

YANKTON COMMUNITY LIBRARY BOARD OF TRUSTEES MEETING
Regular Meeting
Wednesday, July 10, 2019, 5:30 p.m.
Yankton Community Library Meeting Room

AGENDA

Call to Order

Welcome New Board Members: David Koerner and Jerry Webber

Additions to the Agenda

Approval of May 8, 2019 Minutes

Discussion of Bills / Financial Report

Communications and Correspondence

Public Comment Period

Director's Report

Old Business

New Business

- Election of Officers for 2019-2020
 - President
 - Vice-President

Other Business

Adjourn the Meeting of July 10, 2019

The Yankton Community Library is committed to making its facilities accessible to everyone.
If you have additional accommodation requirements, please call 668-5276.

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY
Wednesday, May 8, 2019, at 5:30 p.m.
Yankton Community Library Meeting Room**

Meeting called to order by President Lilah Gillis at 5:30 p.m. Present were Sue Otterman, Tonja Koenigs, Amy Nelson, Library Director Dana Schmidt, and Assistant Director Linda Dobrovolny. Absent with regrets: Christine Tielke and Tony Maibaum
Absent without regrets: Joe Healy

Additions to the agenda: None

Minutes:

Motion to approve the minutes of the April 10, 2019 meeting by Otterman, with second by Koenigs. Motion approved.

Discussion of Bills and Financial Report:

In addition to the printed reports, Dana noted that the 2019 budget will need to be supplemented by \$30,000 to cover HVAC replacement this year. It is currently planned to budget for \$20,000 in 2021 to replace the smaller units. She also noted that we are on track with spending for materials being at approximately fifty percent of the 2019 budget.

Public Comment Period: None.

Director's Report: In addition to the written report, Dana invited board members to a retirement reception for Loren on May 10. She noted plans to use J&H Cleaning Services during the remainder of May and June until further plans can be made. She discussed positive feedback from the "Librarian For A Day" event held during National Library Week and the intent to continue to invite community members to view the library behind the scenes throughout the year. She invited board members to act as tour guides for the Historic Cemetery Walk on June 4. Because of recent concerns in the community, Dana reported that she had talked to the staff about sex offenders in the library. We often don't know the background or history of many of our patrons that walk through the door. Everyone is welcome in the library and we as librarians should always make an effort to be aware of our surroundings and call the police if there is suspicious activity or a threat.

Old Business: None.

New Business:

- Proposed changes for removing extra language in the AV policy were presented. In addition, it was suggested that renewals be limited to a maximum of three and that the charge for not returning a piece of equipment be changed from purchase price to replacement cost. Motion to approve policy with changes by Nelson. Second by Otterman. Unanimous approval.

- The library will participate in Kids Art Fest from 5 – 7:30 pm on May 28. Board members are invited to volunteer.
- Dana proposed that the library close at 6:00 pm on Monday, July 29 to allow all staff to participate in the end of summer talent show. Motion by Koenigs. Second by Nelson. Unanimous approval.
- Dana recognized and thanked Tonja for her two terms of service on the board.

Tonja left the meeting at 6:00 pm.

- Dana requested feedback from board members regarding quantity and content of information in monthly reports. Those in attendance were satisfied with current format. Lilah suggested having the agenda as a separate item. Sue suggested highlighting different circulation/patron statistics each month.

Other Business: None.

Adjourn the meeting of May 8, 2019

Lilah adjourned the meeting at 6:10 pm

Respectfully submitted,
Dana Schmidt, Library Director

Schedule of Bills (Fund/Dept)
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
CAMPBELL/STU BOOKS	60.64	BOOKS	101.142.340	638991	020340	P 130 00002
CITY UTILITIES						
WATER-WW CHARGES	90.53	WATER SERVICE	101.142.274	6.21.19	002793	P 130 00003
WATER-WW CHARGES	59.54	SEWER SERVICE	101.142.275	6.21.19	002793	P 130 00004
	150.07	*VENDOR TOTAL				
J & H CARE & CLEANING CO JANITORIAL SERVICES	1,300.00	PROFESSIONAL SERVICES	101.142.202	10863	020341	P 130 00010
MIDAMERICAN ENERGY FUEL	15.00	FUEL-HEATING	101.142.273	6.24.19	002794	P 130 00005
MIDWEST TAPE AV	124.97	AV - CAPITAL	101.142.342	6.18.19	020339	P 130 00006
NORTHWESTERN ENERGY ELECT	1,604.65	ELECTRICITY	101.142.272	6.19.19	002795	P 130 00007
SIOUXLAND LIBRARIES REPLACE LOST BOOK	14.00	PROFESSIONAL SERVICES	101.142.202	5.29.19	020337	P 130 00008
US BANK EQUIPMENT FINANC RICOH COPIER LEASE	444.68	RENTALS & XEROX SUPPLIES	101.142.212	6.24.19	020342	P 130 00009
	3,714.01				
GENERAL FUND	3,714.01	*****				

Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
LIBRARY TRUST	*****					
LIBRARY TRUST					
BLANKENAU/GAIL SUMMER PROGRAM	200.00	RECREATION SUPPLIES	701.701.242	6.5.19	020338	P 130 00001
	200.00				
LIBRARY TRUST	200.00	*****				

Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	3,914.01					

RECORDS PRINTED - 000010

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
AMZN MKTP US*MN5UD3R42						
BOOKS	28.35	BOOKS	101.142.340	Dobrovolny		143 00429
DVDS	148.15	AV - CAPITAL	101.142.342	Dobrovolny		143 00430
	176.50	*VENDOR TOTAL				
AMZN MKTP US*M64LO0042						
DVD'S	129.27	AV - CAPITAL	101.142.342	Dobrovolny		143 00296
AMZN MKTP US*M68IA1W11						
JANITORIAL SUPPLIES	117.95	JANITORIAL SUPPLIES	101.142.236	Dobrovolny		143 00094
BOOKS	67.30	BOOKS	101.142.340	Dobrovolny		143 00095
DVD'S	41.54	AV - CAPITAL	101.142.342	Dobrovolny		143 00096
	226.79	*VENDOR TOTAL				
BAKER-TAYLOR						
BOOKS	3,685.34	BOOKS	101.142.340	Schmidt		143 00169
POSTAGE	35.85	POSTAGE	101.142.231	Schmidt		143 00170
BOOKS	1,885.74	BOOKS	101.142.340	Schmidt		143 00480
POSTAGE	17.94	POSTAGE	101.142.231	Schmidt		143 00481
	5,624.87	*VENDOR TOTAL				
CENTER POINT LARGE PRI						
LARGE PRINT BOOKS	134.22	BOOKS	101.142.340	Schmidt		143 00155
COUNTRY INN & SUITES						
TRAVEL EXPENSE	150.95	TRAVEL EXPENSE	101.142.263	Clare		143 00477
CULVER S #222						
TRAVEL EXPENSE	6.75	TRAVEL EXPENSE	101.142.263	Clare		143 00504
ECO WATERS						
BUILDING/EQUIP REPAIRS	108.00	REP. & MAINT. - EQUIPMEN	101.142.221	Schmidt		143 00053
FAZOLIS 5961						
TRAVEL EXPENSE	10.99	TRAVEL EXPENSE	101.142.263	Clare		143 00474
HY VEE GAS 5899						
TRAVEL EXPENSES	12.99	TRAVEL EXPENSE	101.142.263	Raiche		143 00280
HY VEE 1899						
OFFICE SUPPLIES	13.99	OFFICE SUPPLIES	101.142.232	Dobrovolny		143 00373
INT*IN *PITZER DIGITAL						
MAGAZINE SUBSCRIPTION	19.00	SUBSCRIPTIONS & PUBLICAT	101.142.235	Schmidt		143 00486

Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
LARRYS HEATING AND COO HVAC INSPECTION	239.80	REP. & MAINT. - BUILDING	101.142.223	Schmidt		143 00489
MCDONALD S F13751 TRAVEL EXPENSE	7.30	TRAVEL EXPENSE	101.142.263	Clare		143 00471
MENARDS YANKTON SD MULCH	143.00	REP. & MAINT. - BUILDING	101.142.223	Miles		143 00192
MIDAMERICA BOOKS BOOKS	468.90	BOOKS	101.142.340	Raiche		143 00191
MOTION PICTURE ECOMMER PROFESSIONAL SERVICES	194.68	PROFESSIONAL SERVICES	101.142.202	Schmidt		143 00515
OVERDRIVE DIST EBOOKS	2,881.21	PROFESSIONAL SERVICES	101.142.202	Schmidt		143 00218
OVERDRIVE MAINT FEE	3,000.00	PROFESSIONAL SERVICES	101.142.202	Schmidt		143 00389
	5,881.21	*VENDOR TOTAL				
PAYPAL *GOOD DOCS POSTAGE	20.00	POSTAGE	101.142.231	Dobrovolny		143 00103
DVD	129.00	AV - CAPITAL	101.142.342	Dobrovolny		143 00104
	149.00	*VENDOR TOTAL				
PBI*LEASEEQUIPMENT POSTAGE MACHINE LEASE	122.00	POSTAGE	101.142.231	Schmidt		143 00056
PITNEY BOWES PI POSTAGE SUPPLIES	134.17	POSTAGE	101.142.231	Schmidt		143 00012
PRH*AR800-733-3000 CD BOOKS	146.25	AV - CAPITAL	101.142.342	Schmidt		143 00345
CD BOOKS	97.50	AV - CAPITAL	101.142.342	Schmidt		143 00463
	243.75	*VENDOR TOTAL				
QUILL CORPORATION OFFICE SUPPLIES RETURNED	70.36CR	OFFICE SUPPLIES	101.142.232	Schmidt		143 00376
RUBY TUESDAY #7244 TRAVEL EXPENSE	22.45	TRAVEL EXPENSE	101.142.263	Clare		143 00519
SQ *SQ *HEARTBEAT ENTE BOOKS	15.00	BOOKS	101.142.340	Raiche		143 00277

Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
SUPER C 7 TRAVEL EXPENSE	23.17	TRAVEL EXPENSE	101.142.263	Clare		143 00445
WAL-MART #1483						
PROGRAM SUPPLIES RETURN	14.55CR	PROGRAM SUPPLIES	101.142.242	Dobrovolny		143 00074
JANITORIAL SUPPLIES	9.64	JANITORIAL SUPPLIES	101.142.236	Dobrovolny		143 00124
DVDS	88.76	AV - CAPITAL	101.142.342	Dobrovolny		143 00125
BOOK	18.18	BOOKS	101.142.340	Dobrovolny		143 00221
DVDS	34.92	AV - CAPITAL	101.142.342	Dobrovolny		143 00222
PROGRAM SUPPLIES	14.55	PROGRAM SUPPLIES	101.142.242	Dobrovolny		143 00223
OFFICE SUPPLIES	23.95	OFFICE SUPPLIES	101.142.232	Dobrovolny		143 00224
PROGRAM SUPPLIES REFUND	5.44CR	PROGRAM SUPPLIES	101.142.242	Lippert		143 00302
PROGRAM SUPPLIES RETURN	6.16CR	PROGRAM SUPPLIES	101.142.242	Lippert		143 00325
	163.85	*VENDOR TOTAL				
WM SUPERCENTER #1483						
DVDS	70.84	AV - CAPITAL	101.142.342	Dobrovolny		143 00024
JANITORIAL SUPPLIES	12.28	JANITORIAL SUPPLIES	101.142.236	Dobrovolny		143 00025
	83.12	*VENDOR TOTAL				
5GUYS 1618 QSR						
TRAVEL EXPENSE	27.88	TRAVEL EXPENSE	101.142.263	Clare		143 00420
	14,463.24				

Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
LIBRARY TRUST	*****					
LIBRARY TRUST					
AMZN MKTP US*MN5UD3R42 BOOKS	18.79	BOOKS	701.701.340	Dobrovolny		143 00431
AMZN MKTP US*M64LO0042 SUMMER READING PROGRAM	65.96	RECREATION SUPPLIES	701.701.242	Dobrovolny		143 00297
BAKER-TAYLOR MASTER GARDENERS' BOOKS	98.69	BOOKS	701.701.340	Schmidt		143 00171
BOLLER PRINTING SUMMER READING PROGRAM	62.00	RECREATION SUPPLIES	701.701.242	Raiche		143 00496
CASEYS GEN STORE 2268 STAFF APPRECIATION	24.98	RECREATION SUPPLIES	701.701.242	Schmidt		143 00452
CCI*HOTEL RESERVATION SUMMER READING PROGRAM	146.35	RECREATION SUPPLIES	701.701.242	Schmidt		143 00212
DOLLAR TREE CEMETERY WALK SUPPLIES	5.00	RECREATION SUPPLIES	701.701.242	Dobrovolny		143 00380
HOTELBOOKINGSERVFEE SUMMER READING PROGRAM	7.99	RECREATION SUPPLIES	701.701.242	Schmidt		143 00210
HY VEE 1899 CEMETERY WALK SUPPLIES	21.95	RECREATION SUPPLIES	701.701.242	Dobrovolny		143 00374
KOPETSKYS ACE HDWE SEED LIBRARY RETURN	54.95CR	RECREATION SUPPLIES	701.701.242	Lippert		143 00498
SHERWIN WILLIAMS 70301 SUMMER READING PROGRAM	4.63	RECREATION SUPPLIES	701.701.242	Raiche		143 00518
WAL-MART #1483 SUMMER READING PROGRAM	4.56	RECREATION SUPPLIES	701.701.242	Raiche		143 00055
SUMMER READING PROGRAM	141.69	RECREATION SUPPLIES	701.701.242	Raiche		143 00487
	146.25	*VENDOR TOTAL				
WM SUPERCENTER #3734 SUMMER READING PROGRAM	9.80	RECREATION SUPPLIES	701.701.242	Raiche		143 00254
	557.44				
LIBRARY TRUST	557.44	*****				

Schedule of Bills (Fund/Dept)

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT AND IN PROCESS	MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT

101 GENERAL FUND							
INTERGOVERNMENTAL REVENUES							
3380 COUNTY SHARE OF LIBRARY BUDG	24,000.00	24,000.00	0.00	12,000.00	12,000.00	12,000.00	50 -----
TOTAL: INTERGOVERNMENTAL REVENUES	24,000.00	24,000.00	0.00	12,000.00	12,000.00	12,000.00	50 -----
GOODS AND SERVICES							
3450 LIBRARY COPY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0
3451 NON-RESIDENT LIBRARY CARDS	6,800.00	6,800.00	805.00	3,240.00	3,560.00	3,560.00	47 ----
3452 LIBRARY A.V. FEES	500.00	500.00	70.00	198.50	301.50	301.50	39 ---
3453 LIBRARY LONG OR (SHORT)	10.00	10.00	2.80	5.42	4.58	4.58	54 -----
3454 SALE OF WITHDRAWN ITEMS	200.00	200.00	2.35	64.79	135.21	135.21	32 ---
3455 OTHER-LIBRARY REVENUES	1,500.00	1,500.00	107.00	611.70	888.30	888.30	40 ----
3456 PC PRINTING	6,000.00	6,000.00	388.15	3,100.50	2,899.50	2,899.50	51 -----
3490 SALE OF MATERIALS	100.00	100.00	0.00	0.00	100.00	100.00	0
3491 OTHER NON-TAXABLE	2,000.00	2,000.00	100.00	2,313.60	313.60	313.60	115 -----]
3492 OTHER TAXABLE	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: GOODS AND SERVICES	17,110.00	17,110.00	1,475.30	9,534.51	7,575.49	7,575.49	55 -----
FINES							
3510 COURT FINES	3,000.00	3,000.00	24.70	330.42	2,669.58	2,669.58	11 -
3511 PARKING FINES	3,000.00	3,000.00	440.00	1,780.00	1,220.00	1,220.00	59 -----
3520 LIBRARY FINES	500.00	500.00	109.59	592.06	92.06	92.06	118 -----]
TOTAL: FINES	6,500.00	6,500.00	574.29	2,702.48	3,797.52	3,797.52	41 ----
MISCELLANEOUS							
3610 INTEREST	40,000.00	40,000.00	11,620.52	53,637.43	13,637.43	13,637.43	134 -----]]]
3611 UTILITY REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0
3612 SALE OF FIXED ASSETS	10,000.00	10,000.00	0.00	0.00	10,000.00	10,000.00	0
3613 IN LIEU OF TAX	0.00	0.00	0.00	0.00	0.00	0.00	0
3614 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0
3615 MISC REIMBURSEMENTS	4,000.00	4,000.00	314.09	1,149.09	2,850.91	2,850.91	28 --
3617 CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0
3618 USDA RURAL DEVELOPMENT LOAN	0.00	0.00	0.00	0.00	0.00	0.00	0
3620 LAND RENT	0.00	0.00	0.00	0.00	0.00	0.00	0
3640 COMPENSATION LOSS & DAMAGE	3,000.00	3,000.00	0.00	8,174.32	5,174.32	5,174.32	272 -----]]]]
3641 LIBR COMP FOR LOSS & DAMAGE	1,500.00	1,500.00	260.84	773.07	726.93	726.93	51 -----
TOTAL: MISCELLANEOUS	58,500.00	58,500.00	12,195.45	63,733.91	5,233.91	5,233.91	108 -----
TOTAL: GENERAL FUND	82,110.00	82,110.00	14,245.04	75,970.90	6,139.10	6,139.10	92 -----

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
3610 INTEREST	0.00	0.00	76.33	330.74	330.74- 9999	-----]]]]
3660 DONATIONS FROM PRIVATE	0.00	0.00	1,732.95	6,232.80	6,232.80- 9999	-----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	1,809.28	6,563.54	6,563.54- 9999	-----]]]]

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND						
142 COMMUNITY LIBRARY						
PERSONAL SERVICES						
101 REGULAR WAGES	366,304.00	0.00	23,524.73	156,240.10	210,063.90	42 ----
102 TEMPORARY WAGES	84,000.00	0.00	5,094.48	27,276.11	56,723.89	32 ---
103 OVERTIME WAGES	350.00	0.00	89.08	181.64	168.36	51 -----
111 OASI	34,475.00	0.00	2,164.11	13,843.53	20,631.47	40 ----
121 RETIREMENT	21,999.00	0.00	1,416.82	9,358.32	12,640.68	42 ----
131 WORKMENS COMPENSATION	2,542.00	0.00	0.00	39.00-	2,581.00	1
132 GROUP INSURANCE	90,616.00	0.00	3,442.22	24,522.44	66,093.56	27 --
133 UNEMPLOYMENT INSURANCE	1,004.00	0.00	21.84	428.37	575.63	42 ----
TOTAL: PERSONAL SERVICES	601,290.00	0.00	35,753.28	231,811.51	369,478.49	38 ---
OTHER CURRENT EXPENDITURES						
201 INSURANCE	10,066.00	0.00	0.00	10,092.62	26.62-	100 -----
202 PROFESSIONAL SERVICES	30,000.00	0.00	5,034.22	18,378.49	11,621.51	61 -----
211 PUBLISHING	3,000.00	0.00	9.00	9.00	2,991.00	0
212 RENTALS & XEROX SUPPLIES	6,000.00	0.00	346.85	1,812.51	4,187.49	30 ---
221 REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	206.36	2,793.64	6
223 REP. & MAINT. - BUILDINGS	4,000.00	0.00	197.00	734.17	3,265.83	18 -
224 REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0
231 POSTAGE	2,500.00	0.00	0.00	992.32	1,507.68	39 ---
232 OFFICE SUPPLIES	9,500.00	0.00	567.84	2,947.02	6,552.98	31 ---
233 PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0
234 COPIES	0.00	0.00	0.00	0.00	0.00	0
235 SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	105.94	6,121.46	3,378.54	64 -----
236 JANITORIAL SUPPLIES	3,000.00	0.00	4.71	1,427.55	1,572.45	47 ----
242 PROGRAM SUPPLIES	3,000.00	0.00	282.75	1,337.08	1,662.92	44 ----
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
261 MEMBERSHIP DUES	1,000.00	0.00	0.00	257.50	742.50	25 --
263 TRAVEL EXPENSE	3,500.00	0.00	0.00	36.39	3,463.61	1
265 CONFERENCE & MEETINGS	1,500.00	0.00	0.00	354.97	1,145.03	23 --
271 TELEPHONE	1,800.00	0.00	145.01	846.13	953.87	47 ----
272 ELECTRICITY	23,000.00	0.00	1,553.06	6,882.87	16,117.13	29 --
273 FUEL-HEATING	3,000.00	0.00	20.25	1,891.73	1,108.27	63 -----
274 WATER SERVICE	3,500.00	0.00	90.53	610.06	2,889.94	17 -
275 SEWER SERVICE	1,200.00	0.00	59.54	464.29	735.71	38 ---
276 LANDFILL	500.00	0.00	32.00	230.95	269.05	46 ----
277 RUBBLE	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER CURRENT EXPENDITURES	122,566.00	0.00	8,448.70	55,633.47	66,932.53	45 ----
CAPITAL OUTLAY						
301 CAPITAL REPAIR & MAINTENANCE	12,000.00	0.00	0.00	0.00	12,000.00	0
320 BUILDINGS	10,000.00	0.00	0.00	0.00	10,000.00	0
340 BOOKS	50,000.00	0.00	239.96	14,424.84	35,575.16	28 --
342 AV - CAPITAL	12,000.00	0.00	1,203.77	4,540.58	7,459.42	37 ---
350 EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2019 THROUGH JUN 30, 2019

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND						
142 COMMUNITY LIBRARY						
TOTAL: CAPITAL OUTLAY	85,000.00	0.00	1,443.73	18,965.42	66,034.58	22 --
OTHER EXPENDITURES						
530 REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COMMUNITY LIBRARY	808,856.00	0.00	45,645.71	306,410.40	502,445.60	37 ---
TOTAL: GENERAL FUND	808,856.00	0.00	45,645.71	306,410.40	502,445.60	37 ---

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
701 LIBRARY TRUST						
OTHER CURRENT EXPENDITURES						
202 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0
221 REP. & MAINT. - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
223 REP. & MAINT. - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
232 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0
235 SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0
242 RECREATION SUPPLIES	0.00	0.00	1,108.24	5,774.76	5,774.76-	9999 -----]]]]
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER CURRENT EXPENDITURES	0.00	0.00	1,108.24	5,774.76	5,774.76-	9999 -----]]]]
CAPITAL OUTLAY						
340 BOOKS	0.00	0.00	0.00	207.20	207.20-	9999 -----]]]]
342 AV - CAPITAL	0.00	0.00	0.00	0.00	0.00	0
350 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CAPITAL OUTLAY	0.00	0.00	0.00	207.20	207.20-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	1,108.24	5,981.96	5,981.96-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	1,108.24	5,981.96	5,981.96-	9999 -----]]]]

----FUND---- 701 LIBRARY TRUST

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE	

ASSETS					

CURRENT ASSETS:					
701.1012					
	NOW ACCOUNT - 1ST DAKOTA	30,481.05	701.04	558.63CR	29,922.42
	TOTAL CURRENT ASSETS:	30,481.05	701.04	558.63CR	29,922.42
	TOTAL ASSETS:	30,481.05	701.04	558.63CR	29,922.42
LIABILITIES AND FUND BALANCE					

CURRENT LIABILITIES:					
701.2011	ACCOUNTS PAYABLE	1,140.21CR	0.00	1,140.21	0.00
	TOTAL CURRENT LIABILITIES:	1,140.21CR	0.00	1,140.21	0.00
	TOTAL LIABILITIES:	1,140.21CR	0.00	1,140.21	0.00
FUND BALANCE:					
701.2511	FUND BALANCE - UNDESIGNATED	24,607.63CR	0.00	0.00	24,607.63CR
701.2900	REVENUE CONTROL	16,319.60CR	1,809.28CR	6,563.54CR	22,883.14CR
701.2910	EXPENDITURE CONTROL	11,586.39	1,108.24	5,981.96	17,568.35
	TOTAL FUND BALANCE:	29,340.84CR	701.04CR	581.58CR	29,922.42CR
	TOTAL LIABILITIES AND FUND BALANCE:	30,481.05CR	701.04CR	558.63	29,922.42CR
	TOTAL FUND:	0.00	0.00	0.00	0.00

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY PERSONAL SERVICES								
101	REGULAR WAGES	366,304.00	0.00	23,524.73	156,240.10	210,063.90	42	----	
P-061419-116	PAYROLL INTERFACE	061419		11,083.65	CODE-Y,PER#-1,FUND-	101			A
P-062819-132	PAYROLL INTERFACE	062819		12,441.08	CODE-Y,PER#-2,FUND-	101			A
102	TEMPORARY WAGES	84,000.00	0.00	5,094.48	27,276.11	56,723.89	32	---	
P-061419-116	PAYROLL INTERFACE	061419		2,566.19	CODE-Y,PER#-1,FUND-	101			A
P-062819-132	PAYROLL INTERFACE	062819		2,528.29	CODE-Y,PER#-2,FUND-	101			A
103	OVERTIME WAGES	350.00	0.00	89.08	181.64	168.36	51	-----	
P-061419-116	PAYROLL INTERFACE	061419		89.08	CODE-Y,PER#-1,FUND-	101			A
111	OASI	34,475.00	0.00	2,164.11	13,843.53	20,631.47	40	----	
P-061419-116	PAYROLL INTERFACE	061419		1,034.99	CODE-Y,PER#-1,FUND-	101			A
P-062819-132	PAYROLL INTERFACE	062819		1,129.12	CODE-Y,PER#-2,FUND-	101			A
121	RETIREMENT	21,999.00	0.00	1,416.82	9,358.32	12,640.68	42	----	
P-061419-116	PAYROLL INTERFACE	061419		670.36	CODE-Y,PER#-1,FUND-	101			A
P-062819-132	PAYROLL INTERFACE	062819		746.46	CODE-Y,PER#-2,FUND-	101			A
131	WORKMENS COMPENSATION	2,542.00	0.00	0.00	39.00-	2,581.00	1		
132	GROUP INSURANCE	90,616.00	0.00	3,442.22	24,522.44	66,093.56	27	--	
P-061419-116	PAYROLL INTERFACE	061419		1,721.11	CODE-Y,PER#-1,FUND-	101			A
P-062819-132	PAYROLL INTERFACE	062819		1,721.11	CODE-Y,PER#-2,FUND-	101			A
133	UNEMPLOYMENT INSURANCE	1,004.00	0.00	21.84	428.37	575.63	42	----	
P-061419-116	PAYROLL INTERFACE	061419		9.59	CODE-Y,PER#-1,FUND-	101			A
P-062819-132	PAYROLL INTERFACE	062819		12.25	CODE-Y,PER#-2,FUND-	101			A
TOTAL: PERSONAL SERVICES		601,290.00	0.00	35,753.28	231,811.51	369,478.49	38	---	
OTHER CURRENT EXPENDITURES									
201	INSURANCE	10,066.00	0.00	0.00	10,092.62	26.62-	100	-----	
202	PROFESSIONAL SERVICES	30,000.00	0.00	5,034.22	18,378.49	11,621.51	61	-----	
M-060419-098	.15393 INT*IN *NICHE ACADEMY	201905	Schmidt	1,400.00	PROFESSIONAL SERVICES				N A
M-060419-098	.13843 OVERDRIVE DIST	201905	Schmidt	830.37	E-BOOKS				N A
M-060419-098	.16235 DROPBOX*WNDY86HLC49H	201905	Schmidt	99.00	PROFESSIONAL SERVICES				N A
D-061019-081	05140 AVERA HEALTH PLANS	063269	20078-IN	4.85	FLEX SPENDING FEES	005311	P	N	A
D-061019-082	05937 J & H CARE & CLEANING CO	063306	10810	2,700.00	JANITORIAL SERVICES	020335	P	M	A
211	PUBLISHING	3,000.00	0.00	9.00	9.00	2,991.00	0		
M-060419-098	.16241 FACEBK 5TJBMKNS42	201905	Schmidt	9.00	PUBLISHING				N A

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING			
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES								
212	RENTALS & XEROX SUPPLIES	6,000.00	0.00	346.85	1,812.51	4,187.49	30	---	
D-061019-082	07098 US BANK EQUIPMENT FINANC	063360	5.28.19	346.85	COPIER LEASE	020333	P	N	A
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	206.36	2,793.64	6		
223	REP. & MAINT. - BUILDINGS	4,000.00	0.00	197.00	734.17	3,265.83	18	-	
M-060419-098	.14179 MENARDS YANKTON SD	201905	Miles	197.00	MULCH		N		A
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0		
231	POSTAGE	2,500.00	0.00	0.00	992.32	1,507.68	39	---	
232	OFFICE SUPPLIES	9,500.00	0.00	567.84	2,947.02	6,552.98	31	---	
M-060419-098	.11774 QUILL CORPORATION	201905	Schmidt	52.72	OFFICE SUPPLIES		N		A
M-060419-098	.11774 QUILL CORPORATION	201905	Schmidt	70.10	OFFICE SUPPLIES		N		A
M-060419-098	.11774 QUILL CORPORATION	201905	Schmidt	13.09	OFFICE SUPPLIES		N		A
M-060419-098	.16229 AMZN MKTP US*MN0D92BR2	201905	Dobrovolny	19.95	OFFICE SUPPLIES		N		A
M-060419-098	.11774 QUILL CORPORATION	201905	Schmidt	10.44	OFFICE SUPPLIES		N		A
M-060419-098	.11774 QUILL CORPORATION	201905	Schmidt	70.36	OFFICE SUPPLIES		N		A
M-060419-098	.12434 WAL-MART #1483	201905	Dobrovolny	15.83	OFFICE SUPPLIES		N		A
M-060419-098	.16084 KWIK CASE, INC	201905	Dobrovolny	268.40	DVD CASES		N		A
M-060419-098	.16271 AMZN MKTP US*MZ0EZ68A2	201905	Dobrovolny	46.95	OFFICE SUPPLIES		N		A
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0		
234	COPIES	0.00	0.00	0.00	0.00	0.00	0		
235	SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	105.94	6,121.46	3,378.54	64	-----	
M-060419-098	.14968 RIVISTAS SUBSCRIPTION	201905	Schmidt	114.94	MAGAZINE SUBSCRIPTION		N		A
R-061019-108	SCHMIDT, DANA	081496		9.00-	PCARD CORRECTION				A
236	JANITORIAL SUPPLIES	3,000.00	0.00	4.71	1,427.55	1,572.45	47	----	
M-060419-098	.15543 GRAINGER	201905	Reifenrath	107.70-	JANITORIAL SUPPLY RETURN		N		A
M-060419-098	.15543 GRAINGER	201905	Reifenrath	80.21	JANITORIAL SUPPLIES		N		A
M-060419-098	.15543 GRAINGER	201905	Reifenrath	32.20	JANITORIAL SUPPLIES		N		A
242	PROGRAM SUPPLIES	3,000.00	0.00	282.75	1,337.08	1,662.92	44	----	
M-060419-098	.14377 KOPETSKYS ACE HDWE	201905	Lippert	10.99	PROGRAM SUPPLIES		N		A
M-060419-098	.12434 WAL-MART #1483	201905	Dobrovolny	21.76	PROGRAM SUPPLIES		N		A
D-061019-082	07357 INYO ENTERTAINMENT	063305	2019-02-21-3	250.00	MOVIE LICENSE	020330	P	M	A
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0		
261	MEMBERSHIP DUES	1,000.00	0.00	0.00	257.50	742.50	25	--	
263	TRAVEL EXPENSE	3,500.00	0.00	0.00	36.39	3,463.61	1		

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES								
265	CONFERENCE & MEETINGS	1,500.00	0.00	0.00	354.97	1,145.03	23	--	
271	TELEPHONE	1,800.00	0.00	145.01	846.13	953.87	47	----	
P-061419-116	PAYROLL INTERFACE	061419		10.50	CODE-Y, PER#-1, FUND-	101			A
M-063019-115 06976	VAST BROADBAND	007941		48.23	PHONE BILL	003513	F	N	A
M-063019-115 06976	VAST BROADBAND	007943		86.28	PHONE BILL	003513	F	N	A
272	ELECTRICITY	23,000.00	0.00	1,553.06	6,882.87	16,117.13	29	--	
D-061019-082 00455	NORTHWESTERN ENERGY	063334 5.24.19		1,553.06	ELECT	002795	P	N	A
273	FUEL-HEATING	3,000.00	0.00	20.25	1,891.73	1,108.27	63	-----	
D-061019-082 00303	MIDAMERICAN ENERGY	063325 5.24.19		20.25	FUEL	002794	P	N	A
274	WATER SERVICE	3,500.00	0.00	90.53	610.06	2,889.94	17	-	
D-061019-082 00109	CITY UTILITIES	063286 5.24.19		90.53	WATER-WW CHARGES	002793	P	N	A
275	SEWER SERVICE	1,200.00	0.00	59.54	464.29	735.71	38	---	
D-061019-082 00109	CITY UTILITIES	063286 5.24.19		59.54	WATER-WW CHARGES	002793	P	N	A
276	LANDFILL	500.00	0.00	32.00	230.95	269.05	46	----	
J-063019-102	JUNE JOURNAL ENTRIES	JE 178		32.00	DUMPSTER CHGS - JUNE				A
277	RUBBLE	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	OTHER CURRENT EXPENDITURES	122,566.00	0.00	8,448.70	55,633.47	66,932.53	45	----	
CAPITAL OUTLAY									
301	CAPITAL REPAIR & MAINTENANCE	12,000.00	0.00	0.00	0.00	12,000.00	0		
320	BUILDINGS	10,000.00	0.00	0.00	0.00	10,000.00	0		
340	BOOKS	50,000.00	0.00	239.96	14,424.84	35,575.16	28	--	
M-060419-098 .11785	CENTER POINT LARGE PRI	201905 Schmidt		133.62	LARGE PRINT BOOKS		N		A
M-060419-098 .16229	AMZN MKTP US*MN0D92BR2	201905 Dobrovolny		69.25	BOOKS		N		A
M-060419-098 .16271	AMZN MKTP US*MZ0EZ68A2	201905 Dobrovolny		37.09	BOOKS		N		A
342	AV - CAPITAL	12,000.00	0.00	1,203.77	4,540.58	7,459.42	37	---	
M-060419-098 .12434	WAL-MART #1483	201905 Raiche		14.96	DVD RETURN		N		A
M-060419-098 .13320	WM SUPERCENTER #1483	201905 Raiche		150.60	DVDS		N		A
M-060419-098 .16229	AMZN MKTP US*MN0D92BR2	201905 Dobrovolny		37.76	DVD'S		N		A
M-060419-098 .12434	WAL-MART #1483	201905 Dobrovolny		16.96	DVD		N		A
M-060419-098 .14313	RECORDED BOOKS	201905 Dobrovolny		6.95	CD REPLACEMENT		N		A
M-060419-098 .12434	WAL-MART #1483	201905 Raiche		17.96	DVDS		N		A
M-060419-098 .16271	AMZN MKTP US*MZ0EZ68A2	201905 Dobrovolny		61.74	DVD'S		N		A
D-061019-082 04785	MIDWEST TAPE	063328 5.28.19		926.76	AV	020334	P	N	A

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT	
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY CAPITAL OUTLAY							
350	EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0	
TOTAL:	CAPITAL OUTLAY	85,000.00	0.00	1,443.73	18,965.42	66,034.58	22	--
	OTHER EXPENDITURES							
530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	COMMUNITY LIBRARY	808,856.00	0.00	45,645.71	306,410.40	502,445.60	37	---
TOTAL:	GENERAL FUND	808,856.00	0.00	45,645.71	306,410.40	502,445.60	37	---

Director's Report-July 2019

Story Walk: The Story Walk on the bridge was vandalized in early May, after being up only about one week. The boards were removed and likely thrown in the river as we lost the majority of the boards. We removed the remainder of the boards after the vandalism. Since then, we have received a couple of generous donations and have an offer from Don Kettering to build some new boards for us. Though we originally had two books up, we hope to replace one book while the weather is still agreeable and potentially put two up again next year. It was very disappointing to hear about the damage, but we have also received a lot of positive comments about how much people enjoyed the story boards that we have had up in the past.

Summer Reading Update: As of July 8, 2019, we have 303 participants signed up for Summer Reading. We are encouraging participation by all ages and registration is open during the whole program (June and July). Participation in the program always seems to drop a bit in July, so we will keep marketing and continuing to put the information about our programs out there.

Some upcoming highlights for the month of July for youth include Storyteller Will Stuck, music from Red Beard Blue Beard, preschool storytimes and nearly daily activities at 2pm including crafts, Legos and activities. For adults we will have Bad Art Night at Willa B's, Unplug, Unwind, Craft, Seed Library and a presentation from genealogist, Gail Blankenau.

Talent Show: The finale for this year's Summer Reading Program is our 2nd annual Talent show which will be on Monday, July 29 at 6pm at the Marion Auditorium. All are welcome to attend this event! We are still looking for more acts as well, so practice your talent and register for a spot to perform. The library staff is even working on an act! All performers will receive swag bags and we will give away door prizes the night of the event for audience members.

Contract with J&H: A contract to continue working with J&H Cleaning Services was brought to the City Commission for approval on July 8, 2019. At this time, working with a cleaning service seems to be an efficient and economical way to meet our janitorial needs rather than rehiring for the position.

Sack Packs at the library: The library will again be working with the Sack Pack program to be a pickup location for those in need of food for the weekends. We will have a tote of Sack Packs accessible on Fridays from July 26 through August 16. This will be the second year that the library has participated in this way. Offering the Sack Packs takes very little time on the part of our staff and is a great way to partner with another organization in the community to help those in need.

Staffing: One of our part time staff, Carrie Wiebold, resigned from her position at the library at the end of June. Carrie was a nursing student and was offered a job in her field once she completed her schooling.

All-Staff Training: I am working on setting up some Active Shooter training for an August staff meeting. If any board members would like to attend, this would count toward the required training hours for the board. There will be more info to come on date and time for the training.

Library Fun Fact: Did you know that the library owns over 3,500 DVD titles? These include children's DVDs, classics and new movies and several TV series. In 2018, Yankton Community Library had 33,290 DVD checkouts. The current rental rate for DVDs at Redbox is \$1.50 per DVD for a 24-hour period. Our DVDs can be checked out for free for a week at a time. This means that our patrons saved nearly \$50,000 by checking out DVDs from their local library!

August meeting: The August meeting for the Library Board is scheduled for Wednesday, August 14 at 5:30pm at the library.

June 2019 Program Statistics

Recurring Programs	Date	Time	Kids	Adults
Craft Day (Tuesdays)				
Marbled Planet	4-Jun	2:00 PM	22	9
Galaxy Slime	11-Jun	2:00 PM	30	7
Pinwheels	18-Jun	2:00 PM	12	7
Making moon sand	25-Jun	2:00 PM	9	0
Total:			73	23

Hands-On Fun (Wednesdays)				
Strange new planet explo	5-Jun	2:00 PM	14	6
Planetarium (in city gym)	12-Jun	2:00 PM	35	19
Space BINGO	19-Jun	2:00 PM	13	6
Sundials	26-Jun	2:00 PM	7	1
Total:			69	32

LEGO Club (Thursdays)	6-Jun	2:00 PM	12	3
	13-Jun	2:00 PM	6	2
	20-Jun	2:00 PM	14	3
	27-Jun	2:00 PM	10	2
Total:			42	10

Movies (Fridays)				
<i>MegaMind</i>	7-Jun	2:00 PM	14	6
<i>Race to Witch Mountain</i>	14-Jun	2:00 PM	0	0
<i>WALL-E</i>	21-Jun	2:00 PM	1	1
<i>Monsters vs Aliens</i>	28-Jun	2:00 PM	0	0
Total:			15	7

Adult Programs	Date	Time	Num.
Cemetery Walk	4-Jun	6 & 7:30 PM	122
Author Kent Nerburn	15-Jun	2:00 PM	52
Seed Library Class	11-Jun	2:00 PM	34
Seed Library Class	11-Jun	6:30 PM	17
Adult Craft Night	24-Jun	6:00 PM	7
Explore Plant Care	19-Jun	10:00 AM	22
Pup-Up Library @ Dog Park	18-Jun	6:00 PM	10
Total:			264

Food for Fines		
Cereal	June 1-10	32

Book Clubs			
Reader's Anonymous	11-Jun	1:00 PM	3
Between the Lines	25-Jun	5:30 PM	8
Total:			11

Summer Story Time	Date	Time	Kids	Adults
Summer Story Time	4-Jun	10:30 AM	16	8
	6-Jun	10:30 AM	13	9
	10-Jun	6:00 PM	4	3
	11-Jun	10:30 AM	21	14
	13-Jun	10:30 AM	8	7
	17-Jun	6:00 PM	3	1
	18-Jun	10:30 AM	8	6
	20-Jun	10:30 AM	22	12
	24-Jun	6:00 PM	4	2
	25-Jun	10:30 AM	12	9
	27-Jun	10:30 AM	14	9
Total:			125	80

Teen Events				
Planet science activity	10-Jun	2:00 PM	6	
Monthly Volunteers	June	-	20	
Total:			6	

Special Events	Date	Time	Kids	Adults
Kickoff Party	3-Jun	6:00 PM	50	25
Kids Art Club	8-Jun	-	3	1
Rope Warrior	10-Jun	10:30 AM	125	25
Omaha Zoo	24-Jun	11:00 AM	70	36
Total:			198	62

Summer Stay & Play	Date	Time	Kids	Adults
Summer Stay & Play	5-Jun	10:30 AM	15	7
	12-Jun	10:30 AM	7	3
	19-Jun	10:30 AM	13	4
	26-Jun	10:30 AM	5	3
Total:			40	17

June 2019 Usage & Circulation Statistics

Total Circulation Statistics*		
	2019	2018
Adult	8,171	8,713
Juvenile	4,663	6,005
Total	12,834	14,718

*Includes physical collection, ILL, and eBooks

Physical Collection Circulation		
	2019	2018
Adult	6,353	7,204
Juvenile	4,649	6,005
Total	11,002	13,209

Interlibrary Loan		
	2019	2018
Requested	131	124
Supplied	128	145
Total	259	269

Electronic Resources		
	2019	2018
OverDrive	1,559	1,224
TumbleBooks	14	16
Total	1,573	1,240

Freegal		
	2019	2018
Songs Downloaded	27	24
Patrons Downloading	12	2
Songs Streamed	67	188
Patrons Streaming	17	4

Public Computer Use		
	2019	2018
Uses	1,105	1,209
Hours	820.0	919

WiFi Usage		
	2019	2018
Sessions	1,374	
Total Session Hours	972	
Unique Users	427	

Meeting Room Use		
	2019	2018
Library Uses	37	54
Library Hours	80.0	102.0
Non-Library Uses	10	15
Non-Library Hours	22.0	28.0

Study Room Use		
	2019	2018
Uses	46	65
Hours	17.0	105.0

Notary		
	2019	2018
Requests	2	5

Proctor		
	2019	2018
Tests	29	47

Adult Outreach		
	2019	2018
Locations	14	10
Patrons	41	35
Circulations	217	249

Daycare Outreach		
	2019	2018
Locations	0	0
Patrons	0	0
Circulations	0	0

on summer break

Current Cards	2019	2018
Resident	5,137	4,679
Non-Resident	338	239
Mount Marty	40	29
Teacher	48	42
Yankton County	1,027	999
Total	6,590	5,988

Items Added to Catalog in June	2019	2018
	487	247

Items Deleted from Catalog in June	2019	2018
	131	

Traffic		
	2019	2018
Count		x

*door counter not working properly

Genealogy Requests		
	2019	2018
Patrons	4	2
Hours	3.0	1.0

Teacher Requests		
	2019	2018
Requests	1	1

Courier		
	2019	2018
Total Incoming	248	380
Total Outgoing	271	348
Grand Total	519	728

Yankton County		
	2019	2018
Households	53	63

Yankton County	Cards	Adults	Kids
New Cards	17	27	9
Renewals	24	49	27

Non-Resident	Cards	Adults	Kids
New Cards	6	10	5
Renewals	13	22	18

Yankton Community Library • July 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Summer Reading Key: All Ages/Family Event Teen Program Youth Program Preschool Program Adult Program Community Program	1 Story Time, 6p	2 Story Time, 10:30a Drop-In Coloring 1-5p	3 Stay & Play, 10:30a Drop-In Space Games 1-5p Library Closes at 5 pm	4 Library Closed	5 Library Closed	6 Friends Book Sale 9:30 - 12 pm
7	8 Teen Event, 2p Will Stuck-Storyteller 6pm	9 Story Time, 10:30a Readers Anon, 1p Craft, 2p Seed Library 2/6:30	10 Stay & Play, 10:30 Hands-on activity, 2p Library Board, 5:30p	11 Story Time, 10:30a LEGO Club, 2p Bad Art Night @ Willa B's 6:30p	12 Movie, 2p	13 Kid's Art Club, 9a
14 <i>Library Closed</i>	15 Story Time, 6p	16 Story Time, 10:30a Craft, 2p Unplug, Unwind, Craft 6p	17 Stay & Play, 10:30a Hands-on activity, 2p	18 Story Time, 10:30a LEGO Club, 2p	19 Movie, 2p	20
21 <i>Library Closed</i>	22 Red Beard/Blue Beard 6 pm	23 Story Time, 10:30a Craft, 2p Women Homesteaders presentation 6pm	24 Stay & Play, 10:30a Hands-on activity, 2p	25 Story Time, 10:30a LEGO Club, 2p	26 Movie, 2p	27
28 <i>Library Closed</i>	29 LifeServe Blood Drive 8:30a-11a TALENT SHOW—MMC Marion Auditorium, 6p Library Closes @ 6pm	30	31 Stay & Play, 10:30a	Yankton Community Library—515 Walnut Street http://library.cityofyankton.org 605-668-5275 — library@cityofyankton.org Hours: Mon/Tues, 9a-8p; Wed/Thurs, 9a-6p; Fri/Sat, 9a-5p; Closed Sun. Food for Fines: Pasta July 1—10		

Yankton Community Library • August 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Yankton Community Library—515 Walnut Street http://library.cityofyankton.org 605-668-5275 — library@cityofyankton.org Hours: Mon/Tues, 9a-8p; Wed/Thurs, 9a-6p; Fri/Sat, 9a-5p; Closed Sun.			Stay & Play 10:30am	1 LEGO Club, 2pm	2 Wii, 2:00pm	3 Friends Book Sale 9:30 - 12pm
4 <i>Library Closed</i>	5	6	7 Stay & Play, 10:30am	8 LEGO Club, 2pm	9 Wii, 2:00pm	10 Kids' Art Club
11 <i>Library Closed</i>	12	13 Seed Library, 2/6:30 Readers Anon, 1 pm	14 Stay & Play, 10:30am Library Board Meeting, 5:30pm	15 LEGO Club, 2pm	16 Wii, 2:00pm	17 Library Closed
18 <i>Library Closed</i>	19 Friends of YCL Meeting, 5:15pm	20	21 Stay & Play, 10:30am	22	23	24
25 <i>Library Closed</i>	26 Neither Wolf Nor Dog Movie-6pm	27	28 Stay & Play, 10:30am	29	30	31 Food for Fines Peanut Butter or Jelly August 1-10