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## OFFICE OF THE CITY MANAGER

[www.cityofyankton.org](http://www.cityofyankton.org)

VOL. 55, NUMBER 11

### Commission Information Memorandum

The Yankton City Commission meeting on Monday, June 8, 2020, will begin at 7:00 pm.

#### Non-Agenda Items of Interest

##### 1) Community & Economic Department Update

City Building Official / Facilities Manager Gregg Homstad recently completed his third and final required International Code Council certification per the terms of his employment. He is now certified for residential and commercial inspections and plan review. We are very proud that Gregg studied for and attained these certifications in 15 short months on the job which is significantly less time than the three year goal we had set. This type of commitment to professional development is a clear indicator of his commitment to the mission of the organization. Additionally, having a fully credentialed Building Official on staff means insurance savings for all private property owners in the city.

##### 2) Police Department Update

We made a tentative offer pending background checks on a new hire for patrol. This position will replace the newly hired additional School Resource Officer that is selected from within the department.

Conducted interviews with the school administration to select a school resource officer for the middle school.

Worked with the organizers who were demonstrating on Saturday and Sunday to keep the assembly peaceful. No issues to date. We will keep monitoring the situation.

Worked with the City Attorney and the Public works Director to review, fix, and update our truck routes in the city. An ordinance will be forthcoming for introduction and first reading.

##### 3) Human Resources Department Update

Employees complete yearly safety training courses such as Slips, Trips & Falls and Back Prevention. These courses are offered through Safety Benefits, Inc. Training courses are tracked and placed into their personnel file, as well as submitted to South Dakota Municipal League Workers' Compensation Fund and the South Dakota Public Assurance Alliance for consideration for the City's annual safety award.

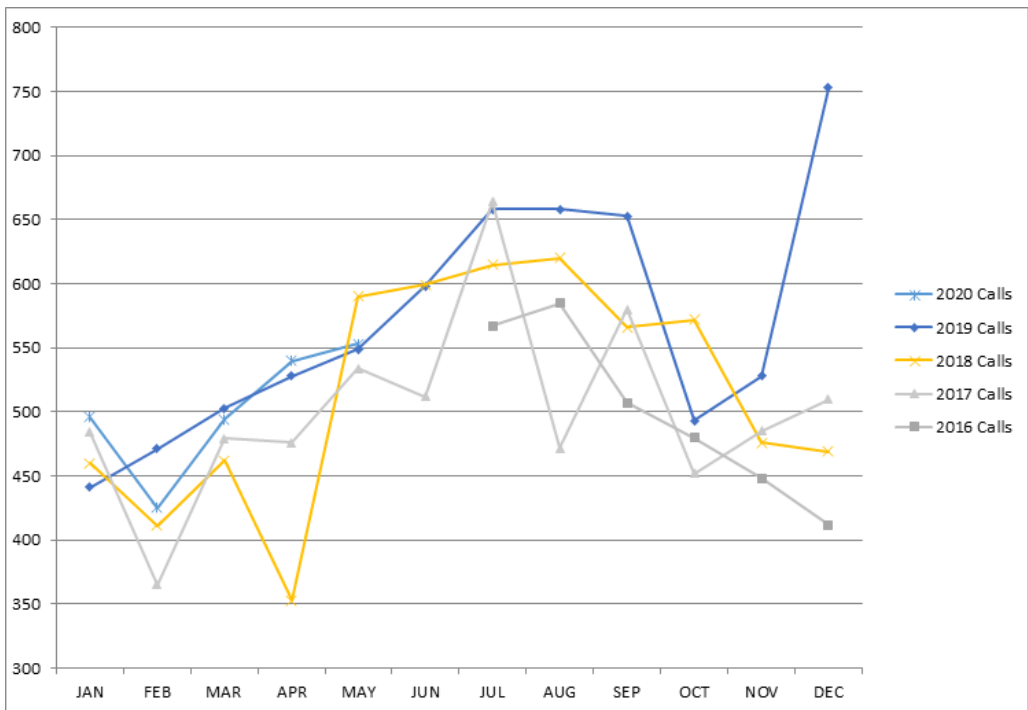
##### 4) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

##### 5) Information Services Update

911 call volume for 2020 is running consistent with 2019 year to date. The police radio and 911 radio console project is nearing final inspection. Radio equipment has been moved from the water tower to

the new communications building, the new P25 radio site is operational and is in the process of being tested and the moving of the safety center radio equipment is scheduled for the week of June 1. The new radio consoles should also be operational after the equipment has been moved.



**6) Public Works Department Update**

Street Department crews have been patching asphalt streets and alleys at various locations throughout the city. Crews have also been busy painting pavement markings in the streets and parking lots and mowing various right-of-way locations in the city. The transfer station remains busy with a lot of contractor construction debris and residential household debris coming into the facility for disposal.

**The Huether Family Aquatics Center**

Construction crews are working on installing concrete flooring in the bathhouse and concession area.

Forms for the bottom of the lazy river are being installed. It is just getting to the point where you can picture the shape and size of this area.

Installation of underground piping is ongoing.

**5<sup>th</sup> Street from Green Street to Broadway Avenue**

The 5<sup>th</sup> Street reconstruction is complete. The hydro seeding was done the week of May 25<sup>th</sup>. Staff will conduct a walk-thru inspection and compose a punch list of items to be addressed, if needed. The final acceptance will be on a future agenda.

**12<sup>th</sup> Street and Pine Street Reconstruction**

The contractor started removals, at the 12<sup>th</sup> & Douglas intersection, on June 1<sup>st</sup>.

In order to ensure that the area around Crane Youngworth Field was completed by the start of school sporting events and practices, the project was divided into two phases. Phase I, which are the areas adjacent to the field, will have the removals completed, pipe installed and the concrete work began, prior to starting Phase II of the project.

## **7) Environmental Services Department Update**

Replacement check valves have been delivered for the water plant project. The current check valves were not operating under low pressures. The contractor installed the new check valves. The replacement will allow the staff to operate and utilize automation as designed. John T Jones has demobilized from the site. Several sub contractors are onsite finishing up punch list items. Several punch list items are still outstanding and several change order request have been proposed as possible solutions. Staff will continue to work with HDR to determine the correct actions to be taken.

The South Dakota Department of Natural Resources is scheduled for a June 10<sup>th</sup> plant tour and final inspection for both the water plant and gravity sewer projects.

Staff had the kick off meeting for the EDA project. Staff will be working with HDR and District iii to determine the best option for packaging the projects. Staff will look at options for phasing the projects and milestones to determine the best options for a timely reimbursement of funds.

## **8) Library Update**

Our Summer Reading Program began on June 1. If you haven't registered yet, you can go to [cityofyankton.beanstack.org](http://cityofyankton.beanstack.org) to join in the fun! The library will be hosting virtual programs and challenges for all ages this summer to keep everyone reading and to encourage a little extra fun along the way.

The Adult Summer Reading participants can take part in the library's Bad Art Contest. From June 9- June 30, you can create the best bad art you can imagine. What can you make with all those extra toilet paper rolls or empty disinfectant wipe containers? Do you have a stash of odds and ends craft materials that could be used to create some art that is sure to turn heads? Check out our Facebook page for inspiration from last year's event or call the library to pick up a Bad Art kit to get you started. Submit photos to [librarystaff@cityofyankton.org](mailto:librarystaff@cityofyankton.org) for a chance to win some fun prizes.

## **9) Fire Department Update**

YFD participated in the Ability Building Services parade which passed by each of their facilities. Participants and residents all enjoyed the event.

YFD continues to participate in the United Way's food distribution event each Wednesday. There has been a good turnout for these events. We will try to continue to support his event as long as we can find volunteers to fill our positions.

Weather permitting, YFD will be holding small group hands-on training in several locations in the community during our June and possibly July training nights. Precautions will be taken.

## **10) Finance Department Update**

The June 2 election had a voter turnout of 32.97% with 2,814 out of 8,713 active registered voters showing up at the polls. This was an increase from the 2019 turnout of 11.6% in the City's last April 2019 election. There were a total of 1,868 absentee voters in this election compared to 140 in April 2019. The election canvass will be held Friday, June 5. The unofficial vote tally for each candidate is as follows: Timothy (Sean) Wamble -743 (11%), Ben Brunick -1,668 (26%), Stephanie Moser -1,756 (27%), Tony Maibaum -1,340 (21%), and Bruce T Viau -994 (15%). The commission's annual re-organizational meeting will be held July 13, 2020 with Moser, Brunick, and Maibaum taking the Oath of Office.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon  
City Manager