



CITY OF YANKTON

2020_12_21

**CITY COMMISSION
MEETING**



Mission Statement

To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at Noon.

Monday, December 21, 2020

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

Due to the COVID-19 virus, this meeting will be conducted electronically in compliance with SDCL. If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel.

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSvXnmdRQg/live>

If you would like to participate in the City Commission meeting, limited access will be provided through the west door of the CMTEA building. You will be asked to state what item you would like to participate in and allowed access one person at a time into the meeting room. You will be asked to introduce yourself and make your comments. Alternatively, you can comment or ask questions utilizing the chat function on the YouTube Livestream or email commission@cityofyankton.org.

Rebroadcast Schedule: Tuesday @ 7:30pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes of Special City Commission meeting of December 9, 2020 and regular meeting of December 14, 2020

Attachment I-2

3. Schedule of Bills

Attachment I-3

4. Public Appearances

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

NONE

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

NONE

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Essential Work & City Employees

Consideration of Memorandum #20-240 and Resolution#20-92 regarding Essential Work and Employees for the City of Yankton

Attachment IV-1

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN THE MEETING OF DECEMBER 21, 2020

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
SPECIAL CITY COMMISSION MEETING, 5:30 P.M.
DECEMBER 9TH, 2020**

Special City Commission Meeting of the Board of City Commissioners of the City of Yankton was called to order by Mayor Johnson.

Roll Call: Present: Commissioners Benson, Brunick, Carda, Maibaum, Miner, Moser, Schramm and Webber. City Attorney Den Herder and City Manager Leon were also present. Absent: None. Quorum present.

There were no public appearances for any items not on the agenda.

This was the time and place for the second reading and the public hearing for the Ordinance No. 1044, AN EMERGENCY ORDINANCE REQUIRING THE WEARING OF FACE COVERINGS IN CERTAIN SITUATIONS TO SLOW THE COMMUNITY SPREAD OF THE NOVEL CORONAVIRUS CAUSING COVID-19 DISEASE.

Doug Ekeren, Regional President of Avera Sacred Heart Hospital, was present and gave a brief explanation of effects on the hospital due to the current surge in COVID cases and urges a mandate for masks.

Amy Leon, City Manager, gave an explanation of the night's public comment process. She also explained that the comments read prior to the meeting were provided electronically to the Commissioners.

Ross Den Herder, City Attorney, explained the Ordinance as presented and its definitions.

Citizens physically present at the meeting were invited to speak. YouTube comments during the meeting were provided by David Mingo, Director of Community Development.

Action 20-419

Moved by Commissioner Carda, seconded by Commissioner Weber, to approve Ordinance #1044, an ordinance recommendation by the City Health Board regarding COVID-19 Temporary Mask Ordinance.

The Commissioners then held a commissioners discussion period and Dr. Mary Milroy explained the Health Committee's recommendation for the mask mandate. More discussion was held, then a vote was taken.

Roll Call: Commissioners voting "Aye" were Benson, Brunick, Carda, Miner, Schramm, Webber and Mayor Johnson; Commissioners voting "Nay" were Maibaum and Moser.
Motion adopted

Amy Leon, City Manager, explained that a number of signs and masks would be available to the citizens at various public buildings.

Date

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Action 20-420

Moved by Commissioner Carda, seconded by Commissioner Miner, to adjourn at 7:44 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Nathan V Johnson
Mayor

ATTEST:

Al Viereck
Finance Officer

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
DECEMBER 14TH, 2020**

Board of City Commissioners of the City of Yankton was called to order by Mayor Johnson.

Roll Call: Present: Commissioners Benson, Brunick, Carda, Maibaum, Miner, Moser, Schramm and Webber. City Attorney Den Herder and City Manager Leon were also present.

Quorum present.

Action 20-421

Moved by Commissioner Webber, seconded by Commissioner Miner, to approve Minutes of work session meeting of November 23, 2020; regular meeting of November 23, 2020; and Special City Commission meeting of December 2, 2020.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 20-422

Moved by Commissioner Carda, seconded by Commissioner Miner, that the Schedule of Bills be approved and warrants be issued.

Adobe Stock - Computer Program - \$31.94; Advanced Training System - Firing Range Target Sys - \$22,689.60; Airport Mgr's Assn. - Membership Dues - \$25.00; Amazon - Books - \$140.93; Amazon - Printer Ink - \$97.48; Amazon - Computer Keyboards/Mouse - \$81.14; Amazon - Cable Attachment - \$26.82; Amazon - Hand Sanitizer - \$208.20; Amazon - Office Supplies - \$232.72; Amazon - Mechanical Pencils - \$58.00; Amazon - Index Cards - \$2.29; Amazon - Janitorial Supplies - \$5.68; Amazon - Webcams - \$199.00; Amazon - Computer - \$649.00; Amazon - Program Supplies - \$27.75; Amazon - Office Supplies - \$89.96; Amazon - Disposable Masks - \$257.00; Amazon - Remote Meeting Equipment - \$92.15; Amazon - Velcro Cable Label Ties - \$41.02; Amazon - Disposable Masks - \$365.00; Amazon - Special Events - \$162.82; Amazon - Special Events - \$59.42; Amazon - Computer Dock - \$29.99; Amazon - Book - \$6.61; Amazon - Book - \$44.40; Amazon - Office Supplies-Veterans - \$59.85; Amazon - Office Supplies - \$69.98; Amazon - Books - \$157.95; Amazon - Swabs - \$38.97; Amazon - Office Supplies - \$41.95; American Red Cross - Red Cross - \$38.00; A-Ox Welding Supply Co Inc. - Propane - \$106.60; Applied Ind Tech - Polymer Cleaner - \$33.66; Arby's - K9 Training Travel - \$7.82; ASFPM Madison Wi - Membership Fees - \$165.00; Assn Of Code Enforcement - Membership Dues - \$40.00; AT&T - Cell Phone - \$138.75; AT&T - Phone Mobile Data - \$1,595.26; Auto Value - Battery Chargers - \$2,065.55; Automatic Building Controls - Annual Fire Alarm Insp - \$1,755.00; Auto Zone - Antifreeze, Wiper Blades - \$249.81; Avenu Insights & Analytics LLC - Maint Program Support - \$3,939.66; Backdraft Magazine - Ad - \$155.00; Baker-Taylor - Books - \$2,618.36; Banner Associates Inc. - Professional Services - \$258.50; BD Construction - Sidewalk Reimbursement - \$474.75; Bee Electronics Inc. - Pager Cases - \$103.54; Best Buy - Headsets - \$86.97; Blue Rock Bar And Grill - Travel For Exam - \$30.10; Boller Printing - Advertising - \$26.00; Bomgaar's - Ag Supplies - \$1,041.44; Buhl's Cleaners - Towels - \$867.80; Building Officials/SD - Membership Dues - \$55.00; Burger King - Travel Expense - \$11.50; Butler Machinery Co - Repairs - \$1,757.27; C & B Operations LLC - Tractor Repair - \$518.26; C & B Operations LLC - Alternator - \$435.38; Canva - Professional Services - \$119.40; Casey's Gen - Fuel - \$25.50; Cedar Knox Public Power Dist - Elect - \$2,427.08; Center Point - Large Print Books - \$275.64; Centurylink - Phone - \$1,285.74; Christensen Radiator & Repair - Silverado Snowplow - \$5,244.10; CHS - Fuel - \$139.00;

City Management Assn SD - Membership Dues - \$150.00; City Of Vermillion - Jt Power Cash Trans - \$64,404.50; City Of Yankton-Landfill - Landfill Fees - \$22,301.81; City Of Yankton-Parks - Landfill Charges - \$202.48; City Of Yankton-Water - Garbage - \$83.85; City Utilities - Water-WW Charges - \$86.48; Clark's Rentals - Cut Off Saw Repairs - \$147.50; Collective Data - Annual Renewal - \$2,115.00; Concrete Material - Cold Mix - \$3,465.03; Concrete Material - Dog Park - \$852.00; Cons Business Prod Inc. - Install Phone Line - \$851.75; Convention Visitors Bureau - Huether Aquatics Ad - \$5,000.00; Core & Main - Fire Hydrant Parts - \$10,834.98; Cornhusker Intl Truck Inc. - Filters - \$489.40; Cornwell D-P Tools Inc. - Socket - \$67.73; Cox Auto Supply - Grease - \$210.06; Credit Collection Service Inc. - Utility Collection - \$507.60; Crescent Electric - Electrical Equipment - \$578.34; Culligan Water Condition - Tank Rental - \$102.50; Dakota Rock Farms Inc. - Sludge Hauling - \$45,604.85; Dana Safety Supply Inc. - Patrol Car Cup Holder - \$49.95; Department Of Environment - Examination / Testing - \$10.00; Detco - TAGR Cleaner - \$2,676.56; DK Hardware Supply LLC - Satin Anodized Aluminum - \$57.74; Dollar Tree - Program Supplies - \$10.00; Echo Electric Supply - Lab Air Handler Control - \$1,091.33; Ehresmann Engineering - Tool - \$14.61; Ehresmann Engineering - Tubes - \$309.04; Equipment Blades - Blades - \$10,259.00; ESRI - Subscription Maintenance - \$4,000.00; Facebook - Advertising - \$36.96; Fair Mfg Inc. - Snow Box - \$12,713.00; Fastenal Company - Plow Bolts And Washers - \$1,459.22; FedEx - SDFL Mail Return - \$31.86; FedEx - SDFL Evidence Return - \$36.48; Fedex - SDFL Evidence Return - \$13.59; Ferguson Waterworks - Turbine Meter - \$2,727.78; Finance, Dept Of - Supplies - \$6.00; Geotek Eng & Testing Serv Inc. - Testing - \$477.50; Gerstner Oil Co - Fuel - \$13,659.21; Girton Adams Co - Sludge Heater #1 Repairs - \$325.75; Good-Land Pump Inc. - Pump Remove/Replace - \$18,734.85; Govt. Finance Officer Assn - Membership Dues - \$40.00; Grainger - Pipe Insulation - \$170.08; Grosshuesch/Julie - Membership Refund - \$301.00; Gusso/Dustin - CDL Test Reimbursement - \$95.00; H & K Oil Inc. - Balance Tires - \$65.00; Hach Company - Reagents - \$759.38; Hanson Briggs Advertising Inc. - Delinquent Notice - \$70.98; Harbor Freight Tools - Range Equipment - \$898.91; Harbor Freight Tools - Work light - \$139.96; Harn Ro Systems Inc. - Chemicals - \$4,900.00; Hawkins Inc. - Chemicals - \$17,446.04; Heiman Fire Equipment Inc. - Foam Concentrate - \$1,936.00; Holophane - Poles & Lights - \$7,560.00; Human Resource Assn SD - Membership Dues - \$25.00; Hy-Vee - Retirement - \$115.46; In Complete Wireless - Repair Radio - \$90.00; In Continental Research - Cleaning Supplies - \$1,022.47; In Embroidery & Scree - Ball Cap, Stocking Cap - \$93.00; International - Membership Dues - \$878.00; Intl Code Council Inc. - Intl Code Council Course - \$73.49; IR Industrial - Test Kit - \$249.21; J & H Care & Cleaning Company - Janitorial Service - \$4,000.00; J.J. Benjis - Merchandise - \$2,470.00; Jack's Uniforms - Bulletproof Vests - \$4,737.83; Jack's Uniforms - Police Uniforms - \$3,495.77; JCL Solutions - Cleaning Supplies - \$628.06; Jimmy Johns - Travel Expense - \$11.78; Jones Construction/John T - Valve Replacement - \$21,319.00; Kaiser Heating & Cooling Inc.. - Service Heater - \$270.00; Kaiser Refrigeration - Chainsaw Supplies - \$69.68; Keitel/Jennifer - Boot Reimbursement - \$130.00; Kiesler's Police Supply Inc. - Ammunition - \$1,200.00; Klein's Tree Service - Stump Grinding - \$150.00; KLJ Engineering LLC - Reconstruct Runway - \$6,244.43; Kopetsky's Ace Hardware - Drill/Impact Driver Kit - \$705.44; Language Line - Interp Service - \$78.53; Larry's Heating & Cooling - Service Furnace - \$631.38; League Of Minnesota Cities - Ad - \$230.00; Lee/Larae - Boot Reimbursement - \$130.00; Lewis And Clark Ford - Replace Transmission - \$981.16; Locators & Supplies In - Safety Coats - \$92.41; Log Me In Go To Meeting - Remote Meeting Software - \$192.00; Luken Memorials Inc. - Statues For Water Plant - \$5,565.00; Mark's Machinery Inc. - Door Glass - \$212.19; Masonry Components Inc. - Concrete Work - \$14,300.00; McGrath North - Professional Services - \$837.00; McLeod's Printing - Traffic Citations - \$169.28; Mead Cultural - Advertising - \$50.00; Mead Lumber Yankton - Hockey Rink Repair - \$134.95; Menards - Filters - \$3,283.35; Metrofax - Fax - \$9.95; MidAmerican Energy - Fuel - \$7,914.76; MidAmerican Energy -

Fuel - \$3,041.68; Midwest Alarm Company Inc. - Fire Alarm Inspection - \$566.00; Midwest Laboratories - Monthly Nutrient Testing - \$665.84; Midwest Radiator - Shop Supplies - \$23.00; Midwest Tape - Av - \$274.92; Midwest Tire And Muffler - Tires - \$6,167.63; Millennium Recycling - Single Stream Fee - \$2,805.45; Millerbernd Manufacturing Co - Anchor Bolts - \$432.00; Missouri Valley Shopper - Tree Trimming Ad - \$129.80; Monson/Joshua - Boot Reimbursement - \$119.99; Motorola Solutions - Dual Band Radios - \$24,469.88; Municipal League, SD - 2021 Membership Dues - \$7,952.36; Mutt Mitt - Mutt Mitts - \$2,314.70; Nature Scaping Designs LLC - Holiday Products - \$176.99; Nike.Com - Compromised Card - \$15.99; Northtown Automotive - Truck Repairs - \$857.92; Northwestern Energy - Elect - \$97,976.07; Observer - Ads - \$60.00; Olson's Pest Technician - Pest Control - \$90.00; O'Reilly Auto Parts - Creepers - \$513.58; Overhead Door Company - Repairs - \$320.80; PayPal - Furniture - \$168.63; PayPal - Batteries, Pager Clips - \$214.20; Petroleum Traders Corp - Fuel - \$10,284.38; Pitney Bowes - Postage - \$186.00; Pitney Bowes Pi - Office Supplies - \$234.95; Pizza Ranch - Taser Recertification - \$22.55; Pizzarev - Travel Expense - \$16.10; Police Chiefs' Assn - Online Exams - \$507.24; Press Dakota - Ad - \$1,737.09; Pro Auto Sandblasting - Wheels - \$125.00; Provantage - Firewall Upgrades - \$3,570.00; Redlinger Bros Plumbing Corp - 8" Meter Installed - \$1,725.00; Rice Signs LLC - Signs - \$935.00; Riverside Hydraulics - Hoses, Plow Cylinder - \$1,022.75; Ron's Auto Glass - Windshield - \$350.00; Rothenberger/Monty - Boot Reimbursement - \$130.00; Royal Sport Shop - Employee Nameplates - \$79.80; Schindler/Caitlin - Boot Reimbursement - \$130.00; Sherwin Williams - GBT Building Paint - \$614.67; Shur-Co - Vinyl Glue Cement - \$34.91; Sioux City Foundry Co - Blades - \$430.00; Sioux Equipment Company - Fuel Inspection - \$3,504.78; Smith Insurance Inc./MT & RC - Firemen Accident Policy - \$1,792.00; South Dakota Historical - Books - \$100.03; South Dakota Magazine - Magazine Subscription - \$45.00; Sparks Upholstery - Equipment Repair - \$143.57; Statement Fee - Statement Fee - \$3.00; Stevens Construction Inc./David - Memorial Park Trails - \$45,400.00; Street Maintenance Assn - Membership Dues - \$35.00; Sturdevant's - Truck Repair - \$273.09; Sweeney Controls Company - Labor - \$888.00; The Ups Store - Shipping - \$277.73; Third Millennium Assoc. Inc. - Recycle Calendars - \$3,578.07; Thomson Reuters - Local Govt Law - \$978.00; Titan Machinery - Filters - \$149.64; Todd, Inc./Michael - Street Name Signs - \$215.20; Tractor Supply Co - Uniforms - \$177.88; Transource - Filter Cartridge - \$194.09; Transportation Dept/S.D. - Inspection - \$755.05; TRK Hosting - Web Hosting - \$7.95; Truck Trailer Sales - Pulleys And Belt - \$863.10; Turtle Tracks - External BVP Carrier - \$290.00; United Laboratories In - Maintenance Lubricant - \$286.92; United States Postal Service - Postage Meter - \$1,346.35; United Way World Wide - Born Learning Trail - \$10,777.31; Ups Battery Center Ltd - Replace Ups Batteries - \$199.99; Us Bank Equipment Finance - Copier Lease - \$313.92; USA Blue Book - Curb Stop Lids - \$495.77; USPS Po - Mail Evidence To SDHL - \$112.50; Vast Broadband - Internet - \$3,764.34; Verizon - Phosphate Buffer - \$50.75; Verizon - Internet Access - \$2,010.18; Viddler Inc. - Video Hosting - \$41.49; Vista Print - Business Cards - \$42.60; Vogt's Fine Cleaners - Cleaning Of Uniforms - \$70.00; Walgreens - Program Supplies - \$52.46; Wall St Journal - Newspaper Subscription - \$134.00; Wal-Mart - Halloween Treats - \$77.73; Wal-Mart - Office Supplies - \$137.10; Wal-Mart - Notepads And Envelopes - \$73.98; Welfl Construction Corp - Aquatics Construction - \$690,256.24; Williams & Company Pc - Audit - \$7,275.00; Williams/Sandra - Tree Reimbursement - \$100.00; Wondershare - Computer Program - \$43.92; Xerox Financial Services - Copier Lease - \$1,225.82; X-Treme Car Wash - K9 Reno Bathing - \$12.00; Yankton Area Chamber - Conference - \$645.00; Yankton Chamber Of Com - Employee Service Awards - \$544.04; Yankton County Auditor - YC Capital Improvement - \$15,740.81; Yankton County Observe - Newspaper Subscription - \$35.00; Yankton Medical Clinic Inc. - New Employee Exams - \$229.00; Yankton Redi Mix Inc. - Concrete - \$140.00; Yankton Rexall Drug - K9 Reno Meds - \$17.98; Yankton Vol Fire Department - Fire Call/Drill Sept/Oct - \$2,420.00; Yankton Winnelson Co - Truck Supplies - \$77.81;

Yankton Media Inc. - Award Framing - \$59.95; Ykt Janitorial & Dt Sc - Janitorial Supplies - \$907.04; Zoro Tools Inc. - Padlocks - \$82.32

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted

November 2020 Salaries by Department:

Administration \$55,933.62; Finance \$25,704.68; Community Development \$25,381.96; Police/Dispatch \$175,448.76; Fire \$12,973.46; Engineering / Sr. Citizens \$44,876.89; Streets \$46,129.20; Snow & Ice \$5,631.48; Traffic Control \$3,847.42; Library \$20,909.98; Parks / SAC \$67,871.82; Marne Creek \$3,731.54; Water \$34,976.37; Wastewater \$41,389.44; Cemetery \$4,351.59; Solid Waste \$22,014.61; Landfill / Recycle \$19,297.84; Central Garage \$7,479.25

New Hires: Anthony Iverson \$25.00 hr., Part-Time Communication Dispatcher, Dispatch; Amanda Arndt \$25.00 hr., Part-Time Communication Dispatcher, Dispatch; Jena Jones \$25.00 hr., Part-Time Communication Dispatcher, Dispatch; George W. Hite \$1,776.00 bi-weekly, Full-Time Police Officer, Police

Wage Changes: Emerson McClure \$9.75 hr. to \$10.00 hr., Rec Div.; Lexi Rust \$10.00 hr. to \$10.25 hr., Rec Div.; Elizabeth Schenkel \$12.00 hr. to \$12.25 hr., Rec Div.; Logan Ulmer \$11.25 hr. to \$11.50 hr., Rec Div.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

There were no public appearances at that time.

Consent Agenda items were discussed and voted on separately.

Action 20-423

Moved by Commissioner Moser, seconded by Commissioner Brunick, to approve the renewal of Mobile Home Park licenses for the 2021 licensing period. (Memorandum 20-230)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 20-424

Moved by Commissioner Webber, seconded by Commissioner Miner, to approve the application for a Pawn Brokers License, Cornerstone Jewelry Design, LLC. (Memorandum 20-237)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 20-425

This was the time and place for the public hearing of to consider a variance from the City’s Sign Ordinance in a B-2 Highway Business District for the placement of two banners in locations not permitted by the ordinance on Block 2 of K-Mart Addition in the City of Yankton at 2320 Broadway Avenue. Unclaimed Freight Furniture, occupant. William Hinks and Tamera Wallenstein, owners. (Memorandum 20-236) The City Commission acting as the Board of Adjustment.

Moved by Commissioner Carda, seconded by Commissioner Brunick, to deny the proposed variance.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-426

This was the time and place for the second reading and public hearing for Ordinance No. 1043, AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE NO.1024, THE 2020 ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF YANKTON, SOUTH DAKOTA. (Memorandum 20-227) No one was present to speak for or against the Ordinance.

Moved by Commissioner Miner, seconded by Commissioner Carda, to approve Ordinance No. 1043.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-427

Moved by Commissioner Brunick, seconded by Commissioner Benson, to approve the purchase of a new 2021 Elgin Pelican Street Sweeper in the amount of \$211,224.00 for the Department of Public Works, Street Division from Sanitation Products Inc. of Sioux Falls, South Dakota, based on the Sourcewell contract. (Memorandum 20-226)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-428

Moved by Commissioner Schramm, seconded by Commissioner Webber, to authorize the write-off of \$980.73 as uncollectible per SDCL 9-22-4 for Uncollectible Utility Accounts. (Memorandum 20-228)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-429

Moved by Commissioner Benson, seconded by Commissioner Carda, to approve Resolution 20-88. (Memorandum 20-235)

RESOLUTION 20-88

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SOLD OR DESTROYED

Stalker Radar Units	DS043213
Stalker Radar Units	DS043320
Stalker Radar Units	DI016867

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-430

Moved by Commissioner Benson, seconded by Commissioner Miner, to approve Change Order No. 7, Change Order No. 8 and authorize the issuance of a manual check in the amount of \$241,075.05 to John T. Jones Construction, Co. as a completed project. (Memorandum 20-212)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-431

Moved by Commissioner Carda, seconded by Commissioner Brunick, to approve Resolution 20-90. (Memorandum 20-238)

RESOLUTION 20-90

WHEREAS, the Replat of plat of Lots 1 and 2 of Groseth Crossing Subdivision in the Southwest Quarter of the Southwest Quarter of Section 31, T94N, R55W of the 5th P.M., City and County of Yankton South Dakota. To be hereafter known as: Lots 1A, 1B, 2A and 2B of Groseth Crossing Subdivision, City and County of Yankton, South Dakota, prepared by Brett R. Kennedy, a registered land surveyor in the State of South Dakota has been created, and

WHEREAS, such plat has been prepared according to law and is consistent with the City’s overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Commissioner Moser introduced the 2020 Assessment Roll–First Reading –Noxious Vegetation & Tree Trimming, Consideration of Memorandum #20-232 and Resolution #20-87, recommending that January 25, 2021, be established as the date for a public hearing on the special assessment roll for Noxious Vegetation and Tree Trimming.

Action 20-432

Moved by Commissioner Schramm, seconded by Commissioner Benson, to approve the City Manager be authorized to enter an agreement with HDR for a not-to-exceed amount of \$1,815,714.00 as outlined by the Scope and Contact for Engineering Services for the Water Plant. Staff will be coordinating with HDR during the execution of the work. (Memorandum 20-213)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-433

Moved by Commissioner Webber, seconded by Commissioner Miner, to approve Resolution 20-80. (Memorandum 20-211)

RESOLUTION 20-80

WHEREAS, the City of Yankton and Yankton County have entered into an agreement for the provision of library services for residents living outside corporate limits of the city; and,

WHEREAS, the current agreement is slated to expire December 31, 2020; and,

WHEREAS, Yankton County has contracted with the City of Yankton for library services since 1993; and,

WHEREAS, more than 934 Yankton County residents are cardholders at the Yankton Community Library; and,

WHEREAS, the current agreement between the City and County contains a provision for extending this service until December 31, 2021.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota that the Agreement for the Provision of Library Services between the City and Yankton County be extended for the term January 1, 2021, through December 31, 2021.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 20-434

Moved by Commissioner Miner, seconded by Commissioner Brunick, to approve Change Order No. 1, accept the completed reconstruction on Riverside Drive and authorize a manual check to Slowey Construction in the amount of \$46,224.00. (Memorandum 20-197)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 20-435

Moved by Commissioner Moser, seconded by Commissioner Schramm, to approve Resolution 20-91. (Memorandum 20-239)

RESOLUTION 20-91

WHEREAS, the Plat of Lots 6A, 6B, 7A, and 7B, Block 2, Westbrook Estates being a Replat of Lots 6 and 7, Block 2, Westbrook Estates located in the East 700 feet of the East Half of the Southeast Quarter, except the South 560 feet and less R.O.W. thereof, Section 2, T93N, R56W of the 5th P.M., City of Yankton, South Dakota prepared by Brian J. Benson, a registered land surveyor in the state of South Dakota has been created, and

WHEREAS, such plat has been prepared according to law and is consistent with the City’s overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 20-436

Moved by Commissioner Brunick, seconded by Commissioner Miner, to approve Resolution 20-89. (Memorandum 20-235)

RESOLUTION 20-89

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and

may, by resolution, order the sale, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SOLD OR DESTROYED
Handheld Meter Reader Model 3001 SSI 3001-SD-50972D
Handheld Meter Reader Model 3001 SSI 3001-SD-50971D
Handheld Meter Reader Model 3001 SSI 3001-1M-51576D
Communication/Charging Stand 3005-SD-50779B
Communication/Charging Stand 3006-SD-51014B
Communication/Charging Stand 3006-SD-51750B

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 20-437

Moved by Commissioner Benson, seconded by Commissioner Miner, to adjourn at 7:59 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Nathan V Johnson
Mayor

ATTEST:

Al Viereck
Finance Officer

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
A+ IMPROVEMENTS INC	ROOF REPAIR	723.98	REP. & MAINT. - BUILDING	101.127.223		3078	021942	P	860	00001
BANNER ASSOCIATES INC	PROFESSIONAL SERVICES	46,913.12	BUILDINGS & STRUCTURES	204.204.320		33919	020857	P	860	00003
BARCO MUNICIPAL PRODUCTS	PUMP STICK	280.61	REP. & MAINT. - DISTRIBU	601.601.226		238900	200147	P	862	00001
BMI	ANNUAL MUSIC CONTRACT	364.00	PROFESSIONAL SERVICES	201.201.202		38872093	021351	P	860	00002
BOARD OF OPERATOR CERT	OPERATOR CERT RENEWAL	48.00	MEMBERSHIP DUES	611.611.261		12.15.20	201040	P	862	00003
BUTLER MACHINERY CO	BACK GLASS	249.24	REP. & MAINT. -VEHICLES	601.601.222		04PS0649134	200138	P	862	00002
	FUEL CAP & RINGS	157.57	GARAGE PARTS	801.801.249		4671-4670	021912	P	860	00004
		406.81	*VENDOR TOTAL							
CEDAR KNOX PUBLIC POWER	ELECT	844.32	ELECTRICITY	601.601.272		350022554	005176	P	860	00013
	ELECT	502.25	ELECTRICITY	201.201.272		350035355	005243	P	860	00014
		1,346.57	*VENDOR TOTAL							
CENTURYLINK	PHONE	581.26	TELEPHONE	101.111.271		12.9.20	002829	P	860	00005
	PHONE	168.48	TELEPHONE	101.123.271		12.9.20	002829	P	860	00006
	PHONE	83.20	TELEPHONE	601.601.271		12.9.20	002828	P	860	00009
	PHONE	166.40	TELEPHONE	611.611.271		12.9.20	002828	P	860	00010
	PHONE	83.20	TELEPHONE	601.601.271		12.9.20	003059	P	860	00011
	PHONE	83.20	TELEPHONE	611.611.271		12.9.20	003059	P	860	00012
		1,165.74	*VENDOR TOTAL							
CHAMBER OF COMMERCE	FESTIVAL OF LIGHTS	500.00	PROMOTIONAL	201.201.210		8969	204569	P	860	00007
CITY OF YANKTON-LANDFILL	LANDFILL CHARGE	182.78	LANDFILL	201.201.276		12809	204568	P	860	00008
CORE & MAIN	TRAFFIC REPAIR KIT	1,191.28	REP. & MAINT. - DISTRIBU	601.601.226		N424573	200157	P	862	00004
CREDIT COLLECTION SERVIC	UT COLLECTION	105.05	PROFESSIONAL SERVICES	601.601.202		12.15.20	001858	P	862	00005
	UT COLLECTION	25.82	PROFESSIONAL SERVICES	611.611.202		12.15.20	001858	P	862	00006
	UT COLLECTION	47.87	PROFESSIONAL SERVICES	631.631.202		12.15.20	001858	P	862	00007
		178.74	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
DEPT OF ENVIROMENTAL	ANNUAL WASTEWATER FEE	14,500.00	STATE PERMIT FEES	611.611.205		SD0023396	021352	P	862	00008
GERSTNER OIL CO	FUEL	7,608.15	MEDICAL & SAFETY SUPPLIE	801.801.243		179059	021913	P	860	00015
GPM INC	ROOTS BLOWER	8,285.22	REP. & MAINT. - PLANT	611.611.221		PSI-44518	201041	P	862	00010
HANSON BRIGGS ADVERTISIN	NOTEPADS	282.50	OFFICE SUPPLIES	101.142.232		26667	021816	P	861	00001
	SHIPPING	24.26	POSTAGE	101.142.231		26667	021816	P	861	00002
		306.76	*VENDOR TOTAL							
J & H CARE & CLEANING CO	JANITORIAL SUPPLIES	1,300.00	PROFESSIONAL SERVICES	101.142.202		11.30.20	021817	P	861	00003
KLEINS TREE SERVICE	STUMP REMOVAL	1,800.00	EMERALD ASH BORE STUMPS	201.201.250		1636	204567	P	860	00016
LOCATORS & SUPPLIES INC	PLOW MARKERS	226.01	GARAGE PARTS	801.801.249		289043	080297	P	860	00017
MCGRATH NORTH	PROFESSIONAL SERVICES	62.00	PROFESSIONAL SERVICES	101.111.202		556230	202097	P	860	00018
MISSOURI VALLEY SHOPPER	HOLIDAY-FESTIVAL LIGHTS	136.95	PROMOTIONAL	201.201.210		682	204566	P	860	00022
MOTOROLA	MOBILE RADIOS	25,328.03	EQUIPMENT	101.111.350		16128698	201542	P	860	00020
MUNICIPAL CODE CORP.	SUPPLEMENT #9	1,623.90	PROFESSIONAL SERVICES -	101.104.202		351373	021347	P	860	00019
	ADMINISTRATIVE SUPPORT	350.00	PROFESSIONAL SERVICES	101.101.202		352140	021350	P	860	00021
		1,973.90	*VENDOR TOTAL							
OBSERVER	AD	48.00	ADVERTISING	203.203.211		12.10.20	204565	P	860	00023
PLANNING & DEVELOPMENT	GIS MAINTENANCE SUPPORT	1,500.00	PROFESSIONAL SERVICES	621.621.202		3737	204564	P	860	00025
PRO AUTO INC	TOWING	375.00	SPECIAL ACCOUNT - DETECT	101.111.266		19521/22/41	201549	P	860	00024
REGISTER OF DEEDS	COPIES	24.00	COPIES	101.106.234		12.16.20	203504	P	860	00026
	COPIES	39.00	COPIES	101.122.234		12.16.20	203504	P	860	00027
		63.00	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
SCHINDLER/SCOTT BOOT REIMBURSEMENT	130.00	UNIFORMS	101.111.244		12.2.20	201551	P	860	00031
SD DEPT OF ENV & NAT RES OPERATOR CERT RENEWAL	54.00	MEMBERSHIP DUES	601.601.261		12.16.20	200161	P	862	00009
SDPA SECRETARY/TREASURER SDPA MEMBERSHIP	50.00	MEMBERSHIP DUES	101.106.261		12.11.20	021971	P	860	00028
SIOUX FALLS ELECTRIC TILT SWITCH	1,122.45	REP. & MAINT. - EQUIPMEN	101.127.221		2843	021941	P	860	00029
STOCKWELL ENGINEERS INC AQUATICS DESIGN	41,451.43	BUILDINGS & STRUCTURES	505.505.320		11444	014213	P	860	00030
TRE ENVIRONMENTAL STRATE 4TH QTR TEST	650.00	PROFESSIONAL SERVICES	611.611.202		2831	201035	P	860	00032
TRUCK TRAILER SALES INC DOT INSPECTION & REPAIRS	2,886.88	GARAGE PARTS	801.801.249		253	021916	P	860	00033
XTREME CAR WASH CAR WASHES	202.20	REP. & MAINT. - EQUIPMEN	101.111.221		12.7.20	201550	P	860	00034

Schedule of Bills

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	163,361.61							

RECORDS PRINTED - 000047

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	32,387.06
201	PARKS AND RECREATION	3,485.98
203	SUMMIT ACTIVITY CENTER	48.00
204	MARNE CREEK	46,913.12
505	HUETHER AQUATIC CENTER	41,451.43
601	WATER OPERATION	2,890.90
611	WASTE WATER OPERATION	23,758.64
621	CEMETERY OPERATION	1,500.00
631	SOLID WASTE	47.87
801	CENTRAL GARAGE	10,878.61
TOTAL ALL FUNDS		163,361.61

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	163,361.61
TOTAL ALL BANKS		163,361.61

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

Memorandum No. 20-240

TO: Mayor and City Commissioners
FROM: Amy Leon, City Manager
RE: Essential Services & Workers for City of Yankton
DATE: December 16, 2020

Attached is Resolution #20-92, a resolution to identify essential services and workers for the City of Yankton.

This resolution sets forth that the City of Yankton, a Municipal Corporation, and its employees provide and support essential services and critical infrastructure and are declared essential to the provision of those services.

As the Commission may be aware, there is discussion in congress about the potential of a second potential federal stimulus bill. This resolution may be useful in establishing need for potential funding programs developed should this package be required. In addition, declaring the City of Yankton as an essential employer and its employees essential may assist in access to COVID-19 related supplies as our response to the pandemic continues. This resolution also provides us with the action we need to furnish our employees with documentation that they are part of an essential workforce per CISA (Cybersecurity & Infrastructure Security Agency) guidelines should that become necessary.

Recommendation: It is recommended that the City Commission pass Resolution# 20-92 indicating that the City of Yankton, a Municipal Corporation, and its employees provide and support essential services and critical infrastructure and are declared essential to the provision of those services and authorize the City Manager to reference this resolution as necessary in the response to the COVID-19 pandemic.

RESOLUTION #20-92

WHEREAS, the City of Yankton, South Dakota, a Municipal Corporation provides essential services that protect, serve and support the health, safety and well-being of the citizens and those visiting the community, and

WHEREAS, absences due to illness, quarantines, and self-isolation due to COVID-19 exposures has placed a strain on staffing these essential functions, and

WHEREAS, our law enforcement officers, water and wastewater, transportation and logistics, information technology and communications employees have already been identified as Phase 1 priority populations in the South Dakota COVID-19 Vaccination Plan, and

WHEREAS, Cybersecurity and Infrastructure Security Agency (CISA) a division of the U.S. Department of Homeland Security has identified critical infrastructure and essential workers in areas of work including but not limited to:

- Personnel in emergency management, law enforcement, fire and rescue services, emergency medical services (EMS), and security.
- Personnel involved in provisioning of access to emergency services, including the provisioning of real-time text, text-to-911, and dialing 911 via relay.
- Workers at emergency communication center, public safety answering points, public safety communications centers, emergency operation centers, and 911 call centers.
- Workers who maintain, manufacture, or supply equipment and services supporting law enforcement, fire, EMS, and response operations (to include electronic security and life safety security personnel).
- Workers who maintain and provide services and supplies to public safety facilities including emergency communication center, public safety answering points, public safety communications centers, emergency operation centers, fire and emergency medical services stations, police and law enforcement stations and facilities.
- Workers who support weather disaster and natural hazard mitigation and prevention activities.
- Workers needed to operate and maintain drinking water and wastewater and drainage infrastructure
- Workers supporting operation of essential highway infrastructure, including roads, bridges, and tunnels.
- Workers who support the construction, maintenance, or rehabilitation of critical infrastructure. Workers who support the operation, inspection, and maintenance of essential public works facilities and operations, including bridges, water and sewer main breaks, fleet maintenance personnel, construction of critical or strategic infrastructure, traffic signal maintenance, emergency location services for buried utilities, maintenance of digital systems infrastructure supporting public works operations, and other emergent issues.
- Workers personnel, who support operations that ensure, the availability of and access to needed facilities, transportation, energy, and communications through activities such as road and line clearing.

- Workers who support the effective removal, storage, and disposal of residential, industrial, and commercial solid waste and hazardous waste, including at landfill operations.
- Workers who support the operations and maintenance of parks and outdoor recreational facilities. Workers to ensure continuity of building functions, including but not limited to security and environmental controls (e.g., HVAC), building transportation equipment, the manufacturing and distribution of the products required for these functions, and the permits and inspections for construction supporting essential infrastructure.
- Elections personnel to include both public and private sector elections support.
- Workers who maintain digital systems infrastructure supporting other critical government operations.
- Workers supporting government functions related to the building and development process, such as inspections, permitting, and plan review services that can be modified to protect the public health, but fundamentally should continue and enable the continuity of the construction industry (e.g., allow qualified private third-party inspections in case of federal government shutdown).

NOW THEREFORE BE IT RESOLVED, by the Board of City Commissioners, City of Yankton South Dakota that the City of Yankton, a Municipal Corporation, and its employees providing and supporting essential services and critical infrastructure are declared essential to the provision of those services.

Adopted:

Nathan V. Johnson, Mayor

ATTEST:

Al Viereck, Finance Officer