



CITY OF YANKTON

2020_07_27

**CITY COMMISSION
MEETING**



Mission Statement
To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, July 27, 2020

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

Due to the COVID-19 virus, this meeting will be conducted electronically in compliance with SDCL. If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel.

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSXnmdRQg/live>

If you would like to participate in the City Commission meeting, limited access will be provided through the west door of the CMTEA building. You will be asked to state what item you would like to participate in and allowed access one person at a time into the meeting room. You will be asked to introduce yourself and make your comments. Alternatively, you can comment or ask questions utilizing the chat function on the YouTube Livestream.

Rebroadcast Schedule: Tuesday @ 7:30pm, on channels 3 & 45

I. ROUTINE BUSINESS

- 1. Roll Call**
- 2. Approve Minutes of regular meeting of July 13, 2020**
- 3. City Manager’s Report**
- 4. Public Appearances**

Attachment I-2

Attachment I-3

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. Transient Merchant License and Special Events Dance License

Consideration of Memorandum #20-133 recommending approval of the applications from Rock ‘n’ Rumble, Inc. for:

- A) Transient Merchant License for August 29, 2020;
- B) Special Events Dance License for August 29, 2020

Attachment II-1

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission’s agenda and require further consideration or action by the board.

1. Public hearing for transfer of location Package off-sale Liquor License

Consideration of Memorandum #20-134 regarding the transfer of location of a Package (off-sale) Liquor License for January 1, 2020, to December 31, 2020, from Annis Properties, Inc. d/b/a Patriot Express 02 (Kevin Annis, President), 100 E. 4th Street, to Annis Properties, Inc. d/b/a Patriot Express (Kevin Annis, President), 2217 Broadway, Yankton, S.D.

Attachment III-1

2. Public hearing for sale of alcoholic beverages

Consideration of Memorandum #20-132 regarding the request for a Special Events (on-sale) Liquor License for 1 day, August 29, 2020, from Rock ‘N’ Rumble (Mike Carda, President), d/b/a Yankton RibFest, Block of 3rd Street between Cedar and Walnut plus half of Walnut to the Alley and half a block North and South on Walnut and 3rd Street, Yankton, S.D

Attachment III-2

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Planning Commission Recommendation – Plat Review

Consideration of Memorandum #20-135 regarding Resolution #20-44, a plat of Lots 7, 8, 9, 10, 11, and 12 in Block 8 of Westbrook Estates in Tract 1 of Law Addition in the Southeast Quarter of Section 2, Township 93 North, Range 56 West of the 5th Principal Meridian, City of Yankton, Yankton County, South Dakota. Yankton Development Enterprises, LLC., Kelly Nielson, President, owner. Address, west side of the 2500 Block of Trevor Ave.

Attachment IV-1

2. Planning Commission Recommendation – Plat Review

Consideration of Memorandum #20-136 regarding Resolution #20-45, a plat of Lots 5A and 5B, Block 3, Westbrook Estates being a Replat of Lot 5 except the north 0.6 feet of Lot 5, Block 2, Westbrook Estates located in the East 700 feet of the East Half of the Southeast Quarter, except the South 560 feet and less R.O.W. thereof, Section 2, Township 93 North, Range 56 West of the 5th Principal Meridian, City of Yankton, South Dakota. Johanneson Contracting, Inc., owner. Address 2508 and 2510 Dorian Drive.

Attachment IV-2

3. Planning Commission Recommendation – Plat Review

Consideration of Memorandum #20-137 regarding Resolution #20-46, a plat of Tract 1A and Replat of Tract 2 of Block 3, Missouri View Addition in the N1/2 of the NE1/4, Section 15, Township 93 North, Range 56 West of the 5th P.M., in Yankton County, South Dakota. David and Mary Ellen Kline, owners. Address, 2603 W. 11th Street.

Attachment IV-3

4. Planning Commission Recommendation – Plat Review

Consideration of Memorandum #20-138 regarding Resolution #20-47, a plat of Lots 28 and 29, Crestview Homes Subdivision, in the NE 1/4 of Section 21, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Matthew Christensen, Managing Member, White Crane Estates, L.L.C., owner. Address, 302 and 304 Lilac Lane.

Attachment IV-4

5. Planning Commission Recommendation – Plat Review

Consideration of Memorandum #20-139 regarding Resolution #20-48, a plat of Lots 53 and 54, Crestview Homes Subdivision, in the NE 1/4 of Section 21, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Matthew Christensen, Managing Member, White Crane Estates, L.L.C., owner. Address, 302 and 304 Tulip Lane.

Attachment IV-5

6. Planning Commission Recommendation –Plat Review

Consideration of Memorandum #20-140 regarding Resolution #20-49, a plat of Tract 4A, DJ's Addition, being Accretion Property Lying south of Tract 4, DJ's Addition, Section 16, T93N, R55W, of the 5th P.M., Yankton County, South Dakota. Darlene M. Jensen, owner. Address, 700 Block of East Side Drive.

Attachment IV-6

7. Planning Commission Recommendation – Annexation

Consideration of Memorandum #20-141 regarding Resolution #20-50, an owner petitioned annexation of The part of the Northeast Quarter of the Northeast Quarter (NE1/4 NE1/4), Section Two (2), Township Ninety-three (93) North, Range Fifty-six (56) West of the 5th PM, lying Northeast of the present right of way of the Chicago, Milwaukee, and St. Paul Railroad Company, now known as Chicago, Milwaukee, St. Paul and Pacific Railroad Company, consisting of a triangular parcel, EXCEPT Lot H-1 as platted in Book S9, page 56, Yankton County, South Dakota, less highways and roads. JTG Properties, owner. Address, 3007 West City Limits Road.

Attachment IV-7

8. **Commission Orientation / Refresher**
Consideration of Memorandum #20-144 regarding commission orientation / refresher
Attachment IV-8
9. **School Resource Officer Agreement**
Consideration of Memorandum #20-126 regarding School Resource Officer Agreement
between City of Yankton and Yankton School District
Attachment IV-9
10. **Cares Act**
Consideration of Memorandum #20-145 regarding CARES Act Procurement and
Conflict of Interest Policy
Attachment IV-10
11. **Big Grant Application – Cedar Street**
Consideration of Memorandum #20-143 regarding BIG Grant Application for Cedar
Street Bridge
Attachment IV-11
12. **Chamber of Commerce - Special Events Request**
Consideration of Memorandum #20-146 regarding request by Yankton Chamber of
Commerce to allow open container during their Putt & Pub Crawl event on August 15,
2020
Attachment IV-12
13. **Ribfest - Special Events Request**
Consideration of Memorandum #20-147 and Resolution 20-51 regarding request by
Ribfest for Special Events Parking Ordinance #933 to be in place during Ribfest on
August 29, 2020
Attachment IV-13

V. **OTHER BUSINESS**

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. **ADJOURN THE MEETING OF JULY 27, 2020**

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
JULY 13TH, 2020**

Board of City Commissioners of the City of Yankton was called to order by Mayor Johnson.

Roll Call: Present: Commissioners Benson, Carda, Ferdig, Hoffner, Miner, Moser, Schramm and Webber. City Attorney Den Herder and City Manager Leon were also present.

Quorum present.

Action 20-279

Moved by Commissioner Moser, seconded by Commissioner Benson, to approve minutes of budget meeting of June 15, 2020 and regular meeting of June 22, 2020

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 20-280

Moved by Commissioner Carda, seconded by Commissioner Miner, that the Schedule of Bills be approved and warrants be issued.

Adobe Creative Cloud - Software Services - \$70.27; Adobe Stock - Software Services - \$31.94; Amazon - Software Services - \$126.74; Amazon - Software Services - \$13.83; Amazon - Supplies - \$107.54; Amazon - Hand Sanitizer - \$113.40; Amazon - Program Supplies - \$144.93; Amazon - Office Supplies - \$43.99; Amazon - File Folders - \$14.90; Amazon - Wire Pulling Equipment - \$74.95; Amazon - Radio Clip - \$13.00; Amazon - Magnetic Sign Display - \$29.99; Amazon - DVD - \$34.96; Amazon - Office Supplies - \$142.62; Amazon - Door Access Kit-Housing - \$250.89; Amazon - Disposable Masks - \$239.40; Amazon - Housing Webcams - \$107.76; Amazon - Disposable Masks - \$11.98; Amazon - Office Supplies - \$30.95; Amazon - Books - \$115.53; Amazon - Disposable Masks - \$13.17; Amazon - Replacement Battery - \$90.10; Amazon - Office Supplies-Notepads - \$12.77; Amazon - Books - \$139.59; Amazon - Summer Program Supplies - \$92.56; Amazon - DVD - \$10.99; Amazon - Program Supplies - \$96.51; Amazon - Scotch Tape - \$19.99; Amazon - Program Supplies - \$15.47; Amazon - DVD's - \$224.00; Amazon - Office Supplies Pens - \$9.49; Amazon - Top Sign Frame - \$24.97; American Public Works - APWA Membership - \$208.00; Animal Health Clinic - K9 Medications-Reno - \$75.68; A-Ox Welding Supply - Shop Supplies - \$18.61; A-Ox Welding Supply Co Inc. - Chemicals - \$121.72; AT&T - Cell Phone - \$204.47; AT&T - Mobile Data - \$1,447.14; ATT Auth Retailer Yank - Sim Card - \$5.33; Auto Value Yankton - Batteries - \$508.47; Autozone - Battery - \$600.42; Avenu Insights & Analytics LLC - Maint Program Support - \$3,939.66; Baker-Taylor - Books - \$1,810.31; Berkey Supply - Irrigation Pump - \$240.48; Biobot Analytics Inc. - 19 Test - \$1,200.00; Boller Printing - 250 Trespassing Notices - \$105.00; Bomgaars - Sac Tennis Courts - \$2,007.66; Border States Industries - Recirculation Pump Parts - \$466.93; Bound Tree Medical LLC - Disinfectant Wipes - \$334.64; Bow Creek Metal - Tree Guards - \$1,487.30; Brammer/Rick - Summer Program - \$300.00; Bruening/Samantha - Boot Reimbursement - \$130.00; BTS Quill - Program Supplies - \$23.67; Buhl Cleaners - Towel Cleaning Services - \$151.25; Butler Machinery Co - Parts - \$241.85; C & B Yankton - Spark Plug - \$10.12; Cedar Knox Public Power Dist - Elect - \$1,604.15; Centurylink - Phone - \$1,506.09; Charge.Prezi.Com - Software Subscription - \$118.00; City Of Vermillion - Jt Power Cash Trans - \$79,408.36; City Of Yankton-Parks - Landfill Charges - \$187.92; City Of Yankton-Solid Waste - Compacted Garbage - \$15,264.18; City Of Yankton-Water - Landfill Charges - \$66.42; City Utilities - Wtr-Ww Charges - \$19,043.09; Clark/Whitney - Deposit Refund -

\$105.83; Clarks Rentals Custom - Concrete Tools - \$100.50; Concrete Material - Bituminous Mix - \$7,249.90; Concrete Materials - Concrete - \$4,138.33; Core & Main - Memorial Park Improve - \$8,305.08; Cornhusker Intl Truck Inc. - Batteries-Filters - \$244.04; Cox Auto Supply - V Belt - \$127.45; Credit Collection Service Inc. - Ut Collection - \$165.32; Culligan Water - Rent - \$50.00; D & G Concrete Const. - Douglas & Pine St Const - \$200,704.37; Danko Emergency Equipment - Foam - \$221.50; Das/Dakotacare Admin Services - Flex Spending Fees - \$29.10; Dash Medical Gloves - Rubber Gloves - \$59.90; Demco Inc. - 1,000 Books Before K - \$201.54; Department Of Environmental - Permit Fee - \$205.00; Dept Of Corrections - Doc Work Program - \$107.76; Dept Of Environmental - Drinking Water Fee - \$5,933.00; Design Solutions & Integration - Well & Radio Upgrade - \$27,290.31; Detco - Germ-A-Cide - \$1,463.88; Deyalsingh/Colin - Deposit Refund - \$129.05; Dolby Artistry LLC - Summer Program - \$350.00; Double H Paving Inc. - Crosswinds Runway Recon - \$664,194.65; Echo Electric Supply - Fuses - \$223.80; Eco Waters - Eco Water Rent - \$108.00; Ehresmann Engineering - Steel For Work Bench - \$338.99; Facebook - Advertising - \$9.19; Fastenal Company - Bolts - \$149.90; Fedex - Evidence Transfer To YPD - \$27.10; Fedex - Evidence Shipping - \$13.32; Fejfar Plumbing - Riverside Irrigation - \$38.50; Fejfar Plumbing - Repair Water Heater - \$309.70; Fejfar/Kasina - Gas Reimbursement - \$29.81; Finance, Dept Of - Supplies - \$49.15; Findaway - Books - \$700.01; Flexible Pipe Tool Company - Sewer Hose - \$2,600.00; Forestry Suppliers Inc. - Tree Protector - \$340.23; Frontier Mills Inc. - Grass Seed - \$121.20; Geotek Eng & Testing Serv Inc. - Testing - \$1,023.00; Gerstner Oil - Black Nozzle - \$92.81; Gerstner Oil - Fuel - \$15,271.08; Gill/Joe - Irrigation Repairs - \$511.67; Goeken/Sheila - Tree Reimbursement - \$100.00; Graham Tire - Tires - \$374.90; Grainger - Irrigation Tees - \$252.81; Graymont Wi LLC - Lime - \$9,379.32; Green For Life Environmental - Reclaim Oil - \$68.22; Hach Company - Reagents - \$2,187.91; Hansen Locksmithin - Unlock Cylinder - \$101.00; Hard Drive Central - Copies - \$59.15; Harding Glass - Repair Library Doors - \$65.00; Hartington Tree - Agricultural Supplies - \$85.00; Hawkins Inc. - Chemicals - \$29,084.22; HDR Engineering Inc. - Wtr Treatment Plant Con - \$31,235.30; Heatec, Inc. - Controller - \$437.28; Hoffman/Rhonda - Refund - \$24.00; Hubbs/Bonnie - Refund - \$75.00; Hultgren And Strutzel - Inlet Blower Filters - \$75.00; Husky Liners - Jeep Floor Liner - \$145.81; Hy-Vee - Funeral Arrangement - \$221.24; In Dakota Pump, Inc. - Replacement Seals - \$320.00; In Triview Communication - Recorder Assist - \$75.00; J & H Care & Cleaning Company - Janitorial Services - \$4,000.00; J2 Metrofax - Fax - \$9.95; Jack's Uniforms - Pistols - \$7,165.50; Janway Company - Office Supplies-Book Bag - \$418.94; Jcl Solutions - Janitorial Supplies - \$2,495.26; Jones Construction/John T - Water Plant Const C-1517 - \$173,138.74; Kadrmas Lee & Jackson Inc. - Apron Expansion - \$93,948.80; Kahoot As Trial - Programming Supplies - \$72.00; Kaiser Refrigeration I - Equipment Repairs - \$815.44; Kendell Doors & Hardwa - Protection Supply - \$238.50; Kinsman Garden Co - Flowers - \$324.63; Klein's Tree Service - Grind & Fill Stumps - \$14,250.00; Koletzky Implement Inc. - Battery - \$382.75; Kopetsky's Ace Hardware - Park Supplies - \$1,025.77; Language Line - Interp Service - \$128.09; Larry's Heating & Cooling - Ac Repair - \$619.09; Larson/Dean - Postage Reimbursement - \$71.50; Lewis & Clark Behavioral Health - Psychological Testing - \$342.00; Light And Siren - Face Plates For Radios - \$76.50; Livingston Lord Library - Lost Book Refund - \$20.00; Locators & Supplies In - Gloves - \$561.01; Logmein Gotomeeting - Gotomeeting - \$1,344.00; Luken/Scott - Irrigation Repairs - \$767.65; Marks Machinery - Bobcat Skid Loader - \$33,873.18; Masonry Components Inc. - 5th St Reconst C-6-20 - \$17,419.02; Mcleod's Printing And O - Uniform Traffic Tickets - \$169.41; Mead Lumber - Stakes - \$79.92; Mead Lumber Yankton - Hardware - \$81.42; Menards - Guards Oak Board - \$3,022.14; Meyer Inc. - Playground Fiber - \$2,908.00; Michael Todd, Inc. - Traffic Signs - \$13,477.18; Michaels Fence Co - Gate Repairs - \$487.24; Midamerican Energy - Fuel - \$1,972.71; Midamerican Energy - Fuel - \$1,266.06; Midwest Alarm Company Inc. - Fire Alarm Monitoring - \$162.00; Midwest Laboratories -

Annual Metals Testing - \$752.72; Midwest Radiator - Acetylene - \$58.00; Midwest Tape - Av - \$385.90; Midwest Turf & Irrigat - Equipment Repairs - \$1,019.32; Millenium Recycling - Single Stream Fee - \$5,118.05; Mobile Electronic Service Inc. - New Police Vehicle - \$7,301.64; Motor Vehicle Dept, SD - Title & License - \$42.40; Nickles/Terry - Membership Refund - \$245.10; NIHCA - Software Membership - \$99.00; Nohr Wortmann Engineering - Water Treatment Plant - \$955.00; Nolz/Pat - Boot Reimbursement - \$130.00; Northern Tool Equip - Shop Supplies - \$86.98; Northwestern Energy - Elect - \$130,652.89; Northwestern Energy - Utility Relocation - \$447.47; NRA Membership Interne - Range Membership - \$500.00; Observer - Ads - \$60.00; Office Solution - 5 Tack Boards - \$1,521.02; Olson/Jeremy - Boot Reimbursement - \$130.00; Olson's Pest Technician - Pest Control - \$330.00; Olson's Pest Technicians Inc. - Pest Control - \$214.05; O'Reilly Auto Parts - Batteries - \$509.58; OTC Brands Inc. - Summer Reading Program - \$73.83; Overdrive Dist - E-Books - \$2,690.10; Parker/Brad R - Boot Reimbursement - \$127.55; PayPal - Uniform Shirts - \$112.00; PayPal - Gang Intel Group - \$25.00; PayPal - Isopropyl Alcohol - \$181.90; PayPal - Microphone Cables - \$104.52; PBI Leased Equipment - Postage - \$122.00; Pitney Bowes - Postage - \$200.00; Plautz/Andrea - License Paid Twice - \$15.00; Police Chiefs' Assn - Membership Dues - \$269.50; Press Dakota Mstar Solutions - Commission Minutes - \$1,334.74; Quill Corporation - Office Supplies - \$61.89; Racom Corporation - Radio Project - \$1,409,214.17; Rae Products And Chemi - Traffic Paint - \$3,007.03; Retirement, SD - SD Retirement - \$74,703.63; Riverside Hydraulics - Fittings And Hoses - \$255.75; Roger & Angie/Hejl - Tree Reimbursement - \$100.00; Ron's Auto Glass - Replace Windshield - \$350.00; Royal Sport Shop - Office Supplies - \$76.53; Sanitation Products Inc. - Repairs - \$1,845.24; Sherwin Williams - Paint - \$467.99; Sherwin Williams - Seal - \$11.60; Sirchie Finger Print L - Evidence Bags/Tubes - \$109.91; Slowey Construction Inc. - Marne Creek Construction - \$106,822.15; Smartsign - Signs - \$979.82; South Dakota Magazine - Summer Brochure - \$3,500.00; Southgate - Mower Tires - \$80.00; Spencer Quarries Inc. - Type 2a Chips - \$24,160.41; Sprinklerwarehousecom - Irrigation Parts - \$584.37; Stern Oil Co Inc. - Fuel - \$5,496.40; Stockwell Engineers Inc. - Aquatic Facility Design - \$99,277.25; Sturdevant's - Power Belt - \$43.78; Sweeney Controls Company - SCADA - \$1,026.00; T & R Contracting Inc. - Apron Expansion - \$622,601.43; Tessman Company Sioux - Chemicals - \$1,072.00; The Ups Store - Shipping Samples - \$32.41; Third Millennium Asso Inc. - Ut Bills - \$626.19; Tinting Pros - Film On Sweeper Window - \$253.00; TMA - Tire - \$102.48; Top Notch Window Cleaning - Clean Mirror - \$40.00; Tractor Supply Co - Lawn Sprayer Repair - \$158.20; Tramp/Jason - Boot Reimbursement - \$130.00; Tri-State Turf - Irrigation Repairs - \$896.82; TRK Hosting - Web Hosting - \$22.90; Truck Trailer Sales & - Rebuild Engine Fan Drive - \$2,888.10; Trugreen - Lawn Treatment - \$242.23; United Laboratories - Cleaner - \$291.14; United States Postal Service - Postage Meter - \$546.60; Us Bank Equipment Finance - Copier Lease - \$246.29; USPS Po - Postage - \$140.74; Van Diest Supply Company - Mosquito Chemicals - \$4,527.20; Viddler Inc. - Video Hosting - \$41.48; Virtra - Training - \$23,921.72; Vistaprint.Com - Business Cards - \$41.53; Vlahakis/Jim - Tree Reimbursement - \$100.00; Vogel Paint Inc. - Traffic Paint - \$1,674.80; VWR International Inc. - Lab Supplies - \$665.79; Walmart - Drawer Storage Totes - \$71.72; Wal-Mart - Recreation Supplies - \$225.82; Watch Guard Video - Patrol Car Video Part - \$429.24; Water & Env Eng Research Ctr - Lab Testing - \$244.00; WEF Main - WEF Membership Dues - \$90.00; Welfl Construction Corp - Huether Aquatics Center - \$618,365.76; Winter/Terry - Irrigation Repairs - \$1,545.41; Woods Fuller Shultz & Smith Pc - Professional Services - \$967.50; Yankton Fire & Safety Co - Refill Fire Extinguisher - \$80.00; Yankton Medical Clinic - Pre Employment Physical - \$110.00; Yankton Nurseries LLC - Landscaping - \$108.99; Yankton School District 63-3 - Yearly Lease - \$17,600.00; Yankton Sharp Shooters - Range Usage - \$1,450.00; Yankton Transit Inc. - 1/2 Sp Appropriation - \$22,500.00; Yankton Winnelson Co - Lab Dump Sink Faucet - \$895.19; YanktonmediaInc. - Newspaper Subscription - \$133.09; Ykt Janitorial & Dt Sc -

Janitorial Supplies - \$541.54; Zep Manufacturing Co - Zep Cleaner - \$224.98; Zoom - Zoom Meeting Ap - \$31.92

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted

June Salaries by Department: Administration \$22,066.42; Finance \$15,358.30; Community Development \$12,704.64; Police/Dispatch \$90,865.83; Fire \$6,521.73; Engineering / Sr. Citizens \$23,188.20; Streets \$22,476.66; Traffic Control \$1,923.72; Library \$12,320.48; Parks / Sac \$44,429.91; Marne Creek \$2,646.99; Water \$17,690.96; Wastewater \$2,672.61; Cemetery \$3,456.04; Solid Waste \$9,712.75; Landfill / Recycle \$8,820.39; Central Garage \$3,894.32

New Hires:

Josh Voeltz 1336.96 bi-wk. Solid Waste

Wage Changes:

Lauren Bruening \$11.25 hr. Rec Div; Olivia Liebig \$9.75 hr. Rec Div; Shana Platt \$12.00 hr. Rec Div; Thomas Wiener \$10.50 hr. Rec Div; Samantha Aune \$10.50 hr. Rec Div; Annika Grannaas \$10.25 hr. Rec Div; Connor Larson \$10.50 hr. Rec Div;

Position Changes:

Kyler Pekarek \$1,987.50 bi-wk. - Acting Supervisor to K9 Officer

City Manager Leon submitted a written report giving an update on community projects and items of interest.

City Manager Leon introduced Corey Pospisil, the new Human Resource & Employee Engagement Director for the City of Yankton.

Consent Agenda items were discussed and voted on separately.

Action 20-281

Moved by Commissioner Webber, seconded by Commissioner Schramm, to establish July 27, 2020, as the date for the public hearing on the transfer of location of a Package (off-sale) Liquor License for January 1, 2020, to December 31, 2020, from Annis Properties, Inc. d/b/a Patriot Express 02 (Kevin Annis, President), 100 E. 4th Street, to Annis Properties, Inc. d/b/a Patriot Express (Kevin Annis, President), 2217 Broadway, Yankton, S.D.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 20-282

Moved by Commissioner Carda, seconded by Commissioner Webber, to approve Southwestern Advantage a license for one person to go house-to-house to sell Educational Books from July 19, 2020 – August 19, 2020. Discussion was held. Prior to a vote, Miner moved to amend the original motion to require Southwestern Advantage to follow CDC Guidelines as it pertains to social distancing and require the salesman to wear a CDC approved face mask when going door to door. Webber seconded the amendment.

Roll Call: All members present voting “Aye;” voting “Nay:” None. Motion adopted.

Vote on the original motion as amended to approve Southwestern Advantage a license for one person to go house-to-house to sell Educational Books from July 19, 2020 – August 19, 2020, while following CDC Guidelines as it pertains to social distancing and requires the salesman to wear a CDC approved face mask when going door to door.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 20-283

Moved by Commissioner Webber, seconded by Commissioner Carda, to set the date of July 27, 2020, at 6:00 pm in Room #114 of the Regional Technical Education Center for the next work session of the Yankton City Commission.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 20-284

Moved by Commissioner Moser, seconded by Commissioner Benson, to set Budget Workshop Meeting dates for August 10th after the regular commission meeting and August 11th, if necessary.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 20-285

Moved by Commissioner Carda, seconded by Commissioner Schramm, to Establish July 27, 2020, as the date for the public hearing on the request for a Special Events (on-sale) Liquor License for 1 day, August 29, 2020, from Rock ‘N’ Rumble (Mike Carda, President), d/b/a Yankton RibFest, Block of 3rd Street between Cedar and Walnut plus half of Walnut to the Alley and half a block North and South on Walnut and 3rd Street, Yankton, S.D.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 20-286

This was the time and place for the public hearing of an application for a Special Events (on-sale) Liquor License for 1 day, July 24, 2020 from Chamber of Commerce, (Carmen Schramm, Director) d/b/a Chamber of Commerce, Yankton Rodeo Grounds, 404 Paddle Wheel Drive, Yankton, S.D. (Memorandum 20-124) No one was present to speak for or against the application.

Moved by Commissioner Benson, seconded by Commissioner Webber, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 20-287

This was the time and place for the second reading and public hearing for Ordinance No. 1035, AN ORDINANCE AMENDING THE DESIGNATION OF STREETS AND AVENUES AS TRUCK ROUTES. (Memorandum 20-123) No one was present to speak for or against the adoption of the ordinance. Moved by Commissioner Miner, seconded by Commissioner Webber, to approve Ordinance No. 1035.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-288

This was the time and place for the second reading and public hearing for Ordinance No. 1036, AN ORDINANCE TO REZONE PROPERTY DESCRIBED HEREIN FROM I-1 INDUSTRIAL TO R-4 MULTIPLE FAMILY RESIDENTIAL, THE N 1/2, N 1/2, E 1/2, NE 1/4, SE 1/4 EXCEPT MARNE CREEK LOT #21 AND EXCEPT THE S 176' OF THE E 100' AND THE S 1/2 OF THE ADJACENT VACATED 18TH STREET, CITY AND COUNTY OF YANKTON, SOUTH DAKOTA. ADDRESS, 1900 LOCUST STREET. GARY HAWERLANDER, OWNER.

(Memorandum 20-130) No one was present to speak for or against the adoption of the ordinance.

Moved by Commissioner Schramm, seconded by Commissioner Benson, to approve Ordinance No. 1036.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 20-289

Moved by Commissioner Hoffner, seconded by Commissioner Webber, to adjourn Sine Die at 7:58 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

City Attorney Den Herder administered the Oath of office to re-elected City Commissioner Stephanie Moser and newly elected Commissioners Ben Brunick and Anthony Maibaum.

In absence of a Mayor, City Manager Leon called the meeting to order.

Roll Call: Present: Commissioners Benson, Brunick, Carda, Johnson, Maibaum, Miner, Moser, Schramm and Webber. City Attorney Den Herder and City Manager Leon were also present.

Quorum present.

Action 20-290

City Manager Leon requested nominations for Office of Mayor for the 2020-2021 term. Commissioner Miner nominated Commissioner Johnson for the Office of Mayor, seconded by Commissioner Schramm. After no other nominations were offered; a vote was taken on electing Mayor Johnson.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

City Manager Leon turned the meeting over to Mayor Johnson at this time.

Action 20-291

Moved by Commissioner Carda, seconded by Commissioner Webber, to approve the Assessment Satisfaction and Waiver of Protest agreement for the future West 15th Street infrastructure improvements. (Memorandum 20-131)

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 20-292

Moved by Commissioner Webber, seconded by Commissioner Miner, to approve change order no. 3 for \$29,054.00 to The Huether Family Aquatics Center contract with Welfl Construction of Yankton, South Dakota.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-293

Moved by Commissioner Moser, seconded by Commissioner Benson, to approve the Financial Assistance Award from the EDA and the Professional Services Agreement with District III and authorize the City Manager to sign and execute the associated documents related to this project. (Memorandum 20-125)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-294

Moved by Commissioner Webber, seconded by Commissioner Schramm, to approve Resolution 20-43. (Memorandum 20-127)

RESOLUTION 20-43

A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL DOCUMENTS WITH THE STATE OF SOUTH DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO ADDRESS THE COVID-19 PUBLIC HEALTH CRISIS

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the “CARES Act”), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, the City of Yankton acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, the City of Yankton acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act Funds Act on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, the City of Yankton seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, the City of Yankton acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for the City of \$3,320,375 most recently approved as of March 27, 2020; and

WHEREAS, the City of Yankton acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;

NOW, THEREFORE BE IT RESOLVED by the City Commission of the City of Yankton that the City Manager of Yankton may execute any and all documents as required by the State in order to receive CARES Act funds.

It is further

RESOLVED that any request for reimbursement will be only for those costs authorized by the State that: (1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19; (2) Were not accounted for in the City budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

It is further

RESOLVED that the City will not request reimbursement from the State under the CARES Act for costs for which the City previously received reimbursement, or for which the City has a reimbursement request pending before another source.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 20-295

Moved by Commissioner Carda, seconded by Commissioner Miner, to adjourn at 8:25 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Nathan V Johnson
Mayor

ATTEST:

Al Viereck
Finance Officer



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 55, NUMBER 14

Commission Information Memorandum

The Yankton City Commission meeting on Monday, July 27, 2020, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

2) Police Department Update

We continue to be involved with Zoom meetings with District III regarding Cares Act Funding.

Police Department personnel attend Zoom meetings for the COVID 19 Task Force which are held on Mondays and Fridays.

Officer Wilson completed his School Resource Officer training.

Yankton School District approved the SRO Agreement at their meeting on July 13. This Agreement is on the Agenda for the July 27 City Commission meeting.

Yankton Police Department officers attended the community "Stronger Together" event that was held on July 19.

Chief Harris has been attending the Connecting Culture Zoom meetings. They have divided the group into 3 committees, Education, Advocacy, and Celebration. These committees will meet monthly and the larger group quarterly.

3) Library Update

Curbside pickup and scheduled appointments continue to be running strong at the library. We have expanded our appointment time slot to include a few in the afternoons and on Saturday mornings to help accommodate the higher demand. In addition, we plan to extend our business hours in August to be open until 6pm on Wednesdays and Thursdays to better accommodate the patrons that work a typical 8am-5pm schedule. Individuals are using appointment times to browse and checkout items, use the computers/copier/fax machine, and to set up new library cards. We continue to quarantine returned items for 3 full days and wipe down high touch surfaces multiple times each day.

On Wednesday, July 29 we will be partnering with the Yankton County Emergency Management Team to bring Tommy the Turtle the lawn of the library. From 2:30-3:30pm Tommy will be in the front lawn waving to families as they park along the curb and he will then distribute goodie bags to each vehicle. Tommy the Turtle will help to share a message about how to stay safe during severe weather with a

story time that will be shared on our Facebook and YouTube pages on Thursday, July 30. We enjoy partnering with other groups and agencies to help provide fun activities for families. Thank you to Yankton County Emergency Management!

4) Community & Economic Department Update

Maintaining our staff's certifications and credentials is very important. Having City staff with current certifications helps keep Yankton in compliance with federal and state requirements. An added benefit is that some of these certifications can actually reduce costs for the citizens of Yankton. For example, having a certified building inspector and commercial plans examiner has an impact on everyone's insurance rates in the community. As you can imagine continuing education requirements to keep certifications current has been difficult this year with the cancellation of group training events and with travel not advisable. We are very thankful that organizations have increased the opportunity for our staff to receive credits through distance learning via technology. We are hopeful that some of those opportunities remain in the coming years even after we resume a more normal lifestyle.

5) Public Works Department Update

The Huether Family Aquatics Center

The concrete bottom of the lazy river and the leisure pool has been placed. About half of the exterior walls have been poured for the lazy river, with the remainder scheduled for July 22nd. The contractor is completing the rebar installation for the interior walls and I would anticipate that those would be poured the week of July 27th.



The excavation for the competition pool is done. Once the base has been installed, that too will be ready for the floor to be placed.

Block work continues on the concession and locker room building. The south wall is nearly complete.



Riverside Drive from Green Street to Broadway Avenue

Water main from Green Street to Locust Street is installed and has been tested. Slowey Construction is currently swapping service lines, from the old to the new. Once this is completed, the contractor will start the unclassified excavation in preparation for base course installation.

Removals are ongoing from Locust Street to Broadway Avenue. Both sewer and water replacement will take place along this section.

12th Street and Pine Street Reconstruction

D&G Construction should be done with all of phase I concrete work, except retaining wall, the week of July 27th. The City of Yankton Street Department has already started with the asphalt installation. We hope to have 12th Street, from Douglas Avenue to Pine Street and Pine Street, from 12th Street to 15th Street, paved prior to the graduation ceremonies, at Crane Youngworth.

As far as phase II goes, the curb and gutter is already installed. The contractor will concentrate on the sidewalk and driveway approaches, late July or early August.

6) Environmental Services Department

Distribution and Collection staff have been busy with water and sewer main replacement projects. The riverside drive project has several blocks of water main installed and tested. Staff works with the contractor to shutdown main for the contractor to tie into the existing main. Staff has no control over the time it takes for the contractor to complete the tie in. Staff turns water back on as soon as the contractor has completed the work.

Sage Chytka and Tanner Hanson attended a week long 40 hour Programmable Logic Controller (PLC) class at RTEC. A programmable logic controller (PLC) or programmable controller is an industrial digital computer which has been adapted for the control of complex processes, such as assembly lines, or robotic devices, or any activity that requires high reliability, ease of programming, and process fault diagnosis. Both the water plants and wastewater plants PLCs range from small modular devices with tens of inputs and outputs (I/O) to large rack-mounted modular devices with a count of hundreds of I/O, and which are networked to other PLC and the Supervisory Control and Data Acquisition (SCADA) system. The combination of PLC's and the SCADA system allow for increased

automation and efficiency in the facilities. Allowing different pieces of process equipment to interface with each other through the PLC's and SCADA.

7) Finance Department Update

Registration has been completed for the State of South Dakota's Local Government COVID Recovery Fund (CRF) portal. Documents are being reviewed by the State and reimbursement requests are being prepared to be submitted.

The Finance Office is streamlining paying payroll liabilities from a paper manual check to an electronic funds transfer. This saves money on postage, staff time, and paper, plus pays our vendors in a faster, timely manner. First Dakota National Bank does charge a \$3 ACH file fee plus \$0.10 per record so, depending on the agency's preferred method of transferring funds, the most cost effective method will be utilized. These payroll liability agencies include the following: Avera Health, Delta Dental, Sun Life, Minnesota Life, South Dakota Retirement System, United Way, Summit Activity Center, AFLAC, Nebraska Child Support Payment Center, South Dakota Department of Social Services, Cafeteria FLEX plan, and AFSCME. The Finance Office already electronically pays federal tax withholdings, ICMA retirement payments, health savings account contributions, and Nebraska income tax withholdings.

Enclosed in your packet is the Monthly Finance Report for June activity and the second quarter 2020 *Revenues and Expenditures Report* comparing quarterly and year-to-date totals with 2019 figures.

8) Human Resources Update

We will be filling a Part-Time Circulation Assistant at the library. The opening notice will be published soon.

We will be setting up interviews for the Senior Grounds Maintenance Worker in the Parks Department the week of August 3rd.

We still have a couple of full-time openings at the transfer station and in our sanitation department.

Happy Retirement to Jim Snook after 41 years. Jim elected to have cupcakes sent to all departments as opposed to a traditional party.



We are in the process of planning our summer picnic. This will look different than it has in the past due to social distancing measures and related COVID-19 precautions.

9) Information Services Department

Dispatch, Fire and Police will be working cooperative to test out the new features added with the radio system upgrade. The new radio consoles add the ability to link different individual radio networks together to improve intercommunication between forces. The system will allow fire, police and state radio to be linked together. In addition, the fire department will be testing new pagers that will work with both their existing system and the new police radio system. This new dual band pager technology would allow the fire department to transition to new pagers that could take advantage of the new P25 radio site that was installed for the police department.

10) Monthly reports

Yankton Police Department and Joint Powers Solid Waste monthly reports are included for your review. Minutes from the Park Advisory Board are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager

FINANCE MONTHLY REPORT

Activity	JUNE 2020	JUNE 2019	JUNE 2020 YTD	JUNE 2019 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	55,103	45,863	264,812	253,706
Water Billed	\$571,212.10	\$477,511.58	\$2,977,340.41	\$2,693,494.29
Basic Water Fee/Rate per 1000 gal.	\$27.51/\$6.12	\$24.61/\$5.83		
Number of Accounts Billed	5,525	5,422	32,329	31,940
Number of Bills Mailed	5,525	5,058	32,329	31,576
Total Meters Read	5,813	5,752	35,020	34,420
Meter Changes/pulled	5	4	22	21
Total Days Meter Reading	1	1	6	6
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	0
Sewer				
Sewer Billed	\$344,852.65	\$315,913.87	\$1,984,126.40	\$1,825,859.13
Basic Sewer Fee/Rate per 1000 gal.	\$10.69/\$6.48	\$10.18/\$6.17		
Solid Waste				
Solid Waste Billed	\$104,697.75	\$105,519.70	\$623,314.65	\$627,239.62
Basic Solid Waste Fee	\$22.92	\$21.83		
Total Utility Billing:	1,030,547.39	\$898,945.15	5,635,428.16	\$5,146,593.04
Adjustment Total:	(\$259.80)	(\$25.08)	(\$1,957.04)	(\$646.08)
Misread Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	(\$9.80)	\$44.92	(\$227.04)	(\$46.08)
Penalty Adjustments OFF	(\$250.00)	(\$80.00)	(\$1,830.00)	(\$680.00)
Penalty Adjustments ON	\$0.00	\$10.00	\$100.00	\$80.00
New Accounts/Connects	110	10	478	417
Accounts Finaled/Disconnects	74	95	334	353
New Accounts Set up	4	4	29	17
Delinquent Notices	386	404	2,479	2322
Doorknockers	122	178	967	930
Delinquent Call List	88	113	662	517
Notice of Termination Letters	13	15	82	92
Shut-off for Non-payment	6	7	41	45
Delinquent Notice Penalties	\$3,860.00	\$4,040.00	\$24,790.00	\$23,220.00
Doorknocker Penalties	\$1,220.00	\$1,780.00	\$9,670.00	\$9,300.00
Other Office Functions:				
Interest Income	\$18,983.43	\$76,516.89	\$346,976.98	\$462,556.77
Interest Rate-Checking Account	0.43%	2.79%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	169	145		
Payments Issued to Vendors	\$ 4,870,700.75	\$ 3,148,142.18	\$ 18,248,631.19	\$ 20,176,801.38
# of Employees on Payroll	172	270		
Monthly Payroll*	\$ 449,113.94	\$ 475,361.07	\$ 2,860,906.55	\$ 2,845,702.90

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

The SAC moved in to Phase 3 of opening on Monday, June 8. We continue to monitor pandemic data in the county and will make plans accordingly. If active case numbers continue to drop through the end of July, the facility will examine moving into normal operations as the school district begins to open up its buildings to the public in August. Recreation staff are in communication with the School District on what is allowed in the gyms during the summer. The facility will not be able to go back to normal operations until August when, as of now, the high school building and gyms may go back to being open to the public.

There is a meeting scheduled for Wednesday, July 29, with the School District to discuss public access to the school buildings moving forward in August and beyond. The discussion will be about outside group rentals, as more people are needed for cleaning/sanitizing, and also increased exposure/risk throughout the buildings. This includes all city/community activities such as leagues, concerts, meetings, etc. As it stands, we have said no rentals through Labor Day, but will need to consider what to do going forward.

- **SAC member attendance for July 1 – July 15 – 848**
(2019- 2,084 visits, 2018- 2044 visits, 2017- 1,939 visits, 2016- 2,023 visits)
- **New Members Joined– 10**
(2019- 38 people, 2018- 34 new members, 2017- 4 people, 2016- 19 people)
- **Great Life Check-Ins- 219**
 - July 1: 16
 - July 2: 11
 - July 3: 19
 - July 4: Closed
 - July 5: 12
 - July 6: 10
 - July 7: 24
 - July 8: 19
 - July 9: 14
 - July 10: 25
 - July 11: 4
 - July 12: 8
 - July 13: 17
 - July 14: 22
 - July 15: 18

Capital Building Rentals

- **Days Rented – 3 Dates**

Park Shelter Rentals

- Riverside- 1 Rentals
- Memorial – 1 Rentals
- Westside – 0 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

Monday, July 6- Second session programming began with 114 participants. Summer recreation programs that utilize inside facilities that are co-owned by the Yankton School District were cancelled as the school district is not allowing any outside activities to utilize the school facilities. We continue to monitor pandemic data in the county and will make plans accordingly.

Events for the fall that may be considered as we monitor pandemic data and recommendations: Touch-a-Truck, fireworks, Celebrate Yankton hot dog feed, and maybe some new idea depending on school and other events not happening.

PARKS

It is official. Jim Snook is retiring on Friday, July 17, 2020, after 42+ years of service to the City of Yankton. He will be missed greatly. Thank you Jim for all your years of service to the community. As we move forward, Brian Frick has been promoted to Parks and Grounds Superintendent and will start his new position on Monday, July 6, 2020. Thank you Brian for your years of service to the community as he is in his 28th year of working for the City of Yankton.

The Senior Grounds Maintenance Worker position, which has been vacated by Brian's promotion, will be open for applications, both internally and externally, starting immediately and applications will be accepted until Friday, July 17, 2020.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park will be dragged and prepared each weekday according to game schedules submitted to the Parks Department. Youth baseball and youth softball have scheduled tournaments on the weekends in July and August. Field reservations as of 7/16:

Youth Softball:

July 30, 31, August 1, and August 2- Sertoma complex, Riverside, and the SAC fields. YGSA will work with men's softball for Friday night (July 31) games at Sertoma.

August 8 and 9 – youth softball may be a host to some state softball tournament games.

Men's Softball:

Men's softball is planning an end of season tournament on August 29 and 30.

Adult Co-Ed Softball:

League starting August 9 and concluding in October. Plays games on Sunday afternoon at Sertoma Park.

June 2020
YPD

Calls For Service	
911 HANG UP / 911 OPEN	8
ALARM	15
ALCOHOL	5
AMBULANCE	26
ANIMAL	40
ASSAULT	4
ASSIST	4
ATTEMPT TO LOCATE	2
BURGLARY BUSINESS	1
BURGLARY RESIDENTIAL	6
CHILD ABUSE	6
CITY SERVICES	2
CIVIL DISPUTE	33
CRIMINAL ENTRY OF MV	9
DEATH	2
DISORDERLY CONDUCT	29
DOMESTIC VIOLENCE	22
DRIVING COMPLAINT	27
DRIVING COMPLAINT 911	11
DRUG	22
ESCORT	4
EX PATRL	17
FAMILY OFFENSE	4
FIGHT	10
FIRE	6
FIREWORKS	5
FOREIGN AID	19
FRAUD	13
HARASS	35
HAZMAT	2
HIT&RUN	11
INFORMATION	18
INSPECT	4
JUV	17
LITTER	4
LOST & FOUND	9
MENTAL ILLNESS	10
MISC	6
MISSING PERSON	1
MOTOR ASSIST	17
NOISE COMPLAINT	20
OPN DOOR	4
PARKING	27
PAROLE/PROBATION	4
PROPERTY	15
PROTECTION ORDER	3
REQUEST	2
RUNAWAY	2
SEX CRIME	6
SIG 2	20
SIGNAL 1 INJURY	2
SUICIDE	7
SUSPICIOUS PERSON/VEHICLE	73
THEFT	51
TRAFFIC CONTROL	4
TRAFFIC STOP	166
TRESPASS	15
VANDALISM	18
VEHICLE/ROAD COMPLAINT	20
WARRANT	8
WEAPONS	9
WELFARE CHECK	75
Totals	1037

Adult Arrest:
Individuals Arrested: 59
Charges: 90

Covid 19

Juvenile Arrests
Individuals Arrested: 3
Charges: 3

Covid 19

Total Citations: 82

June 2020
YPD
Activity Report

	GENERAL SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
POLICE INCIDENTS	839	972	5385	4767
SHERIFF INCIDENTS	173	191	903	989
AMBULANCE CALLS (YPD)	26	25	122	153
FIRE / HAZMAT CALLS	8	2	31	19
FOREIGN AID CALLS	15	15	92	119
ALARMS	27	28	124	121
ANIMAL CALLS/COMPLAINTS	40	60	205	324
ANIMALS CLAIMED OR IMPOUNDED (HHS)	9	11	43	57
ANIMALS DISPOSED	0	0	0	2

	ACCIDENT SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
STATE REPORTABLE	11	22	62	87
NON REPORTABLE AND HIT & RUN	19	24	135	165
SIGNAL 1 INJURY	2	4	14	15
# PERSONS INJURED	3	5	15	16
FATALITIES	0	0	0	0
PEDESTRIAN ACCIDENT	0	0	1	0

June 2020

YPD

Citations

			THIS MONTH		YEAR TO DATE	
	This Month Juv / Adult		Total This Year	Total Last Year	Total This Year	Total Last Year
SUSPENDED, EXPIRED OR UNLICENSED DRIVER		15	15	7	79	55
CARELESS DRIVING	1		1	2	10	8
EXHIBITION DRIVING			0	2	18	4
SPEEDING	1	8	9	13	73	79
STOP SIGN, RED LIGHT VIOLATION		1	1	3	22	20
ANIMALS AT LARGE			0	1	0	1
MAINTENANCE OF FINANCIAL RESPONSIBILITY	1	3	4	5	36	33
OPEN CONTAINER		1	1	2	10	6
CONSUMPTION UNDERAGE (18-20 yoa)		2	2	0	17	0
LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR			0	0	0	0
MISDEAMEANOR DRUG VIOLATIONS (POSS. OF DRUG PARAPH)		21	24	15	61	91
TOBACCO VIOLATIONS			0	1	15	22
PETTY THEFT UNDER \$400		15	15	4	30	29
INTENTIONAL DAMAGE TO PROPERTY			0	0	0	1
MIC	3		3	2	5	19
RUNAWAY	2		2	3	9	13
OTHER VIOLATIONS	3	5	8	27	8	113
TOTAL TRAFFIC CITATIONS	11	71	85	87	393	494

June 2020
YPD
Adult Arrest

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
MURDER	0	0	0	1
RAPE	0	0	1	0
ROBBERY	0	0	0	0
DUI	8	9	40	47
DRIVING UNDER REVOCATION	4	5	13	30
BURGLARY	0	2	4	2
ASSAULT AGGRAVATED	1	1	9	6
ASSAULT SIMPLE	4	6	10	20
CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE	8	8	42	35
DISORDERLY CONDUCT	1	4	2	5
SEXUAL CONTACT/SEX OFFENSES	0	0	1	3
THEFT PETTY	1	1	15	6
THEFT GRAND	0	0	0	2
THEFT AUTO	0	0	1	2
FORGERY & COUNTERFEITING	0	0	2	2
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	1	4	1
NARCOTIC DRUG CHARGES	23	26	112	151
LIQUOR ARRESTS	0	0	2	0
WEAPONS VIOLATION	0	0	0	2
WARRANTS	18	21	86	95
PROTECTIVE CUSTODY	0	0	0	0
ALL OTHER OFFENSES	19	46	149	209
TOTAL ARRESTS	87	130	493	619

June 2020
YPD
Juvenile Arrests

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
CURFEW	3	6	3	6
MURDER	0	0	0	0
RAPE	0	0	0	0
ROBBERY	0	0	0	0
BURGLARY	0	0	0	0
ASSAULT AGGRAVATED	0	1	0	1
ASSAULT SIMPLE	0	1	0	3
CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE	0	0	0	1
DISORDERLY CONDUCT DISTURBANCE OF SCHOOL	0	0	0	9
SEXUAL CONTACT / SEX OFFENSES	0	0	0	0
THEFT PETTY	0	0	0	0
THEFT GRAND	0	0	0	0
THEFT AUTO	0	0	0	0
FORGERY & COUNTERFEITING	0	0	0	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	0	0	0
NARCOTIC DRUG CHARGES	0	0	0	13
LIQUOR ARRESTS	0	0	0	0
WEAPONS VIOLATIONS	0	0	0	2
ALL OTHER OFFENSES	0	2	0	9
TOTAL ARRESTS	3	10	3	44

Joint Powers Solid Waste Authority
Financial Report Thru June 30, 2020

Description	Yankton Transfer	Vermillion Landfill	Total Joint	6 Month Budget	Legal 2020 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$683,605.18	\$491,947.97	\$1,175,553.15	\$1,137,600.00	\$2,280,200.00
<i>Expenses:</i>					
Personal Services	120,015.13	184,401.02	304,416.15	370,899.00	741,798.00
Operating Expenses	115,707.43	238,570.29	354,277.72	414,702.00	829,404.00
Depreciation (est)	80,865.24	108,363.06	189,228.30	232,098.00	464,196.00
Trench Depletion	0.00	104,911.31	104,911.31	92,000.00	184,000.00
Closure/Postclosure Resrv	0.00	4,516.79	4,516.79	12,500.00	25,000.00
Amortization of Permit	0.00	591.69	591.69	657.50	1,315.00
<i>Total Operating Expenses</i>	316,587.80	641,354.16	957,941.96	1,122,856.50	2,245,713.00
<i>Non Operating Expense-Interest</i>	5,653.13	(21,280.55)	(15,627.42)	31,466.00	62,932.00
<i>Landfill Operating Income</i>	361,364.25	(128,125.64)	233,238.61	(16,722.50)	(28,445.00)
Joint Recycling Center					
<i>Total Revenue</i>	0.00	35,091.61	35,091.61	52,550.00	105,100.00
<i>Expenses:</i>					
Personal Services	0.00	91,999.60	91,999.60	113,705.50	227,411.00
Operating Expenses	0.00	28,960.28	28,960.28	59,750.00	119,500.00
Depreciation (est)	0.00	13,492.50	13,492.50	17,000.00	34,000.00
<i>Total Operating Expenses</i>	0.00	134,452.38	134,452.38	190,455.50	380,911.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	0.00	(99,360.77)	(99,360.77)	(137,905.50)	(275,811.00)
<i>Total Operating Income</i>	\$361,364.25	(\$227,486.41)	\$133,877.84	(\$154,628.00)	(\$304,256.00)
Tonage in Trench:	<u>6/30/2019</u>	<u>6/30/2020</u>			
Asbestos	63.34	63.70	63.70	25.00	50.00
Centerville	123.01	107.79	107.79	550.00	1,100.00
Beresford	692.16	676.65	676.65	700.00	1,400.00
Clay County Garbage	7,383.23	7,254.38	7,254.38	7,250.00	14,500.00
Elk Point	543.90	536.37	536.37	130.00	260.00
Yankton County Garbage	13,038.59	11,892.04	11,892.04	11,950.00	23,900.00
<i>Total Tonage in Trench</i>	21,844.23	20,530.93	20,530.93	20,605.00	41,210.00
Operating Cost per ton			\$46.66	\$56.02	\$56.02

This report is based on the following:

Revenue accrual thru June 30, 2020

Expenses cash thru June 30, 2020 with July's bills

Joint Powers Solid Waste Authority
Financial Report Thru June 30, 2020

Description	Yankton Transfer	Vermillion Landfill	Total Joint	6 Month Budget	Legal 2020 Budget
Source of Funds					
<i>Beginning Balance</i>	\$144,277.00	\$1,752,208.00	\$1,896,485.00	\$1,896,485.00	\$1,896,485.00
<i>Operating Revenue:</i>					
Net Income	361,364.25	(227,486.41)	133,877.84	(152,128.00)	(304,256.00)
Depreciation	80,865.24	121,855.56	202,720.80	249,098.00	498,196.00
Trench Depletion	0.00	104,911.31	104,911.31	92,000.00	184,000.00
Amortization of Permit	0.00	591.69	591.69	657.50	1,315.00
<i>Non Operating Revenue:</i>					
Grant	0.00	0.00	0.00	125,000.00	250,000.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	0.00	0.00	5,000.00	10,000.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	566.06	16,646.12	17,212.18	15,000.00	30,000.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(392,321.58)	392,321.58	0.00	884,000.00	1,768,000.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
Total Funds Available	194,750.97	2,161,047.85	2,355,798.82	3,115,112.50	4,333,740.00
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	2,017.37	0.00	2,017.37	380,000.00	760,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	4,516.79	4,516.79	12,500.00	25,000.00
<i>Joint Recycling Center</i>					
Equipment	0.00	1,657.50	1,657.50	250,500.00	501,000.00
<i>Payment Principal</i>	30,834.68	(59,231.59)	(28,396.91)	88,738.00	177,476.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
Total Applied	32,852.05	(53,057.30)	(20,205.25)	731,738.00	1,463,476.00
Ending Balance	\$161,898.92	\$2,214,105.15	\$2,376,004.07	\$2,383,374.50	\$2,870,264.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	6 Month Budget	Legal 2020 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$4,098.30	\$4,098.30	\$3,250.00	\$6,500.00
Elk Point	0.00	26,312.12	26,312.12	30,000.00	\$60,000.00
Centerville	0.00	5,281.71	5,281.71	6,750.00	13,500.00
Beresford	0.00	33,155.85	33,155.85	37,500.00	75,000.00
Clay County Garbage	0.00	375,746.62	375,746.62	395,300.00	790,600.00
Compost-Yd Waste-Wood	0.00	3,362.99	3,362.99	4,750.00	9,500.00
Contaminated Soil	0.00	3,171.64	3,171.64	2,000.00	4,000.00
White Goods	0.00	2,253.84	2,253.84	2,500.00	5,000.00
Tires	0.00	2,495.61	2,495.61	2,000.00	4,000.00
Electronics	0.00	897.41	897.41	2,500.00	5,000.00
Other Revenue	4.03	35,171.88	35,175.91	5,050.00	10,100.00
Less Recycling Tipping Fee	0.00	0.00	0.00	0.00	0.00
Cash long	(74.13)	0.00	(74.13)	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	21,110.85	0.00	21,110.85	26,000.00	52,000.00
Transfer Fees	661,166.87	0.00	661,166.87	620,000.00	1,240,000.00
Metal	1,333.70	0.00	1,333.70	0.00	5,000.00
Other Operational - Solid Waste	63.86	0.00	63.86	0.00	0.00
Total Revenue	683,605.18	491,947.97	1,175,553.15	1,137,600.00	2,280,200.00
<i>Expenses: (cash)</i>					
Personal Services	120,015.13	184,401.02	304,416.15	370,899.00	741,798.00
Insurance	16,734.66	6,166.23	22,900.89	13,174.50	26,349.00
Professional Service/Fees	7,515.79	17,044.59	24,560.38	66,000.00	132,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	20,530.93	20,530.93	22,765.00	45,530.00
Professional - Legal/Audit	0.00	0.00	0.00	1,375.00	2,750.00
Publishing & Advertising	761.14	1,919.65	2,680.79	1,150.00	2,300.00
Rental	0.00	0.00	0.00	250.00	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	879.20	23,958.76	24,837.96	28,000.00	56,000.00
Motor vehicle repair	902.49	1,701.85	2,604.34	11,750.00	23,500.00
Vehicle fuel & maintenance	44,187.32	19,385.46	63,572.78	101,500.00	203,000.00
Equip, Mat'l & Labor	22,462.12	0.00	22,462.12	22,500.00	45,000.00
Building repair	5,541.34	2,071.48	7,612.82	12,000.00	24,000.00
Facility repair & maintenance	0.00	5,025.29	5,025.29	17,500.00	35,000.00
Postage	288.78	4.08	292.86	425.00	850.00
Office supplies	545.14	1,034.54	1,579.68	1,750.00	3,500.00
Copy supplies	110.33	90.97	201.30	187.50	375.00
Uniforms	83.88	3,434.96	3,518.84	2,600.00	5,200.00
Small Tools & Hardware	0.00	0.00	0.00	125.00	250.00
Travel & Training	0.00	788.40	788.40	2,250.00	4,500.00
Operating supply	570.97	121,500.91	122,071.88	73,800.00	147,600.00
Electricity	3,978.29	7,550.85	11,529.14	15,500.00	31,000.00
Heating Fuel - Gas	8,819.23	5,002.50	13,821.73	16,000.00	32,000.00
Water	1,164.12	566.30	1,730.42	1,750.00	3,500.00
WW service	484.68	0.00	484.68	650.00	1,300.00
Landfill	137.52	0.00	137.52	150.00	300.00
Telephone	540.43	792.54	1,332.97	1,550.00	3,100.00
Depreciation (est)	80,865.24	108,363.06	189,228.30	232,098.00	464,196.00
Trench Depletion		104,911.31	104,911.31	92,000.00	184,000.00
Closure/Postclosure Resrv		4,516.79	4,516.79	12,500.00	25,000.00
Amortization of Permit		591.69	591.69	657.50	1,315.00
Total Op Expenses	316,587.80	641,354.16	957,941.96	1,122,856.50	2,245,713.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	6 Month Budget	Legal 2020 Budget
<i>Non Operating Expense-Interest</i>	5,653.13	(21,280.55)	(15,627.42)	31,466.00	62,932.00
<i>Operating Income (Loss)</i>	\$361,364.25	(\$128,125.64)	\$233,238.61	(\$16,722.50)	(\$28,445.00)
<i>Capital:</i>					
Capital Outlay	\$2,017.37	\$0.00	\$2,017.37	\$380,000.00	\$760,000.00
Landfill Development	0.00	0.00	0.00	12,500.00	\$25,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$2,017.37	\$0.00	\$2,017.37	\$392,500.00	\$785,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$125,000.00	\$250,000.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$392,321.58)	\$392,321.58	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		63.70	63.70	25.00	50.00
Beresford		676.65	676.65	700.00	1,400.00
Centerville Garbage		107.79	107.79	550.00	1,100.00
Clay County Garbage		7,254.38	7,254.38	7,250.00	14,500.00
Elk Point		536.37	536.37	130.00	260.00
Yankton County Garbage		11,892.04	11,892.04	11,950.00	23,900.00
<i>Total Tonage in Trench</i>		20,530.93	20,530.93	20,605.00	41,210.00
Operating Cost per ton			\$46.66	\$56.02	\$56.02

Joint Recycling Center	Yankton	Vermillion	Total	6 Month	Legal
Description	Transfer	Center	Joint	Budget	2020 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	0.00	0.00
Magazines	0.00	0.00	0.00	0.00	0.00
Metal/Tin	0.00	0.00	0.00	2,050.00	4,100.00
Plastic	0.00	4,239.68	4,239.68	9,500.00	19,000.00
Aluminum	0.00	0.00	0.00	8,000.00	16,000.00
Newsprint	0.00	2,431.40	2,431.40	4,500.00	9,000.00
Cardboard	0.00	26,242.31	26,242.31	20,000.00	40,000.00
High Grade Paper	0.00	0.00	0.00	4,000.00	8,000.00
Other Material	0.00	2,178.22	2,178.22	4,500.00	9,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	35,091.61	35,091.61	52,550.00	105,100.00
<i>Expenses:</i>					
Personal Services	0.00	91,999.60	91,999.60	113,705.50	227,411.00
Insurance	0.00	772.94	772.94	650.00	1,300.00
Professional Service/Fees	0.00	0.00	0.00	1,500.00	3,000.00
Hazardous Waste Collection	0.00	0.00	0.00	19,000.00	38,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	188.63	188.63	500.00	1,000.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	2,786.91	2,786.91	4,750.00	9,500.00
Vehicle repair & maintenance	0.00	0.00	0.00	500.00	1,000.00
Vehicle fuel	0.00	1,562.17	1,562.17	2,500.00	5,000.00
Building repair & maintenance	0.00	1,889.28	1,889.28	1,250.00	2,500.00
Postage	0.00	1.03	1.03	75.00	150.00
Freight	0.00	6,280.00	6,280.00	8,750.00	17,500.00
Office supplies	0.00	236.91	236.91	500.00	1,000.00
Uniforms	0.00	0.00	0.00	375.00	750.00
Materials Purchases	0.00	943.30	943.30	2,250.00	4,500.00
Travel & Training	0.00	1,051.20	1,051.20	750.00	1,500.00
Operating Supplies	0.00	2,462.33	2,462.33	5,000.00	10,000.00
Copy Supply	0.00	157.10	157.10	75.00	150.00
Electricity	0.00	2,702.82	2,702.82	3,250.00	6,500.00
Heating Fuel-Gas	0.00	1,891.32	1,891.32	2,375.00	4,750.00
Water	0.00	212.14	212.14	325.00	650.00
WW service	0.00	670.73	670.73	600.00	1,200.00
Telephone	0.00	399.26	399.26	425.00	850.00
Revenue Sharing	0.00	4,752.21	4,752.21	4,350.00	8,700.00
Depreciation (est)	0.00	13,492.50	13,492.50	17,000.00	34,000.00
Total Op Expenses	0.00	134,452.38	134,452.38	190,455.50	380,911.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
Operating Income (Loss)	\$0.00	(\$99,360.77)	(\$99,360.77)	(\$137,905.50)	(\$275,811.00)
Capital Outlay	\$0.00	\$1,657.50	\$1,657.50	\$250,500.00	\$501,000.00
Grant Reimbursement/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash Flow Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru June 30, 2020

Expenses cash thru June 30, 2020 with July's bills

2020 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	51,157.35	(10,150.83)	41,006.52	3,027.49	41.65	0.00	(14,558.60)	(14,558.60)	51,157.35	(24,709.43)	26,447.92
February	18,415.53	(23,276.92)	(4,861.39)	2,676.71	56.14	0.00	(16,112.47)	(16,112.47)	18,415.53	(39,389.39)	(20,973.86)
Subtotal	69,572.88	(33,427.75)	36,145.13	5,704.20	48.45	0.00	(30,671.07)	(30,671.07)	69,572.88	(64,098.82)	5,474.06
March	61,688.74	(41,230.06)	20,458.68	3,305.44	48.19	0.00	(22,381.51)	(22,381.51)	61,688.74	(63,611.57)	(1,922.83)
Subtotal	131,261.62	(74,657.81)	56,603.81	9,009.64	48.35	0.00	(53,052.58)	(53,052.58)	131,261.62	(127,710.39)	3,551.23
April	68,896.65	(6,579.70)	62,316.95	3,741.76	41.13	0.00	(9,434.57)	(9,434.57)	68,896.65	(16,014.27)	52,882.38
Subtotal	200,158.27	(81,237.51)	118,920.76	12,751.40	46.23	0.00	(62,487.15)	(62,487.15)	200,158.27	(143,724.66)	56,433.61
May	73,019.77	(27,879.43)	45,140.34	3,481.88	45.87	0.00	(20,571.85)	(20,571.85)	73,019.77	(48,451.28)	24,568.49
Subtotal	273,178.04	(109,116.94)	164,061.10	16,233.28	46.16	0.00	(83,059.00)	(83,059.00)	273,178.04	(192,175.94)	81,002.10
June	93,839.34	(40,289.25)	53,550.09	4,297.65	48.55	0.00	(16,301.77)	(16,301.77)	93,839.34	(56,591.02)	37,248.32
Subtotal	367,017.38	(149,406.19)	217,611.19	20,530.93	46.66	0.00	(99,360.77)	(99,360.77)	367,017.38	(248,766.96)	118,250.42

7/1/2020

City of Yankton Transfer Station
Landfill Tons

Date	City	Licensed Haulers				Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Loren Fischer (648)	Kortan (673)			
January 2019	236.75	525.77	427.94	79.27	12.10	1,045.08	336.65	1,618.48
February 2019	190.00	471.97	359.65	70.64	16.95	919.21	294.94	1,404.15
March 2019	227.93	571.65	491.34	96.90	24.64	1,184.53	761.73	2,174.19
April 2019	256.85	600.51	598.67	84.66	18.68	1,302.52	828.34	2,387.71
May 2019	283.49	719.23	639.98	93.26	27.15	1,479.62	959.69	2,722.80
June 2019	238.73	674.24	596.15	97.21	23.01	1,390.61	640.63	2,269.97
July 2019	272.66	737.54	678.68	102.49	19.45	1,538.16	661.78	2,472.60
August 2019	271.79	716.67	646.85	96.51	25.81	1,485.84	646.49	2,404.12
September 2019	250.77	706.64	647.37	90.18	19.83	1,464.02	677.10	2,391.89
October 2019	264.44	698.55	602.46	76.29	21.79	1,399.09	746.34	2,409.87
November 2019	222.81	576.31	395.65	90.04	28.40	1,090.40	508.55	1,821.76
December 2019	255.63	594.80	413.36	95.38	21.83	1,125.37	443.85	1,824.85
2019 Total	2,971.85	7,593.88	6,498.10	1,072.83	259.64	15,424.45	7,506.09	25,902.39
January 2020	253.65	560.86	456.43	103.53	25.07	1,145.89	383.30	1,782.84
February 2020	204.40	478.16	362.72	75.64	20.00	936.52	417.36	1,558.28
March 2020	242.27	557.03	457.14	70.29	22.42	1,106.88	483.69	1,832.84
April 2020	281.79	531.81	488.59	70.67	24.67	1,115.74	599.76	1,997.29
May 2020	281.34	635.55	490.00	54.95	28.55	1,209.05	541.69	2,032.08
June 2020	282.67	612.60	440.23	78.61	25.93	1,157.37	895.50	2,335.54
2020 Total	1,546.12	3,376.01	2,695.11	453.69	146.64	6,671.45	3,321.30	11,538.87

CITY OF VERMILLION
LANDFILL TONS

	2020	Art's Garbage	City of Beresford	City of Elk Point	Fischer Disposal	Loren Fischer	Turner County	Vermillion Garbage	Waste Mgmt of Sioux City	Other	2020 Tons	
\$49.00 PER TON	Jan	10.20	109.82	89.82	188.77	479.63	20.89	42.05	132.71	179.52	1253.41	
	Feb	27.67	86.89	74.09	164.48	363.19	18.85	35.80	166.79	115.88	1053.64	
	Mar	36.06	117.09	87.63	200.26	442.49	18.29	39.74	120.55	312.30	1374.41	
	April	21.04	118.69	101.50	209.59	597.24	15.73	37.34	91.47	511.54	1704.14	
	May	20.92	112.24	87.29	228.45	607.99	15.83	36.03	82.73	224.84	1416.32	
	June	63.59	131.92	96.00	251.81	636.94	18.20	34.82	120.15	483.54	1836.97	
	July											0.00
	Aug											0.00
	Sept											0.00
	Oct											0.00
	Nov											0.00
	Dec											0.00
			179.48	676.65	536.33	1243.36	3127.48	107.79	225.78	714.40	1827.62	8638.89
	2019	Independence Waste	Fischer Disposal	Art's Garbage	Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Waste Mgmt of Sioux City	Other	2019 Tons
\$47.00 PER TON	Jan	251.85	160.44	1.38	40.19	89.90	460.19	18.60	107.72	95.90	77.24	1303.41
	Feb	208.12	129.89	0.00	34.79	64.92	391.81	17.25	88.78	87.13	121.22	1143.91
	Mar	285.37	157.90	0.00	36.76	86.23	461.80	22.06	103.14	97.45	354.21	1604.92
	April	109.02	196.50	18.06	44.91	95.41	534.63	22.06	126.91	96.98	259.07	1503.55
	May	0.00	237.28	11.05	52.41	118.72	716.97	24.39	148.43	135.51	217.08	1661.84
	June	0.00	231.29	4.26	39.19	88.62	703.50	18.65	117.18	98.28	287.07	1588.04
	July	0.00	243.62	6.14	39.03	92.44	686.59	22.05	133.57	132.19	253.62	1609.25
	Aug	0.00	237.61	13.14	44.78	101.02	631.45	20.60	130.51	164.45	317.85	1661.41
	Sept	0.00	216.84	24.49	45.03	87.91	570.31	20.40	128.66	148.41	119.59	1361.64
	Oct	0.00	237.07	10.96	45.46	107.88	645.04	24.21	123.50	117.49	310.46	1622.07
	Nov	0.00	194.26	14.61	40.24	82.40	496.07	23.08	111.12	102.46	224.55	1288.79
	Dec	0.00	205.29	13.22	40.33	96.36	434.60	19.44	112.53	116.59	219.97	1258.33
			854.36	2447.99	117.31	503.12	1111.81	6732.96	252.79	1432.05	1392.84	2761.93



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

MINUTES
YANKTON PARK ADVISORY BOARD
Monday, January 20, 2020
CMTEA Building, Community Room, 1200 W. 21st Street – 5:30 PM

I. ROUTINE BUSINESS

Roll Call:

Present: Bryan Schoenfelder, Katelyn Schramm, Dave Spencer, Elizabeth Healy, and Commissioner Stephanie Moser.

Absent: Darcie Briggs and Jason Tellus.

Also present Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

High School Appearances: None.

Public Appearances: Maggie Kaltsulas, Dave Becker, and Mary Milroy from the Morning Optimist Club and Tom Nelson from Keep Yankton Beautiful.

Minutes: November 4, 2019 minutes approved. Spencer motioned. Healy second. Motion passes 4-0.

II. OLD BUSINESS

A. Parks CIP for 2019.

1. Renovation to restroom and concession stand building at Riverside Baseball Stadium is complete. We will be able to heat the building (minimally) in the spring season for 2020.

III. NEW BUSINESS

A. Morning Optimist Club. Presented an idea of a "Santa Workshop" setting for the Territorial Capital Building next December, 2020. The Club plans on getting a committee together to discuss further plans. They would like to have the outside of the building and some of the grounds decorated with lights and displays. In the past, the Sertoma Club decorated the outside of the building. The City is going to get some lighted displays from Paul Lowrie and the old Santa Claus Lane group. The idea is to have children activities, Santa photos, and refreshments a couple of weekends in the month of December. Healy makes a motion to support the Morning Optimist Club idea and have the Parks Department waive building rental fees for this community event. Schramm second. Motion passed 4-0.

B. Keep Yankton Beautiful. Presented an idea for rest areas along the new trail along West City Limits Road and some extra trash receptacles also. There are two shaded benches that the Parks department removed from Fantle Memorial Park Pool and could put these along the trail. KYB inquired about if they donated any trash receptacles or benches if there would be a plaque for recognition. The City of Yankton's sponsorship policy would apply and therefore the response was that there can be small recognition signs if KYB wants to donate cash to



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

purchase the items or to purchase and then donate the items for installation. The City Parks workers would handle the installation of these items including any additional concrete work that would be associated with the rest areas or footings for the individual items. There was also discussion about adding more trash receptacles and mutt mitt dispensers along the Marne Creek Trail as part of a KYB beautification effort.

- C. 2020 Summer Pool Pass plan and SAC swimming pool schedule for summer of 2020 presented. The SAC will be open for open swim Monday, Wednesday, Friday, from Noon to 5:00pm, and 6:30pm to 7:45pm. Tuesdays and Thursday will be Noon to 3:00pm. Saturday and Sunday will be 10am to 3:30pm. Family Day will be during the open swim on Sunday and Family Night will be during the evening open swim on Fridays. Anyone that is not an SAC member or GreatLIFE member will need to purchase an individual summer pool pass that is valid from May 1 to August 31. There will no longer be couple and family summer pool passes and each individual will need a pass. The summer pool pass will cost \$30 for 2020. The pass will be sold for a discount in the month of February as part of the "Get Up and Play" promotion at the SAC.

The board also discussed the relationship the recreation department has with the Boys and Girls Club (both the traditional unit and the academy). In the summer of 2020, the traditional unit and the academy will offer summer pool passes to all members that need one for \$10 and that money will be given to the City. The Boys and Girls Club has donated funds that can be used to cover the \$10 for any individual children who have a financial hardship. The Boys and Girls Club has the appropriate information to know which children have the financial hardship.

The board also started discussing pool pass prices for the 2021 outdoor pool season when The Huether Family Aquatics Center opens. In 2021, there will only be individual pool passes. There will be no couple or family passes. Each individual entering the facility will need a pass. The board discussed the pool pass idea for the Boys and Girls Club in 2021. Again, the Boys and Girls Club has donated funds that can be used to cover the pool pass purchase for individual children who have a financial hardship. After discussions about discounts for the Boys and Girls Club, other discounts the City has offered in the past, the attractiveness of the new facility, and the desire to cover costs without the City's general fund subsidizing an operational loss, the board brought forward the idea that in year one there are no discounts for anyone. More discussions about the 2021 outdoor summer pool pass will occur at the March PAB meeting.

- D. Local disc golf association. Proposed a new layout of holes for the 18-hole course at Fantle Memorial Park. They are also proposing a 9-hole course at Riverside Park. Maps were included in the agenda packet. The board members were asked to take a look at both parks in the spring as the snow melts and people are out walking around both parks again. The desire is to have plenty of eyes look over the proposed areas to make sure no conflicts would be created. Over the past 12 years, there have been no complaints about disc golf and the players or discs causing problems for any other park users. The local disc golf association has set up temporary baskets in Riverside Park the past couple of years and had play in the park. Again, the department has received no complaints from the general public about the use of Riverside Park by the disc golfers.



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

- E. Parks CIP budget for 2020. Documents were provided in the agenda packet. The board had no questions in regards to the 2020 budget.
- F. General Discussion.

IV. OTHER BUSINESS

- A. Commission information Memorandums (4 CIM attachments).
- B. Next Meeting: Monday, March 16, 2020.

V. ADJOURN

Spencer motioned, Schramm second. Motion carried 4-0.

Memorandum #20-142

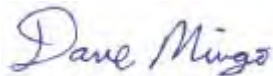
To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Recommendation on the Five Year Capital Improvement Plan
Date: July 15, 2020

Thank you for presenting the proposed Five Year Capital Improvement Plan (CIP) to the Planning Commission at their meeting on July 13, 2020. The Yankton City Planning Commission made a recommendation on the CIP after your presentation and the subsequent discussion of items in the plan.

In Planning Commission Action #20-32 the Planning Commission recommended approval of the 2020 – 2024, Five Year CIP as presented to them in draft form.

Please reference the minutes from the July 13, 2020 Planning Commission meeting for further details regarding the discussion that led to this recommendation when they are available.

Respectfully submitted,



Dave Mingo, AICP
Community and Economic Development Director

Recommendation: It is recommended that the City Commission consider the Planning Commission's recommendation on the CIP as the budget moves through the adoption process.

Memorandum #20-133

To: City Manager
From: Finance Department
Date: July 14, 2020
Subject: ROCK 'N' RUMBLE INC. Licenses

We have received the following application from ROCK 'N' RUMBLE

1. Transient Merchant – August 29, 2020
2. Special Events Dance – August 29, 2020

All fees have been paid and proof of insurance has been furnished.



Al Viereck
Finance Officer

____ Voice vote

Memorandum #20-134

To: City Manager
From: Finance Officer
Date: July 14, 2020
Subject: Transfer Package (off-sale) Liquor License-Patriot Express

We have received an application for the transfer of location of a Package (off-sale) Liquor License for January 1, 2020, to December 31, 2020, from Annis Properties, Inc. d/b/a Patriot Express 02 (Kevin Annis, President), 100 E. 4th Street, to Annis Properties, Inc. d/b/a Patriot Express (Kevin Annis, President), 2217 Broadway, Yankton, S.D.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.



Al Viereck
Finance Officer

Memorandum #20-132

To: City Manager
From: Finance Department
Date: July 14, 2020
Subject: Special Events RETAIL (on-sale) Liquor License-RibFest.

We have received an application for a Special Events (on-sale) Liquor License for 1 day August 29, 2020 from ROCK 'N' RUMBLE, INC. (Michael Carda, President), d/b/a/ Yankton RibFest, Block of 3rd Street between Cedar and Walnut plus half of Walnut to the Alley and half of block North and South on Walnut and 3rd Street, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #20-135

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #20-33 / Resolution #20-44
Date: July 17, 2020

PLAT REVIEW

ACTION NUMBER: 20-33

E.T.J. MEMBER ACTION REQUIRED: No

OWNER / APPLICANT: Yankton Development Enterprises, LLC., Kelly Nielson, President.

ADDRESS / LOCATION: West side of the 2500 Block of Trevor Ave.

PROPERTY DESCRIPTION: Lots 7, 8, 9, 10, 11, and 12 in Block 8 of Westbrook Estates in Tract 1 of Law Addition in the Southeast Quarter of Section 2, Township 93 North, Range 56 West of the 5th Principal Meridian, City of Yankton, Yankton County, South Dakota.

ZONING DISTRICT: R-2 Single Family Residential.

PREVIOUS ACTION: Phase II Westbrook rezoning and annexation in 2015 and 2017.

COMMENTS: The proposed plat and previously approved associated Developer's Agreement meet the requirements of the City's Subdivision Ordinance and Zoning Ordinance. This plat represents six of the planned 30 new single family lots in Phase II of the Westbrook Estates Subdivision. The phase does not require consideration of any "Provisions Specific to this Subdivision." It will consist of a standard R-2 single family development.

Staff recommends approval of the plat.

MEETING SCHEDULE:

July 13, 2020: Planning Commission reviews plat and makes recommendation to the City Commission.

July 27, 2020: City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

RESOLUTION #20-44

Plat

WHEREAS, it appears from an examination of the plat of Lots 7, 8, 9, 10, 11, and 12 in Block 8 of Westbrook Estates in Tract 1 of Law Addition in the Southeast Quarter of Section 2, Township 93 North, Range 56 West of the 5th Principal Meridian, City of Yankton, Yankton County, South Dakota prepared by Paul A. Sandman, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat and associated Developer's Agreement for the above described property is hereby approved.

Adopted:

Nathan V. Johnson, Mayor

ATTEST:

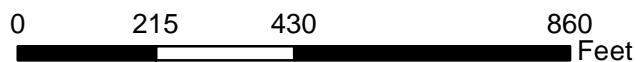
Al Viereck, Finance Officer



City of Yankton

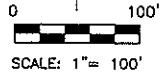
Plat Location Map

Plat of Lots 7, 8, 9, 10, 11, & 12 in Block 8 of Westbrook Estates in Tract 1 of Law Addition, in the SE 1/4 of Section 2, T93N R56W of the 5th P.M., City of Yankton, Yankton County, South Dakota



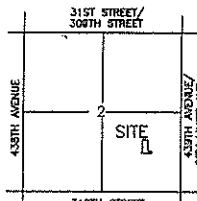
PLAT OF LOTS 7, 8, 9, 10, 11 AND 12 IN BLOCK 8 OF WESTBROOK ESTATES

IN TRACT 1 OF LAW ADDITION, IN THE SOUTHEAST QUARTER OF SECTION 2, TOWNSHIP 93 NORTH, RANGE 56 WEST OF THE 5TH PRINCIPAL MERIDIAN, CITY OF YANKTON, YANKTON COUNTY, SOUTH DAKOTA.



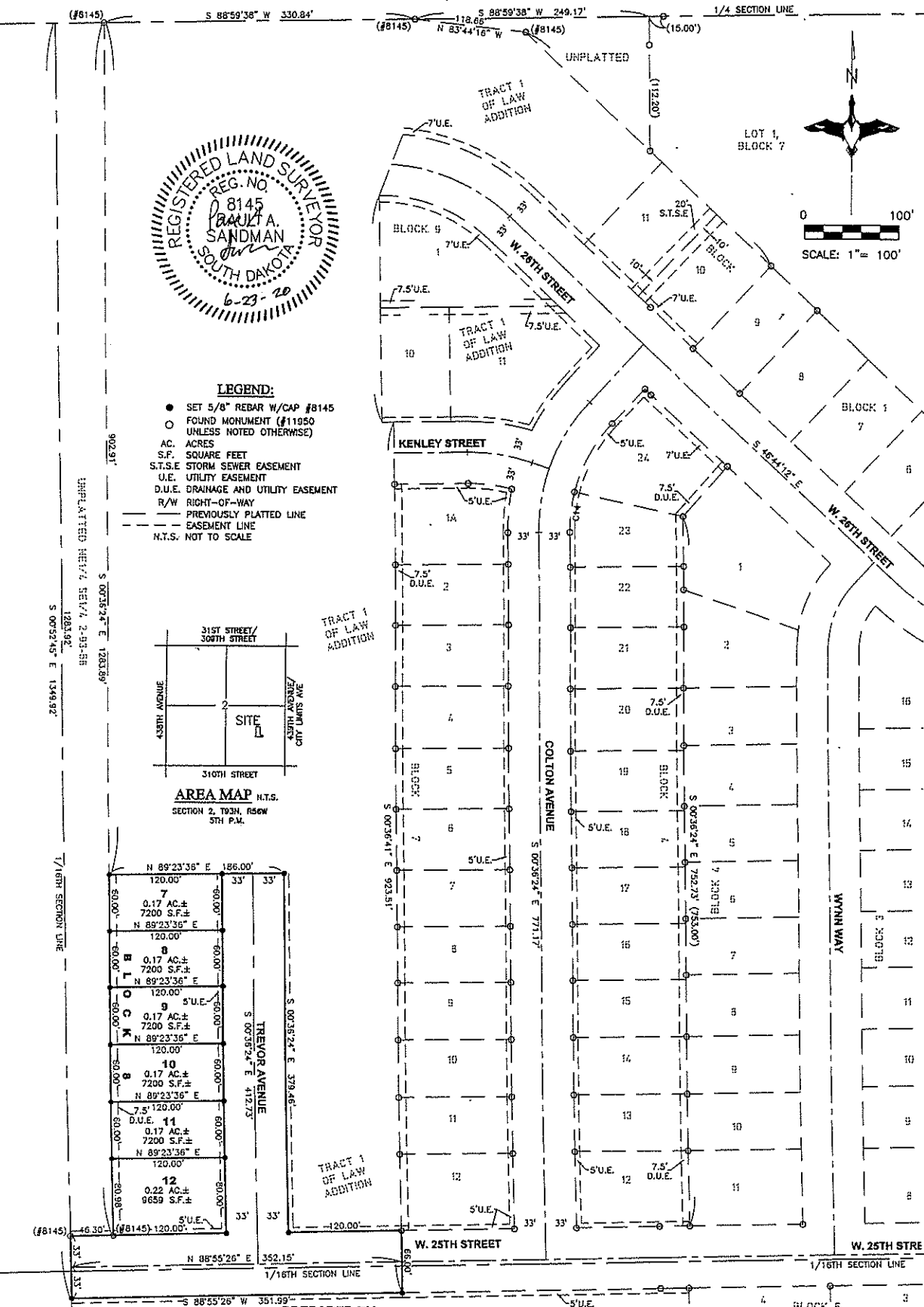
LEGEND:

- SET 5/8" REBAR W/CAP #8145
- FOUND MONUMENT (#11950 UNLESS NOTED OTHERWISE)
- AC. ACRES
- S.F. SQUARE FEET
- S.T.S.E. STORM SEWER EASEMENT
- U.E. UTILITY EASEMENT
- D.U.E. DRAINAGE AND UTILITY EASEMENT
- R/W RIGHT-OF-WAY
- PREVIOUSLY PLATTED LINE
- - - EASEMENT LINE
- N.T.S. NOT TO SCALE



AREA MAP N.T.S.
SECTION 2, T93N, R56W
5TH P.M.

Lot	Area	Area
7	0.17 AC.±	7200 S.F.±
8	0.17 AC.±	7200 S.F.±
9	0.17 AC.±	7200 S.F.±
10	0.17 AC.±	7200 S.F.±
11	0.17 AC.±	7200 S.F.±
12	0.22 AC.±	9659 S.F.±



PREPARED BY:



Midwest Land Surveying, Inc.
Land Surveying and GPS Consulting
211 E. 14th Street Suite 100
Sioux Falls, South Dakota 57104
Phone: (605) 339-8901 FAX: (605) 274-8951

AREA TABLE	
STREETS	1.11 AC.±
LOTS	1.05 AC.±
TOTAL	2.16 AC.±

NOTES:
BASIS OF BEARINGS IS UTM-ZONE 14
THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT.
EASEMENTS OF RECORD WERE NOT RESEARCHED AND ARE NOT SHOWN ON THE PLAT.

Memorandum #20-136

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #20-34 / Resolution #20-45
Date: July 17, 2020

PLAT REVIEW

ACTION NUMBER: 20-34

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Johanneson Contracting, Inc.

ADDRESS / LOCATION: 2508 and 2510 Dorian Drive. Please reference the attached air photo.

PROPERTY DESCRIPTION: Lots 5A and 5B, Block 3, Westbrook Estates being a Replat of Lot 5 except the north 0.6 feet of Lot 5, Block 2, Westbrook Estates located in the East 700 feet of the East Half of the Southeast Quarter, except the South 560 feet and less R.O.W. thereof, Section 2, Township 93 North, Range 56 West of the 5th Principal Meridian, City of Yankton, South Dakota.

ZONING DISTRICT: R-4 Multiple Family.

PREVIOUS ACTION: Approved area final plats, Developer's Agreement and public infrastructure construction in 2016 - 2017.

COMMENTS: The attached plat divides an existing lot in a way that allows individual ownership of separate units in a duplex. The structure has been constructed with the code requirements associated with a common wall in mind.

All adjacent public infrastructure is accounted for. Of primary focus in this type of plat review is the design of the utility connections. Each unit will have a separate water and sanitary sewer connection which meets City requirements for a subdivision like this.

Staff recommends approval of the proposed plat.

MEETING SCHEDULE:

MEETING SCHEDULE:

July 13, 2020: Planning Commission reviews plat and makes recommendation to the City Commission.

July 27, 2020: City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

RESOLUTION #20-45

Plat

WHEREAS, it appears from an examination of the Lots 5A and 5B, Block 3, Westbrook Estates being a Replat of Lot 5 except the north 0.6 feet of Lot 5, Block 2, Westbrook Estates located in the East 700 feet of the East Half of the Southeast Quarter, except the South 560 feet and less R.O.W. thereof, Section 2, Township 93 North, Range 56 West of the 5th Principal Meridian, City of Yankton, South Dakota prepared by Brian J. Benson, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

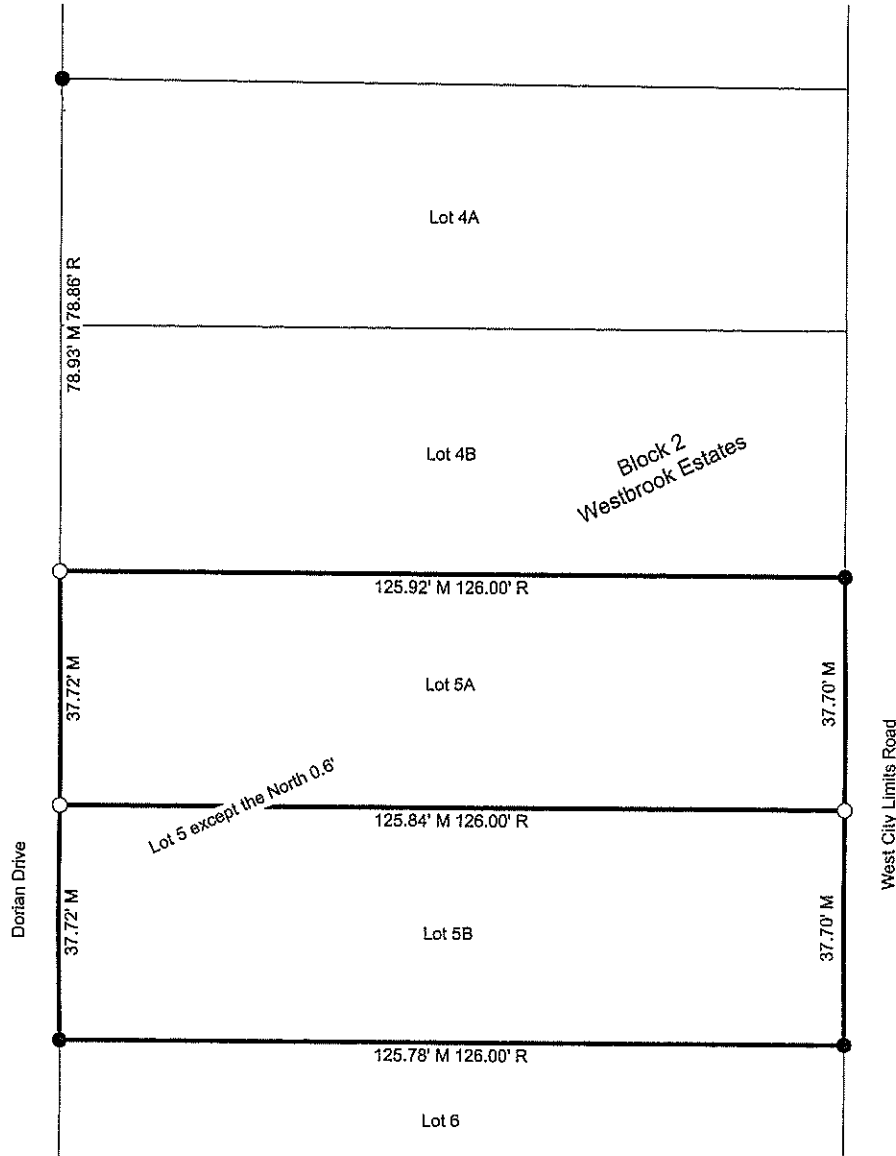
Nathan V. Johnson, Mayor

ATTEST:

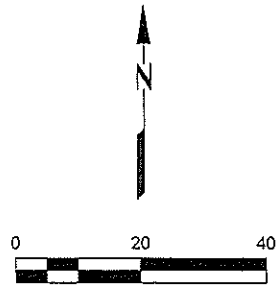
Al Viereck, Finance Officer

Plat of Lots 5A and 5B of Block 2, Westbrook Estates

being a Replat of Lot 5 except the North 0.6 feet of Lot 5, Block 2, Westbrook Estates located in the East 700 feet of the East Half of the Southeast Quarter, except the South 560 feet and less R.O.W. thereof, Section 2, Township 93 North, Range 56 West of the 5th P.M., City of Yankton, South Dakota



West City Limits Road



Surveyor's Certificate

I, Brian J. Benson, a Licensed Land Surveyor under the Laws of South Dakota, do hereby certify that I did on or prior to May 26th, 2020, survey Lot 5 except the North 0.6 feet of Lot 5, Block 2, Westbrook Estates located in the East 700 feet of the East Half of the Southeast Quarter, except the South 560 feet and less R.O.W. thereof, Section 2, Township 93 North, Range 56 West of the 5th P.M., City of Yankton, South Dakota as shown on the above Plat and said Lot shall hereafter be known as Lots 5A and 5B, Block 2, Westbrook Estates being a Replat of Lot 5 except the North 0.6 feet of Lot 5, Block 2, Westbrook Estates located in the East 700 feet of the East Half of the Southeast Quarter, except the South 560 feet and less R.O.W. thereof, Section 2, Township 93 North, Range 56 West of the 5th P.M., City of Yankton, South Dakota.

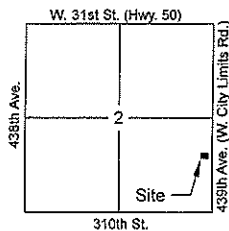
I also hereby certify that this survey was performed by me or under my direct supervision and is to the best of my knowledge and belief a true description of said property.

Brian Benson 5/29/2020
 Brian J. Benson, LS #11950 Date



Legend

- Found Corner - Rebar & Cap Stamped "BENSON LS11950"
- Set Corner - 5/8"x18" Rebar & Cap Stamped "BENSON LS11950"
- R Record Distance
- M Measured Distance



Date: 5/29/2020
Job Number: 20027
Drawn by: BRIANB
Page: 1 of 2

Meridian
 LAND SURVEYING LLC

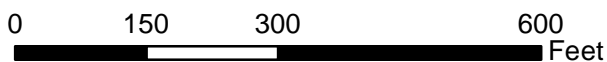
Brian J. Benson
 1109 Douglas Ave.
 Yankton, SD 57078
 402-860-4332
 brian@meridianlls.com



City of Yankton

Plat Location Map

Plat of Lots 5A & 5B in Block 2 of Westbrook Estates
in the E 700' of the E 1/2 of the SE 1/4, Section 2, T93N R56W
of the 5th P.M., City of Yankton, Yankton County, South Dakota



Memorandum #20-137

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #20-35 / Resolution #20-46
Date: July 17, 2020

PLAT REVIEW

ACTION NUMBER: 20-35

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: David and Mary Ellen Kline.

ADDRESS / LOCATION: 2603 West 11th Street. Please reference the attached map.

PROPERTY DESCRIPTION: Tract 1A and Replat of Tract 2 of Block 3, Missouri View Addition in the N1/2 of the NE1/4, Section 15, Township 93 North, Range 56 West of the 5th P.M., in Yankton County, South Dakota.

ZONING DISTRICT: County jurisdiction.

PREVIOUS ACTION: Original Missouri View Addition plat.

COMMENTS: The location of the proposed plat is in the City's three mile plating jurisdiction. This allows the City to require the dedication of right-of-way along the extension of the planned street grid. The proposed plat is located in a previously approved subdivision with identified right-of-way corridors serving as the primary access to the property. This plat better identifies the section line right-of-way in Tract 1 and adjusts the west property line of Tract 2. All other previously dedicated right-of-way meet the requirements of the City's review process for the location. The plat is not adjacent to the City's corporate limits so the Subdivision Ordinance requirements do not apply.

The proposal will be subject to county platting and land use approval requirements as it moves forward through that process.

Staff recommends approval of the proposed plat.

HEARING SCHEDULE:

July 13, 2020: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

July 27, 2020: The City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

RESOLUTION #20-46

Plat

WHEREAS, it appears from an examination of the plat of Tract 1A and Replat of Tract 2 of Block 3, Missouri View Addition in the N1/2 of the NE1/4, Section 15, Township 93 North, Range 56 West of the 5th P.M., in Yankton County, South Dakota a prepared by Brett R. Kennedy, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

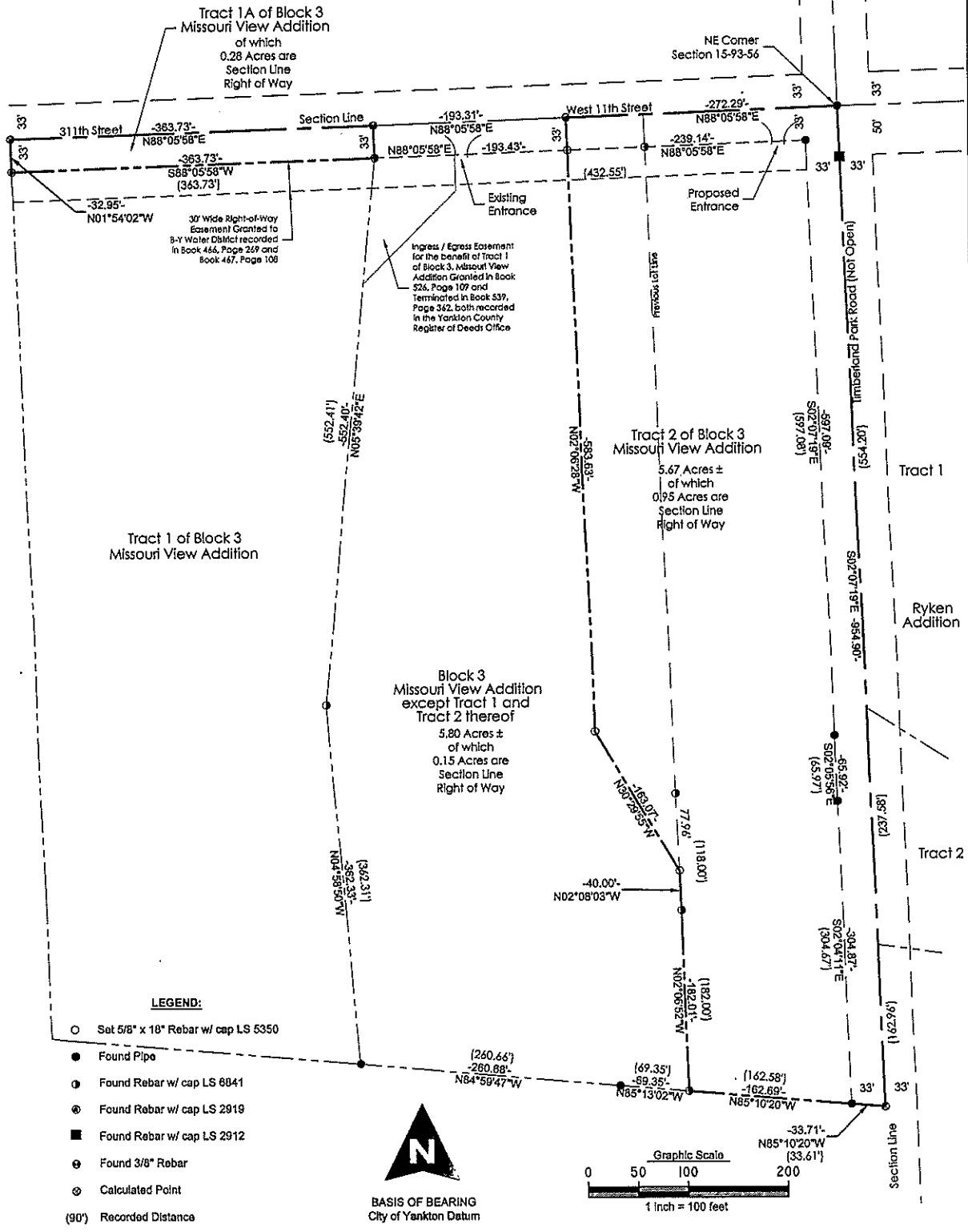
Adopted:

Nathan V. Johnson, Mayor

ATTEST:

Al Viereck, Finance Officer

A PLAT OF TRACT 1A AND A REPLAT OF TRACT 2 OF BLOCK 3, MISSOURI VIEW ADDITION IN THE N1/2 OF THE NE1/4, SECTION 15, TOWNSHIP 93 NORTH, RANGE 56 WEST OF THE 5TH P.M., IN YANKTON COUNTY, SOUTH DAKOTA



BASIS OF BEARING
City of Yankton Datum

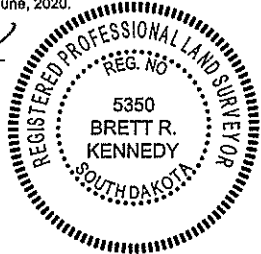
SURVEYOR'S CERTIFICATE

I, Brett R. Kennedy, a Licensed Land Surveyor in the state of South Dakota, do hereby certify that at the request of David Kline and Mary Ellen Kline and under their direction, did on or prior to June 26, 2020 survey the land described as follows:

A REPLAT OF TRACT 2 OF BLOCK 3, MISSOURI VIEW ADDITION IN THE N1/2 OF THE NE1/4, SECTION 15, TOWNSHIP 93 NORTH, RANGE 56 WEST OF THE 5TH P.M., IN YANKTON COUNTY, SOUTH DAKOTA

I also hereby certify that this plat is to the best of my knowledge and belief, in all respects, a true description of said property. I have executed this document this 26th day of June, 2020.

Brett R. Kennedy
Brett R. Kennedy, LS 5350



PROJECT NUMBER:	20258
CREW CHIEF:	BKENNEDY
DRAFTED BY:	BKENNEDY
REVIEWED BY:	CGADEKEN
DRAWING:	Missouri View Add Replat
LAYOUT:	Plat
SHEET NO. 1 OF 2 TOTAL SHEETS	

Prepared By:





City of Yankton

Plat Location Map

Plat of Tract 1A & Replat of Tract 2 of Block 3 in Missouri River View Addition
in the N1/2 of the NE1/4, Section 15, T93N R56W
of the 5th P.M., Yankton County, South Dakota



Memorandum #20-138

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #20-36 / Resolution #20-47
Date: July 17, 2020

PLAT REVIEW

ACTION NUMBER: 20-36

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Matthew Christensen, Managing Member, White Crane Estates, L.L.C.

ADDRESS / LOCATION: 302 and 304 Lilac Lane.

PROPERTY DESCRIPTION: Lots 28 and 29, Crestview Homes Subdivision, in the NE 1/4 of Section 21, T93N, R56W of the 5th P.M., Yankton County, South Dakota.

ZONING DISTRICT: County jurisdiction.

PREVIOUS ACTION: Approval of Subdivision layout and prior development phases in 2007 - 2020.

COMMENTS: The location of the proposed plat is in the City's three mile plating jurisdiction. This allows the City to require the dedication of right-of-way along the extension of the planned street grid. The proposed lots are located in a previously approved subdivision layout with identified right-of-way corridors serving as the primary access to the property. The previous right-of-way dedications meet the requirements of the City's review process for the location. The plat is not adjacent to the City's corporate limits so the Subdivision Ordinance requirements do not apply.

The proposal will be subject to county platting and land use approval requirements as it moves forward through that process.

Staff recommends approval of the proposed plat

HEARING SCHEDULE:

July 13, 2020: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

July 27, 2020: The City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

RESOLUTION #20-47

Plat

WHEREAS, it appears from an examination of the plat of Lots 28 and 29, Crestview Homes Subdivision, in the NE 1/4 of Section 21, T93N, R56W of the 5th P.M., Yankton County, South Dakota prepared by John L. Brandt, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Nathan V. Johnson, Mayor

ATTEST:

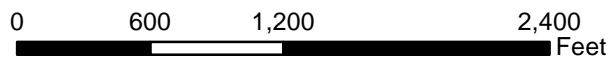
Al Viereck, Finance Officer



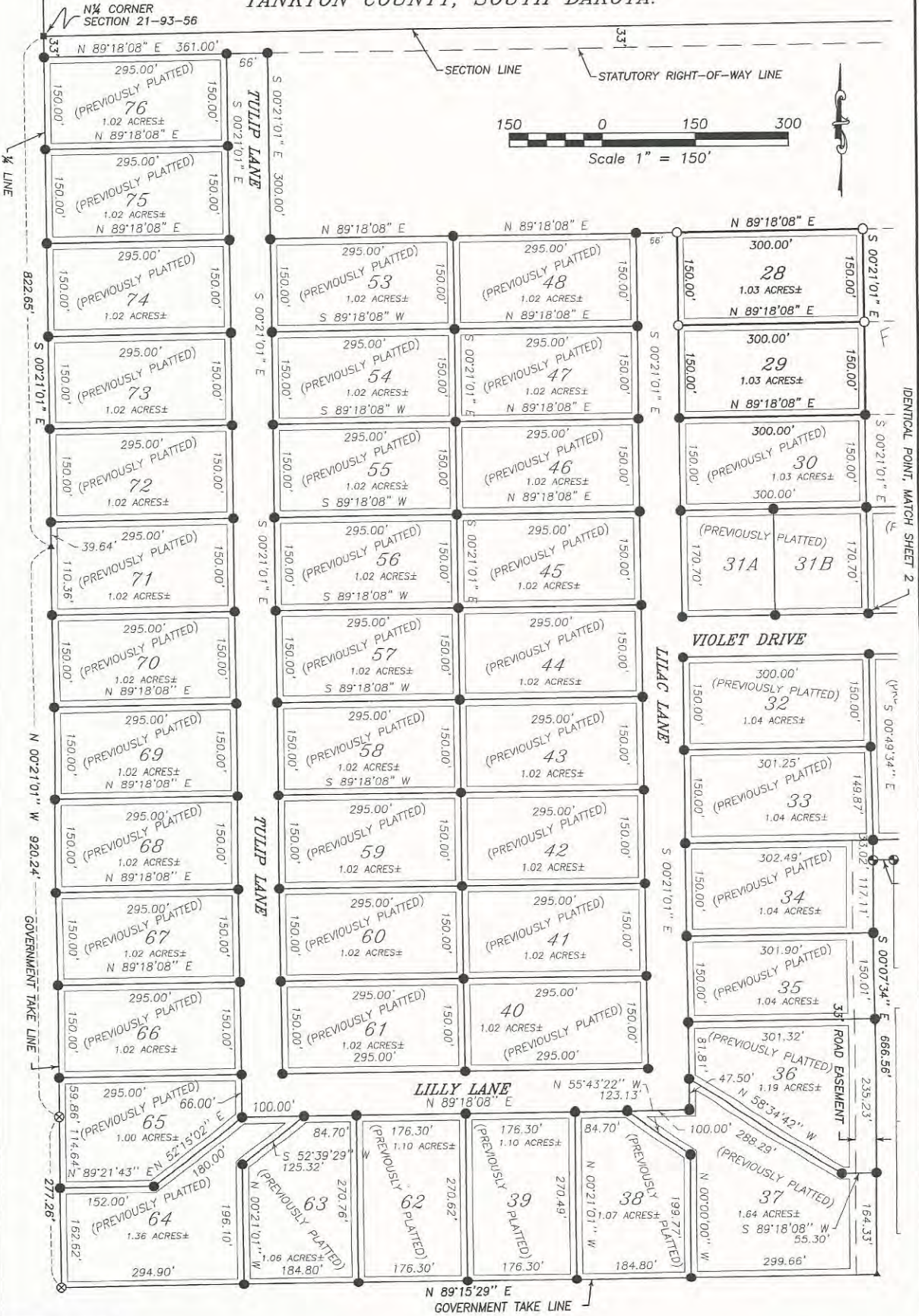
City of Yankton

Plat Location Map

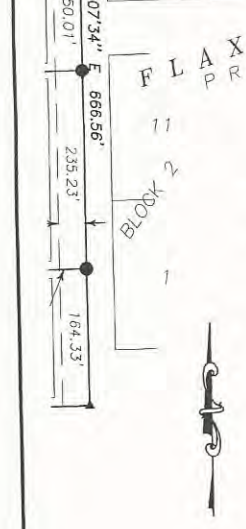
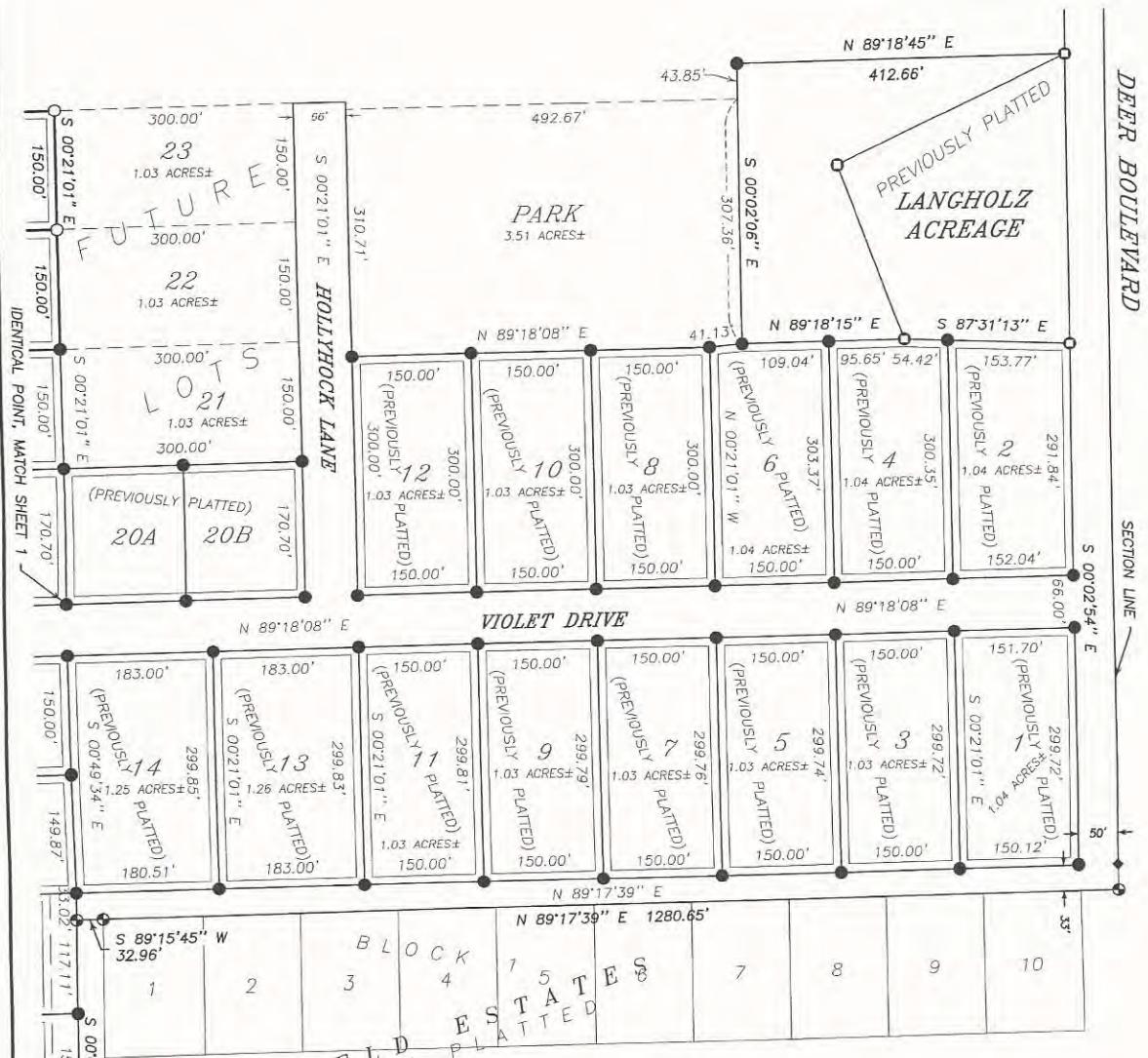
Plat of Lots 28 & 29 of the Crestview Homes Subdivision
located in the NE 1/4 of Section 21, T93N, R56W
of the 5th P.M., Yankton County, South Dakota



PLAT OF LOTS 28 AND 29, CRESTVIEW HOMES SUBDIVISION IN THE NE1/4 OF SECTION 21, T93N, R56W OF THE 5TH P.M., YANKTON COUNTY, SOUTH DAKOTA.



PLAT OF LOTS 28 AND 29, CRESTVIEW HOMES SUBDIVISION IN THE NE1/4 OF SECTION 21, T93N, R56W OF THE 5TH P.M., YANKTON COUNTY, SOUTH DAKOTA.

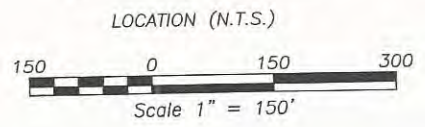
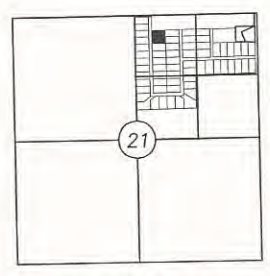


LEGEND

- SET 5/8" REBAR WITH L.S. CAP STAMPED "J. BRANDT R.L.S. 5349"
- FOUND 5/8" REBAR WITH L.S. CAP STAMPED "J. BRANDT R.L.S. 5349"
- FOUND 5/8" REBAR WITH L.S. CAP STAMPED "TOM WEEK PELS 2912"
- ▲ FOUND T-BAR
- ⊗ FOUND T-BAR WITH CAP
- FOUND T-BAR WITH CAP INSIDE IRON PIPE
- ◆ FOUND IRON PIPE WITH L.S. CAP
- ⊕ FOUND 5/8" REBAR
- FUTURE LOT LINES

PREPARED BY:
BRANDT LAND SURVEYING
1202 WILLOWDALE ROAD
YANKTON, SD 57078
(605) 665-8455

NOTE:
BASIS OF BEARING
BY GPS OBSERVATION



Memorandum #20-139

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #20-37 / Resolution #20-48
Date: July 17, 2020

PLAT REVIEW

ACTION NUMBER: 20-37

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Matthew Christensen, Managing Member, White Crane Estates, L.L.C.

ADDRESS / LOCATION: 302 and 304 Tulip Lane.

PROPERTY DESCRIPTION: Lots 53 and 54, Crestview Homes Subdivision, in the NE 1/4 of Section 21, T93N, R56W of the 5th P.M., Yankton County, South Dakota.

ZONING DISTRICT: County jurisdiction.

PREVIOUS ACTION: Approval of Subdivision layout and prior development phases in 2007 - 2020.

COMMENTS: The location of the proposed plat is in the City's three mile plating jurisdiction. This allows the City to require the dedication of right-of-way along the extension of the planned street grid. The proposed lots are located in a previously approved subdivision layout with identified right-of-way corridors serving as the primary access to the property. The previous right-of-way dedications meet the requirements of the City's review process for the location. The plat is not adjacent to the City's corporate limits so the Subdivision Ordinance requirements do not apply.

The proposal will be subject to county platting and land use approval requirements as it moves forward through that process.

Staff recommends approval of the proposed plat

HEARING SCHEDULE:

July 13, 2020: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

July 27, 2020: The City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

RESOLUTION #20-48

Plat

WHEREAS, it appears from an examination of the plat of Lots 53 and 54, Crestview Homes Subdivision, in the NE 1/4 of Section 21, T93N, R56W of the 5th P.M., Yankton County, South Dakota prepared by John L. Brandt, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

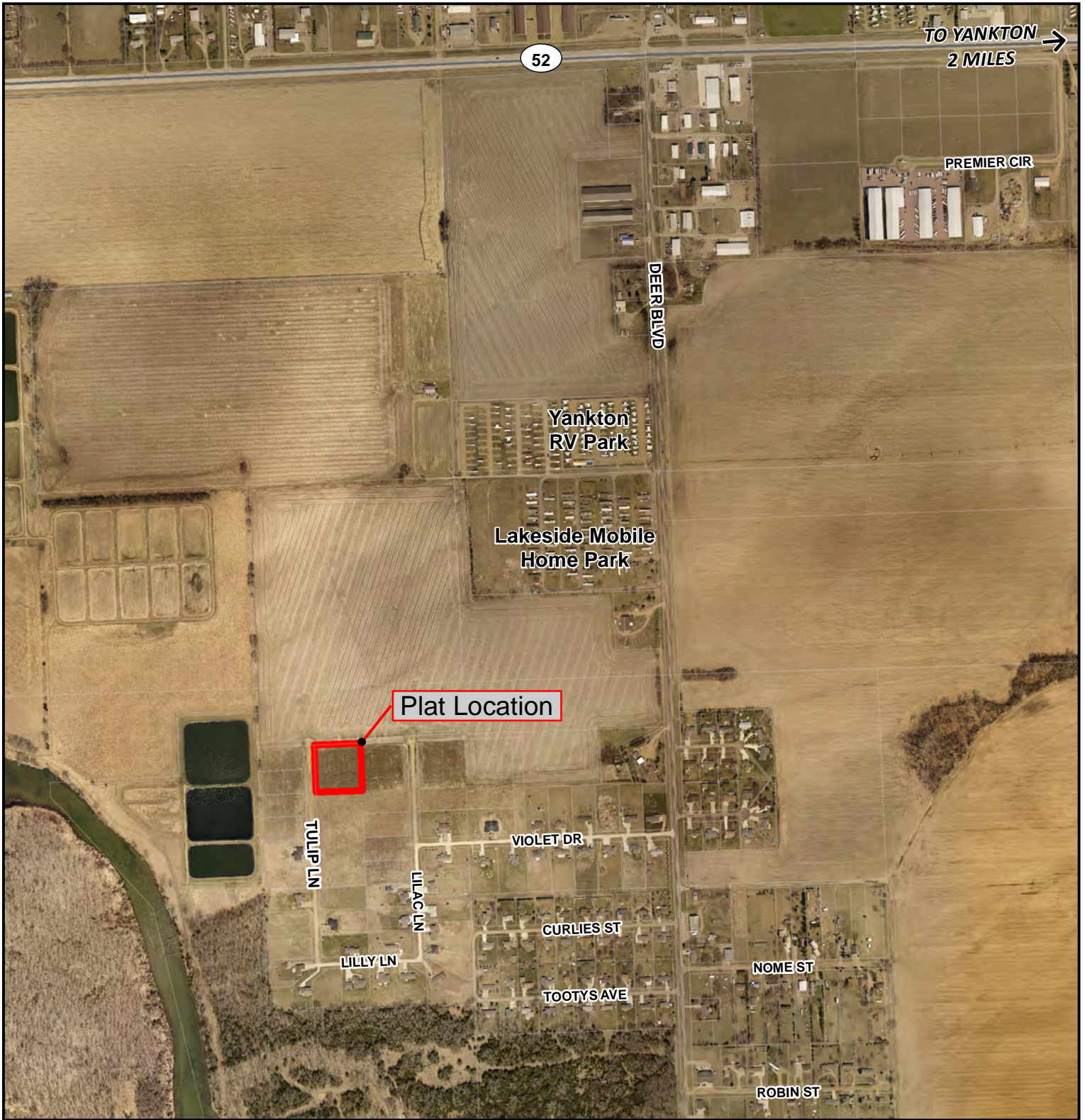
NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Nathan V. Johnson, Mayor

ATTEST:

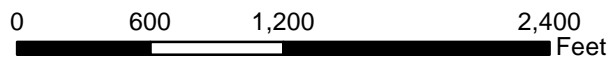
Al Viereck, Finance Officer



City of Yankton

Plat Location Map

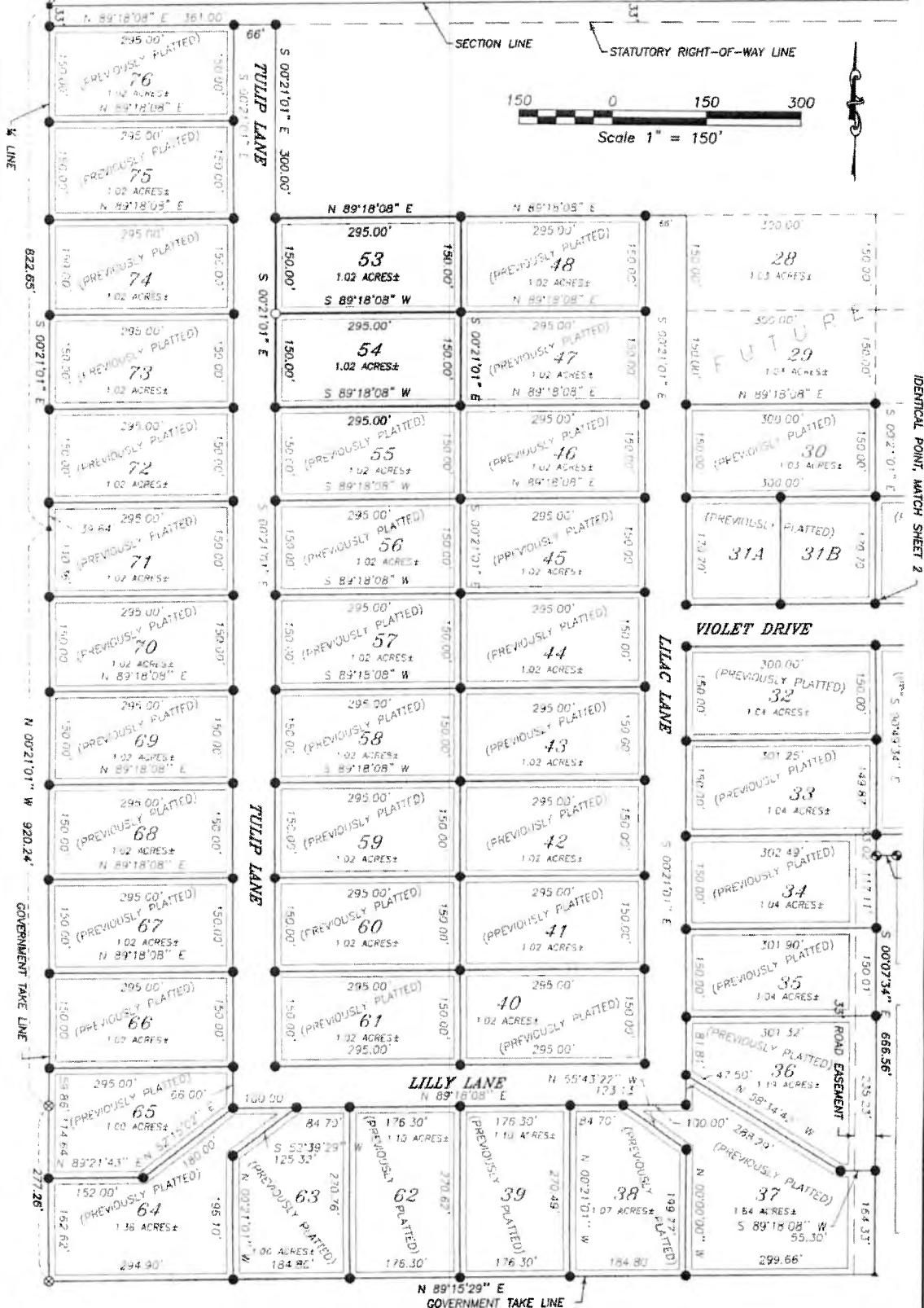
Plat of Lots 53 & 54 of the Crestview Homes Subdivision
 located in the NE 1/4 of Section 21, T93N, R56W
 of the 5th P.M., Yankton County, South Dakota



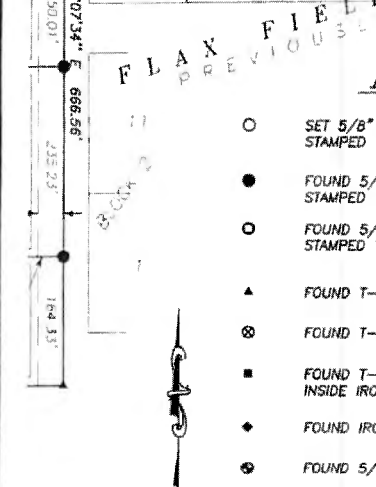
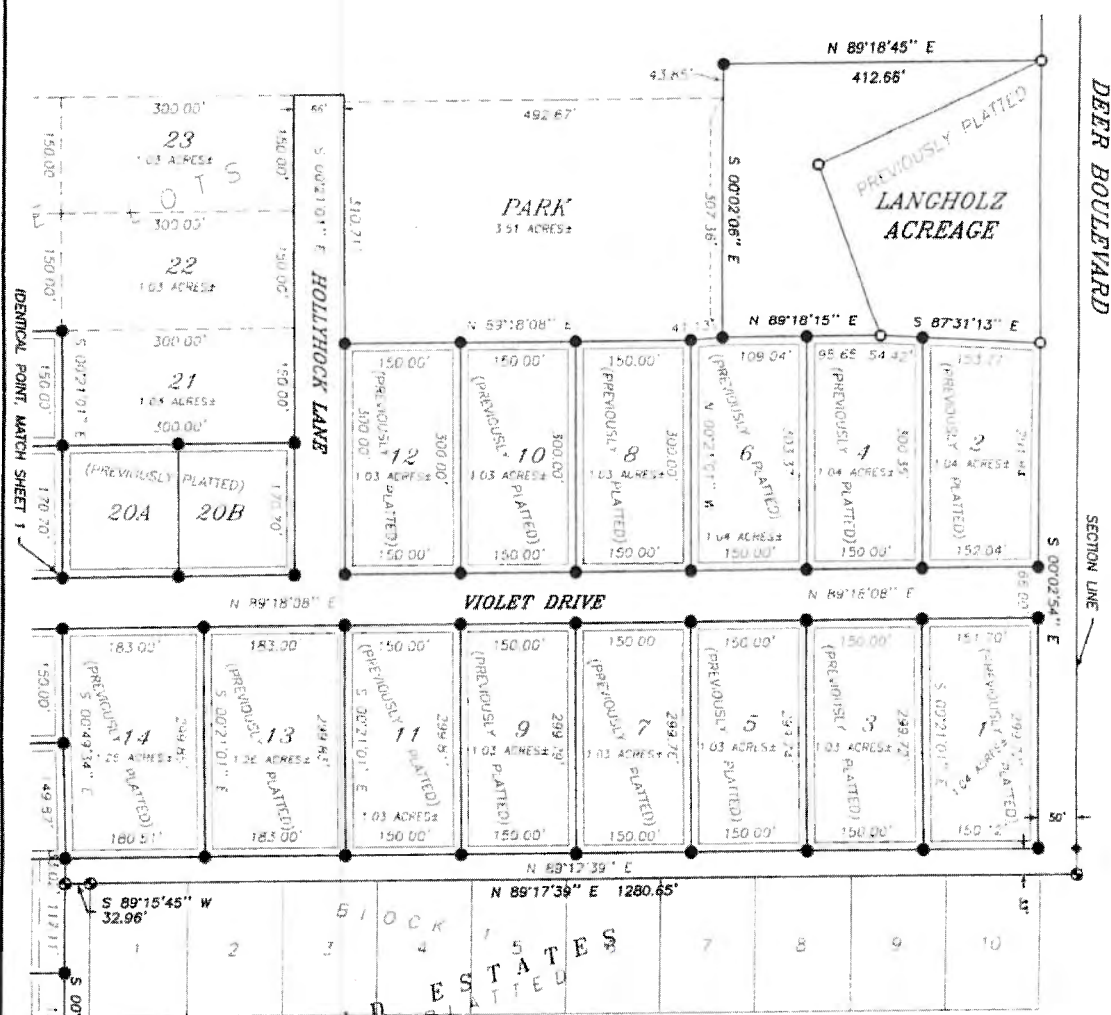
PLAT OF LOTS 53 AND 54, CRESTVIEW HOMES SUBDIVISION IN
THE NE1/4 OF SECTION 21, T93N, R56W OF THE 5TH P.M.,
YANKTON COUNTY, SOUTH DAKOTA.

N¼ CORNER
SECTION 21-93-56

SECTION LINE STATUTORY RIGHT-OF-WAY LINE



PLAT OF LOTS 53 AND 54, CRESTVIEW HOMES SUBDIVISION IN THE NE1/4 OF SECTION 21, T93N, R56W OF THE 5TH P.M., YANKTON COUNTY, SOUTH DAKOTA.

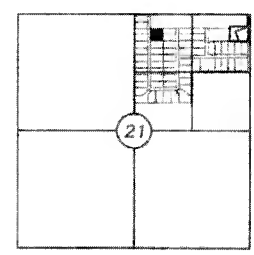


LEGEND

- SET 5/8" REBAR WITH L.S. CAP STAMPED "J. BRANDT R.L.S. 5349"
- FOUND 5/8" REBAR WITH L.S. CAP STAMPED "J. BRANDT R.L.S. 5349"
- FOUND 5/8" REBAR WITH L.S. CAP STAMPED "TOM WEEK PELS 2912"
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- ◆ FOUND IRON PIPE WITH L.S. CAP
- ⊙ FOUND 5/8" REBAR
- FUTURE LOT LINES

PREPARED BY:
BRANDT LAND SURVEYING
1202 WILLOWDALE ROAD
YANKTON, SD 57078
(605) 665-8455

NOTE:
BASIS OF BEARING
BY GPS OBSERVATION



Memorandum #20-140

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #20-38 / Resolution #20-49
Date: July 17, 2020

PLAT REVIEW

ACTION NUMBER: 20-38

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Darlene M. Jensen, owner.

ADDRESS / LOCATION: 700 Block of East Side Drive. One mile east of Yankton, south of Highway 50 along the Missouri River. Please reference the attached map.

PROPERTY DESCRIPTION: A Plat of Tract 4A, DJ's Addition, being Accretion Property Lying south of Tract 4, DJ's Addition, Section 16, T93N, R55W, of the 5th P.M., Yankton County, South Dakota.

ZONING DISTRICT: County jurisdiction.

PREVIOUS ACTION: Prior plats of DJ's Addition on adjacent property.

COMMENTS: The proposed plat does not impact the extension of the City's street grid system. Previous plats in the area have provided the appropriate right-of-way. It is on a section line, however, there is no purpose for a right-of-way dedication because of the topography and proximity of the Missouri River and state line. The lot is not adjacent to the City's corporate limits so the full requirements of the Subdivision Ordinance do not apply.

This plat creates a lot that does not meet the current zoning requirements of Yankton County. The applicant will be required to address that issue through separate action as a part of the County review of the plat.

Staff recommends approval of the proposed plat.

HEARING SCHEDULE:

July 13, 2020: Planning Commission reviews plat and makes recommendation to the City Commission.

July 27, 2020: City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

RESOLUTION #20-49

WHEREAS, it appears from an examination of the plat of Tract 4A, DJ's Addition, being Accretion Property Lying south of Tract 4, DJ's Addition, Section 16, T93N, R55W, of the 5th P.M., Yankton County, South Dakota, prepared by Thomas Lynn Week, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan and is subject to County review.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

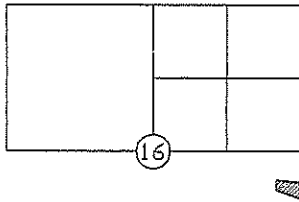
Adopted:

Nathan V. Johnson, Mayor

ATTEST:

Al Viereck, Finance Officer

12.1 / 17
 PLAT OF TRACT 4A, DJ'S ADDITION, BEING ACCRETION PROPERTY LYING SOUTH OF TRACT 4, DJ'S ADDITION, IN SECTION 16, T93N, R55W, OF THE 5TH. P.M., YANKTON COUNTY, SOUTH DAKOTA.

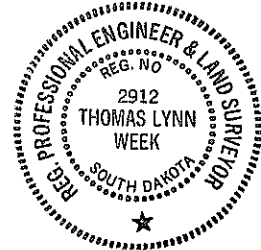
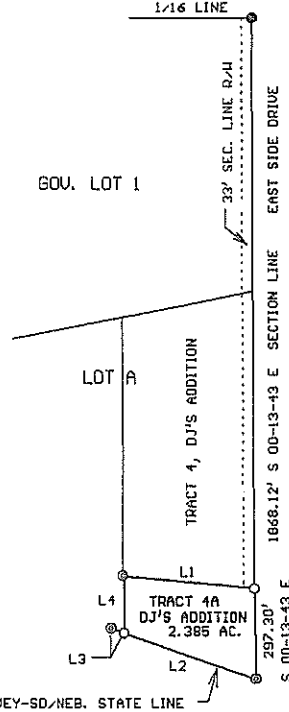
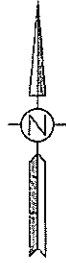


LOCATION



- ⊙ FOUND REBAR WITH CAP
- FOUND PIPE
- SET 5/8" REBAR WITH CAP STAMPED TOM WEEK LS 2912

- L1 = 430.06' S 04-17-11 E
- L2 = 454.72' N 70-29-30 W
- L3 = 43.92' N 70-29-30 W
- L4 = 188.26' N 00-09-06 W



SURVEYORS CERTIFICATE

I, THOMAS LYNN WEEK, REGISTERED LAND SURVEYOR IN YANKTON, SOUTH DAKOTA, HAVE AT THE DIRECTION OF THE OWNER, MADE A SURVEY OF TRACT 4A, DJ'S ADDITION, BEING ACCRETION PROPERTY LYING SOUTH OF TRACT 4, DJ'S ADDITION, IN SECTION 16, T93N, R55W, OF THE 5TH. P.M., YANKTON COUNTY, SOUTH DAKOTA. SAID SURVEY AND PLAT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 18TH. DAY OF JUNE, 2020.

THOMAS LYNN WEEK
 REGISTERED LAND SURVEYOR
 REG. NO. 2912

OWNERS CERTIFICATE

I, DARLENE M. JENSEN, DO HEREBY CERTIFY THAT I AM THE ABSOLUTE AND UNQUALIFIED OWNER OF THE ABOVE DESCRIBED REAL PROPERTY: TRACT 4A, DJ'S ADDITION, BEING ACCRETION PROPERTY LYING SOUTH OF TRACT 4, DJ'S ADDITION, IN SECTION 16, T93N, R55W, OF THE 5TH. P.M., YANKTON COUNTY, SOUTH DAKOTA. THAT THE ABOVE SURVEY AND PLAT WAS MADE AT MY REQUEST AND UNDER MY DIRECTION FOR THE PURPOSE OF LOCATING, MARKING AND PLATTING THE SAME, AND THAT SAID PROPERTY IS FREE FROM ALL ENCUMBRANCES. THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING SUBDIVISION AND EROSION AND SEDIMENT CONTROL REGULATIONS.

DATED THIS 25 DAY OF June, 2020.

DARLENE M. JENSEN

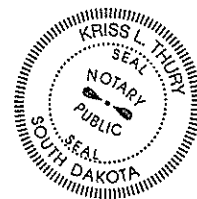
STATE OF SOUTH DAKOTA
 COUNTY OF YANKTON

ON THIS 25 DAY OF June, 2020, BEFORE ME, THE UNDERSIGNED OFFICER, PERSONALLY APPEARED DARLENE M. JENSEN, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE WITHIN INSTRUMENT AND WHO ACKNOWLEDGED TO ME THAT SHE EXECUTED THE SAME FOR THE PURPOSES THEREIN CONTAINED.

MY COMMISSION EXPIRES 08/25/2021

KRISS L. THURY
 NOTARY PUBLIC

SHEET 1 OF 2

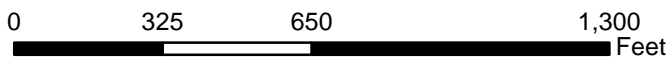




City of Yankton

Plat Location Map

Plat of Tract 4A of DJ's Addition in Section 16, T93N, R55W
of the 5th P. M., Yankton County, South Dakota



Memorandum #20-141

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Annexation – West side of the 3000 Block of West City Limits Road
Date: July 17, 2020

Attached is a letter of petition, resolution, and location map describing a requested annexation of adjacent land into the City’s municipal corporate limits. The petitioner is JTG Properties, LLC. This proposal represents land that will be available for zoning appropriate development.

Approval of this request would constitute a basic petitioned annexation of property by resolution as provided for in South Dakota Codified Law (SDCL). This action does not approve any development proposals or specifications. The details of how the property will be developed are addressed in the future as part of any platting or building permit request process.

The described property is adjacent to the existing corporate limits and as such, can be annexed with the owner’s petition and subsequent concurrence from the City Commission.

Respectfully submitted,

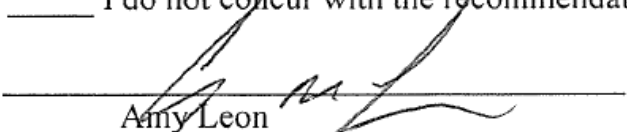


Dave Mingo, AICP
Community and Economic Development Director

Recommendation: It is recommended that the City Commission approve Resolution #20-51 annexing the described property based on the voluntary petition process as described in SDCL.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

____ Roll Call

Prepared by:
City of Yankton
PO Box 176
Yankton, SD 57078
605-668-5252

RESOLUTION NO. 20-50

WHEREAS, JTG Properties, LLC is the owner of land adjacent to the City of Yankton's Municipal Corporate Limits, and have petitioned the City, pursuant to SDCL 9-4-1, to annex certain real property into the corporate limits of the City of Yankton.

NOW, THEREFORE, BE IT RESOLVED by The Board of City Commissioners of the City of Yankton, South Dakota, that the following described real property is hereby annexed into the corporate limits of the City of Yankton, South Dakota:

DESCRIPTION OF TRACT TO BE ANNEXED

The part of the Northeast Quarter of the Northeast Quarter (NE1/4 NE1/4), Section Two (2), Township Ninety-three (93) North, Range Fifty-six (56) West of the 5th PM, lying Northeast of the present right of way of the Chicago, Milwaukee, and St. Paul Railroad Company, now known as Chicago, Milwaukee, St. Paul and Pacific Railroad Company, consisting of a triangular parcel, EXCEPT Lot H-1 as platted in Book S9, page 56, Yankton County, South Dakota, less highways and roads.

As shown on the attached Exhibit A.

Adopted this 27th day of July, 2020.

Nathan V. Johnson, Mayor

ATTEST:

Al Viereck, Finance Officer

PETITION OF ANNEXATION

To: The Honorable Mayor and
Board of City Commissioners
City of Yankton, South Dakota

The undersigned landowner(s), pursuant to SDCL 9-4-1, respectfully petition the Mayor and Board of City Commissioners of the City of Yankton, South Dakota, for annexation to the City of Yankton of the following described unincorporated territory in the County of Yankton, State of South Dakota, to-wit;

DESCRIPTION OF TRACT TO BE ANNEXED

The part of the Northeast Quarter of the Northeast Quarter (NE1/4 NE1/4), Section Two (2), Township Ninety-three (93) North, Range Fifty-six (56) West of the 5th PM, lying Northeast of the present right of way of the Chicago, Milwaukee, and St. Paul Railroad Company, now known as Chicago, Milwaukee, St. Paul and Pacific Railroad Company, consisting of a triangular parcel, EXCEPT Lot H-1 as platted in Book S9, page 56, Yankton County, South Dakota, less highways and roads.

As shown on the attached Exhibit A.

And in support of the said petition, the petitioner(s) show the Board of City Commissioners:

1. That said territory abuts upon and is contiguous to the City of Yankton, South Dakota;
and
2. That the petitioner(s) is the sole and absolute owner(s) of not less than three-fourths of the value of the territory sought to be annexed to the City of Yankton, South Dakota;
and
3. That the petitioner(s) claim that there are not, as of the date of signing, any registered voters residing in the territory petitioned to be annexed.

This petition is accompanied by a map of the territory to be annexed, showing with reasonable certainty the territory to be annexed, the boundaries thereof, and its relationship to the established corporate limits of the City of Yankton, South Dakota.

Signature of Petitioner _____

by: 
James E. Grotenhuis
Member, JTG Properties, LLC

Date signed by petitioner: July 9, 2020

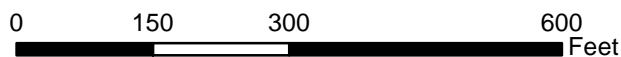


Exhibit A

City of Yankton

Annexation Location Map

The part of the NE1/4 of the NE1/4, Section 2, T93N, R56W of the 5th P.M., lying NE of the present right of way of the Chicago, Milwaukee, and St. Paul Railroad Company, now known as Chicago, Milwaukee, St. Paul and Pacific Railroad Company, consisting of a triangular parcel, EXCEPT Lot H-1 as platted in Book S9, page 56, Yankton County, South Dakota, less highways and roads.



Memorandum #20-144

TO: Mayor and City Commissioners

**FROM: Ross DenHerder, City Attorney
Amy Leon, City Manager**

RE: Commission Orientation/Refresher

DATE: July 22, 2020

Having newly elected and re-elected City Commissioners Tony Maibaum, Stephanie Moser, and Ben Brunick beginning their terms, City Attorney DenHerder and City Manager Leon would like to take the opportunity to overview some of the rules and regulations set forth in City of Yankton Code and South Dakota State Statute regarding our form of government. This is an opportunity for you to ask questions and to inform the public of the manners in which we conduct business.

Some of the topics to be covered will include, but are not limited to:

- The City Commission structure of government
- Roles and responsibilities of the Mayor and City Commission
- Roles and responsibilities of the City Manager
- Public Meetings, Special Meetings, and Executive Session Protocol
- Conflict of Interest
- Social Media Use
- Ex Parte Communication

City Attorney DenHerder will be leading the discussion. The City Commission will have the opportunity to discuss these items with the City Manager and City Attorney and ask any questions. This will also be a good time to remind the public of our procedures and how the City Manager form of government works.

There is no action at this time.

_____ No action

DASHBOARD FOR YANKTON BOARD OF CITY COMMISSIONERS¹

1. As a general rule, you should communicate with your constituents and other interested persons prior to taking “official action.” However, **do not** talk with a constituent (without first consulting the City Manager or City Attorney) or *personally investigate*, if you know that the conversation will concern an upcoming quasi-judicial or adjudicatory matter:

- a. conditional use permit,
- b. variance application,
- c. petition to vacate a right of way,
- d. license applications, i.e. alcohol, dance, peddlers, mobile homes, taxicab, etc.
- e. resolution of necessity on a special assessment,
- f. award of a bid to a particular contractor or vendor, or
- g. tax abatement.

If you rely upon any evidence not produced at a public hearing or meeting regarding a quasi-judicial matter, you must disclose the evidence publicly and include the information in the public record to afford all parties an opportunity to respond or participate.

2. As a general rule, the public may get copies of “public records” (which is in all formats, including digital) *and* copy them. However, **do not** disclose these records without consulting with the City Manager or City Attorney:

- a. Employee medical records, personnel information (other than directories, salaries and employee contracts), and employment applications with attachments (except those of executives or policy makers),
- b. Attorney-Client communications and attorney work product,
- c. Confidential criminal justice information (other than date, time and general location and subject matter of police call), except perhaps BAC reports and 911 tapes,
- d. Appraisals or negotiation records to purchase or to sell property,
- e. Civil defense plans (in some instances),
- f. Private account payment information (such as credit information, social security numbers, driver’s license numbers, and other identifying information),
- g. Library records (which reveal a patron’s reading materials),
- h. “Correspondence, memoranda, calendars or logs of appointments, workingpapers, and records of telephone calls” and “notes, calendars or appointment logs, or other personal records or documents” of any “public officials or employees,”

¹ If you are uncertain, contact the City Attorney in all cases.

- i. Any information that, if released, could endanger the life of safety or any person,
 - j. “Financial, commercial and proprietary information,” which is part of economic development, and
 - k. records that could impair pending contract awards or collective bargaining negotiations.
3. In addition, do not reveal:
- a. Any comments communicated to or from your attorney (and you may request an opinion individually or as a group), or
 - b. Any comments made to and from other commissioners when made in executive session.
4. The public has a right to attend every “official meeting” of the City Commission. When is there an “official meeting”?
- a. Proper notice of the meeting has been given to the media/public,
 - b. a quorum of the Board is present, and
 - c. there is (an intent) to deliberate and/or a vote upon matters of public concern.

NOTE: Do not deliberate or vote when a quorum is present (in person, digitally (such as e-mail) or through social media (such as Facebook)) unless proper notice has been given to the media. However, you may passively receive information, such as an email from the City Manager. **Do not** reply to the City Manager’s (or another City Commissioner’s) email by way of a group reply (or “reply all”). If such a group reply is created, then the email should be printed and distributed to local media.

5. An executive session is legal if:
- a. there is a motion identifying the purpose for the “closure motion,” a second, and a majority vote of those present vote to enter executive session;
 - b. the purpose of the deliberation in executive session is one of the following:
 - (i) employee (but not independent contractor) matters (such as hiring, performance, discipline, etc.),
 - (ii) proposed or pending litigation (with legal counsel),
 - (iii) contractual matters (with legal counsel),
 - (iv) preparing for or negotiating with employee representatives on labor issues,
 - (v) marketing or pricing strategies of City owned business when public discussion may be harmful to the competitive position of the business.
 - c. **do not** deliberate during the session on a topic not disclosed to the public, and
 - d. **do not** vote in executive session.

Note: some information may only be shared with you in executive session to preserve the confidentiality of such information (i.e. attorney-client privilege, etc.).

6. The public **cannot** attend a legal executive session. Who may attend an executive session?
 - a. The City Manager has a right to attend and to participate in all executive sessions, unless the topic is removal of the City Manager. SDCL 9-10-15(7).
 - b. The City Attorney and City Finance Officer may attend an executive session at the discretion of the Board.
 - c. Any other city employee may attend an executive session at the discretion of the Board.

7. As a general rule, you should participate in the deliberation at a meeting and then vote on every item. **Do not** debate *or* vote when
 - a. there is not a quorum present (at least 5 commissioners),
 - b. there is improper public notice of the *meeting* has been given,
 - c. there is improper public notice of the *item* in question has been given,
 - d. You have a conflict of interest or your vote would present the appearance of bias or conflict of interest as follows:
 - a. If you have a direct pecuniary interest in the matter before the governing body benefitting your own property or affording a direct financial gain; or
 - b. If at least two-thirds of the governing body votes that you have an identifiable conflict of interest that should prohibit you from voting on a specific matter; or
 - c. In quasi-judicial matters, you should not vote if any of the following are present:
 - (a) An *indirect pecuniary interest* that financially benefits one closely tied to you, such as a spouse, employer, or family member;
 - (b) A *direct personal interest* that benefits you, or a blood relative or close friend in a non-financial way, but a matter of great importance, as in the case of a commissioner’s mother being in the nursing home subject to a zoning issue before the board; and
 - (c) An *indirect personal interest* in which an individual’s judgment may be affected because of membership in some organization and a desire to help the organization to further its policies.
 - d. In rule-making or “legislative” matters (non-quasi-judicial matters) you should not vote if you have (or there is reasonable or objective evidence that you have) an unalterably closed mind on matters critical to the disposition of the matter or issue upon which you are voting.

8. As a general rule, you may talk with your fellow Commissioners about any topic outside of a meeting. However, **do not**:
 - a. Talk about City business if you see that there is a quorum present.

- b. Agree to swap votes.
- c. Indicate that your vote is unchangeable. This should only occur after deliberation has occurred at a public meeting.

9. Social Media Guidelines – Here is some practical guidance in your use of social media to keep you from violating the rules mentioned above:

- a. Refrain from posting on each other’s Facebook pages or similar social media sites;
- b. Do not post confidential information or information discussed in executive session;
- c. Utilize a disclaimer that you speak for yourself when posting on matters of public interest;
- d. Politely rebuff comments and lobbying efforts of any type regarding quasi-judicial issues;
- e. Consider abstaining from voting on any quasi-judicial issue involving those who are Facebook “Friends” and/or consider utilizing separate public and private pages.

10. The duties of the City Manager are the following:

- a. To enforce all City ordinances
- b. To supervise the administration of City affairs
- c. To prepare the agenda for the Body (with help from the finance officer)
- d. To make recommendations to the Body concerning City affairs
- e. To appraise the Body of the City’s finances
- f. To submit an annual budget prior to August 1st of each year
- g. To perform and to enforce the terms of all contracts and franchises of which the City is a party
- h. To sign all warrants (legally approved by the Body) for the payment of money – all contracts over \$200.00 (except for necessities) must be approved by the Body.
- i. To prepare, to introduce, and to discuss all ordinances and resolutions
- j. To appoint and to remove all officers and employees, or to do the same through delegation to a department head. SDCL 9-10-13.

11. The duties of each Commissioner, individually or as a body, are the following:

- a. If necessary, to inquire of City employees, (due to the restrictions of SDCL 9-10-16, “inquiry” is best limited to perfunctory questions of a factual nature)
- b. To review issues presented by the City Manager
- c. To consider public input, with the limitations set forth herein
- d. To vote on all issues, with the limitations set forth herein
- e. To appoint and remove city manager, finance officer, attorney, and library board of trustees. SDCL 9-10-9.

NOTE: Commissioners should not give orders to any subordinate of the City Manager, and violation is a class 2 misdemeanor. Conviction also results in removal from office. SDCL 9-10-16.

12. The additional duties of the Mayor are the following:
 - a. To preside over the commission, SDCL 9-10-7.
 - b. To receive service of process in litigation and service and be the head of the City for military and ceremonial purposes
 - c. In times of “public danger or emergency,” the mayor may take command of the police, appoint additional police and govern by proclamation, to call on adults to aid in the enforcement of laws, and to call out any “organized militia within the county” to suppress any riots or other disorderly conduct. SDCL 9-29-17.

Memorandum #20-126

To: City Commission
From: Police Chief John Harris
Subject: School Resource Officer
Date: July 22, 2020

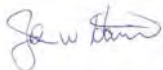
On July 16, 2018 the City Commission authorized and approved the City of Yankton Police Department to enter into an agreement with the Yankton School District regarding hiring a full-time School Resource Officer (SRO). With this agreement, the City of Yankton provided 75% of the SRO’s salary and benefits and the School District provided the remaining 25%.

In February of 2020, the Yankton Police Department with support from the Yankton School District applied for a federal grant providing the ability to hire a 2nd SRO. This grant was awarded to the City of Yankton Police Department. The grant provides for up to \$125,000 in reimbursement over the next 3 years with the City of Yankton Police Department paying 25% of the salary the first year, 35% of the salary the 2nd year, and 40% of the salary the 3rd year, and the remaining years would be 100% our responsibility;

On July 13, 2020 the Yankton School District approved a School Resource Officer Agreement that included the 2nd School Resource Officer. This agreement provided that after the application of the grant the City of Yankton Police Department will be responsible for 50% of the salary and benefits and the Yankton School district will be responsible for the remaining 50% of salary and benefits

Officer Preston Crissey is our current SRO and Officer Dylan Wilson has been selected to serve as the 2nd SRO position.

Respectfully submitted,

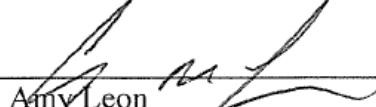


John W Harris
Police Chief

Recommendation: It is recommended that the City Commission approve the agreement and authorize the City Manager enter into the School Resource Officer Agreement with the Yankton School District for the 2020-2021 School year.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

____ Roll call

SCHOOL RESOURCE OFFICER AGREEMENT

WHEREAS, the Yankton School District 63-3 ("School District") and the City of Yankton ("the City") believe it is in both parties' best interest to implement a School Resource Officer ("SRO") Program, this School Resource Officer Agreement ("Agreement") is entered into this ____ day of July, 2020, and outlines the responsibilities and obligations of each party with respect to the SRO Program.

1.0 GOALS AND OBJECTIVES

It is understood and agreed that the School District and the City share the following goals and objectives in regarding to the SRO Program:

- 1.1 To build a bridge between the community, school, school district and police department through effective communication, cooperation, and addressing crime and disorder by increasing public interaction to reduce fear of crime and in maintaining order.
- 1.2 To foster educational programs and activities that will increase students' knowledge of and respect for the law and the function of law enforcement agencies.
- 1.3 To provide awareness and education to establish a positive relationship in a cooperative effort to prevent crime, juvenile delinquency, truancy, and disruptions, and to assist in student development.
- 1.4 To provide an atmosphere which will be conducive to learning by maintaining a safe and secure environment, and addressing changes in the environment in and around the schools.
- 1.5 To promote the attendance of law enforcement officers at extracurricular activities in the schools, such as group meetings, athletic events, concerts, etc.
- 1.6 To respond to disruptions and criminal offenses at school, such as trespassing, disorderly conduct, possession or use of weapons on campus, possession or sale of controlled substances, etc.
- 1.7 To provide traffic enforcement and controls as schools when deemed necessary for the safety and protection of students, staff, and the community.
- 1.8 To provide a resource to students to report crime, threats, bullying, and other activities in the school or throughout the community.

2.0 EMPLOYMENT AND ASSIGNMENT OF THE SCHOOL RESOURCE OFFICER

- 2.1 The District agrees to utilize and the City agrees to provide two (2) Fulltime SROs during the term of this Agreement. Each SRO shall remain the employee of the City and shall be subject to the administration, supervision, and control of the City, except as such administration, supervision, and control are subject to the terms and conditions of this Agreement. Each SRO shall report directly to the Chief of Police or her or his designee within the Yankton Police Department, who, as the SROs' supervisor, shall work with the School Administration for the performance of services outlined in this Agreement.
- 2.2 The City agrees to tender each SRO's salary and benefits directly to each SRO. SRO salary and benefits shall be paid as follows: 75% of the salary and benefits for the first SRO position will be paid for by the City, and 25% of the salary and benefits for the first SRO position will be paid for by the School District. After application of any available grant funds, the remaining balance necessary to pay for the salary and benefits of the second SRO position shall be paid 50% by the City, and 50% by the School District. Attached Exhibit A provides an estimate of such costs to assist each party as it budgets for its share of costs as set forth herein. Each SRO shall be subject to all personnel policies and practices of the Yankton Police Department and City of Yankton.
- 2.3 The City, in its sole discretion, shall have the power and authority to discharge and discipline each SRO. The City shall hold the School District free, harmless, and indemnified from and against any and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by the SRO.
- 2.4 Each SRO's main posts of duty shall be at the Yankton High School and Yankton Middle School, respectively. The School District shall schedule or otherwise assign each SRO to periodic duty at the Yankton Elementary Schools, at the discretion of the Superintendent or her or his designee.
- 2.5 In the event an SRO is absent from work, the absent SRO shall notify both his/her direct supervisor at the City of Yankton and the principal or her or his designee at the Yankton High School or Yankton Middle School, respectively.

3.0 DUTY HOURS

- 3.1 The hours of duty shall be arranged between the Yankton School District, Yankton Police Department, and each SRO.
- 3.2 On days when school is not in session and children are not present (i.e. school events, snow days and holidays), each SRO is not required to be present on campus. The School District shall provide the City with a school district calendar for such

scheduling purposes. On days when school is not in session due to unforeseen circumstances (i.e. inclement weather) the SRO is not required to be on campus.

- 3.3 It is understood and agreed that time spent by the SRO attending court for juvenile and/or criminal cases arising from and/or out of their employment as an SRO, shall be considered as hours worked under this agreement.

4.0 QUALIFICATIONS AND SELECTION OF THE SCHOOL RESOURCE OFFICER

The officer appointed to serve as the SRO shall be mutually agreed upon by the parties to this Agreement and shall have the following qualifications:

- 4.1 Shall be a certified officer and should have two years of law enforcement experience.
- 4.2 Shall possess a sufficient knowledge of applicable Federal and state laws and city ordinances, along with City and School Board policies.
- 4.3 Shall be capable of conducting criminal investigations.
- 4.4 Shall possess an even temperament and set a good example for students.
- 4.5 Shall possess communication skills that would enable the officer to function effectively within the school.

5.0 DUTIES OF THE SCHOOL RESOURCE OFFICER

- 5.1 At the request of the superintendent, principal or the principal's designee, each SRO shall assist the School District administration in developing plans and strategies to prevent and/or minimize dangerous situations that may occur on campus.
- 5.2 At the request of the superintendent, principal or the principal's designee, each SRO shall conduct classroom presentations for students. Recommended subjects include the role of law enforcement, drug awareness, criminal law, career opportunities in law enforcement, gang resistance education, tolerance, anti-bullying campaigns, etc.
- 5.3 Each SRO shall interact with students on an individual basis and in small groups. At the request of the superintendent, principal or the principal's designee each SRO may be required to counsel students individually, including students suspected of engaging in criminal misconduct.
- 5.4 At the request of the superintendent, principal or the principal's designee each SRO shall be available for conferences involving the School District

administration, faculty and parents.

- 5.5 Each SRO shall be familiar with agencies and resources that offer assistance to youth and their families and make referrals to such agencies when necessary. Each SRO shall notify the superintendent, principal or principal's designee in writing of such referrals.
- 5.6 Each SRO may, by way of the exercise of his or her discretion as a sworn police officer, take law enforcement action as required. Pursuant to District policy, if a student is given a citation or arrested, or it becomes necessary to remove the student from school grounds, whenever possible the student shall be sent or called to the principal's office to effect the arrest, citation, or removal from school. If it shall become necessary for an SRO to remove a student from the school premises, the SRO shall inform the principal or the principal's designee, who, as soon as practical shall make reasonable efforts to notify the student's parent, guardian or legal custodian in accordance with District policy. Efforts to contact the student's parent, guardian or legal custodian shall be documented.

When an SRO arrests or takes a juvenile into custody, he/she shall select the course of action which is appropriate and in compliance with South Dakota law, and which meets the immediate needs of the juvenile and school.

When an SRO arrests or takes into custody a student age 18 or older, he/she shall select the course of action which is appropriate and in compliance with South Dakota law and which meets the immediate needs of the school.

- 5.7 At the request of the superintendent, principal or the principal's designee each SRO shall take appropriate law enforcement action against intruders or unwanted guests who may appear on school property or at related school functions, to the extent that the SRO may do so under the authority of law.
- 5.8 Each SRO may assist other law enforcement officials with outside investigations concerning student(s) attending in the School District.
- 5.9 Neither SRO shall be used as a school disciplinarian. Disciplining students is a School District responsibility. It is agreed and understood that the principal and appropriate school staff shall be responsible for investigating and determining, in their discretion, whether a student has violated School District disciplinary codes or standards and the appropriate administrative action to take. However, this shall not be construed to prevent the SRO from sharing information with school administration and staff, which may aid in the determination of whether a disciplinary offense has occurred.

Upon assignment, each SRO will be provided with copies of the School District's disciplinary policies and codes for each school. Each SRO shall become familiar with the District disciplinary codes and standards.

- 5.10 Notwithstanding the previous paragraph, each SRO may enforce school rules and policies as outlined in Board of Education policies, the Student Handbook, and the Emergency Manual, in the discretion of the Superintendent or designee.
- 5.11 If the principal or school administration believes an incident may be a violation of criminal or juvenile law, the individual may advise an SRO of the incident who shall then determine whether law enforcement action is appropriate.
- 5.12 An SRO may be present when District staff conducts an administrative search pursuant to the search procedure in the District's policy handbook.
- 5.13 At the request of the principal or the principal's designee, an SRO shall assist the District's truancy officers in enforcing truancy policies of the School District and the laws of the State of South Dakota regarding truancy. The City will continue to assist with truancy by using on-duty officers assigned to patrol.
- 5.14 Each SRO shall comply with the laws of the State of South Dakota, Yankton Police Department procedures, and shall at all times be cognizant of the SRO's role as it pertains to school district policy and the needs of school officials.
- 5.15 Should it become necessary for the SRO to conduct formal police interviews with students, the SRO shall comply with the School District's Policy Manual, as well as other legal requirements of such interviews.

6.0 SUPPLIES, EQUIPMENT, AND FACILITIES

The City agrees to provide each SRO with the following equipment:

- 6.1 Motor vehicle. The City shall provide a patrol vehicle for each SRO. The School District agrees to regular maintenance of the vehicle and pay for gasoline, oil.
- 6.2 The City will pay the costs of tires, liability insurance, and other expenses, associated with the operation of the vehicle.
- 6.3 Major repairs to an SRO vehicle or replacement shall be the responsibility of the City.
- 6.4 Weapons, ammunition, uniforms, radio, laptop, equipment, and supplies. The City agrees to provide the standard issue firearm and ammunition for each SRO, standard issued uniforms; standard issue communication devices; and all other

equipment and supplies customarily issued to a City of Yankton Police Officer. While working in the school the SRO will be provided City issued Polo's for identification purposes.

- 6.5 The School District agrees to provide a cellphone reimbursement of \$50 per month directly to each SRO.
- 6.6 The School District agrees to provide the following materials and facilities:
 - 6.61 Office supplies. The School District agrees to provide the usual and customary office supplies and school-related forms required in the performance of SRO duties.
 - 6.62 Equipment. The School District agrees to provide the SRO with a printer, a copy machine, and access to a fax machine.
 - 6.63 Facilities. The School District agrees to provide the SRO with access to a secure private office containing a telephone line for general business purposes, and a desk with drawers, a chair, side chairs, lockable filing cabinet, and a secured storage area both at Yankton High School and Yankton Middle School.

7.0 EVALUATION OF THE SRO AND TRAINING

- 7.1 It is agreed that the School District shall evaluate on a quarterly basis the SRO Program and the officer assigned to the program, in a manner developed jointly by the parties. It is further understood that the School District's evaluation of the SRO is advisory only, and that the City retains the final authority to evaluate the performance of each SRO in accordance with the personnel policies of the City.
- 7.2 In the event that the School District, through its officials, believes that the SRO is not effectively performing his/her duties and responsibilities, or is not complying with the terms of this Agreement, the Superintendent shall contact the Chief of Police. If the Chief of Police desires, the Superintendent/designee and the Chief of Police shall meet with the SRO to mediate or resolve any problems which may exist.
- 7.3 At the end of the school year, the SRO shall provide an overview of the past years activities to the Yankton City Commission and Yankton School Board.
- 7.4 Any training opportunities for each SRO will be mutually agreed upon by the Chief of Police and Superintendent of schools. Registration, travel and per diem associated with SRO related training will be the responsibility of the School District. General law enforcement training and associated travel will be the responsibility of the City.

8.0 INSURANCE AND INDEMNIFICATION

- 8.1 The City shall purchase and/or maintain in full force and effect during the term of this Agreement a general comprehensive liability insurance policy with coverage in the amount of not less than one million dollars (\$1,000,000) for any acts or omissions that occur, or claims that arise during the term of this Agreement.
- 8.2 The City agrees to hold the School District, its agents and employees free, harmless and indemnified from and against any and all claims, suits, or causes of action arising from or in any way out of the performance of the duties of the SRO or from the SRO Program.
- 8.3 The SRO positions will be funded where the City pays 75% of the salary and benefits and the School District pays 25% for the first SRO and the City pays 50% of the salary and benefits and the School District pays 50% for the second SRO. The City will bill the School District for its portion of the SRO salaries on a quarterly basis.

9.0 TERM OF AGREEMENT

The term of this agreement is one (1) year, commencing on August 1, 2020 and ending on July 1, 2021. This Agreement shall be automatically renewed and extended annually for additional and successive one-year terms, unless notice of nonrenewal is given by either party in writing, prior to March 1 of the initial or any succeeding term. The parties recognize that all or part of each SRO position is funded by State or Federal grant money and/or by budgets funded by approval of each party's respective elected board. If either party should fail to secure essential funding for either SRO position, the party without such necessary funding may terminate this agreement upon ninety (90) days prior written notice provided to the other party. Notwithstanding the foregoing, nothing shall prevent the parties from renegotiating the terms of this Agreement.

10.0 AMENDMENT TO THE AGREEMENT

This Agreement constitutes a final written expression of all the terms of this Agreement and is complete and is exclusive statement of those terms. Modification of this Agreement may be made upon mutual agreement of the parties.

11.0 CHOICE OF LAW, VENUE

The parties agree that this Agreement shall be construed in accordance with the substantive laws of the State of South Dakota and that any litigation involving this Agreement shall be placed in the venue of a court of competent jurisdiction in Yankton County, South Dakota.

12.0 NOTICE

Any and all notice required under this agreement shall be given to the parties as follows:

Amy Leon, City Manager
Email: aleon@cityofyankton.org
416 Walnut Street
PO Box 176
Yankton, SD 57078
(605) 668-5221

Dr. Wayne Kindle, Superintendent
Email: wkindle@ysd.k12.sd.us
2410 West City Limits Road
PO Box 738
Yankton, SD 57078
(605) 665-3998

13.0 PARTIAL INVALIDITY

If any of the provisions of this Agreement are held to be invalid or unenforceable, all other provisions of this Agreement shall nevertheless continue in full force and effect.

IN WITNESS THEREOF, the parties have caused this Agreement to be signed by their duly authorized officers.

Dated this ____ day of July, 2020.

Dated this ____ day of July, 2020.

Amy Leon
Yankton City Manager

Dr. Wayne Kindle
Superintendent Yankton School District

**EXHIBIT A
COST ESTIMATES**

Estimated approximate School Resource Officer expenses for year 1.

First SRO – Officer Crissey

2020 Salary plus benefits: \$75,109 yearly or \$6,259 monthly

SRO School Year is 9 months: \$6,259/month x 9 months = \$56,331

Approximate School District Portion (25%): \$56,331 x .25 = \$14,083

Second SRO – Officer Wilson

Salary plus benefits \$70,200 yearly or \$5,850 monthly

SRO School Year is 9 months: \$5,850/month x 9 months = \$52,650 total

Federal Cops Grant	Year 1	\$48,526.41
	Year 2	\$39,583.00
	Year 3	\$36,890.59

Total	\$125,000.00
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Federal Grant is estimated to start effective Oct. 1, 2020 (7.75 months of grant)

Cost during Grant period: 7.75 months x \$5,850/month = \$45,338

Costs outside Grant period: 1.25 months x \$5,850/month = \$7,313

Federal Grant during Grant period: Approximately \$4,044/month

Grant off-set during Grant period: \$4,044/month x 7.75 months = \$31,341

Approximate School District portion (50%) during Grant period:

\$45,338	Grant period cost (7.75 months Oct. - May)
- \$31,341	Federal Grant share (7.75 months Oct. - May)
\$13,997	Total Grant Period Cost of Parties (7.75 months Oct. - May)

\$13,997 /2 = **\$6,998.50** (Oct. - May)

Approximately School District portion outside Grant period:

\$7,312.50 /x 2 = **\$3,656.25** (August and Sept.)

Total Estimated School District Cost for 2nd SRO: \$6,998.50 + \$3,656.25 = **\$10,654.75**

Effective January 1, 2021, both officers will receive a 4.26% raise and that was not factored in to costs. Also the School District shall give each officer a \$50/month phone stipend paid directly to the officer.

Memorandum #20-145

To: City Commission
From: Finance Officer
Date: 7/23/2020
Subject: Formal Adoption of Procurement and Conflicts of Interest Policies

Attached to this memorandum is an attachment that lists Procurement and Conflicts of Interest Policies. It has been recommended that the City of Yankton should formally adopt such policies to enable the proposed CARES funding being passed down by the Federal Government and the State of South Dakota. The City has basically already followed most of these policies due to South Dakota State Laws and Federal Procurement Procedures. District III has worked closely with us in the past when utilizing Federal Funding. While the City has in effect already followed most of these procedures and has some of them listed in Policies and Procedures already in place, District III and the State of South Dakota have encouraged the City to adopt a more formal listing to expediate receiving the new CARES act funds available.

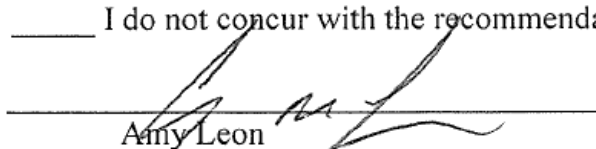
It is recommended that the City Commission approve the attached City of Yankton Procurement and Conflict of Interest Policy.

Thank you,



Al Viereck
Finance Officer

I concur with the recommendation.
 I do not concur with the recommendation.



 Amy Leon
 City Manager

_____ Roll call

CITY OF YANKTON, SOUTH DAKOTA

PROCUREMENT AND CONFLICT OF INTEREST POLICY

The requirements for procurement are commonly contained in the Federal Uniform Guidance, program legislation, Federal awarding agency regulations, State bid laws and/or the terms and conditions of the award. To ensure compliance with these requirements, **City of Yankton**, hereinafter referred to as the **Municipality**, will adhere to the following policies and procedures when utilizing public funds:

1. Purchasing and procurement related to Federal funds will be subject to the general policies and procedures of South Dakota Bid Law (SDBL), unless federal requirements are more restrictive, then federal requirements and bidding thresholds will take precedence. (§5-18A-32 and §200.318(a))
2. Pursuant to §5-18A-14 the **Municipality** shall adhere to three bid limits when entering into purchase contracts. If the purchasing agency intends to enter into a contract for any public improvement that involves the expenditure of one hundred thousand (\$100,000) dollars or more, an equipment purchase in excess of fifty thousand (\$50,000) dollars or any contract for the purchase of supplies or services, other than professional services, that involves the expenditure of twenty-five thousand (25,000) dollars or more, all as amended, the purchasing agency shall advertise for bids or proposals with the exception of exempt items. (§5-18A-22)
3. The **Municipality** will maintain oversight to ensure that contractors perform in accordance with the terms, conditions and specifications of contracts or purchase orders. (§200.318(b) and §5-18B-14)
4. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents can neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. If the financial interest is not substantial or the gift is an unsolicited item of nominal value, no further action will be taken. However, disciplinary actions will be applied for violations of such standards otherwise. (§200.318(c)(1) and (§5-18A-17.5)
5. The **Municipality** will avoid acquisition of unnecessary or duplicative items. Consideration will be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. The **Municipality** will also analyze other means, as described in §200.318(d), to ensure appropriate and economic acquisitions.
6. The **Municipality** will award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration

will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. (§200.318(h) and (§5-18B)

7. Federal program files will document the significant history of the procurement, including the rationale for the method of procurement, selection of the contract type, contractor selection or rejection, and the basis of contract price. (§200.318(i)
8. The **Municipality** may use time and material type contracts only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. §200.318(j) and SDBL
9. Procurement will provide for full and open competition. (§200.319 and (§5-18A-3)
 - A. Firms who develop or draft specifications requirements, statements of work, and invitations for bids or requests for proposals will be excluded from competing for such procurements or contracts Contractors.
 - B. Other restrictive practices are prohibited:
 1. Placing unreasonable requirements on firms for them to qualify to do business;
 2. Requiring unnecessary experience and excessive bonding;
 3. Noncompetitive pricing practices between firms or between affiliated companies;
 4. Noncompetitive contracts to consultants that are on retainer contracts;
 5. Organizational conflicts of interest;
 6. Specifying only a 'brand name' product instead of allowing 'an equal'; and
 7. Any arbitrary action in the procurement process.
 - C. The **Municipality** will conduct procurements in a manner that prohibits state, local, or tribal geographical preferences. In the case of architectural or engineering services, geographic location may be a selection criterion provided it leaves an appropriate number of qualified firms, given the nature and size of the project.
10. The **Municipality** must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Affirmative steps must include:
 - A. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - B. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;

- C. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- D. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- E. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- F. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

11. The **Municipality** will use the procurement methods as outlined by §200.320 which are summarized as follows:

- A. Micro purchases, aggregate amounts up to four thousand (\$4,000) dollars or as amended. No quotations or bids will be required if a majority of the Board of City Commissioners considers the price to be reasonable. To the extent practicable, the **Municipality** will distribute micro-purchases equitably among qualified suppliers;

All purchases between four thousand (\$4,000) and twenty-five thousand (\$25,000) or as amended require three (3) quotations or documented efforts thereto. (§5-18A-11)

- B. Small Purchases, contracts between twenty-five thousand (\$25,000) dollars for supplies and services, fifty thousand (\$50,000) dollars for the purchase of equipment or one hundred thousand (\$100,00) dollars for public improvements and two hundred forty-nine thousand nine hundred and ninety-nine (\$249,999) dollars or as amended the **Municipality** shall obtain quotations from three (3) qualified sources or documented efforts thereto yet must follow South Dakota Bid law as referenced in items #1 and #2, whichever is more restrictive;
- C. Purchases exceeding the Simplified Acquisition Threshold of two hundred fifty thousand (\$250,000) dollars or as amended shall require the preparation of a cost analysis. Based on the facts and circumstances of each procurement, the **Municipality** will follow one of the following three procurement methods while adhering to South Dakota Bid law as referenced in items #1 and #2 whichever is more restrictive.
- D. Bidding and Proposals
 - 1. Sealed Bids
 - a. Bids are publicly solicited, and a lump sum or unit price contract is awarded to the responsible lowest bidder who conforms with all the material terms and conditions;

- b. The invitation for bids will be publicly advertised and bids must be solicited from an adequate number of known suppliers, providing them adequate response time prior to the date set for opening the bids;
- c. The invitation for bids, which will include any specifications and pertinent attachments must define the items or services for the bidder to properly respond;
- d. All bids will be publicly opened at the time and place prescribed in the invitation for bids;
- e. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder; and
- f. Any or all bids may be rejected if there is a sound documented reason.

2. Competitive Proposals

- a. Normally conducted with more than one source submitting an offer;
- b. Either a fixed price or cost-reimbursement type contract will be awarded;
- c. Will generally be used when conditions are not appropriate for the use of sealed bids;
- d. The following requirements will apply;
 - 1) Requests for proposals will be publicized and identify all evaluation factors and their relative importance in accordance with these requirements and SDBL;
 - 2) Proposals will be solicited from an adequate number of qualified sources;
 - 3) The **Municipality** will have a written method for conduction of technical evaluations of the proposals received and for selecting recipients;
 - 4) Contracts will be awarded to the responsible firm whose proposal is most advantageous to the **Municipality**, with price and other factors considered; and
 - 5) The **Municipality** may use competitive proposal procedures for qualifications-based procurement of architectural or engineering (A/E) services whereby competitors' qualifications are evaluated, and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. This method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed service.

3. Noncompetitive proposals §200.320(f) and SDBL 5-18A-(9), (10)

Will be used only when one or more of the following factors apply. The factors to be considered include:

- a. The item is available only from a single source;
- b. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- c. The Federal awarding agency (or pass-through entity) expressly authorizes this method in response to a written request from the **Municipality**;
- d. After solicitation of several sources, competition is determined inadequate;
- e. The proposed activity is completed in accordance with the bid laws of the State of South Dakota; and
- f. **The Municipality** will maintain written documentation of the process.
- g. **The Municipality** shall perform a cost or price analysis pursuant to §200.320(c)(2)(iv) for every procurement action more than the Simplified Acquisition Threshold of two hundred fifty thousand (\$250,000) dollars.

On the ____ day of _____ 2020, City of Yankton, Municipality, State of South Dakota adopts the Procurement Policy detailed herein.

Dated this _____ day of _____ 2020.

Nathan V. Johnson, Mayor

Attest

Al Viereck, Finance Officer

Memorandum #20-143

To: Amy Leon, City Manager
From: Bradley Moser, Civil Engineer
Subject: Bridge Improvement Grant (BIG) – Preliminary Engineering Application
Date: July 22, 2020

After the bridge inspections were completed by Brosz Engineering in 2016, there were discussions about rehabilitating the Cedar Street Bridge. However, its skewed orientation to the creek and its type of construction raised more questions on what could and should be done than answers. Therefore, it was decided not to pursue the rehabilitation.

Now, 4 years later there is understandably additional deterioration. The consensus between city staff and the most recent engineering firm to perform bridge inspections, Banner Associates, is that it needs to be replaced.

Staff has asked Banner Associates to prepare an application for Bridge Improvement Grant (BIG) Preliminary Engineering (PE) funds. This doesn't get us funding to build a new bridge but allows us to have the engineering completed in preparation of a BIG submittal in the future.

Although the minimum local match is 20%, Banner Associates has recommended a 50/50 match to increase our chances of receiving funds. From the attached document, you can see that the amount that the city would be responsible for would be \$36,650.00.

The deadline for PE grants is August 1, 2020. City staff recommends pursuing this opportunity and would ask the commission for their approval to do so.

Respectfully submitted,

Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission approve the attached Resolution authorizing the City of Yankton to apply for BIG Preliminary Engineering funding for the Cedar Street Bridge.

I concur with the recommendation.
 I do not concur with the recommendation.

 Amy Leon
 City Manager

cc: Adam Habeman (electronic)
file

____ Roll call

**BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS**

WHEREAS, City of Yankton wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S):

SN 68-121-204 on Cedar Street, 350 feet north of West 6th Street

and WHEREAS, NA certifies that the project(s) are listed in the county's Five-Year County Highway and Bridge Improvement Plan*;

and WHEREAS, City of Yankton agrees to pay the **50 %** match on the Bridge Improvement Grant funds;

and WHEREAS, City of Yankton hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners/Council: Yes _____ No _____

Dated at _____, SD, this _____ day of _____, _____.

ATTEST:

County Auditor/City Finance Officer

Chairman/Mayor

*NOTE – not applicable for cities applying for the grant – simply mark 'NA'
Minimum required is 20%; must match percent shown on application.



2021 APPLICATION FOR BRIDGE IMPROVEMENT GRANT (BIG) PE FUNDS

South Dakota Department of Transportation
 SUBMIT APPLICATION TO: Wade.Dahl@state.sd.us

Identification	Bridge ID # <u>68-121-204</u>	Fed Aide Route Number: <u>NA</u>
	Owner <u>City of Yankton</u>	Over: <u>Marne Creek</u>
	Location <u>350 ft north of West 6th Street</u>	Road/Street/Avenue Name: <u>Cedar Street</u>
		BIG Score: <u>39.51</u>
Grant	Total Project Amount \$ <u>73,300.00</u> = Requested Grant Amount \$ <u>36,650.00</u> + Local Match \$ <u>36,650.00</u> (20% minimum) If Higher Percent Used Show Here <u>50</u> %	
Eligibility	All Projects: (Attach separate sheet with explanation if any of the following are False) Structure serves multiple residences, farms, ranches or a multi-lot development? <input checked="" type="checkbox"/> True <input type="checkbox"/> False Structure is located on a Full Maintenance Road? <input checked="" type="checkbox"/> True <input type="checkbox"/> False Roadway does not terminate into a field entrance, driveway, single residence, farm, or ranch? <input checked="" type="checkbox"/> True <input type="checkbox"/> False Local Public Agency (LPA) is in full compliance with Federal and State NBIS requirements? <input checked="" type="checkbox"/> True <input type="checkbox"/> False County Applicant: Amount of County Wheel Tax per wheel for >6000 lb classification: <u>NA</u> Is the structure listed in the Approved County 5-Year Plan or Revised Plan (Attach with signed standard resolution)? <input type="checkbox"/> Yes <input type="checkbox"/> No Has general maintenance been performed on the structure? (Must attach maintenance records.) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Preliminary Engineering: Attach cost proposal (DOT cost plus fixed fee format for the requested work; maximum allowable fixed fee = 13%)	
Prioritization	Describe the economic importance of evaluating/replacing this bridge (attach additional sheets as needed): <u>This structure provides access to local residences and businesses.</u> _____ _____ _____ _____	
LPA Authorization	Adam Haberman, Public Works Director LPA Contact (print) Contact email and phone number: <u>AHaberman@cityofyankton.org, (605)668-5250</u> Attach resolution from Commission/Council authorizing application for grant(s).	

Bridge Improvement Grant (BIG) Ranking Score

Ref: 2021 Bridge Improvement Grant (BIG) Procedure, dated 05/28/2020

County/City: **City of Yankton**
 Structure: **68-121-204**

County: **No**
 City: **Yes**

Prepared on: **07/16/2020**

Replacement Eligibility (IV.D.2.; page 12 of 25) :

1. Sufficiency Rating **38.0**

2. Condition Rating of 4 or less for Deck, Substructure, Superstructure, or Culvert:

Eligible

Deck = **4**
 Superstructure = **4**
 Substructure = **3**
 Culvert = **N/A**

VI. Ranking Criteria (100 points total maximum)

Ranking Points

1. Bridge Condition (50 points maximum)

a. Posting (27 points maximum)

As defined by the NBI Item 70. (See Table VI-1, page 15 of 25)

Actual Load Posting at Structure = **18-30**
 Bridge Inventory Code = **2**

18

b. Substructure Condition (6 points maximum)

As defined by the NBI Item 60. (See Table VI-2, page 15 of 25)

Substructure Condition Rating = 3

3

c. Superstructure Condition (6 points maximum)

As defined by the NBI Item 59. (See Table VI-2, page 15 of 25)

Superstructure Condition Rating = 4

2

d. Culvert Condition (12 points maximum)

As defined by the NBI Item 62.

Ranking Points awarded at 2 times the value shown in Table VI-2, page 15 of 25.

Culvert Condition Rating = N/A

0

e. Fracture Critical (5 points or zero points)

Ranking Points awarded if structure is determine to be Fracture Critical.

Fracture Critical Structure (Yes or No) = **No**

0

f. Scour Critical (5 points or zero points)

Ranking Points awarded if structure is determine to be Scour Critical.

Scour Rating = **8**
 Scour Critical Structure (Yes or No) = No

0

Bridge Improvement Grant (BIG) Ranking Score

Ref: 2021 Bridge Improvement Grant (BIG) Procedure, dated 05/28/2020

County: **City of Yankton**
 Structure: **68-121-204**

VI. Ranking Criteria (100 points total maximum) (Cont.)

Ranking Points (Cont.)

1. Bridge Condition (50 points maximum) (Cont.)

g. Sufficiency Rating (1 point maximum)

Ranking Points = (100 - SR)/100

Sufficiency Rating = 38.0

0.62

2. User Impact (20 points maximum)

User Impact (On-System) = (ADT x Detour Length (miles)) / 350

User Impact (Off-System) = (ADT x Detour Length (miles)) / 100

Average Daily Traffic (ADT) = **969**
 Detour Length (miles) = **0.2**
 On-System or Off-System (On or Off) = **Off**
 Formula Denominator = 100
 Ranking Points = 1.94

1.94

3. Local Planning (30 points maximum for Counties / 20 points maximum for Cities)

a. Wheel Tax (10 points maximum for County, does not apply to City) (See Table VI-3, page 16 of 25)

Ranking Points = Actual \$ Amount x 2

County Assessment/Wheel = **\$0.00** /wheel
 Ranking Points = 0.00

0.00

b. Bid Ready (10 points or zero points)

- Project is ready for SDDOT review

(Final review plans, certifications, and permits submitted with application)

Project Bid Ready (Yes or No) = **No**

0

4. LPA Financial Commitment (10 points maximum)

Additional points for any increased local match beyond required 20%.

As shown in See Table VI-4, page 17 of 25).

LPA Share (%) = **50** %
 Ranking Points = 10.00

10.00

Total Score = **35.56**

County Score = N/A
City Score = 39.51



Bridge



Calculate

Reset

BIG SCORE

BRIDGES

REPORTS

INSPECTION

SD PAGES

BIG SCORE

BRIDGE

INSPECTION

ROADWAY

STRUCTURE UNIT

ANALYSIS

Inputs

Wheel Tax \$

* Value must be numeric. 0.00 - 5.00

Bid Ready

* Value must be numeric. 0 or 10

LPA Financial Commitment

* Value must be numeric. 0.00 - 10.00

Saved Calculations For 68121204

Load Score

Delete Score

Calculated Score Values

Bridge Condition Score ¹

User Impact Score ²

Local Planning Score ³

Values Used In Calculations

Adjusted Score Calc

Owner/Custodian Value

Bridge Deficiency

Posting ¹

005D ²

Wheel Tax \$ ³

Substructure

Recent ADT

Bid Ready

Superstructure Condition

Detours (Length)

LPA Financial Commitment

Culvert Condition

Fracture Critical

Scour Critical

Sufficiency Rating Tie Breaker

View Rules



Estimated Engineering Cost
Banner Associates, Inc.
BIG Project: BR_ NNNN(00)NN-N PCN: NNNN
City of Yankton Str. No. 68-121-204
Agreement Number: _____
Work Order Number: LGA-____-____

Direct Labor Salary Cost:	Estimated Hours	Hourly Rate	Estimated Cost
Colin Zwaschka - Project Manager	60	\$42.74	\$2,564.40
Kent Johnson - Project Manager	160	\$45.58	\$7,292.80
Weston Blasius - Project Engineer	100	\$37.31	\$3,731.00
Justin Bucher - Project Engineer	20	\$32.14	\$642.80
Austin Johnson - Land Surveyor	80	\$32.50	\$2,600.00
Jon Geffre - Survey Tech.	80	\$25.77	\$2,061.60
Troy Schmeling - Drafter/Designer	40	\$29.13	\$1,165.20
Total Direct Labor Cost	540		\$20,057.80
Labor Overhead Cost:		149.800%	\$30,046.58
Fixed Fee - Max. Allowable for <u>Structure Hyd/Survey</u>		13.00%	\$6,513.57
Capital Cost of Money		1.77%	\$355.02
Direct Expenses:			
Mileage	1160	\$0.540	\$626.40
Meals (Per Diem)	10	\$14.00	\$140.00
Lodging	4	\$120.000	\$480.00
Photocopies	300	\$0.080	\$24.00
Postage	0	\$10.00	\$0.00
Miscellaneous	1	\$95.00	\$56.62
Total Direct Expenses			\$1,327.02
Total			\$58,300.00
<div style="border: 1px solid black; padding: 5px;"> Estimate for Subsurface Investigation (Min. of <u>\$5,500</u> assuming a box will be selected / Min. of <u>\$11,500</u> assuming a 1-span bridge OR <u>\$15,000</u> assuming a multi-span bridge will be selected.) KG 8/19 </div>			\$15,000.00
Total Cost for Application			\$73,300.00

Memorandum #20-146

To: Amy Leon, City Manager
From: Brittany LaCroix, Events and Promotions Coordinator
Subject: Request by Yankton Chamber of Commerce to allow open container
Date: June 20, 2020

The Yankton Chamber of Commerce is asking the City Commission to allow open container for their Put + Pub Crawl event on Saturday, August 15th in the Meridian District. This request is from 7:00 am to 7:00pm on Saturday, August 15th in the area between Broadway and Mulberry Streets and 4th and 2nd Streets (see attached map). All open containers will be in cans or plastic cups. The committee will also have volunteers and signage throughout the Meridian District clearly stating where the open container is allowed.

The Put + Pub Crawl is a first time networking and fundraising event for the Yankton Chamber. It is replacing a regular golf tournament in order to promote and encourage more traffic into the Meridian District and allow for control of team distancing. Putting greens will be on sidewalks outside of businesses for each team to travel to. The committee will keep a 5 foot clearance for pedestrian traffic on sidewalks. Restaurants and bars will have food and drink specials for that day and will be the only places to purchase drinks.

Recommendation: It is recommended that the City Commission approve the request to allow open container for the area of the Meridian District between Broadway and Mulberry Street and 4th and 2nd Street for the Put + Pub Crawl event on August 15, 2020 from 7:00 am – 7:00 pm.

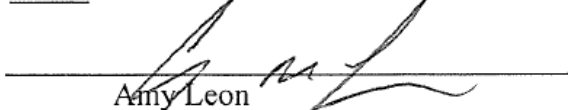
Respectfully submitted,



Events & Promotions Coordinator

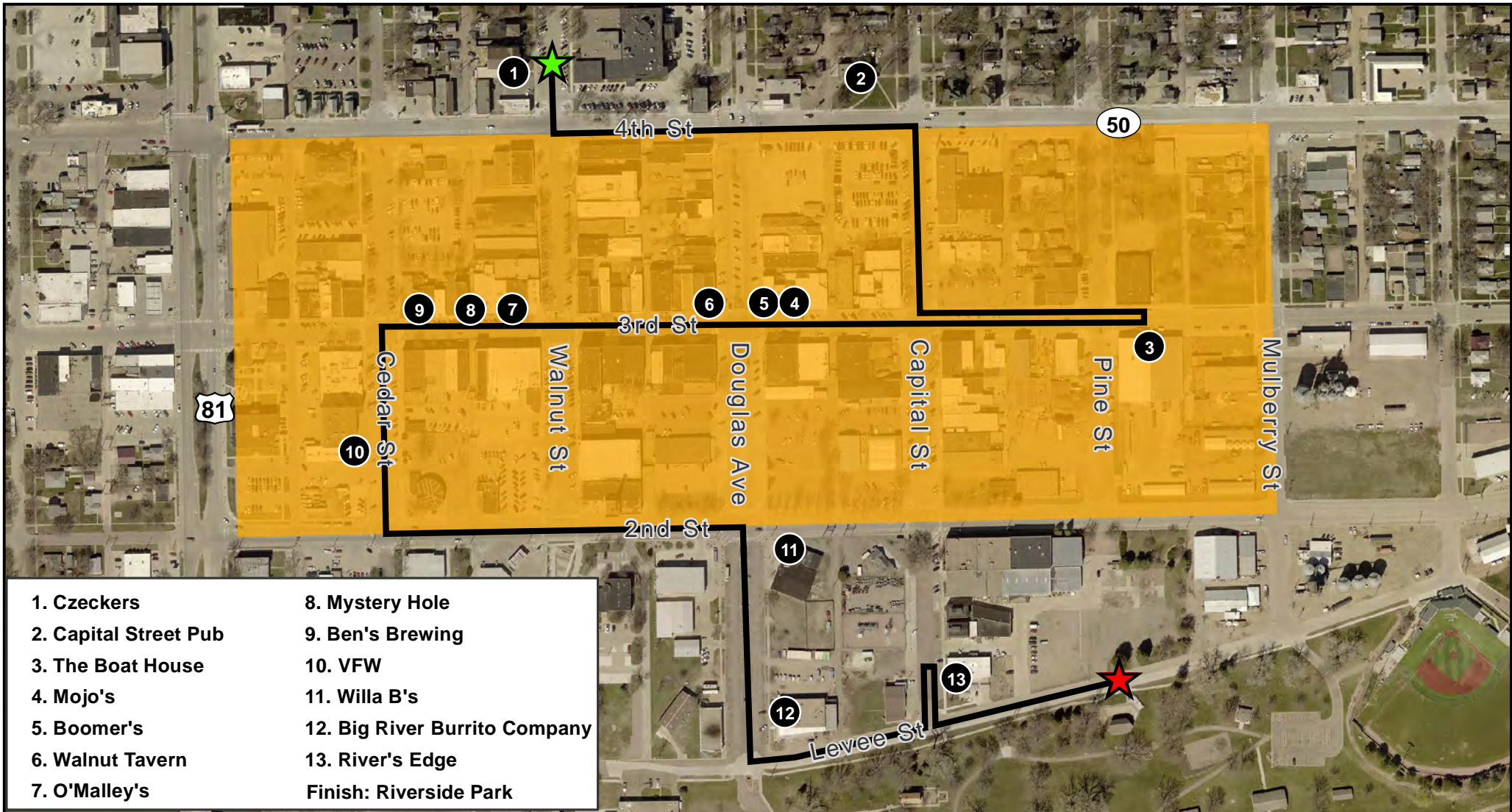
I concur with the recommendation.

I do not concur with the recommendation.





Amy Leon
City Manager

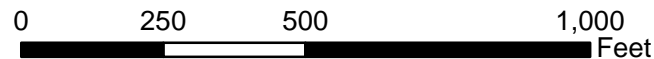
____ Roll call



City of Yankton

Lucky 13 Putt 'n Pub Crawl
Aug 15, 2020

-  Route
-  Open Container Area



Memorandum #20-147

To: Amy Leon, City Manager
From: Brittany LaCroix, Events and Promotions Coordinator
Subject: Request by Yankton Ribfest for Special Events Parking Ordinance #933 to be in place during their event and request for suspension of alcohol consumption
Date: July 20, 2020

Yankton Ribfest, organized by Dayhuff Enterprise staff and under the Rock N Rumble, LLC., was originally scheduled for June 13, 2020 in the Meridian District. Due to the COVID-19 pandemic, the committee made the tough decision to postpone their event until August 29, 2020.

The organizing committee is requesting a street closure on 3rd Street from Cedar to the alley between Walnut and Douglas and also ½ block closures on Walnut Street from 2nd to 3rd and 3rd to 4th Streets, shown on the map attached, to be in effect from 6:00 AM on August 29, 2020 until 2:00 AM on August 30, 2020 to allow for cleanup and tear down of the event. The event committee has been in contact via email or letter sent with all business impacted by the closure, but has not obtained signatures due to the current regulations during the COVID-19 pandemic.

In 2010, the City Commission adopted an ordinance allowing for a no parking designation for special events designated by a resolution before the governing body. This resolution would authorize the City to tow vehicles that are parked in the defined area and times.

The committee is requesting that Special Events Parking zone identifying boundaries of the zone and Tow Authorization be granted during this event for car traffic. The Ribfest Committee will place no parking signs 48 hours prior to the event on Wednesday, August 26, 2020. The committee will create a temporary sign to attach identifying details of the event. Ribfest is also requesting A-frame be provided to hang no parking signs and barricades to be used to close the streets as mentioned above. The committee will coordinate with the Streets & Parks Departments to locate signs in appropriate areas.

The committee is also asking the Commission to allow open container for the mentioned closed area. This request is from 11:00 AM on Saturday, August 29, 2020 until 12:00am on Sunday, August 30, 2020. All alcohol will be sold in either an aluminum can or plastic cups and sold at one designated spot within the event closure. The committee has also been in contact with the bars located within the event closure to ensure any alcohol that leaves their bar needs to be in a plastic cup.

The Ribfest committee is working with the Events and Promotions Coordinator to get picnic tables, barricades, benches, cones, orange fence, garbage barrels, garbage

_____ Roll call

dumpsters and special event A-frames. Exact numbers have not yet been determined.

The Ribfest committee understands and respects that City guidelines may impact the possibility and/or nature of their event. They wish to proceed as if they can have the event as planned, but are prepared to make decisions to follow guidelines in place at that time or cancel/postpone their event.

Recommendation: It is recommended that the Commission approve the special event with the special event parking ordinance in force and allow open container for the area of 3rd Street from Cedar to the alley between Walnut and Douglas and also ½ block closures on Walnut Street from 2nd to 3rd and 3rd to 4th Streets for the Ribfest event on August 29, 2020 if the guidelines and regulations in place at that time allow for large public gatherings.

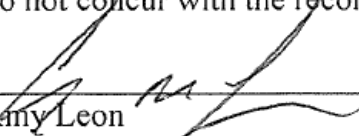
Respectfully submitted,



Brittany LaCroix
Events & Promotions Coordinator

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

____ Roll call



City of Yankton

Yankton Ribfest Event
August 29, 2020



Legend

 Street Closure with
Proposed Open
Container



Resolution #20-51

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the Ribfest committee has made a request to enact this no parking zone for their event on August 29, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on 3rd Street from Cedar to the alley between Walnut and Douglas and also ½ block closures on Walnut Street from 2nd to 3rd and 3rd to 4th Streets, shown on the map attached, to be in effect from 6:00 AM on August 29, 2020 until 2:00 AM on August 30, 2020

Adopted:

Nathan V Johnson, Mayor

ATTEST:

Al Viereck, Finance Officer