



**CITY OF YANKTON**

**2020\_03\_23**

**COMMISSION MEETING**



**Mission Statement**

*To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.*

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**YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at 7:00 P.M.

**Monday, March 23, 2020**

**City of Yankton Community Meeting Room**

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21<sup>st</sup> Street • Room 114**

**Due to the COVID-19 virus, this meeting will be conducted electronically in compliance with SDCL. If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel.**

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSXnmdRQg/live>

If you would like to participate in the City Commission meeting, limited access will be provided through the west door of the CMTEA building. You will be asked to state what item you would like to participate in and allowed access one person at a time into the meeting room. You will be asked to introduce yourself and make your comments. Alternatively, you can comment or ask questions utilizing the chat function on the YouTube Livestream.

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

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**I. ROUTINE BUSINESS**

- 1. Roll Call
- 2. Approve Minutes of regular meeting of March 9, 2020 and Special City Commission meeting of March 16, 2020 Attachment I-2
- 3. City Manager’s Report Attachment I-3
- 4. Public Appearances

*Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.*

**II. CONSENT ITEMS**

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.*

1. **Establish public hearing for sale of alcoholic beverages**

Establish April 13, 2020, as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 1 day, May 30, 2020, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3<sup>rd</sup> Street, Dakota Theatre, 328 Walnut Street, Yankton, S.D.

**Attachment II-1**

2. **Mayor's Appointments to Consolidated Board of Equalization**

Consideration of Memorandum #20-71 recommending approval of the Mayor's Appointments to the Consolidated Board of Equalization

**Attachment II-2**

**III. OLD BUSINESS**

*Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.*

1. **Public hearing for sale of alcoholic beverages**

Consideration of Memorandum #20-64 regarding the request for a Special Events Retail (on-sale) Liquor License for 9 days, July 2, 9, 16, 23, 30, August 6, 13, 20, 27, 2020, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3<sup>rd</sup> Street, Music at the Meridian, Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

**Attachment III-1**

2. **Public hearing for sale of alcoholic beverages**

Consideration of Memorandum #20-65 regarding the request for a Special Events Retail (on-sale) Liquor License for 1 day, May 22, 2020, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3<sup>rd</sup> Street, SD Kayak Challenge, Riverside Park – all green space from Capitol Building to East Large Shelter, Yankton, S.D.

**Attachment III-2**

3. **Public hearing for sale of alcoholic beverages**

Consideration of Memorandum #20-66 regarding the request for a Special Events Retail (on-sale) Malt Beverage License and Special Retail (on-sale) Wine Dealers License for 1 day, April 2, 2020, from Mount Marty College, Inc., Mount Marty College Campus, 1105 W 8 St., Yankton, S.D.

**Attachment III-3**

*Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.*

**IV. NEW BUSINESS**

*New business items are those that have not been discussed by the Commission previously.*

1. **Bid Award – Bituminous Mix**

Consideration of Memorandum #20-67 regarding Bid Award for Bituminous Mix

**Attachment IV-1**

2. **Bid Award – Liquid Asphalt**

Consideration of Memorandum #20-68 regarding Bid Award for Liquid Asphalt

**Attachment IV-2**

**3. Bid Award – Riverside Drive**

Consideration of Memorandum #20-76 regarding Bid Award for Riverside Drive

**Attachment IV-3**

**4. Property Purchase**

Consideration of Memorandum #20-75 regarding Purchase Agreement for the Acquisition of Lot 3 of East Cornerstone Addition

**Attachment IV-4**

**5. Appointment of City Health Board Members**

Consideration of Memorandum #20-77 regarding appointment of City Health Board Members

**Attachment IV-5**

**6. Purchase of Bobcat skid-steer loader for Parks Department**

Consideration of Memorandum #20-74 and Resolution #20-22 regarding Purchase of Bobcat skid-steer loader for Parks Department

**Attachment IV-6**

**V. OTHER BUSINESS**

*Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.*

**VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL, LITIGATION AND PERSONNEL MATTERS UNDER SDCL 1-25-2**

*Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:*

- Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- Preparing for contract negotiations or negotiating with employees or employee representatives.*
- Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

*Any official action concerning such matters shall be made at an open official meeting.*

**VII. RECONVENE AS BOARD OF CITY COMMISSIONERS**

1. Roll Call

**VIII. ADJOURN THE MEETING OF MARCH 23, 2020**

*The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.*

*Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.*

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
MARCH 9<sup>TH</sup>, 2020**

Board of City Commissioners of the City of Yankton was called to order by Mayor Johnson.

**Roll Call:** Present: Commissioners Benson, Carda, Ferdig, Moser, Schramm and Webber. City Manager Leon was also present. Absent: Commissioner Hoffner, Commissioner Miner and City Attorney Den Herder. Quorum present.

Action 20-76

Moved by Commissioner Webber, seconded by Commissioner Carda, to approve the Minutes of Work Session meeting of February 24, 2020 and Regular Meeting of February 24, 2020.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 20-77

Moved by Commissioner Moser, seconded by Commissioner Webber, that the Schedule of Bills be approved and warrants be issued.

3d Specialties Inc. - Telespar Posts - \$5,196.50; A-Ox Welding Supply - Welder Lincoln - \$2,528.40; ABM Equipment Supple LLC - Inspection - \$1,258.07; Adobe Creative Cloud - Contracted Service - \$70.27; Adobe Stock - Contracted Service - \$31.94; Al's Oasis Cafe - Travel Expense - \$24.58; Allegiant Emergency SVS Inc. - SCBA Parts And Repair - \$1,250.58; Amazon - Office Supplies - \$84.14; Amazon - DVD - \$18.36; Amazon - Safety City - \$85.15; Amazon - Merchandise - \$29.80; Amazon - Network Switches - \$79.96; Amazon - DVD - \$21.73; Amazon - Books - \$22.50; Amazon - File Folders - \$24.48; Amazon - DVD - \$17.99; Amazon - Personal Protective Gown - \$13.31; Amazon - Books - \$54.46; Amazon - Personal Protective Gown - \$13.31; Amazon - Lights For Hearts - \$372.90; Amazon - Cleaning Supplies - \$23.42; Amazon - Equipment Parts - \$71.91; Amazon - Books - \$205.41; Amazon - Labels For Label Maker - \$20.20; Amazon - Wellness Challenge Award - \$296.14; Amazon - Serial Adapter - \$30.13; Amazon - Computers - \$4,605.72; Amazon - DVD - \$16.95; Amazon - Inkjet Paper - \$63.86; Amazon - Egg Hunt - \$26.56; Amazon - Books - \$56.75; Amazon - Books - \$302.10; Amazon - Computers - \$3,290.00; Amazon - DVD - \$17.96; Amazon - Book - \$10.75; Amazon - Ball Bags - \$35.10; Amazon - Book - \$9.20; Amazon - Monitor Cable - \$17.18; Amazon - Ear Pieces - \$21.29; Amazon - Washer Hose - \$15.58; American Aluminum Accessories - Police Veh Equip - \$2,713.00; Americinn Lodge & Suit - Summer Reading-Jumpstart - \$98.00; Animal Health Clinic - K9-Reno Prozac - \$13.63; A-Ox Welding Supply Co Inc. - Argon Gas - \$75.37; AT&T Bill Payment - Cell Phone - \$208.55; AT&T Premier - Cellular Data - \$1,111.97; Auto Value Parts Store - Starter - \$1,293.59; Auto Value Yankton - Park Repairs - \$510.00; Autozone - Antifreeze, Wiper Blades - \$263.59; Avera Ed And Staffing - Training - \$40.00; Avera Education & Staffing - CPR Cards - \$280.00; Avera Mckennan Hospital - Annual EAP Contract - \$6,026.40; Avera Sacred Heart Hospital - Hep B Injection - \$40.81; Baker-Taylor - Books - \$2,984.20; Barnes & Noble - Books - \$87.08; Battery Exchange - Shop Supplies - \$120.95; Battery Junction - Batteries For Scopes - \$29.66; Boller Printing Inc. - Printing - \$777.33; Bomgaars - Safety Glasses - \$1,173.00; Boys And Girls Club Of - Court Rental At B&G Club - \$45.00; Brightway Electric LLC - Wiring Safety Center - \$213.86; Buhl Cleaners - Towels - \$369.19; C & B Yankton - Mower Repairs - \$269.26; Casey's Fort Pierre - Summer Reading-Jumpstart - \$38.09; Cedar Knox Public Power Dist - Elect - \$1,443.76;

Center Point - Large Print Books - \$133.62; Central Square Tech LLC - Field Ops Subscription - \$120.00; Centurylink - Phone - \$1,277.45; Chewy.Com - K9 Max-Joint Tabs - \$79.86; Chops Fine Meats And F - Summer Reading-Jumpstart - \$15.43; Christensen Radiator & Repair - Pivot Pin - \$32.85; CHS - Fuel - \$208.50; City Of Vermillion - Jt Power Cash Trans - \$52,981.52; City Of Yankton-Central Garage - Rubbish - \$26.00; City Of Yankton-City Hall - Landfill Charges - \$24.00; City Of Yankton-Parks - Landfill Charges - \$119.88; City Of Yankton-Police - Landfill Charges - \$12.00; City Of Yankton-Solid Waste - Compacted Garbage - \$11,037.60; City Utilities - Wtr/Ww Charges - \$4,690.82; Clark - Fuel-Ft. Pierre - \$25.01; Clark's Rental - Drill - \$26.00; Concrete Material - UPM Patch Mix - \$1,651.65; Conoco - Fuel - \$39.90; Core & Main - Sewer Vent - \$1,457.43; Cornhusker Intl Truck Inc. - Filters - \$362.02; Cornwell DP Tools Inc. - Socket Set - \$83.40; Council Bluffs Public Library - Non Returned Book Fine - \$34.00; Cowboy - Fuel - Yankton Day - \$34.64; Cox Auto Supply - Annual Belt Order - \$505.43; Credit Collection Service Inc. - Utility Collection - \$339.14; Crescent Electric - Runway Light Bulbs - \$1,961.60; Culvers Of Minnesota A - K9 Training Expense - \$6.67; Dakotacare Admin Services - Flex Spending Fees - \$29.10; Danko Emergency Equipment - Helmet Decals - \$23.00; Demco Inc. - Tote Bags - \$140.01; Den Herder Law Office, P.C. - Professional Services - \$1,083.65; Dept Of Corrections - Doc Work Program - \$71.40; Design Solutions & Integration - Comms Loss - \$1,030.00; Dji.Com - Phantom 4 Pro Drone - \$1,911.00; Dollar Tree - Adult Craft Night - \$31.52; Drain Masters - Clean Drain - \$289.29; Drifters Bar And Grill - Summer Reading-Jumpstart - \$13.75; Dropbox - Dropbox Web Storage - \$127.67; EB 2020 South Dakota - Chief Conference - \$85.00; Echo Electric Supply - Electrical Supplies - \$98.09; Ehresmann Engineering - Park Supplies - \$19.59; Ehresmann Engineering Inc. - Steel - \$762.75; Elm USA - Office Supplies - \$47.20; Eskens/Becky - Boot Reimbursement - \$130.00; Ethanol Products LLC - Co2 - \$439.44; Fastenal Company 01sdy - Cable Ties And Clamps - \$904.31; Fastsigns - Signs - \$956.80; Fejfar Plumbing & Heat - Hangers - \$9.75; Ferguson Enterprises - Flange Kit - \$488.46; Ferguson Enterprises - Software Maintenance - \$1,517.14; Findaway - Books - \$341.92; Geotek Eng & Testing Service Inc. - Water Facility - \$1,476.50; Gerstner Oil - Hydraulic Oil - \$72.95; Gerstner Oil Co - Jet Fuel - \$33,917.00; Gillespie Outdoor Power Equip - Mowers - \$7,293.40; GNC - Wellness Challenge Award - \$45.00; Govt. Finance Officer Assn - Subscription - \$50.00; Grahams - Fuel - Ft Pierre - \$12.25; Grainger - Janitorial Supplies - \$262.47; Graymont WI LLC - Lime - \$4,692.46; H & K Oil Inc. - Tire Balance - \$22.00; Hach Company - Reagents - \$1,387.51; Hanson Briggs - Office Supplies - \$280.11; Hanson Briggs Advertising Inc. - Timecards - \$701.19; Hardees - Travel Expense - \$18.25; Hartford Pizza Ranch - Training Expense - \$17.18; Hawkins Inc. - Chemical - \$541.59; Hawkins Inc. - Azone - \$9,842.14; HDR Engineering Inc. - WWTP Construct Services - \$57,979.83; Holophane - Poles And Lights - \$9,070.00; Hy-Vee - Concessions - Gatorade - \$130.33; In Embroidery & Scree - Ball Cap And Benie - \$40.47; In Niche Academy - Professional Services - \$1,400.00; Inland Truck Parts - Brake Chamber - \$301.67; Intl Code Council Inc. - Code Inspection Guide - \$19.95; Intl Inst Of Mun Clerks - Membership - \$110.00; IPY Midwest Alarm - Alarm Monitoring - \$66.00; J & H Care & Cleaning Company - Janitorial Services - \$4,000.00; J.J Benji's - Basketball League - \$901.50; J2 Metrofax - Fax Service - \$7.95; Jacks Uniforms - Pants, Shirt, Belt - \$244.14; Jansen Upholstery - Seat Repair - \$280.00; JCL Solutions - Cleaning Supplies - \$957.42; John E. Reid And Associates - Interrogation Training - \$525.00; Johns Service - Replace Battery - \$188.20; Johnson Controls, Inc.. - Sludge Heater Tuneup - \$996.95; Johnson Feed Inc. - Road Salt - \$19,991.93; John T Jones Construction - Wtr Plant Construction - \$226,228.03; JW Tramp Construction Inc. - Sidewalk Reimbursment - \$1,125.00; Kadrmas, Lee & Jackson Inc. - Airport Project - \$6,960.43; Kaiser Heating & Cooling Inc. - Heater Repairs - \$150.00; Kaiser Refrigeration I - Equipment Repairs - \$683.70; Kaiser Refrigeration Inc. - Oil - \$124.95; Kano Laboratories Inc. - Valve Lubricant - \$77.49; Kay Park Rec Corp - Bleachers - \$3,907.80; Klein's Tree Service -

Sidewalk Snow Abatement - \$325.00; Koletzky Implement Inc. - Hoses And Fittings - \$241.46; Kopetskys Ace - Shop Supplies - \$402.58; Kulhavy/Kevin - Boot Allowance - \$130.00; Kwik Case, Inc. - Office Supplies - \$536.80; Lakeview Sinclair - Fuel - \$43.38; Larry's Heating And Co - Building Repairs - \$285.55; Lewie's Saloon - Travel Expense - \$28.75; Lewis And Clark Ford - Reservoir Repairs #15 - \$530.84; Locators & Supplies Inc. - Barricades - \$7,628.00; Locators And Supplies - Safety Vests - \$291.53; Mark S Machinery Inc. - Kubota Sweeper Parts - \$1,909.88; Marshall Bond Pumps - Diaphragm Check Valve - \$498.45; McGrath North - Professional Services - \$6,477.25; Mead Lumber Yankton - Bench Repair - \$138.57; Mega Wash South - Car Wash - \$12.00; Menards - Park Supplies - \$1,058.83; Merkel Electric - Light Poles - \$1,071.43; Mi Pueblo - Travel Expense - \$34.72; Midamerican Energy - Fuel - \$13,659.97; Midamerican Energy - Wtr/Ww Fuel - \$6,067.53; Midwest Alarm Company Inc. - Alarm Monitoring - \$682.00; Midwest Laboratories - Monthly Nutrient Testing - \$142.84; Midwest Radiator - Shop Supplies - \$46.00; Midwest Tape - Av - \$913.75; Millenium Recycling - Single Stream Fee - \$3,491.60; Minervas Grill And Bar - Meeting With Consultant - \$71.77; Miracle Recreation - Swing Seat With Chain - \$1,201.88; MT & RC Smith Insurance Inc. - Notary Bond Insurance - \$80.00; Mutt Mitt - Mutt Mitt Posts - \$848.66; Nebraska Journal - Advertisement - \$128.13; Norfolk Daily News - Newspaper Subscription - \$0.00; North Sioux City Fire Rescue - Pagers & Chargers - \$200.00; Northwestern Energy - Elect - \$80,369.44; Observer - Advertisement - \$132.00; O'Connor Company - Annual Air Filters - \$1,083.08; Olson's Pest Technician - Pest Control - \$90.00; One Office Solution - Office Chairs - \$2,893.59; O'Reilly Auto Parts - Fan Clutch - \$254.85; OSI United States Flag - Conference Room Flags - \$336.07; Overdrive Dist - Ebooks - \$1,460.52; Overhead Door Company - Overhead Door Spring - \$2,194.74; Overhead Door Company - Building Repairs - \$4,758.00; Paw Service Master - Cleaning Of Patrol Car - \$45.26; Paymaster Office Products Co - Signature Plates - \$295.00; Paypal - UPS SAC - \$279.99; Paypal - Vehicle Equipment - \$54.98; Pitney Bowes - Postage - \$200.00; Pizza Hut - K9 Training Expense - \$8.08; Portable Computer Systems - Maintenance - \$2,169.00; Pheasant Country - Registration - \$164.01; Press Dakota Mstar Solutions - Publication - \$980.57; Provantage - Office 2019 Standard - \$7,237.44; Quill Corporation - Office Supplies - \$45.73; Racom Corporation - Radio Access - \$1,007.98; Recreation - Webtrack - Conference - \$410.00; River City Nutrition - Wellness Challenge Award - \$40.75; Riverside Hydraulics, - Cylinder Repair - \$374.48; Ron's Auto Glass - Riverside Baseball - \$805.00; Sam's Club - Rec Supplies - \$121.88; Sanitation Products Inc. - Sweeper Parts - \$1,220.13; Schroeder/Roger - Safety Glasses Reimburse - \$60.00; SD Motor Vehicle Dept - License Plates - \$5.00; SD Peace Officers Assn - Membership - \$50.00; SD Public Assurance Alliance - Property/Liability Insurance - \$371,311.11; Seed Savers Exchange I - Seed Library - \$75.00; SESAC - Music Perform License - \$460.00; Shell Oil - Fuel For Training - \$53.23; Sherwin Williams - Trail Supplies - \$56.19; Signtech - Decals - \$100.00; Simplystamps.Com - SD Public Notary Stamp - \$26.34; Slim Chickens - Training Expense - \$6.45; Soukup Enterprises - Programming - \$20.00; South Dakota One Call - Message Fees - \$38.85; Sparks Upholstery - Equipment Repairs - \$100.00; Specialty Store Service - Office Supplies - \$171.50; Sport Games - Paint - \$165.00; Stan Houston Equipme - Dewalt Rotary Hammer Kit - \$1,197.24; Stern Oil Co Inc. - Fuel - \$9,864.47; Stockwell Engineers Inc. - Aquatics Facility Design - \$33,064.07; Sturdevant's - Tail Lamp - \$99.09; Subway - Investigation Expense - \$11.27; Task Force Tips - Shipping - \$16.06; Tessman Company - Ag Supplies - \$2,165.95; The Lodge At Deadwood - Lodging - \$382.76; The Ups Store - Water Samples Postage - \$12.06; Third Millennium Associates Inc. - THM Insert Utility Bills - \$5,332.39; Thoene/Carol - Refund Nonresident Card - \$40.00; TMA Yankton - Mower Repair - \$303.50; Tool Depot - Park Supplies - \$25.48; Tractor Supply Co - Rope - \$11.48; Transource - Street Flusher Truck - \$60,990.00; TRK Hosting - Hosting - \$7.95; Truck Trailer Sales - Alternator And Belts - \$622.85; Truck Trailer Sales - Repairs - \$4,571.98; United Airlines - NFAA City Commission - \$467.40; United

Laboratories Inc. - Cleaning Supplies - \$318.22; United States Postal Service - Postage - \$798.75; Us Bank Equipment Finance - Copier Lease - \$280.34; Us Bank Spa Lockbox - Drink Wtr #6 C462038-06 - \$869,195.53; USA Blue Book - Curb Stop Lids - \$369.04; USPS Po - Evidence Postage - \$102.20; Vanwinkle/Mike - Boot Reimbursement - \$130.00; Verizon - Internet Access - \$869.06; Viddler Inc - Video Hosting - \$41.28; Vistaprint.Com - Summer Reading - \$269.15; Walmart - Fruit/Rec Supplies - \$404.81; Walmart - Office Supplies - \$185.25; Walmart - Program Supplies - \$495.86; Walsh/Abby - Refund - \$20.00; Watchguard Video - Wi-Fi Radio Base Station - \$480.00; Water & Env Eng Research Ctr - Water Testing - \$244.00; Web Networksolutions - Domain Name Renewal - \$120.45; Welfl Construction Corp - Aquatics Cntr Construct - \$56,954.99; Yankton Area Chamber - Leadership Training - \$1,295.00; Yankton Area Ice Association - Reimbursement - \$2,079.19; Yankton Baseball Assn - Field Maintenance - \$3,600.00; Yankton County Auditor - YC Captl Imprv Cost Comp - \$15,740.81; Yankton Fire & Safety Co - Annual Inspection - \$1,110.50; Yankton Medical Clinic - Employment Physical - \$1,085.00; Yankton Pizza Ranch - Summer Reading Program - \$122.96; Yankton Sharp Shooters - Shooting Range - \$240.00; Yankton Vol Fire Department - Fire Calls & Drills - \$540.00; Yankton Winnelson Co - Water Heater Replacement - \$292.04; Ykt Janitorial & Dt Sc - Janitorial Supplies - \$397.34

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted

February Salaries by Department:

Administration \$47,118.70; Finance \$34,823.85; Community Development \$25,316.27; Police/A.C./Dispatch \$168,567.29; Fire \$12,973.46; Engineering / Sr. Citizens \$45,361.99; Streets \$46,247.43; Snow & Ice \$6,286.81; Traffic Control \$3,847.43; Library \$28,487.76; Parks / SAC \$83,245.13; Marne Creek \$3,731.53; Water \$35,157.87; Wastewater \$36,309.80; Cemetery \$3,915.08; Solid Waste \$18,787.26; Landfill / Recycle \$14,158.40; Central Garage \$7,726.76;

Personnel Changes & New Hires

New Hires: Becky Frick \$15.00 hr. Recreation Division; Susie Frick \$15.00 hr. Recreation Division; Samuel Heitzman \$10.50 hr. Recreation Division; Joe Morrow \$30.00 hr. Information Services; Royce Reisner \$16.71 hr. Solid Waste; Rodney Wecker \$11.25 hr. Solid Waste; Ross Weisbecker \$10.50 hr. Recreation Division; Lisa Yardley \$2,449.54 bi-wk. Finance

Wage Changes: Rachel Houdek \$11.25 hr. Recreation Department; Madison Johnson \$11.25 hr. Recreation Department; Vanessa Rockne \$12.50 hr. Recreation Department

Status Changes: Jeremiah Braxton \$1,370.89 bi-wk., Joint Powers Transfer Station Attendant to Solid Waste Sanitation Truck Operator; Devin Gullickson \$1,405.66 bi-wk., Solid Waste Sanitation Truck Operator to Streets Equipment Operator; Ryan Moderegger \$11.00 hr., Parks to Recreation Div.; Jennifer Palsma \$1,404.70 bi-wk., Temp. to Full-time Dispatch; Dylan Ruter \$1,475.78 bi-wk., Streets Equipment Operator to Senior Equipment Operator; David Walsh \$1,441.27 bi-wk., Joint Powers Transfer Station Attendant to Solid Waste Sanitation Truck Operator

Mayor Johnson read the proclamation for March for Meals and presented it to Christy Hauer, Director of the Senior Citizen’s Center.



City Manager Leon submitted a written report giving an update on community projects and items of interest.

There were no public appearances at that time.

Commander Brandt thanked the Commission for allowing him to attend the FBI Academy and had a short power point explaining the highlights of the training that he had received.

Action 20-78

Moved by Commissioner Carda, seconded by Commissioner Webber, that the following items on the Consent Agenda be approved.

1. **Work Session**  
Setting date of March 23, 2020, at 6:00 pm in Room #114 of the Regional Technical Education Center for the next work session of the Yankton City Commission to Workplace Relations Training.
2. **Approving Current Volunteer Firefighter**  
Consideration of Memorandum #20-56 regarding approving the new Volunteer Firefighters per Workers' Compensation and SDCL requirements
3. **Establish public hearing for sale of alcoholic beverages**  
Establish March 23, 2020, as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 9 days, July 2, 9, 16, 23, 30, August 6, 13, 20, 27, 2020, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3<sup>rd</sup> Street, Music at the Meridian, Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.
4. **Establish public hearing for sale of alcoholic beverages**  
Establish March 23, 2020, as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 1 day, May 22, 2020, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3<sup>rd</sup> Street, SD Kayak Challenge, Riverside Park – all green space from Capitol Building to East Large Shelter, Yankton, S.D.
5. **Establish public hearing for sale of alcoholic beverages**  
Establish March 23, 2020, as the date for the public hearing on the request for a Special Events Retail (on-sale) Malt Beverage License and Special Retail (on-sale) Wine Dealers License for 1 day, April 2, 2020, from Mount Marty College, Inc., Mount Marty College Campus, 1105 W 8 St., Yankton, S.D.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 20-79

This was the time and place for the public hearing for a Special Malt Beverage (on-sale) Retailers License for 1 day, August 22, 2020, from Yankton Rodeo Association (Douglas O Hevle, President), Rodeo Grounds, 404 Paddle Wheel Drive, Yankton, S.D. (Memorandum 20-48) No one was present to

Speak for or against the application.

Moved by Commissioner Moser, seconded by Commissioner Benson to approve the license.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-80

This was the time and place for the public hearing for a New (on-sale) Liquor – Restaurant License for January 1, 2020, to December 31, 2020, from To Be Free, LLC (Courtney Opsahl, President), d/b/a R & B Beer & Burgers & River Rock, 2901 Broadway, Yankton, S.D. (Memorandum 20-49) No one was present to speak for or against the application.

Moved by Commissioner Webber, seconded by Commissioner Ferdig to approve the license.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-81

This was the time and place for the public hearing for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, March 21, 2020, from Ag-Farmers (Tara Pirak, Board Member), NFAA, 404 Paddle Wheel Drive, Yankton, S.D. (Memorandum 20-50) No one was present to speak for or against the application.

Moved by Commissioner Benson, seconded by Commissioner Schramm to approve the license.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-82

This was the time and place for the public hearing for a transfer of ownership and location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2019, to June 30, 2020, from I MART STORES, LLC (Muwafak Rizek, President), 301 Broadway Avenue to Shree, LLC (Dipan J. Patel, Landlord), 821 Broadway Ave., Yankton, S.D. (Memorandum 20-53) No one was present to speak for or against the application.

Moved by Commissioner Moser, seconded by Commissioner Webber to approve the license.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 20-83

This was the time and place for the public hearing for a transfer of name and reduction of location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2019, to June 30, 2020, from Shree, LLC (Dipan J. Patel, Landlord) d/b/a Shree, LLC, 821 Broadway Ave., Yankton, S.D. (Memorandum 20-54) No one was present to speak for or against the application.

Moved by Commissioner Webber, seconded by Commissioner Carda to approve the license.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

City Attorney Den Herder arrived at 7:43 p.m.

Action 20-84

Moved by Commissioner Webber, seconded by Commissioner Benson to approve the appointed workers and compensation for the upcoming City of Yankton Municipal Election to be held on April

14<sup>th</sup>, 2020. (Memorandum 20-57)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 20-85

Moved by Commissioner Webber, seconded by Commissioner Moser to approve Resolution 20-18.  
(Memorandum 20-58)

**RESOLUTION 20-18**

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposals of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

PROPERTY TO BE DECLARED SURPLUS  
2016 Ford Explorer 1FM5K8AR4GGC67845

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 20-86

Moved by Commissioner Carda, seconded by Commissioner Schramm to approve the Deputy Finance Officer to attend the 2020 South Dakota Governmental Finance Officer Association School in Aberdeen, South Dakota and apply for scholarship funds associated with the training.  
(Memorandum 20-55)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 20-87

Moved by Commissioner Ferdig, seconded by Commissioner Benson to award Crosswind Runway Projects, AIP #3-46-0062-030-2020 and AIP #3-46-0062-031-2020, to Double H Paving, Inc. for \$2,727,064.20. Said recommendation is contingent upon Federal Aviation Administration Grant approval and authorize the City Manager to execute all contract, grant and engineering consultant documents associated with the project. (Memorandum 20-59)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 20-88

Moved by Commissioner Carda, seconded by Commissioner Webber to approve the attached easement in order to help facilitate further development of B-Y service area customers within the corporate limits and beyond. (Memorandum 20-60)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 20-89

Moved by Commissioner Moser, seconded by Commissioner Webber to approve Resolution 20-19. (Memorandum 20-61)

**RESOLUTION 20-19**  
**APPOINTMENT OF APPLICANT AGENT**  
**For the Hazard Mitigation Grant Program (HMGP)**

WHEREAS, the City of Yankton is submitting a Hazard Mitigation Grant project to the Federal Emergency Management Agency and the State of South Dakota for the Marne Creek Properties Acquisition Project; and

WHEREAS, the City of Yankton is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all associated application and administrative documents;

NOW THEREFORE BE IT RESOLVED that the City of Yankton appoints City Manager Amy Leon as the authorized Applicant Agent for this project.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 20-90

This was the time and place to have the public hearing for the 5<sup>th</sup> Street Reconstruction from Green Street to Broadway Avenue. Bids were opened on February 27<sup>th</sup>, 2020 at 3:00 p.m. Only one bid was received for this project. (Memorandum 20-62)

Moved by Commissioner Ferdig, seconded by Commissioner Carda to award the contract to Masonry Components, Inc., in the amount of \$342,924.00. Discussion ensued including sidewalk concerns by Attorney Steve Huff representing property owners Terry and Cheryl Winter. Residents, Scott Luken and Charles Tielke also expressed opinions about the side walk not being necessary on both sides of the street. Commissioner Schramm motioned, seconded by Commissioner Webber to table the bid award indefinitely. Commissioners voting “Aye” were Schramm and Webber; Commissioners voting “Nay” were Benson, Carda, Ferdig and Moser and Mayor Johnson. Vote failed 2-5. Original motion was then voted upon.

**Roll Call:** Commissioners voting “Aye” were Benson, Carda, Ferdig and Moser and Mayor Johnson; voting “Nay” were Schramm and Webber. Original motion adopted.

Action 20-91

Moved by Commissioner Carda, seconded by Commissioner Moser to approve Resolution 20-20. (Memorandum 20-63)

**RESOLUTION 20-20**  
**BRIDGE INSPECTION PROGRAM RESOLUTION FOR USE WITH SOUTH DAKOTA**  
**DEPARTMENT OF TRANSPORTATION (SDDOT) RETAINER CONTRACT**

WHEREAS, Title 23, Section 151, United States Code and Title 23, Part 650, Subpart C, Code of Federal Regulations, requires initial inspection of all bridges and re-inspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are re-inspected at intervals not to exceed four years.

THEREFORE, the City of Yankton is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The City of Yankton requests SDDOT to hire Banner Associates, Inc. (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the City for 20% of the cost. The City of Yankton will be responsible for the required 20% matching funds. The City of Yankton authorizes the City Manager to sign any and all documents pertaining to the Bridge Inspection.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 20-92

Moved by Commissioner Schramm, seconded by Commissioner Benson, to adjourn into Executive Session at 8:46 p.m. to discuss **contractual litigation** matters under SDCL 1-25-2.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Johnson.

**Roll Call:** Present: Commissioners Carda, Ferdig, Moser, Schramm and Webber. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioners Benson, Hoffner and Miner. Quorum present.

Action 20-93

Moved by Commissioner Carda, seconded by Commissioner Moser, to adjourn at 9:24 p.m.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

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Nathan V Johnson  
Mayor

ATTEST:

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Al Viereck  
Finance Officer

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
SPECIAL CITY COMMISSION MEETING, 1:00 P.M.  
MARCH 16<sup>TH</sup>, 2020**

A Special Meeting of the Board of City Commissioners of the City of Yankton was called to order by Mayor Johnson.

**Roll Call:** Present: Commissioners Carda, Ferdig, Miner, Moser, Schramm and Webber. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioners Benson and Hoffner. Quorum present.

There were no public appearances at this time.

Action 20-94

City Manager Amy Leon explained the extensive COVID-19 municipal plans to date and reminded commissioners that these plans are being updated every day, as further guidance is received by multiple federal, state, and local agencies. This resolution allows the city to implement such steps as may be necessary for the prevention of the introduction or spread of infections, contagious or pestilential diseases within the City of Yankton and the power to promulgate, with the approval of the board of commissioners, such rules and regulations for the prevention of the spread of contagious diseases and regarding the sanitary conditions of the city, as it may deem proper and necessary. City Attorney Ross Den Herder explained the legal aspects of passing this resolution, forming this City Board of Health and appointing a City Health Officer.

Doug Ekeren, Regional President and CEO Avera Sacred Heart, appeared to support and encourage the commission to adopt this resolution.

Mayor Johnson stressed teamwork in the community as it unifies together to address the COVID-19 emergency and thanked everyone for their efforts.

Moved by Commissioner Carda, seconded by Commissioner Schramm to approve Resolution 20-21.

**RESOLUTION 20-21**

WHEREAS, on March 11, 2020, the World Health Organization declared COVID-19 a pandemic; and

WHEREAS, Ordinance 11-26 of the Yankton Code of Ordinances confers upon the State of South Dakota Board of Health the full power to take such steps as may be necessary for the prevention of the introduction or spread of infections, contagious or pestilential diseases within the City of Yankton and the power to promulgate, with the approval of the board of commissioners, such rules and regulations for the prevention of the spread of contagious diseases and regarding the sanitary condition of the city as it may deem proper and necessary; and

WHEREAS, the Centers for Disease Control and Prevention recommend certain actions for the preparation and mitigation of community transmission of COVID-19, including social distancing measures;

NOW THEREFORE, BE IT RESOLVED that the City Commissioners for the City of Yankton, South Dakota, do hereby declare a state of emergency in the City of Yankton, South Dakota due to the spread of the virus causing the COVID-19 disease; and

BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the following recommendations shall be put in place as it relates to COVID-19 are hereby adopted as follows:

1. Gatherings in City buildings shall be limited as recommended by the CDC, other health authority, or City Health Officer.
2. Private organizations are encouraged to similarly limit the size of their gatherings and cancel events as appropriate.
3. The City Manager shall appoint an appropriate City Health Officer to exercise the powers of that position as set forth in Chapter 11 of the Yankton Code of City Ordinances.

The City Manager shall convene the City Board of Health to exercise its powers as set forth in Ordinance Sec. 11-32 to help prevent the spread of the virus causing the COVID-19 disease within the City of Yankton.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 20-95

Moved by Commissioner Miner, seconded by Commissioner Moser, to adjourn into Executive Session at 2:02 p.m. to discuss contractual, litigation and personnel matters under SDCL 1-25-2.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Johnson.

**Roll Call:** Present: Commissioners Carda, Ferdig, Miner, Moser and Schramm. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioners Benson, Hoffner and Webber. Quorum present.

Action 20-96

Moved by Commissioner Carda, seconded by Commissioner Miner, to adjourn at 2:31 p.m.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

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Nathan V Johnson  
Mayor

ATTEST:

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Al Viereck  
Finance Officer



**OFFICE OF THE CITY MANAGER**

[www.cityofyankton.org](http://www.cityofyankton.org)

VOL. 55, NUMBER 7

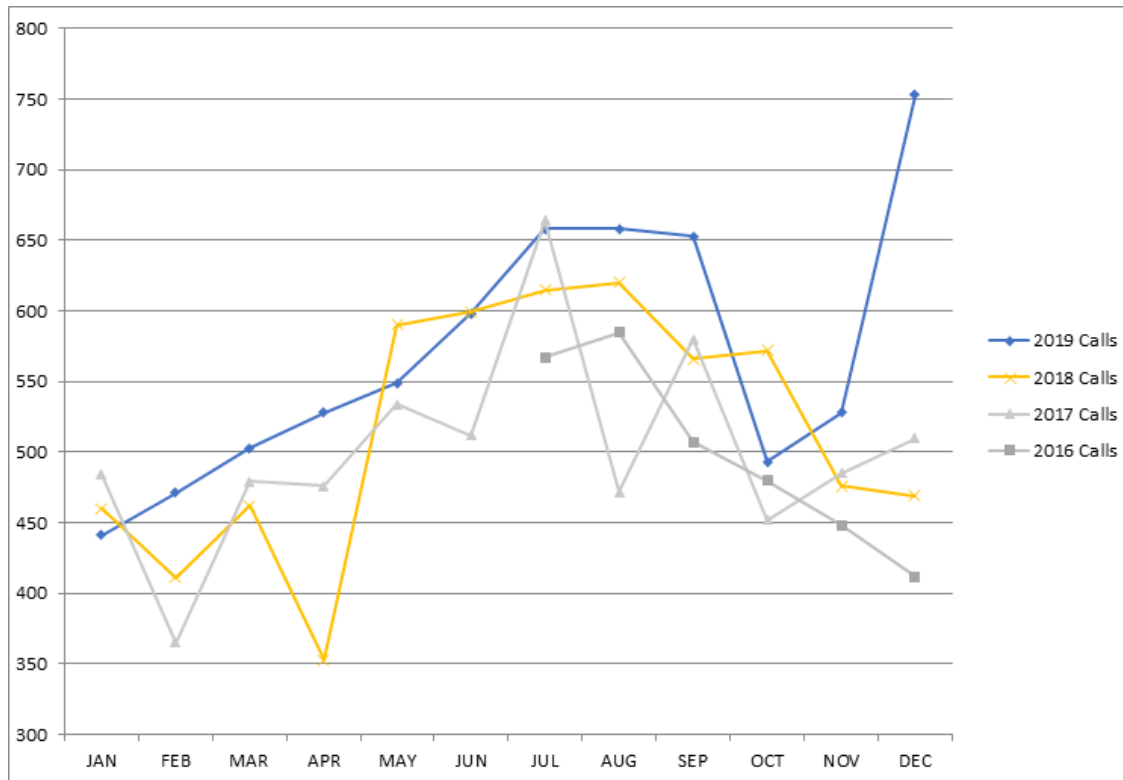
**Commission Information Memorandum**

The Yankton City Commission meeting on Monday, March 23, 2020, will begin at 7:00 pm.

**Non-Agenda Items of Interest**

**1) Information Services Update**

The new reporting software is setup for the 911 system. As you will notice below a large spike in call volume in December. This spike is due in part to the transition to the new system. A significant number of 911 test calls were placed as the system was transitioned from the old system to the new system. Factoring down the call volume for December, 2019 saw at least a 7% increase in 911 call volume over 2018 (with test calls included a 10% increase).



911 calls for January and February of 2020 are illustrated in the line graph below. Call for January were up 12.5% and down 9.8% for February vs. 2019.





**2) Human Resources Department Update**

We have classified ads published that we are accepting applications for Transfer Station Attendant, Sanitation/Truck Operator, and Water Plant Operations Specialist. All of these positions are being advertised as applications being accepted until position is filled. On our City website under employment opportunities, there is a link to our employment application. If this option is not available to the applicant, they can contact the HR office (668-5222) and an application can be mailed out.

**3) Police Department Update**

This next period we will be focusing on dealing with the virus. Every week day at 1200 we have a meeting at EOC to discuss issues and next steps.

Over the past weekend we worked on the 8th street shooting.

**4) Finance Department Update**

As a reminder, the deadline for voter registration for the April 14 municipal election is Monday, March 30, 2020. It is also the beginning date that absentee voting is available and will be held at the City Hall Finance Office for this election. Due to the current COVID-19 health concerns, a mail-in absentee ballot may be requested by submitting a South Dakota Absentee Ballot Application Form with a copy of an acceptable ID, such as a driver’s license. Please download this application at [sdsos.gov/elections-voting/voting/absentee-voting.aspx](https://sdsos.gov/elections-voting/voting/absentee-voting.aspx).

There will be two municipal vote centers for the April 14 election. They will be located at Yankton City Hall and the North Fire Station. Voters will be able to cast their ballot at either one of the designated vote centers.

The Finance Office underwent its annual SDML Workers’ Compensation audit on Tuesday, March 4, 2020 with no issues.

Please see the Finance Monthly Report for February enclosed in your packet.

### **5) Environmental Services Department Update**

In 1991, EPA published a regulation to control lead and copper in drinking water. This regulation is known as the Lead and Copper Rule (also referred to as the LCR). Since 1991 the LCR has undergone various revisions. Currently the City of Yankton is on a reduced sampling requirement based on past test result and the finds of “no significant impact”. However, because of our new facility and new treatment process we will be required to return to the regular sampling schedule. This will result in monitoring 60 residents annually that are known lead or lead solder service lines. Sampling will be required to be taken at the customers tap inside the home. This fall City staff will be working with the homeowners to collect the samples based on the standard testing procedures. The sampling bottles will be delivered to the home for the homeowner to collect the sample. Staff will then collect the sample from the homeowner to be sent to the lab for testing.

The Environmental Protection Agency (EPA) is currently reviewing comments on proposed revisions to the LCR. The proposed revision would increase the responsibility of the utility to replace lead service lines outside the utility control and ownership. Replacement would also be required regardless of monitor results. Currently utilities are only required to replace service lines owned and controlled by the utility, and only when monitoring levels are exceeded.

### **6) Parks and Recreation Department Update**

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

### **7) Public Works Department Update**

Street department crews have been repairing gravel alleys with the recent rains and the frost coming out of the ground. Crews are also addressing potholes in the streets. As the weather has changed, street sweeping has begun.

The Street Department has completed its annual street survey of the city streets. Once the survey data is compiled, a 2020 Street Department project list will be created.

Citywide cleanup previously scheduled to begin next week has been postponed indefinitely. The decision was made so that the Public Works staff can focus on critical services. Garbage and recycling collection will continue as scheduled. As concerns about the transmission of COVID-19 reduce in the coming weeks and months, discussions may occur about rescheduling this event.

### **The Huether Family Aquatics Center**

Feimer Construction, the underground subcontractor on the project, has been making great progress on the installation of the storm sewer associated with the project. Nearly half of the pipe and junction boxes, along Douglas Avenue, has been installed.

Work has also begun on the concrete pad for the new electrical voltage switch, on the north side of the site.

### **5<sup>th</sup> Street from Green Street to Broadway Avenue**

A Notice of Award has been issued. Contract documents will be processed in the next couple of weeks.

### **12<sup>th</sup> Street and Pine Street Reconstruction**

City staff is making final adjustments on the design. We anticipate having a bid package ready by the end of March. A sample ad has been included in this packet.

**Riverside Drive**

A bid award recommendation is included in this packet.

**8) Community & Economic Department Update**

With the frost substantially out of the ground, and the 2020 building season getting off to an early start, it's the time of year for Community Development staff to remind permit applicants of the importance of confirming utility locations through SD One Call (811). We all need to "call before we dig" to help avoid any accidents or service interruptions that could result from hitting a utility line. Accidental service interruptions caused by utility line strikes can impact entire neighborhoods.

Homeowners and contractors continue to move forward with their projects so our Building Services Division continues work at a brisk pace. As with other departments, the current situation has modified how we do business. We have implemented strategies that limit staff's interaction with the public. We are encouraging permit applicants to submit plans and other documents via email. In order to keep our staff from entering homes or active job sites any more than absolutely necessary, permit holders may email or text photos of key areas as requested and staff are able to provide feedback via email and phone.

**9) Monthly reports**

Joint Powers Solid Waste and Yankton Police Department monthly reports are included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon  
City Manager

## FINANCE MONTHLY REPORT

Activity	FEB 2020	FEB 2019	FEB 2020 YTD	FEB 2019 YTD
<b>UTILITY BILLING:</b>				
<b>Water</b>				
Water Sold (in gallons per 1,000)	40,699 M	44,378 M	82,337 M	85,900 M
Water Billed	\$472,392.16	\$460,589.30	\$946,800.23	\$900,650.01
Basic Water Fee/Rate per 1000 ga	\$27.51/\$6.12	24.61/\$5.83		
Number of Accounts Billed	5,327	5,282	10,658	10,570
Number of Bills Mailed	5,327	5,282	10,658	10,570
Total Meters Read	5,787	5,729	11,573	11,455
Meter Changes/pulled	4	5	6	12
Total Days Meter Reading	1	1	2	2
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	0
<b>Sewer</b>				
Sewer Billed	\$330,461.52	\$317,649.13	\$660,999.85	\$617,093.28
Basic Sewer Fee/Rate per 1000 g	\$10.69/\$6.48	\$10.18/\$6.17		
<b>Solid Waste</b>				
Solid Waste Billed	\$103,420.34	\$97,820.67	\$207,053.87	\$195,797.57
Basic Solid Waste Fee	\$22.92	\$21.83		
<b>Total Utility Billing:</b>	<b>\$906,274.02</b>	<b>\$876,059.10</b>	<b>\$1,814,853.95</b>	<b>\$1,713,540.86</b>
<b>Adjustment Total:</b>	<b>(\$149.88)</b>	<b>(\$145.00)</b>	<b>(\$289.88)</b>	<b>(\$265.00)</b>
Misread Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	\$0.12	(\$45.00)	(\$9.88)	(\$45.00)
Penalty Adjustments OFF	(\$180.00)	(\$100.00)	(\$320.00)	(\$240.00)
Penalty Adjustments ON	\$30.00	\$0.00	\$40.00	\$20.00
New Accounts/Connects	46	44	86	87
Accounts Finaled/Disconnects	48	45	106	101
New Accounts Set up	4	4	11	4
Delinquent Notices	444	383	839	801
Doorknockers	197	182	357	342
Delinquent Call List	116	89	214	148
Notice of Termination Letters	18	13	26	35
Shut-off for Non-payment	5	5	10	13
Delinquent Notice Penalties	\$4,440.00	\$3,830.00	\$8,390.00	\$8,010.00
Doorknocker Penalties	\$1,970.00	\$1,820.00	\$3,570.00	\$3,420.00
<b>Other Office Functions:</b>				
Interest Income	\$77,206.02	\$69,202.01	\$168,564.22	\$149,343.03
Interest Rate-Checking Account	1.96%	2.80%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	151	125		
Payments Issued to Vendors	\$2,599,706.13	\$2,678,521.45	\$4,528,034.70	\$6,542,850.83
# of Employees on Payroll	207	209		
Monthly Payroll	\$438,225.79	\$414,525.15	\$909,355.61	\$873,327.32

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

1st half of March information:

Fitness Classes-	
Early Bird Boot Camp class	29 participants
Power Abs	76 participants
Prime Time Senior class	74 participants
Tabata class	83 participants
Water aerobics	105 participants
Work-Out Express class	91 participants
Yoga classes	37 participants
Zumba class	62 participants
Rentals-	
o Birthday rentals-	7 parties
o SAC courts-	3 hours
o Theater-	10 hours
o Meeting rooms-	6 hours
o City Hall courts-	4 hours
o Capital Building-	1 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge-	0 rental
SAC members-	2,021 people
SAC memberships-	1063
SAC attendance-	2,265 visits (does not include GreatLIFE attendees)
New members-	44 people

GreatLIFE Reimbursement for February 2020- \$2,590.50

March 1- all adult volleyball leagues concluded their seasons. Women's competitive volleyball had 13 teams. Women's just for fun had 7 teams. Men's volleyball had 6 teams. Coed volleyball had 17 teams.

March 3- Online registrations opened for spring swim lessons at the SAC. The lessons have been cancelled and fees refunded due to the current health concerns.

March 6- NEW Adult coed wiffleball league registration deadline. Only two teams interested so there will be no league.

March 7- Quickstart tennis for youth began. 33 participants. The program has been cancelled due to the current health concerns and refunds were issued.

March 9- SAC swimming pool water dumped for scheduled cleaning and maintenance. SAC pool closed through Saturday, March 14 for the cleaning and maintenance. The pool will be drained and remained closed due to the current health concerns.

March 11- Adult men's basketball league season concluded. 13 teams participated.

March 13- The SAC closed at 5:00pm and will remain closed until further notice due to the current health concerns.

P&R Department CIM

Page 1 of 2

Todd has been providing updated copy and new pictures for the City's pages on the Convention and Visitor's Bureau website.

The Recreation staff are finalizing the summer recreation brochure. Depending on the current health concerns, the summer brochure distribution will be re-evaluated when it is finalized.

Todd and the Recreation staff are planning for the State of SD Park and Recreation Conference that will be held in Yankton In October 2020.

Brittany L. is working on the 4<sup>th</sup> of July fireworks order for 2020.

Brittany L. has finalized the line-up for bands for Music at the Meridian in July and August of 2020.

Events and programming have been canceled for thirty days and the on-going schedule beyond thirty days will continue to be modified as the recommendations from the federal and state governments continue to be announced.

## **PARKS**

In regards to restrooms being opened up in the parks system- we will monitor the on-going health concerns to help guide us, but remember night time temperatures have to be considered also. Forecasted night time temperatures are the determining factor on turning on water in the parks and not day time temperatures. So, we have some time before we would consider starting to turn on water in the parks system.

The parks staff have been removing snow and ice from city properties, sidewalks, and parking lots.

The Parks Department is working through 2020 Capital purchases.

The Parks Department will be removing the sand from the existing Fantle Memorial Park play area and replacing it with engineered wood fiber. In the coming weeks, new swings and a few new play elements will be installed for the play area in that park and the entire area will be expanded with engineered wood fiber as the fall material under the new items.

The Parks Department will be painting pickle ball lines on the two tennis courts at City Hall in the month of March.

The Parks staff removed fence along the south side of the softball field at Riverside Park and replaced the posts and fence due to the fence being damaged through the years from ordinary field use.

The Parks staff will examine the plans for landscaping at the water treatment plant and determine how to coordinate plantings and design with the parking islands found throughout Riverside Park and also the median at the south end of Douglas- which was created with the water treatment plant construction.

## **TRAILS**

Thank you to the street department for helping Darrik DeLozier install a crushed concrete trail detour through Rotary Nature area to connect the A-B Trail to the sidewalk along Highway 50. This will be a temporary detour for the trail until FEMA funding and plans are finalized for future repairs to the A-B Trail. The City will also examine the possibility of cutting in a trail connection to connect the sidewalk along Highway 50 and the underpass under Highway 50.

Darrik has also added some crushed concrete along the north side of the trees down at Paddlewheel Point. He will look at ordering signs and installing the signs along the crushed concrete trail that now travels past the collector well heading east, turns north on the east edge of the grove of trees, and then comebacks to the paved trail on the north edge of the trees in Paddle Wheel Point.

Joint Powers Solid Waste Authority  
Financial Report Thru February 29, 2020

Description	Yankton Transfer	Vermillion Landfill	Total Joint	2 Month Budget	Legal 2020 Budget
<b>Joint Power Transfer/Landfill</b>					
<i>Total Revenue</i>	\$193,737.06	\$118,774.69	\$312,511.75	\$379,200.00	\$2,280,200.00
<i>Expenses:</i>					
Personal Services	36,094.36	55,306.49	91,400.85	123,633.00	741,798.00
Operating Expenses	61,114.74	32,964.25	94,078.99	138,234.00	829,404.00
Depreciation (est)	26,955.08	36,121.02	63,076.10	77,366.00	464,196.00
Trench Depletion	0.00	26,391.36	26,391.36	30,666.67	184,000.00
Closure/Postclosure Resrv	0.00	1,254.93	1,254.93	4,166.67	25,000.00
Amortization of Permit	0.00	164.39	164.39	219.17	1,315.00
<i>Total Operating Expenses</i>	124,164.18	152,202.44	276,366.62	374,285.50	2,245,713.00
<i>Non Operating Expense-Interest</i>	0.00	(10,000.33)	(10,000.33)	10,488.67	62,932.00
<i>Landfill Operating Income</i>	69,572.88	(23,427.42)	46,145.46	(5,574.17)	(28,445.00)
<b>Joint Recycling Center</b>					
<i>Total Revenue</i>	0.00	6,293.67	6,293.67	17,516.67	105,100.00
<i>Expenses:</i>					
Personal Services	0.00	26,695.79	26,695.79	37,901.83	227,411.00
Operating Expenses	0.00	5,771.45	5,771.45	19,916.67	119,500.00
Depreciation (est)	0.00	4,497.50	4,497.50	5,666.67	34,000.00
<i>Total Operating Expenses</i>	0.00	36,964.74	36,964.74	63,485.17	380,911.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	0.00	(30,671.07)	(30,671.07)	(45,968.50)	(275,811.00)
<i>Total Operating Income</i>	\$69,572.88	(\$54,098.49)	\$15,474.39	(\$51,542.67)	(\$304,256.00)
<b>Tonage in Trench:</b>	<u>2/29/2019</u>	<u>2/29/2020</u>			
Asbestos	32.02	34.73	34.73	8.33	50.00
Centerville	35.85	39.74	39.74	183.33	1,100.00
Beresford	196.50	196.71	196.71	233.33	1,400.00
Clay County Garbage	2,028.03	1,871.96	1,871.96	2,416.67	14,500.00
Elk Point	154.89	163.91	163.91	43.33	260.00
Yankton County Garbage	3,206.56	3,397.15	3,397.15	3,983.33	23,900.00
<i>Total Tonage in Trench</i>	5,653.85	5,704.20	5,704.20	6,868.33	41,210.00
Operating Cost per ton			\$48.45	\$56.02	\$56.02

This report is based on the following:

Revenue accrual thru February 29, 2020

Expenses cash thru February 29, 2020 with March's bills

Joint Powers Solid Waste Authority  
Financial Report Thru February 29, 2020

Description	Yankton Transfer	Vermillion Landfill	Total Joint	2 Month Budget	Legal 2020 Budget
<b>Source of Funds</b>					
<i>Beginning Balance</i>	\$144,277.00	\$1,752,208.00	\$1,896,485.00	\$1,896,485.00	\$1,896,485.00
<i>Operating Revenue:</i>					
Net Income	69,572.88	(54,098.49)	15,474.39	(50,709.33)	(304,256.00)
Depreciation	26,955.08	40,618.52	67,573.60	83,032.67	498,196.00
Trench Depletion	0.00	26,391.36	26,391.36	30,666.67	184,000.00
Amortization of Permit	0.00	164.39	164.39	219.17	1,315.00
<i>Non Operating Revenue:</i>					
Grant	0.00	0.00	0.00	41,666.67	250,000.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	0.00	0.00	1,666.67	10,000.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	170.64	6,418.35	6,588.99	5,000.00	30,000.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(113,598.08)	113,598.08	0.00	294,666.67	1,768,000.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
<b>Total Funds Available</b>	<b>127,377.52</b>	<b>1,885,300.21</b>	<b>2,012,677.73</b>	<b>2,302,694.17</b>	<b>4,333,740.00</b>
<b>Application of Funds Available</b>					
<i>Joint Power Transfer/Landfill</i>					
Equipment	1,786.83	0.00	1,786.83	126,666.67	760,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	1,254.93	1,254.93	4,166.67	25,000.00
<i>Joint Recycling Center</i>					
Equipment	0.00	0.00	0.00	83,500.00	501,000.00
<i>Payment Principal</i>	0.00	(17,318.88)	(17,318.88)	29,579.33	177,476.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<b>Total Applied</b>	<b>1,786.83</b>	<b>(16,063.95)</b>	<b>(14,277.12)</b>	<b>243,912.67</b>	<b>1,463,476.00</b>
<b>Ending Balance</b>	<b>\$125,590.69</b>	<b>\$1,901,364.16</b>	<b>\$2,026,954.85</b>	<b>\$2,058,781.50</b>	<b>\$2,870,264.00</b>



<b>Joint Power Transfer/Landfill Description</b>	<b>Yankton Transfer</b>	<b>Vermillion Landfill</b>	<b>Total Joint</b>	<b>2 Month Budget</b>	<b>Legal 2020 Budget</b>
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$2,257.46	\$2,257.46	\$1,083.33	\$6,500.00
Elk Point	0.00	8,028.47	8,028.47	10,000.00	\$60,000.00
Centerville	0.00	1,947.26	1,947.26	2,250.00	13,500.00
Beresford	0.00	9,638.79	9,638.79	12,500.00	75,000.00
Clay County Garbage	0.00	95,170.75	95,170.75	131,766.67	790,600.00
Compost-Yd Waste-Wood	0.00	342.32	342.32	1,583.33	9,500.00
Contaminated Soil	0.00	0.00	0.00	666.67	4,000.00
White Goods	0.00	187.50	187.50	833.33	5,000.00
Tires	0.00	357.50	357.50	666.67	4,000.00
Electronics	0.00	66.20	66.20	833.33	5,000.00
Other Revenue	0.45	778.44	778.89	1,683.33	10,100.00
Less Recycling Tipping Fee	0.00	0.00	0.00	0.00	0.00
Cash long	0.79	0.00	0.79	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	4,307.14	0.00	4,307.14	8,666.67	52,000.00
Transfer Fees	189,281.22	0.00	189,281.22	206,666.67	1,240,000.00
Metal	83.60	0.00	83.60	0.00	5,000.00
Other Operational - Solid Waste	63.86	0.00	63.86	0.00	0.00
<b>Total Revenue</b>	<b>193,737.06</b>	<b>118,774.69</b>	<b>312,511.75</b>	<b>379,200.00</b>	<b>2,280,200.00</b>
<i>Expenses: (cash)</i>					
Personal Services	36,094.36	55,306.49	91,400.85	123,633.00	741,798.00
Insurance	16,734.66	0.00	16,734.66	4,391.50	26,349.00
Professional Service/Fees	1,816.07	76.05	1,892.12	22,000.00	132,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	5,704.20	5,704.20	7,588.33	45,530.00
Professional - Legal/Audit	0.00	0.00	0.00	458.33	2,750.00
Publishing & Advertising	0.00	0.00	0.00	383.33	2,300.00
Rental	0.00	0.00	0.00	83.33	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	359.00	4,303.19	4,662.19	9,333.33	56,000.00
Motor vehicle repair	671.00	1,456.35	2,127.35	3,916.67	23,500.00
Vehicle fuel & maintenance	20,413.11	6,288.09	26,701.20	33,833.33	203,000.00
Equip, Mat'l & Labor	11,884.75	0.00	11,884.75	7,500.00	45,000.00
Building repair	2,194.74	1,542.36	3,737.10	4,000.00	24,000.00
Facility repair & maintenance	0.00	228.29	228.29	5,833.33	35,000.00
Postage	113.39	1.33	114.72	141.67	850.00
Office supplies	224.17	377.76	601.93	583.33	3,500.00
Copy supplies	19.31	69.92	89.23	62.50	375.00
Uniforms	0.00	813.64	813.64	866.67	5,200.00
Small Tools & Hardware	0.00	0.00	0.00	41.67	250.00
Travel & Training	0.00	394.20	394.20	750.00	4,500.00
Operating supply	0.00	7,000.03	7,000.03	24,600.00	147,600.00
Electricity	1,468.99	2,042.93	3,511.92	5,166.67	31,000.00
Heating Fuel - Gas	4,386.84	2,349.00	6,735.84	5,333.33	32,000.00
Water	398.24	53.90	452.14	583.33	3,500.00
WW service	172.36	0.00	172.36	216.67	1,300.00
Landfill	45.84	0.00	45.84	50.00	300.00
Telephone	212.27	263.01	475.28	516.67	3,100.00
Depreciation (est)	26,955.08	36,121.02	63,076.10	77,366.00	464,196.00
Trench Depletion		26,391.36	26,391.36	30,666.67	184,000.00
Closure/Postclosure Resrv		1,254.93	1,254.93	4,166.67	25,000.00
Amortization of Permit		164.39	164.39	219.17	1,315.00
<b>Total Op Expenses</b>	<b>124,164.18</b>	<b>152,202.44</b>	<b>276,366.62</b>	<b>374,285.50</b>	<b>2,245,713.00</b>

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	2 Month Budget	Legal 2020 Budget
<i>Non Operating Expense-Interest</i>	0.00	(10,000.33)	(10,000.33)	10,488.67	62,932.00
<i>Operating Income (Loss)</i>	\$69,572.88	(\$23,427.42)	\$46,145.46	(\$5,574.17)	(\$28,445.00)
<i>Capital:</i>					
Capital Outlay	\$1,786.83	\$0.00	\$1,786.83	\$126,666.67	\$760,000.00
Landfill Development	0.00	0.00	0.00	4,166.67	\$25,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$1,786.83	\$0.00	\$1,786.83	\$130,833.33	\$785,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$41,666.67	\$250,000.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$113,598.08)	\$113,598.08	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		34.73	34.73	8.33	50.00
Beresford		196.71	196.71	233.33	1,400.00
Centerville Garbage		39.74	39.74	183.33	1,100.00
Clay County Garbage		1,871.96	1,871.96	2,416.67	14,500.00
Elk Point		163.91	163.91	43.33	260.00
Yankton County Garbage		3,397.15	3,397.15	3,983.33	23,900.00
<i>Total Tonage in Trench</i>		5,704.20	5,704.20	6,868.33	41,210.00
Operating Cost per ton			\$48.45	\$56.02	\$56.02

Joint Recycling Center Description	Yankton Transfer	Vermillion Center	Total Joint	2 Month Budget	Legal 2020 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	0.00	0.00
Magazines	0.00	0.00	0.00	0.00	0.00
Metal/Tin	0.00	0.00	0.00	683.33	4,100.00
Plastic	0.00	0.00	0.00	3,166.67	19,000.00
Aluminum	0.00	0.00	0.00	2,666.67	16,000.00
Newsprint	0.00	1,563.80	1,563.80	1,500.00	9,000.00
Cardboard	0.00	4,614.85	4,614.85	6,666.67	40,000.00
High Grade Paper	0.00	0.00	0.00	1,333.33	8,000.00
Other Material	0.00	115.02	115.02	1,500.00	9,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue</b>	<b>0.00</b>	<b>6,293.67</b>	<b>6,293.67</b>	<b>17,516.67</b>	<b>105,100.00</b>
<i>Expenses:</i>					
Personal Services	0.00	26,695.79	26,695.79	37,901.83	227,411.00
Insurance	0.00	55.21	55.21	216.67	1,300.00
Professional Service/Fees	0.00	0.00	0.00	500.00	3,000.00
Hazardous Waste Collection	0.00	0.00	0.00	6,333.33	38,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	135.00	135.00	166.67	1,000.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	717.24	717.24	1,583.33	9,500.00
Vehicle repair & maintenance	0.00	0.00	0.00	166.67	1,000.00
Vehicle fuel	0.00	801.93	801.93	833.33	5,000.00
Building repair & maintenance	0.00	901.32	901.32	416.67	2,500.00
Postage	0.00	0.34	0.34	25.00	150.00
Freight	0.00	0.00	0.00	2,916.67	17,500.00
Office supplies	0.00	75.00	75.00	166.67	1,000.00
Uniforms	0.00	0.00	0.00	125.00	750.00
Materials Purchases	0.00	444.90	444.90	750.00	4,500.00
Travel & Training	0.00	525.60	525.60	250.00	1,500.00
Operating Supplies	0.00	0.00	0.00	1,666.67	10,000.00
Copy Supply	0.00	69.91	69.91	25.00	150.00
Electricity	0.00	920.06	920.06	1,083.33	6,500.00
Heating Fuel-Gas	0.00	846.75	846.75	791.67	4,750.00
Water	0.00	63.79	63.79	108.33	650.00
WW service	0.00	86.72	86.72	200.00	1,200.00
Telephone	0.00	127.68	127.68	141.67	850.00
Revenue Sharing	0.00	0.00	0.00	1,450.00	8,700.00
Depreciation (est)	0.00	4,497.50	4,497.50	5,666.67	34,000.00
<b>Total Op Expenses</b>	<b>0.00</b>	<b>36,964.74</b>	<b>36,964.74</b>	<b>63,485.17</b>	<b>380,911.00</b>
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<b>Operating Income (Loss)</b>	<b>\$0.00</b>	<b>(\$30,671.07)</b>	<b>(\$30,671.07)</b>	<b>(\$45,968.50)</b>	<b>(\$275,811.00)</b>
<b>Capital Outlay</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$83,500.00</b>	<b>\$501,000.00</b>
<b>Grant Reimbursement/Donations</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Cash Flow Transfer</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

This report is based on the following:

Revenue accrual thru February 29, 2020

Expenses cash thru February 29, 2020 with March's bills

2020 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	51,157.35	(10,150.83)	41,006.52	3,027.49	41.65	0.00	(14,558.60)	(14,558.60)	51,157.35	(24,709.43)	26,447.92
February	18,415.53	(23,276.92)	(4,861.39)	2,676.71	56.14	0.00	(16,112.47)	(16,112.47)	18,415.53	(39,389.39)	(20,973.86)
Subtotal	69,572.88	(33,427.75)	36,145.13	5,704.20	48.45	0.00	(30,671.07)	(30,671.07)	69,572.88	(64,098.82)	5,474.06

3/2/2020

City of Yankton Transfer Station  
Landfill Tons

Date	City	Licensed Haulers				Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Loren Fischer (648)	Kortan (673)			
January 2019	236.75	525.77	427.94	79.27	12.10	1,045.08	336.65	1,618.48
February 2019	190.00	471.97	359.65	70.64	16.95	919.21	294.94	1,404.15
March 2019	227.93	571.65	491.34	96.90	24.64	1,184.53	761.73	2,174.19
April 2019	256.85	600.51	598.67	84.66	18.68	1,302.52	828.34	2,387.71
May 2019	283.49	719.23	639.98	93.26	27.15	1,479.62	959.69	2,722.80
June 2019	238.73	674.24	596.15	97.21	23.01	1,390.61	640.63	2,269.97
July 2019	272.66	737.54	678.68	102.49	19.45	1,538.16	661.78	2,472.60
August 2019	271.79	716.67	646.85	96.51	25.81	1,485.84	646.49	2,404.12
September 2019	250.77	706.64	647.37	90.18	19.83	1,464.02	677.10	2,391.89
October 2019	264.44	698.55	602.46	76.29	21.79	1,399.09	746.34	2,409.87
November 2019	222.81	576.31	395.65	90.04	28.40	1,090.40	508.55	1,821.76
December 2019	255.63	594.80	413.36	95.38	21.83	1,125.37	443.85	1,824.85
2019 Total	2,971.85	7,593.88	6,498.10	1,072.83	259.64	15,424.45	7,506.09	25,902.39
January 2020	253.65	560.86	456.43	103.53	25.07	1,145.89	383.30	1,782.84
February 2020	204.40	478.16	362.72	75.64	20.00	936.52	417.36	1,558.28
2020 Total	458.05	1,039.02	819.15	179.17	45.07	2,082.41	800.66	3,341.12

CITY OF VERMILLION  
LANDFILL TONS

	2020	Art's Garbage	City of Beresford	City of Elk Point	Fischer Disposal	Loren Fischer	Turner County	Vermillion Garbage	Waste Mgmt of Sioux City	Other	2020 Tons	
\$49.00 PER TON	Jan	10.20	109.82	89.82	188.77	479.63	20.89	42.05	132.71	179.52	1253.41	
	Feb	27.67	86.89	74.09	164.48	363.19	18.85	35.80	166.79	115.88	1053.64	
	Mar										0.00	
	April										0.00	
	May										0.00	
	June										0.00	
	July										0.00	
	Aug										0.00	
	Sept										0.00	
	Oct										0.00	
	Nov										0.00	
	Dec										0.00	
			37.87	196.71	163.91	353.25	842.82	39.74	77.85	299.50	295.40	2307.05
\$47.00 PER TON	2019	Independence Waste	Fischer Disposal	Art's Garbage	Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Waste Mgmt of Sioux City	Other	2019 Tons
	Jan	251.85	160.44	1.38	40.19	89.90	460.19	18.60	107.72	95.90	77.24	1303.41
	Feb	208.12	129.89	0.00	34.79	64.92	391.81	17.25	88.78	87.13	121.22	1143.91
	Mar	285.37	157.90	0.00	36.76	86.23	461.80	22.06	103.14	97.45	354.21	1604.92
	April	109.02	196.50	18.06	44.91	95.41	534.63	22.06	126.91	96.98	259.07	1503.55
	May	0.00	237.28	11.05	52.41	118.72	716.97	24.39	148.43	135.51	217.08	1661.84
	June	0.00	231.29	4.26	39.19	88.62	703.50	18.65	117.18	98.28	287.07	1588.04
	July	0.00	243.62	6.14	39.03	92.44	686.59	22.05	133.57	132.19	253.62	1609.25
	Aug	0.00	237.61	13.14	44.78	101.02	631.45	20.60	130.51	164.45	317.85	1661.41
	Sept	0.00	216.84	24.49	45.03	87.91	570.31	20.40	128.66	148.41	119.59	1361.64
	Oct	0.00	237.07	10.96	45.46	107.88	645.04	24.21	123.50	117.49	310.46	1622.07
	Nov	0.00	194.26	14.61	40.24	82.40	496.07	23.08	111.12	102.46	224.55	1288.79
	Dec	0.00	205.29	13.22	40.33	96.36	434.60	19.44	112.53	116.59	219.97	1258.33
		854.36	2447.99	117.31	503.12	1111.81	6732.96	252.79	1432.05	1392.84	2761.93	17607.16

February 2020

YPD

Calls for Service

911 HANG UP	3
911 OPEN	3
ALARM	23
ALCOHOL	7
AMBULANCE	24
ANIMAL	30
ASSAULT	7
BOND VIOLATION	3
BURGLARY RESIDENTIAL	7
CIVIL DISPUTE	13
CRIMINAL ENTRY OF MV	2
DISORDERLY CONDUCT	10
DOMESTIC VIOLENCE	15
DRIVING COMPLAINT	31
DRIVING COMPLAINT 911	9
DRUG	21
ESCORT	3
EX PATRL	3
FAMILY OFFENSE	1
FIGHT	4
FIRE	2
FOREIGN	18
FRAUD	11
HARASS	13
HIT&RUN	11
INFORMATION	6
INSPECT	1
JUV	20
K9 SNIFF	1
LITTER	1
LOST & FOUND	7
MENTAL ILLNESS	18
MISC	33
MISSING PERSON	2
MOTOR ASSIST	8
NOISE COMPLAINT	11
OPN DOOR	1
PARKING	25
PAROLE/PROBATION	12
PATHWAYS	4
PROPERTY	12
PROTECTION ORDER	4
REQUEST	95
RUNAWAY	2
SAFETY TALK	8
SEX CRIME	6
SIG 2	24
SIGNAL 1 INJURY	1
SUICIDE	5
SUSPICIOUS PERSON/VEHIC	30
THEFT	21
TRAFFIC CONTROL	1
TRAFFIC STOP	302
TRESPASS	8
TRUANCY	3
VANDALISM	9
VEHICLE/ROAD COMPLAINT	10
WARRANT	15
WEAPONS	5
WELFARE CHECK	39
Totals	1024

Adult Arrest:
# Individuals Arrested: 72
# Charges: 127

Juvenile Arrests:
# Individuals Arrested: 9
# Charges: 11

Total Citations: 71
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February 2020

YPD

Activity Report

	<b>GENERAL SUMMARY</b>			
	<b>THIS MONTH</b>		<b>Year To Date</b>	
	<b>This Year</b>	<b>Last Year</b>	<b>This Year</b>	<b>Last Year</b>
<b>POLICE INCIDENTS</b>	<b>1023</b>	<b>922</b>	<b>2116</b>	<b>1838</b>
<b>SHERIFF INCIDENTS</b>	<b>131</b>	<b>157</b>	<b>273</b>	<b>316</b>
<b>AMBULANCE CALLS (YPD)</b>	<b>24</b>	<b>132</b>	<b>45</b>	<b>245</b>
<b>FIRE / HAZMAT CALLS</b>	<b>2</b>	<b>2</b>	<b>5</b>	<b>6</b>
<b>ALARMS</b>	<b>23</b>	<b>16</b>	<b>40</b>	<b>34</b>
<b>PARKING COMPLAINTS</b>	<b>25</b>	<b>26</b>	<b>50</b>	<b>52</b>
<b>ANIMAL CALLS/COMPLAINTS</b>	<b>30</b>	<b>38</b>	<b>56</b>	<b>89</b>
<b>ANIMALS CLAIMED OR IMPOUNDED (HHS)</b>	<b>8</b>	<b>10</b>	<b>17</b>	<b>18</b>
<b>ANIMALS DISPOSED</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>

	<b>ACCIDENT SUMMARY</b>			
	<b>THIS MONTH</b>		<b>Year To Date</b>	
	<b>This Year</b>	<b>Last Year</b>	<b>This Year</b>	<b>Last Year</b>
<b>STATE REPORTABLE</b>	<b>8</b>	<b>19</b>	<b>28</b>	<b>31</b>
<b>NON REPORTABLE AND HIT &amp; RUN</b>	<b>27</b>	<b>29</b>	<b>56</b>	<b>53</b>
<b>SIGNAL 1 INJURY</b>	<b>1</b>	<b>3</b>	<b>4</b>	<b>6</b>
<b># PERSONS INJURED</b>	<b>1</b>	<b>3</b>	<b>3</b>	<b>6</b>
<b>FATALITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PEDESTRIAN ACCIDENT</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>



February 2020

YPD

Citations

			THIS MONTH		YEAR TO DATE	
	This Month Juv / Adult		Total This Year	Total Last Year	Total This Year	Total Last Year
<b>SUSPENDED, EXPIRED OR UNLICENSED DRIVER</b>		13	13	12	32	28
<b>CARELESS DRIVING</b>			0	2	5	6
<b>EXHIBITION DRIVING</b>	2	1	3	0	4	0
<b>SPEEDING</b>		10	10	17	22	28
<b>STOP SIGN, RED LIGHT VIOLATION</b>		2	2	2	12	6
<b>ANIMALS AT LARGE</b>			0	0	0	0
<b>MAINTENANCE OF FINANCIAL RESPONSIBILITY</b>		10	10	3	27	10
<b>OPEN CONTAINER</b>		4	4	1	6	3
<b>CONSUMPTION UNDERAGE (18-20 yoa)</b>		3	3	0	6	0
<b>LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR</b>			0	0	0	0
<b>MISDEAMEANOR DRUG VIOLATIONS (POSS. OF DRUG PARAPH)</b>		7	7	19	30	20
<b>TOBACCO VIOLATIONS</b>	4		4	2	9	3
<b>PETTY THEFT UNDER \$400</b>		1	1	2	1	11
<b>INTENTIONAL DAMAGE TO PROPERTY</b>			0	1	0	1
<b>OTHER VIOLATIONS</b>	1	13	14	12	33	29
<b>TOTAL TRAFFIC CITATIONS</b>	7	64	71	73	187	145

February 2020

YPD

Adult Arrest

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
<b>MURDER</b>	0	0	0	0
<b>RAPE</b>	1	0	1	0
<b>ROBBERY</b>	0	0	0	0
<b>DUI</b>	10	8	15	17
<b>DRIVING UNDER REVOCATION</b>	5	4	8	10
<b>BURGLARY</b>	0	0	2	0
<b>ASSAULT AGGRAVATED</b>	4	0	5	2
<b>ASSAULT SIMPLE</b>	4	1	4	5
<b>CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE</b>	2	5	9	12
<b>DISORDERLY CONDUCT</b>	0	0	0	0
<b>SEXUAL CONTACT/SEX OFFENSES</b>	1	2	1	2
<b>THEFT PETTY</b>	1	2	3	2
<b>THEFT GRAND</b>	0	0	0	2
<b>THEFT AUTO</b>	0	1	0	1
<b>FORGERY &amp; COUNTERFEITING</b>	0	0	2	1
<b>FRAUD</b>	0	0	0	0
<b>EMBEZZLEMENT</b>	0	0	0	0
<b>INTENTIONAL DAMAGE</b>	1	0	2	0
<b>NARCOTIC DRUG CHARGES</b>	29	29	72	51
<b>LIQUOR ARRESTS</b>	1	0	1	0
<b>WEAPONS VIOLATION</b>	0	0	0	0
<b>WARRANTS</b>	23	20	49	32
<b>PROTECTIVE CUSTODY</b>	0	0	0	0
<b>ALL OTHER OFFENSES</b>	45	36	95	63
<b>TOTAL ARRESTS</b>	127	108	269	200

February 2020  
 YPD  
 Juvenile Arrests

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
<b>CURFEW</b>	1	0	6	0
<b>RUNAWAY</b>	1	2	2	2
<b>MIC</b>	0	6	0	7
<b>MURDER</b>	0	0	0	0
<b>RAPE</b>	0	0	0	0
<b>ROBBERY</b>	0	0	0	0
<b>BURGLARY</b>	0	0	0	0
<b>ASSAULT AGGRAVATED</b>	0	0	0	0
<b>ASSAULT SIMPLE</b>	2	1	4	2
<b>CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE</b>	0	0	0	0
<b>DISORDERLY CONDUCT DISTURBANCE OF SCHOOL</b>	1	1	4	1
<b>SEXUAL CONTACT / SEX OFFENSES</b>	0	0	0	0
<b>THEFT PETTY</b>	0	0	0	0
<b>THEFT GRAND</b>	0	0	0	0
<b>THEFT AUTO</b>	0	0	0	0
<b>FORGERY &amp; COUNTERFEITING</b>	0	0	0	0
<b>FRAUD</b>	0	0	0	0
<b>EMBEZZLEMENT</b>	0	0	0	0
<b>INTENTIONAL DAMAGE</b>	0	0	0	0
<b>NARCOTIC DRUG CHARGES</b>	3	3	9	3
<b>LIQUOR ARRESTS</b>	0	0	0	0
<b>WEAPONS VIOLATIONS</b>	0	0	0	1
<b>ALL OTHER OFFENSES</b>	3	2	4	5
<b>TOTAL ARRESTS</b>	<b>11</b>	<b>15</b>	<b>29</b>	<b>21</b>

**Yankton Taxable Sales and Sales Tax Receipts Due**

10M 1103

**Total Yankton Sales Tax (combined first penny, second penny, and BBB)**

	2017	2018	2019	2020		
	Total Tax Due	Total Tax Due	Total Tax Due	Total Tax Due	Monthly % Diff.	Accum. % Diff.
Jan	\$881,111	\$931,740	\$887,586	\$980,221	10.44%	10.44%
Feb	\$748,057	\$780,257	\$790,238	\$833,198	5.44%	8.08%
Mar	\$670,903	\$701,758	\$719,909			
Apr	\$790,100	\$815,507	\$846,048			
May	\$786,113	\$810,439	\$856,331			
Jun	\$834,294	\$855,079	\$937,489			
Jul	\$933,678	\$930,480	\$993,257			
Aug	\$846,345	\$898,550	\$933,860			
Sep	\$834,196	\$942,296	\$938,255			
Oct	\$870,920	\$873,866	\$943,660			
Nov	\$828,894	\$851,380	\$887,192			
Dec	\$811,262	\$844,257	\$903,591			
<b>Totals</b>	<b>\$9,835,872</b>	<b>\$10,235,607</b>	<b>\$10,637,414</b>	<b>\$1,813,419</b>		<b>8.08%</b>

**Top Ten First Class Cities Plus Vermillion**

**February**

Cities	2019	2020	Accum. % Diff.
	Total Tax Due	Total Tax Due	
Sioux Falls	\$24,011,431	\$25,653,342	6.84%
Rapid City	\$10,271,255	\$10,748,831	4.65%
Aberdeen	\$3,237,509	\$3,306,318	2.13%
Watertown	\$2,825,471	\$2,812,973	-0.44%
Brookings	\$2,679,532	\$2,606,482	-2.73%
Mitchell	\$2,006,547	\$2,049,095	2.12%
<b>Yankton</b>	<b>\$1,677,823</b>	<b>\$1,813,419</b>	<b>8.08%</b>
Pierre	\$1,384,418	\$1,482,928	7.12%
Spearfish	\$1,379,599	\$1,512,381	9.62%
Huron	\$1,171,140	\$1,236,102	5.55%
Vermillion	\$744,039	\$743,951	-0.01%
<b>Totals</b>	<b>\$51,388,766</b>	<b>\$53,965,822</b>	<b>5.01%</b>

**Yankton Taxable Sales and Sales Tax Receipts Due**

**Yankton Sales Tax (first and second penny combined)**

	2017		2018		2019		2020			
	General Taxable Sales	General Tax Due	General Taxable Sales	General Tax Due	General Taxable Sales	General Tax Due	General Taxable Sales	General Tax Due	Monthly % Diff.	Accum. % Diff.
Jan	\$41,624,934	\$832,527	\$43,963,784	\$880,367	\$41,866,467	\$837,794	\$46,352,769	\$928,136	10.78%	10.78%
Feb	\$34,591,106	\$698,955	\$36,611,583	\$732,802	\$36,765,632	\$738,274	\$38,913,538	\$778,686	5.47%	8.30%
Mar	\$31,409,630	\$628,413	\$32,806,331	\$656,668	\$33,836,569	\$677,909				
Apr	\$36,980,518	\$739,796	\$37,900,165	\$759,728	\$39,710,074	\$794,821				
May	\$36,830,743	\$736,702	\$37,962,931	\$762,156	\$40,368,638	\$807,621				
Jun	\$38,941,946	\$779,687	\$39,964,498	\$799,441	\$43,893,707	\$877,878				
Jul	\$43,250,834	\$874,067	\$43,372,992	\$871,624	\$46,559,570	\$932,479				
Aug	\$39,119,479	\$782,738	\$41,806,807	\$836,440	\$43,513,910	\$870,548				
Sep	\$38,890,159	\$778,389	\$44,029,076	\$881,383	\$43,686,600	\$874,821				
Oct	\$40,326,340	\$810,454	\$40,706,254	\$814,939	\$44,045,468	\$881,733				
Nov	\$38,865,087	\$777,730	\$39,869,848	\$797,456	\$41,415,205	\$830,624				
Dec	\$37,911,167	\$758,468	\$39,862,682	\$797,522	\$42,514,582	\$853,949				
<b>Totals</b>	<b>\$458,741,942</b>	<b>\$9,197,927</b>	<b>\$478,856,952</b>	<b>\$9,590,527</b>	<b>\$498,176,422</b>	<b>\$9,978,451</b>	<b>\$85,266,307</b>	<b>\$1,706,822</b>		<b>8.30%</b>

**Yankton BBB Sales Tax**

	2017		2018		2019		2020			
	BBB Taxable Sales	BBB Tax Due	BBB Taxable Sales	BBB Tax Due	BBB Taxable Sales	BBB Tax Due	BBB Taxable Sales	BBB Tax Due	Monthly % Diff.	Accum. % Diff.
Jan	\$4,858,386	\$48,584	\$5,137,286	\$51,373	\$4,979,209	\$49,792	\$5,208,464	\$52,085	4.60%	4.60%
Feb	\$4,879,644	\$49,101	\$4,745,451	\$47,454	\$5,196,318	\$51,963	\$5,451,272	\$54,513	4.91%	4.76%
Mar	\$4,248,966	\$42,490	\$4,508,928	\$45,089	\$4,200,003	\$42,000				
Apr	\$5,030,400	\$50,304	\$5,573,439	\$55,779	\$5,122,737	\$51,227				
May	\$4,941,116	\$49,411	\$4,828,282	\$48,283	\$4,870,924	\$48,709				
Jun	\$5,460,679	\$54,607	\$5,563,819	\$55,637	\$5,961,123	\$59,611				
Jul	\$5,961,050	\$59,610	\$5,885,586	\$58,856	\$6,077,718	\$60,777				
Aug	\$6,341,098	\$63,606	\$6,210,929	\$62,109	\$6,331,195	\$63,312				
Sep	\$5,580,671	\$55,807	\$6,091,280	\$60,913	\$6,343,356	\$63,434				
Oct	\$6,046,602	\$60,466	\$5,892,671	\$58,927	\$6,192,766	\$61,928				
Nov	\$5,076,991	\$51,164	\$5,392,414	\$53,924	\$5,652,011	\$56,567				
Dec	\$5,279,448	\$52,795	\$4,673,487	\$46,735	\$4,964,237	\$49,642				
<b>Totals</b>	<b>\$63,705,051</b>	<b>\$637,945</b>	<b>\$64,503,573</b>	<b>\$645,080</b>	<b>\$65,891,596</b>	<b>\$658,963</b>	<b>\$10,659,736</b>	<b>\$106,597</b>		<b>4.76%</b>

## Municipal Tax Due for Returns Filed in February 2020 and 2019

CITY	2020	2019	% Change
Sioux Falls	11,119,916.40	10,495,189.96	5.95
Aberdeen	1,420,556.41	1,444,372.56	-1.65
Watertown	1,185,288.21	1,270,992.14	-6.74
Yankton	833,198.29	790,237.54	5.44
Pierre	658,799.48	619,885.41	6.28

CITY	2020	2019	% Change
Rapid City	4,540,537.37	4,458,804.62	1.83
Brookings	1,190,337.41	1,299,422.21	-8.39
Mitchell	898,132.65	844,769.54	6.32
Spearfish	689,973.55	653,408.51	5.60
Huron	551,050.14	555,287.21	-0.76

CITY	2020	2019	%	CITY	2020	2019	%	CITY	2020	2019	%
Akaska	1,788.69	1,597.67	11.96	Corsica	26,161.45	26,295.09	-0.51	Hill City	34,851.06	34,303.57	1.60
Alcester	14,879.45	18,512.15	-19.62	Crooks	17,215.52	12,827.96	34.20	Hitchcock	1,257.85	1,388.27	-9.39
Alexandria	12,380.70	-4,830.49	356.30	Custer	91,935.02	88,790.62	3.54	Hosmer	4,462.32	5,514.76	-19.08
Alpena	32,213.77	13,775.33	133.85	Dallas	3,354.92	2,605.47	28.76	Hot Springs	123,340.53	105,179.21	17.27
Andover	-3,308.51	-526.53	528.36	Dante	718.87	482.91	48.86	Hoven	13,816.40	12,654.57	9.18
Arlington	90,420.20	41,536.57	117.69	Davis	930.36	64.47	343.09	Howard	29,242.55	34,569.03	-15.41
Armour	23,176.35	22,855.14	1.41	De Smet	45,993.68	45,287.57	1.56	Hudson	11,009.40	10,302.91	6.86
Artesian	1,654.13	1,102.18	50.08	Deadwood	238,342.89	195,088.60	22.17	Humboldt	16,447.64	13,966.30	17.77
Ashton	1,376.11	-563.88	344.04	Dell Rapids	89,249.04	103,346.49	-13.64	Hurley	7,429.12	3,824.03	94.27
Astoria	3,576.43	1,595.25	124.19	Delmont	3,148.60	3,531.68	-10.85	Interior	2,011.76	4,569.15	-55.97
Aurora	6,606.65	5,449.17	21.24	Dimock	4,332.79	3,374.11	28.41	Ipswich	32,817.80	43,269.07	-24.15
Avon	22,034.63	12,717.42	73.26	Doland	5,392.76	3,967.86	35.91	Irene	7,548.77	7,939.78	-4.92
Baltic	13,718.91	11,360.67	20.76	Dupree	5,111.15	3,716.63	37.52	Iroquois	5,541.86	2,314.99	139.39
Belle Fourche	222,098.68	194,138.63	14.40	Eagle Butte	43,789.74	29,901.80	46.45	Isabel	5,686.68	5,263.05	8.05
Belvidere	579.05	529.82	9.29	Eden	2,068.81	1,279.99	61.63	Java	1,568.27	1,504.37	4.25
Beresford	72,571.08	73,723.64	-1.56	Edgemont	18,434.30	19,593.60	-5.92	Jefferson	11,331.29	12,359.10	-8.32
Big Stone City	21,066.86	19,959.30	5.55	Egan	3,758.75	-9,278.76	140.51	Kadoka	24,973.55	20,264.82	23.24
Bison	12,038.04	10,208.00	17.93	Elk Point	48,743.56	42,986.03	13.39	Kennebec	9,822.45	9,032.74	8.74
Blunt	3,809.42	4,262.64	-10.63	Elkton	16,164.08	14,450.10	11.86	Keystone	12,456.83	10,084.04	23.53
Bonesteel	5,924.22	6,977.07	-15.09	Emery	13,311.23	12,469.32	6.75	Kimball	21,652.96	64,506.60	-66.43
Bowdle	10,637.49	9,575.49	11.09	Estelline	13,813.89	16,831.52	-17.93	Kranzburg	4,719.56	2,696.21	75.04
Box Elder	181,555.01	143,335.55	26.66	Ethan	4,503.68	4,674.23	-3.65	La Bolt	510.37	424.61	20.20
Bradley	3,871.85	2,361.65	63.95	Eureka	22,462.89	24,454.62	-8.14	Lake Andes	15,066.57	17,927.13	-15.96
Brandon	269,657.05	237,344.81	13.61	Fairfax	2,374.93	2,032.49	16.85	Lake City	526.09	520.13	1.15
Brandt	2,102.34	2,079.68	1.09	Fairview	563.83	421.52	33.76	Lake Norden	44,117.16	121,699.67	-63.75
Bridgewater	7,017.97	6,563.10	6.93	Faith	17,067.05	15,830.44	7.81	Lake Preston	14,530.05	12,468.10	16.54
Bristol	5,019.69	3,882.04	29.31	Faulton	35,031.16	23,861.45	46.81	Langford	5,314.56	6,485.33	-18.05
Britton	63,121.15	52,093.20	21.17	Flandreau	60,026.52	54,958.16	9.22	Lead	95,960.37	37,782.90	153.98
Bruce	4,053.73	4,535.17	-10.62	Florence	5,422.48	4,336.51	25.04	Lemmon	53,018.17	46,697.17	13.54
Bryant	17,517.60	15,127.70	15.80	Fort Pierre	99,619.43	93,014.96	7.10	Lennox	57,626.03	51,243.77	12.45
Buffalo	16,609.62	13,085.07	26.94	Frankfort	3,020.60	1,274.25	137.05	Leola	9,840.58	7,875.32	24.95
Buffalo Chip		3,825.15		Frederick	1,953.56	2,359.89	-17.22	Lesterville	4,683.43	-11,665.56	140.15
Burke	30,045.80	27,146.99	10.68	Freeman	53,674.14	45,143.38	18.90	Letcher	3,140.57	1,464.57	114.44
Camp Crook	669.35	483.60	38.41	Garretson	33,780.15	42,303.35	-20.15	Madison	277,592.64	248,193.39	11.85
Canistota	14,805.74	12,792.74	15.74	Gary	2,840.59	2,511.08	13.12	Marion	18,503.80	19,294.42	-4.10
Canova	1,809.55	1,630.47	10.98	Gayville	3,759.30	3,198.35	17.54	Martin	41,243.31	39,209.92	5.19
Canton	82,768.42	70,442.26	17.50	Geddes	5,284.59	3,789.78	39.44	McIntosh	1,916.11	1,975.23	-2.99
Carthage	3,317.87	2,614.95	26.88	Gettysburg	42,248.85	39,764.53	6.25	McLaughlin	14,675.29	16,921.68	-13.28
Castlewood	10,895.94	14,032.61	-22.35	Glenham	3,023.79	1,429.04	111.60	Mellette	7,936.42	540.80	367.53
Cavour	2,486.03	2,190.34	13.50	Gregory	51,540.52	53,599.38	-3.84	Menno	17,471.73	19,241.53	-9.20
Centerville	13,131.98	12,988.96	1.10	Grenville	1,213.75	964.86	25.80	Midland	4,793.14	6,520.04	-26.49
Central City	6,402.66	6,121.48	4.59	Groton	41,998.39	26,328.51	59.52	Milbank	277,053.83	207,371.25	33.60
Chamberlain	102,341.74	98,375.79	4.03	Harrisburg	119,877.34	100,044.62	19.82	Miller	70,155.14	63,323.77	10.79
Chancellor	6,817.79	4,157.85	63.97	Harrold	3,018.41	2,308.78	30.74	Mission	37,606.29	34,558.46	8.82
Clark	34,013.72	37,958.55	-10.39	Hartford	77,573.87	65,404.67	18.61	Mobridge	133,224.71	123,676.69	7.72
Clear Lake	47,461.69	46,540.90	1.98	Hayti	14,186.92	7,079.52	100.39	Monroe	1,129.45	896.38	26.00
Colman	18,979.87	14,883.51	27.52	Hazel	1,393.17	638.30	118.26	Montrose	7,160.20	6,479.98	10.50
Colome	7,624.53	8,854.14	-13.89	Hecla	3,154.74	3,028.85	4.16	Morristown	878.55	619.09	41.91
Colton	12,645.47	11,431.67	10.62	Henry	1,621.97	2,379.41	-31.83	Mound City	1,610.91	1,343.80	19.88
Columbia	2,193.63	1,810.02	21.19	Hermosa	13,221.40	10,510.50	25.79	Mount Vernon	7,643.82	4,475.12	70.81
Conde	2,429.82	5,840.21	-58.39	Herreid	16,378.94	19,712.74	-16.91	Murdo	26,420.66	29,036.81	-9.01
Corona	1,851.89	1,484.32	24.76	Highmore	27,841.50	25,999.26	7.09	New Effington	6,266.32	2,728.09	129.70

# Municipal Tax Due for Returns Filed in February 2020 and 2019

CITY	2020	2019	% Change
Sioux Falls	11,119,916.40	10,495,189.96	5.95
Aberdeen	1,420,556.41	1,444,372.56	-1.65
Watertown	1,185,288.21	1,270,992.14	-6.74
Yankton	833,198.29	790,237.54	5.44
Pierre	658,799.48	619,885.41	6.28

CITY	2020	2019	% Change
Rapid City	4,540,537.37	4,458,804.62	1.83
Brookings	1,190,337.41	1,299,422.21	-8.39
Mitchell	898,132.65	844,769.54	6.32
Spearfish	689,973.55	653,408.51	5.60
Huron	551,050.14	555,287.21	-0.76

CITY	2020	2019	%	CITY	2020	2019	%	CITY	2020	2019	%
New Underwood	10,108.01	6,550.60	54.31	Utica	475.51	670.54	-29.09				
Newell	16,152.41	17,737.71	-8.94	Valley Springs	14,043.35	12,819.52	9.55				
Nisland	1,560.08	1,606.85	-2.91	Veblen	5,472.01	3,892.63	40.57				
North Sioux City	235,578.26	325,448.94	-27.61	Vermillion	346,014.75	360,771.89	-4.09				
Oacoma	28,361.06	26,705.52	6.20	Viborg	22,103.17	23,906.89	-7.54				
Oldham	1,795.88	1,747.98	2.74	Volga	42,131.30	36,706.72	14.78				
Olivet	1,404.26	1,969.18	-28.69	Volin	1,566.19	1,530.18	2.35				
Onida	18,912.94	14,433.72	31.03	Wagner	61,351.14	61,174.45	0.29				
Orient	861.64	-44.42	037.58	Wakonda	11,535.80	5,836.52	97.65				
Parker	32,782.60	23,981.00	36.70	Wall	117,245.42	57,975.12	102.23				
Parkston	54,013.40	48,377.11	11.65	Wallace	1,468.14	802.71	82.90				
Peever	1,771.00	1,573.98	12.52	Ward	1,583.03	1,574.18	0.56				
Philip	14,895.79	45,781.35	-67.46	Warner	6,240.54	4,255.18	46.66				
Pickstown	464.24	4,143.03	-88.79	Wasta	416.60	285.27	46.04				
Piedmont	19,126.10	21,354.13	-10.43	Waubay	12,617.92	10,706.22	17.86				
Pierpont	1,751.08	1,843.51	-5.01	Webster	79,801.64	79,697.57	0.13				
Plankinton	18,132.92	16,167.54	12.16	Wentworth	3,066.91	5,386.76	-43.07				
Platte	54,436.92	46,510.53	17.04	Wessington	5,826.15	4,502.47	29.40				
Pollock	7,875.97	8,822.91	-10.73	Wessington Springs	38,512.08	28,479.75	35.23				
Presho	17,282.98	12,689.97	36.19	Westport	2,236.46	1,572.18	42.25				
Pringle	2,283.69	1,660.35	37.54	White	6,924.72	3,695.33	87.39				
Pukwana	4,210.91	2,140.04	96.77	White Lake	13,576.85	39,714.03	-65.81				
Quinn	587.02	186.00	215.60	White River	12,329.91	10,185.17	21.06				
Ramona	2,336.70	1,899.83	23.00	Whitewood	22,925.58	20,622.37	11.17				
Redfield	70,404.21	78,747.30	-10.59	Willow Lake	7,654.23	7,536.28	1.57				
Reliance	4,267.80	4,246.84	0.49	Wilmot	13,397.69	13,150.92	1.88				
Reville	1,102.55	1,072.05	2.85	Winner	132,779.10	131,971.39	0.61				
Roscoe	8,976.61	5,198.75	72.67	Witten	205.15	-199.22	202.98				
Rosholt	16,184.58	9,307.94	73.88	Wolsey	10,453.34	8,443.01	23.81				
Roslyn	6,381.71	5,855.68	8.98	Wood	909.03	966.99	-5.99				
Saint Lawrence	3,024.65	3,528.23	-14.27	Woonsocket	18,611.38	16,463.37	13.05				
Salem	41,626.11	42,190.74	-1.34	Worthing	11,425.63	10,354.22	10.35				
Scotland	28,313.44	27,360.75	3.48	Yale	1,046.99	770.96	35.80				
Selby	25,023.28	14,264.98	75.42								
Sherman	915.52	394.73	131.94								
Sisseton	94,676.84	89,118.38	6.24								
South Shore	2,784.95	744.71	273.96								
Spencer	1,999.69	2,367.20	-15.53								
Springfield	16,102.58	14,162.75	13.70								
Stickney	9,785.26	13,182.36	-25.77								
Stratford	1,651.27	137.95	097.01								
Sturgis	227,522.47	205,655.65	10.63								
Summerset	57,071.64	49,353.43	15.64								
Summit	13,483.37	9,377.21	43.79								
Tabor	7,508.58	8,283.15	-9.35								
Tea	166,835.75	107,938.13	54.57								
Timber Lake	17,135.51	12,205.26	40.39								
Toronto	11,781.15	7,088.76	66.19								
Trent	2,514.80	2,354.77	6.80								
Tripp	9,113.82	6,176.74	47.55								
Tulare	13,430.95	7,968.30	68.55								
Tyndall	28,058.05	28,200.03	-0.50								

The dollar amounts in this report are a result of municipal tax due and municipal gross receipts tax due reported on the SD tax returns. These figures include amounts paid through Audits.

Publishing Dates: March XX & XX, 2020

## ADVERTISEMENT FOR BIDS

Notice is hereby given that the City of Yankton, South Dakota, will receive bids for the **Reconstruction of 12<sup>th</sup> Street from Douglas Avenue to Mulberry Street & Pine Street from 10<sup>th</sup> Street to 15<sup>th</sup> Street.**

The project includes the following major construction items:

Removal of Asphalt Pavement	11558	SY
6" PCC Approach Pavement	6158	SY
Concrete C&G – Type B66	5831	LF
6" Sidewalk	873	SF
And Other Miscellaneous and Landscape Items		

Owner reserves the right to make the award based on the lowest responsive bid.

Sealed bids will be received for the City Commission of the City of Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 PM or may be hand delivered to the place of opening at 3:00 PM on the XX<sup>th</sup> day of April, 2020, at which time they will be publicly opened and read in the Second Floor Meeting Room A, of City Hall, located at 416 Walnut Street in Yankton, South Dakota. Disposition of said bids is expected to be held on the XX<sup>nd</sup> day of May, 2020, after 7:00 PM, in the Technical Education Center at 1200 W. 21<sup>st</sup> Street, Yankton, South Dakota.

Drawings, Specifications and Contract Documents may be obtained at the City Engineer's Office, 416 Walnut Street, Yankton, SD, 57078, or by going to: <http://www.cityofyankton.org/how-do-i/bid-rfp-posts-list>. With any questions please call 605-668-5251.

The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the OWNER in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until the completion of the Contract as specified in the General Conditions.

Each Bid must be accompanied by a certified check, cashier's check or draft in the amount of 5% of the base bid and all add alternates and drawn on a State or National Bank or a 10% bid bond issued by a surety authorized to do business in the State of South Dakota and made payable to the City of Yankton.

The bid guarantee will be retained by the OWNER as liquidated damages if the successful bidder refuses or fails to enter into an Agreement within ten (10) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

Bids may not be withdrawn after the time fixed for opening them. The OWNER reserves the right to reject any and all bids, and to waive any irregularities therein.

Adam Haberman, Public Works Director  
City of Yankton, South Dakota



NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Retail (on-sale) Liquor License for 1 day, May 30, 2020, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3<sup>rd</sup> Street, Dakota Theatre, 328 Walnut Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on April 13, 2020 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,  
This 23<sup>rd</sup> day of March, 2020.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote

## Memorandum #20-71

**To:** City Commission  
**From:** Finance Officer  
**Date:** 3/18/2020  
**Subject:** Mayor's Appointments to Consolidated Board of Equalization

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The Yankton County Commission, Yankton City Commission, and the Yankton School Board have, by resolution, formed a Consolidated Board of Equalization to hear valuation, classification, and assessment questions and appeals. The Consolidated Board will be comprised of the five Yankton County Commissioners, three members of the Yankton City Commission (Bridget Benson, Dave Carda, and Nathan Johnson served in 2019 with Tony Maibaum as the alternate) and one member of the Yankton School Board.

The board shall meet tentatively on Friday, April 17, 2020, time TBD (typically Noon-time Meetings for properties in the City), and continue in session, adjourning from time to time, until all properly filed appeals have been determined and equalization is completed. The board shall remain in session no longer than three weeks after the second Tuesday of April (SDCL 10-11-71). Municipal board members may participate and vote only in the equalization of property within the boundaries of the City's taxing district.

The Mayor, at this Commission Meeting, shall appoint three commissioners to serve on this Consolidated Board of Equalization. The action then needs to be approved by the City Commission.

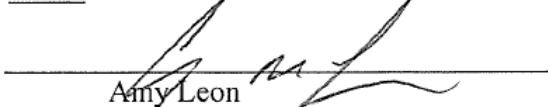
Thank you,



Al Viereck  
 Finance Officer

I concur with the recommendation.

I do not concur with the recommendation.

  
 \_\_\_\_\_  
 Amy Leon  
 City Manager

\_\_\_\_ Voice vote

***Memorandum #20-64***

*To: City Manager*  
*From: Finance Department*  
*Date: March 9, 2020*  
*Subject: Special Events Liquor License-Ben's Brewing Co.*

We have received an application for a Special Events Retail (on-sale) Liquor License for 9 days, July 2, 9, 16, 23, 30, August 6, 13, 20, 27, 2020, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3<sup>rd</sup> Street, Music at the Meridian, Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck  
Finance Officer

***Memorandum #20-65***

*To: City Manager*  
*From: Finance Department*  
*Date: March 9, 2020*  
*Subject: Special Events Liquor License-Ben's Brewing Co.*

We have received an application for a Special Events Retail (on-sale) Liquor License for 1 day, May 22, 2020, from Ben's Brewing Co. (Ben Hanten, Owner), dba Ben's Brewing Company, 222 West 3<sup>rd</sup> Street, SD Kayak Challenge, Riverside Park – all green space from Capitol Building to East Large Shelter, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck  
Finance Officer

***Memorandum #20-66***

*To: City Manager*  
*From: Finance Department*  
*Date: March 9, 2020*  
*Subject: Special Events Malt Beverage/Wine License-Mt. Marty College*

We have received an application for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, April 2, 2020, from Mount Marty College, Inc., Mount Marty College Campus, 1105 W. 8<sup>th</sup> Street, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck  
Finance Officer

**Memorandum #20-67**

**To:** Amy Leon, City Manager  
**From:** Corey Potts, Public Works Manager  
**Subject:** Bid award for the Annual Supply of Bituminous Mix for the Department of Public Works, Street Division  
**Date:** March 10, 2020

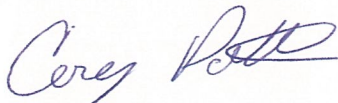
One bid was received for the annual supply of Bituminous Mix. The bid received is outlined below.

NAME	BID AMOUNT
Concrete Materials 1500 N. Sweetman Place PO Box 84140 Sioux Falls, SD 57118-4140 Yankton Asphalt Plant	<b>\$70.00 per ton</b>

The bid submitted for \$70.00 per ton is comparable to what current asphalt costs are in other locations in South Dakota. Last year's bid price was \$68.00 per ton.

The bid from Concrete Materials does meet City specifications and the City has utilized this supplier for several years. Therefore, it is recommended that the bid be awarded to Concrete Materials of Sioux Falls SD, Yankton Asphalt Plant for the Annual Supply of Bituminous Mix.

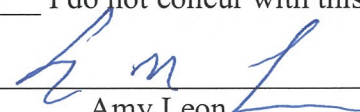
Respectfully submitted,



Corey Potts  
Public Works Manager

**Recommendation: It is recommended that the City Commission approve Memorandum # 20-67 authorizing the Annual Supply of Bituminous Mix be awarded to Concrete Materials of Sioux Falls, South Dakota, Yankton Asphalt Plant at the price of \$70.00 per ton.**

I concur with this recommendation  
 I do not concur with this recommendation

  
 Amy Leon  
City Manager

\_\_\_\_ Roll call

**Memorandum #20-68**

**To:** Amy Leon, City Manager  
**From:** Corey Potts, Public Works Manager  
**Subject:** Bid award for the Annual Supply of Liquid Asphalt for the Department of Public Works, Street Division  
**Date:** March 10, 2020

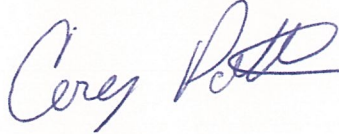
Bid packets for the Annual Supply of Liquid Asphalt were sent to suppliers known to be within the region. The only bid received is outlined below.

	<i>AC PG 58-28 Grade Asphalt Cement</i>	<i>MC 70 Grade Asphalt</i>	<i>RC 800 Grade Asphalt</i>	<i>Demurrage Cost Per Hour Over 1.5 Hours</i>
<i>Jebro, Inc. 2302 Bridgeport Drive Sioux City, IA 51111</i>	<b>\$520.42 Ton</b>	<b>\$3.13 Gal.</b>	<b>\$3.21 Gal.</b>	<b>\$160.00</b>

The above grades of Liquid Asphalt are those used by the City to complete its annual maintenance and construction activities. Approximately 50 ton of AC Grade, 6,200 gallon of MC 70 Grade and 38,000 gallon of RC800 Grade Asphalt are used annually in maintenance and construction activities. 2019 bid prices were \$545.42 per ton of AC Grade Asphalt Cement, \$3.03 per gallon of MC 70 Grade Asphalt, \$3.21 per gallon of RC 800 Grade Asphalt, and the Demurrage cost per hour was \$160 after 1.5 hours.

The bid from Jebro, Inc. of Sioux City, Iowa, does meet specifications. Jebro has served the City of Yankton for several years supplying the City’s liquid asphalt products. Therefore, it is recommended that the bid be awarded to Jebro, Inc. of Sioux City, Iowa, for the AC Grade Asphalt, RC800 Grade Asphalt and MC 70 Grade Asphalt in the amounts stated above.

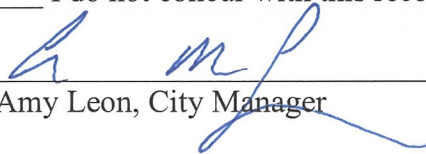
Respectfully submitted,



Corey Potts  
Public Works Manager

**Recommendation: It is recommended the bid be awarded to Jebro, Inc. of Sioux City, Iowa, for the AC Grade Asphalt at \$520.42 per ton, MC 70 Grade Asphalt at \$3.13 per gallon, RC800 Grade Asphalt at \$3.21, per gallon as detailed in Memorandum #20-68.**

I concur with this recommendation  
 I do not concur with this recommendation

  
 \_\_\_\_\_  
 Amy Leon, City Manager

\_\_\_\_\_ Roll call

## **Memorandum #20-76**

**To:** Amy Leon, City Manager  
**From:** Bradley Moser, Civil Engineer  
**Subject:** Bid Award for Riverside Drive Reconstruction from Green Street to Broadway Avenue  
**Date:** March 17, 2020

Bids for the Riverside Drive Reconstruction Project from Green Street to Broadway Avenue were opened on March 12, 2020. The project is a complete street reconstruction with both water and sewer replacement. Sidewalk installation in locations where there currently is none has also been included in the scope of work.

There were two bids received for the project. Both bids were local contractors and are listed below:

- |   |              |
|---|--------------|
| 1. Slowey Construction, Inc., Yankton, SD | \$770,724.50 |
| 2. Feimer Construction, Inc., Yankton, SD | \$871,023.25 |

The low bid was lower than the budgeted amount of \$780,000.00, but higher than the engineers estimate, of \$722,420.30. Although the engineers estimate considered the recent increase in material costs there were some items which were mostly water related that came in higher than expected.

Also, in talking with one of the contractors, the tight working area and their busy schedule was a factor in their bid. The impact of these types of things are very hard to determine when calculating the estimated construction cost. With everything considered, the low bid was found to be fair and reasonable.

Based on their work history, City staff recommends that the bid be awarded to Slowey Construction, Inc., in the amount of \$770,724.50.

Respectfully submitted,

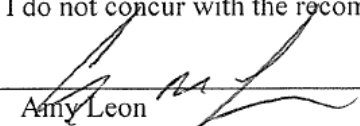


Bradley Moser  
Civil Engineer

**Recommendation: It is recommended that the City Commission award the contract to Slowey Construction, Inc., in the amount of \$770,724.50, as explained in Memorandum #20-76.**

I concur with the recommendation.

I do not concur with the recommendation.

  
 \_\_\_\_\_  
 Amy Leon  
 City Manager

cc: Adam Haberman

\_\_\_\_\_ Roll call



## ***Memorandum #20-75***

To: Amy Leon, City Manager  
From: Dave Mingo, AICP Community and Economic Development Director  
Subject: Purchase Agreement for the Acquisition of Lot 3 of East Cornerstone Addition.  
Date: March 17, 2020

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Attached is a Real Estate Purchase Agreement, that if approved, would authorize the City Manager to execute the documents associated with the city acquisition of the described property in the East Cornerstone Subdivision. The property and building was formerly the location of Clark's Rentals and is the current location of the Hardscapes landscaping supply business who has informed the owner they are leaving the location.

The property is directly adjacent to other city owned facilities and contains a number of high capacity city utility trunk lines. The Street Department to the south of the site, is landlocked by the creek, and therefore has no real potential for growth over time. We feel that the acquisition of the site would be an investment in the future because without it, we could eventually get to the point of needing to identify other locations for Street Department operations.

The purchase price of the property is \$170,000. This price has been reviewed by staff, and others having experience in the Yankton real estate market, and determined to be fair and equitable based on recent sales of comparable properties in the community. The building has been inspected by staff and determined to be structurally sound although in need of some maintenance.

If approved, our short term goal at the site would be to use it for street department storage and some current operations we have limited space for. We would also use our own forces to improve the looks of the property as time permits.

City ordinance requires a vote of two-thirds of the City Commission to approve a land acquisition of this nature.

Respectfully submitted,



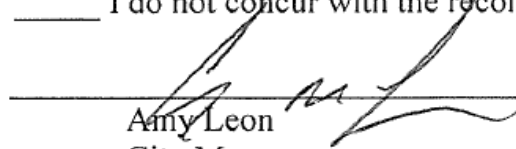
Dave Mingo, AICP  
Community and Economic Development Director

\_\_\_\_\_ Roll Call (requires super majority for approval)

**Recommendation: It is recommended that the City Commission approve Resolution #20-23 agreeing to the acquire the described property and authorizing the City Manager to execute the associated documents.**

I concur with the recommendation.

I do not concur with the recommendation.

  
\_\_\_\_\_  
Amy Leon  
City Manager

\_\_\_\_\_ Roll Call (requires super majority for approval)

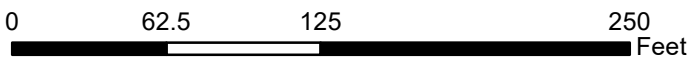


- Water
- Sewer
- Storm Sewer
- Manholes

# City of Yankton

## Property Location Map

### 406 Burleigh Street



## REAL ESTATE PURCHASE AGREEMENT

This Real Estate Purchase Agreement is between **the City of Yankton** ("Buyer") and Larry M. Clark and Joan A. Clark as Co-Trustees of the **Larry M. and Joan A. Clark Family Trust dated November 10, 2006** and **Larry M. Clark and Joan A. Clark** in their individual capacities (collectively "Seller").

1. **Identification of Property.** Pursuant to this Agreement, Buyer agrees to purchase and Seller agrees to sell the real property owned by the Seller located at 406 Burleigh Street, Yankton, South Dakota, which is legally described as:

Lot 3 East Cornerstone Subdivision, City and County of Yankton, South Dakota.

("the Property").

2. **Purchase Price.** Buyer agrees to pay for such real property and improvements thereon, the sum of One Hundred Seventy Thousand Dollars (\$170,000.00). The entire balance of the purchase price shall be due and owing at the time of closing.

3. **Title Insurance.** The Seller shall provide the Buyer with a policy of Title Insurance showing that Seller has good and merchantable title to the Property. The Seller and Buyer shall each be responsible for one-half of the payment for the Title Insurance premium for an Owner's Policy. Buyer shall give Seller written notice within 14 days of Buyer's receipt of the Title Commitment of any reasonable objections to the condition of the title as reflected by the title commitment. If Buyer fails to raise reasonable objections to the condition of the title within the day period Buyer will be deemed to have waived all objections. If Seller fail to resolve all objections within 10 days following receipt of Buyer's reasonable objections, Buyer may terminate this Agreement.

4. **Title.** At closing Seller will furnish good and merchantable title to the Property, free and clear of any encumbrances subject to: a) conditions, covenants and restrictions of record; b) private, public, and utility easements and roads and highways, if any. Seller further agrees to execute a good and sufficient warranty deed upon payment of the full purchase price.

5. **Real Property Taxes and Assessments.** The parties acknowledge that prior to closing, Seller shall be responsible for all real estate taxes and assessments for 2019 that are due and owing in 2020. Real estate taxes assessed for the year 2020 (payable in 2021) shall be pro-rated to the date of closing and shall be paid by Seller to Buyer as a reduction of the purchase price appearing on the HUD-1 Closing statement at the time of closing. In order to estimate 2020 taxes the parties agree that it is reasonable to utilize the actual 2019 real property taxes (payable in 2020). Buyer shall be responsible for and shall pay all real estate taxes assessed following the date of closing for the year 2020 (payable in 2021) and for all subsequent years.

6. **Closing Date/Allocation of Closing Costs.** It is the parties' intent that the closing date shall occur as soon as possible but no later than April 15, 2020. The parties shall equally split the cost of any fees charged by the closing agent to complete this transaction.

7. **Possession.** Upon closing, Buyer shall be entitled to possession of the Property.

8. **Condition of Property.** Buyer agrees it has been given the opportunity to fully examine the premises and is purchasing the Property in its "as is" condition. Buyer expressly waives any seller's property condition disclosure, or other property condition disclosures with respect to the Property as may otherwise be required by applicable law.

9. **Payment of Expenses.** The Seller shall be responsible for paying any transfer tax, and the Buyer shall be responsible for the payment of the recording fees in connection with recording the Warranty Deed and any real estate mortgage. Buyer shall also be responsible for all expenses related to obtaining financing, including any appraisal and/or survey of the property that is required.

10. **Legal Fees.** Each party shall be responsible for their own separate attorney's fees, if any.

11. **Personal Property.** There is no personal property included in this transaction.

12. **Damage or Destruction of the Property.** In the event the Property is damaged or destroyed prior to closing of this transaction, then this transaction shall be null and void at the Buyer's election, and the down payment shall be returned to the Buyer. However, parties may renegotiate and enter into a new Purchase Agreement.

13. **Mutual Understanding.** The parties mutually agree that this instrument shall in no way be construed to convey the premises or to create a lien thereon.

14. **Binding Agreement.** The parties to this Agreement hereby bind themselves, Their heirs, executors, administrators and assigns to the terms and conditions hereof.

15. **Time is of the Essence.** It is specifically understood by all parties that time is of the essence in the making and performance of this Agreement.

16. **Personal Property.** No personal property is included with this sale.

17. **Contingency.** This purchase agreement is contingent upon ratification and approval by the Yankton City Commission. Failure of the Yankton City Commission to ratify this Agreement shall render it null and void.

18. **Present Conflict of Interest Waiver.** Both Seller and Buyer acknowledge that Ross K. Den Herder and Den Herder Law Office, P.C. has served as attorney for both the Seller and Buyer in the past. Both parties to this agreement are utilizing this attorney merely as the scrivener in the drafting and formation of this agreement. Both parties acknowledge that the South Dakota Rules of Professional Conduct (attorney rules of ethics) declare that this is a present and active conflict of interest. This conflict may be waived in writing by both parties to the legal matter. As an additional condition for the drafting and execution of this Agreement, both Seller and Buyer hereby waive the present and active conflict of interest created by the dual representation by Ross K. Den Herder. The parties fully appreciate the nature and extent of this conflict of interest and waive any legal or ethical claims that may arise against Ross K. Den Herder, Den Herder Law Office, P.C. and all agents and employees of such firm as a result of this relationship and dual representation by such attorney. By their signatures hereto, each Sellers and Buyers are hereby advised that Ross K. Den Herder is merely acting as the scrivener of the deal, that he is not advocating on behalf of either party, and that each party hereto has been informed of their right to obtain separate and independent legal counsel with respect to the matters contained within this Agreement prior to the execution of this Agreement.

19. **Miscellaneous Provisions.**

- (a) The parties agree that this Purchase Agreement represents the entire contract between them, and that there are no other oral or collateral agreements or understandings of any kind or character except those contained herein.
- (b) All signed copies of this Agreement shall be construed the same as the original hereof.
- (c) The parties may assign their rights under this agreement to any third party without restrictions.
- (d) Paragraph captions contained in this Agreement are not intended to either broaden or limit the interpretation or the construction of this Agreement.
- (e) Choice of Law/Venue. This Agreement shall be interpreted and construed in accordance with the laws of the State of South Dakota. Any litigation arising out of this Agreement shall be venued in an appropriate court in Yankton County, South Dakota.
- (f) Severance. If any word, phrase, sentence or paragraph is found by a court to be invalid, the remainder of this Agreement shall remain in full force and effect so long as the material purposes of this Agreement have not been frustrated by such invalidity.

**BUYER**

Dated this 16 day of March, 2020.

CITY OF YANKTON

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By: Amy Leon  
Its: City Manager

**SELLER**

Dated this 16 day of March, 2020.

**Larry M. and Joan A. Clark Family Trust dated  
November 10, 2006**

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By: Larry M. Clark  
Its: Co-Trustee

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By: Joan A. Clark  
Its: Co-Trustee

Dated this 16 day of March, 2020.



**RESOLUTION #20-23**

WHEREAS, the City of Yankton is hereby purchasing property known as Lot 3, East Cornerstone Subdivision in the City of Yankton, South Dakota from the Larry M. and Joan A. Clark Family Trust that was created on November 10, 2016, and

WHEREAS, a fair and equitable price of \$170,000 has be agreed upon by all parties involved, and

WHEREAS, said purchase shall be in accordance to the provisions of the associated Real Estate Purchase Agreement.

NOW, THEREFORE BE IT RESOLVED by a super majority of the Board of City Commissioners of the City of Yankton, South Dakota, to purchase the described property per the provisions of the associated Real Estate Purchase Agreement, and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute all documents associated with the described acquisition.

Adopted:

\_\_\_\_\_  
Nathan V. Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Al Viereck, Finance Officer

**Memorandum No. 20-77**

**TO: Mayor and City Commissioners**  
**FROM: Amy Leon, City Manager**  
**RE: Naming of City Health Board Members**  
**DATE: March 18, 2020**

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Chapter 11 of the City of Yankton Code of Ordinance provides for the establishment of a City health board. The Board of Health is composed of the City Health Officer, the seated Mayor, the City Manager, with all officials and employees of the City having inspection duties as ex-officio members of the Board of Health. The City Health Officer shall serve as the Chairman of the Board of Health. The Board of Health shall meet upon the call of the City Health Officer, or any member of the Board of Health.

Members of the City Health Board Include

**3 Voting Members**

1. **City Health Officer:** Dr. Mary Milroy    **Alternate:** Katherine Huff, CNP
2. **Mayor:** Nathan Johnson    **Alternate:** Dave Carda
3. **City Manager:** Amy Leon    **Alternate:** Dave Mingo

**Nonvoting Ex-Officios**

**Ex-Officio:** Dave Mingo  
**Ex-Officio:** Brad Bies  
**Ex-Officio:** Commander Jason Foote  
**Ex-Officio:** Ross Den Herder

The first meeting of the Health Board will be held in Meeting Room A of City Hall on Wednesday March 25, 2020 at 11:00 am. This meeting will be streamed on the City of Yankton's Youtube Channel.

**Recommendation: It is recommended that the City Commission make a motion to approve the members of the City of Yankton's Health Board.**

## **Memorandum #20-74**

To: Amy Leon, City Manager  
From: Todd R. Larson, Director of Parks, Recreation & City Events  
Date: March 18, 2020  
Subject: Purchase of Bobcat skid-steer loader for Parks Department

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The City of Yankton participates in the cooperative purchasing agreements through its membership in The National Association of State Procurement Officials (NASPO), which is an American non-profit association formed by the top procurement officials for the fifty states and Washington, D.C. This purchase will be made utilizing the State of South Dakota contract.

The Parks Department would like to purchase a Bobcat S66 T4 Skid-Steer Loader (\$45,690.22) and snow blower (\$4,632.96) for \$33,873.18 with trade.

The skid-steer and snow blower that will be replaced were purchased in 2010. The adopted replacement plan for a skid-steers is ten (10) years so the skid-steer is up for replacement. The trade-in values will be \$15,000 for the skid-steer and \$1,500 for the snow blower.

In 2020, there is \$29,000 budgeted to replace a New Holland tractor and \$15,000 budgeted to replace a mower. The Parks Department determined the skid loader and snow blower which are planned for replacement in 2021 should be moved to 2020 and the two items mentioned previously should be moved to the 2021 budget.

The skid-steer is used for parks projects and is also utilized in the winter for snow removal.

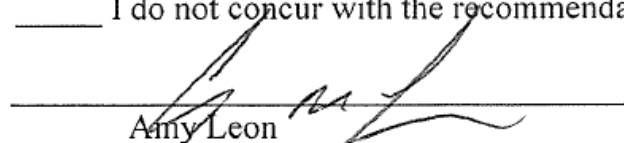
**Recommendation: It is recommended that the City Commission allow the parks department to purchase the Bobcat S66 T4 Skid-Steer Loader and snow blower for \$33,873.18 with trade.**

Respectfully submitted,



Todd R. Larson  
Director of Parks, Recreation & City Events

I concur with the recommendation.  
 I do not concur with the recommendation.



Amy Leon  
City Manager

\_\_\_\_ Roll call

**RESOLUTION #20-22**

**WHEREAS**, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, destruction or other disposal of said personal property.

**NOW, THEREFORE, BE IT RESOLVED** that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

PROPERTY TO BE TRADED IN

Bobcat skid steer S-185 #A3L938945  
Bobcat snow blower SB200X66 #712802516

Adopted:

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Nathan V. Johnson  
Mayor

ATTEST:

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Al Viereck  
Finance Officer