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## OFFICE OF THE CITY MANAGER

[www.cityofyankton.org](http://www.cityofyankton.org)

VOL. 55, NUMBER 8

### Commission Information Memorandum

The Yankton City Commission meeting on Monday, April 27, 2020, will begin at 7:00 pm.

#### Non-Agenda Items of Interest

##### 1) Community & Economic Department Update

We received some good news from the Federal Emergency Management Agency (FEMA) over the weekend. They have approved our request for a delay in the data development phase of our remapping. As you know, we have had some concerns about inaccuracies in the mapping data provided thus far and have been working thought those issues with FEMA staff. The City of Yankton is a participating community in the National Flood Insurance Program (NFIP). As a participating community the City agrees to adopt a floodplain development ordinance and enforce those regulations. In turn, because we are a participating community residents are eligible to purchase flood insurance, a requirement for all federally guaranteed mortgages. Participating communities must adopt new floodplain maps as they become available from the Federal Emergency Management Agency (FEMA). Floodplain maps are usually updated every 5 to 10 years. The maps that include the City of Yankton were most recently adopted and became effective in 2010. The map update process has been in development for several years for most of the counties in eastern South Dakota including Yankton County. Most recently workmaps, very early draft maps, were made available from FEMA. City staff, working with FEMA officials, was in the reviewing, commenting, and information sharing phase, before preliminary maps are developed. Once preliminary maps are issued the process follows a very regimented step of steps outlined in federal law. Staff from Community and Economic Development, Public Works, and Information Services had identified several areas of concern about the accuracy of some of modeling and was working with FEMA staff to attempt to address those concerns during a 90-day informal comment window. The COVID-19 pandemic response efforts shifted our focus and made providing a full and thoughtful response impossible. FEMA's action extends the data development phase of the project through July 2021. This will give the internal team time after the pandemic response to better analyze the data available to us and continue a conversation with FEMA Region VIII about concerns and potential inaccuracies in the data and modeling.

##### 2) Finance Department Update

Election Day is Tuesday June 2, 2020 for three of the nine City Commission seats and will be held in conjunction with the Primary Election. Absentee voting began April 17<sup>th</sup> at the Yankton County Government Center. Citizens are encouraged to absentee vote by mail. The South Dakota Secretary of State will be mailing absentee ballot applications to all South Dakotans registered in the statewide voter registration file. For more information and to view a sample ballot visit:

<http://www.cityofyankton.org/departments-services/city-commission/city-election>.

Please see the enclosed Finance Monthly Report for March and the first quarter 2020 Revenues and Expenditures Report.

### **3) Parks and Recreation Department Update**

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

### **4) Police Department Update**

The police department has a new patrol car in service. The patrol car is a hybrid and runs off of a battery a portion of the time. We expect to see a significant amount of fuel savings with the new patrol vehicles.

K-9 Officer Pekerak and K-9 Reno has a new/used police vehicle to patrol in. Officer Pekarek's old police vehicle has been reallocated to the School Resource Officer.

The patrol and detective divisions continue to work to adjust to new staffing schedules which are a result of the Covid-19 pandemic.

The bedtime stories read by the evening shift patrol officers continues to be an evening staple for many families in the Yankton community.

### **5) Environmental Services Department Update**

Staff will be sending out a THM violation as part of the May water bill. Sample results received in April were below the Maximum Contaminant Level (MCL). However, the MCL is based on a 4-quarter running average. Staff is hopeful that the current reduction in THM's will continue and that the next quarter will drop the running average below the MCL.

SJ Louis is finishing up the punch list for the gravity sewer project. The subcontractor completed the asphalt on Marsh Road. Staff has not received an updated change request for dewatering or a revised pay application as requested by the consultant. Staff will be working with Ross to hopefully negotiate a final payment.

### **6) Human Resources Department Update**

The deadline application for the Police Officer hiring list is April 24. Applicants were asked to give an e-mail address so we can send them information regarding the testing date. The date for testing has not yet been set. Commander Brandt is working on the logistics for the testing process.

Sue Hanson's last day in the office will be May 1. Our first round of interviews for the Human Resources Director position will be held May 4<sup>th</sup> & 5<sup>th</sup>. The anticipated start date will be late June or early July depending on the selected candidate's current arrangement. In the meantime the City Manager's office will be handling human resources.

### **7) Public Works Department Update**

Street Department crews have resumed working on the remaining work at the 15<sup>th</sup> Street railroad crossing location after the recent winter weather. Work includes sidewalk on the north and south sides of the street, approach installation, and site grading. Street crews have also started painting pavement markings in the City parking lots. Once the parking lot pavement markings are complete, focus will shift to pavement markings in the streets.

## **The Huether Family Aquatics Center**

The progress on the Huether Family Aquatics Center, this spring, has been significant. Much of the work already completed, was not scheduled to begin until early April. With any luck, we will stay ahead of schedule.

Some of the work that has been completed since the last update includes, the foundation walls for the mechanical building (picture on left) and footings for the bathhouse (picture on right) are in.



The hole for the lazy river and leisure pool has been dug and the drain tile has been installed. Backfill for the piping was in process.

The reinforcement for the surge tank walls are being installed and once completed, the walls will be poured.

### **5<sup>th</sup> Street from Green Street to Broadway Avenue**

On April 21, 2020, street removals for the last block, Linn Street to Broadway Avenue will start. Base course for the other two west blocks has been installed. Curb and gutter from Green Street to Locust Street has been placed.

At this pace, the project could be substantially complete within a months' time.

### **Riverside Drive from Green Street to Broadway Avenue**

The contractor anticipates they are still 3-4 weeks from a start date.

### **12<sup>th</sup> Street from Douglas to Mulberry & Pine Street from 10<sup>th</sup> to 15<sup>th</sup>**

The project was advertised on April 23, 2020 with a May 14, 2020 bid opening.

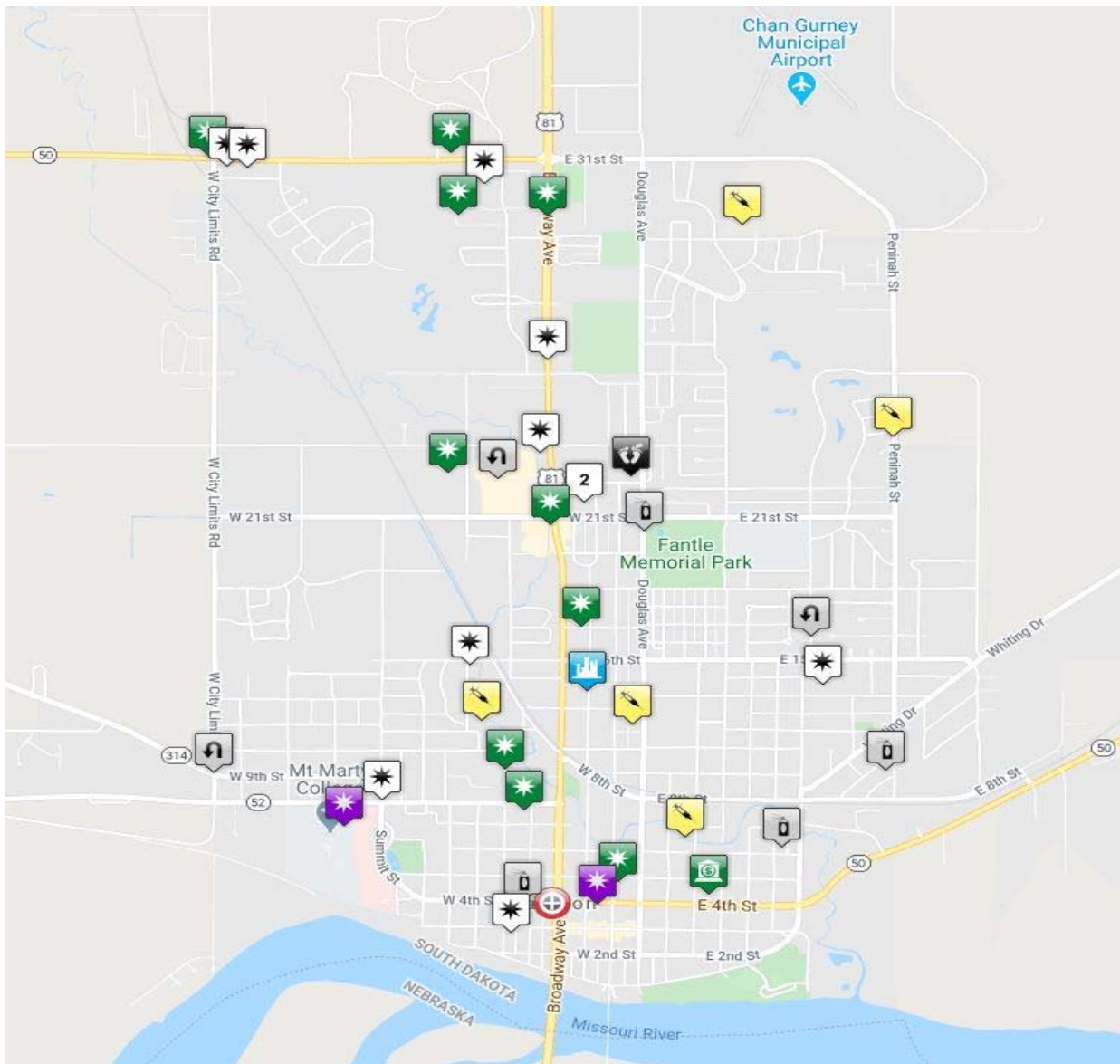
## **8) Library Update**

We celebrated National Library Week April 19-25 this year. Our celebration was quite different from past years. For one, we have only a few staff members in the building each day--and some that we have not seen in person for weeks. But there is still a lot for us to celebrate. This year's theme was originally *Find your place at the library* but was changed to *Find the library at your place*. I think this shows how flexible and creative librarians are. We have focused a lot of effort on how we can still reach and help

support our community as people shelter in place. We have promoted our online resources, offered online programming, increased our purchases for e-books and even offered curbside pickup for items. We are also considering alternate ways to continue with our summer reading where we can still promote reading and do some fun activities virtually if needed. If you are finding yourself with a little extra time these days—or a stronger need for a reading escape—call or email and we'd be happy to help you set up a Libby account to access free e-books!

### 9) Information Services Update

Yankton residents have the ability to quickly and easily view crime incidents using the City of Yankton's community crime map. The map can be found online <http://communitycrimemap.com>. The public can select the date range and the types of incidents they would like to see on the map. The information is generated automatically from a filtered list of the incoming calls-for-service that are dispatched to the Yankton Police Department. For privacy purposes, all crime locations are offset on the map to protect the identity of the victims. This new service is a valuable tool for the public and aids in providing transparency and trust in the community.



### 10) Monthly reports

Joint Powers Solid Waste monthly reports are included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon  
City Manager