



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

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Commission Information Memorandum

The Yankton City Commission meeting on Monday, June 8, 2015, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Public Services Department Update

Street crews have revised the number and placement of all accessible parking stalls for those with in city parks parking lots.

The city asphalt plant was put into service and the seasonal asphalt repair work is underway.

Enclosed with this packet is the bid advertisement for the installation of a 6 foot wide sidewalk on the east side of Broadway Avenue from 31st Street to Wilson Road. Also included in this packet are advertisements for the installation of a Standby Generator at the Street Shop and for the City Parking Lot & Alley Reconstruct – from 4th Street to 5th Street between Broadway Avenue and Cedar Street.

2) Police Department Update

Yankton Police have finalized the plans for the Youth Archery Tournament. We will be accessing resources from SD Highway Patrol, Division of Criminal Investigations, SD Dept. of Transportation and SD Homeland Security. A contingency plan is in place should we need additional manpower too.

Samantha Rus and Joseph Erickson are finishing their classroom portion of training and will move to Field Training mid-June. Neither is having any issues with the training thus far.

Lt. Burgeson assisted SD Game, Fish and Parks with their Step Outside program. The Step Outside program encourages kids to get outdoors and teaches safe hunting, shooting, and fishing skills.

YPD is talking with local clergy to gauge interest in a chaplain program.

3) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

4) Library Update

Enclosed in your packet is an update on the various activities in the Library.

5) Community Development Update

If you happen to be visiting City Hall, please note the new interior directional signage. The signage was placed to make it easier for the public to find the departments that are located throughout the City

Hall Building. Along with the directional signage, a short interpretive sign for the oil on plaster lobby mural was installed. The sign details the design by Sarah Simmons Crane and artist William Lackey. The mural was completed in two and a half weeks in 1940 at a cost of \$50.00. The mural was funded by the South Dakota Art Project which was part of the Works Progress Administration (WPA).

6) Finance Department Update

The Finance Officer and Deputy Finance Officer plan to attend the annual SD Governmental Finance Officers' School to be held at the Ramkota Hotel and Conference Center in Pierre on June 10-12, 2015.

7) Fire Department

The Fire Department will be assisting in various levels with the Youth World Archery Championship throughout the week.

Deputy Chief Nickels participated in the library's Hometown Heroes event this week with several other officials from various City Departments.

8) Information Services

In conjunction with website design, the committee working on this project has also been working on a new City logo. The logo will be unveiled to the City Commission during our budget meetings. The idea is for all City departments and divisions to be utilizing a consistent logo that represents our organization. Over time, whenever this logo is visible, it should be easily recognized or noticed as a being a part of, or associated with the City of Yankton.

In conjunction with Finance, Information Services has been working with each Department Head to draft their 2016 budgets.

9) Human Resources

We have a part-time position open in the Library that is currently being advertised.

The Health Insurance Committee held its organizational meeting this week. Later this month our Health Insurance representatives will be visiting with our committee and will be discussing projected renewal rates with our current provider and will recommend next steps. I anticipate it will be recommended that the Committee go out for quotes from our current and outside providers.

10) Water Department

Kyle Goodmanson and Ray Tweedy will be attending the American Waterworks Association Conference this week. The conference will include mock membrane treatment systems that will be on display and demonstrated. City of Yankton delegates will be meeting with vendors and our engineers to determine which systems should be incorporated into the design of the new water treatment plant.

Summer staff is working diligently to catch up on painting hydrants in the community. As we grow, we will be specifying the hydrant color we want, as opposed to ordering the standard hydrant and painting them. Over time, this will cut down on maintenance costs.

11) Monthly Minutes

Building and Salary monthly reports are included for your review. Minutes from the Planning Commission and Park Advisory Board are also included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson
City Manager