



CITY OF YANKTON

2020_01_13

COMMISSION MEETING



Mission Statement
To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, January 13, 2020

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. **Roll Call**
2. **Approve Minutes of regular meeting of December 19, 2019** **Attachment I-2**
3. **Schedule of Bills** **Attachment I-3**
4. **City Manager's Report** **Attachment I-4**
5. **Public Appearances**

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Work Session**
Setting date of January 27, 2020, at 6:00 pm in Room #114 of the Regional Technical Education Center for the next work session of the Yankton City Commission to discuss Strategic Planning Progress 2019 & 2020 Goals
2. **Possible Quorum Event**
January 25, 2020, for 2019 Legislative Cracker Barrel, no official commission action

3. **Possible Quorum Event**
February 8, 2020, for 2020 Legislative Cracker Barrel, no official commission action
 4. **Possible Quorum Event**
March 7, 2020, for 2020 Legislative Cracker Barrel, no official commission action
 5. **Possible Quorum Event**
February 4, 2020, for Rib Dinner with the Legislature, no official commission action
 6. **Possible Quorum Event**
January 28, 2020, for 2020 Yankton Day at the Legislature, no official commission action
 7. **Possible Quorum Event**
February 25, 2020, for State of the Community, no official commission action
 8. **Establish public hearing for sale of alcoholic beverages**
Establish January 27, 2020, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, February 1, 2020, from 6th Meridian LLC dba Counterfeit Catering, (Michelle Donner, Owner), NFAA, 800 Archery Lane, Yankton, SD 57078.
Attachment II-8
 9. **Establishing public hearing for sale of alcoholic beverages**
Establish January 27, 2020, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License for 3 days, August 21-23, 2020, from Yankton Area Riverboat Days, Inc. (Milissia Wuebben, Treasurer), Riverside Park, Yankton, S.D
Attachment II-9
 10. **Establishing public hearing for sale of alcoholic beverages**
Establish January 27, 2020, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License for 3 days, August 21-23, 2020, from Yankton Area Riverboat Days, Inc. (Milissia Wuebben, Treasurer), City Hall Auditorium, Yankton, S.D.
Attachment II-10
 11. **Establish public hearing for a new Malt Beverage & SD Farm Wine License**
Establish January 27, 2020, as the date for the public hearing on the request for a new Malt Beverage (off sale) Malt Beverage & SD Farm Wine License for June 30, 2019, to July 1, 2020, from Casey's Retail Company d/b/a Casey's General Store (John C. Soupene, President), 2300 Broadway Avenue, Yankton, S.D.
Attachment II-11
 12. **Establish public hearing for sale of alcoholic beverages**
Establish January 27, 2020, as the date for the public hearing on the request for a Special Events RETAIL (on-sale) Liquor License for 1 day, February 22, 2020 from Boomer's Inc., (Gary W. Boom, President) d/b/a Boomer's Lounge, NFAA, 800 Archery Lane, Yankton, South Dakota.
Attachment II-12
- III. OLD BUSINESS**

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Public hearing for sale of alcoholic beverages

Consideration of Memorandum #20-02 regarding the request for a Special Events Retail (on-sale) Liquor License for 1 day, January 18, 2020, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3rd Street, NFAA, 800 Archery Lane, Dancing with the Stars Event, Yankton, S.D.

Attachment III-1

2. Public hearing for a transfer of location – Malt Beverage

Consideration of Memorandum #20-03 regarding the request for a transfer of location of a Retail (on-off sale) Malt Beverage License for July 1, 2019, to June 30, 2020, from To Be Free, LLC (Courtney Opsahl, President), d/b/a R & B Beer & Burgers, adding Suite C, 2901 Broadway, Yankton, S.D.

Attachment III-2

3. Public hearing for a transfer of location – Wine & Cider

Consideration of Memorandum #20-04 regarding the public hearing on the request for a transfer of location of a Retail (on-off sale) Wine & Cider License for January 1, 2020, to December 31, 2020, from To Be Free, LLC (Courtney Opsahl, President), d/b/a R & B Beer & Burgers, adding Suite C, 2901 Broadway, Yankton, S.D.

Attachment III-3

4. Public hearing for sale of alcoholic beverages

Consideration of Memorandum #20-05 regarding the request for a Special Events (off-sale) Package Dealers License for 1 day, January 18, 2020 from River City Domestic Violence Center (Desiree Johnson, Executive Director), 609 Goeden Drive for a fundraising silent auction, Dancing with the Stars Event, NFAA, 800 Archery Lane, Yankton, South Dakota.

Attachment III-4

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Sidewalk Café License – Boomer's Lounge

Consideration of Memorandum #20-01 regarding Sidewalk Café License for Boomer's Lounge

Attachment IV-1

2. Parking Ordinance – Set Public Hearing

Introduction, first reading and establish January 27, 2020 as the second reading, an ordinance amending general parking and parking-related regulations found within Chapter 14 of the Code of Ordinances

Attachment IV-2

3. Abandoned Motor Vehicle Ordinance – Set Public Hearing

Introduction, first reading and establish January 27, 2020 as the second reading, an ordinance amending the abandoned motor vehicle regulations in the City of Yankton.

Attachment IV-3

4. Addendum to Police Chief's Personnel Contract

Consideration of Memorandum #20-06 regarding Addendum to Police Chief's Personnel Contract

Attachment IV-4

5. Agreement for Consulting Firm

Consideration of Memorandum #20-07 regarding Agreement for Consulting Firm

Attachment IV-5

6. Salary Adjustment for Finance Officer

Resolution #20-01 regarding recommending an adjustment to the salary of the Finance Officer

Attachment IV-6

7. Salary Adjustment for City Attorney

Resolution #20-02 regarding recommending an adjustment to the salary of the City Attorney

Attachment IV-7

8. Salary Adjustment for City Manager

Resolution #20-03 regarding recommending an adjustment to the salary of the City Manager

Attachment IV-8

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL, LITIGATION AND PERSONNEL MATTERS UNDER SDCL 1-25-2

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- Preparing for contract negotiations or negotiating with employees or employee representatives.*
- Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VII. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VIII. ADJOURN THE MEETING OF JANUARY 13, 2020

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
December 19th, 2019**

Board of City Commissioners of the City of Yankton was called to order by Mayor Johnson.

Roll Call: Present: Commissioners Benson, Carda, Ferdig, Hoffner, Moser (arrived at 12:02 p.m.), Schramm and Webber. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioner Miner. Quorum present.

Action 19-335

Moved by Commissioner Carda, seconded by Commissioner Webber, to approve the Minutes of Regular Meeting of December 9th, 2019.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 19-336

Moved by Commissioner Webber, seconded by Commissioner Benson, that the Schedule of Bills be approved and warrants be issued.

A-Ox Welding Supply Co Inc - Chemicals - \$31.37; Auto Value Parts Store - Filters - \$301.66; Avenu Insights & Analytics LLC - Maint Program Support - \$1,902.02; Bailey/Colleen - Travel Expense - \$74.80; Bering Sales - Name Badges - \$141.92; Board Of Operator Cert - Operator Renewals - \$102.00; Bomgaars Inc - Quick Links - \$13.74; Brightway Electric LLC - Install Elect Outlet - \$825.00; Cedar Knox Public Power Dist - Elect - \$1,276.23; Chamber Of Commerce - Retire & Service Awards - \$400.00; CHS - Diesel Fuel - \$82.50; Chucks Sanitary Service - Service Call - \$100.00; City Of Yankton-Police - Surplus Disposal - \$12.00; Clean Sweep Industries - Brooms - \$622.00; Collective Data - Support & Maint Renewal - \$2,025.00; Core & Main - Parts - \$1,437.42; Cornhusker Intl Truck Inc - Fuel Filters - \$77.44; Cox Auto Inc - Switch - \$42.99; Credit Collection Service Inc - Utility Collection - \$103.10; D'z Sweet Treatz - Employee Christmas Party - \$225.00; Dakota Traffic Services LLC - Perm Pavement Marking - \$43,570.50; Electair Inc - Heating & Insulating Pro - \$20,369.56; Fastenal Company - Parts - \$5.71; Graymont Capital Inc - Lime - \$4,594.62; Hanson Briggs Advertising Inc - Recycle Flyers - \$188.20; Hawkins Inc - Azone - \$4,365.00; Johnson/Nathan - Travel Expense - \$1,353.64; Larry's Heating & Cooling - Parts & Labor - \$232.94; Leon/Amy - Travel Expense - \$71.74; Lewis & Clark Realty Inc - Sidewalk Reimbursement - \$618.58; Luken Memorials Inc - Bronze Plaques - \$2,960.00; Mcgrath North - Professional Services - \$3,018.00; Midwest Alarm Company Inc - Fire Alarm Monitoring - \$156.00; Municipal Code Corp. - Supplement #8 - \$2,781.47; Myers Tire Supply - Tire Repairs - \$882.95; Overhead Door Co - Garage Door Motor - \$473.70; Press Dakota Mstar Solutions - Ad - \$1,656.31; Pro Auto Inc - Towing - \$80.00; Rasmussen Mechanical Sevices - Tube Replacement - \$8,894.00; Register Of Deeds - Copies - \$157.00; Rose Equipment - Grease Fitting - \$18.16; Sanitation Products Inc - Dump Box & Hyd Hoist - \$31,197.00; Schramm Architect LLC/Jim - Riverside RR Design - \$2,000.00; SDWWA - SDWWA Membership - \$50.00; Shur Co - Tarp Parts - \$192.95; Stern Oil Co Inc - Fuel - \$12,545.19; Todd, Inc/Michael - Snow Route Signs - \$337.80; Traffic Control Corp - Leg Light Battery - \$3,695.00; Tre Environmental Strategies - Testing - \$650.00; Truck Trailer Sales Inc - Dot Inspection - \$16,338.75; Utility Equipment Company - Hydrant Extension - \$438.57; Watchguard Video - Body Camera - \$1,414.00; Water & Env Eng Research Ctr - Testing - \$122.00; Xtreme Car Wash - Car Washes -

\$141.60; Yankton High School - YHS Year Book 2019 - \$55.00; Yankton Medical Clinic - Pre-Employment Physical - \$331.00

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted

There were no public appearances at that time.

Action 19-337

Moved by Commissioner Webber, seconded by Commissioner Benson, that the following items on the Consent Agenda be approved.

1. **Establish public hearing for sale of alcoholic beverages**
Establish January 13, 2020, as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 1 day, January 18, 2020, from Ben’s Brewing Co. (Ben Hanten, Owner), 222 West 3rd Street, NFAA, 800 Archery Lane, Dancing with the Stars Event, Yankton, S.D.
2. **Establish public hearing for a transfer of location – Malt Beverage**
Establish January 13, 2020, as the date for the public hearing on the request for a transfer of location of a Retail (on-off sale) Malt Beverage License for July 1, 2019, to June 30, 2020, from To Be Free, LLC (Courtney Opsahl, President), d/b/a R & B Beer & Burgers, adding Suite C, 2901 Broadway, Yankton, S.D.
3. **Establish public hearing for a transfer of location – Wine & Cider**
Establish January 13, 2020, as the date for the public hearing on the request for a transfer of location of a Retail (on-off sale) Wine & Cider License for January 1, 2020, to December 31, 2020, from To Be Free, LLC (Courtney Opsahl, President), d/b/a R & B Beer & Burgers, adding Suite C, 2901 Broadway, Yankton, S.D.
4. **Establish public hearing for sale of alcoholic beverages**
Establish January 13, 2020, as the date for the public hearing on the request for a Special Events (off-sale) Package Dealers License for 1 day, January 18, 2020 from River City Domestic Violence Center (Desiree Johnson, Executive Director), 609 Goeden Drive for a fundraising silent auction, Dancing with the Stars Event, NFAA, 800 Archery Lane, Yankton, South Dakota.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 19-338

This was the time and place for the public hearing of the application for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for one day, December 31, 2019, from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota. (Memorandum 19-265) No one was present to speak for or against the application.

Moved by Commissioner Moser, seconded by Commissioner Ferdig, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 19-339

This was the time and place for the public hearing of the application for a Special Events (on-sale) Liquor License for January 11, 2020 from Dayhuff Enterprises, Inc., (Mike Carda, General Manager) d/b/a O’Malley’s Irish Pub, NFAA, 800 Archery Lane, Yankton, South Dakota. (Memorandum 19-266) No one was present to speak for or against the application.

Moved by Commissioner Carda, seconded by Commissioner Webber, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 19-340

Moved by Commissioner Benson, seconded by Commissioner Moser, to approve Resolution 19-79. (Memorandum 19-267)

RESOLUTION 19-79

Supplemental Appropriations Contingency Transfer

WHEREAS, insufficient appropriation was made in the 2019 adopted budget for the following department to discharge just obligations of said appropriations; and,

WHEREAS, SDCL 9-21-6.1 provides that transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 9-21-6.1 to other appropriations;

NOW THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget to the following department budgets:

FROM:	101.109.610 Contingency Transfer to General Fund	\$ 39,000.00
TO:	101.124.100 Regular Wages	\$ 5,000.00
	101.124.103 Overtime Wages	\$ 20,000.00
	101.124.111 OASI	\$ 2,000.00
	101.124.121 Retirement	\$ 2,000.00
	101.124.240 Chemicals	<u>\$ 10,000.00</u>
		\$ 39,000.00

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 19-341

Moved by Commissioner Carda, seconded by Commissioner Schramm, to adjourn at 12:17 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Nathan V Johnson
Mayor

ATTEST: _____
Al Viereck
Finance Officer

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
A-OX WELDING SUPPLY CO I	@FY@ CO2	230.55	CHEMICALS & GASES	101.123.240		452-238	079792	P	386	00002
	@FY@ PROPANE	22.83	CHEMICALS & GASES	801.801.240		70620600	079797	P	386	00001
		253.38	*VENDOR TOTAL							
ADVANCED WEIGHING SYSTEM	LANDFILL SOFTWARE SUPP	1,690.00	PROFESSIONAL SERVICES &	637.637.202		20190922	020876	P	390	00001
ASCAP	LICENSE FEE	374.39	PROFESSIONAL SERVICES	203.203.202		1.3.20	021272	P	390	00002
AUTO VALUE PARTS STORE	@FY@ LIGHTS	10.97	GARAGE PARTS	801.801.249		449030666	079777	P	386	00010
	@FY@ LIGHT	10.97	GARAGE PARTS	801.801.249		449030719	078623	P	386	00007
	@FY@ LIGHTS	21.94	GARAGE PARTS	801.801.249		449030920	078624	P	386	00009
	@FY@ FILTERS	41.05	GARAGE PARTS	801.801.249		449031047	079789	P	386	00008
	@FY@ OIL FILTERS	4.22	GARAGE PARTS	801.801.249		449031153	078625	P	386	00006
	@FY@ FILTERS	72.25	GARAGE PARTS	801.801.249		449031244	079793	P	386	00003
	@FY@ AIR FILTERS	58.88	GARAGE PARTS	801.801.249		449031253	079795	P	386	00005
	@FY@ FILTERS	109.24	GARAGE PARTS	801.801.249		449031394	079780	P	386	00004
		329.52	*VENDOR TOTAL							
BOARD OF OPERATOR CERT	@FY@ OPERATOR RENEWAL	12.00	MEMBERSHIP DUES	601.601.261		12.30.19	021026	P	386	00012
BOECKMAN/BARRY	@FY@ SHOP CREDIT PAYOUT	160.00	MISCELLANEOUS	641.641.791		1.7.20	014239	P	389	00001
BOMGAARS INC	@FY@ STUMP KILLER SPRAY	14.99	AGRICULTURAL SUPPLIES	637.637.241		2855631	079791	P	386	00011
CENTURYLINK	@FY@ PHONE BILL	110.58	TELEPHONE	611.611.271		1.6.20	003065	P	389	00003
	@FY@ PHONE BILL	7.81	TELEPHONE	101.102.271		1.6.20	002262	P	389	00004
	@FY@ PHONE BILL	14.02	TELEPHONE	101.104.271		1.6.20	002262	P	389	00005
	@FY@ PHONE BILL	6.38	TELEPHONE	101.122.271		1.6.20	002262	P	389	00006
	@FY@ PHONE BILL	34.13	TELEPHONE	101.111.271		1.6.20	002262	P	389	00007
	@FY@ PHONE BILL	18.01	TELEPHONE	101.114.271		1.6.20	002262	P	389	00008
	@FY@ PHONE BILL	0.46	TELEPHONE	101.115.271		1.6.20	002262	P	389	00009
	@FY@ PHONE BILL	1.94	TELEPHONE	101.123.271		1.6.20	002262	P	389	00010
	@FY@ PHONE BILL	2.96	TELEPHONE	101.127.271		1.6.20	002262	P	389	00011
	@FY@ PHONE BILL	7.52	TELEPHONE	201.201.271		1.6.20	002262	P	389	00012
	@FY@ PHONE BILL	8.09	TELEPHONE	601.601.271		1.6.20	002262	P	389	00013
	@FY@ PHONE BILL	4.10	TELEPHONE	611.611.271		1.6.20	002262	P	389	00014
	@FY@ PHONE BILL	2.74	TELEPHONE	637.637.271		1.6.20	002262	P	389	00015
	@FY@ PHONE BILL	5.84	TELEPHONE	801.801.271		1.6.20	002262	P	389	00016
	@FY@ PHONE BILL	83.20	TELEPHONE	601.601.271		10.27.19	002828	P	386	00015
	@FY@ PHONE BILL	166.40	TELEPHONE	611.611.271		10.27.19	002828	P	386	00016
	@FY@ PHONE BILL	83.20	TELEPHONE	601.601.271		10.27.19	003059	P	386	00017
	@FY@ PHONE BILL	83.20	TELEPHONE	611.611.271		10.27.19	003059	P	386	00018
	@FY@ PHONE BILL	581.26	TELEPHONE	101.111.271		10.27.19	002829	P	386	00019

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CENTURYLINK	@FY@ PHONE BILL	168.48	TELEPHONE	101.123.271		10.27.19	002829	P	386	00020
		1,390.32	*VENDOR TOTAL							
CHRISTENSEN RADIATOR & R	@FY@ PUMP BLDG RADIATOR	85.25	REP. & MAINT. - BUILDING	611.611.223		25737	191036	P	386	00049
	@FY@ PLOW CUTTING EDGE	184.65	REP. & MAINT. - PLANT	611.611.221		25792	191039	P	386	00046
		269.90	*VENDOR TOTAL							
CITY OF VERMILLION	@FY@ JT POWER CASH TRANS	62,044.90	COST OF SERVICE PROVIDED	637.637.206		1.3.20	003067	P	386	00013
CITY OF YANKTON-CENTRAL	@FY@ RUBBISH	12.00	LANDFILL	801.801.276		1.2.20	005523	P	386	00048
CITY OF YANKTON-PARKS	@FY@ LANDFILL CHARGE	480.27	LANDFILL	201.201.276		1.6.20	003889	P	389	00002
	@FY@ LANDFILL CHARGE	126.36	LANDFILL	201.201.276		12.16.19	003889	P	386	00044
		606.63	*VENDOR TOTAL							
CITY OF YANKTON-SOLID WA	@FY@ COMPACTED GARBAGE	13,804.02	LANDFILL TIPPING FEE	631.631.219		1.2.20	005524	P	386	00047
CITY UTILITIES	@FY@ WTR-WW CHARGES	171.34	WATER SERVICE	101.127.274		12.19.19	002642	P	386	00021
	@FY@ WTR-WW CHARGES	66.41	WASTEWATER SERVICE	101.127.275		12.19.19	002642	P	386	00022
	@FY@ WTR-WW CHARGES	45.84	LANDFILL	101.127.276		12.19.19	002642	P	386	00023
	@FY@ WTR-WW CHARGES	153.25	WATER SERVICE	101.125.274		12.19.19	002642	P	386	00024
	@FY@ WTR-WW CHARGES	56.05	SEWER SERVICE	101.125.275		12.19.19	002642	P	386	00025
	@FY@ WTR-WW CHARGES	186.88	WATER	637.637.274		12.19.19	002642	P	386	00026
	@FY@ WTR-WW CHARGES	73.22	WW SERVICE	637.637.275		12.19.19	002642	P	386	00027
	@FY@ WTR-WW CHARGES	22.92	LANDFILL	637.637.276		12.19.19	002642	P	386	00028
	@FY@ WTR-WW CHARGES	171.71	WATER SERVICE	101.114.274		12.19.19	002642	P	386	00029
	@FY@ WTR-WW CHARGES	34.34	SEWER SERVICE	101.114.275		12.19.19	002642	P	386	00030
	@FY@ WTR-WW CHARGES	58.11	WATER PURCHASED	801.801.274		12.19.19	002642	P	386	00031
	@FY@ WTR-WW CHARGES	43.09	SEWER SERVICE	801.801.275		12.19.19	002642	P	386	00032
	@FY@ WTR-WW CHARGES	22.92	LANDFILL	801.801.276		12.19.19	002642	P	386	00033
	@FY@ WTR-WW CHARGES	91.90	WATER SERVICE	631.631.274		12.19.19	002642	P	386	00034
	@FY@ WTR-WW CHARGES	56.05	SEWER SERVICE	631.631.275		12.19.19	002642	P	386	00035
	@FY@ WTR-WW CHARGES	345.99	WATER SERVICE	201.201.274		12.19.19	002642	P	386	00036
	@FY@ WTR-WW CHARGES	114.04	SEWER SERVICE	201.201.275		12.19.19	002642	P	386	00037
	@FY@ WTR-WW CHARGES	490.17	WATER SERVICE	203.203.274		12.19.19	002642	P	386	00038
	@FY@ WTR-WW CHARGES	62.53	SEWER SERVICE	203.203.275		12.19.19	002642	P	386	00039
	@FY@ WTR-WW CHARGES	888.30	WATER SERVICE	601.601.274		12.19.19	002642	P	386	00040
	@FY@ WTR-WW CHARGES	915.71	WATER SERVICE	611.611.274		12.19.19	002642	P	386	00041
	@FY@ WTR-WW CHARGES	171.61	WATER SERVICE	101.141.274		12.19.19	002642	P	386	00042
	@FY@ WTR-WW CHARGES	75.49	SEWER SERVICE	101.141.275		12.19.19	002642	P	386	00043
	@FY@ WTR-WW CHARGES	104.14	WATER SERVICE	101.142.274		12.26.19	002793	P	383	00001
	@FY@ WTR-WW CHARGES	69.01	SEWER SERVICE	101.142.275		12.26.19	002793	P	383	00002
		4,491.02	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
COLLISION CENTER	@FY@ REPAIR BUMPER	1,709.20	REP. & MAINT. - VEHICLES	101.114.222		5599	077850	P	386	00045
CORE & MAIN	@FY@ PARTS	196.74	REP. & MAINT. - DISTRIBU	601.601.226		724186	014637	P	386	00014
DANKO EMERGENCY EQUIPMEN	@FY@ SUPPLIES	107.00	REP. & MAINT. - EQUIPMEN	101.114.221		107334	077851	P	386	00051
DAS/DAKOTACARE ADMIN SER	@FY@ FLEX SPENDING FEES	9.70	PROFESSIONAL SERVICES -	101.104.202		21724IN	005311	P	386	00058
	@FY@ FLEX SPENDING FEES	4.85	PROFESSIONAL SERVICES	101.105.202		21724IN	005311	P	386	00059
	@FY@ FLEX SPENDING FEES	4.85	PROFESSIONAL SERVICES	101.111.202		21724IN	005311	P	386	00060
	@FY@ FLEX SPENDING FEES	4.85	PROFESSIONAL SERVICES	101.123.202		21724IN	005311	P	386	00061
	@FY@ FLEX SPENDING FEES	4.85	PROFESSIONAL SERVICES	101.142.202		21724IN	005311	P	386	00062
	@FY@ FLEX SPENDING FEES	4.85	PROFESSIONAL SERVICES	201.201.202		21724IN	005311	P	386	00063
	@FY@ FLEX SPENDING FEES	4.85	PROFESSIONAL SERVICES	203.203.202		21724IN	005311	P	386	00064
		38.80	*VENDOR TOTAL							
DEPT OF CORRECTIONS	@FY@ DOC WORK PROGRAM	485.77	REP. & MAINT. - BUILDING	201.201.223		12.16.19	078798	P	386	00052
	@FY@ DOC WORK PROGRAM	485.78	REP. & MAINT. - TRAIL	204.204.223		12.16.19	078798	P	386	00053
	@FY@ DOC WORK PROGRAM	485.78	REP. & MAINT. - BUILDING	621.621.223		12.16.19	078798	P	386	00054
		1,457.33	*VENDOR TOTAL							
DEPT OF HEALTH	@FY@ WATER SAMPLE	928.00	PROFESSIONAL SERVICES	601.601.202		10591470	021010	P	386	00055
	@FY@ WWTP SLUDGE SAMPLES	868.00	PROFESSIONAL SERVICES	611.611.202		10591470	021010	P	386	00056
	@FY@ WATER TESTS	135.00	PROFESSIONAL SERVICES	203.203.202		10591470	021010	P	386	00057
		1,931.00	*VENDOR TOTAL							
DOUGHERTY & COMPANY LLC	@FY@ PROF SERVICES	700.00	PROFESSIONAL SERVICES	611.611.202		1.3.20	021273	P	386	00050
DOWNTOWN SHARP SHOP	@FY@ PLANER BLADES	10.00	SMALL TOOLS & HARDWARE	201.201.247		991437	078800	P	389	00017
EHRESMANN ENGINEERING IN	@FY@ STEEL ROD	80.14	REP. & MAINT. - EQUIPMEN	101.123.221		S17295	079790	P	386	00066
ELECTRICAL ENGINEERING &	@FY@ SERVICE GENERATOR	345.00	REP. & MAINT. - BUILDING	101.114.223		907083-00	077853	P	386	00068
EMERSON MANUFACTURING	@FY@ AXLE JACK	1,228.35	SMALL TOOLS & HARDWARE	801.801.247		34009	020949	P	386	00065
ETHANOL PRODUCTS LLC	@FY@ C02	1,231.75	CHEMICALS & GASES	601.601.240		C02245393	021007	P	386	00067
	@FY@ C02	1,242.13	CHEMICALS & GASES	601.601.240		C02250076	014797	P	386	00069
		2,473.88	*VENDOR TOTAL							

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
FAIR MFG INC	@FY@ YELLOW PAINT	48.00	REP. & MAINT. - EQUIPMEN	101.124.221		5192	079788	P	386	00074
FEIMER CONSTRUCTION	@FY@ INSTALL VALVE	1,887.76	REP. & MAINT. - DISTRIBU	601.601.226		5197	014626	P	386	00072
	@FY@ REPAIRS	3,500.59	AGRICULTURAL SUPPLIES	201.201.241		5281	014628	P	386	00070
	@FY@ SEWER REPAIRS	2,510.91	REP. & MAINT. - COLLECTI	611.611.226		5288	014631	P	386	00071
	@FY@ REPAIR WATERMAIN	1,663.27	REP. & MAINT. - DISTRIBU	601.601.226		5319	014636	P	386	00073
		9,562.53	*VENDOR TOTAL							
GEOTEK ENG & TESTING SER	@FY@ WTR PURIFICATION FAC	92.00	WATER TREATMENT FACILITY	602.602.326		17693AC-IN	016156	P	386	00077
	@FY@ WWTP SOIL TESTING	1,307.50	2019 WW IMPROVEMENTS PHA	611.611.332		19D5010-IN	014661	P	386	00079
		1,399.50	*VENDOR TOTAL							
GERSTNER OIL CO	@FY@ UNLEADED GAS	12,708.60	GARAGE GASOLINE & LUBRIC	801.801.238		166347	020952	P	386	00075
GRAYMONT CAPITAL INC	@FY@ LIME	4,583.33	CHEMICALS & GASES	601.601.240		144898 RI	021008	P	386	00078
GREGOIRE/KARY	@FY@ GOLF CARD REFUND	156.62	MISCELLANEOUS	641.641.791		12.31.19	020472	P	386	00076
GROWMARK FS - YANKTON	@FY@ CORN	31.50	REP. & MAINT. - BUILDING	201.201.223		60002073	075492	P	389	00018
HANSON BRIGGS ADVERTISIN	@FY@ SEED LIB BROCHURES	311.84	RECREATION SUPPLIES	701.701.242		25280	020792	P	386	00081
HAWKINS INC	@FY@ CHEMICALS	3,162.75	CHEMICALS & GASES	601.601.240		4616127	021028	P	389	00019
	@FY@ CHEMICALS	530.97	CHEMICALS & GASES	611.611.240		4626300	191037	P	386	00086
	@FY@ CHEMICALS	1,215.74	CHEMICALS & GASES	203.203.240		4631539	078775	P	386	00087
	@FY@ AZONE	3,195.00	CHEMICALS & GASES	601.601.240		4634104	021009	P	386	00085
	@FY@ CHEMICALS	462.08	CHEMICALS & GASES	203.203.240		4637352	078777	P	386	00084
		8,566.54	*VENDOR TOTAL							
HDR ENGINEERING INC	@FY@ SPLITTER PIPE	1,375.22	2019 WW IMPROVEMENTS PHA	611.611.332		1200226432	020056	P	386	00080
	@FY@ WWTP EVALUATION	8,502.50	2019 WW IMPROVEMENTS PHA	611.611.332		1200234665	014658	P	386	00083
	@FY@ WATER PLANT CONST	83,252.04	WATER TREATMENT FACILITY	602.602.326		1200234852	016185	P	386	00082
		93,129.76	*VENDOR TOTAL							
J & H CARE & CLEANING CO	@FY@ JANITORAIL SERVICES	1,300.00	PROFESSIONAL SERVICES	101.142.202		11182	020790	P	383	00003
	@FY@ JANITORIAL SERVICES	2,800.00	CONTRACTED SERVICES	203.203.204		11186	078837	P	386	00091
		4,100.00	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
JOHNSON CONTROLS, INC.	@FY@ SLUDGE HEATERS	1,086.01	REP. & MAINT. - PLANT	611.611.221		1-91197190627	191034	P	386	00092
JOHNSON FEED INC	@FY@ ROAD SALT	18,349.11	CHEMICALS	101.124.240		12.11.19	020631	P	386	00090
JONES CONSTRUCTION/JOHN	@FY@ WTR PLANT CONST C15	1,111,676.69	WATER TREATMENT FACILITY	602.602.326		12.31.19	016186	P	386	00088
	@FY@ WTR PLANT CONST C15	19,896.80	WATER TREATMENT FACILITY	602.602.326		12.31.19	016186	P	386	00089
		1,131,573.49	*VENDOR TOTAL							
KADRMAS LEE & JACKSON IN	@FY@ AIRPORT PROJECT	36,375.32	APRON WORK	502.511.394		630-629-627	014994	P	386	00093
KAISER HEATING & COOLING	@FY@ REPAIR HEATER	728.64	REP. & MAINT. - BUILDING	101.114.223		5-62558	077854	P	386	00096
KORTAN/LISA	@FY@ SAFETY GLASSES	55.00	MEDICAL & SAFETY SUPPLIE	201.201.243		12.30.19	078838	P	386	00095
KUEHLER/DAVE	@FY@ SAFETY GLASSES	60.00	PROFESSIONAL SERVICES	601.601.202		1058293	077367	P	386	00094
LOECKER/MARY	@FY@ SWIMSUIT REIMB	85.18	UNIFORMS & DRY GOODS	203.203.244		12.19.19	078776	P	386	00097
MERKEL ELECTRIC	@FY@ REPAIRS	5,777.90	SPECIAL PROJECTS	211.231.599		8615	021177	P	386	00111
MIDAMERICAN ENERGY	@FY@ FUEL	438.28	FUEL-HEATING	101.142.273		12.26.19	002794	P	383	00005
	@FY@ FUEL	457.33	FUEL-HEATING	101.114.273		12.27.19	003253	P	386	00099
	@FY@ FUEL	7.50	FUEL-HEATING	202.202.273		12.27.19	003253	P	386	00100
	@FY@ FUEL	559.04	FUEL-HEATING	201.201.273		12.27.19	003253	P	386	00101
	@FY@ FUEL	20.45	FUEL-GENERATOR	101.115.273		12.27.19	003252	P	386	00102
	@FY@ FUEL	498.40	FUEL-HEATING	101.141.273		12.27.19	003252	P	386	00103
	@FY@ FUEL	1,479.59	HEATING FUEL - GAS	637.637.273		12.27.19	003252	P	386	00104
	@FY@ FUEL	2,754.67	FUEL-HEATING	601.601.273		12.27.19	003252	P	386	00105
	@FY@ FUEL	763.58	FUEL-HEATING	101.127.273		12.27.19	003254	P	386	00106
	@FY@ FUEL	398.99	FUEL-HEATING	801.801.273		12.27.19	003254	P	386	00107
	@FY@ FUEL	974.06	FUEL-HEATING	101.125.273		12.27.19	003254	P	386	00108
	@FY@ FUEL	50.00	ROAD MATERIALS	101.123.239		12.27.19	003254	P	386	00109
		8,401.89	*VENDOR TOTAL							
MIDAMERICAN ENERGY	@FY@ FUEL	5,645.31	FUEL-HEATING	611.611.273		12.27.19	002904	P	386	00110
MIDWEST TAPE	@FY@ AV	114.97	AV - CAPITAL	101.142.342		98238972	020794	P	383	00004

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MILLENIUUM RECYCLING	@FY@ SINGLE STREAM FEE	1,570.45	CONTRACTED SERVICE-MILLE	631.631.204		473998	020951	P	386	00098
MISSOURI VALLEY SHOPPER	@FY@ AD	135.00	PUBLISHING	201.201.211		98938	021210	P	389	00020
NAPIER/DAVID	@FY@ PIANO TUNING	117.00	CONTRACTED SERVICES	203.203.204		12.17.19	078749	P	386	00113
NATIONAL FIELD ARCHERY A	@FY@ GRAVITY MAIN	3,349.78	LIFT STATION GRAVITY MAI	611.611.328		F2E124T37	021011	P	386	00112
NORTHWESTERN ENERGY	@FY@ ELECT	755.91	ELECTRICITY	101.114.272		1.6.20	003133	P	389	00021
	@FY@ ELECT	10.94	ELECTRICITY	641.641.272		1.6.20	003133	P	389	00022
	@FY@ ELECT	271.91	ELECTRICITY	637.637.272		1.6.20	003133	P	389	00023
	@FY@ ELECT	69.73	ELECTRICITY	202.202.272		1.6.20	003133	P	389	00024
	@FY@ ELECT	1,609.52	ELECTRICITY	101.141.272		1.6.20	003133	P	389	00025
	@FY@ ELECT	161.62	ELECTRICITY	101.123.272		1.6.20	003134	P	389	00026
	@FY@ ELECT	500.83	ELECTRICITY	637.637.272		1.6.20	003134	P	389	00027
	@FY@ ELECT	28,043.96	ELECTRICITY	601.601.272		1.6.20	003134	P	389	00028
	@FY@ ELECT	11,146.89	ELECTRICITY	611.611.272		1.6.20	003134	P	389	00029
	@FY@ ELECT	24,877.52	ELECTRICITY - STREET LIG	101.126.272		1.6.20	003135	P	389	00030
	@FY@ ELECT	6,156.74	ELECTRICITY - STREET LIG	101.126.272		1.6.20	003136	P	389	00031
	@FY@ ELECT	2,123.81	ELECTRICITY	101.127.272		1.6.20	003132	P	389	00032
	@FY@ ELECT	204.83	ELECTRICITY	621.621.272		1.6.20	003132	P	389	00033
	@FY@ ELECT	1,394.13	ELECTRICITY	801.801.272		1.6.20	003132	P	389	00034
	@FY@ ELECT	1,472.93	ELECTRICITY	101.125.272		1.6.20	003132	P	389	00035
	@FY@ ELECT	76.81	ELECTRICITY	101.115.272		1.6.20	003132	P	389	00036
	@FY@ ELECT	2,902.52	ELECTRICITY	201.201.272		1.6.20	003137	P	389	00037
	@FY@ ELECT	1,193.43	ELECTRICITY	101.142.272		12.26.19	002795	P	383	00006
		82,974.03	*VENDOR TOTAL							
NORTHWESTERN ENERGY	@FY@ RELOCATION OF LIGHT	1,529.47	21ST ST-BROADWAY TO DOUG	506.572.370		90242140	020820	P	386	00114
	@FY@ REPAIRS	44.98	REP. & MAINT. - BUILDING	201.201.223		90242879	078841	P	389	00038
		1,574.45	*VENDOR TOTAL							
OBSERVER	@FY@ AD	216.00	ADVERTISING	203.203.211		12.16.19	078799	P	386	00118
	@FY@ AD	318.00	ADVERTISING	203.203.211		2079	078839	P	389	00039
		534.00	*VENDOR TOTAL							
OCONNOR CONCRETE CONTRAC	@FY@ REPLACE PAVEMENT	5,459.50	SIDEWALK IMPROVEMENTS	506.572.383		12.23.19	020821	P	386	00116
ONE SOURCE THE BACKGROUN	@FY@ BACKGROUND CHECK	59.00	PROFESSIONAL SERVICES	101.102.202		3NLC6728-20191	020597	P	386	00115

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
OPIS	@FY@ FUEL REPORT	1,008.00	GARAGE GASOLINE & LUBRIC	101.127.238		402887	020696	P	386	00117
OVERHEAD DOOR CO	@FY@ DOORS & OPENERS	9,077.00	EQUIPMENT	101.114.350		616029	017018	P	386	00119
PHEASANTLAND INDUSTRIES	@FY@ PROGRAM SHIRTS	414.25	RECREATION SUPPLIES	701.701.242		107548	020789	P	383	00007
PLANNING & DEVELOPMENT	2020 CEMETERY GIS MAINT	1,500.00	PROFESSIONAL SERVICES	621.621.202		3593	014237	P	390	00003
POWER SOURCE ELECTRIC	@FY@ REPAIR LIGHTS	231.46	REP. & MAINT. - BUILDING	101.114.223		5-62528	077855	P	386	00124
PRESS DAKOTA MSTAR SOLUT	@FY@ COMMISSION MINUTES	174.59	PUBLISHING	101.101.211		12.31.19	021171	P	389	00050
	@FY@ AD	252.31	PROFESSIONAL SERVICES	101.111.202		2504	020592	P	389	00040
	@FY@ AD	232.35	PRINTING & BINDING	101.123.233		2504	020594	P	389	00041
	@FY@ COMMISSION MINUTES	289.25	PUBLISHING	101.101.211		2504	021205	P	389	00042
	@FY@ WINTER SPORTS AD	315.00	ADVERTISING	203.203.211		2504	078742	P	389	00043
	@FY@ GARBAGE ADS	177.28	PUBLISHING	631.631.211		2504	020948	P	389	00044
	@FY@ ORDINANCE #1029	88.70	PUBLISHING	101.101.211		2504	021206	P	389	00045
	@FY@ NOTICES	34.63	PUBLISHING	101.101.211		2504	021172	P	389	00046
	@FY@ COMMISSION MINUTES	93.99	PUBLISHING	101.101.211		2504	021208	P	389	00047
	@FY@ AD	50.00	ADVERTISING	203.203.211		2504	078747	P	389	00048
	@FY@ NOTICES	36.37	PUBLISHING	101.101.211		2504	021201	P	389	00049
	@FY@ HOLIDAY AD	440.00	ADVERTISING	203.203.211		2504	078744	P	389	00051
	@FY@ AD	355.00	PUBLISHING	201.201.211		2504	014261	P	389	00052
		2,539.47	*VENDOR TOTAL							
PRO AUTO INC	@FY@ TOWING	80.00	PROFESSIONAL SERVICES	101.111.202		19487	021068	P	386	00120
RACOM CORPORATION	@FY@ RADIO ACCESS	1,007.98	PROFESSIONAL SERVICES	101.111.202		12.27.19	005655	P	386	00125
SD PUBLIC ASSURANCE ALLI	@FY@ INSURANCE	582.29	INSURANCE POLICIES	637.637.201		26415-511-562	021209	P	386	00133
	@FY@ INSURANCE	7,211.36	INSURANCE	601.601.201		26415-511-562	021209	P	386	00134
	@FY@ INSURANCE	489.47	INSURANCE	101.123.201		26415-511-562	021209	P	386	00135
		8,283.12	*VENDOR TOTAL							
SD REDBOOK FUND	@FY@ SUBSCRIPTION	30.00	LEARNING	101.114.264		2317	077852	P	386	00138
SIOUX EQUIPMENT COMPANY	@FY@ REPAIRS	354.60	REP. & MAINT. - EQUIPMEN	101.127.221		170310T	020695	P	386	00136

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
SOUTH DAKOTA ONE CALL	@FY@ MESSAGE FEE	80.32	LOCATES	601.601.208		3385	021012	P	386	00131
	@FY@ MESSAGE FEE	80.33	LOCATES	611.611.208		3385	021012	P	386	00132
		160.65	*VENDOR TOTAL							
STERN OIL CO INC	@FY@ OIL	4,192.10	GARAGE GASOLINE & LUBRIC	801.801.238		604-098	020944	P	386	00137
STEVENS CONSTRUCTION INC	@FY@ CONCRETE REPAIRS	3,000.00	EQUIPMENT	641.641.350		674835	014238	P	386	00126
STOCKWELL ENGINEERS INC	@FY@ MARNE CREEK	16,902.19	BUILDINGS & STRUCTURES	204.204.320		10050-051-179	017638	P	386	00127
	@FY@ SEWER PROJECT	462.87	LIFT STATION GRAVITY MAI	611.611.328		10178	014660	P	386	00128
	@FY@ AQUATICS CENTER	22,550.62	BUILDINGS & STRUCTURES	505.505.320		10183	014213	P	386	00139
		39,915.68	*VENDOR TOTAL							
SUEZ TREATMENT SOLUTIONS	@FY@ UV PARTS	4,591.08	REP. & MAINT. - PLANT	611.611.221		900116270	191035	P	386	00130
SWEENEY CONTROLS COMPANY	@FY@ RESET ALARM	1,830.00	PROFESSIONAL SERVICES	611.611.202		15359	191038	P	386	00129
TOMS CUSTOM RIFLES	@FY@ REMINGTON 700	920.00	EQUIPMENT	101.111.350		12.3.19	021064	P	386	00140
TRANSOURCE	@FY@ PARTS	100.18	GARAGE PARTS	801.801.249		C91352	079794	P	386	00144
	@FY@ REPAIRS	842.75	REP. & MAINT. - EQUIPMEN	101.127.221		S6046402	020694	P	386	00143
		942.93	*VENDOR TOTAL							
TRUCK TRAILER SALES INC	@FY@ TRUCK REPAIRS	1,156.99	GARAGE PARTS	801.801.249		73393-364	020953	P	386	00141
	@FY@ TRUCK REPAIRS	4,042.77	GARAGE PARTS	801.801.249		73963-964	020955	P	386	00142
		5,199.76	*VENDOR TOTAL							
UNITED STATES POSTAL SER	@FY@ POSTAGE METER	70.55	POSTAGE	101.122.231		12.31.19	002989	P	386	00145
	@FY@ POSTAGE METER	245.69	POSTAGE	101.104.231		12.31.19	002989	P	386	00146
	@FY@ POSTAGE METER	52.71	POSTAGE	101.111.231		12.31.19	002989	F	386	00147
	@FY@ POSTAGE METER	17.50	POSTAGE	201.201.231		12.31.19	002989	P	386	00148
	@FY@ POSTAGE METER	35.80	POSTAGE	637.637.231		12.31.19	002989	P	386	00149
	@FY@ POSTAGE METER	41.15	POSTAGE	101.102.231		12.31.19	002989	P	386	00150
	@FY@ POSTAGE METER	30.00	POSTAGE	101.106.231		12.31.19	002989	P	386	00151
	@FY@ POSTAGE METER	16.50	POSTAGE	203.203.231		12.31.19	002989	P	386	00152
	@FY@ POSTAGE METER	0.50	POSTAGE	601.601.231		12.31.19	002989	P	386	00153
	@FY@ POSTAGE METER	1.00	POSTAGE	611.611.231		12.31.19	002989	P	386	00154
	@FY@ POSTAGE METER	89.00	POSTAGE	601.601.231		12.31.19	002989	P	386	00155
	@FY@ POSTAGE METER	100.12	POSTAGE	611.611.231		12.31.19	002989	P	386	00156
	@FY@ POSTAGE METER	33.38	POSTAGE	631.631.231		12.31.19	002989	P	386	00157
	@FY@ POSTAGE METER	7.20	OFFICE SUPPLIES	101.123.232		12.31.19	002989	P	386	00158

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VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
UNITED STATES POSTAL SER @FY@ POSTAGE METER	3.90	POSTAGE	101.122.231		12.31.19	002989	P 386 00159
	745.00	*VENDOR TOTAL					
US BANK EQUIPMENT FINANC @FY@ COPIER RENTAL	308.07	RENTALS & XEROX SUPPLIES	101.142.212		403092117	020791	P 383 00008
VERMILLION FIREFIGHTERS @FY@ FIRE SCHOOL	30.00	LEARNING	101.114.264		12.20.19	077856	P 386 00160
WEBBER/JERRY L @FY@ TRAVEL EXPENSE	392.70	CONFERENCE & MEETINGS	101.101.265		12.20.19	021178	P 386 00162
WELFL CONSTRUCTION CORP @FY@ CONSTRUCTION C-17-9	99,067.50	BUILDINGS & STRUCTURES	505.505.320		12.20.19	020819	P 386 00161
YANKTON AREA ICE ASSOCIA @FY@ REIMBURSEMENT	3,263.33	CONTRACTUAL AGREEMENT	203.203.213		12.31.19	020473	P 386 00163
YANKTON POLICE DEPARTMEN @FY@ TRAVEL EXPENSE	129.00	TRAVEL EXPENSE	101.111.263		12.30.19	021070	P 386 00121
@FY@ FBI ACADEMY	26.00	PROFESSIONAL SERVICES	101.111.202		12.30.19	021070	P 386 00122
@FY@ UNIFORM REPAIR	22.50	UNIFORMS	101.111.244		12.30.19	021070	P 386 00123
	177.50	*VENDOR TOTAL					
YANKTON VOL FIRE DEPARTM @FY@ NOV/DEC FIRE CALLS	830.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.20.19	077857	P 386 00164
3D SPECIALTIES INC @FY@ PARTS	8,976.25	ROAD MATERIALS	101.123.239		213347	020938	P 386 00165

Schedule of Bills

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	1,733,423.19							

RECORDS PRINTED - 000228

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	93,094.91
201	PARKS AND RECREATION	9,175.93
202	PARK IMPROVEMENT	77.23
203	SUMMIT ACTIVITY CENTER	10,365.77
204	MARNE CREEK	17,387.97
211	LODGING SALES TAX	5,777.90
502	AIRPORT CAPITAL	36,375.32
505	HUETHER AQUATIC CENTER	121,618.12
506	SPECIAL CAPITAL IMPROV	6,988.97
601	WATER OPERATION	57,405.33
602	WATER RENEWAL/REPLACEMENT	1,214,917.53
611	WASTE WATER OPERATION	45,638.38
621	CEMETERY OPERATION	2,190.61
631	SOLID WASTE	15,733.08
637	JOINT POWER	66,906.07
641	GOLF COURSE	3,327.56
701	LIBRARY TRUST	726.09
801	CENTRAL GARAGE	25,716.42
TOTAL ALL FUNDS		1,733,423.19

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	1,733,423.19
TOTAL ALL BANKS		1,733,423.19

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
AFSCME COUNCIL 65		06454							
	EMPLOYEE DEDUCTION	650.45	MISC. EMP. DED.	711.2079		005136	F	362	00005
	EMPLOYEE DEDUCTION	645.60	MISC. EMP. DED.	711.2079		005136	F	362	00053
		1,296.05	*TOTAL						
ALVERSON/ALEESHA		.16756							
	LOST PAYROLL CHECK	16.97	TEMPORARY WAGES	203.203.102		021204	F	362	00009
AMERICAN FAMILY LIFE COR		00025							
	CANCER & ICU PREMIUMS	6,083.54	CANCER & ICU SUPPLEMENTA	711.2075		001234	F	362	00056
AVERA HEALTH PLANS		05140							
	HEALTH INSURANCE-JANUARY	17,479.39	HSA PREMIUMS	711.2063		005646	F	362	00061
	HEALTH INSURANCE-JANUARY	66,794.26	HEALTH INSURANCE	711.2068		005646	F	362	00062
	HEALTH INSURANCE-JANUARY	2,806.80	HEALTH INSURANCE	711.2068		005646	F	362	00063
		87,080.45	*TOTAL						
DELTA DENTAL		04160							
	DENTAL INSURANCE-JANUARY	8,457.08	DENTAL INSURANCE	711.2059		003190	F	362	00059
DEPT OF SOCIAL SERVICES		01681							
	EMPLOYEE DEDUCTION	1,237.25	MISC. EMP. DED.	711.2079		003562	F	362	00006
	EMPLOYEE DEDUCTION	1,237.25	MISC. EMP. DED.	711.2079		003562	F	362	00052
		2,474.50	*TOTAL						
ERICKSON/JOSEPH O.		07112							
	TRAVEL EXPENSE	64.00	LEARNING	101.111.264		005856	F	362	00001
FEIMER CONSTRUCTION		00197							
	PEARL ST MAIN C-11-19	85,509.10	PEARL, 2ND TO 3RD	602.602.396		020809	F	362	00013
FIRST NATL BANK SOUTH DA		04389							
	EMPLOYEE DEDUCTION	551.21	FLEX DAYCARE	711.2054		003301	F	362	00003
	EMPLOYEE DEDUCTION	551.21	FLEX DAYCARE	711.2054		003301	F	362	00050
	EMPLOYEE DEDUCTION	214.50	FLEX MEDICAL	711.2055		003301	F	362	00004
	EMPLOYEE DEDUCTION	214.50	FLEX MEDICAL	711.2055		003301	F	362	00051
		1,531.42	*TOTAL						
MCNINCH/JEREMY		06828							
	TRAVEL EXPENSE	64.00	LEARNING	101.111.264		005855	F	362	00002
RETIREMENT, SD		00519							
	SD RETIREMENT-DECEMBER	75,157.29	MISC. EMP. DED.	711.2079		002809	F	362	00060
SDSRP		04992							
	EMPLOYEE DEDUCTION	3,008.00	ROTH 457 SDRS-SRP	711.2056		003591	F	362	00008
	EMPLOYEE DEDUCTION	3,008.00	ROTH 457 SDRS-SRP	711.2056		003591	F	362	00049
	EMPLOYEE DEDUCTION	2,120.50	SDRS SUPPLEMENTAL RETIRE	711.2058		003591	F	362	00007
	EMPLOYEE DEDUCTION	2,120.50	SDRS SUPPLEMENTAL RETIRE	711.2058		003591	F	362	00048
		10,257.00	*TOTAL						
SLOWEY CONSTRUCTION INC		00576							
	MARNE BANK STABILIZATION	96,151.48	BUILDINGS & STRUCTURES	204.204.320		020816	F	362	00057
	MARNE BANK STABILIZATION	17,234.10	MARNE CREEK CROSSING	602.602.378		020816	F	362	00058
		113,385.58	*TOTAL						
SUMMIT ACTIVITY CENTER		03787							
	EMPLOYEE DEDUCTION	546.00	SUMMIT ACTIVITIES CENTER	711.2062		002981	F	362	00054
SUN LIFE FINANCIAL		06804							
	VISION INSURANCE-JANUARY	1,051.85	HEALTH INSURANCE	711.2068		005313	F	362	00047

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
00918	UNITED WAY								
	EMPLOYEE DEDUCTIONS	148.00	UNITED FUND	711.2070		001142	F	362	00055
06976	VAST BROADBAND								
	PHONE CHARGES	93.88	TELEPHONE	101.102.271		003513	F	362	00015
	PHONE CHARGES	60.40	TELEPHONE	101.102.271		003513	P	362	00031
	PHONE CHARGES	179.41	TELEPHONE	101.104.271		003513	P	362	00016
	PHONE CHARGES	121.00	TELEPHONE	101.104.271		003513	P	362	00032
	INTERNET SERVICE	1,068.79	INTERNET ACCESS	101.105.270		003751	F	362	00014
	PHONE CHARGES	24.35	TELEPHONE	101.105.271		003513	P	362	00017
	PHONE CHARGES	14.78	TELEPHONE	101.105.271		003513	P	362	00033
	PHONE CHARGES	84.12	TELEPHONE	101.106.271		003513	P	362	00018
	PHONE CHARGES	56.11	TELEPHONE	101.106.271		003513	P	362	00034
	PHONE CHARGES	33.75	TELEPHONE	101.111.271		003513	P	362	00019
	PHONE CHARGES	23.56	TELEPHONE	101.111.271		003513	P	362	00035
	PHONE CHARGES	98.34	TELEPHONE	101.114.271		003513	P	362	00020
	PHONE CHARGES	69.24	TELEPHONE	101.114.271		003513	P	362	00036
	PHONE CHARGES	170.60	TELEPHONE	101.122.271		003513	P	362	00021
	PHONE CHARGES	112.93	TELEPHONE	101.122.271		003513	P	362	00037
	PHONE CHARGES	38.30	TELEPHONE	101.123.271		003977	F	362	00012
	PHONE CHARGES	63.85	TELEPHONE	101.123.271		003513	P	362	00022
	PHONE CHARGES	43.38	TELEPHONE	101.123.271		003513	P	362	00038
	PHONE CHARGES	153.08	TELEPHONE	101.127.271		003977	F	362	00011
	PHONE CHARGES	76.45	TELEPHONE	101.142.271		003513	P	362	00023
	PHONE CHARGES	48.23	TELEPHONE	101.142.271		003513	P	362	00039
	PHONE CHARGES	239.87	TELEPHONE	201.201.271		003513	P	362	00024
	PHONE CHARGES	167.46	TELEPHONE	201.201.271		003513	P	362	00040
	PHONE CHARGES	34.75	TELEPHONE	202.202.271		003513	P	362	00025
	PHONE CHARGES	24.26	TELEPHONE	202.202.271		003513	P	362	00041
	PHONE CHARGES	226.84	TELEPHONE	203.203.271		003513	P	362	00026
	PHONE CHARGES	158.37	TELEPHONE	203.203.271		003513	P	362	00042
	PHONE CHARGES	35.26	TELEPHONE	601.601.271		003976	F	362	00010
	PHONE CHARGES	141.82	TELEPHONE	601.601.271		003513	P	362	00027
	PHONE CHARGES	99.01	TELEPHONE	601.601.271		003513	P	362	00043
	PHONE CHARGES	22.86	TELEPHONE	611.611.271		003513	P	362	00028
	PHONE CHARGES	14.78	TELEPHONE	611.611.271		003513	P	362	00044
	PHONE CHARGES	33.95	TELEPHONE	637.637.271		003513	P	362	00029
	PHONE CHARGES	23.56	TELEPHONE	637.637.271		003513	P	362	00045
	PHONE CHARGES	65.05	TELEPHONE	641.641.271		003513	P	362	00030
	PHONE CHARGES	45.42	TELEPHONE	641.641.271		003513	P	362	00046
		3,967.81	*TOTAL						
		397,090.64	**CLAIMS TOTAL						

Manual Check Register
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		397,090.64					

RECORDS PRINTED - 000063

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	2,762.55
201	PARKS AND RECREATION	407.33
202	PARK IMPROVEMENT	59.01
203	SUMMIT ACTIVITY CENTER	402.18
204	MARNE CREEK	96,151.48
601	WATER OPERATION	276.09
602	WATER RENEWAL/REPLACEMENT	102,743.20
611	WASTE WATER OPERATION	37.64
637	JOINT POWER	57.51
641	GOLF COURSE	110.47
711	EMPLOYEE BENEFIT	194,083.18
TOTAL ALL FUNDS		397,090.64

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	397,090.64
TOTAL ALL BANKS		397,090.64

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
A OX WELDING SUPPLY	TORCH CUTTING TIPS	41.43	SMALL TOOLS & HARDWARE	101.126.247		Ryken		388 00090
ACCUCUT	OFFICE SUPPLIES	231.50	OFFICE SUPPLIES	101.142.232		Raiche		388 00152
ADOBE CREATIVE CLOUD	CONTRACTED SERVICE	53.24	CONTRACTED SERVICES - OP	201.201.204		Lacroix		388 00376
ADOBE STOCK	CONTRACTED SERVICE	31.94	CONTRACTED SERVICES - OP	201.201.204		Lacroix		388 00389
ALG AIR 9HFKNH	NFAA SHOOT	288.00	CONFERENCE & MEETINGS	101.101.265		Bailey		388 00205
ALG AIR 9HFKNS	NFAA SHOOT	154.00	CONFERENCE & MEETINGS	101.101.265		Bailey		388 00206
AMAZON PRIME 3232Q3JB3	DISPUTED CHARGE	13.83	REP. & MAINT. - EQUIPMEN	101.111.221		Parker		388 00092
AMAZON.COM AMZN.COM/BI	AV REFUND	2.03CR	AV - CAPITAL	101.142.342		Dobrovolny		388 00070
	AV REFUND	2.00CR	AV - CAPITAL	101.142.342		Dobrovolny		388 00072
		4.03CR	*VENDOR TOTAL					
AMAZON.COM ZX8DC1UI3 A	DVD'S	255.82	AV - CAPITAL	101.142.342		Dobrovolny		388 00067
AMAZON.COM Z92NF3UK3	JANITORIAL SUPPLIES	69.07	JANITORIAL SUPPLIES	101.142.236		Dobrovolny		388 00382
	DVD	17.96	AV - CAPITAL	101.142.342		Dobrovolny		388 00383
		87.03	*VENDOR TOTAL					
AMERICAN 00106117477781	NFAA SHOOT	19.94	CONFERENCE & MEETINGS	101.101.265		Bailey		388 00182
AMERICAN 00123934529132	NFAA SHOOT	196.00	CONFERENCE & MEETINGS	101.101.265		Bailey		388 00199
AMZN MKTP US C24CZ6U43	GARAGE DOOR REMOTES	160.86	REP. & MAINT. - BUILDING	601.601.223		Chytka		388 00116
AMZN MKTP US DC02B6M03	BOOKS	110.84	BOOKS	101.142.340		Dobrovolny		388 00043
AMZN MKTP US EE7UJ9F23	OFFICE SUPPLIES	36.13	OFFICE SUPPLIES	101.142.232		Dobrovolny		388 00392
	PROGRAM SUPPLIES	60.07	PROGRAM SUPPLIES	101.142.242		Dobrovolny		388 00393
	BOOKS	35.53	BOOKS	101.142.340		Dobrovolny		388 00394
	DVD'S	162.57	AV - CAPITAL	101.142.342		Dobrovolny		388 00395

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AMZN MKTP US EE7UJ9F23		294.30	*VENDOR TOTAL					
AMZN MKTP US EP7W66S13	RECREATION SUPPLIES	19.14	RECREATION SUPPLIES	203.203.242		McHenry		388 00244
AMZN MKTP US GI4ON7Y43	BATTERIES	53.20	REP. & MAINT. - EQUIPMEN	101.114.221		Nickles		388 00194
AMZN MKTP US GW3727883	DOOR LOCKS	209.97	REP. & MAINT. - EQUIPMEN	101.106.221		Homstad		388 00009
AMZN MKTP US ON8J77K03	SCORE CARDS	53.10	RECREATION SUPPLIES	203.203.242		McHenry		388 00384
AMZN MKTP US WR0Q688J3	VELCRO	11.69	OFFICE SUPPLIES	101.105.232		Peters		388 00104
AMZN MKTP US YB20W7W33	JANITORIAL SUPPLIES	64.00	JANITORIAL SUPPLIES	101.142.236		Dobrovolny		388 00094
AMZN MKTP US 0I1AS3693	PROGRAM SUPPLIES	4.26	PROGRAM SUPPLIES	101.142.242		Dobrovolny		388 00076
ANIMAL HEALTH CLINIC								
	K9 MEDICAL	22.40	K-9 UNIT MEDICAL CARE	101.111.246		Pekarek		388 00008
	K-9 MEDS	33.40	K-9 UNIT MEDICAL CARE	101.111.246		Pekarek		388 00109
	K-9 MEDICAL EXAM	129.11	K-9 UNIT MEDICAL CARE	101.111.246		Pekarek		388 00148
	K-9 MEDS	15.66	K-9 UNIT MEDICAL CARE	101.111.246		Pekarek		388 00247
	K-9 MEDS	9.96	K-9 UNIT MEDICAL CARE	101.111.246		Pekarek		388 00294
	K-9 MEDS	20.94	K-9 UNIT MEDICAL CARE	101.111.246		Pekarek		388 00357
		231.47	*VENDOR TOTAL					
ARBYS #8703								
	TRAVEL EXPENSE	7.61	TRAVEL EXPENSE	101.111.263		Pekarek		388 00207
ARMY LODGING								
	TRAINING - COMMISSIONER	185.00	CONFERENCE & MEETINGS	101.101.265		Bailey		388 00133
ASFPM MADISON WI								
	MEMBERSHIP DUES	165.00	MEMBERSHIP DUES	101.106.261		Bies		388 00306
AT&T BILL PAYMENT								
	CELL PHONE	71.94	TELEPHONE	101.123.271		Bailey		388 00262
	CELL PHONE	28.95	TELEPHONE	101.127.271		Bailey		388 00266
	CELL PHONE	26.05	TELEPHONE	201.201.271		Bailey		388 00267
	CELL PHONE	25.69	TELEPHONE	601.601.271		Bailey		388 00268
	CELL PHONE	25.53	TELEPHONE	601.601.271		Bailey		388 00269
	CELL PHONE	57.62	TELEPHONE	201.201.271		Bailey		388 00287
		235.78	*VENDOR TOTAL					

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AUTO VALUE YANKTON	EQUIPMENT REPAIR	31.25	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		388 00242
AUTOZONE #3795	TENSIONER	71.99	GARAGE PARTS	801.801.249		Kulhavy		388 00040
	TENSIONER CREDIT	71.99CR	GARAGE PARTS	801.801.249		Kulhavy		388 00058
	BELT TENSIONER	71.99	GARAGE PARTS	801.801.249		Kulhavy		388 00079
	NITRILE GLOVES	23.48	GARAGE PARTS	801.801.249		Kulhavy		388 00240
		95.47	*VENDOR TOTAL					
AXON	TASER CARTRIDGES	2,280.00	AMMUNITION	101.111.267		Foote		388 00381
BAKER-TAYLOR	BOOKS	1,154.35	BOOKS	101.142.340		Schmidt		388 00138
	POSTAGE	11.00	POSTAGE	101.142.231		Schmidt		388 00139
		1,165.35	*VENDOR TOTAL					
BELNICK RETAIL, LLC	SENIOR CENTER CHAIRS	498.92	EQUIPMENT	101.141.350		Homstad		388 00179
BOMGAARS #2 YANKTON	SUPPLIES	4.49	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		388 00006
	CAMLOCK	5.29	REP. & MAINT. - PLANT	601.601.221		Chytka		388 00196
	SHOP SUPPLIES	79.99	REP. & MAINT. - BUILDING	201.201.223		Gleich		388 00350
	GLASS REPAIR	2.99	REP. & MAINT. - PLANT	611.611.221		Hanson		388 00131
	FASTENERS	1.73	GARAGE PARTS	801.801.249		Jensen		388 00014
	FASTENERS	1.39	GARAGE PARTS	801.801.249		Kulhavy		388 00290
	LIGHT BULBS	7.98	REP. & MAINT. - DISTRIBU	601.601.226		Mason		388 00351
	HINGES	11.38	REP. & MAINT. - VEHICLES	101.114.222		Nickles		388 00230
	TOOLS	176.75	SMALL TOOLS & HARDWARE	801.801.247		Potts		388 00026
	SNAP SPRING	51.96	EQUIPMENT REPAIR & MAINT	637.637.221		Potts		388 00141
	2" PIPE	51.56	REP. & MAINT. - EQUIPMEN	101.123.221		Potts		388 00284
	AIR BRAKE ANTIFREEZE	51.12	EQUIPMENT REPAIR & MAINT	637.637.221		Potts		388 00321
	GLOVES	21.99	UNIFORMS & DRY GOODS	101.127.244		Roinstad		388 00237
	EXTENSION CORD/LIGHT	39.86	SMALL TOOLS & HARDWARE	101.127.247		Roinstad		388 00278
	HAND TRUCK	89.99	SMALL TOOLS & HARDWARE	101.127.247		Ryken		388 00110
	GLOVES	61.95	UNIFORMS & DRY GOODS	101.127.244		Ryken		388 00111
	ZIP TIE/MAGNETIC TRAY	24.98	SMALL TOOLS & HARDWARE	101.127.247		Ryken		388 00186
	HARDWARE	24.24	SMALL TOOLS & HARDWARE	201.201.247		Snook		388 00275
	PARK SUPPLIES	45.98	REP. & MAINT. - BUILDING	201.201.223		Snook		388 00292
	SHOP SUPPLIES	79.98	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00173
	PARK SUPPLIES	107.46	REP. & MAINT. - BUILDING	201.201.223		Wampol		388 00248
		943.06	*VENDOR TOTAL					
BOUND TREE MEDICAL LLC	MEDICAL BAG 121	51.99	MEDICAL & SAFETY SUPPLIE	101.111.243		Foote		388 00214
BP#8317505COLONY POQPS	TRAINING FUEL	46.21	TRAVEL EXPENSE	101.111.263		Brandt		388 00053

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BROWNELLS INC								
	GUN CASE	303.51	EQUIPMENT	101.111.350		Foote		388 00171
	SRT EQUIPMENT	970.47	EQUIPMENT	101.111.350		Foote		388 00188
		1,273.98	*VENDOR TOTAL					
BUHL CLEANERS								
	TOWELS	343.33	CONTRACTED SERVICES	203.203.204		McHenry		388 00193
CASEYS GEN STORE 2268								
	STAFF APPRECIATION	25.58	PROGRAM SUPPLIES	101.142.242		Schmidt		388 00221
CENTER POINT LARGE PRI								
	LARGE PRINT BOOKS	137.82	BOOKS	101.142.340		Schmidt		388 00001
CIRCLE K # 23110								
	TRAINING FUEL	46.38	TRAVEL EXPENSE	101.111.263		Brandt		388 00078
CLICK.ORG BASIC								
	DISPUTED CHARGES CREDIT	9.00CR	REP. & MAINT. - EQUIPMEN	641.641.221		Schieffer		388 00369
	DISPUTED CHARGES CREDIT	9.00CR	REP. & MAINT. - EQUIPMEN	641.641.221		Schieffer		388 00370
		18.00CR	*VENDOR TOTAL					
COFFEE CUP #8								
	FUEL	36.48	CONFERENCE & MEETINGS	101.114.265		Kurtenbach		388 00259
CONOCO - DITTYS								
	FUEL	48.89	CONFERENCE & MEETINGS	101.114.265		Kurtenbach		388 00280
COX AUTO SUPPLY								
	SHOP SUPPLIES	299.99	REP. & MAINT. - BUILDING	201.201.223		Gleich		388 00164
	GBT HYDRAULIC OIL	26.37	REP. & MAINT. - PLANT	611.611.221		Hanson		388 00034
	BATTERY CABLE/TESTER	20.62	SMALL TOOLS & HARDWARE	101.126.247		Ryken		388 00347
	IMPACT WRENCH	210.99	SMALL TOOLS & HARDWARE	101.127.247		Ryken		388 00390
	OIL	1,081.59	REP. & MAINT. - PLANT	601.601.221		Schantz		388 00279
		1,639.56	*VENDOR TOTAL					
CRESCENT ELECTRIC 029								
	GBT UNIT HEATER	808.75	REP. & MAINT. - PLANT	611.611.221		Hanson		388 00197
	UV UNIT HEATER	808.75	REP. & MAINT. - PLANT	611.611.221		Hanson		388 00202
	LIGHT BULBS	68.94	REP. & MAINT. - BUILDING	101.125.223		Miles		388 00181
	AIRPORT LIGHTING CIRCUIT	1,944.91	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		388 00018
	LIGHTS	157.14	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		388 00127
	RETURNED TAX CHARGE	2.50CR	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		388 00361
	PARK SUPPLIES	82.93	REP. & MAINT. - BUILDING	201.201.223		Snook		388 00015
		3,868.92	*VENDOR TOTAL					
CULVERS OF ARROWHEAD								
	TRAINING	7.41	TRAVEL EXPENSE	101.111.263		Pekarek		388 00004

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CULVERS OF SF LOUISE A	TRAVEL EXPENSE	6.87	TRAVEL EXPENSE	101.111.263		Pekarek		388 00341
DEPT OF AGRICULTURE	MEMBERSHIP DUES	50.00	MEMBERSHIP DUES	101.106.261		Miles		388 00118
DOLLAR TREE	PROGRAMMING SUPPLIES	4.00	PROGRAM SUPPLIES	101.142.242		Dobrovolny		388 00249
	SUPPLIES	6.39	OFFICE SUPPLIES	101.106.232		Goeden		388 00065
	SUPPLIES	28.76	OFFICE SUPPLIES	101.106.232		Goeden		388 00102
		39.15	*VENDOR TOTAL					
DRI PRINTPLACE	OFFICE SUPPLIES	66.00	OFFICE SUPPLIES	101.142.232		Schmidt		388 00158
	POSTAGE	15.45	POSTAGE	101.142.231		Schmidt		388 00159
		81.45	*VENDOR TOTAL					
EB MUNICIPAL SPECIAL	CONFERENCE	187.29	CONFERENCE & MEETINGS	201.201.265		Lacroix		388 00163
ECHO ELECTRIC SUPPLY	FUSES	50.00	REP. & MAINT. - PLANT	601.601.221		Peterson		388 00012
	LIGHTS	65.94	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		388 00137
		115.94	*VENDOR TOTAL					
ECO WATERS	PROFESSIONAL SERVICES	108.00	PROFESSIONAL SERVICES	101.142.202		Schmidt		388 00250
EHRESMANN ENGINEERING	PINE ST BRIDGE	51.26	REP. & MAINT. - EQUIPMEN	204.204.221		Delozier		388 00342
	PICNIC TABLE REPAIRS	93.83	REP. & MAINT. - BUILDING	201.201.223		Gleich		388 00224
	PICNIC TABLE REPAIRS	63.57	REP. & MAINT. - BUILDING	201.201.223		Gleich		388 00228
	FLAT BAR	11.81	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		388 00048
	TUBING	10.29	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		388 00049
		230.76	*VENDOR TOTAL					
ENVISION WARE	ENVISIONWARE SOFTWARE	538.85	PROFESSIONAL SERVICES	101.142.202		Johnson		388 00147
ERINCONDREN.COM	CONFERENCE	65.98	CONFERENCE & MEETINGS	201.201.265		Lacroix		388 00084
EXXONMOBIL 48030373	TRAINING FUEL	42.83	TRAVEL EXPENSE	101.111.263		Brandt		388 00055
EXXONMOBIL 97684096	FUEL	42.52	CONFERENCE & MEETINGS	101.114.265		Kurtenbach		388 00309
FACEBK 44FLFP68W2	ADVERTISMENT	28.04	PUBLISHING	201.201.211		Lacroix		388 00372

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
FASTENAL COMPANY 01SDY								
	NUTS AND BOLTS	10.81	ROAD MATERIALS	101.123.239		Gobel		388 00274
	BOLTS	3.50	REP. & MAINT. - EQUIPMEN	101.123.221		Robb		388 00195
	FASTENERS	7.47	SMALL TOOLS & HARDWARE	101.126.247		Ryken		388 00025
	FASTENERS	17.29	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		388 00122
	TAP & DRILL BITS	56.00	SMALL TOOLS & HARDWARE	101.126.247		Ryken		388 00187
	FASTENER	2.64	SMALL TOOLS & HARDWARE	101.126.247		Ryken		388 00322
	PICNIC TABLE REPAIRS	4.42	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00150
	PICNIC TABLE REPAIRS	9.23	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00236
	PICNIC TABLE REPAIRS	18.35	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00255
	PARK SUPPLIES	6.69	REP. & MAINT. - BUILDING	201.201.223		Wampol		388 00201
		136.40	*VENDOR TOTAL					
FBI RETAIL STO12010070								
	REFUND UNIFORM	29.94CR	UNIFORMS	101.111.244		Brandt		388 00258
FEJFAR PLUMBING & HEAT								
	PLUMBING SUPPLIES	25.25	REP. & MAINT. - PLANT	601.601.221		Peterson		388 00368
FERGUSON WATERWRKS #25								
	METERS & PARTS	1,699.46	REPAIR & MAINT.-WATER ME	601.601.227		Robinson		388 00041
	METERS AND PARTS	4,555.59	REPAIR & MAINT.-WATER ME	601.601.227		Robinson		388 00239
		6,255.05	*VENDOR TOTAL					
FINDAWAY								
	BOOKS	1,595.62	BOOKS	101.142.340		Raiche		388 00340
FLUITEK CORPORATION FL								
	BLOWER FILTERS	448.20	REP. & MAINT. - PLANT	611.611.221		Hanson		388 00234
GAN 1150DESMOINEREGCIR								
	SUBSCRIPTION	554.14	SUBSCRIPTIONS & PUBLICAT	101.142.235		Schmidt		388 00153
GERSTNER OIL								
	OIL	75.17	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		388 00154
GRAINGER								
	BOILER PUMP	1,698.63	REP. & MAINT. - BUILDING	601.601.223		Chytka		388 00105
GREAT WALL CHINESE RES								
	TRAVEL EXPENSE	14.00	CONFERENCE & MEETINGS	101.114.265		Kurtenbach		388 00310
HACH COMPANY								
	REAGENTS	369.00	MEDICAL, SAFETY, & LAB. S	601.601.243		Chytka		388 00265
HANLEY WOOD MEDIA								
	SUBSCRIPTION	54.95	SUBSCRIPTIONS & PUBLICAT	101.106.235		Homstad		388 00400
HY-VEE YANKTON 1899								
	CLEANING SUPPLIES	34.08	REP. & MAINT. - BUILDING	101.125.223		Miles		388 00172
	COMMAND STRIPS	13.98	REP. & MAINT. - BUILDING	101.125.223		Miles		388 00344

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HY-VEE YANKTON 1899	FRUIT FOR FRIDAY	10.48	RECREATION SUPPLIES	203.203.242		Wattier		388 00002
		58.54	*VENDOR TOTAL					
INT IN ELM USA INC.	EQUIPMENT MAINTENANCE	472.40	REP. & MAINT. - EQUIPMEN	101.142.221		Schmidt		388 00330
	POSTAGE	28.03	POSTAGE	101.142.231		Schmidt		388 00331
		500.43	*VENDOR TOTAL					
INT IN EMBROIDERY & S	UNIFORM SHIRTS	160.00	UNIFORMS & DRY GOODS	101.114.244		Kurtenbach		388 00080
	HAT	22.25	UNIFORMS	101.111.244		Parker		388 00023
		182.25	*VENDOR TOTAL					
INT IN SEWAH STUDIOS,	HISTORICAL MARKER	2,534.42	PINE ST BRIDGE HISTORIC	207.221.392		Bailey		388 00326
INTERNATION	TRAINING WEBINAR	149.00	LEARNING	101.102.264		Bailey		388 00077
INTL CODE COUNCIL INC	CODE BOOK	130.00	SUBSCRIPTIONS & PUBLICAT	101.106.235		Homstad		388 00021
	MEMBERSHIP DUES	320.00	MEMBERSHIP DUES	101.106.261		Homstad		388 00031
		450.00	*VENDOR TOTAL					
IPY MIDWEST ALARM	ALARM MONITORING	63.00	PROFESSIONAL SERVICES	611.611.202		Hanson		388 00398
J.J BENJIS	UNIFORMS	22.00	UNIFORMS & DRY GOODS	201.201.244		McHenry		388 00328
	BASKETBALL SHIRTS	435.00	RECREATION SUPPLIES	203.203.242		Snyder		388 00083
	YOUTH BASKETBALL LEAGUE	1,200.00	RECREATION SUPPLIES	203.203.242		Snyder		388 00229
	LEAGUES	1,122.00	AWARDS	203.203.784		Wattier		388 00391
		2,779.00	*VENDOR TOTAL					
JACKS UNIFORMS & EQUI	UNIFORM	109.90	UNIFORMS	101.111.244		Brandt		388 00291
	UNIFORM	147.79	UNIFORMS	101.111.244		Brandt		388 00297
	UNIFORM	109.90	UNIFORMS	101.111.244		Brandt		388 00300
	UNIFORM	209.80	UNIFORMS	101.111.244		Brandt		388 00312
	UNIFORM	334.90	UNIFORMS	101.111.244		Brandt		388 00315
	UNIFORM	49.95	UNIFORMS	101.111.244		Brandt		388 00317
	UNIFORM	24.95	UNIFORMS	101.111.244		Brandt		388 00320
		987.19	*VENDOR TOTAL					
JCL SOLUTIONS-SIOUX FA	CLEANING SUPPLIES	8.04	JANITORIAL SUPPLIES	203.203.236		Orr		388 00108
	CLEANING SUPPLIES	346.45	JANITORIAL SUPPLIES	203.203.236		Orr		388 00222
	CLEANING SUPPLIES	170.73	JANITORIAL SUPPLIES	203.203.236		Orr		388 00335
	CLEANING SUPPLIES	66.29	JANITORIAL SUPPLIES	203.203.236		Orr		388 00403

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
JCL SOLUTIONS-SIOUX FA								
	PAPER PRODUCTS	780.00	JANITORIAL SUPPLIES	801.801.236		Robb		388 00210
	PAPER PRODUCTS	53.00	OFFICE SUPPLIES	637.637.232		Robb		388 00211
	CLEANING SUPPLIES	61.84	JANITORIAL SUPPLIES	201.201.236		Snook		388 00191
	CLEANING SUPPLIES	265.02	JANITORIAL SUPPLIES	201.201.236		Snook		388 00325
		1,751.37	*VENDOR TOTAL					
JIMMY JOHNS - 924								
	TRAVEL EXPENSE	10.23	TRAVEL EXPENSE	201.201.263		Kortan		388 00044
JO DEAN`S								
	RETIREMENT RECEPTION	30.00	EMPLOYEE COMMITTEE	101.101.141		Berke-Hanson		388 00035
J2 METROFAX								
	FAX SERVICE	7.95	PROFESSIONAL SERVICES	601.601.202		Chytka		388 00375
KAISER REFRIGERATION I								
	EQUIPMENT REPAIRS	123.18	REP. & MAINT. - EQUIPMEN	201.201.221		Kortan		388 00140
KLINE S JEWELRY YANKTO								
	RETIREMENT GIFT	106.49	PROFESSIONAL SERVICES	101.101.202		Berke-Hanson		388 00151
KOPETSKYS ACE HDWE								
	HOLIDAY LIGHTS	55.94	BUILDING DOORS & FRAMES	503.549.362		Bornitz		388 00362
	PROGRAMMING SUPPLIES	14.34	PROGRAM SUPPLIES	101.142.242		Dobrovolny		388 00338
	PARK SUPPLIES	11.96	REP. & MAINT. - BUILDING	201.201.223		Frick		388 00088
	EQUIPMENT SUPPLIES	27.99	REP. & MAINT. - EQUIPMEN	201.201.221		Frick		388 00168
	SHOP SUPPLIES	38.99	REP. & MAINT. - BUILDING	201.201.223		Gleich		388 00288
	FASTENERS	2.98	REP. & MAINT. - BUILDING	101.125.223		Miles		388 00011
	STUD FINDER	3.99	REP. & MAINT. - BUILDING	101.125.223		Miles		388 00132
	FLAT RING HANGER	3.99	REP. & MAINT. - EQUIPMEN	101.111.221		Miles		388 00135
	DOOR HOLE COVER	5.99	REP. & MAINT. - BUILDING	101.125.223		Miles		388 00319
	WAX AND VARNISH	2.78	REP. & MAINT. - BUILDING	101.125.223		Miles		388 00346
	CHANGING TABLES	3.78	REP. & MAINT. - BUILDING	101.125.223		Miles		388 00353
	CHANGING TABLES	21.65	REP. & MAINT. - BUILDING	101.125.223		Miles		388 00367
	BATTERIES, COMMAND HOOKS	39.93	OFFICE SUPPLIES	101.102.232		Miles		388 00380
	SUPPLIES	20.76	REP. & MAINT. - BUILDING	101.114.223		Nickles		388 00371
	DRILL BITS AND GLUE	16.17	SMALL TOOLS & HARDWARE	601.601.247		Robinson		388 00114
	FLAG	34.99	REP. & MAINT. - BUILDING	101.127.223		Ryken		388 00064
	ICE MELT	29.98	REP. & MAINT. - BUILDING	101.127.223		Ryken		388 00218
	PARK SUPPLIES	5.99	REP. & MAINT. - BUILDING	201.201.223		Snook		388 00112
	PARK SUPPLIES	41.93	REP. & MAINT. - BUILDING	201.201.223		Snook		388 00120
	PARK SUPPLIES	44.52	REP. & MAINT. - BUILDING	201.201.223		Snook		388 00324
	HARDWARE	3.98	SMALL TOOLS & HARDWARE	203.203.247		Snyder		388 00176
	DUST MASKS	22.99	MEDICAL, SAFETY, & LAB. S	601.601.243		Tramp		388 00128
	SHOP SUPPLIES	25.76	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00119
	SNOWBLADE	99.98	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00241
		581.36	*VENDOR TOTAL					

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
LANGUAGE LINE	TRANSLATION	13.78	PROFESSIONAL SERVICES	101.111.202		Foote		388 00261
LARRYS HEATING AND CO	SHOP REPAIRS	239.60	REP. & MAINT. - BUILDING	201.201.223		Gleich		388 00360
LONGS PROPANE SERVI	PARK SUPPLIES	80.00	REP. & MAINT. - BUILDING	201.201.223		Gleich		388 00327
	PROPANE	18.00	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		388 00057
		98.00	*VENDOR TOTAL					
MALLOY ELECTRIC BEARIN	EXHAUST FAN MOTOR	90.28	REP. & MAINT. - PLANT	611.611.221		Hanson		388 00402
MARK S MACHINERY INC	BLOWER REPAIR	43.28	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		388 00082
	KUBOTA REPAIRS	41.19	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		388 00097
	SKIDLOADER REPAIR	134.76	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		388 00190
	SKID LOADER REPAIRS	143.30	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		388 00213
	FILTERS	151.13	GARAGE PARTS	801.801.249		Jensen		388 00007
		513.66	*VENDOR TOTAL					
MARSHALL BOND PUMPS	DIAPHRAGM PUMP EXHAUST	115.52	REP. & MAINT. - PLANT	611.611.221		Hanson		388 00130
MED VET INTERNATIONAL	SHARPS CONTAINER	424.65	OPERATING SUPPLIES & MAT	637.637.240		Robb		388 00051
MENARDS YANKTON SD	SPECIAL EVENTS	33.44	SPECIAL EVENTS - ACTIVIT	211.231.575		Bornitz		388 00075
	HOLIDAY LIGHTS	165.80	BUILDING DOORS & FRAMES	503.549.362		Bornitz		388 00272
	HOLIDAY LIGHTS	72.92	BUILDING DOORS & FRAMES	503.549.362		Bornitz		388 00277
	HOLIDAY LIGHTS	9.98	BUILDING DOORS & FRAMES	503.549.362		Bornitz		388 00318
	HOLIDAY LIGHTS	1,109.46	BUILDING DOORS & FRAMES	503.549.362		Bornitz		388 00332
	BATTERIES	31.95	MEDICAL,SAFETY, & LAB. S	601.601.243		Chytka		388 00038
	GARDEN HOSE	47.35	AGRICULTURAL SUPPLIES	601.601.241		Chytka		388 00167
	PINE ST BRIDGE	26.84	REP. & MAINT. - EQUIPMEN	204.204.221		Delozier		388 00298
	CREDIT	19.99CR	REP. & MAINT. - BUILDING	201.201.223		Eskens		388 00386
	PARK SUPPLIES	39.98	REP. & MAINT. - BUILDING	201.201.223		Eskens		388 00401
	FLOOR DRILL PRESS	232.08	EQUIPMENT	201.201.350		Gleich		388 00180
	SHOP SUPPLIES	11.33	REP. & MAINT. - BUILDING	201.201.223		Gleich		388 00270
	SHOP SUPPLIES	40.71	REP. & MAINT. - BUILDING	201.201.223		Gleich		388 00289
	ODOR CONTROL VENTILATION	32.04	REP. & MAINT. - PLANT	611.611.221		Hanson		388 00155
	DIGESTER SUMP PLUMBING	19.49	REP. & MAINT. - BUILDING	611.611.223		Hanson		388 00161
	DIGESTER BUILDING REPAIR	59.70	REP. & MAINT. - BUILDING	611.611.223		Hanson		388 00184
	JANITORIAL SUPPLIES	1,142.96	JANITORIAL SUPPLIES	611.611.236		Hanson		388 00185
	GROUND ROD	32.97	REP. & MAINT. - DISTRIBU	601.601.226		Kirchner		388 00276
	LIGHT BULBS	148.79	REP. & MAINT. - BUILDING	801.801.223		Kulhavy		388 00189
	BATTERIES	4.37	SMALL TOOLS & HARDWARE	611.611.247		McClennen		388 00017

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MENARDS YANKTON SD								
	REFUND-BOOKSHELF PROJECT	23.39CR	REP. & MAINT. - BUILDING	101.142.223		Miles		388 00095
	REPLACEMENT DOOR DISKS	6.99	REP. & MAINT. - EQUIPMEN	101.111.221		Miles		388 00143
	BOOKSHELF PROJECT	170.32	REP. & MAINT. - BUILDING	101.142.223		Miles		388 00146
	DUCT TAPE	8.99	REP. & MAINT. - BUILDING	101.125.223		Miles		388 00307
	DRILL BITS	4.48	REP. & MAINT. - BUILDING	101.125.223		Miles		388 00336
	PARTS	10.99	EQUIPMENT REPAIR & MAINT	637.637.221		Potts		388 00149
	SPRING SNAP	24.90	EQUIPMENT REPAIR & MAINT	637.637.221		Potts		388 00285
	CEILING TILE	1,296.96	CAPITAL REPAIR & MAINTEN	101.127.301		Roinstad		388 00169
	AIR HOSE	31.06	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		388 00178
	PARK SUPPLIES	9.34	REP. & MAINT. - BUILDING	201.201.223		Snook		388 00296
	PICNIC TABLE REPAIRS	50.04	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00016
	PICNIC TABLE REPAIRS	34.56	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00039
	SHOP SUPPLIES	21.96	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00073
	SERTOMA PARK SUPPLIES	95.08	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00087
	SERTOMA PARK SUPPLIES	241.01	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00103
	PICNIC TABLE REPAIRS	8.56	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00160
	PICNIC TABLE REPAIRS	114.42	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00175
	WESTSIDE SHELTER REPAIRS	14.90	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00263
	WESTSIDE SHELTER REPAIRS	129.57	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00311
	PICNIC TABLE REPAIRS	79.38	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00385
	PICNIC TABLE REPAIRS	46.34	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00396
	PICNIC TABLE REPAIRS	23.48	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00399
		5,642.11	*VENDOR TOTAL					
MIDWEST LABORATORIES								
	MONTHLY NUTRIENT TESTING	624.50	PROFESSIONAL SERVICES	611.611.202		Hanson		388 00299
MIDWEST RADIATOR								
	PLOW REPAIR	390.00	REP. & MAINT. -VEHICLES	621.621.222		Bornitz		388 00121
MINERVAS GRILL AND BAR								
	PROFESSIONAL SERVICES	391.40	PROFESSIONAL SERVICES -	101.104.202		Bailey		388 00208
	EMPLOYEE CHRISTMAS PARTY	4,732.98	EMPLOYEE COMMITTEE	101.101.141		Bailey		388 00209
		5,124.38	*VENDOR TOTAL					
NBS CALIBRATIONS								
	BALANCE CALIBRATION	303.00	PROFESSIONAL SERVICES	611.611.202		Hanson		388 00378
NICK S GYROS								
	TRAINING	9.78	TRAVEL EXPENSE	101.111.263		Nolz		388 00096
NOR NORTHERN TOOL								
	4-WHEEL CARTS	383.96	EQUIPMENT	101.141.350		Homstad		388 00081
NORTHERN TOOL EQUIP								
	METAL LOCATOR	505.75	EQUIPMENT	602.602.350		Robinson		388 00142
	METAL LOCATOR REFUND	538.62CR	EQUIPMENT	602.602.350		Robinson		388 00144
	METAL LOCATORS	538.62	EQUIPMENT	602.602.350		Robinson		388 00226
	METAL LOCATORS	538.62	EQUIPMENT	611.611.350		Robinson		388 00227
	METAL LOCATOR REFUND	538.62CR	EQUIPMENT	611.611.350		Robinson		388 00405

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
NORTHERN TOOL EQUIP	METAL LOCATOR	505.74	EQUIPMENT	611.611.350		Robinson		388 00406
		1,011.49	*VENDOR TOTAL					
OLSONS PEST TECHNICIAN	PEST CONTROL	140.00	REP. & MAINT. - BUILDING	101.125.223		Miles		388 00243
ONE OFFICE SOLUTION -	OFFICE SUPPLIES	53.26	OFFICE SUPPLIES	101.104.232		Clough		388 00177
	OFFICE SUPPLIES	3.79	OFFICE SUPPLIES	101.106.232		Goeden		388 00354
	CREDIT CARD PAPER, INK	32.42	OFFICE SUPPLIES	637.637.232		Robb		388 00282
	DESK CALENDARS	23.34	OFFICE SUPPLIES	801.801.232		Robb		388 00283
		112.81	*VENDOR TOTAL					
OREILLY AUTO PARTS 32	BLOWER REPAIRS	12.98	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		388 00134
	BLOWER REPAIR	14.99	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		388 00136
	PULLEYS, V-BELT	89.37	GARAGE PARTS	801.801.249		Kulhavy		388 00099
	BATTERY	147.51	GARAGE PARTS	801.801.249		Kulhavy		388 00204
	GASKET SEALER	44.78	GARAGE PARTS	801.801.249		Kulhavy		388 00238
		309.63	*VENDOR TOTAL					
OVERDRIVE DIST	E-BOOKS	2,974.86	PROFESSIONAL SERVICES	101.142.202		Schmidt		388 00348
OVERHEAD DOOR COMPANY	SHOP REPAIRS	100.00	REP. & MAINT. - BUILDING	201.201.223		McHenry		388 00129
PAYPAL EBAY ALMSALESL	TONER	84.99CR	OFFICE SUPPLIES	101.114.232		Peters		388 00339
PAYPAL EBAY EURO DK S	WIRELESS UPLOAD	61.86	REP. & MAINT. - EQUIPMEN	101.111.221		Peters		388 00106
PAYPAL EBAY JERRYQIN1	BATTERIES	188.00	REP. & MAINT. - EQUIPMEN	101.114.221		Kurtenbach		388 00027
PAYPAL EBAY JOEMAR61	GAS DETECTOR	426.00	SMALL TOOLS & HARDWARE	101.114.247		Kurtenbach		388 00366
PAYPAL EBAY ROBERTPAL	TONER	88.00	OFFICE SUPPLIES	101.114.232		Peters		388 00329
PAYPAL EBAY 2NDSOURCE	BATTERIES	232.85	REP. & MAINT. - EQUIPMEN	101.114.221		Kurtenbach		388 00019
	BATTERIES	487.56	REP. & MAINT. - EQUIPMEN	101.114.221		Kurtenbach		388 00123
		720.41	*VENDOR TOTAL					
PAYPAL SDARBORISTS	MEMBERSHIP DUES	145.00	MEMBERSHIP DUES	201.201.261		Kortan		388 00203

Credit Card Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
PBI LEASEDEQUIPMENT POSTAGE	122.00	POSTAGE	101.142.231		Schmidt		388 00030
PILOT 00005942 TRAINING FUEL	40.87	TRAVEL EXPENSE	101.111.263		Brandt		388 00060
PIZZA HUT 279100027912 HOLIDAY LIGHTS	37.48	BUILDING DOORS & FRAMES	503.549.362		Lacroix		388 00316
POLICE K-9 MAGAZINE LL SUBSCRIPTION	34.95	SUBSCRIPTIONS & PUBLICAT	101.111.235		Foote		388 00215
POOLWEBAQUATICTECH LIFE SAVING BUOY CABINET	269.00	REP. & MAINT. - BUILDING	201.201.223		Larson		388 00220
PUSH PEDAL PULL-CORPOR EQUIPMENT REPAIR	265.00	REP. & MAINT. - EQUIPMEN	203.203.221		McHenry		388 00198
RIVERSIDE HYDRAULICS, O-RING	6.40	GARAGE PARTS	801.801.249		Jensen		388 00032
CONNECTORS	60.81	GARAGE PARTS	801.801.249		Jensen		388 00062
HOSE, ENDS, FITTING	120.15	GARAGE PARTS	801.801.249		Jensen		388 00264
HOSE AND ENDS	23.44	GARAGE PARTS	801.801.249		Jensen		388 00314
O-RINGS, COUPLERS	188.62	GARAGE PARTS	801.801.249		Kulhavy		388 00174
	399.42	*VENDOR TOTAL					
ROYAL SPORT SHOP EMPLOYEE OF THE YEAR	21.80	OFFICE SUPPLIES	101.102.232		Bailey		388 00271
SAFETY KLEEN SYSTEMS B POOL CLEANING	578.45	REP. & MAINT. - BUILDING	203.203.223		McHenry		388 00365
SAMS CLUB #8165 CLEANING SUPPLIES	274.05	JANITORIAL SUPPLIES	203.203.236		McHenry		388 00165
CONCESSIONS	19.41	MISCELLANEOUS CONCESSION	203.203.728		McHenry		388 00166
	293.46	*VENDOR TOTAL					
SD DOT OPERATION SUPPO TRAINING - COMMISSIONER	883.34	OFFICE SUPPLIES	101.102.232		Bailey		388 00117
SD FIREFIGHTERS ASSOCI MEMBERSHIP DUES	1,100.00	MEMBERSHIP DUES	101.114.261		Kurtenbach		388 00098
SD PROPERTY MANAGEMENT FLAGS AND FLAG SUPPLIES	157.99	REP. & MAINT. - BUILDING	101.125.223		Miles		388 00091
SEARS HHO INC 3278 TOOLS	21.99	SMALL TOOLS & HARDWARE	621.621.247		Bornitz		388 00256
SHOP VAC	119.99	REP. & MAINT. - PLANT	601.601.221		Peterson		388 00379
	141.98	*VENDOR TOTAL					

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
SF REGIONAL AIRPORT	CONFERENCE - NLC	40.00	CONFERENCE & MEETINGS	101.101.265		Leon		388 00397
SHERWIN WILLIAMS 70301	AERATION BUILDING PAINT	35.49	REP. & MAINT. - BUILDING	611.611.223		Hanson		388 00337
	PICNIC TABLE REPAIRS	60.33	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00046
	PICNIC TABLE REPAIRS	53.12	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		388 00295
	PARK SUPPLIES	132.56	REP. & MAINT. - BUILDING	201.201.223		Wampol		388 00246
		281.50	*VENDOR TOTAL					
SHUR-CO OUTLETSERVICE	TARP CEMENT AND THINNER	77.02	GARAGE PARTS	801.801.249		Kulhavy		388 00232
SLIM CHICKENS SD 1	TRAVEL EXPENSE	6.45	TRAVEL EXPENSE	101.111.263		Nolz		388 00302
SMARTSIGN	SIGNS	662.66	ROAD MATERIALS	101.123.239		Potts		388 00145
SQU SQ HANSEN LOCKSMI	KEYS	6.00	REP. & MAINT. - EQUIPMEN	101.125.221		Homstad		388 00308
	DOOR LOCK	30.00	REP. & MAINT. - COLLECTI	611.611.226		Kirchner		388 00093
		36.00	*VENDOR TOTAL					
STK SHUTTERSTOCK	SEED LIBRARY BROCHURES	29.00	RECREATION SUPPLIES	701.701.242		Lippert		388 00293
	SEED LIBRARY BROCHURES	29.00	RECREATION SUPPLIES	701.701.242		Lippert		388 00301
		58.00	*VENDOR TOTAL					
STROBES N MORE	WARNING LIGHT	131.40	REP. & MAINT. - VEHICLES	101.114.222		Nickles		388 00045
STURDEVANTS-YANKTON #1	SHOP SUPPLIES	16.52	REP. & MAINT. - BUILDING	201.201.223		Gleich		388 00113
	HOSE CLAMP	3.94	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		388 00022
		20.46	*VENDOR TOTAL					
SUBWAY 00077388	TRAVEL EXPENSE	9.88	TRAVEL EXPENSE	101.111.263		Larson		388 00334
SUNOCO 0311460000 QPS	TRAINING FUEL	49.98	TRAVEL EXPENSE	101.111.263		Brandt		388 00050
TACO BELL #18309	TRAVEL EXPENSE	13.71	TRAVEL EXPENSE	201.201.263		Frick		388 00086
THE HOME DEPOT 4301	BATTERY CHARGER, GRINDER	798.00	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		388 00061

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
THE UPS STORE #6716	SAMPLES POSTAGE	11.63	POSTAGE	601.601.231		Peterson		388 00345
	MAILED BATTERY BACKUP	114.46	POSTAGE	101.127.231		Ryken		388 00003
		126.09	*VENDOR TOTAL					
TIN LIZZIE HAMPTON INN	LODGING	172.26	CONFERENCE & MEETINGS	101.114.265		Kurtenbach		388 00245
TIN LIZZIE REST./BAR	TRAVEL EXPENSE	11.00	CONFERENCE & MEETINGS	101.114.265		Kurtenbach		388 00253
	TRAVEL EXPENSE	37.00	CONFERENCE & MEETINGS	101.114.265		Kurtenbach		388 00257
	TRAVEL EXPENSE	10.00	CONFERENCE & MEETINGS	101.114.265		Kurtenbach		388 00260
		58.00	*VENDOR TOTAL					
TJS	TRAVEL EXPENSE	27.00	TRAVEL EXPENSE	203.203.263		McHenry		388 00170
TMA YANKTON	BOBCAT REPAIR	28.33	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		388 00156
	FARM TIRE	100.00	GARAGE PARTS	801.801.249		Jensen		388 00363
	TIRES	506.84	GARAGE PARTS	801.801.249		Kulhavy		388 00059
	TIRES	1,359.22	GARAGE PARTS	801.801.249		Kulhavy		388 00107
	FOUR WHEEL ALIGNMENT	82.35	GARAGE PARTS	801.801.249		Kulhavy		388 00157
	SMART TIRE SENSOR	226.60	GARAGE PARTS	801.801.249		Kulhavy		388 00162
	TIRES	146.21	GARAGE PARTS	801.801.249		Kulhavy		388 00254
	TIRES	389.00	GARAGE PARTS	801.801.249		Robb		388 00212
		2,838.55	*VENDOR TOTAL					
TRACTOR-SUPPLY-CO #026	WIRE BRUSH	65.97	SMALL TOOLS & HARDWARE	611.611.247		Kirchner		388 00013
	UNIFORM	27.18	UNIFORMS & DRY GOODS	201.201.244		Kortan		388 00323
		93.15	*VENDOR TOTAL					
TRK HOSTING	INTERNET ACCESS	7.95	INTERNET ACCESS	101.105.270		Johnson		388 00281
TRUCK TRAILER SALES & LIGHT AND CORD		138.50	GARAGE PARTS	801.801.249		Jensen		388 00054
USPS PO 4698100078	MAIL EVIDENCE	28.35	POSTAGE	101.111.231		Larson		388 00010
	POSTAGE	14.60	POSTAGE	101.111.231		Larson		388 00074
	POSTAGE	27.80	POSTAGE	101.111.231		Larson		388 00404
		70.75	*VENDOR TOTAL					
VIDDLER INC	VIDEO HOSTING	41.49	PROFESSIONAL SERVICES	101.101.202		Johnson		388 00235
VITAL	AMMUNITION	3,753.72	AMMUNITION	101.111.267		Parker		388 00374

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
VORTEX OPTICS	SRT OPTICS	1,031.97	EQUIPMENT	101.111.350		Foote		388 00183
VZWRLLS MY VZ VB P	INTERNET ACCESS	736.40	INTERNET ACCESS	101.105.270		Johnson		388 00033
	INTERNET ACCESS	0.02	INTERNET ACCESS	101.105.270		Johnson		388 00042
	INTERNET ACCESS	80.02	TELEPHONE	101.114.271		Johnson		388 00052
	INTERNET ACCESS	80.00	INTERNET ACCESS	101.105.270		Johnson		388 00063
		896.44	*VENDOR TOTAL					
WAL-MART #1483	SUPPLIES	4.13	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		388 00066
	OFFICE SUPPLIES	64.42	OFFICE SUPPLIES	601.601.232		Chytka		388 00115
	SUPPLIES/HUMIDIFIER	82.31	OFFICE SUPPLIES	101.104.232		Clough		388 00217
	PROGRAM SUPPLIES	19.94	PROGRAM SUPPLIES	101.142.242		Dobrovolny		388 00373
	SUPPLIES	4.62	OFFICE SUPPLIES	101.106.232		Goeden		388 00071
	SUPPLIES	78.41	OFFICE SUPPLIES	101.106.232		Goeden		388 00125
	OFFICE SUPPLIES	37.55	OFFICE SUPPLIES	601.601.232		Goodmanson		388 00192
	OFFICE SUPPLIES	22.27	OFFICE SUPPLIES	208.208.232		Hussein		388 00056
	OFFICE SUPPLIES	41.89	OFFICE SUPPLIES	201.201.232		Lacroix		388 00305
	FRUIT FOR FRIDAYS	17.20	RECREATION SUPPLIES	203.203.242		Wattier		388 00005
	FRUIT FOR FRIDAYS	31.53	RECREATION SUPPLIES	203.203.242		Wattier		388 00085
	FRUIT FOR FRIDAYS	45.49	RECREATION SUPPLIES	203.203.242		Wattier		388 00388
	I-PAD COVER	39.86	OFFICE SUPPLIES	101.105.232		Yonke		388 00349
		489.62	*VENDOR TOTAL					
WALGREENS #9806	BATTERIES	17.55	OFFICE SUPPLIES	101.106.232		Goeden		388 00251
	WATER	29.95	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		388 00069
		47.50	*VENDOR TOTAL					
WILD WATER CAR WASH	CAR WASH	12.00	REP. & MAINT. - EQUIPMEN	101.111.221		Parker		388 00286
WM SUPERCENTER #1483	OFFICE SUPPLIES	27.13	OFFICE SUPPLIES	101.142.232		Dobrovolny		388 00223
	UNIFORM FOR PARADE	12.92	UNIFORMS	101.111.244		Erickson		388 00359
	TRUCK SUPPLIES	66.78	REP. & MAINT. -VEHICLES	201.201.222		Gleich		388 00358
	OFFICE SUPPLIES	56.77	OFFICE SUPPLIES	201.201.232		Kortan		388 00020
	OFFICE SUPPLIES	56.62	OFFICE SUPPLIES	201.201.232		Kortan		388 00313
	OFFICE SUPPLIES	75.59	OFFICE SUPPLIES	201.201.232		Lacroix		388 00333
	PAPER PRODUCTS	23.82	JANITORIAL SUPPLIES	601.601.236		Mason		388 00068
	DRAWING BOX	20.76	RECREATION SUPPLIES	203.203.242		McHenry		388 00028
	OFFICE SUPPLIES	36.04	OFFICE SUPPLIES	201.201.232		McHenry		388 00036
	OFFICE SUPPLIES	36.04	OFFICE SUPPLIES	203.203.232		McHenry		388 00037
	OFFICE SUPPLIES	73.59	OFFICE SUPPLIES	201.201.232		McHenry		388 00231
	OFFICE SUPPLIES	36.23	OFFICE SUPPLIES	101.114.232		Nickles		388 00273
	GUN MAINTENANCE	10.95	REP. & MAINT. - EQUIPMEN	101.111.221		Parker		388 00126
	PROGRAM SUPPLIES RETURN	4.00CR	PROGRAM SUPPLIES	101.142.242		Raiche		388 00355
	PROGRAM SUPPLIES	63.54	PROGRAM SUPPLIES	101.142.242		Raiche		388 00356

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
WM SUPERCENTER #1483	PROGRAM SUPPLIES	35.70	PROGRAM SUPPLIES	101.142.242		Schmidt		388 00100
	OFFICE SUPPLIES	11.93	OFFICE SUPPLIES	101.142.232		Schmidt		388 00101
	PAPER PRODUCTS	12.48	JANITORIAL SUPPLIES	601.601.236		Tramp		388 00124
	RECREATION SUPPLIES	49.20	RECREATION SUPPLIES	203.203.242		Wattier		388 00200
	OFFICE SUPPLIES	51.00	OFFICE SUPPLIES	203.203.232		Wattier		388 00303
	FRUIT FOR FRIDAYS	17.45	RECREATION SUPPLIES	203.203.242		Wattier		388 00304
		770.54	*VENDOR TOTAL					
WM SUPERCENTER #3734	PROGRAMMING SUPPLIES	4.88	PROGRAM SUPPLIES	101.142.242		Raiche		388 00252
WORLD BOOK SCHOOL AND BOOKS	BOOKS	2,090.00	BOOKS	101.142.340		Raiche		388 00387
YANKTON AREA CHAMBER O CONFERENCE	CONFERENCE	162.00	CONFERENCE & MEETINGS	201.201.265		Lacroix		388 00219
YANKTON CHAMBER OF COM CHAMBER DOLLARS	SPECIAL EVENTS - ACTIVIT	466.32	SPECIAL EVENTS - ACTIVIT	211.231.575		Lacroix		388 00216
YANKTON WINNELSON CO PIPE WRENCH JAW	SMALL TOOLS & HARDWARE	53.93	SMALL TOOLS & HARDWARE	601.601.247		Kuehler		388 00225
YANKTONMEDIAINC FLOOD PLAIN NOTICE	PUBLISHING	43.58	PUBLISHING	611.611.211		Bailey		388 00047
YKT JANITORIAL & DT SC PAPER PRODUCTS	JANITORIAL SUPPLIES	184.00	JANITORIAL SUPPLIES	101.141.236		Miles		388 00029
	VACUUM ROLLERBRUSH	41.70	REP. & MAINT. - BUILDING	101.125.223		Miles		388 00089
	PAPER PRODUCTS	266.64	JANITORIAL SUPPLIES	101.125.236		Miles		388 00233
	VACUUM BELT	37.20	REP. & MAINT. - BUILDING	101.125.223		Miles		388 00343
	ICE MELT	68.85	JANITORIAL SUPPLIES	101.125.236		Miles		388 00352
	ICE MELT	68.85	JANITORIAL SUPPLIES	101.141.236		Miles		388 00364
		667.24	*VENDOR TOTAL					
ZERBEE BUSINESS PRODUC SUPPLIES	REP. & MAINT. - EQUIPMEN	26.06	REP. & MAINT. - EQUIPMEN	101.111.221		Parker		388 00377
238 HARDEES SIOUX FALL TRAINING	TRAVEL EXPENSE	9.22	TRAVEL EXPENSE	101.111.263		Nolz		388 00024

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	79,541.93							

RECORDS PRINTED - 000406

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	41,299.86
201	PARKS AND RECREATION	5,444.09
203	SUMMIT ACTIVITY CENTER	5,211.12
204	MARNE CREEK	78.10
207	BRIDGE AND STREET	2,534.42
208	911/DISPATCH	22.27
211	LODGING SALES TAX	499.76
503	PARK CAPITAL	1,451.58
601	WATER OPERATION	10,239.96
602	WATER RENEWAL/REPLACEMENT	505.75
611	WASTE WATER OPERATION	5,230.70
621	CEMETERY OPERATION	451.86
637	JOINT POWER	649.04
641	GOLF COURSE	18.00 CR
701	LIBRARY TRUST	58.00
801	CENTRAL GARAGE	5,883.42
TOTAL ALL FUNDS		79,541.93

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	79,541.93
TOTAL ALL BANKS		79,541.93

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

.....

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OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 55, NUMBER 1

Commission Information Memorandum

The Yankton City Commission meeting on Monday, January 13, 2020, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community & Economic Department Update

Special airspace clear zone permits are required any time a project is constructed in defined areas near federally regulated airports. The permitting is a fairly complicated process that determines air space elevations that cannot be encroached upon by any part of a structure. The clear area ends up being an elevation that starts at ground level by the runway and gradually increases in height based on the distance and direction from the runway. Recent Federal Aviation Administration regulatory changes have slightly redefined how they administer the clear zone requirements.

What does this mean for Yankton's Chan Gurney Municipal Airport? It is good news because the change allows for the addition of three private hangars in locations that were not previously permitted. As shown on the below map, the regulatory change allows hangars to be developed at sites 36, 37 and 38 where they could not previously be constructed. As you know, we are short of hangar development space at the airport and these new hangar locations will help with that issue. Sites 37 and 38 have already been spoken for and hangar development is occurring. Future hangar development options at the airport include the possible expansion of the existing T-Hangar and the long term development of the North Apron Area that is included in our Airport Layout Plan.



Enclosed in the packet is the 2019 building permit activity information. As noted, there were 24 new single-family home starts in 2019. There was also a permit for a four-unit townhome and one duplex which brings the new housing starts for this category to 30 units. The City’s 10-year average for single family home starts is 23.8 homes per year and 9.9 townhome units per year. Additionally, 36 apartment units have been added for a total of 66 housing units.

The 2019 commercial sector permitted projects include:

- | | |
|---|--|
| Mount Marty Fieldhouse | **Casey’s |
| Mount Marty Residence Hall* | Southgate 66 replacement |
| Huether Family Aquatic Center | Great Life Fitness Capital St. remodel |
| Yankton Mall façade remodel | Piper St. self-storage |
| UPS Distribution Center | Ferdig Av. self-storage |
| Safety Center remodel | Kevin’s Plumbing |
| Great Plains Processing office addition | Dakota Drywall addition |
| One Office | Arena remodel |
| KPI office addition | JR’s Oasis addition |

* The Mount Marty Residence Hall foundation permit was issued in December with the balance of the work to be permitted and completed in 2020.

** Casey’s at 2300 Broadway was permitted in 2018, but due to delays did not begin construction until October 2019.

2019 saw an unusually high commercial valuation so it is very possible that 2020 will see a return to numbers closer to average. However, based on current trends we anticipate that building activity in the commercial sector will continue to produce housing starts.

2) Police Department Update

Commander Brandt was named Jr. Optimist for 2019.

Staff met with Duane Johnson on Homeland Security Grant application for department radios.

First half of department annual training was January 7th and 9th. This is 12 hours of training covering first responders and fire safety, CPR and first aid recertification, TASER recertification, Human trafficking identification, update on domestic violence and sexual assault investigations, and DUI refresher course.

Staff attended Emergency Management meeting.

Several staff are training at LET in Pierre on Women in Law Enforcement on January 15.

3) Human Resources Department Update

The Public Works Department will be conducting interviews within the next couple of weeks for Sanitation/Truck Operators and a Senior Equipment Operator position (internal applications only).

We have also started to advertise for our summer seasonal positions. An announcement has been placed on Facebook and also on the City's website. There will be a notice in the Press & Dakotan to check the listing on the website and there is a link to the employment application form. Those applications received by March 27 will be given primary consideration.

4) Library Update

The Friends of the Library are making some changes to their book sales in order to make a greater impact for the Yankton Community Library. They have changed from offering a book sale in the library garage once per month, to offering bigger, more extended sales in the meeting room four times per year. They just completed their first quarterly book sale that took place January 2-4. The first day was offered as a benefit to Friends members to be able to shop before the sale was open to the public. Friends' memberships start at just \$10 annually for a Single membership and \$15 annually for a family. They gained 19 new members just before and during the sale! In addition, the Friends sold over \$600 in books. Moving the sale to the meeting room allows for more space and selection when shopping. The expanded membership will hopefully encourage more involvement in the Friends and help with future sales. The profits from the book sales are put towards special performers, programs and items that help to improve the library experience for its users! The first quarterly sale was a great success and the Friends of the Library are continuing to make a positive impact on our local library and community.

5) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

6) Information Services Department Update

Yankton's 911 center went live on the state system on December 12th. The transition was fairly smooth with only a few minor problems. 911 call recording reports will be unavailable until we are setup on the new report system. Dispatch has all transitioned to the new web based Omnix system for access to the FBI's criminal justice information system (CJIS). This change will allow the removal of one of the computers and will overall simplify the call station setup by removing a computer, monitor, mouse and keyboard from the existing layout.

In addition to the progress on the new police radio system and radio consoles, City staff has began planning for the replacement of the radios used on the South Dakota statewide network. The state will

be implementing a new system in July 2023. The new system will make all of the existing radios obsolete. We will be working cooperatively with other Yankton County entities to procure grant funds where available.

7) Finance Department Update

Finance received documents from the South Dakota Public Assurance Alliance (SDPAA) insurance pool in December for our March 1, 2020 renewal. Departments annually review the SDPAA property schedule of vehicles, buildings, and mobile equipment along with liability coverages to ensure that all items are listed and we have adequate coverage. Updates have been returned to SDPAA to give underwriters time to prepare for the March 1 renewal.

The Finance Office is working on end of fiscal year activities. Employee W-2s and 1095 forms for the Affordable Care Act requirements will be calculated and prepared in the coming weeks. Vendor 1099 forms will also be prepared in early January and issued by the end of the month.

Please see the enclosed Monthly Finance Report and the Revenue & Expenditure Report for November.

8) Fire Department Update

YFD presented a new course, “Law Enforcement on the Fire Ground” to Yankton Police Department personnel on January 7 and 9 at their annual training. This course covers strategies and tactics to be taken by law enforcement officers when responding to fire and rescue related emergencies. While officer safety is the main focus of the class, the class covers fire behavior, things law enforcement officers can do to help the Fire Department while in scene and what officers should and should not do when responding to these emergencies. This class has been offered also to the Yankton Sheriff’s Office, the Highway Patrol and SD Game, Fish and Parks officers. This will be a continuing training for new recruits as they are added to the force.

Volunteers Tim Binder and Bill Ziegler attended the South Dakota Fire Service Instructors Course in Pierre on January 12 and 13. This course covered firefighter mayday procedures and provides contact hours necessary for them to keep their instructor certification.

Chief Kurtenbach attended the Ambulance Task Force meeting on January 6.

9) Public Works Department Update

Street department staff continue to perform winter maintenance projects both on equipment and the streets.

Solid waste staff have been busy with the recent holiday collection schedule and increased holiday garbage and recycle volumes.

The Huether Family Aquatics Center

Demolition of the Memorial Park swimming pool has officially started. Trees have been removed and the contractor is currently tearing down the bathhouse. Crews will continue to work as the weather allows.

Marne Creek – Bank Stabilization

There has been significant progress on the Marne Creek Bank Stabilization Project. All of the storm sewer has been installed. Some sidewalk replacement has been completed at the Burleigh Street location. The riprap installation is ongoing.

2020 Projects

The Riverside Drive project and the 5th Street project are both in the plans review stage.

10) Monthly reports

Salary, Building, Yankton Police Department monthly reports are included for your review. Minutes from the Airport Board and Planning Commission are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager

FINANCE MONTHLY REPORT

Activity	NOV 2019	NOV 2018	NOV 2019 YTD	NOV 2018 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	47,359	44,452	588,998	612,456
Water Billed	\$519,340.96	\$465,261.20	\$5,776,157.24	\$5,466,815.75
Basic Water Fee/Rate per 1000 gal.*	\$27.51/\$6.12	\$24.61/\$5.83		
Number of Accounts Billed	5,519	5,466	59,751	59,211
Number of Bills Mailed	5,519	5,466	59,751	59,211
Total Meters Read	5,779	5,724	63,274	62,612
Meter Changes/pulled	3	2	39	43
Total Days Meter Reading	1	1	11	11
Misreads found prior to billing	-	-	-	-
Customers requesting Rereads	-	-	1	-
Sewer				
Sewer Billed	\$360,170.32	\$310,076.10	\$3,590,296.91	\$3,420,118.57
Basic Sewer Fee/Rate per 1000 gal.*	\$10.69/\$6.48	\$10.18/\$6.17		
Solid Waste				
Solid Waste Billed	\$110,825.60	\$104,456.14	\$1,160,532.78	\$1,094,363.58
Basic Solid Waste Fee*	\$22.92	\$21.83		
Total Utility Billing:	\$990,336.88	\$879,793.44	\$10,526,986.93	\$9,981,297.90
Adjustment Total:	\$2,363.32	(\$40.00)	(\$4,816.97)	\$5,431.99
Misread Adjustments	\$0.00	\$0.00	(\$6,043.28)	\$6,874.84
Other Adjustments	\$2,453.32	\$0.00	\$2,446.31	(\$222.85)
Penalty Adjustments OFF	(\$90.00)	(\$50.00)	(\$1,370.00)	(\$1,270.00)
Penalty Adjustments ON	\$0.00	\$10.00	\$150.00	\$50.00
New Accounts/Connects	70	51	929	790
Accounts Finaled/Disconnects	182	196	901	1075
New Accounts Set up	6	3	50	65
Delinquent Notices	416	381	4434	4335
Doorknockers	171	116	1681	1640
Delinquent Call List	111	71	964	913
Notice of Termination Letters	13	6	154	118
Shut-off for Non-payment	8	4	77	69
Delinquent Notice Penalties	\$4,160.00	\$3,810.00	\$44,340.00	\$43,350.00
Doorknocker Penalties	\$1,710.00	\$1,160.00	\$16,810.00	\$16,400.00
Other Office Functions:				
Interest Income	\$91,257.77	\$67,859.25	\$887,054.84	\$680,391.58
Interest Rate-Checking Account	2.05%	2.59%		
Interest Rate-CDs	N/A	N/A	N/A	N/A
# of Monthly Vendor Checks	142	186		
Payments Issued to Vendors	\$ 5,754,741.19	\$ 5,185,869.28	\$37,093,574.14	\$32,411,051.72
# of Employees on Payroll	209	207		
Monthly Payroll *	\$ 639,333.65	\$ 642,692.87	\$5,300,475.71	\$5,371,690.90

*3 payperiods in November 2018 & 2019

	01Nov2019 30Nov2019	01Nov2018 30Nov2018	YTD 2019	YTD 2018
101 General Fund				
Revenues	1,619,382.17	1,792,870.49	10,718,015.33	10,679,444.43
Expenditures	1,576,427.87	1,233,663.80	8,581,334.90	8,027,684.05
201 Parks				
Revenues	7,813.40	14,914.23	31,504.95	67,037.24
Expenditures	186,743.20	127,125.95	1,284,051.30	1,028,957.16
202 Memorial Pool				
Revenues	30,514.85	90.25	68,596.57	60,837.50
Expenditures	(602,885.50)	683.92	160,238.40	167,044.83
203 Summit Activity Center				
Revenues	24,370.20	57,720.36	428,776.96	432,653.31
Expenditures	86,149.76	84,441.32	709,901.76	670,297.21
204 Marne Creek				
Revenues		122.70	1,303.69	1,075.90
Expenditures	113,005.05	14,623.45	364,784.38	105,729.55
205 Casualty Reserve				
Revenues	90.63	116.74	1,200.55	1,082.30
Expenditures			17,500.00	
207 Bridge and Street				
Revenues	237.96	.75	124,484.42	4.48
Expenditures			2,124.93	928.79
208 911/Dispatch				
Revenues	15,547.18	15,649.03	57,009.47	55,108.75
Expenditures	72,371.92	68,700.31	559,289.26	546,935.46
209 Business Improvement District				
Revenues	15,730.74	16,014.56	136,365.88	132,908.00
Expenditures			148,256.49	224,746.34
211 Lodging Sales Tax				
Revenues	8,132.24	53,685.38	529,296.71	621,096.60
Expenditures	117,690.27	122,677.50	593,061.33	512,767.98
241 Infrastructure Improvement				
Revenue	730.17	1,097.41	22,014.43	67,937.28
Expenditures				
501-504 Improvements/Capital				
Revenues	251,878.26	99,386.00	261,719.57	104,325.32
Expenditures	17,195.06	63,185.00	362,524.80	69,112.00
505 Huether Family Aquatic Center				
Revenues	27,458.01		14,409,958.01	
Expenditures	712,798.39		1,007,679.64	
506 Special Capital Improvements				
Revenues	67,681.69	330,291.11	3,844,938.39	4,921,879.68
Expenditures	700,708.40	1,153,587.31	2,227,130.56	6,530,503.17
509 TID #2 Morgan Square				
Revenues	309.86	24,132.29	55,732.92	48,267.15
Expenditures			55,423.06	23,823.78
510 TID #5 Menards				
Revenues	64,561.65	63,446.47	136,674.99	138,028.88
Expenditures				
511 TID #6 Westbrook Estates				
Revenues	72,818.38	15,291.29	183,772.26	114,757.77
Expenditures			86,226.80	94,746.41

	01Nov2019 30Nov2019	01Nov2018 30Nov2018	YTD 2019	YTD 2018
512 TID #7 West 10th Street				
Revenues	4,281.05	165.29	10,892.94	330.58
Expenditures			6,942.47	
513 TID #8 Westbrook Phase 2				
Revenues				
Expenditures				
601-608 Water				
Revenues	562,619.32	505,249.05	20,806,548.24	19,719,046.62
Expenditures	801,595.35	1,670,914.56	16,159,216.96	13,591,004.66
611 Wastewater				
Revenues	365,598.15	314,719.65	4,396,525.63	4,224,242.62
Expenditures	708,994.03	1,156,158.24	3,860,960.78	4,479,861.24
621 Cemetery				
Revenues	3,822.08	1,557.20	33,347.79	26,805.24
Expenditures	12,770.04	10,182.13	91,584.80	122,239.72
631 Solid Waste Collection				
Revenues	110,016.08	102,630.75	1,130,491.82	1,766,554.73
Expenditures	138,023.57	104,127.80	1,110,699.33	1,107,092.16
637 Joint Powers Landfill				
Revenues	113,206.99	105,250.39	1,407,345.77	1,212,329.25
Expenditures	194,218.44	180,775.09	1,714,413.57	1,503,843.08
641 Fox Run Golf Course				
Revenues	3,437.56	5,226.09	40,893.88	654,875.94
Expenditures	9,083.37	71,938.60	249,550.14	901,675.36

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

2nd half of December information:

Fitness Classes-

Early Bird Boot Camp class	32 participants
Power Abs	42 participants
Prime Time Senior class	56 participants
Tabata class	41 participants
Water aerobics	111 participants
Work-Out Express class	51 participants
Yoga classes	31 participants
Zumba class	20 participants

Rentals-

o Birthday rentals-	1 parties
o SAC courts-	16 hours
o Theater-	0 hours
o Meeting rooms-	2 hours
o City Hall courts-	14 hours
o Capital Building-	0 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge-	0 rental

SAC members-	2,057 people
SAC memberships-	1089
SAC attendance-	2,785 visits (does not include GreatLIFE attendees)
New members-	41 people

Monday, December 23- No School Special. 68 participants. Members are free.

Thursday, December 26- No School Special. 115 participants. Members are free.

Friday, December 27- Optimist Club Free Swim & Gym. 148 participants. Members are not included.

Monday, December 31- No School Special. 93 participants. Members are free.

Winter Swim Lessons at the Summit Activities Center- Tuesday/Thursday Evenings starting January 21- through February 20. SAC Member Registration was January 6th. Public Online Registration opened January 7th.

January is Customer Appreciation Month at the Summit Activities Center. Through the month of January, weekly prizes and a GRAND prize of an annual SAC membership will be given out. Stop at the front desk for more details.

Todd will coordinate the Dive In Yankton pledge invoices for 2020 and also send the tax receipts letter for the 2019 donations over \$250.

Brittany L. is working on the 4th of July fireworks order for 2020.

PARKS

The parks staff have been removing snow and ice from city properties, sidewalks, and parking lots.

The parks staff have been flooding the Sertoma ice rink and the Tripp Park ice skating area so there may be ice if the weather cooperates in January.

The parks staff have been taking down holiday decorations.

The parks staff have been repairing wood benches.

The Parks Department is beginning to prepare for 2020 Capital purchases.

DEPARTMENT NAMES

ADMINISTRATION	\$41,270.83
FINANCE	\$33,872.20
COMMUNITY DEVELOPMENT	\$24,130.06
POLICE/A.C./DISPATCH	\$176,076.98
FIRE	\$12,507.62
ENGINEERING / SR. CITIZENS	\$43,950.98
STREETS	\$41,759.85
SNOW & ICE	\$8,173.04
TRAFFIC CONTROL	\$3,787.25
LIBRARY	\$28,865.32
PARKS / SAC	\$78,783.98
MEMORIAL POOL	\$0.00
MARNE CREEK	\$3,578.92
WATER	\$34,331.75
WASTEWATER	\$39,336.79
CEMETERY	\$4,057.92
SOLID WASTE	\$19,931.32
LANDFILL / RECYCLE	\$18,834.74
CENTRAL GARAGE	\$7,556.63
	\$620,806.18

Personnel Changes & New Hires

NEW HIRES

Emma Bargstadt	11.00 hr.	Library
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WAGE CHANGE

Sage Chytka	\$2,469.19 bi-wk.	Water
Eric Derickson	\$2,182.38 bi-wk.	Engineering
Kenni Easton	\$10.70 hr.	Recreation Division
Mike Feilmeier	\$1,838.89 bi-wk.	Joint Powers
Emily Lundgreen	\$1,314.38 bi-wk.	Library

STATUS CHANGE

Rob Buechler	2169.58 bi-wk.	Return from Military Duty Police Department
Donnie Robinson	\$2,290.50 bi-wk.	Utilities Maintenance Worker to Distribution/WWW Collection Superintendent

City of Yankton Building Report

Permits Issued in the month of December, 2019

Issue Date	Permit #	Owner Name & Address	Use	Valuation	Contractor Name & Address	Fees
12/02/2020	BLDG-19-0320	PETERSON, LINSEY 1007 KENNEDY DR	Single Family Home - Alteration/Repair	\$5,000.00	PETERSON, LINSEY 1007 KENNEDY DR YANKTON, SD 57078	\$44.50
12/02/2020	BLDG-19-0321	FREDERICK, DOUGLAS 2702 FRANCIS ST	Roofing	\$8,000.00	H & H Roofing 1600 Whiting Drive YANKTON, SD 57078	\$20.00
12/02/2020	BLDG-19-0322	ZIMMERER, DOUGLAS 911 DOUGLAS AVE	Roofing	\$5,500.00	H & H Roofing 1600 Whiting Drive YANKTON, SD 57078	\$20.00
12/02/2020	BLDG-19-0323	Anderson, Scott 2103 MULBERRY ST	Roofing	\$3,000.00	H & H Roofing 1600 Whiting Drive YANKTON, SD 57078	\$20.00
12/02/2020	BLDG-19-0324	ZACHARIASEN, NICK 1108 PEARL ST	Roofing	\$3,500.00	H & H Roofing 1600 Whiting Drive YANKTON, SD 57078	\$20.00
12/02/2020	BLDG-19-0325	HAWERLANDER, GARY 1900 LOCUST ST	Roofing	\$6,500.00	H & H Roofing 1600 Whiting Drive YANKTON, SD 57078	\$20.00
12/03/2020	BLDG-19-0326	S M M DESAI LLC 2404 SD HWY 50	Commercial - Addition	\$44,750.00	JAMES STEEL 3608 E. SD HWY 50 YANKTON, SD 57078	\$194.50
12/03/2020	BLDG-19-0327	HINKS, WILLIAM A 2320 BROADWAY AVE	Commercial - Alteration/Repair	\$66,000.00	BAILLIE, DAVID 140 EAST HINKS LN SIOUX FALLS, SD 57104	\$252.00
	BLDG-19-0328	CANCELLED				\$0.00
12/09/2020	BLDG-19-0329	MOUNT MARTY COLLEGE 1005 WEST 8 ST	Commercial - New	\$373,000.00	Fiegen Construction 3712 S. Western Ave. Ste 200 SIOUX FALLS, SD 57105	\$746.50
12/10/2020	BLDG-19-0330	PRAVECEK, KYLE J 3306 MULLIGAN DR	Single Family Home - Alteration/Repair	\$45,000.00	DROTZMANN CONSTRUCTION LLC PO Box 161 YANKTON, SD 57078	\$194.50
12/10/2020	BLDG-19-0331	Wesseln, Rhonda 612 EAST 17 ST	Window	\$500.00	DROTZMANN CONSTRUCTION LLC PO Box 161 YANKTON, SD 57078	\$20.00
12/12/2020	BLDG-19-0332	Opsahl, Courtney 2901 BROADWAY AVE	Commercial - Alteration/Repair	\$8,500.00	K Construction PO BOX 519 YANKTON, SD 57078	\$60.50

12/13/2020	BLDG-19-0333	WINTZ, STEVEN J 804 JAMES PL	Single Family Home - Addition	\$200,000.00	Kisch Construction P.O. Box 1004 Yankton, SD 57078	\$487.00
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December 2019 Total Valuation: \$769,250.00

Total Fees: \$2,099.50

December 2018 Total Valuation: \$2,081,410.60

2019 to Date Valuation: \$48,542,272.13

2018 to Date Valuation: \$27,504,991.98

YPD

Activity Report

	GENERAL SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
POLICE INCIDENTS	770	748	9252	9252
SHERIFF INCIDENTS	147	137	1822	1685
AMBULANCE CALLS (YPD)	32	20	286	273
FIRE / HAZMAT CALLS	6	4	33	46
FOREIGN AID CALLS	10	27	213	267
ALARMS	15	21	213	183
ANIMAL CALLS/COMPLAINTS	34	59	546	785
ANIMALS CLAIMED OR IMPOUNDED (HHS)	15	16	124	146
ANIMALS DISPOSED	0	0	2	1

	ACCIDENT SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
STATE REPORTABLE	24	19	175	167
NON REPORTABLE AND HIT & RUN	26	27	298	341
SIGNAL 1 INJURY	3	2	31	45
# PERSONS INJURED	2	4	32	46
FATALITIES	0	0	0	0
PEDESTRIAN ACCIDENT	1	0	2	1

YPD

Citations

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
DUI	15	12	100	120
DRIVING UNDER REVOCATION	4	4	55	56
SUSPENDED, EXPIRED OR UNLICENSED DRIVER	19	8	138	145
CARELESS DRIVING	4	2	19	20
EXHIBITION DRIVING	2	1	12	8
SPEEDING	22	6	160	149
STOP SIGN, RED LIGHT VIOLATION	5	4	49	45
IMPROPER TURNING	1	0	3	12
YIELD RIGHT OF WAY	0	0	8	3
OPEN CONTAINER	2	1	13	16
CONSUMPTION UNDERAGE (18-20 yoa)	0	0	0	0
LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR	0	0	0	1
MISDEMEANOR DRUG CITATIONS AND (Poss. Of Drug Paraph.)	24	19	201	154
TOBACCO VIOLATIONS	4	2	44	33
PETTY THEFT	7	9	56	60
INTENTIONAL DAMAGE TO PROPERTY	0	1	8	6
OTHER VIOLATIONS	17	21	199	210
TOTAL TRAFFIC CITATIONS	126	90	1065	1038

YPD

Adult Arrest

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
MURDER	0	0	1	0
RAPE	0	0	1	0
ROBBERY	0	0	0	0
BURGLARY	1	0	7	15
ASSAULT AGGRAVATED	1	1	13	12
ASSAULT SIMPLE	5	2	37	27
CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE	10	8	67	68
DISORDERLY CONDUCT	1	2	11	8
SEXUAL CONTACT/SEX OFFENSES	0	0	4	2
THEFT PETTY	0	1	10	21
THEFT GRAND	2	0	9	3
THEFT AUTO	0	0	5	3
FORGERY & COUNTERFEITING	0	0	2	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	0	2	10
NARCOTIC DRUG CHARGES	37	26	303	278
LIQUOR ARRESTS	0	1	4	5
WEAPONS VIOLATION	0	1	3	4
WARRANTS	23	10	197	144
PROTECTIVE CUSTODY	0	0	0	0
ALL OTHER OFFENSES	56	43	481	452
TOTAL ARRESTS	136	95	1157	1052

November 2019
YPD
Juvenile Arrests

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
CURFEW	0	0	46	14
RUNAWAY	3	0	27	21
MIC	3	2	52	50
MURDER	0	0	0	0
RAPE	0	0	0	0
ROBBERY	0	0	0	0
BURGLARY	0	0	0	1
ASSAULT AGGRAVATED	0	0	2	1
ASSAULT SIMPLE	2	2	9	12
CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE	0	0	2	4
DISORDERLY CONDUCT	10	0	28	7
SEXUAL CONTACT / SEX OFFENSES	0	0	0	3
THEFT PETTY	0	0	2	1
THEFT GRAND	0	0	0	1
THEFT AUTO	0	0	0	0
FORGERY & COUNTERFEITING	0	0	0	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	1	0	2
NARCOTIC DRUG CHARGES	5	5	22	41
LIQUOR ARRESTS	0	0	0	0
WEAPONS VIOLATIONS	1	0	4	0
ALL OTHER OFFENSES	3	1	20	29
TOTAL ARRESTS	27	11	214	187

City of Yankton
Airport Advisory Board Meeting Minutes
for
December 18th, 2019

The meeting was called to order at 8:02AM by Chairman Cox.

ROLL CALL:

Present: Chairman Jim Cox, Dawn Steffes Mark Yonke, Roger Huntley, Steve Hamilton, City Commission Representative Jake Hoffner.

Unable to attend: George Munn

Also present: Chris Nelson, Mike Roinstad, Dave Mingo, and Brooke Goeden.

Amy Leon joined meeting at the time noted in minutes.

19-25 **Minutes from October 30th, 2019**

MOTION -- It was moved by Roger Huntley and seconded by Steve Hamilton to approve the minutes of the October 30th, 2019 meeting.

VOTE - Voting "Aye" - all members present. Voting "Nay" - none.

MOTION – PASSED

Monthly Fuel Report

Mike Roinstad provided the Monthly Fuel Report for November 2019. There were 43 transactions totaling 3,647.30 gallons sold. For comparison, in November 2018 there were 44 transactions totaling 2,775.6 gallons sold. That is an increase in 871.7 gallons sold during the same month last year.

Staff Report

Dave Mingo stated that on November 13, 2019, a male individual drove off the road and into the airport fence. The total cost of damages to the fence was approximately \$7,000. The aforementioned individual was determined to be under the influence of alcohol and fearing his arrest, the individual fled the scene on foot. He was eventually apprehended, but managed to wound himself during this frantic escape attempt, so was taken to the hospital by ambulance.

Update on Apron Expansion Project

Dave Mingo stated that we are only dealing with paperwork at this point. The bid was awarded to T&R Contracting out of Sioux Falls, SD and work is scheduled to begin in the spring of 2020.

Update on Crosswind Runway Project

Dave Mingo stated that the main discussion this past month was to add a turn-around on the north end of the runway. The cost of this additional element would NOT be covered

under FAA funds, but instead would be covered under state funds. Also, the City of Yankton would have to contribute 10% of the cost.

Update on Private Hangar Land Leases

Dave Mingo stated that all leases and 2020 invoices have gone out (via USPS mail) and we have already received about half of the signed leases back with payment. Dave is very happy with the way this is going.

Other Business

City Commission Representative Hoffner stated that we will need to find a new storage area for the YRAA items that have been stored in Steve Hamilton's hangar. There are grills, equipment for the Airport Breakfast and YRAA's plane. Hoffner discussed the barrel hangar as a possibility. Dave Mingo suggested asking private hangar owners to donate a little space.

Amy Leon arrived at 8:19AM

Further discussion about storage space for the YRAA items continued, but no conclusion was reached during the meeting.

19-26 **MOTION** –It was moved by Roger Huntley and seconded by Mark Yonke to adjourn the meeting.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

Meeting adjourned at 8:26AM.

City of Yankton
Airport Advisory Board Meeting Minutes
For
October 30, 2019

The meeting was called to order at 8:00AM by Chairman Cox.

ROLL CALL:

Present: Chairman Jim Cox, Mark Yonke, Roger Huntley, Steve Hamilton, George Munn, City Commission Representative Jake Hoffner.

Unable to attend: Dawn Steffes

Also present: Dan Specht, Mike Roinstad, Dave Mingo, and Brooke Goeden.

19-22 **Minutes from September 18th, 2019:**

MOTION -- It was moved by Roger Huntley and seconded by Mark Yonke to approve the minutes of the September 18th, 2019 meeting.

VOTE - Voting "Aye" - all members present. Voting "Nay" - none.

MOTION – PASSED

Monthly Fuel Report

Mike Roinstad provided the Monthly Fuel Report for September 2019. There were 82 transactions totaling 6,175.8 gallons sold. For comparison, in September 2018 there were 5,783.4 gallons sold. That is an increase in 392.4 gallons sold during the same month last year.

Review of Private Hangar Land Leases

Dave Mingo reviewed the proposed private hangar land lease document with the Board. In addition to some minor edits, the primary changes accomplish the following:

- Combines the hangar footprint land leases with the fuel tank space and designated parking space land leases. They were separate documents before so some individuals had multiple leases for the same hangar location.
- Clears up the responsibilities for costs if a hangar ever needs to be moved.
- Puts all leases on the same timeline for renewal. When transfers occur, the new leaseholder will assume the term thereby keeping all leases on the same timeline.
- Extends the term of the leases. This is one of the most prevalent discussion topics of the lease holders. It is difficult for a leaseholder to invest in the purchase of a hangar on short term leases. The new lease extends the term to five years with automatic extensions.

- Provides for an adjustment of lease rates with percentage caps with review and recommendation by the Airport Board.

Board members discussed the lease document.

- 19-23 **MOTION** -- It was moved by Mark Yonke and seconded by Steve Hamilton to recommend approval of the lease document with the edit that makes it clear temporary vehicle parking near hangars is allowed and does not require a separate lease of space.
VOTE - Voting “Aye” - all members present. Voting “Nay” - none.
MOTION – PASSED

Other Business

Dave Mingo stated that the Bid Opening for 2020 Annual Supply of Transport-Petroleum products for YKN was Thursday, November 14th, 2019 @ 3:00PM at City Hall in Meeting Room “A”.

Jake Hoffner discussed the need for storage of Yankton Regional Aviation Association items. He feels the city should provide space for the items in the Barrel Hangar or the Crash Building.

- 19-24 **MOTION** –It was moved by Roger Huntley and seconded by Steve Hamilton to adjourn the meeting.
VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

Meeting adjourned at 8:34AM.

CITY of YANKTON
PLANNING COMMISSION MEETING MINUTES
for
Monday, December 9th, 2019 @ 5:30PM

The meeting was called to order at 5:30 PM by Planning Commission Chairman Steve Pier.

ROLL CALL:

Present: Mike Healy, Deb Specht, Jon Economy, Bruce Viau, Lynn Peterson, Brad Wenande, Marc Mooney and City Commission Liaison, Dave Carda.

Chairman Pier arrived at the time noted in the minutes.

Unable to attend: Warren Erickson

Vice- Chairman Wenande called for the consideration of the November 12th, 2019 meeting minutes.

19-45 **MINUTES** – November 12th, 2019

MOTION – It was moved by Commissioner Mooney and seconded by Commissioner Peterson to approve the minutes from November 12th, 2019.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

CONSENT ITEMS:

Vice-Chairman Wenande stated there were no Consent Items.

OLD BUSINESS:

Vice-Chairman Wenande stated there was no Old Business.

NEW BUSINESS:

Vice-Chairman Wenande moved on to New Business to discuss the plat of Monastery Lot C7, Benedictine Hilltop Addition, City of Yankton, Yankton County, South Dakota. Address 1005 W. 8th Street. Benedictine Convent of the Sacred Heart, owner.

5:33 P.M. Chairman Pier arrives at this time.

Dave Mingo stated the proposed plat would create a lot in the Monastery Benedictine Hilltop Addition specifically for a new proposed Mount Marty College residence hall. The separately identified tract of land is needed to support the financing for the facility.

Mingo continued by stating that the area is owned by the Benedictine Sisters as a part of the Convent and Mount Marty College campus property. The City has no plans for extensions of the street grid or other utility corridors in the site. All adjacent infrastructure has been previously improved to City and State (SD Hwy 52) specifications. The property identified in the plat does not

have access to public right-of-way, therefore it will need to be tied to an adjacent parcel with a deed restriction.

Staff recommends approval of the proposed plat with the referenced deed restriction.

- 19-46 **MOTION** – It was moved by Commissioner Economy and seconded by Commissioner Viau to recommend approval of the plat of Monastery Lot C7, Benedictine Hilltop Addition, City of Yankton, Yankton County, South Dakota. Address 1005 W. 8th Street.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

HEARING SCHEDULE:

December 9, 2019: City Commission reviews the plat and makes final decision.

Chairman Pier continued on with New Business to discuss the plat of Lot 26 in Lewis and Clark Business Center, Located in the in the South 645 Feet Except for Lot H2, of the N. 1/2 of the N.E. 1/4, Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address North Side of the 3800 Block of W. 8th Street. T. J. Land. Inc., owner.

Dave Mingo stated the location of the proposed parcel is within the City’s three-mile plating jurisdiction which allows the City to require the dedication of right-of-way along the extension of the planned street grid. The proposed plat is located in a previously approved subdivision with dedicated ROW and easements serving as the primary access to the development. The previous right-of-way dedications meet the requirements of the City’s review process for the location. The proposal will be subject to county platting and land use approval requirements as it moves forward through that process. There was some discussion about access to the lot. That issue will be addressed at the county level for property in this location.

Staff recommends approval of the proposed plat.

- 19-47 **MOTION** – It was moved by Commissioner Wenande and seconded by Commissioner Economy to recommend approval of the plat of Lot 26 in Lewis and Clark Business Center, Located in the in the South 645 Feet Except for Lot H2, of the N. 1/2 of the N.E. 1/4, Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address North Side of the 3800 Block of W. 8th Street.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

HEARING SCHEDULE:

December 9, 2019: City Commission reviews the plat and takes action.

Chairman Pier continued on with New Business to discuss the replat of Lots 23 and 24, now to be known as Lot 27, in Lewis and Clark Business Center, Located in the in the South 645 Feet Except for Lot H2, of the N. 1/2 of the N.E. 1/4, Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address North Side of the 3800 Block of W. 8th Street.

Planning Commission members discussed an error in the agenda description. The owners should be listed as Tom and Beth Kaltsulas.

19-48 **MOTION** – It was moved by Commissioner Mooney and seconded by Commissioner Viau to amend the agenda to list Thomas C. Kaltsulas and Beth A. Kaltsulas as owners of the property being considered for a replat of Lots 23 and 24, now to be known as Lot 27, in Lewis and Clark Business Center, Located in the in the South 645 Feet Except for Lot H2, of the N. 1/2 of the N.E. 1/4, Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

HEARING SCHEDULE:

Dave Mingo stated the location of the proposed parcel is within the City’s three-mile plating jurisdiction which allows the City to require the dedication of right-of-way along the extension of the planned street grid. The proposed plat is located in a previously approved subdivision with dedicated ROW and easements serving as the primary access to the development. The previous right-of-way dedications meet the requirements of the City’s review process for the location. The proposal will be subject to county platting and land use approval requirements as it moves forward through that process.

Staff recommends approval of the proposed plat.

19-49 **MOTION** – It was moved by Commissioner Wenande and seconded by Commissioner Peterson to recommend approval of the replat of Lots 23 and 24, now to be known as Lot 27, in Lewis and Clark Business Center, Located in the in the South 645 Feet Except for Lot H2, of the N. 1/2 of the N.E. 1/4, Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Thomas C. Kaltsulas and Beth A. Kaltsulas, owners.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

HEARING SCHEDULE:

OTHER BUSINESS

Chairman Pier moved on to discuss the November, 2019 Building Permit Report. The total, year to date valuation at the end of the month was \$47,770,323.13, which is higher than this time last year which was \$25,446,081.38.

Chairman Pier asked Mr. Mingo to discuss the possibility of the City amending the ordinance to allow for administrative plat approvals. Mr. Mingo described what could be the process. There would be definitions developed that would clearly categorize plats submitted. One category of plat, the more complex plats that are typically of new subdivisions, would follow the process we currently use. They would go through a full meeting schedule of both the Planning Commission and City Commission. A second category of plat, basic plats that are describing portions of tracts that have already been through the subdivision review process, could be approved by designated staff as part of an administrative review.

Planning Commission members were generally in favor of the idea and are interested in seeing some draft ordinance language at an upcoming meeting. Members of the Planning Commission also wanted to confirm that if changed, there would be provisions for a reversal back to the current process if needed in the future.

19-50 **ADJOURNMENT**

MOTION – It was moved by Commissioner Wenande and seconded by Commissioner Viau to adjourn at 6:10PM.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

Respectfully submitted,

Dave Mingo, Secretary

Publishing Dates: January 9 & January 16, 2020

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street, Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P.M. on the 30th day of January, 2020, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bids will be held on the 10th day of February, 2020, at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Career Manufacturing Technical Education Academy at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

TWO (2) NEW HEAVY DUTY TEN YARD 14'6" DUMP BOX BODY WITH HYDRAULIC HOIST

THE PUBLIC WORKS DEPARTMENT
STREET DIVISION

Copies of the specifications and bidding forms may be obtained at the Office of the Department of Public Works, 700 Levee Street, Yankton, South Dakota, 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota, reserves the right to reject any and all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman PE
Director of Public Works
City of Yankton, South Dakota

Dated: January 9, 2020

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Publishing Dates: December 26, 2019 & January 2, 2020

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P. M. on the 16th day of January, 2020, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 27th day of January, 2020, at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Career Manufacturing Technical Education Academy at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

TWO (2) NEW 2020 MODEL 56,000 GVW 6x4 CLASS TRUCKS

FOR THE PUBLIC WORKS DEPARTMENT STREET DIVISION

Copies of the specifications and bidding forms can be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: December 26, 2019

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Publishing Dates: December 26, 2019 & January 2, 2020

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P. M. on the 16th day of January, 2020, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 27th day of January, 2020, at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Career Manufacturing Technical Education Academy at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

ONE (1) NEW 2020 OR NEWER MODEL 37,000 GVW 4X2 CLASS TRUCK

FOR THE PUBLIC WORKS DEPARTMENT SOLID WASTE DIVISION

Copies of the specifications and bidding forms can be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman PE
Director of Public Works
City of Yankton, South Dakota

Dated: December 26, 2019

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Publishing Dates: January 9 & January 16, 2020

NOTICE TO BIDDERS

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Bids will be received on the following:

ONE (1) NEW 2020 MODEL 16 CUBIC YARD REAR LOADING REFUSE BODY

FOR THE PUBLIC WORKS DEPARTMENT SOLID WASTE DIVISION

Copies of the specifications and bidding forms can be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: January 9, 2020

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, February 1, 2020, from 6th Meridian LLC dba Counterfeit Catering, (Michelle Donner, Owner), NFAA, 800 Archery Lane, Yankton, SD 57078.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, January 27, 2020 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
this 13th day of January, 2020.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Malt Beverage (on-sale) Retailers License for 3 days, August 21-23, 2020, from Yankton Area Riverboat Days, Inc. (Milissia Wuebben, Treasurer), Riverside Park, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, January 27, 2020 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota
this 13th day of January, 2020.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

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NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, January 27, 2020 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota
this 13th day of January, 2020.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a new Malt Beverage (off sale) Malt Beverage & SD Farm Wine License for June 30, 2019, to July 1, 2020, from Casey's Retail Company d/b/a Casey's General Store (John C. Soupene, President), 2300 Broadway Avenue, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, January 27, 2020 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota
this 13th day of January, 2020.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events RETAIL (on-sale) Liquor License for 1 day, February 22, 2020 from Boomer's Inc., (Gary W. Boom, President) d/b/a Boomer's Lounge, NFAA, 800 Archery Lane, Yankton, South Dakota.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, January 27, 2020 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
this 13th day of January, 2020.



Al Viereck
FINANCE OFFICER

____ Voice vote

Memorandum #20-02

To: City Manager
From: Finance Department
Date: December 18, 2019
Subject: Special Events Liquor License-Ben's Brewing Co.

We have received an application for a Special Events Retail (on-sale) Liquor License for 1 day, January 18, 2020, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3rd Street, NFAA, 800 Archery Lane, Dancing with the Stars Event, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #20-03

To: City Manager
From: Finance Department
Date: December 18, 2019
Subject: Transfer Retail (on-off sale) Malt Bev. – RB Beer & Burgers

We have received an application for the for a transfer of location of a Retail (on-off sale) Malt Beverage License for July 1, 2019, to June 30, 2020, from To Be Free, LLC (Courtney Opsahl, President), RB Beer & Burgers, adding Suite C, 2901 Broadway, Yankton, SD 57078.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #20-04

To: City Manager
From: Finance Department
Date: December 18, 2019
Subject: Transfer Retail (on-off sale) Wine & Cider – RB Beer & Burgers

We have received an application for the for a transfer of location of a Retail (on-off sale) Wine & Cider License for January 1, 2020, to December 31, 2020, from To Be Free, LLC (Courtney Opsahl, President), RB Beer & Burgers, adding Suite C, 2901 Broadway, Yankton, SD 57078.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #20-05

To: City Manager
From: Finance Department
Date: December 18, 2019
Subject: Special Events Malt Beverage/Wine License-River City Domestic Violence Center

We have received an application for a Special Events (off-sale) Package Dealers License for 1 day, January 18, 2020 from River City Domestic Violence Center (Desiree Johnson, Executive Director), 609 Goeden Drive for a fund raising silent auction, Dancing with the Stars Event, NFAA, 800 Archery Lane, Yankton, South Dakota.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #20-01

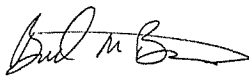
To: Amy Leon, City Manager
From: Brad Bies, Community Development Manager
Subject: 2020 Sidewalk Cafe Permit Application-100 East 3rd Street
Date: January 2, 2020

Attached is a Sidewalk Cafe Permit Application for 100 East 3rd Street doing business as Boomers Lounge. The application as submitted meets the minimum ordinance requirements.

Sidewalk Cafes are permitted in specifically identified areas of a B-3 Central Business District. Several considerations included in the approval of permits are:

- Outdoor food or beverage sales and dining may only occur on the sidewalks that are adjacent to the building or structure in which the business is located.
- A five-foot wide pedestrian zone must be maintained, not including the curb zone, the two-foot area nearest the curb. The pedestrian zone shall be kept easily navigable. Once approved, the location of the pedestrian zone cannot change without City Commission action in the form of an amendment to the existing permit, or as part of the annual renewal process.
- The City Commission may adjust the location of the requested pedestrian zone as a part of their action on the application.
- No food or beverage service devices can be attached to the sidewalk or other public areas without approval.
- All equipment must be moved indoors during non-business hours, unless the tables and chairs are secured in an approved manner or constructed of such material and placed so that they cannot be inadvertently moved or blown by the wind. Residential style plastic chairs and tables are not permitted.
- All garbage and cigarette refuse containers must be specifically manufactured for their intended use. The outdoor cafe area must be monitored and cleared of empty cans, bottles and other refuse during business hours and at closing time. Sidewalk areas shall be swept and cleaned as needed.

Respectfully Submitted,



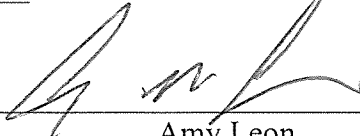
Brad Bies
Community Development Manager

Recommendation: It is recommended that the City Commission approve Memorandum #20-01 granting a Sidewalk Cafe Permit to 100 East 3rd Street doing business as Boomers Lounge.

Attachments

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

CITY OF YANKTON

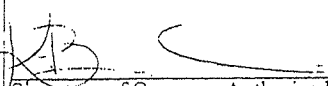
Sidewalk Cafe Permit Application

Annual permit for calendar year: 2020

Permit No. _____

Permit Fee: \$25.00

Please note: the application must be reviewed and approved by the City Commission before sidewalk cafe activities may begin.

Legal Description W25' LTS 8 & 9 BLK 3 LOWER YANKTON		
Address 100 East 3rd Street		
Owner	Mailing Address	Phone Number
Gary W. Boom	100 East 3rd Street	605-665-9167
Operator/Contact Person	Mailing Address	Phone Number
Kim Braunesreither	100 East 3rd Street	605-661-1521
Sidewalk cafe activities are only allowed in the sidewalk cafe zone as described in the City of Yankton's Sidewalk Cafe Ordinance.		
<p><i>Public Sidewalk Use Zones</i> shall be defined as:</p> <ol style="list-style-type: none"> 1. Curb zone: Two feet from the face of the curb toward the private property line. 2. Pedestrian zone: A five foot wide corridor on the sidewalk not including the curb zone. 3. Sidewalk cafe permit zone: Remaining area of the public sidewalk not included in the curb zone or pedestrian zone. Sidewalk cafes may be located in this zone. 		
Site Plan Requirement		
Please note this permit application must be accompanied by a site plan to scale showing the above described use zones and proposed sidewalk cafe request. The plan should also indicate all items to be placed on the sidewalk: tables, chairs, decorations, serving equipment, etc...		
<p>Additional comments (Please describe the items to be placed on the sidewalk and the how they will be stored/secured)</p> <p>Boomers Lounge would once again like to place 3-4 tables and chairs in a sidewalk cafe zone located in front of our building. Each table will have 2-4 chairs. Tables will have an attachable umbrella, weather permitting. Tables and chairs and fence will be placed and removed as South Dakota "seasons" permit. We will be adding 2-4 black planters inside the fenced area that will be filled with flowers and plants. We intend to make and keep the outside area appealing and to follow the guidelines that are required.</p>		
 Signature of Owner or Authorized Agent		<u>11/11/20</u> (Date)
_____ City of Yankton Authorized Agent		_____ (Date)
<p>I certify that I am aware of the terms and conditions of the Sidewalk Cafe Permit and I agree to comply with all requirements of the associated City of Yankton Sidewalk Cafe Ordinance. Any person who violates any of the provisions of this ordinance may have their permit revoked and is further subject to the penalties described in Section 1-8 in the Code of Ordinances for the City of Yankton, South Dakota.</p>		

DOUGLAS AVE.

CURB LINE

GARBAGE CAN

MH

PEDESTRIAN ZONE 5'-0"

BOOMERS
100 E. 3rd Street

SIDEWALK RAMP

PEDESTRIAN ZONE 5'-0"

FIRE HYDRANT

LIGHT POLE

3' DIAM. TABLES TYP.

2' CURB ZONE TYP.

SIDEWALK RAMP

PORTABLE FENCE

CURB LINE

PLANTERS
15" X 36" TYP.

3RD STREET



EXHIBIT -A-

Ordinance No. 1031

An Ordinance amending general parking and parking-related regulations found within Chapter 14 of the Code of Ordinances of the City of Yankton, South Dakota. Be it ordained that:

ARTICLE I. - IN GENERAL

Section 14-1 shall be amended to read as follows:

Sec. 14-1. - Definitions.

As used in this chapter, the following terms shall have the meanings ascribed to them:

Boulevard shall mean the right of way adjacent to a roadway or alley, including medians.

Business district shall mean the territory contiguous to a highway when fifty (50) per cent or more of the frontage thereon for a distance of three hundred (300) feet or more is occupied by buildings in use for business.

Highway shall mean the entire width between the boundary lines of every way publicly maintained when any part thereof is open to the use of the public as a matter of right for purposes of vehicular travel.

Intersection shall mean the area embraced within the prolongation of the lateral curblines or, if none, then the lateral boundary lines of two (2) or more highways which join one another at an angle whether or not one such highway crosses the other; however, such an area, in the case of the point where an alley and a street meet, shall not be deemed an intersection.

Median shall mean the portion of right of way occupying the area between two roadways which is not improved for vehicular traffic or parking.

Motor vehicle shall mean any vehicle as defined in this section which is self-propelled.

Motorcycle shall mean any motor vehicle designed to travel on not more than three (3) wheels in contact with the ground, except tractors.

Private driveway shall mean a driveway not open to the use of the public for purposes of vehicular travel.

Residence district shall mean the territory contiguous to a highway not comprising a business district when the frontage on the highway for a distance of three hundred (300) feet or more is mainly occupied by dwellings or by dwellings and buildings in use for business.

Right-of-way with respect to land and location shall mean land lawfully dedicated to public use as documented by the land title records on file with the Yankton County Register of Deeds, regardless of whether or to what extent any road surface exists upon such land. the right of one (1) vehicle or pedestrian to proceed in a lawful manner in preference to another vehicle or pedestrian approaching under such circumstances of

~~direction, speed and proximity as to give rise to danger of collision unless one grants precedence to the other.~~

Right-of-way with respect to vehicular travel shall refer to the priority of a vehicle to utilize the roadway or alley before another vehicle or vehicles.

Roadway or Alley shall mean the road surface improved by the City within the right of way intended for vehicular traffic or parking. The edges of the roadway or alley containing a curb shall be the street side of the curb. The endge of each roadway or alley without a curb shall be the edge of the city-improved surface.

Safety zone shall mean the area of space officially set aside within a highway for the exclusive use of pedestrians and which is so plainly marked or indicated by proper signs as to be plainly visible at all times while set apart as a safety zone.

Semitrailer shall mean any vehicle of the trailer type so designed and used in conjunction with a motor vehicle that some part of its own weight and that of its own load rests upon or is carried by another vehicle.

Trailer shall mean any vehicle without motive power designed for carrying property or passengers wholly on its own structure and for being drawn by a motor vehicle.

Vehicle shall mean any device in, upon, or by which any person or property is or may be transported or drawn upon a public highway, except devices moved by human power or used exclusively upon stationary rails or tracks; however, the provisions of this chapter concerning operation of vehicles and rules of the road shall apply to a bicycle or a ridden animal and they shall be deemed vehicles for the purpose of this chapter.

Section 14-3 shall be amended to read as follows:

Sec. 14-3. - Toy vehicles on- ~~roadway. highways.~~

It shall be unlawful for any person on roller skates or riding in or by means of any coasters, toy vehicles, or similar device, to go upon any ~~highway~~ roadway except while crossing a ~~highway~~ roadway on a crosswalk. A violation of this provisions shall be a petty offence.

Section 14-4 shall be amended to read as follows:

Sec. 14-4. - Prohibited manner of riding motorcycles.

It shall be unlawful for the driver of any motorcycle on a highway to carry any other person upon the handlebars, frame or tank of the motorcycle or for any person so to ride upon any such vehicle in a manner not intended for the driver or a passenger.

ARTICLE II. - ADMINISTRATION AND ENFORCEMENT

DIVISION 1. - GENERALLY

Section 14-21, 14-22, and 14-23 shall be added as follows:

~~Secs. 14-21—14-26. - Reserved.~~

Sec. 14-21. Police Department Responsibility to Enforce.

It is the responsibility of the Yankton Police Department to enforce the parking and traffic regulations of this city and all of the state vehicle laws applicable to parking, street traffic and sidewalk use in this city, to issue citations or make arrests for parking, traffic, and all other city ordinance violations, to investigate accidents and to cooperate with other officers of the city in the administration of the parking and traffic laws, and improvement of traffic conditions and performance of the specific duties set forth in the ordinances of this city.

Sec. 14-22. - Removal of vehicles parked illegally.

Any vehicle parked on public property in violation of this chapter or a traffic or other ordinance of this city may be removed from public property by the police department or its authorized agent and placed in public or private storage, and the owner of the vehicle, in addition to the fine and penalty which may be imposed for such violation, shall pay the charge for towing and storing or impoundment of such vehicle so removed by the police department or its agents.

Sec. 14-23. - Designation of removal agency.

The city commission may, by resolution, designate a private or nonprofit organization as a removal agency to remove vehicles pursuant to this division. Such organization shall have the authority of a removal agency as outlined in this article subject to such limitations as may be established by resolution of the city commission.

Sec. 14-24 through 14-26. Reserved.

ARTICLE VII. - PARKING

DIVISION 1. - GENERALLY

Section 14-150 shall be amended to read as follows:

Sec. 14-150. - Locations where stopping, standing or parking is prohibited generally.

It shall be unlawful for the operator of a vehicle to stop, stand or park the vehicle in any of the following places except when necessary to avoid conflict with other traffic, or in compliance with the directions of a police officer, or traffic signals or signs:

- (a) Within twenty-five (25) feet of, or in, an intersection.
- (b) On a crosswalk.
- (c) Within fifteen (15) feet of the driveway entrance to any fire station or within fifteen (15) feet of the point of the roadway or alley adjacent and parallel to ~~or~~ a fire hydrant.

- (d) In front of or blocking a private driveway, roadway or ~~an~~ alley.
- (e) On a sidewalk or trail.
- (f) Along or opposite any street excavation, construction, repair, improvement or obstruction.
- (g) On any portion of a boulevard.
- (h) On any public property where parking is not expressly permitted.
- (i) In an area prohibited for parking based upon applicable posted signs erected by a governing body.
- (j) In any area in which parking is otherwise prohibited in accordance with this Article.

All violations of this ordinance shall be deemed a petty offense.

Section 14-152 shall be amended to read as follows:

Sec. 14-152. - Parking position.

The driver of a vehicle shall not stop, stand or park the vehicle in any roadway other than parallel with the edge of the roadway, headed in the direction of traffic and with the right-hand or passenger side curbside wheels of the vehicle within at least eighteen inches (18") ~~one (1) foot~~ of and not beyond the edge of roadway, except ~~when necessary to avoid conflict with other traffic or~~ in compliance with the directions of a police officer, or ~~necessary~~ in obedience to traffic signals or signs or lines painted on the pavement.

Section 14-153 shall be amended to read as follows:

Sec. 14-153. - Parking, stopping or standing not to obstruct streets.

It shall be unlawful for any driver to stop, stand or park any vehicle in such a manner as to leave available less than twenty (20) feet in width of the traveled roadway for the free movement of vehicular traffic, except ~~when necessary to avoid conflict with other traffic, or~~ in compliance with the direction of a police officer, or necessary obedience to traffic signals or signs.

Section 14-154 shall be amended to read as follows:

Sec. 14-154. - Double parking.

No vehicle shall be double parked on any roadway, boulevard, right of way, or public property, street. "Double parking", for the purpose of this section, shall be defined as the standing or parking of a vehicle ~~upon a street~~ at the rear of another vehicle which is parked diagonally ~~to the roadway, boulevard, right of way, or public property at the curb,~~ or the standing or parking of a vehicle upon the street alongside and parallel to another vehicle which is parked parallel ~~to the roadway, boulevard, right of way, or public property. at the curb.~~

Section 14-155 shall be amended to read as follows:

Sec. 14-155. - Parking in violation of signs or markings.

The driver of a vehicle shall not stop, stand or park the vehicle in excess of any time limit or in violation of any traffic signal or sign, or restriction painted on the pavement. Curbs and pavement areas painted yellow are designated as restricted no-parking areas.

Section 14-156 shall be amended to read as follows:

Sec. 14-156. - Maximum parking period.

No person shall permit any vehicle to park or stand continuously for more than twenty-four (24) hours upon any street, ~~or alley~~. No person shall permit any vehicle to park or stand continuously for more than twelve (12) hours upon any off-street ~~or off-alley public parking space or lot unless otherwise posted.~~ place.

Section 14-157 shall be amended to read as follows:

Sec. 14-157. - Vehicles blocking traffic; wrecked vehicles.

A vehicle parked or stopped upon any street, alley, boulevard, sidewalk, right of way, public parking space or lot, or other public property, found unattended which constitutes an obstruction ~~and or~~ hazard to traffic, or which is a wrecked, or in an inoperable, unusable, or partially disassembled condition, or is then currently unlicensed, ~~vehicle~~ may be removed at any time. ~~and without regard to the twenty-four-hour period established in section 14-156.~~

Section 14-158 shall be amended to read as follows:

Sec. 14-158. - Additional restrictions on trucks and buses.

(a) No person shall park any vehicle requiring a Commercial Drivers License (CDL) to operate bus; van; transport, freight, stock, gas or oil transport truck; or other like vehicle in the upon any streets, alleys, right of way, or other public places in the city, except:

- (1) At such places as have been marked and designated by the city manager for truck parking.
- (2) To load or unload, receive or deliver from the vehicle, and then for a period of time not exceeding ~~fifteen (15) thirty (30)~~ minutes; however, the chief of police or his designee may authorize additional time periods, ~~when necessary in special instances.~~ Each establishment in the business district which is accessible from an alley shall have all loading or unloading, receiving or delivering made to the rear of the building where practical. If not practical, all loading or unloading, receiving or delivering shall be done from such loading zones as marked and designated by the city manager.

~~(3) For the purpose of eating; however, no such vehicle shall be parked between Second and Fourth Streets and Linn and Mulberry Streets, or upon any street which has been designated for diagonal parking, and when permitted by this subsection, then only for a period of time not exceeding one (1) hour.~~

(b) In no event shall subsection (a) be construed to authorize parking in violation of any other provision of this chapter or other ordinance of the city or statute of the state.

Section 14-159 shall be amended to read as follows:

Sec. 14-159. - Night parking in the central business district.

It shall be unlawful for any person to park a vehicle in the central business district of the city between the hours of 2:00 a.m. and 7:00 a.m. on any day except on Friday, Saturday and Sunday. The central business district is designated with Fourth Street as the north boundary, Pine Street as the east boundary, Levee Street as the south boundary and Broadway as the west boundary. If an emergency snow declaration has been issued, then for the period of time that such declaration is in effect, parking shall not be permitted between the hours of 2:00 a.m. and 7:00 a.m. including Friday, Saturday, and Sunday in the afore described areas.

Exception: The city manager or his or her designee may issue to operators of hotel establishments special permits that they can provide to guests. The city manager shall have complete discretion regarding the issuance or non-issuance, the effective date(s), and the quantity of such permits issued as they determine to be in the best interest of the city. Said permits would be provided by the city and include an expiration date. Each permit would allow parking for one (1) vehicle between 2:00 a.m. and 7:00 a.m. on that portion of Walnut Street located between Second Street and Third Street. The permit shall be visibly displayed in the front windshield of each vehicle parked within such area between the hours of 2:00 a.m. and 7:00 a.m. The permits shall not be valid from 2:00 a.m. to 7:00 a.m. on Tuesdays.

Section 14-160 shall be amended to read as follows:

Sec. 14-160. No pParking in alleys.

No vehicle shall be parked in any alley, except for the purpose of loading, unloading, receiving or delivering to or from the vehicle, and in such case the vehicle shall be parked so as not to obstruct or interfere with the free passage of vehicular traffic upon the improved road surface~~use of the alley~~and for a period of time not to exceed fifteen (15) minutes. ~~or in such a manner as to leave available less than twelve (12) feet in width of the traveled part thereof.~~

Section 14-161 shall be amended to read as follows:

Sec. 14-161. - Penalty for parking violations.

Unless otherwise provided for, the schedule for any person who shall violate or permit or allow anyone to violate this article shall be set from time to time by resolution of the ~~board~~ Board of city ~~C~~ommissioners.

Section 14-162 shall be deleted and replaced as follows:

~~Sec. 14-162. - Removal of abandoned vehicles.~~

~~Any vehicle which is parked in violation of sections 14-155, 14-156, 14-157 and 14-159 shall be deemed as an abandoned vehicle and may be removed as provided in sections 15-11 to 15-20 of this Code, with the exception that the notice required in sections 15-15 and 15-16 need not be given.~~

Section 14-162. No Parking in Front of Mailbox.

Between the hours of 8:00 a.m. and 5:00 p.m., no vehicle shall be parked in any manner that interferes with ordinary mail delivery.

Section 14-163 shall be amended to read as follows:

Sec. 14-163. - Signs for accessible parking spaces.

- (a) Whenever accessible off-street parking spaces have been provided ~~exclusively for use by physically disabled persons~~, signs shall be erected indicating that such spaces are reserved for vehicles which have on display special license plates or rear-view mirror placards issued under 32-30-11.5 of the South Dakota Codified Laws.
- (b) All signs on public property erected under this section shall conform to the requirements of article III, sections 14-43—14-47 of this chapter of the Code. The Ceity Ceommission shall determine the number, location, and legend of each sign erected on public property.
- (c) Parking spaces designated and posted as indicated in this section shall meet the specifications set forth in the most recent American National Standard specifications for accessible and usable buildings and facilities.

~~(d) The penalty for violation of this section shall be a fine as provided by state law.~~

Section 14-164 shall be amended to read as follows:

Sec. 14-164. - Special events no-parking zones.

- (a) Any person or entity may request that the Bboard of Ceity Ceommissioners establish a special events no-parking zone. Along with its application, the person or entity shall submit a detailed map identifying the boundaries of the zone.
- (b) No person shall park a vehicle in a special events no-parking zone on a date and during a time in which the Ceity Ceommission has granted authority to a third party to conduct a special event. Vehicles illegally found within the special events no-parking zone may be towed. The penalty for violating this section is that provided in section 1-8 of this Code.
- (c) No person may claim as a defense to a violation of (b) of this section that he or she lacked proper notice because one (1) or more temporary signs were not in a proper location at a proper time.

Adopted:
1st Reading:
2nd Reading:
Publication Date:
Effective Date:

Nathan Johnson, Mayor

Attest:

Al Viereck, Finance Officer

An Ordinance amending the abandoned motor vehicle regulations in the City of Yankton. Be it ordained that:

Section 15-11 shall be amended to read as follows:

Sec. 15-11. - Short title.

This article shall be known and may be cited as the "Abandoned ~~or Junked~~ Motor Vehicle and ~~Scrap Metal~~ Vehicle Parts Ordinance."

Section 15-12 shall be amended to read as follows:

Sec. 15-12. - Declaration of public- ~~nuisance.~~ interest in disposal.

Abandoned ~~or junked~~ motor vehicles and other ~~vehicle parts scrap metals~~ constitute a hazard to the health and welfare of the people of the city in that such vehicles ~~and other scrap metals~~ vehicle parts can harbor noxious diseases, furnish shelter and breeding places for vermin and present physical danger to the safety and well-being of children and other citizens. Abandoned ~~or junked~~ motor vehicles and ~~vehicle parts other scrap metals~~ also constitute a blight on the landscape of the city and, therefore, are a detriment to the environment. ~~The indiscriminate abandonment and retirement of motor vehicles and other scrap metals constitutes a waste of valuable sources of useful metal.~~ It is therefore in the public interest that the present accumulation of abandoned ~~or junked~~ motor vehicles ~~vehicle parts and other scrap metals~~ be eliminated; that future abandonment ~~or junking~~ of motor vehicles and ~~vehicle parts other scrap metals~~ be discouraged; and that the existence expansion of existing scrap recycling facilities be developed; and that other acceptable and economically useful methods for the disposal of abandoned or junked motor vehicles and other scrap metals vehicle parts is hereby declared a public nuisance. \be developed.

Section 15-13 shall be amended to read as follows:

Sec. 15-13. - Definition of terms.

Terms used in this article, unless the context otherwise requires, mean:

- (1) *Motor vehicle:* Shall include automobiles, trucks, motorcycles, ~~house trailers, trailer coaches, cabin trailers,~~ and all other vehicles propelled by power other than muscular power, ~~except traction engines, road rollers, fire trucks, wagons and engines, police and patrol wagons, farm wagons, and such vehicles as run only on rails or tracks.~~
- (2) *Abandoned motor vehicle:* A motor vehicle that is ~~left on public property longer than forty eight (48) hours or is~~ in an inoperable, ~~or unusable, or partially disassembled~~ condition or is not currently licensed ~~to operate upon the public streets. and is left on private property for more than ten (10) days.~~
- ~~(3) *Junked motor vehicle:* Any motor vehicle which has been placed on the property of a recognized junk dealer for the purposes of salvage.~~

- (34) *Removal agency:* The city or any private or nonprofit organization authorized by the city to remove and salvage abandoned ~~or junked~~ motor vehicles and other ~~vehicle parts~~ scrap metals.
- (45) ~~Scrap metals~~ *Vehicle Parts:* ~~Vehicle Components not installed within an operable motor vehicle. Waste or refuse metals that have been in actual use and have been abandoned and are fit only to be remanufactured or recycled.~~
- ~~(6) Antique vehicle:~~ Any motor vehicle which is thirty (30) or more years old, is currently licensed as an antique vehicle under South Dakota law and is being held for antique collection purposes.
- (57) *Covered:* ~~The terms or phrases shall have the meaning that~~ No parts of the vehicle shall be showing or visible except for the lower half of the vehicle wheels and tires.
- (68) *Appropriate cover:* Any covering that is manufactured, designed, or intended for covering ~~objects~~ the motor vehicle which is of a neutral color and does not cause attraction to its presence and is secured from removal by the elements.

Section 15-14 shall be amended to read as follows:

Sec. 15-14. - Storing, parking or leaving abandoned ~~or junked~~ motor vehicles and vehicle parts prohibited and declared nuisance; exceptions.

No person shall park, store or leave, or permit the parking, storing or leaving of any abandoned motor vehicle or vehicle parts, ~~that is abandoned or junked~~ as defined in this article, whether attended or not, upon any private property. ~~public property within the city for a period of time longer than forty eight (48) hours or on any private property for a period of time longer than ten (10) days.~~ The presence of an abandoned ~~or junked~~ motor vehicle or vehicle or parts thereof is ~~hereby~~ declared a public nuisance which may be abated in accordance with the provisions of this article. This section does not apply to any vehicles enclosed fully within a building on private property or to any vehicle held in connection with a vehicle repair business enterprise lawfully licensed by the city and properly operated in the appropriate business zone pursuant to the zoning laws of the city provided that all such vehicles are covered by a dated work estimate or invoice signed by the vehicle owner authorizing ~~their~~ its repair, or to any motor vehicle which is on private property and is covered by an appropriate cover to screen it from view, ~~or to a vehicle retained on private property by the owner for antique collection purposes and is covered with an appropriate cover to screen it from view.~~

Section 15-15 shall be deleted and reserved as follows:

Sec. 15-15. ~~Reserved. Notice to remove and removal from public property.~~

~~Whenever any police officer finds an abandoned motor vehicle or junked motor vehicle or scrap metal on public property the officer shall place written notice on the vehicle that it will be removed unless the owner removes the vehicle from public property within forty-eight (48) hours of the giving of the notice. After the expiration of the forty-eight hour period, the vehicle may be removed by the removal agency to a place of safety. Nothing in this section precludes a law enforcement officer from immediately removing a motor vehicle which~~

~~causes an obstruction or hazard to traffic or the public or is evidence in any criminal investigation.~~

Section 15-16 shall be amended to read as follows:

Sec. 15-16. - Notice to remove and ~~removal from private property.~~commencement of action.

Whenever the city manager or ~~the city manager's~~ his designee finds an abandoned motor vehicle or ~~vehicle parts junked motor vehicle or scrap metal~~ on private property, written notice shall be ~~given~~ sent by first class mail to the last registered owner of the motor vehicle at his last known address and to the owner of the private property ordering that the motor vehicle and/or vehicle parts will be removed from the property unless the owner removes the vehicle from the private property within ten (10) days ~~following the date the notice is mailed.~~ of the giving of the notice. ~~If the owner of the real property or of the abandoned vehicle and/or vehicle parts fails to removed the abandoned vehicle or vehicle parts as directed, After the expiration of the ten-day period, the Ceity may commence an action to permit the City to remove and dispose of the abandoned vehicle and vehicle parts and assess the costs of abatement in accordance with South Dakota law. have the motor vehicle declared a nuisance and the owner of the motor vehicle and the private property may be charged with a violation of this article.~~

Section 15-17 shall be deleted:

~~Sec. 15-17.— Notice to owner and lienholders after removal; contents.~~

~~Within ten (10) days after any abandoned or junked motor vehicle or other scrap metal has been removed, written notice shall be sent by certified mail to the registered owner, if any, of the abandoned or junked motor vehicle or scrap metal and to all readily identifiable lienholders of record. The notice shall set forth the date and place of the taking, the year, the make, model and serial number of the abandoned motor vehicle, and the place where the vehicle is being held, and shall inform the owner and any lienholders of their right to reclaim the vehicle under section 15-18.~~

Section 15-18 shall be deleted:

~~Sec. 15-18.— Vesting of title in city after notice sent; time allowed for holder of title to reclaim.~~

~~Notwithstanding any statutes to the contrary, title to any abandoned or junked motor vehicle or other scrap metal shall vest in the city after a period of thirty (30) days from the date on which notice was sent whether or not the notice is received by the addressee. The record holder of title may reclaim his motor vehicle or other scrap metal; however, if the record holder of title fails to claim and remove his motor vehicle or other scrap metal within thirty (30) days after mailing of notice, title to said vehicle is irrevocably vested in the city.~~

Section 15-19 shall be deleted:

~~Sec. 15-19.— Designation of removal agency.~~

~~The city commission may, by resolution, designate a private or nonprofit organization as a removal agency to remove and salvage abandoned, derelict and junked motor vehicles and other~~

~~scrap metals. Such organization shall have the authority of a removal agency as outlined in this article subject to such limitations as may be established by resolution of the city commission.~~

Section 15-20 shall be deleted:

~~Sec. 15-20. -- Provisions supplemental to other Code sections.~~

~~This article shall not be construed as repealing any Code sections, except as specifically provided for in Ordinance No. 532, related to the removal and elimination of abandoned, derelict and junked motor vehicles and other scrap metals, but shall be held and construed as ancillary and supplemental thereto.~~

Section 15-19 shall be deleted:

~~Sec. 15-21. -- Penalty.~~

~~Any person violating any of the provisions of this article shall be guilty of a misdemeanor, and upon conviction shall be subject to a fine of not less than fifty dollars (\$50.00) or more than two hundred dollars (\$200.00) per day for each day the violation remains thereafter and the cost of removal and disposal of the motor vehicle or scrap metal.~~


Adopted:
1st Reading:
2nd Reading:
Publication Date:
Effective Date:

Nathan Johnson, Mayor

Attest:

Al Viereck, Finance Officer

Memorandum No. 20-06

TO: Mayor and City Commissioners
FROM: Amy Leon, City Manager 
RE: Agreement with Police Chief
DATE: January 7, 2020

Attached is an Agreement between the City of Yankton and John W Harris. This Agreement is being made to set out specific items such as compensation, duties, and term of contract to name a few. Chief Harris is extending his contract with the City of Yankton.

Recommendation: Staff recommends approving the Agreement between the City of Yankton and John W Harris.

ADDENDUM TO EMPLOYMENT AGREEMENT

On November 26, 2018, the City of Yankton, a South Dakota municipal corporation, hereinafter referred to as “Employer,” acting by and through its City Manager entered into an Employment Agreement with **John W Harris**, hereinafter referred to as “Employee.” Pursuant to Section 9(b) of said Agreement, the parties agree to amend the Employment Agreement only as follows:

The Parties agree to amend Section 4. to read as follows:

4. **Work Hours.** Employee agrees to devote an average of forty (40) hours of work per week to Employer. However, Employee shall generally be entitled to set his own hours. Employer agrees to cooperate with Employer’s City Manager to generate a flexible, but predictable and appropriate work schedule for Employee that best permits Employee to accomplish Employee’s duties set forth in Paragraph 3 while taking into account public emergencies, employee shift management and oversight, and special events occurring within the City (i.e. Riverboat Days, street dances, etc.). Employee specifically agrees to work extended hours during the Riverboat Days summer festival occurring in late August of each year in which Employee remains employed. Employee shall bear responsibility for tracking his own work time. Employer’s City Manager and Employee shall work together to determine specific goals and duties and reasonable time-frames in which such goals and duties are accomplished. Employee agrees to devote the time, diligence, and attention necessary to perform his duties. All leave shall be governed by applicable personnel policies of the City of Yankton. Employee shall be entitled to earn up to one hundred sixty (160) hours of vacation time, which may be earned in accordance with the City’s applicable personnel manual. Employee shall be entitled to earn sick leave in accordance with the City’s applicable personnel manual.

The Parties agree to revise Section 6. to read as follows:

6. **Compensation & Fee Structure.** Beginning on and after January 1, 2020, Employer shall pay to Employee an annual salary of \$107,105.25, plus a monthly vehicle stipend equal to \$200.00 and a monthly cellular telephone stipend equal to \$50.00 (to be collectively paid bi-weekly in the amount of \$115.38). Beginning on January 1, 2021, Employee shall receive an increase in his salary equal to 4.26% of the then-current salary (the equivalent to the “step” and COLA salary increase for typical City employees), but no increase to the stipends. The salary and stipends shall be subject to all FICA and federal income tax withholdings. The net salary and stipends shall be paid by Employer to Employee in accordance with Employer’s ordinary payroll schedule, which is bi-weekly. Employee acknowledges that Employer shall not compensate Employee for overtime pay. Employee shall fill out and sign an I-9 and a W-4 form. Employer shall issue a W-2 to the Employee as required by United States law. Upon termination of Employee’s employment for any reason, Employee shall be entitled to receive his salary and stipend pro-rated through the effective date of termination.

The Parties hereby reaffirm all other provisions of the Employment Agreement dated November 26, 2018, previously entered into between the parties.

In Witness Whereof the parties have executed the above and foregoing document on this the 13th day of January, 2020.

EMPLOYER


EMPLOYEE

City of Yankton

John W Harris

By: Amy Leon
Its: City Manager

Memorandum No. 20-07

TO: Mayor and City Commissioners
FROM: Amy Leon, City Manager 
RE: Contract with Search Firm for HR Director Recruitment
DATE: January 7, 2020

As you are aware, Sue Berke-Hanson has submitted written notification of her intention to retire in May, 2020. The Commission and staff have discussed the desire to change the position from a coordinator position to a full Director position. I am recommending that the City Commission engage Richard Fursman, of the Human Understanding and Engagement Firm for the HR Director recruitment.

As can be seen with the attached proposal, the Mr. Fursman proposes a four step process which is detailed in the proposal. Total cost for recruitment services as outlined in the proposal would be \$15,000, plus expenses.

A contract for this engagement is also presented with this memorandum.

Recommendation: It is recommended that the City Commission approve the contract with Dr. Richard Fursman of Huelife for the HR Director recruitment service.



YANKTON HUMAN RESOURCES DIRECTOR SEARCH

**A proposal for assisting the Community of Yankton in the recruitment
and hiring of a Human Resources Director.**

Submitted by: Dr. Richard Fursman
HueLife
Organization Development and Leadership
5775 Wayzata Blvd #700 | St. Louis Park, MN 55416 |
651.338.2533 | richardfursman@gmail.com



January 2, 2020

Amy Leon
City Manager
City of Yankton
PO Box 176
416 Walnut Street
Yankton, SD 57078

RE: Proposal for Director of Human Resources and Employee Engagement Search

Dear Amy:

On behalf of our team at Huelife, I would like to extend our appreciation for the invitation to submit a proposal to assist you and the citizens of Yankton in the recruitment and selection of your next Director of Human Resources and Employee Engagement (HREED). Picking the City's HREED is one of the most important functions you will undertake. We trust our process, experience, and commitment to you will result in the highest quality and best possible search.

Richard Fursman will be assuming responsibility for the search. Richard has been helping communities for over 12 years in executive search efforts for administrative positions throughout the United States (primarily the Midwest). Company project manager/executive assistant, Megan Jacobson, will be assisting with the search with over 9 years of executive search experience. Our team has conducted over 500 executive searches for administrative positions throughout the Country.

We will work closely with you to understand your needs and organization culture, so the individuals recruited have the qualities and skills to be successful.

Included with this Letter of Interest are biographies, a select clients list, an estimated timeframe to complete the project and estimated expenses. We are proud of our relationship with South Dakota Communities and would very much enjoy reengaging with you again on this vital recruitment.

Thank you again for your consideration.

Very truly yours,



Dr. Richard Fursman Ed. D.
President
5775 Wayzata Blvd #700
St. Louis Park, MN 55416

For additional information about Huelife, please visit www.hue.life

Introduction

Statement of Understanding

The *City of Yankton* is reviewing options in preparation for the hiring of a City HREED. It will be the responsibility of the consultant to manage expectations, provide expert guidance, and take careful note of the information provided through the City Manager.

Firm Experience Brief history

Founded 1991

Founded by Jim Brimeyer in 1991, Brimeyer Fursman, LLC (now HueLife) is headquartered in the Twin Cities of Minnesota. Current company president, Dr. Richard Fursman has undertaken scores of similar projects in Minnesota, Iowa, Wisconsin, Nebraska, Alaska and South Dakota. During those searches they successfully implemented recruitment strategies, demonstrating expertise in candidate assessment and the development of a selection process that addresses the needs of the organization and the entire community.

Richard has completed over 190 management searches in the Midwest. Partnering with other team-members, he has assisted over 200 organizations in other Organization Development efforts. HueLife is now the industry leader in the process of “Onboarding” or preparing the Organization and new HREED for transition, to ensure the best possible start. We take great care of our client’s needs and concerns not only as the process unfolds, but also through the new City HREED’s entry and transition.

Current City Executive Search Engagements

The firm currently has no search engagements.

Similar Searches 2011-2018

Some of the more recent executive level searches include the cities of Ada, Little Canada, Gaylord, Bayport, Otsego, Bloomington, Sandstone, Eagan, St. Louis Park, Stillwater, Victoria, Vadnais Heights, Apple Valley, Woodbury, Detroit Lakes, St. Cloud, Minnetonka, Hopkins, Worthington Minnesota; Le Mars, Okoboji, Maquoketa, Clinton, Nevada, Waverly, Ottumwa, Sioux City, and Centerville, Iowa; New Richmond and Kimberly, Wisconsin; and, Petersburg, Alaska.

Search Approach

Approach and Services Overview

Our approach to executive search promotes maximum input from the stakeholders in the search process. We help guide the process, but *you* are the final authority in the selection of candidates. We maintain continual contact with the client throughout the search and keep the candidates informed as the search progresses. In addition to our milestone meetings with the City Manager, we will provide periodic updates to keep you informed of our progress. Huelife is committed to accurately portraying all candidates to the City. Likewise, we strive to accurately represent the position to candidates to prevent unrealistic expectations.

Scope of Services Summary (Executive Search)

Phase I <i>Organization Assessment and Develop Position Profile</i>	Meet individually with the City Manager. Review job description. Develop and present Position Profile.
Phase II <i>Recruitment of Best Candidates</i>	<ul style="list-style-type: none"> • Place announcements • Direct recruiting program • Collect and review resumes • Interview semi-finalists/Screen and evaluate • Prepare and present progress report • Assist elected board with the selection of top 5 candidates for interviews • Personality/Management Profile
Phase III <i>Interview Preparations and Event</i>	<ul style="list-style-type: none"> • Coordinate candidates' interviews • Prepare schedule, questions, review sheets • Monitor interviews and facilitate candidate review session • Develop compensation package • Assist with negotiations • Reference checks - credential verification - credit report - criminal and civil records checks
Optional Services	
Phase IV <i>Onboarding</i>	<ul style="list-style-type: none"> • Onboarding: Socialization process to assist new and existing leadership with the transition to a new City HREED.
Follow-up	<ul style="list-style-type: none"> • 6 months following the HREED's start, we assist in conducting a review.

Detailed Plan of Action Steps and Services Provided by Huelife

Phase I Organization Assessment

Each search process begins with a careful assessment of the current state of the organization. This evaluation is used when the position profile is established to ensure applicants are screened according to the needs and established norms of the organization. You will be asked how much if any, change in direction is hoped for with the new HREED. Candidates are screened for fit and capacity according to your requirements discovered during the process.

Assessment areas typically include organizational procedures, structure, systems and policies, culture, staff capacity, leadership and management philosophy, and previous experiences.

Establishing and Evaluating Expectations

A successful search has a thorough definition and agreement with the City Manager on each aspect of the position. During this initial phase, I will meet with the City Manager to learn more about your goals and objectives. Critical factors to be determined include position responsibility and authority; reporting relationships; educational and experience requirements; personal and leadership qualities; and management style. I will carefully review your expectations and provide industry tested feedback. We will discuss pay expectations, the available talent pool, organization fit, and others that come up during the profile formation.

Organizational Review *Coordinated with Manager Search*

An organizational review and City HREED search should be a coordinated process whose elements happen together. The information from the organizational review/assessment is essential for the successful recruitment of the new City HREED. The same analysis becomes the foundation for a plan of action for the new City HREED once they start.

“Mini” Culture Audit

“Mini” Culture Audit: Our highly credentialed and experienced Organization Development professionals understand that when a CEO or HREED leaves, there is often heightened anxiety and work interruptions as people adjust. The areas impacting behavior are communication & expectations, environment, time, and group relations (power issues). The mini culture audit is used to help determine how to best recruit candidates for fit to create a positive work environment.

Position Profile – Recruiting Platform



We will pay considerable attention to establishing organizational goals and priorities for the position. The identification of priorities serves a two-fold purpose: it assists the hiring authority in developing a consensus on what is important for the organization and it alerts potential candidates to the important issues of the organization.

After drafting the Profile, I will review it with the City Manager to discuss the critical specifications of the position. A great deal of emphasis placed on the agreement of this analysis. Without this information, it is difficult to determine how potential candidates will affect the City’s plans and organizational team. The final Position Profile, after approval by the City Manager, becomes the document against which we evaluate prospective candidates.

**PHASE II
Develop and
Implement an
Approved Recruitment
Plan**

The Position Profile serves as the primary recruitment tool as a means of identifying the scope of the position and highlighting the unique characteristics and qualities of the community. Once the Profile is approved, we will prepare and conduct a comprehensive program to contact candidates and determine sources of candidates.

**Place Announcements
Recruit Candidates**

In addition to placing announcements in the appropriate professional and trade journals, we will announce the position on appropriate web sites and the Profile will be featured on the HueLife web site with a link to the City of Yankton official web site. We will utilize our local, regional, and national contacts to identify potential candidates. We will identify comparable organizations where key individuals will be contacted.

Recruitment Ads

*ICMA: International City
Managers Association
Gov't Jobs
Linked-IN
HueLife Web Page
S. Dakota League of Cities
Neighboring Leagues*

Often, we are able to identify candidates from similar assignments who may be appropriate for the position. ***Sometimes the most qualified candidates are often not in the job market and do not respond to traditional advertising; therefore, we will directly recruit specific individuals with established patterns of talent, stability, and success through direct visits, calls, and mailings.***

**Accept and
Acknowledge
Applications**

Huelife will take responsibility for accepting and collecting applications and acknowledgments. We will maintain transparency and provide continual updates to the city and candidates as each step in the process proceeds. We take great care to treat all candidates with the greatest respect on behalf of the firm and Yankton.

**Review Resumes and
Screen Candidates**



Following the application deadline, we will screen each applicant's experience and background against the Position Profile. After evaluating and comparing each application, we will compile a list of candidates for further consideration. We will conduct one-on-one interviews with the most promising individuals. Our staff will make every effort to conduct face-to-face interviews with these candidates. ***Our in-depth evaluation and appraisal techniques*** will cover issues such as work experience, education, professional development and achievement, career objectives, accomplishments, suitability, and specific interest in the position. We will pay close attention to the management style that most closely reflects the needs of the organization.

Assessment Tools

Cover letter & resume review
Short essays on topics related
to the position
Writing samples
Summary of accomplishments
Insights management profile
One-on-one interviews
360 Degree Reference Review
Full Credit Report
Credential Check
Criminal Check

Progress Report TOP 10-12

We use a variety of techniques to “discover” the candidates who will have the greatest chance of success. Research shows that past performance is the greatest indicator of future success. We spend a great deal of time reviewing the accomplishments and lessons learned on mistakes with each candidate. Additionally, we profile management styles and capabilities of each candidate through testing and interviews.



Huelife is authorized to administer the **Insights Discovery Personality Profile System**. The results will cover motivation and behavior patterns,

management strategies, identification and management of conflict areas. The City will gain insights into the strengths, management style, and key communication styles for each finalist candidate.

Once interviews are complete, we will select the most qualified individuals to present to the City. We will prepare a ***Progress Report that will provide information on ten candidates whose backgrounds most closely meet the requirements of the position.*** This Progress Report will provide specific information on:

- Educational and work history
- Accomplishments and growth potential
- Strengths and possible limitations
- Skills and performance history related to the position
- Personality and decision-making profile

We will deliver this report and personally review it with the City Manager *and, if desired, the Mayor and City Council.* Five or six candidates will be selected for further consideration based on the review. We will propose a schedule for interviewing the candidates and discuss the compensation expectations of the City once the finalists are selected.

PHASE III Coordinate and Conduct Final Interviews

Reference and Credential Checks

Final Interview and Selection Process



Interview Preparation

360 Review: Prior to the interviews, *we will conduct discreet reference checks on the finalist candidates.* We will talk with peers and former associates of these candidates. We will speak with individuals who are, or have been, in positions to directly evaluate the candidates' job performance. We will verify the finalist candidates' credentials through educational, criminal, and credit checks.

- Resumes, cover letters, and reference reports will be provided on each candidate prior to the interview.
- We will also provide the City with a list of suggested interview questions and evaluation forms.
- We will discuss the proposed procedures to be used in the interview process.
- Our suggested interview schedule will allow the candidates to get acquainted with the the staff in informal settings.
- We culminate the process with individual and group interviews.
- If possible, all interviews will be scheduled within a period of one or two days depending upon the desire of the City.
- I will be present at each interview.

Before the interview process begins, we will review all protocols and discuss the motivational forces guiding your interpretation of candidates. This is especially strong at the unconscious level with biases in the interview process, including:

- *Leniency/ Strictness Bias*
- *Halo Effect*
- *Horns Effect*
- *Similarity Effect*
- *Appraiser Biases*
- *Primacy Effect*
- *Contrast Effect*

Selection

After the interviews, we will meet to review the candidates using an ORID (Objective, Reflective, Interpretive, and Decisional) evaluation tool to assist in determining the top candidate. The consultant will assist in this process to the extent requested by the City. *We take responsibility for notifying all unsuccessful candidates each time the candidate pool is narrowed down.*

Negotiating Compensation Package

Huelife, will take great care that the City of Yankton secures acceptance from the most desired individual. If any concerns arise in the final hour, by working as a third-party intermediary we can resolve important details of the offer which may have significant bearing on its final acceptance or rejection. We will negotiate the terms and conditions of employment and prepare a Letter of Agreement on behalf of the City of Yankton with the selected candidate.

Additional Support Services

If requested by the City, Huelife, will act as a spokesperson with the media to maintain the integrity of the selection process and to protect the confidentiality and privacy of the candidates who are not hired.

- Family issues and dual career households are factors that influence an individual's decision to change jobs. We address circumstances arising from a job change including spouse careers, real estate issues, family concerns, and relocation details.
- After the candidate is employed, we will follow up with both the City of Yankton and the candidate to insure a smooth transition and satisfactory completion of the assignment. This follow-up contact is intended to identify potential issues early so that adjustments can be made, if necessary.

***Phase IV
Onboarding - Preparing
for change***

Onboarding is a process focused on the integration of new senior-level HREEDs into an organization. The goal is to *prepare Directors to succeed in their jobs as quickly as possible*. Huelife will meet with the directors and key staff, Mayor and City Council and the new HREED to discuss and plan for the adjustments that naturally occur during periods of transition. This is particularly helpful to staff as they learn to work with their new supervisor. Items covered include effective communication, setting expectations, clarification of roles and responsibilities, a review of the culture and other norms.



If requested by the City, I will assist in conducting a performance evaluation of the selected City HREED between six and twelve months of employment. I will develop a Work Program that will contain objectives for the City HREED to accomplish in the ensuing six to twelve months.



Richard will be the lead consultant on the project and will be involved in all aspects of the search.

Principle Assigned to Your Search

Dr. Richard Fursman, President: Richard joined Brimeyer Fursman in 2007 and has conducted 190+ searches over that time period. Richard has 25 years of senior management experience in local government, most recently as the City Manager of Maplewood, Minnesota. Richard earned his Doctorate in Organization Development as well as his Bachelor of Arts in Economics from the University of St. Thomas and his Master of Arts degree in Urban and Regional Affairs from Mankato State University.

Richard is an Adjunct Faculty at the University of St. Thomas. He was awarded the title of Credentialed Manager by the International City/County Management Association. Richard is a past board member of the Minnesota City/County Management Association, a member of Rotary International, and past President of the Minnesota Metropolitan Manager's Association. Richard has conducted numerous strategic planning retreats and consults with municipalities and non-profits on reorganization and change management in the USA and Abroad.

Sample Time Table
The sample time table is to provide a conceptual framework. HueLife will work with the City to develop the schedule.

Huelife will work with the City on the timing of the search. *We will work closely with you to work through scheduling difficulties.* The following serves as an *example* that will be altered to fit everyone's schedules.

Authorization to proceed

January 2020

Meet with Amy	January
Profile Data Collection (Review Job Description and City materials for profile development)	January
City Manager Approve Position Profile	February 18
Start Recruitment	February 19
Deadline for Applications	March 18
Screen and Review Candidates	March 19 - April 3
Progress Report/Select Finalists	April 13
Reference and Credential Checks	April
Interviews	Week of April 27
Start of New HREED	June 1
Onboarding Session with New HREED	At start

Fee Quotation Executive search process overview and fees		
	Search Fee	\$15,000
Phase I Develop Position Profile		
<ul style="list-style-type: none"> • Meet with the City Manager • Develop and present Profile 		\$4,500
Phase II Recruit and Screen Candidates		
<ul style="list-style-type: none"> • Place Announcements • Direct Recruiting, Send Profiles • Review Resumes • Screen and evaluate candidates • Prepare and present Progress Report (progress report will be delivered in person and contain profiles of 10-12 candidates who demonstrate the best fit. <i>Here the City selects the top 5 for interviews.</i>) 		\$6,000
Phase III Interviews		
<ul style="list-style-type: none"> • Schedule and coordinate candidates' interviews with the City • Develop Interview questions • Participate in interviews • Develop compensation package • Participate in negotiations • Personal Management Style Profile Assessment 		\$4,500
<p>Expenses: Typical expenses include copies and supplies, position advertising (League Web Sites, ICMA, Linked-IN, etc. – Mileage and Management Profiles.</p> <p><i>This does not cover costs associated with bringing in candidates from outside the area in the event the City would interview someone from out of State.</i></p>		<i>Not to Exceed \$5,500</i>

Related References

City of Stillwater, MN (Population 18,500)

Filled December 2014

Position Filled: City Administrator (Hired Tom McCarty)

Applicants received – 53

Contact: Mayor Ted Kozlowski

Phone: 651-300-4993

tkozlowski@ci.stillwater.mn.us

City of Bloomington, MN (Population: 87,000)

Community Development Director

Position Filled 2018. (Hired Eric Johnson)

31 Applicants

Contact: Jammie Verbrugge City Manager

Phone (952) 563-8700

citymanager@bloomingtonmn.gov

City of Rosemount, MN – Population ~25,000)

Position Filled: City Administrator (Hired Logan Maratin)

Dates of search: 2016

Applications received – 40

Contact: Mayor Bill Droste

Phone: (651) 280-5630

**Sampling of EXECUTIVE SEARCH
HISTORY 6/2012-2019**

YEAR	CLIENT/ORGANIZATION	POSITION	STATE	POPULATION
2019	City of Minnetonka	Building Official	MN	53,000
2018	City of Bloomington	Community Development Dir	MN	87,000
2018	City of Bloomington	Golf Course Manager	MN	87,000
2018	City of Grimes	City Manager	IA	15,000
2018	City of Ada	City Administrator	MN	1,700
2018	City of Bloomington	Parks and Rec Director	MN	87,000
2018	City of Little Canada	City Administrator	MN	10,400
2018	City of Victoria	Community Development Dir	MN	8,000
2017	City of Gaylord	City Administrator	MN	2,300
2017	City of Spencer	City Manager	IA	11,500
2017	City of Otsego	City Administrator	MN	15,000
2017	City of Sandstone	City Administrator	MN	2,700
2017	City of Chaska	Park and Recreation Dir	MN	25,000
2017	City of Bayport	City Administrator	MN	3,500
2016	City of Clinton	City Manager	IA	27,000
2016	Three Rivers Park District	Special Counsel	MN	Millions
2016	City of Rosemount	City Administrator	MN	25,000
2016	City of Minnetonka	HR Director	MN	51,000
2016	City of Bloomington	City Attorney	MN	87,000
2015	City of Ottumwa	City Administrator	IA	25,000
2015	City of Minnetonka	Building Official	MN	51,000
2015	City of Apple Valley	Public Works Director	MN	50,000
2015	City of Woodbury	Building Official	MN	68,000
2015	City of Worthington	City Administrator	MN	13,000
2014	City of Stillwater	City Administrator	MN	18,500
2014	City of Victoria	City Manger	MN	8,000
2014	City of Victoria	Community Dev. Director	MN	8,000
2014	City of Independence	City Manager	IA	6,000
2014	City of Waukee	Chief of Police	IA	16,000
2013	City of Arlington	City Administrator	MN	2,233
2013	City of Centerville	City Administrator	IA	5,500
2013	City of Charles City	City Administrator	IA	7,700
2013	Borough of Petersburg	Chief of Police	AK	3,273
2013	City of St. Louis Park	Fire Chief	MN	45,000
2013	Lincoln Pipestone Rural Water	CEO	MN	4,250
2013	Wabasha County	County Administrator	MN	21,482
2012	City of Apple Valley	Chief of Police	MN	50,000
2012	City of Eagan	City Administrator	MN	64,200
2012	City of Eagan	Finance Director	MN	64,200
2012	City of Eagan	Director of Public Works	MN	64,200

RESOLUTION # 20-01

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2020, that the salary of the Finance Officer shall be at an annual rate of \$_____.

Adopted:

Nathan V Johnson, Mayor

Attest:

Al Viereck, Finance Officer

RESOLUTION # 20-02

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2020, that the salary of the City Attorney shall be at an annual rate of \$_____.

Adopted:

Nathan V Johnson, Mayor

Attest:

Al Viereck, Finance Officer

RESOLUTION # 20-03

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2020, that the salary of the City Manager shall be at an annual rate of \$_____.

Adopted:

Nathan V Johnson, Mayor

Attest:

Al Viereck, Finance Officer