



**Mission Statement**  
*To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.*

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## **YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at 7:00 P.M.

**Monday, December 10, 2018**

**City of Yankton Community Meeting Room**

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21<sup>st</sup> Street • Room 114**

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

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### **I. ROUTINE BUSINESS**

1. **Roll Call**
2. **Approve Minutes of regular meeting of November 26, 2018 and Work Session of November 26, 2018**  
**Attachment I-2**
3. **Schedule of Bills**  
**Attachment I-3**
4. **City Manager's Report**  
**Attachment I-4**
5. **Public Appearances**

*Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.*

### **II. CONSENT ITEMS**

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.*

1. **Renewal of Mobile Home Park Licenses**  
Consideration of Memorandum #18-257 recommending approval of the renewal of Mobile Home Park licenses for the 2019 licensing period  
**Attachment II-1**
2. **Possible Quorum Event**  
December 15, 2018, for Bravo Battery Activation Ceremony, no official commission action

**3. Notice to Call for City of Yankton Election**

Establish 12:00 pm, on Friday, December 14, 2018, as the time and date of a “Notice to Call” a Special City Commission meeting to canvass the election returns of the City of Yankton Election to be held on Tuesday, December 11, 2018

**Attachment II-3**

**4. Establish public hearing for New Retail On-Off Wine License**

Establish December 20, 2018, as the date for the public hearing on the request for a new Retail (on-off sale) Wine License for January 1, 2019, to December 31, 2019, from GL Management, LLC, d/b/a Fox Run Golf Course, (Thomas P. Walsh, Chairman), 600 W. 27<sup>th</sup> Street, Yankton, S.D.

**Attachment II-4**

**5. Establish public hearing for Transfer of Ownership Malt Beverage License**

Establish December 20, 2018, as the date for the public hearing on the request for a transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2018, to June 30, 2019, from City of Yankton d/b/a Fox Run Golf Course to GL Management, LLC, d/b/a Fox Run Golf Course, (Thomas P. Walsh, Chairman), 600 W. 27<sup>th</sup> Street, Yankton, S.D.

**Attachment II-5**

**6. Establishing public hearing for sale of alcoholic beverages – Special Event**

Establish December 20, 2018, as the date for the public hearing on the request for a Special Events RETAIL (on-sale) Liquor License for 1 day, January 26, 2019, from Boomer’s Inc., (Gary W. Boom, President) d/b/a Boomer’s Lounge, NFAA, 800 Archery Lane, Yankton, South Dakota.

**Attachment II-6**

**7. Possible Quorum Event**

December 18, 2018, at 5:30 pm for Yankton School District Forward 2024 Strategic Planning Meeting, no official commission action

**8. Possible Quorum Event**

December 11, 2018, at 8:00 pm, for Dive in Yankton event, no official commission action

**III. OLD BUSINESS**

*Old business includes items that have previously appeared on the City Commission’s agenda and require further consideration or action by the board.*

**1. Budget Supplement – public hearing**

Memorandum#18-245 supporting Ordinance #1013, the second supplement to the 2018 annual appropriation Ordinance #1001 and second reading and public hearing of said Ordinance

**Attachment III-1**

**2. Public Hearing for Ordinance Change – Peddler’s License**

Memorandum #18-246 supporting Ordinance #1014, amending the Peddler’s License Chapter 13 Article 3, Division 4 and second reading and public hearing of said Ordinance

**Attachment III-2**

*Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.*

#### **IV. NEW BUSINESS**

*New business items are those that have not been discussed by the Commission previously.*

1. **Contract with GreatLIFE**  
Consideration of Memorandum #18-253 regarding Contract with GreatLIFE  
**Attachment IV-1**
2. **Bid Award – Chemicals for Water & Wastewater**  
Consideration of Memorandum #18-255 regarding Bid Award for Chemicals for Water and Wastewater  
**Attachment IV-2**
3. **Bid Award – Vehicle for Wastewater**  
Consideration of Memorandum #18-256 and Resolution #18-84 regarding Bid Award for Vehicle for Wastewater  
**Attachment IV-3**
4. **Uncollectible Utility Accounts**  
Consideration of Memorandum #18-254 recommending that the City write off Uncollectible Utility Accounts  
**Attachment IV-4**
5. **Airport Grant Pre-Application for Chan Gurney Airport**  
Consideration of Memorandum #18-258 regarding Airport Grant Pre-Application for Chan Gurney Airport  
**Attachment IV-5**
6. **Chan Gurney Airport Barrel Hangar Roof Close-Out**  
Consideration of Memorandum #18-264 regarding Chan Gurney Airport Barrel Hangar Roof Close-out  
**Attachment IV-6**
7. **Planning Commission – Plat Review**  
Consideration of Memorandum #18-259 regarding Resolution #18-85, A Replat of Lot 1 of the Replat of Lots 1, 2, 3, 10, 11 and 12 of Block 2, Airport Acres in the City of Yankton, Yankton County, South Dakota as filed in Book S11 on Page 15. To be hereinafter know as; Lots 1A and 1B of Block 2, Airport Acres in the City of Yankton, Yankton County, South Dakota. Address 301 W. 31st Street. Stewart H. Huber, owner.  
**Attachment IV-7**
8. **Planning Commission – Plat Review**  
Consideration of Memorandum #18-262 regarding Resolution #18-86 a Plat of Lots 30, 45, 59, 71, 73 and 74, Crestview Homes Subdivision in the NE 1/4 of Section 21, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address, 300 Blocks of Tulip Lane and Lilac Lane. Matthew Christensen, Managing Member, White Crane Estates, L.L.C., owner.  
**Attachment IV-8**

**9. Bid Award, Annual Supply of Transport-Tankwagon Petroleum Products for Chan Gurney Airport**

Consideration of Memorandum #18-263 regarding bid award for annual supply of Transport-Tankwagon Petroleum Products for Chan Gurney Airport for 2019

**Attachment IV-9**

**10. Pre-Disaster Mitigation Plan**

Consideration of Memorandum #18-260 recommending that the City of Yankton participate in the Pre-Disaster Mitigation Plan

**Attachment IV-10**

**11. Memorandum of Understanding**

Consideration of Memorandum #18-261 recommending the Memorandum of Understanding between the City of Yankton and Local 3968, American Federation of State, County and Municipal Employees, AFL-CIO

**Attachment IV-11**

**V. OTHER BUSINESS**

*Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.*

**VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL, LITIGATION AND PERSONNEL MATTERS UNDER SDCL 1-25-2**

*Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:*

- Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- Preparing for contract negotiations or negotiating with employees or employee representatives.*
- Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

*Any official action concerning such matters shall be made at an open official meeting.*

**VII. RECONVENE AS BOARD OF CITY COMMISSIONERS**

1. Roll Call

**VIII. ADJOURN THE MEETING OF DECEMBER 10, 2018**

*The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.*

*Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.*