

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY
Wednesday, February 13, 2018, at 5:30 p.m.
Yankton Community Library, Director's Office**

Meeting called to order by President Lilah Gillis at 5:30 p.m. Present were Sue Otterman, Tony Maibaum, Joe Healy, Amy Nelson, Tonja Koenigs, Christine Tielke; Library Director Dana Schmidt, and Assistant Director Linda Dobrovolny.

Minutes:

Motion to approve the minutes of the January 10, 2019 meeting by Maibaum, with second by Nelson; Healy abstained, motion approved.

Discussion of Bills and Financial Report:

Schmidt noted updated year-end figures for 2018.

Public Comment Period: None.

Director's Report:

Old Business: None.

New Business:

Collection Development Policy reviewed and a motion to approve with corrections by Tielke. Second by Otterman. Approved unanimously.

Dana and Linda conducted a tour of the library to point out areas of need. Lack of adequate storage space was evident throughout the library both for supplies and for the physical collection. The need for more computers and potentially a separate computer lab for technology classes was mentioned. It would also be beneficial for the layout of the library to allow for all staff to be closer to the front desk to be more aware of busy times and issues that may be occurring. Also discussed the need for replacing the roof and HVAC system in the near future due to ongoing issues.

(Tony left at 6:15)

Other Business: None.

Adjourn the meeting of January 9, 2019

Motion by Nelson to adjourn with second by Healy. Meeting adjourned at 6:30 p.m.

Respectfully submitted,
Dana Schmidt, Library Director