



CITY OF YANKTON

2020_04_27

**CITY COMMISSION
MEETING**



Mission Statement
To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, April 27, 2020

Due to the COVID-19 virus, this meeting will be conducted electronically in compliance with SDCL. If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel.

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSXnmdRQg/live>

If you would like to participate in the City Commission Meeting, you can comment or ask questions utilizing the chat function on the YouTube Livestream, or email commission@cityofyankton.org or call (605) 668-5251

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. **Roll Call**

2. **Approve Minutes of regular meeting of April 13, 2020**

Attachment I-2

3. **City Manager’s Report**

Attachment I-3

4. **Public Appearances**

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Transient Merchant License – Meridian District**

Consideration of Memorandum #20-84 recommending approval of the application from Meridian District for:

A) Transient Merchant License for May 1 – October 31, 2020;

Attachment II-1

2. Transient Merchant License and Special Events Dance License

Consideration of Memorandum #20-86 recommending approval of the applications from Yankton Ribfest Committee for:

- A) Transient Merchant License for June 13, 2020;
- B) Special Events Dance License for June 13, 2020

Attachment II-2

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Public hearing for sale of alcoholic beverages

Consideration of Memorandum #20-85 regarding the Special Events (on-sale) Liquor License for 1 day, June 13, 2020, from Rock 'N' Rumble (Mike Carda, President), d/b/a Yankton RibFest, Block of 3rd Street between Cedar and Walnut plus half of Walnut to the Alley and half a block North and South on Walnut and 3rd Street, Yankton, S.D

Attachment III-1

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Rock'n Rumble - Special Events Parking Request

Consideration of Memorandum #20-87 and Resolution #20-27 regarding request by Rock'n Rumble for Special Events Parking Ordinance #933 to be in place during Rock'n Rumble on June 13, 2020 and suspension of alcohol Consumption

Attachment IV-1

2. Sidewalk Café License

Consideration of Memorandum #20-73 regarding Sidewalk Café License-100 East 3rd Street – d/b/a Walnut Tavern

Attachment IV-2

3. City Health Board Recommendation of Ordinance #1033

Consideration of Memorandum #20-88 regarding recommendation by the City Health Board regarding Amendment to Ordinance #1033, the temporary business closures during the COVID-19 Pandemic

Attachment IV-3

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN THE MEETING OF APRIL 27, 2020

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
APRIL 13TH, 2020**

Board of City Commissioners of the City of Yankton was called to order by Mayor Johnson.

Roll Call: Present: Commissioners Benson, Carda, Ferdig, Hoffner, Miner, Moser, Schramm and Webber. City Attorney Den Herder and City Manager Leon were also present.

Quorum present.

Action 20-204

Moved by Commissioner Moser, seconded by Commissioner Carda, to approve Minutes of Work Session meeting of March 23, 2020, regular meeting of March 23, 2020, Special City Commission Meeting of March 24, 2020 and Special City Commission Meeting of March 30, 2020.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 20-205

Moved by Commissioner Carda, seconded by Commissioner Webber, that the Schedule of Bills be approved and warrants be issued.

3D Specialties Inc. - Parts - \$5,494.10; A-Ox Welding Supply - Safety Lens, Helmet - \$468.41; Ace Hardware - Sprinkler Head - \$14.99; Action Electric - Repairs - \$665.82; Adobe Creative Cloud - Contracted Services - \$70.27; Adobe Stock - Contracted Services - \$31.94; Airspace Monitoring Systems - Repair Monitor - \$207.00; Amazon - Network Switch - \$171.74; Amazon - Office Supplies - \$30.90; Amazon - Audio Cable - \$1.99; Amazon - Books - \$267.85; Amazon - Network Switch - \$19.74; Amazon - Audio Cable - \$2.99; Amazon - DVDs - \$90.83; Amazon - Story Walk Supplies - \$64.26; Amazon - Book - \$26.31; Amazon - Janitorial Supplies - \$46.58; Amazon - Ups Rack Rails - \$49.00; Amazon - Network Supplies - \$17.99; Amazon - Signaling Devices - \$12.77; Amazon - Office Supplies - \$10.49; Amazon - Program Supplies - \$494.50; Amazon - Janitorial Supplies - \$89.97; Amazon - Seed Library Supplies - \$159.96; Amazon - Book - \$11.82; Amazon - Books - \$194.19; Amazon - Special Events - \$12.51; Amazon - Hand Sanitizer - \$106.73; Amazon - Special Events - \$162.58; AMC Yankton - Program Supplies - \$30.00; American Fence Company - Fence Repairs - \$6,777.56; AMG Occupational Medicine - DOT CDL Drug Testing - \$63.00; Animal Health Clinic - K9 Medical Care-Max - \$9.37; A-Ox Welding Supply Co Inc. - Propane - \$69.87; Arbor Day Foundation - Membership Dues - \$35.00; Arby's - Academy Graduation - \$32.41; AT&T - Mobile Data - \$751.38; AT&T Bill Payment - Cell Phone - \$208.54; Auch/Dawn - Refund - \$100.00; Auto Value - Filters - \$1,061.64; Auto Value Parts Store - Brass Fitting - \$3.21; Automatic Building Controls - Annual Fire Alarm Tests - \$1,637.00; Autozone - Nitrile Gloves And Bulbs - \$20.73; Avenu Insights & Analytics LLC - Maint Prog Support - Feb - \$3,939.66; Avera Ed And Staffing - CPR Training - \$250.00; Avera Education & Staffing - CPR Cards - \$115.00; Avera Sacred Heart Hospital - DOT CDL Drug Tests - \$66.00; Axon - Taser Battery - \$408.00; Backdraft Magazine - Ad - \$155.00; Baker Taylor - Books - \$2,902.20; Baycom Inc. - Police Laptops - \$19,904.00; Becker Body Shop LLC - Patrol Car Flooring - \$1,725.40; Becker/Doyle - Refund - \$42.60; Becker/Leon - Refund - \$75.00; Bietz/Jason - K-9 Vehicle Damage - \$489.90; Binde/Brad - Boot Reimbursement - \$130.00; Bjorum/Candy - Refund - \$213.00; Boller Printing - Office Supplies - \$199.67; Boller Printing Inc. - Envelopes - \$72.00; Bomgaars - Sludge Heater 3 Repair - \$1,590.81; Book Systems Inc. - Atrium -

\$3,195.00; Bound Tree Medical LLC - Tourniquets - \$156.78; Bow Creek Metal - Garage Exit Doors - \$31.60; Bow Creek Metal Inc. - Bench - \$835.00; Boyer Trucks Sioux Falls - Fuel Filter Cover - \$145.61; Brightway Electric LLC - Electrical Repairs - \$3,200.00; Brooks/Renae - Reimbursement - \$21.30; Brown/Matt - Refund - \$100.00; Buhl Cleaners - Towels - \$268.10; C & B Yankton - Gator Repairs - \$49.85; Casey's Fort Pierre - Fuel - \$59.98; Casey's Gen - Contractor's Meeting - \$74.11; Casey's Gen Store - Investigation Expense - \$13.47; Casey's Gen Store - UOF Course Supplies - \$11.98; Cedar Knox Public Power Dist - Elect - \$3,051.70; Center Point - Large Print Books - \$133.62; Centurylink - Phone - \$1,277.45; City Of Vermillion - Jt Power Cash Trans - \$62,316.56; City Of Yankton-Parks - Landfill Charges - \$47.52; City Of Yankton-Solid Waste - Compacted Garbage - \$13,087.56; City Utilities - Wtr-Ww Charges - \$4,739.36; Clark - Fuel - \$40.54; Clarks Rentals Custom - Core Drill Bit - \$386.00; Coffee Cup - Evidence Transport - \$35.71; Collaborative Summer L - Summer Reading Supplies - \$205.15; Concrete Material - Gravel - \$8,501.10; Conoco - Fuel - \$71.00; Cook/Patricia - Refund - \$213.00; Cornhusker Intl Truck Inc. - Filters - \$188.84; Cornwell DP Tools Inc. - Vacuum Brake Bleeder - \$333.17; Cox Auto Supply - Flange Set Screws - \$506.47; Credit Collection Service Inc. - Ut Collection - \$371.90; Crescent Electric - Light Bulbs - \$1,144.56; Cuka/Don - Refund - \$21.30; Culvers - Travel Expense - \$6.22; D & T Ventures LLC - Maintenance - \$2,953.00; Dairy Queen - Investigation Expense - \$12.94; Dakota Fence Company - Trash Can Lids - \$450.00; DAS/Dakota Care Admin Services - Flex Spending Fees - \$29.10; De Lage Landen Public Finance - Golf Car Lease - \$33,165.64; Delaney/Sonja - Refund - \$42.60; Delta - Travel Expense - \$130.00; Delta - Travel Expense - \$130.00; Dept Of Health - Water Samples - \$507.00; Derickson/Eric - Boot Reimbursement - \$130.00; Dickes/Chris - Refund - \$42.60; DNS Made Easy - DNS Service - \$59.95; Donner/Michael - K-9 Vehicle Damage - \$1,503.10; D'z Sweet Treatz - Employee Appreciation - \$168.00; Echo Electric Supply - Lab Still Fuses - \$27.60; Ehresmann Engineering - Storage Trailer - \$503.14; Environmental Express - GGA Testing - \$86.81; Fastenal Company - New Trailer Supplies - \$197.70; Fastenal Company - Hard Hats - Shovels - \$484.47; Federal Property Agency - Mask - \$80.00; Fedex - Evidence Shipping - \$30.44; Feimer Construction - Walnut St Const C-10-18 - \$1,000.00; Findaway - Books - \$42.74; First Dakota Nat'l Bank Corp - Fire Station Debt Serv - \$16,880.00; Fischer/Tanner - Refund - \$255.30; Fletc Express - Fletc Training-Shuttle - \$98.44; Frick/Brian - Refund - \$130.00; Frontier Mills Inc. - Grass Seed - \$121.20; Gerstner Oil Co - Fuel - \$14,813.97; Good-Land Pump Inc. - Lift Station - \$17,810.11; Grainger - Fan Motor - \$308.13; H & K Oil Inc. - Truck Tire Balance - \$20.00; Hall/Heather - Refund - \$213.00; Hanson Briggs Advertising Inc. - Envelopes - \$346.00; Harbor Freight - Patrol Car Bike Rack - \$298.10; Harn R/O Systems Inc. - Chemicals - \$4,900.00; Harrey/Breandan - Refund - \$344.00; Hawkins Inc. - Chemicals - \$28,904.82; HDR Engineering Inc. - Wtr Treatment Plant - \$45,823.64; Heath/Cooper - Refund - \$21.30; Hobby Lobby - Adult Craft - \$7.19; Holiday Inn Rapid City - Travel Expense - \$15.05; Home2 Suites - Fletc Training-Lodging - \$1,872.00; Hovden/Chris - Refund - \$42.60; Hundertmark Cleaning Systems - Power Washer Repairs - \$1,476.19; HyVee - Disinfecting Wipes - \$249.52; In Pitzer Digital, LLC - Magazine Subscription - \$32.00; Intl Code Council Inc. - Membership Dues - \$135.00; Irwin/Tim - Refund - \$21.30; Isa - Membership Dues - \$165.00; J & H Care & Cleaning Company - Janitorial Supplies - \$4,200.00; J.J Benjis - Polos - \$201.29; J2 Metrofax - Fax Service - \$7.95; Jacks Uniforms - Uniform Shirts - \$406.68; Jackson/Brooke - Refund - \$21.30; Jcl Solutions - Cleaning Supplies - \$1,352.82; Jenne/Jace Or Jolene - Refund - \$21.60; Jones Construction/John T - Wtr Plant Const C-15-17 - \$56,165.69; JW Tramp Construction Inc. - Sidewalk Reimbursement - \$1,125.00; Kadrmas Lee & Jackson Inc. - Airport Project - \$12,824.74; Kaiser Heating & Cooling Inc. - Heater Repairs - \$2,238.70; Kaiser Refrigeration I - Chain Saws - \$97.18; Kendell Doors & Hardware - New Door Hardware - \$257.00; Kettler Intl Inc. - Safety Cars - \$1,432.00; Kinsman Garden Co. - Flowers - \$565.59; Klimisch/Kaycie - Refund - \$42.60; Kopetskys

Ace Hardware - Shop Supplies - \$863.44; Krier/Trey - Refund - \$21.30; Kuchta/April - Refund - \$26.63; Kudera/Jeremy - Refund - \$115.00; Lab Strong Corporation - Lab Supplies - \$202.38; Language Line - Translation Service - \$58.93; Lapel Pins Plus - Challenge Coins - \$510.00; Larson/Cole - Refund - \$90.00; Lewis & Clark Bhs - MMPI Reserve Program - \$315.00; Lewis & Clark Homebuilder Assn - Annual Dues - \$350.00; Lewis And Clark Ford L - Washer Jets - \$11.85; Locators & Supplies Inc. - Roll Up Signs & Stands - \$1,343.68; Logmein Gotomeeting - Gotomeeting - \$192.00; Marks Machinery - Mower - \$8,300.00; May/Sue - Refund - \$100.00; Mayer Signs - Repairs - \$25.00; Mcdonald's - Investigation Expense - \$6.22; McGrath North - Professional Services - \$24.55; Mcleod's Printing - Election Supplies - \$88.47; Mead Lumber - Riverside Softball - \$448.55; Menards - Storyboard Repairs - \$179.97; Menards - Memorial Playground - \$2,994.89; Merkel Electric - Repairs - \$939.54; Meyer Inc. - Mem Park Wood Fiber - \$5,792.00; MidAmerican Energy - Fuel - \$9,203.25; MidAmerican Energy - Fuel - \$4,963.69; Midwest Alarm Company Inc. - Fire Alarm Monitoring - \$162.00; Midwest Laboratories - Monthly Nutrient Testing - \$259.68; Midwest Radiator - Equipment Repair - \$115.00; Midwest Tape - Av - \$219.94; Midwest Turf & Irrigation - Equipment Repairs - \$687.98; Millenium Recycling - Single Stream Recycling - \$2,648.80; Miller/Chad - Refund - \$21.30; Mobile Electronic Service Inc. - Vehicle Repairs - \$800.00; Moser/Brad - Wageworks Reissue Check - \$1,992.00; Motor Vehicle Dept, SD - Title License - \$42.40; MT & RC Smith Insurance Inc. - Notary Bond - \$177.50; Mulder/Jeremy - Refund - \$42.60; Nebraska Journal-Leader - Ad - \$96.18; Nohr Wortmann Engineering - Structural Assessment - \$3,047.50; Northland Trust Services Inc. - Fire Station Agent Fee - \$495.00; Northwestern Energy - Elect - \$91,714.16; Observer - Ad - \$180.00; Office Of Fire Marshal- Boiler - Boiler Inspection - \$60.00; Olson's Pest Technician - Pest Control - \$90.00; Olson's Pest Technicians Inc. - Pest Control - \$306.75; One Office Solution - Office Supplies - \$142.17; O'Reilly Auto Parts - Brake Pads, Rotor, Shocks - \$1,877.42; OTC Brands Inc. - Tree - \$13.94; Overdrive Dist - Overdrive - \$5,505.79; Paint Sprayers Unlimited - Paint Machine Parts - \$91.77; Parts Town - Autoclave Drain - \$126.90; PayPal - Ups Network Card - \$60.00; PayPal - Monitor - \$34.99; PayPal - Webcam - \$20.00; PayPal - UPS Network Card - \$54.95; PayPal - UPS Batteries - \$43.99; PayPal - Monitors - \$237.93; PayPal - Shoe Covers-COVID - \$18.41; PayPal - Webcam - \$15.99; PayPal - Webcam - \$17.51; PayPal - Webcam - \$15.50; PayPal - Webcam - \$16.94; PayPal - Webcam - \$15.99; PayPal - Batteries - \$29.98; PayPal - Webcam - \$18.49; PayPal - Webcam - \$13.54; PayPal - Printer - \$100.55; PayPal - UOF Training YPD - \$695.00; PayPal - Monitor - \$174.99; PayPal - Webcam - \$15.80; PayPal - Webcam - \$16.14; PayPal - Webcam - \$13.89; PayPal - Monitors - \$139.74; PayPal - Printer - \$129.99; PayPal - Network Cables - \$41.83; PayPal - Webcam - \$16.18; PBI Leased Equipment - Postage - \$122.00; Perry/Jesse - Refund - \$344.00; Pheasant Country - Registration - \$54.67; Pinkelman/Lorie - Refund - \$200.00; Pitney Bowes - Postage - \$200.00; Poeschl/Tyler - Refund - \$21.30; Press Dakota Mstar Solutions - Visitors Guide Ad - \$6,216.30; Pro Auto Inc. - Sandblast Wheels - \$180.00; Provantage - Office DSI Reimbursement - \$1,854.00; Push Pedal Pull - Gym Equipment - \$16,271.32; Q Appraisals LLC - Appraisals - \$3,900.00; QT - Fuel K9 Medical Care - \$16.00; Quill Corporation - Janitorial Supplies - \$168.10; Racom Corporation - Antenna - \$2,280.98; Rae Products And Chemicals - Paint Stencils - \$199.88; Redlinger Bros Plumbing - Sac Pool Repair - \$1,340.62; Register FAA - FAA Registration For UAV - \$5.00; Repost Walmart Com - Credited Twice - \$169.73; Rippe/Rebecca - Refund - \$42.60; Riverfront Broadcasting LLC - Radio Ad - \$2,524.50; Riverside Hydraulics - Hose And Fittings - \$291.26; Ron's Auto Glass - Windshield - \$315.00; Rushmore Plaza Holiday - Lodging - \$158.00; Russenberger/Courtney - Refund - \$150.00; Sanitation Products Inc. - Sweeper Parts - \$8,273.29; Schantz/Dwayne - Boot Reimbursement - \$130.00; Schroeder/Roger - Boot Reimbursement - \$130.00; Scott/Tom - Refund - \$150.00; SD Library Association - Membership Dues - \$55.00; SD Secretary Of State - Library Foundation Fee - \$10.00; Sealand Marine - Roof Vent - \$17.04; Sf Regional Airport - Airport Parking

- \$26.00; Sharples/Riva - Refund - \$213.00; Shell Oil - Fuel Travel To Pierre - \$33.42; Shell Oil - Fuel-Travel Pierre - \$16.00; Sherwin Williams - Park Supplies - \$139.88; Shur-Co Outletservice - Trailer Tarp - \$716.59; Sigma Aldrich Us - Filters - \$322.17; Slim Chickens - K9 Training - \$8.59; Small/Gracie - Refund - \$213.00; Smart Sign - Signs - \$800.99; South Dakota One Call - Message Fee - \$45.10; Sparks Upholstery - Equipment Repair - \$223.02; Splashtop.Com - Software - \$240.22; Stern Oil Co Inc. - Fuel - \$18,604.02; Stockwell Engineers Inc. - Aquatics Center Design - \$24,977.56; Stukel/Heather - Refund - \$21.30; Sturdevant's - Shop Supplies - \$80.14; Suez Treatment Solutions Inc. - UV Lamps - \$8,497.00; Sweeney Controls Company - Alarm Configuration - \$240.00; Target - Program Supplies - \$6.42; Teledyne Instruments - Sampler Tubing - \$340.00; The Bodyguard – Hand Sanitizer Aloe Vera - \$76.59; The Knox Company - Building Repairs - \$443.00; The UPS Store - Shipping Water Samples - \$24.13; Tinting Pros - Window Tint-Patrol Car - \$100.00; TMA Yankton - Tires - \$2,066.00; Top Notch Window Cleaning - Window Cleaning - \$645.00; Tractor Supply Co - Bungee - \$31.98; Traffic Control Corp - Monitor - \$2,886.00; Transource - Starter - \$508.94; TRE Environmental Strategies - First Testing - \$950.00; TRK Hosting - Internet Access - \$7.95; Truck Trailer Sales - Steering Column Kit - \$367.50; Truck Trailer Sales Inc. - Trailer For Storage - \$5,896.00; Turfwerks - Ball Field Prep Equip - \$20,500.00; UGSI Chemical Feed - Polymer System Solenoids - \$972.21; United States Postal Service - Postage Meter - \$626.48; University Libraries - Lost Book - \$43.00; US Bank Equipment Finance - Copier Lease - \$290.11; USA Blue Book - Root Killer - \$1,219.77; USPS Po - Postage-Evidence - \$75.90; Verizon - Internet Access - \$923.62; Viddler Inc. - Video Hosting - \$41.46; Vogt's - Uniform Alterations - \$38.00; Vogt's Fine Cleaners - Cemetery Supplies - \$6.36; VWR International Inc. - Lab Supplies - \$1,621.82; Walgreens - Thermometers - \$47.98; Walker Process Equipment - Gasket Replacements - \$1,317.36; Walmart - Shop Supplies - \$735.53; Walmart.Com - Office Supplies - \$73.54; Watchguard Video - WG Video Software Maint. - \$5,850.00; Watchguard Video - In Car Video - \$16,590.00; Water & Env Eng Research Ctr - Testing - \$122.00; Welch Tennis - Bocce Scoreboard - \$287.41; Welfl Construction Corp - Aquatics Const C-17-19 - \$109,940.60; Western Iowa Tech Comm College - Registration Fee - \$95.00; Wiebelhaus/Jean - Taxes - \$201.32; Wilson/Kendall - Refund - \$21.30; Wm Supercenter - Fruit/Rec Supplies - \$408.06; X-Treme Car Wash - Patrol Car Wash - \$10.00; Yankton Area Ice Association - Reimbursement - \$105.55; Yankton Chamber Of Commerce - YAPG Meeting - \$45.00; Yankton County Treasurer - Taxes - \$461.44; Yankton Fire & Safety Co - Extinguisher Inspection - \$1,697.00; Yankton Janitor Supply Inc. - Supplies - \$313.70; Yankton Medical Clinic - Dot Drug Testing - \$180.00; Yankton Winnelson Co - Restroom Supplies - \$54.27; Yardley/Lisa - Relocation Expenses - \$534.37; Ykt Janitorial & Dt Sc - Deodorizer, Cleaner - \$1,613.43

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted

MARCH SALARIES BY DEPARTMENT: Administration \$49,266.71; Finance \$34,821.44; Community Development \$25,316.27; Police/Dispatch \$174,979.46; Fire \$12,973.46; Engineering / Sr. Citizens \$44,945.81; Streets \$46,291.85; Snow & Ice \$2,179.46; Traffic Control \$3,847.44; Library \$27,910.89; Parks / Sac \$80,804.27; Marne Creek \$3,731.54; Water \$36,395.81; Wastewater \$35,804.54; Cemetery \$3,915.07; Solid Waste \$21,179.43; Landfill / Recycle \$13,810.63; Central Garage \$7,479.26

NEW HIRES: Terra Spangler \$12.00 hr. Rec Dept.

WAGE CHANGE: Molly Brown \$14.50 hr. Rec Div.; Kyle Goodmanson \$3,430.12 bi-wk. Water/Wastewater Dept.; Jana Greenfield \$11.00 hr. Rec Div.; Keaton List \$10.25 hr. Rec Div.; Paul McGlone \$10.50 hr. Rec Div.; Ryan Moderegger \$11.25 hr. Rec Div.; Carol Miller \$12.75 hr. Rec Div.; Sharlotte Peterson \$13.75 hr. Rec Div.; Maggie Schaefer \$10.50 hr. Rec Div.; Ryan T. Schulte \$10.25 hr. Rec Div.; Stacia Sherman \$10.50 hr. Rec Div.; Allison Spak \$13.75 hr. Rec Div.

STATUS CHANGE: Jonah Rothermel \$1,984.74 bi-wk. Water Plant Operations Specialist to Water Plant Supervisor

City Manager Leon submitted a written report giving an update on community projects and items of interest.

There were no public appearances at that time.

Consent Agenda items were discussed and voted on separately.

The date of April 27, 2020, at 6:00 p.m. via Go To Meeting was set for the next work session. This is to inform the public. No official action was taken.

Action 20-206

Moved by Commissioner Webber, seconded by Commissioner Carda, to establish Tuesday, May 26, 2020, as the date for the second City Commission meeting in May due to the Monday, May 25, 2020 Memorial Day holiday. The meeting will begin at 7:00 P.M.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 20-207

This was the time and place for the public hearing of the application license for the Yankton County 4-H to hold a Special Events Dance outside the Pine Acres 4-H Building in the big grassy area on July 31, 2020. (Memorandum 20-79) No one was present to speak for or against the application.

Moved by Commissioner Moser, seconded by Commissioner Carda, to approve the license.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 20-208

Moved by Commissioner Benson, seconded by Commissioner Webber, to establish April 27, 2020, as the date for the public hearing on the request for a Special Events (on-sale) Liquor License for 1 day, June 13, 2020, from Rock 'N' Rumble (Mike Carda, President), d/b/a Yankton Rib Fest, Block of 3rd Street between Cedar and Walnut plus half of Walnut to the Alley and half a block North and South on Walnut and 3rd Street, Yankton, S.D.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

The agenda item establishing April 27th, 2020 as the public hearing for a Special Events Retail (on-sale) Liquor License for 1 day, May 30, 2020, from Ben's Brewing Co. (Ben Hanten, Owner), dba Ben's Brewing Company, 222 West 3rd Street, Dakota Theatre, 328 Walnut Street, Yankton, S.D. was

pulled from the agenda by Ben Hanten, Owner.

Action 20-209

This was the time and place to award the bid for the Utility Body and Aerial Device for Traffic Control Division. The following bids were received and opened on March 26th, 2020 at 3:00 p.m.: Northern Truck & Equipment, Sioux Falls, SD for \$87,353.00 and ABM Equipment & Supply, Hopkins, MN for \$89,775.00. (Memorandum 20-82).

Moved by Commissioner Miner, seconded by Commissioner Moser to award the bid for a New Utility Body and Aerial Device to Northern Truck and Equipment of Sioux Falls, South Dakota in the amount of \$87,353.00 for the Department of Public Works, Traffic Control Division.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-210

Moved by Commissioner Webber, seconded by Commissioner Benson to approve Resolution 20-25. (Memorandum 20-81)

RESOLUTION 20-25

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order for sale, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

PROPERTY TO BE SURPLUS

2006 Steco Walking Floor Trailer	5EWW5482161254200
2002 CPS	4Z45156263P004221

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-211

Moved by Commissioner Carda, seconded by Commissioner Webber to approve the recommendation by the Health Board to temporarily suspend the Commission Meeting Location at the physical location of the Career Manufacturing Technical Education Academy building. Commission meetings will commence via online services.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-212

Moved by Commissioner Webber, seconded by Commissioner Miner to approve Resolution 20-26. (Memorandum 20-83)

RESOLUTION NO. 20-26

Resolution and Advisory of the Yankton Board of City Commissioners

WHEREAS, on March 11, 2020, the World Health Organization declared COVID-19 a pandemic; and

WHEREAS, on March 13, 2020, the President of the United States and the Governor of South Dakota both declared a state of emergency in response to the COVID-19 pandemic; and

WHEREAS, on March 16, 2020, the City Commission issued Resolution #20-21 declaring a state of emergency in the City of Yankton to address the novel coronavirus causing COVID-19 disease; and

WHEREAS, on March 23, 2020, the Governor issued Executive Order 2020-08, setting forth guidelines and recommendations regarding personal, business, and healthcare precautions to be taken in response to the COVID-19 pandemic; and on April 6, 2020, the Governor superseded her Executive Order 2020-08 with Executive Order 2020-12, which changed such guidelines and recommendations into overt directives; and

WHEREAS, on March 24, 2020, the Governor announced that she is recommending that all K-12 schools in South Dakota remain closed until May 1, 2020, which has been extended through the end of the 2019-2020 school year; and

WHEREAS, on March 24, 2020, the Yankton School District closed all K-12 schools, which will remain closed through the end of the 2019-2020 school year; and

WHEREAS, on Tuesday, March 31, 2020, Yankton City Ordinance 1033 – COVID-19 Temporary Emergency Ordinance No. 1 went into legal effect closing certain business establishments and restricting the size of gatherings within the City of Yankton to slow the spread of the novel coronavirus causing COVID-19 disease.

WHEREAS, as of 12 noon on April 9, 2020, there are 447 confirmed cases of COVID-19 within the State of South Dakota; and

WHEREAS, as of 12 noon on April 9, 2020, there are 18 confirmed cases of COVID-19 within Yankton County; and

WHEREAS, the South Dakota Department of Health reports that there is currently substantial community spread of the coronavirus causing the COVID-19 disease in Yankton County; and

WHEREAS, as of 12 noon on April 9, South Dakota Department of Health reports reflect that Yankton County has the 4th highest reported numbers of active COVID-19 cases amongst all counties in the State of South Dakota; and

WHEREAS, the Centers for Disease Control and Prevention ("CDC") recommend certain actions for the preparation and mitigation of community transmission of the coronavirus causing COVID-19 disease, including, but not limited to, social distancing measures and restricting the size of gatherings; and

WHEREAS, the CDC has recently updated its guidance recommending the use of face covering over the mouth and nose as a way to prevent the spread of disease from asymptomatic infected persons; and

WHEREAS, there is clear evidence that some individuals who contract the coronavirus causing COVID-19 disease have no symptoms or only mild symptoms, which means they are likely unaware they carry the virus. Because such individuals can still transmit the virus, and because evidence shows that the disease is easily spread, gatherings promote transmission of the coronavirus causing COVID-19 disease. Evidence further demonstrates that the coronavirus causing COVID-19 disease has a propensity to remain in the air or to attach to and remain on surfaces for prolonged periods of time, and it can thus be spread by breathing aerosolized particles containing the virus or through contact with contaminated surfaces; and

WHEREAS, the scientific evidence also shows that at this stage of the emergency, it is critical to slow transmission of the coronavirus causing COVID-19 disease to protect the most vulnerable and to prevent the City's health care system from being overwhelmed. One proven way to slow the transmission is to limit interactions among people to the greatest extent practicable; and

WHEREAS, SDCL 9-32-1 confers upon municipalities the power to do what may be necessary or expedient for the promotion of health or the suppression of disease.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF YANKTON:

Section 1: Stay at Home. All residents of the City of Yankton are directed to remain in their homes except for solitary and/or household outdoor activities for the promotion of physical and emotional well-being, and activities related to the provision of only essential commodities and services.

- a) Residents shall limit visits to grocery and retail stores to once per week or use delivery or pick-up services.
- b) When it is necessary for residents to visit grocery and/or retail stores, households shall choose a designated shopper to do the shopping for the entire household in order to reduce the number of people in the store(s). Shoppers shall remember to remain at least six feet away from others in the store.
- c) Whenever possible, residents shall avoid taking any children still living at home with them on any essential shopping trips.
- d) Residents returning from extended trips or spending the winter in warmer climates shall self-quarantine for 14 days upon their return.
- e) Residents should support local businesses that promote social distancing and demonstrate compliance with CDC guidelines.
- f) Residents are encouraged to participate in organized religious activities only via remote or drive-in options as available.
- g) Even while adhering to the 10-person gathering limitation imposed by Ordinance 1033, residents are directed not to participate in voluntary in-person gatherings of any size outside of their immediate household.

Section 2: Healthcare. Residents of the City of Yankton shall call ahead to healthcare providers if feeling sick.

- a) Residents may still attend routine medical appointments but shall follow the guidance of their medical providers and always call ahead if feeling sick.
- b) Residents may continue to go to the pharmacy to pick up medications but shall use drive through or delivery services whenever possible.

Section 3: Safe Practices. Residents of the City of Yankton shall continue to practice good respiratory hygiene, cover coughs and sneezes with a tissue or use the inside of their elbow, wash hands often, disinfect surfaces frequently, avoid touching their face, and strictly adhere to social distancing guidelines. Additionally, consistent with current CDC guidance, residents over the age of two who do not have trouble breathing should wear face coverings (i.e. a face mask entirely covering the mouth and nose) when interacting with others not within their household according to CDC recommendations. Such coverings shall not be used as a substitute for social distancing, which is vital for slowing down the spread of COVID-19.

Section 4: Mental and Emotional Health. Residents of the City of Yankton should be mindful of their mental health.

- a) Residents may continue to engage in outdoor activity such as, by way of example and not limitation, walking, hiking, running, or biking, provided that individuals strictly comply with social distancing and all other measures as advised by the CDC.
- b) Residents should be good neighbors to those around them and help others if able, keeping in mind that it remains critical to use safe practices as recommended by the CDC.
- c) Residents should support local businesses to the greatest extent possible while strictly abiding by CDC guidelines and this Resolution and Proclamation.

Section 5: Businesses. Businesses not required to close or otherwise bound by the 10-person gathering limitations set forth in Ordinance No. 1033 shall, whenever possible, limit their patron and employee occupancy to no more than 20% of their posted occupancy and shall institute and enforce a safe social distancing strategy for patrons and employees inside the place of business and for patrons and employees waiting to enter outside the place of business.

After motion and second, City Attorney Den Herder gave an explanation of the resolution. After discussion, roll call ensued.

Roll Call: Commissioners voting “Aye” were Carda, Hoffner, Miner, Schramm, Webber and Mayor Johnson; voting “Nay” were Commissioners Benson, Ferdig and Moser.

Motion adopted.

Action 20-213

Moved by Commissioner Carda, seconded by Commissioner Benson, to adjourn at 8:03 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Nathan V Johnson
Mayor

ATTEST:

Al Viereck
Finance Officer

Published April 22nd, 2020



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 55, NUMBER 8

Commission Information Memorandum

The Yankton City Commission meeting on Monday, April 27, 2020, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community & Economic Department Update

We received some good news from the Federal Emergency Management Agency (FEMA) over the weekend. They have approved our request for a delay in the data development phase of our remapping. As you know, we have had some concerns about inaccuracies in the mapping data provided thus far and have been working thought those issues with FEMA staff. The City of Yankton is a participating community in the National Flood Insurance Program (NFIP). As a participating community the City agrees to adopt a floodplain development ordinance and enforce those regulations. In turn, because we are a participating community residents are eligible to purchase flood insurance, a requirement for all federally guaranteed mortgages. Participating communities must adopt new floodplain maps as they become available from the Federal Emergency Management Agency (FEMA). Floodplain maps are usually updated every 5 to 10 years. The maps that include the City of Yankton were most recently adopted and became effective in 2010. The map update process has been in development for several years for most of the counties in eastern South Dakota including Yankton County. Most recently workmaps, very early draft maps, were made available from FEMA. City staff, working with FEMA officials, was in the reviewing, commenting, and information sharing phase, before preliminary maps are developed. Once preliminary maps are issued the process follows a very regimented step of steps outlined in federal law. Staff from Community and Economic Development, Public Works, and Information Services had identified several areas of concern about the accuracy of some of modeling and was working with FEMA staff to attempt to address those concerns during a 90-day informal comment window. The COVID-19 pandemic response efforts shifted our focus and made providing a full and thoughtful response impossible. FEMA's action extends the data development phase of the project through July 2021. This will give the internal team time after the pandemic response to better analyze the data available to us and continue a conversation with FEMA Region VIII about concerns and potential inaccuracies in the data and modeling.

2) Finance Department Update

Election Day is Tuesday June 2, 2020 for three of the nine City Commission seats and will be held in conjunction with the Primary Election. Absentee voting began April 17th at the Yankton County Government Center. Citizens are encouraged to absentee vote by mail. The South Dakota Secretary of State will be mailing absentee ballot applications to all South Dakotans registered in the statewide voter registration file. For more information and to view a sample ballot visit:

<http://www.cityofyankton.org/departments-services/city-commission/city-election>.

Please see the enclosed Finance Monthly Report for March and the first quarter 2020 Revenues and Expenditures Report.

3) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

4) Police Department Update

The police department has a new patrol car in service. The patrol car is a hybrid and runs off of a battery a portion of the time. We expect to see a significant amount of fuel savings with the new patrol vehicles.

K-9 Officer Pekerak and K-9 Reno has a new/used police vehicle to patrol in. Officer Pekarek's old police vehicle has been reallocated to the School Resource Officer.

The patrol and detective divisions continue to work to adjust to new staffing schedules which are a result of the Covid-19 pandemic.

The bedtime stories read by the evening shift patrol officers continues to be an evening staple for many families in the Yankton community.

5) Environmental Services Department Update

Staff will be sending out a THM violation as part of the May water bill. Sample results received in April were below the Maximum Contaminant Level (MCL). However, the MCL is based on a 4-quarter running average. Staff is hopeful that the current reduction in THM's will continue and that the next quarter will drop the running average below the MCL.

SJ Louis is finishing up the punch list for the gravity sewer project. The subcontractor completed the asphalt on Marsh Road. Staff has not received an updated change request for dewatering or a revised pay application as requested by the consultant. Staff will be working with Ross to hopefully negotiate a final payment.

6) Human Resources Department Update

The deadline application for the Police Officer hiring list is April 24. Applicants were asked to give an e-mail address so we can send them information regarding the testing date. The date for testing has not yet been set. Commander Brandt is working on the logistics for the testing process.

Sue Hanson's last day in the office will be May 1. Our first round of interviews for the Human Resources Director position will be held May 4th & 5th. The anticipated start date will be late June or early July depending on the selected candidate's current arrangement. In the meantime the City Manager's office will be handling human resources.

7) Public Works Department Update

Street Department crews have resumed working on the remaining work at the 15th Street railroad crossing location after the recent winter weather. Work includes sidewalk on the north and south sides of the street, approach installation, and site grading. Street crews have also started painting pavement markings in the City parking lots. Once the parking lot pavement markings are complete, focus will shift to pavement markings in the streets.

The Huether Family Aquatics Center

The progress on the Huether Family Aquatics Center, this spring, has been significant. Much of the work already completed, was not scheduled to begin until early April. With any luck, we will stay ahead of schedule.

Some of the work that has been completed since the last update includes, the foundation walls for the mechanical building (picture on left) and footings for the bathhouse (picture on right) are in.



The hole for the lazy river and leisure pool has been dug and the drain tile has been installed. Backfill for the piping was in process.

The reinforcement for the surge tank walls are being installed and once completed, the walls will be poured.

5th Street from Green Street to Broadway Avenue

On April 21, 2020, street removals for the last block, Linn Street to Broadway Avenue will start. Base course for the other two west blocks has been installed. Curb and gutter from Green Street to Locust Street has been placed.

At this pace, the project could be substantially complete within a months' time.

Riverside Drive from Green Street to Broadway Avenue

The contractor anticipates they are still 3-4 weeks from a start date.

12th Street from Douglas to Mulberry & Pine Street from 10th to 15th

The project was advertised on April 23, 2020 with a May 14, 2020 bid opening.

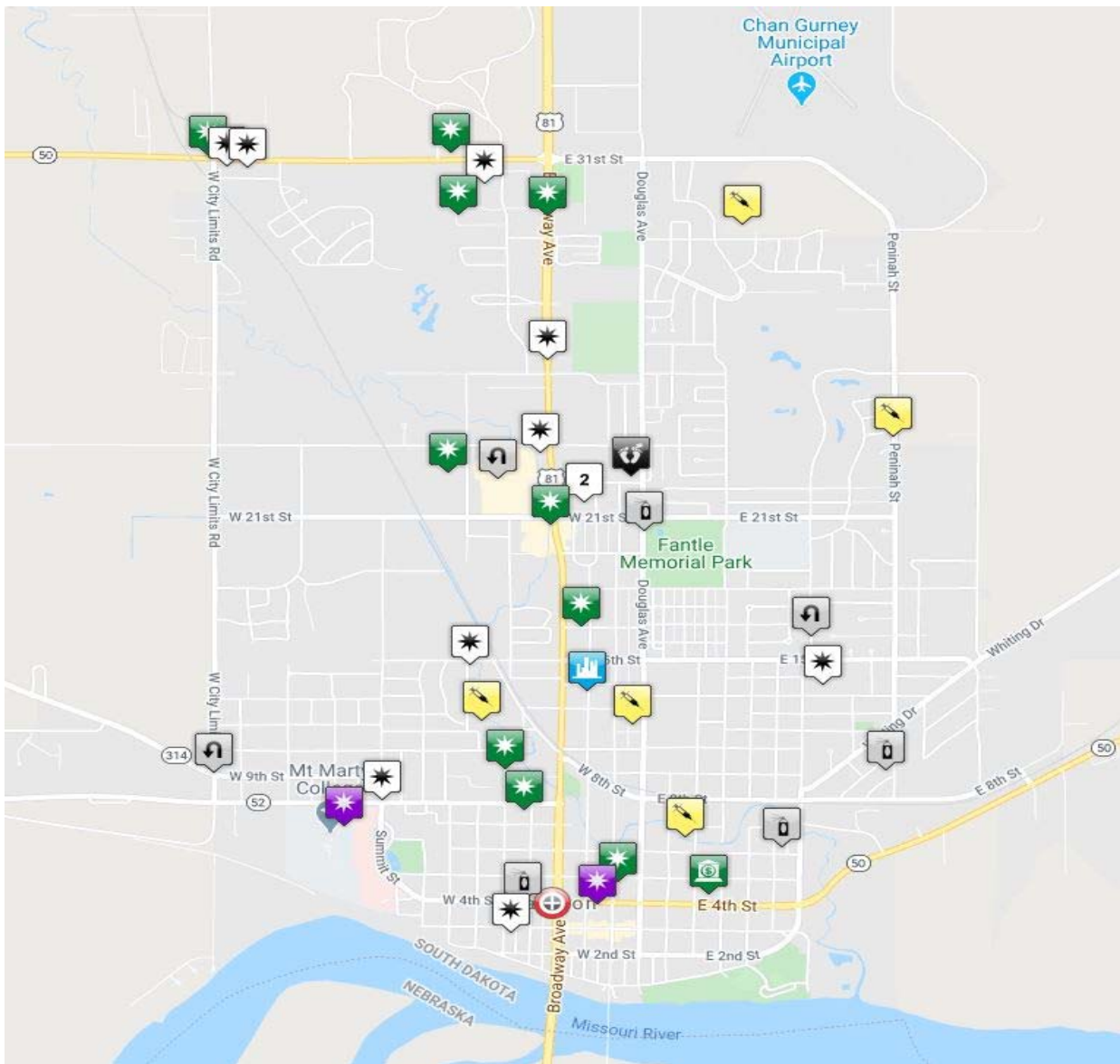
8) Library Update

We celebrated National Library Week April 19-25 this year. Our celebration was quite different from past years. For one, we have only a few staff members in the building each day--and some that we have not seen in person for weeks. But there is still a lot for us to celebrate. This year's theme was originally *Find your place at the library* but was changed to *Find the library at your place*. I think this shows how flexible and creative librarians are. We have focused a lot of effort on how we can still reach and help

support our community as people shelter in place. We have promoted our online resources, offered online programming, increased our purchases for e-books and even offered curbside pickup for items. We are also considering alternate ways to continue with our summer reading where we can still promote reading and do some fun activities virtually if needed. If you are finding yourself with a little extra time these days—or a stronger need for a reading escape—call or email and we'd be happy to help you set up a Libby account to access free e-books!

9) Information Services Update

Yankton residents have the ability to quickly and easily view crime incidents using the City of Yankton's community crime map. The map can be found online <http://communitycrimemap.com>. The public can select the date range and the types of incidents they would like to see on the map. The information is generated automatically from a filtered list of the incoming calls-for-service that are dispatched to the Yankton Police Department. For privacy purposes, all crime locations are offset on the map to protect the identity of the victims. This new service is a valuable tool for the public and aids in providing transparency and trust in the community.



10) Monthly reports

Joint Powers Solid Waste monthly reports are included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager

	01Jan2020 31Mar2020	01Jan2019 31Mar2019	YTD 2020	YTD 2019
101 General Fund				
Revenues	1,474,026.04	2,130,638.11	1,474,026.04	634,914.20
Expenditures	2,049,140.23	1,854,836.77	2,049,140.23	902,255.30
201 Parks				
Revenues	2,221.94	2,601.36	2,221.94	1,186.95
Expenditures	247,768.25	229,739.95	247,768.25	93,105.28
202 Memorial Pool				
Revenues	219.75	226.28	219.75	108.03
Expenditures	162.21	55,679.24	162.21	55,322.77
203 Summit Activity Center				
Revenues	135,087.64	122,702.69	135,087.64	48,445.99
Expenditures	137,537.07	137,412.78	137,537.07	60,729.56
204 Marne Creek				
Revenues		10.70		
Expenditures	214,458.95	15,738.58	214,458.95	5,248.21
205 Casualty Reserve				
Revenues	148.43	265.95	148.43	127.73
Expenditures				
207 Bridge and Street				
Revenues	502.41	88.14	502.41	42.33
Expenditures				
208 911/Dispatch				
Revenues	15,562.70	6,299.72	15,562.70	5,332.27
Expenditures	130,386.99	127,257.40	130,386.99	51,306.70
209 Business Improvement District				
Revenues	15,612.54	18,611.70	15,612.54	10,119.45
Expenditures		15,361.83		15,361.83
211 Lodging Sales Tax				
Revenues	100,057.66	104,854.94	100,057.66	49,430.37
Expenditures	140,450.31	146,243.06	140,450.31	3,671.98
241 Infrastructure Improvement				
Revenue	1,387.07	3,236.70	1,387.07	1,933.62
Expenditures				
501-504 Improvements/Capital				
Revenues	125,338.15	(19,107.23)	125,338.15	4,902.86
Expenditures	145,926.54	20,571.40	145,926.54	20,571.40
505 Huether Family Aquatic Center				
Revenues	42,087.77		42,087.77	
Expenditures	160,427.91		160,427.91	
506 Special Capital Improvements				
Revenues	1,270,030.84	980,571.65	1,270,030.84	323,635.41
Expenditures	1,759.52	(76,155.15)	1,759.52	84,751.32
509 TID #2 Morgan Square				
Revenues				
Expenditures				
510 TID #5 Menards				
Revenues	1,355.67	3,918.54	1,355.67	
Expenditures				
511 TID #6 Westbrook Estates				
Revenues	13,426.68	1,944.44	13,426.68	
Expenditures				
512 TID #7 West 10th Street				
Revenues	2,808.49	51.08	2,808.49	
Expenditures				

Revenues and Expenditures

	01Jan2020 31Mar2020	01Jan2019 31Mar2019	YTD 2020	YTD 2019
513 TID #8 Westbrook Phase 2				
Revenues	15,388.87		15,388.87	
Expenditures				
601-608 Water				
Revenues	3,101,043.00	8,830,343.85	3,101,043.00	7,877,819.01
Expenditures	2,345,522.09	3,865,275.78	2,345,522.09	3,041,821.44
611 Wastewater				
Revenues	1,000,806.63	906,585.23	1,000,806.63	283,383.93
Expenditures	896,995.21	1,110,239.48	896,995.21	412,920.50
621 Cemetery				
Revenues	3,241.07	3,522.72	3,241.07	3,241.53
Expenditures	25,706.65	16,696.31	25,706.65	6,747.55
631 Solid Waste Collection				
Revenues	315,330.62	299,335.79	315,330.62	100,301.30
Expenditures	170,374.80	311,852.57	170,374.80	63,063.36
637 Joint Powers Landfill				
Revenues	301,024.86	291,760.69	301,024.86	128,000.76
Expenditures	278,934.60	298,709.61	278,934.60	122,446.42
641 Fox Run Golf Course				
Revenues	14,502.60	10,797.57	14,502.60	4,130.89
Expenditures	27,444.20	77,709.06	27,444.20	48,245.69

FINANCE MONTHLY REPORT

Activity	MAR 2020	MAR 2019	MAR 2020 YTD	MAR 2019 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	39,528 M	37,786 M	121,865 M	123,686 M
Water Billed	465,133.80	\$419,421.30	\$1,411,934.03	\$1,321,346.71
Basic Water Fee/Rate per 1000 ga	\$27.51/\$6.12	\$24.61/\$5.84		
Number of Accounts Billed	5,331	5,281	15,989	15,851
Number of Bills Mailed	5,331	5,281	15,989	15,851
Total Meters Read	5,790	5,731	17,363	17,186
Meter Changes/pulled	6	2	12	14
Total Days Meter Reading	1	1	3	3
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	0
Sewer				
Sewer Billed	\$329,388.29	\$279,457.68	\$990,388.14	\$896,549.96
Basic Sewer Fee/Rate per 1000 g	\$10.69/\$6.48	\$10.18/\$6.17		
Solid Waste				
Solid Waste Billed	\$103,334.83	\$97,670.75	\$310,388.70	\$293,468.32
Basic Solid Waste Fee	\$22.92	\$21.83		
Total Utility Billing:	\$897,856.92	\$796,549.73	\$2,712,710.87	\$2,511,364.99
Adjustment Total:	(\$347.36)	(\$80.00)	(\$637.24)	(\$345.00)
Misread Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	(\$207.36)	\$0.00	(\$217.24)	(\$45.00)
Penalty Adjustments OFF	(\$160.00)	(\$80.00)	(\$480.00)	(\$320.00)
Penalty Adjustments ON	\$20.00	\$0.00	\$60.00	\$20.00
New Accounts/Connects	48	40	134	127
Accounts Finaled/Disconnects	59	53	165	154
New Accounts Set up	8	1	19	5
Delinquent Notices	437	384	1,276	1,185
Doorknockers	165	105	522	447
Delinquent Call List	138	65	352	213
Notice of Termination Letters	0	9	26	44
Shut-off for Non-payment	0	6	10	19
Delinquent Notice Penalties	\$4,370.00	\$3,840.00	\$12,760.00	\$11,850.00
Doorknocker Penalties	\$1,650.00	\$1,050.00	\$5,220.00	\$4,470.00
Other Office Functions:				
Interest Income	\$77,808.07	\$73,343.95	\$246,372.29	\$222,686.98
Interest Rate-Checking Account	1.79%	2.80%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	137	135		
Payments Issued to Vendors	\$2,587,608.10	\$5,203,412.61	\$8,981,724.57	\$11,746,263.44
# of Employees on Payroll	208	218		
Monthly Payroll	\$441,626.96	\$434,384.73	\$1,350,982.57	\$1,307,712.05

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

March 13- The SAC closed at 5:00pm and will remain closed until further notice due to the current health situation.

The Recreation staff are finalizing the summer recreation brochure. Depending on the current health concerns, the summer brochure distribution will be re-evaluated when it is finalized. First session programs (in June) have been cancelled. Tentatively planning on the second session programming (July).

Todd and the Recreation staff are planning for the State of SD Park and Recreation Conference that will be held in Yankton in October 2020.

Brittany L. is working on the 4th of July fireworks for 2020. Tentatively still planned at this point. Entertainment this year would consist of either a local band or a DJ due to the health situation. We continue to monitor data and will make plans accordingly.

Brittany L. has finalized the line-up for bands for Music at the Meridian in July and August of 2020. Again, we will continue to monitor data and will make plans accordingly.

The City's events and programming have been canceled through May and June. Outside groups that will have events at this time include the local farmer's market starting in May and Rockin' Ribfest on Saturday, June 13. At this time, GreatLIFE is still planning for the Pro-Am tournament on June 12, 13, & 14. The events schedule will continue to be monitored and modified as the recommendations from the local health board, City Commission, federal and state governments continue to be announced. In the month of May, Brittany LaCroix will make contact with all July events to determine what their plans are or if they will be cancelling.

PARKS

In regards to restrooms being opened up in the parks system- night time temperatures are now above freezing consistently. The majority of the brick and concrete restroom buildings in our parks systems do not have any heat in them. Those type of buildings stay cold long into spring and it can easily freeze water pipes if turned on too early. The Parks staff will begin to open the restrooms that do not need any painting and touch-up. There are some restrooms that will be cleaned and then painted. Those will be opened up once the paint has cured.

The Parks Department will be installing new swings and a few new play elements at Fantle Memorial Park play area. The new equipment is scheduled to ship the week of April 20 if there are no health issues at the factory. The entire play area has been expanded for the new equipment and will utilize engineered wood fiber as the fall material under the new items.

The Parks Department has relocated five tee boxes and disc golf baskets at Fantle Memorial Park so the course is once again 18-holes. New hole signs the changed holes need to be ordered to finish this project.

The Parks Department painted pickle ball lines on the two tennis courts at City Hall.

The Parks staff removed fence along the south side of the softball field at Riverside Park and replaced the posts and fence due to the fence being damaged through the years from ordinary field use.

The Parks staff will examine the plans for landscaping at the water treatment plant and determine how to coordinate plantings and design with the parking islands found throughout Riverside Park and also the median at the south end of Douglas- which was created with the water treatment plant construction.

TRAILS

The underpass at the Burleigh Street bridge has been completed. Darrik has removed the trail closed signs and orange safety fencing from this location.

URBAN FORESTRY

Lisa is planning for a Facebook Live tree planting for Arbor Day.

Lisa is working with Keep Yankton Beautiful, as they secured a \$5,000 grant for planting trees in Yankton. A portion of that money will be reserved for the City of Yankton and Lisa will coordinate with KYB in regards to planting trees in certain areas where ash trees have been removed.

Joint Powers Solid Waste Authority
Financial Report Thru March 31, 2020

Description	Yankton Transfer	Vermillion Landfill	Total Joint	3 Month Budget	Legal 2020 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$300,725.79	\$191,521.59	\$492,247.38	\$568,800.00	\$2,280,200.00
<i>Expenses:</i>					
Personal Services	53,967.44	82,019.12	135,986.56	185,449.50	741,798.00
Operating Expenses	75,064.11	84,686.28	159,750.39	207,351.00	829,404.00
Depreciation (est)	40,432.62	54,181.53	94,614.15	116,049.00	464,196.00
Trench Depletion	0.00	43,050.69	43,050.69	46,000.00	184,000.00
Closure/Postclosure Resrv	0.00	1,982.13	1,982.13	6,250.00	25,000.00
Amortization of Permit	0.00	259.65	259.65	328.75	1,315.00
<i>Total Operating Expenses</i>	169,464.17	266,179.40	435,643.57	561,428.25	2,245,713.00
<i>Non Operating Expense-Interest</i>	0.00	(10,000.33)	(10,000.33)	15,733.00	62,932.00
<i>Landfill Operating Income</i>	131,261.62	(64,657.48)	66,604.14	(8,361.25)	(28,445.00)
Joint Recycling Center					
<i>Total Revenue</i>	0.00	6,922.96	6,922.96	26,275.00	105,100.00
<i>Expenses:</i>					
Personal Services	0.00	41,040.94	41,040.94	56,852.75	227,411.00
Operating Expenses	0.00	11,961.35	11,961.35	29,875.00	119,500.00
Depreciation (est)	0.00	6,746.25	6,746.25	8,500.00	34,000.00
<i>Total Operating Expenses</i>	0.00	59,748.54	59,748.54	95,227.75	380,911.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	0.00	(52,825.58)	(52,825.58)	(68,952.75)	(275,811.00)
<i>Total Operating Income</i>	\$131,261.62	(\$117,483.06)	\$13,778.56	(\$77,314.00)	(\$304,256.00)
Tonage in Trench:	3/31/2019	3/31/2020			
Asbestos	34.92	37.72	37.72	12.50	50.00
Centerville	57.91	58.03	58.03	275.00	1,100.00
Beresford	299.64	313.80	313.80	350.00	1,400.00
Clay County Garbage	3,418.59	3,020.37	3,020.37	3,625.00	14,500.00
Elk Point	241.15	251.54	251.54	65.00	260.00
Yankton County Garbage	5,393.56	5,328.18	5,328.18	5,975.00	23,900.00
<i>Total Tonage in Trench</i>	9,445.77	9,009.64	9,009.64	10,302.50	41,210.00
Operating Cost per ton			\$48.35	\$56.02	\$56.02

This report is based on the following:

Revenue accrual thru March 31, 2020

Expenses cash thru March 31, 2020 with April's bills

Joint Powers Solid Waste Authority
Financial Report Thru March 31, 2020

Description	Yankton Transfer	Vermillion Landfill	Total Joint	3 Month Budget	Legal 2020 Budget
Source of Funds					
<i>Beginning Balance</i>	\$144,277.00	\$1,752,208.00	\$1,896,485.00	\$1,896,485.00	\$1,896,485.00
<i>Operating Revenue:</i>					
Net Income	131,261.62	(117,483.06)	13,778.56	(76,064.00)	(304,256.00)
Depreciation	40,432.62	60,927.78	101,360.40	124,549.00	498,196.00
Trench Depletion	0.00	43,050.69	43,050.69	46,000.00	184,000.00
Amortization of Permit	0.00	259.65	259.65	328.75	1,315.00
<i>Non Operating Revenue:</i>					
Grant	0.00	0.00	0.00	62,500.00	250,000.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	0.00	0.00	2,500.00	10,000.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	299.07	9,467.67	9,766.74	7,500.00	30,000.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(175,914.64)	175,914.64	0.00	442,000.00	1,768,000.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
Total Funds Available	140,355.67	1,924,345.37	2,064,701.04	2,505,798.75	4,333,740.00
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	2,017.37	0.00	2,017.37	190,000.00	760,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	1,982.13	1,982.13	6,250.00	25,000.00
<i>Joint Recycling Center</i>					
Equipment	0.00	1,657.50	1,657.50	125,250.00	501,000.00
<i>Payment Principal</i>	0.00	(17,318.88)	(17,318.88)	44,369.00	177,476.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
Total Applied	2,017.37	(13,679.25)	(11,661.88)	365,869.00	1,463,476.00
Ending Balance	\$138,338.30	\$1,938,024.62	\$2,076,362.92	\$2,139,929.75	\$2,870,264.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	3 Month Budget	Legal 2020 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$2,451.81	\$2,451.81	\$1,625.00	\$6,500.00
Elk Point	0.00	12,320.78	12,320.78	15,000.00	\$60,000.00
Centerville	0.00	2,843.47	2,843.47	3,375.00	13,500.00
Beresford	0.00	15,376.20	15,376.20	18,750.00	75,000.00
Clay County Garbage	0.00	154,688.60	154,688.60	197,650.00	790,600.00
Compost-Yd Waste-Wood	0.00	1,356.62	1,356.62	2,375.00	9,500.00
Contaminated Soil	0.00	138.91	138.91	1,000.00	4,000.00
White Goods	0.00	394.70	394.70	1,250.00	5,000.00
Tires	0.00	716.21	716.21	1,000.00	4,000.00
Electronics	0.00	187.60	187.60	1,250.00	5,000.00
Other Revenue	1.01	1,046.69	1,047.70	2,525.00	10,100.00
Less Recycling Tipping Fee	0.00	0.00	0.00	0.00	0.00
Cash long	(74.18)	0.00	(74.18)	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	6,924.67	0.00	6,924.67	13,000.00	52,000.00
Transfer Fees	293,632.37	0.00	293,632.37	310,000.00	1,240,000.00
Metal	178.06	0.00	178.06	0.00	5,000.00
Other Operational - Solid Waste	63.86	0.00	63.86	0.00	0.00
Total Revenue	300,725.79	191,521.59	492,247.38	568,800.00	2,280,200.00
<i>Expenses: (cash)</i>					
Personal Services	53,967.44	82,019.12	135,986.56	185,449.50	741,798.00
Insurance	16,734.66	0.00	16,734.66	6,587.25	26,349.00
Professional Service/Fees	2,119.62	576.05	2,695.67	33,000.00	132,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	9,009.64	9,009.64	11,382.50	45,530.00
Professional - Legal/Audit	0.00	0.00	0.00	687.50	2,750.00
Publishing & Advertising	613.51	1,238.30	1,851.81	575.00	2,300.00
Rental	0.00	0.00	0.00	125.00	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	359.00	11,085.93	11,444.93	14,000.00	56,000.00
Motor vehicle repair	671.00	1,669.96	2,340.96	5,875.00	23,500.00
Vehicle fuel & maintenance	24,518.08	9,183.37	33,701.45	50,750.00	203,000.00
Equip, Mat'l & Labor	15,642.61	0.00	15,642.61	11,250.00	45,000.00
Building repair	4,750.09	1,908.76	6,658.85	6,000.00	24,000.00
Facility repair & maintenance	0.00	3,879.55	3,879.55	8,750.00	35,000.00
Postage	147.74	2.22	149.96	212.50	850.00
Office supplies	224.17	781.72	1,005.89	875.00	3,500.00
Copy supplies	27.68	72.05	99.73	93.75	375.00
Uniforms	83.88	1,262.60	1,346.48	1,300.00	5,200.00
Small Tools & Hardware	0.00	0.00	0.00	62.50	250.00
Travel & Training	0.00	394.20	394.20	1,125.00	4,500.00
Operating supply	143.97	34,332.78	34,476.75	36,900.00	147,600.00
Electricity	2,165.93	3,773.90	5,939.83	7,750.00	31,000.00
Heating Fuel - Gas	5,695.93	5,002.50	10,698.43	8,000.00	32,000.00
Water	585.12	118.40	703.52	875.00	3,500.00
WW service	245.58	0.00	245.58	325.00	1,300.00
Landfill	68.76	0.00	68.76	75.00	300.00
Telephone	266.78	394.35	661.13	775.00	3,100.00
Depreciation (est)	40,432.62	54,181.53	94,614.15	116,049.00	464,196.00
Trench Depletion		43,050.69	43,050.69	46,000.00	184,000.00
Closure/Postclosure Resrv		1,982.13	1,982.13	6,250.00	25,000.00
Amortization of Permit		259.65	259.65	328.75	1,315.00
Total Op Expenses	169,464.17	266,179.40	435,643.57	561,428.25	2,245,713.00

Joint Powers Solid Waste Authority
Financial Report Thru March 31, 2020

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	3 Month Budget	Legal 2020 Budget
<i>Non Operating Expense-Interest</i>	0.00	(10,000.33)	(10,000.33)	15,733.00	62,932.00
<i>Operating Income (Loss)</i>	\$131,261.62	(\$64,657.48)	\$66,604.14	(\$8,361.25)	(\$28,445.00)
<i>Capital:</i>					
Capital Outlay	\$2,017.37	\$0.00	\$2,017.37	\$190,000.00	\$760,000.00
Landfill Development	0.00	0.00	0.00	6,250.00	\$25,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$2,017.37	\$0.00	\$2,017.37	\$196,250.00	\$785,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$62,500.00	\$250,000.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$175,914.64)	\$175,914.64	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		37.72	37.72	12.50	50.00
Beresford		313.80	313.80	350.00	1,400.00
Centerville Garbage		58.03	58.03	275.00	1,100.00
Clay County Garbage		3,020.37	3,020.37	3,625.00	14,500.00
Elk Point		251.54	251.54	65.00	260.00
Yankton County Garbage		5,328.18	5,328.18	5,975.00	23,900.00
<i>Total Tonage in Trench</i>		9,009.64	9,009.64	10,302.50	41,210.00
Operating Cost per ton			\$48.35	\$56.02	\$56.02

Joint Recycling Center Description	Yankton Transfer	Vermillion Center	Total Joint	3 Month Budget	Legal 2020 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	0.00	0.00
Magazines	0.00	0.00	0.00	0.00	0.00
Metal/Tin	0.00	0.00	0.00	1,025.00	4,100.00
Plastic	0.00	0.00	0.00	4,750.00	19,000.00
Aluminum	0.00	0.00	0.00	4,000.00	16,000.00
Newsprint	0.00	1,563.80	1,563.80	2,250.00	9,000.00
Cardboard	0.00	5,235.31	5,235.31	10,000.00	40,000.00
High Grade Paper	0.00	0.00	0.00	2,000.00	8,000.00
Other Material	0.00	123.85	123.85	2,250.00	9,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	6,922.96	6,922.96	26,275.00	105,100.00
<i>Expenses:</i>					
Personal Services	0.00	41,040.94	41,040.94	56,852.75	227,411.00
Insurance	0.00	55.21	55.21	325.00	1,300.00
Professional Service/Fees	0.00	0.00	0.00	750.00	3,000.00
Hazardous Waste Collection	0.00	0.00	0.00	9,500.00	38,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	179.30	179.30	250.00	1,000.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	1,863.55	1,863.55	2,375.00	9,500.00
Vehicle repair & maintenance	0.00	0.00	0.00	250.00	1,000.00
Vehicle fuel	0.00	982.91	982.91	1,250.00	5,000.00
Building repair & maintenance	0.00	901.32	901.32	625.00	2,500.00
Postage	0.00	0.56	0.56	37.50	150.00
Freight	0.00	2,170.00	2,170.00	4,375.00	17,500.00
Office supplies	0.00	112.50	112.50	250.00	1,000.00
Uniforms	0.00	0.00	0.00	187.50	750.00
Materials Purchases	0.00	631.75	631.75	1,125.00	4,500.00
Travel & Training	0.00	525.60	525.60	375.00	1,500.00
Operating Supplies	0.00	0.00	0.00	2,500.00	10,000.00
Copy Supply	0.00	72.04	72.04	37.50	150.00
Electricity	0.00	1,389.04	1,389.04	1,625.00	6,500.00
Heating Fuel-Gas	0.00	1,580.83	1,580.83	1,187.50	4,750.00
Water	0.00	94.94	94.94	162.50	650.00
WW service	0.00	549.23	549.23	300.00	1,200.00
Telephone	0.00	194.37	194.37	212.50	850.00
Revenue Sharing	0.00	658.20	658.20	2,175.00	8,700.00
Depreciation (est)	0.00	6,746.25	6,746.25	8,500.00	34,000.00
Total Op Expenses	0.00	59,748.54	59,748.54	95,227.75	380,911.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
Operating Income (Loss)	\$0.00	(\$52,825.58)	(\$52,825.58)	(\$68,952.75)	(\$275,811.00)
Capital Outlay	\$0.00	\$1,657.50	\$1,657.50	\$125,250.00	\$501,000.00
Grant Reimbursement/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash Flow Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru March 31, 2020

Expenses cash thru March 31, 2020 with April's bills

2020 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	51,157.35	(10,150.83)	41,006.52	3,027.49	41.65	0.00	(14,558.60)	(14,558.60)	51,157.35	(24,709.43)	26,447.92
February	18,415.53	(23,276.92)	(4,861.39)	2,676.71	56.14	0.00	(16,112.47)	(16,112.47)	18,415.53	(39,389.39)	(20,973.86)
Subtotal	69,572.88	(33,427.75)	36,145.13	5,704.20	48.45	0.00	(30,671.07)	(30,671.07)	69,572.88	(64,098.82)	5,474.06
March	61,688.74	(41,230.06)	20,458.68	3,305.44	48.19	0.00	(22,154.51)	(22,154.51)	61,688.74	(63,384.57)	(1,695.83)
Subtotal	131,261.62	(74,657.81)	56,603.81	9,009.64	48.35	0.00	(52,825.58)	(52,825.58)	131,261.62	(127,483.39)	3,778.23

4/1/2020

City of Yankton Transfer Station
Landfill Tons

Date	City	Licensed Haulers				Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Loren Fischer (648)	Kortan (673)			
January 2019	236.75	525.77	427.94	79.27	12.10	1,045.08	336.65	1,618.48
February 2019	190.00	471.97	359.65	70.64	16.95	919.21	294.94	1,404.15
March 2019	227.93	571.65	491.34	96.90	24.64	1,184.53	761.73	2,174.19
April 2019	256.85	600.51	598.67	84.66	18.68	1,302.52	828.34	2,387.71
May 2019	283.49	719.23	639.98	93.26	27.15	1,479.62	959.69	2,722.80
June 2019	238.73	674.24	596.15	97.21	23.01	1,390.61	640.63	2,269.97
July 2019	272.66	737.54	678.68	102.49	19.45	1,538.16	661.78	2,472.60
August 2019	271.79	716.67	646.85	96.51	25.81	1,485.84	646.49	2,404.12
September 2019	250.77	706.64	647.37	90.18	19.83	1,464.02	677.10	2,391.89
October 2019	264.44	698.55	602.46	76.29	21.79	1,399.09	746.34	2,409.87
November 2019	222.81	576.31	395.65	90.04	28.40	1,090.40	508.55	1,821.76
December 2019	255.63	594.80	413.36	95.38	21.83	1,125.37	443.85	1,824.85
2019 Total	2,971.85	7,593.88	6,498.10	1,072.83	259.64	15,424.45	7,506.09	25,902.39
January 2020	253.65	560.86	456.43	103.53	25.07	1,145.89	383.30	1,782.84
February 2020	204.40	478.16	362.72	75.64	20.00	936.52	417.36	1,558.28
March 2020	242.27	557.03	457.14	70.29	22.42	1,106.88	483.69	1,832.84
2020 Total	700.32	1,596.05	1,276.29	249.46	67.49	3,189.29	1,284.35	5,173.96

Publishing Dates: April 23 & 28, 2020

ADVERTISEMENT FOR BIDS

Notice is hereby given that the City of Yankton, South Dakota, will receive bids for the **12th Street from Douglas to Mulberry & Pine Street from 10th Street to 15th Street Reconstruction project.**

The project includes the following major construction items:

Removal of Concrete Pavement	1786	SY
Removal of Asphalt Pavement	11558	SY
6" PCC Pavement	2090	SY
Concrete C&G – Type B66	5831	LF
4" Sidewalk	17109	SF
And Other Miscellaneous and Landscape Items		

Owner reserves the right to make the award based on the lowest responsive bid.

Sealed bids will be received for the City Commission of the City of Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 PM or may be hand delivered to the **City Finance Office drop-box** by 3:00 PM on the 14th day of May, 2020, at which time they will be publicly opened and read **via YouTube Live – City of Yankton which can be accessed at:**

<https://www.youtube.com/channel/UCD1a1hflDIkiLVSVXnmdRQg/live>

Disposition of said bids is expected, during the City Commission meeting, on the 26th day of May, 2020.

The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the OWNER in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until the completion of the Contract as specified in the General Conditions.

Each Bid must be accompanied by a certified check, cashier's check or draft in the amount of 5% of the base bid and all add alternates and drawn on a State or National Bank or a 10% bid bond issued by a surety authorized to do business in the State of South Dakota and made payable to the City of Yankton.

The bid guarantee will be retained by the OWNER as liquidated damages if the successful bidder refuses or fails to enter into an Agreement within ten (10) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

Bids may not be withdrawn after the time fixed for opening them. The OWNER reserves the right to reject any and all bids, and to waive any irregularities therein.

Adam Haberman, Public Works Director
City of Yankton, South Dakota

Yankton Taxable Sales and Sales Tax Receipts Due

Total Yankton Sales Tax (combined first penny, second penny, and BBB)

	2017	2018	2019	2020		
	Total Tax Due	Total Tax Due	Total Tax Due	Total Tax Due	Monthly % Diff.	Accum. % Diff.
Jan	\$881,111	\$931,740	\$887,586	\$980,221	10.44%	10.44%
Feb	\$748,057	\$780,257	\$790,238	\$833,198	5.44%	8.08%
Mar	\$670,903	\$701,758	\$719,909	\$781,998	8.62%	8.24%
Apr	\$790,100	\$815,507	\$846,048			
May	\$786,113	\$810,439	\$856,331			
Jun	\$834,294	\$855,079	\$937,489			
Jul	\$933,678	\$930,480	\$993,257			
Aug	\$846,345	\$898,550	\$933,860			
Sep	\$834,196	\$942,296	\$938,255			
Oct	\$870,920	\$873,866	\$943,660			
Nov	\$828,894	\$851,380	\$887,192			
Dec	\$811,262	\$844,257	\$903,591			
Totals	\$9,835,872	\$10,235,607	\$10,637,414	\$2,595,417		8.24%

Top Ten First Class Cities Plus Vermillion

March

Cities	2019	2020	Accum. % Diff.
	Total Tax Due	Total Tax Due	
Sioux Falls	\$34,148,845	\$36,466,700	6.79%
Rapid City	\$14,622,994	\$15,403,024	5.33%
Aberdeen	\$4,628,543	\$4,746,499	2.55%
Watertown	\$4,029,996	\$4,013,135	-0.42%
Brookings	\$3,813,688	\$3,783,567	-0.79%
Mitchell	\$2,832,639	\$2,914,236	2.88%
Yankton	\$2,397,732	\$2,595,417	8.24%
Pierre	\$1,980,295	\$2,117,677	6.94%
Spearfish	\$1,971,839	\$2,182,904	10.70%
Huron	\$1,670,930	\$1,787,614	6.98%
Vermillion	\$1,042,298	\$1,088,531	4.44%
Totals	\$73,139,800	\$77,099,305	5.41%

Yankton Taxable Sales and Sales Tax Receipts Due

Yankton Sales Tax (first and second penny combined)

	2017		2018		2019		2020			
	General Taxable Sales	General Tax Due	General Taxable Sales	General Tax Due	General Taxable Sales	General Tax Due	General Taxable Sales	General Tax Due	Monthly % Diff.	Accum. % Diff.
Jan	\$41,624,934	\$832,527	\$43,963,784	\$880,367	\$41,866,467	\$837,794	\$46,352,769	\$928,136	10.78%	10.78%
Feb	\$34,591,106	\$698,955	\$36,611,583	\$732,802	\$36,765,632	\$738,274	\$38,913,538	\$778,686	5.47%	8.30%
Mar	\$31,409,630	\$628,413	\$32,806,331	\$656,668	\$33,836,569	\$677,909	\$36,741,943	\$735,389	8.48%	8.35%
Apr	\$36,980,518	\$739,796	\$37,900,165	\$759,728	\$39,710,074	\$794,821				
May	\$36,830,743	\$736,702	\$37,962,931	\$762,156	\$40,368,638	\$807,621				
Jun	\$38,941,946	\$779,687	\$39,964,498	\$799,441	\$43,893,707	\$877,878				
Jul	\$43,250,834	\$874,067	\$43,372,992	\$871,624	\$46,559,570	\$932,479				
Aug	\$39,119,479	\$782,738	\$41,806,807	\$836,440	\$43,513,910	\$870,548				
Sep	\$38,890,159	\$778,389	\$44,029,076	\$881,383	\$43,686,600	\$874,821				
Oct	\$40,326,340	\$810,454	\$40,706,254	\$814,939	\$44,045,468	\$881,733				
Nov	\$38,865,087	\$777,730	\$39,869,848	\$797,456	\$41,415,205	\$830,624				
Dec	\$37,911,167	\$758,468	\$39,862,682	\$797,522	\$42,514,582	\$853,949				
Totals	\$458,741,942	\$9,197,927	\$478,856,952	\$9,590,527	\$498,176,422	\$9,978,451	\$122,008,250	\$2,442,211		8.35%

Yankton BBB Sales Tax

	2017		2018		2019		2020			
	BBB Taxable Sales	BBB Tax Due	BBB Taxable Sales	BBB Tax Due	BBB Taxable Sales	BBB Tax Due	BBB Taxable Sales	BBB Tax Due	Monthly % Diff.	Accum. % Diff.
Jan	\$4,858,386	\$48,584	\$5,137,286	\$51,373	\$4,979,209	\$49,792	\$5,208,464	\$52,085	4.60%	4.60%
Feb	\$4,879,644	\$49,101	\$4,745,451	\$47,454	\$5,196,318	\$51,963	\$5,451,272	\$54,513	4.91%	4.76%
Mar	\$4,248,966	\$42,490	\$4,508,928	\$45,089	\$4,200,003	\$42,000	\$4,660,880	\$46,609	10.97%	6.57%
Apr	\$5,030,400	\$50,304	\$5,573,439	\$55,779	\$5,122,737	\$51,227				
May	\$4,941,116	\$49,411	\$4,828,282	\$48,283	\$4,870,924	\$48,709				
Jun	\$5,460,679	\$54,607	\$5,563,819	\$55,637	\$5,961,123	\$59,611				
Jul	\$5,961,050	\$59,610	\$5,885,586	\$58,856	\$6,077,718	\$60,777				
Aug	\$6,341,098	\$63,606	\$6,210,929	\$62,109	\$6,331,195	\$63,312				
Sep	\$5,580,671	\$55,807	\$6,091,280	\$60,913	\$6,343,356	\$63,434				
Oct	\$6,046,602	\$60,466	\$5,892,671	\$58,927	\$6,192,766	\$61,928				
Nov	\$5,076,991	\$51,164	\$5,392,414	\$53,924	\$5,652,011	\$56,567				
Dec	\$5,279,448	\$52,795	\$4,673,487	\$46,735	\$4,964,237	\$49,642				
Totals	\$63,705,051	\$637,945	\$64,503,573	\$645,080	\$65,891,596	\$658,963	\$15,320,616	\$153,206		6.57%

Memorandum #20-84

To: City Manager
From: Finance Department
Date: April 17, 2020
Subject: Transient Merchant License Application

We have received the following application for a Transient Merchant License:

Meridian District
Yankton, SD 57078

The applicant is requesting a license to have a vendors Farmers Market May 1 thru October 31, 2020 on Saturday mornings at the City Parking Lot on 2nd and Douglas North East corner. The applicant is in compliance with all police codes as checked by the Police Department.



Al Viereck
Finance Officer

Memorandum #20-86

To: City Manager
From: Finance Department
Date: April 20, 2020
Subject: Yankton RibFest

We have received the following application from the Yankton RibFest Committee for:

1. Transient Merchant – June 13, 2020
2. Special Events Dance – June 13, 2020

All fees have been paid and proof of insurance has been furnished.



Al Viereck
Finance Officer

Memorandum #20-85

To: City Manager
From: Finance Department
Date: April 20, 2020
Subject: Special Events RETAIL (on-sale) Liquor License-Yankton RibFest

We have received an application for a Special Events (on-sale) Liquor License for 1 day, June 13, 2020 from Rock 'N' Rumble, Inc. (Michael Carda, President), d/b/a Yankton RibFest, Block of 3rd Street between Cedar and Walnut plus half of Walnut to the Alley and half a block North and South on Walnut and 3rd Street, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #20-87

To: Amy Leon, City Manager
From: Brittany LaCroix, Events and Promotions Coordinator
Subject: Request by Yankton Ribfest for Special Events Parking Ordinance #933 to be in place during their event and request for suspension of alcohol consumption
Date: April 20, 2020

Yankton Ribfest will be taking place on June 13, 2020 in the Meridian District, organized by Dayhuff Enterprise staff and under the Rock N Rumble, LLC. Organization. The organizing committee is requesting a street closure on 3rd Street from Cedar to the alley between Walnut and Douglas and also ½ block closures on Walnut Street from 2nd to 3rd and 3rd to 4th Streets, shown on the map attached, to be in effect from 6:00 AM on June 13, 2020 until 2:00 AM on June 14, 2020 to allow for cleanup and tear down of the event. The event committee has been in contact via email or letter sent with all business impacted by the closure, but has not obtained signatures due to the current regulations during the COVID-19 pandemic.

In 2010, the City Commission adopted an ordinance allowing for a no parking designation for special events designated by a resolution before the governing body. This resolution would authorize the City to tow vehicles that are parked in the defined area and times.

The committee is requesting that Special Events Parking zone identifying boundaries of the zone and Tow Authorization be granted during this event for car traffic. The Rock'n Rumble Committee will place no parking signs 48 hours prior to the event on Wednesday, June 13, 2020. The committee will create a temporary sign to attach identifying details of the event. Rock'n Rumble is also requesting A-frame be provided to hang no parking signs and barricades to be used to close the streets as mentioned above. The committee will coordinate with the Streets & Parks Departments to locate signs in appropriate areas.

The committee is also asking for a suspension of the open container law of the City of Yankton for the mentioned closed area. This request is to have the City of Yankton suspend the law for this event from 11:00 AM on Saturday, June 13, 2020 until 12:00am on Sunday, June 14, 2020. All alcohol will be sold in either an aluminum can or plastic cups and sold at one designated spot within the event closure. The committee has also been in contact with the bars located within the event closure to ensure any alcohol that leaves their bar needs to be in a plastic cup.

The Ribfest committee is working with the Events and Promotions Coordinator to get picnic tables, barricades, benches, cones, orange fence, garbage barrels, garbage dumpsters and special event A-frames. Exact numbers have not yet been determined

The Ribfest committee understands and respects that City guidelines may impact the possibility and/or nature of their event. They wish to proceed as if they can have the event as planned, but are prepared to make decisions to follow guidelines in place at that time or cancel/postpone their event.

Recommendation: It is recommended that the Commission approve the special event with the special event parking ordinance in force and suspend the open container law for the closure on 3rd Street from Cedar to the alley between Walnut and Douglas and also ½ block closures on Walnut Street from 2nd to 3rd and 3rd to 4th Streets, as shown on the attached map, to be in effect from 6:00 AM on June 13, 2020 until 2:00 AM on June 14, 2020, if the guidelines and regulations in place at that time allow for large public gatherings.

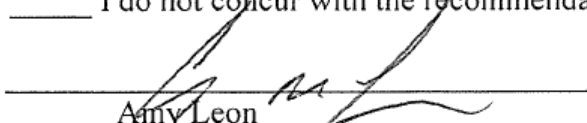
Respectfully submitted,



Brittany LaCroix
Events & Promotions Coordinator

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

____ Roll call

Resolution #20-27

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the Ribfest committee has made a request to enact this no parking zone for their event on June 31, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on 3rd Street from Cedar to the alley between Walnut and Douglas and also ½ block closures on Walnut Street from 2nd to 3rd and 3rd to 4th Streets, shown on the attached map, to be in effect from 6:00 AM on June 13, 2020 until 2:00 AM on June 14, 2020

Adopted:

Nathan V Johnson, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

Yankton Ribfest Event
June 13, 2020



Legend

 Street Closure with
Proposed Open
Container

0 75 150 300 Feet



Memorandum #20-73

To: Amy Leon, City Manager
From: Brad Bies, Community Development Manager
Subject: 2020 Sidewalk Cafe Permit Application-100 East 3rd Street DBA Walnut Tavern
Date: April 21, 2020

Attached is a Sidewalk Cafe Permit Application for 100 West 3rd Street doing business as Walnut Tavern. The application as submitted meets the minimum ordinance requirements. A permit is valid for a calendar year. If approved, the sidewalk cafe would still need to operate within whatever social distancing or COVID-19 response guidelines may be in place at the time.

Sidewalk Cafes are permitted in specifically identified areas of a B-3 Central Business District. Several considerations included in the approval of permits are:

- Outdoor food or beverage sales and dining may only occur on the sidewalks that are adjacent to the building or structure in which the business is located.
- A five-foot wide pedestrian zone must be maintained, not including the curb zone, the two-foot area nearest the curb. The pedestrian zone shall be kept easily navigable. Once approved, the location of the pedestrian zone cannot change without City Commission action in the form of an amendment to the existing permit, or as part of the annual renewal process.
- The city commission may adjust the location of the requested pedestrian zone as a part of their action on the application.
- No food or beverage service devices can be attached to the sidewalk or other public areas without approval.
- All equipment must be moved indoors during non-business hours, unless the tables and chairs are secured in an approved manner or constructed of such material and placed so that they cannot be inadvertently moved or blown by the wind. Residential style plastic chairs and tables are not permitted.
- All garbage and cigarette refuse containers must be specifically manufactured for their intended use. The outdoor cafe area must be monitored and cleared of empty cans, bottles and other refuse during business hours and at closing time. Sidewalk areas shall be swept and cleaned as needed.

Respectfully Submitted,



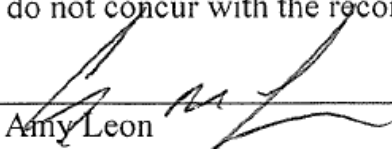
Brad Bies
Community Development Manager

Recommendation: It is recommended that the City Commission approve Memorandum #20-73 granting a Sidewalk Cafe Permit to 100 West 3rd Street doing business as Walnut Tavern.

Attachments

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

____ Roll Call

CITY OF YANKTON

Sidewalk Cafe Permit Application

Annual permit for calendar year: 2020

Permit No. _____

Permit Fee: \$25.00

Please note: the application must be reviewed and approved by the City Commission before sidewalk cafe activities may begin.

Legal Description <u>WALNUT TAVERN</u>		
Address <u>100 W. 3rd ST YANKTON S.D. 57078</u>		
Owner	Mailing Address	Phone Number
<u>Gerald Koster</u>	<u>100 W. 3rd YANKTON</u>	<u>605-661-7003</u>
Operator/Contact Person	Mailing Address	Phone Number
<u>Travis Koster</u>	<u>100 W. 3rd</u>	<u>605-760-4489</u>

Sidewalk cafe activities are only allowed in the **sidewalk cafe zone** as described in the City of Yankton's Sidewalk Cafe Ordinance.

Public Sidewalk Use Zones shall be defined as:

1. Curb zone: Two feet from the face of the curb toward the private property line.
2. Pedestrian zone: A five foot wide corridor on the sidewalk not including the curb zone.
3. Sidewalk cafe permit zone: Remaining area of the public sidewalk not included in the curb zone or pedestrian zone. Sidewalk cafes may be located in this zone.

Site Plan Requirement

Please note this permit application must be accompanied by a site plan to scale showing the above described use zones and proposed sidewalk cafe request. The plan should also indicate all items to be placed on the sidewalk: tables, chairs, decorations, serving equipment, etc...

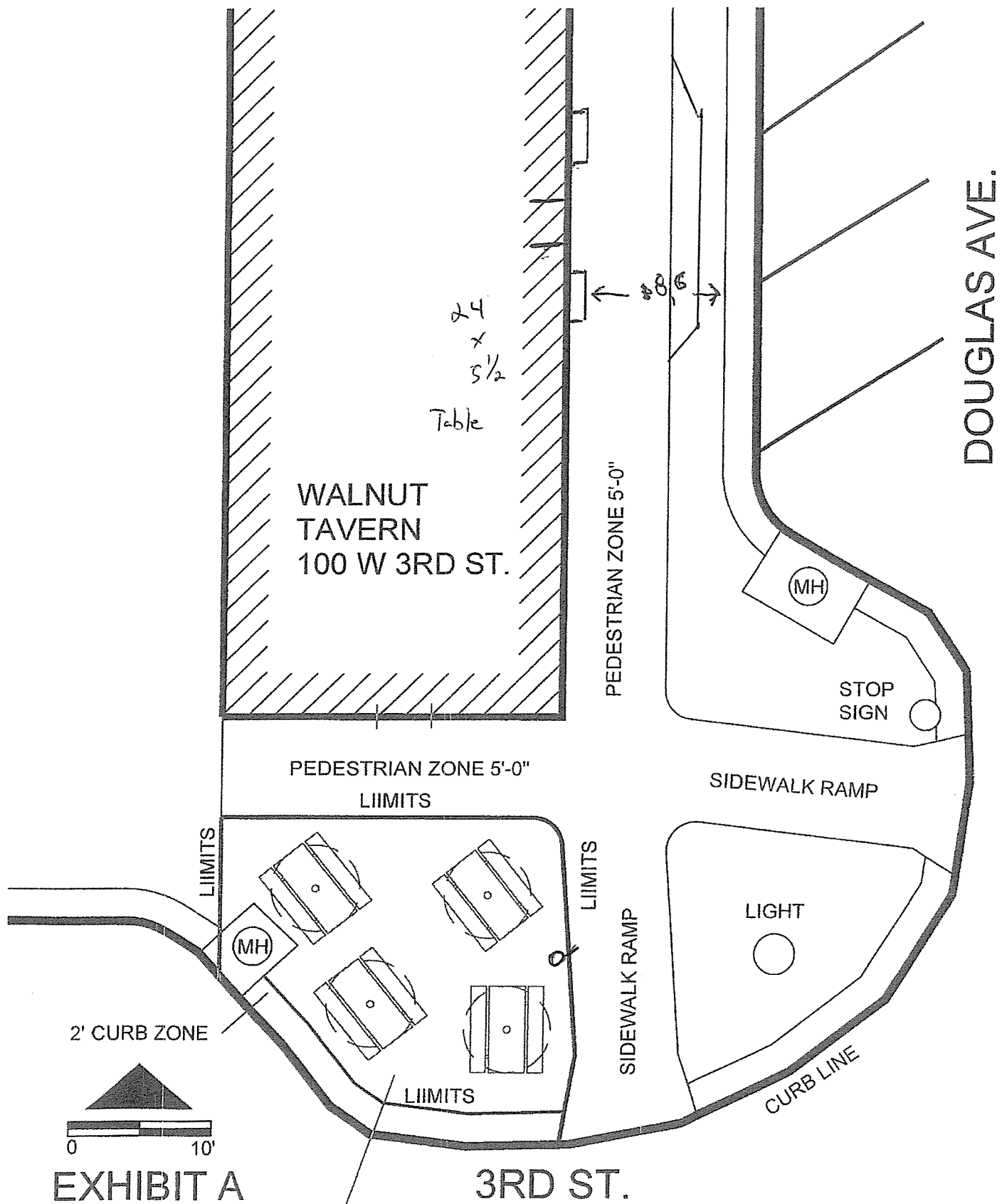
Additional comments (Please describe the items to be placed on the sidewalk and the how they will be stored/secured)

Picnic Tables AND Umbrellas - Umbrellas Removed nightly.
2 - 2x6 cocktail Table Along E. wall next to doorway. New cigaret container that Locks

Gerald Koster 3-10-20
 Signature of Owner or Authorized Agent (Date)

 City of Yankton Authorized Agent (Date)

I certify that I am aware of the terms and conditions of the Sidewalk Cafe Permit and I agree to comply with all requirements of the associated City of Yankton Sidewalk Cafe Ordinance. Any person who violates any of the provisions of this ordinance may have their permit revoked and is further subject to the penalties described in Section 1-8 in the Code of Ordinances for the City of Yankton, South Dakota.



(4) 6' X 5' TABLES WITH UMBRELLAS, PLACED AS SHOWN

EXHIBIT A

Memorandum No. 20-88

TO: Mayor and City Commissioners
FROM: Amy Leon, City Manager
RE: Ordinance #1033
DATE: April 23, 2020

On Tuesday March 24, 2020, the Yankton City Commission passed Ordinance #1033, setting restrictions on large gatherings, temporarily closing certain businesses, and requiring other businesses to alter their operations in response to the Covid-19 pandemic. The ordinance, which is attached, sunsets and expires at midnight on May 1, 2020 unless the City Commission takes action to extend the ordinance.

On Monday, April 20, 2020, the City Health Board heard from Dr. David Basel of Avera. Dr. Basel provided the Health Board with modeling that suggests that the Sioux Falls area's peak infection date will be sometime around the middle of May. He further explained that the rest of the state's (and likely Yankton County's) peak infection date will trail behind that a couple of weeks, with an estimated peak infection date being sometime around the beginning of June. Further, Dr. Basel went on to explain that the latest modeling indicates that the overall infection, hospitalization, and morbidity rates have decreased since the earliest projection models were developed. This puts our state and our medical facilities in a better position for caring for our communities provided that staff and equipment remain available to our officials. Because Yankton is a regional facility serving seven plus counties, the projected early June surge could exceed Avera Sacred Heart Hospital's capacity. However, with that, also comes the knowledge that other hospitals in the system, like those in Sioux Falls, will experience the surge earlier and will have some capacity to accept transfers. At the time of the Health Board meeting, Dr. Basel's opinion was that the City of Yankton should continue to stay vigilant with its restrictions to continue to flatten the curve and slow the spread of the coronavirus.

We also heard from Doug Ekeren, CEO of Avera Sacred Heart Hospital. Mr. Ekeren shared that at present, Avera Sacred Heart is able to keep up with the number of patients needing care and medical supplies. Mr. Ekeren will be participating in our work session meeting and will be walking the City Commission through an updated version of the information that Dr. Basel provided the Health Board on Monday, April 20. Mr. Ekeren's presentation will be attached when it becomes available.

On Wednesday, Ross DenHerder and I attended a meeting with other first class cities to discuss reopening strategies. From the discussion, it appears the reopening approach will be very regional based on case numbers and projections in each county. Many municipalities across the state are leaning toward lessening their restrictions. We are working together to develop a reopening strategy for restaurants, bars, and large gatherings that is consistent throughout our communities since those areas are commonly restricted at this time.

_____ Roll call

Best practices for reopening strategies across the country include the following:

1. A decrease in positive cases for a sustained period of time
2. Widespread testing to determine who has or has already had the virus and may be asymptomatic or who may have antibodies to the coronavirus
3. Appropriate staffing levels to care for those who are ill
4. Adequate supply chains for medical supplies and other equipment

On Thursday, April 23, 2020, the City Health Board heard from Bonny Specker PHD who is an epidemiologist from South Dakota State University. Dr. Specker's presentation is attached. Dr. Specker presented a historical perspective on pandemics and provided a comparison between the coronavirus pandemic and the 1918 Influenza pandemic. Based on her knowledge, Dr. Specker believes the state is still increasing in its numbers and has not peaked or plateaued. She recommends that measures stay in place to continue to practice social distancing and maintain closures of nonessential businesses.

As of Thursday, April 23, 2020 the State of South Dakota has reported 1,956 cases of coronavirus. Yankton County has reported 25 positive cases. Yankton County has had 21 recoveries.

The City Health Board will meet on Monday to provide its final recommendation. The City Health Board wanted to use the most recent available data to guide its recommendation. This will be discussed more during the City Commission Work Session prior to your regular meeting.

The City Commission has a lot of options in terms of how to move forward. Some of those options include:

1. Follow the recommendation of the City Health Board which may include one of the following options
2. Do nothing. If this action takes place the ordinance will expire at midnight on May 1, 2020 and all gatherings can occur and businesses can reopen on May 2, 2020 as usual.
3. Extend Ordinance #1033 and continue the restrictions on gatherings, businesses and business closures to whatever date is selected. In this scenario restrictions on businesses remain in place until said date in the considered resolution or until June 8, 2020 when the Ordinance totally expires.
4. Extend Ordinance #1033 and continue the restrictions on gatherings, businesses and business closures to whatever date is determined sufficient by the City Commission in the considered resolution or until June 8, 2020 when the Ordinance totally expires. If this option is selected, direct staff to develop an amendment to the ordinance relaxing restrictions and closures according to the reopening plan that is being discussed among the Health Board and City Staff. (staff would request that the amendment be considered at the next regular City Commission meeting (May 11, 2020) and that a work session be

scheduled prior to the regular meeting to discuss any amendment and make changes.

5. Amend Ordinance #1033 at the work session relaxing restrictions on some businesses to become effective on May 2nd. If this scenario is chosen, staff would ask we set a special meeting later in the week (Thursday, April 30, 2020) to provide time to draft a resolution and present it to the Health Board for a recommendation.
6. Consider an alternative option.

Considerations:

- If the City Commission determines it is best to lift all restrictions and reopen businesses, staff recommends that public education efforts and Governor Noem's Executive Order issued on March 23 be followed. It will be difficult to reinstate any restrictions or closures should the community reopen and there is a spike in coronavirus cases.
- Staff advises that Yankton does not meet any of the proposed state or regional criteria set forth by the Federal Government to satisfy proceeding to phased comeback. Those are as follows:
 - Downward trajectory of influenza like illnesses reported within a 14-day period
 - Downward trajectory of covid-like syndromic cases reported within a 14-day period
 - Downward trajectory of documented cases within a 14-day period OR a downward trajectory of positive tests as a percent of total tests within a 14 day period (flat or increasing volume of tests)
 - Treatment of all patients without crisis care
 - Robust testing program in place for at-risk healthcare workers including emerging antibody testing.

That said, our current ordinance is more stringent than many others throughout the state. (Please see attached matrix of restrictions currently in place in other SD communities.) The Federal Guidelines for reopening do indicate that the guidance may be altered based on the local jurisdiction current situation (adjustments for rural versus urban/etc.) The Federal Guidelines also indicate that Governors should work on a regional basis to satisfy these guidelines.

Recommendations: The Health Board Recommendation will be provided verbally at the City Commission work session prior to the regular City Commission meeting. It is recommended that the City Commission follow the recommendation of the City Health Board as it relates to Ordinance #1033 or make a motion to pursue one of the other options listed.

ORDINANCE 1033

COVID-19 TEMPORARY EMERGENCY ORDINANCE NO. #1

A TEMPORARY EMERGENCY ORDINANCE TO ADDRESS A PUBLIC HEALTH CRISIS BY IMPLEMENTING CERTAIN MEASURES WHICH HAVE BEEN DEEMED NECESSARY TO SLOW THE COMMUNITY SPREAD OF THE VIRUS RESPONSIBLE FOR THE COVID-19 DISEASE.

WHEREAS, the City of Yankton has the authority pursuant to SDCL 9-29-1 and 9-32-1 to pass ordinances for the purpose of promoting the health, safety, morals and general welfare, of the community and to do what may be necessary or expedient for the promotion of health or the suppression of disease; and

WHEREAS, an outbreak of the COVID-19 disease, which is caused by the novel coronavirus SARS-CoV-2 (the “virus”), has been confirmed in more than 100 countries, including the United States; and

WHEREAS, COVID-19 is a severe respiratory disease caused by the virus transmitted by person-to-person contact, or by contact with surfaces contaminated by the virus. In some cases, especially among older adults and persons with serious underlying health conditions, virus infection can result in serious illness requiring hospitalization, admission to an intensive care unit, and death; and

WHEREAS, the World Health Organization (WHO), the Centers for Disease Control and Prevention (CDC), and the Secretary of the U.S. Department of Health and Human Services have declared the outbreak of the virus causing the COVID-19 disease as a public health emergency; and

WHEREAS, on March 13, 2020, President Donald Trump declared a national emergency in response to the global pandemic of COVID-19; and

WHEREAS, on the same day, Governor Kristi Noem, issued Executive Order 2020-04 which declared a state of emergency to exist in the State of South Dakota in response to the spread of the virus causing the COVID-19 disease; and

WHEREAS, on March 16, 2020, the City of Yankton passed resolution 20-21, which declared a state of emergency to exist in the City of Yankton in response to the spread of the virus causing the COVID-19 disease; and

WHEREAS, cases of infection from the virus causing the COVID-19 disease have been confirmed in the State of South Dakota, and cases of community transmission are reasonably suspected to exist; and

WHEREAS, the CDC and health experts have recommended social distancing to slow the spread of the virus causing the COVID-19 disease; and

WHEREAS, social distancing is a method of slowing down or stopping the spread of a contagious disease by reducing the probability of contact between infected persons and those not infected in order to minimize disease transmission; and

WHEREAS, in response to the need to implement social distancing, all schools in the State of South Dakota have been closed for at least two weeks; and

WHEREAS, on March 16, 2020, the White House issued guidance recommending that gatherings of more than ten (10) people be avoided and that people avoid eating or drinking at bars, restaurants, and food courts; and

WHEREAS, the guidance issued by the White House further recommended that in states with evidence of community transmission, bars, restaurants, food courts, gyms, and other indoor and outdoor venues where people congregate should be closed; and

WHEREAS, many states and communities across the country have already implemented the White House recommendations by ordering all bars, restaurants, food courts, gyms, and other indoor and outdoor venues where people congregate be closed until the public health emergency is over; and

WHEREAS, the failure to successfully implement social distancing will likely result in higher numbers of infected individuals and has the potential to overwhelm the capacity of the City's health care providers; and

WHEREAS, it is important that control measures be taken to reduce or slow down the spread of the virus in order to protect the health and safety of the City's residents, especially for seniors and those with underlying health conditions that make them particularly vulnerable to the COVID-19 disease.

WHEREAS, the Yankton City Board of Health, exercising its authority within Ordinance Sec. 11-32 of the Yankton Code of Municipal Ordinances, has found that the rules and regulations contained within this ordinance are necessary for the prevention and spread of the contagious virus causing the deadly COVID-19 disease within the city and recommended the passage thereof by the Yankton Board of City Commissioners.

NOW THEREFORE, BE IT ORDAINED, by the Yankton Board of City Commissioners that:

(1) Effective at 12:00 a.m. on Thursday, March 26, 2020, all restaurants, coffee houses, bars, breweries, dance clubs, gentlemen's clubs, cafes, and other similar places of public accommodation offering food and beverages for on-site consumption, including any alcohol licensees with on-sale privileges, are closed to on-site/on-sale patrons. These businesses may continue to operate in order to provide take-out, delivery, curbside service, and drive-thru service. Any business continuing to operate in order to provide off-site service should implement procedures to ensure social distancing and operate in compliance with federal and state health guidance in order to prevent the spread of the virus causing the COVID-19 disease. The list of the businesses types closed by this provision may be increased by recommendation of the City Board of Health and passage of a resolution of the Yankton Board of City Commissioners. This closure will remain in effect through Friday, May 1, 2020.

(2) Effective at 12:00 a.m. on Thursday, March 26, 2020, all recreational facilities, pools, health and fitness facilities and clubs, social clubs, fraternal organizations, athletic and weight training facilities, barber shops, hair salons, nail salons, tanning salons, spas and massage parlors, estheticians, tattoo parlors, dog grooming salons, movie and live production theaters, event centers, meeting halls, and music and entertainment venues are directed to close and cease operations. The list of the businesses types closed by this provision may be increased or decreased by recommendation of the City Board of Health and passage of a resolution of the Yankton Board of City Commissioners. This closure will remain in effect through Friday, May 1, 2020.

(3) Effective at 12:00 a.m. on Thursday, March 26, 2020, all tobacco shops and lounges, vaping shops and lounges, hookah lounges, and other similar business which allow for on-site consumption of any product by smoking or inhaled vapor are directed to cease allowing on-site consumption, but may continue to offer products for sale to consume off-site under the same conditions as bars and restaurants outlined in paragraph #1. The list of the businesses types closed by this provision may be increased by recommendation of the City Board of Health and passage of a resolution of the Yankton Board of City Commissioners. This closure will remain in effect through Friday, May 1, 2020.

(4) Effective at 12:00 a.m. on Thursday, March 26, 2020, all pool halls, video game arcades, video lottery casino operations, bowling alleys, indoor ice skating rinks, and other similar recreational or entertainment facilities are directed to close and cease operations. The list of the businesses types closed by this provision may be increased by recommendation of the City Board of Health and passage of a resolution of the Yankton Board of City Commissioners. This closure will remain in effect through Friday, May 1, 2020.

(5) The closures in this order do not apply to the following:

- (a) Places of public accommodation that offer food and beverages for off-site consumption, including grocery stores, markets, retail stores that offer food, convenience stores, pharmacies, drug stores, and food pantries, other than any portion of such business which would be subject to the requirements of paragraph (1).
- (b) Room service in hotels.
- (c) Health care facilities, residential care facilities, congregate care facilities, and correctional facilities.
- (d) Crisis shelters, homeless shelters, churches, soup kitchens, or other similar institutions.
- (e) Any emergency facility necessary for the response to the current public health emergency or any other community emergency or disaster.
- (f) Any outdoor recreational facility where safe distances between patrons may be maintained (i.e. the outdoor portions of any golf course or archery range).
- (g) Daycare providers.
- (h) Any other business type or service established by recommendation of the City Board of Health and passage of a resolution of the Yankton Board of City Commissioners.

(6) Beginning at 12:00 a.m. on Thursday, March 26, 2020, it shall be unlawful In the City of Yankton for any person to participate in a "communal gathering" as defined herein effective through Friday, May 1, or until such extended time as may be recommended by the Board of Health and approved by resolution of the Yankton Board of City Commissioners not to exceed the time frame in which this ordinance remains in effect, which prohibition shall be governed by the following terms:

- (a) For purposes of this ordinance, a "communal gathering" is any indoor or outdoor gathering of people, subject to the exceptions and clarifications below, that brings together or is likely to bring more than ten (10) persons at the same time in a single room or other single confined or enclosed space, including, but not limited to an office space or similar confined place of employment, a single family residence, or a residential apartment unit.
- (b) For purposes of this ordinance, a "communal gathering" does not include larger gatherings in the following locations, so long as people take care not be six feet (6') of one another for extended periods:
 - (i) public parks, sidewalks, streets, and any outdoor recreational facility where safe distances between patrons may be maintained (i.e. the outdoor portions of any golf course or archery range);

- (ii) parking lots and common areas of any hotel, office building or residential apartment buildings;
 - (iii) grocery stores, shopping malls, manufacturing facilities, daycare providers, or other retail or business establishments where larger numbers of people may be present, but where it is unusual for people to be within six feet (6') of one another for extended periods;
 - (iv) hospitals, mental health or substance abuse treatment facilities, and medical clinics and facilities, long term care and assisted living facilities; and
 - (v) Any other location established by recommendation of the City Health Board and approved by resolution of the Yankton Board of City Commissioners.
- (c) Each person participating in any communal gathering that violates a size restriction established by resolution of the Yankton Board of City Commissioners in accordance with this ordinance shall be deemed to be in violation of this ordinance.

(7) This ordinance shall remain in effect until Tuesday, June 8, 2020, at which time it shall be automatically repealed without further action of the Yankton Board of City Commissioners unless specifically readopted for an additional period of time by the Yankton Board of City Commissioners. Any dates identified in the ordinance for closures to automatically end may be extended or reduced within the period covered by this ordinance by a resolution of the Yankton Board of City Commissioners.

(8) Each person in violation of this ordinance shall be guilty of a Class 2 misdemeanor, and shall be subject to the penalties established under Ordinance Sec. 1-8 of the Yankton Code of Municipal Ordinances. Each day a violation of this ordinance occurs is considered a separate offense.

BE IT FURTHER ORDAINED, that, pursuant to SDCL 9-19-13, this ordinance is necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and shall become effective immediately upon passage.

Dated this ____ day of March, 2020.

CITY OF YANKTON

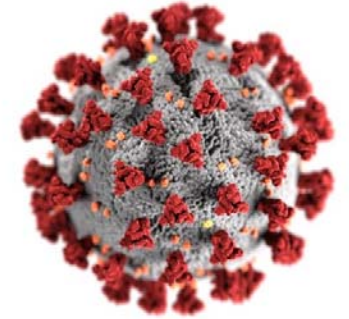
Nathan V Johnson, Mayor

ATTEST:

Al Viereck, Finance Officer

(SEAL)

Adopted: March 30, 2020
1st Reading: March 24, 2020
2nd Reading: March 30, 2020
Publication Date: March 31, 2020
Effective Date: March 31, 2020 (Emergency Clause)



COVID-19 Modeling

EPIDEMIOLOGICAL APPROACH

4/21/2020

South Dakota minus Sioux Falls Model Parameters & Values (v1.0)

Data Element	Data source(s)	Sioux Falls Population
Population numbers	Census projections (2018)	634,009
% of cases hospitalized	Ferguson et al. 2020; SD pop data (weighted by age; assumes infection rate is same across age grps)	0.83% (8.3% of confirmed cases)
% of ICU cases	Ferguson et al. 2020; SD pop data (weighted by age; assumes infection rate is same across age grps)	0.30% (30.0% of hospitalized cases)
% of patients ventilated	used State assumption that 70% of ICU will be on vents	0.21% (70% of ICU patients)
Infectious days	Sources present a wide range of values	14
LOS - Hospitalized	Weissmann et al. 2020-04 (75th %ile all; 50th %ile non-vul; 97.5th %ile for vul)	13
LOS in ICU	Weissmann et al. 2020-04 (75th %ile)	10
LOS on Ventilator	Weissmann et al. 2020-04 (75th %ile)	8

CHIME model v1.1.3

Current Hospitalized COVID-19 patients = 9 as of 4/20/2020

Due to the small number of currently hospitalized cases the doubling time (4 days; 5 days; 6 days) was used instead of date of first hospitalization.

Social distancing: 25% starting on 3/16/2020

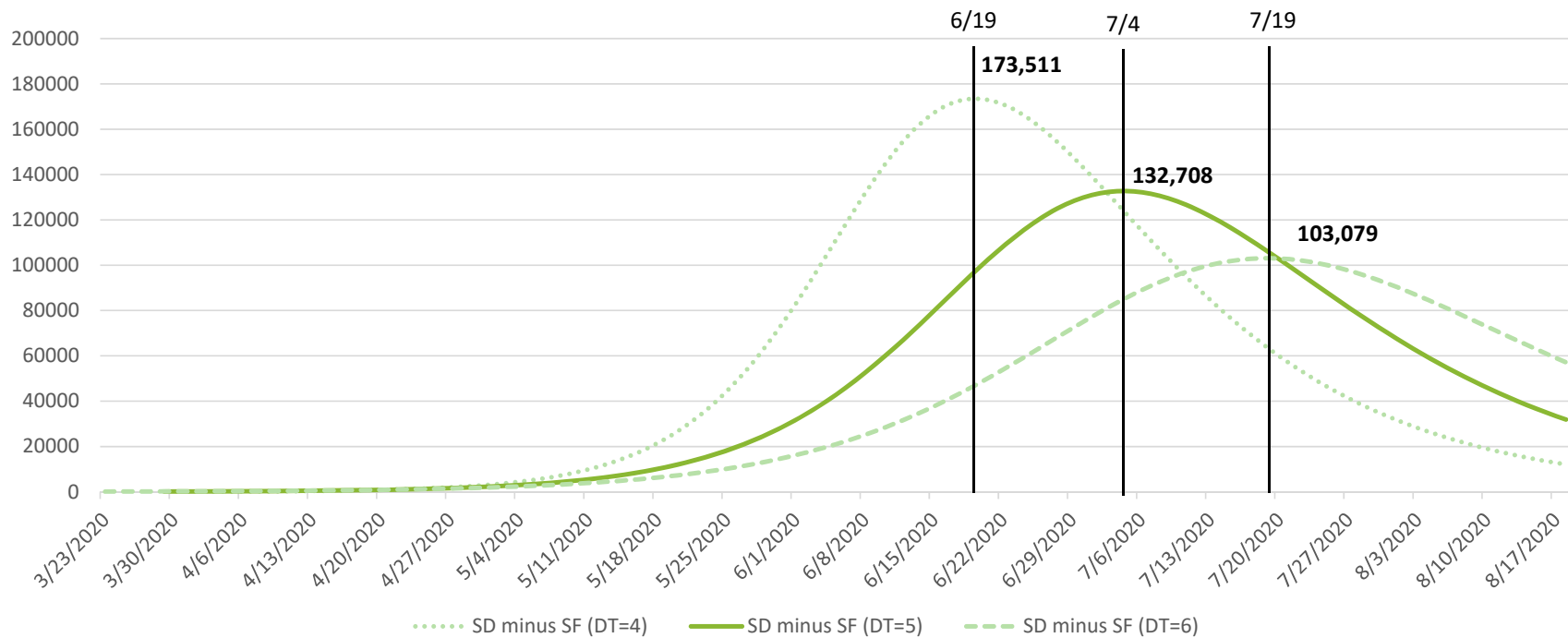
Hospitalization rates

Hospitalization and ICU admission rates were age-adjusted to the Sioux Falls population and based on data from Ferguson et al. for confirmed diagnosed cases.

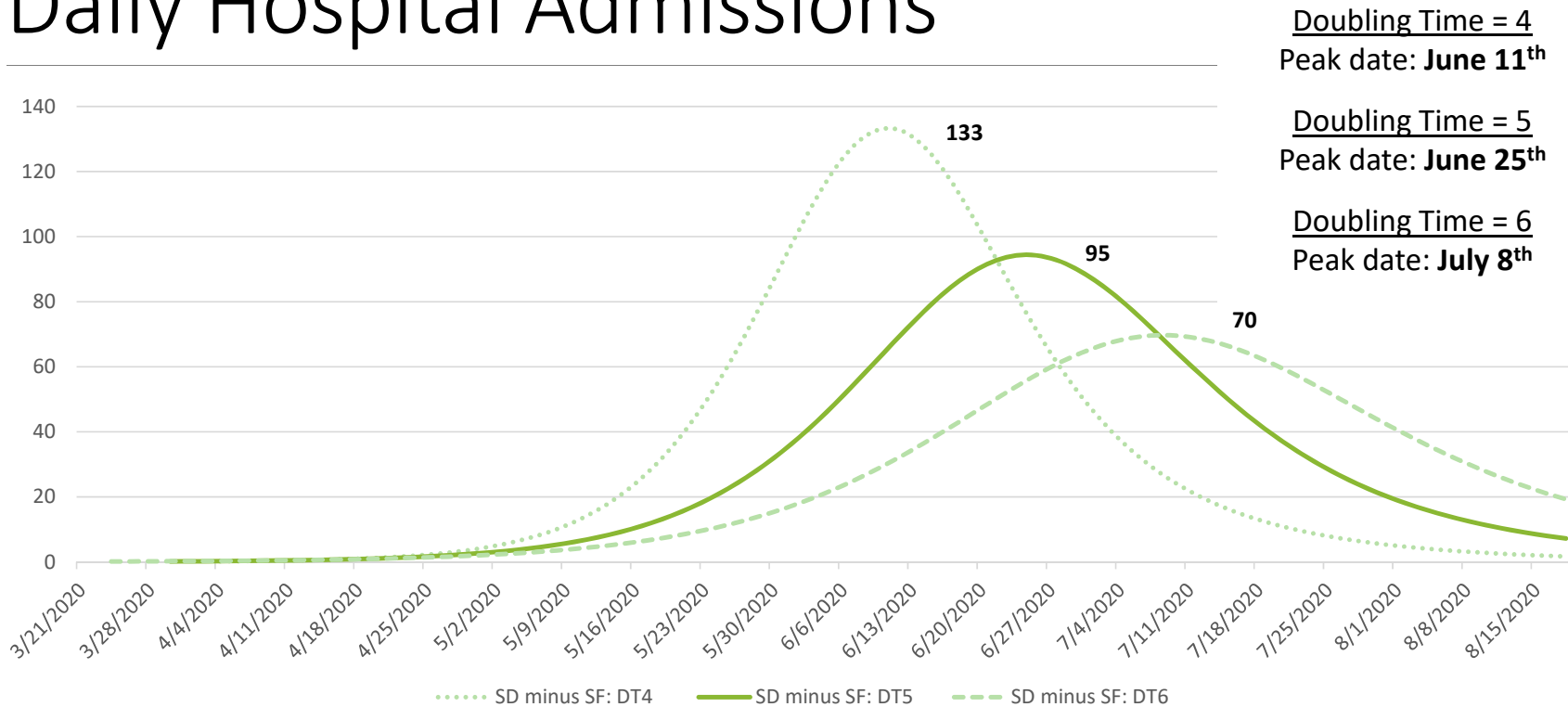
The following assumptions were made to obtain rates as percent **of total infections**:

- 50% of infected individuals are asymptomatic (based on screening data from Iceland)
- Of those that are symptomatic,
 - 40% have mild symptoms and are likely not to currently be tested.
 - 10% have more severe symptoms and likely to be tested.
 - hospitalization and ICU admission rates stated in Ferguson et al. were used.
- Ventilation rates were 70% of ICU rates.

South Dakota minus Sioux Falls Peak Infections



South Dakota minus Sioux Falls Daily Hospital Admissions



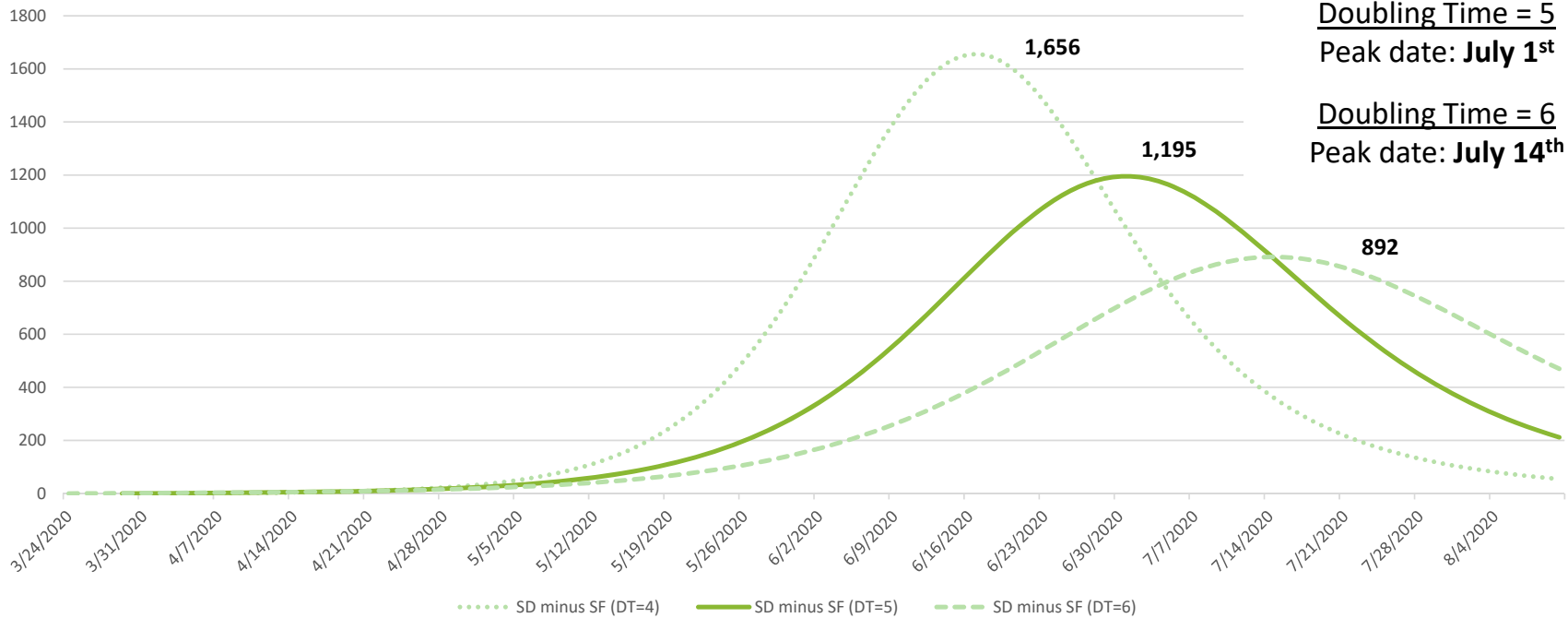
Doubling Time = 4
Peak date: **June 11th**

Doubling Time = 5
Peak date: **June 25th**

Doubling Time = 6
Peak date: **July 8th**

..... SD minus SF: DT4 — SD minus SF: DT5 - - - SD minus SF: DT6

South Dakota minus Sioux Falls Daily Hospitalization Census

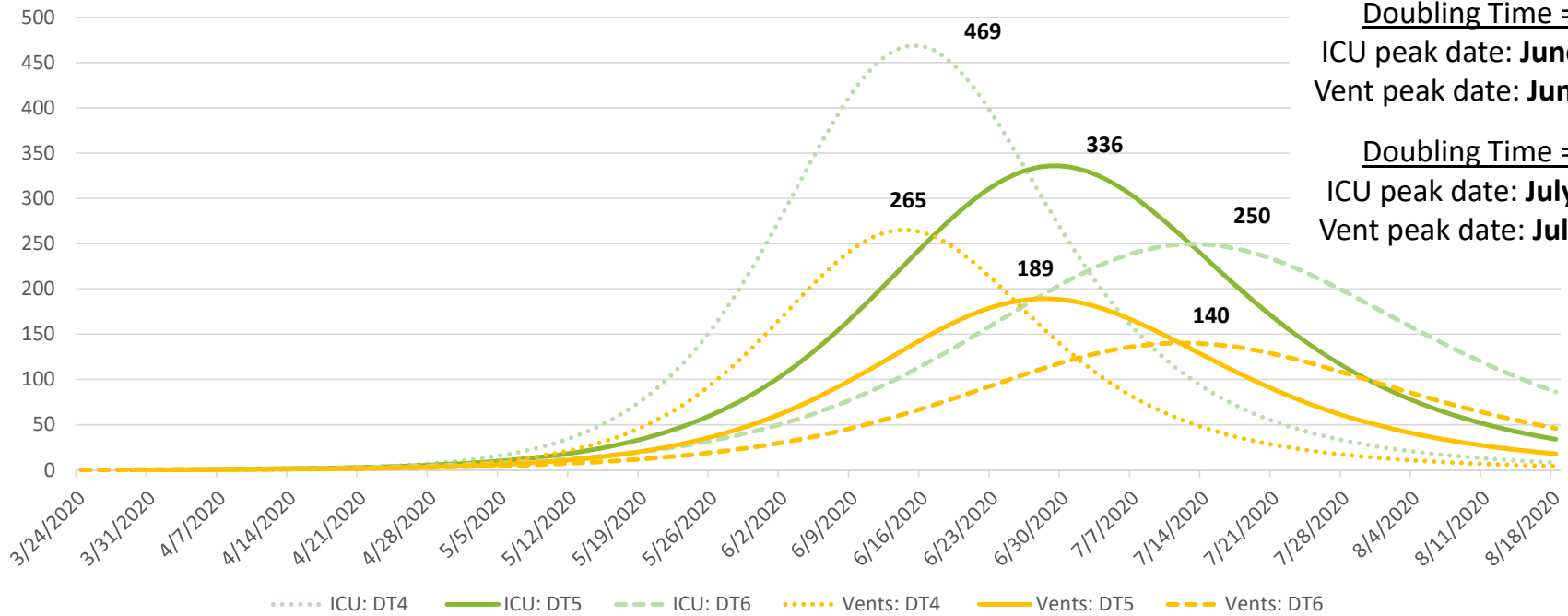


Doubling Time = 4
Peak date: **June 17th**

Doubling Time = 5
Peak date: **July 1st**

Doubling Time = 6
Peak date: **July 14th**

South Dakota minus Sioux Falls Daily Census for ICU & Vents



Doubling Time = 4
 ICU peak date: **June 15th**
 Vent peak date: **June 16th**

Doubling Time = 5
 ICU peak date: **June 29th**
 Vent peak date: **June 28th**

Doubling Time = 6
 ICU peak date: **July 13th**
 Vent peak date: **July 12th**

Limitations

This is a NOVEL disease and we are learning more and more about it every day

- Asymptomatics
- Epidemiology of disease
- Modeling and assumptions

We need more data, model should improve over time; but is dependent on human nature

These are estimates, predictions, and probabilities; NOT a crystal ball



	A	B	C	D	E	F
1	City	Date	Ordinance	Expiration	Business Effected	Positive Cases in County
2						
3	Sioux Falls	3/26/2020	28-20	4/22/2020	No lingering ordinance, maintain social distance, encouraged businesses to do take out or delivery	1,555
4	Rapid City	3/27/2020	64112	60 days	Restaurants, food courts, coffee houses, bars, breweries, distilleries, wineries, clubs, cafes, recreation facilities, public pools, health clubs, athletic facilities, theatres, movie theatres, hookah lounges, cigar bars, vaping lounges, arcades, bowling alleys, casinos, indoor climbing facilities, skating rinks, trampoline parks	11
5	Aberdeen	4/13/2020	#20-04-05	61 days	restaurants, coffee houses, bars, breweries, casinos, dance clubs, gentlemen's clubs, cafes, indoor recreational facilities, pools, health and fitness facilities and clubs, social clubs, fraternal organizations, athletic and weight training facilities, movie and live production theaters, event centers, meeting halls, and music and entertainment venues, tobacco shops and lounges, vaping shops and lounges, hookah lounges, and other similar business, pool halls, video game arcades, video lottery casino operations, bowling alleys, ice skating rinks, and other similar indoor recreational or entertainment facilities, tattoo parlors, beauty and hair salons, barber shops, spas, massage studios, and other similar indoor hands-on personal care facilities are directed to close to on-site services and sales	27

	A	B	C	D	E	F
1	City	Date	Ordinance	Expiration	Business Effected	Positive Cases in County
6	Watertown	3/26/2020	#20-14	5/23/2020	Restaurants, food courts, coffee houses, bars, breweries, distilleries, wineries, clubs, cafes, recreation facilities, public pools, health clubs, athletic facilities, theatres, movie theatres, hookah lounges, cigar bars, vaping lounges, arcades, bowling alleys, casinos, indoor climbing facilities, skating rinks, trampoline parks	13
7	Brookings	3/23/2020	#20-005	5/6/2020	restaurants, food courts, coffee houses, bars, brew eries, clubs, cafes and other similar places of public accommodation offering food and beverages for on-site consumption, including any alcohol licensees w ith on-sale privileges, are closed to on-site/on-sale patrons, recreational facilities, public pools, health clubs, athletic facilities and theaters, including movie theaters and music or entertainment venues, all cigar bars, vaping lounges or other similar businesses that allow for on-site consumption, all arcades, bingo halls, bow ling alleys, indoor golf ranges, casinos, indoor climbing facilities, skating rinks, and other similar recreational or entertainment facilities, all salons, barber shops, and spas, and other similar facilities	9
8	Mitchell	3/30/2020	#20-04	Until amended or appealed	Restaurants, food courts, coffee houses, bars, breweries, distilleries, wineries, clubs, cafes, recreation facilities, public pools, health clubs, athletic facilities, theatres, movie theatres, hookah lounges, cigar bars, vaping lounges, arcades, bowling alleys, casinos, indoor climbing facilities, skating rinks, trampoline parks	5

	A	B	C	D	E	F
1	City	Date	Ordinance	Expiration	Business Effected	Positive Cases in County
9	Yankton	3/24/2020	#1033	5/1/2020	restaurants, food courts, coffee houses, bars, breweries, clubs, cafes and other similar places of public accommodation offering food and beverages for on-site consumption, including any alcohol licensees with on-sale privileges, are closed to on-site/on-sale patrons, recreational facilities, public pools, health clubs, athletic facilities and theaters, including movie theaters and music or entertainment venues, all cigar bars, vaping lounges or other similar businesses that allow for on-site consumption, all arcades, bingo halls, bowling alleys, indoor golf ranges, casinos, indoor climbing facilities, skating rinks, and other similar recreational or entertainment facilities, all salons, barber shops, and spas, and other similar facilities	23
10	Pierre	4/8/2020	#1813	61 days	bar, restaurant, brewery, cafe, casino, coffee shop, recreation or athletic facility, health club, entertainment venue	6
11	Spearfish	4/14/2020	#1314	4/30/2020	Restaurants, food courts, coffee houses, bars, breweries, distilleries, wineries, clubs, cafes, recreation facilities, public pools, health clubs, athletic facilities, theatres, movie theatres, hookah lounges, cigar bars, vaping lounges, arcades, bowling alleys, casinos, indoor climbing facilities, skating rinks, trampoline parks	9

	A	B	C	D	E	F
1	City	Date	Ordinance	Expiration	Business Affected	Positive Cases in County
12	Huron	3/22/2020	#2207	Until amended or appealed	Restaurants, food courts, coffee houses, bars, breweries, distilleries, wineries, clubs, cafes, recreation facilities, public pools, health clubs, athletic facilities, theatres, movie theatres, hookah lounges, cigar bars, vaping lounges, arcades, bowling alleys, casinos, indoor climbing facilities, skating rinks, trampoline parks	21
13	Vermillion	3/30/2020	#1413	60 days	Restaurants, food courts, coffee houses, bars, breweries, distilleries, wineries, clubs, cafes, recreation facilities, public pools, health clubs, athletic facilities, theatres, movie theatres, hookah lounges, cigar bars, vaping lounges, arcades, bowling alleys, casinos, indoor climbing facilities, skating rinks, trampoline parks, hair and nail salons, barbers, spas, massage facilities	5

Historical Outbreaks: 1918 Influenza & Covid-19

Bonny Specker, Ph.D.
EA Martin Program, SDSU

Historical Disease Outbreaks



New York, 1918



South Korea, 2020



Hawaii, 2020

Historical Disease Outbreaks



St. Louis, 1918



Wuhan, 2020



New York, 2020

Historical Disease Outbreaks



US, 1918



China, 2020

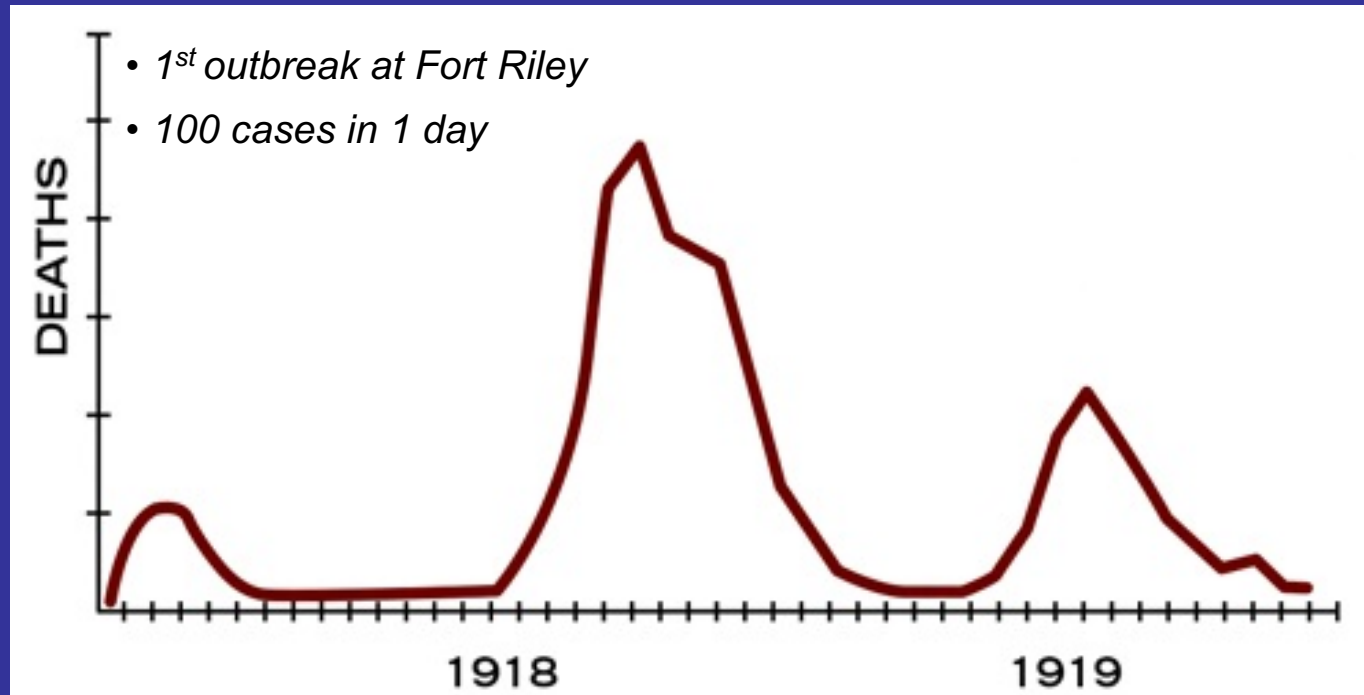


Matt Rourke/AP

Philadelphia, 2020

Influenza 1918 Timeline

Three waves



- About 1/3 of the world's population was infected
- At least 50 million deaths worldwide (675,000 American deaths, especially among young)
- Fatality rate of about 2%

Influenza 1918

Why were so many people affected?

- A new virus (no prior immunity)
- No vaccines
- Control efforts limited to non-pharmaceutical interventions that were *not* always applied:
 - Isolation of exposed/quarantine of cases
 - Good personal hygiene/use of disinfectants
 - Limit public gatherings

Coronavirus Infections

More Than Just the Common Cold

- HCoV = human coronaviruses (bats are natural reservoir)
- HCoV 229E, NL63, OC43, and HKU1 account for 10% to 30% of mild *upper respiratory tract* infections
- HCoV affecting *lower respiratory tract*
 - In 2002 – SARS-CoV: of infected patients, 20-30% required mechanical ventilation, 10% died; human-to-human transfer
 - In 2012 – MERS-CoV: as of 11/2019, 2494 cases & 858 deaths; no human-to-human transfer
 - In 2019 – SARS-CoV-2: identified in Wuhan; cause of Covid-19; human-to-human transfer

Coronavirus Infections—More Than Just the Common Cold

	Total Cases	Total Deaths	Case Fatality Rate	Number of Countries
SARS	8,096	774	9.6%	29
MERS	2,494	858	34.4%	27
SARS-2*	72,528	1,870	2.6%	1

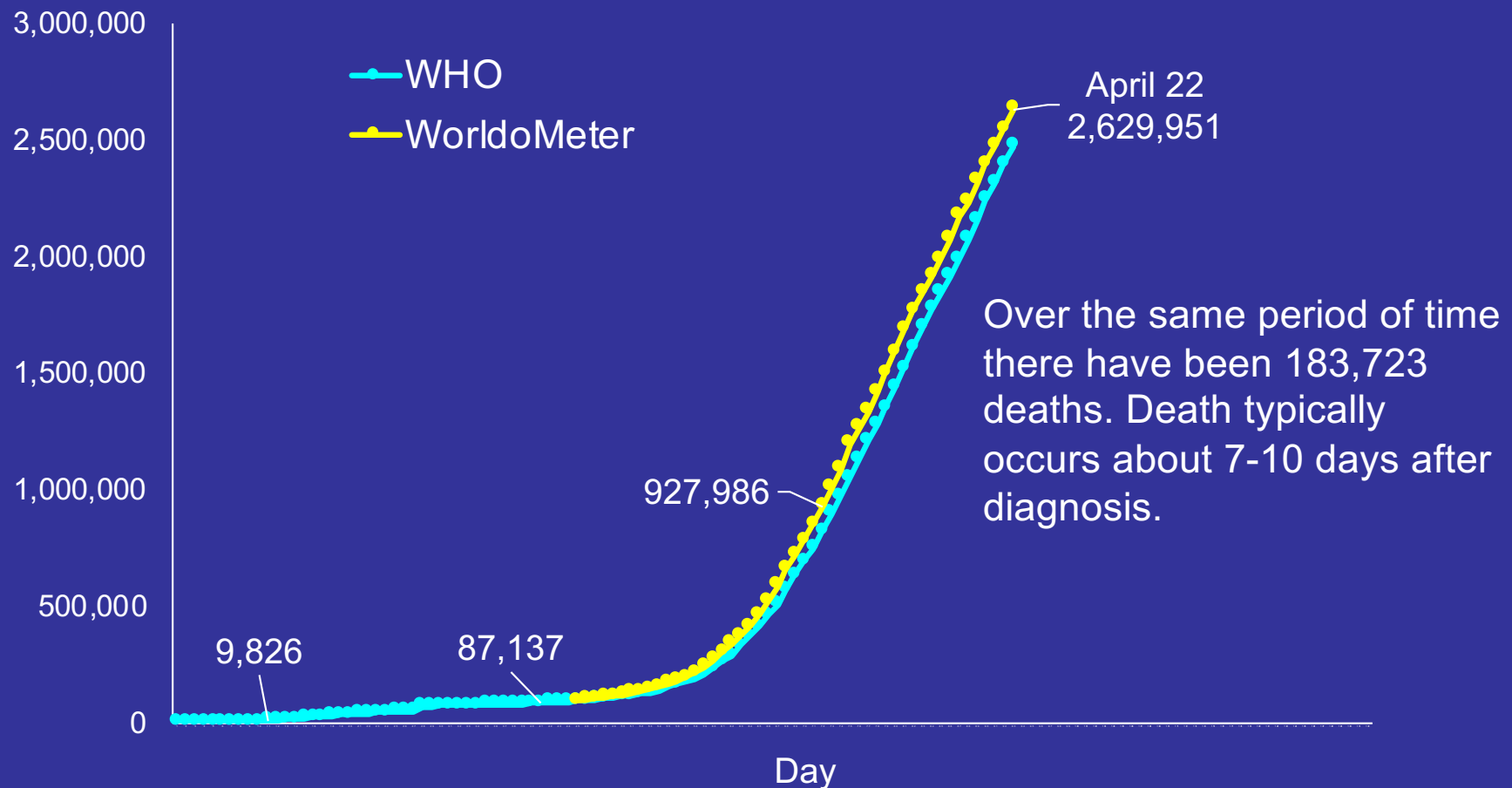
* China only; as of 2/18/20

Despite much higher case fatality rates for SARS and MERS, SARS-2 (cause of COVID-19) has more total deaths due to the large number of cases.

WHO estimates mortality to be 3.4% (3/3/20).

World Covid-19 Situation Beginning 1/20/20

Cumulative Number of Confirmed Cases of Covid-19

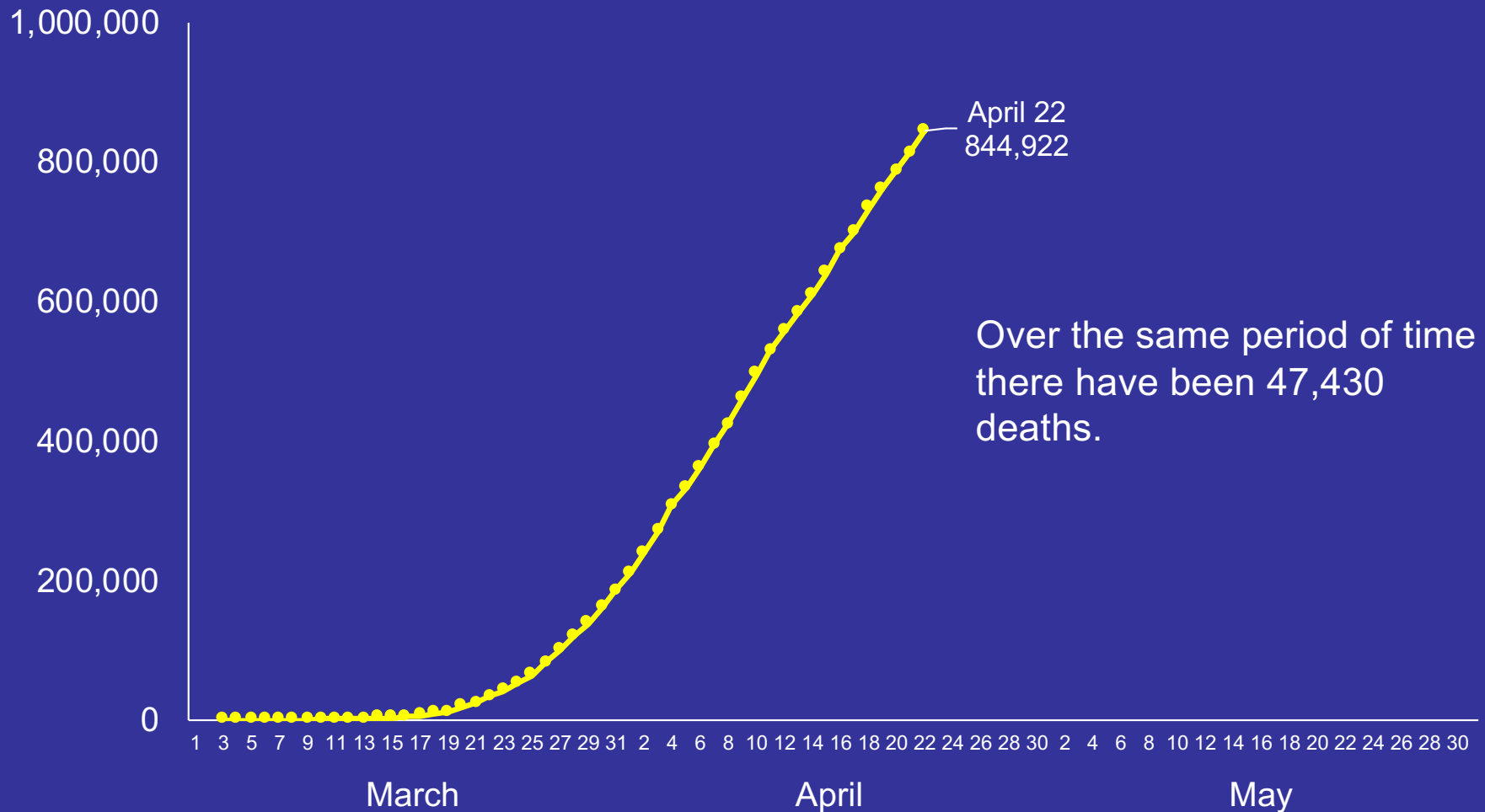


Numbers given for February 1, March 1, and April 1.

<https://www.who.int/emergencies/diseases/novel-coronavirus-2019/situation-reports>
<https://www.worldometers.info/coronavirus/>

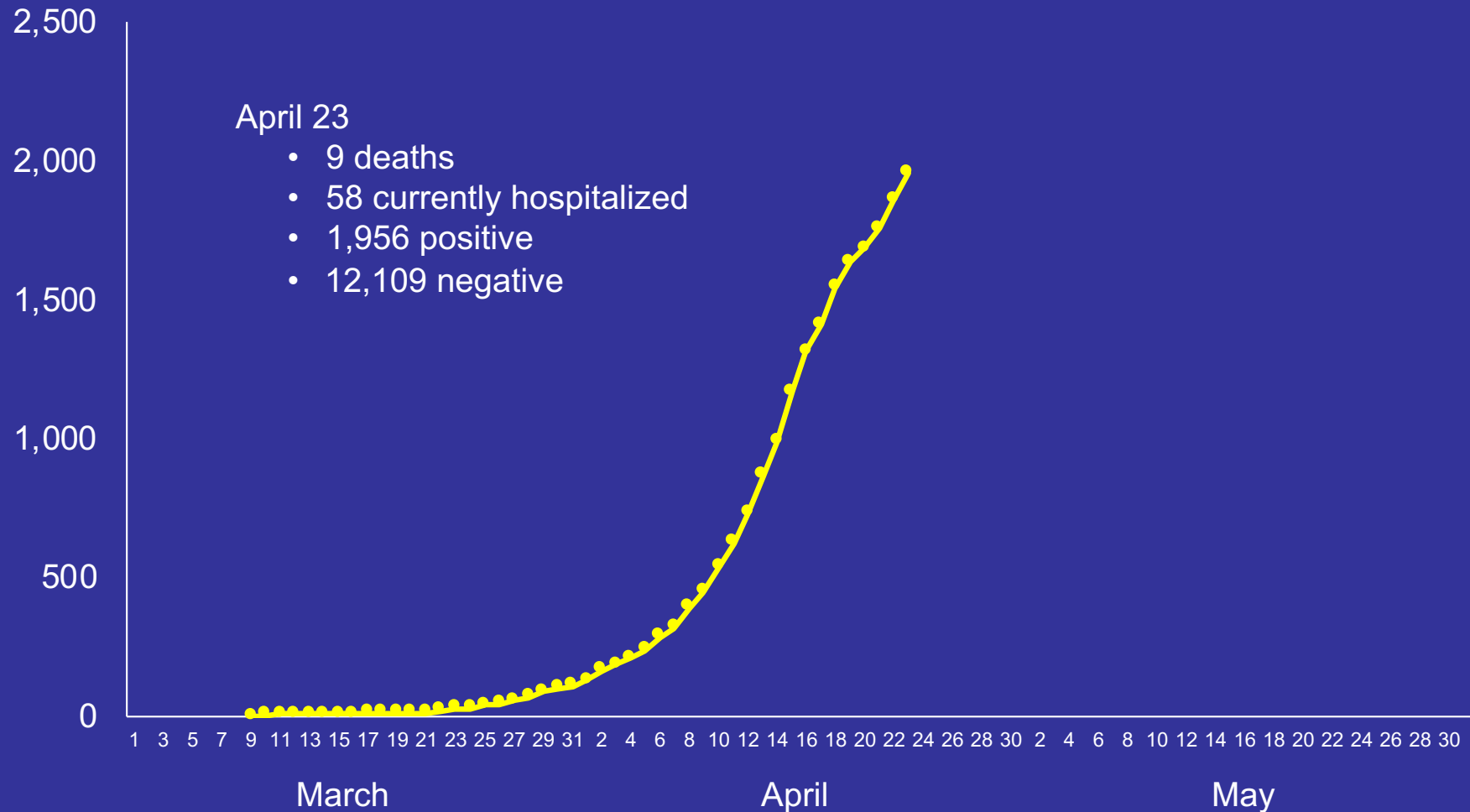
US Covid-19 Situation

Cumulative Number of Confirmed Cases of Covid-19



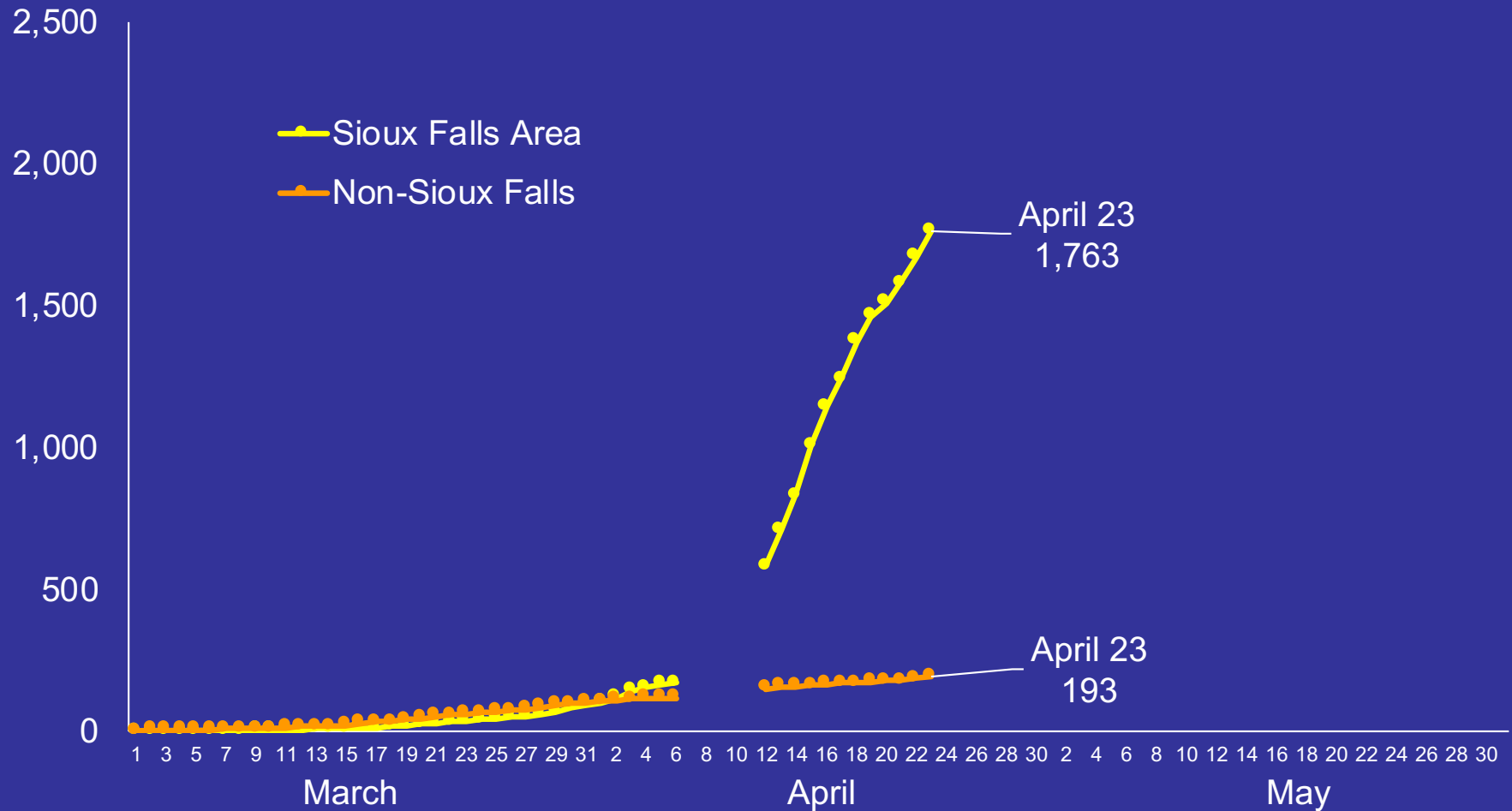
South Dakota Covid-19 Situation

Number of Confirmed Cases of Covid-19



South Dakota Covid-19 Situation

Number of Confirmed Cases of Covid-19

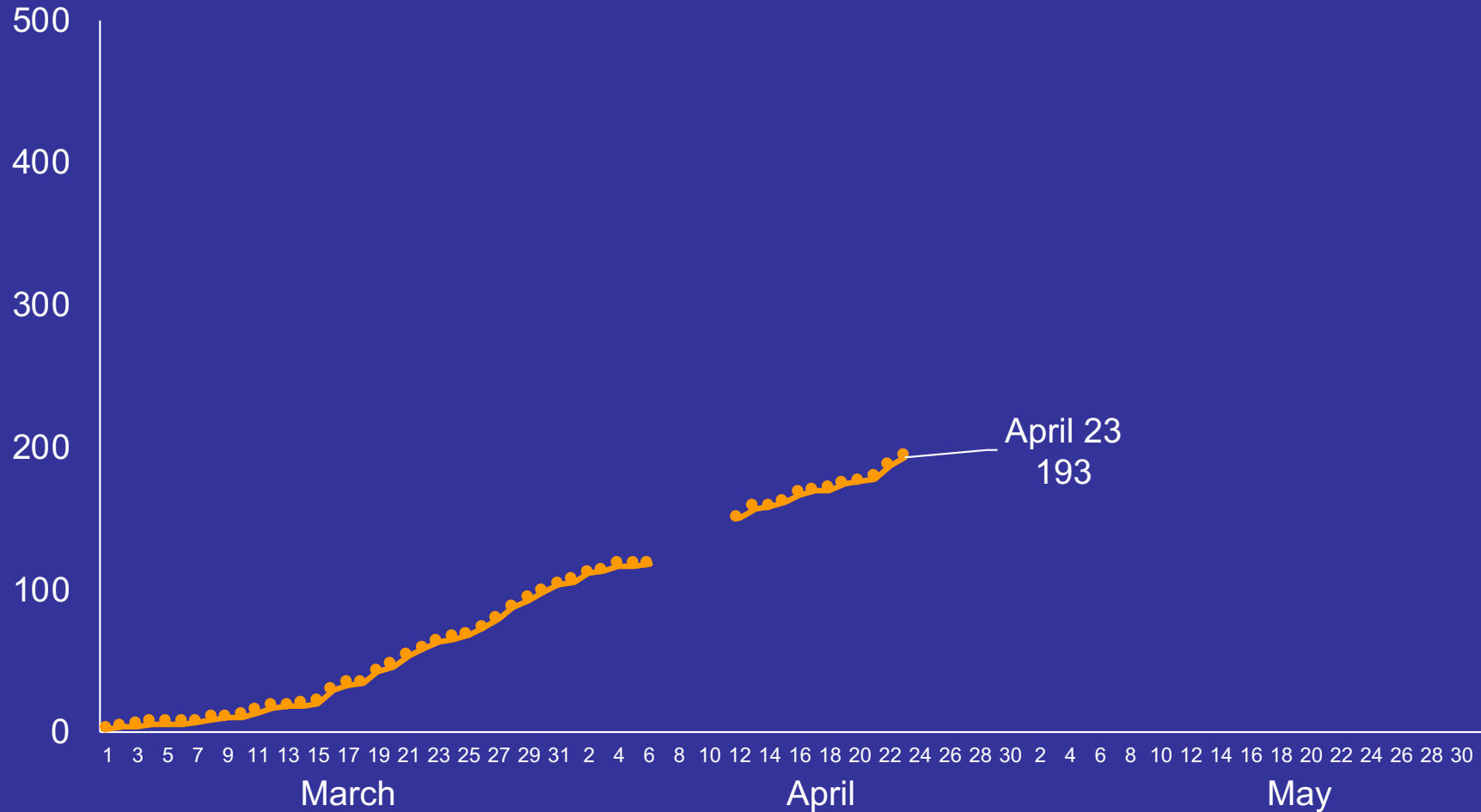


Sioux Falls area includes Minnehaha, Lincoln, McCook & Turner counties. No data presented for 4/7/20-4/11/20.

South Dakota Covid-19 Situation

Non-Sioux Falls Area

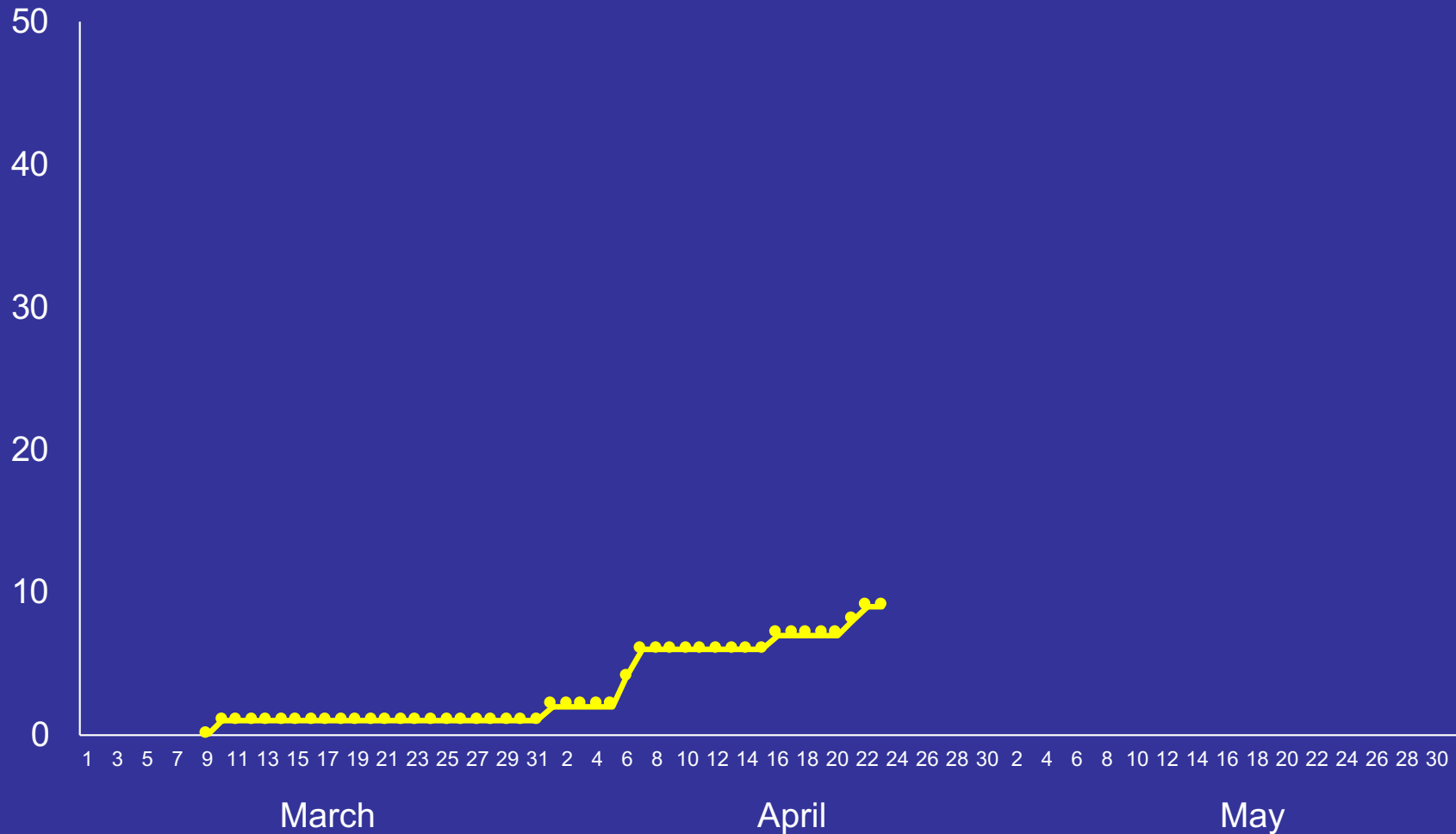
Number of Confirmed Cases of Covid-19



Sioux Falls area includes Minnehaha, Lincoln, McCook & Turner counties. No data presented for 4/7/20-4/11/20.

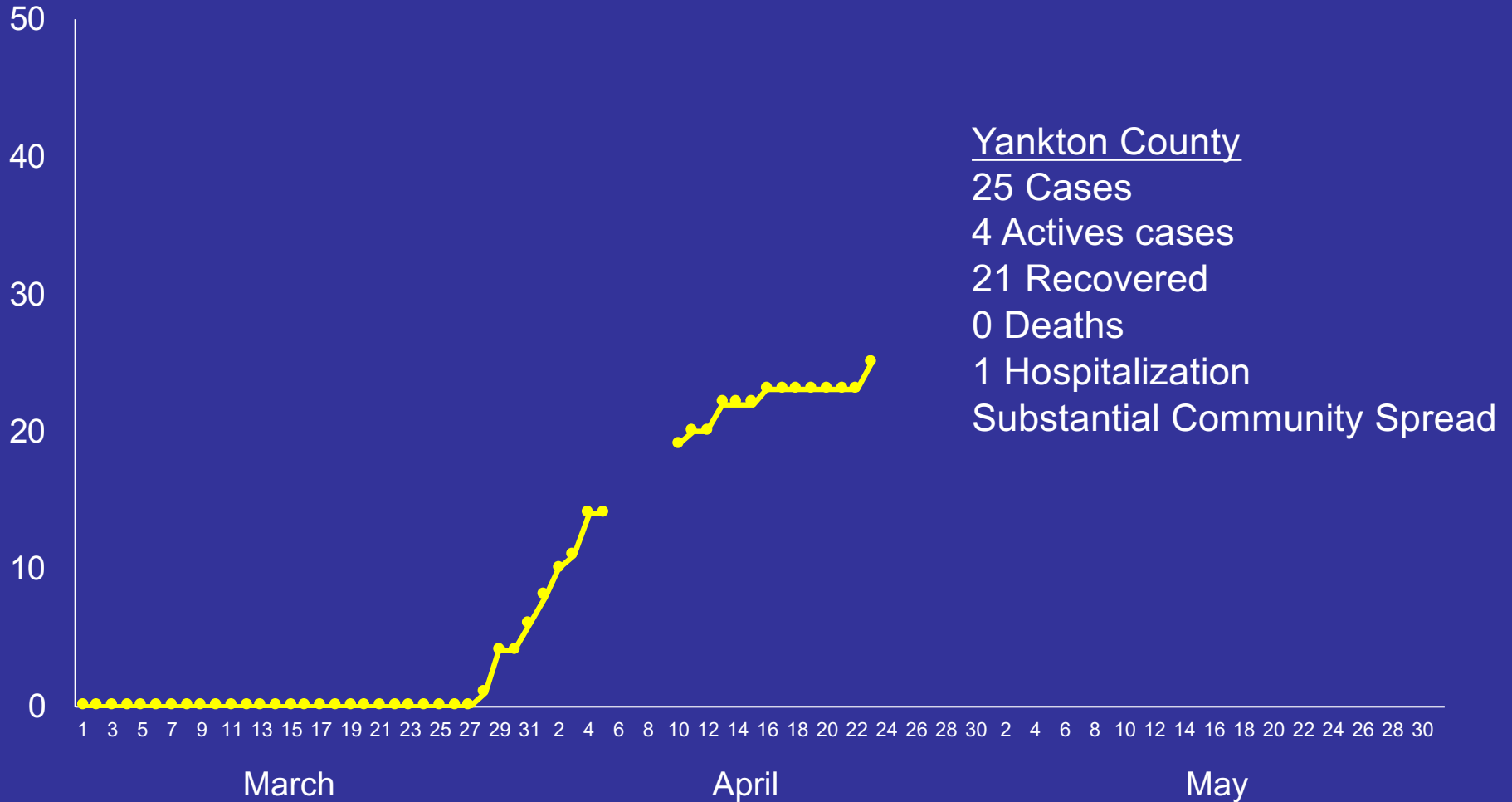
South Dakota Covid-19 Situation

Number of Deaths from Covid-19



Yankton Situation

Number of Confirmed Cases of Covid-19



What could happen in South Dakota?

- Wuhan has a population of 11 million and about 0.7% of the population developed Covid-19 as of 3/3/20.
- South Dakota has a population of 880,000 with about 2,700 hospital beds.

% Developing Covid-19	Total Cases	Severe or Critical Cases (20%)*	Number of Deaths[^]
0.5%	4,400	880	150 - 176
1%	8,800	1,760	299 - 352
5%	44,000	8,800	1,496 - 1,760

* Based on data from China (2/11/20; JAMA online 2/24/20)

[^] Estimates based on 3.4% mortality (WHO) to 20% mortality of severe or critical cases as observed in Wuhan

Covid-19

Why are so many people affected?

- A new virus (no prior immunity)
- No vaccine
- Control efforts limited to non-pharmaceutical interventions & they *need* to be applied:
 - Isolation of cases/quarantine of exposed
 - Good personal hygiene/use of disinfectants
 - Limit public gatherings

SLOW DOWN THE SPREAD OF COVID-19

Flattening the Curve with Social Distancing

