

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY
Wednesday, March 11, 2020, 5:30 p.m.
Yankton Community Library Meeting Room**

Meeting called to order by President Christine Tielke at 5:25 p.m. Present were Sue Otterman, Lilah Gillis, Amy Nelson, David Koerner, Yankton City Commissioner, Jerry Webber, and Library Director Dana Schmidt. Absent with regrets were County Commissioner Dan Klimisch and Assistant Library Director Linda Dobrovonly.

Additions to the Agenda: None

Minutes: Motion to approve the minutes of the January 8, 2020 meeting by Nelson, with a second by Gillis. Unanimous approval.

Discussion of Bills / Financial Report: Motion to accept the financial reports by Gillis, with a second by Webber. Unanimous approval.

Communications and Correspondence: None

Public Comment Period: None

Director's Report: In addition to the written report, Schmidt reported that there were 70 in attendance at the second Oscar movie marathon weekend. There was a smaller attendance at the Downton Abbey trivia event (eight participants), but it was a fun event and Ben's Brewing has been a great partner in our trivia events. Schmidt displayed the two new science backpack kits that will soon be available at YCL which included a telescope and a coding mouse. Schmidt also shared the City's Internal Operations Plan with the Board regarding the COVID-19 virus. An idea was suggested for a future meeting and to further the Board training to invite someone from the City Finance Office in to discuss and explain the financial reports that are in each Board packet.

Old Business: The policies that were updated and approved at the January meeting were added to the website and included in this month's board packet.

New Business

- **Board member terms and suggestions for new members**
 - Gillis' and Tielke's terms will expire in July 2020. This is Gillis' second term and Tielke's first. Nominees for new board members were discussed and Schmidt agreed to reach out to them to determine their interest. The City Manager's office sends out a request for applications for advisory boards in the spring and those interested can apply. Appointments are then made by the Mayor.

- **Cemetery Walk-Discussion of date change and ticket prices**
 - The date of the Cemetery Walk was changed due to a conflict with the Kids' Art Fest. The Board meeting for June will need to be cancelled or rescheduled because of a conflict with the new date. Discussion was in progress with the Mead Cultural Education Center about increasing ticket prices for this event.
- **Discussion of the purpose of the Library Board of Trustees and Tips for Policy Development Article:**
 - The board reviewed and discussed the article that outlined the purpose and responsibilities of a library board.

Other Business: None

Adjourn the meeting of March 11, 2020: A motion was made by Koerner to adjourn the meeting at 6:05 p.m., with a second by Nelson. Unanimous approval.

The Yankton Community Library is committed to making its facilities accessible to everyone. If you have additional accommodation requirements, please call 668-5276.