



**CITY OF YANKTON**

**2018\_09\_24**

**COMMISSION MEETING**



**Mission Statement**  
*To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.*

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## **YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at 7:00 P.M.

**Monday, September 24, 2018**

**City of Yankton Community Meeting Room**

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21<sup>st</sup> Street • Room 114**

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

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### **I. ROUTINE BUSINESS**

**1. Roll Call**

**2. Approve Minutes of regular meeting of September 10, 2018**

**Attachment I-2**

**3. City Manager's Report**

**Attachment I-3**

**4. Public Appearances**

*Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.*

### **II. CONSENT ITEMS**

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.*

**1. Establish public hearing for sale of alcoholic beverages**

Establish October 8, 2018, as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 1 day, October 14, 2018, from Ben's Brewing Co. (Ben Hanten, Owner), Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D

**Attachment II-1**

**2. Establishing public hearing – Alley ROW Vacation**

Establishing October 8, 2018, as the date for the public hearing to consider an alley right-of-way vacation request for the south 72.79 feet of the north - south alley, located in Block 24, Lower Yankton, City and County of Yankton, South Dakota. Address, North side of the 200 Block of Levee Street. Gurney Redevelopment Group, LLC., Paul Lowrie, owner.

**Attachment II-2**

**III. OLD BUSINESS**

*Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.*

**1. Public hearing for sale of alcoholic beverages**

Consideration of Memorandum #18-194 regarding the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, Saturday, October 27, 2018, from Czeckers Inc. (Jean Hunhoff, President), Between 2<sup>nd</sup> & 3<sup>rd</sup> Street on Walnut Street, Yankton, S.D.

**Attachment III-1**

**2. Public hearing for sale of alcoholic beverages**

Consideration of Memorandum #18-193 regarding the request for a Special Events Retail (on-sale) Liquor License for 1 day, October 6, 2018, from Dayhuff Enterprises, Inc. d/b/a O'Malley's Bar (Jeff Dayhuff, President), NFAA, 800 Archery Lane, Yankton, S.D.

**Attachment III-2**

**3. Public hearing for sale of alcoholic beverages**

Consideration of Memorandum #18-191 regarding the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, Friday, October 5, 2018, from Lewis & Clark Theatre Company, (Amanda Horn, President) 328 Walnut, Yankton, SD 57078.

**Attachment III-3**

**4. Public hearing for sale of alcoholic beverages**

Consideration of Memorandum #18-192 regarding the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, Friday, October 12, 2018, from Lewis & Clark Theatre Company, (Amanda Horn, President) 328 Walnut, Yankton, SD 57078.

**Attachment III-4**

*Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.*

**IV. NEW BUSINESS**

*New business items are those that have not been discussed by the Commission previously.*

1. **Presentation by Dive In Yankton and Discussion**  
Consideration of Memorandum #18-196 and Resolution #18-67 regarding discussion following presentation by Dive In Yankton  

**Attachment IV-1**
  2. **Harvest Halloween Festival Request for Funding**  
Consideration of Memorandum #18-182, regarding Harvest Halloween Festival Request for Funding  

**Attachment IV-2**
  3. **Harvest Halloween - Special Events Parking Request**  
Consideration of Memorandum #18-181 and Resolution #18-58 regarding request by Harvest Halloween for Special Events Parking Ordinance #933 to be in place during Harvest Halloween Event on October 27, 2018  

**Attachment IV-3**
  4. **Base Salary Adjustment & Step Plan for City Employees**  
Consideration of Memorandum #18-195 and Resolution #18-64, a resolution establishing a base salary adjustment at 3.0 percent & a 1 Step Plan for all union and non-union eligible employees of the City of Yankton, South Dakota, effective January 1, 2019, for the next three years  

**Attachment IV-4**
  5. **Request for camping to be held in Riverside Park**  
Consideration of Memorandum #18-199, regarding Camping in Riverside Park during The White Pirogue Event on October 3, 2018  

**Attachment IV-5**
  6. **Bid Award - Sidewalk**  
Consideration of Memorandum #18-198, regarding Bid Award for Sidewalk on Hwy 81 / Broadway Avenue  

**Attachment IV-6**
  7. **March to the Meridian - Special Events Parking Request**  
Consideration of Memorandum #18-200 and Resolution #18-66 regarding request by March to the Meridian for Special Events Parking Ordinance #933 to be in place during March to the Meridian Event on October 13, 2018  

**Attachment IV-7**
  8. **Recommendation from Health Insurance Committee for Group Health Insurance, Dental Insurance and Vision Insurance**  
Consideration of Memorandum #18-201 recommending approval of the contract for Group Health Insurance, Dental Insurance and Vision Insurance for City employees  

**Attachment IV-8**
  9. **Recommendation from Health Insurance Committee for EAP, Flex Spending and Supplemental Insurance**  
Consideration of Memorandum #18-202 recommending approval of Health Insurance Committee's recommendation for EAP, Flex Spending and Supplemental Insurance  

**Attachment IV-9**
- V. **OTHER BUSINESS**

*Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.*



**VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL, LITIGATION AND PERSONNEL MATTERS UNDER SDCL 1-25-2**

*Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:*

- *Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- *Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- *Preparing for contract negotiations or negotiating with employees or employee representatives.*
- *Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

*Any official action concerning such matters shall be made at an open official meeting.*

**VII. RECONVENE AS BOARD OF CITY COMMISSIONERS**

1. Roll Call

**VIII. ADJOURN THE MEETING OF SEPTEMBER 24, 2018**

*The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.*

*Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.*

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
September 10<sup>th</sup>, 2018**

Board of City Commissioners of the City of Yankton was called to order by Mayor Johnson.

**Roll Call:** Present: Commissioners Benson, Carda, Gross, Hoffner, Maibaum, Miner and Moser. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioner Ferdig. Quorum present.

Action 18-264

Moved by Commissioner Gross, seconded by Commissioner Carda, to approve the Minutes of the regular meeting of August 27<sup>th</sup>, 2018 and the Minutes of the work session of August 27<sup>th</sup>, 2018.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-265

Moved by Commissioner Maibaum, seconded by Commissioner Moser, that the Schedule of Bills be approved and warrants be issued.

AOx Welding Supply-Propane-\$46.58; AMG Occupational Medicine-Cdl Drug/Alcohol Testing-\$94.50; Auto Value Parts Store-Filters-\$251.46; Avera Education & Staffing-Cpr Cards-\$60.00; Avera Sacred Heart Hospital-CDL Drug/Alcohol Testing-\$62.00; Axon Enterprise-Tasers-\$9,071.00; Bailey/Amy-Mural Creation-\$800.00; Bierschbach Equip & Supply-Air Hose & Assembly-\$1,306.00; Bomgaars-Supplies-\$11.83; Brandt/Todd-Fuel Reimbursement-\$36.15; Brenntag Great Lakes-Chemicals-\$1,696.50; Cashwa Distributing-Entree-\$845.90; Cedar Knox Public Power Dist-Elect-\$1,549.05; Centurylink-Phone-\$1,347.27; Chamber Of Commerce-Retirement Gift-\$100.00; Chesterman Company-Pop-\$454.65; City Of Vermillion-Jt Power Cash Trans-\$75,963.14; City Of Yankton Central Garage-Rubbish-\$24.00; City Of Yankton Parks-Landfill Charges-\$416.63; City Of Yankton Solid Waste-Compacted Garbage-\$14,190.70; City Utilities-Water-WW Charges-\$30,749.76; Cole Papers-Janitorial Supplies-\$565.42; Concrete Material-Asphalt Hot Mix-\$85,666.25; Conduent Enterprises Solutions-Maint Program Support-\$2,138.00; Conkling Dist-Beer-\$3,185.90; Cornhusker Intl Truck-Filter-\$696.30; Country Pride Cooperative-Fuel-\$43,035.41; Credit Collection Service-Ut Collection-\$349.61; D & G Concrete Const-WCLR Reconstruction-\$281,438.82; Dakota Beverage-Beer-\$2,821.20; Dakota Pump-Fountain Pump-\$2,730.00; Den Herder Law Office-Contracted Services-\$1,822.88; Department Of Revenue-Water Samples-\$2,371.00; Dept Of Corrections-Doc Work Program-\$2,009.40; Design Solutions & Integration-Service Call-\$260.00; Deuceman Surplus-Parts-\$40.00; Downtown Screenprinting-Staff Shirts-\$479.40; Dustrol-Cold Milling Asphalt-\$14,775.64; Dynamic Cable & Security-Camera Equipment-\$5,388.18; Echo-Fixtures-\$670.62; Ethanol Products-Co2-\$1,193.64; Falkenberg Construction-Property Maintenance-\$1,275.00; Feimer Construction-Construction-\$232,450.78; Fejfar Plumbing-Repairs-\$400.52; Ferguson Fire & Fab-Repairs-\$274.40; Ferguson Water Works Supply-Radio Boxes-\$10,330.76; Flannery/Kirt-Officer Stipend-\$25.00; Frick/Adam-Officer Stipend-\$25.00; Frick/Brian-Officer Stipend-\$50.00; Frontier Mills-Grass Seed-\$276.10; Gale Cengage Learning-Book-\$15.50; Geotek Eng & Testing Serv-Water Plant-\$4,229.00; Gerstner Oil-Aviation Fuel-\$20,652.74; GPSI-Shark Experience Fees-\$6,762.10; Graymont Capital-Lime-\$9,420.32; Greatlife Golf & Fitness-Aug Thru Sept Fees-\$21,429.00; Hansen Photos/Pat-Professional Services-\$40.00; Hanson Briggs Advertising-Daily Work Tickets-\$408.23; Hawkins-Chemicals-\$17,716.79; HDR Engineering-Water Plant Construction-\$51,354.75; Holophane

Repairs-\$480.56; Innovative Office Solutions-Paper-\$541.55; J & H Care & Cleaning Company-Janitorial Service-\$3,900.00; Jacks Uniforms-Vest-\$936.88; Johnson Controls-Sac Hvac Replacement-\$30,894.00; John T Jones Construction-Water Plant Construction-\$1,084,192.21; Kadrmas Lee & Jackson-Apron Expansion-\$78,418.98; Kleins Tree Service-Tree Removal-\$3,225.00; Klines Jewelry-Retirement Gift-\$105.99; Kolberg Pioneer-Refund-\$250.00; Larrys Heating & Cooling-Ac Replacement-\$17,413.76; Lewis & Clark Bhs-Pre-Employment Testing-\$945.00; Library Ideas-Music Subscription-\$3,500.00; Light And Siren-Speaker-\$179.00; McGrath North Mullin & Kratz-Professional Services-\$1,110.00; Merdian District Downtown-Mural Volunteers-\$500.00; Merkel Electric-2nd Street Project-\$12,230.60; Merkel/Ashley-Swim Lesson Refund-\$26.63; MidAmerican Energy-Fuel-\$2,521.01; MidAmerican Energy-Fuel-\$780.22; Midwest Alarm Company-Alarm Monitoring-\$126.00; Midwest Striping-Road Striping-\$6,542.52; Midwest Tape-Audio Books-\$149.96; Moser/Brad-Officer Stipend-\$25.00; Mr Golf Car-Tournament Cart Rental-\$650.00; Neopost USA-Postage Supplies-\$171.00; North Central International-2019 GVW Truck-\$164,691.00; Northern Truck Equipment Corp-Steel Floor Trailer-\$64,981.00; Northwestern Energy-Elect-\$72,391.30; Observer-Advertisement-\$185.00; Olson Sod Farms-Sod For Parks-\$870.00; Osborn/Ozzie-Sidewalk Replacement-\$245.70; Overhead Door-Door Repairs-\$385.30; Pepsi Cola-Pop-\$541.67; Police Chiefs Assn-Testing Materials-\$585.00; Press Dakota Mstar Solutions-Legal Publication-\$1,768.38; Pro Auto-Police Vehicle Tow-\$70.00; Racom Corporation-Radio Access-\$1,102.83; Reinhart Foods-Entree-\$4,401.88; Richardson Development-Facade Improvement Grant-\$8,000.00; Riverfront Broadcasting-Advertisement-\$275.40; Sawtell/Chris-Program Refund-\$250.00; Scott/Tom-Program Refund-\$250.00; SD Electrical Commission-Inspection-\$100.00; Sherwin Williams-Traffic Paint-\$1,511.10; Sioux City Foundry-Grader Blades-\$21,540.00; Slowey Construction-8th Street Construction-\$184,688.65; Smith Insurance-Notary Insurance-\$80.00; South Dakota One Call-Message Fees-\$268.80; South Dakota Senior Game-Senior Games 2018-\$130.00; Stern Oil-Oil-\$4,610.59; Stockwell Engineers-8th Street Construction-\$32,729.50; Suez Treatment Solutions-Ballasts-\$1,895.50; Thompson Electric Company-Repair Siren-\$1,846.94; Michael L Todd-Main Brooms-\$4,517.63; Toms Electric-Lighting Installation-\$2,263.39; Top Notch Window Cleaning-Professional Services-\$100.00; Transource-Vehicle Repairs-\$569.67; Tre Environmental Strategies-Environmental Testing-\$950.00; Tristate Turf-Irrigation Hwy 50-\$16,781.00; Tschetter/Craig-Book-\$25.00; Us Post Office-Utility Postage-\$1,400.00; Uhing/Lynnette-Supplies Reimbursement-\$4.00; United Parcel Service-Postage-\$186.11; United States Postal Service-Postage-\$685.00; Us Bank Equipment Finance-Copier Lease-\$593.11; Us Bank Spa Lockbox-Clean H2O-\$563,595.85; Wage Works-Flex Service-\$135.00; Walts Homestyle Foods-Candy-\$260.00; Water & Env Eng Research Ctr-Water Testing-\$122.00; Wholesale Supply-Pool Concessions-\$559.60; Woehl/Toby-Officer Stipend-\$25.00; Xerox Corporation-Copier Lease-\$231.31; Xerox Corporation-Copier Lease-\$1,487.44; Yankton County Auditor-YC Cap Improvement Cost-\$26,266.72; Yankton Medical Clinic-Employment Physical-\$343.00; Yankton Optimist Club-Concession Remodel-\$1,449.14; Yankton School District-Sac Shared Expense-\$41,260.65; Yankton Transit-Transportation-\$639.00; Ziegler/William-Officer Stipend-\$50.00; Zuercher Technologies-Maintenance-\$20,159.00; 3d Specialties-Telespar Posts-\$378.80; Adobe-Computer Program-\$53.24; Alfa Laval-Gbt Belt Parts-\$282.19; Amazon-Staff Training Materials-\$77.39; American Red Cross-Wsi Books-\$189.19; Amazon-Toner-\$32.54; Amazon-Books-\$577.10; Appera-Towels-\$403.36; Arc Services/Training-Lifeguard Certification-\$360.00; AT&T-Cell Phone-\$365.29; Autozone-Brake Pads And Rotors-\$292.46; Baker Taylor-Books-\$6,763.05; Battery Exchange-Mower Repair-\$107.95; Bomgaars-Riverboat Days Supplies-\$1,320.20; Bow Creek Metal-Digester Cover-\$672.75; Brenntag Great Lakes-Ferric Acid-\$858.00; Tixospkidscampyan-Special Events-\$82.14; Butler Machinery-Starter-\$566.63; Caseys Gen Store-Staff Appreciation-\$6.18; Clarks Rentals Custom-Equipment Rental-

\$135.00; Clothing Shop Online-Uniforms-\$40.48; Coffee Cup-Fuel-\$52.52; Concrete Materials-Parks Repairs-\$319.50; Cox Auto Supply-Equipment Repair-\$677.23; Crescent Electric-Inlet Electric Component-\$1,067.54; Dairy Queen-Staff Appreciation-\$20.93; Dayhuff Enterprises-Janitorial Supplies-\$450.74; Diesel Machinery-Headlight-\$101.73; Dollamur Sports-Tape For Fit Mats-\$175.00; Dollar Tree-Water Aerobics-\$6.00; Dunhams-Cleaning Supplies-\$169.98; Easyapplianceparts.Com-Lab Dishwasher Parts-\$120.27; Echo Electric Supply-Repair Supplies-\$111.90; Embroidery & Screen Works-Uniform Hats-\$235.00; Facebook-Advertisement-\$134.70; Facebook-Advertisement-\$5.09; Facebook-Advertisement-\$10.00; Fargo Controls-Repair Parts-\$171.23; Fastenal Company-Paper Products-\$316.29; Fastgrowingtrees.Com-Trees-\$143.11; Fred Haar Company-Tractor Repair-\$460.02; Girton Adams-Boiler Parts-\$2,440.73; Graham Tire-Truck Repair-\$19.00; Grainger-Valve-\$529.99; Greatland Corporation-Subscription-\$99.00; Gressco-Office Supplies-\$268.40; Hach Company-Ammonia Probe-\$1,075.62; Hawkins-Citric Acid-\$632.25; Hurco Technologies-Tool Repair-\$137.36; HyVee-Program Supplies-\$16.69; HyVee-Retirement Reception-\$458.81; Intl Assoc Of Fire-Membership-\$234.00; Midwest Alarm-Security Alarm Fee-\$63.00; Itoutletinc-Ups Battery-\$49.02; Jj Benjis-League Awards-\$852.00; Jacks Uniforms-Badges-\$778.72; JCL Solutions-Cleaning Supplies-\$2,044.07; Metrofax-Fax Service-\$7.95; Kaiser Refrigeration-Equipment Repair-\$1,329.89; Koletzky Implement-Tractor Mower Repair-\$955.50; Kopetskys Ace-Plant Supplies-\$752.99; Language Line-Translation Service-\$391.20; Larrys-Flat Tire Repair-\$20.34; Lewis And Clark Ford-Trailer Connection-\$310.44; Locators And Supplies-Locate Supplies-\$199.70; Good Housekeeping-Subscription-\$10.00; Health Magazine-Subscription-\$15.95; Mens Health-Subscription-\$20.00; Shape Magazine-Subscription-\$18.97; Us Weekly-Subscription-\$80.00; Womens Heal-Subscription-\$15.99; Malloy Electric-GBT Exhaust Fan Motor-\$246.77; Marks Machinery-Mower Repairs-\$1,346.31; Mcdonalds-Investigation Expense-\$13.98; Mead Lumber-Park Supplies-\$274.60; Menards-Ventilation Fan-\$2,083.25; Midwest Laboratories-Testing-\$97.06; Midwest Turf-Equipment Repair-\$283.78; Minervas Grill And Bar-Staff Appreciation-\$120.50; Minnesota Chiefs Of Police-Advertisement-\$350.00; Modern Body Shop-Truck Repair-\$289.00; Northtown Automotive-Motor Mount-\$109.00; Olsons Pest Technician-Pest Control-\$93.00; One Office Solution-Office Supplies-\$166.84; OReilly Auto-Alternator And Retainers-\$979.32; Overhead Door-Spring Box Assembly-\$61.60; Chi Ho Chan-Radio Clip-\$4.98; Chromebatte-Ups Battery-\$28.05; Vistaprint-Chaplain Business Cards-\$22.98; Perkins-Interview Expense-\$46.45; Pizza Hut-Special Events-\$134.00; Postage Refill-Postage-\$200.00; Quiznos-Meeting-\$147.06; Redlinger Bros Plumbing-Pool Repair-\$813.57; Rons Auto Glass-Building Repairs-\$294.82; Sanford Learn Cyber-Training Seminar-\$50.00; Schimberg-Aeration Pump Components-\$569.55; SD Lib Association-SDLA Conference-\$720.00; Sears-Washing Machine-\$399.00; Shell Oil-Fuel-\$32.64; Shell Oil-Special Events-\$4.89; Sherwin Williams-Repair Supplies-\$257.76; Shurco Outletservice-Supplies-\$75.00; Sigma Aldrich Us-DMRQA Qc-\$52.09; Sirchie Finger Print-Evidence Collection-\$127.38; Snap Geofilters-Music At The Meridian-\$5.00; South Dakota Humanitie-One Book SD Grant Fee-\$50.00; Southgate-Mower Repair-\$35.00; Hanson Briggs-Publishing-\$61.18; Stalker Radar-Radar Repair-\$246.00; Sturdevants-Alternator-\$171.19; Subway-Budget Meeting-\$79.84; Target-DVD-\$19.99; Tech Sales-Transducer-\$1,468.44; Tessman Company-Chemicals-\$1,939.00; The Trophy Place-Softball Trophys-\$441.00; The Ups Store-Sample Shipping-\$360.48; TMA-Loader Tires-\$4,773.54; Tractor Supply-Park Supplies-\$195.95; Truck Trailer Sales-Truck Bumper-\$3,289.47; Turfwerks-Tractor Repair-\$82.93; USA Blue Book-Hose Connections-\$541.28; Yanktonrodctr-Record Of Deeds-\$32.50; Viddler-Video Hosting-\$41.14; Vogts Fine Cleaners-Sew On Uniform Patches-\$46.25; Vzwrllss-Internet Access-\$516.12; Walmart-Special Events-\$459.71; Walgreens-Cleaning Supplies-\$12.66; Wm Supercenter-DVDs-\$879.12; Xtreme Car Wash-K9 Pet Wash-\$10.00; Yankton Medical Clinic-Physical Exams-\$742.00; Yankton Nurseries-Plants-\$189.90; Yankton Winnelson-Drinking Fountain-\$4,463.95; Yanktonmediainc-Bid Notice-

\$33.29; Dominos Pizza-Teen Night-\$70.00

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Administration \$40,726.12; Finance \$32,565.15; Community Development \$23,331.54; Police/Dispatch \$168,233.15; Fire \$12,089.70; Engineering / Sr. Citizens \$45,115.45; Streets \$44,653.10; Traffic Control \$3,537.98; Library \$26,671.68; Parks / SAC \$87,865.72; Memorial Pool \$23,610.65; Marne Creek \$6,072.86; Water \$36,925.43; Wastewater \$37,209.88; Cemetery \$4,631.24; Solid Waste \$21,123.70; Landfill / Recycle \$17,598.48; Golf Course \$29,682.58; Central Garage \$7,380.29

### **New Hires**

Mya Fernandez \$9.50 Hr - Golf Division

### **Wage Change**

Kelia Barta \$10.00 Hr - Golf Division; Tanner Hanson \$2,552.16 Bi-Wk - Wastewater; Gordon Hines \$2,427.50 Bi-Wk - Water; Chase Huether \$10.00 Hr - Golf Division; Thomas Lafave \$9.75 Hr - Recreation Division; Larry Nickles \$2,735.35 Bi-Wk - Fire Department

### **Status Change**

Preston Crissey \$1,760.35 bi-wk - Police Officer to School Resource Officer; Darrik Delozier \$1,699.00 bi-wk - Sr. Equipment Operator to Sr. Grounds Maint. Worker; Dean Larson \$2,300.12 bi-wk - Police Sergeant to Detective; Brad Parker \$2,234.54 bi-wk - Police Corporal to Community Service Officer; Dylan Ruter \$1,324.97 bi-wk - SW Sanitation Truck Operator to Streets Equipment Operator

City Manager Leon submitted a written report giving an update on community projects and items of interest.

### Action 18-266

Moved by Commissioner Gross, seconded by Commissioner Miner, that the following items on the Consent Agenda be approved.

#### **1. Possible Work Session**

Setting date of September 24, 2018, at 6:00 pm in Room 114 of the Career Manufacturing Technical Education Academy for the next work session of the Yankton City Commission

#### **2. Approving Current Volunteer Firefighter List**

Consideration of Memorandum 18-185 regarding approving the current list of Volunteer Firefighters per Workers' Compensation and SDCL requirements

#### **3. Establish public hearing for sale of alcoholic beverages**

Establish September 24, 2018, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, Saturday, October 27, 2018, from Czeckers Inc. (Jean Hunhoff, President), Between 2<sup>nd</sup> & 3<sup>rd</sup> Street on Walnut Street, Yankton, S.D.

**4. Establish public hearing for sale of alcoholic beverages**

Establish September 24, 2018, as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 1 day, October 6, 2018, from Dayhuff Enterprises, Inc. d/b/a O'Malley's Bar (Jeff Dayhuff, President), NFAA, 800 Archery Lane, Yankton, S.D.

**5. Meeting Date Change**

Discussion to establish Tuesday, November 13, at 7:00 pm as the date and time for the first City Commission meeting in November.

**6. Establish public hearing for sale of alcoholic beverages**

Establish September 24, 2018, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, Friday, October 5, 2018, from Lewis & Clark Theatre Company, (Amanda Horn, President) 328 Walnut, Yankton, SD 57078.

**7. Establish public hearing for sale of alcoholic beverages**

Establish September 24, 2018, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, Friday, October 12, 2018, from Lewis & Clark Theatre Company, (Amanda Horn, President) 328 Walnut, Yankton, SD 57078.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 18-267

This was the time and place for the public hearing for Ordinance No. 1011, AN ORDINANCE TO APPROPRIATE MONIES FOR DEFRAYING THE NECESSARY EXPENSES AND LIABILITIES OF THE CITY OF YANKTON, SOUTH DAKOTA, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019, AND ENDING DECEMBER 31, 2019, AND PROVIDING FOR THE LEVY OF ANNUAL TAXES FOR ALL FUNDS CREATED BY ORDINANCE WITHIN SAID CITY. No one was present to speak for or against the adoption of the ordinance. Moved by Commissioner Gross, seconded by Commissioner Carda, to adopt Ordinance No. 1011.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 18-268

Moved by Commissioner Carda, seconded by Commissioner Hoffner, to approve Resolution 18-60.

**RESOLUTION 18-60**

WHEREAS, a proposed annual budget for the fiscal year commencing January 1, 2019, has been prepared by the City Manager; and,

WHEREAS, the City Commission has examined, studied, and reviewed said proposed annual budget; and,

WHEREAS, the City Commission has after due consideration and deliberation, made such amendments and adjustments in the proposed annual budget as they consider necessary, desirable, or

expedient.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of Yankton, South Dakota, that:

1. The proposed annual budget attached hereto and made a part hereof is approved and effective January 1, 2019.
2. The City Manager is authorized to record all inter-fund transfers as contained in said approved annual budget.
3. The City Manager is authorized and directed to implement and to administer, within the budgetary funding limits and within adopted City policy and relevant State and City laws and regulations, said annual budget.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-269

Moved by Commissioner Carda, seconded by Commissioner Gross, to approve the Change Order No. Three in the amount of \$30,881.07 increasing the project cost to total of \$34,221,638.71 for the Water Purification Facility Expansion Project. (Memorandum 18-184)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-270

This was the time and place to award the bid for the Annual Water Treatment Plant and Wastewater Treatment Plant Sludge Removal. Bids were opened on August 30<sup>th</sup>, 2018 at 3:00pm. There were two bids for the Wastewater Treatment Plant Liquid Sludge: Dakota Rock Farms at .0235 per gallon and Willard Schmidt at .0325 per gallon. One bid was received for the Water Treatment Plant Caked Lime Sludge. (Memorandum 18-189)

Moved by Commissioner Gross, seconded by Commissioner Carda, to award the low bid for wastewater liquid sludge to Dakota Rock Farms for \$0.0235 and for caked lime sludge to Willard Schmidt at \$10.00 per ton.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-271

Moved by Commissioner Miner, seconded by Commissioner Maibaum, to adopt Resolution 18-61. (Memorandum 18-186)

**RESOLUTION 18-61**

WHEREAS, Chapter 26, Article IV, of the Code of Ordinances as adopted by Ordinance No. 449 and amended by Ordinance 795 for the City of Yankton, establishes the procedure for determining equitable service charges to be levied on all users which discharge wastewater to the Wastewater System operated by the City; and

WHEREAS, SDCL 9-40-15.1 requires equitable service charges for all wastewater users; and

WHEREAS, it is appropriate to adopt equitable wastewater user rates in order to properly fund the operation of the Municipal Wastewater Treatment System,

NOW, THEREFORE, BE IT RESOLVED by the City Commission of Yankton, South Dakota, that

- I. The following municipal wastewater rates are hereby adopted, effective for bills rendered after November 1, 2018.
  1. Class I - Residential
    - a. Shall pay a monthly fixed user charge of \$10.18 per month.
    - b. Shall pay an incremental cost of \$6.17 per 1,000 gallons based on a monthly average derived from water consumption during the winter period of December, January, and February as billed in January, February, and March; or to a maximum of 5000 gallons where there is no winter base period.
  2. Class II - Commercial and Industrial
    - a. Shall pay a monthly fixed user charge of \$10.18 per month.
    - b. Shall pay an incremental cost of \$6.17 per 1,000 gallons as billed for water consumption.
  3. Class III - Industrial
    - a. Shall pay a monthly fixed user charge of \$10.18 per month.
    - b. Shall pay an incremental cost of \$6.17 per 1,000 gallons as billed for water consumption.
    - c. Shall pay an incremental cost of \$0.920/lb. BOD<sub>5</sub> surcharge (over 220 mg/1 strength) and \$0.326/lb. TSS surcharge (over 250 mg/1 strength). Said surcharge rates shall be determined based on test monitoring results for the month billed.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 18-272

Moved by Commissioner Maibaum, seconded by Commissioner Moser, to adopt Resolution 18-62. (Memorandum 18-187)

**RESOLUTION 18-62**

WHEREAS, the City of Yankton has determined that it is necessary to adjust the existing solid waste collection rates to reflect a five percent (5.0%) operating rate increase over current levels;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners:

That the following solid waste collection rates shall be adopted effective with billings after November 1, 2018;

Class I Residential - \$21.83 per month plus tax.

Class II Commercial / Industrial - \$21.83 per month per unit plus tax.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.



Action 18-273

Moved by Commissioner Maibaum, seconded by Commissioner Carda, to adopt Resolution 18-63. (Memorandum 18-188)

**RESOLUTION 18-63**

WHEREAS, the City of Yankton has determined that it is necessary to adjust the existing municipal water rates to a level which will maintain the operation of the municipal water system on a self-sustaining user basis, and fund debt service and depreciation costs, and;

WHEREAS, the city of Yankton has conducted a water rate review based on forecasted cost and consumption;

WHEREAS, the City of Yankton determined during the recent budget workshop that a five percent (5%) increase should be applied to the water consumption rate;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners:

That the following municipal water rates and regulations shall be adopted;

1. Residential, Commercial, Municipal, and Industrial Consumption Rates

Effective with the billing issued after November 1, 2018, water used or consumption will be charged at a rate of \$5.83 per each thousand gallons consumed.

2. Non-City Residential, Commercial, and Industrial Rates

All water sold by the City for residential, commercial, or industrial use to any meter location outside the city limits of Yankton shall be at a rate twice that charged for City water users as established by this resolution unless otherwise established by the City Commission.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 18-274

Moved by Commissioner Carda, seconded by Commissioner Moser, to adopt Resolution 18-59. (Memorandum 18-184)

**RESOLUTION 18-59**

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SOLD, TRADED, DONATED OR DESTROYED

1996 Ford F350 one-ton dump truck – VIN 1FDKF37H5TEA69080; 1999 Chevrolet 8500 Garbage Truck, Model CF7B042- VIN 1GBP7C1CXXJ107327; 2004 Ford Crown Victoria-Police 4-door sedan – VIN 2FAHP71W24X149842; 2005 International 4x6 Truck with Dump Box –Navistar-VIN 1HTWGAAT25J205036; 2008 Ford F150 4x4 Pickup Truck – VIN 1FTRF14W68KD87454; 2005 Wilk/Steco 48-foot Transfer/Walking Floor Trailer –VIN 1W91C48235M288124; Sliding truck bed liner – 4’3” W x 5’5” D; Street Sweeping Brooms – quantity of 11; 2007 Paint Machine MBW 5-10A; Large electric magnifying glass with light; Metal Scale – used to weigh packages to mail, Maxi. Weight-100 lbs; Small yellow metal cabinet – 92”L x 38”W x 90”D; C530 Sportstart Recumbent Bike; Landice Elliptical E950 Club Cardio Board; True CS550 Treadmill; 2003 Chainsaw; 2009 7.5’

Western Snow Plow; 2 - Generators- Onan .5LK-1R/8389 – 120/240 volts; Air Compressor – 1980 Quincy X2 – 115 Volt ¼ HP; Vacuum Pump – Welch Chemstay-Model 1400N-01 – 115 Volt 1/3 HP; Motor 50 HP – Marathon Elect. 3 Phase 230/460 volt; Motor 20 HP (2) – Century Motors – Model 6-313008-04 – 3 Phase 230/460 volt; Motor 3 HP – US Motor – 3 Phase 240/480 volt; Control Panel – Clortec Pump Control; Motor Control Panel (2)– Square D, Model Nema Size 4YD – motor starter control; 4 plastic/metal chairs; 6 ballasts – Cooper – large/overhead; Lithonia lights 120V – serial CEC1050M120DDB; 2005 Hot Dog Broiler; Shop Vac – 18-gallon – 6.5 bag type; Air Compressor – Kellogg-American; Power Washer; Drill Press; 2012 Weed eater LT-210; 2013 Craftsman edger; Headlight alignment-Symtech LCA2EZ; Assorted, Used Bridgestone, Goodyear, Firestone, Dexter, and Master Craft Tires.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 18-275

Moved by Commissioner Carda, seconded by Commissioner Miner, to approve \$25,000 from the Bed, Board and Booze Fund for the Missouri Sedimentation Action Coalition Sediment Management Plan. (Memorandum 18-190) Sandy Stockholm, Executive Director of MSAC, was present to support the funding request and answer any questions.

**Roll Call:** Commissioners voting “Aye” were Benson, Carda, Gross, Hoffner, Miner, Moser and Mayor Johnson; voting “Nay:” None; Abstain: Commissioner Maibaum.  
Motion adopted.

Action 18-276

Moved by Commissioner Maibaum, seconded by Commissioner Carda, to adjourn into Executive Session at 7:32 p.m. to discuss **contractual litigation** matters under SDCL 1-25-2.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Johnson.

**Roll Call:** Present: Commissioners Benson, Carda, Gross, Hoffner, Maibaum, Miner and Moser. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioner Ferdig. Quorum present.

Action 18-277

Moved by Commissioner Hoffner, seconded by Commissioner Maibaum, to adjourn at 7:48 p.m.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

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Nathan V Johnson  
Mayor

September 10<sup>th</sup>, 2018

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ATTEST:

\_\_\_\_\_  
Al Viereck  
Finance Officer

Published September 19<sup>th</sup>, 2018



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## OFFICE OF THE CITY MANAGER

[www.cityofyankton.org](http://www.cityofyankton.org)

VOL. 53, NUMBER 18

### Commission Information Memorandum

The Yankton City Commission meeting on Monday, September 24, 2018, will begin at 7:00 pm.

#### Non-Agenda Items of Interest

##### 1) Finance Department Update

Finance has prepared the City levy for property taxes as part of the 2019 Budget Ordinance No. 1001 and is submitting it to the Yankton County Auditor's Office the week of September 24. The Yankton Road Tax (YRT) levy will also be delivered to the County Auditor on the same date.

The roster of delinquent special assessments is also being prepared and will be certified to the County before the November 1, 2018 deadline.

Please see the enclosed Monthly Finance Report for August.

##### 2) Community Development Update

Community and Economic Development Department staff are working with Information Services staff to finalize the Local Update of Census Addresses (LUCA). This is part of a larger effort to prepare for the 2020 Census that staff has been involved in since 2016. The goal of the process is to help identify new or missing houses and apartments and other dwelling units, so the Census can accurately count all residents. An accurate count is important not only for the City of Yankton, but for non-profit organizations and businesses in our community who rely on the data for grant applications, marketing, and workforce analysis among other needs. Staff expects to be ready to submit the finalized information in the next week. There will be additional opportunities to include new residential addresses before the official Census 2020 begins mailing out surveys to residents in two years.

##### 3) Human Resources Department Update

Bob Wubben will be retiring from the City of Yankton on October 1, 2018 after twenty-one years of service. There will be a department only retirement reception for him on that date at the Park Shop. Darrik Delozier has been working with Bob since August to get some experience before Bob leaves on retirement.

##### 4) Police Department Update

Police Department personnel attended Zuercher training conference in Sioux Falls on September 11-12, 2018.

YPD personnel meet with the FBI Area Supervisor in Sioux Falls to discuss an old case and upcoming training opportunity on September 18.

YPD will be hosting a Security Round Table meeting with area banks on September 20.

Chief Harris spoke at The Center on September 20.

YPD is hosting a Leadership Training Course on Friday, September 21 and Monday September 24. Personnel from Yankton County, as well as the South Dakota Highway Patrol and Vermillion Police Department have been invited to attend.

YPD participated in a Mass Casualty Exercise with area first responders for FEMA on September 22.

#### **5) Public Works Department Update**

Enclosed in this packet is an informational flyer for the Household Hazardous Waste Collection Event scheduled for Saturday, October 13, 2018.

Street Department crews are working on miscellaneous concrete repairs at various locations throughout the City. Crews also continue asphalt patching maintenance on City streets as well.

Community Development, Environmental Services, Information Services, Parks, and Public Works have been working together to address two areas of Marne Creek in need of bank stabilization and infrastructure repairs. Applications for project assistance were submitted to the James River Water Development District (JRWDD). At their September 13, 2018 meeting, JRWDD awarded the City of Yankton \$86,000 to be used for the engineering and installation of bank stabilization and restoration. Staff will continue to seek other sources of funding to help offset the cost of these unexpected projects.

#### **West City Limits Road (WCLR)**

Paving for the three travel lanes has been completed the entire length of the project. The only remaining street pavement is at various intersections and a 4' wide section, from new pavement to existing curb, on the south end of the project. There are also driveway approaches that need to be installed. It is very possible that this project will be complete in the next two weeks.

#### **8<sup>th</sup> Street**

All of the main lines for utilities have been installed along 8<sup>th</sup> Street. Assuming positive results from the bacterial test, the contractor expects to complete the remaining three watermain tie-ins and then will start switching the final services over to the new line. This will finalize the water portion of the project. The only section of sanitary sewer left for installation is on West Side Drive. There are services that need to be finished on both Park Street and West Side Drive.

There are two short storm sewer laterals to be installed on 8<sup>th</sup> Street and a block of storm sewer to be installed on Park Street.

Weather permitting, the concrete contractor is scheduled to pave 8<sup>th</sup> Street main line, from Maple Street to Spruce Street on September 19. Once done, this will leave two remaining pours to complete the concrete street section.

#### **Walnut Street**

The parking areas from 2<sup>nd</sup> Street to 3<sup>rd</sup> Street have been paved. The contractor intends on paving the travel lanes the week of September 24.

Preparatory work has been completed for the fire feature. The gas and electrical services were installed the week of September 10.

Storm sewer pipe and drop inlets have been installed from 3<sup>rd</sup> Street to 4<sup>th</sup> Street. Drain tile still needs to be installed on this block.

The new water main and services are now in operation.

### **Highway 50 Sidewalk and Curbing**

As of September 18, there has been no work started on this project.

### **Broadway Avenue/Highway 81 Sidewalk**

A recommendation for bid approval is included on this meeting agenda.

### **Pine Street Bridge**

The decorative railing is being installed on the bridge. Crews continue to backfill around the new structure as well as prepare the approaches to the bridge for new concrete pavement. Crews are also grading for the trail under the bridge as well as stabilizing the creek edges and banks.

## **6) Library Update**

Our Fall programming is back in full swing! Along with our regular programs, we also hosted an Open House on Monday, September 17. The event was well-attended and was a great way to connect with members of the community!

One of our full-time staff members resigned and was done on September 10. We will be posting for this job opening within the next couple of weeks.

Our custodian has been out for several weeks. We have been working with J&H Cleaning for temporary help in keeping the building maintained while he is out.

We have been matched up with a Yankton High School intern and a Mount Marty work study student for this semester. We are looking forward to working with the students and the schools throughout this experience.

## **7) Fire Department Update**

Chief Kurtenbach worked as part of the Local Assistance State Team (LAST) in support of the family and Sturgis Fire Department due to the line of duty death of Assistant Chief David Fischer. Assistant Chief Fischer was killed in the line of duty during a fire in Tilford. The LAST team is deployed to provide family and department support, help with filing benefit paperwork, assist with public information and assist the family and department in planning the funeral. Chief Kurtenbach took training to be a part of the team during this year's State Fire School. The team is a nationwide effort of the US Department of Justice and the National Fallen Firefighter's Foundation. It was an honor to serve in that capacity and I want to thank City Manager Leon for her support of the program.

The Fire Department has been the recipient of 2 grants. An Assistance to Firefighters Grant was received in the amount of \$23,139. This grant is to be used for the purchase of a gear washer, a gear dryer and carbon blocking particulate hoods. The match for this grant is \$1,156.

The second grant was a Homeland Security Grant in the amount of \$22,395. This grant is a 100% federal grant with no required match. The funds are to be used for the purchase of three larger thermal imaging cameras and truck chargers to be mounted on fire apparatus and used for search and rescue of fire victims. The grant also funds two smaller thermal imaging cameras to be used for non-emergency

calls (smoke smell in a home) and during initial size up at fire incidents. This will displace CIP requests for replacement of this older equipment.

We did receive news that our regional AFG grant request for SCBA was denied. The applications made it to the last cut in the process, however, ultimately, we were unsuccessful. We will review the 2018 AFG rules to see if we want to again try for the grant or purchase the needed equipment. This decision will depend on a multitude of factors including grant rules, the timeframe of next year's grant process and the amount of equipment which will expire prior to future grant awards.

The Yankton Fire Department will be holding a Pancake Feed at Fire Station #2 on Sunday, September 30. Hours are 8am to 12:30pm. Pancakes, eggs, sausage and drink will be served. A free will donation will be taken.

### **8) Environmental Services Department Update**

The water plant project continues to move forward. John T Jones has completed the upper deck. The contractor is in the process of prepping the structure for the placement of precast concrete. The walls of the upper level and garage office space will be precast concrete. The current schedule has the precast completed in late November and the new facility enclosed and water tight by the end of December. The contractor will be focused on installing piping, HVAC, electrical and equipment during the winter months.

SJ Louis continues to work on dewatering the construction area for the gravity sewer project. The original plan was to discharge the water to the drainage south of Vishay. However, because of the large volume of water it will have to be pumped to Marne Creek in the Paddle Wheel Point area. The contractor has installed a temporary 18" black poly pipe above ground across Paddle Wheel Point. The contractor hopes to begin digging the week of September 24.

The Environmental Services Department has closed the trail and any public access south of the chamber parking lot in the Paddle Wheel Point area until December 1, 2018. Slowey Construction is currently using the area for the water plant project and will continue to have heavy equipment traffic in the area. The wastewater department will begin the process of removing biosolids from the lagoons and will also be hauling with heavy equipment in the area. Combined with the dewatering project, staff believes the best way to address safety concerns in the area was a temporary closure.

### **9) Parks and Recreation Department Update**

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

### **10) Monthly reports**

Joint Powers Solid Waste and Fox Run Golf Course monthly reports are included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon  
City Manager

## FINANCE MONTHLY REPORT

Activity	AUGUST 2018	AUGUST 2017	AUG 2018 YTD	AUG 2017 YTD
<b>UTILITY BILLING:</b>				
<b>Water</b>				
Water Sold (in gallons per 1,000)	81,094	114,983	426,680	500,880
Water Billed	\$645,293.38	\$799,533.41	\$3,833,593.76	\$3,985,494.27
Basic Water Fee/Rate per 1000 gal.	\$21.71/\$5.55	\$18.81/\$5.39		
Number of Accounts Billed	5,529	5,492	42,670	42,503
Number of Bills Mailed	5,529	5,492	42,670	42,503
Total Meters Read	5,704	5,649	45,464	45,058
Meter Changes/pulled	3	1	35	23
Total Days Meter Reading	1	1	8	8
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	2
<b>Sewer</b>				
Sewer Billed	\$338,999.95	\$340,119.49	\$2,458,656.71	\$2,376,476.76
Basic Sewer Fee/Rate per 1000 gal.	\$9.69/\$5.87	\$9.23/\$5.59		
<b>Solid Waste</b>				
Solid Waste Billed	\$99,860.90	\$96,024.21	\$790,426.67	\$763,941.60
Basic Solid Waste Fee	\$20.79	\$20.18		
<b>Total Utility Billing:</b>	<b>\$1,084,154.23</b>	<b>\$1,235,677.11</b>	<b>\$7,082,677.14</b>	<b>\$7,125,912.63</b>
<b>Adjustment Total:</b>	<b>\$6,842.70</b>	<b>(\$106.42)</b>	<b>\$5,726.53</b>	<b>(\$5,627.75)</b>
Misread Adjustments	\$6,874.84	\$0.00	\$6,874.84	\$0.00
Other Adjustments	(\$22.14)	(\$6.42)	(\$298.31)	(\$4,457.75)
Penalty Adjustments OFF	(\$20.00)	(\$110.00)	(\$890.00)	(\$1,210.00)
Penalty Adjustments ON	\$10.00	\$10.00	\$40.00	\$40.00
New Accounts/Connects	77	71	627	724
Accounts Finaled/Disconnects	61	62	370	480
New Accounts Set up	5	3	47	47
Delinquent Notices	348	402	3113	2941
Doorknockers	150	151	1228	1076
Delinquent Call List	57	109	688	665
Notice of Termination Letters	4	13	78	94
Shut-off for Non-payment	2	7	45	46
Delinquent Notice Penalties	\$3,480.00	\$4,020.00	\$31,130.00	\$29,410.00
Doorknocker Penalties	\$1,500.00	\$1,510.00	\$12,280.00	\$10,760.00
<b>Other Office Functions:</b>				
Interest Income	\$77,943.61	\$34,460.78	\$473,076.16	\$226,150.25
Interest Rate-Checking Account	2.41%	1.49%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	176	194		
Payments Issued to Vendors	\$ 3,194,357.21	\$ 2,424,256.45	\$19,214,429.32	\$15,729,300.81
# of Employees on Payroll	288	269		
Monthly Payroll	\$ 483,573.39	\$ 443,700.56	\$3,873,659.17	\$3,678,412.22



# HOUSEHOLD HAZARDOUS WASTE COLLECTION

## Why can't I just throw Household Hazardous Waste (HHW) away?

Certain types of HHW have the potential to cause physical injury to sanitation workers, contaminate septic tanks or wastewater treatment systems if poured down drains or toilets, and present hazards to children and pets if left around the house. Read product labels for disposal directions to reduce the risk of products exploding, igniting, leaking, mixing with other chemicals, or posing other hazards on the way to a disposal facility. Even empty containers of HHW can pose hazards because of the residual chemicals that might remain.

## When and where can I dispose of my HHW?

On October 13th, from 9:00 AM to 1 PM, bring your HHW to the Yankton Transfer Station. The cost per vehicle is \$10.

The Yankton Transfer Station is located at:  
1200 W 23<sup>rd</sup> Street  
Yankton, SD 57078

**Brought to you by:**  
**The City of Yankton**  
**Keep Yankton Beautiful**  
**Missouri Valley Recycling**



## YANKTON HOUSEHOLD HAZARDOUS WASTE COLLECTION

**WHEN: OCTOBER 13TH, 9:00 AM TO 1:00 PM**

**WHERE: YANKTON TRANSFER STATION**

**WHY: TO GET RID OF HAZARDOUS WASTE THAT CAN HARM YOU, YOUR FAMILY OR THE ENVIRONMENT.**

### Examples of HHW

- Latex and Oil Based Paints
- Household Cleaning Products
- Fluorescent Light Bulbs
- Batteries
- Pesticides
- Anti-Freeze
- Oil

Commission Information Memorandum

PARKS, RECREATION, AND CITY EVENTS DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

1st - half of September information:

Fitness Classes-	
Early Bird Boot Camp class	39 participants
Power Abs	51 participants
Prime Time Senior class	46 participants
Tabata class	52 participants
Water aerobics	171 participants
Work-Out Express class	56 participants
Yoga classes	68 participants
Zumba class	27 participants
Booty Blaster class	Class will resume in the fall/winter

Rentals-

o Birthday rentals-	3 parties
o SAC courts-	3 hours
o Theater-	0 hours
o Meeting rooms-	14 hours
o City Hall courts-	6 hours
o Capital Building-	4 dates
o Riverside shelters-	5 rentals
o Memorial shelters-	1 rentals
o Westside shelter-	1 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	2,119 people
SAC memberships-	1021
SAC attendance-	1,939 visits
New members-	34 people

Tuesday, September 4- SAC Fall/Winter Hours began.

Brittany LaCroix has been working with Jessica Scott to set-up and take down the Market at the Meridian on Saturday mornings.

Brittany LaCroix has been meeting with Jessica Scott, part-time downtown coordinator, in regards to Downtown Events for the fall and to start planning for Holiday Festival of Lights.

Todd met with Eric Ambrosion, from the District III office, to begin master planning for Westside Park and also The Lawn at the Plaza. Public meetings will be needed to gather input from the public.

**PARKS**

All but one of the Parks summer staff have left our employment so the regular crew is working to keep up with the demands of the system in the fall.

The Parks staff hauled in black dirt, leveled the area, and seeded grass at the outdoor ice rink in Sertoma Park.

The Parks staff began planning the work to make the infield at the north SAC softball field smaller so it meets regulation youth softball dimensions. 30' feet of agri-lime would need to be removed from the entire outfield/infield fence line to fence line (approximately 260' in length, total area of 7,800 square feet). Black dirt would need to be hauled in and prepare that 7,800 square feet area for grass seed. That area would need to be seeded with grass. Irrigation lines would need to be added to the irrigation system to water the new outfield grass strip that was created. The school district is having issues with the irrigation system on those fields since it is 25 years old. Due to this irrigation issue, the parks staff decided to delay the project to another year.

The ball fields at Memorial Park, Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game and practice schedules submitted to the Parks Department.

The parks staff has been moving picnic tables, trash cans, and other items for special events that are taking place in the community.

## **TRAILS**

An evaluation of the A-B trail and some areas of concern involving erosion of streamside bank in the Marne Creek have taken place. The trails staff and the parks staff will work together to address erosion areas or to re-locate the trail if the erosion is on the larger, steeper banks in the creek and in areas where the City has land to accommodate the trail relocation. Grants are being applied for if the erosion areas cause concern for infrastructure damage (water main pipe by Chamber, Burleigh Street Bridge).

Joint Powers Solid Waste Authority  
Financial Report Thru August 31, 2018

Description	Yankton Transfer	Vermillion Landfill	Total Joint	8 Month Budget	Legal 2018 Budget
<b>Joint Power Transfer/Landfill</b>					
<i>Total Revenue</i>	\$863,653.22	\$612,897.48	\$1,476,550.70	\$1,250,240.00	\$1,880,360.00
<i>Expenses:</i>					
Personal Services	189,791.86	194,570.23	384,362.09	451,795.33	677,693.00
Operating Expenses	188,064.77	257,130.70	445,195.47	504,848.00	757,272.00
Depreciation (est)	127,403.27	202,424.52	329,827.79	266,971.33	400,457.00
Trench Depletion	0.00	107,352.29	107,352.29	138,578.67	207,868.00
Closure/Postclosure Resrv	0.00	5,996.83	5,996.83	5,747.33	8,621.00
Amortization of Permit	0.00	785.58	785.58	753.33	1,130.00
<i>Total Operating Expenses</i>	505,259.90	768,260.15	1,273,520.05	1,368,694.00	2,053,041.00
<i>Non Operating Expense-Interest</i>	(2,457.95)	35,078.63	32,620.68	79,920.67	119,881.00
<i>Landfill Operating Income</i>	360,851.27	(190,441.30)	170,409.97	(198,374.67)	(292,562.00)
<b>Joint Recycling Center</b>					
<i>Total Revenue</i>	0.00	81,498.99	81,498.99	152,170.00	228,255.00
<i>Expenses:</i>					
Personal Services	0.00	156,711.63	156,711.63	146,896.67	220,345.00
Operating Expenses	0.00	45,793.24	45,793.24	78,133.33	117,200.00
Depreciation (est)	0.00	22,662.96	22,662.96	50,664.67	75,997.00
<i>Total Operating Expenses</i>	0.00	225,167.83	225,167.83	275,694.67	413,542.00
<i>Non Operating Expense-Interest</i>	(2,457.95)	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	2,457.95	(143,668.84)	(143,668.84)	(123,524.67)	(185,287.00)
<i>Total Operating Income</i>	\$363,309.22	(\$334,110.14)	\$26,741.13	(\$321,899.33)	(\$477,849.00)
<b>Tonage in Trench:</b>	<u>8/31/2017</u>	<u>8/31/2018</u>			
Asbestos	36.12	59.19	59.19	33.33	50.00
Centerville	156.20	160.21	160.21	186.67	280.00
Beresford	892.81	942.18	942.18	950.00	1,425.00
Clay County Garbage	9,168.03	9,523.19	9,523.19	8,866.67	13,300.00
Elk Point	710.58	706.10	706.10	753.33	1,130.00
Yankton County Garbage	15,462.74	15,867.44	15,867.44	15,333.33	23,000.00
<i>Total Tonage in Trench</i>	26,426.48	27,258.31	27,258.31	26,123.33	39,185.00
Operating Cost per ton			\$46.72	\$55.45	\$55.45

This report is based on the following:

Revenue accrual thru August 31, 2018

Expenses cash thru August 31, 2018 with September's Bills

Joint Powers Solid Waste Authority  
Financial Report Thru August 31, 2018

Description	Yankton Transfer	Vermillion Landfill	Total Joint	8 Month Budget	Legal 2018 Budget
<b>Source of Funds</b>					
<i>Beginning Balance</i>	\$667,904.00	\$1,049,572.00	\$1,717,476.00	\$1,717,476.00	\$1,717,476.00
<i>Operating Revenue:</i>					
Net Income	363,309.22	(334,110.14)	29,199.08	(318,566.00)	(477,849.00)
Depreciation	127,403.27	225,087.48	352,490.75	317,636.00	476,454.00
Trench Depletion	0.00	107,352.29	107,352.29	138,578.67	207,868.00
Amortization of Permit	0.00	785.58	785.58	753.33	1,130.00
<i>Non Operating Revenue:</i>					
Grant	0.00	0.00	0.00	0.00	0.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	0.00	0.00	0.00	0.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	6,125.10	12,001.84	18,126.94	5,200.00	7,800.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(530,916.80)	530,916.80	0.00	74,681.33	112,022.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
<b>Total Funds Available</b>	<b>633,824.79</b>	<b>1,591,605.85</b>	<b>2,225,430.64</b>	<b>1,935,759.33</b>	<b>2,044,901.00</b>
<b>Application of Funds Available</b>					
<i>Joint Power Transfer/Landfill</i>					
Equipment	64,981.00	0.00	64,981.00	228,000.00	342,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	5,996.83	5,996.83	5,747.33	8,621.00
<i>Joint Recycling Center</i>					
Equipment	0.00	47,700.00	47,700.00	103,333.33	155,000.00
<i>Payment Principal</i>	34,029.86	72,752.72	106,782.58	158,656.67	237,985.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<b>Total Applied</b>	<b>99,010.86</b>	<b>126,449.55</b>	<b>225,460.41</b>	<b>495,737.33</b>	<b>743,606.00</b>
<b>Ending Balance</b>	<b>\$534,813.93</b>	<b>\$1,465,156.30</b>	<b>\$1,999,970.23</b>	<b>\$1,440,022.00</b>	<b>\$1,301,295.00</b>

<b>Joint Power Transfer/Landfill Description</b>	<b>Yankton Transfer</b>	<b>Vermillion Landfill</b>	<b>Total Joint</b>	<b>8 Month Budget</b>	<b>Legal 2018 Budget</b>
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$3,697.98	\$3,697.98	\$2,333.33	\$3,500.00
Elk Point	0.00	33,131.11	33,131.11	35,030.00	\$52,545.00
Centerville	0.00	7,521.16	7,521.16	8,680.00	13,020.00
Beresford	0.00	44,224.19	44,224.19	44,200.00	66,300.00
Clay County Garbage	0.00	466,977.75	466,977.75	442,300.00	663,450.00
Compost-Yd Waste-Wood	0.00	8,883.49	8,883.49	3,333.33	5,000.00
Contaminated Soil	0.00	36,232.20	36,232.20	2,666.67	4,000.00
White Goods	0.00	2,589.92	2,589.92	3,333.33	5,000.00
Tires	0.00	2,192.10	2,192.10	2,666.67	4,000.00
Electronics	0.00	3,839.90	3,839.90	3,333.33	5,000.00
Other Revenue	2,956.75	3,607.68	6,564.43	13,400.00	20,100.00
Less Recycling Tipping Fee	0.00	0.00	0.00	(77,703.33)	(116,555.00)
Cash long	(22.27)	0.00	(22.27)	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	25,863.38	0.00	25,863.38	34,666.67	52,000.00
Transfer Fees	833,292.06	0.00	833,292.06	732,000.00	1,098,000.00
Metal	1,563.30	0.00	1,563.30	0.00	5,000.00
Other Operational - Solid Waste	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue</b>	<b>863,653.22</b>	<b>612,897.48</b>	<b>1,476,550.70</b>	<b>1,250,240.00</b>	<b>1,880,360.00</b>
<i>Expenses: (cash)</i>					
Personal Services	189,791.86	194,570.23	384,362.09	451,795.33	677,693.00
Insurance	17,680.50	4,657.14	22,337.64	18,038.00	27,057.00
Professional Service/Fees	7,261.29	58,060.54	65,321.83	48,000.00	72,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	27,258.31	27,258.31	26,000.00	39,000.00
Professional - Legal/Audit	2,230.20	0.00	2,230.20	833.33	1,250.00
Publishing & Advertising	570.34	1,977.11	2,547.45	1,200.00	1,800.00
Rental	0.00	0.00	0.00	333.33	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	1,283.04	50,527.19	51,810.23	37,333.33	56,000.00
Motor vehicle repair	13,757.30	3,340.76	17,098.06	15,666.67	23,500.00
Vehicle fuel & maintenance	84,551.66	28,588.05	113,139.71	156,000.00	234,000.00
Equip, Mat'l & Labor	35,558.28	0.00	35,558.28	8,000.00	12,000.00
Building repair	1,625.61	1,764.60	3,390.21	16,000.00	24,000.00
Facility repair & maintenance	0.00	4,296.54	4,296.54	23,333.33	35,000.00
Postage	329.52	5.19	334.71	500.00	750.00
Office supplies	1,520.20	1,374.48	2,894.68	2,133.33	3,200.00
Copy supplies	67.77	3.02	70.79	250.00	375.00
Uniforms	63.92	2,736.96	2,800.88	3,133.33	4,700.00
Small Tools & Hardware	149.90	0.00	149.90	166.67	250.00
Travel & Training	0.00	1,479.73	1,479.73	3,000.00	4,500.00
Operating supply	1,001.09	48,351.52	49,352.61	98,400.00	147,600.00
Electricity	6,047.33	11,049.84	17,097.17	20,133.33	30,200.00
Heating Fuel - Gas	11,194.44	10,014.79	21,209.23	21,333.33	32,000.00
Water	1,481.22	347.60	1,828.82	2,000.00	3,000.00
WW service	800.74	0.00	800.74	866.67	1,300.00
Landfill	166.32	0.00	166.32	133.33	200.00
Telephone	724.10	1,297.33	2,021.43	2,060.00	3,090.00
Depreciation (est)	127,403.27	202,424.52	329,827.79	266,971.33	400,457.00
Trench Depletion		107,352.29	107,352.29	138,578.67	207,868.00
Closure/Postclosure Resrv		5,996.83	5,996.83	5,747.33	8,621.00
Amortization of Permit		785.58	785.58	753.33	1,130.00
<b>Total Op Expenses</b>	<b>505,259.90</b>	<b>768,260.15</b>	<b>1,273,520.05</b>	<b>1,368,694.00</b>	<b>2,053,041.00</b>

Joint Powers Solid Waste Authority  
Financial Report Thru August 31, 2018

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	8 Month Budget	Legal 2018 Budget
<i>Non Operating Expense-Interest</i>	(2,457.95)	35,078.63	32,620.68	79,920.67	119,881.00
<i>Operating Income (Loss)</i>	\$360,851.27	(\$190,441.30)	\$170,409.97	(\$198,374.67)	(\$292,562.00)
<i>Capital:</i>					
Capital Outlay	\$64,981.00	\$0.00	\$64,981.00	\$228,000.00	\$342,000.00
Landfill Development	0.00	0.00	0.00	169,333.33	\$254,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$64,981.00	\$0.00	\$64,981.00	\$397,333.33	\$596,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$530,916.80)	\$530,916.80	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		59.19	59.19	33.33	50.00
Beresford		942.18	942.18	950.00	1,425.00
Centerville Garbage		160.21	160.21	186.67	280.00
Clay County Garbage		9,523.19	9,523.19	8,866.67	13,300.00
Elk Point		706.10	706.10	753.33	1,130.00
Yankton County Garbage		15,867.44	15,867.44	15,333.33	23,000.00
<i>Total Tonage in Trench</i>		27,258.31	27,258.31	26,123.33	39,185.00
Operating Cost per ton			\$46.72	\$55.45	\$55.45

Joint Recycling Center Description	Yankton Transfer	Vermillion Center	Total Joint	8 Month Budget	Legal 2018 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	77,703.33	116,555.00
Magazines	0.00	1,418.18	1,418.18	2,000.00	3,000.00
Metal/Tin	0.00	(593.00)	(593.00)	800.00	1,200.00
Plastic	0.00	8,387.28	8,387.28	10,000.00	15,000.00
Aluminum	0.00	14,439.10	14,439.10	9,333.33	14,000.00
Newsprint	0.00	5,032.14	5,032.14	8,000.00	12,000.00
Cardboard	0.00	35,910.60	35,910.60	30,000.00	45,000.00
High Grade Paper	0.00	6,408.35	6,408.35	3,333.33	5,000.00
Other Material	0.00	10,496.34	10,496.34	5,333.33	8,000.00
Contributions/Operating Grants	0.00	0.00	0.00	5,666.67	8,500.00
<b>Total Revenue</b>	<b>0.00</b>	<b>81,498.99</b>	<b>81,498.99</b>	<b>152,170.00</b>	<b>228,255.00</b>
<i>Expenses:</i>					
Personal Services	0.00	156,711.63	156,711.63	146,896.67	220,345.00
Insurance	0.00	664.98	664.98	1,666.67	2,500.00
Professional Service/Fees	0.00	0.00	0.00	12,000.00	18,000.00
Hazardous Waste Collection	0.00	1,351.97	1,351.97	22,666.67	34,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	383.58	383.58	1,333.33	2,000.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	4,148.31	4,148.31	7,166.67	10,750.00
Vehicle repair & maintenance	0.00	901.71	901.71	500.00	750.00
Vehicle fuel	0.00	2,992.11	2,992.11	3,333.33	5,000.00
Building repair & maintenance	0.00	1,955.35	1,955.35	2,000.00	3,000.00
Postage	0.00	1.30	1.30	433.33	650.00
Freight	0.00	10,980.00	10,980.00	1,333.33	2,000.00
Office supplies	0.00	423.03	423.03	666.67	1,000.00
Uniforms	0.00	233.04	233.04	333.33	500.00
Materials Purchases	0.00	3,603.25	3,603.25	3,000.00	4,500.00
Travel & Training	0.00	1,500.00	1,500.00	1,000.00	1,500.00
Operating Supplies	0.00	3,493.53	3,493.53	6,666.67	10,000.00
Copy Supply	0.00	3.13	3.13	233.33	350.00
Electricity	0.00	4,143.18	4,143.18	4,333.33	6,500.00
Heating Fuel-Gas	0.00	2,975.27	2,975.27	3,000.00	4,500.00
Water	0.00	336.39	336.39	433.33	650.00
WW service	0.00	886.98	886.98	800.00	1,200.00
Telephone	0.00	632.22	632.22	566.67	850.00
Revenue Sharing	0.00	4,183.91	4,183.91	4,666.67	7,000.00
Transportation to Vermillion	0.00	0.00	0.00	0.00	0.00
Processing Recyclables	0.00	0.00	0.00	0.00	0.00
Depreciation (est)	0.00	22,662.96	22,662.96	50,664.67	75,997.00
<b>Total Op Expenses</b>	<b>0.00</b>	<b>225,167.83</b>	<b>225,167.83</b>	<b>275,694.67</b>	<b>413,542.00</b>
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<b>Operating Income (Loss)</b>	<b>\$0.00</b>	<b>(\$143,668.84)</b>	<b>(\$143,668.84)</b>	<b>(\$123,524.67)</b>	<b>(\$185,287.00)</b>
<b>Capital Outlay</b>	<b>\$0.00</b>	<b>\$47,700.00</b>	<b>\$47,700.00</b>	<b>\$103,333.33</b>	<b>\$155,000.00</b>
<b>Grant Reimbursement/Donations</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Cash Flow Transfer</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

This report is based on the following:

Revenue accrual thru August 31, 2018

Expenses cash thru August 31, 2018 with September's Bills



2018 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	16,041.14	(32,788.43)	(16,747.29)	2,696.97	53.89	0.00	(27,733.35)	(27,733.35)	16,041.14	(60,521.78)	(44,480.64)
February	6,325.01	(39,330.29)	(33,005.28)	2,317.61	63.58	0.00	(11,367.08)	(11,367.08)	6,325.01	(50,697.37)	(44,372.36)
Subtotal	22,366.15	(72,118.72)	(49,752.57)	5,014.58	58.37	0.00	(39,100.43)	(39,100.43)	22,366.15	(111,219.15)	(88,853.00)
March	43,806.85	(31,655.77)	12,151.08	2,870.30	51.00	0.00	(14,720.58)	(14,720.58)	43,806.85	(46,376.35)	(2,569.50)
Subtotal	66,173.00	(103,774.49)	(37,601.49)	7,884.88	55.69	0.00	(53,821.01)	(53,821.01)	66,173.00	(157,595.50)	(91,422.50)
April	49,973.11	(27,616.80)	22,356.31	3,519.39	46.68	0.00	(19,972.52)	(19,972.52)	49,973.11	(47,589.32)	2,383.79
Subtotal	116,146.11	(131,391.29)	(15,245.18)	11,404.27	53.23	0.00	(73,793.53)	(73,793.53)	116,146.11	(205,184.82)	(89,038.71)
May	67,659.98	4,508.29	72,168.27	4,081.03	35.51	0.00	(20,031.38)	(20,031.38)	67,659.98	(15,523.09)	52,136.89
Subtotal	183,806.09	(126,883.00)	56,923.09	15,485.30	48.56	0.00	(93,824.91)	(93,824.91)	183,806.09	(220,707.91)	(36,901.82)
June	54,839.64	(31,103.52)	23,736.12	3,745.78	48.39	0.00	(21,365.79)	(21,365.79)	54,839.64	(52,469.31)	2,370.33
Subtotal	238,645.73	(157,986.52)	80,659.21	19,231.08	48.53	0.00	(115,190.70)	(115,190.70)	238,645.73	(273,177.22)	(34,531.49)
July	54,781.27	(10,328.56)	44,452.71	3,934.18	44.58	0.00	(22,798.63)	(22,798.63)	54,781.27	(33,127.19)	21,654.08
Subtotal	293,427.00	(168,315.08)	125,111.92	23,165.26	47.86	0.00	(137,989.33)	(137,989.33)	293,427.00	(306,304.41)	(12,877.41)
August	64,429.06	12,952.41	77,381.47	4,093.05	40.27	0.00	(5,679.51)	(5,679.51)	64,429.06	7,272.90	71,701.96
Subtotal	357,856.06	(155,362.67)	202,493.39	27,258.31	46.72	0.00	(143,668.84)	(143,668.84)	357,856.06	(299,031.51)	58,824.55

9/4/2018

City of Yankton Transfer Station  
Recap of Customer Tonnage

Date	City	Licensed Haulers						Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Fischer (590)	Independence (627)	Loren Fischer (648)	Kortan (673)			
January 2017	227.38	502.19	367.33	35.07	0.00	65.26	7.51	977.36	273.30	1,478.04
February 2017	202.70	484.93	336.77	29.14	0.00	59.30	11.20	921.34	288.46	1,412.50
March 2017	237.30	616.06	434.47	12.48	0.00	63.43	11.30	1,137.74	417.16	1,792.20
April 2017	227.30	591.85	486.98	0.00	0.00	64.29	13.47	1,156.59	771.69	2,155.58
May 2017	252.91	693.56	536.92	0.00	0.00	75.06	7.97	1,313.51	465.54	2,031.96
June 2017	239.77	701.18	649.20	0.00	0.00	85.82	18.33	1,454.53	483.34	2,177.64
July 2017	235.82	669.19	465.38	0.00	0.00	84.20	12.77	1,231.54	509.76	1,977.12
August 2017	270.08	737.19	577.34	0.00	0.00	85.68	13.52	1,413.73	498.79	2,182.60
September 2017	235.66	641.84	464.10	0.00	0.00	83.83	18.47	1,208.24	529.19	1,973.09
October 2017	237.61	699.36	554.25	0.00	19.20	81.27	18.07	1,372.15	398.57	2,008.33
November 2017	249.77	615.69	457.07	0.00	1.69	110.42	17.48	1,202.35	400.12	1,852.24
December 2017	225.56	519.09	483.74	0.00	0.00	91.53	14.08	1,108.44	357.59	1,691.59
2017 Total	2,841.86	7,472.13	5,813.55	76.69	20.89	950.09	164.17	14,497.52	5,393.51	22,732.89
January 2018	239.65	530.30	436.12	0.00	0.00	81.67	7.84	1,055.93	252.70	1,548.28
February 2018	181.66	488.25	370.51	0.00	0.00	77.18	10.55	946.49	234.16	1,362.31
March 2018	227.12	601.25	477.74	0.00	0.00	83.07	7.49	1,169.55	415.05	1,811.72
April 2018	227.43	561.75	490.33	0.00	0.00	94.10	9.61	1,155.79	613.24	1,996.46
May 2018	273.68	715.67	609.17	0.00	0.00	72.24	8.68	1,405.76	466.41	2,145.85
June 2018	247.08	678.97	575.57	0.00	0.00	95.46	11.05	1,361.05	599.25	2,207.38
July 2018	272.18	733.32	567.02	0.00	0.00	94.97	15.23	1,410.54	626.27	2,308.99
August 2018	282.50	706.92	596.38	0.00	0.00	109.81	14.84	1,427.95	523.76	2,234.21
2018 Total	1,951.30	5,016.43	4,122.84	0.00	0.00	708.50	85.29	9,933.06	3,730.84	15,615.20



09/07/18

Fox Run Golf Course  
Statement of Revenues & Expenses

	01Aug2018 31Aug2018	01Aug2017 31Aug2017	01Jan2018 31Aug2018	01Jan2017 31Aug2017	Legal Budget
Direct Revenues:					
Concessions	28,448.32	29,705.74	132,745.36	126,940.26	161,700.00
Pro Shop	10,545.56	14,319.67	60,253.59	57,892.45	91,200.00
Course	35,520.92	45,150.23	373,964.22	408,898.63	466,900.00
	-----	-----	-----	-----	-----
Total Direct Revenues	74,514.80	89,175.64	566,963.17	593,731.34	719,800.00
Direct Expenses:					
Concessions	20,046.16	13,389.19	52,655.30	46,444.44	62,700.00
Pro Shop	684.47	6,177.25	61,301.21	59,627.27	45,000.00
Course	19.96	7,498.00	46,437.77	38,483.91	38,500.00
	-----	-----	-----	-----	-----
Total Direct Expenses	20,750.59	27,064.44	160,394.28	144,555.62	146,200.00
Add Beginning Inventory					
Less Ending Inventory					
Net Direct Income (Loss)					
Indirect Revenues -	200.02	.16	1,179.33	(2.63)	1,000.00
Indirect Expenses:					
Personal Services	34,282.04	33,658.86	260,717.75	270,486.48	405,872.00
Insurance		99.47	6,832.04	6,359.40	6,710.00
Professional Services	11,644.83	2,189.38	34,018.92	17,710.43	22,900.00
Advertising	450.00	481.94	7,161.29	6,099.95	4,500.00
Repair & Maintenance	15,107.27	2,050.02	53,122.10	32,517.59	52,500.00
Supplies & Materials	11,352.99	15,112.14	44,060.77	46,626.34	59,600.00
Travel, Conference & Dues			2,249.45	1,370.56	3,250.00
Utilities	5,410.93	4,940.51	20,136.47	20,314.32	37,600.00
Billing and Administration					
Depreciation	5,893.62	4,218.78	42,124.44	33,750.24	55,745.00
	-----	-----	-----	-----	-----
Total Indirect Expenses	84,141.68	62,751.10	470,423.23	435,235.31	648,677.00
Net Operating Income	(30,177.45)	(639.74)	(62,675.01)	13,937.78	(74,077.00)
	=====	=====	=====	=====	=====
Capital Outlay			48,342.00	90,747.98	82,000.00
	=====	=====	=====	=====	=====

09/07/18

Fox Run Golf Course  
Statement of Revenues

1

	01Aug2018 31Aug2018	01Aug2017 31Aug2017	01Jan2018 31Aug2018	01Jan2017 31Aug2017	Legal Budget
<b>Concessions</b>					
CASH Long	327.46	96.95	1,647.49	1,012.95	1,000.00
PREPARED FOOD	7,223.35	7,789.81	36,342.08	32,827.44	40,000.00
PRE-PACKAGED FOOD	847.29	1,263.83	4,203.11	5,531.12	10,700.00
BEER	17,005.68	17,282.36	75,905.05	72,898.61	85,000.00
BOTTLED POP	3,044.54	3,272.79	14,647.63	14,670.14	25,000.00
MISCELLANEOUS CONCESSIONS					
<b>Total Concessions</b>	<b>28,448.32</b>	<b>29,705.74</b>	<b>132,745.36</b>	<b>126,940.26</b>	<b>161,700.00</b>
<b>Pro Shop</b>					
GOLF BALLS	2,741.11	2,300.12	15,042.76	11,801.08	19,000.00
GLOVES	1,125.46	931.77	4,620.27	3,719.54	6,000.00
GOLF CAPS/VISORS	773.88	1,028.92	2,647.74	3,266.52	7,000.00
MERCHANDISE	2,814.24	5,186.28	11,655.05	14,697.25	16,000.00
MERCHANDISE NON-TAX					200.00
GOLF EQUIPMENT	2,809.57	3,637.99	22,338.93	17,129.44	30,000.00
MISCELLANEOUS MERCHANDISE			42.96		
CLUB REPAIRS	281.30	1,093.72	3,069.99	5,569.56	11,000.00
LESSONS		140.87	835.89	1,709.06	2,000.00
<b>Total Pro Shop</b>	<b>10,545.56</b>	<b>14,319.67</b>	<b>60,253.59</b>	<b>57,892.45</b>	<b>91,200.00</b>
<b>Course</b>					
SIMULATOR			5,795.59	4,723.53	7,000.00
SIMULATOR NON-TAXABLE					600.00
SEASON PASS		177.67	141,757.53	166,590.08	169,000.00
SEASON PASS NON-TAX					3,500.00
GREEN FEES-WEEKENDS/HOLIDAYS	10,606.49	12,529.32	41,579.43	45,099.80	52,000.00
GRREN FEES NON-TAX	157.27		2,792.65	1,982.48	6,500.00
GREEN FEES - WEEKDAYS	8,825.14	14,151.57	43,909.16	49,204.18	70,000.00
GOLF CAR RENTAL	13,226.92	15,009.83	73,492.22	67,210.95	73,000.00
GOLF CAR STORAGE (NON-TAX)			16,292.48	20,413.49	21,600.00
TRAIL FEES			21,753.74	23,589.47	29,000.00
PULL CART RENTAL	3.74	97.24	228.14	407.66	500.00
GOLF CLUB RENTAL			122.87		800.00
DRIVING RANGE	2,130.67	2,484.60	14,076.71	14,711.45	18,500.00
DRIVING RANGE NON-TAX	300.00	300.00	524.00	323.53	800.00
HANDICAPING			7,308.56	8,285.43	8,500.00
LEAGUES					
JUNIOR GOLF PROGRAM			3,685.45	4,452.58	4,000.00
GOLF CART WRAPS		400.00	375.00	1,900.00	1,000.00
LEAGUE SOFTWARE ADS				4.00	
<b>Total Course</b>	<b>35,520.92</b>	<b>45,150.23</b>	<b>373,964.22</b>	<b>408,898.63</b>	<b>466,900.00</b>
<b>Total Direct Revenues</b>	<b>74,514.80</b>	<b>89,175.64</b>	<b>566,963.17</b>	<b>593,731.34</b>	<b>719,800.00</b>

Fox Run Golf Course  
Statement of Expenditures

	01Aug2018 31Aug2018	01Aug2017 31Aug2017	01Jan2018 31Aug2018	01Jan2017 31Aug2017	Legal Budget
<b>Concessions</b>					
CASH SHORT	368.17	24.97	1,824.52	737.98	1,200.00
PREPARED FOODS	9,591.25	5,203.35	22,203.87	18,911.87	22,000.00
CANDY	400.15	384.80	1,795.15	1,544.20	3,500.00
BEER	7,681.68	6,340.10	21,720.98	20,384.05	27,000.00
POP	2,004.91	1,435.97	5,110.78	4,866.34	9,000.00
	-----	-----	-----	-----	-----
Total Concessions	20,046.16	13,389.19	52,655.30	46,444.44	62,700.00
<b>Pro Shop</b>					
GOLF BALLS		265.95	11,569.17	6,466.38	10,000.00
GLOVES		229.18	3,320.80	3,237.68	3,000.00
GOLF CAPS/VISORS		104.74	1,897.62	892.84	1,000.00
MERCHANDISE	213.16	2,613.40	11,756.73	24,080.15	10,000.00
GOLF EQUIPMENT	460.87	1,141.66	32,640.30	22,088.28	15,000.00
TRADE IN GOLF EQUIPMENT					
CLUB REPAIRS	10.44	1,822.32	116.59	2,861.94	6,000.00
	-----	-----	-----	-----	-----
Total Pro Shop	684.47	6,177.25	61,301.21	59,627.27	45,000.00
<b>Course</b>					
GOLF CAR RENTAL		150.00	34,264.64	25,985.81	25,500.00
REIMBURSEMENT-GOLF SHED RENTAL					
PULL CART RENTAL					
DRIVING RANGE			4,704.00	4,109.00	4,200.00
HANDICAPING		7,348.00	6,869.00	7,348.00	7,800.00
JUNIOR GOLF PROGRAM	19.96		548.56	1,041.10	1,000.00
GOLF CART WRAPS					
LEAGUE SOFTWARE ADS					
	-----	-----	-----	-----	-----
Total Course	19.96	7,498.00	46,437.77	38,483.91	38,500.00
Total Direct Expenditures	20,750.59	27,064.44	160,394.28	144,555.62	146,200.00
	=====	=====	=====	=====	=====

NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Retail (on-sale) Liquor License for 1 day, October 14, 2018, from Ben's Brewing Co. (Ben Hanten, Owner), Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on October 8, 2018 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,  
this 24<sup>th</sup> day of September, 2018.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote

***Memorandum #18-197***  
***Establish Date for Public Hearing***

**To:** Amy Leon, City Manager  
**From:** Dave Mingo, AICP Community and Economic Development Director  
**Subject:** Planning Commission Action #17-29  
**Date:** September 17, 2018

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**REQUEST TO VACATE R-O-W**

**ACTION NUMBER: 18-44**

**E.T.J. MEMBER ACTION REQUIRED: No**

**APPLICANT / PETITIONERS:** Gurney Redevelopment Group, LLC., Paul Lowrie, Authorized Member.

**ADDRESS / LOCATION:** North side of the 200 Block of Levee Street.

**PROPERTY DESCRIPTION:** The south 72.79 feet of the alley in Block 24, Lower Yankton. The north portion of the alley was previously vacated.

**ZONING DISTRICT:** B-3 Central business District.

**PREVIOUS ACTION:** Vacation of the north portion of the alley.

**COMMENTS:** The ROW area under consideration to vacate is an un-improved alley. All applicable utility companies no objection to vacating the alley. The need for the corridor does not exist based on the evolution of the use of the property and utility improvements / changes that have been made. The vacation of the ROW will provide a larger building envelope by allowing the easement area and required setbacks to overlay the same space.

City staff does not see any need to maintain the alley as dedicated ROW. Staff recommends approval of the proposed ROW vacation.

**HEARING SCHEDULE:**

- September 10, 2018: The Planning Commission reviews and makes a recommendation.
- September 24, 2018: The City Commission establishes October 8, 2018 as the date for a public hearing.
- October 8, 2018: The City Commission holds a hearing and makes final a decision.

**Planning Commission results:** The Planning Commission recommended approval of the proposed right of way vacation.



Prepared by:  
City of Yankton  
PO Box 176  
Yankton, SD 57078  
(605) 668-5252

**RESOLUTION #18-65**

RIGHT-OF-WAY VACATION

WHEREAS, the City of Yankton has conducted the process to vacate the identified Right-of-Way known as the south 72.79 feet of the north – south alley, located in Block 24, Lower Yankton, City and County of Yankton, South Dakota. The alley is located on the north side of the 200 Block of Levee Street. Please reference the attached “Alley Vacation” illustration with the same description, and

WHEREAS, the proposed Right-of-Way vacation has been reviewed by the City Planning Commission and a recommendation has been made thereof, and

WHEREAS, due and proper notice of hearing regarding said process has been given, and

WHEREAS, the City of Yankton, South Dakota, after due investigation and consideration with applicable utilities involved has determined that good cause exists for vacating the described Right-of-Way.

NOW THEREFORE BE IT RESOLVED, that the south 72.79 feet of the north – south alley, located in Block 24, Lower Yankton, City and County of Yankton, South Dakota be vacated.

Adopted:

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Nathan V. Johnson, Mayor

Attest:

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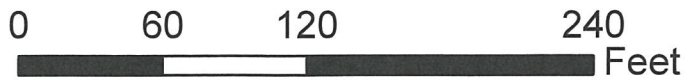
Al Viereck, Finance Officer





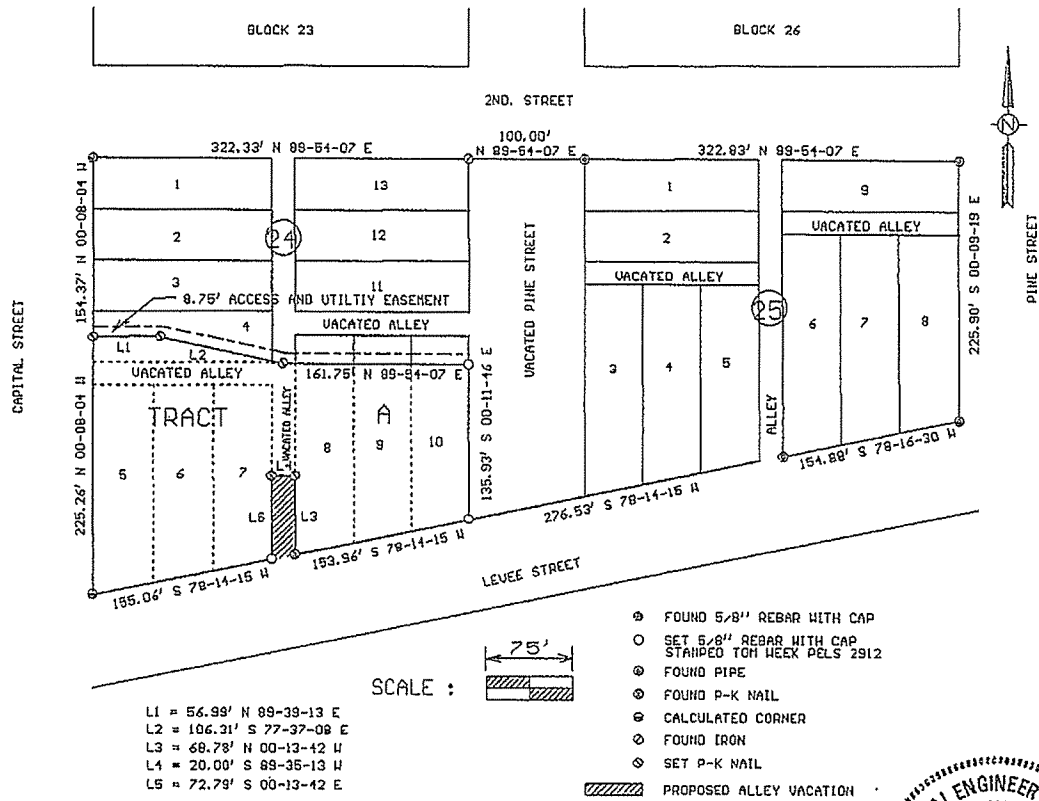
# City of Yankton

## Location of ROW Vacation Proposal

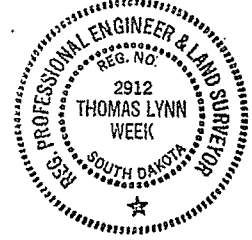




PROPOSED ALLEY VACATION OF THE SOUTH 72.79' OF THE NORTH-SOUTH ALLEY, LOCATED IN BLOCK 24, LOWER YANKTON, CITY AND COUNTY OF YANKTON, SOUTH DAKOTA.



L1 = 56.99' N 89-39-13 E  
 L2 = 106.31' S 77-37-08 E  
 L3 = 68.78' N 00-13-42 H  
 L4 = 20.00' S 89-35-13 H  
 L5 = 72.79' S 00-13-42 E



SURVEYORS CERTIFICATE

I, THOMAS LYNN WEEK, REGISTERED LAND SURVEYOR IN YANKTON, SOUTH DAKOTA, HAVE AT THE DIRECTION OF THE GURNEY REDEVELOPMENT GROUP, L.L.C., A SOUTH DAKOTA LIMITED LIABILITY COMPANY, MADE A SURVEY OF THE PROPOSED ALLEY VACATION OF THE SOUTH 72.79 FEET OF THE NORTH-SOUTH ALLEY, LOCATED IN BLOCK 24, LOWER YANKTON, CITY AND COUNTY OF YANKTON, SOUTH DAKOTA. I HAVE SET IRON PINS AS SHOWN, AND SAID SURVEY AND PLAT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 28TH. DAY OF AUGUST, 2018.

*Thomas Lynn Week*  
 THOMAS LYNN WEEK  
 REGISTERED LAND SURVEYOR  
 REG. NO. 2912

PREPARED BY:  
 TOM WEEK  
 407 REGAL DRIVE  
 YANKTON, SOUTH DAKOTA 57078  
 605-665-9333

***Memorandum #18-194***

*To: City Manager*  
*From: Finance Department*  
*Date: September 10, 2018*  
*Subject: Special Events Malt Beverage & Wine-Czeckers, Inc.*

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special Events RETAIL (on-sale) Wine dealers License for 1 day, Saturday, October 27, 2018 from Czeckers, Inc. (Jean Hunhoff, President), Between 2<sup>nd</sup> & 3<sup>rd</sup> Street on Walnut Street, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck  
Finance Officer

***Memorandum #18-193***

*To: City Manager*  
*From: Finance Department*  
*Date: September 10, 2018*  
*Subject: Special Events RETAIL (on-sale) Liquor License-O'Malleys*

We have received an application for a Special Events (on-sale) Liquor License for 1 day, October 6, 2018 from Dayhuff Enterprises, Inc., (Jeff Dayhuff, President) d/b/a O'Malley's Bar, NFAA, 800 Archery Lane, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck  
Finance Officer

***Memorandum #18-191***

*To: City Manager*  
*From: Finance Department*  
*Date: September 10, 2018*  
*Subject: Special Events Malt Beverage & Wine-L & C Theatre Co.*

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special Events RETAIL (on-sale) Wine dealers License for 1 day, October 5, 2018 from Lewis & Clark Theatre Company (Amanda Horn, President), 328 Walnut, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck  
Finance Officer

***Memorandum #18-192***

*To: City Manager*  
*From: Finance Department*  
*Date: September 10, 2018*  
*Subject: Special Events Malt Beverage & Wine-L & C Theatre Co.*


We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special Events RETAIL (on-sale) Wine dealers License for 1 day, October 12, 2018 from Lewis & Clark Theatre Company (Amanda Horn, President), 328 Walnut, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck  
Finance Officer

## Memorandum No. 18-196

**TO:** Mayor and City Commissioners  
**FROM:** Amy Leon, City Manager   
**RE:** Dive In Yankton  
**DATE:** September 18, 2018

Dive In Yankton will join us to present information to the City Commission. This will include the history of the project, overall design plans, fundraising efforts and amounts, as well as a financing plan to for the Yankton City Commission to take into consideration.

Stockwell Engineers will also be present at the meeting to answer any technical and design questions you may have.

As part of this meeting, City staff will explain funding package that we have helped Dive In Yankton put together as a proposal for you to consider. It will also be recommended that because this is a major project impacting local taxes that the City Commission not vote this evening but rather wait until your next meeting (October 8<sup>th</sup>) to vote on a resolution associated with the project. That way you as elected officials have time to gather information from citizens and take feedback about the project.

I will also explain what your options will be on October 8<sup>th</sup> when you will be asked to take action on this item. This will be for your benefit, but also so that the public is fully informed and has full disclosure of their rights and the process of referral.

1. Do nothing.
2. Hold a special election and place the resolution on a ballot for a public vote.
3. If the Commission believes it has enough information and there is sufficient public support associated with the project the commission can vote on the resolution.

My understanding is that Dive In Yankton will be joined by a lot of citizens attending the meeting, so I will encourage Mayor Johnson to allow anyone who wants to provide their opinion/feedback to come to the podium to speak about the project during this time.

**Recommendation: It is recommended that the City Commission listen to the Dive In Yankton presentation and information provided by City staff. It is also recommended that public share their ideas, thoughts, and opinions relating to the project. It is also recommended that the City Commission direct City staff to place the item on the agenda for City Commission action on October 8, 2018.**

\_\_\_\_\_ Roll call



# RESOLUTION #18-67

## ATTENTION TAXPAYERS: NOTICE OF PROPERTY TAX INCREASE OF \$884,043

### RESOLUTION FOR OPT OUT

THE CITY COMMISSION OF THE CITY OF YANKTON do state that the above said Commission is unable to operate under the tax limitation measure currently in statute. We therefore OPT OUT of such tax limitation in the amount of \$884,043 starting with calendar year 2019 taxes payable in the calendar year 2020. This opt out is for the annual debt service for the proposed construction of a new aquatics center at Fantle-Memorial Park. This opt out will be for twenty (20) years, which will be through taxes payable in the calendar year 2039. This action has been taken by the Commission and approved by at least a two-thirds vote of the Commission.

This decision may be referred to a vote of the people upon a petition signed by at least five percent of the registered voters in the City of Yankton and filed with the City Commission within twenty days of the first publication of this decision.

Unless this action is referred to a vote of the people and reversed by such vote, this resolution authorizes the County Auditor to spread an excess levy to raise tax dollars in the above stated amount.

Signed _____	Mayor Johnson
_____	Commissioner Benson
_____	Commissioner Carda
_____	Commissioner Ferdig
_____	Commissioner Gross
_____	Commissioner Hoffner
_____	Commissioner Maibaum
_____	Commissioner Miner
_____	Commissioner Moser
_____	Attest: Finance Officer Viereck

Adopted:

# **TAX LIMITATION AND OPT OUTS**



**for**

**ALL TAXING DISTRICTS**

**(Except School Districts)**

**For Taxes Payable in Calendar Year 2019**

**INFORMATION PROVIDED BY:**

**DEPARTMENT OF REVENUE  
PROPERTY & SPECIAL TAX DIVISION  
445 E. CAPITOL  
PIERRE, SD 57501**

## **OPTING OUT OF THE TAX LIMITATION For All Taxing Districts (Except School Districts)**

### **DEFINITIONS**

To "opt out" means the taxing entity needs more monies from property taxes than they are allowed by the limitation. The limitation allows for taxes to increase over taxes payable in the preceding year by the CPI and growth. The CPI for taxes payable in 2019 has been set at 2.1%. Therefore, total increase allowed through the limitation would be 2.1% plus percent increase due to growth. (EX: If growth is 3.1%....then 2.1% (CPI) + 3.1% (growth) would allow a maximum increase of 5.2% to the previous year's taxes received).

Note: Official growth numbers are not available from the County Auditor until AFTER the Department of Revenue certifies values, which is at the end of August.

Regardless of the percent increase allowed or opt out amount, taxing entities (except school general fund) CANNOT exceed statute levy limitations.

### **TIMEFRAME**

An Opt Out should not be done until January 1 or after of the year prior to the year the taxes are payable, but must be done on or before July 15 of the year prior to the year the taxes are payable.

If the opt out decision has been referred to a vote and has been defeated, the governing board may opt out again IF done so prior to July 15 of the year prior to the year the taxes are payable.

The decision to opt out may be rescinded if done so prior to July 15 of the year prior to the year the taxes are payable. HOWEVER, if the opt out decision was referred to a vote and withstood the vote (meaning the voters supported the Opt Out) the governing body CANNOT rescind the Opt Out. They would have the capability to simply not ask for the amount of the Opt Out.

### **REQUIREMENTS**

For all entities, opting out requires a two-thirds vote of the governing body on or before July 15th. The opt out resolution to opt out must be published within ten days of decision. That decision may be referred upon a resolution of the governing body of the taxing district or by a petition signed by at least five percent of the registered voters in the taxing district and filed with the governing body within twenty days of the first publication.

**\*\*Election must be held on or before October 1st\*\***

Opt Outs passed prior to July 1, 2002 will not expire, unless the taxing district votes to dissolve the Opt Out. The governing entity does not have to opt out again unless they need to exceed the limitation and any outstanding Opt Outs. Any additional Opt Outs must have a number of years specified.

Once an Opt Out is passed, the taxing entity has up to the determined duration to use it. The entity can decide to use all, some, or none of the Opt Out amount available in any given year. This applies to all Opt Outs.

Example: City A opts out for \$100,000 and asks for that amount. That year the county auditor will levy \$100,000 above the tax limitation for that city. The next year, the city only needs \$30,000 above the limitation. They will request that amount as the opt out amount. The following year, the city needs \$55,000 above the tax limitation. The city DOES NOT need to opt out again. As long as they do not exceed their original limit of \$100,000, they do not need to apply for additional opt outs, and the county auditor shall levy any such amount requested.

At the end of the time specified in the resolution, the Opt Out will expire. If a taxing district needs to exceed the tax limitation again, the entity will need to go through the process to start a new one.

## RESOLUTION

The resolution must be on a form prescribed by the Secretary of Revenue. (See attached documents)

Administrative Rule 64:04:01:28. Form required for opt out resolution. The form for the opt out resolution required by SDCL subdivision 10-12-43(4) and SDCL subdivision 10-13-36(4) is PT 182. The time period specified in the opt out resolution shall commence with the taxes payable in the year following the year the opt out is passed and run for the consecutive years stated in the resolution. The resolution form shall be signed by all members of the governing body voting in favor of such opt out. However the publication of the resolution requires only the signature of the finance officer accompany the notice.

## DOCUMENTATION

All taxing entities must send the following to the County Auditor

- a copy of the opt out resolution
- copies of the minutes of the meeting at which the Opt Out took place
- proof of publication/notification
- the outcome of the election (if Opt Out is referred to a vote)

## GUIDELINES FOR PUBLICATION

### Opt out – \$15,000 or more

- 1) Must publish within 10 days of decision
- 2) At least twice in legal newspaper (5 days between publications)
- 3) 3 newspaper columns in width – four inches in length or 1/6 page in size, whichever is greater
- 4) Must contain the opt out resolution with heading "ATTENTION TAXPAYERS: NOTICE OF PROPERTY TAX INCREASE"

Steps #3 & #4 ONLY may be waived IF

- A copy of the resolution is mailed to every property taxpayer
- AND a copy of the resolution is printed in each official newspaper in the governing unit's boundary

### Opt out – less than \$15,000

- 1) Must publish decision within 10 days of decision
- 2) At least twice in legal newspaper (5 days between publications)

3 & 4 above can also be done, but is not mandatory

**\*\*NOTE: Steps #1 and #2 MUST BE DONE in either of the above scenarios\*\***

## CALCULATION OF GROWTH, CPI, & OPT OUT

The CPI for taxes payable in 2019 is 2.1%

Example:

Township B received \$500 in taxes last year

This means that this coming year they can receive the \$500 plus growth plus CPI

$(\$500 + 1.1\% \text{ growth} + 2.1\% \text{ CPI} = \$516)$

However, the township needs to gravel some roads and has determined a total of \$1,000 is needed for the coming year.

The entity decides to opt out of the limitation in the amount of \$484 ( $1,000 - 516$ ) for X amount of years

The following year the township's limit would be figured as:

$\$516 + \text{growth} + \text{CPI} = \text{new base PLUS up to } \$484 \text{ in Opt Out}$

Regardless of the percent increase allowed or opt out amount, taxing entities (except school general fund) CANNOT exceed statute levy limitations.

## SOUTH DAKOTA CODIFIED LAW

10-13-36. Excess tax levy authorized--Vote of governing body--Announcement requirements--Referendum election. The governing body of a taxing district may exceed the limit pursuant to § 10-13-35 through the imposition of an excess tax levy. The governing body of a taxing district may impose an excess tax levy with an affirmative two-thirds vote of the governing body on or before July fifteenth of the year prior to the year the taxes are payable. On any excess tax levy approved after July 1, 2002, the governing body of the taxing district shall specify in the resolution the year or number of years the excess tax levy will be applied.

The requirements for an announcement made pursuant to this section are as follows:

(1) The decision of the governing body to originally impose or subsequently increase an excess tax levy shall be published within ten days of the decision;

(2) Publication shall be made at least twice in the legal newspaper designated by the governing body pursuant to law, with no fewer than five days between publication dates, before the opt out takes effect;

(3) The announcement shall be at least three newspaper columns in width and four inches in length or at least one-sixth of a page in size, whichever size is greater;

(4) The announcement shall be headed with the following statement in a typeface no less than eighteen point type: "ATTENTION TAXPAYERS: NOTICE OF PROPERTY TAX INCREASE OF \$(fill in amount)." The remainder of the announcement shall consist of a reproduction of the "Resolution for Opt Out," including the amount that property taxes will be increased annually by the proposed opt out and a statement of the right to refer the decision of the board to a vote of the people as provided in this section. The secretary of revenue and regulation, in rules promulgated pursuant to chapter 1-26, shall prescribe a uniform form to be used by the taxing district for notification of taxpayers as required by this section.

However, the requirements of subdivisions (3) and (4) shall be waived if:

- (A) The opt out is for less than fifteen thousand dollars; or
- (B) A copy of the resolution for opt out is mailed to every property taxpayer in the local governmental unit, by first class mail or bulk mail, within twenty days of the decision to opt out; and
- (C) A copy of the resolution for opt out is printed in each official newspaper in the local governmental unit's boundaries.

For the purposes of subsections (A),(B),and(C), the first publication is not deemed to have occurred until three days after the mailing is sent or the resolution is delivered to the official newspaper.

The opt out decision may be referred to a vote of the people upon a resolution of the governing body of the taxing district or by a petition signed by at least five percent of the registered voters in the taxing district and filed with the respective governing body within twenty days of the first publication of the decision. The referendum election shall be held on or before October first preceding the year the taxes are payable. If the opt out is for the purpose of increasing the secondary road levy pursuant to § 31-12-27, only the registered voters within the area of the county not included in any municipality, organized civil township, or county road district organized pursuant to chapter 31-12 may petition or vote on the referred decision. The taxing districts may not exceed the levy limits provided in chapter 10-12 except for the provisions in § 10-12-36.

**ATTENTION TAXPAYERS:  
NOTICE OF  
PROPERTY TAX INCREASE  
OF \$ \_\_\_\_\_**

**RESOLUTION FOR OPT OUT**

**THE GOVERNING BOARD OF \_\_\_\_\_ do state that the above said board is unable to operate under the tax limitation measure currently in statute. We therefore OPT OUT of such tax limitation in the amount of \$ \_\_\_\_\_ starting with calendar year \_\_\_\_\_ taxes payable in the calendar year \_\_\_\_\_. This opt out will be for \_\_\_\_\_ years, which will be through taxes payable in the calendar year \_\_\_\_\_. This action has been taken by the board and approved by at least a two-thirds vote of the board.**

**This decision may be referred to a vote of the people upon a petition signed by at least five percent of the registered voters in the district and filed with the governing body within twenty days of the first publication of this decision.**

**Unless this action is referred to a vote of the people and reversed by such vote, this resolution authorizes the county auditor to spread an excess levy to raise tax dollars in the above stated amount.**

Signed _____	Board Chairman
_____	Board Member
_____	Board Member
_____	Board Member
_____	Board Member
_____	Board Member
_____	Board Member
_____	Board Member
_____	Board Member
_____	Board Member

**DATE \_\_\_\_\_**



## ***Memorandum #18-182***

**To:** Amy Leon, City Manager  
**From:** Brittany LaCroix, Events and Promotions Coordinator  
**Subject:** Request by Harvest Halloween for Funding  
**Date:** September 10, 2018

---

The Harvest Halloween Committee is requesting funding from the City of Yankton for their event to be held on October 26 – 27, 2018. The funds requested are as followed:

A total of \$1,038.02 cash to be used for the following:

- a: permanent activities signage to be used each year in the approximate amount of \$127.78;
- b: printing costs for fundraising Rack Cards \$297.93;
- c: flyers and poster \$405;
- d: vinyl updates for current signage \$125.00; and
- e: corn pit signage in the amount of \$82.31.

An additional request for the following:

- a: \$765 cash to be used for Port-a-Pots (this price may decrease to \$500 if we use the company used for other City events and parks)
- b: \$450 in-kind to be made up of City Employees overtime and City equipment for Street Cleanup; and
- c: in-kind support of \$50.50/ton roll-off disposal fee at Transfer Station (Harvest Halloween averages about a ton and a half of garbage so total fee will be approximately \$75.75)

Total request for cash and in-kind amounts stated above is \$2,328.77.

**Recommendation:** Due to the event being in its 5<sup>th</sup> year and also transitioning to a Meridian District event, it is my recommendation that the City Commission approve \$765 cash for Port-a-Pots and the in-kind services including \$450 for Street Cleanup and \$75.75 for roll-off disposal at the Transfer Station. I do not recommend that the Commission approve the request for money to be used towards promotion of the event and/or activities signage. The City provided money to Harvest Halloween in its start-up years. Last year was the first year the City Commission denied a portion of the funding request. I think the City should encourage event organizers to be self-sustainable after the second year of its annual event.

Respectfully submitted,



Brittany LaCroix  
Events & Promotions Coordinator

I concur with this recommendation.

I do not concur with this recommendation.

  
\_\_\_\_\_  
Amy Leon, City Manager

\_\_\_\_ Roll call

## ***Memorandum #18-181***

**To:** *Amy Leon, City Manager*  
**From:** *Brittany LaCroix, Events and Promotions Coordinator*  
**Subject:** *Request by Harvest Halloween for Special Events Parking Ordinance  
#933 to be in place on October 26 - 29, 2018*  
**Date:** *September 10, 2018*

---

The Harvest Halloween Committee is requesting a Special Events No Parking for Walnut Street from 2<sup>nd</sup> to 3<sup>rd</sup> Street on October 26 – 29, 2018. The Committee is requesting that the street remain closed for the duration of the event beginning at 7:00 AM on Friday, October 26, 2018 and ending at noon on Monday, October 29, 2018 for cleaning and pick up of the corn pit and other activities. The north portion of the closure will open to the public at 8:00 PM on Saturday, October 27, 2018. The south alleyway by Lilycrest be closed to keep traffic from getting in to the event area. The Stockwell Parking lot will also be closed for event activities.

In 2010, the City Commission adopted an ordinance allowing for a no parking designation for special events designated by a resolution before the governing body. This resolution would authorize the City to tow vehicles that are parked in the defined area and times.

The committee is requesting that Special Events Parking zone identifying boundaries of the zone and Tow Authorization be granted during this event for car traffic. The Harvest Halloween Committee will place no parking signs 48 hours prior to the event on Wednesday, October 24, 2018. The Committee will create a temporary sign to attach identifying details of the event. Harvest Halloween is requesting 25 Special Event A-frames be provided to hang no parking signs, 12 orange cones, 5 No Parking Signs and 12 Class A barricades to be used to close the streets as mentioned above. The Committee would also respectfully request 6 garbage barrels, 7 picnic tables and 4 benches for the event. The Committee will coordinate with the Streets & Parks Departments to locate signs in appropriate areas. The Parks Staff will pick up the stage from Mount Marty College and set up the stage at the Brewery. Once completed, the Parks Staff will take down the stage and return to Mount Marty College.

The event is planning to utilize Czeckers, Inc., who is seeking a special events malt beverage retailers license and a special retail wine dealers license for Saturday, October 27, which will allow for the selling and consumption of the Czeckers' alcohol in the entire special event area on Walnut from 3<sup>rd</sup> to 2<sup>nd</sup> Street. Alcohol sales and consumption will occur between 12:00 PM and 4:00 PM on Saturday, October 27, 2018.

**Recommendation: It is recommended that the City Commission adopt Resolution #18-58 authorizing the no parking zone for Harvest Halloween for the block street closure on Walnut from 3<sup>rd</sup> Street to 2<sup>nd</sup> Street to start on Friday, October 26, 2018 from 7:00 am to allow for set up and to remain closed until noon on Monday, October 29, 2018.**

Respectfully submitted,



Brittany LaCroix  
Events & Promotions Coordinator

I concur with this recommendation.

I do not concur with this recommendation.

  
\_\_\_\_\_  
Amy Leon, City Manager

\_\_\_\_ Roll call

## ***Resolution #18-58***

### **Special Events Parking Request**

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the Harvest Halloween committee has made a request to enact this no parking zone for Friday, October, 26, 2018 beginning at 7:00 AM through Monday, October, 29, 2018 at noon

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on the block of Walnut from 3<sup>rd</sup> Street to 2<sup>nd</sup> Street on Friday, October 26, 2018 at 7:00 am through Monday, October 29, 2018, at noon.

Adopted:

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Nathan V Johnson, Mayor

ATTEST:

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Al Viereck, Finance Officer

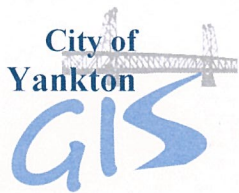
\_\_\_\_\_ Roll call





# City of Yankton


## Harvest Halloween 2018



-  Barricades
-  6 Garbage Barrels
-  Orange Cones
-  4 Picnic Tables
-  4 No Parking Signs
-  4 Benches



**Memorandum #18-195**

**TO:** Mayor and City Commissioners  
**FROM:** Amy Leon, City Manager   
**RE:** Base Salary Adjustment & Step Plan  
**DATE:** September 12, 2018

---

In coordination with approval of the updated classification plan, it is time to implement the base adjustment and step increase for the employees of the City of Yankton.

It has been the practice to implement the same adjustments for union represented and non-represented members of the organization at a similar rate. As such, this recommendation provides for a 3.0% increase in the base adjustment of the classification plan, and a one-step increase on the step plan for those that have not yet reached the top of their respective pay range. Both the base and the step adjustment would be reserved for those that are not currently above their maximum of their respective pay range.

Attached is an Addendum to Collective Bargaining Agreement that was reached between the American Federation of State, County and Municipal Employees AFL-CIO, Local 3968 and the City of Yankton. This Addendum sets the base adjustment increase and step increase for those eligible employees for the next three (3) years. The parties will resume negotiations for the 2022 year at a later date.

**Recommendation:** It is recommended that the City Commission approve Resolution #18-64 authorizing the City Manager to implement a base adjustment of 3.0% and a one-step increase on the pay plan on January 1, 2019, January 1, 2020, and January 1, 2021 for all regular full-time and regular part-time employees that are below the maximum of their respective pay range.

## **Resolution #18-64**

A Resolution Establishing Base Salary Adjustments at 3.0%, and a 1 step increase on the pay plan for Union and Non-Union Represented Eligible City Employees of the City of Yankton, South Dakota

**WHEREAS**, adequate monies have been provided for in the adopted 2019 budget, for the remuneration of services rendered by City of Yankton employees; and

**WHEREAS**, the City Commission wishes to provide a base adjustment for all union and non-union represented eligible City employees of 3.0% and a 1 step increase on the pay plan;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of City Commissioners that starting with hours worked on January 1, 2019, January 1, 2020, and January 1, 2021, the City Manager shall implement a base adjustment of 3.0 % for all union and non-union represented regular full-time and regular part-time employees that are at or below the maximum of their respective pay range, and a 1 step increase on the pay plan for all union and non-union represented regular full-time and regular part-time employees that are below the maximum of their respective pay range.

Adopted:

---

Nathan V Johnson  
Mayor

ATTEST:

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Al Viereck  
Finance Officer



**ADDENDUM TO  
COLLECTIVE BARGAINING AGREEMENT**

On the 23<sup>rd</sup> day of November, 2016, a written *Collective Bargaining Agreement* (the "CBA") was entered into by and between the City of Yankton, a political subdivision of the State of South Dakota, hereinafter referred to as the "City," and Local 3968, American Federation of State, County and Municipal Employees, AFL-CIO, hereinafter referred to as the "Union." Pursuant to Section 23.0 of the CBA, the parties hereby agree to amend the CBA as follows:

**Section 13.0** Pay ranges and wage rates for Union Eligible Positions are attached to the CBA and incorporated herein. Effective January 1, 2019, each eligible employee will receive a Three Percent (3%) base adjustment increase and a One (1) Step increase on the pay scale, if eligible. Effective January 1, 2020, each eligible employee will receive a Three Percent (3%) base adjustment increase and a One (1) Step increase on the pay scale, if eligible. Effective January 1, 2021, each eligible employee will receive a Three Percent (3%) base adjustment increase and a One (1) Step increase on the pay scale, if eligible. The Parties agree that they shall negotiate wages for 2022 at a later date subject to the notice and renewal provisions of Article 26.

All other provisions contained within the CBA dated November 23, 2016, are incorporated herein by this reference and remain in full force and effect.

Dated this 6 day of September, 2018.

Dated this \_\_\_ day of September, 2018.

**AMERICAN FEDERATION  
OF STATE, COUNTY AND  
MUNICIPAL EMPLOYEES,  
AFL-CIO, LOCAL 3968**

**CITY OF YANKTON**

\_\_\_\_\_  
By: Nathan Johnson, Mayor



By:

Attest:

\_\_\_\_\_  
Al Viereck, Finance Officer

**Memorandum #18-199**

**To:** Amy Leon, City Manager  
**From:** Brittany LaCroix, Events and Promotions Coordinator  
**Subject:** White Pirogue event camping in Riverside Park on October 3, 2018  
**Date:** September 14, 2018

---

The Triumphant Return of the White Pirogue II is coming to Yankton on October 3, 2018. Yankton is one of the stops on their event tour along the Missouri River.

The event is designed as a learning and reenactment of part of the Lewis and Clark expedition. They will have a boat located in the water off of the boat dock closest to the ball fields in Riverside Park. The boat will have someone on it 24/7. There is a small cannon on the boat that is fired off when entering and leaving the dock. The black powder rifles will be fired during the program presentations and will occur several (5-6 times) during the program rotations. The Yankton Police Department has given permission for the cannon and black powder rifle discharges as no projectiles will come out of the barrels.

There are two program times scheduled. A 10:00am presentation for Yankton school aged kids and a 6:00pm presentation open to the public. The White Pirogue crew will leave for Vermillion on Thursday, October 4.

The event organizers are requesting the City Commission allow one "1804 A-frame tent" to camp in Riverside Park near the boat dock on Wednesday night, October 3, 2018. The group will consist of 2-3 people who take shifts supervising the boat.

**Recommendation: It is recommended that the City Commission allow camping in Riverside Park on Wednesday night, October 3, for the White Pirogue event.**

Respectfully submitted,



Brittany LaCroix  
Events and Promotions Coordinator

I concur with this recommendation.

I do not concur with this recommendation.

  
\_\_\_\_\_  
Amy Leon, City Manager

\_\_\_\_ Roll call

## Memorandum #18-198

**To:** Amy Leon, City Manager  
**From:** Bradley Moser, Civil Engineer  
**Subject:** Bid Award for the Highway 81 Sidewalk from 23<sup>rd</sup> Street to 29<sup>th</sup> Street  
**Date:** September 17, 2018

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With a continued emphasis on healthy living in our community, the City of Yankton has taken another step in increasing the availability of sidewalks for pedestrians. As part of the Active Transportation Plan which was recently adopted, locations of missing sidewalk within the community were prioritized for installation. Bids for the first location the west side of Broadway Avenue from 23<sup>rd</sup> Street to 29<sup>th</sup> Street were opened on September 13, 2018.

The 3 bids received, for the project, are listed below:

- |   |             |
|---|-------------|
| 1. Masonry Components, Inc., Yankton, SD            | \$56,507.25 |
| 2. C&C Concrete Construction, Inc.                  | \$71,824.26 |
| 3. D&G Concrete Construction, Inc., Sioux Falls, SD | \$74,419.19 |

The low bidder meets the specifications and is \$7,701.25 lower than the Engineer's estimate of \$64,208.50, for the project. Based on their work history and a review of the bids submitted, City staff recommends that the bid be awarded to Masonry Components, Inc. in the amount of \$56,507.25.

Respectfully submitted,

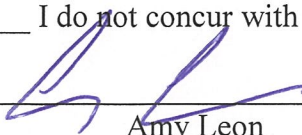


Bradley Moser  
Civil Engineer

**Recommendation:** It is recommended that the City Commission award the contract, to Masonry Components, Inc., in the amount of \$56,507.25, as explained in Memorandum #18-198.

I concur with the recommendation.

I do not concur with the recommendation.

  
 \_\_\_\_\_  
 Amy Leon  
 City Manager

cc: Adam Haberman  
file

\_\_\_\_\_ Roll call



## Memorandum #18-200

**To:** Amy Leon, City Manager  
**From:** Brittany LaCroix, Events and Promotions Coordinator  
**Subject:** Request by Yankton High School for Special Events Parking Ordinance #933 to be in place during the their March to the Meridian event  
**Date:** September 17, 2018

---

The Yankton High School is hosting a March to the Meridian band competition event on Saturday, October 13, 2018. The organizing committee is requesting a Special Events No Parking from 8:00 AM to 1:00 PM for the following areas.

2<sup>nd</sup> Street from Walnut to Douglas  
 Douglas 2<sup>nd</sup> to 3<sup>rd</sup> Street  
 3<sup>rd</sup> Street from Douglas to Pearl  
 Pearl Street from 3<sup>rd</sup> to Levee

During this event, 9 schools will be participating and march through the parade route, starting on the Nebraska side of the Meridian Bridge, at their competition time between 9:30 AM and 12:00 PM. The organizing committee will place special event A-frames along the closed area 48 hours in advance on Thursday, October 11<sup>th</sup> and is requesting barricades, bleachers, a flatbed trailer for a judge's platform and police traffic control.

In 2010, the City Commission adopted an ordinance allowing for a no parking designation for special events designated by a resolution before the governing body. This resolution would authorize the City to tow vehicles that are parked in the defined area and times.

**Recommendation: It is recommended that the City Commission approve the special event with the special event parking ordinance in force for 2<sup>nd</sup> Street from Walnut to Douglas, Douglas from 2<sup>nd</sup> to 3<sup>rd</sup> Street, 3<sup>rd</sup> Street from Douglas to Pearl and Pearl Street from 3<sup>rd</sup> to Levee from 8:00 AM to 1:00 PM on October 13, 2018.**

Respectfully submitted,



Brittany LaCroix  
 Events & Promotions Coordinator

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon, City Manager

\_\_\_\_ Roll call

*Resolution #18-66*

**Special Events Parking Request**

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the Yankton High School has made a request to enact this no parking zone for their March to the Meridian event on October 13, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on 2<sup>nd</sup> Street from Walnut to Douglas, Douglas from 2<sup>nd</sup> to 3<sup>rd</sup> Street, 3<sup>rd</sup> Street from Douglas to Pearl and Pearl Street from 3<sup>rd</sup> to Levee from 8:00 AM until 1:00 PM on Saturday, October 13, 2018.

Adopted:

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Nathan V Johnson, Mayor

ATTEST:

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Al Viereck, Finance Officer





# City of Yankton

March to the Meridian Parade

October 13, 2018

- Parade Route
- Special Event - NO PARKING 8 AM TO NOON
- Staging / End of Route - LOCAL TRAFFIC ONLY





## *Memorandum #18-201*

To: Amy Leon, City Manager  
 From: Todd R. Larson, Director of Parks, Recreation, & City Events  
 Date: September 18, 2018  
 Subject: Recommendation from Health Insurance Committee for Group Health Insurance, Dental Insurance, and Vision Insurance.

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The Employee Health Insurance Committee's recommendation for the City of Yankton's 2019 Health Insurance Renewal. A Health Insurance Committee is established to review health insurance proposals and renewal options for our group coverage. The members serving on this committee are: non-voting chair Todd Larson; voting members Duane Johnson, Brad Bies, Scott Schindler, Dylan Goebel, Brian Frick, and Jessica Cameron.

### HEALTH INSURANCE

On August 15, the Committee received the quotes for health insurance in 2019 from Avera Health Plans, Health Pool of SD, Wellmark, and United Healthcare

**Avera:** The renewal provided three plan options. Plan (1A), the traditional plan, would be the exact same as what is in place for 2018. The increase in premiums for 2019 would be 1.87%.

135 single employee - \$496.76 current.	2019- \$507.96.	City pays premium 100%.
9 employee + 1- \$919.60 current.	2019- \$926.00.	City pays 50% of premium.
6 family- \$1,447.80 current.	2019- \$1,448.19.	City pays 50% of premium.

Avera also offered a modified version as Plan (1B) which increased the cost of prescription drugs while lowering the premiums slightly for employee +1 and family plans. The committee felt the reduction in premiums was not likely to impact plan users in a significant enough manner to justify increased medication costs.

Avera Health is willing to offer a second option for City of Yankton Employees in the form of a high deductible Health Savings Account (HSA) eligible plan. By having a second option available, the employee would be able to choose to have coverage through either the 1A plan or the HSA plan.

The HSA option is a (22.59%) decrease in premiums. The committee members recommendation to the City Commission is that the savings from the City of Yankton's portion of the lower HSA premium be placed into the Health Savings Account of the employee as an employer contribution. The Committee hopes the City Manager and City Commission would approve this additional benefit (employer contribution to the individual's HSA) for employees enrolling in the HSA.

Employees will be highly encouraged to attend a health insurance educational meeting to understand the differences of an HSA plan versus the traditional plan (1A), benefits of switching to an HSA, out-of-pocket costs with an HSA, and then the employee can use that information to decide on which option they would want to enroll in for 2019. Allowing employees the HSA option, does not change the renewal rate increase for the traditional (1A) option.

**Health Pool of South Dakota:** The most similar plan to the current plan would be a 23.71% increase in premiums. With this plan, there would be better benefits in the office visit co-pay and out-of-pocket maximums, but the drug card benefits would not be as good and could even cost an individual more on medication expenses in the plan year. The HSA option offered by the Health Pool was not as good as Avera.

**Wellmark:** Quoted the exact Avera plan. The in-network list of medical providers is larger because Sanford Health is included as an “in-network” provider. The premium increase would be 6.37%. The HSA option would be a -7.21% decrease, but the HSA plan is not as good as the Avera plan.

**United Healthcare:** Quoted a plan that was very similar to Avera. The premium increase was 42.88%. The HSA option was an 18.04% increase.

Therefore, the Health Committee’s recommendation is same carrier (Avera) with the same coverage plan (1A), with the option of also offering an HSA.

VISION INSURANCE

Assurant/Sun Life is the current provider. The 2019 renewal rates are no change therefore the 2018 rates will apply.

Therefore, the Health Committee’s recommendation is to renew this vision insurance contract.

DENTAL INSURANCE

The 2019 renewal rates for the City of Yankton will be a 1.7% increase in premiums. The rate renewal analysis by Delta Dental suggested a 5.7% increase in rates. However, Delta Dental takes a long-term approach to rate setting and are committed to keeping group rates as stable as possible, and in support of these values, have limited the rate increase to just 1.7% for 2019. The new rates for 2019 will be:

Dental Single	\$41.44 (increase of \$.70) per month
Dental Two Party	\$84.02 (increase of \$1.40) per month
Dental Three or More	\$117.94 (increase of \$1.98) per month

Therefore, the Health Committee’s recommendation is to renew the Delta Dental Insurance contract.

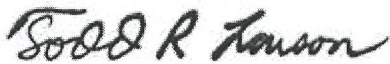
EFFECTIVE DATES

All rates and plans would be effective January 1, 2019.



**Recommendation:** The membership of AFSCME Local 3968 has been made aware of the proposed recommendations. The union's membership would not need to vote to approve the recommendation since there is no change in carrier and no change in the traditional plan offering. The Health Committee, with input from City of Yankton employees, recommends the City Commission vote in favor of the Health Committee's recommendation to renew with the same carrier (Avera) offering the same traditional coverage plan (1A), while providing the option of HSA plan in 2019. The Health Committee also recommends the City Commission vote in favor of renewing the Assurant/Sun Life vision insurance plan and the Delta Dental insurance plan for 2019.

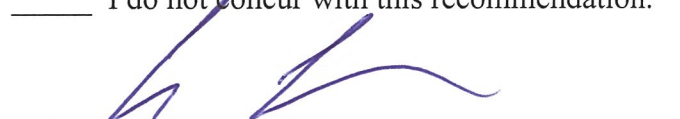
Respectfully submitted,



Todd R. Larson  
Director of Parks, Recreation, & City Events

I concur with this recommendation.

I do not concur with this recommendation.

  
\_\_\_\_\_  
Amy Leon, City Manager

August 6, 2018

Susan Berke  
City of Yankton  
416 Walnut St  
PO Box 176  
Yankton, SD 57078 0176

Dear Susan,

Our mission at Delta Dental of South Dakota, is dedicated to advancing and promoting the improvement of oral health. January 1, 2019 begins your 21<sup>st</sup> year with Delta Dental, and we would like to thank you for doing business with us and we look forward to serving you another year!

We determine your dental rates based on your company's experience. Currently, your expenses are running 4.3% higher than premiums. Based on this, along with the four percent increase in dental costs (i.e., the combination of dental fees and utilization increases), our rate renewal analysis suggested a 5.7% increase in rates. However, we take a long term approach to rate setting and are committed to keeping group rates as stable as possible, and in support of these values, we have limited your rate increase to just 1.7%. Your rates for this year are:

**2019 Rates**

Single	\$41.44 (increase of \$.70)
Two Party	\$84.02 (increase of \$1.40)
Three or More	\$117.94 (increase of \$1.98)

We appreciate the trust you place in Delta Dental to provide a dental benefits program for your employees!

Sincerely,



Jeff Miller  
VP of Underwriting & Sales

# City of Yankton

Renewal Date: January 1, 2019

		Sun Life	
		Core Plan	Buy up Plan
Plan Summary for <b>Vision</b>			
<b>Eye Exam</b>		<i>In-Network:</i>	<i>In-Network:</i>
		\$10 copay	\$10 copay
		<i>Out-of-Network:</i>	<i>Out-of-Network:</i>
Frequency		up to \$52 every 12 months	up to \$52 every 12 months
<b>Lenses</b>		<i>In-Network:</i>	<i>In-Network:</i>
		20% off	\$25 copay-lenses & frames
		<i>Out-of-Network:</i>	<i>Out-of-Network:</i>
Single Vision		20% off	up to \$55
Bifocal			up to \$75
Trifocal			up to \$95
Lenticular			up to \$125
Frequency			every 12 months
<b>Frames</b>		<i>In-Network:</i>	<i>In-Network:</i>
		20% off	\$130 allowance - then 20% off balance
		<i>Out-of-Network:</i>	<i>Out-of-Network:</i>
Frequency		n/a	up to \$57 every 24 months
<b>Contact Lenses</b>		<i>In-Network:</i>	<i>In-Network:</i>
		15% off	\$25 copay covered in full \$130 allowance
Medically Necessary Elective			
		<i>Out-of-Network:</i>	<i>Out-of-Network:</i>
Medically Necessary Elective		n/a	up to \$210 up to \$105 <i>(in lieu of complete set of glasses)</i> every 12 months
Frequency			
<b>Laser Vision Correction</b>		<i>In-Network:</i>	
		15% off retail or 5% off promotional price	
		<i>Out-of-Network:</i>	
		n/a	
<b>Rate Guarantee</b>		<b>12 months</b>	<b>12 months</b>
<i>Vision Premium</i>		<i>Current Rates</i>	<i>Rates do not Include Core Plan Current Rates</i>
Employee		\$1.68	\$17.08
Employee + 1		\$3.93	\$39.99
Employee + 2		\$5.01	\$50.91
Monthly Admin Fee		\$0.00	\$0.00
Current Enrollment		148 EE 29 ESC	24 EE 9 ESC

Comparison is based on information obtained from the carrier literature. All rates are for comparison purposes only, for complete contractual description, refer to the appropriate carrier literature.

## City of Yankton

Renewal Date: January 1st, 2019

Benefit Features	Avera Health Plans \$1000 Deductible 2018 Renewal 1.87% Increase	Avera Health Plans \$1000 Deductible Plan Option -1.92% Decrease	Avera Health Plans \$2700 Deductible H.S.A. Plan Option -22.59% Decrease
<b>Medical</b>			
<b>Deductible</b>	<i>In-Network</i> - Individual - \$1000 Family - \$2000 <i>Out-of-Network</i> - Individual - \$5000 Family - \$10,000	<i>In-Network</i> - Individual - \$1000 Family - \$2000 <i>Out-of-Network</i> - Individual - \$5000 Family - \$10,000	<i>In-Network</i> - Individual - \$2700 Family - \$5400 <i>Out-of-Network</i> - Individual - \$5000 Family - \$10,000
			<b>Family Deductible Does Not Need to be Met Before Benefits are Available Deductible &amp; Coinsurance</b>
<b>Office Visit Co-pay</b>	\$25 PCP \$50 Specialist <b>Includes Minor X-Ray and Labs</b>	\$25 PCP \$50 Specialist <b>Includes Minor X-Ray and Labs</b>	
<b>Coinsurance</b>	<i>In-Network</i> - 80/20 <i>Out-of-Network</i> - 60/40	<i>In-Network</i> - 80/20 <i>Out-of-Network</i> - 60/40	<i>In-Network</i> - 100% <i>Out-of-Network</i> - 60/40
<b>Out of Pocket Maximum</b>	<i>In-Network</i> - Individual - \$3000 Family - \$6000 <i>Out-of-Network</i> - Individual - \$10,000 Family - \$20,000	<i>In-Network</i> - Individual - \$3000 Family - \$6000 <i>Out-of-Network</i> - Individual - \$10,000 Family - \$20,000	<i>In-Network</i> - Individual - \$2700 Family - \$5400 <i>Out-of-Network</i> - Individual - \$10,000 Family - \$20,000
<b>PPO</b>	<a href="http://www.averahealthplans.com">www.averahealthplans.com</a>	<a href="http://www.averahealthplans.com">www.averahealthplans.com</a>	<a href="http://www.averahealthplans.com">www.averahealthplans.com</a>
<b>Policy Maximum</b>	<i>Unlimited</i>	<i>Unlimited</i>	<i>Unlimited</i>
<b>Rate Guarantee</b>	12 months	12 months	12 months
<b>Accident</b>	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance
<b>Maternity</b>	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance
<b>Chiropractic Services</b>	\$25 copay	\$25 copay	<b>Deductible &amp; Coinsurance</b>
<b>Well Care</b>	<i>In-Network</i> - 100% <i>Out-of-Network</i> - Not Covered	<i>In-Network</i> - 100% <i>Out-of-Network</i> - Not Covered	<i>In-Network</i> - 100% <i>Out-of-Network</i> - Not Covered
<b>Drug Card</b>	\$100 per member deductible <i>deductible waived for Tier 1</i> Tier 1 \$10 Tier 2 \$20 Tier 3 \$35	\$100 per member deductible <i>deductible waived for Tier 1</i> <b>Tier 1 \$12</b> <b>Tier 2 \$25</b> <b>Tier 3 \$50</b>	<b>Deductible &amp; Coinsurance</b>

### PREMIUM

Medical	Current Rates	Renewal Rates		
<b>Employee</b>	\$496.76	\$507.96	\$489.15	\$386.43
<b>Employee + 1</b>	\$919.60	\$926.00	\$891.17	\$701.02
<b>Family</b>	\$1447.80	\$1448.19	\$1,393.36	\$1,093.99
<b>Adm Fee</b>	<u>\$0.00</u>		<u>\$0.00</u>	<u>\$0.00</u>
<b>Monthly Total</b>	<b>\$84,025.80</b>	<b>\$85,597.72</b>	<b>\$82,415.92</b>	<b>\$65,041.14</b>

\* Rates based on 135 Employee, 9 Employee + 1, & 6 Family

\* This comparison is based on information obtained from the carrier literature. All rates are for comparison purposes only and do not represent an offer of coverage.

\* For complete contractual description, refer to the appropriate carrier literature.





# City of Yankton

Renewal Date: January 1st, 2019

Benefit Features	Avera Health Plans \$1000 Deductible 2018 Renewal 1.87% Increase	The Health Pool of South Dakota \$1000 Deductible Self-Funded Plan Option 23.71% Increase <i>Wellmark is TPA</i>	The Health Pool of South Dakota \$3000 Deductible H.S.A Self-Funded Plan Option 3.17% Increase <i>Wellmark is TPA</i>
<b>Medical</b>			
<b>Deductible</b>	<i>In-Network</i> - Individual - \$1000 Family - \$2000 <i>Out-of-Network</i> - Individual - \$5000 Family - \$10,000	Individual - \$1000 Family - \$2000	Individual - \$3000 Family - \$6000
<b>Office Visit Co-pay</b>	\$25 PCP \$50 Specialist <b>Includes Minor X-Ray and Labs</b>	<b>\$25 Copay</b> <b>Applies to PCP &amp; Specialist</b> <b>Includes Minor X-Ray and Labs</b>	<b>Family Deductible Does Not Need to be Met Before Benefits are Available</b> Deductible & Coinsurance
<b>Coinsurance</b>	<i>In-Network</i> - 80/20 <i>Out-of-Network</i> - 60/40	<i>In-Network</i> - 80/20 <i>Out-of-Network</i> - 60/40	<i>In-Network</i> - 100% <i>Out-of-Network</i> - 100%
<b>Out of Pocket Maximum</b>	<i>In-Network</i> - Individual - \$3000 Family - \$6000 <i>Out-of-Network</i> - Individual - \$10,000 Family - \$20,000	<i>In-Network</i> - Individual - \$2500 Family - \$5000 <i>Out-of-Network</i> - Individual - \$3250 Family - \$6500	<i>In-Network</i> - Individual - \$3000 Family - \$6000 <i>Out-of-Network</i> - Individual - \$4750 Family - \$9500
<b>PPO</b>	<a href="http://www.averahealthplans.com">www.averahealthplans.com</a>	<a href="http://www.wellmark.com">www.wellmark.com</a>	<a href="http://www.wellmark.com">www.wellmark.com</a>
<b>Policy Maximum</b>	<i>Unlimited</i>	<i>Unlimited</i>	<i>Unlimited</i>
<b>Rate Guarantee</b>	12 months	12 months	12 months
<b>Accident</b>	Deductible & Coinsurance	<b>\$150 ER Copay</b>	Deductible & Coinsurance
<b>Maternity</b>	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance
<b>Chiropractic Services</b>	\$25 copay	\$25 copay	<b>Deductible &amp; Coinsurance</b>
<b>Well Care</b>	<i>In-Network</i> - 100% <i>Out-of-Network</i> - Not Covered	<i>In-Network</i> - 100% <i>Out-of-Network</i> - Deductible & Coinsurance	<i>In-Network</i> - 100% <i>Out-of-Network</i> - Deductible & Coinsurance
<b>Drug Card</b>	\$100 per member deductible <i>deductible waived for Tier 1</i> Tier 1 \$10 Tier 2 \$20 Tier 3 \$35	No Deductible Tier 1 \$10 Tier 2 \$30 Tier 3 \$50 Tier 4 - \$50	<b>Deductible &amp; Coinsurance</b>
<b>PREMIUM</b>		<b>Out of Pocket Drugs \$4100 Individual/\$8200 Family</b>	
<b>Medical</b>	<b>Current Rates</b>		
<b>Employee</b>	\$496.76	\$629.08	\$527.77
<b>Employee + 1</b>	\$919.60	\$1,138.36	\$927.44
<b>Family</b>	\$1447.80	\$1,462.46	\$1,181.77
<b>Adm Fee</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Monthly Total</b>	<b>\$84,025.80</b>	<b>\$82,415.92</b>	<b>\$86,686.53</b>

\* Rates based on 135 Employee, 9 Employee + 1, & 6 Family  
 \* This comparison is based on information obtained from the carrier literature. All rates are for comparison purposes only and do not represent an offer of coverage.  
 \* For complete contractual description, refer to the appropriate carrier literature.



# City of Yankton

Renewal Date: January 1st, 2019

Benefit Features	Avera Health Plans \$1000 Deductible 2018 Renewal 1.87% Increase	UnitedHealthcare \$1000 Deductible Plan Option 42.88% Increase	UnitedHealthcare \$3000 Deductible H.S.A. Plan Option 18.04% Increase
<b>Medical</b>			
<b>Deductible</b>	<i>In-Network</i> - Individual - \$1000 Family - \$2000 <i>Out-of-Network</i> - Individual - \$5000 Family - \$10,000	<i>In-Network</i> - Individual - \$1000 Family - \$2000 <i>Out-of-Network</i> - Individual - \$5000 Family - \$10,000	<i>In-Network</i> - Individual - \$3000 Family - \$6000 <i>Out-of-Network</i> - Individual - \$5000 Family - \$10,000
<b>Office Visit Co-pay</b>	\$25 PCP \$50 Specialist <b>Includes Minor X-Ray and Labs</b>	\$25 PCP \$50 Specialist <b>Includes Minor X-Ray and Labs</b>	<b>Family Deductible Does Not Need to be Met Before Benefits are Available</b> Deductible & Coinsurance
<b>Coinsurance</b>	<i>In-Network</i> - 80/20 <i>Out-of-Network</i> - 60/40	<i>In-Network</i> - 80/20 <i>Out-of-Network</i> - 50/50	<i>In-Network</i> - 100% <i>Out-of-Network</i> - 70/30
<b>Out of Pocket Maximum</b>	<i>In-Network</i> - Individual - \$3000 Family - \$6000 <i>Out-of-Network</i> - Individual - \$10,000 Family - \$20,000	<i>In-Network</i> - Individual - \$400 Family - \$800 <i>Out-of-Network</i> - Individual - \$10,000 Family - \$20,000	<i>In-Network</i> - Individual - \$4000 Family - \$8000 <i>Out-of-Network</i> - Individual - \$10,000 Family - \$20,000
<b>PPO</b>	<a href="http://www.averahealthplans.com">www.averahealthplans.com</a>	<a href="http://www.myuhc.com">www.myuhc.com</a>	<a href="http://www.myuhc.com">www.myuhc.com</a>
<b>Policy Maximum</b>	Unlimited	Unlimited	Unlimited
<b>Rate Guarantee</b>	12 months	12 months	12 months
<b>Accident</b>	Deductible & Coinsurance	<b>\$250 ER Copay then Coinsurance</b>	Deductible & Coinsurance
<b>Maternity</b>	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance
<b>Chiropractic Services</b>	\$25 copay	\$25 copay	<b>Deductible &amp; Coinsurance</b>
<b>Well Care</b>	<i>In-Network</i> - 100% <i>Out-of-Network</i> - Not Covered	<i>In-Network</i> - 100% <i>Out-of-Network</i> - Not Covered	<i>In-Network</i> - 100% <i>Out-of-Network</i> - Not Covered
<b>Drug Card</b>	\$100 per member deductible <i>deductible waived for Tier 1</i> Tier 1 \$10 Tier 2 \$20 Tier 3 \$35	<b>No Deductible</b> Tier 1 \$10 <b>Tier 2 \$25</b> <b>Tier 3 \$50</b>	<b>After Medical Deductible</b> Tier 1 \$10 <b>Tier 2 \$35</b> <b>Tier 3 \$60</b>

## PREMIUM

Medical	Current Rates	Renewal Rates		
<b>Employee</b>	\$496.76	\$507.96	\$709.79	\$586.37
<b>Employee + 1</b>	\$919.60	\$926.00	\$1,313.96	\$1,085.49
<b>Family</b>	\$1447.80	\$1448.19	\$2,068.67	\$1,708.97
<i>Adm Fee</i>	<i>\$0.00</i>		<i>\$0.00</i>	<i>\$0.00</i>
<b>Monthly Total</b>	<b>\$84,025.80</b>	<b>\$85,597.72</b>	<b>\$120,059.79</b>	<b>\$99,183.37</b>

\* Rates based on 135 Employee, 9 Employee + 1, & 6 Family  
 \* This comparison is based on information obtained from the carrier literature. All rates are for comparison purposes only and do not represent an offer of coverage.  
 \* For complete contractual description, refer to the appropriate carrier literature.





**City of Yankton**  
Renewal Date: January 1st, 2019

Benefit Features	Avera Health Plans \$1000 Deductible 2018 Renewal 1.87% Increase	Wellmark \$1000 Deductible OBS 281853-1/2 Plan Option 6.37% Increase	Wellmark \$2500 Deductible H.S.A. OBS 281853-3/4 Plan Option -7.21% Decrease
<b>Medical</b>			
<b>Deductible</b>	<i>In-Network</i> - Individual - \$1000 Family - \$2000 <i>Out-of-Network</i> - Individual - \$5000 Family - \$10,000	<i>In-Network</i> - Individual - \$1000 Family - \$2000 <i>Out-of-Network</i> - Individual - \$5000 Family - \$10,000	Individual - \$2500 Family - \$5000
<b>Office Visit Co-pay</b>	\$25 PCP \$50 Specialist <b>Includes Minor X-Ray and Labs</b>	\$25 PCP \$50 Specialist <b>Includes Minor X-Ray and Labs</b>	<b>Family Deductible Must be Met Before Benefits are Available Deductible &amp; Coinsurance</b>
<b>Coinsurance</b>	<i>In-Network</i> - 80/20 <i>Out-of-Network</i> - 60/40	<i>In-Network</i> - 80/20 <i>Out-of-Network</i> - 60/40	<i>In-Network</i> - 100% <i>Out-of-Network</i> - 100%
<b>Out of Pocket Maximum</b>	<i>In-Network</i> - Individual - \$3000 Family - \$6000 <i>Out-of-Network</i> - Individual - \$10,000 Family - \$20,000	<i>In-Network</i> - Individual - \$3000 Family - \$6000 <i>Out-of-Network</i> - Individual - \$10,000 Family - \$20,000	Individual - \$2500 Family - \$5000
<b>PPO</b>	<a href="http://www.averahealthplans.com">www.averahealthplans.com</a>	<a href="http://www.wellmark.com">www.wellmark.com</a>	<a href="http://www.wellmark.com">www.wellmark.com</a>
<b>Policy Maximum</b>	<i>Unlimited</i>	<i>Unlimited</i>	<i>Unlimited</i>
<b>Rate Guarantee</b>	12 months	12 months	12 months
<b>Accident</b>	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance
<b>Maternity</b>	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance
<b>Chiropractic Services</b>	\$25 copay	\$25 copay	Deductible & Coinsurance
<b>Well Care</b>	<i>In-Network</i> - 100% <i>Out-of-Network</i> - Not Covered	<i>In-Network</i> - 100% <i>Out-of-Network</i> - Deductible & Coinsurance	<i>In-Network</i> - 100% <i>Out-of-Network</i> - Deductible & Coinsurance
<b>Drug Card</b>	\$100 per member deductible <i>deductible waived for Tier 1</i> Tier 1 \$10 Tier 2 \$20 Tier 3 \$35	\$100 per member deductible <i>deductible waived for Tier 1</i> Tier 1 \$10 Tier 2 \$20 Tier 3 \$35	Deductible & Coinsurance

**PREMIUM**

Medical	Current Rates	Renewal Rates		
Employee	\$496.76	\$507.96	\$526.55	\$459.57
Employee + 1	\$919.60	\$926.00	\$988.85	\$861.12
Family	\$1447.80	\$1448.19	\$1,566.34	\$1,362.72
Adm Fee	\$0.00		\$0.00	\$0.00
<b>Monthly Total</b>	<b>\$84,025.80</b>	<b>\$85,597.72</b>	<b>\$89,381.55</b>	<b>\$77,968.57</b>

\* Rates based on 135 Employee, 9 Employee + 1, & 6 Family  
\* This comparison is based on information obtained from the carrier literature. All rates are for comparison purposes only and do not represent an offer of coverage.  
\* For complete contractual description, refer to the appropriate carrier literature.



## *Memorandum #18-202*

To: Amy Leon, City Manager  
 From: Todd R. Larson, Director of Parks, Recreation, & City Events  
 Date: September 19, 2018  
 Subject: Recommendation from Health Insurance Committee for EAP, Flex Spending, and Supplemental Insurance

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A Health Insurance Committee is established to review health insurance proposals, renewal options for our group coverage, and other insurance related items as dealt with in this memo. The members serving on this committee are: non-voting chair Todd Larson; voting members Duane Johnson, Brad Bies, Scott Schindler, Dylan Goebel, Brian Frick, and Jessica Cameron.

### EMPLOYEE ASSISTANCE PROGRAM (EAP)

The 2018 EAP, with three free sessions, was provided by Avera and was a reduction in benefits from the previous year as the 2017 EAP had five free sessions included. The 2019 Avera EAP, offering three free sessions, would be the same rate as 2018. Currently, the City of Yankton has a **three**-session EAP model for 197 employees, priced at \$2.45 per employee per month (\$5,792.00 total).

The Health Insurance Committee did research the cost to restore the EAP plan to a five free session benefit. The quote from Avera EAP five-session plan assuming the number of employees remains at 197 for the upcoming renewal, the cost is \$2.65 per employee per month (\$6,265.00 total). Also note that we are including for all of our renewals one (1) unit of Critical Incident Stress Management (CISM)/debriefing up to 2 hours, at no extra cost (except for applicable travel expenses).

Therefore, the recommendation from the Health Insurance Committee, with input from the City Manager, is to renew the EAP contract with Avera but restore the benefit to the five-session model for an additional \$473.00 per month (based on 197 users).

### FLEX SPENDING ACCOUNTS (FSA)

Currently, AFLAC manages the flex spending accounts (medical and dependent care) for the City of Yankton. Avera can provide these services to the City of Yankton. Avera's total costs to manage the flex spending accounts are less than AFLAC's so this would be a savings to the City of Yankton.

The City of Yankton currently has seventeen people participating in the flex program. Four people are using dependent care, and fourteen use the flex health FSA. Included in those numbers is one person who is utilizing both the Dep. Care and the Health FSA.



AFLAC fees= \$5 per month per person participation fee= 17 x \$5= \$85.00/month.  
\$50 monthly compliance fee x 12 months= \$600/year.  
Total yearly AFLAC fee of \$1,620 per year.

Avera fees= \$4.85 per month per person participation fee= 17 x \$4.85= \$82.45/month.  
\$125 yearly administrative fee.  
Total yearly Avera fee of \$1,114.40.  
Savings from Avera vs. AFLAC of \$505.60/year.

Therefore, the recommendation is to switch the FSA account management to Avera.

#### SUPPLEMENTAL INSURANCE

Also, currently AFLAC is the provider the City of Yankton uses for supplemental insurances that employees may or may not choose to purchase (Accident Insurance, Critical Illness Insurance, Hospital Indemnity Insurance) at 100% of the employee cost. The Health Insurance Committee utilized its insurance broker contract with Midwest Employee Benefits to have plans offered by other companies such as Assurity Life Insurance Company and Colonial Life and Accident Insurance Company compared to each other and to AFLAC.

The Health Insurance Committee's recommendation is to switch the supplemental insurance carrier for new policies to Assurity. Assurity does not have an issue with AFLAC also being available to employees. If an employee would end up with both an Assurity policy and an AFLAC policy for the same type of issue, the Assurity would be the primary coverage since it is the provider chosen by the City. The employee with both policies would have to work with AFLAC to determine what coverage is available as a secondary policy and Assurity will not coordinate this.

With the switch to a different supplemental insurance carrier for new policies, those with current AFLAC coverage would have the option to keep the plans in place with AFLAC. There is no minimum participation requirement for Assurity.

The City of Yankton will allow those who are enrolled in a policy with prior carrier AFLAC to continue with pre-tax premium payment through payroll deductions.

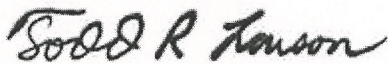
Therefore, the recommendation is to add the supplemental insurance carrier Assurity.

#### EFFECTIVE DATES

All rates and plans would be effective January 1, 2019.

**Recommendation: The membership of AFSCME Local 3968 has been made aware of the proposed recommendations. The union's membership would not need to vote to approve the recommendation since these insurance items are not specific to the current Collective Bargaining Agreement. The Health Committee, with input from City of Yankton employees and City Manager, recommends the City Commission vote in favor of the Health Committee's recommendation to restore the five-session EAP benefit with the same carrier (Avera). Also, the Health Committee recommends the City Commission vote in favor of switching administration of the Flex Spending Accounts to Avera. Finally, the Health Committee recommends the City's addition of supplemental insurance carrier Assurity.**

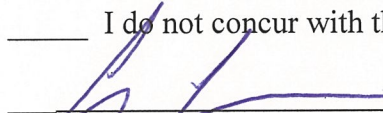
Respectfully submitted,



Todd R. Larson  
Director of Parks, Recreation, & City Events

I concur with this recommendation.

I do not concur with this recommendation.



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Amy Leon, City Manager

\_\_\_\_ Roll call