

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY
Wednesday, May 13, 2020, 5:30 p.m.
Virtual Meeting-GoToMeeting Interface**

Meeting called to order by President Christine Tielke at 5:38 p.m. Present were Sue Otterman, Lilah Gillis, Amy Nelson, David Koerner, County Commissioner Dan Klimisch, Assistant Library Director Linda Dobrovonly and Library Director Dana Schmidt.

Absent with regrets: Yankton City Commissioner Jerry Webber.

Additions to the Agenda: None

Minutes: Motion to approve the minutes of the March 11, 2020 meeting by Nelson with a second by Koerner. Unanimous approval.

Discussion of Bills / Financial Report: In addition to the reports, Schmidt mentioned that the library received the first half of the yearly payment for the provision of library services from Yankton County in the amount of \$7,500. Schmidt also reported that she has been working on a 5% and 10% contingency budget for 2020 as well as a 2021 budget with 0% increase. Motion to accept the financial reports by Gillis, with a second by Nelson. Unanimous approval.

Communications and Correspondence:

- **Library Card as a birthday present-10 years!** Schmidt reported that a nonresident patron (outside of Yankton County) has been gifted a library card by her family for the last 10 years!
- **Thank you's and comments from patrons:** Schmidt reported that the library staff have received a lot of positive feedback over the last couple of months since the library has been closed. Patrons are appreciative of the e-books available, staff assistance over the phone, email and Facebook and especially for curbside pickup. There have also been several inquiries about when the library will reopen.

Public Comment Period: None

Director's Report: In addition to the written report, Schmidt reported that the library will be hosting an online event for Adults titled The Search for Alien Life: NASA Searches High and Low. This event will be hosted by NASA Solar System Ambassador, Kevin Gallagher. The library staff have continued to seek out unique ways to continue offering programming to our patrons even while our doors are closed to the public. Schmidt also reported that she has been working with the City's IT department to create a page on the library's website specific to Summer Reading. With the increase in virtual programming, this will be an easier way to see all the options available in one place.

Old Business: None.

New Business

- **Reopen Plan for the Library:** In addition to the reopen plan submitted with the Board Packet, Schmidt answered questions from Board members regarding criteria for moving between phases and specific procedures that will be used. Nelson made a motion that Schmidt continue working with the City Manager and following CDC guidelines and library best practices to determine reopening plans and implementing best practices for the library. There was a second by Klimisch. Unanimous approval.

Other Business:

- Klimisch suggested that Schmidt make a presentation to the Yankton County Commissioners to let them know about some of the things that library does for our community and how we have been operating during the pandemic.

Adjourn the meeting of May 13 2020: A motion was made by Koerner to adjourn the meeting at 6:11 p.m., with a second by Otterman. Unanimous approval.

The Yankton Community Library is committed to making its facilities accessible to everyone.
If you have additional accommodation requirements, please call 668-5276.