

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
YANKTON COMMUNITY LIBRARY  
Wednesday, January 9, 2018, at 5:30 p.m.  
Yankton Community Library, Director's Office**

Meeting called to order by President Lilah Gillis at 5:30 p.m. Present were Sue Otterman, Tony Maibaum, Amy Nelson, Tonja Koenigs, Christine Tielke; Library Director Dana Schmidt, and Assistant Director Linda Dobrovolny.

**Minutes:**

Motion to approve the minutes of the November 14, 2018 meeting by Nelson, with second by Tielke; unanimous approval.

**Additions to the Agenda:**

Introduction of new staff member Heath Davis.  
Board liaison to YCL Foundation

**Discussion of Bills and Financial Report:**

Schmidt commented that is has been one full year since we stopped charging overdue fines on all materials except DVD's. Fine revenue for 2018 was \$968.19 compared to \$2069.84 in 2017. Staff report that more items are returned when bills are sent and patrons are informed that there will be no fine if the item is returned in good condition.

**Communications and Correspondence:**

A donation for \$1000 was received from the Teget Foundation. They expressed a desire that a portion of the money is used for staff appreciation.

**Public Comment Period:** None.

**Director's Report:**

In addition to the written report, Schmidt thanked the board for the positive performance review she received and asked them to formulate some goals for her next review. She also noted that the library has established a partnership with Ability Building Services and the SD Department of Labor which will support a client working part time in the library. Schmidt also noted that Joe Healy will be the new representative on the Board from the Yankton County Commissioners.

**Old Business:** None.

**New Business:**

New circulation assistant Heath Davis introduced himself. He started in his position on December 3, 2018.

*Trustee Trouble* video series (Introduction and Part 1: Membership) from the Wyoming State Library was viewed and discussed as part of ongoing training for accreditation.

Amy Nelson will serve as liaison to the YCL Foundation. Annual Foundation meeting is planned for January 17, 2019.

**Other Business:** None.

**Adjourn the meeting of January 9, 2019**

Motion by Tielke to adjourn with second by Nelson. Meeting adjourned at 6:20 p.m.

Respectfully submitted,  
Dana Schmidt, Library Director