95	2,757.95	1,666.67	10,000.00
Copy Supply	0.00	65.98	65.98	33.33	200.00
Electricity	0.00	3,995.26	3,995.26	1,083.33	6,500.00
Heating Fuel-Gas	0.00	1,103.04	1,103.04	791.67	4,750.00
Water	0.00	57.21	57.21	108.33	650.00
WW service	0.00	514.76	514.76	200.00	1,200.00
Telephone	0.00	130.16	130.16	141.67	850.00
Revenue Sharing	0.00	0.00	0.00	1,450.00	8,700.00
Depreciation (est)	0.00	4,855.00	4,855.00	6,250.00	37,500.00
Total Op Expenses	0.00	60,817.35	60,817.35	66,272.17	397,633.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
Operating Income (Loss)	\$0.00	(\$28,781.61)	(\$28,781.61)	(\$50,355.50)	(\$302,133.00)
Capital Outlay	\$0.00	\$213,824.70	\$213,824.70	\$7,166.67	\$43,000.00
Grant Reimbursement/Donations	\$0.00	\$106,912.35	\$106,912.35	\$0.00	\$0.00
Cash Flow Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru February 28, 2021

Expenses cash thru February 28, 2021 with March's bills

2021 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	56,709.25	(9,505.22)	47,204.03	2,930.57	42.77	0.00	(20,006.67)	(20,006.67)	56,709.25	(29,511.89)	27,197.36
February	39,107.65	(24,992.21)	14,115.44	2,597.99	56.15	0.00	(8,774.94)	(8,774.94)	39,107.65	(33,767.15)	5,340.50
Subtotal	95,816.90	(34,497.43)	61,319.47	5,528.56	49.06	0.00	(28,781.61)	(28,781.61)	95,816.90	(63,279.04)	32,537.86

3/1/2021

City of Yankton Transfer Station
Landfill Tons

Date	City	Licensed Haulers				Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Loren Fischer (648)	Kortan (673)			
January 2020	253.65	560.86	456.43	103.53	25.07	1,145.89	383.30	1,782.84
February 2020	204.40	478.16	362.72	75.64	20.00	936.52	417.36	1,558.28
March 2020	242.27	557.03	457.14	70.29	22.42	1,106.88	483.69	1,832.84
April 2020	281.79	531.81	488.59	70.67	24.67	1,115.74	599.76	1,997.29
May 2020	281.34	635.55	490.00	54.95	28.55	1,209.05	541.69	2,032.08
June 2020	282.67	612.60	440.23	78.61	25.93	1,157.37	895.50	2,335.54
July 2020	300.31	645.12	461.73	90.00	34.49	1,231.34	854.57	2,386.22
August 2020	284.33	592.83	438.87	81.42	27.50	1,140.62	818.92	2,243.87
September 2020	279.82	633.87	521.98	73.01	24.87	1,253.73	570.60	2,104.15
October 2020	268.16	599.32	497.65	85.75	31.21	1,213.93	571.74	2,053.83
November 2020	262.62	589.64	455.91	68.49	24.26	1,138.30	493.33	1,894.25
December 2020	284.79	574.48	477.91	65.28	27.70	1,145.37	470.55	1,900.71
2020 Total	3,226.15	7,011.27	5,549.16	917.64	316.67	13,794.74	7,101.01	24,121.90
January 2021	236.20	525.19	420.65	82.07	23.66	1,051.57	507.40	1,795.17
February 2021	209.71	469.53	428.60	52.03	28.90	979.06	375.91	1,564.68
2021 Total	445.91	994.72	849.25	134.10	52.56	2,030.63	883.31	3,359.85

CITY OF VERMILLION

LANDFILL TONS

	2021	Art's Garbage	City of Elk Point	Fischer Disposal	Loren Fischer	Herm's Sanitation	Turner County	Vermillion Garbage	Waste Mgmt of Sioux City	Other	2020 Tons
\$51.00 PER TON	Jan	26.78	80.53	177.08	491.69	23.71	20.96	58.58	125.47	110.82	1115.62
	Feb	27.53	75.95	163.93	401.90	21.21	22.79	53.88	167.56	78.31	1013.06
	Mar										0.00
	April										0.00
	May										0.00
	June										0.00
	July										0.00
	Aug										0.00
	Sept										0.00
	Oct										0.00
	Nov										0.00
	Dec										0.00
			54.31	156.48	341.01	893.59	44.92	43.75	112.46	293.03	189.13
\$49.00 PER TON	2020	Art's Garbage	City of Beresford	City of Elk Point	Fischer Disposal	Loren Fischer	Turner County	Vermillion Garbage	Waste Mgmt of Sioux City	Other	2020 Tons
	Jan	10.20	109.82	89.82	188.77	479.63	20.89	42.05	132.71	179.52	1253.41
	Feb	27.67	86.89	74.09	164.48	363.19	18.85	35.80	166.79	115.88	1053.64
	Mar	36.06	117.09	87.63	200.26	442.49	18.29	39.74	120.55	312.30	1374.41
	April	21.04	118.69	101.50	209.59	597.24	15.73	37.34	91.47	511.54	1704.14
	May	20.92	112.24	87.29	228.45	607.99	15.83	36.03	82.73	224.84	1416.32
	June	63.59	131.92	96.00	251.81	636.94	18.20	34.82	120.15	483.54	1836.97
	July	73.05	133.48	103.55	232.84	637.95	18.08	40.96	127.16	316.98	1684.05
	Aug	22.18	130.83	89.52	239.99	563.87	13.35	47.89	166.30	229.07	1503.00
	Sept	5.10	114.94	101.96	215.96	547.94	23.22	37.96	140.07	351.97	1539.12
	Oct	15.13	125.51	90.86	207.74	535.07	18.23	43.75	220.27	210.17	1466.73
	Nov	17.08	126.87	95.34	210.56	529.42	20.56	42.02	166.62	123.31	1331.78
	Dec	81.40	114.86	119.47	192.03	500.93	21.70	36.67	129.75	95.13	1291.94
		393.42	1423.14	1137.03	2542.48	6442.66	222.93	475.03	1664.57	3154.25	17455.51

February 2021	
YPD	
Calls For Service	
911 HANG UP	6
911 OPEN	3
ALARM	13
ALCOHOL	4
AMBULANCE	18
ANIMAL	18
ASSAULT	7
ASSIST	1
ATTEMPT TO LOCATE	4
BURGLARY BUSINESS	3
BURGLARY RESIDENTIAL	4
CHILD ABUSE	1
CHILD CUSTODY	4
CITY SERVICES	2
CIVIL DISPUTE	23
CRIMINAL ENTRY OF MV	4
DEATH	1
DISORDERLY CONDUCT	20
DOMESTIC VIOLENCE	10
DRIVING COMPLAINT	16
DRIVING COMPLAINT 911	6
DRUG	13
ELDER ABUSE	1
ESCORT	4
EX PATRL	6
FAMILY OFFENSE	1
FIGHT	6
FIRE	8
FOREIGN AID	15
FORGERY	1
FRAUD	9
HARASS	12
HAZMAT	1
HIT&RUN	16
INFORMATION	11
INSPECT	1
JAIL ISSUES	1
JUV	23
LOST & FOUND	2
MENTAL ILLNESS	10
MISC	3
MISSING PERSON	3
MOTOR ASSIST	12
NOISE COMPLAINT	4
OPN DOOR	1
PARKING	23
PAROLE/PROBATION	7
PROPERTY	7
PROTECTION ORDER	3
RUNAWAY	3
SAFETY TALK	2
SEX CRIME	3
SIG 2	24
SIGNAL 1 INJURY	6
SUICIDE	6
SUSP ACTIVITY	12
SUSPICIOUS PERSON/VEHICLE	28
THEFT	20
THREAT	6
TRAFFIC CONTROL	1
TRAFFIC STOP	260
TRESPASS	16
TRUANCY	7
VANDALISM	12
VEHICLE/ROAD COMPLAINT	10
WARRANT	9
WEAPONS	4
WELFARE CHECK	59
Total:	838

Adult Arrest:
Individuals Arrested: 51
of Charges: 79

Juvenile Arrests:
Individuals Arrested: 5
of Charges: 5

Total Citations: 90

2021
YPD
Activity Report

	GENERAL SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
POLICE INCIDENTS	860	868	1773	2984
SHERIFF INCIDENTS	137	147	286	420
AMBULANCE CALLS (YPD)	18	18	39	63
FIRE / HAZMAT CALLS	9	4	14	9
FOREIGN AID CALLS	15	12	35	52
ALARMS	13	21	18	71
ANIMAL CALLS / COMPLAINTS	18	35	45	91
ANIMALS CLAIMED OR IMPOUNDED (HHS)	6	4	17	21
ANIMALS DISPOSED	0	0	0	0

	ACCIDENT SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
STATE REPORTABLE	15	7	33	35
NON REPORTABLE AND HIT & RUN	28	14	52	70
SIGNAL 1 INJURY	6	3	9	7
# PERSONS INJURED	4	4	6	7
FATALITIES	0	0	0	0
PEDESTRIAN ACCIDENT	0	0	1	1

2021
YPD
Citations

			THIS MONTH		YEAR TO DATE	
	This Month Juv / Adult		Total This Year	Total Last Year	Total This Year	Total Last Year
SUSPENDED, EXPIRED OR UNLICENSED DRIVER	1	19	20	11	34	43
CARELESS DRIVING		1	1	4	1	9
EXHIBITION DRIVING	1	2	3	3	5	7
SPEEDING	3	17	20	21	28	43
STOP SIGN, RED LIGHT VIOLATION		4	4	3	8	15
ANIMALS AT LARGE			0	0	0	0
MAINTENANCE OF FINANCIAL RESPONSIBILITY		4	4	3	13	30
OPEN CONTAINER			0	2	0	8
CONSUMPTION UNDERAGE (18-20 yoa)		1	1	2	4	8
LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR			0	0	0	0
MISDEAMEANOR DRUG VIOLATIONS (POSS. OF DRUG PARAPH)	5	6	11	4	31	19
TOBACCO VIOLATIONS (VAPE)	10		10	5	13	14
PETTY THEFT UNDER \$400		3	3	7	8	8
INTENTIONAL DAMAGE TO PROPERTY			0	0	0	0
OTHER VIOLATIONS	3	10	13	15	26	48
TOTAL TRAFFIC CITATIONS	23	67	90	80	171	252

2021
YPD
Adult Arrest

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
MURDER	0	0	0	0
RAPE	0	0	0	1
ROBBERY	0	0	0	0
DUI	12	7	21	22
DRIVING UNDER REVOCATION	5	0	9	8
BURGLARY	0	1	0	3
ASSAULT AGGRAVATED	1	1	2	6
ASSAULT SIMPLE	2	0	4	4
CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE	1	5	8	14
DISORDERLY CONDUCT	0	1	0	1
SEXUAL CONTACT/SEX OFFENSES	0	0	0	1
THEFT PETTY	5	1	7	4
THEFT GRAND	0	0	0	0
THEFT AUTO	1	1	1	1
FORGERY & COUNTERFEITING	0	0	0	2
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	1	0	3
NARCOTIC DRUG CHARGES	14	7	38	79
LIQUOR ARRESTS	0	1	1	2
WEAPONS VIOLATION	1	0	3	0
WARRANTS	21	10	47	59
PROTECTIVE CUSTODY	0	0	0	0
ALL OTHER OFFENSES	16	17	36	112
TOTAL ARRESTS	79	53	177	322

2021
YPD
Juvenile Arrests

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
CURFEW	0	4	2	10
RUNAWAY	2	2	3	4
MIC	2	2	3	2
DUI	0	1	0	1
MURDER	0	0	0	0
RAPE	0	0	0	0
ROBBERY	0	0	0	0
BURGLARY	0	0	0	0
ASSAULT AGGRAVATED	0	0	0	0
ASSAULT SIMPLE	0	1	0	5
CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE	0	0	0	0
DISORDERLY CONDUCT DISTURBANCE OF SCHOOL	1	2	1	6
SEXUAL CONTACT / SEX OFFENSES	0	0	0	0
THEFT PETTY	0	0	0	0
THEFT GRAND	0	0	0	0
THEFT AUTO	0	0	0	0
FORGERY & COUNTERFEITING	0	0	0	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	0	0	0
NARCOTIC DRUG CHARGES	0	0	0	9
LIQUOR ARRESTS	0	0	0	0
WEAPONS VIOLATIONS	0	0	0	0
ALL OTHER OFFENSES	0	1	0	5
TOTAL ARRESTS	5	13	9	42

City of Yankton
Airport Advisory Board Meeting Minutes
for
October 7, 2020

The meeting was called to order at 11:30AM by Chairman Cox.

ROLL CALL:

Present: Chairman Jim Cox, Steve Hamilton, Roger Huntley, Dan Specht, Jake Hoffner, and City Commission Representative Tony Maibaum.

Also present: Chris Nelson, Mike Roinstad and Dave Mingo.

Unable to attend: Mark Yonke

Minutes from February 19, 2020

20-05 **MOTION** -- It was moved by Huntley and seconded by Hoffner to approve the minutes of the February 19, 2020 meeting.

VOTE - Voting "Aye" - all members present. Voting "Nay" - none.

MOTION – PASSED

Monthly Fuel Report

Mike Roinstad provided the Monthly Fuel Report for September, 2020. There were 67 transactions totaling 2,664.2 gallons sold. For comparison, in September 2020 there were 6,175.8 gallons sold. That is a substantial decrease in gallons sold during the same month last year. The board discussed the COVID-19 related impact on fuel sales. There is an anticipated \$35,000 reduction in net fuel sales revenue in 2020 from what was budgeted.

Staff Report

Dave Mingo stated that the remaining items in the agenda will cover the updates that staff is going to provide.

Update on Apron Expansion Project

Dave Mingo stated the project is substantially complete with the exception of a few punch list items. There was discussion about the tie down markings and Mike Roinstad explained the decisions made and configuration.

Update on Crosswind Runway Project

Dave Mingo stated the project is substantially complete with the exception of a few punch list items. The contractor is aware that the grass seed planted will most likely not grow because of the dry weather. They understand they will be responsible to plant again next year.

North Development Area

Dave Mingo stated that with the Apron Expansion and Crosswind Runway reconstruction project completed, the next big project planned in the CIP is the taxi lane for the North Development Area. We understand that because YKN was awarded two substantial

grants exceeding a combined \$4 million in 2020, it is unlikely for us to get another big project in 2021. We will work with the State and FAA to develop the timing for the environmental analysis and design of the project and fit the construction into a time table that works for the funding sources.

COVID-19 and its impact on YKN

The board and staff discussed the impacts of the pandemic on the aviation industry. Dave Mingo outlined the financial impact of 2020's pandemic related downturn. In addition to the estimated \$35,000 loss in net fuel sales revenue, board member Maibaum mentioned the loss of the corporate hangar tenant. That is another \$12,000 that will not come into the City's General Fund. Mingo stated that the FAA CARES act funding will help but not cover the losses. Temporary staffing was also decreased this year in an attempt to save money.

Mingo also discussed the philosophy of the limited access at the facility. In addition to public safety concerns, the limited staff available to provide essential airport services makes it very important to try to keep them well so we are not put in a position where we have to reduce what services we can provide.

Board members discussed the possibility of adding a porta pot by the fueling station.

Airport Mechanics Service

It appears that the current provider (Becker) has discontinued services at YKN. Board members and staff discussed the situation. All agree that having a mechanic's service at our facility is very important. There appear to be multiple opportunities for YKN to become home to a new provider. Staff and board members will continue to review the possibilities of an agreement with a new provider.

Election of Officers

20-06 **MOTION** -- It was moved by Specht and seconded by Maibaum to nominate the current slate of officers for another term. That being Jim Cox as Chair and Steve Hamilton as Vice-Chair.

VOTE - Voting "Aye" - all members present. Voting "Nay" - none.

MOTION – PASSED

Congratulations to Chairman Cox and Vice-Chairman Hamilton and thank you for your ongoing commitment to serving the Airport Advisory Board.

20-07 **MOTION** –It was moved by Huntley and seconded by Hoffner to adjourn the meeting.

VOTE – Voting "Aye" – all members present. Voting "Nay" – none.

Meeting adjourned at 12:20PM.

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

The SAC has created an operations plan to coincide with Yankton School District operations. The SAC operation, which is located in a shared facility with the Yankton School District, is working under two goals:

- 1) safety of everyone- staff and patrons.
 - 2) Help in the effort to have in-school classes during the entire 2020-2021 school year.
- We continue to monitor pandemic data in the county, monitor YSD in-school operations, and will adjust plans accordingly. The facility will not be able to go back to what everyone knew as “normal” operations until after Labor Day 2021.

There will be no rentals through Labor Day 2021.

- SAC member attendance for March 1 – 15 – 1,074 visits
(2020- 2,265 visits, 2019- 3,362 visits, 2018- 3,424 visits, 2017- 3,998 visits)
- New Members Joined– 31
(2020- 44 people, 2019- 57 new members, 2018- 62 people, 2017- 40 people)
 - Annual passes sold: 7
 - Monthly passes sold: 24
 - EFT passes sold: 0
 - The Huether Family Aquatics Center total passes sold- 408
- GreatLIFE payment for January 2021: \$730.50.

Capital Building Rentals

- Days Rented – 0 Dates

Park Shelter Rentals

- Riverside- 0 Rentals
- Memorial – 0 Rentals
- Westside – 0 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

The SAC staff are working with open swims and open gym on Saturday and Sundays. Two sessions of open swims happen each Saturday and Sunday. The times are Noon to 1:30 and 2:00pm to 3:30. Maximum attendance was increased from 50 to 65 starting February 27.

The Recreation Staff have been working on the operations plan for The Huether Family Aquatics Center for 2021.

The Recreation Staff are working on a digital summer recreation brochure for 2021.

Brittany L. is working on 4th of July fireworks for 2021.

Brittany L. is planning for Music at the Meridian in 2021.

Brittany L. is planning for a new Saturday morning event series to take place on the green space out to the east of The Huether Family Aquatics Center entry way. The event series will take place June 26 through July 31. Times for the Saturday morning events will be 9:30am to 11:30am so it is right before the aquatics facility opens for the day at 11:30am. Brittany is collaborating with the library and some other organizations in the community for this special event series.

PARKS

Forecasted night time temperatures are the determining factor on turning on water in the parks and not day time temperatures. So, we are monitoring the forecasts to determine when we can begin to turn on water in the parks system.

Todd is working with the Yankton CVB and the Nebraska Department of Tourism on an attraction at the Meridian Bridge as an effort to bring tourism to the area from Nebraska as a part of their state's "passport" program. Numerous sites around Nebraska are on the passport and eight sites in the northeast region of Nebraska in 2021 so visitors need to visit all the sites and have the passport stamped to be entered into win prizes. We are optimistic this will bring some tourism to Yankton.

The parks staff have been removing snow and ice from city properties, sidewalks, and parking lots.

The Parks Department is working with the Street Department to take down dead, diseased, or hazardous trees on City property and in street ROW's. Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs. Ash trees are being removed also as a part of the Emerald Ash Borer Mitigation Plan for ROW's, boulevards, and City owned property.

HOUSEHOLD HAZARDOUS WASTE COLLECTION

Why can't I just throw Household Hazardous Waste (HHW) away?

Certain types of HHW have the potential to cause physical injury to sanitation workers, contaminate septic tanks or wastewater treatment systems if poured down drains or toilets, and present hazards to children and pets if left around the house. Read product labels for disposal directions to reduce the risk of products exploding, igniting, leaking, mixing with other chemicals, or posing other hazards on the way to a disposal facility. Even empty containers of HHW can pose hazards because of the residual chemicals that might remain.

When and where can I dispose of my HHW?

On April 17th, from 9:00 AM to 1 PM, bring your HHW to the Yankton Transfer Station.

Cost is \$10 per vehicle. Please try to bring exact change, lines move faster that way. Make all checks to City of Vermillion. No cards!

The Yankton Transfer Station is located at:
1200 W 23rd Street
Yankton, SD 57078

Brought to you by:
The City of Yankton
Keep Yankton Beautiful
Missouri Valley Recycling



YANKTON HOUSEHOLD HAZARDOUS WASTE COLLECTION

WHEN: APRIL 17TH, 9:00 AM TO 1:00 PM

WHERE: YANKTON TRANSFER STATION

WHY: TO GET RID OF HAZARDOUS WASTE THAT CAN HARM YOU, YOUR FAMILY OR THE ENVIRONMENT.

Examples of HHW

- Latex and Oil Based Paints
- Household Cleaning Products
- Fluorescent Light Bulbs
- Batteries
- Pesticides
- Anti-Freeze
- Oil

Publishing Dates: March 25 & April 1, 2021

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the City Finance Office drop-box by 3:00 PM on the 8th day of April, 2021 at which time they will be publicly opened and read at City Hall Gymnasium at 416 Walnut Street Disposition of said bid will be held on the 26th day of April, 2021 at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Career Manufacturing Technical Education Academy at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

ANNUAL SUPPLY OF LIQUID ASPHALT

Copies of the specifications may be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and the most advantageous bid to the City, and to approve the bond, if required.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: March 12, 2020

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events (on-sale) Liquor License for June 12, 2021 from Rock 'N Rumble, Inc. dba Yankton RibFest (Michael Carda, President), The block of 3rd Street between Cedar Street & Walnut Street plus Half of Walnut Street to alley & Half block North South on Walnut & 3rd Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, April 12, 2021 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
this 22nd day of March, 2021.



Al Viereck
FINANCE OFFICER

____ Voice vote

Memorandum #21-47
Second Reading and Public Hearing

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #21-02 / Resolution #21-10
Date: March 12, 2021

REQUEST TO VACATE R-O-W

ACTION NUMBER: 21-02

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / PETITIONERS: Yankton Medical Clinic.

ADDRESS / LOCATION: The north - south alley between 8th Street and 9th Street, between Dakota Street and Redmond Street.

PROPERTY DESCRIPTION: Alley in Block 2, Redmond's Subdivision in the City of Yankton.

ZONING DISTRICT: B-2 Highway Business District.

PREVIOUS ACTION: None.

COMMENTS: The applicant is requesting that the entire north-south alley in the block be vacated. The purpose of their request to allow them more flexibility in the development of their healthcare campus. As you know, we are usually extremely conservative when it comes to the consideration of vacating any right-of-way. We generally recommend maintaining all dedicated corridors just in case there is an unforeseen future public infrastructure need.

With that being said, there is some logic in vacating this specific right-of-way. Reasons supporting the vacation include:

- There are no through utilities, or identified need for future through utilities in the corridor.
- There is no alley connection in the blocks to the north or south so it is very unlikely that any utility or transportation connections will need this alignment.
- There are no other alleys in the surrounding neighborhood.
- The City does not maintain this corridor. The Yankton Medical Clinic removes snow and does pavement repairs as a part of their regular parking lot maintenance.

All applicable utility companies have been contacted and do not object to vacating the right-of-way. City staff does not see any need to maintain the alley as dedicated right-of-way. Staff recommends approval of the proposed vacation.

HEARING SCHEDULE:

- February 8, 2021: The Planning Commission reviews and makes a recommendation.
- February 22, 2021: The City Commission establishes March 22, 2021 as the date for a public hearing.
- March 22, 2021: The City Commission holds a hearing and makes final a decision.

Planning Commission results: The Planning Commission recommended approval of the proposed alley right of way vacation.

Prepared by:
City of Yankton
PO Box 176
Yankton, SD 57078
(605) 668-5252

RESOLUTION #21-10

RIGHT-OF-WAY VACATION

WHEREAS, the City of Yankton has conducted the process to vacate the identified Right-of-Way known as the north - south alley in Block 2 of Redmond's Subdivision, between 8th Street and 9th Street, between Dakota Street and Redmond Street. Yankton Medical Clinic, applicant and adjacent property owner. Reference the attached "Exhibit A," and

WHEREAS, the proposed Right-of-Way vacation has been reviewed by the City Planning Commission and a recommendation has been made thereof, and

WHEREAS, due and proper notice of hearing regarding said process has been given, and

WHEREAS, the City of Yankton, South Dakota, after due investigation and consideration with applicable utilities involved has determined that good cause exists for vacating the described Right-of-Way.

NOW THEREFORE BE IT RESOLVED, that the north - south alley in Block 2 of Redmond's Subdivision, between 8th Street and 9th Street, between Dakota Street and Redmond Street be vacated.

Adopted:

Nathan V. Johnson, Mayor

Attest:

Al Viereck, Finance Officer

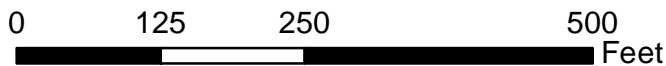


Exhibit A

City of Yankton

Right of Way Vacation Location Map

Block 2, Redmond's Subdivision in the City of Yankton



Request to Vacate ROW

City of Yankton
Yankton, SD 57078

Re: ROW Vacation Request

Dear Commission Members:

This letter, pursuant to the City of Yankton's Code of Ordinances and the South Dakota Codified Law is hereby submitted as a formal request for the vacation of right-of-Way. The appropriate petition accompanies this placation.

Description and purpose of ROW vacation request: North – South Alley in Block 2, Redmond’s Subdivision.

The location of our adjacent property is: The entire block lying between 8th Street and 9th Street, and Redmond Street and Dakota Street.

Lot Number: Block 2, Redmond’s Subdivision in the City of Yankton

Zoning District: B-2 Highway Business

CA, (initials to verify by oath) of which we own.

I hereby depose and say that all the above statements and statements contained in this application and related attachments are true.

Thank you for your consideration,

Dated this 8th day of January, 2021

Charles A. Amorn, CEO Charles A. Amorn
printed name and title if applicable signature
Yankton Medical Clinic, PC

1104 West 8th Street, Yankton SD 1-8-2021
address date

DM (initials of City of Yankton Official) all applicable utility companies and governmental entities have commented on the proposal.

PETITION FOR RIGHT-OF-WAY VACATION

To: The Board of City Commissioners of the City of Yankton, South Dakota.

The undersigned owner(s), pursuant to SDCL 9-45-7, respectfully petitions the Board of City Commissioners of the City of Yankton, South Dakota, for the vacation of the following described right-of-way:

North – South Alley in Block 2, Redmond’s Subdivision

And, in support of said petition of vacation, the petitioner(s) shows the Board of City Commissioners:

1. That the petitioner(s) is / are the sole and absolute owner(s) of the property adjacent to said right-of-way besides the City of Yankton;
2. That said right-of-way is excessive in the amount of right-of-way needed;
3. That said right-of-way does not now contain any public utilities.

This petition is accompanied with a drawing marked “Exhibit A”, showing the location of the proposed right-of-way vacation.

Eligible petitioners:

Chak A. Am. CEO
Authorized Signature, Yankton Medical Clinic, PC

1-8-2021
Date

Memorandum #21-45

To: City Commission
From: Ross Den Herder, City Attorney
Subject: Proposed Ordinance #1048 Revising Kennel Ordinance
Date: March 3, 2021

Over the last several years City staff and the City Attorney have received reoccurring complaints from the public regarding the unsanitary condition of certain businesses/nonprofits that board or sell animals. In order to address those concerns, the City Attorney and staff felt it was appropriate to strengthen and expand the scope of our existing ordinances regarding kennel licensing to require a minimum standard of cleanliness and safety for the animals.

In brief summary, the revisions require certain locations within the City that meet the expanded definition of a “kennel” to meet minimum requirements to obtain and maintain an annual license issued by the City.

Under the revised ordinance, the expanded term *Kennel* means:

Any location within the City where four (4) or more adult dogs or six (6) or more adult, domesticated animals of any species are kept during any portion of a calendar year for one of the following purposes:

- (i) For sale to the public;*
- (ii) In association with a non-profit or for-profit enterprise, including, but not limited to, professional breeding, boarding facilities, pet daycare facilities, pet sitting, and pet stores;*
- (iii) For exhibiting;*
- (iv) For trading for a fee; or*
- (v) In association with an animal rescue organization.*

The revised ordinance includes definitions of boarding facility, grooming salon, pet daycare facility, and pet store to provide more clarity to the types of businesses the licensing requirements applies to. The ordinance also clarifies that the following types of establishment serving animals are not included in the definition of a kennel:

- (i) Hospitals, clinics, or other premises operated by a licensed veterinarian for the care and treatment of animals;*
- (ii) The city pound;*
- (iii) Services provided in the pet owner’s home, including in-home pet grooming and Pet sitting; and*
- (iv) Grooming salons not offering professional breeding, boarding facilities, pet daycare facilities, or pet sitting services.*

Per Sections 5-45 and 5-46, prior to obtaining a license, a kennel must submit an application, pay a license fee set by resolution of the Board of Commissions, and pass an inspection to determine whether the premises meets all city ordinances and state regulations, and is maintained in accordance with specifically articulated facility standards. The revised ordinance sets forth maintenance standards for indoor facilities and outdoor facilities.

The factors that govern discretion of the City Manager and the right to appeal any license denial were also updated to align with other types of business licensing (i.e. taxicab licensing, etc.).

Each license issued is for a period of one year from issuance and are non-transferable.

Even after a license is issued, the premise is subject to inspection, and the license can be cancelled or suspended for non-compliance following the procedures for termination of licenses generally set out in Section 13-24 of the Ordinances.

Finally, a criminal penalty was added for operating a kennel without a license. Further, operating a kennel without a license is deemed a public nuisance and subject to the provisions of Chapter 15 of the Municipal Code. These enforcement mechanisms provide staff tools to compel the licensees to meet or exceed the minimum standards.

In January, this proposed ordinance amendment was mailed to each of the businesses/non-profits that staff identified as being subject to the amended ordinance when it takes effect. City staff and the City Attorney received no comments in opposition.

Recommendation: It is recommended that the Commission hold the public hearing regarding Ordinance #1048.

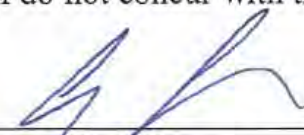
Thanks,



Ross K. Den Herder
City Attorney

I concur with the recommendation

I do not concur with the recommendation



Amy Leon, City Manager

____ Roll call

Ordinance No. #1048

An ordinance modifying and improving the licensure system of kennels within the City of Yankton's jurisdictional limits. Be it ordained that:

Ordinance Section 5-1 shall be amended to include additional and revised definitions as follows:

Sec. 5-1. - Definitions.

The definitions herein shall be applicable through the city animal control ordinances.

To *Abandon* an animal requires a person to:

- (i) Relinquish all right, title, claim and possession of the animal and
- (ii) Have an intent to not reclaim the animal or resume ownership or possession of the animal.

Adequate shelter means protection from the elements generally considered to be standard and accepted for an animal's health and well-being consistent with the species, breed, physical condition, and type of animal.

Animal is any mammal (except humans), bird, reptile, or amphibian. Fish and insects do not constitute an "animal" under this definition.

Animal control officer refers to the person designated to enforce the city animal control ordinances and, when the animal control officer is not present, it refers to any city law enforcement officers or any person employed, contracted, or appointed by the city manager.

Animal control ordinances refer to all of those ordinances found in chapter 5 of the Code.

Animal rescue means an individual or organization which rescues, accepts, or receives animals for the purpose of providing shelter or restorative care for such animals, or finding suitable temporary foster homes or permanent adoptive homes for such animals.

An animal is *at large* if:

- (1) It is located on the real property of any party who has not consented to the animal's presence; whether or not the animal is leashed is not relevant; or
- (2) It is off a leash on public property, unless it is within a city established dog park or reasonably contained at all times within a motor vehicle; or
- (3) It is leashed, regardless of its location, but the leash is more than fourteen (14) feet in length, is not of sufficient strength under the circumstances, or the person holding the leash is not of sufficient size or strength to control the animal.

An animal is still "at large" despite the fact that the animal had an electric shock collar on at the time in question. An animal is not "at large" merely because it is located on the property of its owner or the real property of a third party, with its consent, and it is not leashed.

Boarding facility means any premises, or part thereof, maintained for the purpose of providing care, socialization, training, or housing, in the absence of the owner, for more than 24 hours for pets owned by the general public for which a fee is charged.

Cat refers to *felis catus*.

Within the *city* refers to the corporate city limits of Yankton.

A *crime* is any act or omission that constitutes a violation of federal, state, county, or municipal local law that may be prosecuted and for which is punishable by law, other than a petty offense.

A *dangerous animal* is any animal that, by itself or by environmental circumstances, after applying the dangerousness factors found at section 5-103, is a threat to the physical well-being of other owned animals or humans. However, no animal may be declared dangerous if the injury or damage is sustained to any person or animal who is

- (a) Committing a willful trespass;

- (b) Committing another tort upon real property occupied by the owner of the animal;
- (c) Teasing, tormenting, abusing or assaulting the alleged dangerous animal; or
- (d) Committing or attempting to commit a crime. In addition, no dog is "dangerous" merely because it barks or growls at other animals or persons.

Dog refers to *canis lupus familiaris*.

A *domesticated animal* is any animal that through long association with man, has been bred to a degree which has resulted in genetic changes affecting the temperament, color, conformation, or other attributes of the species to an extent that makes it unique and different from wild individuals of its kind, such as a cat, dog, guinea pig, gerbil, hamster, chinchilla, degus, hedgehog, rat, mouse, sugar glider, rabbit, lizard (which are non-venomous), ferret, non-venomous snake (so long as they are less than four (4) feet long), turtle, fish, hermit crabs and domesticated birds (such as a canary, finch, parakeet, lovebird, dove, cockatiel, parrotlet, macaw, Japanese button quail, and cockatoo). Livestock, including miniature livestock, fowl, and exotic animals, for purposes of the animal control ordinances, are not domesticated animals.

An *exotic animal* is:

- (i) One that does not live naturally in the United States or South Dakota either currently or historically or
- (ii) One that is not a "domesticated animal," such as a mountain lion or bear. Alleged domestication of exotic animals shall not affect its status under this definition.

Fowl refer to ducks, geese, turkeys, pheasants, guinea, pigeons and chickens.

Grooming Salon means any establishment, or part thereof, or premises maintained for the purpose of offering bathing, hair or fur trimming, nail clipping, or combing of animals and for which a fee is charged. This definition excludes facilities only offering self-service animal bathing or grooming.

Harboring or to *harbor* refers to keeping, housing or sheltering an animal.

Impoundment refers to the city taking possession of an animal.

The *inhumane treatment* of an animal is any act of mistreatment, torture, cruelty, or inhumane slaughter that is not consistent with generally accepted training, use and husbandry procedures for the species, breed, physical condition, and type of animal.

Kennel means any location within the City where four (4) or more adult dogs or six (6) or more adult, domesticated animals of any species are kept during any portion of a calendar year for one of the following purposes:

- (i) For sale to the public;
- (ii) In association with a non-profit or for-profit enterprise, including, but not limited to, professional breeding, boarding facilities, pet daycare facilities, pet sitting, and pet stores;
- (iii) For exhibiting;
- (iv) For trading for a fee; or
- (v) In association with an animal rescue organization.

Not included within the definition of a kennel are

- (i) Hospitals, clinics, or other premises operated by a licensed veterinarian for the care and treatment of animals; and
- (ii) The city pound;
- (iii) Services provided in the pet owner's home, including in-home pet grooming and pet sitting; and
- (iv) Grooming salons not offering professional breeding, boarding facilities, pet daycare facilities, or pet sitting services.

Leash means a cord, thong, or chain by which an animal is controlled by the person accompanying it.

Livestock refer to horses, mules, donkeys, hogs, cows, goats, llamas, alpacas, and sheep.

The *mistreatment, torture, or cruelty* of an animal is any act or omission whereby unnecessary, unjustifiable, or unreasonable physical pain or suffering is caused, permitted, or allowed to continue including acts of mutilation.

A *motor vehicle* is any automobile, motor truck, house trailer, trailer, and all other means of transportation propelled by power other than muscular power.

Neglect of an animal refers to the failure to provide food, water, adequate shelter, adequate sanitation, adequate facilities, or care generally considered to be standard and accepted for an animal's health and well-being consistent with the species, breed, physical condition, and type of animal.

Owner is:

- (i) The lawful owner of an animal; or
- (ii) Any person harboring, or in possession or control of an animal, regardless of whether he or she is the lawful owner of the animal.

Person is either a natural human being or beings or an entity, such as a partnership, limited liability company, or corporation.

Pet daycare facility means any premises, or part thereof, maintained for the purpose of providing care, socialization, training or housing, in the absence of the owner, for less than 24 hours for pets owned by the general public for which a fee is charged.

Pet store means any commercial establishment or premises or part thereof, that acquires through purchase, consignment, donation, importation or breeding, live animals including mammals, birds, reptiles or fish but excluding livestock and offers these animals to the public or other commercial outlets for the purchase, sale, exchange, barter, trade or transfer. This definition shall not include livestock auctions, livery stables, or the operating residence of a hobby breeder.

A *right of way* is any public street, alley, sidewalk, trail, or parking lot not privately owned.

Sterilized refers to the neutering of a male dog/cat or the spaying of a female dog/cat.

Stray refers to an animal that is not owned by any person.

Tort refers to any wrongful act or an infringement of a right, other than under contract, which is prohibited by South Dakota statute or common law which leads to legal liability.

A *Trespass* occurs if a person, knowing that he or she is not privileged to do so, enters or remains on any real property owned by another.

Section 5-41 shall be deleted in its entirety and be deemed “Reserved” for future use as follows:

Sec. 5-41. - Reserved.

New Sections 5-43 through 5-49 shall be added to read as follows:

Sec. 5-43 - Kennel License Required.

No person or business entity shall operate a kennel within the jurisdictional limits of the city unless that person or business has first obtained a kennel license from the city. Each license issued shall be for a period of one (1) year from the date of issuance unless earlier terminated by the City pursuant to Section 5-49, or the license is voluntarily surrendered. All licenses submitted under this division shall not be transferable to another person or location and shall lapse automatically upon a change of ownership or location. Persons or entities operating a licensed kennel in accordance with this chapter are not required to license individual animals held within the kennel as provided in section 5-31 of this chapter.

Sec. 5-44 - Application for Kennel License.

To obtain a kennel license or to renew a license previously issued under this division, an applicant for a license shall submit an application in the office of the finance officer an application on a form furnished by the finance officer, together with the license fee in an amount set forth in Section 5-45 of this

chapter. The application shall comply with the requirements of section 13-17 and shall require disclosure of the following additional information:

- (a) The physical address where the kennel is or shall be operated.
- (b) A statement under oath as to whether the applicant or each of the applicant's owners, operators, agents or employees has been convicted of or plead guilty to a violation of local, state, or federal charge within the last seven (7) years related to the treatment and/or care of animals, including but not limited to animal cruelty, or any violation of Yankton Ordinance Sec. 5-23.
- (c) Any other additional information as the City Manager or the City Manager's designee may deem necessary for an investigator to properly evaluate the character and business responsibility of the applicant.

Sec. 5-45 - Kennel License Annual Fee.

Each person or business entity applying for a kennel license under this Article shall pay a license fee at the time of application. Such license fee shall only be refunded if the license is not issued. The license fee shall be set by resolution passed by majority vote of the Board of City Commissioners.

Sec. 5-46 - Inspections and Facility Standards.

Upon receipt of an application for a kennel license, and at all reasonable times after a kennel license is issued, the City Manager's designee may enter and inspect the kennel or the premises designated in the application or license to determine if the premises meets or continues to meet the requirements of all city ordinances and state statutes, and is being maintained in accordance with the following facility standards:

- (a) Indoor facilities:
 - (1) The interior and exterior floors of each animal enclosure shall be smooth, easily sanitized, and impervious to water, and shall have proper drainage so that the animal can remain dry while housed within the enclosure;

- (2) Indoor housing shall be provided with sufficient heating and cooling consistent with the needs of the animals kept at the facility;
- (4) Sufficient lighting shall be provided by either natural or artificial means or a combination of both sufficient for the inspection of the animals, routine cleaning and sanitation, and proper animal care; and
- (5) Sufficient ventilation shall be provided to ensure the health and comfort of the animals kept at the facility and to limit odors in the facility.

(b) Outdoor facilities:

- (1) A wall or fence shall be present and of sufficient construction to secure the pets from other domestic animals and unauthorized individuals;
- (2) Outdoor animal kennel enclosures shall be sufficient to protect the animal from sunlight, rain, snow or weather detrimental to the animal's health or shall allow indoor access; and
- (3) Animals shall not be housed in outside areas unless they are able, in the environmental conditions present at that time, to maintain the normal body temperature appropriate for that species.

(c) All facilities:

- (1) Provisions shall be made for the proper and secure storage, removal, cleaning, or disposal of animal food, waste, bedding, dead animals, and other debris attributable to the animals or the facility operations. These provisions shall minimize vermin infestations, odors and disease hazards;
- (2) All buildings shall be of adequate construction, maintained in clean and good repair, and secured in order to protect animals from injury or escape and restrict the entry of animals including rodents and or other vermin as well as unauthorized individuals from the outside;

- (3) Wire flooring is prohibited in any dog or cat enclosure;
- (4) All common animal play areas shall be of sufficient size to allow for maintenance of sanitary conditions and to avoid overcrowding of animals;
- (5) All animal enclosures shall be of sufficient size to allow each animal kept at the facility to turn around and exercise normal postural movements; and
- (6) Facilities shall be maintained in good repair and kept reasonably clean, sanitary, and free of visible dust, dirt, mold, grime, and animal waste.

Sec. 5-47 - Issuance of Kennel License; Scope.

- (a) In those cases where all of the requirements for a kennel ordinance are met and upon payment of the license fee in advance by the applicant, the city manager or its designee upon reviewing the application and all pertinent information may, in his or her discretion, approve the issuance of a license if the city manager or the city manager's designee believes the issuance to be in the public's best interest. When the city manager or the city manager's designee considers a kennel application, he or she may consider all contents and proposals within the application, the observations and results of any inspection undertaken pursuant to section 5-46, the impact to the public that may result, whether the kennel is located in a zone that permits its operation, the manner in which the applicant previously operated a kennel, history of compliance with city ordinances and state law, and recommendations and complaints of city staff and the general public, if any.
- (b) If a license is denied by the city manager or the city manager's designee, an applicant may request that the denied application be submitted to the city commission for reconsideration at a regularly scheduled meeting using the same criteria governing the issuance of a license by the city manager or the city manager's designee.

- (c) The license certificate shall contain the name of the licensee, the physical address of the licensed facility, the date of issuance, the length of time that the license shall be operative, and an assigned license number.
- (d) Notwithstanding anything to contrary, no kennel license shall be issued if:
 - (1) The location and use of the Kennel is not in compliance with the city zoning ordinance;
 - (2) The applicant or any of the applicant's owners, operators, agents or employees has been convicted of or plead guilty to a violation of local, state, or federal charge within the last seven (7) years related to the treatment and/or care of animals, including but not limited to any violations of Section 5-23 of the Yankton Code of Municipal Ordinances.

Sec. 5-48 - Kennel Rules of Operation.

Each kennel shall be operated only in accordance with the following rules:

- (a) Each licensee shall display the license issued by the City in a prominent location within the licensed location;
- (b) Each kennel shall be kept and maintained in accordance with the facility standards set forth in section 5-46.
- (c) Each kennel shall operate in accordance with all applicable local, state, and federal laws concerning the care and treatment of animals.

Section 5-49. License Revocation and Penalties.

- (a) Any kennel license may be cancelled or suspended in accordance with section 13-24.
- (b) The penalty for operating a kennel without a license is a class 2 misdemeanor and subject to a fine of up to two hundred dollars (\$200.00). Each day a kennel is operated without a license shall be a separate offence.
- (c) Operating a kennel without a license shall be deemed a public nuisance and subject to the provisions of Chapter 15 of the Yankton Code of

Municipal Ordinances. Such nuisance may be abated in any manner permitted by Ordinance or other applicable law, including, but not limited to, an action for injunctive relief.

1st Reading:
2nd Reading:
Publication Date:
Effective Date:

Nathan Johnson, Mayor

Attest:

Al Viereck, Finance Officer

Memorandum #21-46

To: City Commission
From: Finance Officer
Date: March 2021
Subject: Municipal Election Board

South Dakota Codified Law 9-13-16.1 requires that the governing body shall appoint a minimum of two deputies and one superintendent for each precinct and set the compensation to be paid.

I recommend the following election workers to be appointed to serve for the City of Yankton Municipal Election to be held on April 13, 2021.

Vote Center 1 – City Hall

Carol Peterson - Superintendent
Marlin Mulloy - Deputy
Mike Hawk - Deputy
JoAnn Huitema - Deputy
Janet Moderegger - Deputy

Vote Center 2 – North Fire Station

Sharon Fiedler - Superintendent
Bob Diede - Deputy
Malena Diede - Deputy
Elaine Harty - Deputy
Anne Mello - Deputy

Vote Center 3 – Absentee

Nancy Fisher
Jane Lemay
Kimberly Christensen

Vote Center Reserve Worker Listing

Nancy Nissen
Myrna Hunhoff
Judy Gregg
Dorothy Wurtz

I recommend that compensation be set at \$170.00 for the Superintendents and \$160.00 for the Deputies, with an additional \$15.00 for those attending the Poll Worker Training and Election School.



Al Viereck
Finance Officer

Memorandum #21-48

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #21-07 / Resolution #21-21
Date: March 12, 2021

PLAT REVIEW

ACTION NUMBER: 21-07

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Johanneson Contracting, Inc.

ADDRESS / LOCATION: South side of the 2500 Block of W. 25th Street. Please reference the attached air photo.

PROPERTY DESCRIPTION: Lots 8, 9, 10, 11 and 12, Block 10, Westbrook Estates being a Replat of Lots 1, 2, 3, 4, 5, 6 and 7, Block 10 of Westbrook Estates, in Tract 1 of Law Addition in the Southeast Quarter of Section 1, Township 93 North, Range 56 West of the 5th P.M., City of Yankton, Yankton County, South Dakota.

ZONING DISTRICT: R-4 Multiple Family.

PREVIOUS ACTION: Approved area final plats, Developer's Agreement and public infrastructure construction in 2016 - 2020.

COMMENTS: The attached plat adjusts the internal property boundaries of the referenced lots. The developer has identified his target market and proposes the adjustment to provide of the construction of duplexes that are configured differently than originally planned. The original plat had seven lots, this proposal has five. The structures will be constructed with the code requirements associated with a common wall in mind.

All adjacent public infrastructure is accounted for. Of primary focus in this type of plat review is the design of the utility connections. Each unit will have a separate water and sanitary sewer connection which meets City requirements for a subdivision like this and would provide for separate ownership of the units if the developer chooses to offer that at some point in the future.

Staff recommends approval of the proposed plat.

MEETING SCHEDULE:

March 8, 2021: Planning Commission reviews the plat and makes a recommendation to the City Commission.

March 22, 2021: City Commission reviews the plat and takes action.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

_____ Roll Call

RESOLUTION #21-21

WHEREAS, the plat of Lots 8, 9, 10, 11 and 12, Block 10, Westbrook Estates being a Replat of Lots 1, 2, 3, 4, 5, 6 and 7, Block 10 of Westbrook Estates, in Tract 1 of Law Addition in the Southeast Quarter of Section 1, Township 93 North, Range 56 West of the 5th P.M., City of Yankton, Yankton County, South Dakota prepared by Brian J. Benson, a registered land surveyor in the state of South Dakota has been created, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Nathan V. Johnson, Mayor

ATTEST:

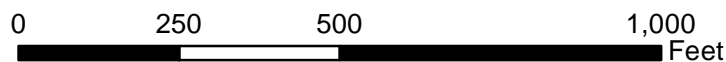
Al Viereck, Finance Officer



City of Yankton

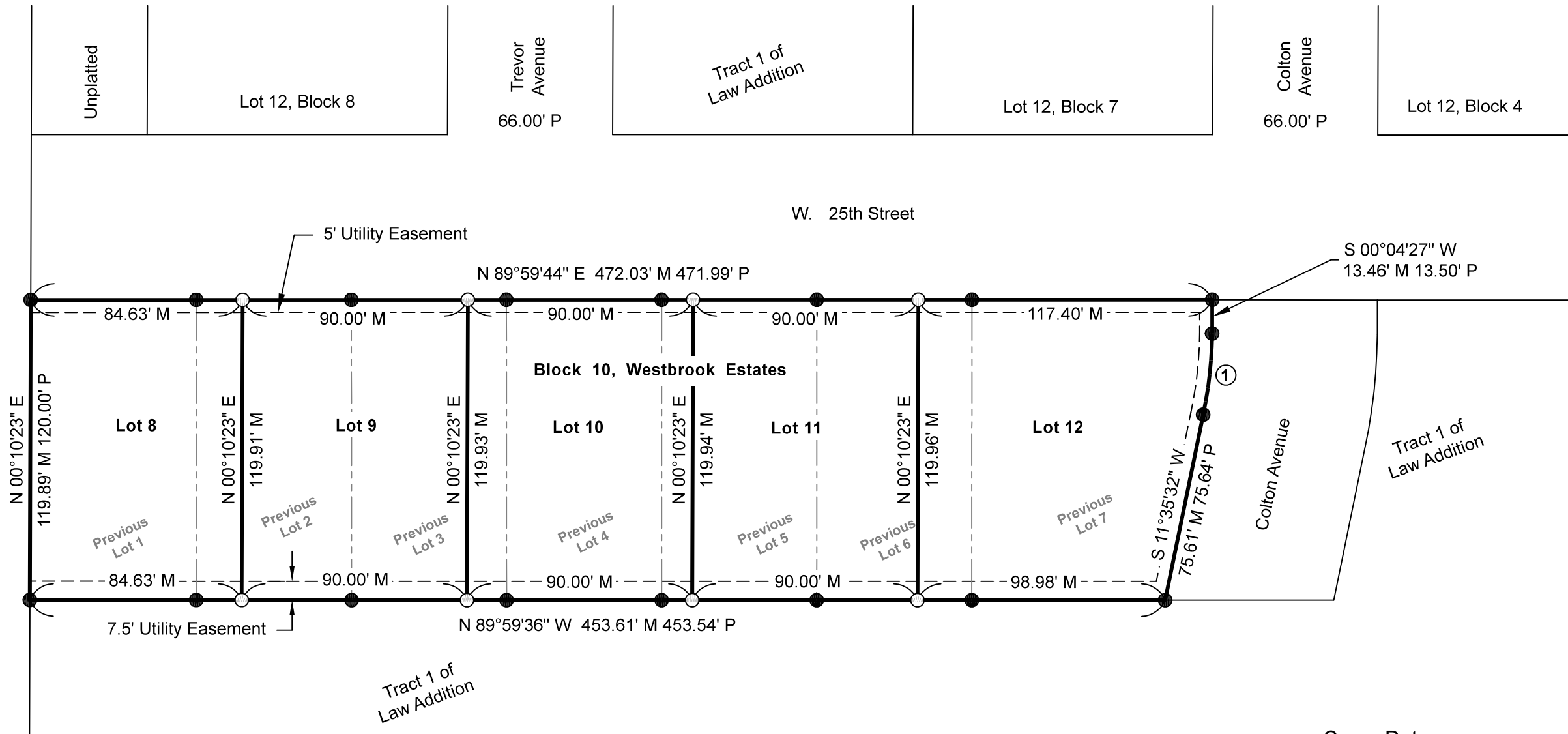
Plat Location Map

Plat of Lots 8, 9, 10, 11, & 12 in Block 10 of Westbrook Estates being a Replat of Lots 1, 2, 3, 4, 5, 6 & 7 in Block 10 of Westbrook Estates in Tract 1 of Law Addition, in the SE 1/4 of Section 2, T93N R56W of the 5th P.M., City of Yankton, Yankton County, South Dakota



Plat of Lots 8, 9, 10, 11 and 12, Block 10, Westbrook Estates

being a Replat of Lots 1, 2, 3, 4, 5, 6 and 7 in Block 10 of Westbrook Estates, in Tract 1 of Law Addition in the Southeast Quarter of Section 2, Township 93 North, Range 56 West of the 5th P.M., City of Yankton, Yankton County, South Dakota



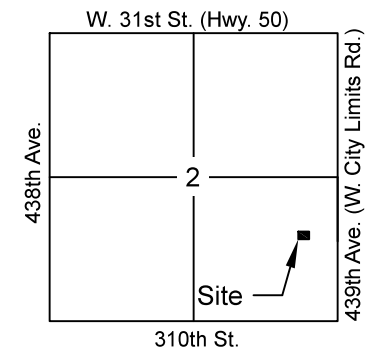
Scale: 1" = 50'

Legend

- Found rebar and cap #8145
- Set Corner - 5/8"x18" Rebar & Cap Stamped "BENSON LS11950"
- M Measured Distance
- P Plat Distance

Curve Data

- ① Radius - 167.00' M
Arc Length - 32.70' M
Chord Length - 32.65'
Chord Bearing - S06°16'56"W



Surveyor's Certificate

I, Brian J. Benson, a Licensed Land Surveyor under the Laws of South Dakota, do hereby certify that I did on or prior to February 5th, 2021, survey Lots 1, 2, 3, 4, 5, 6 and 7 in Block 10 of Westbrook Estates in Tract 1 of Law Addition in the Southeast Quarter of Section 2, Township 93 North, Range 56 West of the 5th P.M., City of Yankton, Yankton County, South Dakota.

I also hereby certify that this survey was performed by me or under my direct supervision and is to the best of my knowledge and belief a true description of said property.

Brian J. Benson, LS #11950 _____ Date _____

Prepared by:
Brian J. Benson
1109 Douglas Ave.
Yankton, SD 57078
402-860-4332

Date: 2/24/2021
Job Number: 20044
Drawn by: BRIANB
Page: 1 of 2



Memorandum #21-49

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #21-08 / Resolution #21-22
Date: March 12, 2021

PLAT REVIEW

ACTION NUMBER: 21-08

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: WDM Properties LLC, a South Dakota Limited Liability Company, owner.

ADDRESS / LOCATION: 3010 Piper Street.

PROPERTY DESCRIPTION: A Replat of Lot 1 of the Replat of Lots 1, 2, 3, 10, 11 and 12 of Block 2, Airport Acres in the City of Yankton, Yankton County, South Dakota as filed in Book S11 on Page 15. To Be Hereinafter Known as; Lots 1A and 1B of Block 2, Airport Acres in the City of Yankton, Yankton County, South Dakota.

ZONING DISTRICT: B-2 Highway Business.

PREVIOUS ACTION: Original Airport Acres Plat and subsequent replats.

COMMENTS: The proposed plat further identifies parts of previously platted lots in a manner that would support individual ownership of the lots. As proposed, the appropriate association will need to be created for the management and maintenance of the common area, shared easement and private utilities.

All of the applicable subdivision regulations and development agreements associated with the original owners and legal descriptions still apply.

Staff recommends approval of the proposed plat.

MEETING SCHEDULE:

March 8, 2021: Planning Commission reviews the plat and makes a recommendation to the City Commission.

March 22, 2021: City Commission reviews the plat and takes action.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

RESOLUTION #21-22

WHEREAS, the Replat of Lot 1 of the Replat of Lots 1, 2, 3, 10, 11 and 12 of Block 2, Airport Acres in the City of Yankton, Yankton County, South Dakota as filed in Book S11 on Page 15. To Be Hereinafter Known as; Lots 1A and 1B of Block 2, Airport Acres in the City of Yankton, Yankton County, South Dakota prepared by Brett R. Kennedy, a registered land surveyor in the state of South Dakota has been created, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Nathan V. Johnson, Mayor

ATTEST:

Al Viereck, Finance Officer

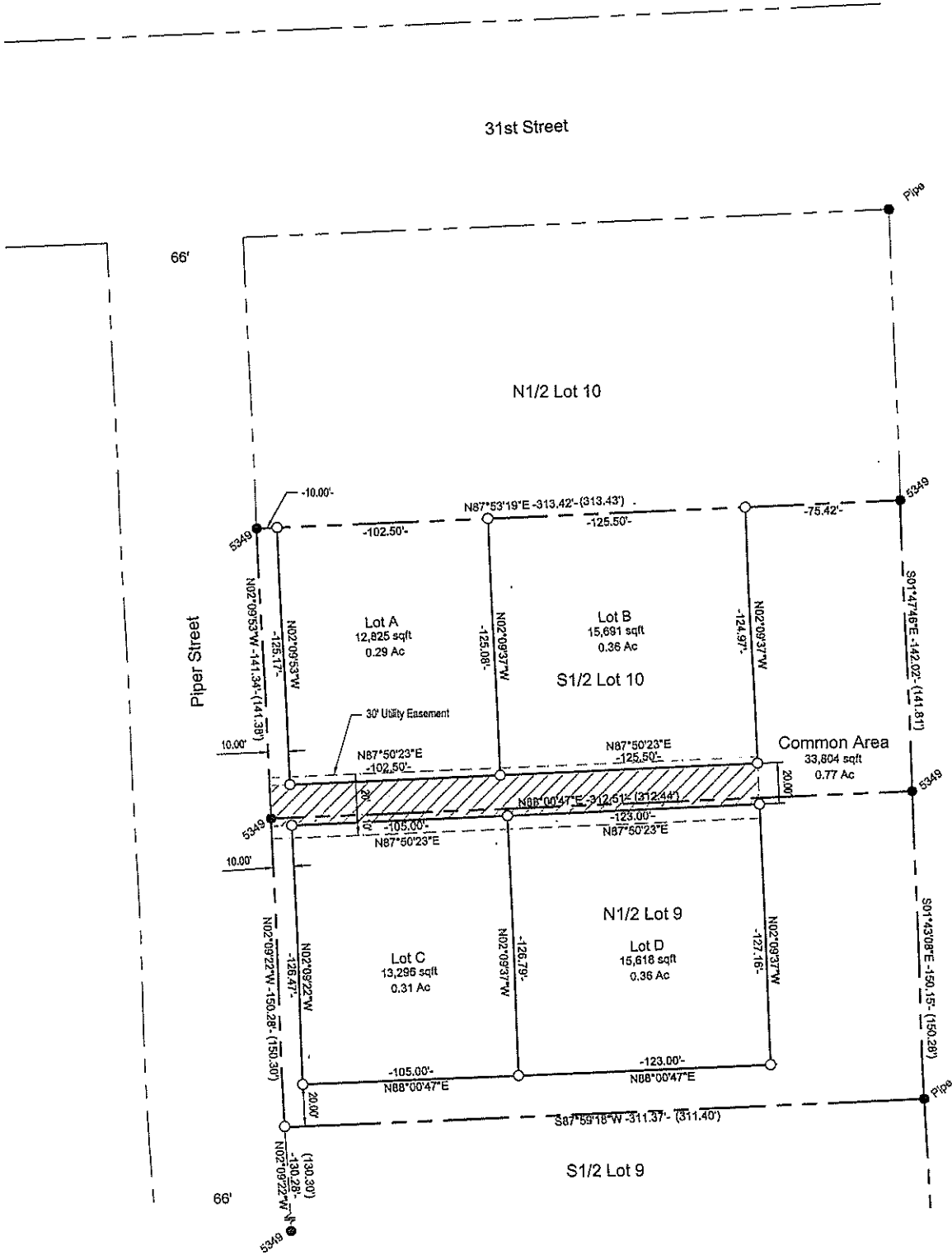


City of Yankton

Plat Location Map

A Plat of Lots A & B in the S1/2 of Lot 10 and Lots C & D in the N1/2 of Lot 9 of Airport Acres Addition, in the City of Yankton, Yankton County, South Dakota

A Plat of Lots A and B in the South Half of Lot 10 and Lots C and D in the North Half of Lot 9,
Airport Acres Addition, City and County of Yankton, South Dakota



Legend

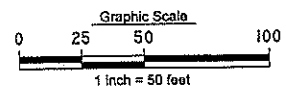
- 5349 Found Corner as noted
- Set 5/8" x 18" Rebar w/Cap Stamped "KENNEDY 5350"
- (150.00) Record Distance
- ▨ 20' Ingress/Egress Easement

Surveyor's Notes

This survey was performed without the benefit of a Title Report and does not purport to show easements of record, if any.



BASIS OF BEARING
City of Yankton Datum



PROJECT NUMBER:	20249
CREW CHIEF:	BKENNEDY
DRAFTED BY:	BKENNEDY
REVIEWED BY:	CGADEKEN
DRAWING:	20249 - Plat
LAYOUT:	Plat
SHEET NO. 1 OF 2 TOTAL SHEETS	

Prepared By:

STOCKWELL
STOCKWELL ENGINEERS, INC.
201 WALNUT STREET
YANKTON, SD 57278
PH: 405.465.8032
www.stockwellengineers.com

Memorandum #21-50

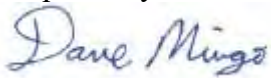
To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Business Improvement District #1 Expenditure Recommendation for Mount Marty University
Date: March 15, 2021

At their meeting on March 10, 2021, the Yankton Business Improvement District (BID) #1 Board of Directors approved an action recommending a financial commitment of \$7,000 of BID generated funds to help with offsetting the costs associated with the relocation of the 2021 NAIA Indoor Track and Field Championships. The attached Resolution #21-23 describes the details of the proposed commitment.

As you may know, Dakota State was technically the host for the event that was planned to be in Brookings. When the South Dakota State University campus was not available for the event because of COVID-19 protocol, Dakota State came to an agreement with Mount Marty University to be the site of the event. The transition, and other COVID-19 related protocol left Dakota State significantly short of their standard proceeds received from hosting the event. Yankton and Mount Mary University benefited from being the site of the event and as such, has been asked to help with some of the costs. MMU and Dakota State have agreed on the \$7,000 amount of assistance.

The 2020 year-end balance of the Business Improvement District #1 fund was \$167,498.07 after the previously approved commitments were paid out. The statement in the resolution related to investigating funds from the Convention and Visitor's Bureau is based on the previous BID Board and Commission actions to provide the CVB with annual funding for the CVB's event grant program. The CVB annually receives 10 percent of the prior year's proceeds for the program and administration.

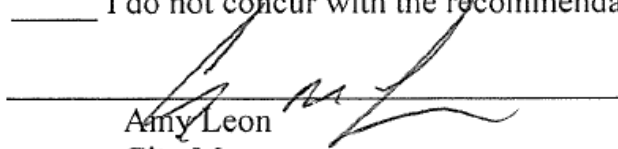
Respectfully submitted,



Dave Mingo, AICP
Community and Economic Development Director

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

____ Roll Call

RESOLUTION #21-23

WHEREAS Yankton Business Improvement District 1 was created in conformance with South Dakota Codified Law and defined in City Ordinance #953, and

WHEREAS, The Business Improvement District #1 Board of Directors is therein authorized to make recommendations to the Yankton Board of City Commissioners regarding governance of the District including its revenues and expenditures, and

WHEREAS, at their meeting on March 10, 2021, the Yankton Business Improvement District #1 approved a recommendation that the City Commission provide \$7,000 in funding to Mount Marty University to help with the costs associated with being the site of the 2021 NAIA Indoor Track and Field Championships, and

WHEREAS, the recommendation advised that Mount Marty University investigate the availability of said funds from the Yankton Convention and Visitor's Bureau (CVB) and if said funding from the CVB is available then BID proceeds would not be expended, and

WHEREAS the recommendation further advised that if said funds are reimbursed to the university or their partners at any time in the future for reasons related to the relocation of said event to MMU, the \$7,000 would be returned to the BID #1 account.

NOW THEREFORE, BE IT RESOLVED that the Yankton Board of City Commissioners, upon the recommendation of the Business Improvement District #1 Board of Directors does hereby authorize the above described disbursement of funds based on the conditions herein described, and

BE IT FURTHER RESOLVED that the Yankton City Manager be authorized to execute any documents associated with said disbursement.

Adopted:

Nathan V. Johnson, Mayor

ATTEST

Al Viereck, Finance Officer

(Unapproved)
CITY of
YANKTON
BUSINESS IMPROVEMENT DISTRICT
#1
BOARD OF
DIRECTORS
MEETING MINUTES
for
March 10th,
2021

MEMBERS:

Directors Present – Dan Specht, Rob Stephenson, Steve Slowey, Bruce Cull, Rikesh Patel, Jason Winterringer and City Commission Representative Tony Maibaum.

Also in attendance were Dave Mingo, Chris Kassin, Al Viereck, Todd Larsen, and Brooke Goeden

Chairperson Specht opened the meeting by requesting consideration of the minutes from the August 14th, 2019 meeting.

MOTION – It was moved by Director Stephenson and seconded by Director Slowey that the minutes of the August 14th, 2019 meeting be approved.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

Report on Occupancy Tax Collections and Fund Balance to Date:

Chairperson Specht asked Dave Mingo to provide a summary of the financial situation. Mr. Mingo reported that our year-end balance was \$269,956.95. So far in 2021, \$102,458.88 worth of obligations have been paid out since January 1st. Of that, \$89,094.68 went to Mount Marty University; \$11,136.84 to the Convention and Visitors Bureau, and \$2,227.37 was for City Administration. The current balance is \$167,498.07. This number is likely to be higher, as we don’t have figures for the first few months of 2021.

Director Stephenson asked Dave, to provide a relative comparison on annual revenue from 2019 to 2020?

Dave stated the actual revenue for 2020 was \$111,368.35 vs \$159,124.63 in 2019. In regards to the yearly obligation to Mount Marty University, to which the BID pays out 80 percent of the prior year’s revenues, was down about \$38,000 from the year before.

Director Stephenson stated this was very helpful data and asked for confirmation regarding the commitment to Mount Marty University. Specifically, Stephenson asked if our commitment is set number of years or a set dollar amount? Or both?

Dave confirmed our commitment is to contribute 80% of the prior year's revenue up until the full obligation of 1.8 million is met.

Director Stephenson asked the board members in the hotel business if they think the revenue figures for 2020 looked accurate based on what they know from the hotel business? Director Patel stated "yes", the numbers look accurate, as revenues were down during all of 2020.

Director Cull asked about the potential prolonged timeline to commit to the \$1.8 million dollars? Instead, shouldn't we be shortening the time if we can? Dave replied that we are on track for the timeline to be shorter than 15 years based on the average and projected payouts. 2019 was the first year that the payout was less than the \$120,000 annual estimate that would lead to a 15-year payout.

Chris Kassin, Athletic Director for Mount Marty University, provided background information for the 2021 NAIA Indoor National Track Meet, which was held at Mount Marty University in 2021. Typically, the meet is held in Brookings at South Dakota State University but this year, SDSU's COVID protocol would not let them be the site for the Dakota State University hosted event and the option was presented to Mount Marty University (MMU). It was discussed by MMU and agreed that this would be a fantastic opportunity to showcase the new Fieldhouse and growth of the campus. Dakota State University maintained the financial obligation for the event, but they experienced a financial shortfall resulting from the lack of spectator revenue. Therefore, Kassin was requesting that the BID Board be a sponsor to help close the financial gap for Dakota State. The request is for a donation of \$7,000.

Director Stephenson stated he was in favor of approving the \$7,000 donation request.

Director Slowey reminded the board that this was a one-time event, as Mount Marty University doesn't have the seating capabilities to host a full event. Due to COVID-19, no spectators were allowed, thus allowing MMU to be a great host for this year.

Director Slowey asked about grants from the CVB or other COVID related relief that may be available. He stated that the BID already provides funds to the CVB for their events program so that should be investigated before contributing more BID money for an event. He also discussed the possibility of Dakota State having access to other COVID relief funding in the future to help them make up this shortfall. Cull stated that he thinks the CVB still has about \$11,000 of the BID's event funding unallocated.

Chairperson Specht asked Director Stephenson to amend his motion to include language that funding from the CVB's event fund and Dakota State University's possible COVID relief funding should be looked at first before \$7,000 of BID funds being contributed.

MOTION - It was moved by Director Stephenson and seconded by Director Slowey that the CVB events funds be investigated to see if money can come from there. If not, the recommendation is that \$7,000 of BID funds be granted to MMU with the stipulation that those funds be returned to the BID account if Dakota State is able to access COVID relief money to replace the \$7,000.

VOTE - Voting "Aye" – All members present. Voting "Nay" - None.

MOTION - PASSED

Dave Mingo continued on to state that because there was no meeting in 2020, and after speaking to the City Attorney, it was confirmed that any board members, whose terms expired in 2020, would be able to stay on board until the new reassignments are finalized in June of 2021. Mingo recommends this approach and suggested there be another BID Board #1 meeting in the fall of 2021.

The next meeting for the Yankton Business Improvement District #1 Board of Directors is currently TBD.

The March 10th, 2021 Business Improvement Development #1 Board of Directors Meeting concluded at 8:35AM.

Respectfully submitted,

Dave Mingo

As appointed by the Secretary of the Board

Memorandum #21-51

To: Amy Leon, City Manager
From: Corey Potts, Public Works Manager
Subject: Bid award for the Annual Supply of Bituminous Mix for Department of Public Works, Street Division
Date: March 15, 2021

One bid was received for the annual supply of Bituminous Mix. The bid received is outlined below.

NAME	BID AMOUNT
Concrete Materials 1500 N. Sweetman Place PO Box 84140 Sioux Falls, SD 57118-4140 Mission Hill, SD Plant	\$71.00 per ton

The bid submitted for \$71.00 per ton is comparable to what current asphalt costs are in other locations in South Dakota. Last year's bid price was \$70.00 per ton.

The bid from Concrete Materials does meet City specifications and the City has utilized this supplier for several years. Therefore, it is recommended that the bid be awarded to Concrete Materials of Sioux Falls SD, Yankton Asphalt Plant for the Annual Supply of Bituminous Mix.

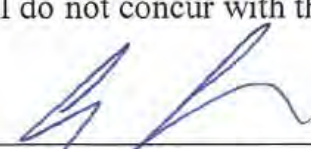
Respectfully submitted,



Corey Potts
Public Works Manager

Recommendation: It is recommended that the City Commission approve Memorandum # 21-51 authorizing the Annual Supply of Bituminous Mix be awarded to Concrete Materials of Sioux Falls, South Dakota, Yankton, South Dakota Plant at the price of \$71.00 per ton.

I concur with the recommendation
 I do not concur with the recommendation



Amy Leon, City Manager

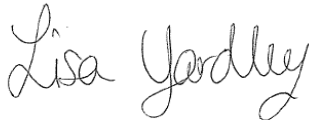
Memorandum #21-52

To: City Commission
From: Deputy Finance Officer
Date: March 12, 2021
Subject: Surplus Vehicle

On February 25, 2021, an accidental collision created a loss of a 2020 Ford police patrol vehicle. This 2020 Ford Explorer 3.3L Hybrid has been declared totaled by our insurance agency at Claims Associates. The insurance settlement has claimed a whole loss of \$33,825. The City of Yankton will receive \$31,825 after our \$2,000 deductible plus additional compensation for decommissioning and installation of police equipment.

Resolution #21-24 declares the listed vehicle to be surplus. Declared property will be disposed of, traded in, donated, sold by sealed bid or auction, or destroyed pursuant to South Dakota Codified Law.

Respectfully submitted,

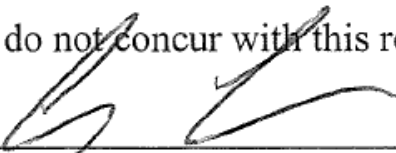


Lisa Yardley
Deputy Finance Officer

Recommendation: It is recommended that the City Commission adopt Resolution #20-73 and authorize the destruction, trade, donation or sale of surplus property by sealed bid.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon, City Manager

____ Roll call

RESOLUTION #21-24

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SOLD, TRADED, DONATED OR DESTROYED

Police Department - 2020 Ford Explorer 3.3L Hybrid - VIN# 1FM5K8AW0LGA19737

Adopted:

Nathan V. Johnson
Mayor

Attest:

Al Viereck
Finance Officer

Memorandum #21-53

To: Amy Leon, City Manager
From: Bradley Moser, Civil Engineer
Subject: Bid Award for Spruce Street from 4th Street to 6th Street – Street & Utility Reconstruction
Date: March 15, 2021

Bids for the Spruce Street construction project from 4th Street to 6th Street were opened on March 12, 2021. The project is a complete street reconstruction with water main replacement and some sanitary sewer installation.

The bids received are listed below:

- | | |
|-----------------------------------------------------|--------------|
| 1. D&G Concrete Construction, Inc., Sioux Falls, SD | \$474,150.67 |
| 2. Masonry Components, Inc., Yankton, SD | \$500,886.40 |
| 3. Slowey Construction, Inc., Yankton, SD | \$527,125.75 |
| 4. Hulstein Excavating, Inc., Edgerton, MN | \$582,100.50 |
| 5. Feimer Construction, Inc., Yankton, SD | \$694,088.60 |

The low bidder meets the specifications and is \$240,879.83 lower than the most recent Engineer's estimate of \$715,030.50. It appears that the rise in materials cost that we have heard about is not yet reflected in the lower bid amounts. With the uncertainty in construction costs, I wouldn't expect to see these lower unit prices for projects in the near future.

D&G Concrete Construction has proven that they are capable of completing projects of this nature. Based on their work history, city staff recommends that they be awarded the contract in the amount of \$474,150.67.

Respectfully submitted,

Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission award the contract, to D&G Concrete Construction, Inc., in the amount of \$474,150.67, as explained in Memo #21-53.

I concur with this recommendation.

I do not concur with this recommendation.

Amy Leon, City Manager

cc: Adam Haberman

____ Roll call