

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
YANKTON COMMUNITY LIBRARY  
Wednesday, April 10, 2019, at 5:30 p.m.  
Yankton Community Library, Director's Office**

Meeting called to order by President Lilah Gillis at 5:30 p.m. Present were Sue Otterman, Tony Maibaum, Christine Tielke, Tonja Koenigs, Joe Healy, Library Director Dana Schmidt, and Assistant Director Linda Dobrovolny.  
Absent with regrets: Amy Nelson

**Additions to the agenda:** none

**Minutes:**

Motion to approve the minutes of the March 20, 2019 meeting by Maibaum, with second by Otterman; Healy abstained. Motion approved.

**Discussion of Bills and Financial Report:**

No questions/discussion

**Communications and Correspondence:** Dana shared notes of thanks and appreciation from two of our patrons. One thanked us for the kindness and helpfulness of staff and the other wished us a Happy National Library week and a thank you for all we do for the community.

**Public Comment Period:** None.

**Director's Report:** In addition to the written report, Dana discussed several National Library Week activities. Staff have planned an Escape Room Event and after hours Teen Event. Community members have been invited to be a "Librarian For A Day" to get a behind the scenes look at library happenings. There have been some updates made to the staff break room.

**Old Business:** Motion to approve the State Library Annual Survey by Tielke, Second by Maibaum. Unanimous approval.

**New Business:**

Dana discussed her thoughts about the upcoming 2020 budget process and invited Board Members to give input. Maibaum suggested exploring the possibility of acquiring recording equipment that could potentially be used for City Commission meetings among other things.

The second in a series of trustee training videos was viewed and discussion about ways to improve the welcoming/training process for new board members followed. Suggestions were given about adding by-laws and trustee training materials to the website for ease of access.

**Other Business:** Many thanks to Tony Maibaum for his service and support of the library especially during his time as a City Commissioner liaison on the Library Board.

**Adjourn the meeting of March 13, 2019**

Motion by Maibaum to adjourn with second by Koenigs. Unanimous approval. Meeting adjourned at 6:30 p.m.

Respectfully submitted,  
Dana Schmidt, Library Director