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## OFFICE OF THE CITY MANAGER

[www.cityofyankton.org](http://www.cityofyankton.org)

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### Commission Information Memorandum

The Yankton City Commission meeting on Monday, March 11, 2019, will begin at 7:00 pm.

#### Non-Agenda Items of Interest

##### 1) Community & Economic Development Department Update

Recent heavy snowfalls have made sidewalk snow removal more challenging, but overall the community has done an outstanding job in keeping these important pedestrian links clear. Ordinance requires that property owners remove snow from adjacent public sidewalks within 24 hours after the end of a snow event. Staff has worked to educate property owners and when necessary abated nuisance sidewalk snow from public sidewalks. With more snow fall anticipated before the end of winter, property owners must be mindful to avoid placing snow from private property onto boulevards or streets and take special care to clear snow from around fire hydrants to ensure they are useable by first responders in emergencies.

##### 2) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

##### 3) Police Department Update

The Citizen's Academy has completed week 3. This week the students will hear from the members of the Special Response Team and Crisis Negotiation. We will use Fire Station #2 to familiarize the Citizen's Academy on the SRT Vehicle, Mobile Command Post and all the equipment that each vehicle contains.

On February 27, 2019, the Yankton County Drug Court graduated two clients. Lt. Todd Brandt currently sits on the local Drug Court as well as on the State Advisory Council. Drug Courts continue to reduce crime and societal issues that occur as a result of substance dependence through intensive targeted treatment, supervision and judicial intervention.

The Lieutenant positions at the Yankton Police Department have been changed to Police Commander. These position changes will take effect on April 1, 2019. On February 28, internal interviews were held to fill the vacancy left by Mike Burgeson. Sgt. Jason Foote was selected as the new Police Commander.

Officer Jericho Osborne and Officer Jennifer Keitel graduated on March 1, 2019, from the State of South Dakota Law Enforcement Academy and are now certified officers. Officer Osborne and Keitel both received the Blue Coin of Courage, which recognized their leadership among their class. Officer Keitel graduated top of her class, earning the prestigious Coler-Williams award. This is the second time

in a row, third time overall, that a Yankton Police Department officer has been awarded with this distinguished honor.

K9 Officer Nolz was recently interviewed by the Press and Dakotan about his duties as a K9.

Det. Joe Erickson and Lt. Todd Brandt will be speaking with the Press and Dakotan to discuss the use of social media in today's law enforcement.

Lt. Brandt will be attending the Human Trafficking Conference in Pierre, on March 7- 8.

#### **4) Human Resources Department Update**

We will be advertising for two positions: Water Plant Operations Specialist and Engineering Technician/Project Manager. The Water Plant position has been open since the resignation of Dan Bentley and the Engineering Technician position has just opened due to the resignation of Jim Arens. We will be taking applications for the Water Plant position until March 27 and the Engineering Technician applications close on March 20.

#### **5) Library Update**

We had 111 people attend our Oscar Movie Marathon weekend February 23 and 24. Throughout the weekend, we showed five nominated movies and were very happy with the turnout, especially for such a cold and snowy weekend. The AMC Classic Yankton 5 theatre donated popcorn to us once again this year to serve to movie attendees. We are always grateful for donations and partnerships within the community. We hosted an Oscar Encore Weekend on March 9 and 10 and showed additional nominated movies, including the winners for Best Picture and Best Actress.

On March 14 at 6:30 p.m., author Kim Clodfelter will be talking about his new book *Cloddy: Coach Dwane "Cloddy" Clodfelter, a Pioneer in the Integration of NCAA College Basketball*. Kim wrote the book about his dad's experiences as a former men's basketball coach at the University of South Dakota as well as a high school coach in six different towns, including one year in Yankton. We are excited to have Kim with us for this event. We always like to offer opportunities for the community to interact with authors and learn more about their works.

#### **6) Finance Department Update**

The four candidates running for the three open commission seats in the April 9 municipal election will be on the ballot in the following order: Mason Schramm, Amy Miner, Devin Wagner, and Jerry L. Webber. The Yankton School District will not be conducting an election with the city this year as the incumbents, Terry Crandall and Sara Carda have run unopposed for the two open seats on the school board.

Absentee voting will be available starting Monday, March 25 in the City Finance Office. March 25 is also the deadline for voter registration in order to participate in this year's municipal election.

#### **7) Public Works Department Update**

Yankton Citywide Cleanup is scheduled to begin curbside pickup April 29, 2019. Placing items curbside before April 20 is not permitted. Items placed curbside before April 20 may be removed at the property owner's expense. Residents on City solid waste collection routes may participate, at no additional cost, by placing items into sorted piles, by type, at their homes. Please have items placed curbside by your regular collection day. Piles should be located directly in front of your property, not in the street, alley, or neighboring property. The Transfer Station will be accepting no charge drop-off from regular collection route customers on April 13 through May 11 during normal operating hours,

Monday-Saturday 8:00 am – 3:45 pm. Items not eligible for disposal include tires, grass clippings, leaves, recyclables, refrigerator, air conditioners, dehumidifiers, paint, chemicals or household hazardous waste, oils, and batteries. Motor oil may be taken to the transfer station and disposed of free of charge year around. Please place solid waste and recycle roll carts for regular collection at your normal collection point and away from piles. For more information on citywide cleanup and Transfer Station hours, visit <http://www.cityofyankton.org> or call (605) 668-5211.

Street department crews continue to perform winter maintenance on both the snow removal equipment and the city streets.

### **26<sup>th</sup> Street from Douglas Avenue to Mulberry Street**

The Notice of Award has been issued and we are waiting on the contractor, Masonry Components, to return the required contract documents. This project is on target to get started once the weather allows.

### **21<sup>st</sup> Street from Broadway Avenue to Douglas Avenue**

The sample advertisement, for this project, is included in this commission packet. We anticipate having an April bid award.

We have been working with the Yankton School District in order to ensure bus access to Stewart School and will be making contact with both Walgreens and Hy-Vee, to address any of their concerns.

### **Riverside Drive from Green Street to Broadway Avenue**

The design is being finalized for this project. A sample advertisement will be included in a future packet with a recommendation for award to follow.

### **8) Environmental Services Department Update**

Staff has been addressing issues related to the cold temperatures. The water distribution staff has been dealing with frozen meters and frozen services lines.

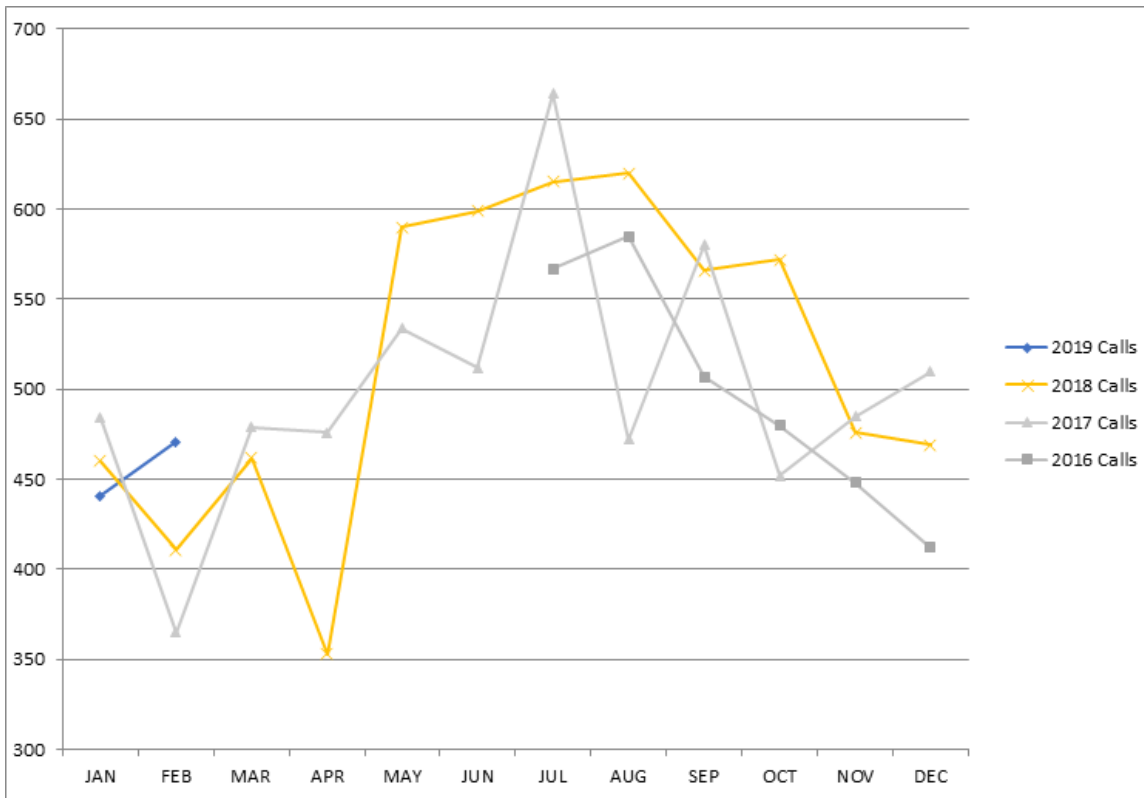
Water plant project continues to move forward. The chemical feed pump skids are being installed. Interior walls in the garage area, including the public restrooms are complete. The final section of the concrete garage floor is also complete. The contractor continues to work on painting the ceilings and walls. Staff is working with the contractor on scheduling several projects that will require the 1972 plant to be shut down for extended periods including the lining of the 36-inch line and the power switch over. Staff is working with the contractor on a change order to replace some valves along the 36-inch line that were not scheduled to be replaced. It was not originally believed that the valves would need to be removed as part of the project. The subcontractor is recommending the valves be removed for the lining portion of the project. Staff is working with the contractor on a price to replace the valves.

Wastewater Plant staff has been working on developing a scope of work for a planning document for the wastewater collection system and treatment plant. Staff has met with several engineering consultants to look at options moving forward. Staff will be continuing to look at options for developing a long-term plan for the wastewater system.

### **9) Information Services Department Update**

The State of South Dakota has released the RFP for the nextgen 911 system. This RFP could involve renegotiation with the current vendor or a completely new system. All of the 911 centers in the state are now back to using the legacy Century Link CAMA trunks. If a new vendor is selected, an entire new system will be deployed statewide.

911 call volume for thru February is shown in the chart below.



**10) Monthly reports**

Building and Salary monthly reports are included for your review. Minutes from the Planning Commission and Park Advisory Board are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon  
City Manager