



**Mission Statement**

*To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.*

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**YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at 7:00 P.M.

**Monday, December 14, 2020**

**City of Yankton Community Meeting Room**

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21<sup>st</sup> Street • Room 114**

**Due to the COVID-19 virus, this meeting will be conducted electronically in compliance with SDCL. If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel.**

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSXnmDRQg/live>

If you would like to participate in the City Commission meeting, limited access will be provided through the west door of the CMTEA building. You will be asked to state what item you would like to participate in and allowed access one person at a time into the meeting room. You will be asked to introduce yourself and make your comments. Alternatively, you can comment or ask questions utilizing the chat function on the YouTube Livestream or email [commission@cityofyankton.org](mailto:commission@cityofyankton.org).

Rebroadcast Schedule: Tuesday @ 7:30pm, on channels 3 & 45

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**I. ROUTINE BUSINESS**

- 1. **Roll Call**
- 2. **Approve Minutes of work session meeting of November 23, 2020; regular meeting of November 23, 2020; and Special City Commission meeting of December 2, 2020**  

**Attachment I-2**
- 3. **Schedule of Bills**  

**Attachment I-3**
- 4. **City Manager’s Report**  

**Attachment I-4**
- 5. **Public Appearances**

*Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.*

**II. CONSENT ITEMS**

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.*

1. **Renewal of Mobile Home Park Licenses**

Consideration of Memorandum #20-230 recommending approval of the renewal of Mobile Home Park licenses for the 2021 licensing period

**Attachment II-1**

2. **Pawn Brokers Licenses for 2021**

Consideration of Memorandum #20-237 recommending approval of the application for Pawn Brokers License, Cornerstone Jewelry Design, LLC

**Attachment II-2**

III. **OLD BUSINESS**

*Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.*

1. **Board of Adjustment - Public Hearing**

The City Commission acting as the Board of Adjustment; Consideration of Memorandum #20-236 and the public hearing to consider a variance from the City's Sign Ordinance in a B-2 Highway Business District for the placement of two banners in locations not permitted by the ordinance on Block 2 of K-Mart Addition in the City of Yankton at 2320 Broadway Avenue. Unclaimed Freight Furniture, occupant. William Hinks and Tamera Wallenstein, owners.

**Attachment III-1**

2. **Budget Supplement – Public Hearing**

Memorandum supporting Ordinance #1043 the second supplement to the 2020 Annual appropriation Ordinance #1024 and second reading and public hearing of said Ordinance

**Attachment III-2**

*Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.*

IV. **NEW BUSINESS**

*New business items are those that have not been discussed by the Commission previously.*

1. **Sweeper Purchase - Sourcewell**

Consideration of Memorandum #20-226 regarding Equipment purchase from Sourcewell Contract for a new Street Sweeper for the Department of Public Works, City of Yankton

**Attachment IV-1**

2. **Uncollectible Utility Accounts**

Consideration of Memorandum #20-228 recommending that the City write off Uncollectible Utility Accounts

**Attachment IV-2**

3. **Purchase of Radar Equipment for Yankton Police Department**

Consideration of Memorandum #20-235 and Resolution #20-88 regarding purchase of radar equipment for Yankton Police Department

**Attachment IV-3**

- 4. Water Purification Plant Close Out**  
Consideration of Memorandum #20-212 regarding Final Payment, Change Orders 7 and 8, and Acceptance of Water Purification Plant Project  
**Attachment IV-4**
- 5. Planning Commission – Plat Review**  
Consideration of Memorandum #20-238 regarding Resolution #20-90, a Replat of Lots 1 and 2 of Groseth Crossing Subdivision in the Southwest Quarter of the Southwest Quarter of Section 31, T94N, R55W of the 5th P.M., City and County of Yankton South Dakota. To be hereafter known as: Lots 1A, 1B, 2A and 2B of Groseth Crossing Subdivision, City and County of Yankton, South Dakota. Address, 3100 Broadway Ave. Lubben Properties, LLC, owner  
**Attachment IV-5**
- 6. Introduction of 2020 Assessment Roll–First Reading – Noxious Vegetation & Tree Trimming – set public hearing**  
Introduction of 2020 Assessment Roll–First Reading –Noxious Vegetation & Tree Trimming, Consideration of Memorandum #20-232 and Resolution #20-87, recommending that January 25, 2021, be established as the date for a public hearing on the special assessment roll for Noxious Vegetation and Tree Trimming  
**Attachment IV-6**
- 7. Wastewater Plant Scope & Contract for Engineering Services**  
Consideration of Memorandum #20-213 regarding Scope and Contract for Engineering Services for Wastewater Plant  
**Attachment IV-7**
- 8. Library Agreement renewal between City of Yankton and Yankton County**  
Consideration of Memorandum #20-211 and Resolution #20-80 regarding Library Contract between City of Yankton and Yankton County  
**Attachment IV-8**
- 9. Riverside Drive Close Out**  
Consideration of Memorandum #20-197 regarding Change Order Number 1, Final Project Acceptance and Final Payment for the Riverside Drive Reconstruction from Green Street to Broadway  
**Attachment IV-9**
- 10. Planning Commission – Plat Review**  
Consideration of Memorandum #20-239 regarding Resolution #20-91, a Plat of Lots 6A, 6B, 7A, and 7B, Block 2, Westbrook Estates being a Replat of Lots 6 and 7, Block 2, Westbrook Estates located in the East 700 feet of the East Half of the Southeast Quarter, except the South 560 feet and less R.O.W. thereof, Section 2, T93N, R56W of the 5th P.M., City of Yankton, South Dakota. Address, east side of the 2500 Block of Dorian Drive. Johanneson Contracting, Inc., owner.  
**Attachment IV-10**

**11. Surplus Handheld Equipment**

Resolution#20-89 regarding surplus handheld equipment from Water Department

**Attachment IV-11**

**V. OTHER BUSINESS**

*Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.*

**VI. ADJOURN THE MEETING OF DECEMBER 14, 2020**

*The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.*

*Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.*