

**CITY OF YANKTON**

**2015\_12\_14**

**COMMISSION MEETING**



# **YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at 7:00 P.M.

**Monday, December 14, 2015**

City of Yankton Community Meeting Room

Located at the Technical Education Center • 1200 W. 21<sup>st</sup> Street • Room 114

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

## **I. ROUTINE BUSINESS**

### **1. Roll Call**

### **2. Approve Minutes of regular meeting of November 23, 2015 and Special Meeting of November 23, 2015**

**Attachment I-2**

### **3. Schedule of Bills**

**Attachment I-3**

### **4. City Manager's Report**

**Attachment I-4**

### **5. Public Appearances**

## **II. CONSENT ITEMS**

### **1. Pawn Brokers Licenses for 2016**

Consideration of Memorandum #15-304 recommending approval of the applications for Pawn Brokers License

**Attachment II-1**

### **2. Renewal of Private Collector of Refuse License for 2016**

Consideration of Memorandum #15-305 recommending approval of the renewal of applications for Private Collector of Refuse Licenses for the year 2016 (January 1, 2016 – December 31, 2016) licensing period

**Attachment II-2**

### **3. Renewal of Mobile Home Park Licenses**

Consideration of Memorandum #15-306 recommending approval of the renewal of Mobile Home Park licenses for the 2016 licensing period

**Attachment II-3**

### **4. Renewal of 2016 City Dance License Applications**

Consideration of Memorandum #15-303 recommending approval of the renewal of applications for 2016 City Dance Licenses

**Attachment II-4**

### **5. Peddler's License**

Consideration of Memorandum #15-301 recommending approval of an application for a Peddler's License for Huber Home Improvement, 44254 292<sup>nd</sup> Street, Irene, SD, to go door-to-door for the purpose of sales and installation of home improvement items

**Attachment II-5**

### **6. Peddler's License**

Consideration of Memorandum #15-302 recommending approval of an application for a Peddler's License for Leo Kaiser d/b/a River City Produce, to go house-to-house for the purpose of selling apples, oranges, and grapefruit

**Attachment II-6**

7. **Establish public hearing for a transfer of owner**

Establish December 21, 2015, as the date for the public hearing on the transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2015, to June 30, 2016, from J & J Convenience, LLC, (Judy Lane, Owner) d/b/a Gramps to Xtreme, Inc., (Jeff Koster, President) d/b/a Gramps, 700 E. 4th Street, Yankton, S.D

**Attachment II-7**

8. **Establishing public hearing for sale of alcoholic beverages**

Establish December 21, 2015, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, January 9, 2016, from The Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, SD

**Attachment II-8**

9. **Meeting Date Location Change**

Establish Monday, December 21, 2015, at 12:00 noon, in Meeting Room #A, 2<sup>nd</sup> floor of City Hall as the date, time and location for the second City Commission meeting in December.

**III. OLD BUSINESS**

1. **Public hearing for renewal of Alcoholic Beverage Licenses**

Consideration of Memorandum #15-299 regarding the public hearing and consideration of the applications for renewal of Alcoholic Beverage Licenses for the 2016 (January 1, 2016, to December 31, 2016) licensing period

**Attachment III-1**

2. **Public hearing for sale of alcoholic beverages**

Consideration of Memorandum #15-300 regarding the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, January 9, 2016, from TST, Inc. d/b/a Phinney's Pub & Casino, (John Tuttle, President) Yankton Mall, Yankton, S.D

**Attachment III-2**

3. **Budget Supplement Ordinance, Second reading**

Second reading and public hearing of Memorandum #15-288 supporting Ordinance #984, the second supplement to the 2015 annual appropriation Ordinance #968

**Attachment III-3**

**IV. NEW BUSINESS**

1. **Uncollectible Utility Accounts**

Consideration of Memorandum #15-298 recommending that the City write off Uncollectible Utility Accounts

**Attachment IV-1**

2. **Golf Board Recommendation – rate increase for 2016**

Consideration of Memorandum #15-307 regarding rate adjustment for golf course fees for 2015

**Attachment IV-2**

- 3. Library Agreement renewal between City of Yankton and Yankton County**  
Consideration of Memorandum #15-313 and Resolution #15-79 regarding Library Contract between City of Yankton and Yankton County  
**Attachment IV-3**
- 4. Contract Award, Annual Supply of Transport-Tankwagon Petroleum Products for Chan Gurney Airport**  
Consideration of Memorandum #15-308 regarding contract award for annual supply of Transport-Tankwagon Petroleum Products for Chan Gurney Airport for 2016  
**Attachment IV-4**
- 5. Agreement between City and Housing & Redevelopment Commission**  
Consideration of Memorandum #15-297, regarding Agreement between the City and Housing & Redevelopment Commission  
**Attachment IV-5**
- 6. Purchase of Property for Highway 50 Project**  
Consideration of Memorandum #15-320 regarding Purchase of Property Necessary for Highway 50 Project  
**Attachment IV-6**
- 7. Resolution of Necessity – Hwy 50**  
Consideration of Memorandum #15-314 recommending approval of a Resolution #15-80, a Resolution of Necessity for the acquisition of land for highway and utility improvements associated with the E. Highway 50 project known as Project NH 0050(99)381, PCN6926, in Yankton County  
**Attachment IV-7**
- 8. Drotzmann Addition – Acceptance of Water, Sewer, Storm & Street Improvements**  
Consideration of Memorandum #15-309 regarding Acceptance of the Water, Sewer, Storm and Street Improvements for the Drotzmann Addition  
**Attachment IV-8**
- 9. Stop Sign – Cole Drive**  
Consideration of Memorandum #15-310 in support of Resolution #15-78 regarding Memorandum in Support of a Stop Sign at the Cole Drive and Douglas Avenue Intersection  
**Attachment IV-9**
- 10. Wilson Road / Douglas Avenue Final Payment and Project Close-out**  
Consideration of Memorandum #15-319 regarding Wilson Road / Douglas Avenue Final Payment and Close-out  
**Attachment IV-10**
- 11. Purchase of Pickup for Fire Department**  
Consideration of Memorandum #15-311 regarding Purchase of Pickup for Fire Department  
**Attachment IV-11**

**12. Planning Commission Recommendation – Plat Review**

Consideration of Memorandum #15-315 in support of Resolution #15-81, a Plat of Lot 3, in Lewis and Clark Business Center, in the South 645 Feet Except for Lot H2, of the N. 1/2 of the N.E. 1/4, Section 16, T93N, R56W of the 5<sup>th</sup> P.M., Yankton County, South Dakota. Address, 4200 W. 8<sup>th</sup> Street. Soil Works, LLC., owner

**Attachment IV-12**

**13. Planning Commission Recommendation – Plat Review**

Consideration of Memorandum #15-316 in support of Resolution #15-82, a Plat of Tract C of Martin’s Subdivision lying in Government Lots 1 and 2 in the N.E., 1/4 of Section 3, T93N, R55W of the 5<sup>th</sup> P.M., Yankton County, South Dakota. Address, 44395 309<sup>th</sup> Street. Jean Rose Connell, owner

**Attachment IV-13**

**14. Surplus Property**

Consideration of Memorandum #15-317 and Resolution #15-83 regarding surplus property iron fence along Hwy 50

**Attachment IV-14**

**15. Solid Waste Transfer Station Scale Project Discussion**

Consideration of Memorandum #15-318 regarding Solid Waste Transfer Station Scale Project

**Attachment IV-15**

**16. Fox Run Golf Course Discussion**

Consideration of Memorandum #15-312 regarding Fox Run Golf Course Discussion

**Attachment IV-16**

**V. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL & PERSONNEL MATTERS UNDER SDCL 1-25-2**

**VI. RECONVENE AS BOARD OF CITY COMMISSIONERS**

1. Roll Call

**VII. ADJOURN THE MEETING OF DECEMBER 14, 2015**

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
NOVEMBER 23, 2015**

Regular meeting of the Board of City Commissioners of the City of Yankton was called to order by Mayor Carda.

**Roll Call:** Present: Commissioners Ferdig, Gross, Hoffner, Johnson, Knoff, Miner, Sommer, and Woerner. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 15-372

Moved by Commissioner Gross, seconded by Commissioner Sommer, to approve the Minutes of the regular meeting of November 9, 2015.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

Action 15-373

Moved by Commissioner Gross, seconded by Commissioner Woerner, that the following items on the consent agenda be approved.

1. Establish public hearing for renewal of Alcoholic Beverage Licenses  
Establish December 14, 2015, as the date for a public hearing and consideration of the applications for renewal of Alcoholic Beverage Licenses for the 2016 (January 1, 2016, to December 31, 2016) licensing period.
2. Establish public hearing for sale of alcoholic beverages  
Establish December 14, 2015, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, January 9, 2016, from TST, Inc. dba Phinney's Pub & Casino, (John Tuttle, President) Yankton, Yankton, South Dakota.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 15-374

This was the time and place for the public hearing on the application for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers for one day, December 26, 2015, from The Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota. (Memorandum 15-289) No one was present to speak for or against approval of the license application. Moved by Commissioner Johnson, seconded by Commissioner Sommer, to approve the license.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 15-375

This was the time and place for the public hearing on the application for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for one day,

December 31, 2015, from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota. (Memorandum 15-290) No one was present to speak for or against approval of the license application. Moved by Commissioner Ferdig, seconded by Commissioner Knoff, to approve the license.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 15-376

This was the time and place for the public hearing on the application for a Special Events RETAIL (on-sale) Liquor License for one day, December 4, 2015, from Minerva’s Grill & Bar (Janelle Wieseler, Sales and Catering Director) dba Minerva’s Grill & Bar, NFAA, 800 Archery Lane, Yankton, South Dakota. (Memorandum 15-291) No one was present to speak for or against approval of the license application. Moved by Commissioner Johnson, seconded by Commissioner Sommer, to approve the license.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 15-377

Moved by Commissioner Ferdig, seconded by Commissioner Johnson, to adopt Resolution 15-76. (Memorandum 15-293)

**RESOLUTION 15-76  
A RESOLUTION TO RESTRICT PARKING ON DOUGLAS AVENUE  
FROM ANNA STREET TO 31<sup>ST</sup> STREET**

WHEREAS, Douglas Avenue is a minor arterial street within the City, and

WHEREAS, this roadway will have extensive turning movements to access private homes, apartment complexes and local businesses, and

WHEREAS, the anticipated traffic will include a large volume of vehicles, and

WHEREAS, the expectation of continued development would only increase traffic volumes, and

WHEREAS, the existing two-lane section does not currently provide for on-street parking, and

WHEREAS, the proposed section would allow for two travel lanes with a center turn lane, and

WHEREAS, The Board of City Commissioners of the City of Yankton has the authority to establish and revoke parking restrictions within the City of Yankton;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, SD, that parking is prohibited on Douglas Avenue from Anna Street to 31<sup>st</sup> Street.

**Roll Call:** Members present voting “Aye:” Commissioners Ferdig, Hoffner, Johnson, Knoff, Miner, Sommer, Woerner, and Mayor Carda; voting “Nay:” Commissioner Gross.  
Motion adopted.

Action 15-378

Moved by Commissioner Knoff, seconded by Commissioner Sommer, to approve Amendment No. 2 to the Agreement for Engineering Services with HDR, Sioux Falls, South Dakota, to perform additional engineering services for Water Treatment Plant 2 for a not-to-exceed amount of \$422,600.00. (Memorandum 15-295)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 15-379

Moved by Commissioner Sommer, seconded by Commissioner Woerner, to adopt Resolution 15-77. (Memorandum 15-294)

**RESOLUTION NO. 15-77**

**RESOLUTION GIVING APPROVAL TO CERTAIN SOLID WASTE IMPROVEMENTS; GIVING APPROVAL TO THE ISSUANCE AND SALE OF A REVENUE BOND TO FINANCE, DIRECTLY OR INDIRECTLY, THE IMPROVEMENTS TO THE FACILITIES; APPROVING THE FORM OF THE LOAN AGREEMENT AND THE REVENUE BOND AND PLEDGING REVENUES AND COLLATERAL TO SECURE THE PAYMENT OF THE REVENUE BOND; AND CREATING SPECIAL FUNDS AND ACCOUNTS FOR THE ADMINISTRATION OF FUNDS FOR OPERATION OF THE SYSTEM AND RETIREMENT OF THE REVENUE BOND**

WHEREAS, one of the purposes of SDCL Chapter 9-40 (the “Act”) as found and determined by the Legislature is to provide for financing the acquisition, maintenance, operation, extension or improvement of any system or part of any system for the collection, treatment and disposal of sewage and other domestic, commercial and industrial wastes; or any system for the control of floods and drainage; or any combination thereof, together with extensions, additions, and necessary appurtenances; and,

WHEREAS, a municipality is authorized to borrow money and issue its revenue bonds under South Dakota Codified Laws, Chapters 9-40 (the Act) and 6-8B in order to defray the cost of funding improvements, extensions and additions to its solid waste system and is authorized to issue its obligations in order to defray the cost thereof, and to make all pledges, covenants and agreements authorized by law for the protection of the holders of the obligations; and,

WHEREAS, the City of Yankton, South Dakota (the City), together with the City of Vermillion, South Dakota, Yankton County, South Dakota and Clay County, South Dakota (collectively, the Members), owns, administers and operates an integrated solid waste management system (the System), for municipal, industrial and domestic purposes, under a Revised Joint Powers Agreement, dated November 14, 2012, by and among the Members, and has determined that the replacement of the weigh scale for the regional landfill facility in conjunction with reconfiguring the public’s access routes is necessary for the conduct of its governmental programs and qualifies as an improvement, extension or addition to its solid waste system; and,

WHEREAS, the City has determined to issue its revenue bonds to finance the improvements to its solid waste facilities for the purpose collecting and disposing of solid waste from domestic, municipal, and industrial purposes (the “System”) and has applied for a Loan to finance the improvements;



NOW THEREFORE BE IT RESOLVED by the City as follows:

1. Declaration of Necessity and Determination of Facilities Financed. The City desires and hereby determines it is necessary to improve its solid waste facilities within its System, as described in Exhibit A hereto (the "Project"). The City hereby expressly finds that if the Project is not undertaken, the System will pose a health hazard to the City and its inhabitants, and will make the City unable to comply with state and federal law. The City hereby determines that the Project will substantially benefit the entire System and all of its inhabitants within the meaning of SDCL 9-40-15 and SDCL 9-40-17. Therefore the City hereby determines that for the purposes of the Act, including, in particular, SDCL 9-40-17, the net income or revenues of the entire System, as extended, added to, or improved by the Project shall be deemed to be the net income or revenues available to be pledged to the payment of the bonds issued hereunder.

2. Approval of Loan. The City hereby determines to finance up to \$450,000 of the costs of the Project through the issuance of utility revenue bonds (the "Revenue Bond").

3. Approval of Loan Agreement. The execution and delivery of the Solid Waste Management Program Loan Agreement (the "Loan Agreement") between the City as Borrower and the South Dakota Board of Water and Natural Resources (the "Board"), is hereby in all respects authorized, approved and confirmed, and the Mayor and Finance Officer are hereby authorized and directed to execute and deliver the Loan Agreement in the form and content attached hereto, with such changes as the Attorney for the City deems appropriate and approves, for and on behalf of the City. The Mayor and Finance Officer are hereby further authorized and directed to implement and perform the covenants and obligations of the City set forth in or required by the Loan Agreement. The Loan Agreement herein referred to and made a part of this Resolution is on file in the office of the Finance Officer and is available for inspection by any interested party.

4. Approval of Revenue Bonds. The issuance of the Revenue Bond in aggregate principal amount not to exceed \$450,000 as determined according to the Loan Agreement in the form and content set forth in Appendix B attached to the form of Loan Agreement shall be and the same is, in all respects, hereby authorized, approved, and confirmed and the Mayor, Finance Officer, and other appropriate officials shall be and are hereby authorized and directed to execute and seal the Revenue Bond and deliver the Revenue Bond to the Board, for and on behalf of the City, upon receipt of the purchase price, and to use the proceeds thereof in the manner set forth in the Loan Agreement. The Mayor and Finance Officer are hereby authorized to approve the final terms of the Revenue Bond and their execution and delivery thereof shall evidence that approval. The Revenue Bond shall be issued under the authority of SDCL Chapter 9-40 and SDCL Chapter 6-8B, and the provisions of the Act are hereby expressly incorporated herein as provided in SDCL 9-40-19.

5. Paying Agent/Registrar. The Revenue Bond shall be payable at the office of the Board of Water and Natural Resources. The Finance Officer is hereby designated as paying agent and registrar.

6. System Fund Accounts. For the purpose of application and proper allocation of the income of the System and to secure the payment of principal of and interest on the Revenue Bond, the following mandatory segregation accounts shall be used solely for the following respective purposes until payment in full of the principal of and interest on the Revenue Bond:

(a) Revenue Account. There shall be deposited in the Revenue Account as received the entire gross revenues derived from the operation of the System collected pursuant to the ordinances or regulations of the City Council (the "Rate Ordinance") including future improvements, enlargements, extensions and repairs thereto (the "Gross Revenues"). Moneys from the System Revenue Account shall be transferred periodically into separate accounts as provided below.

(b) Operation and Maintenance Account. There shall be established the General Operation and Maintenance Account. Out of the remaining revenues of the System Revenue Account after application described in (c) and (d) below, there shall be set aside each month into the General Operation and Maintenance Account, a sum sufficient to provide for the payment of the next month's current expenses of administration and operation of the remainder of the System and such current expenses for the maintenance thereof as may be necessary to preserve the remainder of such System in good repair and working order. The term current expenses shall be construed to include all reasonable and necessary costs of operating, repairing, maintaining and insuring the System, including without limitation salaries, supplies and rent t, but shall exclude General Depreciation Account and System Debt Service Account.

(c) System Debt Service Account. Out of the revenues in the System Revenue Account, there shall be set aside no later than the 25<sup>th</sup> day of each month into the account designated System Debt Service Account, a sum sufficient to provide for the payment as the same become due of the next maturing principal and interest on, the Revenue Bond and any reserve determined by the City Council to be necessary. The amount set aside monthly shall be not less than one-sixth of the total principal, interest, and other amounts payable on the following June 1 or December 1, and if there shall be any deficiency in the amount previously set aside, then the amount of such deficiency shall be added to the current requirement.

(d) Depreciation Account. There shall be established a General Depreciation Account. Out of the revenues of the System Revenue Account there shall be set aside each month into the General Depreciation Account an amount determined by the City Council to be a proper and adequate amount for repair and depreciation of the System.

(e) Surplus Account. There shall be established the General Surplus Account. Revenues remaining in the System Revenue Account at the end of any fiscal year after all periodic transfers have been made therefrom as above required, shall be deemed to be surplus and shall be credited to the General Surplus Account. If at any time there shall exist any default in making any periodic transfer to the System Debt Service Account, the City Council shall authorize the City Finance Officer to rectify such default so far as possible by the transfer of money from the General Surplus Account. If any such default shall exist as to more than one account at any time, then such transfer shall be made in the order such accounts are listed above.

When not required to restore a current deficiency in the System Debt Service Account, moneys in the General Surplus Account from time to time may be used for any of the following purposes and not otherwise:

- i. To redeem and prepay the Revenue Bond when and as such Revenue Bond becomes prepayable according to its terms;
- ii. To pay for repairs of or for the construction and installation of improvements or additions to the System; and, if the balances in the System Debt Service Account and the Depreciation Account are sufficient to meet all payments required or reasonably anticipated to be made there from prior to the end of the then current fiscal year, then:
- iii. To be held as a reserve for redemption and prepayment of any bonds of the System which are not then but will later be prepayable according to their terms; or
- iv. To be used for any other authorized municipal purpose designated by the City Council.

No moneys shall at any time be transferred from the General Surplus Account or any other account to any other account of the City, nor shall such moneys at any time be loaned to other municipal funds or invested in warrants, special improvements bonds or other obligations payable from other funds, except as allowed by this Section.

7. Pledge of Revenues. The Revenue Bond, together with the interest thereon, shall not constitute a charge against the City's general credit or taxing power, but shall be a limited obligation of the City payable solely out of the System Debt Service Account, which payments, revenues and receipts are hereby and in the Loan Agreement pledged and assigned for the equal and ratable payments of the Revenue Bond and shall be used for no other purpose than to pay the principal of and interest on the Revenue Bond, except as may be otherwise expressly authorized in the Loan Agreement (including the purpose of securing Additional Bonds issued as permitted by the terms thereof). The City covenants and agrees to charge rates for all services from the System or establish special charges or surcharges which will be sufficient to provide for the payments upon the Revenue Bond issued hereunder as and when the same become due, and as may be necessary to provide for the operation and maintenance and repairs of the System, and depreciation, and the Rate Ordinance shall be revised from time to time so as to produce these amounts. The City hereby reserves the right to determine on a periodic basis the appropriate allocation of operation and maintenance expenses, depreciation, repair and reserves associated with the facilities financed with the Revenue Bond, provided that such determination of allocable operation and maintenance expenses shall in no event abrogate, abridge or otherwise contravene the covenant of the City set forth in this Section 8 or any other covenant or agreement in the Loan Agreement.

8. Additional Bonds. As permitted by SDCL 9-40-8 and SDCL 9-40-9, additional Bonds payable from revenues and income of the System may be issued, as permitted in the Loan Agreement and no provision of this Resolution shall have the effect of restricting the issuance of, or impairing the lien of, such additional parity bonds with respect to the net revenues or income from the extensions, additions or improvements. The City shall have the right to issue additional bonds secured by a lien subordinate to the lien from the Revenue Bond pursuant to the Loan Agreement.

## 9. General Covenants.

(a) The City hereby covenants and agrees with the Board and other owners of the Revenue Bond that it will punctually perform all duties with reference to the Project, the System and the Revenue Bond required by the constitution and laws of the State of South Dakota and by this Resolution.

(b) The City agrees and covenants that it will promptly construct the improvements included in the Project.

(c) The City covenants and agrees that pursuant to SDCL 9-40-28 and SDCL 9-40-29, the lawful holders of the Revenue Bond shall have a statutory mortgage lien upon the System and the extensions, additions and improvements thereto acquired pursuant to the Act, until the payment in full of the principal and interest on the Revenue Bond, and the City agrees not to sell or otherwise dispose of the System, the Project, or any substantial part thereof, except as provided in the Loan Agreement and shall not establish, authorize or grant a franchise for the operation of any other utility supplying like products or services in competition therewith, or permit any person, firm or corporation to compete with it in the collection and treatment of wastewater for municipal, industrial, and domestic purposes within the City.

(d) The City covenants and agrees with the Board and other owners of the Revenue Bond that it will maintain the Project and the System in good condition and operate the same in an efficient manner and at a reasonable cost, so long as any portion of the Revenue Bond remains outstanding; that it will maintain insurance on the System for the benefit of the holders of the Revenue Bond in an amount which usually would be carried by private companies in a similar type of business; that it will prepare, keep and file records, statements and accounts as provided for in this Resolution and the Loan Agreement. The Revenue Bond shall refer expressly to this Resolution and the Act and shall state that it is subject to all provisions and limitations thereof pursuant to SDCL 9-40-19.

(e) The Finance Officer shall cause all moneys pertaining to the Accounts to be deposited as received with one or more banks which are duly qualified public depositories under the provisions of SDCL Ch. 4-6A, in a deposit account or accounts, which shall be maintained separate and apart from all other accounts of the City, so long as any of the Revenue Bond and the interest thereon shall remain unpaid. Any of such moneys not necessary for immediate use may be deposited with such depository banks in savings or time deposits. No money shall at any time be withdrawn from such deposit accounts except for the purposes of the Accounts as authorized in this Resolution; except that moneys from time to time on hand in the Accounts may at any time, in the discretion of the City's governing body, be invested in securities permitted by the provisions of SDCL 4-5-6; provided, however, that the Depreciation Account may be invested in such securities maturing not later than ten years from the date of the investment. Income received from the deposit or investment of moneys shall be credited to the Account from whose moneys the deposit was made or the investment was purchased, and handled and accounted for in the same manner as other moneys therein.

(f) In the event of mismanagement of the System, a default in the payment of the principal or interest of the Revenue Bond, or in any other condition thereof materially affecting the lawful holder of the Revenue Bond, or if the revenues of the Project or System are dissipated, wasted or diverted from their proper application as set forth in the Loan Agreement, Revenue Bond, or herein, the City hereby consents to the appointment of a receiver pursuant to SDCL 9-40-33, and agrees that the receiver will have the powers set forth therein, and in SDCL 9-40-34 and SDCL 9-40-35 to operate and administer the System, and charge and collect rates as described therein.

10. Severability. If any section, paragraph, clause or provision of this Resolution, the Loan Agreement, the Revenue Bond, or any other Loan Document shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Resolution or said Loan Agreement, Revenue Bond, or any other Loan Document.

11. Authorization of City Officials. The Mayor, Finance Officer, City Attorney and City officials shall be and they are hereby authorized to execute and deliver for and on behalf of the City any and all other certificates, documents or other papers and to perform such other acts as they may deem necessary or appropriate in order to implement and carry out the actions authorized herein.

12. Definitions. All terms used in this Resolution which are not defined herein shall have the meanings assigned to them in the Loan Agreement unless the context clearly otherwise requires.

13. Effective Date. This Resolution shall take effect on the 20<sup>th</sup> day following its publication, unless suspended by a referendum.

EXHIBIT A  
DESCRIPTION OF THE PROJECT

The city of Yankton is to replace the weigh scale as well as make improvements to the ingress and egress routes to sufficiently handle expected traffic loads at the transfer station.

**Roll Call:** All members present voting “Aye;” voting “Nay;” None.  
Motion adopted.

Action 15-380

Moved by Commissioner Hoffner, seconded by Commissioner Ferdig, to adopt the “Downtown Yankton Facade Grant Program Guidelines and Application.” (Memorandum 15-296)

**Roll Call:** All members present voting “Aye;” voting “Nay;” None.  
Motion adopted.

Action 15-381

Commissioner Gross introduced, and Mayor Carda, read the title of ORDINANCE NO. 984, BE IT ORDAINED THAT ORDINANCE NO. 968 APPROPRIATING MONIES FOR DEFRAYING THE NECESSARY EXPENSES AND LIABILITIES OF THE CITY OF YANKTON, SOUTH DAKOTA, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2015, AND ENDING DECEMBER 31, 2015, AND PROVIDING FOR THE LEVY OF THE ANNUAL TAX FOR ALL FUNDS CREATED BY

THE ORDINANCE WITHIN SAID CITY BE AMENDED TO WIT, and set December 14, 2015, as the date for the second reading and public hearing. (Memorandum 15-288)

Action 15-382

Moved by Commissioner Woerner, seconded by Commissioner Ferdig, to adjourn into Executive Session at 7:47 p.m. to discuss Personnel and Contractual Matters under SDCL 1-25-2.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Carda.

**Roll Call:** Present: Commissioners Ferdig, Gross, Hoffner, Johnson, Knoff, Miner, Sommer, and Woerner. Absent: City Attorney Den Herder and City Manager Nelson. Quorum present.

Action 15-383

Moved by Commissioner Woerner, seconded by Commissioner Sommer, to adjourn at 9:26 p.m.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

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David Carda  
Mayor

ATTEST:

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Al Viereck  
Finance Officer

Published December 8, 2015

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
CITY COMMISSION STUDY SESSION, 6:00 P.M.  
NOVEMBER 23, 2015**

Study Session of the Board of City Commissioners of the City of Yankton was called to order by Mayor Carda.

**Roll Call:** Present: Commissioners Ferdig, Gross, Hoffner, Knoff, Miner, Sommer, and Woerner. City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioner Johnson. Quorum present.

General discussion of Fox Run Course operations was held.

Commissioner Johnson entered the meeting at 6:22 p.m.

Action 15-371

Moved by Commissioner Gross, seconded by Commissioner Sommer, to adjourn at 6:58 p.m.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

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David Carda  
Mayor

ATTEST:

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Al Viereck  
Finance Officer

Published December 8, 2015

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
A T & T										
	CELL PHONE BILL	27.33	TELEPHONE	101.127.271		12.2.15	006463	P	183	00001
	CELL PHONE BILL	46.26	TELEPHONE	101.111.271		12.2.15	006463	P	183	00002
	CELL PHONE BILL	25.13	TELEPHONE	101.106.271		12.2.15	006463	P	183	00003
	CELL PHONE BILL	29.26	TELEPHONE	601.601.271		12.2.15	006463	P	183	00004
	CELL PHONE BILL	49.74	TELEPHONE	201.201.271		12.2.15	006463	P	183	00005
	CELL PHONE BILL	25.13	TELEPHONE	204.204.271		12.2.15	006463	P	183	00006
	CELL PHONE BILL	49.22	TELEPHONE	601.601.271		12.2.15	006463	P	183	00007
	CELL PHONE BILL	215.94	TELEPHONE	611.611.271		12.2.15	006463	P	183	00008
	CELL PHONE BILL	68.86	TELEPHONE	101.123.271		12.2.15	006463	P	183	00009
		536.87	*VENDOR TOTAL							
ACS GOVERNMENT INF SERVI										
	MAINT PROGRAM SUPPORT	1,135.88	PROFESSIONAL SERVICES -	101.104.202		1205433	003925	P	158	00001
	MAINT PROGRAM SUPPORT	271.45	PROFESSIONAL SERVICES	601.601.202		1205433	003925	P	158	00002
	MAINT PROGRAM SUPPORT	305.38	PROFESSIONAL SERVICES	611.611.202		1205433	003925	P	158	00003
	MAINT PROGRAM SUPPORT	101.81	PROFESSIONAL SERVICES	631.631.202		1205433	003925	P	158	00004
		1,814.52	*VENDOR TOTAL							
ACTIVE NETWORK										
	QUARTERLY TRANSACTION	486.77	CONTRACTED SERVICES	203.203.204		1000105716	075097	P	158	00009
AIRPORT MGR'S ASSN., S.D										
	MEMBERSHIP DUES	25.00	CONFERENCE & MEETINGS	101.127.265		11.9.15	017519	P	158	00011
ALLEGIANT EMERGENCY SVS										
	CHEMICALS	297.06	CHEMICALS & GASES	101.114.240		16181	075365	P	158	00012
AMG OCCUPATIONAL MEDICIN										
	CDL DOT RANDOM DURG TEST	31.50	PROFESSIONAL SERVICES	601.601.202		17491-17326	013518	P	158	00005
	CDL DOT RANDOM DURG TEST	31.50	PROFESSIONAL SERVICES	201.201.202		17491-17326	013518	P	158	00006
		63.00	*VENDOR TOTAL							
ASSN OF CODE ENFORCEMENT										
	MEMBERSHIP DUES	40.00	MEMBERSHIP DUES	101.111.261		11.10.15	017521	P	158	00010
AVERA SACRED HEART HOSPI										
	CDL DOT RANDOM DURG TEST	25.00	PROFESSIONAL SERVICES	601.601.202		10.31.15	013519	P	158	00007
	CDL DOT RANDOM DURG TEST	25.00	PROFESSIONAL SERVICES	201.201.202		10.31.15	013519	P	158	00008
		50.00	*VENDOR TOTAL							
BAME/LORI										
	CART STORAGE	64.86	GOLF CAR STORAGE	641.3749		11.17.15	017540	P	158	00020
	TRAIL FEES	42.06	TRAIL FEES	641.3750		11.17.15	017540	P	158	00021
	SALES TAX	6.83	SALES TAX PAYABLE	641.2073		11.17.15	017540	P	158	00022
		113.75	*VENDOR TOTAL							
BANNER ASSOCIATES INC										
	TRANSFER STATION SCALE	3,150.00	BUILDING & STRUCTURES	637.638.320		25673	014993	P	158	00018



Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
BIOVERSE INC	CHEMICALS	1,600.00	CHEMICALS & GASES	201.201.240		66580	076177	P	183	00014
BROCK WHITE COMPANY LLC	RENTAL FEE	2,310.00	ROAD MATERIALS	101.123.239		1261144800	015351	P	158	00013
BROSZ ENGINEERING INC	CEDAR STREET/PINE STREET	840.00	CEDAR STREET WALK BRIDGE	207.221.397		2772	013786	P	183	00010
	PINE STREET BRIDGE	8,212.50	PINE ST BRIDGE	207.221.391		2775	013785	P	183	00013
	CEDAR STREET BRIDGE	1,260.00	CEDAR STREET WALK BRIDGE	207.221.397		2781	013787	P	183	00012
		10,312.50	*VENDOR TOTAL							
BROWN & SAENGER	CASH REGISTER TAPE	145.98	OFFICE SUPPLIES	101.104.232		2035131-0	015385	P	183	00011
BUHL'S LAUNDRY CLEANERS	UNIFORMS	99.90	UNIFORMS	101.111.244		11020-007-983	070655	P	158	00017
	UNIFORMS	12.00	UNIFORMS	101.111.244		11035	070657	P	158	00016
	UNIFORMS	10.00	UNIFORMS	101.111.244		11059	070656	P	158	00015
		121.90	*VENDOR TOTAL							
BUILDING OFFICIALS/SD	MEMBERSHIP DUES	55.00	MEMBERSHIP DUES	101.122.261		11.10.15	017520	P	158	00014
BUSHNELL OUTDOOR PRODUCT	RANGE FINDER	4.58	MERCHANDISE	641.641.766		961020-951958	015244	P	158	00019
CEDAR KNOX PUBLIC POWER	ELECT-NOV	649.55	ELECTRICITY	601.601.272		11.19.15	005176	P	158	00024
	ELECT-NOV	527.34	ELECTRICITY	201.201.272		11.19.15	005243	P	158	00025
		1,176.89	*VENDOR TOTAL							
CENTURYLINK	PHONE-NOV	581.26	TELEPHONE	101.111.271		12.1.15	002829	P	183	00015
	PHONE-NOV	168.48	TELEPHONE	101.123.271		12.1.15	002829	P	183	00016
	PHONE-NOV	51.55	TELEPHONE	101.123.271		12.1.15	002832	P	183	00050
	PHONE-NOV	54.07	TELEPHONE	611.611.271		12.1.15	003065	P	183	00051
	PHONE-NOV	4.35	TELEPHONE	101.102.271		12.1.15	002262	P	183	00052
	PHONE-NOV	8.63	TELEPHONE	101.104.271		12.1.15	002262	P	183	00053
	PHONE-NOV	3.93	TELEPHONE	101.122.271		12.1.15	002262	P	183	00054
	PHONE-NOV	21.48	TELEPHONE	101.111.271		12.1.15	002262	P	183	00055
	PHONE-NOV	11.09	TELEPHONE	101.114.271		12.1.15	002262	P	183	00056
	PHONE-NOV	0.28	TELEPHONE	101.115.271		12.1.15	002262	P	183	00057
	PHONE-NOV	1.19	TELEPHONE	101.123.271		12.1.15	002262	P	183	00058
	PHONE-NOV	1.82	TELEPHONE	101.127.271		12.1.15	002262	P	183	00059
	PHONE-NOV	4.63	TELEPHONE	201.201.271		12.1.15	002262	P	183	00060
	PHONE-NOV	4.98	TELEPHONE	601.601.271		12.1.15	002262	P	183	00061
	PHONE-NOV	2.52	TELEPHONE	611.611.271		12.1.15	002262	P	183	00062
	PHONE-NOV	1.68	TELEPHONE	637.637.271		12.1.15	002262	P	183	00063
	PHONE-NOV	3.62	TELEPHONE	801.801.271		12.1.15	002262	P	183	00064
	PHONE-NOV	83.20	TELEPHONE	601.601.271		12.1.15	003059	P	183	00065

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CENTURYLINK	PHONE-NOV	83.20	TELEPHONE	611.611.271		12.1.15	003059	P	183	00066
	PHONE-NOV	176.03	TELEPHONE	101.127.271		12.1.15	002828	P	183	00067
	PHONE-NOV	134.60	TELEPHONE	601.601.271		12.1.15	002828	P	183	00068
	PHONE-NOV	249.60	TELEPHONE	611.611.271		12.1.15	002828	P	183	00069
		1,652.19	*VENDOR TOTAL							
CHAMBER OF COMMERCE	MEETING	12.00	CONFERENCE & MEETINGS	101.101.265		11678-79-77	017601	P	183	00043
	MEETING	24.00	CONFERENCE & MEETINGS	101.106.265		11678-79-77	017601	P	183	00044
	MEETING	10.00	CONFERENCE & MEETINGS	201.201.265		11678-79-77	017601	P	183	00045
	MEETING	13.00	CONFERENCE & MEETINGS	201.201.265		11739	017606	P	192	00001
		59.00	*VENDOR TOTAL							
CITY MANAGEMENT ASSN SD	MEMBERSHIP DUES	150.00	MEMBERSHIP DUES	101.102.261		11.10.15	017522	P	158	00029
CITY OF VERMILLION	JT POWER CASH TRANS	31,020.01	COST OF SERVICE PROVIDED	637.637.206		11.30.15	003067	P	183	00047
CITY OF YANKTON-CENTRAL	RUBBISH	40.00	LANDFILL	801.801.276		12.1.15	002222	P	183	00048
CITY OF YANKTON-CITY HAL	GARBAGE	13.00	LANDFILL	101.125.276		12.2.15	002735	P	183	00042
CITY OF YANKTON-PARKS	LANDFILL CHARGES	361.73	LANDFILL	201.201.276		12.2.15	003889	P	183	00046
CITY OF YANKTON-SOLID WA	COMPACTED GARBAGE	10,063.35	LANDFILL TIPPING FEE	631.631.219		12.1.15	002222	P	183	00049
CITY UTILITIES	WATER-WW CHARGES	206.39	WATER SERVICE	101.127.274		11.19.15	002642	P	183	00018
	WATER-WW CHARGES	137.99	WASTEWATER SERVICE	101.127.275		11.19.15	002642	P	183	00019
	WATER-WW CHARGES	33.26	LANDFILL	101.127.276		11.19.15	002642	P	183	00020
	WATER-WW CHARGES	107.71	WATER SERVICE	101.125.274		11.19.15	002642	P	183	00021
	WATER-WW CHARGES	53.91	SEWER SERVICE	101.125.275		11.19.15	002642	P	183	00022
	WATER-WW CHARGES	148.56	WATER	637.637.274		11.19.15	002642	P	183	00023
	WATER-WW CHARGES	87.58	WW SERVICE	637.637.275		11.19.15	002642	P	183	00024
	WATER-WW CHARGES	16.63	LANDFILL	637.637.276		11.19.15	002642	P	183	00025
	WATER-WW CHARGES	447.27	WATER SERVICE	101.114.274		11.19.15	002642	P	183	00026
	WATER-WW CHARGES	21.80	SEWER SERVICE	101.114.275		11.19.15	002642	P	183	00027
	WATER-WW CHARGES	32.62	WATER SERVICE	631.631.274		11.19.15	002642	P	183	00028
	WATER-WW CHARGES	13.43	SEWER SERVICE	631.631.275		11.19.15	002642	P	183	00029
	WATER-WW CHARGES	51.01	WATER PURCHASED	801.801.274		11.19.15	002642	P	183	00030
	WATER-WW CHARGES	43.79	SEWER SERVICE	801.801.275		11.19.15	002642	P	183	00031
	WATER-WW CHARGES	16.63	LANDFILL	801.801.276		11.19.15	002642	P	183	00032
	WATER-WW CHARGES	7,846.02	WATER SERVICE	201.201.274		11.19.15	002642	P	183	00033
	WATER-WW CHARGES	146.01	SEWER SERVICE	201.201.275		11.19.15	002642	P	183	00034
	WATER-WW CHARGES	1,548.97	WATER SERVICE	611.611.274		11.19.15	002642	P	183	00035

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CITY UTILITIES										
	WATER-WW CHARGES	178.83	WATER SERVICE	101.141.274		11.19.15	002642	P	183	00036
	WATER-WW CHARGES	124.75	SEWER SERVICE	101.141.275		11.19.15	002642	P	183	00037
	WATER-WW CHARGES	191.34	WATER SERVICE	641.641.274		11.19.15	002642	P	183	00038
	WATER-WW CHARGES	110.85	SEWER SERVICE	641.641.275		11.19.15	002642	P	183	00039
	WATER-WW CHARGES	405.20	WATER SERVICE	203.203.274		11.19.15	002642	P	183	00040
	WATER-WW CHARGES	165.23	SEWER SERVICE	203.203.275		11.19.15	002642	P	183	00041
	WATER-WW-CHARGES	102.63	WATER SERVICE	101.142.274		11.25.15	002793	P	182	00001
	WATER-WW-CHARGES	78.34	WATER SERVICE	101.142.274		11.25.15	002793	P	182	00002
	WATER-WW-CHARGES	58.97	SEWER SERVICE	101.142.275		11.25.15	002793	P	182	00003
		12,375.72	*VENDOR TOTAL							
CLARITUS										
	POSTAGE SUPPLIES	18.47	POSTAGE	101.102.231		230257	015392	P	192	00002
	POSTAGE SUPPLIES	44.32	POSTAGE	101.104.231		230257	015392	P	192	00003
	POSTAGE SUPPLIES	44.32	POSTAGE	101.111.231		230257	015392	P	192	00004
	POSTAGE SUPPLIES	44.32	POSTAGE	101.122.231		230257	015392	P	192	00005
	POSTAGE SUPPLIES	118.21	POSTAGE	601.601.231		230257	015392	P	192	00006
	POSTAGE SUPPLIES	62.79	POSTAGE	611.611.231		230257	015392	P	192	00007
	POSTAGE SUPPLIES	36.98	POSTAGE	631.631.231		230257	015392	P	192	00008
		369.41	*VENDOR TOTAL							
CORNHUSKER INTL TRUCK IN										
	OIL FILTER	94.24	GARAGE PARTS	801.801.249		4104665	075623	P	158	00027
	AIR FILTER	170.91	GARAGE PARTS	801.801.249		4105056	075628	P	158	00023
	AIR FILTER	297.54	GARAGE PARTS	801.801.249		4105283	075635	P	183	00017
		562.69	*VENDOR TOTAL							
CREATIVE FORMS & CONCEPT										
	W-2'S/1095 FORMS	274.83	PRINTING & BINDING	101.104.233		114240	015384	P	158	00028
CREDIT COLLECTION SERVIC										
	UT COLLECTION-OCT	148.29	PROFESSIONAL SERVICES	601.601.202		11.19.15	001858	P	158	00031
	UT COLLECTION-OCT	60.48	PROFESSIONAL SERVICES	611.611.202		11.19.15	001858	P	158	00032
	UT COLLECTION-OCT	39.99	PROFESSIONAL SERVICES	631.631.202		11.19.15	001858	P	158	00033
		248.76	*VENDOR TOTAL							
CROFTON ELEVATOR INC										
	PEST CONTROL	470.00	AGRICULTURAL SUPPLIES	204.204.241		10.31.15	075099	P	158	00026
CSI SOFTWARE										
	CSI SOFTWARE	599.00	CONTRACTED SERVICES	203.203.204		32480	076149	P	158	00030
DANKO EMERGENCY EQUIPMEN										
	WRENCH SET	118.51	SMALL TOOLS & HARDWARE	101.114.247		70369	075363	P	158	00041
	BRACKET	54.70	REP. & MAINT. - EQUIPMEN	101.114.221		70748	075362	P	158	00038
	REPAIRS	39.64	REP. & MAINT. - EQUIPMEN	101.114.221		70997	075361	P	158	00039
		212.85	*VENDOR TOTAL							

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
DEN HERDER LAW OFFICE, P	PROFESSIONAL SERVICES	172.10	ABATEMENT	101.106.204		793-1661	017602	P	183	00070
	PROFESSIONAL SERVICES	473.49	PROFESSIONAL SERVICES	101.103.202		793-1661	017602	P	183	00071
		645.59	*VENDOR TOTAL							
DEPT OF CORRECTIONS	DOC WORK PROGRAM	432.22	REP. & MAINT. - BUILDING	201.201.223		C18D6204	075098	P	158	00034
	DOC WORK PROGRAM	432.22	REP. & MAINT. - TRAIL	204.204.223		C18D6204	075098	P	158	00035
	DOC WORK PROGRAM	432.23	REP. & MAINT. - BUILDING	621.621.223		C18D6204	075098	P	158	00036
	DOC WORK PROGRAM	432.23	REP. & MAINT. - BUILDING	641.641.223		C18D6204	075098	P	158	00037
		1,728.90	*VENDOR TOTAL							
DEX MEDIA EAST	PHONE BOOK	8.62	PUBLISHING	101.101.211		110560176	003458	P	183	00072
	PHONE BOOK	13.04	PUBLISHING	101.111.211		110560176	003458	P	183	00073
	PHONE BOOK	8.62	SUBSCRIPTIONS & PUBLICAT	101.114.235		110560176	003458	P	183	00074
		30.28	*VENDOR TOTAL							
DOUBLE D MACHINE WORKS	REPAIRS	60.00	GARAGE PARTS	801.801.249		363542	074468	P	158	00040
EHRESMANN ENGINEERING IN	PART	89.61	GARAGE PARTS	801.801.249		511206	074696	P	158	00042
EISENBRAUN AND ASSOCIATE	DOUGLAS AVE & WILSON	14,230.94	DOUGLAS AVE/WILSON RD TI	510.588.360		25674	013099	P	183	00075
ELECTRONIC ENGINEERING	INSTALL RADIOS & EQUIP	1,989.04	EQUIPMENT	101.114.350		75455	014850	P	192	00009
EMBROIDERY WORKS	UNIFORMS	156.00	UNIFORMS	101.111.244		22804	017415	P	158	00043
ERDMANN/TRACIE	REFUND	187.85	ANNUAL MEMBERSHIPS	203.3740		11.23.15	076152	P	183	00076
	REFUND	13.15	SALES TAX PAYABLE	203.2073		11.23.15	076152	P	183	00077
		201.00	*VENDOR TOTAL							
ETHANOL PRODUCTS LLC	CARBON DIOXIDE	368.89	CHEMICALS & GASES	601.601.240		CO2150775	015280	P	183	00078
	CARBON DIOXIDE	141.92	CHEMICALS & GASES	601.601.240		CO2151299	015284	P	183	00079
		510.81	*VENDOR TOTAL							
FALKENBERG CONSTRUCTION	MOWING	685.00	ABATEMENT	101.106.204		11.10.15	014177	P	158	00051
FASTENAL COMPANY	BOLTS	64.36	GARAGE PARTS	801.801.249		110590-110591	015348	P	158	00047
	RESPIRATORS	20.51	ROAD MATERIALS	101.123.239		110590-110591	015348	P	158	00048
	RESPIRATORS	20.51	OPERATING SUPPLIES & MAT	637.637.240		110590-110591	015348	P	158	00049

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
FASTENAL COMPANY										
	JACKETS	39.76	MEDICAL & SAFETY SUPPLIE	101.123.243		111400	015359	P	183	00082
	JACKETS	7.46	UNIFORMS & DRY GOODS	101.123.244		111400	015359	P	183	00083
	JACKETS	130.14	MEDICAL & SAFETY SUPPLIE	631.631.243		111400	015359	P	183	00084
	JACKETS	74.64	UNIFORMS	631.631.244		111400	015359	P	183	00085
	JACKETS	96.84	UNIFORMS	637.637.244		111400	015359	P	183	00086
	JACKETS	151.04	MEDICAL & SAFETY SUPPLIE	801.801.243		111400	015359	P	183	00087
	JACKETS	100.00	UNIFORMS & DRY GOODS	801.801.244		111400	015359	P	183	00088
	JACKETS	17.66	OPERATING SUPPLIES & MAT	637.637.240		111400	015359	P	183	00089
	JACKETS	22.49	UNIFORMS	637.637.244		111400	015359	P	183	00090
	REPAIRS	15.97	REP. & MAINT. - BUILDING	201.201.223		111489	076173	P	183	00081
	PARTS	69.01	GARAGE PARTS	801.801.249		11430-111489	015360	P	183	00091
	CREDIT	128.53CR	GARAGE PARTS	801.801.249		5.15.15	075312	P	158	00046
		701.86	*VENDOR TOTAL							
FIRST TEE OF SOUTH DAKOT										
	JUNIOR GOLF	560.00	JUNIOR GOLF PROGRAM	641.641.788		10.30.15	015242	P	158	00050
FLANNERY/KIRT										
	OFFICER STIPEND	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.3.15	013795	P	192	00010
FLEXIBLE PIPE TOOL COMPA										
	PARTS	1,047.85	REP. & MAINT. - COLLECTI	611.611.226		19376-19329	012502	P	183	00080
FLINT TRADING INC										
	SEALER KIT	761.01	ROAD MATERIALS	101.123.239		189849	015332	P	158	00045
FREEDOM VALU CENTER INC										
	CAR WASH	122.50	PROFESSIONAL SERVICES	101.111.202		10.30.15	017416	P	158	00044
FRICK/ADAM										
	OFFICER STIPEND	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.3.15	013794	P	192	00011
FRICK/BRIAN										
	OFFICER STIPEND	65.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.3.15	013792	P	192	00012
GEOTEK ENG & TESTING SER										
	COLLECTOR WELL	2,034.75	COLLECTOR WELL	602.602.360		12.7.15	017607	P	192	00013
	RAW WATER LINE	5,649.50	RAW WATER TRANSMISSION M	602.602.369		12.7.15	017607	P	192	00014
		7,684.25	*VENDOR TOTAL							
GERSTNER OIL CO										
	OIL	110.28	GARAGE GASOLINE & LUBRIC	101.127.238		15650	014122	P	158	00055
	OIL	71.68	GARAGE GASOLINE & LUBRIC	101.127.238		17904	074593	P	158	00054
	FUEL	8,400.90	GARAGE GASOLINE & LUBRIC	801.801.238		30548	015343	P	158	00052
		8,582.86	*VENDOR TOTAL							
GOVT. FINANCE OFFICER AS										
	MEMBERSHIP DUES	70.00	MEMBERSHIP DUES	101.104.261		11.10.15	017523	P	158	00056

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
GRAYMONT CAPITAL INC	LIME	4,355.77	CHEMICALS & GASES	601.601.240		84181	015273	P	158	00053
	LIME	4,539.30	CHEMICALS & GASES	601.601.240		85943	015279	P	183	00092
	LIME	4,374.99	CHEMICALS & GASES	601.601.240		86178	015282	P	183	00093
		13,270.06	*VENDOR TOTAL							
HARTINGTON TREE LLC	MOVE TREES	2,150.00	CONTRACTED SERVICES-OPER	641.641.204		7752	015211	P	183	00101
HAWKINS INC	CHEMICALS	1,254.00	CHEMICALS & GASES	611.611.240		3791370	014824	P	183	00102
	CHEMICALS	196.40	CHEMICALS & GASES	203.203.240		3797460	075093	P	158	00062
	CHEMICALS	655.65	CHEMICALS & GASES	203.203.240		3800273	075095	P	158	00061
		2,106.05	*VENDOR TOTAL							
HD SUPPLY WATERWORKS LTD	PARTS	12,006.02	REP. & MAINT. - DISTRIBU	601.601.226		10.16.15	012498	P	183	00095
	WATER MAIN SUPPLIES	1,517.52	REP. & MAINT. - DISTRIBU	601.601.226		716401	012499	P	183	00094
		13,523.54	*VENDOR TOTAL							
HEDAHL'S PARTS PLUS	FILTERS	389.75	GARAGE PARTS	801.801.249		49-175496	075616	P	158	00067
	FILTERS	46.72	GARAGE PARTS	801.801.249		49-175834	075618	P	158	00066
	FUEL FILTERS	21.16	GARAGE PARTS	801.801.249		49-175919	075621	P	158	00064
	STABILIZER BAR	30.76	GARAGE PARTS	801.801.249		49-175932	075620	P	158	00063
	FILTERS	171.56	GARAGE PARTS	801.801.249		49-176223	075625	P	158	00058
	FILTERS	222.65	GARAGE PARTS	801.801.249		49-176506	075627	P	158	00059
	OXYGEN SENSOR	59.21	GARAGE PARTS	801.801.249		49-176660	075629	P	183	00098
	FILTERS	309.88	GARAGE PARTS	801.801.249		49-176796	075632	P	183	00096
	BREAK SHOES	54.95	GARAGE PARTS	801.801.249		49-176909	075634	P	183	00097
	FILTERS	85.90	GARAGE PARTS	801.801.249		49-177012	075633	P	183	00099
		1,392.54	*VENDOR TOTAL							
HOLOPHANE	LIGHT POLES	14,040.00	EQUIPMENT	101.126.350		366-066-303	015087	P	158	00060
	POSTLITE POLES	15,000.00	EQUIPMENT	101.126.350		824-313-371	015090	P	158	00057
		29,040.00	*VENDOR TOTAL							
HUMAN RESOURCE ASSN SD	MEMBERSHIP DUES	25.00	MEMBERSHIP DUES	101.102.261		11.10.15	017524	P	158	00065
HYVEE	DOC WORK PROGRAM	17.48	REP. & MAINT. - BUILDING	201.201.223		60254	076162	P	183	00100
INDEPENDENCE WASTE	RENTAL	110.95	ROAD MATERIALS	101.123.239		420560201036	015350	P	158	00068
J & H CARE & CLEANING CO	JANITORIAL SERVICES	2,795.00	PROFESSIONAL SERVICES	203.203.202		10840	076174	P	184	00007

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
JACK'S UNIFORMS	UNIFORMS	121.89	UNIFORMS	101.111.244		56068A	017412	P	184	00005
JEBRO INC	LIQUID ASPHALT	14,001.47	ROAD MATERIALS	101.123.239		89357	013892	P	184	00006
JIM TRAMP CONSTRUCTION	REIMBURSEMENT	2,388.00	ROAD MATERIALS	101.123.239		7201	014172	P	185	00021
JOHNSON ELECTRIC	LABOR	459.18	REP. & MAINT. - EQUIPMEN	101.126.221		6090	015339	P	184	00004
	REPAIRS	141.37	REP. & MAINT. - BUILDING	201.201.223		6105	075096	P	184	00002
	REPAIRS	96.94	REP. & MAINT. - BUILDING	641.641.223		74853	074853	P	184	00003
		697.49	*VENDOR TOTAL							
JOHNSON ROOFING INC/ROY	ROOF REPAIRS	582.53	REP. & MAINT. - BUILDING	611.611.223		2544	014820	P	184	00001
JW TRAMP CONSTRUCTION IN	REIMBURSEMENT	1,216.00	ROAD MATERIALS	101.123.239		639	015357	P	185	00018
KADRMAS LEE & JACKSON IN	APRON EXPANSION	10,334.25	APRON EXPANSION & REPLAC	502.511.394		10060652	014994	P	184	00008
KAISER HEATING & COOLING	REPAIRS	302.97	REP. & MAINT. - BUILDING	101.114.223		544397	075356	P	192	00015
KELLEN & STREIT, INC.	SAND	481.03	CHEMICALS	101.124.240		8281	075630	P	184	00009
LANGUAGE LINE SERVICES	INTERPRET FEE	58.05	PROFESSIONAL SERVICES	208.208.202		3713608	017413	P	184	00013
LIGHT AND SIREN	LIGHTS	894.92	GARAGE PARTS	801.801.249		10683	015058	P	184	00012
LOCATORS & SUPPLIES INC	SWEATSHIRTS	93.27	UNIFORMS & DRY GOODS	101.123.244		0240133	015345	P	184	00010
	SWEATSHIRTS	79.98	MEDICAL & SAFETY SUPPLIE	101.123.243		0240133	015345	P	184	00011
	SWEATSHIRTS	79.98	UNIFORMS	637.637.244		0240133	015345	P	184	00030
		253.23	*VENDOR TOTAL							
MARKS MACHINERY	HITCH PIN	22.95	REP. & MAINT. - EQUIPMEN	101.124.221		00831	075631	P	184	00014
MAYER SIGNS	SIGNS	450.00	PARK SIGNS	503.549.321		12806	076150	P	185	00014
MENARDS	SCREW SET	19.45	SMALL TOOLS & HARDWARE	101.123.247		75974	075619	P	184	00041

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MENARDS	LUMBER	116.77	ROAD MATERIALS	101.123.239		76046	075622	P	184	00033
		136.22	*VENDOR TOTAL							
MIDAMERICAN ENERGY	FUEL-NOV	16.00	FUEL-GENERATOR	101.115.273		11.23.15	003252	P	184	00017
	FUEL-NOV	366.14	FUEL-HEATING	101.141.273		11.23.15	003252	P	184	00018
	FUEL-NOV	146.12	HEATING FUEL - GAS	637.637.273		11.23.15	003252	P	184	00019
	FUEL-NOV	8.00	FUEL-HEATING	611.611.273		11.23.15	003252	P	184	00020
	FUEL-NOV	124.56	FUEL-HEATING	601.601.273		11.23.15	003252	P	184	00021
	FUEL-NOV	133.75	FUEL-HEATING	101.114.273		11.23.15	003253	P	184	00022
	FUEL-NOV	36.23	FUEL-HEATING	641.641.273		11.23.15	003253	P	184	00023
	FUEL-NOV	123.52	FUEL-HEATING	201.201.273		11.23.15	003253	P	184	00024
	FUEL-NOV	213.74	FUEL-HEATING	101.127.273		11.23.15	003254	P	184	00025
	FUEL-NOV	32.34	FUEL-HEATING	801.801.273		11.23.15	003254	P	184	00026
	FUEL-NOV	411.49	FUEL-HEATING	101.125.273		11.23.15	003254	P	184	00027
	FUEL-NOV	50.00	ROAD MATERIALS	101.123.239		11.23.15	003254	P	184	00028
	FUEL-NOV	99.12	FUEL-HEATING	101.142.273		11.30.15	002794	P	182	00004
		1,761.01	*VENDOR TOTAL							
MIDAMERICAN ENERGY	FUEL-NOV	1,409.35	FUEL-HEATING	601.601.273		11.23.15	002904	P	184	00031
	FUEL-NOV	2,255.12	FUEL-HEATING	611.611.273		11.23.15	002904	P	184	00032
		3,664.47	*VENDOR TOTAL							
MIDWEST ALARM COMPANY IN	ALARM MAINTENANCE	63.00	REP. & MAINT. - BUILDING	101.114.223		110298	075360	P	184	00035
	PROFESSIONAL SERVICES	63.00	PROFESSIONAL SERVICES	101.101.202		110781	017603	P	184	00045
	FIRE SYSTEM INSPECTION	250.00	PROFESSIONAL SERVICES	801.801.202		27674-27675	015361	P	184	00015
	FIRE SYSTEM INSPECTION	250.00	PROFESSIONAL SERVICES &	637.637.202		27674-27675	015361	P	184	00016
		626.00	*VENDOR TOTAL							
MIDWEST TAPE	AUDIO BOOKS	1,020.73	AV - CAPITAL	101.142.342		11.20.15	015113	P	182	00005
MIDWEST TURF & IRRIGATIO	PUMP	1,075.71	REP. & MAINT. - EQUIPMEN	641.641.221		3703668	015207	P	184	00036
	SUPPLIES	25.25	REP. & MAINT. - EQUIPMEN	641.641.221		370415500	015209	P	184	00044
		1,100.96	*VENDOR TOTAL							
MISSOURI VALLEY SHOPPER	AD	76.02	ABATEMENT	101.106.204		682	014176	P	184	00043
MOSER/BRAD	OFFICER STIPEND	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.3.15	013797	P	192	00017
MOTOR VEHICLE DEPT, SD	LICENSE & TITLE	14.00	EQUIPMENT	611.611.350		11.19.15	015389	P	192	00016
	LICENSE & TITLE	14.00	EQUIPMENT	101.114.350		152800166	015382	P	184	00037



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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MOTOR VEHICLE DEPT, SD	LICENSE & TITLE	14.00	BANNERS & DECORATIONS	503.549.361		152891048	015379	P	184	00038
		42.00	*VENDOR TOTAL							
MOTOROLA	PAGER REPAIRS	234.00	REP. & MAINT. - EQUIPMEN	101.114.221		76843370	075366	P	184	00034
MUNICIPAL CODE CORP.	SUPPLEMENT #4	1,557.00	PROFESSIONAL SERVICES -	101.104.202		263330	017531	P	184	00029
MUNICIPAL LEAGUE, SD	2016 MEMBERSHIP DUES	6,805.02	MEMBERSHIP DUES	101.101.261		11.9.15	017518	P	184	00039
MW AUTOMOTIVE SERVICES	TOW VEHICLE	80.00	PROFESSIONAL SERVICES	101.111.202		2835	017409	P	184	00040
MYERS TIRE SUPPLY	TIRE WEIGHTS	245.11	GARAGE PARTS	801.801.249		51541974	015338	P	184	00042
NEW DEAL TIRE LLC	SCRAP TIRE REMOVAL	3,122.00	PROFESSIONAL SERVICES &	637.637.202		1429	015349	P	184	00047
NORTHERN TRUCK EQUIPMENT	SUPPLIES	1,263.65	REP. & MAINT. - EQUIPMEN	101.124.221		23205	015340	P	184	00046
NORTHWESTERN ENERGY	ELECT-NOV	1,455.09	ELECTRICITY	101.142.272		11.20.15	002795	P	182	00006
	ELECT-NOV	2,748.96	ELECTRICITY	201.201.272		11.30.15	003137	P	192	00018
	ELECT-NOV	4,636.20	ELECTRICITY - STREET LIG	101.126.272		11.30.15	003136	P	192	00019
	ELECT-NOV	509.03	ELECTRICITY	101.114.272		11.30.15	003133	P	192	00020
	ELECT-NOV	1,693.14	ELECTRICITY	641.641.272		11.30.15	003133	P	192	00021
	ELECT-NOV	84.85	ELECTRICITY	637.637.272		11.30.15	003133	P	192	00022
	ELECT-NOV	106.80	ELECTRICITY	202.202.272		11.30.15	003133	P	192	00023
	ELECT-NOV	1,779.35	ELECTRICITY	101.141.272		11.30.15	003133	P	192	00024
	ELECT-NOV	1,118.13	ELECTRICITY	101.127.272		11.30.15	003132	P	192	00025
	ELECT-NOV	66.12	ELECTRICITY	621.621.272		11.30.15	003132	P	192	00026
	ELECT-NOV	811.01	ELECTRICITY	801.801.272		11.30.15	003132	P	192	00027
	ELECT-NOV	1,456.44	ELECTRICITY	101.125.272		11.30.15	003132	P	192	00028
	ELECT-NOV	64.81	ELECTRICITY	101.115.272		11.30.15	003132	P	192	00029
	ELECT-NOV	110.04	ELECTRICITY	101.123.272		11.30.15	003134	P	192	00030
	ELECT-NOV	460.05	ELECTRICITY	637.637.272		11.30.15	003134	P	192	00031
	ELECT-NOV	10,910.01	ELECTRICITY	601.601.272		11.30.15	003134	P	192	00032
	ELECT-NOV	11,078.44	ELECTRICITY	611.611.272		11.30.15	003134	P	192	00033
	ELECT-NOV	34,945.92	ELECTRICITY - STREET LIG	101.126.272		11.30.15	003135	P	192	00034
		74,034.39	*VENDOR TOTAL							
OBSERVER	AD	60.00	ADVERTISING	203.203.211		11.25.15	076161	P	184	00049
	SUBSCRIPTION	30.00	SUBSCRIPTIONS & PUBLICAT	101.111.235		11.6.15	017410	P	184	00051

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VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
OBSERVER AD	64.00 154.00	ABATEMENT *VENDOR TOTAL	101.106.204		11.9.15	014174	P 184 00052
OVERHEAD DOOR CO DOOR REPAIRS	145.00	REP. & MAINT. - BUILDING	101.127.223		12332	074592	P 184 00050
OZONIA NORTH AMERICA PARTS	4,137.01	REP. & MAINT. - PLANT	611.611.221		408741	014826	P 184 00048
PETROLEUM TRADERS CORP FUEL	8,286.31	GARAGE GASOLINE & LUBRIC	801.801.238		949135	015342	P 184 00070
PILGER SAND AND GRAVEL I SAND	708.96	AGRICULTURAL SUPPLIES	641.641.241		11.31.15	015210	P 184 00071
SAND	1,436.78	AGRICULTURAL SUPPLIES	641.641.241		9.11.15	015205	P 184 00072
	2,145.74	*VENDOR TOTAL					
POLICE CHIEFS' ASSN MEMBERSHIP DUES	115.24	MEMBERSHIP DUES	101.111.261		11.2.15	017411	P 184 00073
PRESS DAKOTA MSTAR SOLUT AD	185.98	ADVERTISING	203.203.211		11.12.15	075094	P 184 00066
COMMISSION MINUTES	181.76	PUBLISHING	101.101.211		2504	015160	P 184 00054
NOTICE OF HEARING	52.92	PUBLISHING	101.101.211		2504	017468	P 184 00055
COMMISSION MINUTES	385.01	PUBLISHING	101.101.211		2504	015159	P 184 00056
NOTICE OF HEARING	57.20	PUBLISHING	101.101.211		2504	017407	P 184 00057
COMMISSION MINUTES	203.78	PUBLISHING	101.101.211		2504	015158	P 184 00058
RESOLUTION 15-53	93.15	PUBLISHING	101.101.211		2504	017403	P 184 00059
NOTICE OF HEARING	13.87	PUBLISHING	101.101.211		2504	015326	P 184 00060
NOTICE	19.39	ABATEMENT	101.106.204		2504	014170	P 184 00062
NOTICE	133.20	ABATEMENT	101.106.204		2504	014163	P 184 00063
AUDIT	31.58	PUBLISHING	101.101.211		2504	076384	P 184 00064
HOLIDAY AD	177.60	PUBLISHING	631.631.211		2504	015337	P 192 00035
CLASSIFIED AD	434.73	PROFESSIONAL SERVICES	611.611.202		2504	013515	P 192 00036
NOTICE	18.99	ABATEMENT	101.106.204		2504	014173	P 192 00037
ORDINANCE	203.98	PUBLISHING	101.101.211		2504	017526	P 192 00038
CLASSIFIED AD	489.60	PUBLISHING	201.201.211		2504	013520	P 192 00039
CLASSIFIED AD	531.30	PROFESSIONAL SERVICES	208.208.202		2504	076307	P 192 00040
BID	39.93	PUBLISHING	101.122.211		2504	014999	P 192 00041
COMMISSION MINUTES	297.30	PUBLISHING	101.101.211		2504	015161	P 192 00042
NOTICES	51.47	PUBLISHING	101.101.211		2504	017529	P 192 00043
NOTICES	37.90	PUBLISHING	101.101.211		2504	017501	P 192 00044
CREDIT	474.17CR	PUBLISHING	101.101.211		2504	017604	P 192 00045
AD	147.50	PREVENTION	101.114.268		2509	075354	P 184 00053
NOTICE	19.91	ABATEMENT	101.106.204		2509	014162	P 184 00061
	3,333.88	*VENDOR TOTAL					
PRINTING SPECIALISTS UTILITY NOTICE	59.44	OFFICE SUPPLIES	601.601.232		11.16.15	015388	P 184 00067
UTILITY NOTICE	66.87	PRINTING	611.611.233		11.16.15	015388	P 184 00068

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
PRINTING SPECIALISTS	UTILITY NOTICE	22.30	PRINTING	631.631.233		11.16.15	015388	P	184	00069
		148.61	*VENDOR TOTAL							
PRO AUTO	REPAIRS	285.00	REP. & MAINT. - EQUIPMEN	203.203.221		5785	076175	P	184	00065
RACOM CORPORATION	RADIO ACCESS	1,370.46	PROFESSIONAL SERVICES	208.208.202		151839	017417	P	185	00001
RASMUSSEN MECHANICAL SEV	NEW BOILER	26,538.00	EQUIPMENT	611.611.350		4650	014817	P	185	00002
REGIONAL TECHNICAL EDUCA	LEASE-OCT	1,466.67	PROFESSIONAL SERVICES	101.101.202		2099	017517	P	185	00003
	LEASE-NOV	1,466.67	PROFESSIONAL SERVICES	101.101.202		2119	017605	P	192	00046
		2,933.34	*VENDOR TOTAL							
SADA SYSTEMS	SUBSCRIPTION	2,076.75	SUBSCRIPTIONS & PUBLICAT	101.105.235		841-668	017505	P	185	00006
SAFETY BENEFITS INC	ANNUAL CONFERENCE	65.00	CONFERENCE & MEETINGS	101.102.265		2123	014179	P	185	00007
SMITH INSURANCE INC/MT &	FIREMANS ACCIDENT POLICY	1,654.00	INSURANCE	101.114.201		20469	015387	P	185	00010
	INSURANCE	1,017.00	INSURANCE	101.114.201		20511	015386	P	185	00011
		2,671.00	*VENDOR TOTAL							
STERN OIL CO INC	FUEL	1,930.90	GARAGE GASOLINE & LUBRIC	801.801.238		0197526-019753	015356	P	185	00008
	FUEL	9,891.60	GARAGE GASOLINE & LUBRIC	801.801.238		196625	015344	P	185	00004
		11,822.50	*VENDOR TOTAL							
STERNQUIST/DR. JOHN	REIMBURSEMENT	57.45	PROFESSIONAL SERVICES	101.122.202		11.24.15	013788	P	185	00005
STEVENS CONSTRUCTION LLC	WALKING PATH	8,900.00	DOWNTOWN IMPROVEMENTS	506.572.389		535348	012986	P	185	00009
	SIDEWALK PADS	5,600.00	PARK SIDEWALKS	503.548.322		689335	012982	P	192	00047
		14,500.00	*VENDOR TOTAL							
STREET MAINTENANCE ASSN	MEMBERSHIP DUES	35.00	LEARNING	101.123.264		11.10.15	017525	P	185	00012
TMA	TIRES	2,739.84	GARAGE PARTS	801.801.249		47727	074469	P	185	00017
	TIRES	984.50	GARAGE PARTS	801.801.249		76202	075624	P	185	00019
		3,724.34	*VENDOR TOTAL							

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
TODD, INC/MICHAEL	SIGNS	3,802.02	ROAD MATERIALS	101.123.239		148922	015096	P	185	00022
	POST SHEETING	198.85	REP. & MAINT. - EQUIPMEN	101.126.221		149405	015358	P	185	00016
		4,000.87	*VENDOR TOTAL							
TRAFFIC CONTROL CORP	BRACKET KIT	480.00	REP. & MAINT. - EQUIPMEN	101.126.221		87184	015026	P	185	00023
TRE ENVIRONMENTAL STRATE	WET TEST	650.00	PROFESSIONAL SERVICES	611.611.202		68761	014825	P	192	00057
TRI-STATE TURF	IRRIGATION REPAIRS	811.28	REP. & MAINT. - PLANT	601.601.221		29230	015281	P	185	00013
TRUCK TRAILER SALES INC	DOT INSPECTIONS	2,320.65	GARAGE PARTS	801.801.249		271	015365	P	185	00015
TRUGREEN	LAWN TREATMENT	90.00	REP. & MAINT. - BUILDING	101.114.223		1063535	075364	P	185	00020
U.S. POST OFFICE-UTIL	UT POSTAGE-NOV	1,000.00	POSTAGE	601.601.231		11.19.15	001855	P	185	00025
	UT POSTAGE-NOV	1,125.00	POSTAGE	611.611.231		11.19.15	001855	P	185	00026
	UT POSTAGE-NOV	375.00	POSTAGE	631.631.231		11.19.15	001855	P	185	00027
		2,500.00	*VENDOR TOTAL							
UNDERWRITERS LABORATORIE	TESTS	1,040.00	REP. & MAINT. - VEHICLES	101.114.222		72020109193	075359	P	185	00024
UNITED PARCEL SERVICE, I	POSTAGE	43.56	POSTAGE	101.106.231		572347485	003830	P	192	00048
	POSTAGE	237.57	POSTAGE	611.611.231		572347485	003830	P	192	00049
	POSTAGE	43.08	POSTAGE	601.601.231		572347485	003830	P	192	00050
		324.21	*VENDOR TOTAL							
WAGE WORKS	FLEX SERV FEE-OCT	15.00	PROFESSIONAL SERVICES -	101.104.202		125A10429657	005311	P	185	00030
	FLEX SERV FEE-OCT	5.00	PROFESSIONAL SERVICES	101.105.202		125A10429657	005311	P	185	00031
	FLEX SERV FEE-OCT	5.00	PROFESSIONAL SERVICES	101.106.202		125A10429657	005311	P	185	00032
	FLEX SERV FEE-OCT	10.00	PROFESSIONAL SERVICES	101.111.202		125A10429657	005311	P	185	00033
	FLEX SERV FEE-OCT	5.00	PROFESSIONAL SERVICES	101.123.202		125A10429657	005311	P	185	00034
	FLEX SERV FEE-OCT	20.00	PROFESSIONAL SERVICES	101.142.202		125A10429657	005311	P	185	00035
	FLEX SERV FEE-OCT	5.00	PROFESSIONAL SERVICES	201.201.202		125A10429657	005311	P	185	00036
	FLEX SERV FEE-OCT	10.00	PROFESSIONAL SERVICES	203.203.202		125A10429657	005311	P	185	00037
	FLEX SERV FEE-OCT	5.00	PROFESSIONAL SERVICES	611.611.202		125A10429657	005311	P	185	00038
	FLEX SERV FEE-OCT	5.00	PROFESSIONAL SERVICES	641.641.202		125A10429657	005311	P	185	00039
		85.00	*VENDOR TOTAL							
WELFL CONSTRUCTION CORP	MERIDIAN BRIDGE PLAZA	9,229.26	DOWNTOWN IMPROVEMENTS	506.572.389		11.24.15	010115	P	185	00029

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
WOEHL/TOBY	OFFICER STIPEND	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.3.15	013796	P	192	00051
WOODS FULLER SHULTZ & SM	PROFESSIONAL SERVICES	202.50	4TH ST RECONSTRUCT-CITY	506.572.395		201510334	017471	P	185	00028
XEROX CORPORATION	COPIER LEASE	55.23	ACCOUNTS RECEIVABLE	713.1311		81807644	003853	P	185	00050
	COPIER LEASE	34.65	ACCOUNTS RECEIVABLE	713.1311		82103314	003853	P	185	00045
		89.88	*VENDOR TOTAL							
XEROX CORPORATION	COPIER LEASE	532.35	ACCOUNTS RECEIVABLE	713.1311		095-096	003976	P	192	00054
	COPIER LEASE	11.08	CONTRACTED SERVICES	203.203.204		722398872	003971	P	185	00044
	COPIER LEASE	5.31	CONTRACTED SERVICES	203.203.204		81807645	003971	P	185	00046
	COPIER LEASE	403.27	ACCOUNTS RECEIVABLE	713.1311		81807646	003976	P	185	00049
	COPIER LEASE	42.94	COPIES	101.111.234		81807647	003976	P	185	00051
	COPIER LEASE	51.79	ACCOUNTS RECEIVABLE	713.1311		82103315	003976	P	185	00042
	COPIER LEASE	20.86	COPIES	101.111.234		82103317	003976	P	185	00043
	COPIER LEASE	159.74	CONTRACTED SERVICES	203.203.204		82329097	003971	P	192	00052
	COPIER LEASE	214.78	COPIES	101.111.234		82329098	003976	P	192	00053
		1,442.12	*VENDOR TOTAL							
YANKTON CO HISTORICAL	1/4 SP APPROPRIATION	2,025.00	YANKTON HISTORICAL SOCIE	101.131.551		12.7.15	013688	P	192	00055
YANKTON COUNTY AUDITOR	YC CAPITAL IMPROVE COST	15,740.81	RENT FOR SAFETY CENTER	101.111.212		11.13.15	017527	P	185	00048
YANKTON COUNTY EMS ASSOC	CPR CLASS	100.00	LEARNING	203.203.264		11.25.15	076153	P	185	00040
YANKTON REDI MIX	MERIDIAN BRIDGE PLAZA	262.50	DOWNTOWN IMPROVEMENTS	506.572.389		49571	076148	P	185	00047
	MERIDIAN BRIDGE PLAZA	285.00	DOWNTOWN IMPROVEMENTS	506.572.389		49711	075100	P	185	00041
		547.50	*VENDOR TOTAL							
YANKTON SCHOOL DISTRICT	3RD QTR BILLING	20,473.18	COST OF SERVICE PROVIDED	203.203.206		10.29.15	012985	P	185	00052
	SAC CAPITAL	3,648.00	COMMON BLDG EQUIPMENT	506.571.350		10.29.15	012985	P	185	00053
		24,121.18	*VENDOR TOTAL							
ZIEGLER/WILLIAM P	OFFICER STIPEND	65.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.3.15	013793	P	192	00056

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	463,212.73							

RECORDS PRINTED - 000359

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	153,144.41
201	PARKS AND RECREATION	14,589.09
202	PARK IMPROVEMENT	106.80
203	SUMMIT ACTIVITY CENTER	26,794.54
204	MARNE CREEK	927.35
207	BRIDGE AND STREET	10,312.50
208	911/DISPATCH	1,959.81
502	AIRPORT CAPITAL	10,334.25
503	PARK CAPITAL	6,064.00
506	SPECIAL CAPITAL IMPROV	22,527.26
510	TID #5 - MENARDS	14,230.94
601	WATER OPERATION	43,207.39
602	WATER RENEWAL/REPLACEMENT	7,684.25
611	WASTE WATER OPERATION	52,017.07
621	CEMETERY OPERATION	498.35
631	SOLID WASTE	11,067.86
637	JOINT POWER	38,724.96
641	GOLF COURSE	8,640.76
713	COPIES & POSTAGE	1,077.29
801	CENTRAL GARAGE	39,303.85
TOTAL ALL FUNDS		463,212.73

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	463,212.73
TOTAL ALL BANKS		463,212.73

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

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Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
AFSCME COUNCIL 65		06454							
	EMPLOYEE DEDUCTIONS	684.69	MISC. EMP. DED.	711.2079	11/20/2015	005136	P	155	00019
	EMPLOYEE DEDUCTIONS	684.69	MISC. EMP. DED.	711.2079	11/6/2015	005136	P	155	00007
		1,369.38	*TOTAL						
AMERICAN FAMILY LIFE COR		00025							
	CANCER & ICU PREMIUMS	6,509.98	CANCER & ICU SUPPLEMENTA	711.2075	0GKD8	001234	P	155	00023
ASSURANT EMPLOYEE BENEFI		06804							
	VISION INS - DECEMBER	564.38	HEALTH INSURANCE	711.2068		005313	F	155	00033
BURKS/JENNY		.14208							
	REFUND	60.00	RENTALS - PARK	201.3620	10-20-15	076151	F	155	00032
CONNECTIONS INC		06807							
	EAP INSURANCE-NOVEMBER	274.82	HEALTH INSURANCE	711.2068	11/4/2015	005314	P	155	00001
DAKOTA TRAFFIC SERVICES		05858							
	DURABLE PAVEMENT MARKING	35,558.80	PERMANENT PAVEMENT MARKI	506.574.373	115092	015336	F	155	00034
DELTA DENTAL		04160							
	DENTAL INS - DECEMBER	6,932.04	DENTAL INSURANCE	711.2059		003190	F	155	00035
DEPT OF SOCIAL SERVICES		01681							
	EMPLOYEE DEDUCTIONS	917.50	MISC. EMP. DED.	711.2079	11/20/2015	003562	P	155	00020
	EMPLOYEE DEDUCTIONS	917.50	MISC. EMP. DED.	711.2079	11/6/2015	003562	P	155	00008
		1,835.00	*TOTAL						
FIRST NATL BANK SOUTH DA		04389							
	EMPLOYEE DEDUCTIONS	624.99	AFLAC DAYCARE	711.2077	11/20/2015	003301	P	155	00017
	EMPLOYEE DEDUCTIONS	669.73	AFLAC MEDICAL	711.2078	11/20/2015	003301	P	155	00018
	AFLAC-DEPENDENT CARE	624.99	AFLAC DAYCARE	711.2077	11/6/2015	003301	P	155	00005
	AFLAC-MEDICAL	669.73	AFLAC MEDICAL	711.2078	11/6/2015	003301	P	155	00006
		2,589.44	*TOTAL						
FLEXIBLE PIPE TOOL COMPA		05985							
	FLUSHER TRUCK	291,158.00	EQUIPMENT	611.611.350	11/17/2015	013357	P	155	00013
ICMA RETIREMENT TRUST -		00287							
	EMPLOYEE DEDUCTIONS	1,391.93	ICMA DEFERRED COMPENSATI	711.2067	300072	002876	P	155	00004
	EMPLOYEE DEDUCTIONS	1,391.93	ICMA DEFERRED COMPENSATI	711.2067	300072	002876	P	155	00014
		2,783.86	*TOTAL						
LARRY'S HOME CENTER		01974							
	REPLACE CHECK #57107	4,373.25	REP. & MAINT. - BUILDING	201.201.223	9224	005505	P	155	00010
LARRY'S PLUMBING SERVICE		01683							
	REPLACE CHECK #57107	98.94	CONTRACTED SERVICES - OP	201.201.204	105403	005504	P	155	00011
MINNESOTA LIFE INSURANCE		06544							
	LIFE INSURANCE -DECEMBER	688.24	LIFE INSURANCE	711.2069		005179	F	155	00036
MUNIMETRIX SYSTEMS CORP		04188							
	SOFTWARE SUPPORT	332.67	PROFESSIONAL SERVICES -	101.104.202	1510014-2	017530	P	155	00026
	SOFTWARE SUPPORT	332.67	PROFESSIONAL SERVICES	506.571.202	1510014-2	017530	P	155	00027
	SOFTWARE SUPPORT	332.67	PROFESSIONAL SERVICES	601.601.202	1510014-2	017530	P	155	00028
	SOFTWARE SUPPORT	332.67	PROFESSIONAL SERVICES	611.611.202	1510014-2	017530	P	155	00029
	SOFTWARE SUPPORT	332.66	PROFESSIONAL SERVICES	631.631.202	1510014-2	017530	P	155	00030
	SOFTWARE SUPPORT	332.66	PROFESSIONAL SERVICES &	637.637.202	1510014-2	017530	P	155	00031
		1,996.00	*TOTAL						
RETIREMENT, SD		00519							
	SD RETIREMENT-NOV	65,583.64	SD RETIREMENT SYSTEM	711.2066	11/19/2015	002809	P	155	00024



Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
SDSRP		04992							
	EMPLOYEE DEDUCTIONS	525.00	ROTH 457 SDRS-SRP	711.2056	11/20/2015	003591	P	155	00016
	EMPLOYEE DEDUCTIONS	1,765.00	SDRS SUPPLEMENTAL RETIRE	711.2058	11/20/2015	003591	P	155	00015
	EMPLOYEE DEDUCTIONS	525.00	ROTH 457 SDRS-SRP	711.2056	11/6/2015	003591	P	155	00003
	EMPLOYEE DEDUCTIONS	1,765.00	SDRS SUPPLEMENTAL RETIRE	711.2058	11/6/2015	003591	P	155	00002
		4,580.00	*TOTAL						
SMEAL FIRE APPARATUS CO		04782							
	FIRE DEPT EQUIPMENT	645,600.00	EQUIPMENT	101.114.350	4434	066732	P	155	00009
SUMMIT ACTIVITY CENTER		03787							
	EMPLOYEE DEDUCTIONS	822.65	SUMMIT ACTIVITIES CENTER	711.2062	11/20/2015	002981	P	155	00021
UNITED WAY		00918							
	EMPLOYEE DEDUCTIONS	70.00	UNITED FUND	711.2070	11/20/2015	001142	P	155	00022
WELLMARK BLUE CROSS & BL		06799							
	HEALTH INS-DECEMBER	87,471.98	HEALTH INSURANCE	711.2068	81391-0000	005310	P	155	00025
YANKTON AREA PROG. GROWT		00939							
	SALES TAX REIMB 3RD QTR	70,612.08	YAPG (MENARDS)	510.588.566		017600	F	155	00038
YANKTON COUNTY SHERIFF D		05303							
	DOJ REIMBURSEMENT	4,884.11	MISC REIMBURSEMENTS	101.3615		015391	F	155	00037
YANKTON COUNTY TREASURER		02089							
	TAXES	209.25	PROFESSIONAL SERVICES	101.101.202	11/09/2015	017528	P	155	00012
		1,236,625.84	**CLAIMS TOTAL						

Claims Register

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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
REPORT TOTALS:		1,236,625.84							

RECORDS PRINTED - 000038

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	651,026.03
201	PARKS AND RECREATION	4,532.19
506	SPECIAL CAPITAL IMPROV	35,891.47
510	TID #5 - MENARDS	70,612.08
601	WATER OPERATION	332.67
611	WASTE WATER OPERATION	291,490.67
631	SOLID WASTE	332.66
637	JOINT POWER	332.66
711	EMPLOYEE BENEFIT	182,075.41
TOTAL ALL FUNDS		1,236,625.84

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	1,236,625.84
TOTAL ALL BANKS		1,236,625.84

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
A & B BUSINESS INC.	COPIER MAINTENANCE	408.61	RENTALS & XEROX SUPPLIES	101.142.212		WIBBELS, KATHL		186 00420
ABC - AMEGA INC	MAINTENANCE	133.00	REP. & MAINT. - PLANT	611.611.221		GOODMANSON, KY		186 00168
ACE HARDWARE	GARBAGE BAGS	9.99	OFFICE SUPPLIES	101.111.232		BRASEL, LISA M		186 00334
	JANITORIAL SUPPLIES	16.98	JANITORIAL SUPPLIES	611.611.236		DEWALD, RICHA		187 00019
	LAB HARDWARE	3.49	MEDICAL,SAFETY, & LAB. S	611.611.243		DEWALD, RICHA		187 00020
	CLEANING SUPPLIES	9.99	JANITORIAL SUPPLIES	641.641.236		DOBY, KEVIN C		186 00325
	LAB TUBING	49.97	MEDICAL,SAFETY, & LAB. S	611.611.243		HANSON, TANNER		186 00366
	RATCHET	21.99	SMALL TOOLS & HARDWARE	601.601.247		HINES, GORDON		186 00283
	LIGHT KIT	21.99	SMALL TOOLS & HARDWARE	601.601.247		HINES, GORDON		186 00285
	SUPPLIES	10.98	REP. & MAINT. - DISTRIBU	601.601.226		KUEHLER, DAVE		186 00237
	BOLTS	2.77	REP. & MAINT. - EQUIPMEN	101.114.221		KURTENBACH, TH		186 00012
	EXPOXY GLUE	53.91	REP. & MAINT. - BUILDING	101.141.223		MILES, CONNIE		186 00253
	VINYL CHAIR TIPS	1.79	REP. & MAINT. - BUILDING	101.141.223		MILES, CONNIE		186 00256
	CHAIR TIPS	5.37	REP. & MAINT. - BUILDING	101.141.223		MILES, CONNIE		186 00257
	LOCKTITE	3.99	REP. & MAINT. - EQUIPMEN	101.111.221		PAYER, MARK E		186 00106
	TOOLS	53.94	SMALL TOOLS & HARDWARE	101.127.247		ROINSTAD, MIKE		186 00235
	CAPITAL BUILDING SUPPLY	14.98	REP. & MAINT. - BUILDING	201.201.223		SNOOK, JAMES D		186 00042
	SMALL HARDWARE	0.98	SMALL TOOLS & HARDWARE	201.201.247		SNOOK, JAMES D		186 00046
	PARK REPAIR	12.78	REP. & MAINT. - BUILDING	201.201.223		SNOOK, JAMES D		186 00048
	PARK SUPPLIES	6.54	REP. & MAINT. - BUILDING	201.201.223		SNOOK, JAMES D		186 00050
	PARK SUPPLIES	28.90	REP. & MAINT. - BUILDING	201.201.223		SNYDER, ROBERT		186 00075
	RECREATION SUPPLIES	7.96	RECREATION SUPPLIES	203.203.242		SNYDER, ROBERT		186 00077
	BUILDING REPAIR	1.06	REP. & MAINT. - BUILDING	203.203.223		SNYDER, ROBERT		186 00078
	PARK SUPPLIES	7.59	REP. & MAINT. - BUILDING	201.201.223		VANWINKLE, MIC		186 00085
	PARK SUPPLIES	132.80	REP. & MAINT. - BUILDING	201.201.223		VANWINKLE, MIC		186 00088
		480.74	*VENDOR TOTAL					
AL S OASIS CAFE	CONFERENCE	8.56	CONFERENCE & MEETINGS	201.201.265		FRICK, BRIAN M		186 00056
ALL STAR PRO GOLF	MERCHANDISE	237.67	MERCHANDISE	641.641.766		DOBY, KEVIN C		186 00329
AMAZON MKTPLACE PMTS	REPAIR & MAINTENANCE	5.85	REP. & MAINT. - EQUIPMEN	101.105.221		JOHNSON, DUANE		186 00120
	BOOK	7.19	BOOKS	101.142.340		WIBBELS, KATHL		186 00426
	BOOKS	20.13	BOOKS	101.142.340		WIBBELS, KATHL		186 00442
	DVD	14.96	AV - CAPITAL	101.142.342		WIBBELS, KATHL		186 00452
	BOOK	22.44	BOOKS	101.142.340		WIBBELS, KATHL		186 00457
	DVD	9.95	AV - CAPITAL	101.142.342		WIBBELS, KATHL		186 00458
	DVD	24.99	AV - CAPITAL	101.142.342		WIBBELS, KATHL		187 00030
	BOOK	9.98	BOOKS	101.142.340		WIBBELS, KATHL		187 00031
	DVDS	351.50	AV - CAPITAL	101.142.342		WIBBELS, KATHL		187 00032
	BOOKS	20.83	BOOKS	101.142.340		WIBBELS, KATHL		187 00033
	DVDS	42.94	AV - CAPITAL	101.142.342		WIBBELS, KATHL		187 00040
	BOOKS	9.99	BOOKS	101.142.340		WIBBELS, KATHL		187 00041

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AMAZON MKTPLACE PMTS								
	BOOKS	49.10	BOOKS	101.142.340		WIBBELS, KATHL		187 00042
	PROGRAM SUPPLIES	23.95	PROGRAM SUPPLIES	101.142.242		WIBBELS, KATHL		187 00043
	DVD'S	65.92	AV - CAPITAL	101.142.342		WIBBELS, KATHL		187 00044
	BOOKS	185.90	BOOKS	101.142.340		WIBBELS, KATHL		187 00045
	PROGRAM SUPPLIES	5.79	PROGRAM SUPPLIES	101.142.242		WIBBELS, KATHL		187 00046
		871.41	*VENDOR TOTAL					
AMAZON.COM								
	OFFICE SUPPLIES	31.99	OFFICE SUPPLIES	101.102.232		BAILEY, COLLEE		186 00125
	GLOVES	90.63	MEDICAL,SAFETY, & LAB. S	601.601.243		HINES, GORDON		186 00278
		122.62	*VENDOR TOTAL					
AMAZON.COM AMZN.COM/BI								
	OFFICE SUPPLIES	31.99	OFFICE SUPPLIES	101.102.232		BAILEY, COLLEE		186 00124
AMERICAN								
	MEETING	25.00	CONFERENCE & MEETINGS	101.102.265		NELSON, AMY		186 00385
	MEETING	25.00	CONFERENCE & MEETINGS	101.101.265		NELSON, AMY		186 00386
	MEETING	25.00	CONFERENCE & MEETINGS	101.101.265		NELSON, AMY		186 00387
		75.00	*VENDOR TOTAL					
AMERICINN LODGE & SUIT								
	CONFERENCE	115.91	CONFERENCE & MEETINGS	201.201.265		FRICK, BRIAN M		186 00059
APA MEMBERSHIPS AND SU								
	AMERICAN PLANNING ASSOC	479.00	MEMBERSHIP DUES	101.106.261		MINGO, DAVID W		186 00130
APPEARA								
	TOWELS	116.56	CONTRACTED SERVICES-OPER	641.641.204		MCHENRY, CHASI		186 00184
	TOWELS	191.72	CONTRACTED SERVICES	203.203.204		MCHENRY, CHASI		186 00185
		308.28	*VENDOR TOTAL					
ARMY LODGING								
	TRAVEL LODGING	74.00	TRAVEL EXPENSE	101.111.263		BURGESON, MICH		186 00174
	TRAVEL LODGING	74.00	TRAVEL EXPENSE	101.111.263		BURGESON, MICH		186 00175
		148.00	*VENDOR TOTAL					
AT&T*BILL PAYMENT								
	AT&T MOBILITY	314.32	PROFESSIONAL SERVICES	101.111.202		PAYER, MARK E		186 00108
AWWA.ORG								
	MEMBERSHIP	182.00	MEMBERSHIP DUES	601.601.261		TWEEDY, RAY M		186 00171
BACKDRAFT MAGAZINE								
	ADVERTISEMENT	155.00	ADVERTISING	203.203.211		MCHENRY, CHASI		186 00182
BAKER-TAYLOR								
	BOOKS	6,307.18	BOOKS	101.142.340		WIBBELS, KATHL		187 00036
	PROGRAM SUPPLIES	16.76	PROGRAM SUPPLIES	101.142.242		WIBBELS, KATHL		187 00037
	POSTAGE	60.99	POSTAGE	101.142.231		WIBBELS, KATHL		187 00038

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BAKER-TAYLOR	BOOK DONATION	16.65	BOOKS	701.701.340		WIBBELS, KATHL		187 00039
		6,401.58	*VENDOR TOTAL					
BATTERY EXCHANGE	SUPPLIES	89.95	REP. & MAINT. - COLLECTI	611.611.226		KIRCHNER, LESL		186 00224
BECKER BODY SHOP	DENT REPAIR	200.00	REP. & MAINT. -VEHICLES	101.127.222		ROINSTAD, MIKE		186 00236
BISCUIT LOVE	MEETING	29.50	CONFERENCE & MEETINGS	101.102.265		NELSON, AMY		186 00381
BLARNEY S	SD PLANNERS CONFERENCE	11.62	CONFERENCE & MEETINGS	101.106.265		BIES, BRAD		186 00274
BNR*POPULAR SCIENCE	MAGAZINE SUBSCRIPTION	19.97	SUBSCRIPTIONS & PUBLICAT	101.142.235		WIBBELS, KATHL		186 00412
BNR*WORKING MOTHER	MAGAZINE SUBSCRIPTION	15.97	SUBSCRIPTIONS & PUBLICAT	101.142.235		WIBBELS, KATHL		186 00462
BOLLER PRINTING	PRINT TICKETS	204.00	PRINTING & BINDING	101.111.233		PAYER, MARK E		186 00105
BOMGAARS #2 YANKTON	PARK SUPPLIES	132.94	REP. & MAINT. - BUILDING	201.201.223		BORNITZ, CHRIS		186 00034
	CEMETERY SUPPLIES	114.24	REP. & MAINT. - EQUIPMEN	621.621.221		BORNITZ, CHRIS		186 00035
	BRIDGE SUPPLIES	48.76	REP. & MAINT. - BUILDING	201.201.223		BORNITZ, CHRIS		186 00036
	BRIDGE SUPPLIES	56.96	REP. & MAINT. - BUILDING	201.201.223		BORNITZ, CHRIS		186 00037
	PARK SUPPLIES	17.77	REP. & MAINT. - BUILDING	201.201.223		BORNITZ, CHRIS		186 00038
	PARK SUPPLIES	13.98	REP. & MAINT. - BUILDING	201.201.223		FRICK, BRIAN M		186 00053
	GLOVES, SWEATSHIRTS	59.98	UNIFORMS & DRY GOODS	601.601.244		GARVEY, TIMOTH		186 00369
	SHOP SUPPLIES	49.05	REP. & MAINT. - BUILDING	201.201.223		GLEICH, JOHN E		186 00065
	PARK SUPPLIES	7.38	REP. & MAINT. - BUILDING	201.201.223		GLEICH, JOHN E		186 00066
	SHOP SUPPLIES	58.01	REP. & MAINT. - BUILDING	201.201.223		GLEICH, JOHN E		186 00069
	SHOP SUPPLIES	77.95	REP. & MAINT. - BUILDING	201.201.223		GLEICH, JOHN E		186 00070
	SHOP SUPPLIES	3.96	REP. & MAINT. - BUILDING	201.201.223		GLEICH, JOHN E		186 00073
	BAR SCREEN REPAIR	87.94	REP. & MAINT. - PLANT	611.611.221		GUSSO, GREGORY		186 00240
	RETURN	5.29CR	REP. & MAINT. - PLANT	611.611.221		GUSSO, GREGORY		186 00241
	UNIFORMS	52.93	UNIFORMS & DRY GOODS	611.611.244		HANSON, TANNER		186 00362
	FENCE POSTS	41.37	REP. & MAINT. - PLANT	601.601.221		HINES, GORDON		186 00281
	GLOVES	46.98	REP. & MAINT. - PLANT	601.601.221		HINES, GORDON		186 00287
	COURSE SUPPLIES	5.69	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00196
	COURSE REPAIRS	3.49	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00201
	COURSE SUPPLIES	19.99	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00210
	COURSE SUPPLIES	5.99	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00211
	COURSE SUPPLIES	11.12	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00212
	GLOVES	45.98	UNIFORMS & DRY GOODS	601.601.244		KIRCHNER, LESL		186 00218
	SUPPLIES	8.99	REP. & MAINT. -VEHICLES	611.611.222		KIRCHNER, LESL		186 00221
	SUPPLIES	26.55	REP. & MAINT. - DISTRIBU	601.601.226		KIRCHNER, LESL		186 00222

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BOMGAARS #2 YANKTON								
	SUPPLIES	189.99	REP. & MAINT. - COLLECTI	611.611.226		KIRCHNER, LESL		186 00223
	SUPPLIES	25.99	REP. & MAINT. - COLLECTI	611.611.226		KIRCHNER, LESL		186 00225
	SUPPLIES	16.99	REP. & MAINT. - DISTRIBU	601.601.226		KIRCHNER, LESL		186 00227
	TOOL BOX	389.99	REP. & MAINT. -VEHICLES	611.611.222		KIRCHNER, LESL		186 00229
	SUPPLIES	15.27	REP. & MAINT. - COLLECTI	611.611.226		KIRCHNER, LESL		186 00230
	PLANT SUPPLIES	26.99	AGRICULTURAL SUPPLIES	201.201.241		KORTAN, LISA A		186 00464
	ROTARY TOOL KIT	78.47	SMALL TOOLS & HARDWARE	801.801.247		KULHAVY, KEVIN		186 00323
	BOLTS, CONNECTORS	57.60	REP. & MAINT. - EQUIPMEN	101.114.221		NICKLES, LARRY		186 00405
	CHAIN HOOKS	63.61	REP & MAINT - CENTRAL GA	101.124.224		POTTS, COREY		186 00358
	GREASE	113.65	GARAGE PARTS	801.801.249		POTTS, COREY		186 00359
	HI-VISABILITY JACKETS	84.98	UNIFORMS	631.631.244		ROBB, MARY L		186 00144
	HI-VISABILITY JACKETS	49.99	UNIFORMS	631.631.244		ROBB, MARY L		186 00145
	HI-VISABILITY JACKETS	99.98CR	UNIFORMS	631.631.244		ROBB, MARY L		186 00146
	SUPPLIES	33.97	REP. & MAINT. - DISTRIBU	601.601.226		ROBINSON, DONN		186 00231
	SUPPLIES	9.15	REP. & MAINT. - DISTRIBU	601.601.226		ROBINSON, DONN		186 00232
	EMERGENCY LIGHT	82.99	MEDICAL, SAFETY, & LAB. S	611.611.243		RYE, TERRY		186 00340
	SPRINKLER BLOW OUT	3.18	AGRICULTURAL SUPPLIES	611.611.241		RYE, TERRY		186 00341
	CLARIFIER HOSE PARTS	13.48	SMALL TOOLS & HARDWARE	611.611.247		RYE, TERRY		186 00344
	LAB PLUMBING	9.58	REP. & MAINT. - PLANT	611.611.221		RYE, TERRY		186 00348
	GRINDER	169.99	SMALL TOOLS & HARDWARE	101.126.247		RYKEN, ROBERT		186 00158
	CABLE TIES	4.29	REP. & MAINT. - EQUIPMEN	101.126.221		RYKEN, ROBERT		186 00160
	BATTERIES	56.70	REP. & MAINT. - EQUIPMEN	101.126.221		RYKEN, ROBERT		186 00164
	PARK SUPPLIES	32.28	REP. & MAINT. - BUILDING	201.201.223		SNOOK, JAMES D		186 00041
	SMALL HARDWARE	1.47	SMALL TOOLS & HARDWARE	201.201.247		SNOOK, JAMES D		186 00044
	PARK SUPPLIES	49.98	REP. & MAINT. - BUILDING	201.201.223		SNOOK, JAMES D		186 00045
	PARK SUPPLIES	2.29	REP. & MAINT. - BUILDING	201.201.223		SNOOK, JAMES D		186 00051
	PARK SUPPLIES	62.94	REP. & MAINT. - BUILDING	201.201.223		VANWINKLE, MIC		186 00083
	PARK SUPPLIES	11.94	REP. & MAINT. - BUILDING	201.201.223		VANWINKLE, MIC		186 00087
	PARK SUPPLIES	22.98	REP. & MAINT. - BUILDING	201.201.223		VANWINKLE, MIC		186 00089
	SHOP SUPPLIES	6.58	REP. & MAINT. - BUILDING	201.201.223		VANWINKLE, MIC		186 00092
	PARK SUPPLIES	14.99	REP. & MAINT. - BUILDING	201.201.223		VANWINKLE, MIC		186 00097
	TRAIL SUPPLIES	18.99	REP. & MAINT. - EQUIPMEN	204.204.221		WUBBEN, ROBERT		186 00060
	CHEMICALS	35.98	CHEMICALS & GASES	204.204.240		WUBBEN, ROBERT		186 00062
	CHEMICALS	53.97	CHEMICALS & GASES	204.204.240		WUBBEN, ROBERT		186 00063
	EQUIPMENT REPAIR	29.99	REP. & MAINT. - EQUIPMEN	204.204.221		WUBBEN, ROBERT		186 00064
		2,733.96	*VENDOR TOTAL					
BOOK SYSTEMS INC								
	SELF CHECK SOFTWARE	1,495.00	PROFESSIONAL SERVICES	101.142.202		WIBBELS, KATHL		186 00450
BOOKLIST MAGAZINE								
	MAGAZINE SUBSCRIPTION	147.50	SUBSCRIPTIONS & PUBLICAT	101.142.235		WIBBELS, KATHL		186 00413
BRIDGESTONE SPORTS USA								
	GOLF CAPS	99.16	GOLF CAPS/VISORS	641.641.764		DOBY, KEVIN C		186 00326
BUHL S CLEANERS - YANK								
	UNIFORMS	16.96	UNIFORMS	101.113.244		BRASEL, LISA M		186 00337

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CALLAWAY PURCHASE	GOLF EQUIPMENT	379.42	GOLF EQUIPMENT	641.641.768		DOBY, KEVIN C		186 00327
CAR & DRIVER MAGAZINE	MAGAZINE SUBSCRIPTION	15.00	SUBSCRIPTIONS & PUBLICAT	101.142.235		WIBBELS, KATHL		186 00430
CASEYS GEN STORE 2260	STAFF APPRECIATION	11.62	RECREATION SUPPLIES	701.701.242		BRUNKEN, JOYCE		186 00003
CENTER POINT LARGE PRI	BOOKS	899.82	BOOKS	101.142.340		WIBBELS, KATHL		186 00422
	BOOKS	156.49	BOOKS	101.142.340		WIBBELS, KATHL		186 00436
		1,056.31	*VENDOR TOTAL					
CENTURION TECHNOLOGIES	SOFTWARE	63.00	PROFESSIONAL SERVICES	101.142.202		JOHNSON, DUANE		186 00118
	COMPUTER MAINTENANCE	147.00	REP. & MAINT. - EQUIPMEN	101.142.221		WIBBELS, KATHL		186 00423
		210.00	*VENDOR TOTAL					
CHRISTENSEN RADIATOR &	SNOW PLOW PARTS	377.36	GARAGE PARTS	801.801.249		POTTS, COREY		186 00353
CLARKS RENTALS CUSTOM	SUPPLIES	10.98	REP. & MAINT. - DISTRIBU	601.601.226		GARVEY, TIMOTH		186 00375
	EQUIPMENT RENTAL	400.00	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00200
		410.98	*VENDOR TOTAL					
CLEVELAND GOLF	GOLF EQUIPMENT	62.65	GOLF EQUIPMENT	641.641.768		DOBY, KEVIN C		186 00328
CNP*THE NEW YORKER	MAGAZINE SUBSCRIPTION	105.99	SUBSCRIPTIONS & PUBLICAT	101.142.235		WIBBELS, KATHL		186 00417
COFFEE CUP #8	OFFICER GRADUATION	35.00	MILEAGE	101.111.262		PAULSEN, BRIAN		186 00099
CONCRETE MATERIALS	BRIDGE PLAZA	297.00	DOWNTOWN IMPROVEMENTS	506.572.389		MCHENRY, CHASI		186 00181
	BRIDGE PLAZA	408.75	DOWNTOWN IMPROVEMENTS	506.572.389		MCHENRY, CHASI		186 00188
		705.75	*VENDOR TOTAL					
COX AUTO SUPPLY	BAR SCREEN BEARINGS	306.76	REP. & MAINT. - PLANT	611.611.221		GUSSO, GREGORY		186 00244
	HYDRAULIC FITTINGS	57.45	REP. & MAINT. - EQUIPMEN	101.124.221		HABERMAN, ADAM		186 00276
	COURSE SUPPLIES	15.63	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00198
	COURSE REPAIR	7.32	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00204
	COURSE REPAIR	6.98	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00213
	EQUIPMENT REPAIR	9.99	REP. & MAINT. - EQUIPMEN	641.641.221		JENSEN, DOUGLA		186 00217
	BEARINGS	160.78	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00305
	5 IN 1 BOLT IN HUB	27.71	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00306
	PRIMARY WIRE HARNESS	37.26	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00316



VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
COX AUTO SUPPLY	FAN BELT	7.29	REP. & MAINT. - BUILDING	101.125.223		MILES, CONNIE		186 00269
		637.17	*VENDOR TOTAL					
CRESCENT ELECTRIC 029	AIR COMPRESSOR WIRING	48.24	REP. & MAINT. - PLANT	611.611.221		GUSSO, GREGORY		186 00245
	SLUDGE HEATER 3 CONTACTS	291.45	REP. & MAINT. - PLANT	611.611.221		RYE, TERRY		186 00342
	AIR COMPRESSOR WIRING	106.47	REP. & MAINT. - PLANT	611.611.221		RYE, TERRY		186 00343
	LAMPS	132.36	REP. & MAINT. - EQUIPMEN	101.126.221		RYKEN, ROBERT		186 00153
	CONDUIT	6.29	REP. & MAINT. - EQUIPMEN	101.126.221		RYKEN, ROBERT		186 00155
	LAMPS	45.49	REP. & MAINT. - EQUIPMEN	101.126.221		RYKEN, ROBERT		186 00157
	LAMPS, RECEPTACLES	186.54	REP. & MAINT. - EQUIPMEN	101.126.221		RYKEN, ROBERT		186 00162
	FIXTURE AND LAMP	65.39	REP. & MAINT. - BUILDING	101.127.223		RYKEN, ROBERT		186 00165
	PARKS SUPPLIES	11.51	REP. & MAINT. - BUILDING	201.201.223		SNOOK, JAMES D		186 00043
		893.74	*VENDOR TOTAL					
CULLIGAN WATER CONDITI	WATER SOFTENER SALT	78.00	CHEMICALS & GASES	611.611.240		HANSON, TANNER		186 00367
D-P TOOLS INC	SOCKETS	87.95	SMALL TOOLS & HARDWARE	801.801.247		KULHAVY, KEVIN		186 00295
DAIRY QUEEN #17883 QPS	STAFF APPRECIATION	40.00	RECREATION SUPPLIES	701.701.242		LIPPERT, SUSAN		186 00408
DARECATALOGCOM	DARE T SHIRTS	1,871.85	SAFETY TOWN EXPENDITURES	101.111.251		PAYER, MARK E		186 00100
DAVIDSON TITLES INC	BOOKS	88.50	BOOKS	101.142.340		WIBBELS, KATHL		186 00414
DAYHUFF ENTERPRISES IN	CLEANING GLOVES	18.40	REP. & MAINT. - BUILDING	101.114.223		KURTENBACH, TH		186 00011
	JANITORIAL SUPPLIES	79.00	JANITORIAL SUPPLIES	101.125.236		MILES, CONNIE		186 00248
	JANITORIAL SUPPLIES	180.00	JANITORIAL SUPPLIES	101.125.236		MILES, CONNIE		186 00259
	JANITORIAL SUPPLIES	43.00	JANITORIAL SUPPLIES	101.125.236		MILES, CONNIE		186 00260
	FLOOR FINISH	341.90	CAPITAL REPAIR & MAINTEN	101.141.301		MILES, CONNIE		186 00262
	SCRUBBING PADS SSC FLOOR	62.50	CAPITAL REPAIR & MAINTEN	101.141.301		MILES, CONNIE		186 00267
	JANITORIAL SUPPLIES	38.88	JANITORIAL SUPPLIES	101.125.236		MILES, CONNIE		186 00273
	TOWELS AND CAN LINERS	139.05	JANITORIAL SUPPLIES	101.127.236		RYKEN, ROBERT		186 00167
		902.73	*VENDOR TOTAL					
DELTA	AIRLINE TICKETS	544.70	TRAVEL EXPENSE	201.201.263		LARSON, TODD R		186 00024
	TRAVEL EXPENSE	25.00	CONFERENCE & MEETINGS	101.101.265		NELSON, AMY		186 00377
	TRAVEL EXPENSE	25.00	CONFERENCE & MEETINGS	101.102.265		NELSON, AMY		186 00378
		594.70	*VENDOR TOTAL					
DEMCO INC	OFFICE SUPPLIES	97.07	OFFICE SUPPLIES	101.142.232		WIBBELS, KATHL		186 00411

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DENNY S #8573	TRAVEL EXPENSE	10.95	TRAVEL EXPENSE	101.111.263		NOLZ, PAT		186 00406
DLT SOLUTIONS 703-773-	AUTOCAD SOFTWARE	906.55	SUBSCRIPTIONS & PUBLICAT	101.105.235		JOHNSON, DUANE		187 00007
	AUTOCAD SOFTWARE	906.55	PROFESSIONAL SERVICES	601.601.202		JOHNSON, DUANE		187 00008
	AUTOCAD SOFTWARE	906.54	PROFESSIONAL SERVICES	611.611.202		JOHNSON, DUANE		187 00009
		2,719.64	*VENDOR TOTAL					
DUNHAMS 122	RECREATION SUPPLIES	9.99	RECREATION SUPPLIES	203.203.242		SNYDER, ROBERT		186 00076
DX SERVICE	SALT	1,446.48	CHEMICALS & GASES	601.601.240		TWEEDY, RAY M		186 00172
ESRI INC	SOFTWARE MAINTENANCE	400.00	SUBSCRIPTIONS & PUBLICAT	101.105.235		JOHNSON, DUANE		187 00004
	SOFTWARE MAINTENANCE	300.00	PROFESSIONAL SERVICES	201.201.202		JOHNSON, DUANE		187 00005
	SOFTWARE MAINTENANCE	300.00	PROFESSIONAL SERVICES	101.123.202		JOHNSON, DUANE		187 00006
		1,000.00	*VENDOR TOTAL					
FARM & HOME PUBLISHERS	BOOK	33.60	BOOKS	101.142.340		WIBBELS, KATHL		186 00453
FASTENAL COMPANY01	BAR SCREEN BEARINGS	21.21	REP. & MAINT. - PLANT	611.611.221		GUSSO, GREGORY		186 00242
	SHOP SUPPLIES	3.96	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00216
	BOLTS	3.96	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00301
	BOLT	2.87	REP & MAINT - CENTRAL GA	101.123.224		POTTS, COREY		186 00354
	DRILL/TAP BIT SET	20.52	SMALL TOOLS & HARDWARE	101.126.247		RYKEN, ROBERT		186 00166
	CABLE TIES	4.04	REP. & MAINT. - BUILDING	201.201.223		RYKEN, ROBERT		187 00014
	CONNECTORS	24.70	REP. & MAINT. - EQUIPMEN	101.126.221		RYKEN, ROBERT		187 00015
		81.26	*VENDOR TOTAL					
FIREHOUSE SUBS # 8	TRAVEL EXPENSE	10.00	TRAVEL EXPENSE	101.111.263		NOLZ, PAT		186 00407
FRED HAAR COMPANY YANK	EQUIPMENT REPAIR	510.06	REP. & MAINT. - EQUIPMEN	201.201.221		GLEICH, JOHN E		186 00071
	SHOP SUPPLIES	23.75	REP. & MAINT. - BUILDING	201.201.223		GLEICH, JOHN E		186 00074
	MOWER BLADES	53.52	REP. & MAINT. - EQUIPMEN	101.127.221		RYKEN, ROBERT		186 00163
		587.33	*VENDOR TOTAL					
FUDDRUCKERS 7183	TRAVEL EXPENSE	12.82	TRAVEL EXPENSE	101.111.263		BASS, STEWART		186 00178
GALCO INDUSTRIAL ELECT	ELECTRICAL HEATERS	92.69	REP. & MAINT. - PLANT	601.601.221		HINES, GORDON		186 00279

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
GIRTON ADAMS CO	SLUDGE HEATER 3 PART	597.11	REP. & MAINT. - PLANT	611.611.221		HANSON, TANNER		186 00365
GJP*INC	MAGAZINE SUBSCRIPTION	12.99	SUBSCRIPTIONS & PUBLICAT	101.142.235		WIBBELS, KATHL		186 00416
	MAGAZINE SUBSCRIPTION	12.99	SUBSCRIPTIONS & PUBLICAT	101.142.235		WIBBELS, KATHL		186 00441
		25.98	*VENDOR TOTAL					
GODFATHERS PIZZA EXP	CONFERENCE	6.41	CONFERENCE & MEETINGS	201.201.265		FRICK, BRIAN M		186 00057
GOKEYLESS	KEYPAD COVERS	92.96	REP. & MAINT. - BUILDING	101.114.223		NICKLES, LARRY		186 00404
GRAHAM TIRE #19 YA	TIRES	800.00	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00297
HACH COMPANY	LAB COLIFORM TESTING	149.75	MEDICAL, SAFETY, & LAB. S	611.611.243		HANSON, TANNER		186 00364
HARDEE S OF MITCHELQPS	OFFICER GRADUATION	20.19	TRAVEL EXPENSE	101.111.263		PAULSEN, BRIAN		186 00098
HATCH FURNITURE	FURNITURE REPAIR	49.00	REP. & MAINT. - EQUIPMEN	101.142.221		WIBBELS, KATHL		186 00435
HATTIE BS HOT CHICKEN	MEETING	36.68	CONFERENCE & MEETINGS	101.101.265		NELSON, AMY		186 00383
HEDAHLS - YANKTON	COURSE REPAIR	66.28	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00203
	COURSE SUPPLIES	10.54	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00206
	SUPPLIES	16.68	UNIFORMS & DRY GOODS	601.601.244		KIRCHNER, LESL		186 00219
	SUPPLIES	3.19	REP. & MAINT. -VEHICLES	601.601.222		KIRCHNER, LESL		186 00220
	SUPPLIES	57.92	REP. & MAINT. -VEHICLES	601.601.222		KUEHLER, DAVE		186 00238
	V-BELT	44.27	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00288
	BATTERY	95.45	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00294
	BATTERY	95.45	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00299
	OIL FILTER	31.28	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00302
	HUB BEARING, IDLER ARM	284.42	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00303
	COOLANT RECOVERY TANK	72.65	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00307
	SWAY LINKS & BUSHINGS	144.71	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00308
	SWAY BAR BUSHING CREDIT	9.44CR	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00310
	SENSOR CREDIT	60.41CR	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00315
	BELT	26.34	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00319
	DEF TREATMENT	79.92	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00320
	OIL	100.92	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00322
	SUPPLIES	9.99	REP. & MAINT. - DISTRIBU	601.601.226		MASON, DAN		186 00239
	OIL FILTER	8.55	GARAGE PARTS	801.801.249		POTTS, COREY		186 00355

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HEDAHLS - YANKTON								
	TRUCK BATTERIES	212.32	GARAGE PARTS	801.801.249		STEFFEN, MARVI		186 00149
	OIL FILTER	8.04	GARAGE PARTS	801.801.249		STEFFEN, MARVI		186 00150
		1,299.07	*VENDOR TOTAL					
HEINE ELECTRIC & IRRIG								
	CLEANING/JETTING OF WELL	3,909.69	REP. & MAINT. - EQUIPMEN	201.201.221		LARSON, TODD R		186 00026
HY VEE GAS 5899								
	FUEL	30.11	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00215
HY VEE 1899								
	DOC WORK PROGRAM	8.96	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00197
	DOC WORK PROGRAM	8.96	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00209
	DISTILLED WATER	1.98	REP. & MAINT. - BUILDING	101.141.223		MILES, CONNIE		186 00261
	WORK RELEASE PROGRAM	7.28	CAPITAL REPAIR & MAINTEN	101.141.301		MILES, CONNIE		186 00265
	PROGRAM SUPPLIES	37.50	PROGRAM SUPPLIES	101.142.242		MOORE, JOYCE		186 00368
	PROFESSIONAL SERVICES	74.20	PROFESSIONAL SERVICES	101.102.202		NELSON, AMY		186 00384
	CONCESSIONS - GATORADE	179.52	MISCELLANEOUS CONCESSION	203.203.728		ORR, BRITTANY		186 00028
	CONCESSIONS - GATORADE	67.20	MISCELLANEOUS CONCESSION	203.203.728		ORR, BRITTANY		186 00030
	STAFF APPRECIATION	14.97	RECREATION SUPPLIES	701.701.242		WIBBELS, KATHL		186 00444
		400.57	*VENDOR TOTAL					
IN *H2 GOLF COMPANY LL								
	CLUB REPAIRS	157.90	CLUB REPAIRS	641.641.790		DOBY, KEVIN C		187 00021
	MERCHANDISE	202.80	MERCHANDISE	641.641.766		DOBY, KEVIN C		187 00022
		360.70	*VENDOR TOTAL					
INDEPENDENCE WASTE								
	PORTA POTTY	34.00	CONTRACTED SERVICES-OPER	641.641.204		MCHENRY, CHASI		186 00191
	PORTA POTTY	137.95	CONTRACTED SERVICES - OP	201.201.204		MCHENRY, CHASI		186 00192
	PORTA POTTY	210.95	CONTRACTED SERVICES-OPER	641.641.204		MCHENRY, CHASI		186 00193
		382.90	*VENDOR TOTAL					
INT*BATTERY EXCHANGE								
	POWER CONNECTOR	16.95	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00291
	BATTERY	84.95	REP. & MAINT. - VEHICLES	101.114.222		NICKLES, LARRY		186 00403
	POWER CONNECTOR	19.95	GARAGE PARTS	801.801.249		STEFFEN, MARVI		186 00147
		121.85	*VENDOR TOTAL					
INTERSTATE ALL BATTERY								
	BATTERIES	312.42	REP. & MAINT. - EQUIPMEN	101.111.221		PAYER, MARK E		186 00107
J.J. BENJI								
	UNIFORMS	636.50	UNIFORMS & DRY GOODS	201.201.244		MCHENRY, CHASI		187 00016
	UNIFORMS	1,829.50	UNIFORMS & DRY GOODS	203.203.244		MCHENRY, CHASI		187 00017
	MERCHANDISE	967.50	MERCHANDISE	203.203.766		MCHENRY, CHASI		187 00018
		3,433.50	*VENDOR TOTAL					

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
J.P. COOKE	2016 DOG TAGS	117.28	PRINTING	101.113.233		BRASEL, LISA M		186 00335
JACK S UNIFORMS & EQUI	UNIFORMS	121.89	UNIFORMS	101.111.244		PAYER, MARK E		186 00101
	UNIFORMS NAME PLATES	29.49	UNIFORMS	101.111.244		PAYER, MARK E		186 00102
	UNIFORMS	222.69	UNIFORMS	101.111.244		PAYER, MARK E		186 00103
	SERGEANT BADGES	210.99	UNIFORMS	101.111.244		PAYER, MARK E		186 00109
	TASER CARTIDGES	166.50	AMMUNITION	101.111.267		PAYER, MARK E		186 00110
		751.56	*VENDOR TOTAL					
JACKS BAR-B-QUE 1	MEETING	88.17	CONFERENCE & MEETINGS	101.101.265		NELSON, AMY		186 00380
JCL SOLUTIONS-SPENCER	CLEANING SUPPLIES	352.95	JANITORIAL SUPPLIES	203.203.236		GROTENHUIS, TR		186 00398
	CLEANING SUPPLIES	20.00	JANITORIAL SUPPLIES	203.203.236		GROTENHUIS, TR		186 00401
	CLEANING SUPPLIES	249.35	JANITORIAL SUPPLIES	203.203.236		GROTENHUIS, TR		186 00402
		622.30	*VENDOR TOTAL					
JODEANS STEAK HOUSE	MEETING	14.40	CONFERENCE & MEETINGS	101.102.265		BAILEY, COLLEE		186 00123
KAISER REFRIGERATION I	EQUIPMENT REPAIR	34.99	REP. & MAINT. - EQUIPMEN	621.621.221		BORNITZ, CHRIS		186 00039
	COURSE SUPPLIES	21.99	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00207
	REPAIRS	94.49	REP. & MAINT. - DISTRIBU	601.601.226		KIRCHNER, LESL		186 00226
	BUILDING REPAIR	269.85	REP. & MAINT. - BUILDING	203.203.223		MCHENRY, CHASI		186 00183
	EQUIPMENT REPAIR	23.99	REP. & MAINT. - EQUIPMEN	201.201.221		VANWINKLE, MIC		186 00079
	EQUIPMENT REPAIR	24.99	REP. & MAINT. - EQUIPMEN	204.204.221		WUBBEN, ROBERT		186 00061
		470.30	*VENDOR TOTAL					
KARLS TV AND APPLIANCE	BUILDING REPAIR	249.96	REP. & MAINT. - BUILDING	203.203.223		MCHENRY, CHASI		186 00180
KMART 4813	JANITORIAL SUPPLIES	57.15	JANITORIAL SUPPLIES	611.611.236		CHABANE, DELOR		187 00025
	OFFICE SUPPLIES	7.47	OFFICE SUPPLIES	611.611.232		CHABANE, DELOR		187 00026
		64.62	*VENDOR TOTAL					
LEE NEWSPAPER SUBSCRIP	NEWSPAPER SUBSCRIPTION	304.20	SUBSCRIPTIONS & PUBLICAT	101.142.235		WIBBELS, KATHL		186 00433
MARINAPOOLES	POOL REPAIR	105.99	REP. & MAINT. - BUILDING	203.203.223		ORR, BRITTANY		186 00027
MARK S MACHINERY INC	MOWER REPAIR	788.03	REP. & MAINT. - EQUIPMEN	201.201.221		GLEICH, JOHN E		186 00067
	EQUIPMENT REPAIR	31.85	REP. & MAINT. - EQUIPMEN	201.201.221		GLEICH, JOHN E		186 00072

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MARK S MACHINERY INC								
	COURSE REPAIR	71.46	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00208
	GAS SHOCK CREDIT	14.70CR	REP. & MAINT. - EQUIPMEN	101.127.221		RYKEN, ROBERT		186 00156
	CAB GLASS	421.44	REP. & MAINT. - EQUIPMEN	101.127.221		RYKEN, ROBERT		186 00161
		1,298.08	*VENDOR TOTAL					
MCAFFEE *INTEL SECURITY								
	OFFICE SUPPLIES	52.99	OFFICE SUPPLIES	201.201.232		KORTAN, LISA A		186 00463
MCDONALD S F4208								
	WORK RELEASE PROGRAM	28.29	CAPITAL REPAIR & MAINTEN	101.141.301		MILES, CONNIE		186 00263
MEAD LUMBER								
	PARKS SUPPLIES	27.25	REP. & MAINT. - BUILDING	201.201.223		FRICK, BRIAN M		186 00052
	PLYWOOD GYM FLOOR	27.99	REP. & MAINT. - BUILDING	101.125.223		MILES, CONNIE		186 00272
	PARK REPAIRS	138.32	REP. & MAINT. - BUILDING	201.201.223		VANWINKLE, MIC		186 00080
	PARK REPAIRS	11.52	REP. & MAINT. - BUILDING	201.201.223		VANWINKLE, MIC		186 00081
	PARK SUPPLIES	18.58	REP. & MAINT. - BUILDING	201.201.223		VANWINKLE, MIC		186 00090
	PARK SUPPLIES	4.90	REP. & MAINT. - BUILDING	201.201.223		VANWINKLE, MIC		186 00091
		228.56	*VENDOR TOTAL					
MED-VET								
	SHARPS CONTAINERS	379.95	OPERATING SUPPLIES & MAT	637.637.240		ROBB, MARY L		186 00139
MEDICINE CREEK CONVENI								
	TRAVEL FUEL	37.78	TRAVEL EXPENSE	101.111.263		BURGESON, MICH		186 00176
MENARDS YANKTON SD								
	PARK SUPPLIES	52.68	REP. & MAINT. - BUILDING	201.201.223		FRICK, BRIAN M		186 00054
	PARK SUPPLIES	26.21	REP. & MAINT. - BUILDING	201.201.223		KORTAN, LISA A		186 00466
	PLIERS, WRENCHES	35.16	SMALL TOOLS & HARDWARE	801.801.247		KULHAVY, KEVIN		186 00296
	CORDS	31.65	REP. & MAINT. - EQUIPMEN	101.114.221		KURTENBACH, TH		186 00014
	PAINT	16.91	REP. & MAINT. - BUILDING	101.141.223		MILES, CONNIE		186 00246
	PAINTING SUPPLIES	44.85	REP. & MAINT. - BUILDING	101.141.223		MILES, CONNIE		186 00247
	JANITORIAL SUPPLIES	7.76	JANITORIAL SUPPLIES	101.125.236		MILES, CONNIE		186 00249
	MULTI-PURPOSE GLUE	2.78	REP. & MAINT. - BUILDING	101.141.223		MILES, CONNIE		186 00250
	BUILDING REPAIR SUPPLIES	4.97	REP. & MAINT. - BUILDING	101.141.223		MILES, CONNIE		186 00251
	FELT CHAIR TIPS	44.85	REP. & MAINT. - BUILDING	101.141.223		MILES, CONNIE		186 00254
	EPOXY GLUE	4.97	REP. & MAINT. - BUILDING	101.141.223		MILES, CONNIE		186 00255
	BUILDING REPAIR SUPPLIES	4.38	REP. & MAINT. - BUILDING	101.125.223		MILES, CONNIE		186 00258
	PAINT/LEVEL GYM FLOOR	138.79	REP. & MAINT. - BUILDING	101.125.223		MILES, CONNIE		186 00264
	CORNER BRACE	1.96	REP. & MAINT. - BUILDING	101.141.223		MILES, CONNIE		186 00268
	EZ FLOOR LEVELER - GYM	59.56	REP. & MAINT. - BUILDING	101.125.223		MILES, CONNIE		186 00270
	EZ FLOOR LEVELER - GYM	59.56	REP. & MAINT. - BUILDING	101.125.223		MILES, CONNIE		186 00271
	CHAIR CAP ADHESIVE	12.21	REP. & MAINT. - BUILDING	101.141.223		MORROW, JOSEPH		186 00132
	ADHESIVE	21.82	REP. & MAINT. - BUILDING	101.141.223		MORROW, JOSEPH		186 00133
	LIGHT BULBS	3.99	REP. & MAINT. - EQUIPMEN	101.111.221		PAYER, MARK E		186 00104
	DOOR HANDLE	28.87	REP. & MAINT. - BUILDING	801.801.223		POTTS, COREY		186 00349
	JANITORIAL SUPPLIES	26.99	REP. & MAINT. - BUILDING	801.801.223		POTTS, COREY		186 00350
	LAG BOLTS	17.84	ROAD MATERIALS	101.123.239		POTTS, COREY		186 00356
	LAG SCREWS	46.61	ROAD MATERIALS	101.123.239		POTTS, COREY		186 00361

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MENARDS YANKTON SD								
	WATER PROOF GLOVES	59.94	UNIFORMS	631.631.244		ROBB, MARY L		186 00138
	WINDOWS	910.00	CAPITAL REPAIR & MAINTEN	101.127.301		ROINSTAD, MIKE		186 00234
	TRUCK REPAIR	8.74	REP. & MAINT. -VEHICLES	611.611.222		RYE, TERRY		186 00345
	LAB SINK REPAIR	84.00	MEDICAL,SAFETY, & LAB. S	611.611.243		RYE, TERRY		186 00346
	LAB PLUMBING	3.99	REP. & MAINT. - PLANT	611.611.221		RYE, TERRY		186 00347
	OUTLET BOX	34.31	REP. & MAINT. - BUILDING	101.127.223		RYKEN, ROBERT		186 00154
	TORX SET	14.97	SMALL TOOLS & HARDWARE	101.126.247		RYKEN, ROBERT		186 00159
	PARK SUPPLIES	34.55	REP. & MAINT. - BUILDING	201.201.223		SNOOK, JAMES D		186 00040
	PARK SUPPLIES	9.67	REP. & MAINT. - BUILDING	201.201.223		SNOOK, JAMES D		186 00047
	PARK SUPPLIES	15.34	REP. & MAINT. - BUILDING	201.201.223		SNOOK, JAMES D		186 00049
	PARK REPAIRS	18.98	REP. & MAINT. - BUILDING	201.201.223		VANWINKLE, MIC		186 00086
		1,889.86	*VENDOR TOTAL					
MICROFILM IMAGING SYST								
	OFFICE SUPPLIES	16.50	OFFICE SUPPLIES	101.142.232		WIBBELS, KATHL		186 00461
MIDWEST ALARM CO INC								
	MAINTENANCE	63.00	REP. & MAINT. - PLANT	611.611.221		GOODMANSON, KY		186 00169
MIDWEST LABORATORIES								
	LAB BIOSOLIDS TESTING	765.10	PROFESSIONAL SERVICES	611.611.202		HANSON, TANNER		186 00363
MIRACLE RECREATION								
	PARK SUPPLIES	790.00	REP. & MAINT. - BUILDING	201.201.223		VANWINKLE, MIC		186 00082
MN STATE HORTICULTURAL								
	MAGAZINE SUBSCRIPTION	63.00	SUBSCRIPTIONS & PUBLICAT	701.701.235		WIBBELS, KATHL		186 00419
MYRADIOMALL COM								
	RADIO ANTENNAS	106.61	REP. & MAINT. - EQUIPMEN	101.124.221		ROBB, MARY L		186 00137
NAT*NATIONAL GEOGRAPHI								
	MAGAZINE SUBSCRIPTION	39.00	SUBSCRIPTIONS & PUBLICAT	101.142.235		WIBBELS, KATHL		186 00440
NATIONAL RECREATION &								
	NRPA MEMBERSHIP	165.00	MEMBERSHIP DUES	201.201.261		LARSON, TODD R		186 00022
NEWSPAPERS IA WI NV								
	NEWSPAPER SUBSCRIPTION	461.78	SUBSCRIPTIONS & PUBLICAT	101.142.235		WIBBELS, KATHL		186 00451
NIKE GOLF								
	MERCHANDISE	51.29	MERCHANDISE	641.641.766		DOBY, KEVIN C		186 00330
NORTHTOWN AUTOMOTIVE								
	VEHICLE MAINTENANCE	32.72	REP. & MAINT. -VEHICLES	101.111.222		BRASEL, LISA M		186 00333
NRG #232 HARDEES Q18								
	TRAVEL EXPENSE	12.81	TRAVEL EXPENSE	101.111.263		BURGESON, MICH		186 00177

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
NWF*NATL WILDLIFE FED	MAGAZINE SUBSCRIPTION	15.00	SUBSCRIPTIONS & PUBLICAT	101.142.235		WIBBELS, KATHL		186 00445
OFFICE DEPOT #1090	OFFICE SUPPLIES	703.02	OFFICE SUPPLIES	203.203.232		ORR, BRITTANY		186 00029
OPRAH MAGAZINE	MAGAZINE SUBSCRIPTION	34.97	SUBSCRIPTIONS & PUBLICAT	101.142.235		WIBBELS, KATHL		186 00421
OREILLY AUTO 00032326	HEATER CORE	32.57	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00290
	HEATER CONNECTORS	21.32	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00293
	BRAKE ROTORS	103.47	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00300
	ANTI-FREEZE	90.43	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00309
	SENSOR	45.64	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00311
	MANIFOLD SET, THERMOSTAT	183.53	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00312
	SPARK PLUGS, CONNECTOR	72.74	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00313
	FAN CLUTCH CREDIT	54.43CR	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00314
	BRAKE SHOES AND DRUMS	173.04	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00317
	BRAKE SHOE CREDIT	75.07CR	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00321
		593.24	*VENDOR TOTAL					
ORINGS MORE	GASKETS	61.40	REP. & MAINT. - PLANT	601.601.221		HINES, GORDON		186 00277
OVERDRIVE DIST	DOWNLOADABLE BOOKS	400.94	PROFESSIONAL SERVICES	101.142.202		WIBBELS, KATHL		186 00415
	DOWNLOADABLE BOOK	10.99	PROFESSIONAL SERVICES	101.142.202		WIBBELS, KATHL		186 00425
	DOWNLOADABLE BOOKS	209.34	PROFESSIONAL SERVICES	101.142.202		WIBBELS, KATHL		186 00434
	E-BOOKS	131.00	PROFESSIONAL SERVICES	101.142.202		WIBBELS, KATHL		186 00454
		752.27	*VENDOR TOTAL					
OVERHEAD DOOR CO	BUILDING REPAIR	150.00	REP. & MAINT. - BUILDING	201.201.223		MCHENRY, CHASI		186 00179
	GARAGE DOOR OPENERS	376.00	SMALL TOOLS & HARDWARE	801.801.247		POTTS, COREY		186 00352
		526.00	*VENDOR TOTAL					
OWW*ORBITZ.COM	CAR RENTAL	127.44	TRAVEL EXPENSE	201.201.263		LARSON, TODD R		186 00023
PAYPAL *AMERIZON	BATTERIES AND CHARGERS	343.33	REP. & MAINT. - EQUIPMEN	101.114.221		KURTENBACH, TH		186 00016
PAYPAL *CRYSTALLAMO	OFFICE SUPPLIES	84.96	OFFICE SUPPLIES	101.122.232		JOHNSON, DUANE		186 00119
PAYPAL *MOUNTAINPLA	MEMBERSHIP DUES	65.00	MEMBERSHIP DUES	101.142.261		WIBBELS, KATHL		186 00427



VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
PAYPAL *SDREADYMIX								
	TRAINING	75.00	CONFERENCE & MEETINGS	101.122.265		ROBB, MARY L		186 00140
	TRAINING	75.00	CONFERENCE & MEETINGS	101.122.265		ROBB, MARY L		186 00141
	TRAINING	75.00	CONFERENCE & MEETINGS	101.122.265		ROBB, MARY L		186 00142
	TRAINING	75.00	CONFERENCE & MEETINGS	101.122.265		ROBB, MARY L		186 00143
		300.00	*VENDOR TOTAL					
PAYPAL *SPARKSCUSTO								
	EQUIPMENT REPAIR	243.97	REP. & MAINT. - EQUIPMEN	203.203.221		GROTENHUIS, TR		186 00394
	EQUIPMENT REPAIR	230.52	REP. & MAINT. - EQUIPMEN	203.203.221		GROTENHUIS, TR		186 00396
		474.49	*VENDOR TOTAL					
PING INC								
	CLUB REPAIRS	49.81	CLUB REPAIRS	641.641.790		DOBY, KEVIN C		187 00023
	GOLF EQUIPMENT	88.94	GOLF EQUIPMENT	641.641.768		DOBY, KEVIN C		187 00024
		138.75	*VENDOR TOTAL					
POSTAGE REFILL								
	MAILSTATION POSTAGE	100.00	POSTAGE	101.142.231		WIBBELS, KATHL		186 00428
PROVANTAGE LLC								
	INTERNET ACCESS	9,107.00	INTERNET ACCESS	101.105.270		JOHNSON, DUANE		186 00114
	INTERNET ACCESS	459.95	INTERNET ACCESS	101.105.270		JOHNSON, DUANE		186 00115
	TOUCHSCREEN MONITOR	196.84	OFFICE SUPPLIES	641.641.232		JOHNSON, DUANE		186 00117
		9,763.79	*VENDOR TOTAL					
PUSH PEDAL PULL-CORPOR								
	EQUIPMENT REPAIR	1,512.85	REP. & MAINT. - EQUIPMEN	203.203.221		MCHENRY, CHASI		186 00189
QUICKSHIP								
	PRINTER INK	39.62	REP. & MAINT. - EQUIPMEN	101.111.221		PAYER, MARK E		186 00111
QUILL CORPORATION								
	OFFICE SUPPLIES	17.90	OFFICE SUPPLIES	101.142.232		WIBBELS, KATHL		186 00437
	PROGRAM SUPPLIES-ADULT	129.77	PROGRAM SUPPLIES	101.142.242		WIBBELS, KATHL		186 00443
	PROGRAM SUPPLIES	13.98	PROGRAM SUPPLIES	101.142.242		WIBBELS, KATHL		186 00449
		161.65	*VENDOR TOTAL					
RAMADA INNS								
	SD PLANNERS CONF LODGING	100.82	CONFERENCE & MEETINGS	101.106.265		MINGO, DAVID W		186 00128
	SD PLANNERS CONF LODGING	100.82	CONFERENCE & MEETINGS	101.106.265		MINGO, DAVID W		186 00129
	SD PLANNERS LODGING TAX	5.52CR	CONFERENCE & MEETINGS	101.106.265		MINGO, DAVID W		186 00131
		196.12	*VENDOR TOTAL					
RDA*LARGE EDITION MAG								
	MAGAZINE SUBSCRIPTION	29.96	SUBSCRIPTIONS & PUBLICAT	101.142.235		WIBBELS, KATHL		186 00460
RENAISSANCE HOTELS 967								
	MEETING	816.57	CONFERENCE & MEETINGS	101.102.265		NELSON, AMY		186 00388
	MEETING	816.57	CONFERENCE & MEETINGS	101.101.265		NELSON, AMY		186 00389
	MEETING	816.57	CONFERENCE & MEETINGS	101.101.265		NELSON, AMY		186 00390

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
RENAISSANCE HOTELS 967	MEETING	816.57	CONFERENCE & MEETINGS	101.101.265		NELSON, AMY		186 00391
		3,266.28	*VENDOR TOTAL					
RH *BOOKSONTAPE.COM	AUDIO BOOK	24.00	AV - CAPITAL	101.142.342		WIBBELS, KATHL		186 00410
	AUDIO BOOK	30.00	AV - CAPITAL	101.142.342		WIBBELS, KATHL		186 00418
	BOOK	26.25	BOOKS	101.142.340		WIBBELS, KATHL		186 00429
	AUDIO BOOK	24.00	AV - CAPITAL	101.142.342		WIBBELS, KATHL		186 00446
	BOOK	21.00	BOOKS	101.142.340		WIBBELS, KATHL		186 00447
		125.25	*VENDOR TOTAL					
RILEIGHS OUTDOOR DECOR	CHRISTMAS DECORATIONS	357.15	REP. & MAINT. - BUILDING	201.201.223		LARSON, TODD R		186 00020
RIVERSIDE HYDRAULICS	HYDRAULIC FITTINGS	106.62	REP & MAINT - CENTRAL GA	101.124.224		POTTS, COREY		P 186 00360
	REBUILD PLOW CYLINDER	181.59	GARAGE PARTS	801.801.249		422369		P 186 00152
		288.21	*VENDOR TOTAL					
ROTORK CONTROLS IN	REPAIRS	833.84	REP. & MAINT. - PLANT	601.601.221		TWEEDY, RAY M		186 00170
RUBY TUESDAY 6612	TAP GRANT EXPENSE	32.39	TRAVEL EXPENSE	201.201.263		LARSON, TODD R		186 00019
SCHEELS ALL SPORTS INC	RECREATION SUPPLIES	206.67	RECREATION SUPPLIES	203.203.242		MCHENRY, CHASI		186 00194
SEVERN TRENT WATER PUR	ELECTRICAL PARTS	1,041.60	REP. & MAINT. - PLANT	601.601.221		HINES, GORDON		186 00282
SF REGIONAL AIRPORT	MEETING	26.00	CONFERENCE & MEETINGS	101.102.265		NELSON, AMY		186 00382
SHELL OIL 57444720205	CONFERENCE	35.70	CONFERENCE & MEETINGS	201.201.265		FRICK, BRIAN M		186 00058
SHERWIN WILLIAMS #3016	PARK SUPPLIES	56.37	REP. & MAINT. - BUILDING	201.201.223		VANWINKLE, MIC		186 00084
	PARK SUPPLIES	34.79	REP. & MAINT. - BUILDING	201.201.223		VANWINKLE, MIC		186 00093
		91.16	*VENDOR TOTAL					
SHOWCASES	OFFICE SUPPLIES	38.80	OFFICE SUPPLIES	101.142.232		WIBBELS, KATHL		186 00432
SOHARS RCPW INC	POLY SPINNERS	631.52	GARAGE PARTS	801.801.249		POTTS, COREY		186 00351

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
SPECIALTY STORE SERVIC	OFFICE SUPPLIES	333.60	OFFICE SUPPLIES	101.142.232		WIBBELS, KATHL		186 00438
SQ *HANSEN LOCKSMITHIN	RTEC DOOR REPAIR	600.00	REP. & MAINT. - EQUIPMEN	101.102.221		MORROW, JOSEPH		186 00134
SQ *THE COLLISION C	REPAIR BOX	350.00	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00318
SUBWAY	00111021 MEETING	39.03	CONFERENCE & MEETINGS	101.102.265		BAILEY, COLLEE		186 00122
SUMMIT PERFORMANCE	LEVELING KIT	40.49	GARAGE PARTS	801.801.249		554402		P 186 00292
SUN MOUNTAIN SPORTS	MERCHANDISE	141.00	MERCHANDISE	641.641.766		DOBY, KEVIN C		186 00332
TENNSCO CORP	EQUIPMENT REPAIR	33.37	REP. & MAINT. - EQUIPMEN	101.142.221		REIFENRATH, LO		186 00009
TESSMAN COMPANY SIOUX	CHEMICALS	1,743.00	CHEMICALS & GASES	641.641.240		WAMPOL, ROCKIE		186 00033
THE FARM HOUSE	MEETING	182.00	CONFERENCE & MEETINGS	101.101.265		NELSON, AMY		186 00379
TINTING PROS	REPLACE KEY FOB	279.00	REP. & MAINT. -VEHICLES	201.201.222		LARSON, TODD R		186 00018
TMA YANKTON	MOWER REPAIR	112.40	REP. & MAINT. - EQUIPMEN	201.201.221		GLEICH, JOHN E		186 00068
	COURSE REPAIR	38.00	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00202
	EQUIPMENT REPAIR	173.00	REP. & MAINT. - EQUIPMEN	641.641.221		JENSEN, DOUGLA		186 00214
	TIRES	320.04	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00289
	ALIGNMENT	61.75	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00298
	TIRES	269.37	GARAGE PARTS	801.801.249		KULHAVY, KEVIN		186 00304
	VEHICLE BATTERY	468.40	REP. & MAINT. -VEHICLES	101.111.222		PAYER, MARK E		186 00112
	BATTERY	549.30	REP. & MAINT. -VEHICLES	101.111.222		PAYER, MARK E		186 00113
	TIRES FRONT ALIGN	579.95	GARAGE PARTS	801.801.249		POTTS, COREY		186 00357
		2,572.21	*VENDOR TOTAL					
TME*SPORTS ILLUSTRATED	MAGAZINE SUBSCRIPTION	89.04	SUBSCRIPTIONS & PUBLICAT	101.142.235		WIBBELS, KATHL		186 00455
TME*SUNSET MAGAZINE	MAGAZINE SUBSCRIPTION	29.00	SUBSCRIPTIONS & PUBLICAT	101.142.235		WIBBELS, KATHL		186 00448
TRACTOR-SUPPLY-CO #026	CAT LITTER	29.10	ANIMAL SHELTER SUPPLIES	101.113.246		BRASEL, LISA M		186 00339

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
TRACTOR-SUPPLY-CO #026 COURSE REPAIR	7.99 37.09	REP. & MAINT. - BUILDING *VENDOR TOTAL	641.641.223		JENSEN, DOUGLA		186 00205
TRUCK TRAILER SALES & FUSE HOLDER	9.00	GARAGE PARTS	801.801.249		STEFFEN, MARVI		186 00148
TUMBLEBOOKS INC E-BOOKS	499.00	PROFESSIONAL SERVICES	101.142.202		WIBBELS, KATHL		186 00459
UFOOD GRILL MEETING	11.08	CONFERENCE & MEETINGS	101.102.265		NELSON, AMY		186 00392
UPS*00004AF454 POSTAGE POSTAGE	14.29 17.81 32.10	POSTAGE POSTAGE *VENDOR TOTAL	641.641.231 641.641.231		DOBY, KEVIN C DOBY, KEVIN C		186 00324 186 00331
USA BLUE BOOK SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES	666.08 80.94 180.12 135.95 90.42 1,153.51	REP. & MAINT. - DISTRIBU REP. & MAINT. - DISTRIBU REP. & MAINT. - DISTRIBU REP. & MAINT. - DISTRIBU REP. & MAINT. - DISTRIBU *VENDOR TOTAL	601.601.226 601.601.226 601.601.226 601.601.226 601.601.226		GARVEY, TIMOTH GARVEY, TIMOTH GARVEY, TIMOTH GARVEY, TIMOTH KIRCHNER, LESL		186 00370 186 00371 186 00374 186 00376 186 00228
USPS 46981000730100234 CERTIFIED MAIL POSTAGE POSTAGE POSTAGE STAMPS	6.74 12.72 19.60 39.06	POSTAGE POSTAGE POSTAGE *VENDOR TOTAL	101.114.231 101.142.231 101.142.231		KURTENBACH, TH WIBBELS, KATHL WIBBELS, KATHL		186 00013 186 00424 186 00439
VANDERHULE MOVING & ST ARGON GASES PARK SUPPLIES PARK SUPPLIES PARK SUPPLIES	145.00 62.00 18.50 17.00 242.50	CHEMICALS & GASES REP. & MAINT. - BUILDING REP. & MAINT. - BUILDING REP. & MAINT. - BUILDING *VENDOR TOTAL	801.801.240 201.201.223 201.201.223 201.201.223		STEFFEN, MARVI VANWINKLE, MIC VANWINKLE, MIC VANWINKLE, MIC		186 00151 186 00094 186 00095 186 00096
VIDDLER INC VIDEO HOSTING	30.22	PROFESSIONAL SERVICES	101.101.202		JOHNSON, DUANE		186 00116
VZWRSS*MY VZ VB P INTERNET ACCESS INTERNET ACCESS INTERNET ACCESS	852.12 80.02 80.02 1,012.16	INTERNET ACCESS PROFESSIONAL SERVICES PROFESSIONAL SERVICES *VENDOR TOTAL	101.105.270 201.201.202 601.601.202		JOHNSON, DUANE JOHNSON, DUANE JOHNSON, DUANE		186 00121 187 00010 187 00011
WAL-MART #1483 OFFICE SUPPLIES	10.39	OFFICE SUPPLIES	101.111.232		BRASEL, LISA M		186 00338

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
WAL-MART #1483								
	ADULT CRAFT REFUND	34.96	RECREATION SUPPLIES	701.701.242		BRUNKEN, JOYCE		186 00002
	MEETING SUPPLIES	23.76	PROFESSIONAL SERVICES	101.111.202		BURGESON, MICH		186 00173
	FRUIT FOR FRIDAY	11.48	RECREATION SUPPLIES	203.203.242		GROTENHUIS, TR		186 00393
	FRUIT FOR FRIDAY	15.73	RECREATION SUPPLIES	203.203.242		GROTENHUIS, TR		186 00397
	PAPER	59.88	REP. & MAINT. - PLANT	601.601.221		HINES, GORDON		186 00284
	BATTERIES, AIR FRESHENER	50.76	REP. & MAINT. - BUILDING	101.114.223		KURTENBACH, TH		186 00017
	OFFICE SUPPLIES	34.97	OFFICE SUPPLIES	203.203.232		MCHENRY, CHASI		186 00186
	RECREATION SUPPLIES	57.05	RECREATION SUPPLIES	203.203.242		MCHENRY, CHASI		186 00187
	GORILLA GLUE	39.76	REP. & MAINT. - BUILDING	101.141.223		MILES, CONNIE		186 00252
	DVDS	54.21	AV - CAPITAL	101.142.342		WIBBELS, KATHL		186 00409
	DVDS	43.80	AV - CAPITAL	101.142.342		WIBBELS, KATHL		187 00034
	OFFICE SUPPLIES	17.26	OFFICE SUPPLIES	101.142.232		WIBBELS, KATHL		187 00035
		384.09	*VENDOR TOTAL					
WAYFAIR*WAYFAIR								
	SIGN	129.50	REP. & MAINT. - PLANT	601.601.221		HINES, GORDON		186 00280
WESTERN OFFICE PRODUCT								
	OFFICE SUPPLIES	58.45	OFFICE SUPPLIES	101.102.232		BAILEY, COLLEE		186 00126
	OFFICE SUPPLIES	59.80	OFFICE SUPPLIES	101.111.232		BRASEL, LISA M		186 00336
	OFFICE SUPPLIES	99.53	OFFICE SUPPLIES	101.104.232		CLOUGH, ANN L		186 00275
	SUPPLIES	50.99	OFFICE SUPPLIES	601.601.232		GARVEY, TIMOTH		186 00372
	SUPPLIES	18.99	OFFICE SUPPLIES	601.601.232		GARVEY, TIMOTH		186 00373
	OFFICE SUPPLIES	40.47	OFFICE SUPPLIES	201.201.232		KORTAN, LISA A		186 00465
	OFFICE SUPPLIES	907.95	OFFICE SUPPLIES	203.203.232		MCHENRY, CHASI		186 00195
	BINDERS	18.27	OFFICE SUPPLIES	801.801.232		ROBB, MARY L		186 00135
	CALCULATOR	73.69	OFFICE SUPPLIES	637.637.232		ROBB, MARY L		186 00136
	DESK PADS, BINDERS	37.77	OFFICE SUPPLIES	801.801.232		ROBB, MARY L		187 00012
	DESK PAD, NOTE PADS	10.30	OFFICE SUPPLIES	637.637.232		ROBB, MARY L		187 00013
	PRINTER PAPER	61.49	OFFICE SUPPLIES	101.127.232		ROINSTAD, MIKE		186 00233
	OFFICE SUPPLIES	180.00	OFFICE SUPPLIES	101.142.232		WIBBELS, KATHL		186 00431
		1,617.70	*VENDOR TOTAL					
WHOLESALE SUPPLY COMPA								
	COURSE REPAIRS	47.10	REP. & MAINT. - BUILDING	641.641.223		JENSEN, DOUGLA		186 00199
	CONCESSIONS - GATORADE	74.70	MISCELLANEOUS CONCESSION	203.203.728		ORR, BRITTANY		186 00032
		121.80	*VENDOR TOTAL					
WILSONS LODGE OGLEBAY								
	REVENUE & MANAGE SCHOOL	1,472.30	CONFERENCE & MEETINGS	201.201.265		LARSON, TODD R		186 00025
WM SUPERCENTER #1483								
	OFFICE SUPPLIES	13.89	OFFICE SUPPLIES	101.102.232		BAILEY, COLLEE		186 00127
	DVDS	44.80	AV - CAPITAL	101.142.342		DOBROVOLNY, LI		187 00001
	OFFICE SUPPLIES	16.25	OFFICE SUPPLIES	101.142.232		DOBROVOLNY, LI		187 00002
	STAFF APPRECIATION	23.82	RECREATION SUPPLIES	701.701.242		DOBROVOLNY, LI		187 00003
	FRUIT FOR FRIDAY	12.02	RECREATION SUPPLIES	203.203.242		GROTENHUIS, TR		186 00395
	RECREATION SUPPLIES	47.59	RECREATION SUPPLIES	203.203.242		GROTENHUIS, TR		186 00399
	RECREATION SUPPLIES	39.34	RECREATION SUPPLIES	203.203.242		GROTENHUIS, TR		186 00400

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
WM SUPERCENTER #1483								
	PHONE	56.94	OFFICE SUPPLIES	601.601.232		HINES, GORDON		186 00286
	RECREATION SUPPLIES	56.58	RECREATION SUPPLIES	203.203.242		MCHENRY, CHASI		186 00190
	FRUIT FOR FRIDAY	16.87	RECREATION SUPPLIES	203.203.242		ORR, BRITTANY		186 00031
	DVDS	101.28	AV - CAPITAL	101.142.342		WIBBELS, KATHL		187 00027
	OFFICE SUPPLIES	5.91	OFFICE SUPPLIES	101.142.232		WIBBELS, KATHL		187 00028
	PROGRAM SUPPLIES	3.92	PROGRAM SUPPLIES	101.142.242		WIBBELS, KATHL		187 00029
		439.21	*VENDOR TOTAL					
WM SUPERCENTER #2990								
	PROGRAM SUPPLIES	6.86	PROGRAM SUPPLIES	101.142.242		BRUNKEN, JOYCE		186 00001
WOMEN S DAY MAGAZINE								
	MAGAZINE SUBSCRIPTION	10.00	SUBSCRIPTIONS & PUBLICAT	101.142.235		WIBBELS, KATHL		186 00456
WW GRAINGER								
	JANITORIAL SUPPLIES	10.90	JANITORIAL SUPPLIES	101.142.236		REIFENRATH, LO		186 00004
	JANITORIAL SUPPLIES	22.05	JANITORIAL SUPPLIES	101.142.236		REIFENRATH, LO		186 00005
	JANITORIAL SUPPLIES	41.90	JANITORIAL SUPPLIES	101.142.236		REIFENRATH, LO		186 00006
	JANITORIAL SUPPLIES	38.35	JANITORIAL SUPPLIES	101.142.236		REIFENRATH, LO		186 00007
	EQUIPMENT REPAIR	29.40	REP. & MAINT. - EQUIPMEN	101.142.221		REIFENRATH, LO		186 00008
	JANITORIAL SUPPLIES	19.98	JANITORIAL SUPPLIES	101.142.236		REIFENRATH, LO		186 00010
		162.58	*VENDOR TOTAL					
YANKTON CHAMBER OF COM								
	LEADERSHIP TRAINING	75.00	CONFERENCE & MEETINGS	201.201.265		LARSON, TODD R		186 00021
YANKTON MEDICAL CLINIC								
	FIREFIGHTER EXAMS	10,372.50	EXAMINATIONS	101.114.205		KURTENBACH, TH		186 00015
YANKTON PIZZA RANCH								
	WORK RELEASE PROGRAM	40.65	CAPITAL REPAIR & MAINTEN	101.141.301		MILES, CONNIE		186 00266
YANKTON WINNELSON CO								
	IRRIGATION MAINTENANCE	14.14	AGRICULTURAL SUPPLIES	201.201.241		FRICK, BRIAN M		186 00055
	RETURN	109.04CR	REP. & MAINT. - PLANT	611.611.221		GUSSO, GREGORY		186 00243
		94.90CR	*VENDOR TOTAL					

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	98,737.00							

RECORDS PRINTED - 000512

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	53,267.17
201	PARKS AND RECREATION	12,287.38
203	SUMMIT ACTIVITY CENTER	8,828.86
204	MARNE CREEK	163.92
506	SPECIAL CAPITAL IMPROV	705.75
601	WATER OPERATION	6,734.20
611	WASTE WATER OPERATION	4,554.37
621	CEMETERY OPERATION	149.23
631	SOLID WASTE	94.93
637	JOINT POWER	463.94
641	GOLF COURSE	4,788.63
701	LIBRARY TRUST	135.10
801	CENTRAL GARAGE	6,563.52
TOTAL ALL FUNDS		98,737.00

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	98,737.00
TOTAL ALL BANKS		98,737.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....  
.....  
.....





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## OFFICE OF THE CITY MANAGER

[www.cityofyankton.org](http://www.cityofyankton.org)

VOL. 50, NUMBER 23

### Commission Information Memorandum

The Yankton City Commission meeting on Monday, December 14, 2015, will begin at 7:00 pm.

#### Non-Agenda Items of Interest

##### 1) Police Department Update

The Yankton Police Department has been meeting with Yankton School District Administration throughout the year regarding school security plans and overall safety within its facilities. In light of recent events, we will continue to work with Dr. Kindle and his staff to take any appropriate action that will enhance the safety of Yankton School District facilities.

Yankton Police Department participated in Kids, Cops, and Christmas on Saturday, December 12. Officer Jeremy Olson led the effort which helped many kids purchase gifts for family members. This program was made possible through donations from generous businesses in our community.

Yankton Police Department will be attending the NFAA Toys for Kids Shoot December 12. This will be the first year that the department has participated with NFAA in this program. Toys will be disbursed on Christmas morning.

Yankton Police Department will be hosting our traditional pot luck luncheon Friday, December 18, for local law enforcement and courthouse employees. Our retirees will also be invited to the informal gathering here in the training room.

Human Resources has informed us that 14 candidates have submitted applications for dispatcher. We have started that process and hope to have it completed by the end of the year.

We continue to gather applications for our Citizens Academy 2016. This is an excellent opportunity to learn about all the functions and roles police officers hold. We include a tour of the jail and dispatch, along with demonstrations of equipment we use. In the past we've had City Commissioners attend. Please visit with City Manager Nelson if you are interested in participating. It is a great way to learn more about our department and the policing issues in our community.

We have two officers at Law Enforcement Training in Pierre who will graduate February 26, 2016.

##### 2) Fire Department

New Ladder 1 was placed into service on Monday, November 30. Fire Department personnel spent the past 3 weeks training on the apparatus in order to put the truck into service. This state-of-the-art apparatus will serve Yankton and the surrounding area for years to come. The Huron Fire Department

took possession of the old truck on December 2. If you wish to see the new truck, please feel free to contact Chief Kurtenbach.

### **3) Community Development Update**

We were very pleased to hear that the South Dakota Housing Development Authority (SDHDA) Board approved funding for the rehabilitation of the Evergreen Apartments located at 1006 Whiting Drive. You may remember that the City Commission approved a resolution of support for Costello Development's assistance request to the SDHDA a couple of meetings ago. The new name for the apartment complex will be the "Whiting Court Apartments." The City's non-financial support of these types of private projects represents another way that we can help with the housing situation here in Yankton. The project will begin in early 2016.

November was a very good month for the issuance of housing permits and it helped us reach a milestone in the City of Yankton. Year to date, we have issued permits for 115 new housing units. That number is an all-time record. The previous high was in 2007 with 98 housing unit permits issued during that year.

### **4) Human Resources**

We are currently advertising for the Events and Promotions Coordinator position in the Parks and Recreation Department. The closing date for those applications is December 18.

We will be having a retirement reception for Kevin Kuhl for his retirement after 25 years of service. The reception is scheduled for Wednesday, December 30 from 2:00 – 4:00 p.m. in the training room at Fire Station No. 2. Please join us in wishing Kevin a happy retirement.

### **5) Information Services**

Follow @cityofyankton on twitter to receive information about upcoming events and news.

### **6) Parks and Recreation Department Update**

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

### **7) Public Services Department Update**

The 2016 Grant Pre-Application for Phase 2 – Design Apron Expansion, remove one hangar and relocate two hangars, has been signed and a copy has been sent to South Dakota Department of Transportation and to the Federal Aviation Administration.

Snow removal at the airport has been ongoing. Runways and taxiways have been kept clear to allow business travel and recreational flying to continue without any delays.

Work is ongoing on the current Spady Hangar construction project.

With an increased interest in hangar space for type 2 aircraft (business size airplanes), the Airport Board will be addressing taxiway expansion to accommodate hangar expansion adjacent to the recently completed Douglas Avenue.

A flight school has returned to the airport. Anyone interested in flight lessons can contact the airport for more information.

Public Works is installing a storm sewer culvert on West City Limits Road and on the site north of 33<sup>rd</sup> Street between Broadway Avenue and Douglas Avenue.

Street department staff have been filling potholes created by the freeze/thaw conditions.

Street department staff have been performing maintenance on snow removal equipment after the recent plowing events.

Once action is taken on the items presented for this commission meeting agenda, the lone remaining project to finalize, for 2015, is the Westbrook Estates development. During their inspection, the engineer, Eisenbraun & Associates, discovered areas of asphalt paving that were determined inadequate. These areas will need to be addressed prior to the acceptance of the development.

Work continues on the design for next year's projects. Johnson Engineering has submitted a 90% complete plan set for review, for the 15<sup>th</sup> Street project. City staff has completed a 90% plan set for the Douglas Avenue project. Both have been sent to the South Dakota Department of Environment & Natural Resources for comments and are on schedule for a January bid letting.

A petition for an alley paving assessment project has been received. It is located between Walnut Street and Douglas Avenue, from 7<sup>th</sup> Street to 8<sup>th</sup> Street. Staff will review the numbers and present it to the commission if it is determined that they meet the requirements

#### **8) Library Update**

Enclosed in your packet is an update on the various activities in the Library.

#### **9) Finance Department Update**

Utility rate increases have taken effect December 1. Notice of the rate changes are being sent out with utility bills on December 18 along with the 2016 recycling calendar.

#### **10) Environmental Services Department**

The raw water line project continues to move forward. The concrete work is complete and Levee Street is open. Feimer Construction is working on the last section of main east of Marne Creek.

Welfl Construction continues to work on the Collector Well. They will be building a temporary structure onsite so they can work through the winter. The final completion of the project will be in the spring.

Distribution staff has been working on several water main breaks. The service line to the 1929 plant failed and may need to be replaced. Staff has replaced a small section of pipe and is looking into cost to completely replace the service line.

Staff has also been taking advantage of the nice weather to jet and clean sewer with the new truck.

#### **11) Monthly reports**

Salary and Building monthly reports are included for your review. Minutes from the Golf Advisory Board and Park Advisory Board are also included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson  
City Manager

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

2nd - half of November information:

Fitness Classes-	
Early Bird Boot Camp class	24 participants
Power Abs	42 participants
Prime Time Senior class	35 participants
Tabata class	46 participants
Tiny Tots Play Club	3 participants
Water aerobics	132 participants
Work-Out Express class	97 participants
Yoga classes	40 participants
Zumba class	31 participants

Rentals-	
o Birthday rentals-	8 parties
o SAC courts-	5 hours
o Theater-	40 hours
o Meeting rooms-	7 hours
o City Hall courts-	25.5 hours
o Capital Building-	1 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	2,064 people
SAC memberships-	825
SAC attendance-	2,954 visits
New members-	25 people

Friday, November 6- Adult Men's Basketball League registrations due. 11 teams.

Friday, November 27- No School Special. 17 paid participants. Members free.

The Parks and Recreation Department received notice that it will be awarded one of the \$10,000 Wellmark Foundation grants for the play area in Riverside Park.

Todd worked with the High School to determine what facility doors need to be locked throughout the day to allow SAC members access to the auxiliary gym and elevator without allowing for access in to the high school end of the building.

Todd will be meeting with Yankton School District personnel and school board members in January, along with youth softball representatives and some Parks Advisory Board members to discuss the expansion of softball fields at the SAC property. There are private donors interested in expanding the softball complex at the SAC property.

Todd is working on the 2016 Ribfest event. Saturday, June 4, 2016. The event is going to expand and have music, food, and beer on Friday evening also.

## **PARKS**

The Parks Department is maintaining City owned sidewalks when it comes to snow and ice removal.

Todd and Joe Morrow are determining whether to replace the basketball backboards and rims in City Hall, or to refurbish the backboards that are currently in place. If the current backboards are refurbished, new rims will be purchased.

Parks staff are in the process of adding two concrete pads at the Fantle Memorial Park tennis courts upon which will sit the bleachers for both sets of courts.

Parks staff removed the agri-lime from the home plate and baseline areas of the infields of both Sertoma North baseball fields. They also took down some fence on the south sides of the fields to allow access for equipment. The agri-lime needs to be removed from the large infield areas yet on both of those fields. The plan is to have artificial turf installed on the two infields prior to the 2016 summer baseball season.

The work items remaining for Phase II of the Plaza include planting of flowers in coreten steel planters, installing stainless steel backsplashes behind the planters, and relocating six Riverwalk Sculptures to the plaza area.

The contractor has installed sidewalk along the north side of 19<sup>th</sup> Street at Sertoma Park.

The Parks Staff are preparing the purchased semi-trailer with brackets to allow for Christmas Decoration storage. In the past, decorations were stored at Vanderhule Moving and Storage.

## **GOLF**

The golf simulator is up and available for play at the Fox Run clubhouse. Please call the golf shop to schedule a tee time.

The winter leagues that play on the simulator have begun.

Kevin has advertised for three golf simulator tournaments for this winter season. The three tournaments are the Simulator Team Championship, Simulator Club Championship, and Rockie's Par-3 Revenge. Tournament details and sign-up are available at the clubhouse.

## Yankton Community Library

### Teen Tech Tutors:

On December 12, from 1-3 p.m., YHS National Honor Society students will work one-on-one with people who need help with computers, devices, computer applications, etc.

### Children's December Activities:

We are holding Christmas story and toddler times during the week of December 7. During the week of December 14, we are holding Santa's Workshop where children can make small gift items for friends and family at no cost to them. Those times are December 14, 6-7:30 p.m.; December 15/16, 3-4:30 p.m.

### Food for fines:

We collected 103 cans of vegetables in November. We are collecting new socks for all ages during the entire month of December. All items go to the Contact Center.

### Parents' Night Out:

We held this on December 5 in partnership with the Parks & Rec Department. Thirty-three children, ages 6-12, attended. A Secret Santa donated \$100 in scholarships that twenty children received.

### A.L.I.C.E. Training:

Lieutenant Mike Burgeson led the ALICE Training for staff on December 3. While we will never truly be prepared to deal with someone who brandishes a weapon in the library, the staff feels a bit more comfortable in choosing the correct option to pursue if this happens.

### Traffic Statistics:

2014	Total	2015	Total
January	14,067	January	13,741
February	13,614	February	12,428
March	13,970	March	11,455
April	14,868	April	13,633
May	14,869	May	12,309
June	15,094	June	15,982
July	14,730	July	14,625
August	12,517	August	10,416
September	11,112	September	11,882
October	13,583	October	18,144
November	9,111	November	10,144
December	9,787	December	

**Downloadable Books Circulation:**

<b>2014</b>	<b>OverDrive**</b>	<b>TumbleBooks*</b>	<b>2015</b>	<b>OverDrive</b>	<b>TumbleBooks</b>
<b>January</b>	784	2,187	<b>January</b>	787	37
<b>February</b>	628	1,486	<b>February</b>	768	97
<b>March</b>	761	1,697	<b>March</b>	774	236
<b>April</b>	714	1,579	<b>April</b>	658	318
<b>May</b>	662	858	<b>May</b>	903	134
<b>June</b>	771	348	<b>June</b>	865	114
<b>July</b>	855	77	<b>July</b>	891	57
<b>August</b>	687	48	<b>August</b>	891	66
<b>September</b>	679	97	<b>September</b>	991	630
<b>October</b>	739	529	<b>October</b>	874	856
<b>November</b>	781	102	<b>November</b>	980	549
<b>December</b>	706	27	<b>December</b>		

\*\*OverDrive materials are young adult through adult.

\*TumbleBooks are preschool through young adult materials.

**Circulation Statistics:**

<b>2014</b>	<b>Adult</b>	<b>Juvenile</b>	<b>Total</b>	<b>2015</b>	<b>Adult</b>	<b>Juvenile</b>	<b>Total</b>
<b>Jan.</b>	9,969	7,164	17,132	<b>Jan.</b>	9,138	3,658	12,796
<b>Feb.</b>	8,741	5,403	14,144	<b>Feb.</b>	7,967	3,646	11,613
<b>Mar.</b>	10,030	6,565	16,595	<b>Mar.</b>	8,774	4,125	12,899
<b>April</b>	9,151	5,924	15,075	<b>Apr.</b>	7,987	3,917	11,904
<b>May</b>	8,991	5,101	14,092	<b>May</b>	8,004	4,330	12,334
<b>June</b>	9,675	7,047	16,722	<b>June</b>	8,557	6,826	15,383
<b>July</b>	9,757	5,858	15,625	<b>July</b>	8,011	5,423	13,434
<b>Aug.</b>	8,549	3,896	12,445	<b>Aug.</b>	8,115	3,536	11,445
<b>Sept.</b>	8,531	3,903	12,434	<b>Sept.</b>	8,213	4,483	12,696
<b>Oct.</b>	8,488	5,083	13,571	<b>Oct.</b>	8,263	5,423	13,689
<b>Nov.</b>	8,271	3,971	12,242	<b>Nov.</b>	8,493	4,321	12,814
<b>Dec.</b>	7,731	5,223	12,954	<b>Dec.</b>			

SALARIES November 2015

DEPARTMENT	\$
ADMINISTRATION	29,211.87
FINANCE	29,886.67
COMMUNITY DEVELOPMENT	18,336.61
POLICE	148,539.46
FIRE	10,821.46
ENGINEERING	41,818.47
STREET	41,536.30
SNOW & ICE	1,052.32
TRAFFIC CONTROL	1,909.40
LIBRARY	28,304.76
PARKS / SAC	52,515.81
MEMORIAL POOL	
MARNE CREEK	3,319.00
WATER	37,225.12
WASTEWATER	33,921.09
CEMETERY	3,303.16
SOLID WASTE	18,834.49
LANDFILL	14,638.72
GOLF COURSE	15,634.19
CENTRAL GARAGE	6,603.09
	537,411.99

Personnel Changes & New Hires

NEW HIRES

Collin Bertram	8.55 and/or 20.00 hr.	Rec. Division
Samuel Forrer	8.55 hr.	Rec. Division
Gerry Hastreiter	8.55 hr.	Rec. Division
Paige Noble	8.55 hr.	Rec. Division
David Messner	1679.08 bi-wk.	Information Services
Ryan Moderegger	8.50 hr.	Rec. Division
Lauryn Perk	8.55 hr.	Rec. Division
Case Roth	8.55 hr.	Rec. Division

WAGE CHANGE

Colby Benson	8,80 hr.	Rec Division
Karie Forman	11.55 hr.	Rec Division
Cody Hanzlik	8.80 hr.	Rec Division



SALARIES November 2015

Tyler Hudson	13.30 hr.	Rec Division
Tyler Johnson	9.55 hr.	Rec Division
Amberlee Mueller	10.05 hr.	Rec Division
Robert Noble	8.80 hr.	Rec Division
Brad Parker	2012.93 hr.	Police
Patty Schieffer	10.55 hr.	Rec Division
Saladin Smith	8.80 hr.	Rec Division
Kelsey Sutera	9.05 hr.	Rec Division
Britta True	9.80 hr.	Rec Division

STATUS CHANGE

Rebecca Eskens	1202.46 bi-wk.	from PT Park Maintenance to FT Grounds Maintenance Worker
Javier Murguia	1899.74 bi-wk.	from Police Officer to Sergeant
Monty Rothenberger	1909.35 bi-wk.	from Police Officer to Sergeant
Dwayne Schantz	1501.74 bi-wk.	from Water Plant Operations Spec. to Sr. Water Plant Operations Spec.

**City of Yankton  
Building Report  
November 2015**

OWNER	DATE	PERMIT NO.	ADDRESS	USE	TYPE OF CONSTRUCTION	PERMIT FEE	ESTIMATED BUILD COST
Lynette Erickson	11/2	281	812 Grandview Cr.	Res.	Deck	\$14.50	\$800.00
Bruce Pieper	11/2	282	310 Spruce St.	Res.	Shingle	\$20.00	\$7,000.00
J. Keith Wing	11/3	283	510 Riverside Dr.	Res.	Rebuild Roof	\$20.00	\$2,000.00
W. D. Metheny	11/4	284	1504 Mulberry St.	Res.	Close Window Opening	\$10.00	\$500.00
Drotzmann Const.	11/4	285	1531 Joseph Cr.	Res.	New Single Family Res.	\$455.50	\$178,868.00
Westbrook Estates Apartments,	11/5	286	2405 West City Limits Rd. Bldg. A	Com	70 Unit Apartment Bldg. (Less Foundation Permit)	\$6,975.00	\$4,650,000.00
Charles Chen	11/6	287	706 Douglas Ave.	Res.	Carport	\$17.50	\$1,000.00
Gaylord Olson	11/9	288	3019 Francis St.	Res.	Replace Door	\$20.00	\$600.00
Karen Brazelton	11/10	289	2508 Capitol St.	Res.	Addition	\$120.50	\$23,280.00
Daniel Lammers	11/12	290	1411 Whiting Dr.	Res.	Storage Building	\$32.50	\$2,000.00
Brent Drotzmann	11/13	291	1305 W. 27th St.	Res.	New Single Family Res.	\$479.50	\$194,480.00
Kaye O'Neal	11/13	292	303 Locust St.	Res.	Shingle	\$20.00	\$5,000.00
Mark Adderley	11/18	293	411 Pine St.	Res.	Kitchen in Basement	\$44.50	\$5,000.00
Kirby Hofer Const.	11/18	294	700 Applewood Dr.	Res.	New Single Family Res.	\$502.00	\$209,977.00
Kirby Hofer Const.	11/18	295	2800 Arlington Ave.	Res.	New Single Family Res.	\$457.00	\$179,717.00
KN Construction	11/24	296	1417, 1419, 1421, 1423 W. 25th St.	Res.	4 Unit Townhouse Finish (Less Foundation Permit)	\$713.00	\$426,241.00
KN Construction	11/24	297	2506 Wynn Way	Res.	New Single Family Res. (Less Foundation Permit)	\$287.50	\$99,081.00
KN Construction	11/24	298	2508 Wynn Way	Res.	New Single Family Res. (Less Foundation Permit)	\$270.00	\$88,604.00
KN Construction	11/24	299	2510 Wynn Way	Res.	New Single Family Res. (Less Foundation Permit)	\$283.00	\$96,225.00
KN Construction	11/24	300	2512 Wynn Way	Res.	New Single Family Res. (Less Foundation Permit)	\$299.50	\$107,088.00
KN Construction	11/24	301	2514 Wynn Way	Res.	New Single Family Res. (Less Foundation Permit)	\$307.00	\$112,613.00
KN Construction	11/24	302	1500 W. 26th St.	Res.	New Single Family Res. (Less Foundation Permit)	\$307.00	\$112,026.00
KN Construction	11/24	303	1502 W. 26th St.	Res.	New Single Family Res. (Less Foundation Permit)	\$319.00	\$120,943.00
					<b>Total</b>	\$11,974.50	\$6,623,043.00

November 2014	\$829,671.00
2014 to Date	\$30,681,002.00
2015 to Date	\$23,706,035.00

# ***MINUTES***

## **FOX RUN GOLF ADVISORY BOARD**

**Thursday, October 22, 2015  
Fox Run Golf Course Clubhouse – 12:00 P.M.**

### **Routine Business**

#### Roll Call:

Present: Mike Brinkerhoff, Warren Erickson, Annette Kohoutek, Steve Sager, Jake Hoffner, Kim Auch.

Absent: Dan Kortan

Also present were PGA Pro/Course Manager Kevin Doby, Course Superintendent Rockie Wampol, and Director of Parks and Recreation Todd Larson.

Public Appearances: Karol Kittelson

#### Minutes:

September 24, 2015 minutes approved. Sager motioned, Brinkerhoff second.  
Motion carried 6-0.

### **Old Business**

- A. 2016 Rates. Proposed the addition of an under 30 year-of-age rate to go with the rate structure that is currently in place. No increases for 2016 fees and rates. Will review in November to determine if proposal should move forward to commission.

### **New Business**

- A. Year-to-Date round report and season pass report- Kevin provided Year-to-Date document through September 30 from course software (attached).
- B. Revenue report from City financial software. City financials from the city software through September 30 (attached). Monthly and Year-To-Date Comparisons document (attached)
- C. Plan to shut-down grill for season on October 25.
- D. Update on staffing plan for 2016. City Manager Amy Nelson, Finance Officer Al Viereck, and Todd Larson have met with two companies in regards to private management of the course. The first company is Dakota Golf Management and the second is Mahaska Great Life Golf & Fitness. The City is gathering information on what type of service these private businesses could bring to Fox Run. In November if no solid proposals have been received from the two private businesses, the City Commission will be asked to approve the 2016 staffing plan which includes two full-time positions to go along with Kevin Doby. This would be an increase of one full-time employee at Fox Run. 2016 staffing plan would allow for more programming from Kevin Doby to help increase golf development programs. Ideas include keeping high school kids golfing throughout the summer. PGA programs to help with youth development and leagues. There was discussion on the importance of customer service in the recruitment process

for the two employees. Also, it was discussed that it is more difficult getting patrons back once we have lost them versus the effort to retain them.

- E. Discussion on cart shed idea of \$200/spot for Shed C. 40 spots in shed at \$275 would equal revenue of \$11,000. If \$200, would equal revenue of \$8,000. There are only 23 spots rented currently at \$275, equals \$6,325 in revenue. If \$200, equals \$4,600 in revenue. There would have to be 32 spots rented at \$200/space to get back above the \$6,325 in current revenue. Also, if any renters left shed A or B to do this deal, you would have to have those spots rented back out or you would have lost income in those sheds. Could cart shed C spots be rented in winter for other storage purposes?
- F. Course event calendar. Cross-country tournament on Saturday, October 24, last outside event for season. Simulator being put up last week of October. Advertising for winter simulator leagues has taken place.
- G. Course conditions and projects –Rockie. Irrigation will be winterized beginning November 2. Mowing has slowed down finally. Snow mold application will be applied. Temporary greens will be created in front of real greens to help protect the real greens from the damage from winter play. Also, 10 trees will be moved from along 16 fairway to other places around the course to replace trees which have died this past year. There is a drainage slope and drop-off by the cart path along #18 green that needs to be addressed. In the past, red flags have been used to warn patrons of the drop-off.

### **Other Business**

- A. Next Meeting Date – Thursday, November 19, 2015. The GAB meetings will be moved to Thursdays through October of 2016.

### **Meeting Adjourned**

- A. Kohoutek motioned, Auch second. Motion carried 6-0.

***MINUTES***  
**Yankton Park Advisory Board**  
**November 2, 2015**  
**Technical Education Center, 1200 West 21<sup>st</sup> Street**

The meeting of the Park Advisory Board (PAB) was called to order at 5:30 p.m.

**I. Routine Business**

A. Roll Call

1. Present: Lola Harens, Craig Sommer, Darcie Briggs, Tom Nelson,  
Dave Spencer, Bryan Schoenfelder
2. Absent: Carson Schott
3. Also present: Todd Larson, Director of Parks and Recreation, Chasity  
McHenry, Department Secretary

B. Consideration of October 5, 2015 Minutes

1. Briggs motioned to approve minutes, Harens seconded. Motion passed 6-0.

C. Public Appearances ó Andy Bernatow, Doctor Kamshoff

**II. Old Business**

A. None

**III. New Business**

- A. Meridian Bridge Plaza update- Stainless steel weir installed and was tested Monday, November 2. Also, a stainless steel grate has been installed in the upper basin of the fountain to keep people out of the basin as the grate is 6ö below the top of the concrete. Phase 2 work completed- both walking paths, three musical instruments, four corten steel planters, some of the concrete pad for benches. Work still planned- more concrete pads for benches, four National Park Service signs including a Meridian Bridge History plaque for the entry area of the lower level, in the same area will be a trails map detailing the trails on the Nebraska side, and then two plaques for on the lower level of the bridge with one detailing the Missouri River as a crossroads of culture and another detailing the 1881 flood that destroyed Green Island and south Yankton.
- B. RR underpass- After all these years the underpass is finished!!!
- C. Discussion of sports facilities and aquatics facilities improvements with future recommendation for City Commission- 1<sup>st</sup> draft of Quality of Lifeø improvements document. Updated document attached.
- D. Sertoma North Baseball Fields- Andy presented an idea to have the two infields on the north fields at Sertoma Park switched to artificial turf. The plan is attached. Recommendation: Have City work with the private group and donors to improve the two north baseball/softball fields at Sertoma Park. Motion Harens, Second Spencer. Motion passed 6-0.
- E. General Discussion-

**IV. Other Business**

- A. Commission Information Memorandums. Enclosed were the prior months CIMø to assist the PAB members on Department activities. (2 attachments)
- B. Next Meeting: Monday, December 7, 2015

**V. Adjourn**

A. Briggs motioned and Harens seconded. Motion carried 6-0.

Publishing Dates: January 4 & 6, 2016

## ADVERTISEMENT FOR BIDS

Notice is hereby given that the City of Yankton, South Dakota will receive bids for the **Yankton Transfer Station Scale Site Improvements**

The project includes the following major construction items:

Removal of Concrete Pavement	2621	SY
Aggregate Base Course	3869	SY
8" PCC Pavement	3440	SY
8" Concrete Valley Gutter	2742	SF
Truck Scale and Associated Appurtenances		
Scale House Remodeling		
And Other Miscellaneous Items		

Owner reserves the right to make the award based on the lowest responsive bid.

Sealed bids will be received for the City Commission of the City of Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 PM or may be hand delivered to the place of opening at 3:00 PM on the 27<sup>th</sup> day of January 2016, at which time they will be publicly opened and read in the Second Floor Meeting Room located at 416 Walnut Street in Yankton, South Dakota. Disposition of said bids is expected to be held on the 8<sup>th</sup> day of February, 2016, after 7:00 PM, in the Technical Education Center at 1200 W. 21<sup>st</sup> Street, Yankton, South Dakota.

Drawings, Specifications and Contract Documents may be obtained at the City Engineer's Office, 416 Walnut Street, Yankton, SD, 57078, or by calling 605-668-5251.

The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the OWNER in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until the completion of the Contract as specified in the General Conditions.

Each Bid must be accompanied by a certified check, cashiers check or draft in the amount of 5% of the base bid and all add alternates and drawn on a State or National Bank or a 10% bid bond issued by a surety authorized to do business in the State of South Dakota and made payable to the City of Yankton.

The bid guarantee will be retained by the OWNER as liquidated damages if the successful bidder refuses or fails to enter into an Agreement within ten (10) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

Bids may not be withdrawn after the time fixed for opening them. The OWNER reserves the right to reject any and all bids, and to waive any irregularities therein.

Kevin Kuhl, PE, City Engineer  
City of Yankton, South Dakota

***Memorandum #15-304***

*To: City Manager*  
*From: Finance Officer*  
*Date: November 20, 2015*  
*Subject: Pawn Brokers License*

We have received the following applications for renewal of Pawn Brokers Licenses:

A-1 Pawn	515 East 4 <sup>th</sup> Street
Rivercity Tools and Pawn	301 E. 3 <sup>rd</sup> Street

City Code also requires each applicant to pay a fee of \$50.00 per year. The fees have been received.



Al Viereck  
Finance Officer

\_\_\_\_ Voice vote



**Memorandum #15-305**

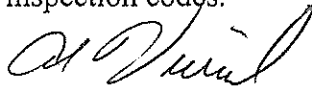
*To: City Manager*  
*From: Finance Officer*  
*Date: November 23, 2015*  
*Subject: Renew Private Collector of Refuse*

We have received the following renewal applications for the 2016 city licenses:

**Private Collectors (Refuse) - \$15.00 1st Veh. - \$10.00 Addl.**

Brett Davis d/b/a Art's Garbage Service, Inc.	1801 Wood St., Norfolk, NE
Loren Fischer d/b/a Loren Fisher's Disposal, LLC	31383 SD Hwy 19, Vermillion, SD
Lonnie Fischer d/b/a Fisher's Disposal	46180 313 <sup>th</sup> St., Vermillion, SD
K & P Services, Inc. d/b/a Independence Waste	PO Box 1010, Elk Point, SD
Chris & Kristie Burke d/b/a Janssen's Garbage Service	PO Box 220, Yankton, SD
Bruce Kortan d/b/a Kortan Sanitary Service	30422 421 <sup>st</sup> Ave., Tyndall, SD
LaVonne Jones d/b/a Sioux Nation Utility Commission	425 Frazier Ave. N., Suite 2, Niobrara, NE
Russell Williams d/b/a Williams Sanitation	1503 Birch Street, Tyndall, SD

The above applicant is in compliance with the City Code of Ordinances, as checked by The Department of Finance. The applicant is in compliance with Police Department inspection codes.



Al Viereck  
Finance Officer

\_\_\_\_ Voice vote

**Memorandum #15-306**

**To:** Amy Nelson, City Manager  
**From:** Mike Benda, Building Inspector  
**Subject:** Mobile Home Park License Renewal  
**Date:** December 1, 2015

As part of the annual re-licensing, the Office of Community Development conducts an inspection of the mobile home parks making application. The purpose of this inspection is to assess their compliance with City of Yankton Code of Ordinances Chapter 23, "Trailers and Trailer Parks" as well as other applicable City Ordinances. A pre-inspection notice letter was sent to park owners on September 4, 2015 and inspections were conducted October 12 & 13, 2015. Follow-up letters were sent to park owners on October 15, 2015 listing the noted deficiencies and a re-inspection was done on November 10, 2015. All items noted have been addressed by the owners.

There have been four permits issued thus far in 2015 to move homes into parks.

The following mobile home parks, have addressed any deficiencies noted in their park and submitted applications for license renewal **are recommended for a 2016 license:**

<u>Court</u>	<u>Address</u>	<u>Owner</u>	<u>Spaces</u>
Anderson 8 <sup>th</sup> Street Court	8 <sup>th</sup> & Capital Streets	Mary Ann Anderson	4
Peninah Court	1100 E. 8 <sup>th</sup> Street	Ken L. Hansen	12
Avenell Court	1104 E. 11 <sup>th</sup> Street	Randy Avenell	2
Hansen Court	911 E. 12 <sup>th</sup> Street	Ken L. Hansen	2
Douglas Street Park	2200 Douglas Ave.	George M. Padrnos	65
Northgate Manor	2400 Douglas Ave.	Brian and Marie Steward	65
Airport Acres Court	2800 Broadway Ave.	R&K Rental Properties Inc.	70
Super Value Court	415 W. 15 <sup>th</sup> Street	TCDC Enterprises LLC	17
Bonnie's Shear Design	1024 Broadway Ave.	Bonnie Kozak	1
Tripp Park Mobile Home Court	905 ½ Broadway Ave.	Marvin E. or Shirley M. Tramp	6
Shull Court	608 ½ W. 8 <sup>th</sup> Street	Judie A. Shull	<u>1</u>
		<b>TOTAL</b>	<b>245</b>

There are homes on 191 of the 245 licensed spaces, leaving 54 spaces available for homes.

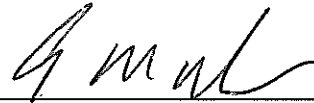
Respectfully submitted,

**Mike Benda**  
 Building Inspector

**Recommendation: It is recommended that the City Commission approve Memorandum #15-306 to issue a 2016 Mobile Home Park License as outlined above.**

I concur with this recommendation.

I do not concur with this recommendation.



---

Amy Nelson  
City Manager

Roll call

***Memorandum #15-303***

*To: City Manager  
From: Finance Officer  
Date: November 20, 2015  
Subject: Dance Renewal*

We have received the following renewal applications for 2016 City Dance licenses:

DANCE & DANCE HALL-\$50.00 + \$1,000 Bond or  
Proof of Insurance in amount of \$100,000.00

Yankton B.P.O. Elks Lodge #994-Type B	504 West 27 <sup>th</sup> Street
GNA Ventures, Inc. d/b/a Happy Hourz-Type B	311 Douglas Street
Hillcrest Golf & Country Club-Type B	2206 Mulberry Street
WR Capital I, LLC d/b/a Minerva's Grill & Bar-Type B	1607 E, Hwy 50, Suite-A
Bernard Properties, LLC d/b/a Riverfront Events Center-Type B	113-121 West 3 <sup>rd</sup> Street
Drotzmann & Portillo, LLC d/b/a Rounding 3 <sup>rd</sup> Bar & Casino-Type B	304 West 3 <sup>rd</sup> Street
Bernard Properties, LLC d/b/a The Brewery-Type B	200-204 Walnut Street
Flusswerks, LLC d/b/a The Landing-Type B	104 Capitol Street
Upper Deck Inc. d/b/a Upper Deck-Type B	311-315 Broadway Street
Veterans of Foreign Wars-Type B	209 Cedar Street

\_\_\_\_ Voice vote

Yankton Bowl Inc. d/b/a  
Yankton Bowl-Type B

3010 Broadway Street

Dayhuff Enterprises Inc. d/b/a  
Zebra Club-Safari Club-Cock-A-Too II-Type A

102-112 E. 3rd Street

The above applications are in compliance with the City Code of Ordinances, as checked by the Department of Finance.

A police check has been done on all the above applicants by the Yankton Police Department. There are no felony convictions or wants for any of the applicants.

The applicants are in compliance with all Building and Fire Codes.



Al Viereck  
Finance Officer

\_\_\_\_ Voice vote

***Memorandum #15-301***

*To: City Manager*  
*From: Finance Officer*  
*Date: November 20, 2015*  
*Subject: Peddler's License*

We have received the following application for renewal of a Peddler's License:

Huber Home Improvements  
29403 US Hwy 81  
Irene, SD 57037

Mr. Huber is requesting the renewal of a license to go house-to-house for the purpose of sales and installation of home improvement items.

A check with the State Sales Tax Office revealed that the business does have a State Sales Tax Number.

City Code also requires each applicant to pay a fee of \$10.00 per year per person and file liability insurance with the Finance Officer. The fee and insurance have been received.

The applicant is in compliance with all police codes as checked by the Yankton Police Department.



Al Viereck  
Finance Officer

\_\_\_\_ Voice vote

***Memorandum #15-302***

*To: City Manager*  
*From: Finance Officer*  
*Date: November 20, 2015*  
*Subject: Peddler's License*

We have received the following application for renewal of a Peddler's License:

River City Produce  
1909 32<sup>nd</sup> Avenue  
Council Bluffs, IA 51501

Mr. Leo Kaiser is requesting renewal of this license to go house to house selling apples, oranges, and grapefruit.

A check with the State Sales Tax Office revealed that the business does have a State Sales Tax Number.

City Code also requires each applicant to pay a fee of \$10.00 per year per person and file a bond with the Finance Officer. The fee and bond have been received.

The applicant is in compliance with all police codes as checked by the Yankton Police Department.



Al Viereck  
Finance Officer

\_\_\_\_ Voice vote

NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for the transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2015, to June 30, 2016, from J & J Convenience, LLC, (Judy Lane, Owner) d/b/a Gramps to Xtreme, Inc., (Jeff Koster, President) d/b/a Gramps, 700 E. 4th Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, December 21, 2015, at 12:00 Noon, in City Hall Meeting Room A, 416 Walnut Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota  
This 14<sup>th</sup> day of December, 2015.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote



NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, January 9, 2016, from The Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, December 21, 2015 at 12:00 Noon, in City Hall Meeting Room A, 416 Walnut Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,  
this 14<sup>th</sup> day of December, 2015.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote

***Memorandum #15-299***

To: City Manager  
From: Finance Officer  
Date: November 20, 2015  
Subject: Renewal of 2016 Liquor Licenses

We have received the following applications for renewal of Alcoholic Beverage Licenses for the 2016 Licensing period.

RETAIL (ON-SALE) LIQUOR-FULL SERVICE RESTAURANT

Czeckers, Inc., d/b/a Czeckers, Inc., 407 Walnut St.  
Bernard Properties, LLC, d/b/a Riverfront Events Center & Emporium, 121-113 W. 3<sup>rd</sup> St.

RETAIL (ON-SALE) LIQUOR

Hanten, Inc., d/b/a Ben's Brewing Company, 222 W. 3<sup>rd</sup> St.  
Black Steer, Inc., d/b/a The Black Steer, 300 E. 3<sup>rd</sup> St.  
Boomer's, Inc., d/b/a Boomer's Lounge, 100 E. 3<sup>rd</sup> St.  
B.P.O. Elks Lodge 994, 504 W. 27<sup>th</sup> St.  
Hillcrest Golf-Country Club, 2206 Mulberry St.  
JoDeans Corp., d/b/a JoDeans, 2809 Broadway Ave.  
WR Capital I, LLC, d/b/a Minerva's Grill & Bar, 1607 E. Hwy 50, Suite A  
Dayhuff Enterprises, Inc., d/b/a MoJo's Pizza & Spirits, 102-104 E. 3<sup>rd</sup> St.  
Dayhuff Enterprises, Inc., d/b/a O'Malley's Bar, 204 W. 3<sup>rd</sup> St.  
Drotzmann & Portillo, LLC d/b/a Rounding 3<sup>rd</sup> Bar & Casino, 304 W. 3<sup>rd</sup> St.  
Bernard Properties, LLC, d/b/a The Brewery, 200-204 Walnut St.  
Flusswerks, LLC, d/b/a The Landing, 104 Capital St.  
Upper Deck, Inc., d/b/a Upper Deck, 311-315 Broadway Ave.  
VFW Post 791, 209 Cedar St.  
Walnut Tavern, Inc., 100 W. 3<sup>rd</sup> St.  
Yankton Bowl, Inc., 3010 Broadway Ave., & Suite 1  
Dayhuff Enterprises, Inc., d/b/a Zebra Club & Cockatoo Bar, 106-112 E. 3<sup>rd</sup> St.

PACKAGE (OFF-SALE) LIQUOR

Cork 'N Bottle, Inc., d/b/a Cork 'N Bottle, 1500 Broadway Ave.  
Hy-Vee Food Stores, Inc., d/b/a Hy-Vee Wine & Spirits, 2100 N. Broadway Ave.  
SHREE LLC, d/b/a JR's Oasis, 2404 E. SD Hwy 50  
Annis Properties, Inc., d/b/a Patriot Express 02, 100 E. 4<sup>th</sup> St.  
Annis Properties, Inc., d/b/a Liquor Hot Spot, 909 Broadway Ave.  
Pure Ice Partners, LLC d/b/a Pure Ice Company, 101 Capital St.  
ZACCON, Inc., d/b/a Roadrunner Convenience Mart, 300 W. 23<sup>rd</sup> St.  
Theresa Wick d/b/a Sportsman's, 901 Broadway Ave.  
Wal-Mart Stores, Inc., d/b/a Wal-Mart Store #1483, 3001 Broadway Ave.  
Yankton Drug, Inc., d/b/a Yankton Drug Co., 109 W. 3<sup>rd</sup> St.  
Dayhuff Enterprises, Inc., d/b/a Zebra Club & Cockatoo Bar, 106-112 E. 3<sup>rd</sup> St.

\_\_\_\_\_ Roll call

RETAIL (ON-OFF SALE) WINE

Charlies Pizza House, Inc., d/b/a Charlie's Pizza House, 804 Summit St.  
Cheers Bar & Grill, LLC, d/b/a Cheers Bar & Grill, LLC, 1208 Broadway Ave.  
Czeckers, Inc., d/b/a Czeckers Inc., 407 Walnut St.  
El Tapatio Family Mexican Restaurant, 2502 Fox Run Parkway  
SYMS, LLC, d/b/a Holiday Inn Express, PO Box 113  
San Jose, Inc., d/b/a Mexico Viejo, 1809 Broadway Ave.  
A'viands, LLC, d/b/a Mount Marty College, 1105 W. 21<sup>st</sup> St.  
TST, Inc., d/b/a Phinney's Pub & Casino, Yankton Mall  
RB Beer & Burgers, LLC d/b/a RB Beer & Burgers, 2901 Broadway Ave. Suite C  
Morgen, LLC, d/b/a South Point Gaming Lounge, 1101 Broadway Ave., Suite 109  
Flusswerks, LLC, d/b/a The Landing, 104 Capital St.  
Tokyo Japanese Cuisine Ykt, Inc. d/b/a Tokyo Japanese Cuisine, 2007 Broadway Ave. Ste. J  
Wal-Mart Stores, Inc., d/b/a Wal-Mart Store #1483, 3100 Broadway Ave.  
Walgreen Co. d/b/a Walgreen #9806, 2020 Broadway Ave.

The above applications are in compliance with the City Code of Ordinances, as checked by the Department of Finance.

A police check has been done on all the above applicants by the Yankton Police Department.

The applicants are in compliance with all Building and Fire Codes.

It is recommended the approval of these licenses be divided into two actions for separate consideration of the license that affects the current commission.

Action A): B.P.O. Elks Lodge 994, 504 W. 27<sup>th</sup> St.

Action B): All Remaining renewals.



Al Viereck  
Finance Officer

***Memorandum #15-300***

*To: City Manager*  
*From: Finance Department*  
*Date: November 20, 2015*  
*Subject: Special Events Malt Beverage/Wine License-Phinney's*

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, January 9, 2016, from TST, Inc. d/b/a Phinney's Pub & Casino, (John Tuttle, President) Yankton Mall, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck  
Finance Officer

## *Memorandum #15-288*

**To:** *City Commission*  
**From:** *Finance Officer*  
**Date:** *12/9/2015*  
**Subject:** *Second Reading and Public Hearing of Ordinance #984, Amending Ordinance #968, the 2015 Annual Appropriation Ordinance*

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Attached to this Memorandum is Ordinance #984, the second supplement to Ordinance #968, the 2015 annual appropriation ordinance. The individual supplements are described and the amounts are as such:

1. **City Attorney** from \$7,000.00 to \$22,000.00, an increase of \$15,000.00 in account 101.103.202 for Professional Services for union consultations and advice. This increases City Attorney total appropriations from \$54,249.00 to \$69,249.00, an increase of \$15,000.00. Financing for this increase will be from an increase in un-appropriated fund balance carried forward from 2014.
2. **Total General Government** from \$2,070,877.00 to \$2,085,877.00, an increase of \$15,000.00 as described in **number (1)** above.
3. **Civil Defense** from \$0.00 to \$22,500.00, an increase of \$22,500.00 in account 101.115.350 for Equipment (new siren). This increases Civil Defense total appropriations from \$2,240.00 to \$24,740.00, an increase of \$22,500.00. Financing for this increase will be from an increase in grant revenues.
4. **Total Public Safety** from \$4,747,858.00 to \$4,770,358.00, an increase of \$22,500.00 as described in **number (3)** above.
5. **Transfers Out** from \$90,500.00 to \$110,600.00, an increase of \$20,100.00 in account 101.182.653 Transfer to Park Capital for the projects described in **number (16)** below. This increases Other Financing Uses / Transfers Out and Total Other Financing Uses from \$5,318,504 to \$5,338,604.00, an increase of \$20,100.00. Financing for this increase will be from an increase in un-appropriated fund balance carried forward from 2014.
6. **Total General Fund Appropriations** from \$17,255,556.00 to \$17,313,156.00, an increase of \$57,600.00 as outlined in **numbers (1-5)** above.
7. **Un-appropriated Fund Balance** from \$2,640,829.00 to \$2,675,929.00, an increase of \$35,100.00 in un-appropriated fund balance (2014 carry-over).

8. **Intergovernmental Revenue** from \$1,238,592.00 to \$1,261,092.00, an increase of \$22,500.00 for grant revenue reimbursement for the Civil Defense Siren described in **number (3)** above.
9. **Total General Fund Revenue** from \$11,661,186.00 to \$11,683,686.00, an increase of \$22,500.00 as described in **number (8)** above.
10. **Total Means of Finance** from \$17,255,556.00 to \$17,313,156.00, an increase of \$57,600.00 as outlined in **numbers (7-9)** above.
11. **Lodging Sales Tax** from \$17,000.00 to \$38,000.00, an increase of \$21,000.00 in account 211.231.653 Transfer to Park Capital for Christmas lights and banners as described in **number (16)** below; and from \$0.00 to \$233,458.00, an increase of \$233,458.00 in account 211.231.651 Transfer to Public Improvement to fund part of the purchase of the HSC land as described in **number (15)** below. This increases Lodging Sales Tax total appropriations from \$481,848.00 to \$736,306.00, an increase of \$254,458.00. Financing for this increase will be from un-appropriated fund balance carried forward from 2014.
12. **Special Revenue Total Appropriations** from \$4,133,310.00 to \$4,387,768.00, an increase of \$254,458.00 as explained in **number (11)** above.
13. **Special Revenue Un-appropriated Fund Balance** from \$1,173,580.00 to \$1,428,038.00, an increase of \$254,458.00 as explained in **numbers (11-12)** above.
14. **Special Revenue Total Means of Finance** from \$5,208,118.00 to \$5,462,576.00, an increase of \$254,458.00 as explained in **number (13)** above.
15. **Public Improvement** from \$0.00 to \$10,000.00, an increase of \$10,000.00 in account 501.501.202 for survey work by Eisenbraun & Assoc. and to Anderson Realty for commission on land sales; from \$0.00 to \$395,000.00, an increase of \$395,000.00 in account 501.501.389 for the purchase of land at the HSC sight; and from \$18,000.00 to \$28,000.00, an increase of \$10,000.00 in account 501.501.547 Lewis and Clark Mental Health for a grant funding reimbursed to the City by grant revenues. This increases Public Improvement total appropriations from \$18,000.00 to \$433,000.00, an increase of \$415,000.00. Financing for this increase will be from grant revenues of \$10,000.00, \$171,542.00 in land sales revenues, and a transfer from the (211) Bed, Board, and Booze fund of \$233,458.00.
16. **Park Capital** from \$30,000.00 to \$40,000.00, an increase of \$10,000.00 in account 503.544.320 for Riverside Park Development for the fish cleaning station; from \$0.00 to \$10,100.00, an increase of \$10,100.00 in account 503.544.321 Riverside Park Ballfields for some of the expenses to prepare the field for artificial turf; and from \$17,000.00 to \$38,000.00, an increase of \$21,000.00 in account 503.549.361 Banners and Decorations for the purchase of new Christmas lights and banners. This increases Park Capital total appropriations from \$107,500.00 to \$148,600.00, an increase of \$41,100.00. Financing for this increase will be a \$20,100.00 increase in the General Fund Transfer as explained in

**number (5)** above and a \$21,000.00 increase in the BBB Fund Transfer as explained in **number (11)** above.

- 17. **Total Capital Appropriations** from \$13,497,255.00 to \$13,953,355.00, an increase of \$456,100.00 as explained in **numbers (15-16)** above.
- 18. **Public Improvement Revenue** from \$18,000.00 to \$199,542.00, an increase of \$181,542.00 for grant revenue of \$10,000.00 and land sale revenue of \$171,542.00 as explained in **number (15)** above.
- 19. **Total Capital Projects Revenue** from \$6,519,311.00 to \$6,700,853.00, an increase of \$181,542.00 as explained in **number (18)** above.
- 20. **Transfer from General Fund** from \$90,500.00 to \$110,600.00, an increase of \$20,100.00 as explained in **numbers (5 and 16)** above.
- 21. **Transfer from (211) BBB Fund** from \$17,000.00 to \$271,458.00, an increase of \$254,458.00 as explained in **numbers (11 and 15)** above.
- 22. **Total Other Financing Sources** from \$3,008,446.00 to \$3,283,004.00, an increase of \$274,558.00 as explained in **numbers (19 and 20)** above.
- 23. **Total Capital Projects Means of Finance** from \$11,178,509.00 to \$11,634,609.00, an increase of \$456,100.00 as explained in **numbers (18-22)** above.

It is recommended that the City Commission conduct the second reading and public hearing of Ordinance #984, amending Ordinance #968; the 2015 Fiscal Year Budget Ordinance, and adopt said Ordinance.

Thank you,



Al Viereck  
Finance Officer

- \_\_\_\_\_ I concur with the above recommendation
- \_\_\_\_\_ I do not concur with the above recommendation

\_\_\_\_\_  
Amy Nelson, City Manager

\_\_\_\_\_ Roll call

ORDINANCE NO. 984

BE IT ORDAINED THAT ORDINANCE NO. 968 APPROPRIATING MONIES FOR DEFRAYING THE NECESSARY EXPENSES AND LIABILITIES OF THE CITY OF YANKTON, SOUTH DAKOTA, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2015, AND ENDING DECEMBER 31, 2015, AND PROVIDING FOR THE LEVY OF THE ANNUAL TAX FOR ALL FUNDS CREATED BY THE ORDINANCE WITHIN SAID CITY BE AMENDED TO WIT:

SECTION I - GENERAL FUND

	Ordinance #970	Ordinance #984
A. Appropriations		
General Government:		
Board of City Commissioners	\$ 161,140	
City Manager	333,162	
City Attorney	54,249	1. 15,000
Finance Office	602,062	
Information Services	252,581	314,781
Community Development	405,483	
Contingency	<u>200,000</u>	
TOTAL GENERAL GOVERNMENT	62,200	2,070,877 2. 15,000
TOTAL GENERAL GOVERNMENT	<u>2,008,677</u>	<u>2,085,877</u>
Public Safety:		
Police Department	2,756,686	3. 2,942,386
Animal Control	69,554	
Fire Department	1,713,678	4. 1,733,678
Civil Defense	<u>2,240</u>	3. 22,500
TOTAL PUBLIC SAFETY	205,700	4,747,858 4. 22,500
TOTAL PUBLIC SAFETY	<u>4,542,158</u>	<u>4,770,358</u>
Public Works:		
Engineering & Inspection	21,400	687,774
Street & Highways	125,000	1,803,487
Snow & Ice Removal	46,000	318,138
City Hall	4,000	207,677
Traffic Control	349,040	
Chan Gurney Airport	3,367	618,205
TOTAL PUBLIC WORKS	199,767	<u>3,984,321</u>



	Ordinance #970	Ordinance #984
Special Appropriations	285,265	
<b>TOTAL SPECIAL APPROPRIATIONS</b>	<u>285,265</u>	
Culture - Recreation:		
Senior Citizens Center	94,092	
Community Library	754,639	
<b>TOTAL CULTURE - RECREATION</b>	<u>848,731</u>	
Other Financing Uses / Transfers Out	37,000	20,100
<b>TOTAL OTHER FINANCING USES</b>	<u>37,000</u>	<u>20,100</u>
<b>TOTAL APPROPRIATIONS</b>	<u>504,667</u>	<u>57,600</u>
<b>B. Means of finance</b>		
Unappropriated Fund Balances	504,667	35,100
Current Property Taxes	2,447,289	
Sales & Other Taxes	5,145,233	
Licenses & Permits	347,800	
Intergovernmental Revenue	1,238,592	22,500
Charges for Goods & Services	2,443,272	1,261,092
Fines & Forfeits	15,000	
Miscellaneous Revenues	24,000	
<b>TOTAL REVENUE</b>	<u>11,661,186</u>	<u>11,683,686</u>
Other Financing Sources / Transfers In	2,953,541	
<b>TOTAL MEANS OF FINANCE</b>	<u>504,667</u>	<u>57,600</u>
	<u>16,750,889</u>	<u>17,255,556</u>
	15.	10.

SECTION II - SPECIAL REVENUE

	Ordinance #970	Ordinance #984
A. Appropriations		
Parks & Recreation		
Memorial Park Pool	13,000	\$ 1,115,000
Summit Activities Center	4,000	223,517
Marne Creek		
Casualty Reserve Fund	36,100	206,150
Bridge & Street Fund		
911/Dispatch		
Business Improvement District		
Lodging Sales Tax		
Infrastructure Improvement Revolving - Transfer to Infr. Imp. Constr.		11. 254,458 736,306
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 4,080,210</b>	<b>\$ 4,133,310</b>
	<b>19.</b>	<b>12.</b>
B. Means Of Finance		
Unappropriated Fund Balance	53,100	\$ 254,458
		13. 254,458 \$ 1,428,038
Parks & Recreation Revenue	11,530	
Memorial Pool Revenue	52,150	
Summit Activities Center Revenue	488,320	
Marne Creek Revenue	300	
Casualty Reserve - Interest	125	
Bridge & Street Revenue	21,622	
911/Dispatch	86,620	
Business Improvement District	120,300	
Lodging Tax	547,200	
Infrastructure Improvement Revolving	44,720	
<b>TOTAL REVENUE</b>	<b>1,372,887</b>	
	<b>2,208,995</b>	<b>2,225,995</b>
Transfer From General Fund	17,000	435,656
Transfer From Special Capital Fund	36,100	
<b>TOTAL MEANS OF FINANCE</b>	<b>\$ 5,155,018</b>	<b>\$ 5,208,118</b>
	<b>22.</b>	<b>14.</b>

SECTION III - CAPITAL PROJECT FUNDS

	Ordinance #970	Ordinance #984
A. Appropriations		
Public Improvement	18,000	415,000
Airport Capital Projects	365,000	433,000
Park Capital Projects	107,500	41,100
Infrastructure Improvement Construction	200,000	148,600
Special Capital Improvement	7,590,143	9,856,555
Tax Increment District #2 Morgan Square	57,000	
Tax Increment District #5 Menards	2,893,200	
TOTAL APPROPRIATIONS	<u>\$ 11,230,843</u>	<u>\$ 13,497,255</u>
		<u>\$ 13,953,355</u>
B. Means of Finance		
Unappropriated Fund Balance	30,940	1,650,752
Public Improvement Revenue	18,000	181,542
Airport Capital Projects	342,000	199,542
Park Capital Revenue	-	
Infrastructure Improvement Construction	-	
Special Capital Improvement	5,315,711	5,962,311
TID #2 Morgan Square	57,000	
TID #5 Menards	140,000	
TOTAL REVENUE	<u>5,872,711</u>	<u>181,542</u>
Transfer from General Fund	90,500	20,100
Transfer from Park Improvement Fund	-	110,600
Transfer from BBB Fund	17,000	
Transfer from Infrastructure Impr. Fund	106,147	254,458
Transfer from Special Capital Fund	47,401	271,458
Loan from General Fund	2,747,398	
Loan from Special Capital Fund	-	
TOTAL OTHER FINANCING SOURCES	<u>3,008,446</u>	<u>274,558</u>
TOTAL MEANS OF FINANCE	<u>\$ 8,912,097</u>	<u>\$ 11,178,509</u>
		<u>\$ 11,634,609</u>

SECTION VII - EFFECTIVE DATE

This Ordinance being necessary for the support of the government of the City of Yankton and its existing institutions shall take effect upon its passage and publication.

Adopted:

\_\_\_\_\_  
David Carda  
Mayor

ATTEST :

\_\_\_\_\_  
Al Viereck  
Finance Officer

Introduction and first reading: November 23, 2015  
Second reading : December 14, 2015  
Published in the Yankton Daily Press and Dakotan, Official Newspaper: Dec. , 2015

I so certify \_\_\_\_\_  
Al Viereck  
Finance Officer

## *Memorandum #15-298*

*To: City Commission*  
*From: Finance Officer*  
*Date: December 8, 2015*  
*Subject: Write Off of Uncollectible Utility Accounts*

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Attached is Departmental Correspondence from Deputy Finance Officer, Ann Clough. Ann has reviewed the uncollectible accounts and is recommending a write off of \$13,019.12. This was last done in November 2014 and is completed on an annual basis. This is \$9,537.26 more than last year's write off. This year's write offs are comprised of eighty-eight residential customers and three failed businesses. The total amount represents approximately 0.13% (thirteen-one hundredths of one percent) of our total revenues (approximately \$9,855,189) for water, waste water, and solid waste collection for the one year period.

I would like to point out at this time that the philosophy behind penalties and enforcement of shut-offs, is to assess any increased expenses occurring from this process to the customers that caused these expenses rather than to absorb them and spread them among all the regular paying customers. When accounts are written off in the above manner, they technically become an expense to these regular customers. We currently have approximately 5,388 customers. This write off thus becomes an annual expense to these customers of approximately \$2.42 (compared to \$0.65 last year) per customer.

Attached is a list of accounts returned by the collection agency since December 2014 with the account holder's name and reason the account was returned.

*It should be noted that although these accounts have been returned, the collection agency still keeps them on file for possible future collection. We also keep a list at the City Finance Office in case one of these customers attempts to receive City utilities in the future. At that time we will require payment of the old amount plus a deposit before a new account is authorized.*

Good accounting practice dictates we remove old accounts receivable or un-cashed outstanding checks from our records on a regular basis.

The following are explanations of the reasons used on the list:

- Skipped – customer has left town with no forwarding address and all attempts to locate them have been unsuccessful
- Bankruptcy – customer has filed bankruptcy and we are no longer legally able to collect
- Uncollectible – the collection agency has made numerous contacts with the customer but is unable to obtain payment. The agency notes that the individuals are uncooperative, refuse payment, are often credit abusers and cannot force payment. Litigation is at times filed to garnish wages but these attempts are unsuccessful
- Deceased-no estate

\_\_\_\_\_ Roll call

The accounts in question were returned by the collection agency as uncollectible, so all possible avenues have been exhausted. Therefore, I request the Board of City Commissioners write off the uncollectible accounts as authorized by SDCL 9-22-4 (see below).

*9-22-4. Assignment of delinquent accounts receivable--Disposition of uncollectible accounts. Every municipality may assign for collection any or all delinquent accounts receivable. After reasonable collection efforts the governing body may determine that an account is uncollectible, and by formal action direct that the uncollectible amount be removed from the records and disclosed on that year's financial report. Evidence of the debt removed from the records by the formal action of the governing body shall be retained by the municipality to support possible subsequent collection of that debt.*

*Source: SDC Supp 1960, § 45.0201-1 (23) as added by SL 1964, ch 138; SL 1974, ch 74; SL 1979, ch 57.*

*It is recommended that the City Commission authorize the write-off of \$13,019.12 as uncollectible per SDCL 9-22-4.*

Respectfully Submitted,



Al Viereck  
Finance Officer

## Utility Write Offs - November 2015

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>REASON</u>
81-1305-01-01	\$ 112.28	Alfaro, Jose E	Skipped
81-1306-01-01	\$ 115.94	Amundson, Jessica	Skipped
81-1307-01-01	\$ 117.34	McNeal, Deanna	Skipped
81-1308-01-01	\$ 228.60	Crowe, Everette	Uncollectible
81-1309-01-01	\$ 158.94	Ferguson, Tabitha	Uncollectible
81-1310-01-01	\$ 26.21	Cyriacks, Brad	Skipped
81-1311-01-01	\$ 99.70	Jen's Event Planning	Uncollectible
81-1312-01-01	\$ 75.46	Jennings, Marie	Uncollectible
81-1313-01-01	\$ 23.92	Skin Gallery	Uncollectible
81-1314-01-01	\$ 99.72	Gilkerson, Samual	Skipped
81-1315-01-01	\$ 160.51	Kucharski, Rick	Skipped
81-1316-01-01	\$ 127.16	Maddox, Tim	Uncollectible
81-1317-01-01	\$ 167.80	Hausman, Nicole Lynn	Uncollectible
81-1318-01-01	\$ 171.17	Williams, Joshua	Uncollectible
81-1319-01-01	\$ 92.69	Bailey, Christopher	Uncollectible
81-1320-01-01	\$ 211.43	Alfaro, Ernesto	Skipped
81-1321-01-01	\$ 210.16	Anderson, Linda	Uncollectible
81-1322-01-01	\$ 129.81	Arrington, Dave	Uncollectible
81-1323-01-01	\$ 170.27	Bain, Carol	Skipped
81-1324-01-01	\$ 128.37	Baker, Tracy	Uncollectible
81-1325-01-01	\$ 30.00	Baldridge, Geoff	Skipped
81-1326-01-01	\$ 134.70	Baltezore, Christine	Skipped
81-1327-01-01	\$ 133.11	Bartels, Dianna	Uncollectible
81-1328-01-01	\$ 174.48	Bartels, Donna	Uncollectible
81-1329-01-01	\$ 158.55	Beattie, Guy	Skipped
81-1330-01-01	\$ 165.68	Beck, Shane	Skipped
81-1331-01-01	\$ 224.83	Bermudez, Oscar	Skipped
81-1332-01-01	\$ 92.46	Bettelyoun, Brandon	Uncollectible
81-1333-01-01	\$ 165.60	Beverly, Elroy	Skipped
81-1334-01-01	\$ 157.30	Beyenhof, Dana	Uncollectible
81-1335-01-01	\$ 228.24	BigEagle, Sapphire	Uncollectible
81-1336-01-01	\$ 179.00	Bjornstad, Milton	Uncollectible
81-1337-01-01	\$ 132.09	Blake, David	Uncollectible
81-1338-01-01	\$ 145.42	Bloodline Body Art	Uncollectible
81-1339-01-01	\$ 37.02	Bonk, Austin	Uncollectible
81-1340-01-01	\$ 139.31	Boyter, James	Uncollectible
81-1341-01-01	\$ 53.56	Bradley, Jack	Skipped
81-1342-01-01	\$ 174.02	Brahmer, Shanna	Uncollectible
81-1343-01-01	\$ 109.78	Brandt, Mathew	Uncollectible
81-1344-01-01	\$ 116.09	Brown, Chaciti	Uncollectible
81-1345-01-01	\$ 72.62	Bruce, Elizabeth Kristine	Uncollectible
81-1346-01-01	\$ 140.39	Bruguier, Austin	Skipped
81-1348-01-01	\$ 133.12	Burks, Joseph	Skipped
81-1349-01-01	\$ 135.10	Miles, Jennifer	Uncollectible
81-1350-01-01	\$ 132.74	Titus, Earl	Uncollectible
81-1351-01-01	\$ 129.38	Rotherham, Michael	Uncollectible
81-1352-01-01	\$ 44.88	Stiles, Jared	Uncollectible
81-1353-01-01	\$ 147.37	Golas, Julie	Uncollectible
81-1354-01-01	\$ 308.21	Bain, Vance	Uncollectible
81-1355-01-01	\$ 147.60	Bartels, Michelle	Uncollectible
81-1356-01-01	\$ 39.73	Davis, Brian Lee	Skipped
81-1357-01-01	\$ 228.64	Knight, Leonard	Skipped
81-1358-01-01	\$ 118.65	Morrow, Kelly	Uncollectible
81-1359-01-01	\$ 222.25	Mortensbak, David	Uncollectible
81-1360-01-01	\$ 140.99	Pickett, Tobi Jo	Skipped

## Utility Write Offs - November 2015

81-1361-01-01	\$	127.50	Weston, Virgil	Skipped
81-1362-01-01	\$	166.76	Wilson, John	Skipped
81-1363-01-01	\$	323.31	Zeigler, Myra	Uncollectible
81-1364-01-01	\$	285.23	Zephier, Jason	Uncollectible
81-1365-01-01	\$	127.25	Zimmerman, Mark	Uncollectible
81-1366-01-01	\$	200.92	Zurcher, Glenn	Skipped
81-1367-01-01	\$	37.80	Zurcher, Jeremy	Uncollectible
81-1368-01-01	\$	214.25	Gutierrez, Janice	Skipped
81-1369-01-01	\$	157.13	Schell, Tom & Cristie	Skipped
81-1370-01-01	\$	167.84	Snoozy, Cheryl	Uncollectible
81-1371-01-01	\$	129.54	Kunze, Ryan	Skipped
81-1372-01-01	\$	136.81	Lewis, Jami	Uncollectible
81-1373-01-01	\$	293.73	Ralston, Matthew	Uncollectible
81-1374-01-01	\$	167.54	Rederick (Roberts), Tonya	Uncollectible
81-1375-01-01	\$	129.11	Stilwell, Justin	Uncollectible
81-1376-01-01	\$	109.68	Boettcher, Loran	Bankruptcy
81-1377-01-01	\$	146.06	Crockford, Rusty	Skipped
81-1378-01-01	\$	152.04	Maggard, Michael	Skipped
81-1379-01-01	\$	248.05	White Plume, Crystal	Uncollectible
81-1380-01-01	\$	163.19	Whitney, Jason	Skipped
81-1381-01-01	\$	78.41	Beavers, Doyle	Deceased-no assets
81-1382-01-01	\$	189.10	Blum, Tami	Bankruptcy
81-1383-01-01	\$	157.91	Chavez, Marie	Skipped
81-1384-01-01	\$	126.22	Crane, Jimmie & Shazlyn	Uncollectible
81-1385-01-01	\$	79.15	Crane, Phillip & April	Uncollectible
81-1386-01-01	\$	51.94	Deyo, Dennis	Skipped
81-1387-01-01	\$	175.41	Freeman, Jody Ann	Uncollectible
81-1388-01-01	\$	70.01	Gallemore, Kimberly	Uncollectible
81-1389-01-01	\$	167.27	Koch, Bryan	Bankruptcy
81-1390-01-01	\$	46.49	Marshall, Kane	Uncollectible
81-1391-01-01	\$	94.07	Massie, William	Uncollectible
81-1392-01-01	\$	121.32	Mendoza, Lucy	Uncollectible
81-1393-01-01	\$	147.59	Phillips, Hannah	Skipped
81-1394-01-01	\$	273.07	Snoozy, Lisa	Uncollectible
81-1395-01-01	\$	125.05	Tate, Jacob	Uncollectible
81-1396-01-01	\$	111.98	VonKruger, Steven	Uncollectible
<b>TOTAL</b>	<b>\$</b>	<b>13,019.12</b>		



## *Departmental Correspondence*

*To: Finance Officer*  
*From: Deputy Finance Officer*  
*Date: December 2015*  
*Subject: Utilities, Accounts Receivable Write Off*

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As authorized in SDCL 9-22-4, I am recommending the Board of Commissioners write off the attached utility accounts in the amount of \$13,019.12 against the reserve balance of \$39,593.87. Utility accounts were sent to a local collection agency and have been returned as uncollectible due to a number of reasons. Reasons they are uncollectible include: bankruptcy-4%; deceased/no estate-1%; skipped-34%, uncollectible-61%. The \$13,019.12 has accumulated since the prior year write off and represents account balances from 2004 through October 2015 as follows: 2004-\$167.54, 2005-\$121.32, 2006-\$219.12, 2007-\$359.63, 2008-\$1,025.04, 2009-\$1,028.99, 2010-\$665.51, 2011-\$1,867.19, 2012-\$1,855.71, 2013-\$2,480.31, 2014-\$2,597.65, and 2015-\$631.11. This reflects 13.9% of all delinquent accounts receivable. Delinquent accounts are categorized as follows:

Customers on Service (30 days delinquent)	\$ 35,826.87
Credit Collection Agency	\$ 44,786.30
Uncollectible	\$ 13,019.12
Total Delinquent Accounts Receivable	<u>\$ 93,632.29</u>

The aged analysis of the accounts receivable remaining at the Credit Collection Service as of November 2015 is:

30 days or less	\$ 157.99
30 to 60 days	\$ 2,365.99
60 to 90 days	\$ 14,329.65
Over 90 days	\$ 27,932.67
Total	<u>\$ 44,786.30</u>

I have attached documentation on those accounts that we request be removed from our records and to be disclosed on the City's 2015 financial report.

Respectfully Submitted,

Ann Clough  
Deputy Finance Officer

*Memorandum #15-307*

To: Amy Nelson, City Manager  
 From: Todd R. Larson, Director of Parks and Recreation  
 Date: December 9, 2015  
 Re: Proposed 2016 Fox Run Golf Course Rate adjustments.

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The proposal for the 2016 Fox Run Golf Rates leaves the rates the same as in 2015 with one additional category for season pass holders to be added. As the course continues to try to attract youth, families, and young professionals, a season pass holder category of "Under 30 years-of-age" would be added in 2016. The single rate for this category can be found in the attached rate schedule.

Jake Hoffner, at a golf advisory board meeting, had suggested keeping rates the same in 2016 as in 2015. The Golf Advisory Board discussed rates at the GAB meetings in both September and October. It was discussed that the December special rate was in effect for the 2015 season so some of the 2015 pass holders would have paid the 2014 rates for the 2015 passes in December of 2014. If rates are kept the same for 2016 and the same number and type of passes are sold in 2015, the season pass revenue would increase.

Fox Run outdoor golf rounds played were up in 2015. Through October 31, 2015, rounds played were 24,260. In all of 2014, rounds played were 23,419.

Also, golf revenue (not including food and beverage or pro shop revenues) is up in 2015 compared to 2014. Through October 31, 2015, golf revenues were \$461,445.55. In all of 2014, golf revenue was \$448,921.08.

All prices for merchandise and food items would also be subject to increases based on wholesale prices.

**It is the recommendation of the Recreation Department and the Golf Advisory Board to leave rates at the 2015 levels and add the "Under 30 years-of-age" category.**

Respectfully submitted,

*Todd R. Larson*

Todd R. Larson  
 Director of Parks and Recreation

I concur with this recommendation.

I do not concur with this recommendation.

*Amy Nelson* FOR AMY NELSON  
 \_\_\_\_\_  
 Amy Nelson Date

\_\_\_\_\_ Roll Call

**FOX RUN GOLF COURSE**  
**YANKTON, SOUTH DAKOTA**  
605-668-5205 – www.cityofyankton.org

**2016 ANNUAL PASSES January 1<sup>st</sup> – December 31<sup>st</sup> (Taxes included)**

<i>Individual (aged 31+)</i> <i>Adult Pass Plus</i>	Includes adults age 31 or older. kids 14 and under can play free as a part of Individual Pass Plus plan Each additional child aged 15 to 24 added to golf pass for \$60/child <b>\$560</b>
<i>Individual (aged 25 – 30)</i> <i>Adult Pass Plus</i>	Includes adults age 25 to 30 and not meeting college requirements. kids 14 and under can play free as a part of Individual Pass Plus plan Each additional child aged 15 to 24 added to golf pass for \$60/child <b>\$300</b>
<i>Adult Couple</i> <i>Pass Plus</i>	Includes two adults living at same address kids 14 and under can play free as a part of Couple Pass Plus plan Each additional child aged 15 to 24 added for \$60/child <b>\$730</b>
<i>Limited Play</i> <i>Value Pass Plus</i>	Play restricted to Monday – Friday (excludes weekdays that are holidays) kids 14 and under can play free as a part of Limited Play Value Pass plan Each additional child aged 15 to 24 added for \$60/child <b>\$200 individual adult (25 to 30)</b> <b>\$430 individual adult (31+)</b> <b>\$550 adult couple</b>
<i>College Pass</i>	Includes full-time college students until they have reached age 24 <b>\$184</b>
<i>H. S. or</i> <i>Younger Pass</i>	Includes students enrolled in grades 12 or below during the current academic year. <b>\$131 ~ playing restrictions apply</b>

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**GREENS FEES (Taxes included)**

9 holes		<b>\$18.50 (\$28.50 w/cart)</b>
Unlimited holes		<b>\$24.50 (\$37.50 w/cart for first 18 holes)</b>
Senior Rates (60 and older, Mon. – Fri. a.m. tee time only, excludes holidays)		
9 holes		<b>\$20 w/cart</b>
18 holes		<b>\$30 w/cart</b>
Weekend after 4:00pm Rates		
Family Green Fees (at least one adult)	9 holes	<b>\$9/person</b>
(Family valid for parents or grandparents and children in one family, playing in the same group, with children in grade 12 or lower.)		
Non-Family player	9 holes	<b>\$20 w/cart</b>
Non-Family player	Unlimited	<b>\$26 w/cart</b>
Junior Rates (Students in grade 12 or below, valid immediately after high school graduation for summer)		
9 holes		<b>\$9</b>
Unlimited		<b>\$15</b>

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**GOLF CART RENTALS (Taxes included) Must have at least a restricted driving permit to operate.**

Person,(per seat) 9 holes	\$10.00
Person,(per seat) 18 holes	\$13.00
Family (Sat. & Sun. after 4:00pm)	
9 holes	\$5.00
18 holes	\$9.00
Rider only	\$5.00 ~ just riding and watching

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**TRAIL FEES FOR PRIVATELY OWNED CARTS**

Daily	For carts not stored at course	\$10.00
Annual	For carts not stored at course	
	Primary Owner	\$180
	Secondary Owner	\$75

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**CART STORAGE – Includes gas or electricity for ONLY your golf cart. Annual Trail Fee (\$180) and an Annual Golf Pass are mandatory for any private cart stored at Fox Run.**

Cart Storage for year \$275.00 plus annual trail fee \$180 = \$455

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**ANNUAL GOLF CART RENTAL OF FOX RUN CARTS**

Individual	\$400
Adult Couple	\$520
(Add \$20 for each additional family member)	

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**DRIVING RANGE TOKENS AND SEASON PASSES (Taxes included)**

Per token	\$4.00
High School/Youth	\$50.00
College	\$75.00
Adult Single Pass	\$100.00
(each additional family member added to adult single pass will cost \$20 more per individual)	

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**GOLF SIMULATOR RATES (Taxes included) Rates are time based with no limit on number of players****Non-Pass Holders**

Weekday Open Golf/Range (M-F)	\$27/hour
Weekend Open Golf/Range (Sa-Su)	\$37/hour
League Rates (9 hole)	\$17/player/week
League Rate Allocation	\$5/week goes to payout \$12/week goes to green fees

**Current Pass Holders**

Weekday Open Golf/Range (M-F)	\$22/hour
Weekend Open Golf/Range (Sa-Su)	\$27/hour
League Rates (9 hole)	\$12/player/week
League Rate Allocation	\$5/week goes to payout \$7/week goes to green fees

**Memorandum #15-313**

**To:** City Manager and City Commission  
**From:** Kathy Wibbels, Library Director  
**Subject:** FY 2016 County Contract for Library Services  
**Date:** December 7, 2015

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The current contract with Yankton County for the Yankton Community Library to provide library services for residents living outside the corporate limits of the City of Yankton expires December 31, 2015.

Attached to this memorandum, please find a copy of Resolution #15-79, which would extend library services to Yankton County residents through Fiscal Year 2016.

Presently, the Yankton Community Library serves 798 households residing outside of the city limits and within Yankton County.

A non-resident library card is \$40 per year. Under this agreement, each household pays \$5.00 per year for a library card and Yankton County provides the remaining.

**Recommendation: The Yankton Community Library Board of Trustees formally recommends that the Yankton City Commission approve this Contract.**

Respectfully Submitted,

Kathleen Wibbels  
Library Director

I concur with the recommendation

I do not concur with the recommendation



---

Amy Nelson, City Manager

Roll call

**RESOLUTION #15-79**

WHEREAS, the City of Yankton and Yankton County have entered into an agreement for the provision of library services for residents living outside the corporate limits of the city; and,

WHEREAS, the current agreement is slated to expire December 31, 2015; and,

WHEREAS, Yankton County has contracted with the City for library services since 1993; and,

WHEREAS, more than 798 Yankton County households are cardholders at the Yankton Community Library; and,

WHEREAS, the current agreement between the City and County contains a provision for extending this service until December 31, 2015.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the Agreement for the Provision of Library Services between the City and Yankton County be extended for the term January 1, 2016, through December 31, 2016.

Adopted:

\_\_\_\_\_  
David Carda  
Mayor

ATTEST:

\_\_\_\_\_  
Al Viereck  
Finance Officer

## Agreement for the Provision of Library Services

This Agreement made this 18<sup>th</sup> day of Nov., 2015 between the City of Yankton, a municipal corporation, acting through its Board of Library Trustees and its Board of City Commissioners and Yankton County, a political subdivision, acting through its Board of County Commissioners.

The parties do agree as follows:

1. The City of Yankton will provide the same library services to all residents of Yankton County living outside of the corporate limits of the City of Yankton as it provides for citizens of the City.

2. Yankton County will pay \$24,000 to the City of Yankton to provide library services for all Yankton County residents from January 1, 2016 until December 31, 2016. The City of Yankton will bill Yankton County semi-annually (April and October – See County Commission Minutes, 01/11/00)

3. Additionally, every family must pay a \$5.00 out-of-pocket charge directly to the Library, upon issuance or renewal, for a nonresident card. Normally nonresident family cards are issued at \$40.00.

4. While the library agrees to verify that each person or family to whom a card issued is a resident of Yankton County by using a current edition of the County directory or a current means of identification, both the County and Library have agreed upon the following definition of a county resident:


“Person or persons owning residential or business property within Yankton County or, through rent or lease, paying property taxes to the County. Verification of property tax payment may be additionally required for persons renting or leasing. The property owners (residing within the county or not) as well as the renter/lessee have the same right to obtain a library card.”

5. During the contract period, the Library will track the utilization of library services by county residents and provide patron database numbers, renewal and new card figures, and circulation percentages upon demand to the Board of County Commissioners.

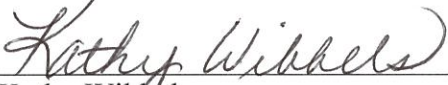
6. The Board of County Commissioners is entitled to appoint an additional member to the Board of Library Trustee of the City of Yankton as provided in SDCL 14 2-36. Said member shall have all of the powers and responsibilities granted to members of the Library Board of Trustees under state law and city code/ordinance. The term of the county representative shall be tied to this contract date as well as the term and appointment calendar for County Commissioners. If the contract is terminated for any reason, the County Commissioner’s representative on the Library Board of Trustee will end upon the date of contract termination.

7. This agreement shall be effective and binding on January 1, 2016 extending until December 31, 2016 unless amended or terminated by either/or both parties. A mutual resolution for extension may also be included.

Approved this 18<sup>th</sup> day of November, 2015 Yankton Community Library Board of Trustees.

  
Tonja Koenigs  
Board President

Attest:

  
Kathy Wibbels  
Library Director

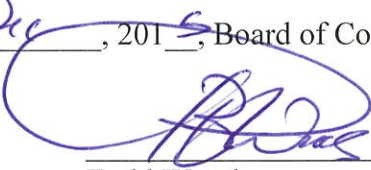
Approved this 18<sup>th</sup> day of Nov., 2015, City of Yankton.

\_\_\_\_\_  
Dave Carda  
Mayor

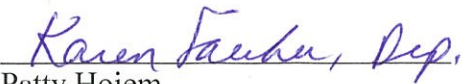
Attest:

\_\_\_\_\_  
Amy Nelson  
City Manager

Approved this 1<sup>st</sup> day of Dec, 2015, Board of Commissioners, Yankton County.

  
\_\_\_\_\_  
Todd Woods  
Chairman

Attest:

  
Patty Hojem  
Auditor



**Memorandum #15-308**

**To:** Amy Nelson, City Manager  
**From:** Mike Roinstad, Airport Supervisor  
**Subject:** Bid award for 2016 Annual Supply of Transport-Tankwagon Petroleum Products for Chan Gurney Municipal Airport  
**Date:** December 4, 2015

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Bids were received for the City's 2016 supply of Petroleum Products for the Chan Gurney Municipal Airport. The two products that will be consumed are Aviation Gasoline and Jet A fuel with fuel system ice inhibitor. These products are most frequently purchased via transport (7000 gal minimum). The bids received represent the suppliers handling costs (profit margin), which are added to the OPIS (Oil Price Information Service) daily published price on the date the product is ordered.

One bid did not meet specs.

The two (2) bids received for these products that will be available at the Airport are listed below:

DESCRIPTION	STERN OIL CO.	GERSTNER OIL
<b>Aviation Gas – 100 low lead:</b>		
Transport	\$0.2421	\$0.2648
Tankwagon	\$0.4092	\$0.4848
<b>Jet A fuel (with fuel system ice inhibitor):</b>		
Transport	\$0.1011	\$0.0974
Tankwagon	\$0.3303	\$0.3448

City Staff recommends that the bid submitted for the 2016 Supply of Petroleum Products for the Chan Gurney Municipal Airport is awarded to lowest bid by Stern Oil Co. for: Aviation Gas – 100 low lead Transport and Tankwagon; Jet A fuel (with fuel system ice inhibitor) Tankwagon.

City Staff recommends that the bid submitted for the 2016 Supply of Petroleum Products for the Chan Gurney Municipal Airport is awarded to lowest bid by Gerstner Oil for: Jet A fuel (with fuel system ice inhibitor) Transport.

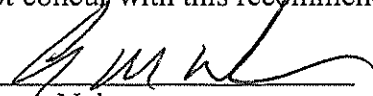
Respectfully submitted,



Mike Roinstad  
 Airport Supervisor

**Recommendation:** It is recommended that the City Commission award the contract for fuel at the Chan Gurney Municipal Airport to Stern Oil Co., Inc. and Gerstner Oil for the low bid amounts listed in Memorandum #15-308.


I concur with this recommendation  
 I do not concur with this recommendation

  
\_\_\_\_\_  
Amy Nelson  
City Manager

cc: Kevin Kuhl

\_\_\_\_ Roll call

Memorandum 15-297

**TO:** Mayor and City Commissioners  
**FROM:** Amy Nelson, City Manager   
**RE:** Yankton Housing and Redevelopment Commission Agreement  
**DATE:** November 19, 2015

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The City of Yankton and Yankton Housing and Redevelopment Commission operate under cooperative agreement. This agreement is brought before the Commission each year.

There are no changes within the agreement for this year.

**Recommendation:** It is recommended that the City Commission approve the Cooperative Agreement between the City of Yankton and the Yankton Housing and Redevelopment Commission as presented.

## COOPERATIVE AGREEMENT

This is an Agreement between the City of Yankton, a municipal corporation of the State of South Dakota (“City”) and the Yankton Housing and Redevelopment Commission, a public body (the “HRC”).

WHEREAS, the Board of City Commissioners of the City of Yankton enacted Resolution #94-78 which created the HRC; and

WHEREAS, SDCL 11-7A-1 & 2 permit a city and a Housing and Redevelopment Commission to enter into a cooperative agreement to provide services to one another; and

WHEREAS, it is appropriate for the City and the HRC to enter into a cooperative agreement for services and activities; and

NOW, THEREFORE, in consideration of their mutual benefits and covenants, the parties hereto agree and contract as follows:

1. HRC’s Duties. The following are the duties and responsibilities of the HRC pursuant to this Agreement:

- a. Any salary for the Executive Director over and above Twenty-Nine Thousand One Hundred and Ninety-Nine Dollars (\$29,199.00) per year shall be paid by the HRC.
- b. The duties of the Executive Director shall be directed by the HRC, unless otherwise noted.
- c. The City and the HRC shall annually meet for the purpose of determining how (and the amount) each party shall pay for the services provided by the City to the HRC.
- d. The HRC shall provide development, redevelopment or housing plans, with or without the financial assistance of the City, and it shall submit those plans to the City for review, approval or disapproval. However, this duty is inapplicable to studies or technical reports prepared by the HRC.
- e. The HRC may hire one or more “housing assistant” or other necessary support staff as needed to be governed by the following:
  - i. All compensation for each such assistant or staff member shall be paid by the HRC. The HRC shall establish a compensation range and step structure similar to regular City employees.
  - ii. Each regular full time assistant or staff member shall be entitled to the same benefits of similarly situated City employees, the cost of which shall be paid by the HRC, subject to rules of eligibility set forth in the Personnel Manual as it may be amended from time to time.

- iii. The duties of each such assistant or staff member shall be as directed or delegated by the HRC.
- iv. Each assistant or staff members shall be subject to the provisions of the City's Personnel Manual as it may be amended from time to time. Each assistant or staff member shall also be subject to changes in the City's Collective Bargaining Agreement to the extent such changes broadly apply to all City Employees, and to the extent that each assistant or staff member may subject themselves to the agreement by becoming a member of the City's union.
- v. Unless the assistant or staff member is not union-eligible,

2. **City's Duties.** The following are the duties and responsibilities of the City pursuant to this Agreement:

a. Executive Director:

- i. The City shall place the Executive Director of the HRC on the City payroll as a City employee.
- ii. The Executive Director shall receive all of the benefits of a regular, full-time exempt, 101 classification, City employee. In addition, the Executive Director shall be covered by the City's liability insurance package. The salary shall be established by the HRC, but the maximum amount that the City will pay the Executive Director is 'Twenty-Nine Thousand One Hundred and Ninety-Nine Dollars (\$29,199.00) per year.
- iii. If the parties hereto agree, then the Executive Director may participate with City employees in joint projects between the City and the HRC, which will necessarily permit direction from City staff.
- iv. The City shall provide office space, telephone services, clerical space, office facilities and supplies, and similar services for the Executive Director.

b. Assistant(s) and Support Staff

- i. The City shall place assistant and support staff of the HRC on the City payroll as a City employee.
- ii. Each regular, full-time exempt assistant and support staff shall receive all of the benefits of a similarly eligible City employee.
- iii. In addition, each assistant and support staff shall be covered by the City's liability insurance package.
- iv. If the parties hereto agree, then each assistant and support staff may participate with City employees in joint projects between the City and the HRC, which will necessary permit direction from City staff.
- v. The City shall make reasonable accommodations to provide office space, telephone services, clerical space, office facilities and supplies, and similar services to each assistant and support staff hired by the HRC.

c. Miscellaneous

- i. The City shall make available engineering, technical, legal and administrative services, on a time available basis with the advance approval of the City Manager, to the HRC.
- ii. The City and the HRC shall annually meet for the purpose of determining how (and the amount) each party shall pay for the services provided by the City to the HRC.
- iii. The City shall permit the HRC a first opportunity to purchase City- owned property for re-sale. The parties shall in good faith negotiate the price of said property. Pursuant to SDCL, 11-7A-2, there need not be an appraisal or public bidding.

3. **Term**. The term of this Agreement shall be one (1) year (the “initial term”) and the term shall automatically renew thereafter for additional terms of one (1) year each (“renewal terms”), unless sooner terminated. Either party may terminate this Agreement, for any reason, whether with or without cause, by providing written notice, via certified mail, to the other party at least one- hundred and twenty (120) days prior to the expiration of the initial term or any renewal term.

4. **Reciprocal Liability**.

- a. The City hereby expressly agrees to indemnify and hold the HRC harmless from any and all damages to person or to property or from any other claims, liabilities, costs or expenses (including attorney fees), *caused* by the acts or omissions of the *City*, its employees, principals, agents, successors or assigns arising from or as a result of the performance of this Agreement.
- b. The HRC hereby expressly agrees to indemnify and hold the City harmless from any and all damages to person or to property or from any other claims, liabilities, costs or expenses (including attorney fees), caused by the acts or omissions of the HRC, its employees, principals, agents, successors or assigns arising from or as a result of the performance of this Agreement.

5. **Miscellaneous**.

- a. **Breach**. If a party believes that the other has breached this agreement, then the party alleging the breach shall provide written notice, via certified mail, to the other party in which it identifies the alleged breach of the terms hereof and notice of the time in which the breach shall be cured. Failure to cure during said reasonable period shall constitute a breach of this agreement. Thereafter, the party alleging the breach may then request arbitration.
- b. **Arbitration**. Except as herein provided, all disputes arising under the terms of the Agreement and not settled between the parties hereto shall be subjected to arbitration as provided by SDCL 21-25A. However, the parties reject the second sentence of SDCL, 21-25A-14 and agree that any hearing by arbitrators requires the presence of all arbitrators. In addition, each party shall choose one arbitrator of its choice and those chosen arbitrators shall choose a third arbitrator.

- c. **Non-Waiver**. No delay or omission of the right to exercise any power by either party shall impair any such right or power, or shall be construed as a waiver of any default or as acquiescence therein. One or more waivers of any covenant, term or condition of this Agreement, by either party shall not be construed by the other party, or a court, as a waiver of a subsequent breach of the same covenant, term or condition. The party requiring consent or approval shall not be deemed to waive or render unnecessary consent to approval of any subsequent similar act.
- d. **Headings**. The headings of the several sections contained herein are for convenience only and do not define, limit or construe the contents of such articles.
- e. **Binding Effect**. The covenants, agreements and obligations herein contained, except as herein otherwise specifically provided, shall extend, bind and inure to the benefit of the parties hereto and their respective personal representatives, heirs, successors and assigns.
- f. **Severability**. If any portion of this agreement is found to be unenforceable, then the remainder shall remain in full force and effect.
- g. **Governing Law & Choice of Venue**. The laws of the State of South Dakota and the City of Yankton shall govern the validity, performance and enforcement of this Agreement. Furthermore, the parties agree that the venue for filing any action shall be Yankton County.
- h. **Integration**. This agreement contains the entire understandings between and among the parties, both written and oral, and supersedes any prior understandings and agreements among them, both written and oral, respecting the subject matter of this agreement.
- i. **Amendment**. This agreement shall not be modified without a written agreement between the Parties. Any such agreement which is not in writing is null and void.
- j. **Waiver**. A waiver of a breach of any provision of this Agreement shall not constitute or operate as a waiver of any other provisions, nor shall any failure to enforce any provision hereunder operate as a waiver of any provisions hereunder.

IN TESTIMONY WHEREOF, both parties have hereunto set their hands the day and year first above written.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2015, at Yankton, South Dakota.

**CITY**  
CITY OF YANKTON, SOUTH DAKOTA  
A Municipal Corporation

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By: David Carda, Mayor

ATTEST:

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Al Viereck  
Finance Officer

Dated this \_\_\_\_ day of \_\_\_\_\_, 2015, at Yankton, South Dakota.

**HRC**  
Yankton Housing and Redevelopment  
Commission

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By: Matthew Michels  
Its: Chairman



## *Memorandum #15-320*

**To:** Amy Nelson, City Manager  
**From:** Dave Mingo, Community Development Director  
**Date:** December 8, 2015  
**Subject:** Purchase of Property Necessary for Highway 50 Project.

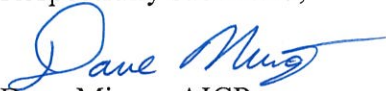
The attached documentation represents the results of negotiations between Schramm Properties, LLC., the South Dakota Department of Transportation (DOT) and City representatives. The proposed acquisition of property would provide the Schramm Properties owned land necessary for the DOT and City to complete the planned upgrades to East Highway 50.

The property was appraised at \$35,386 by an independent appraiser. The proposed price of \$58,900 represents a compromise between the appraised value and the owner's asking price. The DOT right-of-way staff has indicated to City staff that this is a fairly common payment ratio for acquisitions of this nature. When determining a price, the DOT and the City's special legal counsel for the project consider other factors like what it would cost to acquire the land through other means.

The previously approved agreement between the DOT and the City stipulates that the DOT will pay one-third of the cost and the City will pay two-thirds. This is based on the amount of land necessary for the planned improvements related to each entity. It is City staff's opinion that we should take the recommendation of the DOT right-of-way experts and move forward with the purchase. The City's share of the cost would be under \$40,000. We had based the City's budget projections for acquisition on 100 percent of the appraised value so our share of the cost of this purchase is very close to budget.

Per city ordinance, the purchase of property requires a two-thirds vote of the entire City Commission.

Respectfully submitted,

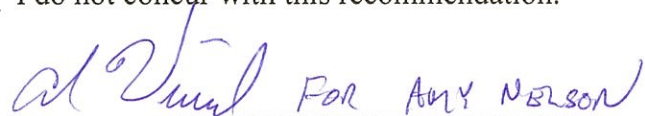


Dave Mingo, AICP  
 Community Development Director

**Recommendation:** It is recommended that the City Commission approve Memorandum #15-320, approving the purchase of the Schramm property necessary for the Highway 50 Project and authorizing the City Manager to execute the associated documents.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

Roll Call (requires two-thirds majority to pass)

**RIGHT OF WAY AGREEMENT (CITY)**

Project No. NH 0050(99)381          PCN No. 6926          Parcel No. 19, 19A

County Yankton

This AGREEMENT for highway right of way and facilities entered into by the undersigned hereinafter referred to as Grantor, to the City of Yankton, South Dakota, hereinafter referred to as Grantee, witnesseth:

WHEREAS, the Grantee contemplates the construction, operation and maintenance of highway facilities and a utility corridor on the above described project, as described by plans; and

WHEREAS, a portion of the right of way for such highway facilities and utility corridor is located over and across the real property hereinafter described as:

Lot H1 in Lots 202, 203, 204, and 205, in the Northeast Quarter (NE 1/4) of the Southwest Quarter (SW 1/4) of the Northwest Quarter (NW 1/4), Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, Yankton County, South Dakota. Said Lot H1 Lot 202 contains 0.04 acre (1,743 sq. ft.), more or less. Said Lot H1 Lot 203 contains 0.05 acre (2,028 sq. ft.), more or less. Said Lot H1 Lot 204 contains 0.01 acre (626 sq. ft.), more or less. Said Lot H1 Lot 205 contains 0.01 acre (526 sq. ft.), more or less.

Lot U1 in Lots 202, 203, 204, and 205, in the Northeast Quarter (NE 1/4) of the Southwest Quarter (SW 1/4) of the Northwest Quarter (NW 1/4), Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, Yankton County, South Dakota. Said Lot U1 Lot 202 contains 0.08 acre (3,479 sq. ft.), more or less. Said Lot U1 Lot 203 contains 0.09 acre (4,021 sq. ft.), more or less. Said Lot U1 Lot 204 contains 0.04 acre (1,526 sq. ft.), more or less. Said Lot U1 Lot 205 contains 0.03 acre (1,483 sq. ft.), more or less.

The right of way for this property is depicted in the recorded plats of Lots H1 and U1.

WHEREAS, the Grantor has this date conveyed an interest in the above described real property to the Grantee.

NOW, THEREFORE, it is expressly covenanted, agreed and understood by the parties hereto, as follows:

(1) This AGREEMENT shall be in full force and effect until such highway is disposed of in accordance with the law and;

(2) That the following special agreements mutually agreed upon by and between the parties hereto are made a binding part of this AGREEMENT:

The City of Yankton will not assess or seek cost recovery on either water or sewer. B-Y Water District is the water and sewer provider for Schramm Properties, LLC's location. If before construction begins on the project B-Y Water District agrees to a city water service and Grantor notifies the City, the City of Yankton will install one water main stub out at no charge. The City will also waive the connection charge and the meter charge. If B-Y Water District does not approve city service before construction begins on the project, the City of Yankton will not install the stub out. With respect to sewer, the City

of Yankton will stub out to the property line at two locations of Schramm Properties, LLC's choice. The City of Yankton will waive the connection fees.

(3) Conditions relating to temporary easement areas on Grantor's property are contained in a separate Temporary Easement Agreement; and;

(4) That the Grantor by deliverance herewith of the properly executed deed conveying the above described property to the Grantee, and upon receipt of payment of the above amount by the Grantor from the Grantee, or its agent, less any deductions necessary to satisfy any liens or encumbrances necessary to guarantee a good and sufficient title to the Grantee, the Grantee shall be released from any claims of damages accruing or alleging to accrue to the adjacent property of the Grantor, his successors or assigns, by virtue of the construction, operation and maintenance of said highway; and;

(5) That Grantor, his heirs, successors or assigns, shall not interfere with or disturb any of such above described highway facility, or portion thereof, without express approval of the Grantee, or its duly authorized representative empowered to grant such approval, and then only under the conditions as designated by the Grantee or its duly authorized representative. The Grantee shall have the right of ingress or egress to enter upon abutting property when necessary to maintain drainage structures until the right of way is no longer used for highway purposes.

(6) The Grantor grants permission to the Grantee to enter upon the above described property to commence construction and all foregoing conditions are binding upon the Grantee only upon approval of this AGREEMENT by the Grantee's authorized representative, and in the event said approval is not obtained, this AGREEMENT is null and void and of no force or effect; and;

(7) NOW, THEREFORE, BE IT AGREED, that for a total consideration of \$58,900, consisting of \$58,900, for land conveyed, temporary easement, improvements and damages, less \$0.00, for retained salvage; with the understanding, payment will be made as soon as all required documents and releases are properly signed and received by the Grantee and a voucher processed for payment; the above and foregoing AGREEMENT is entered into on the \_\_\_\_ day of \_\_\_\_\_, 2015, and in witness whereof the Grantor hereunto subscribes by signature.

Receipt of an identical copy of this AGREEMENT is hereby acknowledged.

SCHRAMM PROPERTIES, LLC

By \_\_\_\_\_  
Mark Schramm, Its Member/Manager (?)

**ACKNOWLEDGMENT**

STATE OF SOUTH DAKOTA     )  
                                          :SS  
COUNTY OF YANKTON         )

On this the \_\_\_ day of December, 2015, before me personally appeared Mark Schramm, known to me to be a member/manager (?) of the limited liability company that is described in and who executed the within instrument and acknowledged to me that such limited liability company executed the same.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public – South Dakota

My commission expires:

The above and foregoing AGREEMENT approved this \_\_\_\_ day of December, 2015.

\_\_\_\_\_  
Authorized Representative of City/County

**Prepared By:**  
James E. Moore  
Woods, Fuller, Shultz & Smith P.C.  
PO Box 5027  
Sioux Falls, SD 57117  
(605) 336-3890

## WARRANTY DEED

Project No.: NH 0050(99)381      PCN No. 6926      Parcel No. 19, 19A  
County      Yankton

Schramm Properties, LLC, a limited liability company, Grantor, of 1207 SD Highway 50, Yankton County, South Dakota, 57078, for and in consideration of One Dollar and Other Good and Valuable Consideration, grants, conveys, and warrants to the City of Yankton, Grantee, with an address of PO Box 176, Yankton, South Dakota 57078-0176, the following described real estate in the County of Yankton, in the State of South Dakota:

Lot H1 in Lots 202, 203, 204, and 205, in the Northeast Quarter (NE 1/4) of the Southwest Quarter (SW 1/4) of the Northwest Quarter (NW 1/4), Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, Yankton County, South Dakota.

Said Lot H1 Lot 202 contains 0.04 acre (1,743 sq. ft.), more or less.  
Said Lot H1 Lot 203 contains 0.05 acre (2,028 sq. ft.), more or less.  
Said Lot H1 Lot 204 contains 0.01 acre (626 sq. ft.), more or less.  
Said Lot H1 Lot 205 contains 0.01 acre (526 sq. ft.), more or less.

Lot U1 in Lots 202, 203, 204, and 205, in the Northeast Quarter (NE 1/4) of the Southwest Quarter (SW 1/4) of the Northwest Quarter (NW 1/4), Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, Yankton County, South Dakota.

Said Lot U1 Lot 202 contains 0.08 acre (3,479 sq. ft.), more or less.  
Said Lot U1 Lot 203 contains 0.09 acre (4,021 sq. ft.), more or less.  
Said Lot U1 Lot 204 contains 0.04 acre (1,526 sq. ft.), more or less.  
Said Lot U1 Lot 205 contains 0.03 acre (1,483 sq. ft.), more or less.

The right of way for this property is depicted in the recorded plats of Lots H1 and U1.

Exempt from transfer fee pursuant to SDCL § 43-4-22(2).

Dated this \_\_\_\_ day of December, 2015.

SCHRAMM PROPERTIES, LLC

By \_\_\_\_\_  
Mark Schramm, Member/Manager (?)

STATE OF SOUTH DAKOTA     )  
                                          :SS  
COUNTY OF YANKTON         )

On this the \_\_\_\_ day of December, 2015, before me personally appeared Mark Schramm, known to me to be a member/manager (?) of the limited liability company that is described in and who executed the within instrument and acknowledged to me that such limited liability company executed the same.

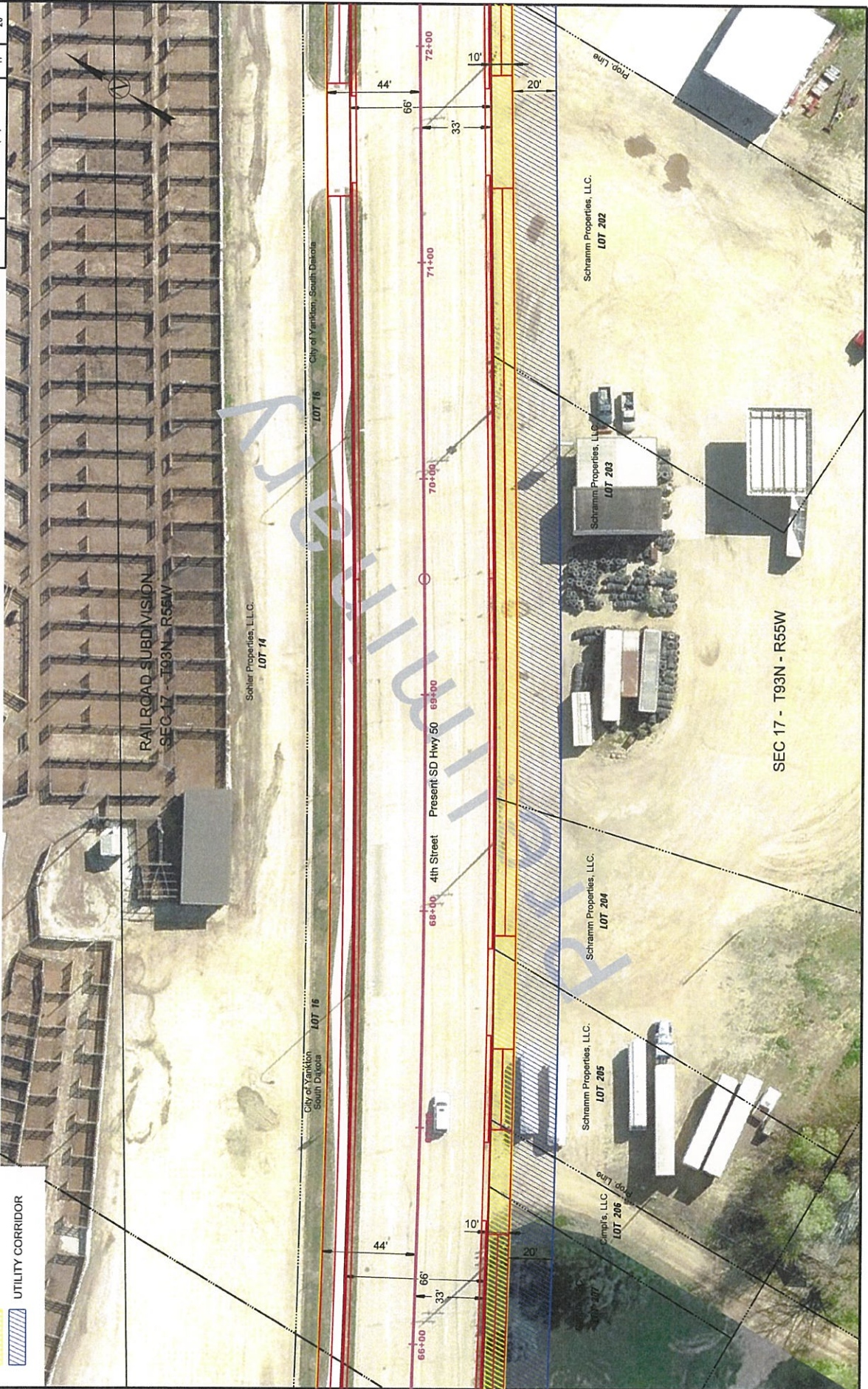
IN WITNESS WHEREOF, I hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public – South Dakota

My commission expires:

STATE OF SOUTH DAKOTA	PROJECT	TOTAL SHEETS
	NH 0050(9)381	17
		20

HIGHWAY ROW  
UTILITY CORRIDOR



RAILROAD SUBDIVISION  
SEC 17 - T93N - R55W

Sothler Properties, L.L.C.  
LOT 14

City of Yankton  
South Dakota  
LOT 16

City of Yankton, South Dakota  
LOT 16

Schramm Properties, LLC.  
LOT 205

Schramm Properties, LLC.  
LOT 204

Schramm Properties, LLC.  
LOT 203

Schramm Properties, LLC.  
LOT 202

Campis, LLC  
LOT 206

SEC 17 - T93N - R55W

Prop. Line

66+00 4th Street Present SD Hwy 50 68+00 70+00 71+00 72+00

44'

66'

33'

10'

44'

66'

33'

10'

20'



**Memorandum #15-314**


To: Amy Nelson, City Manager  
 From: Dave Mingo, AICP Community Development Director  
 Subject: Resolution of Necessity for the East Highway 50 Project  
 Date: December 8, 2015

The South Dakota Department of Transportation (SDDOT) has established a time line for the completion of the Highway 50 Project in Yankton. As you know, the City of Yankton has previously entered into an agreement with the SDDOT to collaborate on the property related issues associated with the mutual needs of the State and City along the corridor. Project design clearly indicates the need for the proposed 30 foot wide shared corridor adjacent to the existing south right-of-way boundary. As designed, the State will need 10 feet for roadway improvements and the City will need the remaining 20 feet for roadway and utility improvements.

The attached Resolution of Necessity #15-80 is the State and City's way of declaring the need for the project as it relates to the required property acquisition. The resolution states the name of the project, the project location and the adjacent private parcels that are impacted by the upcoming acquisition activities. These parcels are those remaining un-negotiated parcels on the south side of the highway between Marne Creek and Ferdig Avenue. Our attorney advises us that "a City's resolution of necessity is a governmental policy decision entitled to substantial deference. Thus, the resolution of necessity constitutes a legislative determination by the City that the court will defer to absent a finding of fraud, bad faith, or an abuse of discretion."

The SDDOT plans for the project to be bid on August 3, 2016 with a bid award shortly thereafter. There is substantial documentation and utility work that needs to take place prior to the bid being awarded. Based on this time line, the SDDOT and City staff recommend proceeding with adoption of the Resolution of Necessity. The Transportation Commission is scheduled to act on their version of the resolution at their meeting on December 18<sup>th</sup>.

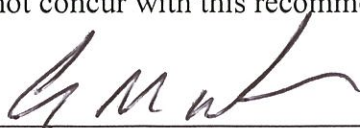
Respectfully submitted,

  
 Dave Mingo, AICP  
 Community Development Director

**Recommendation:** It is recommended that the City Commission approve Resolution #15-80 a Resolution of Necessity for the acquisition of the described property.

I concur with this recommendation.

I do not concur with this recommendation.

  
 \_\_\_\_\_  
 Amy Nelson, City Manager

\_\_\_\_\_ Roll Call (requires two-thirds majority to pass)

## Resolution #15-80

### Resolution of Necessity of the Yankton Board of City Commissioners

It is hereby resolved by the Yankton Board of City Commissioners:

Whereas, the City of Yankton and the South Dakota Department of Transportation, acting through its Transportation Commission, are undertaking a highway improvement and utility project involving Highway 50, known as Project NH 0050(99)381, PCN6926, in Yankton County, which begins at East 4<sup>th</sup> Street from the south junction of United States Highway 81 east to Ferdig Avenue in Yankton; and

Whereas, a portion of the project east of the City of Yankton will require the acquisition, either by purchase or condemnation, of 30 feet of land for right of way, including control of access, borrow pits, cutslopes, fillslopes, impoundments, and channel changes, 10 feet of which right of way will ultimately be acquired by the State of South Dakota for highway right of way and 20 feet of which will be acquired in fee by the City of Yankton for a utility corridor; and

Whereas, the Project is scheduled for construction in 2017, and construction bids must be obtained before construction with a scheduled bid letting date of August 3, 2016; and

Whereas, acquisition of the land for right of way must be completed before construction bids can be obtained; and

Whereas, despite having made a good-faith offer to acquire the land, the City of Yankton has been unable to acquire through voluntary acquisition the land for right of way from the landowners indicated below.

Now, therefore, BE IT RESOLVED:

1. That it is necessary for the City of Yankton to initiate and maintain condemnation proceedings under SDCL Ch. 21-3 and Ch. 31-19 at any time after the date of this resolution against any of the following landowners to acquire the right of way necessary for the project:

Landowner: Gary Becker  
Real Property: Outlot A, Branaughs Addition in Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, and Bernard Tramp Addition in Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, Yankton County, South Dakota. The right of way for this property is depicted in the recorded plats of Lots H1 and U1.

{02110175.1}1

Landowner: Gary Becker; Charleen Ward; The R&J Asset Protection Trust, David R. Smith and Joleen M. Smith, Trustees; and Majorie Becker  
Real Property: Outlot 1, Branaugh's Addition in Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, Yankton County, South Dakota. The right of way for this property is depicted in the recorded plats of Lots H1 and U1.

Landowner: Lee Goeden  
Real Property: Parcel D, in the Southwest Quarter of the Northwest Quarter (SW1/4NW1/4), Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, Yankton County, South Dakota. The right of way for this property is depicted in the recorded plats of Lots H1 and U1.

Landowner: Kyle, Erica, and Kent Hochstein  
Real Property: Parcel R, in the Southwest Quarter of the Northwest Quarter (SW1/4NW1/4), and Parcel A in the Southwest Quarter of the Southwest Quarter of the Northwest Quarter (SW1/4SW1/4NW1/4), all in Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, Yankton County, South Dakota. The right of way for this property is depicted in the recorded plats of Lots H1 and U1.

Landowner: John and Sandra Justa  
Real Property: Lot 201 in the Northeast Quarter of the Southwest Quarter of the Northwest Quarter (NE1/4SW1/4NW1/4), Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, Yankton County, South Dakota. The right of way for this property is depicted in the recorded plats of Lots H1 and U1.

Landowner: Phyllis Blakey Thornton, et al.  
Real Property: Lots 1, 2, and 3 of Blakey's 2<sup>nd</sup> Addition in Government Lot 3 of Section 17, Township 93 North, Range 55 West of the Fifth Prime Meridian, Yankton County, South Dakota. The right of way for this property is depicted in the recorded plat of Lot U1.

2. That the City of Yankton will pay reasonable compensation to the landowners and any other rightful claimants as determined by state law.
3. That the City of Yankton may undertake any and all other condemnation actions related to the Project necessary to acquire the described right of way, including filing a Declaration of Taking under SDCL § 31-19-23.

Adopted: December 14, 2015

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David Carda, Mayor

ATTEST:

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Al Viereck, Finance Officer

East Highway 50

Red line identifies the portion of the corridor where some property acquisition is needed.

North



Note: Some properties in this corridor have already been acquired.

**Memorandum #15-309**

**To:** Amy Nelson, City Manager  
**From:** Bradley Moser, Civil Engineer  
**Subject:** Acceptance of the Water, Sewer, Storm and Street Improvements for the Drotzmann Addition  
**Date:** December 4, 2015

The utility and street improvements for Cole Drive and 22<sup>nd</sup> Street as provided in the Drotzmann's Addition plans, have been completed. The developer, Steve Drotzmann, is now asking that these improvements be accepted. The improvements are located in front of the following lots:

Block 1, Lots 1 thru 20,  
 Block 2, Lots 1 thru 4,  
 All in Drotzmann's Addition

The developer and Johnson Engineering have represented that all work was completed in accordance to the approved plans. The City Engineering Department has reviewed this request and inspected the improvements. We determined that the improvements were constructed to our standards and can be accepted by the City.

The billing costs associated with the inspection, administrative services and service connection fees have been calculated. A payment, of \$1,174.22, has been received from the developer. The calculation totals are as follows:

Total Personnel Labor Costs	\$419.22
Water and Sewer Connection Fees	<u>\$755.00</u>
GRAND TOTAL:	\$1,174.22

It is recommended that the City Commission accept the water, sewer, storm and street improvements as described above.

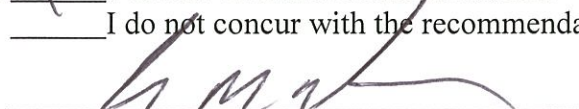
Respectfully submitted,



Bradley Moser  
 Civil Engineer

**Recommendation:** It is recommended that the City Commission accept the water, sewer, storm and street improvements for Drotzmann's Addition, as detailed in Memorandum #15-309.

I concur with the recommendation.  
 I do not concur with the recommendation.

  
 Amy Nelson  
 City Manager

cc: Kevin Kuhl, PE

\_\_\_\_ Roll call

**Memorandum #15-310**

To: Amy Nelson, City Manager  
From: Bradley Moser, Civil Engineer  
Subject: Stop Sign Installation at the Cole Drive and Douglas Avenue Intersection  
Date: December 4, 2015

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Attached is Resolution #15-78 which if approved, would establish a stop condition for east bound traffic at the intersection of Cole Drive and Douglas Avenue.

The acceptance of Cole Drive a cul-de-sac with local traffic into the City of Yankton's transportation system has created a tee intersection with Douglas Avenue. The north-south Douglas Avenue which is classified as a minor arterial street is expected to carry a higher volume of traffic than Cole Drive. The recommendation to stop the east bound traffic on Cole Drive is in conformance with the Manual on Uniform Traffic Control Devices (MUTCD).

Based on the information provided and the warrants outlined in the MUTCD, City staff recommends that a stop sign be installed for east bound traffic on Cole Drive at the intersection of Douglas Avenue.

Respectfully submitted,

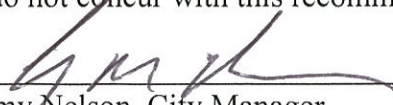


Bradley Moser  
Civil Engineer

**Recommendation: It is recommended that the City Commission approve Resolution #15-78 which provides for the installation of a stop sign at Cole Drive and Douglas Avenue, as detailed in Memorandum #15-310.**

I concur with this recommendation.

I do not concur with this recommendation.

  
\_\_\_\_\_  
Amy Nelson, City Manager

cc: Kevin Kuhl PE

\_\_\_\_ Roll call

**RESOLUTION #15-78**

**A RESOLUTION AUTHORIZING THE PLACEMENT OF A STOP  
SIGN AT THE INTERSECTION OF COLE DRIVE AND DOUGLAS AVENUE.**

WHEREAS, Cole Drive is a new street that was recently accepted by the City, and;

WHEREAS, the intersection of Cole Drive and Douglas Avenue is a tee intersection that reflects the need for the installation of a stop sign for the eastbound traffic;

WHEREAS, Cole Drive is a cul-de-sac with local traffic only;

WHEREAS, it is provided by the Code of Ordinances of the City of Yankton that the City has the authority to place and maintain all regulatory signs that meet the requirements of the Manual on Uniform Traffic Control Devices.

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, SD, that a stop condition be established at the intersection of Cole Drive and Douglas Avenue, for eastbound traffic.

Dated: \_\_\_\_\_

\_\_\_\_\_  
David Carda  
City of Yankton

ATTEST:

\_\_\_\_\_  
Al Viereck  
Finance Officer



**Memorandum #15-319**

**To:** Amy Nelson, City Manager  
**From:** Bradley Moser, Civil Engineer  
**Subject:** Change Order Number 3, Final Project Acceptance and Final Payment for the Douglas Avenue & Wilson Road Paving Project  
**Date:** December 8, 2015

The street and utility improvements for the Douglas Avenue and Wilson Road Paving Project have been completed and are ready to be accepted. The project consisted of replacing the existing rural asphalt section of Wilson Road from Broadway Avenue to Douglas Avenue, with a new urban concrete section, complete with curb and gutter, storm sewer and water main. The same section was installed along Douglas Avenue from 33<sup>rd</sup> Street to Wilson Road on what was mostly undeveloped land. There was minimal sanitary sewer work required on this project since there was already an existing main line that serviced the area. Completing these improvements has created development opportunities for the adjoining parcels of land that are currently owned by the City of Yankton.

The attached Change Order #3, along with the two previously approved change orders, will generate a net increase of \$62,762.03 on the project cost changing it from \$1,857,653.59 to \$1,920,415.62. Change Order #3 primarily adjusts the quantities for each bid item to the quantities actually constructed. A justification for the larger quantity adjustments can be found on the first page of Change Order #3.

City staff has reviewed the project, the change order and the final pay request. We recommend that Change Order #3 be approved, that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$133,944.14, to T&R Contracting, Inc., based on the attached final pay request.

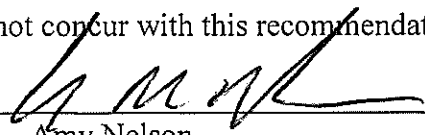
Respectfully submitted,



Bradley Moser  
Civil Engineer

**Recommendation:** It is recommended that the City Commission approve Change Order #3, accept the completed reconstruction on Douglas Avenue and Wilson Road, and authorize the Finance Officer to issue a manual check to T&R Contracting, Inc., in the amount of \$133,944.14, as detailed in Memorandum #15-319.

I concur with this recommendation.  
 I do not concur with this recommendation.



\_\_\_\_\_  
Amy Nelson  
City Manager

cc: Kevin Kuhl PE  
file

\_\_\_\_ Roll call

**CHANGE ORDER**

PROJECT TITLE: Douglas Avenue and Wilson      CHANGE ORDER NO.:   3 Final  
Road Paving Project

PROEJCT NO: Y14215                      DATE: December 3, 2015

DESCRIPTION:

This change order adjusts the final quantities for the project to what was actually installed and it adds two new items, one for Type F68 curb and gutter and one to furnish a 36" Flared End Section for the storm sewer piping. See the attached sheet for the adjusted items.

Total Amount of this Change Order (\$74,932.08)

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JUSTIFICATION:

The quantities for the project are being adjusted based upon the quantities actually installed for the project. Most of the quantity changes are minor amounts. The larger quantity adjustments are related to the soil conditions along Wilson Road. Change Order No. 2 added drain tile, special excavation and 8" granular base material for the Wilson Road portion of the project due to high water table concerns. During the construction of this area, we were able to use the additional materials in the problem areas and did not have to use these materials for the entire length of the roadway. We were also able to use additional aggregate base course instead of the 8" granular subbase material to bridge high moisture areas which provided a significant cost savings.

The Type F68 Curb and Gutter is being added because it matches the curb and gutter that exists along Highway 81. A portion of the highway curb and gutter was removed and replaced for the installation of sidewalk ramps. This is a different type of curb and gutter that is used on typical City projects.

The new 36" Flared End Section item is required because we did not have a bid item for a new flared end. There was an existing 36" flared end section at the site that we expected to be able to use, but when it was removed it was found to not be in an acceptable condition for reuse.

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Original contract amount:	<u>\$1,857,653.59</u>
Current contract amount adjusted by previous change orders:	<u>\$1,995,347.70</u>
Contract amount due to this change order will be decreased by:	<u>\$ 74,932.08</u>
Contract amount including this change order will be:	<u>\$1,920,415.62</u>

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Contract Time will not be changed.  
Substantial Completion Date for all work will be October 18, 2015.  
Final Completion Date for all work will be November 18, 2015.

APPROVAL:

ORDERED BY:

\_\_\_\_\_  
City of Yankton

ACCEPTED BY:

  
\_\_\_\_\_  
Contractor.

RECOMMENDED BY:

  
\_\_\_\_\_  
Consulting Engineer

Change Order No. 3 (Final)  
 Project: Douglas Avenue & Wilson Road  
 December 3, 2015  
 EA No. Y14215

ITEM NO.	DESCRIPTION	Unit	BID or Previous C.O. QUANTITY	Unit Price	Total Contract Amount	Final Quantity	Change In Quantity	Final Quantity Price Change
<b>Removals and Grading</b>								
4	Remove Concrete Curb and Gutter	Ft	205	\$ 2.14	\$ 438.70	155	-39	\$ (83.46)
6	Remove Concrete Pavement	SqYd	1,524	\$ 3.21	\$ 4,892.04	1,041	-483	\$ (1,550.43)
8	Remove Wildlife Fence For Reset	Ft	100	\$ 13.90	\$ 1,390.00	0	-100	\$ (1,390.00)
9	Remove Chain Link Fence For Reset	Ft	60	\$ 13.90	\$ 834.00	0	-60	\$ (834.00)
15	Saw Existing Asphalt	Ft	908	\$ 2.68	\$ 2,433.44	1,039	131	\$ 351.08
16	Saw Existing PCC Concrete	Ft	238	\$ 6.42	\$ 1,515.12	316	80	\$ 513.60
17	Unclassified Excavation	CuYd	11,834	\$ 4.82	\$ 57,039.88	12,911	777	\$ 3,745.14
18	Unclassified Excavation, Dugouts	CuYd	100	\$ 4.82	\$ 482.00	75	-25	\$ (120.50)
19	Unclassified Excavation, Grade Stabilization	CuYd	200	\$ 4.82	\$ 964.00	0	-200	\$ (964.00)
20	Scarify and Recompact Subgrade	SqYd	17,542	\$ 0.54	\$ 9,472.68	12,740	-4802	\$ (2,593.08)
21	Water For Embankment	MGal	142	\$ 16.05	\$ 2,279.10	0	-142	\$ (2,279.10)
26	Reset Wildlife Fence	Ft	100	\$ 34.39	\$ 3,439.00	0	-100	\$ (3,439.00)
27	Reset Chain Link Fence	Ft	60	\$ 34.30	\$ 2,063.40	0	-60	\$ (2,063.40)
<b>Erosion Control</b>								
28	Boulevard Turf Mix	Lb	1,608	\$ 6.69	\$ 10,787.52	1,725	117	\$ 782.73
29	Fiber Mulching	Ton	8.18	\$ 1,471.25	\$ 12,034.83	8.83	0.45	\$ 682.06
30	Erosion Control Blanket	SqYd	2,743	\$ 1.66	\$ 4,553.38	800	-1,943	\$ (3,225.38)
31	12" Diameter Erosion Control Wattle	Ft	50	\$ 4.28	\$ 214.00	0	-50	\$ (214.00)
32	Silt Fence	Ft	1,318	\$ 3.96	\$ 5,211.36	1,280	-36	\$ (142.56)
33	Mucking Silt Fence	CuYd	90	\$ 2.14	\$ 192.60	0	-90	\$ (192.60)
34	Repair Silt Fence	Ft	330	\$ 0.43	\$ 141.90	0	-330	\$ (141.90)
35	Remove Silt Fence	Ft	330	\$ 1.07	\$ 353.10	377	47	\$ 50.29
36	Intel Protection	Each	24	\$ 107.00	\$ 2,568.00	22	-2	\$ (214.00)
37	Temporary Vehicle Tracking Control	Each	2	\$ 939.25	\$ 1,872.50	0	-2	\$ (1,872.50)
39	Horseshoe Filter	Each	1	\$ 1,337.50	\$ 1,337.50	0	-1	\$ (1,337.50)
<b>Sanitary Sewer</b>								
41	8" Sanitary Sewer Pipe 12" to 14' Deep	Ft	107	\$ 37.45	\$ 4,007.15	112	5	\$ 187.25
42	8" Sanitary Sewer Pipe Bedding Material	Ft	257	\$ 1.61	\$ 413.77	252	-5	\$ -8.05
53	Sanitary Sewer Infiltration Testing	Ft	212	\$ 1.61	\$ 341.32	257	45	\$ 72.45
54	PVC Sewer Pipe Deflection Test	Ft	212	\$ 1.61	\$ 341.32	0	-212	\$ (341.32)
55	Locating Utility	Each	2	\$ 267.50	\$ 535.00	0	-2	\$ (535.00)
58	Verify Utility	Each	1	\$ 267.50	\$ 267.50	0	-1	\$ (267.50)
<b>Water Main</b>								
59	8" C900 DR 18 PVC Watermain	Ft	227	\$ 23.54	\$ 5,343.58	207	-20	\$ (470.80)
60	12" C900 DR 16 PVC Watermain	Ft	3,936	\$ 32.64	\$ 128,471.04	3,956	20	\$ 652.80
64	12" MJ Gate Valve with Box	Each	5	\$ 2,557.50	\$ 12,787.50	6	1	\$ 2,557.50
66	8" MJ Elbow 11.25/22.5/45 Degree	Each	6	\$ 406.60	\$ 2,439.60	4	-2	\$ (813.20)
67	12" MJ Elbow 11.25/22.5/45 Degree	Each	2	\$ 642.00	\$ 1,284.00	4	2	\$ 1,284.00
72	12" x 12" MJ Tee	Each	2	\$ 856.00	\$ 1,712.00	3	1	\$ 856.00
79	8" MJ Long Sleeve	Each	1	\$ 310.30	\$ 310.30	0	-1	\$ (310.30)
80	12" MJ Long Sleeve	Each	2	\$ 411.95	\$ 823.90	3	1	\$ 411.95
81	4" MJ Retainer Gland	Each	9	\$ 29.98	\$ 269.82	12	3	\$ 89.88
83	8" MJ Retainer Gland	Each	33	\$ 54.57	\$ 1,800.81	30	-3	\$ (163.71)
84	12" MJ Retainer Gland	Each	54	\$ 103.79	\$ 5,604.66	69	15	\$ 1,556.85
87	Cut and Tie To Existing Watermain	Each	4	\$ 802.50	\$ 3,210.00	5	1	\$ 802.50
90	8" Watermain Bedding Material	Ft	227	\$ 2.14	\$ 485.78	207	-20	\$ (42.80)
91	12" Watermain Bedding Material	Ft	3,936	\$ 2.41	\$ 9,485.76	3,956	20	\$ 46.20
<b>Storm Sewer</b>								
97	18" RCP Class 3, Furnish	Ft	316	\$ 21.84	\$ 6,933.04	331	15	\$ 329.10
98	18" RCP, Install	Ft	316	\$ 23.54	\$ 7,438.64	331	15	\$ 353.10
99	24" RCP Class 3, Furnish	Ft	218	\$ 29.98	\$ 6,531.28	212	-6	\$ (179.76)
100	24" RCP, Install	Ft	218	\$ 24.61	\$ 5,364.98	212	-6	\$ (147.66)
111	24" RCP Flared End Section, Install	Each	2	\$ 262.15	\$ 524.30	1	-1	\$ (262.15)
<b>Surfacing</b>								
121	Water For Granular Material	MGal	109	\$ 16.05	\$ 1,749.45	110	1	\$ 16.05
122	Aggregate Base Course - Owner Furnished	Ton	7,740	\$ 7.25	\$ 56,115.00	12,692.77	4,953	\$ 35,907.56
123	Asphalt Concrete Composite	Ton	191	\$ 120.91	\$ 23,093.81	255.49	74.49	\$ 9,008.59
124	8" Nonreinforced PCC Pavement	SqYd	14,302	\$ 39.70	\$ 567,789.40	14,311	9	\$ 357.30
125	Insert Steel Bar In PCC Pavement, 1 1/4" or #9 Bar	Each	112	\$ 10.85	\$ 1,215.20	85	-27	\$ (292.95)
127	Insert Steel Bar In PCC Pavement, #5 Bar	Each	14	\$ 8.65	\$ 123.90	67	53	\$ 469.05
128	Temporary Surfacing	Ton	150	\$ 21.40	\$ 3,210.00	49.05	-101	\$ (2,160.33)
130	Concrete Curb & Gutter Type SF68	Ft	6,057	\$ 12.30	\$ 74,501.10	5,976	-81	\$ (996.30)
132	Geotextile Fabric for Subgrade Stabilization	SqYd	17,542	\$ 2.14	\$ 37,539.88	16,605	-937	\$ (2,005.18)
<b>Striping &amp; Signage</b>								
133	2.0" x 2.0" Perforated Tube Post	Ft	20	\$ 8.03	\$ 160.60	0	-20	\$ (160.60)
134	2.25" x 2.25" Perforated Tube Post	Ft	3	\$ 14.45	\$ 43.35	0	-3	\$ (43.35)
135	2.5" x 2.5" Perforated Tube Post	Ft	7	\$ 23.54	\$ 164.78	0	-7	\$ (164.78)
136	Furnish Sheet Aluminum Sign with Reflective Sheeting	SqFt	12.5	\$ 26.75	\$ 334.38	0	-13	\$ (334.38)
137	Install Traffic Sign on Post	Each	2	\$ 21.40	\$ 42.80	0	-2	\$ (42.80)
139	Pavement Marking Paint, 4" Yellow	Ft	7,236	\$ 0.27	\$ 1,953.72	8,200	964	\$ 260.28
141	Pavement Marking Paint, 24" White	Ft	78	\$ 3.21	\$ 250.38	30	-48	\$ (154.08)
<b>Change Order #1</b>								
146	Crushed Concrete Ballast (1 1/4" - 2 1/2")	Ton	20	\$ 27.50	\$ 552.00	0	-20	\$ (552.00)
147	3/4" Natural Rock	Ton	20	\$ 23.20	\$ 464.00	98	78	\$ 1,809.60
<b>Change Order #2</b>								
148	8" Drain Tile (Includes coring into Inlets)	Ft	2,398	\$ 20.15	\$ 48,279.40	812	-1,584	\$ (31,917.60)
149	8" Granular Subbase	Ton	2,640	\$ 31.35	\$ 82,764.00	0	-2,640	\$ (82,764.00)
150	Special Excavation	CuYd	656	\$ 8.95	\$ 5,871.20	1,518	862	\$ 7,714.90
<b>Change Order #3</b>								
152	Type - F68 Curb and Gutter	Ft	0	\$ 25.65	\$ -	1	40	\$ 1,028.00
153	Furnish 36" Flared End Section	Each	0	\$ 966.00	\$ -	1	1	\$ 966.00
						<b>Total</b>		<b>\$ (74,932.08)</b>



**Contractor's Application for Payment No. 8 Final**

Application Period: October 16, 2015 to November 9, 2015  
 Application Date: December 3, 2015

To (Owner): City of Yankton  
 Project: Douglas Ave. & Wilson Road  
 Contract: T&R Contracting, Inc.  
 Via (Engineer): Eisenbraun & Associates

Owner's Contract No.:  
 Contractor's Project No.: Y14215  
 Engineer's Project No.: Y14215

**Application For Payment  
Change Order Summary**

Approved Change Order Number	Additions	Deductions
1	\$9,428.20	\$2,618.84
2	\$140,382.25	\$9,497.50
3	\$72,847.88	\$147,779.96
<b>TOTALS</b>		
<b>NET CHANGE BY CHANGE ORDERS</b>		<b>\$62,762.03</b>

1. ORIGINAL CONTRACT PRICE. \$ 1,857,653.59
2. Net change by Change Orders. \$ 62,762.03
3. Current Contract Price (Line 1+2). \$ 1,920,415.62
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate). \$ 1,920,415.62
5. RETAINAGE:
  - a. 0% X \$ 0.00
  - b. 0% X \$ 0.00
  - c. Total Retainage (Line 5a + Line 5b) \$ 0.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 1,920,415.62
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$ 1,786,471.48
8. AMOUNT DUE THIS APPLICATION \$ 133,944.14
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 8 above) \$ 0.00

**Contractor's Certification**

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances; (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the

By: [Signature] Date: 11-30-2015

Payment of \$ 133,944.14 (Line 8 or other - attach explanation of the other amount)

is recommended by: [Signature] (Engineer) 12-3-15 (Date)

Payment of \$ 133,944.14 (Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ Funding Agency (if applicable) \_\_\_\_\_ (Date)

ITEM NO.	DESCRIPTION	BID OR C.O. QUANTITY	Unit Price	Total Contract Amount	Quantities This Period	Quantities To Date	Payment This Period	Payment To Date
<b>Removals and Grading</b>								
1	Construction and Maintenance of Delour(s)	LS 1	\$ 2,354.00	\$ 2,354.00	0	1	\$ -	\$2,354.00
2	Mobilization	LS 1	\$ 156,500.00	\$ 156,500.00	0	1	\$ -	\$156,500.00
3	Clearing	LS 1	\$ 267.50	\$ 267.50	0	1	\$ -	\$267.50
4	Remove Concrete Curb and Gutter	Ft 205	\$ 2.14	\$ 438.70	0	166	\$ -	\$355.24
5	Remove Asphalt Concrete Pavement	SqYd 5,131	\$ 2.14	\$ 10,980.34	0	5,131	\$ -	\$10,980.34
6	Remove Concrete Pavement	SqYd 1,524	\$ 3.21	\$ 4,892.04	0	1,041	\$ -	\$3,341.61
7	Remove Riprap	SqYd 135.5	\$ 6.42	\$ 869.91	0	135.5	\$ -	\$869.91
8	Remove Wildlife Fence For Reset	Ft 100	\$ 13.90	\$ 1,390.00	0	0	\$ -	\$0.00
9	Remove Chain Link Fence For Reset	Ft 80	\$ 13.90	\$ 1,112.00	0	0	\$ -	\$0.00
10	Remove Fence	Ft 80	\$ 13.90	\$ 1,112.00	0	80	\$ -	\$1,112.00
11	Remove Fire Hydrant	Each 2	\$ 267.50	\$ 535.00	0	2	\$ -	\$535.00
12	Remove Valve Box	Each 3	\$ 53.50	\$ 160.50	0	3	\$ -	\$160.50
13	Salvage Pipe	Ft 845	\$ 10.70	\$ 9,041.50	0	845	\$ -	\$9,041.50
14	Salvage Pipe End Section	Each 15	\$ 267.50	\$ 4,012.50	0	15	\$ -	\$4,012.50
15	Saw Existing Asphalt	Ft 908	\$ 2.88	\$ 2,433.44	0	1,039	\$ -	\$2,784.52
16	Saw Existing PCC Concrete	Ft 236	\$ 6.42	\$ 1,515.12	0	316	\$ -	\$2,028.72
17	Unclassified Excavation	CuYd 11,834	\$ 4.82	\$ 57,039.88	0	12,611	\$ -	\$60,785.02
18	Unclassified Excavation, Diggouts	CuYd 100	\$ 4.82	\$ 482.00	0	75	\$ -	\$361.50
19	Unclassified Excavation, Grade Stabilization	CuYd 200	\$ 4.82	\$ 964.00	0	0	\$ -	\$0.00
20	Scarify and Recompact Subgrade	SqYd 17,542	\$ 0.54	\$ 9,472.88	0	12,740	\$ -	\$8,879.60
21	Water For Embankment	MGal 142	\$ 16.05	\$ 2,279.10	0	0	\$ -	\$0.00
22	Placing Topsoil	CuYd 2,847	\$ 4.28	\$ 12,185.16	0	2,847	\$ -	\$12,185.16
23	Incidental Work, Traffic	LS 1	\$ 1,500.00	\$ 1,500.00	0	1	\$ -	\$1,500.00
24	Incidental Work, Grading	LS 1	\$ 535.00	\$ 535.00	0	1	\$ -	\$535.00
25	Incidental Work, Utilities	LS 1	\$ 535.00	\$ 535.00	0	1	\$ -	\$535.00
26	Reset Wildlife Fence	Ft 100	\$ 34.39	\$ 3,439.00	0	0	\$ -	\$0.00
27	Reset Chain Link Fence	Ft 80	\$ 34.39	\$ 2,751.20	0	0	\$ -	\$0.00
<b>Erosion Control</b>								
28	Boulevard Turf Mix	Lb 1,808	\$ 6.69	\$ 12,077.52	1,725	1,725	\$ 11,540.25	\$11,540.25
29	Fiber Mulching	Ton 8.18	\$ 1,471.25	\$ 12,034.83	8.63	8.63	\$ 12,698.89	\$12,698.89
30	Erosion Control Blanket	SqYd 2,743	\$ 1.68	\$ 4,568.34	800	800	\$ 1,328.00	\$1,328.00
31	12" Diameter Erosion Control Wattle	Ft 50	\$ 4.28	\$ 214.00	0	0	\$ -	\$0.00
32	Silt Fence	Ft 1,318	\$ 3.96	\$ 5,219.28	0	1,280	\$ -	\$5,068.80
33	Mucking Silt Fence	CuYd 80	\$ 2.14	\$ 1,712.00	0	0	\$ -	\$0.00
34	Repair Silt Fence	Ft 330	\$ 0.43	\$ 141.90	0	0	\$ -	\$0.00
35	Remove Silt Fence	Ft 330	\$ 1.07	\$ 353.10	377	377	\$ 403.38	\$403.38
36	Inlet Protection	Each 24	\$ 107.00	\$ 2,568.00	3	22	\$ 321.00	\$2,354.00
37	Temporary Vehicle Tracking Control	Each 2	\$ 936.25	\$ 1,872.50	0	0	\$ -	\$0.00
38	Concrete Washout Area	Each 2	\$ 240.75	\$ 481.50	0	2	\$ -	\$481.50
39	Horseshoe Filter	Each 1	\$ 1,337.50	\$ 1,337.50	0	0	\$ -	\$0.00
<b>Sanitary Sewer</b>								
40	8" Sanitary Sewer Pipe 10' to 12' Deep	Ft 105	\$ 33.17	\$ 3,482.85	0	105	\$ -	\$3,482.85
41	8" Sanitary Sewer Pipe 12' to 14' Deep	Ft 107	\$ 37.45	\$ 4,007.15	0	112	\$ -	\$4,194.40
42	8" Sanitary Sewer Pipe Bedding Material	Ft 257	\$ 1.61	\$ 413.77	0	262	\$ -	\$421.82
43	48" Manhole 10-12' Deep	Each 1	\$ 2,402.15	\$ 2,402.15	0	1	\$ -	\$2,402.15
44	48" Manhole 12-14' Deep	Each 1	\$ 2,915.75	\$ 2,915.75	0	1	\$ -	\$2,915.75
45	8" Boots For Manhole	Each 11	\$ 107.00	\$ 1,177.00	0	11	\$ -	\$1,177.00
46	8" Sewer Couplings	Each 6	\$ 107.00	\$ 642.00	0	6	\$ -	\$642.00
47	8" Sewer Caps/Plugs	Each 5	\$ 53.50	\$ 267.50	0	5	\$ -	\$267.50
48	Connect Into Existing Manhole	Each 1	\$ 1,337.50	\$ 1,337.50	0	1	\$ -	\$1,337.50
49	Adjust Manhole Concrete Street	Each 11	\$ 250.00	\$ 2,750.00	0	11	\$ -	\$2,750.00
50	Reconstruct Manhole	Each 7	\$ 604.55	\$ 4,231.85	0	7	\$ -	\$4,231.85
51	Manhole Frame and Cover	Each 10	\$ 508.25	\$ 5,082.50	0	10	\$ -	\$5,082.50
52	Manhole Exfiltration/Vacuum Test	Each 4	\$ 160.50	\$ 642.00	0	4	\$ -	\$642.00
53	Sanitary Sewer Exfiltration Testing	Ft 212	\$ 1.61	\$ 341.32	0	257	\$ -	\$413.77
54	PVC Sewer Pipe Deflection Test	Ft 212	\$ 1.61	\$ 341.32	0	0	\$ -	\$0.00
55	Locating Utility	Each 2	\$ 267.50	\$ 535.00	0	0	\$ -	\$0.00
56	Verify Utility	Each 1	\$ 267.50	\$ 267.50	0	0	\$ -	\$0.00
<b>Water Main</b>								
57	4" C900 DR 18 PVC Watermain	Ft 22	\$ 17.12	\$ 376.64	0	22	\$ -	\$376.64
58	6" C900 DR 18 PVC Watermain	Ft 152	\$ 19.26	\$ 2,927.52	0	152	\$ -	\$2,927.52
59	8" C900 DR 18 PVC Watermain	Ft 227	\$ 23.54	\$ 5,343.58	0	207	\$ -	\$4,872.78
60	12" C900 DR 18 PVC Watermain	Ft 3,935	\$ 32.84	\$ 128,471.04	0	3,956	\$ -	\$129,123.84
61	4" MJ Gate Valve with Box	Each 1	\$ 1,000.65	\$ 1,000.65	0	1	\$ -	\$1,000.65
62	6" MJ Gate Valve with Box	Each 9	\$ 1,177.20	\$ 10,594.80	0	9	\$ -	\$10,594.80
63	8" MJ Gate Valve with Box	Each 5	\$ 1,562.40	\$ 7,812.00	0	5	\$ -	\$7,812.00
64	12" MJ Gate Valve with Box	Each 5	\$ 2,557.50	\$ 12,787.50	0	6	\$ -	\$15,345.00
65	4" MJ Elbow 11.25/22.5/45 Degree	Each 2	\$ 294.25	\$ 588.50	0	2	\$ -	\$588.50
66	8" MJ Elbow 11.25/22.5/45 Degree	Each 6	\$ 406.60	\$ 2,439.60	0	4	\$ -	\$1,626.40
67	12" MJ Elbow 11.25/22.5/45 Degree	Each 2	\$ 642.00	\$ 1,284.00	0	4	\$ -	\$2,568.00
68	12" MJ Elbow 90 Degree	Each 1	\$ 684.80	\$ 684.80	0	1	\$ -	\$684.80
69	12" x 4" MJ Tee	Each 1	\$ 577.80	\$ 577.80	0	1	\$ -	\$577.80
70	12" x 6" MJ Tee	Each 9	\$ 688.50	\$ 6,196.50	0	9	\$ -	\$6,196.50
71	12" x 8" MJ Tee	Each 2	\$ 658.05	\$ 1,316.10	0	2	\$ -	\$1,316.10
72	12" x 12" MJ Tee	Each 2	\$ 656.00	\$ 1,312.00	0	3	\$ -	\$2,668.00
73	12" x 8" MJ Reducer	Each 1	\$ 411.95	\$ 411.95	0	1	\$ -	\$411.95
74	12" x 8" MJ Cross	Each 1	\$ 749.00	\$ 749.00	0	1	\$ -	\$749.00
75	8" MJ Plug	Each 2	\$ 165.85	\$ 331.70	0	2	\$ -	\$331.70
76	8" MJ Plug	Each 5	\$ 230.05	\$ 1,150.25	0	5	\$ -	\$1,150.25
77	12" MJ Plug	Each 1	\$ 379.85	\$ 379.85	0	1	\$ -	\$379.85
78	4" Oversize Sleeve	Each 1	\$ 406.60	\$ 406.60	0	1	\$ -	\$406.60
79	8" MJ Long Sleeve	Each 1	\$ 310.30	\$ 310.30	0	0	\$ -	\$0.00
80	12" MJ Long Sleeve	Each 2	\$ 411.95	\$ 823.90	0	3	\$ -	\$1,235.85
81	4" MJ Retainer Gland	Each 9	\$ 29.66	\$ 266.94	0	12	\$ -	\$358.52
82	6" MJ Retainer Gland	Each 36	\$ 37.45	\$ 1,348.20	0	36	\$ -	\$1,348.20

ITEM NO.	DESCRIPTION	BID OR C.O. QUANTITY	Unit Price	Total Contract Amount	Quantities This Period	Quantities To Date	Payment This Period	Payment To Date
83	8" MJ Retainer Gland	Each 33	\$ 54.57	\$ 1,800.81	0	30	\$ -	\$1,837.10
84	12" MJ Retainer Gland	Each 54	\$ 103.79	\$ 5,604.86	0	69	\$ -	\$7,161.51
85	Fire Hydrant	Each 7	\$ 2,931.80	\$ 20,522.60	0	7	\$ -	\$20,522.60
86	Connect to Existing Watermain	Each 1	\$ 535.00	\$ 535.00	0	1	\$ -	\$535.00
87	Cut and Tie To Existing Watermain	Each 4	\$ 802.50	\$ 3,210.00	0	5	\$ -	\$4,012.50
88	4" Watermain Bedding Material	Ft 22	\$ 1.87	\$ 41.14	0	22	\$ -	\$41.14
89	8" Watermain Bedding Material	Ft 152	\$ 1.87	\$ 284.24	0	152	\$ -	\$284.24
90	8" Watermain Bedding Material	Ft 227	\$ 2.14	\$ 485.78	0	207	\$ -	\$442.98
91	12" Watermain Bedding Material	Ft 3,936	\$ 2.41	\$ 9,485.76	0	3,956	\$ -	\$9,533.96
92	Reconnect Existing 1" Copper Service Line	Each 1	\$ 508.25	\$ 508.25	0	1	\$ -	\$508.25
93	Replace Existing Curb Stop Box	Each 1	\$ 358.45	\$ 358.45	0	1	\$ -	\$358.45
<b>Storm Sewer</b>								
94	Remove Existing Storm Sewer Structure	Each 1	\$ 428.00	\$ 428.00	0	1	\$ -	\$428.00
95	12" RCP Class 3, Furnish	Ft 84	\$ 14.98	\$ 1,258.32	0	84	\$ -	\$1,258.32
96	12" RCP, Install	Ft 84	\$ 19.28	\$ 1,617.84	0	84	\$ -	\$1,617.84
97	18" RCP Class 3, Furnish	Ft 310	\$ 21.94	\$ 6,833.04	0	331	\$ -	\$7,282.14
98	18" RCP, Install	Ft 316	\$ 23.54	\$ 7,438.84	0	331	\$ -	\$7,791.74
99	24" RCP Class 3, Furnish	Ft 218	\$ 29.98	\$ 6,531.28	0	212	\$ -	\$6,351.52
100	24" RCP, Install	Ft 218	\$ 24.61	\$ 5,364.98	0	212	\$ -	\$5,217.32
101	36" RCP Class 3, Furnish	Ft 2,182	\$ 65.27	\$ 142,419.14	0	2,182	\$ -	\$142,419.14
102	36" RCP, Install	Ft 2,182	\$ 26.75	\$ 58,368.50	0	2,182	\$ -	\$58,368.50
103	42" RCP Class 3, Furnish	Ft 790	\$ 94.18	\$ 74,386.40	0	790	\$ -	\$74,386.40
104	42" RCP, Install	Ft 790	\$ 29.98	\$ 23,668.40	0	790	\$ -	\$23,668.40
105	48" RCP, Install	Ft 36	\$ 37.45	\$ 1,348.20	0	36	\$ -	\$1,348.20
106	12" RCP Flared End Section, Furnish	Each 1	\$ 476.15	\$ 476.15	0	1	\$ -	\$476.15
107	12" RCP Flared End Section, Install	Each 1	\$ 133.75	\$ 133.75	0	1	\$ -	\$133.75
108	18" RCP Flared End Section, Furnish	Each 1	\$ 540.35	\$ 540.35	0	1	\$ -	\$540.35
109	18" RCP Flared End Section, Install	Each 1	\$ 176.55	\$ 176.55	0	1	\$ -	\$176.55
110	24" RCP Flared End Section, Furnish	Each 1	\$ 583.15	\$ 583.15	0	1	\$ -	\$583.15
111	24" RCP Flared End Section, Install	Each 2	\$ 262.15	\$ 524.30	0	1	\$ -	\$262.15
112	36" RCP Flared End Section, Install	Each 1	\$ 347.75	\$ 347.75	0	1	\$ -	\$347.75
113	Class M6 Concrete	CuYd 108.91	\$ 588.50	\$ 64,093.54	0	108.91	\$ -	\$64,093.54
114	Reinforcing Steel	Lb 16,705	\$ 1.30	\$ 20,416.50	0	15,705	\$ -	\$20,416.50
115	Connect to Existing Structure	Each 1	\$ 1,337.50	\$ 1,337.50	0	1	\$ -	\$1,337.50
116	Type B Frame and Grate Assembly	Each 3	\$ 635.00	\$ 1,905.00	0	3	\$ -	\$1,905.00
117	Type Y Manhole Frame and Lid	Each 20	\$ 270.00	\$ 5,400.00	0	20	\$ -	\$5,400.00
118	Catch Basin Frame and Grate	Each 1	\$ 475.00	\$ 475.00	0	1	\$ -	\$475.00
<b>Traffic Control</b>								
119	Traffic Control	Unit 1,935	\$ 1.08	\$ 2,089.80	0	1,935	\$ -	\$2,089.80
120	Traffic Control, Miscellaneous	LS 1	\$ 5,940.00	\$ 5,940.00	0	1	\$ -	\$5,940.00
<b>Surfacing</b>								
121	Water For Granular Material	MGal 109	\$ 16.05	\$ 1,749.45	78	110	\$ 1,219.80	\$1,765.50
122	Aggregate Base Course - Owner Furnished	Ton 7,740	\$ 7.25	\$ 56,115.00	0	12,692.77	\$ -	\$92,022.58
123	Asphalt Concrete Composite	Ton 191	\$ 120.91	\$ 23,093.81	74.49	265.49	\$ 9,006.59	\$32,100.40
124	8" Nonreinforced PCC Pavement	SqYd 14,302	\$ 39.70	\$ 567,789.40	0	14,311	\$ -	\$568,146.70
125	8" PCC Final Section	SqYd 458	\$ 81.50	\$ 37,327.00	0	458	\$ -	\$37,327.00
126	Insert Steel Bar in PCC Pavement, 1 1/4" or #9 Bar	Each 112	\$ 10.85	\$ 1,215.20	0	85	\$ -	\$922.25
127	Insert Steel Bar in PCC Pavement, #5 Bar	Each 14	\$ 8.85	\$ 123.90	0	87	\$ -	\$592.95
128	Temporary Surfacing	Ton 150	\$ 21.40	\$ 3,210.00	0	49.05	\$ -	\$1,049.87
129	Concrete Curb & Gutter Type SF88	Ft 671	\$ 14.95	\$ 10,031.45	0	671	\$ -	\$10,031.45
130	Concrete Curb & Gutter Type SF88	Ft 6,057	\$ 12.30	\$ 74,501.10	0	5,976	\$ -	\$73,504.80
131	Concrete Valley Gutter 8" Thick	SqYd 60	\$ 78.90	\$ 4,734.00	0	60	\$ -	\$4,734.00
132	Geotextile Fabric for Subgrade Stabilization	SqYd 17,542	\$ 2.14	\$ 37,539.88	0	16,605	\$ -	\$35,534.70
<b>Striping &amp; Signage</b>								
133	2.0" x2.0" Perforated Tube Post	Ft 20	\$ 8.03	\$ 160.60	0	0	\$ -	\$0.00
134	2.25" x 2.25" Perforated Tube Post	Ft 3	\$ 14.45	\$ 43.35	0	0	\$ -	\$0.00
135	2.5" x 2.5" Perforated Tube Post	Ft 7	\$ 23.54	\$ 164.78	0	0	\$ -	\$0.00
136	Furnish Sheet Aluminum Sign with Reflective Sheeting	SqFt 12.5	\$ 26.75	\$ 334.38	0	0	\$ -	\$0.00
137	Install Traffic Sign on Post	Each 2	\$ 21.40	\$ 42.80	0	0	\$ -	\$0.00
138	Permanent Type III Barricade	Each 3	\$ 470.47	\$ 1,411.41	3	3	\$ 1,411.41	\$1,411.41
139	Pavement Marking Paint, 4" Yellow	Ft 7,236	\$ 0.27	\$ 1,953.72	0	8,200	\$ -	\$2,214.00
140	Pavement Marking Paint, 4" White	Ft 160	\$ 1.07	\$ 171.20	0	160	\$ -	\$171.20
141	Pavement Marking Paint, 24" White	Ft 78	\$ 3.21	\$ 250.38	0	30	\$ -	\$96.30
142	Pavement Marking Paint, Arrow	Each 30	\$ 27.82	\$ 834.60	0	30	\$ -	\$834.60
143	Pavement Marking Paint, Area Yellow	SqFt 58	\$ 4.28	\$ 248.24	0	58	\$ -	\$248.24
<b>Change Order #1</b>								
144	48" Manhole 14-16" Deep	Each 1	\$ 3,651.25	\$ 3,651.25	0	1	\$ -	\$3,651.25
145	8" Sanitary Sewer Pipe 14-16" Deep	Ft 45	\$ 54.05	\$ 2,432.25	0	45	\$ -	\$2,432.25
146	Crushed Concrete Ballast (1 1/4" - 2 1/2")	Ton 20	\$ 27.80	\$ 562.00	0	0	\$ -	\$0.00
147	3/4" Natural Rock	Ton 20	\$ 23.20	\$ 464.00	0	89	\$ -	\$2,273.60
<b>Change Order #2</b>								
148	6" Drain Tile (Includes coring into inlets)	Ft 2,396	\$ 20.15	\$ 48,279.40	0	812	\$ -	\$16,361.80
149	8" Granular Subbase	Ton 2,640	\$ 31.35	\$ 82,764.00	0	0	\$ -	\$0.00
150	Special Excavation	CuYd 656	\$ 8.95	\$ 5,871.20	0	1,516	\$ -	\$13,586.10
151	Tree Removal	LS 1	\$ 3,467.65	\$ 3,467.65	0	1	\$ -	\$3,467.65
<b>Change Order #3</b>								
152	Type - F88 Curb and Gutter	Ft 40	\$ 25.65	\$ 1,026.00	40	40	\$ 1,026.00	\$1,026.00
153	Furnish 36" Flared End Section	Each 1	\$ 966.00	\$ 966.00	1	1	\$ 966.00	\$966.00
							Total	\$1,920,415.82

**Memorandum #15-311**

**To: Amy Nelson, City Manager**  
**From: Thomas Kurtenbach, Fire Chief**  
**Subject: Purchase of Pickup for Fire Department**

---

The adopted 2016 City budget provides funding for the purchase of a replacement pickup for the Fire Department. The vehicle to be replaced is a 2009 Chevrolet Silverado 4x4 pickup, which will be transferred to Community Development for continued use after the new pickup is delivered. The new truck will be used by the Deputy Chief for routine business as well as emergency response.

Northtown Automotive of Yankton, South Dakota, will honor the State Bid Contract. This allows the City to purchase the new pickup from a local dealer. The vehicle to be purchased is a new 2016 Chevrolet Silverado 1500 4x4 crew cab pickup in the amount of \$35,089.

There is \$45,000 budgeted for the purchase of this pickup and equipping the pickup with the needed accessories to make it compatible for emergency response.

It is recommended the vehicle be purchased from Northtown Automotive of Yankton, South Dakota based on price quoted which matches the state bid amount. Delivery of the new vehicle will take approximately 90-120 days.

Respectfully Submitted,




Thomas Kurtenbach  
Fire Chief

**Recommendation: It is recommended that the City Commission purchase a 2016 Chevrolet Silverado 1500 crew cab pickup from Northtown Automotive of Yankton, SD for \$35,089.**

  X   I concur with the recommendation.

       I do not concur with the recommendation.

---

Amy Nelson, City Manager

       Roll call



Prepared By:  
administrator  
Northtown Automotive  
Po Box 16  
Yankton, SD 57078  
Phone: (605) 665-4500  
Fax: (605) 665-3670  
Email: Chevy\_502@hotmail.com

2016 Fleet/Non-Retail Chevrolet Silverado 1500 4WD Crew Cab 143.5" LS C

**WINDOW STICKER**

Advert/Adjustments	\$0.00
Destination Charge	\$1,195.00
<b>TOTAL PRICE</b>	<b>\$46,719.00</b>
Est City: * 16.00 mpg	
Est Highway: 22.00 mpg	
Est Highway Cruising Range: 572.00 mi	

35,089.00  
includes remote start

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 413.0, Data updated 11/17/2015  
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Customer File:

November 19, 2015 10:58:38 AM

Page 3

Prepared By:  
 administrator  
 Northtown Automotive  
 Po Box 16  
 Yankton, SD 57078  
 Phone: (605) 665-4500  
 Fax: (605) 665-3670  
 Email: Chevy\_502@hotmail.com

2016 Fleet/Non-Retail Chevrolet Silverado 1500 4WD Crew Cab 143.5" LS C

**WINDOW STICKER**

2016 Chevrolet Silverado 1500 4WD Crew Cab 143.5" LS		Interior: - Jet Black
* 5.3L/325 CID * Gas/Ethanol V8		Exterior 1: - Summit White
6-Speed Automatic		Exterior 2: - No color has been selected.
<b>CODE</b>	<b>MODEL</b>	<b>MSRP</b>
CK15543	2016 Chevrolet Silverado 1500 4WD Crew Cab 143.5" LS	\$40,295.00
	<b>OPTIONS</b>	
1LS	1LS PREFERRED EQUIPMENT GROUP	\$0.00
5W4	SPECIAL SERVICE PACKAGE	\$1,790.00
6J3	WIRING, GRILLE LAMPS AND SIREN SPEAKERS	\$188.00
6J4	WIRING, HORN AND SIREN CIRCUIT	\$78.00
8S3	BACKUP ALARM, 97 DECIBELS	\$138.00
9G3	SUSPENSION PACKAGE, OFF-ROAD, FOR BASE DECOR VEHICLES	\$400.00
9L7	UPFITTER SWITCHES, (4)	\$125.00
AG1	SEAT ADJUSTER, DRIVER 10-WAY POWER	INC
AZ3	SEATS, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER. AVAILABLE IN CLOTH	\$415.00
B30	FLOOR COVERING, COLOR-KEYED CARPETING WITH RUBBERIZED VINYL F	\$100.00
---	BATTERY, HEAVY-DUTY 720 COLD-CRANKING AMPS/80 AMP-HR, MAINTENA	INC
C49	DEFOGGER, REAR-WINDOW ELECTRIC	\$175.00
C5Z	GVWR, 7200 LBS. (3266 KG)	INC
FE9	EMISSIONS, FEDERAL REQUIREMENTS	\$0.00
FHS	E85 FLEXFUEL CAPABLE OF RUNNING ON UNLEADED OR UP TO 85% ETHA	\$100.00
G80	DIFFERENTIAL, HEAVY-DUTY LOCKING REAR	\$395.00
GAZ	SUMMIT WHITE	\$0.00
GEZ	SHIP THRU, PRODUCED IN SILAO ASSEMBLY AND SHIPPED TO KERR INDUS	INC
GU6	REAR AXLE, 3.42 RATIO	\$0.00
H0U	JET BLACK, CLOTH SEAT TRIM	\$0.00
IOB	AUDIO SYSTEM, CHEVROLET MYLINK RADIO WITH 7" DIAGONAL COLOR TO	\$0.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

Prepared By:  
 administrator  
 Northtown Automotive  
 Po Box 16  
 Yankton, SD 57078  
 Phone: (605) 665-4500  
 Fax: (605) 665-3670  
 Email: Chevy\_502@hotmail.com

2016 Fleet/Non-Retail Chevrolet Silverado 1500 4WD Crew Cab 143.5" LS C

**WINDOW STICKER**

K05	ENGINE BLOCK HEATER	\$90.00
K47	AIR CLEANER, HIGH-CAPACITY	INC
K4D	BATTERY, 730 COLD-CRANKING AMPS, AUXILIARY	INC
K14	POWER OUTLET, 110-VOLT AC	INC
KNP	COOLING, AUXILIARY EXTERNAL TRANSMISSION OIL COOLER	INC
KW7	ALTERNATOR, 170 AMP	INC
L83	ENGINE, 5.3L ECOTEC3 V8 WITH ACTIVE FUEL MANAGEMENT, DIRECT INJE	INC
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED	\$0.00
NQH	TRANSFER CASE, ELECTRONIC AUTOTRAC WITH ROTARY DIAL CONTROL	\$200.00
NZZ	UNDERBODY SHIELD, TRANSFER CASE PROTECTION	INC
R9Y	FLEET FREE MAINTENANCE CREDIT	-\$90.00
RC5	TIRES, LT265/70R17C, ALL-TERRAIN, BLACKWALL	\$395.00
RD7	WHEELS, 17" X 8" (43.2 CM X 20.3 CM) STAINLESS STEEL CLAD	\$0.00
RHM	TIRE, SPARE LT265/70R17 ALL-TERRAIN, BLACKWALL	INC
TRW	PROVISION FOR CAB ROOF-MOUNTED LAMP/BEACON	\$30.00
UF2	LED LIGHTING, CARGO BOX	\$125.00
UVC	REAR VISION CAMERA WITH DYNAMIC GUIDE LINES	\$200.00
Z71	Z71 PACKAGE, OFF-ROAD	INC
Z82	TRAILERING PACKAGE	\$375.00
ZY1	PAINT, SOLID	\$0.00
<b>SUBTOTAL</b>		<b>\$45,524.00</b>

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File

**Memorandum #15-315**

**To:** Amy Nelson, City Manager  
**From:** Dave Mingo, AICP Community Development Director  
**Subject:** Planning Commission Action #15-\_\_ / Resolution #15-81  
**Date:** December 8, 2015



---

---

**PLAT REVIEW**

**ACTION NUMBER: 15-\_\_**

**E.T.J. MEMBER ACTION REQUIRED: No**

**APPLICANT / OWNER:** Soil Works, LLC.

**ADDRESS / LOCATION:** 4200 W. 8<sup>th</sup> Street. Please reference the attached air photo.

**PROPERTY DESCRIPTION:** Lot 3, in Lewis and Clark Business Center, in the South 645 Feet Except for Lot H2, of the N. 1/2 of the N.E. 1/4, Section 16, T93N, R56W of the 5<sup>th</sup> P.M., Yankton County, South Dakota.

**ZONING DISTRICT:** County jurisdiction.

**PREVIOUS ACTION:** Original Lewis and Clark Business Center Plat in 2006.

**COMMENTS:** The location of the proposed parcel is within the City's three mile plating jurisdiction which allows the City to require the dedication of right-of-way along the extension of the planned street grid. The proposed plat is located in a previously approved subdivision with dedicated ROW and easements serving as the primary access to the development. The previous right-of-way dedications meet the requirements of the City's review process for the location.

The proposal will be subject to county platting and land use approval requirements as it moves forward through that process.

Staff recommends approval of the proposed plat.

**HEARING SCHEDULE:**

December 14, 2015: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

December 14, 2015: The City Commission reviews the plat and makes a final decision.

**Planning Commission results:**

\_\_\_\_\_ Roll Call

**RESOLUTION #15-81**

WHEREAS, it appears from an examination of the plat of Lot 3, in Lewis and Clark Business Center, in the South 645 Feet Except for Lot H2, of the N. 1/2 of the N.E. 1/4, Section 16, T93N, R56W of the 5<sup>th</sup> P.M., Yankton County, South Dakota prepared by Thomas Lynn Week, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan and is subject to County Planning and Zoning review.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

\_\_\_\_\_  
David Carda, Mayor

ATTEST:

\_\_\_\_\_  
Al Viereck, Finance Officer

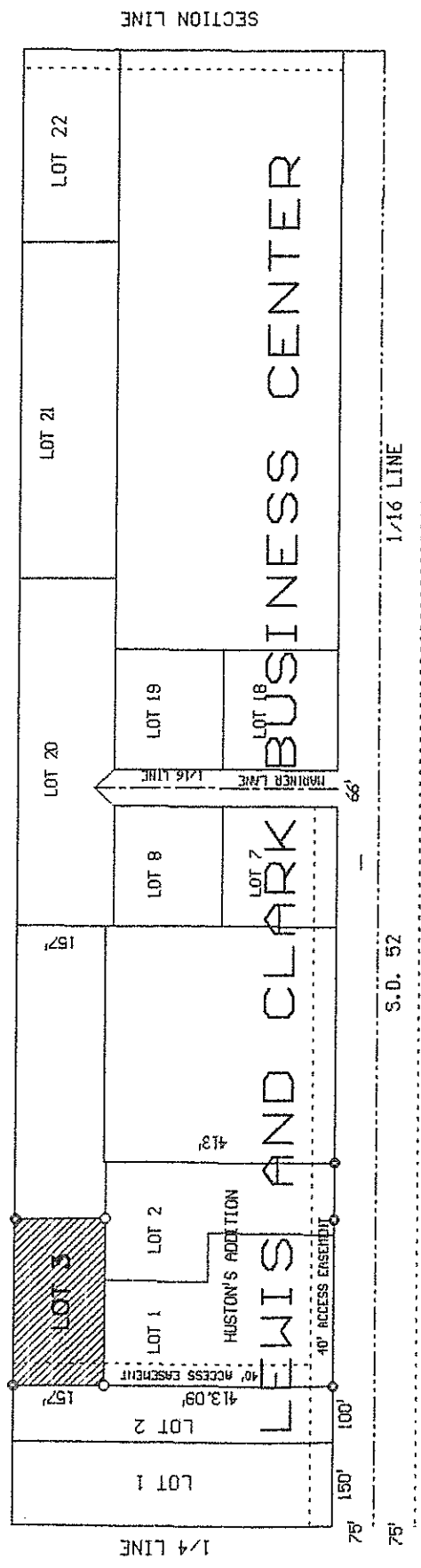
# Plat Location Map

Lot 3 Lewis and Clark Subdivision

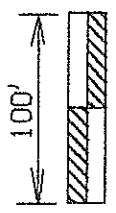
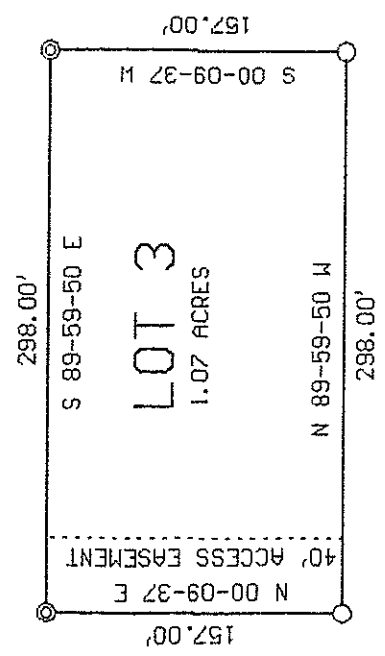


00401

PLAT OF LOT 3, IN LEWIS AND CLARK BUSINESS CENTER,  
IN THE SOUTH 645 FEET EXCEPT FOR LOT H2, OF THE  
N.1/2 OF THE N.E.1/4, SECTION 16, T93N, R56W OF THE  
5TH. P.M., YANKTON COUNTY, SOUTH DAKOTA.

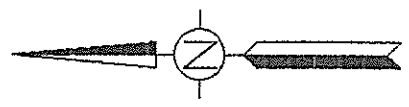


LOCATION




SCALE :

- ⊙ FOUND REBAR WITH CAP
  - SET 5/8" REBAR WITH CAP
- STAMPED TOM WEEK PELS 2912



## *Memorandum #15-316*

**To:** Amy Nelson, City Manager  
**From:** Dave Mingo, AICP Community Development Director   
**Subject:** Planning Commission Action #15-\_\_ / Resolution #15-82  
**Date:** December 8, 2015

---

### **PLAT REVIEW**

**ACTION NUMBER: 15-\_\_**

**E.T.J. MEMBER ACTION REQUIRED: No**

**APPLICANT / OWNER:** Jean Rose Connell

**ADDRESS / LOCATION:** 44395 309<sup>th</sup> Street. Please reference the attached air photo.

**PROPERTY DESCRIPTION:** Tract C of Martin's Subdivision lying in Government Lots 1 and 2 in the N.E., 1/4 of Section 3, T93N, R55W of the 5<sup>th</sup> P.M., Yankton County, South Dakota.

**ZONING DISTRICT:** County jurisdiction.

**PREVIOUS ACTION:** Original Martin's Subdivision Plat in the early 1990's.

**COMMENTS:** The location of the proposed parcel is within the City's three mile plating jurisdiction which allows the City to require the dedication of right-of-way along the extension of the planned street grid. The proposed plat is located east of the James River in a previously approved subdivision with dedicated ROW and easements serving as the primary access to the property. The plat is related to some of the old railroad property that was liquidated by the state and city in the 1980's. Previous right-of-way dedications meet the requirements of the City's review process for the location.

The proposal will be subject to county platting and land use approval requirements as it moves forward through that process.

Staff recommends approval of the proposed plat.

#### **HEARING SCHEDULE:**

December 14, 2015: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

December 14, 2015: The City Commission reviews the plat and makes a final decision.

#### **Planning Commission results:**

\_\_\_\_\_ Roll Call



**RESOLUTION #15-82**

WHEREAS, it appears from an examination of the plat of Tract C of Martin's Subdivision lying in Government Lots 1 and 2 in the N.E., 1/4 of Section 3, T93N, R55W of the 5<sup>th</sup> P.M., Yankton County, South Dakota prepared by Thomas Lynn Week, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan and is subject to County Planning and Zoning review.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

\_\_\_\_\_  
David Carda, Mayor

ATTEST:

\_\_\_\_\_  
Al Viereck, Finance Officer

# Plat Location Map

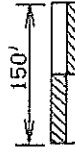
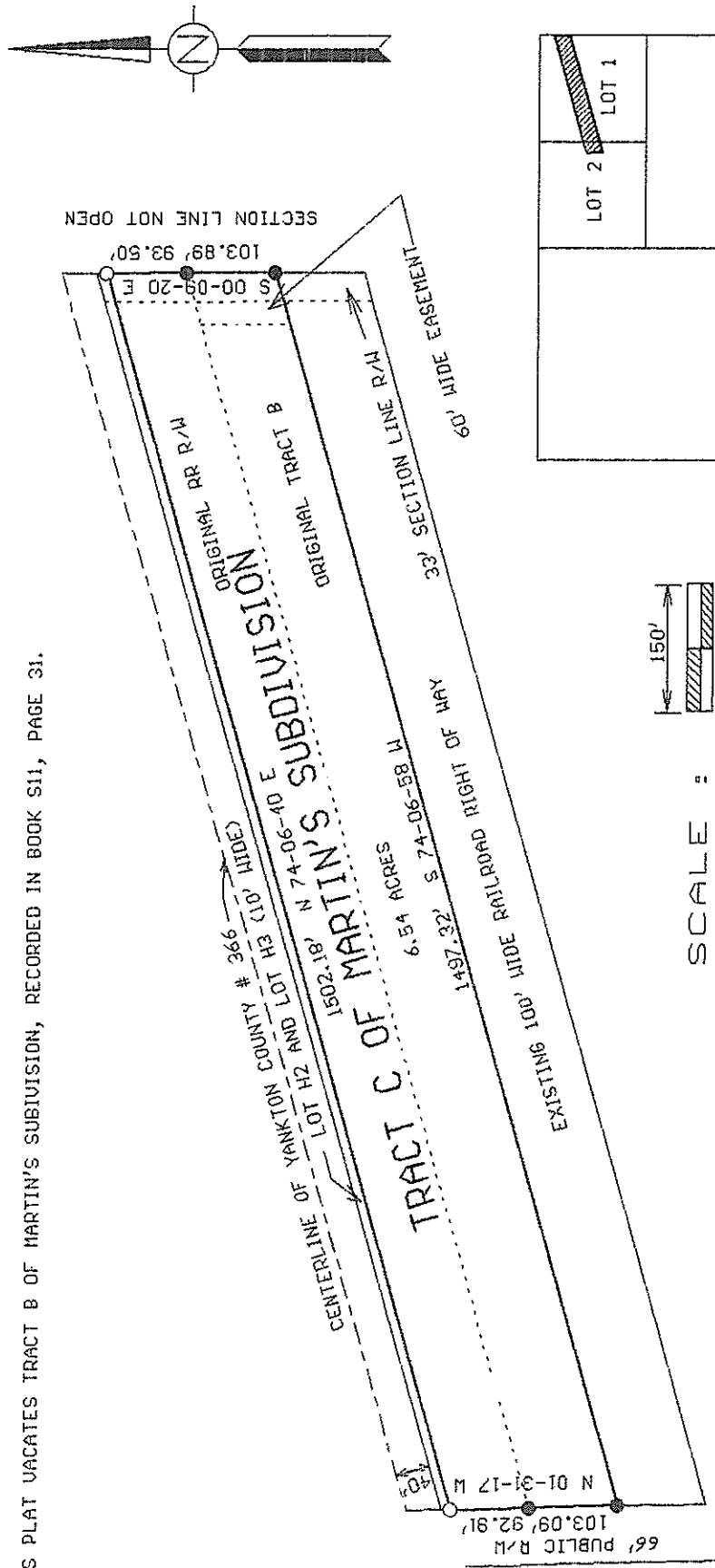
Martin's Subdivision



0 307 2

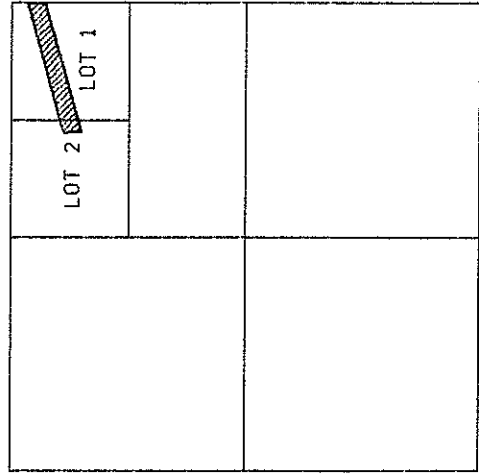
# PLAT OF TRACT C OF MARTIN'S SUBDIVISION LYING IN GOVERNMENT LOTS 1 AND 2 IN THE N.E.1/4 OF SECTION 3, T93N, R55W OF THE 5TH. P.M., YANKTON COUNTY, SOUTH DAKOTA

THIS PLAT VACATES TRACT B OF MARTIN'S SUBDIVISION, RECORDED IN BOOK S11, PAGE 31.



SCALE :

- FOUND 5/8" REBAR
- SET 5/8" REBAR WITH CAP STAMPED TOM WEEK LS 2912



SECTION 3, T93N, R55W

**Memorandum #15-317**

**To: City Commission**  
**From: Todd R. Larson, Director of Parks and Recreation**  
**Date: December 9, 2015**  
**Subject: Surplus Equipment**

The City of Yankton has a desire to dispose of 935 feet of iron fence which was removed from the old Human Services Center Property along Highway 50. In order for the City to sell, trade, destroy, or dispose of such property the City Commission must declare these items surplus by adopting a surplus property resolution as required by SDCL 6-13-1. Equipment or supplies which are to be destroyed or to be sold at public auction need not be appraised (SDCL 6-13-3).

Resolution #15-83 declares the 935 feet of iron fence surplus. Declared property will be **donated to the State of South Dakota, per SDCL 6-5-2.**

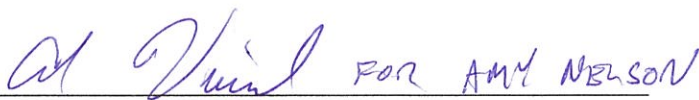
Respectfully submitted,



Todd R. Larson  
Director of Parks and Recreation

**Recommendation: It is recommended that the City Commission adopt Resolution #15-83 and authorize the donation of surplus property to the State of South Dakota per SDCL 6-5-2.**

I concur with the above recommendation  
 I do not concur with the above recommendation

  
\_\_\_\_\_  
Amy Nelson, City Manager

**RESOLUTION #15-83**

**WHEREAS**, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposal of said personal property.

**NOW, THEREFORE, BE IT RESOLVED** that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE DONATED

- 935 feet of iron fence.

Adopted:

\_\_\_\_\_  
Dave Carda  
Mayor

Attest:

\_\_\_\_\_  
Al Viereck  
Finance Officer

**Memorandum #15-318**

**To:** Amy Nelson, City Manager  
**From:** Adam Haberman PE, Public Works Manager  
**Subject:** Solid Waste Transfer Station Scale Project  
**Date:** December 7, 2015

---

The City of Yankton was approved for a South Dakota Solid Waste Management grant and loan totaling \$750,000 to replace the scale and reconfigure the traffic flow at the solid waste transfer station located at 23rd and Kellen Gross Drive. The grant request approved by the City Commission at their June 22, 2015 meeting established a new location for the scale and defined the new traffic pattern.

Banner Associates Inc. has prepared a final design, construction plans, specifications and a bid package based on the approved grant request. The bid package has been submitted to the South Dakota Department of Environment and Natural Resources for authorization to receive bids on January 27, 2016. Attached is the bid advertisement.

Also attached is a site plan of the improvements to be provided. Detailed plans and specifications are also available in the Public Works office for further review.

Respectfully submitted,

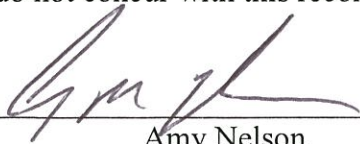


Adam Haberman PE  
Public Works Manager

**Recommendation: It is recommended to receive bids on January 27, 2016 for the Solid Waste Transfer Station Scale Improvements Project.**

I concur with this recommendation

I do not concur with this recommendation

  
\_\_\_\_\_  
Amy Nelson  
City Manager

cc: Kevin Kuhl, PE

\_\_\_\_ Roll call

Publishing Dates: January 4 & 6, 2016

## ADVERTISEMENT FOR BIDS

Notice is hereby given that the City of Yankton, South Dakota will receive bids for the **Yankton Transfer Station Scale Site Improvements**

The project includes the following major construction items:

Removal of Concrete Pavement	2621	SY
Aggregate Base Course	3869	SY
8" PCC Pavement	3440	SY
8" Concrete Valley Gutter	2742	SF
Truck Scale and Associated Appurtenances		
Scale House Remodeling		
And Other Miscellaneous Items		

Owner reserves the right to make the award based on the lowest responsive bid.

Sealed bids will be received for the City Commission of the City of Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 PM or may be hand delivered to the place of opening at 3:00 PM on the 27<sup>th</sup> day of January 2016, at which time they will be publicly opened and read in the Second Floor Meeting Room located at 416 Walnut Street in Yankton, South Dakota. Disposition of said bids is expected to be held on the 8<sup>th</sup> day of February, 2016, after 7:00 PM, in the Technical Education Center at 1200 W. 21<sup>st</sup> Street, Yankton, South Dakota.

Drawings, Specifications and Contract Documents may be obtained at the City Engineer's Office, 416 Walnut Street, Yankton, SD, 57078, or by calling 605-668-5251.

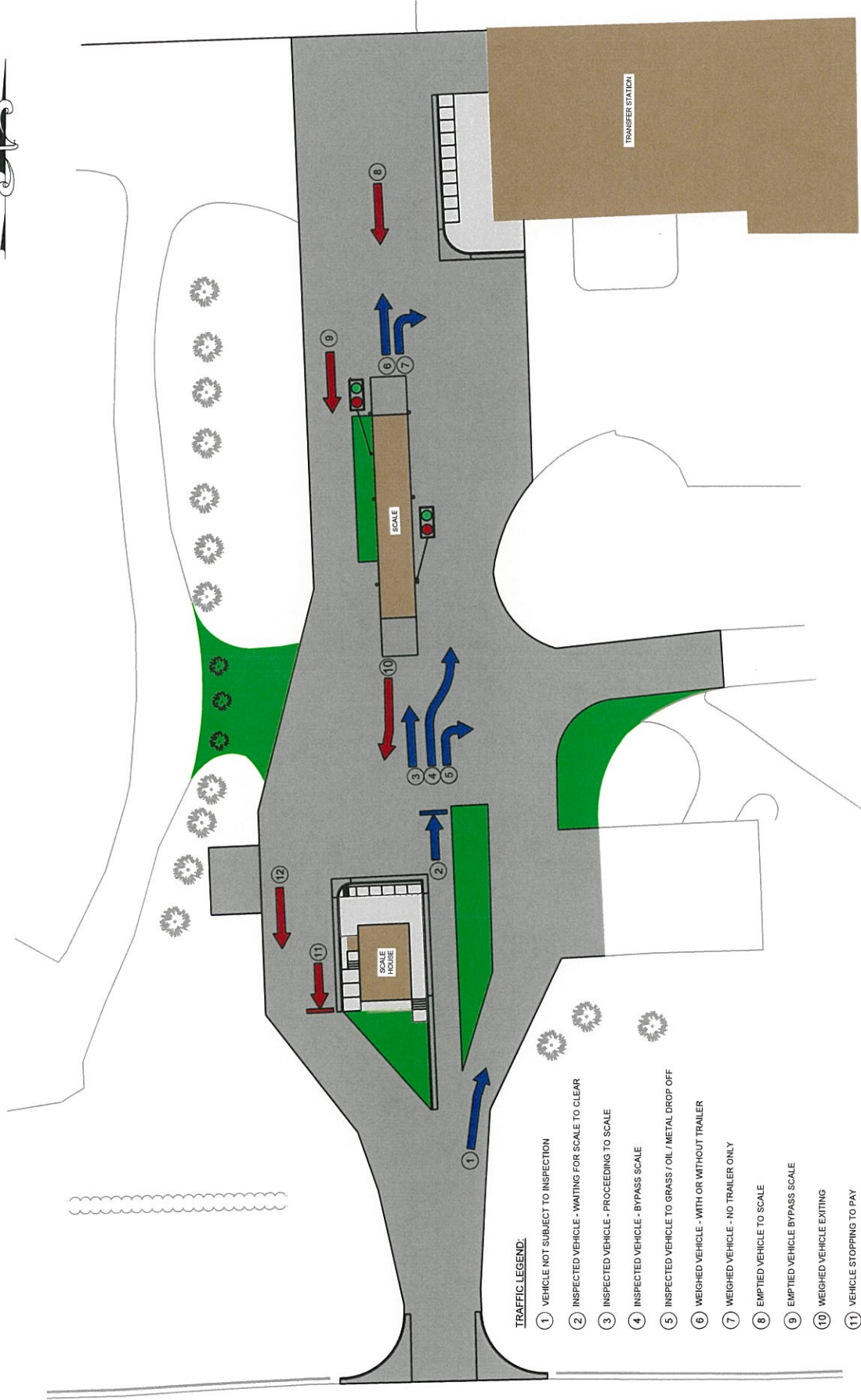
The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the OWNER in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until the completion of the Contract as specified in the General Conditions.

Each Bid must be accompanied by a certified check, cashiers check or draft in the amount of 5% of the base bid and all add alternates and drawn on a State or National Bank or a 10% bid bond issued by a surety authorized to do business in the State of South Dakota and made payable to the City of Yankton.

The bid guarantee will be retained by the OWNER as liquidated damages if the successful bidder refuses or fails to enter into an Agreement within ten (10) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

Bids may not be withdrawn after the time fixed for opening them. The OWNER reserves the right to reject any and all bids, and to waive any irregularities therein.

Kevin Kuhl, PE, City Engineer  
City of Yankton, South Dakota



**TRAFFIC LEGEND:**

- ① VEHICLE NOT SUBJECT TO INSPECTION
- ② INSPECTED VEHICLE - WAITING FOR SCALE TO CLEAR
- ③ INSPECTED VEHICLE - PROCEEDING TO SCALE
- ④ INSPECTED VEHICLE - BYPASS SCALE
- ⑤ INSPECTED VEHICLE TO GRASS / OIL / METAL DROP OFF
- ⑥ WEIGHED VEHICLE - WITH OR WITHOUT TRAILER
- ⑦ WEIGHED VEHICLE - NO TRAILER ONLY
- ⑧ EMPTIED VEHICLE TO SCALE
- ⑨ EMPTIED VEHICLE BYPASS SCALE
- ⑩ WEIGHED VEHICLE EXITING
- ⑪ VEHICLE STOPPING TO PAY
- ⑫ VEHICLE EXITING NO PAYMENT NECESSARY

**YANKTON TRANSFER STATION SCALE SITE IMPROVEMENTS  
TRAFFIC FLOW DIAGRAM**



## Memorandum #15-312

**TO:** Mayor and City Commissioners

**FROM:** Amy Nelson, City Manager 

**RE:** Fox Run Golf Course Discussion

**DATE:** December 10, 2015

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On November 23, 2016 the Yankton City Commission examined three initial options pertaining to future operation of the Fox Run Golf Course. Due to the amount of information presented there was a very limited amount of discussion.

The three initial options presented last month to the City Commission for consideration are found below. There are also a number of attachments to this packet to assist in your review and discussion.

Option 1

Would be for the City to operate the golf course and restructure the park and recreation department to accommodate the new work assignments. Please review the following attachments that detail this option for 2016.

- Attachment: 2016 Parks Recreation and Events Department Restructure Plan. This discusses the recommendations for staffing the golf course clubhouse moving forward. The recommendations address some of the customer service complaints the course received in 2015. The document also discusses restructuring golf course maintenance so it is now a part of the parks maintenance division with Jim Snook as the supervisor.
- Attachment: 2016 Fox Run Customer Service Plan. Based on the 2015 course operations, the golf advisory board has brought comments forward about the customer service at Fox Run. This document addresses the comments received in 2015 by the GAB and other course patrons. The Customer Service Plan would be the focus for staff training in 2016. Based on the staffing recommendations, job duties get assigned to the various full-time staff without one employee being the lead on all clubhouse operations in the future.
- Attachment: 2016 Fox Run Operations Plan. This document starts to detail operations after implementing the Customer Service Plan.

Option 2

Would be for the City to operate the golf course and hire only a second full-time clubhouse employee to fill the current vacant position. This would be the same staffing set-up that was in place at the course for the past six years. Dakota Golf Management from Sioux Falls could be contracted with to serve in a consultant capacity to examine operations and recommend ways to decrease expenses and increase revenues. After 2017, when Dakota Golf Management has secured the management contracts for the three City of Sioux Falls golf courses again, a more aggressive plan could be created where Dakota Management would possibly take on the operations of Fox Run as an independent vendor. This option does not help the course deal with the spring and fall seasons when part-time help is scarce and the operation hours are still great

Option 3

Would be for the City to enter into an agreement with Great Life Golf and Fitness of Sioux Falls. There are a few different scenarios that can be examined.

- Affiliate course- in this option, Fox Run would still be operated by the City. Great Life Golf pass holders would be able to use the course and Great Life would reimburse the City for the golf rounds played by its pass holders, at a specific dollar amount per round, up to a monthly maximum amount. Any other purchases made at the course by Great Life season pass holders, such as cart rental, driving range balls, food, or beverage would be income for Fox Run Golf Course. Fox Run could realize a loss of season pass holders as some choose to become Great Life season pass holders and use that pass to have access to Fox Run Golf Course.
- Management agreement- in this option, the golf and clubhouse operations would be leased to Great Life Golf. An agreed upon percentage or amount of course revenue would be paid back to the City, but the majority of revenue would be Great Life's. The maintenance division of parks and recreation would still need to maintain the course and its facilities. The amount of revenue paid back to the City is not likely to cover all the costs of maintenance employees' wages, equipment, and supplies, but this would not be known until the actual agreement is presented to the City by Great Life.
- Lease agreement- in this option, the entire Fox Run Golf Course operation, including golf, clubhouse, and maintenance, would be leased to Great Life Golf for an agreed upon percentage or amount of course net revenue. If the course does not realize a profit, the amount paid to the City may be very small.
- Lease to own agreement- in this option, it would be similar to the lease agreement option but in the future Great Life Golf would want the option to buy Fox Run Golf Course which includes the land.

If Great Life Golf and Fitness is a viable option, as the agreements are negotiated, there would also be discussions about how the Summit Activities Center Community Fitness and Recreation Center could be involved with Great Life in the future.

According to the literature provided to the City, Great Life Golf and Fitness owns five golf courses, and works with fourteen other courses. Some of these golf courses have Great Life fitness facilities. Great Life also has ten other fitness facilities.

From Great Life's literature, "Great Life Golf & Fitness believes in bringing families together through sports, fitness and healthy lifestyles. That's why we've made 19 of the area's best golf courses accessible and affordable for everyone. Free weekly golf clinics for kids, adults, and families are just one of the perks that make Great Life memberships irresistible. Even better, our golf memberships include unlimited fitness at our state-of-the-art fitness centers.

At Great Life, we believe that healthy lifestyles support healthy families and enrich lives. If we can impact your life by helping you establish healthier habits, you pass those habits on to your children, who pass them on to theirs. In the end, that makes your family healthier and happier.

From the beginning, we have been determined to make this vision a reality. We pulled together the best resources, most qualified trainers, highest quality equipment, and included Free Fitness Classes to give our members the best experience at the most affordable price. It's not just a workout, it's a lifestyle."

**Recommendation: It is recommended that the City Commission continue its review and discussion of options to consider for the future management of Fox Run Golf Course and provide staff direction.**

**Fund: Golf Course**

**Function: Operations**

ACCOUNT NO.	DESCRIPTION	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual
	Operating Revenues	\$805,514	\$863,865	\$897,608	\$699,536	\$789,068	\$728,168	\$760,272
	Operating Expenses:							
	Personnel Services	\$321,002	\$302,850	\$306,861	\$288,334	\$326,987	\$331,893	\$341,019
	Insurance	\$4,629	\$4,417	\$4,714	\$4,967	\$5,021	\$4,944	\$5,066
	Professional Services	\$12,786	\$16,621	\$18,808	\$18,548	\$22,686	\$30,105	\$29,026
	Publishing	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Repairs & Maintenance	\$63,758	\$62,573	\$72,402	\$65,622	\$78,953	\$54,541	\$54,238
	Supplies & Materials	\$322,207	\$330,990	\$313,753	\$263,697	\$289,520	\$285,241	\$289,353
	Travel & Conference	\$2,061	\$1,727	\$2,553	\$2,411	\$3,661	\$2,781	\$1,798
	Utilities	\$34,267	\$28,028	\$30,635	\$32,268	\$37,014	\$29,535	\$30,226
	Billing & Administration	\$58,579	\$61,625	\$63,474	\$65,378	\$67,340	\$67,340	\$67,340
	Depreciation	\$68,054	\$60,886	\$55,305	\$55,745	\$57,883	\$58,544	\$60,287
	Total Operating Expenses	\$887,343	\$869,717	\$868,505	\$796,970	\$889,065	\$864,924	\$878,353
	Net Operating Income(Loss)	(\$81,829)	(\$5,852)	\$29,103	(\$97,434)	(\$99,997)	(\$136,756)	(\$118,081)

Non-Operating Revenue(Expense)							
Interest	\$6,159	\$986	\$796	\$632	\$156	\$112	\$92
Miscellaneous	\$7	(\$9)	\$0	\$5,561	\$15,929	\$659	\$660
Decrease in fair value of investments	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest & Fiscal Charges	(\$1,000)	\$0	\$0	\$0	\$0	\$0	\$0
Loss on Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Bond Issuance Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gain on disposition of Assets	\$98	\$7,208	\$0	\$0	\$0	\$0	\$0
Donations from Private	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Nonoperating Income	\$5,264	\$8,185	\$796	\$6,193	\$16,085	\$771	\$752
Net Income (loss)	(\$76,565)	\$2,333	\$29,899	(\$91,241)	(\$83,912)	(\$135,985)	(\$117,329)

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**Fund: Golf Course**

		<b>Estimated Revenue</b>						
ACCOUNT NO.	DESCRIPTION	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual
641 3495	Sale of TID Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 3610	Interest	\$6,159	\$986	\$796	\$632	\$156	\$112	\$92
641 3612	Sale of Fixed Assets	\$98	\$0	\$0	\$0	\$0	\$0	\$0
641 3615	Miscellaneous Reimbursements	\$0	\$0	\$0	\$328	\$233	\$660	\$661
641 3640	Compensation Loss & Damage	\$0	\$7,208	\$0	\$5,233	\$15,696	\$0	\$0
641 3660	Donation from private	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 3690	Miscellaneous	\$7	(\$9)	\$0	\$0	\$0	(\$1)	(\$1)
642 3610	Interest on Bond Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
642 3965	From 1998 TID Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
643 3610	Interest on Bond Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
643 3614	1998 Bond Escrow	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Nonoperating Revenue</b>	<b>\$6,264</b>	<b>\$8,185</b>	<b>\$796</b>	<b>\$6,193</b>	<b>\$16,085</b>	<b>\$771</b>	<b>\$752</b>
641 3701	Cash Long	\$224	\$1,362	\$1,292	\$439	\$579	\$659	\$1,178
641 3710	Prepared Food	\$35,120	\$40,471	\$39,018	\$33,589	\$36,289	\$39,104	\$32,322
641 3711	Prepared Food - NON-Taxable		\$0	\$0	\$620	\$618	\$661	\$940
641 3712	Side Orders	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 3714	Pre-Packaged Food	\$10,072	\$10,199	\$8,080	\$5,504	\$6,666	\$5,783	\$7,277
641 3716	Cigarettes	\$143	\$0	\$0	\$0	\$0	\$0	\$0
641 3718	Beer	\$81,224	\$91,416	\$94,501	\$81,414	\$95,360	\$84,982	\$85,583
641 3720	Pop	\$25,884	\$28,627	\$29,856	\$22,737	\$26,183	\$21,481	\$21,286
641 3722	Fountain Pop	\$686	\$0	\$0	\$0	\$0	\$0	\$0
641 3724	Coffee	\$147	\$0	\$0	\$0	\$0	\$0	\$0
641 3726	Catering	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 3728	Miscellaneous Concessions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 3735	Simulator					\$0	\$0	\$0
641 3736	Simulator Non-Taxable					\$0	\$0	\$0

641 3740	Season Pass	\$171,797	\$173,960	\$197,591	\$140,463	\$185,026	\$165,687	\$173,299
641 3741	Season Pass-Non-Taxable	\$0	\$0	\$5,150	\$4,200	\$0	\$3,387	\$3,387
641 3742	Greens Fees-Weekends/Holidays	\$74,608	\$91,608	\$88,449	\$69,138	\$55,283	\$47,367	\$57,155
641 3743	Greens Fees-Non-Taxable	\$0	\$0	\$3,022	\$6,150	\$6,134	\$2,998	\$3,949
641 3744	Greens Fees-Weekdays	\$54,126	\$59,298	\$51,484	\$53,751	\$61,719	\$61,667	\$68,173
641 3745	Greens Fees-Debt Service	\$8,341	\$5,963	\$3	\$0	\$0	\$0	\$0
641 3746	Golf Car Rental	\$69,478	\$83,499	\$88,724	\$74,460	\$73,683	\$61,548	\$63,572
641 3747	Golf Car Rental - NON-Taxable			\$0	\$0	\$226	\$0	\$1,215
641 3749	Golf Car Storage	\$19,814	\$20,029	\$21,196	\$21,198	\$21,054	\$20,139	\$19,500
641 3750	Trail Fees	\$19,249	\$22,039	\$25,159	\$25,873	\$29,186	\$27,021	\$26,297
641 3752	Pull Cart Rental	\$1,302	\$600	\$520	\$262	\$251	\$146	\$263
641 3753	Golf Club Rental	\$262	\$4,276	\$1,014	\$746	\$796	\$1,016	\$849
641 3754	Driving Range	\$15,429	\$18,357	\$16,705	\$11,988	\$14,807	\$13,527	\$13,200
641 3755	Driving Range Non-Taxable	\$0	\$0	\$1,731	\$310	\$72	\$444	\$499
641 3756	Handicapping	\$7,605	\$8,425	\$8,736	\$8,176	\$8,213	\$8,332	\$8,558
641 3760	Golf Balls	\$26,695	\$27,618	\$31,387	\$22,073	\$23,825	\$25,056	\$22,952
641 3762	Gloves	\$7,654	\$5,880	\$6,904	\$6,241	\$6,459	\$6,692	\$6,335
641 3764	Golf Caps/Visors	\$6,851	\$5,901	\$8,910	\$5,261	\$6,540	\$7,487	\$5,780
641 3766	Merchandise	\$58,165	\$59,419	\$48,434	\$29,893	\$38,808	\$37,525	\$34,322
641 3767	Merchandise Non-Taxable	\$0	\$0	\$10,091	\$4,564	\$1,162	\$1,890	\$721
641 3768	Golf Equipment	\$88,196	\$84,592	\$76,351	\$44,676	\$63,719	\$58,642	\$73,603
641 3770	Miscellaneous Merchandise	\$1,616	\$859	\$0	\$0	\$344	\$0	\$779
641 3783	Tournament Fee (Non taxable)	\$1,749	\$506	\$9,405	\$0	\$0	\$1,406	\$0
641 3784	Leagues	\$2,294	\$1,930	\$1,896	\$1,715	\$2,126	\$1,434	\$0
641 3788	Junior Golf Program	\$3,466	\$3,578	\$3,347	\$3,466	\$3,696	\$3,394	\$3,719
641 3790	Club Repairs	\$175	\$167	\$0	\$4,944	\$9,763	\$9,628	\$11,102
641 3792	Lessons	\$1,614	\$2,215	\$1,027	\$760	\$6,381	\$5,490	\$5,957
641 3793	Golf Cart Ads	\$11,528	\$11,071	\$17,625	\$14,925	\$4,100	\$3,575	\$6,500
641 3910	Transfer from General Fund			\$0	\$0	\$0	\$0	\$0
641 3926	Equity Transfer TID	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Operating Revenue	\$805,514	\$863,865	\$897,608	\$699,536	\$789,068	\$728,168	\$760,272
	Total Revenues	\$811,778	\$872,050	\$898,404	\$705,729	\$805,153	\$728,939	\$761,024

**Fund: Golf Course**

**Operating Expenses**

ACCOUNT NO.	DESCRIPTION	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual
641 641 101	Regular Wages	\$174,929	\$180,420	\$183,614	\$158,647	\$193,541	\$203,552	\$193,023
641 641 102	Temporary Wages	\$90,923	\$66,718	\$65,264	\$74,461	\$70,388	\$67,026	\$83,757
641 641 103	Overtime Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 641 111	OASI	\$20,137	\$18,675	\$18,788	\$17,221	\$19,882	\$19,882	\$21,521
641 641 121	Retirement	\$10,496	\$10,825	\$11,017	\$9,356	\$11,612	\$11,734	\$12,061
641 641 131	Worker's Comp	\$2,206	\$2,252	\$2,304	\$2,381	\$2,462	\$2,481	\$2,498
641 641 132	Group Insurance	\$21,855	\$23,477	\$24,585	\$25,431	\$28,506	\$26,608	\$27,470
641 641 133	Unemployment Insurance	\$456	\$483	\$1,289	\$837	\$596	\$610	\$689
					(\$1,002)	(\$1,002)	(\$1,002)	(\$1,002)
	Subtotal Personnel Services	\$321,002	\$302,850	\$306,861	\$287,332	\$325,985	\$330,891	\$340,017
641 641 201	Insurance	\$4,629	\$4,417	\$4,714	\$4,967	\$5,021	\$4,944	\$5,066
641 641 202	Professional Services	\$117	\$339	\$354	\$575	\$425	\$320	\$132
641 641 203	Bank Card Discounts	\$4,235	\$8,808	\$9,725	\$8,657	\$10,932	\$9,127	\$12,034
641 641 204	Contracted Services-Operations	\$3,908	\$4,501	\$5,416	\$5,394	\$6,815	\$15,220	\$4,033
641 641 209	Licenses	\$605	\$535	\$290	\$290	\$290	\$290	\$1,880
641 641 210	Promotional	\$689	\$0	\$0	\$0	\$100	\$48	\$5,433
641 641 211	Advertising	\$3,232	\$2,438	\$3,023	\$3,632	\$4,124	\$5,100	\$5,514
641 641 221	Repairs & Maint.-Equipment	\$16,405	\$29,512	\$51,421	\$12,246	\$29,359	\$14,095	\$19,385
641 641 222	Repairs & Maint.-Vehicles	\$0	\$0	\$214	\$0	\$1,574	\$1,843	\$0
641 641 223	Repairs & Maint.-Buildings	\$33,922	\$21,176	\$10,040	\$34,497	\$28,359	\$17,098	\$16,808
641 641 224	Repairs & Maint.-Central Garage	\$13,431	\$11,885	\$10,727	\$18,879	\$19,661	\$21,505	\$18,045
641 641 231	Postage	\$1,150	\$1,003	\$961	\$610	\$508	\$940	\$476



641 641 232	Office Supplies	\$764	\$1,134	\$492	\$1,032	\$1,424	\$798	\$2,586
641 641 233	Printing & Binding	\$178	\$406	\$1,183	\$186	\$0	\$0	\$0
641 641 234	Copies	\$123	\$41	\$0	\$1	\$37	\$109	\$47
641 641 235	Subscriptions & Publications	\$30	\$0	\$0	\$0	\$0	\$0	\$0
641 641 236	Janitorial Supplies	\$3,853	\$3,505	\$3,178	\$3,717	\$4,474	\$3,306	\$3,255
641 641 240	Chemicals & Gases	\$39,212	\$35,732	\$35,663	\$33,496	\$34,378	\$35,240	\$32,824
641 641 241	Agricultural Supplies	\$6,171	\$11,718	\$4,908	\$5,934	\$5,646	\$8,869	\$11,434
641 641 242	Recreation Supplies	\$7,258	\$3,261	\$4,694	\$1,996	\$3,550	\$3,707	\$6,720
641 641 243	Medical & Safety Supplies	\$5	\$25	\$0	\$1,210	\$0	\$0	\$0
641 641 244	Uniforms & Dry Goods	\$515	\$260	\$447	\$462	\$664	\$677	\$1,035
641 641 247	Small Tools & Hardware	\$312	\$269	\$106	\$565	\$964	\$207	\$75
641 641 261	Membership Dues	\$636	\$646	\$446	\$661	\$626	\$671	\$996
641 641 263	Travel Expense	\$0	\$0	\$0	\$386	\$117	\$0	\$92
641 641 264	Learning	\$0	\$0	\$0	\$0	\$10	\$0	\$0
641 641 265	Conferences & Meetings	\$1,425	\$1,081	\$2,107	\$1,364	\$2,908	\$2,110	\$710
641 641 271	Telephone	\$2,528	\$1,918	\$1,934	\$1,946	\$2,135	\$2,098	\$2,116
641 641 272	Electricity	\$21,069	\$17,334	\$19,083	\$20,749	\$26,909	\$17,468	\$17,610
641 641 273	Fuel-Heating	\$7,263	\$5,030	\$5,479	\$5,530	\$3,365	\$5,649	\$5,965
641 641 274	Water Service	\$1,633	\$1,674	\$1,880	\$1,879	\$2,178	\$1,993	\$2,755
641 641 275	Sewer Service	\$1,280	\$1,529	\$1,707	\$1,688	\$2,043	\$1,767	\$1,734
641 641 276	Landfill	\$494	\$543	\$552	\$476	\$384	\$560	\$46
641 641 277	Rubble	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 641 278	Yard Waste	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 641 281	Billing and Administration	\$58,579	\$61,625	\$63,474	\$65,378	\$67,340	\$67,340	\$67,340
641 641 291	Depreciation	\$68,054	\$60,886	\$55,305	\$55,745	\$57,883	\$58,544	\$60,287
	Subtotal Other Current Expenditures	\$303,705	\$293,231	\$299,523	\$294,148	\$324,203	\$301,643	\$306,433
641 641 701	Cash Short	\$211	\$918	\$760	\$598	\$145	\$672	\$1,294
641 641 710	Entree	\$27,639	\$26,204	\$26,398	\$27,916	\$26,785	\$32,436	\$27,160
641 641 712	Side Orders	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 641 714	Candy	\$4,295	\$4,189	\$4,357	\$3,795	\$13,542	\$4,329	\$3,724
641 641 716	Cigarettes	\$0	\$0	\$0	\$0	\$0	\$0	\$0

641 641 718	Beer	\$28,233	\$29,752	\$31,240	\$28,129	\$32,271	\$29,848	\$28,122
641 641 720	Beverages	\$12,795	\$12,867	\$14,455	\$11,256	\$8,746	\$9,157	\$9,771
641 641 722	Drinks	\$61	\$22	\$0	\$301	\$0	\$0	\$0
641 641 724	Coffee	\$95	\$7	\$0	\$0	\$75	\$0	\$0
641 641 726	Catering	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 641 728	Miscellaneous Concessions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 641 746	Golf Car Rental	\$32,489	\$34,969	\$33,759	\$33,639	\$30,419	\$25,477	\$28,206
641 641 749	Reimbursement-Golf Shed Rental	\$0	\$0	\$0	\$0	\$0	\$0	\$342
641 641 752	Pull Carts - Rental	\$0	\$0	\$0	\$0	\$774	\$0	\$852
641 641 754	Driving Range	\$3,256	\$110	\$2,887	\$2,814	\$3,058	\$2,385	\$2,297
641 641 756	Handicapping	\$7,150	\$7,056	\$7,250	\$7,359	\$7,210	\$6,948	\$7,725
641 641 760	Golf Balls	\$19,642	\$22,202	\$24,399	\$18,712	\$18,187	\$21,320	\$18,882
641 641 762	Gloves	\$3,717	\$3,768	\$3,802	\$4,110	\$635	\$5,083	\$4,889
641 641 764	Golf Caps/Visors	\$4,553	\$4,125	\$5,493	\$3,882	\$5,002	\$3,667	\$3,505
641 641 766	Merchandise	\$49,170	\$52,121	\$57,752	\$20,693	\$34,536	\$35,780	\$21,750
641 641 768	Golf Equipment	\$66,792	\$73,036	\$51,868	\$43,140	\$48,630	\$47,783	\$63,852
641 641 770	Miscellaneous Merchandise	\$0	\$0	\$180	\$0	\$0	\$0	\$0
641 641 771	Newsletter	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 641 782	Tournament Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 641 784	Leagues	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 641 788	Junior Golf Program	\$1,339	\$0	\$1,070	\$920	\$746	\$790	\$1,060
641 641 790	Club Repairs	\$0	\$0	\$0	(\$1,395)	\$7,114	\$5,713	\$6,957
641 641 791	Miscellaneous	\$1,199	\$2,290	(\$3,549)	\$8,619	\$0	\$0	\$513
641 641 792	Lessons	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal Resale Expenditures	\$262,636	\$273,636	\$262,121	\$214,488	\$237,875	\$231,388	\$230,901
	Total Operating Expenditures	\$887,343	\$869,717	\$868,505	\$795,968	\$888,063	\$863,922	\$877,351

**Fund: Golf Course**

**Function: Improvement & Extensions**

ACCOUNT NO.	DESCRIPTION	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual
	Revenues:							
	Net Gain(Loss)	(\$76,565)	\$2,333	\$29,899	(\$91,241)	(\$83,912)	(\$135,985)	(\$117,329)
	Depreciation	\$68,054	\$60,886	\$55,305	\$55,745	\$57,883	\$58,544	\$60,287
	Bond Discount Amortization	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	1998 Bond Escrow	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Equity Transfer From TID #1	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Beginning Balance	\$16,797	(\$47,375)	\$15,844	\$99,168	\$7,303	(\$45,130)	(\$122,571)
	<b>Total Funds Available</b>	<b>\$8,286</b>	<b>\$15,844</b>	<b>\$101,048</b>	<b>\$63,672</b>	<b>(\$18,726)</b>	<b>(\$122,571)</b>	<b>(\$179,613)</b>
	Application of Funds Available							
	Principal On Debt	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Change in Accr Interest @ Year End	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Increase (Decr.) Debt Service Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Equipment	\$46,718	\$0	\$1,880	\$56,369	\$26,404	\$0	\$48,483
	Course Improvements	\$8,943	\$0	\$0	\$0	\$0	\$0	\$0
	Reserve for Future Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Advance to Other Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Applied</b>	<b>\$55,661</b>	<b>\$0</b>	<b>\$1,880</b>	<b>\$56,369</b>	<b>\$26,404</b>	<b>\$0</b>	<b>\$48,483</b>
	Due to / Due From	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Ending Balance</b>	<b>(\$47,375)</b>	<b>\$15,844</b>	<b>\$99,168</b>	<b>\$7,303</b>	<b>(\$45,130)</b>	<b>(\$122,571)</b>	<b>(\$228,096)</b>

**Fund: Golf Course**

**Function: Improvement & Extension**

ACCOUNT NO.	DESCRIPTION	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual
641 641 411	Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 641 570	Cash Short / Theft	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0
641 641 580	Loss on Disposition of Asset	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 641 657	TID Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
642 642 411	Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
642 642 421	Fiscal Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
642 642 422	Bond Issuance Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0
643 643 411	1998 TID Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
643 643 421	1998 TID Fiscal Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
643 643 422	Bond Issuance Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Interest &amp; Fiscal Fees</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
641 641 580	Loss on Disposition of Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Nonoperating Expenses</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
641 641 301	Capital Repair and Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 641 320	Building & Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 641 350	Course Equipment	\$46,718	\$0	\$1,880	\$56,369	\$26,404	\$0	\$48,483
641 641 390	Golf Course Improvements	\$8,943	\$0	\$0	\$0	\$0	\$0	\$0
641 641 xxx	Reserve for Future Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
641 641 441	91 TID Bond Principal	\$0	\$0	\$0	\$0	\$0	\$0	\$0

641 641 655	Advance to Other Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
642 642 510	Decrease in FV of Investment Loan Payoff	\$0	\$0	\$0	\$0	\$0	\$0	\$0
643 643 441	98 TID Bond Principal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Capital Expenditures	\$55,661	\$0	\$1,880	\$56,369	\$26,404	\$0	\$48,483

## 2016 Parks, Recreation and Events Department Restructure

- **RECOMMENDATION** - Hire a City Events and Promotions Coordinator.
  - Plans, organizes, implements, supports, or coordinates with City events and recreation outreach. Serves a lead role to events and activities sponsored by the City of Yankton and a support role to other cooperative community events. Work focuses on increasing the economic impact and continued development of the visitor industry and its economic impact on the Yankton community.
  - Promotions and Marketing
    - Help with Facebook marketing and event marketing
  - Fox Run Golf Course Support
    - Help with Pro-Am tournament
    - Make the season pass holder tournament a night event also
    - Help with City Classic tournament, night events
  
- Fox Run Golf Course Clubhouse Staffing
  - The City should have a concern about the relationships at Fox Run and the season pass holders. Many comments this year about paying more for less service. Many customer service complaints this year.
  - The City should have a concern about relying on part-time/seasonal help to work a large number of hours at the golf course.
    - Have heard at the October CVB Council meeting about the State Parks, Hotel, and Food & Beverage industry a concern with not being able to fill part-time/seasonal positions in 2015.
  - **GOAL**: to further enhance customer service delivery and offer the highest level of quality services by **focusing on utilizing the talents of full-time staff** to teach classes, run programs, facilitate workshops, special events and leagues, and carry out daily facility operations. If not addressed, continued problems including:
    - lack of ownership and disengaged full-time staff
    - inefficient use of department resources and personnel talents
    - reliance on an hourly employee base with less vested interest in the city operations
    - loss of facility oversight and accountability
    - lack of understanding customer needs and ability to develop and maintain relationships
    - lack of creativity in developing new offerings
  - There will be an increase in Regular Salaries and Wages at the course, with continued effort to reduce the amount of Temporary Salaries and Wages, but the Temporary line item cannot be reduced to zero due to the type of operation unless seriously reducing services and hours (SAC operations as examples).
    - Another City operation that is similar to Fox Run is the Summit Activity Center. The staffing model at the SAC facility was restructured in 2009, with the addition of a full-time receptionist added to the four full-time positions, to allow for better customer service with minimizing the number of part-time employees. The SAC has reduced hours of operations in the summer.
    - Fox Run has two full-time maintenance staff that cannot be utilized during the busy spring, summer, and fall seasons. This leaves two full-time employees to operate the clubhouse in the spring, summer, and fall. With the addition of a

Golf Simulator at Fox Run, the course has greatly expanded its hours of operations in the winter.

- **RECOMMENDATION** - Hire a Fox Run Golf Business Manager. Full-time employee, Range 40 (\$44,175 - \$55,926) who controls all operations at the course. Will schedule all employees for the clubhouse. Provide commission for food & beverage operations.
  - **RECOMMENDATION** - Hire an Assistant Business Manager. Full-time employee, Range 30 (\$34,510 - \$43,689) who works in support of all operations at the course. Provide commission for advertising sales (golf cart wraps, scorecards, benches, ball washers, etc.)
  - **RECOMMENDATION** for Golf Pro. Restructure contract. Manage golf specific operations (leagues, tournaments) Pro shop Commission. Lessons and club repair would only happen outside scheduled hours. Need to reduce the amount of phone calls and texts the pro receives when not working at the course. May need to only list a work phone number and no cell phone number so the general public cannot contact the pro on a cell phone.
  - Utilize three full-time employees and course superintendent in winter. Utilize course superintendent when not being utilized by parks department.
  - Clubhouse cleaning/maintenance would become part of full-time staff and closing staff responsibilities. No longer a separate part-time job.
  - Todd will work at Clubhouse on Thursdays in 2016.
  - The addition of wages to the Golf budget can be made up with cuts to the Park, Cemetery, Trails budgets.
- Fox Run Golf Maintenance Staffing
    - **RECOMMENDATION** - Move under Parks Department
    - Relieves Clubhouse staff from supervising maintenance. Places workload on parks department for overseeing maintenance and projects.
    - If Fox Run is having issues with in-mate labor or seasonal labor, the parks employees can fill in at course to help maintenance.
    - **RECOMMENDATION** - Greenskeeper position will change to ½ Fox Run and ½ Parks Department with a title change to Fleet Mechanic. This would be similar to Bob Snyder's position with the Parks and SAC budgets. Also, similar to how Chris Bornitz is utilized in the parks department.
    - Fleet mechanic would be utilized at Fox Run March, April, May, June, July, August, and September while helping with parks equipment as needed. October, November, December, January, February would be utilized by the Parks Department.
    - **RECOMMENDATION** - Jim Snook, Parks Superintendent, currently at Range 44 for salary should move to Range 47.
    - Jim would need to utilize the three Senior Grounds Maintenance Workers more with them doing more supervision and assigning of work to other department employees.
- Fox Run Golf Billing and Administration Fee
    - **RECOMMENDATION** - I believe the billing and administration fee needs to be taken off of the books to help with the perception of the City taking revenues from Fox Run for either the parks department budget or the general City budget. The rebate or refund policy that may take place in 2015 and 2016 does not help the on-going perception of the City taking revenues from Fox Run. Right now and in the eight years I have been employed with the City of Yankton, perception is reality with season pass holders.

## 2016 Fox Run Customer Service Plan

- ❖ The plan needs to be emphasized every day and every employee needs to be trained on these items.
  - First focus on customer service and then when we've accomplished that, we will start to set goals for rounds and season pass numbers.
  
- ❖ Fox Run Golf Course Brand- Fox Run Golf Course- Yankton's Fun Golf Facility!
  - Everything workers do to create the user experience.
    - Need to train all workers on why you do it and how you do it.
    - Customers become loyal as a result of their experience with the mixture of the product (golf) with the service, feelings, benefits and advantages they encounter as a result of their use of your golf course. Interactions with staff are crucial.
    - Staff can't be lost with no work direction or disheartened. Staff will effectively quit, but are still on site collecting their paycheck, and rounds/revenue are continuing to decline. No one is actively working the business. Need to train and support all staff.
    - What are you doing to – or not doing for – season pass holders and league members that makes perfect sense to you but irritates and alienates them? Always keep this question in mind.
  
  - Fox Run Brand- well-maintained course that provides a fun golf experience
  - Affordable, exceptional value, ability for pass-holders and walk-up golfers to get on course
  - FUN- do not have staff make cup placement hard during regular playing days so regular everyday golfers can score well which equals fun.
    - Harder cup placement on tournament days is fine.
  - Look at removing more sand bunkers to help with making course more user friendly and help with lower maintenance expense (most expense and time consuming to maintain on course).
  - **Target audience- where are they located, key info to get to them, where do they get info?**
    - Website and facebook are not the best and only solution but part of total package.
  - How do you get golfers on the course on slow days, tracked through software?
    - Don't give away golf, but give away or discount the amenities (driving range, food and beverage, pro shop stuff)
  - Website- with new webpage in fall of 2015. Update all info, need more high res photos of facilities and course.
  
- ❖ Visitor experience
  - How do we make the visitor experience the best possible? We are not volume, so it needs to be hands on and making it very personable to all patrons.
    - Can you use food and beverage to drive golf numbers, people come as a restaurant with an activity option? Different way to market. Need to advertise the special food nights with golf as activity.
    - Not all events are quality as it depends on what full-time worker is supervising.
      - Customer service training and adhering to plan.
  - Starts with entryway and parking lot, landscaping.
    - All trash picked up.
    - All landscaping weeded and looking nice.
    - Landscaping around clubhouse, cart sheds, on course



- Clubhouse
  - Flag up on flag pole
  - Restrooms
    - Cleaned regularly and up-date so modern (people care about restrooms especially in hospitality)
  - Food and beverage area
    - Tables cleaned, bar area cleaned, and trash removed
  - Garbage cans around clubhouse and on driving range kept from overflowing.
  - All trash picked up around clubhouse and buildings.
  
- Customer service in clubhouse
  - Greeting all people who come in the door everyday
    - Walking out from behind counters to speak with customers in pro shop area. Shake hands.
  - Getting people onto the course efficiently and fast
    - Making room for them if not on tee sheet, answering all questions.
  - Give people a hand out of games that can be played on the golf course to help them have FUN.
  - Answering the phone within three rings. Always being pleasant.
  
- Practice areas
  - Well maintained
  - Trash removed
- Tee boxes
  - Trash cans empty
  - Ball washers full
  - Broken tees and cups for tees emptied daily
- Fairways
  - Yardage markers up and painted regularly
  - Sprinkler heads marked with distances?
  - Cut nice and wide to help make the game FUN
  - Need to remove dead trees immediately in summer. Dead branches also.
- Greens
  - Easy cup placement on all but tournament days
- On course restrooms, spot-a-pots in working order
  - Starts as soon as the weather allows for the course to be open
  - Checked daily- both comfort station and spot-a-pots
  - Cleaned daily- comfort station, clean spot-a-pots if needed
  - Everything working or called in to fix immediately (drinking fountain, doors, sinks, stools, urinals, stall doors)
  - No trash, no bad smells
- As golfers come back in to the clubhouse after golfing
  - Asking them if they have looked at merchandise in pro shop.
  - Asking them if they are hungry, thirsty, or what can we get them?
  - Thanking people as they leave the clubhouse/course and that includes everyone!!!!!!

Frustrating trigger points for regular golfers on the course.

Full-time employees need to address:

1. Having someone walk out onto the course in front of you from the Fox Run neighborhood and start playing golf knowing they have not checked in. Start of solution- Letter to property owners.
2. Having a pack of kids from the neighborhood playing on the course or around the ponds by the clubhouse. Start of solution- Letter to property owners.
3. Groups eating sunflower seeds and spitting the seeds on the greens. Start of solution- Mentioned and talked about regularly with all golfers in clubhouse.
4. Groups that drive a cart onto tee boxes and greens. Etiquette and respect for the game and course. Needs to be taught and emphasized at Fox Run. Start of solution- Mentioned and talked about regularly with all golfers in clubhouse.

## 2016 Fox Run Operations Plan

- ❖ Start with - basic scheduling plans for both peak season and off-season
  - Expectation is a full-time employee will cover all leagues and informal fun nights, outings, and tournaments from beginning to the very end of events including closing down at night.
    - These course operations need to be organized well and administered well.
    - Full-time employees need to be able to answer questions in regards to: score, figuring flights and winners, award prizes, etc., to give the activity a quality feel.
  - Schedules need to be out to employees in a timely manner.
    - Schedule well in advance and then they have days to give to other employers if working other jobs.
  - In winter, two days off per week.
    - Call-in schedule for days in off-season where outside golf is happening.
    - Need to be able to offer food, beverage, driving range, etc. in early spring.
  - In summer, expectation for time worked will be much greater for full-time employees.
    - Try to have one day off per week for full-time staff.
  - Kevin- player development, youth programming, adult programming (outings and tournaments), equipment sales, equipment repairs.
  - Manager and Assistant- Soft goods merchandise sales (non-golf equipment), food & beverage sales, advertising sales, marketing of course.
    - Cart wraps for better advertising income.
    - Scorecard advertising for income.
    - Benches and ball washers advertisement selling in future.
  - Incentive plan for clubhouse full-time employees not just pro. Commission on advertising sales. Commission based on managing expenses first, and then on hitting projected net revenue marks.
  - Big ticket items with high margins- reward customer with season driving range pass, give bigger percentage of commission to seller, other value added give-away.
  - Consolidate to one counter? Logistics?
- ❖ Customer Service Training/Operations Training
  - All employees, full-time and part-time.
  - When?
  - Who?
  - No sitting in office, people out on the floor. Create office space in back storage room.
    - Clean-out and organize front office.
  - Till drawers can't be open
  - Dealing with money. If someone has to deal with making change for themselves or changing out small bills for big bills, a second person should do the counting and deal with cash drawer.
- ❖ Food and Beverage Operation
  - Needs to have regular hours as it pertains to the grill- off-season and summer-season
  - All full-time employees need to be able to operate and it is expected they will operate grill
  - Grill should not vary depending on staffing. Poor reflection on operations.
  - Change products to cheaper variety to be able to keep mark-ups but lower prices?
  - Review all product costs and set appropriate prices with mark-ups.

- ❖ In off-season- all full-time employees must be able to provide food and beverage service along with golf shop service.
  - Part-time help can never be younger than 18 so beverages can be sold whenever facility is open.
  - Food & Beverage plan in off-season prior to grill being open?
  - Once grill is open for season- all full-time employees must operate the grill and cook.
  
- ❖ Organized activities
  - Friday night couples league is important to course patrons.
    - How to better market?
  - Competitive League for youth
  - Other weekend tournaments/activities sponsored by Fox Run on slow weekend times?
  - Goal is to increase rounds played to 28,000.
  - Create values for season-pass holders to drive numbers. Goal is 400 season passes.
  
- ❖ Lessons
  - They take away from the overall management of the operations.
  - Need to be done at times when not on work schedule.
  - Same with golf equipment repairs.
  
- ❖ Maintenance Division
  - Lights out in cart sheds currently
  - Maintenance staff need to care for course and that includes restrooms, porta-pots, and cart-sheds (doors, light switches, lights, etc.)
  - All full-time staff need to care about maintenance issues, cleanliness, appearance, etc.
  - Need cross-training from Superintendent to Assistant Superintendent.
  - What can be done to lessen areas we maintain regularly? Longer grass, less mowing, less labor, less chemicals?
  - Trim trees in winter. Rockie needs to go to tree trimming course again as refresher. Can use in-mates to help pick up while Rockie and Doug do trimming.
  
- ❖ Etiquette on course, driving up on greens with carts, how do we educate people?
  
- ❖ Security cameras
  - Be careful how they are used.
  
- ❖ Surveys
  - Track walk-up golf zip codes.
  - For patrons, on-line, hand them a note with where to find the survey on-line.
  - Exit interviews of part-time employees. On-line?
  - Starting to install more concrete cart paths is a priority
  
- ❖ Sharing of resources
  - Hillcrest, Vermillion, Lakeview
  - Equipment, staff, Golf Pros
  
- ❖ Marketing starts in January for upcoming season. Who is going to handle marketing plans?

- ❖ In Sioux Falls, for 25 years the public courses had outside agencies handle the pro shops and concessions at the courses.
  - In 2000, the Parks and Recreation Department removed all City employees from the courses and contracted with a private management company, Dakota Golf Management, to provide the entire operations for the courses.
  - All golf fee increases must be brought to the Parks Advisory Board, each year, for approval.
  - The course revenues are split: 10% to the city's general fund, 10% to a golf course capital fund that is separate from the City's CIP, and 80% to the management group. City still has to fund capital improvements on courses.
  - Have a Yankton Recreation Pass which is a membership to the SAC, Fox Run Golf, and Memorial Pool. Good Jan. 1 through Dec. 31. Must pay lump sum, or can pay in four installments Feb. 15, March 15, April 15, May 15. Only two pay options.