



OFFICE OF THE CITY MANAGER

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VOL. 54, NUMBER 17

Commission Information Memorandum

The Yankton City Commission meeting on Monday, September 9, 2019, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community & Economic Department Update

Brad Bies, our local floodplain administrator, attended a FEMA sponsored course at the National Emergency Training Center in Emmitsburg, Maryland. Nearly all of the attendance cost was reimbursed by FEMA through the SD Office of Emergency Management. The course, "Managing Floodplain Development through the National Flood Insurance Program (NFIP)" covered a wide breadth of information from community-wide development policies to techniques to mitigate individual private property flood damage risk. Participation in the NFIP is voluntary for communities; however, individual property owners aren't able to purchase flood insurance or receive federal assistance after a disaster unless the community participates. Participation also allows the City to apply for public disaster assistance and mitigation grants. The City of Yankton is a longtime participant in the NFIP and remains in good standing by periodically updating local ordinances and floodplain maps, as well as regulating development in the floodplain.

2) Police Department Update

We had a meeting with South Dakota Game, Fish and Parks and went over rules on Bow hunting in Sisters Grove.

Chief Harris with Dr. Kindle, City Manager, and the Fire Department on use of Bolo Sticks in the Schools. Fire is to set up meeting with the State Fire Marshal to discuss this issue further.

YPD personnel attended a funeral and visitation for Brian Neumayer's father.

YPD attended and walked in the River City Domestic Violence Center Family Fun Day and "Walk a Mile In Her Shoes event last week."

The Press and Dakotan recently had an article on our School program "You Can Too."

YPD met with Dr. Kindle to assess schools for safety issues.

On September 4, 2019, we had our inspection tour of the firing range. On September 11, 2019, we will conduct a clean-up of the range with Mount Marty students assisting.

3) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

4) Human Resources Department Update

We will be scheduling interviews within the next couple of weeks for those who applied for the Water Distribution/Wastewater Collection Superintendent position. We had both in-house and outside applicants. The Library is also going through their applications for their open full-time and part-time positions and will be getting interviews scheduled.

5) Public Works Department Update

Street Department crews have completed the approach pavement replacement associated with the West City Limits rail-crossing project. Once BNSF Railroad completes the signal/gate installation at the 15th Street crossing, street crews will complete the sidewalk reconstruction at that location.

Enclosed in this packet is an informational flyer for the Household Hazardous Waste Collection Event scheduled for Saturday, October 5, 2019.

21st Street from Broadway Avenue to Douglas Avenue

We are currently at a standstill on the 21st Street project. In order for the contractor to complete the ADA ramps on the east side of Douglas Avenue, Midco must first relocate their aerial transmission line to underground, and then Northwestern Electric can remove the power poles that are in the way.

Auld-Brokaw Trail – West City Limits Road and 31st Street

This project is now complete. This is a great addition for our trail system. Several reports indicate that there is a significant number of users already.

Augusta Park

A plan has been developed to eliminate the ponding in the southwest corner of the park. Construction stakes have been provided so that the Street Department can regrade the area to create positive drainage.

Pearl Street Water Main

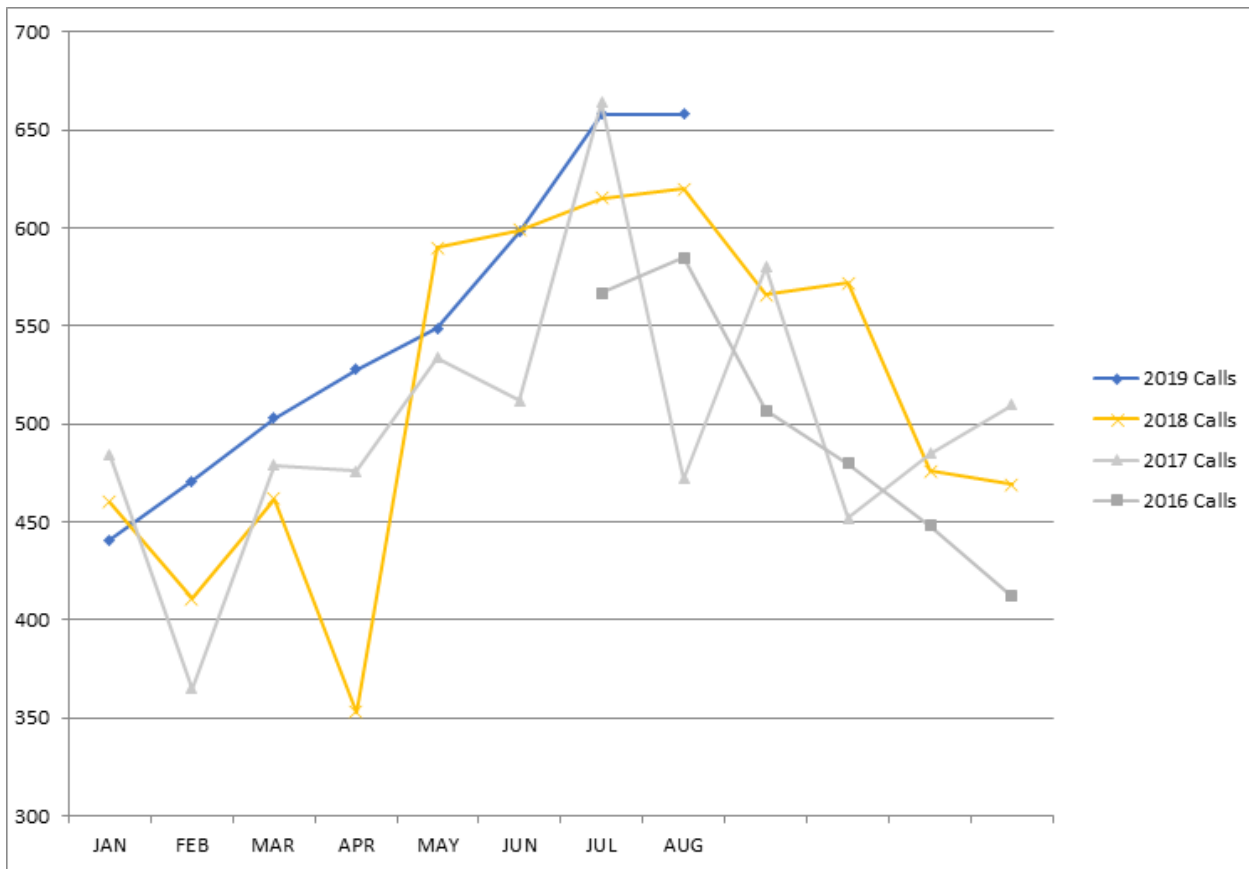
A Notice to Proceed has been issued to Feimer Construction for this project.

6) Finance Department Update

Enclosed in your packet are Memorandum #19-191 and Resolution #19-46 requesting the listed items be declared surplus and be disposed of, traded in, donated, sold by sealed bid or online auction, or destroyed. Due to the success we had last year, we will again use Purple Wave online auction to sell our vehicles this year. Other sellable items will go through the sealed bid process this fall.

7) Information Services Department Update

Work is set to begin on the installation of the communications building at the west water tower. The street department will be removing the asphalt and the site work will begin the week of September 9th. The radio and console equipment has been ordered for the safety center location and the new call recording solution is scheduled to be installed the week of September 25th. The installation of a new fiber optic connection will be completed in the next few weeks for the new statewide 911 call answering solution. 911 call volume thru the month of August is shown in the chart below. Total Emergency calls are up 7.2% over 2018.



8) Environmental Services Department Update

Staff met with Planning District III to discuss the Economic Development Authority (EDA) funds available related the spring flooding disaster. Staff will be working with HDR and District III to put together our application as soon as possible. A similar program was used for the lift station and outfall projects in the past. The applications for the program are accepted and reviewed as they are received. EDA will continue to fund projects until funds have expended. It is the City’s goal to have an application ready for submittal by mid-September. The sooner the application is submitted the better the opportunity to receive funding.

The wastewater staff is replacing the 16” effluent meter. Staff will have to shut down the plant discharge to replace the meter. Staff will be coming in early to take advantage of lower flows. Staff will be backing up flows into the plant during the shutdown. Staff estimates they have about 3 hours of work time before they will have to bypass and discharge to the river.

5 staff members will be attending the annual South Dakota Water and Wastewater Conference in Pierre September 11-13. The conference includes manufacture displays and exhibits, American Water Works Association (AWWA) and Water Environment Federation (WEF) representatives, classes and seminars. Members attending are credited with 10 hours of continuing education credits towards certification. Tanner Hanson is the current vice president of the South Dakota section of the Water Environment Association and will stepping into his new role as the President. Mr. Hanson will be the first City of Yankton employee to hold this this title.

9) Fire Department Update

The Yankton Fire Department participated in the Yankton Airshow by providing personnel and equipment for both Command and Control and Fire Suppression. Three trucks, the Mobile Command Post and a total of 21 personnel were in place for the event. YFD was assisted by the Lesterville Fire

Department and 4 personnel who provided stand by for the event and any other incident that may have occurred during the air show.

YFD personnel have initiated an exercise program lead by Daniel Flahie, Assistant Professor of Exercise Science & Health at Mouth Marty College. This program will be customized specifically for the work done by firefighters. Mr. Flahie is providing this service free of charge and we want to thank him for his time and dedication to his community in providing this service.

10) Monthly reports

Salary, Yankton Police Department and Building monthly reports are included for your review. Minutes from the Planning Commission are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager