

YANKTON COMMUNITY LIBRARY BOARD OF TRUSTEES MEETING
Regular Meeting
Wednesday, March 13, 2019, 5:30 p.m.
Yankton Community Library Meeting Room

AGENDA

Call to Order

Additions to the Agenda

Approval of February 13, 2019 Minutes

Discussion of Bills / Financial Report

Communications and Correspondence

Public Comment Period

Director's Report

Old Business

New Business

- National Library Week-Librarian for a Day
- Board training video and discussion

Other Business

Adjourn the meeting of March 13, 2019

The Yankton Community Library is committed to making its facilities accessible to everyone.
If you have additional accommodation requirements, please call 668-5276.

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY
Wednesday, February 13, 2018, at 5:30 p.m.
Yankton Community Library, Director's Office**

Meeting called to order by President Lilah Gillis at 5:30 p.m. Present were Sue Otterman, Tony Maibaum, Joe Healy, Amy Nelson, Tonja Koenigs, Christine Tielke; Library Director Dana Schmidt, and Assistant Director Linda Dobrovolny.

Minutes:

Motion to approve the minutes of the January 10, 2019 meeting by Maibaum, with second by Nelson; Healy abstained, motion approved.

Discussion of Bills and Financial Report:

Schmidt noted updated year-end figures for 2018.

Public Comment Period: None.

Director's Report:

Old Business: None.

New Business:

Collection Development Policy reviewed and a motion to approve with corrections by Tielke. Second by Otterman. Approved unanimously.

Dana and Linda conducted a tour of the library to point out areas of need. Lack of adequate storage space was evident throughout the library both for supplies and for the physical collection. The need for more computers and potentially a separate computer lab for technology classes was mentioned. It would also be beneficial for the layout of the library to allow for all staff to be closer to the front desk to be more aware of busy times and issues that may be occurring. Also discussed the need for replacing the roof and HVAC system in the near future due to ongoing issues.

(Tony left at 6:15)

Other Business: None.

Adjourn the meeting of January 9, 2019

Motion by Nelson to adjourn with second by Healy. Meeting adjourned at 6:30 p.m.

Respectfully submitted,
Dana Schmidt, Library Director

Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
CITY UTILITIES						
WTR/WW CHARGES	148.83	WATER SERVICE	101.142.274	2.22.19	002793 P	950 00002
WTR/WW CHARGES	121.24	SEWER SERVICE	101.142.275	2.22.19	002793 P	950 00003
	270.07	*VENDOR TOTAL				
MIDAMERICAN ENERGY						
FUEL	656.07	FUEL-HEATING	101.142.273	2.24.19	002794 P	950 00006
MIDWEST TAPE						
AUDIO BOOKS	402.90	AV - CAPITAL	101.142.342	96896933	020313 P	950 00008
AUDIO BOOKS	169.96	AV - CAPITAL	101.142.342	96960941/28115	020311 P	950 00004
	572.86	*VENDOR TOTAL				
NORTHWESTERN ENERGY						
ELECT	1,365.26	ELECTRICITY	101.142.272	2.22.19	002795 P	950 00001
RANDOM HOUSE INC						
CD	30.00	AV - CAPITAL	101.142.342	997	020315 P	950 00009
US BANK EQUIPMENT FINANC						
COPIER LEASE	321.52	RENTALS & XEROX SUPPLIES	101.142.212	378720221	020312 P	950 00007
ZOOBEAN INC						
SOFTWARE LICENSE	1,590.00	PROFESSIONAL SERVICES	101.142.202	1902	020314 P	950 00005
	4,805.78				
GENERAL FUND	4,805.78	*****				

Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	4,805.78					

RECORDS PRINTED - 000009

Schedule of Bills (Fund/Dept)

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
AMAZON.COM*MB6978IZ1 PROGRAMMING SUPPLIES	24.09	PROGRAM SUPPLIES	101.142.242	Raiche		968 00304
AMZN MKTP US*MB2AP35S2 BOOKS	12.44	BOOKS	101.142.340	Dobrovolny		968 00396
DVD'S	26.92	AV - CAPITAL	101.142.342	Dobrovolny		968 00397
	39.36	*VENDOR TOTAL				
AMZN MKTP US*MB6N16502 BOOKS	109.76	BOOKS	101.142.340	Dobrovolny		968 00384
DVD'S	57.90	AV - CAPITAL	101.142.342	Dobrovolny		968 00385
PROGRAM SUPPLIES	48.46	PROGRAM SUPPLIES	101.142.242	Dobrovolny		968 00386
	216.12	*VENDOR TOTAL				
AMZN MKTP US*MI6H46GF1 BOOKS	37.85	BOOKS	101.142.340	Dobrovolny		968 00105
DVD'S	210.26	AV - CAPITAL	101.142.342	Dobrovolny		968 00106
	248.11	*VENDOR TOTAL				
AMZN MKTP US*MI8QR00H1 BOOKS	47.25	BOOKS	101.142.340	Dobrovolny		968 00259
DVD'S	29.03	AV - CAPITAL	101.142.342	Dobrovolny		968 00260
REFRIGERATOR	167.08	REP. & MAINT. - EQUIPMEN	101.142.221	Dobrovolny		968 00261
	243.36	*VENDOR TOTAL				
AMZN MKTP US*MI9N13M20 BOOK	9.13	BOOKS	101.142.340	Dobrovolny		968 00072
DVD'S	146.37	AV - CAPITAL	101.142.342	Dobrovolny		968 00073
	155.50	*VENDOR TOTAL				
BAKER-TAYLOR BOOKS	3,521.18	BOOKS	101.142.340	Schmidt		968 00038
POSTAGE	34.70	POSTAGE	101.142.231	Schmidt		968 00039
	3,555.88	*VENDOR TOTAL				
BOOK SYSTEMS INC ATRIUUM SOFTWARE	3,195.00	PROFESSIONAL SERVICES	101.142.202	Schmidt		968 00217
CENTER POINT LARGE PRI LARGE PRINT BOOKS	133.62	BOOKS	101.142.340	Schmidt		968 00069
COWBOY #8 TRAVEL EXPENSE	36.39	TRAVEL EXPENSE	101.142.263	Lippert		968 00144

Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
D J*WALL ST JOURNAL NEWSPAPER SUBSCRIPTION	596.40	SUBSCRIPTIONS & PUBLICAT	101.142.235	Schmidt		968 00198
DEMCO INC						
OFFICE SUPPLIES	52.41	OFFICE SUPPLIES	101.142.232	Schmidt		968 00109
OFFICE SUPPLIES	676.81	OFFICE SUPPLIES	101.142.232	Schmidt		968 00402
	729.22	*VENDOR TOTAL				
DOLLAR TREE						
PROGRAM SUPPLIES	12.00	PROGRAM SUPPLIES	101.142.242	Lippert		968 00075
GRAINGER						
JANITORIAL SUPPLIES	269.50CR	JANITORIAL SUPPLIES	101.142.236	Reifenrath		968 00051
JANITORIAL SUPPLIES	22.10	JANITORIAL SUPPLIES	101.142.236	Reifenrath		968 00053
JANITORIAL SUPPLIES	22.10	JANITORIAL SUPPLIES	101.142.236	Reifenrath		968 00056
JANITORIAL SUPPLIES	22.10	JANITORIAL SUPPLIES	101.142.236	Reifenrath		968 00090
JANITORIAL SUPPLIES	46.68	JANITORIAL SUPPLIES	101.142.236	Reifenrath		968 00093
JANITORIAL SUPPLIES	144.28	JANITORIAL SUPPLIES	101.142.236	Reifenrath		968 00139
JANITORIAL SUPPLIES	36.70	JANITORIAL SUPPLIES	101.142.236	Reifenrath		968 00204
JANITORIAL SUPPLIES	16.10	JANITORIAL SUPPLIES	101.142.236	Reifenrath		968 00209
JANITORIAL SUPPLIES	43.67	JANITORIAL SUPPLIES	101.142.236	Reifenrath		968 00231
JANITORIAL SUPPLIES	111.26	JANITORIAL SUPPLIES	101.142.236	Reifenrath		968 00308
OFFICE SUPPLIES	15.01	OFFICE SUPPLIES	101.142.232	Reifenrath		968 00315
JANITORIAL SUPPLIES	150.55	JANITORIAL SUPPLIES	101.142.236	Reifenrath		968 00322
	361.05	*VENDOR TOTAL				
HY VEE 1820						
PROGRAMMING SUPPLIES	45.53	PROGRAM SUPPLIES	101.142.242	Raiche		968 00102
JUNIOR LIBRARY GUILD						
BOOKS	80.10	BOOKS	101.142.340	Raiche		968 00224
KAISER REFRIGERATION I						
MAINTENANCE SUPPLIES	35.00	REP. & MAINT. - BUILDING	101.142.223	Miles		968 00113
LEONE PRESS						
BOOK	30.00	BOOKS	101.142.340	Dobrovolny		968 00279
SHIPPING	6.00	POSTAGE	101.142.231	Dobrovolny		968 00280
	36.00	*VENDOR TOTAL				
MIDLAND HARDWARE						
JANITORIAL SUPPLIES	14.95	JANITORIAL SUPPLIES	101.142.236	Reifenrath		968 00257
MOZAKS FLOORS & MORE						
JANITORIAL SUPPLIES	43.19	JANITORIAL SUPPLIES	101.142.236	Schmidt		968 00030

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VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
OVERDRIVE DIST OVERDRIVE E-BOOKS	3,812.46	PROFESSIONAL SERVICES	101.142.202	Schmidt		968 00138
SD LIBRARY ASSOCIATION MEMBERSHIP DUES	55.00	MEMBERSHIP DUES	101.142.261	Lippert		968 00135
SOUTH DAKOTA HUMANITIE PROGRAMMING FEES	100.00	PROGRAM SUPPLIES	101.142.242	Dobrovolny		968 00124
SP * BUYREGISTERROLLS OFFICE SUPPLIES	69.99	OFFICE SUPPLIES	101.142.232	Schmidt		968 00131
THOMSON WEST*TCD BOOKS	99.78	BOOKS	101.142.340	Schmidt		968 00387
WAL-MART #1483						
DVDS	31.92	AV - CAPITAL	101.142.342	Dobrovolny		968 00096
PROGRAMMING SUPPLIES	23.63	PROGRAM SUPPLIES	101.142.242	Dobrovolny		968 00098
OFFICE SUPPLIES	27.62	OFFICE SUPPLIES	101.142.232	Dobrovolny		968 00099
DVDS	51.88	AV - CAPITAL	101.142.342	Dobrovolny		968 00164
PROGRAM SUPPLIES	37.74	PROGRAM SUPPLIES	101.142.242	Dobrovolny		968 00165
OFFICE SUPPLY RETURN	8.44CR	OFFICE SUPPLIES	101.142.232	Dobrovolny		968 00324
	164.35	*VENDOR TOTAL				
WAL-MART #3734						
PROGRAM SUPPLIES	19.60	PROGRAM SUPPLIES	101.142.242	Raiche		968 00005
WM SUPERCENTER #1483						
PROGRAM SUPPLIES	14.16	PROGRAM SUPPLIES	101.142.242	Dobrovolny		968 00014
DVD	19.96	AV - CAPITAL	101.142.342	Dobrovolny		968 00015
DVDS	55.84	AV - CAPITAL	101.142.342	Dobrovolny		968 00244
OFFICE SUPPLIES	9.44	OFFICE SUPPLIES	101.142.232	Raiche		968 00372
DVDS	127.76	AV - CAPITAL	101.142.342	Raiche		968 00373
PROGRAMMING	55.95	PROGRAM SUPPLIES	101.142.242	Raiche		968 00374
	283.11	*VENDOR TOTAL				
4443 AMC YANKTON 5						
PROGRAM SUPPLIES	30.00	PROGRAM SUPPLIES	101.142.242	Schmidt		968 00241
	14,435.16				

Schedule of Bills (Fund/Dept)
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
LIBRARY TRUST	*****					
LIBRARY TRUST					
AMZN MKTP US*MB2AP35S2 BOOKS	19.14	BOOKS	701.701.340	Dobrovolny		968 00398
BAKER-TAYLOR BOOK DONATION-HAAKON	114.90	BOOKS	701.701.340	Schmidt		968 00040
GOVERNORS INN SUMMER READING-JUMPSTART	71.00	RECREATION SUPPLIES	701.701.242	Raiche		968 00147
HOBBY-LOBBY #738 ADULT CRAFT SUPPLIES	17.26	RECREATION SUPPLIES	701.701.242	Lippert		968 00142
IMAGESTUFF.COM SUMMER READING SUPPLIES	144.70	RECREATION SUPPLIES	701.701.242	Raiche		968 00333
JIMMY JOHNS - 3631 - M STAFF APPRECIATION	50.30	RECREATION SUPPLIES	701.701.242	Schmidt		968 00083
MENARDS YANKTON SD ADULT CRAFT NIGHT	23.65	RECREATION SUPPLIES	701.701.242	Lippert		968 00094
PHILLIPS 66 - CORNER P SUMMER READING-JUMPSTART	25.97	RECREATION SUPPLIES	701.701.242	Raiche		968 00149
REDROSSA ITALIAN GRILL SUMMER READING-JUMPSTART	20.00	RECREATION SUPPLIES	701.701.242	Raiche		968 00163
SQ *SQ *BRANDING IRON SUMMER READING-JUMPSTART	9.14	RECREATION SUPPLIES	701.701.242	Raiche		968 00154
WAL-MART #1483 ADULT CRAFT SUPPLIES	48.02	RECREATION SUPPLIES	701.701.242	Dobrovolny		968 00097
WM SUPERCENTER #1483 ADULT CRAFT NIGHT SUPPLY	3.77	RECREATION SUPPLIES	701.701.242	Dobrovolny		968 00245
	547.85				
LIBRARY TRUST	547.85	*****				

Schedule of Bills (Fund/Dept)

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

	ADOPTED BUDGET	REVISIED BUDGET	ANNUAL ACT MTD POSTED ACT YTD POSTED AND IN PROCESS AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND					
INTERGOVERNMENTAL REVENUES					
3380 COUNTY SHARE OF LIBRARY BUDG	24,000.00	24,000.00	0.00	0.00	24,000.00 0
TOTAL: INTERGOVERNMENTAL REVENUES	24,000.00	24,000.00	0.00	0.00	24,000.00 0
GOODS AND SERVICES					
3450 LIBRARY COPY FEES	0.00	0.00	0.00	0.00	0.00 0
3451 NON-RESIDENT LIBRARY CARDS	6,800.00	6,800.00	310.00	945.00	5,855.00 13 -
3452 LIBRARY A.V. FEES	500.00	500.00	45.00	45.00	455.00 9
3453 LIBRARY LONG OR (SHORT)	10.00	10.00	0.40	0.20	9.80 2
3454 SALE OF WITHDRAWN ITEMS	200.00	200.00	4.32	59.53	140.47 29 --
3455 OTHER-LIBRARY REVENUES	1,500.00	1,500.00	106.70	233.70	1,266.30 15 -
3456 PC PRINTING	6,000.00	6,000.00	527.85	828.90	5,171.10 13 -
3490 SALE OF MATERIALS	100.00	100.00	0.00	0.00	100.00 0
3491 OTHER NON-TAXABLE	2,000.00	2,000.00	0.00	704.05	1,295.95 35 ---
3492 OTHER TAXABLE	0.00	0.00	0.00	0.00	0.00 0
TOTAL: GOODS AND SERVICES	17,110.00	17,110.00	994.27	2,816.38	14,293.62 16 -
FINES					
3510 COURT FINES	3,000.00	3,000.00	51.67	51.67	2,948.33 1
3511 PARKING FINES	3,000.00	3,000.00	375.00	485.00	2,515.00 16 -
3520 LIBRARY FINES	500.00	500.00	111.00	169.50	330.50 33 ---
TOTAL: FINES	6,500.00	6,500.00	537.67	706.17	5,793.83 10 -
MISCELLANEOUS					
3610 INTEREST	40,000.00	40,000.00	12,652.08	12,652.08	27,347.92 31 ---
3611 UTILITY REFUNDS	10,000.00	10,000.00	0.00	0.00	10,000.00 0
3612 SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00 0
3613 IN LIEU OF TAX	0.00	0.00	0.00	0.00	0.00 0
3614 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00 0
3615 MISC REIMBURSEMENTS	4,000.00	4,000.00	109.63	134.16	3,865.84 3
3617 CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00 0
3618 USDA RURAL DEVELOPMENT LOAN	0.00	0.00	0.00	0.00	0.00 0
3620 LAND RENT	0.00	0.00	0.00	0.00	0.00 0
3640 COMPENSATION LOSS & DAMAGE	3,000.00	3,000.00	83.14	83.14	2,916.86 2
3641 LIBR COMP FOR LOSS & DAMAGE	1,500.00	1,500.00	64.97	118.96	1,381.04 7
TOTAL: MISCELLANEOUS	58,500.00	58,500.00	12,909.82	12,988.34	45,511.66 22 --
TOTAL: GENERAL FUND	106,110.00	106,110.00	14,441.76	16,510.89	89,599.11 20 -

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
3610 INTEREST	0.00	0.00	66.90	66.90	66.90-	9999 -----]]]]
3660 DONATIONS FROM PRIVATE	0.00	0.00	882.85	1,197.65	1,197.65-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	949.75	1,264.55	1,264.55-	9999 -----]]]]

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101	GENERAL FUND					
142	COMMUNITY LIBRARY					
	PERSONAL SERVICES					
101	REGULAR WAGES	366,304.00	0.00	26,610.35	45,080.51	321,223.49 12 -
102	TEMPORARY WAGES	84,000.00	0.00	4,860.58	7,807.43	76,192.57 9
103	OVERTIME WAGES	350.00	0.00	0.00	0.00	350.00 0
111	OASI	34,475.00	0.00	2,366.05	3,983.67	30,491.33 11 -
121	RETIREMENT	21,999.00	0.00	1,596.63	2,704.86	19,294.14 12 -
131	WORKMENS COMPENSATION	2,542.00	0.00	0.00	0.00	2,542.00 0
132	GROUP INSURANCE	90,616.00	0.00	4,547.69	9,095.34	81,520.66 10 -
133	UNEMPLOYMENT INSURANCE	1,004.00	0.00	100.69	169.22	834.78 16 -
TOTAL:	PERSONAL SERVICES	601,290.00	0.00	40,081.99	68,841.03	532,448.97 11 -
	OTHER CURRENT EXPENDITURES					
201	INSURANCE	10,066.00	0.00	0.00	0.00	10,066.00 0
202	PROFESSIONAL SERVICES	30,000.00	0.00	90.00	99.70	29,900.30 0
211	PUBLISHING	3,000.00	0.00	0.00	0.00	3,000.00 0
212	RENTALS & XEROX SUPPLIES	6,000.00	0.00	292.24	292.24	5,707.76 4
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00 0
223	REP. & MAINT. - BUILDINGS	4,000.00	0.00	242.65	242.65	3,757.35 6
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00 0
231	POSTAGE	2,500.00	0.00	259.93	259.93	2,240.07 10 -
232	OFFICE SUPPLIES	9,500.00	0.00	540.83	538.68	8,961.32 5
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00 0
234	COPIES	0.00	0.00	0.00	0.00	0.00 0
235	SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	0.00	0.00	9,500.00 0
236	JANITORIAL SUPPLIES	3,000.00	0.00	393.58	393.58	2,606.42 13 -
242	PROGRAM SUPPLIES	3,000.00	0.00	24.07	24.07	2,975.93 0
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00 0
261	MEMBERSHIP DUES	1,000.00	0.00	0.00	0.00	1,000.00 0
263	TRAVEL EXPENSE	3,500.00	0.00	0.00	0.00	3,500.00 0
265	CONFERENCE & MEETINGS	1,500.00	0.00	0.00	0.00	1,500.00 0
271	TELEPHONE	1,800.00	0.00	146.03	286.64	1,513.36 15 -
272	ELECTRICITY	23,000.00	0.00	1,308.86	1,308.86	21,691.14 5
273	FUEL-HEATING	3,000.00	0.00	645.85	645.85	2,354.15 21 --
274	WATER SERVICE	3,500.00	0.00	90.53	90.53	3,409.47 2
275	SEWER SERVICE	1,200.00	0.00	59.54	59.54	1,140.46 4
276	LANDFILL	500.00	0.00	32.00	72.00	428.00 14 -
277	RUBBLE	0.00	0.00	0.00	0.00	0.00 0
TOTAL:	OTHER CURRENT EXPENDITURES	122,566.00	0.00	4,126.11	4,314.27	118,251.73 3
	CAPITAL OUTLAY					
301	CAPITAL REPAIR & MAINTENANCE	12,000.00	0.00	0.00	0.00	12,000.00 0
320	BUILDINGS	10,000.00	0.00	0.00	0.00	10,000.00 0
340	BOOKS	50,000.00	0.00	1,826.51	1,826.51	48,173.49 3
342	AV - CAPITAL	12,000.00	0.00	532.98	532.98	11,467.02 4
350	EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00 0

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2019 THROUGH FEB 28, 2019

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND						
142 COMMUNITY LIBRARY						
TOTAL: CAPITAL OUTLAY	85,000.00	0.00	2,359.49	2,359.49	82,640.51	2
OTHER EXPENDITURES						
530 REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COMMUNITY LIBRARY	808,856.00	0.00	46,567.59	75,514.79	733,341.21	9
TOTAL: GENERAL FUND	808,856.00	0.00	46,567.59	75,514.79	733,341.21	9

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
701 LIBRARY TRUST						
OTHER CURRENT EXPENDITURES						
202 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0
221 REP. & MAINT. - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
223 REP. & MAINT. - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
232 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0
235 SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0
242 RECREATION SUPPLIES	0.00	0.00	788.37	788.37	788.37-	9999 -----]]]]
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER CURRENT EXPENDITURES	0.00	0.00	788.37	788.37	788.37-	9999 -----]]]]
CAPITAL OUTLAY						
340 BOOKS	0.00	0.00	0.00	0.00	0.00	0
342 AV - CAPITAL	0.00	0.00	0.00	0.00	0.00	0
350 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
TOTAL: LIBRARY TRUST	0.00	0.00	788.37	788.37	788.37-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	788.37	788.37	788.37-	9999 -----]]]]

----FUND---- 701 LIBRARY TRUST

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE	

ASSETS					

CURRENT ASSETS:					
701.1012					
	NOW ACCOUNT - 1ST DAKOTA	30,481.05	100.85	664.03CR	29,817.02
	TOTAL CURRENT ASSETS:	30,481.05	100.85	664.03CR	29,817.02
	TOTAL ASSETS:	30,481.05	100.85	664.03CR	29,817.02
LIABILITIES AND FUND BALANCE					

CURRENT LIABILITIES:					
701.2011	ACCOUNTS PAYABLE	1,140.21CR	60.53	1,140.21	0.00
	TOTAL CURRENT LIABILITIES:	1,140.21CR	60.53	1,140.21	0.00
	TOTAL LIABILITIES:	1,140.21CR	60.53	1,140.21	0.00
FUND BALANCE:					
701.2511	FUND BALANCE - UNDESIGNATED	24,607.63CR	0.00	0.00	24,607.63CR
701.2900	REVENUE CONTROL	16,319.60CR	949.75CR	1,264.55CR	17,584.15CR
701.2910	EXPENDITURE CONTROL	11,586.39	788.37	788.37	12,374.76
	TOTAL FUND BALANCE:	29,340.84CR	161.38CR	476.18CR	29,817.02CR
	TOTAL LIABILITIES AND FUND BALANCE:	30,481.05CR	100.85CR	664.03	29,817.02CR
	TOTAL FUND:	0.00	0.00	0.00	0.00

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY PERSONAL SERVICES								
101	REGULAR WAGES	366,304.00	0.00	26,610.35	45,080.51	321,223.49	12	-	
P-020819-934	PAYROLL INTERFACE	020819		13,235.21	CODE-Y,PER#-1,FUND-	101			A
P-022219-949	PAYROLL INTERFACE	022219		13,375.14	CODE-Y,PER#-2,FUND-	101			A
102	TEMPORARY WAGES	84,000.00	0.00	4,860.58	7,807.43	76,192.57	9		
P-020819-934	PAYROLL INTERFACE	020819		2,333.93	CODE-Y,PER#-1,FUND-	101			A
P-022219-949	PAYROLL INTERFACE	022219		2,526.65	CODE-Y,PER#-2,FUND-	101			A
103	OVERTIME WAGES	350.00	0.00	0.00	0.00	350.00	0		
111	OASI	34,475.00	0.00	2,366.05	3,983.67	30,491.33	11	-	
P-020819-934	PAYROLL INTERFACE	020819		1,170.31	CODE-Y,PER#-1,FUND-	101			A
P-022219-949	PAYROLL INTERFACE	022219		1,195.74	CODE-Y,PER#-2,FUND-	101			A
121	RETIREMENT	21,999.00	0.00	1,596.63	2,704.86	19,294.14	12	-	
P-020819-934	PAYROLL INTERFACE	020819		794.12	CODE-Y,PER#-1,FUND-	101			A
P-022219-949	PAYROLL INTERFACE	022219		802.51	CODE-Y,PER#-2,FUND-	101			A
131	WORKMENS COMPENSATION	2,542.00	0.00	0.00	0.00	2,542.00	0		
132	GROUP INSURANCE	90,616.00	0.00	4,547.69	9,095.34	81,520.66	10	-	
P-020819-934	PAYROLL INTERFACE	020819		2,273.85	CODE-Y,PER#-1,FUND-	101			A
P-022219-949	PAYROLL INTERFACE	022219		2,273.84	CODE-Y,PER#-2,FUND-	101			A
133	UNEMPLOYMENT INSURANCE	1,004.00	0.00	100.69	169.22	834.78	16	-	
P-020819-934	PAYROLL INTERFACE	020819		49.82	CODE-Y,PER#-1,FUND-	101			A
P-022219-949	PAYROLL INTERFACE	022219		50.87	CODE-Y,PER#-2,FUND-	101			A
TOTAL: PERSONAL SERVICES		601,290.00	0.00	40,081.99	68,841.03	532,448.97	11	-	
OTHER CURRENT EXPENDITURES									
201	INSURANCE	10,066.00	0.00	0.00	0.00	10,066.00	0		
202	PROFESSIONAL SERVICES	30,000.00	0.00	90.00	99.70	29,900.30	0		
M-020419-929	.14274 OLSONS PEST TECHNICIAN	201901 Schmidt		90.00	PET CONTROL			N	A
211	PUBLISHING	3,000.00	0.00	0.00	0.00	3,000.00	0		
212	RENTALS & XEROX SUPPLIES	6,000.00	0.00	292.24	292.24	5,707.76	4		
D-021119-927	07098 US BANK EQUIPMENT FINANC	062885 373361820		292.24	COPIER LEASE	020310	P	N	A
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00	0		
223	REP. & MAINT. - BUILDINGS	4,000.00	0.00	242.65	242.65	3,757.35	6		
M-020419-929	.12003 ECHO ELECTRIC SUPPLY	201901 Miles		53.35	CREDIT			N	A
M-020419-929	.12003 ECHO ELECTRIC SUPPLY	201901 Miles		53.35	LIGHT REPAIR			N	A

		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET	AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY							
	OTHER CURRENT EXPENDITURES							
223	REP. & MAINT. - BUILDINGS							
D-021119-928	00315 MERKEL ELECTRIC	062857	8037	242.65	OUTLET REPAIR	020238	P M	A
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0	
231	POSTAGE	2,500.00	0.00	259.93	259.93	2,240.07	10 -	
M-020419-929	.12920 POSTAGE REFILL	201901	Schmidt	200.00	POSTAGE		N	A
M-020419-929	.15951 AMZN MKTP US*MB44S9QB0	201901	Dobrovolny	3.99	POSTAGE		N	A
M-020419-929	.14781 USPS PO 4698100078	201901	Dobrovolny	20.00	POSTAGE		N	A
M-020419-929	.11798 BAKER-TAYLOR	201901	Schmidt	11.07	POSTAGE		N	A
M-020419-929	.15975 AMZN MKTP US*MB7U441F1	201901	Dobrovolny	3.99	POSTAGE		N	A
M-020419-929	.15998 AMZN MKTP US*M21YP7SB2	201901	Dobrovolny	3.99	POSTAGE		N	A
D-021119-927	03241 BERING SALES	062811	3577-3575	16.42	SHIPPING	019560	P N	A
D-021119-928	03464 UNITED STATES POSTAL SER	062883	1.29.19	0.47	POSTAGE METER		N	A
232	OFFICE SUPPLIES	9,500.00	0.00	540.83	538.68	8,961.32	5	
M-020419-929	.15949 AMZN MKTP US*MB6XY6GX2	201901	Dobrovolny	9.88	OFFICE SUPPLIES		N	A
M-020419-929	.13320 WM SUPERCENTER #1483	201901	Dobrovolny	31.72	OFFICE SUPPLIES		N	A
M-020419-929	.15969 AMZN MKTP US*MB6SA8VN1	201901	Dobrovolny	8.51	OFFICE SUPPLIES		N	A
M-020419-929	.15101 SP * ELM USA	201901	Reifenrath	19.14	OFFICE SUPPLIES		N	A
M-020419-929	.13320 WM SUPERCENTER #1483	201901	Dobrovolny	17.68	OFFICE SUPPLIES		N	A
M-020419-929	.15101 SP * ELM USA	201901	Reifenrath	241.90	OFFICE SUPPLIES		N	A
D-021119-927	03241 BERING SALES	062811	3577-3575	100.00	SUPPLIES	019560	P N	A
D-021119-927	03241 BERING SALES	062811	3577-3575	112.00	SUPPLIES	019560	P N	A
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0	
234	COPIES	0.00	0.00	0.00	0.00	0.00	0	
235	SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	0.00	0.00	9,500.00	0	
236	JANITORIAL SUPPLIES	3,000.00	0.00	393.58	393.58	2,606.42	13 -	
M-020419-929	.11965 DAYHUFF ENTERPRISES IN	201901	Miles	142.50	JANITORIAL SUPPLIES		N	A
M-020419-929	.15543 GRAINGER	201901	Reifenrath	251.08	JANITORIAL SUPPLIES		N	A
242	PROGRAM SUPPLIES	3,000.00	0.00	24.07	24.07	2,975.93	0	
M-020419-929	.14977 WM SUPERCENTER #3734	201901	Raiche	8.56	PROGRAM SUPPLIES		N	A
M-020419-929	.15996 AMZN MKTP US*MB5AE7FZ0	201901	Dobrovolny	15.51	PROGRAM SUPPLIES		N	A
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0	
261	MEMBERSHIP DUES	1,000.00	0.00	0.00	0.00	1,000.00	0	
263	TRAVEL EXPENSE	3,500.00	0.00	0.00	0.00	3,500.00	0	
265	CONFERENCE & MEETINGS	1,500.00	0.00	0.00	0.00	1,500.00	0	
271	TELEPHONE	1,800.00	0.00	146.03	286.64	1,513.36	15 -	
P-020819-934	PAYROLL INTERFACE	020819		10.50	CODE-Y, PER#-1, FUND-	101		A
M-022819-947	06976 VAST BROADBAND	007798		87.30	PHONE CHARGES	003513	F N	A

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY								
	OTHER CURRENT EXPENDITURES								
271	TELEPHONE								
M-022819-947	06976 VAST BROADBAND	007799		48.23	PHONE CHARGES	003513	F	N	A
272	ELECTRICITY	23,000.00	0.00	1,308.86	1,308.86	21,691.14	5		
D-021119-927	00455 NORTHWESTERN ENERGY	062863	1.23.19	1,308.86	ELECT	002795	P	N	A
273	FUEL-HEATING	3,000.00	0.00	645.85	645.85	2,354.15	21	--	
D-021119-927	00303 MIDAMERICAN ENERGY	062858	1.27.19	645.85	FUEL	002794	P	N	A
274	WATER SERVICE	3,500.00	0.00	90.53	90.53	3,409.47	2		
D-021119-927	00109 CITY UTILITIES	062821	1.19.19	90.53	WATER-WW CHARGES	002793	P	N	A
275	SEWER SERVICE	1,200.00	0.00	59.54	59.54	1,140.46	4		
D-021119-927	00109 CITY UTILITIES	062821	1.19.19	59.54	WATER-WW CHARGES	002793	P	N	A
276	LANDFILL	500.00	0.00	32.00	72.00	428.00	14	-	
J-022819-965	FEBRUARY JOURNAL ENTRIES JE 61			32.00	DUMPSTER CHARGES - FEB				A
277	RUBBLE	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	OTHER CURRENT EXPENDITURES	122,566.00	0.00	4,126.11	4,314.27	118,251.73	3		
	CAPITAL OUTLAY								
301	CAPITAL REPAIR & MAINTENANCE	12,000.00	0.00	0.00	0.00	12,000.00	0		
320	BUILDINGS	10,000.00	0.00	0.00	0.00	10,000.00	0		
340	BOOKS	50,000.00	0.00	1,826.51	1,826.51	48,173.49	3		
M-020419-929	.15946 AMZN MKTP US*MB0VM5QX1	201901	Dobrovolny	10.45	BOOK				N A
M-020419-929	.15948 AMZN MKTP US*MB2BR96V0	201901	Dobrovolny	11.74	BOOK				N A
M-020419-929	.15949 AMZN MKTP US*MB6XY6GX2	201901	Dobrovolny	28.04	BOOKS				N A
M-020419-929	.15952 AMZN MKTP US*MB14H2680	201901	Dobrovolny	28.09	BOOK				N A
M-020419-929	.15905 BOUND TO STAY BOUND BO	201901	Raiche	51.68	BOOKS				N A
M-020419-929	.11785 CENTER POINT LARGE PRI	201901	Schmidt	137.82	LARGE PRINT BOOKS				N A
M-020419-929	.15960 AMZN MKTP US*MB2YW7142	201901	Dobrovolny	40.20	BOOKS				N A
M-020419-929	.11798 BAKER-TAYLOR	201901	Schmidt	1,153.08	BOOKS				N A
M-020419-929	.15976 AMZN MKTP US*MB8WE1LA2	201901	Dobrovolny	79.83	BOOKS				N A
M-020419-929	.15977 AMZN MKTP US*MB6RG91Q1	201901	Dobrovolny	38.66	BOOKS				N A
M-020419-929	.15983 AMZN MKTP US*MB4R70J60	201901	Dobrovolny	38.00	BOOK				N A
M-020419-929	.15987 AMZN MKTP US*MB7AA2NA1	201901	Dobrovolny	26.02	BOOKS				N A
M-020419-929	.15988 AMZN MKTP US*M25RM1IU2	201901	Dobrovolny	107.90	BOOKS				N A
D-021119-927	02233 YANKTON SCHOOL DISTRICT	062898	1.16.19	75.00	HIGH SCHOOL YEAR BOOKS	019559	P	N	A
342	AV - CAPITAL	12,000.00	0.00	532.98	532.98	11,467.02	4		
M-020419-929	.15949 AMZN MKTP US*MB6XY6GX2	201901	Dobrovolny	48.35	DVD'S				N A

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT	
		REVISED BUDGET		AND IN PROCESS	AND IN PROCESS	BALANCE		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY							
	CAPITAL OUTLAY							
342	AV - CAPITAL							
M-020419-929	.15951 AMZN MKTP US*MB44S9QB0	201901	Dobrovolny	6.59	DVD		N	A
M-020419-929	.13320 WM SUPERCENTER #1483	201901	Dobrovolny	47.88	DVDS		N	A
M-020419-929	.13320 WM SUPERCENTER #1483	201901	Dobrovolny	136.60	DVDS		N	A
M-020419-929	.15975 AMZN MKTP US*MB7U441F1	201901	Dobrovolny	5.54	DVD		N	A
M-020419-929	.15977 AMZN MKTP US*MB6RG91Q1	201901	Dobrovolny	87.02	DVD'S		N	A
M-020419-929	.15987 AMZN MKTP US*MB7AA2NA1	201901	Dobrovolny	59.21	DVD'S		N	A
M-020419-929	.15988 AMZN MKTP US*M25RM1IU2	201901	Dobrovolny	48.29	DVD'S		N	A
M-020419-929	.15994 AMZN MKTP US*MB35N2OT1	201901	Dobrovolny	38.80	DVD, CD BOOK		N	A
M-020419-929	.15998 AMZN MKTP US*M21YP7SB2	201901	Dobrovolny	14.71	DVD		N	A
D-021119-927	04785 MIDWEST TAPE	062860	96837858	39.99	AV	019563	P N	A
350	EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0	
TOTAL:	CAPITAL OUTLAY	85,000.00	0.00	2,359.49	2,359.49	82,640.51	2	
	OTHER EXPENDITURES							
530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	COMMUNITY LIBRARY	808,856.00	0.00	46,567.59	75,514.79	733,341.21	9	
TOTAL:	GENERAL FUND	808,856.00	0.00	46,567.59	75,514.79	733,341.21	9	

Director's Report-March 2019

Oscars Movie Marathon and Oscars Encore Weekends:

We had 111 in attendance for our Oscars Movie Marathon weekend on February 23 and 24 when we showed 5 nominated movies. Because of its popularity, we like to hold a second Oscars weekend to show some more nominated movies that have later release dates. The second Oscars weekend took place on March 9 and 10. There was a lot of excitement that we would be showing *The Green Book*, the best picture winner. However, when we discovered that the DVD would actually not be released in time, we purchased the item on Amazon and streamed the movie for the audience. This might be a good option for future events. We had an additional 64 movie viewers on March 9 and 10.

Women's Suffrage Event:

In honor of Women's History Month, speaker Molly Rozum will do a presentation on women's suffrage on Sunday, March 31 at 2:00 p.m. The title of the presentation is "Votes for Women: 100 Years of Woman Suffrage in South Dakota." This program was made possible by the South Dakota Humanities Council. We are excited to have Molly and are hoping for a good turnout for the event.

Author Visits:

On Thursday, March 14, at 6:30 p.m. YCL will welcome author Kim Clodfelter to talk about the book he wrote about his father, *CLODDY: Coach Dwane "Cloddy" Clodfelter, a Pioneer in the integration of NCAA College Basketball*. Dwane Clodfelter was a high school basketball coach for 14 years and a men's basketball coach at USD for 30 years. He was a pioneer in the integration of college athletics. Kim and Cloddy have recently been featured in the *Yankton P&D* (January 10, 2019) and *South Dakota Magazine* (March/April 2019). Books will be available for sale and signing at the event.

Nelsen Petersen, author of *Selfies with Sacajawea—The Corps of Re-Discovery on the Lewis and Clark Trail* will join us on Tuesday, April 2 at 6:30 p.m. for an author talk and book signing. Petersen's book focuses on a two-week journey he and friend took, following in the footsteps of America's greatest pair of explorers, Lewis & Clark. The presentation and book reading is an entertaining and enlightening look at the remarkable accomplishment and courage of the Corps of Discovery.

National Library Week-April 7 through April 13:

Our NLW committee is busy planning activities for this year's celebration. This year's theme is Libraries = Strong Communities. With that in mind, we are in the process of planning a "vendor fair" to be held at the library that will feature some of the community's resources. At the library, we are often asked how people can access different resources to meet their needs. This will be a way to bring several of these agencies together to share their information with the community.

During the week, we will be inviting individuals from the community to experience being a "Librarian for a Day." We will offer 1-hour time slots in which they can sign up and experience different aspects of working at the library. Board members are welcome to take part-this may count as another training opportunity! We hope this will be a fun and insightful experience for all who participate.

Friday, April 4 is our annual celebration of Drop Everything And Read (DEAR) Day to celebrate the importance of reading every day. We will again ask individuals to sign up for spots to read in our comfy chairs-with the hopes of keeping them full all day. We'd love to have you join us for this event—watch for more information to come!

We will also offer an Escape Room challenge to middle schoolers through Adults on Saturday, April 13. There will be a series of clues for you to decipher to solve the puzzle. These events have been a popular craze in bigger cities and we are excited to be able to offer one here in Yankton. Registration will be required for this event and you can sign up as a group or be matched with other individuals.

Saturday evening, April 13, we will also be offering a Teen After-Hours event from 6-9. We would like to challenge participants to complete the Escape Room as well as other fun activities throughout the evening.

Speaking Events:

Library staff have been invited to speak for several groups recently, including the General Federation of Women's Club (GFWC), the Morning Optimists group, Yankton Area Retired Teachers, and Beta Sigma Phi. Amanda has also been asked to participate in Sacred Heart Elementary School's STREAM night. We are excited to get out into the community and share with these groups all the wonderful things that the library is doing in the community.

Staffing:

One of our part-time employees, Amanda LaCroix, has put in her notice and will be done at the end of March.

Amy Clare has passed her 6-month probation mark and is doing well. She presented a Stay Safe Online class that was well attended and coordinated the speaker for the Women's Suffrage event on March 31. We are happy she is part of our team as she continues to share her experience and knowledge with our staff and patrons.

We will be opening a position soon for a Youth Services Assistant. This is a new position for YCL and we will be looking for someone that can support and strengthen our Youth Services program.

Friends of the Library:

The Friends of the Library will hold their monthly meeting on Monday, March 18 at 5:15 p.m. They have given the library funds to pay for two of our upcoming events: **Sean Gaskel** playing the West African kora at GAR Hall on May 16 at 7pm and **Gail Blankenau**, genealogist from Lincoln, NE doing a presentation entitled *Women Homesteaders* on July 23 at 6 p.m. We are thankful for their generosity which allows us to offer more events and experiences for the Yankton community.

February 2019 Program Statistics

Recurring Programs	Date	Time	Kids	Adults
Stay & Play	Feb. 6	10:30 AM	10	4
	Feb. 13	10:30 AM	8	4
	Feb. 20	10:30 AM		
	Feb. 27	10:30 AM	8	3
Total:			26	11

Story Time	Feb. 4	10:30 AM	7	8
	Feb. 5	5:30 PM	13	9
	Feb. 7	10:30 AM	5	3
	Feb. 11	10:30 AM	7	9
	Feb. 12	5:30 PM	11	9
	Feb. 14	10:30 AM	18	9
	Feb. 19	10:30 AM	14	9
	Feb. 21	10:30 AM	16	9
	Feb. 25	5:30 PM	12	12
	Feb. 26	10:30 AM	18	10
	Feb. 28	10:30 AM	14	8
Total:			135	95

Thursday Kids Activities				
Craft Club	Feb. 7	3:45 PM	11	4
LEGO Club	Feb. 14	3:45 PM	15	5
Science Club: Fossils	Feb. 21	3:45 PM	16	5
<i>House with a Clock in its Walls</i>	Feb. 28	3:45 PM	6	1
Total:			48	15

Adult Programs	Date	Time	Num.
Presentation-Susie	Feb. 2	1:00 PM	32
Seed Library: Garden Plan	Feb. 12	2:00 PM	40
Seed Library: Garden Plan	Feb. 12	6:30 PM	12
Teen Tech Tutors	Feb. 16	1:00 PM	5
Unplug, Unwind, Craft	Feb. 19	6:00 PM	20
Stay Safe Online	Feb. 27	2:00 PM	13
Total:			122

Food for Fines		
Soap	February 1-10	50

Book Clubs			
Reader's Anonymous	Feb. 12	1:00 PM	4
Between the Lines	Feb. 26	5:30 PM	7
Total:			11

Oscar Movie Marathon			
<i>BlacKKKlansman</i>	Feb. 23	9:00 AM	11
<i>Bohemian Rhapsody</i>	Feb. 23	11:30 AM	26
<i>A Star is Born</i>	Feb. 23	2:00 PM	30
<i>Isle of Dogs</i>	Feb. 24	1:00 PM	8
<i>The Wife</i>	Feb. 24	3:00 PM	36
Total:			111

Friday Wii	Feb. 1	3:30 PM	0	
	Feb. 8	3:30 PM	0	
	Feb. 15	3:30 PM	2	
	Feb. 22	3:30 PM	5	

Total: 7

Teen Events				
TAB	Feb. 4	7:00 PM	0	

Total: 0

Miscellaneous				
Homeschool Group	Feb. 8		27	8
Kid's Art Club/Bring Your Child to the Library	Feb. 9	-	15	10
Winter Reading Participants			45	23
Cocoa & Cookies Party			28	17

Total: 115 58

February 2019 Usage & Circulation Statistics

Total Circulation Statistics*

	2019	2018
Adult	8,352	7,959
Juvenile	3,941	4,133
Total	12,293	12,092

*Includes physical collection, ILL, and eMaterials

Physical Collection Circulation

	2019	2018
Adult	6,725	6,590
Juvenile	3,485	3,778
Total	10,210	10,368

Interlibrary Loan

	2019	2018
Requested	156	177
Supplied	86	209
Total	242	386

Electronic Resources

	2019	2018
OverDrive	1,363	983
TumbleBooks	456	355
Total	1,819	1,338

Freegal

	2019	2018
Songs Downloaded	33	28
Patrons Downloading	16	6
Songs Streamed	75	32
Patrons Streaming	18	4

Public Computer Use

	2019	2018
Uses	949	1,219
Hours	646.2	825

WiFi Usage

	2019	2018
Sessions	1,423	
Total Session Hours	1,477	
Unique Users	348	

Meeting Room Use

	2019	2018
Library Uses	23	36
Library Hours	63.0	69.0
Non-Library Uses	15	10
Non-Library Hours	23.0	19.0

Study Room Use

	2019	2018
Uses	29	50
Hours	45.0	68.0

Notary

	2019	2018
Requests	4	1

Proctor

	2019	2018
Tests	22	44

Adult Outreach

	2019	2018
Locations	10	10
Patrons	42	39
Circulations	217	240

Daycare Outreach

	2019	2018
Locations	16	20
Patrons	254	280
Circulations	266	318

Traffic

	2019	2018
Count		11,836*

*south door count estimated

Genealogy Requests

	2019	2018
Patrons	1	2
Hours	1.0	2

Teacher Requests

	2019	2018
Requests	4	7

Current Cards

	2019	2018
Resident	5,091	4,465
Non-Resident	253	227
Mount Marty	39	24
Teacher	47	58
Yankton County	1,070	963
Total	6,500	5,737

Courier

	2019	2018
Total Incoming	300	461
Total Outgoing	271	457
Grand Total	571	918

Yankton County

	2019	2018
Households	26	

Yankton County

	Cards	Adults	Kids
New Cards	2	10	
Renewals	20	36	11

Non-Resident

	Cards	Adults	Kids
New Cards	3	2	
Renewals	7	14	1

Yankton Community Library • March 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p style="text-align: center;">Yankton Community Library—515 Walnut Street http://library.cityofyankton.org 605-668-5275 — library@cityofyankton.org Hours: Monday-Thursday, 9a-8p; Friday-Saturday, 9a-5p; Sunday, 1p-5p</p>			<p style="color: red;">Food for Fines Mac 'n Cheese March 1-10</p>		1 Wii, 3:30 pm	2 Friends Sale, 9:30-12
3	4 Story Time, 6:00 p TAB, 7 pm	5 Story Time 10:30 am	6 Stay & Play 10:30 am	7 Story Time 10:30 am Craft Club, 3:45	8 Wii, 3:30 pm	9 Kid's Art Club Oscars Part 2: <i>Green Book</i> , 11am <i>Can you Ever Forgive Me?</i> , 2pm
10 Oscars Part 2: <i>The Favourite</i> , 2pm	11 Story Time, 6:00p	12 Story Time 10:30 am Seed Library: Seed Starting, 2p/6:30p Readers Anon, 1p	13 Stay & Play 10:30 am Library Board Meeting, 5:30 pm	14 Story Time 10:30 am Lego Club, 3:45p Author visit- <i>Cloddy</i> 6:30pm	15 Wii, 3:30 pm	16 Teen Tech Tutors 1-2 pm
17	18 Story Time, 6:00p	19 Story Time 10:30 am Unplug, Unwind, Craft: 6:00	20 Stay & Play 10:30 am Water color painting 2pm	21 Story Time 10:30 am Science Club, 3:45	22 Wii, 3:30 pm	23
24 <i>Women's Suffrage Presentation 2pm</i> 31	25 Story Time, 6:00p	26 Story Time 10:30 am Between the Lines 5:30	27 Stay & Play 10:30 am	28 Story Time 10:30 am Ralph Breaks the Internet, 3:45	29 Wii, 3:30 pm	30

Yankton Community Library • April 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Story Time, 6:00 p TAB, 7 pm	2 Story Time 10:30 am Selfies with Sacajawea, 6:30pm	3 Stay & Play 10:30 am	4 Story Time, 10:30a Craft Club, 3:45	5 Wii, 3:30 pm	6 Friends Book Sale 9:30 - 12 pm
7 <i>National Library Week</i> →	8 Story Time, 6:00p	9 Story Time, 10:30 Seed Library: Proactive Planting, 2p/6:30p Readers Anon, 1p	10 Stay & Play 10:30 am Library Board Meeting, 5:30 pm	11 Story Time 10:30 am LEGO Club, 3:45	12 Wii, 3:30 pm	13 Kid's Art Club Escape Room Teen After-Hours Event 6pm-9pm
14	15 Friends of the Library, 5:15 pm Story Time, 6:00p	16 Story Time 10:30 am Unplug, Unwind, Craft: 6:00	17 Stay & Play 10:30 am	18 Story Time 10:30 am Science Club, 3:45p	19 Wii, 3:30 pm	20 Teen Tech Tutors 1-2pm
21 Library Closed	22 Story Time, 6:00p	23 Story Time 10:30 am Between the Lines 5:30	24 Stay & Play 10:30 am	25 Story Time 10:30 am Spider-Man: Into the Spider Verse, 3:45 pm	26 LifeServe Blood Drive, 9a-12p Wii, 3:30 pm	27
28	29	30	<p style="color: red;">Food for Fines Tuna or Hamburger Helper April 1-10</p>		<p style="text-align: center;">Yankton Community Library—515 Walnut Street http://library.cityofyankton.org 605-668-5275 — library@cityofyankton.org Hours: Monday-Thursday, 9a-8p; Friday-Saturday, 9a-5p; Sunday, 1p-5p</p>	