

CITY OF YANKTON

2015_10_26

COMMISSION MEETING



YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, October 26, 2015

City of Yankton Community Meeting Room

Located at the Technical Education Center • 1200 W. 21st Street • Room 114

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes of regular meeting of October 12, 2015

Attachment I-2

3. City Manager's Report

Attachment I-3

4. Public Appearances

II. CONSENT ITEMS

1. Meeting Date Change

Discussion to establish Monday, December 21, 2015, at 12:00 noon as the date and time for the second City Commission meeting in December.

2. Establish public hearing for a transfer of location

Establish November 9, 2015, as the date for the public hearing on the transfer of location of a Package (off-sale) Liquor License for January 1, 2015, to December 31, 2015, from Annis Properties, Inc. d/b/a Patriot Express, (Kevin Annis, President) 2217 Broadway to Annis Properties, Inc. d/b/a Patriot Express 02, (Kevin Annis, President) 100 E 4th Street, Yankton, S.D.

Attachment II-2

3. Establish public hearing for a New Retail Malt Beverage License

Establish November 9, 2015, as the date for the public hearing on the New Retail (on-off sale) Malt Beverage License for July 1, 2015, to June 30, 2016, from Coraima's LLC., d/b/a Coraima's Mexican Store, (Edras Chua, Partner) 401 Picotte Street, Yankton, S.D

Attachment II-3

4. Establishing public hearing for sale of alcoholic beverages

Establish November 9, 2015, as the date for the public hearing on the request for a Special RETAIL (on-sale) Wine Dealers License for 1 day, November 13, 2015, from Lewis & Clark Theatre Company, (Tara Gill, President) 328 Walnut, Yankton, SD 57078

Attachment II-4

5. Establish public hearing for a transfer of ownership and location

Establish November 9, 2015, as the date for the public hearing on the transfer of ownership and location of a Retail (on-off sale) Malt Beverage License for July 1, 2015, to June 30, 2016, from CCC II d/b/a Custom Computer II, (Michael Kabeiseman, Treasurer) 2217 Broadway to Diggers, Inc., d/b/a Smokey Hollow, (Larry Olson, President) 2020 Elm Street, Suite C, Yankton

Attachment II-5

6. Establishing public hearing for sale of alcoholic beverages

Establish November 9, 2015, as the date for the public hearing on the request for a Special (on-sale) Wine Retailers License for 1 day, November 16, 2015, from The Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, S.D

Attachment II-6

III. OLD BUSINESS

1. Public hearing for Retail On-Off Sale Wine License

Consideration of Memorandum #15-266 regarding a New Retail (on-off sale) Wine License for January 1, 2015, to December 31, 2015, from A'viands, LLC d/b/a Mount Marty College, (Ron Villani, CEO) 1105 West 8th Street, Yankton, S.D

Attachment III-1

2. Public hearing for Malt Beverage License

Consideration of Memorandum #15-267 regarding a New Retail (on-off sale) Malt Beverage License for July 1, 2015, to June 30, 2016, from A'viands, LLC d/b/a Mount Marty College, (Ron Villani, CEO) 1105 West 8th Street, Yankton, S.D

Attachment III-2

3. Public hearing for Retail On-Off Sale Wine License

Consideration of Memorandum #15-268 regarding a transfer of ownership of a Retail (on-off sale) Wine License for January 1, 2015, to December 31, 2015, from TWard, LLC d/b/a The Old Lighthouse, (Jeff Christensen, owner) to RB Beer & Burgers, LLC d/b/a RB Beer & Burgers, (Toby Woehl, President) 2901 Broadway, Suite C, Yankton, S.D

Attachment III-3

4. Public hearing for Malt Beverage License

Consideration of Memorandum #15-269 regarding a transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2015, to June 30, 2016, from TWard, LLC d/b/a The Old Lighthouse, (Jeff Christensen, owner) to RB Beer & Burgers, LLC d/b/a RB Beer & Burgers, (Toby Woehl, President) 2901 Broadway, Suite C, Yankton, S.D

Attachment III-4

IV. NEW BUSINESS

1. Planning Commission Recommendation – Plat Review

Consideration of Memorandum #15-263 in support of Resolution #15-69, a Plat of Lot 1 in Outlot 95, and in a Portion of Outlots 96 and 108 of County Auditor's Plat of Outlots in the City and County of Yankton, South Dakota. Address, 807 E. 4th Street. John G. Frick Revocable Trust, owner

Attachment IV-1

2. Consideration of Property Sale

Consideration of Memorandum #15-265 and Resolution #15-71 regarding an offer to purchase 3.91 acres of City owned land in Block 1 of the East Industrial Park

Attachment IV-2

3. **Support for County West Yankton Planning Activities**
 Consideration of Memorandum #15-264 in support of Resolution #15-70, a Resolution of support Resolution of support for the County's continued study of the West Yankton development area and grant opportunities that may be available to assist with future analysis
Attachment IV-3
4. **Survey Results**
 2015 City Survey Results Presentation
Attachment IV-4
5. **Introduction and First Reading – Animal Ordinance Revision**
 Introduction, first reading of Ordinance #983, the first reading and establishing November 9, 2015, as the date for the second reading and public hearing regarding Animal Ordinance Revision
Attachment IV-5
6. **Close Out – Park Street**
 Consideration of Memorandum #15-276 regarding Change Order Number 1, Final Project Acceptance and Final Payment for the Park Street Pavement from 3rd Street to 4th Street
Attachment IV-6
7. **Close Out – Highway 81 Sidewalk**
 Consideration of Memorandum #15-275 regarding Change Order Number 1, Final Project Acceptance and Final Payment for the Highway 81 Sidewalk Project from 33rd Street to Wilson Road
Attachment IV-7
8. **Flusher Truck**
 Consideration of Memorandum #15-270 and Resolution #15-72 in regards to Surplus Flusher Truck
Attachment IV-8
9. **Oil Distributor Purchaser**
 Consideration of Memorandum #15-271, regarding Oil Distributor Purchaser
Attachment IV-9
10. **Base Salary Adjustment & Step Plan for City Employees**
 Consideration of Memorandum #15-274 and Resolution #15-73, a resolution establishing a base salary adjustment at 3 percent & Step Plan for all eligible employees of the City of Yankton, South Dakota, effective January 1, 2016.
Attachment IV-10
11. **Compensation Study Contract**
 Consideration of Memorandum #15-273, regarding Compensation Study Contract with Alternative HRD, LLC
Attachment IV-11
- V. **ADJOURN THE MEETING OF OCTOBER 26, 2015**

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
OCTOBER 12, 2015**

Regular meeting of the Board of City Commissioners of the City of Yankton was called to order by Mayor Carda.

Roll Call: Present: Commissioners Ferdig, Gross, Hoffner, Johnson, Knoff, Miner, Sommer, and Woerner. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 15-319

Moved by Commissioner Gross, seconded by Commissioner Sommer, to approve the Minutes of the regular meeting of September 28, 2015.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-320

Moved by Commissioner Johnson, seconded by Commissioner Knoff, that the Schedule of Bills be approved and warrants be issued.

A T & T Cell Phone Bill-\$388.87; ACS Government Inf Service-Maint Program Support-\$1,814.52; ALS-Ammunition-\$971.50; Ankeny Construction- Road Reconstruction Hwy 81 to 31ST Street On Wilson Road-\$23,653.50; Arborists Assn SD-Registration-\$119.00; Automated Drive Systems LLC-Relay & Socket-\$1,266.31; Boller Printing Inc-Office Supplies-\$1,900.00; Boyle/Mrs.-Refund-\$240.00; Buhl's Laundry Cleaners Inc-Uniforms-\$73.00; Center-Vendor Fee-\$10.00; Central Divers LLC-Intake Inspection-\$9,300.00; Central Pump & Motor LLC-Replace Irrigation Pump-\$13,409.00; Centurylink Phone-Sept-\$1,652.12; Chamber Of Commerc-BBQ Prizes-\$75.00; Chesterman Company-Pop-\$300.56; City of Vermillion-Jt Power Cash Trans-\$36,278.90; City of Yankton-Central Garage Rubbish-\$50.00; City of Yankton-Parks Landfill Charges-\$300.00; City of Yankton-Solid Waste Compacted Garbage-\$11,380.05; City of Yankton-Street Rubbish-\$10.00; City of Yankton-Water Garbage-\$12.00; City Utilities Water-WW Charges-\$22,232.92; Concrete Material-Hot Mix-\$22,528.23; Conkling Dist-Beer-\$1,415.85; Cornhusker Intl Truck Inc-Filters-\$395.70; Costello Construction Inc-Reimbursement-\$14,289.50; Credit Collection Service Inc-UT Collection-Aug-\$165.77; CSI Software-Computer Software-\$1,198.00; Culligan-Salt-\$83.00; D & G Concrete Const-5th St Recon-\$179,980.19; Dakota Beverage Co Inc-Beer-\$1,076.15; Danko Emergency Equipment-Seal Kit-\$414.42; Dept of Corrections-DOC Work Program-\$1,911.88; Dept of Revenue-1/2 New Retail Malt Bev-\$150.00; Dept of Revenue Water Tests-\$1,385.00; Design Solutions & IntegratioBooster Station-\$548.00; DEX Media East-Phone Book-\$30.28; Eisenbraun and Associates-Douglas Ave-Wilson Road-\$28,521.30; Ethanol Products LLC-Carbon Dioxide-\$1,044.40; Fedex Postage-\$11.95; Feimer Construction Watermain-\$145,014.24; Feld Equipment Co Inc-Service Compressor-\$600.00; Ferguson Water Works Supply Water Meters-\$8,467.76; Finance Dept-Travel Expense-\$35.48; Flannery/Kirt-Officer Stipend-\$25.00; Flint Trading Inc-White Line Tape-\$2,861.63; Fox Run Golf Course Employee BBQ-\$776.00; Freedom Valu Center Inc-Car Washes-\$115.50; Frick/Adam-Officer Stipend-\$25.00; Frick/Brian-Officer Stipend-\$50.00; Friends of The MNRR-Membership Dues-\$250.00; Geotek Eng & Testing Serv Inc-Water Samples-\$3,750.25; Graymont Capital Inc-Lime-\$13,453.59; Hawkins Inc-Phosphate-\$7,954.06; HD Supply Waterworks Ltd-Parts-\$748.03; Hedahl's Parts Plus-Filters-\$308.43; In Control Inc-Blower Control-\$5,850.00; J&H Care &

Cleaning Company-Janitorial Service-\$2,795.00; Jack's Uniforms-Taser Cartridges-\$3,737.89; Johnson/Rebecca-Reimbursement-\$100.00; Kaiser Refrigeration Inc-Repair Ice Maker-\$155.00; Klein's Tree Service-Tree Service-\$2,000.00; Kratz/Marilyn-Book-\$15.00; Lak Orr LLC-Ammunition-\$3,000.00; Landscape Forms Inc-Benches-\$19,140.00; Language Line Services-Interpretation-\$31.45; Larsen Carpet-Vinyl Tile Installation-\$660.00; Light and Siren Lights-Flashers-\$454.48; Locators & Supplies Inc-Gloves-\$62.00; Masonry Components Inc-Park St-3rd to 4th-\$30,158.55; McGrath North Mullin & Kratz-Professional Services-\$2,581.00; Menards-Outlets-\$107.28; MidAmerican Energy-Fuel-Sept-\$1,051.30; MidAmerican Energy-Fuel-Sept-\$779.56; Midwest Alarm Company Inc-Fire Alarm Monitoring-\$156.00; Midwest Tape-Audio Books-\$180.95; Midwest Turf & Irrigation-Muffler & Pipe-\$275.05; Mobile Electronic Service Inc-Lightbar-\$2,981.00; Moser/Brad-Officer Stipend-\$25.00; Motor Vehicle Dept SD-Trailer Plates-\$41.00; Motorola-Pager Repair-\$234.00; MW Automotive Services-Vehicle Towing-\$80.00; Northern Truck Equipment Corp-Truck Add Ons-\$3,861.09; Northwest Electric-Repair-\$453.52; Northwestern Energy-Elect-Sept-\$75,503.90; Observer-Ad-\$96.00; Petroleum Traders Corp-Fuel-\$16,875.23; Planning & Development-Administrative Service-\$10,000.00; Press Dakota MStar-Solutions Ad-\$139.35; Printing Specialists-Garbage Tags-\$574.73; Quill Corporation-Office Supplies-\$106.39; Racom Corporation-Vehicle-Install Radio-\$8,196.31; RDG Planning & Design-Meridian Plaza Design-\$179.08; Regional Technical Education-Lease-Sept-\$1,466.67; Reinhart Foods Inc-Entree-\$1,518.37; Sanitation Products Inc-Brake Spring-\$178.26; SDSA Systems-Software-\$1,902.75; Sheehan Mack Sales & Equip Inc-Loader Repairs-\$1,858.46; SL-Serco-Printing-\$5,315.80; Slowey Construction Inc-Watermain-\$19,783.75; South Dakota One Call-Message Fee-\$150.15; Stern Oil Co Inc-Fuel-\$21,512.55; Stevens Construction Llc-Meridian Plaza Path-\$15,600.00; T & R Contracting Inc-Douglas Ave-Wilson RDC-7-\$58,435.45; TMA-Tires-\$820.00; Todd Inc-Brooms-\$9,515.50; TRE Environmental Strategies-Professional Services-\$650.00; Tri-State Turf Irrigation-Repairs-\$1,220.97; Truck Trailer Sales Inc-DOT Inspection-\$80.00; Trugreen-Lawn Care-\$90.00; Turfwerks-Seal Kit-\$222.86; US Post Office-Util-UT Postage-Sept-\$1,500.00; United Parcel Service Inc-Postage-Sept-\$165.41; United States Postal Service-Postage Meter-Sept-\$886.00; Wage Works-Flex Serv Fee-Aug-\$85.00; Walt's Homestyle Foods Inc-Entree-\$148.50; Watchguard Video-Video System-\$5,025.00; Welfl Construction Corp-Collector Well-\$347,445.49; West Des Moines Public-Lost Library Book-\$22.99; Williams & Company PC-Audit-\$3,000.00; Woehl/Toby-Officer Stipend-\$25.00; Woods Fuller Shultz & Smith PC-Professional Services-\$225.00; Xerox Corporation-Copier Lease-\$182.39; Yaggie's Inc-Grass Seed-\$815.50; Yankton County Treasurer-1/2 Taxes-\$140.33; Yankton Fire & Safety Co-Annual Inspection-\$153.00; Yankton Janitor Supply Inc-Cleaning Supplies-\$268.43; Yankton Medical Clinic-Pre-Employment Physicals-\$438.00; Yankton Sexual Assault Response Team-Professional Services-\$1,800.00; Yankton Transit Inc-Summer Program-\$1,910.00; Yankton Volunteer Fire Department-Fire Calls-Aug/Sept-\$3,320.00; Ziegler/William-Officer Stipend-\$50.00; A & B Business Inc-Copier Maintenance-\$438.86; Ace Hardware-Tool-\$707.89; Al's Oasis Café-Travel-\$56.36; Almetek Industries-Stormwater Medallions-\$296.77; Amazon Mktplace Pmts-Floor Stripping Supplies-\$776.36; Amazon.Com-Books-\$183.41; Amazon.Com-Book-\$14.73; Amazonprime Membership-Membership-\$99.00; Appera-Towels-\$458.74; Applebees-Travel Expense-\$34.94; Aramark Chickfila-Travel Expense-\$15.69; Arbys-Travel Expense-\$15.70; AT&T Bill Payment-AT&T Mobility-\$314.32; Baker-Taylor-Books-\$4,911.01; Bottomline Persona-Magazine Subscription-\$39.00; Becker Body Shop-Repair Vehicle-\$851.36; Bissell Homecare-Vacuum Cleaner Filter-\$34.20; Bomgaars-Oil-\$1,096.20; Buffalo Wild Wings-Travel Expense-\$10.42; Burger King-Travel Expense-\$5.98; Caseys Gen Store-Shooting Supplies-\$101.93; Center Point-Books-\$127.02; Chief Supply-Vehicle Window Barrier-\$206.39; Clarks Rentals-Custom Equipment Rental-\$120.98; Coffee Cup-Travel Fuel-\$18.00; Cowboy-Travel Fuel-\$32.00; Cox Auto

Supply-Battery Charger-\$786.77; Cole Parmer Instruments-Electrode-\$192.50; Crescent Electric-Light Pole Fixtures-\$1,677.24; Culligan Water-Water Softener Salt-\$83.00; Culvers-Travel Expense-\$7.80; Culvers-Meeting Expense-\$38.15; Dayhuff Enterprises Inc-Floor Cleaning & Waxing-\$1,612.68; Demco Inc-Program Supplies-\$96.66; Desktop Supplies.Com-Office Supplies-\$406.63; Detco Industries-Janitorial Supplies-\$1,655.10; Dittys-Travel Fuel-\$15.00; Dollartree-Program Supplies-\$11.38; DX Service-Salt-\$2,578.27; Echo Electric Supply-Electrical Supplies-\$203.60; Education Specialty-Helmets & Banners-\$995.00; Environmental Express-Lab Supplies-\$78.06; ESPN The Magazine-Magazine Subscription-\$26.00; Exxonmobil-Conference Travel-\$39.00; Famous Dave's-Travel Expense-\$11.42; Fastenal Company-Air Line Hardware-\$170.41; Floral Designs-Recreation Supplies-\$69.22; Pizza Ranch-Travel Expense-\$10.17; Fox Run Golf Course-Uniforms-\$44.79; Fred Haar Company-Equipment Supplies-\$18.28; Fuddruckers-Travel Expense-\$13.72; Galls-Boots-\$163.90; Global Industrial Equip-Lockboxes-\$116.44; Graham Tire-Tires-\$664.92; Hach Company-Lab Reagents-\$1,028.59; Hardee's-Travel Expense-\$9.62; Hedahls-Surface Conditioner-\$494.36; Hobby Lobby-Office Supplies-\$60.89; Hobby-Lobby-Program Supplies-\$48.35; Holiday Inn Hotel-School-\$1,656.75; Holiday Stnstore-Travel Fuel-\$63.00; Howe Inc- Sprinkler Inspection-\$350.00; Hy-Vee-Travel Expense-\$9.61; Hy-Vee-Entree-\$724.38; Bioverse-Chemicals-\$1,625.00; Powerphone-New Dispatcher Training-\$1,458.00; SDSWMA-Conference-\$550.00; Independence Waste-Porta Pottys-\$457.85; JJ Benji's Embroidery-Uniforms-\$79.50; Jack's Uniforms-Uniform-\$661.31; JCL Solutions-Cleaning Supplies-\$644.28; Jimmy Johns-Travel Expense-\$19.81; Jones Food Center-Travel Expense-\$15.79; Kaiser Refrigeration-Equipment Supplies-\$788.72; KMart-Bandaids/Soap-\$262.92; Koletzky Implement Inc-Fuel Pump-\$187.46; L-Tron Corporation-Scanners-\$678.00; Labstrong Corporation-Heating Element-\$641.49; Larry's Plumbing-Plumbing Supplies-\$21.75; Larrys Heating-Filters-\$144.00; Layne Christensen-Comp Flow Test-\$487.00; Lewis & Clark Ford-Fuel System-\$2,432.88; Logo Golf Chips-Merchandise-\$193.00; Lucky's-Travel Expense-\$217.33; Mark's Machinery Inc-Mower Repair-\$284.83; Marshall Bond Pumps-Pump Parts-\$531.72; McDonald's-Doc Work Program-\$55.35; McDonald's-Travel Expense-\$24.09; McMaster-Carr-Autoclave Regulator-\$81.09; Mead Lumber-Air Compressor Pad-\$54.47; Menards-Cabinet/Counter Top-\$982.64; Minervas-Travel Expense-\$74.06; Msft-Software-\$66.25; My Place-Travel Motel-\$171.00; NADA-Appraisal Guides Subscription-\$75.00; Nebraska Air Filter-Air Filter-\$465.57; NFPA Natl Fire Protect-Membership Dues-\$165.00; Northtown Automotive-Motor Mount-\$131.61; Oahe Marina & Resort-Travel Expense-\$28.00; Office Elements Group-Office Supplies-\$103.80; O'Reilly Auto-Alternator-\$204.84; Overdrive Dist-Downloadable Books-\$871.08; Oxford Golf-Uniforms-\$249.75; Pack & Ship-Postage-\$22.97; Image Warehouse-Office Supplies/Toner-\$59.97; Paypal-SouthDakota Membership Dues-\$285.00; Paypal-Will-Toner-\$45.00; Perkins-Travel Expense-\$20.66; Phillips Ave Diner-Travel Expense-\$26.16; Phinney's-Meeting Expense-\$48.95; Postage Refill-MailStation Postage-\$100.00; Quill Corporation-Calculators/Supplies-\$280.48; Ray Allen Manufacturing-Dog Leash-\$24.99; Redrossa Italian Grill-Travel Expense-\$35.00; Booksontape.Com-Audio Books-\$198.75; Riverside Hydraulics-Hydraulic Connections-\$341.22; The Golfworks-Club Repairs-\$381.05; Sanitation Products-Drive Assembly-\$206.83; Sears Hometown-Equipment Supplies-\$25.98; Shell's Kwik Stop-Travel Fuel-\$36.00; Shell Oil-Travel Fuel-\$16.19; Sherwin Williams-Paint-\$190.55; Sigma Controls-Transducer Rebuild-\$566.52; Silver Spur-Travel Expense-\$15.00; South Dakota Library Association-Membership Dues-\$45.00; South Dakota Magazine-Magazine Subscriptions-\$46.00; Specialty Store Service-Office Supplies-\$311.90; Sportsmith Recreation-Supplies-\$135.06; Streicher's-Weapons-\$2,587.99; Sturdevants-V-Belt-\$74.54; Subway-Meeting Expense-\$75.90; Subway-Travel Expense-\$19.45; Superior Tech Products-Chemicals-\$1,133.50; Taco Johns-Travel Expense-\$22.45; Taco Johns-Travel Expense-\$7.58; TC's Referee Sports Bar-Travel Expense-\$10.69; Tex Shoem/Go Daddy Video-Mic Holder-\$323.86; TMA-Equipment Repair-

\$1,536.96; Time Magazine-Magazine Subscription-\$29.95; Tractor Supply Co-Tool Box-\$479.97; TRK Hosting Website-Hosting-\$68.85; Taunton Publisher Magazine-Subscription-\$29.95; Twin Dragon-Travel Expense-\$12.97; Ultra Max-Ammunition-\$4,347.49; UPS-Postage-\$40.61; Upstart/Edupress-Program Supplies-\$22.40; US Plastics/Neatly SMA-Sludge Sampling Bottles-\$106.27; USA Blue Book-Parts-\$2,124.20; USPS-Postage-\$19.99; Vanderhule Moving-Oxygen-\$23.00; Yanktonrodctr-Recorder Fees-\$97.50; Viddler Inc-Video Hosting-\$28.93; View-Travel Expense-\$15.00; Vogt's Fine Cleaners-Sew On Patches-\$7.00; Vwr International Inc-Lab Supplies-\$1,974.11; Vzwrllss-Internet Access-\$506.10; Vzwrllss-Prepaid Pymnt Cell Minutes-\$37.80; W12th St Pourhouse-Travel Expense-\$12.60; Wal-Mart-Office Supplies-\$603.25; Wall Auto Livery-Travel Expense-\$76.48; Western Office Product-Office Supplies-\$736.94; Whiskey Creek Wood-Travel Expense-\$50.00; WM Supercenter-Recreation Supplies-\$557.23; WW Grainger-Gauges-\$844.49; Pizza Ranch-Staff Appreciation-\$115.09; Winnelson Co-Regulator-\$140.46; Zimco Supply Co-Chemicals-\$3,438.00; Zones Inc-Network Server Rack-\$194.81; Zumba-Fitness Membership Dues-\$360.00;-\$1005 JL's Phillips Travel-Expense-\$11.10; AFSCME Council 65-Employee Deduction-\$1,369.40; American Family Life Corp-Cancer & ICU Premiums-\$6,324.46; Connections Inc-EAP Insurance-September-\$274.82; Delta Dental-Dental Ins-October-\$7,084.52; Dept of Social Services-Employee Deduction-\$1,835.00; First Natl Bank South Dakota-Employee Deduction-\$3,006.10; ICMA Retirement Trust #457-Employee Deduction-\$2,933.86; Midstate Reclamation of SD-Cold Milling Asphalt-\$24,051.87; Minnesota Life Insurance Co-Life Insurance-October-\$678.78; Municipal League SD-SDML Conference-\$900.00; Nelson/Amy-Conference-\$200.00; Retirement SD-SD Retirement Sept 2015-\$66,386.91; SDSRP-Employee Deduction-\$4,080.00; Summit Activity Center-Employee Deductions-\$844.60; United Way-Employee Deductions-\$70.00; Vast Broadband-Internet Services-\$3,496.42; Welfl Construction Corp-Water Plant #2-\$16,175.55; Wellmark Blue Cross-Health Ins-October-\$87,420.34.

Roll Call: Members present voting "Aye:" Commissioners Ferdig, Gross, Hoffner, Johnson, Knoff, Miner, Sommer, and Mayor Carda; voting "Nay:" None; Abstaining: Commissioner Woerner. Motion adopted.

SALARIES-SEPTEMBER 2015:

Administration-\$34,120.24; Finance-\$29,886.65; Community Development-\$18,336.61; Police-\$150,804.12; Fire-\$10,821.46; Engineering-\$41,645.85; Street-\$41,580.44; Traffic Control-\$1,736.77; Library-\$28,091.03; Parks/SAC-\$51,337.92; Memorial Pool-\$616.88; Marne Creek-\$3,484.96; Water-\$37,172.62; Wastewater-\$33,355.51; Cemetery-\$3,515.73; Solid Waste-\$18,767.70; Landfill-\$15,672.17; Golf Course-\$20,167.43; Central Garage-\$6,603.11.

PERSONNEL CHANGES & NEW HIRES:

New Hires: Nicholle Anderson-\$8.50 hr.-Golf Division; Jhenna Everhart-\$8.50 and/or \$10.00 hr.-Rec. Division; Tyler Guthmiller-\$8.50 hr.-Golf Division; Ali Leonard-\$8.50 hr.-Rec. Division; Amy Miner-\$424.44 mo.-Commissioner; Savannah Murray-\$8.50 hr.-Rec. Division; Lane Schindler-\$1232.50 bi-wk.-Dispatch; Lauren Uttecht-\$8.75 hr.-Rec. Division; Vanessa Wong-\$1232.50 bi-wk.-Dispatch.
Wage Increase: Mason Sundleaf-\$9.25 hr.--Golf Division; Kayla Wiese-\$8.75 hr.-Rec. Division.

Mayor Carda read a proclamation declaring the month of October, 2015, as *Disability Employment Awareness Month*.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

Carmen Schramm, Bernie Hunhoff, and Robert Rieger from Onward Yankton were present to give an update on Onward Yankton and to solicit volunteers for committees.

Action 15-321

Moved by Commissioner Woerner, seconded by Commissioner Gross, that the following items on the consent agenda be approved.

1. Assessment Roll; Noxious Vegetation and Abatement, set public hearing
Consideration of Memorandum 15-247 and Resolution 15-62, recommending that November 9, 2015, be established as the date for a public hearing on the special assessment roll for removal of noxious vegetation and abatement
2. Transient Merchant License and Special Events Dance License
Consideration of Memorandum 15-260 recommending approval of the applications from the Harvest Halloween for:
 - A) Transient Merchant License for October 31, 2015;
 - B) Special Events Dance License for October 31, 2015
3. Establish Public hearing for Retail On-Off Sale Wine License
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6. Establishing public hearing for Malt Beverage License
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7. Dance License
Consideration of Memorandum 15-261 regarding the application for a Type B dance license for Brewery, Yankton, South Dakota.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-322

This was the time and place for the public hearing on Resolution 15-37, Declaring the Necessity of Construction Improvements for Douglas Avenue from Anna Street to 31st Street. (Memorandum 15-262) Citizens Darwin Tessier and Shawn Lyons were present to speak in support of the project.

Moved by Commissioner Knoff, seconded by Commissioner Sommer, to adopt Resolution 15-37.

RESOLUTION 15-37

**A RESOLUTION DECLARING THE NECESSITY OF CONSTRUCTING
IMPROVEMENTS FOR DOUGLAS AVENUE FROM
ANNA STREET TO 31ST STREET**

BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota:

SECTION 1. That it is deemed and declared necessary to construct improvements in accordance with plans, estimates and specifications therefore, prepared under the direction of the Department of Public Works for Douglas Avenue from Anna Street to 31st Street, in the City of Yankton, South Dakota, abutting upon the following described property to be assessed therefore:

Lots 1-4, Block 1 of Airport Acres Addition.

S2, SW4, NW4, Sec. 6-93-55.

Tracts C, D, E and F of Willow Ridge Subdivision.

SE4, NW4, Except Dedicated ROW & Except that Part Platted Into Lots, Blocks and Outlots, Sec. 6-93-55

Lot 2, Block 6A Exc. Lots TL10, TL11, TL12 and TL13, Willow Ridge Subdivision.

SECTION 2. That the nature of said improvements is to construct a concrete pavement surface along with curb and gutter, unclassified excavation/earthwork and grading, storm sewer and all other incidental work at the above described location.

SECTION 3. That the cost and expense of the above listed improvements, as outlined in the attached special assessment role, shall be levied, at a rate of \$20 per front foot, by special assessment upon the above described properties in accordance with Chapter 9-43 of the South Dakota Codified Laws. Said improvements shall be assessed upon the above described properties abutting thereon according to the benefits derived in accordance with Chapter 9-45 of the South Dakota Codified Laws.

SECTION 4. Said assessment may be paid in ten (10) equal annual installments. Any such assessment or any installment thereof unless paid within thirty (30) days after the filing of the Assessment Roll in the Office of the City Finance Officer shall be collected under Plan Two, with interest in accordance with the procedure provided in SDCL 9-43-42 through 9-43-53, as amended. In all cases where interest on such assessment or the installment thereof is to be charged and collected in accordance with the law, the rate to be charged shall be as established by the Board of City Commissioners.

Roll Call: Members present voting "Aye:" Commissioners Ferdig, Hoffner, Johnson, Knoff, Miner, Sommer, Woerner, and Mayor Carda; voting "Nay:" Commissioner Gross.

Motion adopted.

Action 15-323

This was the time and place for the public hearing on the application for a Special RETAIL (on-sale) Wine dealers License for one day, October 17, 2015, from Hy-Vee Inc. (Richard N. Jurgens, President), dba Hy-Vee, NFAA, 800 Archery Lane, Yankton, South Dakota. (Memorandum 15-248) No one was present to speak for or against approval of the license application. Moved by Commissioner Johnson, seconded by Commissioner Knoff, to approve the license.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-324

Moved by Commissioner Gross, seconded by Commissioner Johnson, to set October 26, 2015, at 6:00 p.m. as the date to hold a Special Session Meeting prior to the regularly scheduled Board of City Commissioners meeting. (Memorandum 15-258)

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-325

Moved by Commissioner Knoff, seconded by Commissioner Sommer, to approve the installation of a new storage building at Sertoma Park to be funded and maintained by the Sertoma Youth Baseball Group and Yankton Sertoma Club.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-326

Moved by Commissioner Knoff, seconded by Commissioner Gross, to adopt Resolution 15-67. (Memorandum 15-252)

RESOLUTION 15-67

**NO PARKING EXPANSION ON THE EAST SIDE OF DOUGLAS AVENUE
FROM 26TH STREET SOUTH, FOR A TOTAL DISTANCE OF 49 FEET.**

WHEREAS, Douglas Avenue is an arterial street that carries a large number of vehicles each day; and

WHEREAS, the vehicle parking currently allowed on this street creates a safety concern, and

WHEREAS, there is sufficient parking with both on-street and off-street parking available for the tenants of the apartment complex, and

WHEREAS, The Board of City Commissioners of the City of Yankton has the authority to establish and revoke parking restrictions within the City of Yankton;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, SD, that parking is prohibited on the east side of Douglas Avenue from the 26th Street end-of-radius, south for a total distance of 49 feet.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-327

Moved by Commissioner Knoff, seconded by Commissioner Sommer, to approve Change Order No. 1 from D & G Concrete Construction, Sioux Falls, South Dakota, an increase of \$2.27 for a new contract total of \$247,227.47, for the 5th Street Reconstruction from Mulberry to Burleigh Street; to accept the project as complete; and to authorize the City Finance Officer to issue a manual check in the amount of \$12,361.37 to D & G Concrete Construction, Sioux Falls, South Dakota, as final payment for the

project.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 15-328

Moved by Commissioner Woerner, seconded by Commissioner Knoff, to approve the proposal from Banner Associates, Inc., Brookings, South Dakota, to provide engineering services including completing the engineering drawings with specifications, contract administration, and project survey and inspection, to complete the reconfiguration of the entrance and replacement of the scale at the Transfer Station as outlined in Memorandum 15-253.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 15-329

Kathy Clatworthy, Tara Gill, and Carmen Schramm were present to request funding for hand-washing stations, portable toilets, production, staging, and event planning, for the Harvest Halloween Festival scheduled for Saturday, October 31, 2015. Moved by Commissioner Hoffner, seconded by Commissioner Gross, to approve funding for the event in the amount of \$3,310.00 to be taken from the BBB Fund.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 15-330

Moved by Commissioner Knoff, seconded by Commissioner Woerner, to adopt Resolution 15-68. (Memorandum 14-255)

RESOLUTION 15-68
Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined area or areas and times specified for said Special Events; and

WHEREAS, Harvest Halloween Festival has made a request to enact this no parking zone for their Harvest Halloween Festival to be held on October 30 – November 1, 2015.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request at the described location in the manner shown on the attachments to this resolution for October 30, 2015 – starting at 5:30 pm – November 1, 2015 at noon, along Walnut Street between 2nd and 3rd Streets.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 15-331

Moved by Commissioner Sommer, seconded by Commissioner Ferdig, to approve the recommendation from the Health Insurance Committee to renew Health Insurance coverage for City Employees for 2016 with Wellmark Blue Cross/Blue Shield, a 0 percent rate increase; with Assurant Employee Benefits for vision coverage, a 20 percent increase over 2015 rates; and with Connections for the employee assistance program, an increase from \$1.82 to \$2.04 per month per employee. (Memorandum 15-229)

Roll Call: Members present voting “Aye:” Commissioners Ferdig, Gross, Hoffner, Knoff, Miner, Sommer, and Mayor Carda; voting “Nay:” Commissioner Woerner; Abstaining: Commissioner Johnson.

Motion adopted.

Action 15-332

Moved by Commissioner Knoff, seconded by Commissioner Johnson, to approve the request from Habitat for Humanity of Yankton County, to place a modular home at 906 Locust Street.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 15-333

Moved by Commissioner Knoff, seconded by Commissioner Sommer, to adopt Resolution 15-64. (Memorandum 15-250)

RESOLUTION 15-64

WHEREAS, the City of Yankton has determined that it is necessary to adjust the existing solid waste collection rates to a level which will reduce the operating deficit of the municipal solid waste collection system;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners:

That the following solid waste collection rates shall be adopted effective with billings after December 1, 2015;

Class I Residential - \$17.13 per month plus tax.

Class II Commercial / Industrial - \$17.13 per month per unit plus tax.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 15-334

Moved by Commissioner Woerner, seconded by Commissioner Knoff, to adopt Resolution 15-65 and Resolution 15-66. (Memorandum 15-251)

RESOLUTION 15-65

WHEREAS, the City of Yankton has determined that it is necessary to adjust the existing municipal water rates to a level which will maintain the operation of the municipal water system on a self-sustaining user basis, and fund debt service and depreciation costs, and;

WHEREAS, the City of Yankton has conducted a water rate review based on forecasted cost and consumption, and;

WHEREAS, the City of Yankton determined during the recent budget workshop that a three percent (3%) increase should be applied to the surcharge;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners:
That the following municipal water monthly surcharge rates and regulations shall be adopted;

1. Surcharge Rates

The monthly surcharge water charge for all water meters shall be in accordance to the size of the water meter. The following 3% increase in monthly surcharge rates shall be effective with the billings issued after December 1, 2015.

<u>Meter Size</u>	<u>Surcharge</u>	<u>Meter Size</u>	<u>Surcharge</u>
5/8 & 3/4"	\$ 15.91	4"	\$ 451.53
1"	28.37	6"	1,017.65
1-1/2"	63.85	8"	2,087.15
2"	113.43	10"	3,603.81
2-1/2"	201.47	12"	4,688.86
3"	255.16		

The surcharge shall be billed monthly to all water users based on the above effective water rate surcharge table.

2. Percentage of surcharge applied to DW-05 and DW 01-04

Thirty-seven percent (37%) of the monthly surcharge will be classified as the surcharge for Drinking Water Loan-05, Series 2014 (DW-05). The remaining sixty-three percent (63%) of the surcharge will continue to be used for the existing debt service of Drinking Water Loans 01 through 04 until such time as Drinking Water Loan-06 is established. The total surcharge will then be reassessed and adjusted to reflect the combined required debt service for Drinking Water Loans 05 and 06 only.

3. Non-City Residential, Commercial, and Industrial Surcharge Rates

The monthly surcharge water charge for any meter location located outside the city limits of Yankton shall be at a rate twice that charged for City water users as established by this resolution unless otherwise established by the City Commission.

RESOLUTION 15-66

WHEREAS, the City of Yankton has determined that it is necessary to adjust the existing municipal water rates to a level which will maintain the operation of the municipal water system on a self-sustaining user basis, and fund debt service and depreciation costs, and;

WHEREAS, the city of Yankton has conducted a water rate review based on forecasted cost and consumption;

WHEREAS, the City of Yankton determined during the recent budget workshop that a three percent (3%) increase should be applied to the water consumption rate;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners:
That the following municipal water rates and regulations shall be adopted;

1. Residential, Commercial, Municipal, and Industrial Consumption Rates
Effective with the billing issued after December 1, 2015, water used or consumption will be charged at a rate of \$5.23 per each thousand gallons consumed.
2. Non-City Residential, Commercial, and Industrial Rates
All water sold by the City for residential, commercial, or industrial use to any meter location outside the city limits of Yankton shall be at a rate twice that charged for City water users as established by this resolution unless otherwise established by the City Commission.

Roll Call: All members present voting "Aye;" voting "Nay;" None.
Motion adopted.

Action 15-335

Moved by Commissioner Knoff, seconded by Commissioner Woerner, to adopt Resolution 15-63.
(Memorandum 15-249)

RESOLUTION 15-63

WHEREAS, Chapter 26, Article IV, of the Code of Ordinances as adopted by Ordinance No. 449 and amended by Ordinance 795 for the City of Yankton, establishes the procedure for determining equitable service charges to be levied on all users which discharge wastewater to the Wastewater System operated by the City; and

WHEREAS, SDCL 9-40-15.1 requires equitable service charges for all wastewater users; and

WHEREAS, it is appropriate to adopt equitable wastewater user rates in order to properly fund the operation of the Municipal Wastewater Treatment System,

NOW, THEREFORE, BE IT RESOLVED by the City Commission of Yankton, South Dakota, that

- I. The following municipal wastewater rates are hereby adopted, effective for bills rendered after December 1, 2015.
 1. Class I - Residential
 - a. Shall pay a monthly fixed user charge of \$8.79 per month.
 - b. Shall pay an incremental cost of \$5.32 per 1,000 gallons based on a monthly average derived from water consumption during the winter period of December,

January, and February as billed in January, February, and March; or to a maximum of 5000 gallons where there is no winter base period.

2. Class II - Commercial and Industrial
 - a. Shall pay a monthly fixed user charge of \$8.79 per month.
 - b. Shall pay an incremental cost of \$5.32 per 1,000 gallons as billed for water consumption.

3. Class III - Industrial
 - a. Shall pay a monthly fixed user charge of \$8.79 per month.
 - b. Shall pay an incremental cost of \$5.32 per 1,000 gallons as billed for water consumption.
 - c. Shall pay an incremental cost of \$0.794/lb. BOD₅ surcharge (over 220 mg/1 strength) and \$0.281/lb. TSS surcharge (over 250 mg/1 strength). Said surcharge rates shall be determined based on test monitoring results for the month billed.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 15-336

Moved by Commissioner Woerner, seconded by Commissioner Sommer, to adjourn into Executive Session at 8:27 p.m., to discuss personnel and contractual matters under SDCL 1-25-2.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Carda.

Roll Call: Present: Commissioners Ferdig, Gross, Hoffner, Johnson, Knoff, Miner, Sommer, and Woerner. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 15-337

Moved by Commissioner Woerner, seconded by Commissioner Sommer, to adjourn at 8:52 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

David Carda
Mayor

ATTEST:

Al Viereck
Finance Officer

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OFFICE OF THE CITY MANAGER

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Commission Information Memorandum

The Yankton City Commission meeting on Monday, October 26, 2015, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Human Resources

Effective January 1, 2016, the South Dakota minimum wage will be adjusted from \$8.50/hr to \$8.55/hr. We will be making adjustments to our part-time and seasonal pay scales to reflect this increase.

On October 15, Avera Sacred Heart Hospital assisted us with on-site flu shots for employees. We had 87 people sign up for the shots. The Centers for Disease Control and Prevention recommends a yearly flu shot as an important step in protection against the flu.

2) Fire Department

The Yankton Fire Department had a productive Fire Prevention Week. Elementary school and pre-school visits were conducted for grades from pre-school up to 3rd grade. Students were provided with fire safety messages and firefighting equipment and gear was displayed. Firefighters explained home fire escape plans.

The Fire Department Open house was held on Wednesday, October 7 at Fire Station #2. A total of 600 hot dogs were served and 120 smoke detectors were given to citizens who needed them.

3) Community Development Update

Community Development Staff has completed the mobile home park inspections for the annual licensing. The inspections were completed on October 12 & 13. We are very pleased to note that the inspections this year reveal a decrease in the number of nuisances and actions that the owners need to take to bring the parks into compliance with City Ordinance. We also noticed a number of home improvement and landscaping projects in several of the parks. A re-inspection of the parks will be done the week of November 16 with follow-up contacts made with park owners as needed. Applications for license renewals are due in November and will be presented to the City Commission in December for consideration. As a follow-up, the Circle C Mobile Home Court at 1114 W 9th no longer has a current license and all of the trailers have been removed. The current owner is concluding clean-up activities at the site.

Community Development staff completed a nuisance violation survey of the downtown area in early October. Properties with nuisances were notified by mail and asked to correct the issues. A total of 22 violations were noted on the survey. About 45 days have passed and compliance is very strong, with just a handful of issues outstanding. A total of 18 properties have been fully or partially brought into

compliance, with 4 properties not yet abated. Abandoned/Dangerous Building Orders: 4 repaired, 1 in progress, and 2 not yet abated. Sign Code Related Violations: 6 removed/repaired, 1 not yet abated. Junk/Scrap Metal/Debris Violations: 1 removed/abated, 1 in progress/partially abated. Nuisance Vegetation Violations; 2 abated: 1 in progress. Vehicle Related Violations: 3 licensed/removed.

4) Finance Department Update

The City received its insurance renewal from the SDML Workers Compensation Fund for 2016. There has been an 11.3% increase in rates over 2015. This compares to an 8.84% increase we had the previous year.

Liquor license and video lottery renewal applications are due to the Finance Office in early November for licenses effective January 1, 2016.

Please see the enclosed Monthly Finance Report for September and 3rd Quarter Revenues and Expenditures Report.

5) Library Update

Enclosed in your packet is an update on the various activities in the Library.

6) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

7) Information Services

Staff is about 40% done with the new website and hope to go live in November. In addition, the City will be migrating to Office 365 online for email. This change will require updated configuration for each end user's account and will require that the setups be changed for the iPads for Commissioners. Additional information will be provided prior to the transition.

8) Police Department Update

YPD will be seeking another dispatcher, having received a resignation from Eileen Ibach. The opening won't be filled before January 1, 2016.

We continue to work on our shift change for October 31 and the designated positions we need to fill for the smooth transition.

Officer Rob Buechler will present to Law Enforcement training on October 29th, once he completes that step he will be a Train the Trainer in Police Training Officers.

We have completed an annual audit of the DLA/10-33 program (military surplus). This audit included a site visit in which all equipment was physically inspected. With a new state coordinator, it is YPD expectation that this type of audit will be more frequent than in the past.

9) Public Services Department Update

Engineering will continue to work on finalizing and accepting the remaining construction and development projects that have been completed over this last construction season. Surveying and design work is well underway for next year's projects. Staff will be conducting "walk-thru" visits, at each location, to finalize details for each project.

The 15th Street design, from WCLR to Dakota Street, is ongoing. Expectations are that Johnson Engineering will have plans and specifications ready for a January bid letting.

The curb and gutter, for the residential portion of Westbrook Estates, has been installed. Asphalt is scheduled to be completed by the end of October.

In order to expedite next year's Highway 50 construction, installation of the storm sewer from Marne Creek to the west side of 2nd Street has been started. Work on the temporary traffic signals, at the 2nd Street and Broadway Avenue intersection is expected to start next week. This will allow for quick implementation of signals once the construction begins in the spring. All work for this year is scheduled to be completed by mid-November.

Banner Associates Inc. has completed the field survey work for the transfer station scale replacement and entrance reconfiguration project. The engineering design and plan preparation is set to begin.

Preparations for winter weather street maintenance are underway. A coordination meeting is planned with the other entities responsible for snow removal and emergency services.

Work is being done to add a battery backup to the 4th & Burleigh traffic signal. The existing traffic signal has no backup power which creates traffic issues during power outages. The new installed backup system should keep the signal in operation during power outages.

10) Environmental Services Department

Staff repaired a water main break at 9th and Douglas on Tuesday. The water in the neighborhood was off for about 6 hours while staff repaired the main and replaced the hydrant.

The Feimer Construction continues to move forward with the raw water main project. The water main is installed up to Douglas Street. The project is scheduled to be completed in early November. Welfl Construction is moving forward with the Collector Well Project. The discharge piping has been installed and they have begun working on the building floor.

The distribution staff completed the bi-annual hydrant flushing. Every hydrant was flushed and inspected. Staff will be going back and repairing hydrants in need.

Staff reported that our THM (trihalomethane) levels in our water are steadily rising. While we are still in compliance with DENR regulations, there is some concern that we may be out of compliance by summer. THMs are not dangerous in consumable volumes, however, we are still required to comply with state requirements. The new water treatment plant will better equip us to treat for THMs.

11) Monthly reports

Joint Powers Solid Waste and Fox Run Golf Course monthly reports are included for your review. Minutes from the Planning Commission and Airport Advisory Board are also included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson
City Manager

FINANCE MONTHLY REPORT

Activity	SEPT 2015	SEPT 2014	SEPT 2015 YTD	SEPT 2014 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	72,221	67,184	534,355	497,597
Water Billed	\$505,981.46	\$467,166.81	\$3,925,737.30	\$3,589,514.97
Basic Water Fee/Rate per 1000 gal.	\$15.45/\$5.08	\$15.00/\$4.93		
Number of Accounts Billed	5,413	5,382	47,342	47,175
Number of Bills Mailed	5,413	5,392	47,342	47,175
Total Meters Read	5,542	5,546	50,154	49,821
Meter Changes/pulled	1	6	33	421
Total Days Meter Reading	1	2	9	13
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	3
Sewer				
Sewer Billed	\$263,658.47	\$281,882.25	\$2,422,675.33	\$2,284,478.42
Basic Sewer Fee/Rate per 1000 gal.	\$8.37/\$5.06	\$7.97/\$4.82		
Solid Waste				
Solid Waste Billed	\$77,705.14	\$75,372.59	\$696,561.19	\$673,622.59
Basic Solid Waste Fee	\$16.63	\$16.15		
Total Utility Billing:	\$847,345.07	\$824,421.65	\$7,044,973.82	\$6,547,615.98
Adjustment Total:	(\$285.86)	(\$70.00)	(\$3,263.72)	(\$7,019.68)
Misread Adjustments	(\$55.86)	\$0.00	(\$55.86)	(\$58.95)
Other Adjustments	\$0.00	\$0.00	(\$1,567.86)	(\$6,110.73)
Penalty Adjustments OFF	(\$230.00)	(\$90.00)	(\$1,800.00)	(\$950.00)
Penalty Adjustments ON	\$0.00	\$20.00	\$160.00	\$100.00
New Accounts/Connects	52	57	811	726
Accounts Finaled/Disconnects	62	78	473	520
New Accounts Set up	4	1	35	17
Delinquent Notices	390	406	3522	3615
Doorknockers	152	133	4777	1242
Delinquent Call List	113	79	836	608
Notice of Termination Letters	27	15	155	125
Shut-off for Non-payment	12	10	56	47
Delinquent Notice Penalties	\$3,900.00	\$4,060.00	\$35,220.00	\$36,150.00
Doorknocker Penalties	\$1,520.00	\$1,330.00	\$12,550.00	\$12,420.00
Other Office Functions:				
Interest Income	\$6,756.10	\$4,392.14	\$60,343.87	\$40,797.13
Interest Rate-Checking Account	0.45%	0.27%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	166	163		
Payments Issued to Vendors	\$4,210,128.29	\$1,963,888.05	\$ 19,725,808.51	\$ 11,584,408.25
# of Employees on Payroll	211	205		
Monthly Payroll	\$387,828.93	\$362,361.46	\$ 4,015,908.63	\$ 3,783,677.67

	01Jul2015 30Sep2015	01Jul2014 30Sep2014	YTD 2015	YTD 2014
101 General Fund				
Revenues	2,643,998.00	2,504,082.11	7,560,315.72	7,501,192.19
Expenditures	2,626,000.34	2,072,150.44	6,392,931.80	5,781,208.20
201 Parks				
Revenues	2,407.31	2,606.33	10,153.09	9,150.01
Expenditures	295,953.57	258,512.37	738,854.54	617,089.63
202 Memorial Pool				
Revenues	14,726.71	13,129.56	31,808.22	29,915.82
Expenditures	136,037.91	113,726.32	175,102.47	163,542.43
203 Summit Activity Center				
Revenues	67,947.96	66,515.07	357,039.54	350,800.24
Expenditures	183,499.44	192,158.50	482,694.76	464,364.32
204 Marne Creek				
Revenues	134.90	950.93	332.52	43.67
Expenditures	29,840.16	23,908.94	64,290.01	61,926.49
205 Casualty Reserve				
Revenues	67.55	44.83	157.40	116.83
Expenditures				
207 Bridge and Street				
Revenues	168.40	10,794.88	11,080.84	10,944.56
Expenditures		3,064.40	4.95	3,064.40
211 Lodging Sales Tax				
Revenues	186,914.13	176,297.32	405,120.33	403,131.00
Expenditures	79,260.63	103,794.13	275,182.54	238,545.63
241 Infrastructure Improvement				
Revenue	2,147.22	23.00	26,402.08	33,318.57
Expenditures				
501-504 Improvements/Capital				
Revenues	75,484.59	49,919.41	254,845.08	41,038.37
Expenditures	451,060.01	40,920.87	566,242.64	68,564.76
506 Special Capital Improvements				
Revenues	1,065,745.53	1,008,931.83	2,950,775.98	2,378,473.40
Expenditures	584,731.51	1,417,102.40	1,025,635.43	1,630,348.61
509 TID #2 Morgan Square				
Revenues			28,343.79	28,878.80
Expenditures			28,343.79	28,878.80
601-604 Water				
Revenues	4,623,480.46	1,430,128.91	6,962,038.04	3,667,350.37
Expenditures	5,295,989.89	1,492,351.15	9,029,490.66	3,878,533.09
611 Wastewater				
Revenues	832,408.39	806,613.47	2,445,112.22	2,082,040.04
Expenditures	1,132,554.87	1,062,452.30	3,251,184.51	2,740,562.60
621 Cemetery				
Revenues	8,398.86	8,864.06	20,404.30	22,662.39
Expenditures	25,084.93	39,586.38	86,357.16	71,051.89
631 Solid Waste Collection				
Revenues	234,828.54	226,166.46	697,562.19	667,777.45
Expenditures	277,909.36	276,746.60	694,017.06	645,680.48
637 Joint Powers Landfill				
Revenues	310,834.76	268,287.66	844,726.84	727,273.15
Expenditures	349,545.74	261,264.86	891,297.98	698,843.74
641 Fox Run Golf Course				
Revenues	226,365.32	236,233.61	676,579.25	696,202.43
Expenditures	327,053.68	335,593.64	730,702.29	737,934.96

Yankton Community Library

Patron Self Check Station:

We are investigating the possible purchase of software that will add a patron self-check station to our services. By using an available computer that was used in the past for VendPrint, we can allow patrons to check out their own materials rather than coming to the circulation desk. This is just another way to better serve patrons who have limited time to spend in the library. Children and anyone checking out movies will still need to come to the circ desk.

We can manage the additional cost of \$1,500 in this year's budget and the annual maintenance cost is minimal at \$200 per year. We have the equipment needed with the exception of upgrading to a touch-screen monitor, but that is not a necessity. Duane has given me a cost for the touch-screen, \$180.

Food for Fines:

We collected 85 cans of soup and 14 packages of crackers in October. November 1-10, we are collecting canned veggies with all donations going to the Contact Center.

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

1st - half of October information:

Fitness Classes-	
Early Bird Boot Camp class	33 participants
Power Abs	55 participants
Prime Time Senior class	36 participants
Tabata class	46 participants
Tiny Tots Play Club	Closed for the season
Water aerobics	184 participants
Work-Out Express class	96 participants
Yoga classes	73 participants
Zumba class	39 participants

Rentals-

o Birthday rentals-	6 parties
o SAC courts-	6 hours
o Theater-	8 hours
o Meeting rooms-	0 hours
o City Hall courts-	11 hours
o Capital Building-	1 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	2,012 people
SAC memberships-	836
SAC attendance-	2,468 visits
New members-	19 people

Saturday, October 10- Youth Volleyball Program started. 44 participants.

Friday, October 16- Adult Volleyball League Registrations due. 47 teams.

Todd had the sign at the RTEC Community Room and the signage on the Community Room Door at RTEC replaced with the new City of Yankton Logo.

Todd is working on the 2016 Ribfest event. Saturday, June 4, 2016. The event is going to expand and have music, food, and beer on Friday evening also.

Todd is working with Duane Johnson on preparing the Parks and Recreation Department web pages for the new City website.

PARKS

Becky Eskens was hired as a full-time grounds maintenance employee and she started on Monday, October 19.

The Parks staff have installed the four corten steel planters along both sides of the upper level ramp. The staff are also installing the three musical instruments that are a part of phase II of the plaza development.

The path was installed south of Levee Street that passes by the Submarine Memorial and the Meridian Bridge Monument. The next phase of this development is to install some benches along the path.

On the old Stern Oil Property, a plaque was installed flush with the ground just to the north and west of the light pole along the trail, to honor the Nikodym family and the Nikodym Oil Company. There will be a bench that is placed on the concrete pad next to this plaque.

The Parks Staff will be working with the National Park System to install three informational signs on the lower level of the Meridian Bridge as a part of the development of trails on the Nebraska side of the Meridian Bridge.

The City has received the Christmas Decorations and Banners for the 2015 holiday season.

The Parks Department had four semi-loads of engineered wood fiber delivered and this wood product will be used on all the different parks that have wood as a fall material underneath the play equipment.

The Parks Staff are delivering picnic tables, benches, trash cans, dumpsters, fence, and other event support materials as scheduled prior to the community's weekend events.

GOLF

Amy, Al, and Todd, met with a representative from Dakota Golf Management to discuss the viability of a private vendor taking over operations at Fox Run Golf Course in the future.

Amy, Al, and Todd, will be meeting with representatives from Great Life Golf and Fitness to discuss what advantages a partnership with them would mean for the golfers and fitness users at Fox Run and the Summit Activities Center.

Fox Run is planning for the simulator to be up and in use during the first week of November.

Description	Yankton Transfer	Vermillion Landfill	Total Joint	9 Month Budget	Legal 2015 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	<u>\$775,485.23</u>	<u>\$600,158.68</u>	<u>\$1,375,643.91</u>	<u>\$1,196,527.50</u>	<u>\$1,595,370.00</u>
<i>Expenses:</i>					
Personal Services	170,078.62	239,050.26	409,128.88	440,844.00	587,792.00
Operating Expenses	160,698.59	263,051.85	423,750.44	554,604.00	739,472.00
Depreciation (est)	82,086.47	128,981.37	211,067.84	301,222.50	401,630.00
Trench Depletion	0.00	79,824.77	79,824.77	57,487.50	76,650.00
Closure/Postclosure Resrv	0.00	6,139.53	6,139.53	5,992.50	7,990.00
Amortization of Permit	0.00	804.29	804.29	787.50	1,050.00
<i>Total Operating Expenses</i>	<u>412,863.68</u>	<u>717,852.07</u>	<u>1,130,715.75</u>	<u>1,360,938.00</u>	<u>1,814,584.00</u>
<i>Non Operating Expense-Interest</i>	<u>0.00</u>	<u>34,622.23</u>	<u>34,622.23</u>	<u>46,594.50</u>	<u>62,126.00</u>
<i>Landfill Operating Income</i>	<u>362,621.55</u>	<u>(152,315.62)</u>	<u>210,305.93</u>	<u>(211,005.00)</u>	<u>(281,340.00)</u>
Joint Recycling Center					
<i>Total Revenue</i>	<u>73,761.13</u>	<u>119,101.88</u>	<u>192,863.01</u>	<u>212,122.50</u>	<u>282,830.00</u>
<i>Expenses:</i>					
Personal Services	15,695.53	141,780.17	157,475.70	167,253.75	223,005.00
Operating Expenses	40,318.48	47,579.07	87,897.55	117,385.50	156,514.00
Depreciation (est)	30,235.25	17,953.74	48,188.99	59,137.50	78,850.00
<i>Total Operating Expenses</i>	<u>86,249.26</u>	<u>207,312.98</u>	<u>293,562.24</u>	<u>343,776.75</u>	<u>458,369.00</u>
<i>Non Operating Expense-Interest</i>	<u>3,274.28</u>	<u>0.00</u>	<u>3,274.28</u>	<u>0.00</u>	<u>0.00</u>
<i>Recycling Operating Income</i>	<u>(15,762.41)</u>	<u>(88,211.10)</u>	<u>(103,973.51)</u>	<u>(131,654.25)</u>	<u>(175,539.00)</u>
<i>Total Operating Income</i>	<u>\$346,859.14</u>	<u>(\$240,526.72)</u>	<u>\$106,332.42</u>	<u>(\$342,659.25)</u>	<u>(\$456,879.00)</u>
Tonage in Trench:	<u>9/30/2014</u>	<u>9/30/2015</u>			
Asbestos	154.61	104.83	104.83	33.75	45.00
Centerville	189.15	215.18	215.18	198.75	265.00
Beresford	444.22	998.24	998.24	468.75	625.00
Clay County Garbage	9,552.30	9,060.48	9,060.48	9,900.00	13,200.00
Elk Point	758.97	783.07	783.07	7,650.00	10,200.00
Yankton County Garbage	15,691.75	16,744.32	16,744.32	16,350.00	21,800.00
<i>Total Tonage in Trench</i>	<u>26,791.00</u>	<u>27,906.12</u>	<u>27,906.12</u>	<u>34,601.25</u>	<u>46,135.00</u>
Operating Cost per ton			<u>\$41.76</u>	<u>\$40.68</u>	<u>\$40.68</u>

This report is based on the following:

Revenue accrual thru September 30, 2015
Expenses cash thru September 30, 2015 with October's Bills

Description	Yankton Transfer	Vermillion Landfill	Total Joint	9 Month Budget	Legal 2015 Budget
Source of Funds					
<i>Beginning Balance</i>	\$426,842.00	\$1,351,279.00	\$1,778,121.00	\$1,675,317.00	\$1,675,317.00
<i>Operating Revenue:</i>					
Net Income	346,859.14	(240,526.72)	106,332.42	(342,659.25)	(456,879.00)
Depreciation	112,321.72	146,935.11	259,256.83	360,360.00	480,480.00
Trench Depletion	0.00	79,824.77	79,824.77	57,487.50	76,650.00
Amortization of Permit	0.00	804.29	804.29	787.50	1,050.00
<i>Non Operating Revenue:</i>					
Grant	0.00	30,290.91	30,290.91	0.00	0.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	4,330.36	4,330.36	18,000.00	24,000.00
Sale Proceeds	0.00	3,150.00	3,150.00	2,625.00	3,500.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	1,056.13	1,323.41	2,379.54	1,987.50	2,650.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(244,914.85)	244,914.85	0.00	48,000.00	64,000.00
Joint Recycling Center	(21,763.26)	21,763.26	0.00	0.00	0.00
Total Funds Available	620,400.88	1,644,089.24	2,264,490.12	1,821,905.25	1,870,768.00
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	153,402.33	54,027.00	207,429.33	106,875.00	142,500.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	6,139.53	6,139.53	5,992.50	7,990.00
<i>Joint Recycling Center</i>					
Equipment	0.00	8,970.00	8,970.00	85,125.00	113,500.00
<i>Payment Principal</i>					
Appropriation to Reserve	8,736.11	88,400.47	97,136.58	151,413.00	201,884.00
	0.00	0.00	0.00	0.00	0.00
Total Applied	162,138.44	157,537.00	319,675.44	349,405.50	465,874.00
Ending Balance	\$458,262.44	\$1,486,552.24	\$1,944,814.68	\$1,472,499.75	\$1,404,894.00

Joint Power Transfer/Landfill	Yankton	Vermillion	Total	9 Month	Legal
Description	Transfer	Landfill	Joint	Budget	2015 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$6,813.60	\$6,813.60	\$5,400.00	\$7,200.00
Elk Point	0.00	35,238.15	35,238.15	35,437.50	\$47,250.00
Centerville	0.00	9,683.10	9,683.10	10,800.00	14,400.00
Bon Homme	0.00	0.00	0.00	0.00	0.00
Union County	0.00	0.00	0.00	0.00	0.00
Beresford	0.00	44,920.25	44,920.25	38,812.50	51,750.00
Clay County Garbage	0.00	448,004.56	448,004.56	435,000.00	580,000.00
Compost-Yd Waste-Wood	0.00	3,276.26	3,276.26	3,000.00	4,000.00
Contaminated Soil	0.00	60,899.90	60,899.90	6,750.00	9,000.00
White Goods	0.00	7,519.41	7,519.41	5,625.00	7,500.00
Tires	0.00	7,033.10	7,033.10	5,625.00	7,500.00
Electronics	0.00	5,496.80	5,496.80	3,375.00	4,500.00
Other Revenue	2,263.76	4,444.46	6,708.22	5,700.00	7,600.00
Less Recycling Tipping Fee	(48,719.25)	(33,170.91)	(81,890.16)	(82,747.50)	(110,330.00)
Cash long	66.30	0.00	66.30	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	44,231.02	0.00	44,231.02	37,500.00	50,000.00
Transfer Fees	777,643.40	0.00	777,643.40	686,250.00	915,000.00
Total Revenue	775,485.23	600,158.68	1,375,643.91	1,196,527.50	1,595,370.00
<i>Expenses: (cash)</i>					
Personal Services	170,078.62	239,050.26	409,128.88	440,844.00	587,792.00
Insurance	15,997.33	6,007.41	22,004.74	20,289.00	27,052.00
Professional Service/Fees	14,455.83	21,896.49	36,352.32	39,000.00	52,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	11,133.80	11,133.80	9,000.00	12,000.00
State Fees	0.00	27,906.12	27,906.12	27,716.25	36,955.00
Professional - Legal/Audit	1,140.40	0.00	1,140.40	187.50	250.00
Publishing & Advertising	0.00	816.05	816.05	1,350.00	1,800.00
Rental	0.00	0.00	0.00	375.00	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	6,256.69	31,557.99	37,814.68	42,000.00	56,000.00
Motor vehicle repair	121.29	791.18	912.47	17,400.00	23,200.00
Vehicle fuel & maintenance	71,922.25	31,391.17	103,313.42	183,000.00	244,000.00
Equip, Mat'l & Labor	20,634.79	0.00	20,634.79	9,000.00	12,000.00
Building repair	9,719.79	11,519.86	21,239.65	18,000.00	24,000.00
Facility repair & maintenance	0.00	11,557.56	11,557.56	18,750.00	25,000.00
Postage	374.18	78.71	452.89	600.00	800.00
Office supplies	1,111.02	489.65	1,600.67	2,625.00	3,500.00
Copy supplies	73.76	11.56	85.32	262.50	350.00
Uniforms	25.98	2,628.19	2,654.17	3,112.50	4,150.00
Small Tools & Hardware	16.99	0.00	16.99	187.50	250.00
Travel & Training	275.00	2,826.51	3,101.51	3,750.00	5,000.00
Operating supply	1,597.56	77,213.85	78,811.41	114,450.00	152,600.00
Electricity	5,369.07	12,566.71	17,935.78	15,375.00	20,500.00
Heating Fuel - Gas	8,431.48	10,808.19	19,239.67	23,625.00	31,500.00
Water	1,530.08	452.70	1,982.78	1,631.25	2,175.00
WW service	980.50	0.00	980.50	450.00	600.00
Landfill	149.67	0.00	149.67	150.00	200.00
Telephone	514.93	1,398.15	1,913.08	2,317.50	3,090.00
Depreciation (est)	82,086.47	128,981.37	211,067.84	301,222.50	401,630.00
Trench Depletion		79,824.77	79,824.77	57,487.50	76,650.00
Closure/Postclosure Resrv		6,139.53	6,139.53	5,992.50	7,990.00
Amortization of Permit		804.29	804.29	787.50	1,050.00
Total Op Expenses	412,863.68	717,852.07	1,130,715.75	1,360,938.00	1,814,584.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	9 Month Budget	Legal 2015 Budget
<i>Non Operating Expense-Interest</i>	0.00	34,622.23	34,622.23	46,594.50	62,126.00
<i>Operating Income (Loss)</i>	\$362,621.55	(\$152,315.62)	\$210,305.93	(\$211,005.00)	(\$281,340.00)
<i>Capital:</i>					
Capital Outlay	\$153,402.33	\$54,027.00	\$207,429.33	\$106,875.00	\$142,500.00
Landfill Development	0.00	159,899.75	159,899.75	198,750.00	\$265,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$153,402.33	\$213,926.75	\$367,329.08	\$305,625.00	\$407,500.00
<i>Grant Reimbursement</i>	\$0.00	\$30,290.91	\$30,290.91	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$3,150.00	\$3,150.00	\$2,625.00	\$3,500.00
<i>Cash Flow Transfer</i>	(\$244,914.85)	\$244,914.85	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		104.83	104.83	33.75	45.00
Beresford		998.24	998.24	468.75	625.00
Centerville Garbage		215.18	215.18	198.75	265.00
Clay County Garbage		9,060.48	9,060.48	9,900.00	13,200.00
Elk Point		783.07	783.07	7,650.00	10,200.00
Yankton County Garbage		16,744.32	16,744.32	16,350.00	21,800.00
<i>Total Tonage in Trench</i>		27,906.12	27,906.12	34,601.25	46,135.00
Operating Cost per ton			\$41.76	\$40.68	\$40.68

Joint Recycling Center	Yankton	Vermillion	Total	9 Month	Legal
Description	Transfer	Center	Joint	Budget	2015 Budget
<i>Revenue:</i>					
Tipping Fees	\$48,719.25	33,170.91	\$81,890.16	82,747.50	\$110,330.00
Magazines	0.00	6,627.16	6,627.16	6,750.00	9,000.00
Metal/Tin	3,278.62	2,136.87	5,415.49	6,000.00	8,000.00
Plastic	0.00	20,261.06	20,261.06	26,250.00	35,000.00
Aluminum	4,479.32	14,669.87	19,149.19	24,000.00	32,000.00
Newsprint	5,138.16	7,213.15	12,351.31	13,500.00	18,000.00
Cardboard	12,145.78	17,733.07	29,878.85	38,250.00	51,000.00
High Grade Paper	0.00	14,383.36	14,383.36	11,250.00	15,000.00
Other Material	0.00	2,906.43	2,906.43	3,375.00	4,500.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
Total Revenue	73,761.13	119,101.88	192,863.01	212,122.50	282,830.00
<i>Expenses:</i>					
Personal Services	15,695.53	141,780.17	157,475.70	167,253.75	223,005.00
Insurance	248.64	970.00	1,218.64	3,948.00	5,264.00
Professional Service/Fees	0.00	24.00	24.00	15,000.00	20,000.00
Hazardous Waste Collection	0.00	1,327.63	1,327.63	22,500.00	30,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	185.00	357.08	542.08	1,500.00	2,000.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	8,013.58	8,013.58	8,437.50	11,250.00
Vehicle repair & maintenance	0.00	66.98	66.98	750.00	1,000.00
Vehicle fuel	3,202.53	2,792.87	5,995.40	10,275.00	13,700.00
Building repair & maintenance	4,798.00	3,050.25	7,848.25	4,125.00	5,500.00
Postage	0.00	2.52	2.52	487.50	650.00
Freight	0.00	1,610.00	1,610.00	1,500.00	2,000.00
Office supplies	1,974.61	178.46	2,153.07	862.50	1,150.00
Uniforms	0.00	216.24	216.24	600.00	800.00
Materials Purchases	0.00	5,033.86	5,033.86	6,750.00	9,000.00
Travel & Training	0.00	1,612.28	1,612.28	1,125.00	1,500.00
Operating Supplies	0.00	9,347.67	9,347.67	6,750.00	9,000.00
Copy Supply	0.00	11.56	11.56	262.50	350.00
Electricity	0.00	4,846.93	4,846.93	4,500.00	6,000.00
Heating Fuel-Gas	0.00	2,107.48	2,107.48	4,125.00	5,500.00
Water	0.00	352.97	352.97	412.50	550.00
WW service	0.00	779.35	779.35	750.00	1,000.00
Telephone	0.00	628.84	628.84	600.00	800.00
Revenue Sharing	0.00	4,248.52	4,248.52	7,500.00	10,000.00
Transportation to Vermillion	3,240.00	0.00	3,240.00	3,375.00	4,500.00
Processing Recyclables	26,669.70	0.00	26,669.70	11,250.00	15,000.00
Depreciation (est)	30,235.25	17,953.74	48,188.99	59,137.50	78,850.00
Total Op Expenses	86,249.26	207,312.98	293,562.24	343,776.75	458,369.00
<i>Non Operating Expense-Interest</i>	3,274.28	0.00	3,274.28	0.00	0.00
Operating Income (Loss)	(\$15,762.41)	(\$88,211.10)	(\$103,973.51)	(\$131,654.25)	(\$175,539.00)
Capital Outlay	\$0.00	\$8,970.00	\$8,970.00	\$85,125.00	\$113,500.00
Grant Reimbursement/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash Flow Transfer	(\$21,763.26)	\$21,763.26	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru September 30, 2015

Expenses cash thru September 30, 2015 with October's Bills

2015 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	25,694.07	(24,471.56)	1,222.51	2,492.05	43.21	(1,442.46)	(2,616.99)	(4,059.45)	24,251.61	(27,088.55)	(2,836.94)
February	19,211.44	(27,824.36)	(8,612.92)	2,151.85	48.65	(2,982.21)	(15,048.26)	(18,030.47)	16,229.23	(42,872.62)	(26,643.39)
Subtotal	44,905.51	(52,295.92)	(7,390.41)	4,643.90	53.65	(4,424.67)	(17,665.25)	(22,089.92)	40,480.84	(69,961.17)	(29,480.33)
March	21,392.32	(10,523.44)	10,868.88	2,740.29	45.03	73.56	(15,596.93)	(15,523.37)	21,465.88	(26,120.37)	(4,654.49)
Subtotal	66,297.83	(62,819.36)	3,478.47	7,384.19	50.45	(4,351.11)	(33,262.18)	(37,613.29)	61,946.72	(96,081.54)	(34,134.82)
April	46,832.43	(26,974.43)	19,858.00	3,490.19	39.89	113.81	(7,114.54)	(7,000.73)	46,946.24	(34,088.97)	12,857.27
Subtotal	113,130.26	(89,793.79)	23,336.47	10,874.38	47.06	(4,237.30)	(40,376.72)	(44,614.02)	108,892.96	(130,170.51)	(21,277.55)
May	46,855.63	98.81	46,954.44	3,177.77	35.93	566.35	(12,772.50)	(12,206.15)	47,421.98	(12,673.69)	34,748.29
Subtotal	159,985.89	(89,694.98)	70,290.91	14,052.15	45.67	(3,670.95)	(53,149.22)	(56,820.17)	156,314.94	(142,844.20)	13,470.74
June	42,528.19	6,520.74	49,048.93	3,651.95	33.76	(444.12)	4,680.28	4,236.16	42,084.07	11,201.02	53,285.09
Subtotal	202,514.08	(83,174.24)	119,339.84	17,704.10	43.22	(4,115.07)	(48,468.94)	(52,584.01)	198,399.01	(131,643.18)	66,755.83
July	51,080.76	(32,166.70)	18,914.06	3,525.48	42.25	(4,335.31)	(17,256.67)	(21,591.98)	46,745.45	(49,423.37)	(2,677.92)
Subtotal	253,594.84	(115,340.94)	138,253.90	21,229.58	41.63	(8,450.38)	(65,725.61)	(74,175.99)	245,144.46	(181,066.55)	64,077.91
August	55,493.35	(9,999.06)	45,494.29	3,357.97	37.66	(3,626.68)	(12,399.46)	(16,026.14)	51,866.67	(22,398.52)	29,468.15
Subtotal	309,088.19	(125,340.00)	183,748.19	24,587.55	41.58	(12,077.06)	(78,125.07)	(90,202.13)	297,011.13	(203,465.07)	93,546.06
September	53,175.22	7,646.71	60,821.93	3,318.57	43.06	(411.07)	(10,086.03)	(10,497.10)	52,764.15	(2,439.32)	50,324.83
Subtotal	362,263.41	(117,693.29)	244,570.12	27,906.12	41.76	(12,488.13)	(88,211.10)	(100,699.23)	349,775.28	(205,904.39)	143,870.89

10/1/2015

City of Yankton Transfer Station
Recap of Customer Tonnage

Date	City	Licensed Haulers							Sub-Total	All Other	Total Transfer	Recycling
	Compactors (577)	Bartunek (587)	Janssen (547)	Arts (586)	Fischer (590)	Independence (627)	Loren Fischer (648)	Kortan (673)				Plastic Tonnage
January 2014	231.53	63.56	436.98	378.38	38.14	0.00	54.57	6.50	978.13	196.82	1,406.48	5.16
February 2014	184.91	53.05	394.87	333.59	42.94	0.00	45.57	0.00	870.02	220.35	1,275.28	2.50
March 2014	207.74	68.47	419.48	417.14	50.50	0.00	48.92	2.96	1,007.47	273.22	1,488.43	4.62
April 2014	232.44	100.98	465.81	496.93	47.12	0.00	59.16	7.28	1,177.28	631.01	2,040.73	4.88
May 2014	252.43	98.56	538.22	484.78	45.80	10.27	53.07	8.28	1,238.98	337.91	1,829.32	6.17
June 2014	249.31	126.00	509.27	494.25	49.82	0.00	56.88	5.83	1,242.05	330.78	1,822.14	5.35
July 2014	269.61	110.97	594.62	529.85	43.61	4.58	53.90	8.20	1,345.73	326.16	1,941.50	4.74
August 2014	262.11	97.24	553.90	484.18	73.11	0.00	61.71	4.41	1,274.55	328.10	1,864.76	5.50
September 2014	262.29	81.35	578.06	519.20	49.74	0.00	52.72	7.50	1,288.57	309.06	1,859.92	4.89
October 2014	248.86	87.63	518.85	438.01	55.98	0.00	52.69	0.00	1,153.16	339.04	1,741.06	5.96
November 2014	217.09	77.59	433.88	394.40	40.87	0.00	48.00	10.99	1,005.73	272.62	1,495.44	3.62
December 2014	264.02	83.39	443.17	435.23	56.73	0.00	51.65	10.04	1,080.21	223.92	1,568.15	6.04
2014 Total	2,882.34	1,048.79	5,887.11	5,405.94	594.36	14.85	638.84	71.99	13,661.88	3,788.99	20,333.21	59.43
January 2015	228.32	0.00	537.70	380.58	44.72	0.00	50.18	3.33	1,016.51	255.24	1,500.07	4.91
February 2015	188.52	0.00	476.61	351.74	32.51	0.00	47.29	6.86	915.01	215.54	1,319.07	3.91
March 2015	219.10	0.00	577.32	455.17	44.54	0.00	50.43	7.15	1,134.61	294.01	1,647.72	4.66
April 2015	235.49	0.00	609.05	540.52	41.41	0.00	51.08	4.03	1,246.09	654.13	2,135.71	4.88
May 2015	236.92	0.00	654.70	529.94	37.37	0.00	62.42	4.08	1,288.51	286.48	1,811.91	5.81
June 2015	246.19	0.00	664.97	528.54	56.29	6.41	58.67	10.10	1,324.98	326.95	1,898.12	5.30
July 2015	268.28	0.00	812.20	538.36	47.21	1.45	67.02	3.24	1,469.48	380.13	2,117.89	6.08
August 2015	258.02	0.00	733.79	513.07	42.35	0.00	70.36	8.20	1,367.77	324.92	1,950.71	5.06
September 2015	252.89	0.00	666.62	490.70	54.08	0.00	46.02	7.43	1,264.85	340.81	1,858.55	5.05
2015 Total	2,133.73	0.00	5,732.96	4,328.62	400.48	7.86	503.47	54.42	11,027.81	3,078.21	16,239.75	45.66

Total Tons	1,858.55
X \$3	<u>3.00</u>
Recycling Fee	5,575.65

CITY OF VERMILLION
LANDFILL TONS

	2015	Independence Waste	Fischer Disposal	Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Other	2015 Tons	
\$45.00 PER TON	Jan	268.49	113.11	41.76	82.53	199.71	26.77	106.70	123.70	962.77	
	Feb	230.93	109.12	39.98	68.24	187.06	21.79	79.56	52.29	788.97	
	Mar	308.67	129.33	43.59	88.90	232.92	24.11	107.68	143.52	1078.72	
	April	368.21	140.64	46.81	83.08	257.99	23.21	114.26	220.04	1254.24	
	May	461.23	157.80	52.20	86.49	313.58	26.12	101.75	180.49	1379.66	
	June	429.91	145.53	42.30	95.93	320.00	24.61	128.88	314.60	1501.76	
	July	351.03	158.78	51.73	88.68	337.56	18.62	132.18	210.85	1349.43	
	Aug	419.10	179.45	49.66	95.58	296.77	21.99	132.40	267.08	1462.03	
	Sept	422.71	131.50	43.49	93.64	309.29	27.96	94.83	260.80	1384.22	
	Oct										0.00
	Nov										0.00
	Dec										0.00
			----- 3260.28 =====	----- 1265.26 =====	----- 0.00 =====	----- 411.52 =====	----- 783.07 =====	----- 2454.88 =====	----- 215.18 =====	----- 998.24 =====	----- 1773.37 =====

	2014	Independence Waste	Fischer Disposal	Giedds Sanitation	Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Other	2014 Tons
\$40.00 PER TON	Jan	236.57	121.96	52.65	40.06	76.58	201.76	21.59	57.29	101.86	910.32
	Feb	224.60	101.15	41.79	34.02	65.09	179.10	20.05	36.67	89.37	791.84
	Mar	243.77	122.70	47.46	45.42	78.36	190.48	16.57	44.49	253.40	1042.65
	April	262.87	135.30	63.34	35.34	85.92	241.91	27.57	42.91	262.90	1158.06
	May	339.43	152.57	77.39	56.71	80.96	267.16	14.41	63.54	609.77	1661.94
	June	340.17	164.69	71.18	43.45	90.34	286.90	20.90	50.36	318.30	1386.29
	July	326.82	151.15	67.67	39.48	95.34	420.51	16.07	52.04	392.28	1561.36
	Aug	327.38	129.44	67.78	45.04	88.05	266.89	21.93	48.37	248.20	1243.08
	Sept	377.67	254.29	78.50	36.52	98.33	265.79	30.06	48.55	254.00	1443.71
	Oct	293.28	134.11	73.64	41.12	81.49	312.49	25.65	67.06	201.12	1229.96
	Nov	236.92	115.85	36.39	37.89	77.93	227.70	18.67	76.92	94.81	923.08
	Dec	275.54	132.33	0.00	45.60	91.05	315.55	24.69	61.44	89.33	1035.53
			----- 3485.02 =====	----- 1715.54 =====	----- 677.79 =====	----- 500.65 =====	----- 1009.44 =====	----- 3176.24 =====	----- 258.16 =====	----- 649.64 =====	----- 2915.34 =====

10/13/15

Fox Run Golf Course
Statement of Revenues & Expenses

	01Sep2015 30Sep2015	01Sep2014 30Sep2014	01Jan2015 30Sep2015	01Jan2014 30Sep2014	Legal Budget
Direct Revenues:					
Concessions	14,574.46	18,882.34	128,536.35	135,302.39	172,900.00
Pro Shop	10,709.94	20,407.47	109,157.93	118,051.78	192,350.00
Course	16,799.13	35,272.36	438,038.37	442,757.52	509,500.00
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Total Direct Revenues	42,083.53	74,562.17	675,732.65	696,111.69	874,750.00
Direct Expenses:					
Concessions	10,566.92	10,587.70	53,215.00	59,843.67	68,575.00
Pro Shop	21,156.99	460.39	103,219.66	85,353.33	117,400.00
Course	325.00	225.00	26,680.81	37,157.24	37,500.00
	-----	-----	-----	-----	-----
Total Direct Expenses	32,048.91	11,273.09	183,115.47	182,354.24	223,475.00
Add Beginning Inventory					
Less Ending Inventory					
Net Direct Income (Loss)					
Indirect Revenues -	35.89	21.78	846.60	90.74	650.00
Indirect Expenses:					
Personal Services	24,018.08	25,688.38	274,582.01	264,288.47	360,227.00
Insurance		56.07	6,015.68	5,903.81	5,460.00
Professional Services	1,497.37	1,398.82	11,725.05	13,475.50	25,500.00
Advertising	624.35		7,056.30	10,206.28	6,100.00
Repair & Maintenance	4,907.77	6,021.84	31,155.27	41,153.51	57,500.00
Supplies & Materials	9,007.75	10,571.91	39,758.58	46,018.91	60,300.00
Travel, Conference & Dues			1,147.61	1,333.38	5,800.00
Utilities	4,170.85	4,051.83	20,768.55	20,163.10	34,400.00
Billing and Administration			67,340.00	67,340.00	67,340.00
Depreciation	5,128.69	4,877.22	44,900.86	43,912.43	55,745.00
	-----	-----	-----	-----	-----
Total Indirect Expenses	49,354.86	52,666.07	504,449.91	513,795.39	678,372.00
Net Operating Income	(39,284.35)	10,644.79	(10,986.13)	52.80	40,893.00
	=====	=====	=====	=====	=====
Capital Outlay		40,483.00	43,136.91	41,785.33	114,000.00
	=====	=====	=====	=====	=====

10/13/15

Fox Run Golf Course
Statement of Revenues

1

	01Sep2015 30Sep2015	01Sep2014 30Sep2014	01Jan2015 30Sep2015	01Jan2014 30Sep2014	Legal Budget
Concessions					
CASH Long	150.87	69.56	1,564.14	800.11	600.00
PREPARED FOOD	2,218.71	3,798.12	23,755.21	28,070.94	39,600.00
PRE-PACKAGED FOOD	918.86	1,104.09	9,844.21	6,678.62	7,700.00
BEER	9,089.37	11,105.42	71,173.42	80,015.66	99,000.00
BOTTLED POP	2,196.65	2,805.15	22,199.37	19,737.06	26,000.00
MISCELLANEOUS CONCESSIONS					
Total Concessions	14,574.46	18,882.34	128,536.35	135,302.39	172,900.00
Pro Shop					
GOLF BALLS	1,893.62	3,869.52	17,168.70	15,357.54	26,000.00
GLOVES	772.84	892.49	6,184.09	4,626.19	7,000.00
GOLF CAPS/VISORS	699.93	731.68	8,563.98	4,387.46	8,000.00
MERCHANDISE	3,683.52	5,361.72	26,167.68	25,530.83	50,000.00
MERCHANDISE NON-TAX			354.06	456.00	2,000.00
GOLF EQUIPMENT	2,330.09	8,352.56	35,380.37	50,733.88	65,000.00
MISCELLANEOUS MERCHANDISE				115.74	50.00
CLUB REPAIRS	688.43	968.37	7,246.97	8,847.57	11,000.00
LESSONS	641.51	231.13	5,392.08	5,296.57	8,000.00
GOLF CART ADS			2,700.00	2,700.00	15,300.00
Total Pro Shop	10,709.94	20,407.47	109,157.93	118,051.78	192,350.00
Course					
SIMULATOR			2,874.66		
SIMULATOR NON-TAXABLE			585.00		
SEASON PASS		609.12	167,194.95	173,298.96	195,000.00
SEASON PASS NON-TAX			3,521.69	3,386.82	3,500.00
GREEN FEES-WEEKENDS/HOLIDAYS	5,409.24	12,866.51	45,582.50	53,125.90	75,000.00
GRREN FEES NON-TAX	42.05	171.62	9,529.85	14,277.62	6,500.00
GREEN FEES - WEEKDAYS	4,992.67	10,411.23	66,789.10	64,223.62	70,000.00
GOLF CAR RENTAL	4,982.55	9,965.16	56,441.35	60,786.49	75,000.00
GOLF CAR STORAGE (NON-TAX)	9.35	181.37	25,815.09	19,500.93	21,500.00
TRAIL FEES	70.16	246.73	28,538.70	26,271.02	30,000.00
PULL CART RENTAL	3.74	11.22	243.10	255.19	300.00
GOLF CLUB RENTAL	31.08	31.08	621.60	708.35	1,100.00
DRIVING RANGE	1,258.29	728.64	18,194.22	12,931.34	15,000.00
DRIVING RANGE NON-TAX		49.68	568.16	499.36	600.00
HANDICAPING			7,053.40	8,557.92	9,000.00
LEAGUES					1,500.00
JUNIOR GOLF PROGRAM			4,485.00	3,719.00	4,000.00
Total Course	16,799.13	35,272.36	438,038.37	442,757.52	509,500.00
Total Direct Revenues	42,083.53	74,562.17	675,732.65	696,111.69	874,750.00

Fox Run Golf Course
Statement of Expenditures

	01Sep2015 30Sep2015	01Sep2014 30Sep2014	01Jan2015 30Sep2015	01Jan2014 30Sep2014	Legal Budget
Concessions					
CASH SHORT	458.17	18.47	1,752.13	688.26	500.00
PREPARED FOODS	4,266.17	4,904.10	17,157.40	22,892.67	27,000.00
CANDY	383.40	609.20	3,831.37	2,885.55	4,000.00
BEER	4,120.30	3,980.10	22,481.20	25,019.51	28,000.00
POP	1,338.88	1,075.83	7,992.90	8,357.68	9,000.00
	-----	-----	-----	-----	-----
Total Concessions	10,566.92	10,587.70	53,215.00	59,843.67	68,575.00
Pro Shop					
GOLF BALLS	5,842.93		34,153.81	11,891.21	19,000.00
GLOVES			847.67	2,309.22	3,200.00
GOLF CAPS/VISORS	1,892.85		5,082.20	1,500.47	4,200.00
MERCHANDISE	6,695.85		23,381.89	22,798.07	36,000.00
GOLF EQUIPMENT	6,725.36	460.39	34,807.41	41,290.54	49,000.00
TRADE IN GOLF EQUIPMENT					
CLUB REPAIRS			4,946.68	5,050.84	6,000.00
	-----	-----	-----	-----	-----
Total Pro Shop	21,156.99	460.39	103,219.66	85,353.33	117,400.00
Course					
GOLF CAR RENTAL	325.00	225.00	24,780.81	26,460.81	26,000.00
REIMBURSEMENT-GOLF SHED RENTAL				342.25	
PULL CART RENTAL				852.00	900.00
DRIVING RANGE			1,750.00	2,297.23	2,500.00
HANDICAPING				6,905.00	7,100.00
JUNIOR GOLF PROGRAM				299.95	1,000.00
	-----	-----	-----	-----	-----
Total Course	325.00	225.00	26,680.81	37,157.24	37,500.00
Total Direct Expenditures	32,048.91	11,273.09	183,115.47	182,354.24	223,475.00
	=====	=====	=====	=====	=====

CITY of YANKTON
PLANNING COMMISSION MEETING MINUTES
for
October 12, 2015

The meeting was called to order at 12:00 p.m. by Chairman Wenande

ROLL CALL:

Present – Mike Healy, Steve Pier, Bruce Viau, Marc Mooney, Jon Economy and Brad Wenande.

Unable to attend: Deb Specht, Lynn Peterson and Dr. Scott Shindler

Chairman Wenande asked for approval of the September 14, 2015 regular meeting minutes.

15-48 **MINUTES** – September 14, 2015

MOTION – It was moved by Commissioner Mooney and seconded by Commissioner Economy to approve the September 14, 2015, regular meeting minutes.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

Chairman Wenande read the action item to consider a plat of Lot 1 in Outlot 95, and in a Portion of Outlots 96 and 108 of County Auditor’s Plat of Outlots in the City and County of Yankton, South Dakota. Address, 807 E. 4th Street. John G. Frick Revocable Trust, owner. Mr. Morrow explained that the action sheet explains the details associated with consideration of the plat. Commissioner Pier emphasized the need to make sure that as much of the city frontage property as possible should be kept for utility and trail uses. The access to the property should be kept to a minimum. Staff recommends approval of the proposed plat.

15-49 **MOTION** – It was moved by Commissioner Pier and seconded by Commissioner Mooney to recommend approval of the plat of Lot 1 in Outlot 95, and in a Portion of Outlots 96 and 108 of County Auditor’s Plat of Outlots in the City and County of Yankton, South Dakota. Address, 807 E. 4th Street. John G. Frick Revocable Trust, owner.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

Mr. Morrow discussed the September Building Permit Report with the Commission. There were questions from the Commission about the upcoming

Storm Water Board activities planned for the November meeting. Mr. Morrow responded to those questions.

15-50 **ADJOURNMENT**

MOTION – It was moved by Commissioner Specht and seconded by Commissioner Healy to adjourn at 12:15 p.m.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

Respectfully submitted,

Dave Mingo
Secretary

City of Yankton
Airport Advisory Board Meeting Notes
for
August 19, 2015
(approved)

ROLL CALL:

Present – Jim Cox, Dawn Steffes, Mark Yonke, Brad Woerner, Roger Huntley, and Steve Hamilton

Also Present – Kevin Kuhl, Amy Nelson and Mike Roinstad

Absent – George Munn, Jr.

MINUTES – July 15, 2015

MOTION – It was moved by Roger Huntley to approve the amended July 15, 2015, meeting minutes.

Monthly Fuel Report

For the month of July fuel report, there were 159 transactions and sold 7,489.7 gallons. Last year, 7,932 gallons were sold.

Staff Report

GCO has been moved out towards the front, the radio had been turned on and that seemed to help. The Barrel Hangar has been painted with 2 coats of paint. In the process of ordering 2 windows, there are 15 total that need to be replaced. Door is still working. KPI plane got back on the 10th.

FAA Funding

FAA application has been completed.

Phil Spady Hangar

7460 has been signed, and building has been ordered

Wilson Road

On track for this fall deadline

ADJOURNMENT

MOTION – It was moved to adjourn by Roger Huntley and seconded by Mark Yonke

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for the transfer of location of a Package (off-sale) Liquor License for January 1, 2015, to December 31, 2015, from Annis Properties, Inc. d/b/a Patriot Express, (Kevin Annis, President) 2217 Broadway to Annis Properties, Inc. d/b/a Patriot Express 02, (Kevin Annis, President) 100 E 4th Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, November 9, 2015, at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota
this 26th day of October, 2015.



Al Viereck
FINANCE OFFICER

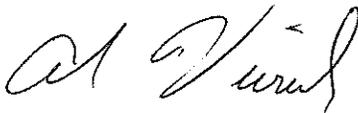
_____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a New Retail (on-off sale) Malt Beverage License for July 1, 2015, to June 30, 2016, from Coraima's LLC., d/b/a Coraima's Mexican Store, (Edras Chua, Partner) 401 Picotte Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, November 9, 2015, at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota
this 26th day of October, 2015.



Al Viereck
FINANCE OFFICER

_____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special RETAIL (on-sale) Wine dealers License for 1 day, November 13, 2015, from Lewis & Clark Theatre Company, (Tara Gill, President) 328 Walnut, Yankton, SD 57078.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, November 9, 2015, at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
this 26th day of October, 2015.



Al Viereck
FINANCE OFFICER

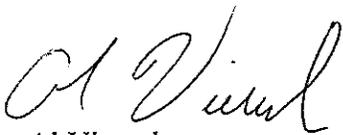
____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a transfer of ownership and location of a Retail (on-off sale) Malt Beverage License for July 1, 2015, to June 30, 2016, from CCC II d/b/a Custom Computer II, (Michael Kabeiseman, Treasurer) 2217 Broadway to Diggers, Inc., d/b/a Smokey Hollow, (Larry Olson, President) 2020 Elm Street, Suite C, Yankton.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, November 9, 2015 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
this 26th day of October, 2015.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special (on-sale) Wine Retailers License for 1 day, November 16, 2015, from The Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, November 9, 2015 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
this 26th day of October, 2015.



Al Viereck
for Al Viereck

Al Viereck
FINANCE OFFICER

____ Voice vote

Memorandum #15-266

To: City Manager
From: Finance Officer
Date: October 19, 2015
Subject: New Retail (on-off sale) Wine License-Mt. Marty College

We have received an application for a New Retail (on-off sale) Wine License for January 1, 2015 to December 31 2015 from A'viands, LLC d/b/a Mount Marty College, (Ron Villani, CEO) 1105 West 8th Street, Yankton, S.D.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and is in compliance with all city codes.



Al Viereck
Finance Officer

Memorandum #15-267

To: City Manager
From: Finance Officer
Date: October 19, 2015
Subject: New Retail (on-off sale) Malt Beverage – Mt. Marty College

We have received an application for a New Retail (on-off sale) Malt Beverage License for July 1, 2015, to June 30, 2016, from A'viands, LLC d/b/a Mount Marty College, (Ron Villani, CEO) 1105 West 8th Street, Yankton, S.D.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and is in compliance with all city codes.



Al Viereck
Finance Officer

Memorandum #15-268

To: City Manager
From: Finance Officer
Date: October 19, 2015
Subject: Transfer Retail (on-off sale) Wine License-RB Beer & Burgers

We have received an application for the transfer of ownership of a Retail (on-off sale) Wine License for January 1, 2015, to December 31, 2015, from Tward, LLC d/b/a The Old Lighthouse, (Jeff Christensen, owner) to RB Beer & Burgers, LLC d/b/a RB Beer & Burgers, (Toby Woehl, President) 2901 Broadway, Suite C, Yankton, S.D.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and is in compliance with all city codes.



Al Viereck
Finance Officer

Memorandum #15-269

To: City Manager
From: Finance Officer
Date: October 19, 2015
Subject: Transfer Retail (on-off sale) Malt Bev.-RB Beer & Burgers

We have received an application for the transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2015, to June 30, 2016 from TWard, LLC d/b/a The Old Lighthouse (Jeff Christenson, Owner) to RB Beer & Burgers, LLC d/b/a RB Beer & Burgers, (Toby Woehl, President) 2901 Broadway, Suite C, Yankton, S.D.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.



Al Viereck
Finance Officer

Memorandum #15-263

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community Development Director
Subject: Planning Commission Action #15-49 / Resolution #15-69
Date: October 14, 2015



PLAT REVIEW

ACTION NUMBER: 15-49

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: John G. Frick Revocable Trust, owner.

ADDRESS / LOCATION: 807 E. 4th Street.

PROPERTY DESCRIPTION: A Plat of Lot 1 in Outlot 95, and in a Portion of Outlots 96 and 108 of County Auditor's Plat of Outlots in the City and County of Yankton, South Dakota.

ZONING DISTRICT: I-1 Industrial

PREVIOUS ACTION: Nearby plats associated with the City purchase and development of the Paddlewheel Point / wastewater treatment improvements from 1997 - 2002.

COMMENTS: The proposed plat is in conformance with the city's subdivision regulations. The adjacent right-of-way requirements were met as a part of the development of the Highway 50 corridor. There is not a need for additional corridor dedications associated with this plat.

The property is similar to other east Highway 50 properties in that access to them is provided across a city owned strip of land that was formerly the old state railroad right-of-way. The resolution that the City Commission takes action on related to the plat will reference the recommended approval of one access point across the city owned lot.

The proposed plat is adjacent to a state right-of-way corridor so South Dakota Department of Transportation (DOT) approval is required. The DOT has reviewed the plat and finds it acceptable.

HEARING SCHEDULE:

October 12, 2015: Planning Commission reviews plat and makes recommendation to the City Commission.

October 26, 2015: City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

_____ Roll Call

RESOLUTION #15-69

WHEREAS, it appears from an examination of the plat of Lot 1 in Outlot 95, and in a Portion of Outlots 96 and 108 of County Auditor's Plat of Outlots in the City and County of Yankton, South Dakota prepared by John L. Brandt, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

WHEREAS, the described property does not have direct access to right-of-way because of a city-owned former railroad corridor tract of land.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved, and

BE IT FURTHER RESOLVED that the City of Yankton, hereby grants one crossing point over the fee title property (former railroad corridor) at an easement location to be determined at the time of property development with said access also subject to the approval of the South Dakota Department of Transportation.

Adopted:

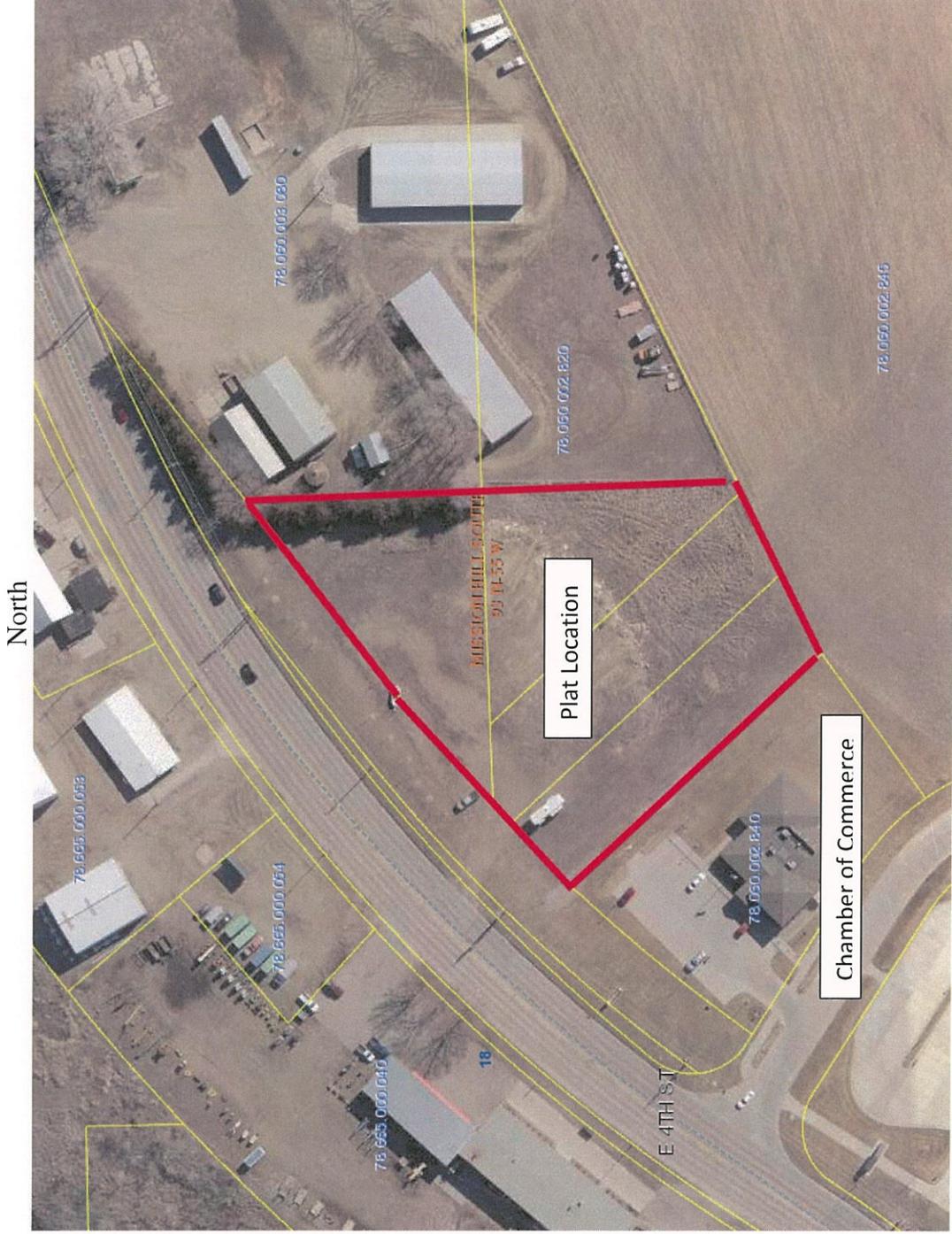
David Carda, Mayor

ATTEST:

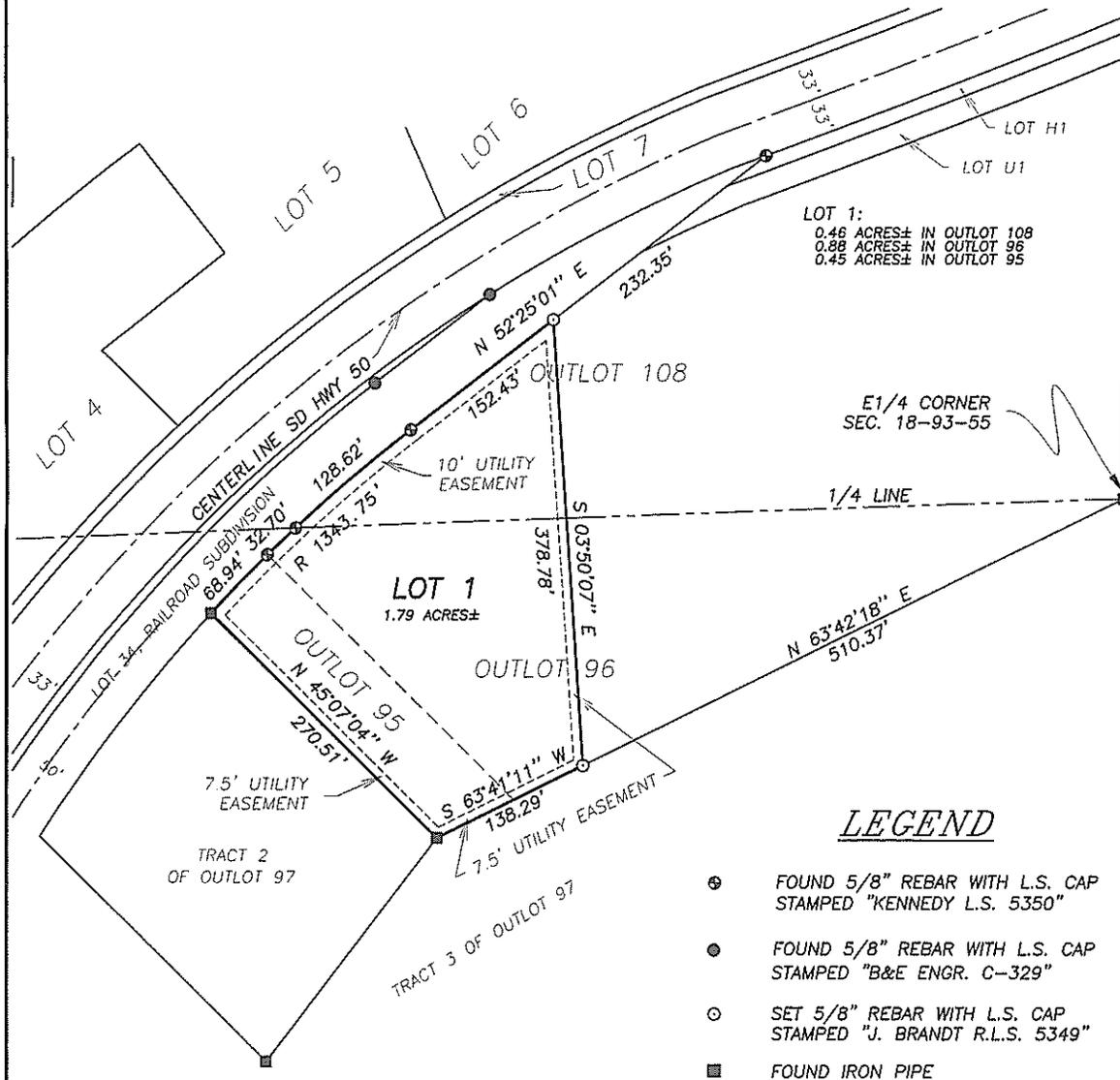
Al Viereck, Finance Officer

Plat Location Map

Lot 1 in Outlot 95, and in a Portion of Outlots 96 and 108 of County Auditor's Plat of Outlots in the City and County of Yankton, South Dakota



A PLAT OF LOT 1 IN OUTLOT 95, AND IN A PORTION OF OUTLOTS 96 AND 108 OF COUNTY AUDITOR'S PLAT OF OUTLOTS IN THE CITY AND COUNTY OF YANKTON, SOUTH DAKOTA.



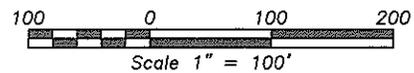
LOT 1:
 0.46 ACRES± IN OUTLOT 108
 0.88 ACRES± IN OUTLOT 96
 0.45 ACRES± IN OUTLOT 95

E 1/4 CORNER
 SEC. 18-93-55

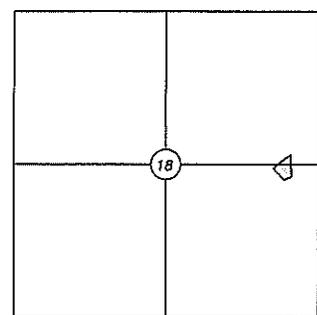
1/4 LINE

LEGEND

- ⊕ FOUND 5/8" REBAR WITH L.S. CAP STAMPED "KENNEDY L.S. 5350"
- FOUND 5/8" REBAR WITH L.S. CAP STAMPED "B&E ENGR. C-329"
- SET 5/8" REBAR WITH L.S. CAP STAMPED "J. BRANDT R.L.S. 5349"
- FOUND IRON PIPE



PREPARED BY:
 BRANDT LAND SURVEYING
 1202 WILLOW DALE ROAD
 YANKTON, SD 57078
 (605) 665-8455



LOCATION (NOT TO SCALE)

Memorandum #15-265

To: Amy Nelson, City Manager
 From: Dave Mingo, AICP Community Development Director
 Subject: Offer to Purchase East Industrial Subdivision Property.
 Date: October 16, 2015

Attached is a request to purchase the east approximately four acres in Block One of the East Industrial Subdivision (see attached Exhibit A). Also attached is a Purchase Agreement prepared by City Attorney, Ross Den Herder. The request is from Jake's Electric, Ben Verkilen, Authorized Member. City staff and members of Yankton Area Progressive Growth (YAPG) have been working with Mr. Verkilen to facilitate the construction and operation of a western hub for Jake's Electric here in Yankton. Jake's Electric is currently based in Wisconsin but their business is growing in this area to the point that they need a new regional office and have chosen Yankton for the location.

If approved, the proposal would provide for the very rapid development of a hub location for the company that would create 11-12 immediate job openings with the potential for 50 new jobs in the next five years. As you can see from Mr. Verkilen's submittal, the jobs pay very well for all skill levels. They would like to be in a new building in February of 2016.

We are proposing a land sale for the listed price of \$10,000 per acre with the possibility of the business receiving a 50 percent rebate after three years for the creation of 10 full time jobs. The sale would be subject to our customary performance standards and reversionary clause.

City ordinance requires a vote of two-thirds of the City Commission to approve a land sale of this nature. If the sale is approved, the property would transfer through Yankton Area Progressive Growth per the requirements set forth in South Dakota Codified Law. The land is included in our multiple listing agreement so realtor fees will apply.

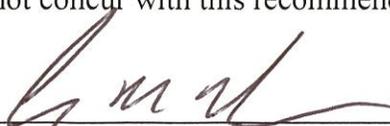
Respectfully submitted,



Dave Mingo, AICP
 Community Development Director

Recommendation: It is recommended that the City Commission approve Resolution #15-71 agreeing to transfer the described property and authorizing the City Manager to execute the associated documents.

I concur with this recommendation.
 I do not concur with this recommendation.



Amy Nelson, City Manager

_____ Roll Call (requires super majority for approval)

RESOLUTION #15-71

WHEREAS, the City of Yankton owns property in the East Industrial Subdivision that is listed "for sale" for \$10,000 per acre, and

WHEREAS, Jake's Electric, Authorized Member Ben Verkilen is interested in purchasing the east 3.91 acres of the property at \$10,000 per acre with the possibility of a 50 percent purchase price rebate for the creation of 10 full time jobs within 36 months of closing, and

WHEREAS, the Yankton Board of City Commissioners desires to sell the below described land for the long term goal of community and economic development.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, hereby agrees to transfer the below described property to Yankton Area Progressive Growth for the purpose of sale to Jake's Electric, Authorized Member Ben Verkilen, and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute all documents associated with the described transfer.

The East 470 feet of Block 1 of East Industrial Subdivision lying in the N 1/2 of the SW 1/4, Section 9, T93N, R55W of the 5th PM., City and County of Yankton, South Dakota as depicted on the attached Exhibit A. Approximate land area 3.91 acres.

Adopted:

David Carda, Mayor

ATTEST:

Al Viereck, Finance Officer

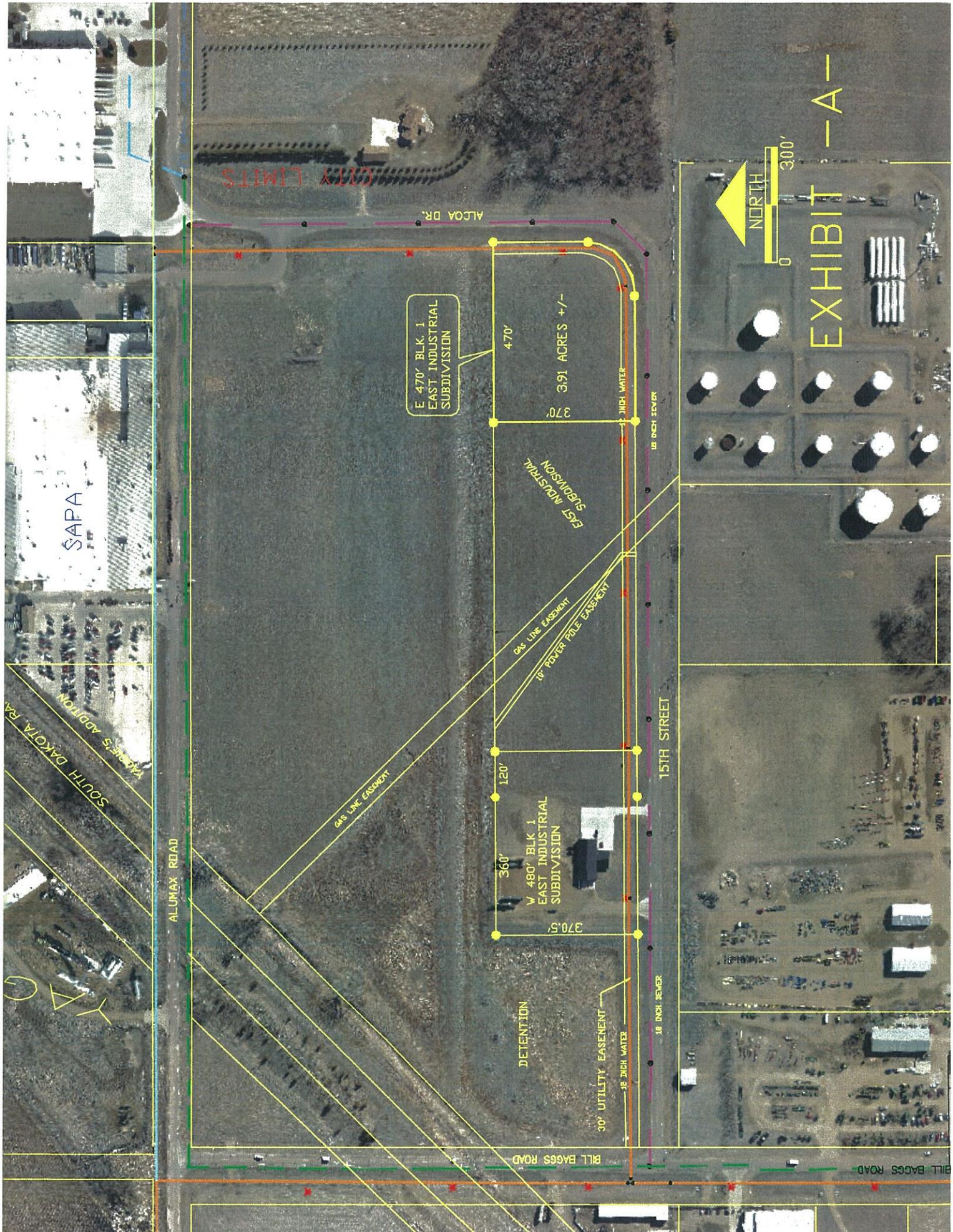
Dave Mingo

From: Ben Verkilen <ben@jakeselectric.net>
Sent: Monday, October 12, 2015 5:47 PM
To: Dave Mingo
Subject: property near sapa

Hi Dave

I am writing to you in reference to the east 4 acres of your property on 15th st. We would be interested in purchasing the property to build our Regional office there. Jakes electric would then bring 11-12 immediate job openings to the city of Yankton. We start our wages at \$16/hour for green employees and start Journeymen Electricians at \$28/hour. Jakes is a specialized electrical contractor that only services the industrial AG industry. This means that we will not be in direct completion with your existing local contractors. In a 5 year time we would hopefully have up to 50 employees out of the Yankton branch. The biggest problem that I have been having with our expansion is finding a home for the new Regional office. The building size we are looking at is 70'x100' at this time. This will include office and warehouse space. Thanks for your time and interest in working with Jakes Electric LLC.

Ben Verkilen
Jakes Electric LLC
605-680-5473



CITY LIMITS

E 470' BLK. 1
EAST INDUSTRIAL
SUBDIVISION

3.91 ACRES +/-

EAST INDUSTRIAL
SUBDIVISION

W 480' BLK. 1
EAST INDUSTRIAL
SUBDIVISION

DETENTION

SAPA

SOUTH DAKOTA RA
YAG
MAGNET'S ADDITION

ALUMAX ROAD

ALCOA DR.

BILL BAGGS ROAD

15TH STREET

NORTH

0 300'

EXHIBIT --A--

30' UTILITY EASEMENT
18" HIGH WATER
18" INCH SEWER

GAS LINE EASEMENT

10' POWER POLE EASEMENT
GAS LINE EASEMENT

18" INCH SEWER
18" INCH WATER

470'

370'

120'

360'

370.5'

REAL ESTATE PURCHASE AGREEMENT

THIS AGREEMENT, made and entered into as of the _____ day of October, 2015, by and between **Jake's Electric, LLC**, a Wisconsin limited liability company registered and authorized to do business in the State of South Dakota as a foreign limited liability company ("Buyer"), and the **City of Yankton**, a South Dakota municipal corporation ("Seller").

WITNESSETH:

WHEREAS, Seller is currently the owner of certain real property located within the City of Yankton, South Dakota and legally described as:

The East 470 feet of Block 1 of East Industrial Subdivision lying in the N1/2 of the SW1/4, Section 9, T93N, R55W of the 5th PM., City and County of Yankton, South Dakota as depicted on the attached Exhibit A.

Which real property is hereinafter collectively referred to as the "Property"; and

WHEREAS, Seller desires to sell and to transfer the Property to Buyer, and Buyer desires to purchase the Property from Seller.

NOW, THEREFORE, in consideration of the premises set forth and the mutual covenants and agreements set forth herein, the parties agree as follows:

1. Conveyance. Seller agrees to sell and convey to Buyer, and Buyer agrees to purchase from Seller, the Property, in fee simple, free and clear of all encumbrances except easements, covenants and restrictions of record as of the date hereof, by good and sufficient warranty deed. However, the parties agree to cooperate to utilize Yankton Area Progressive Growth, Inc. (the City's economic development corporation) as an intermediary or "pass-through" entity to complete the sale in accordance with applicable law.
2. Personal Property. No personal property is included in the sale contemplated by this Agreement.
3. Purchase Price. In consideration of the conveyance of the Property by Seller, Buyer agrees to pay to Yankton Area Progressive Growth the sum of Thirty-Nine Thousand One Hundred Dollars (\$39,100.00) payable in full at closing.

4. Purchase Price Rebate. Within thirty-six (36) months following closing, if Buyer can prove to seller's reasonable satisfaction that Buyer has hired and maintains at least ten (10) or more "New Local Full Time Employees" each receiving wages of no less than Sixteen Dollars (\$16.00) per hour plus eligibility for health insurance benefits, Seller shall return fifty percent (50%) of the purchase price to Buyer. A "New Local Full Time Employee" shall be defined as a legal employee of Buyer working at least forty (40) hours per week, hired to fill a newly created and previously non-existing employment position in the City of Yankton for a continuous period of at least three (3) months.
5. Real Estate Taxes. Due to the City's exempt status, no real property taxes must be paid or prorated through the date of closing. All real property taxes assessed for 2015 (payable in 2016) on and after the date of closing shall be paid by Buyer as the same become due.
6. Assessments. Any assessments which are legally levied upon the Property, or which will be levied upon the Property, for improvements or betterments which are completed but not entered on the books of the local assessing authority as of the date of closing, if any, shall be paid by Seller.
7. Conditions Precedent. Closing is contingent upon the following events:
 - (a) *Closing.* Closing shall occur as soon as possible, but no later than October 31, 2015. If the closing does not occur prior to October 31, 2015, then the parties may extend the closing only if they both agree to do so in writing.
 - (b) *Title Insurance.* Prior to closing, Seller shall deliver to Buyer evidence of title in the form of a current commitment for an Owner's Policy of Title Insurance (the "Title Commitment") setting forth the state of title to the Real Property, the cost of which will be divided equally between Buyer and Seller. Buyer shall give Seller written notice of Buyer's receipt of the Title Commitment of any objections to the condition of the title as reflected by the Title Commitment. If Seller fails to resolve all objections within 14 days following Seller's receipt of the objection, Buyer shall have the option to terminate this agreement.

8. Warranties of Seller. Seller covenants, warrants and represents as follows:
- a. At the time of closing, Seller shall be the owner of all right, title and interest in and to the Property and shall have the legal right and ability to transfer and convey all such right, title and interest in and to the Property; and
 - b. Seller shall, at closing, convey the Property to Buyer in fee simple as “joint tenants with rights of survivorship and not as tenants in common,” by good and sufficient Warranty Deed, free and clear of all encumbrances except easements, covenants, and restrictions of record; provided that such title shall be conveyed through the intermediary economic development corporation.
9. Condition. Buyer shall have the opportunity to fully inspect the Property as it desires and agrees to purchase the same in its “as is” condition, with no warranties, express or implied, other than warranties of title, and Seller, other than the warranty noted below, expressly disclaims all warranties including, without limitation, any implied warranty of merchantability or fitness for a particular purpose. However, Seller further warrants that Seller has not hidden or otherwise rendered undiscoverable any known damage, defects or other conditions upon the property otherwise reasonably discoverable by reasonable non-intrusive inspections of the Property.
10. Possession and Construction. Buyer shall be entitled to possession of the Property immediately upon closing and tender in full of the purchase price. Seller has agreed to sell the Property to Buyer based upon Buyer’s represented intent to develop the Property. In the event Buyer fails to develop the property within One (1) year from the date of Closing or fails to complete construction within One (1) year from the date construction commences, Seller shall have an irrevocable option to repurchase the Property at the purchase price set forth in paragraph 3 of this Agreement.
11. Listing Agreement. The parties acknowledge this sale is subject to the terms of a Listing Agreement between Seller and Agent Ted Mickelson of Anderson Realty. The parties acknowledge that in accordance with such agreement, if this sale successfully closes, a seller’s agent commission totaling Seven Percent (7%) shall be due and owing to be paid by Sellers out of sale proceeds at closing.

12. Allocation of Transaction Expenses.
- a. The following expenses will be paid by the Buyer:
 - i. Any recording fees associated with recording any of the deeds or mortgages;
 - ii. All inspections and surveys, if any; and
 - iii. One-Half (1/2) of the real estate closing agent's fees and One-Half (1/2) of the owner's policy of title insurance.
 - b. The following expenses will be paid by the Seller:
 - i. All transfer fees associated with transferring title to the Property, and
 - ii. Commissions and sales tax due and payable to real estate agent(s) in accordance with the Listing Agreement; and
 - iii. One-Half (1/2) of the real estate closing agent's fees and One-Half (1/2) of the owner's policy of title insurance.
13. Time of the Essence. It is expressly understood and agreed by the parties that time is of the essence in this Agreement.
14. Benefit. This Agreement shall inure to the benefit of and be binding upon the parties and also upon their respective heirs, representatives, successors and assigns.
15. Governing Law. This Agreement and all obligations created hereunder or required to be created hereby shall be governed by and construed and enforced in accordance with the laws of the State of South Dakota.
16. Execution of Additional Documents. The parties hereto agree to execute any and all additional documents necessary to effectuate the terms and conditions of this Agreement.
17. Integration. Both parties agree that this agreement contains the entire understanding between and among the parties, both written and oral, and supersedes any prior understanding and agreements among them, both written and oral, respecting the subject matter of this agreement.
18. Modification. This agreement shall not be modified, amended or supplemented without an authorized, written agreement between the parties.

19. Severability. If any portion of this agreement is found to be unenforceable for any reason, then the remainder shall remain in full force and effect.
20. Counterparts. This agreement may be executed in several counterparts, which taken together shall be deemed an original, and said counterparts constitute but one and the same instrument. Photocopies and facsimile reproductions of the executed original and/or counterparts thereof shall be treated the same as an original.
21. Seller Authority. City Manager Amy Nelson is hereby authorized to execute all documents necessary to effectuate this Agreement on behalf of the City of Yankton.

IN WITNESS WHEREOF, the parties have hereunto executed this Agreement on the date and year first above written.

BUYER

SELLER

Jake's Electric, LLC

City of Yankton

By: Ben Verkilen
Its: Authorized Member

By: Amy Nelson
Its: City Manager

Memorandum #15-264

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community Development Director
Subject: Yankton County West Yankton Planning Activities
Date: October 15, 2015

The Yankton County Commission and their advisory boards continue to move forward with planning for the existing and future development of the West Yankton / Highway 52 Corridor. The analysis to date has included overall land use planning and some infrastructure planning. At the City / County Planning Committee Meeting on October 15th, County representatives asked the City to consider taking a position of general support for their planning efforts, and support for taking advantage of any grant opportunities that may be available to assist with planning activities. Future planning activities could include a further analysis of more specific land use and infrastructure development.

Approval of this general statement of support will help the County react in a timely manner to any opportunities that may become available.

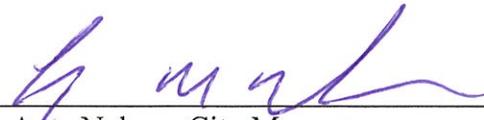
Respectfully submitted,



Dave Mingo, AICP
Community Development Director

Recommendation: It is recommended that the City Commission approve Resolution #15-70, a Resolution of support for the County's continued study of the West Yankton development area and grant opportunities that may be available to assist with future planning activities.

I concur with this recommendation.
 I do not concur with this recommendation.



Amy Nelson, City Manager

_____ Roll Call

RESOLUTION #15-70

Support of Yankton County West Yankton Planning Efforts

WHEREAS, the Yankton Board of City Commissioners is aware of the need for Yankton County to continue its planning efforts related to the existing and future land uses in the West Yankton / Highway 52 Corridor, and

WHEREAS, the Yankton Board of City Commissioners is also aware of the potential for infrastructure needs in the area, and

WHEREAS, the City of Yankton understands the importance of planning for the appropriate land uses and the efficient provision of services in the area, and

WHEREAS, the City of Yankton has previously developed infrastructure capacity to West City Limits Road to assist with the appropriate development of the areas.

NOW THEREFORE BE IT RESOLVED that the Yankton Board of City Commissioners hereby supports Yankton County's continued study of the West Yankton Development Area and the County's pursuit of grant opportunities that may be available to assist with future planning activities.

Dated at Yankton, South Dakota, this 26th day of October, 2015

Adopted:

David Carda, Mayor

ATTEST:

Al Viereck, Finance Officer



2015 City of Yankton Community Survey Results



2015 City of Yankton Community Survey Results

Survey 2015

- 1200 surveys randomly sent to citizens in August
- 541 surveys returned by September 11th
- 45% of the surveys returned, which is above the national average of 35%
- Seventh year of the survey

Yankton Citizen Survey 2015

Please take a minute to help us find out how you feel about the way we provide services. Your feedback is important to us. Please take the time to fill out the survey. Your responses will help us improve our services. Thank you for your participation.

1. Check off the box that best represents how you feel about the following services:

How satisfied are you with:

	Not Satisfied	Satisfied
A. Traffic on a place to live	<input type="checkbox"/>	<input type="checkbox"/>
B. Traffic on a place to work	<input type="checkbox"/>	<input type="checkbox"/>
C. Overall appearance	<input type="checkbox"/>	<input type="checkbox"/>
D. Overall	<input type="checkbox"/>	<input type="checkbox"/>

2. Check off the box that best represents how you feel about the following services:

	Not Satisfied	Satisfied
Police	<input type="checkbox"/>	<input type="checkbox"/>
Fire	<input type="checkbox"/>	<input type="checkbox"/>
Public Works	<input type="checkbox"/>	<input type="checkbox"/>
Public Safety	<input type="checkbox"/>	<input type="checkbox"/>
Public Health	<input type="checkbox"/>	<input type="checkbox"/>
Public Library	<input type="checkbox"/>	<input type="checkbox"/>
Public Parks	<input type="checkbox"/>	<input type="checkbox"/>
Public Transportation	<input type="checkbox"/>	<input type="checkbox"/>
Public Utilities	<input type="checkbox"/>	<input type="checkbox"/>
Public Works	<input type="checkbox"/>	<input type="checkbox"/>
Public Safety	<input type="checkbox"/>	<input type="checkbox"/>
Public Health	<input type="checkbox"/>	<input type="checkbox"/>
Public Library	<input type="checkbox"/>	<input type="checkbox"/>
Public Parks	<input type="checkbox"/>	<input type="checkbox"/>
Public Transportation	<input type="checkbox"/>	<input type="checkbox"/>
Public Utilities	<input type="checkbox"/>	<input type="checkbox"/>

3. Check off the box that best represents how you feel about the following services:

	Not Satisfied	Satisfied
Police	<input type="checkbox"/>	<input type="checkbox"/>
Fire	<input type="checkbox"/>	<input type="checkbox"/>
Public Works	<input type="checkbox"/>	<input type="checkbox"/>
Public Safety	<input type="checkbox"/>	<input type="checkbox"/>
Public Health	<input type="checkbox"/>	<input type="checkbox"/>
Public Library	<input type="checkbox"/>	<input type="checkbox"/>
Public Parks	<input type="checkbox"/>	<input type="checkbox"/>
Public Transportation	<input type="checkbox"/>	<input type="checkbox"/>
Public Utilities	<input type="checkbox"/>	<input type="checkbox"/>

August 26, 2015

Dear City of Yankton Resident:

The City of Yankton is once again seeking citizen input to assist in the delivery of municipal services. You have been randomly selected to assist in this process with the completion and return of this survey instrument.

This information will be used by the City to monitor trends in customer satisfaction of operations, programs, and services that impact our community. Your answers will be a great benefit to the operations of our City.

Please have only one adult (18 or over) from your household complete the questionnaire. If your household has more than one adult, please have the adult who has had the most recent birthday complete this survey. This will ensure that we have a random and representative sample. Your response to this survey is anonymous.

In addition, if you have any comments or concerns relating to City services not referenced in this survey, please jot them down in the margins or attach them to the survey.

Please complete this survey and return in the self-addressed stamped envelope by Friday, September 11, 2015. Your participation is very important as we have limited the number of households. If you have any questions regarding this survey, please call 605-668-5221.

Thank you for your participation in providing this valuable information.

Sincerely,

Amy Nelson
City Manager

416 Walnut St.
PO Box 176
Yankton, SD 57078-0176
Phone (605) 668-5221
www.cityofyankton.org

EQUAL OPPORTUNITY EMPLOYER

Analyzing the Data

17 categories remained the same

26 categories changed +/- 1 points

11 categories changed +/- 2 or more points



Results

- Considering trends
- Areas frequently mentioned in comments
- Addressing concerns

Common Themes

- Sidewalks/Trails
- Recycling
- Rates



Moving Forward

Staff will study the comments and develop goals to improve both service and education.

THANK YOU!

We want to thank all of the citizens who have participated in the surveys over the years. The information gathered is helpful in making decisions for the City's future



2015 City of Yankton Community Survey Results

Ross K. Den Herder, Esq.
City Attorney

Memorandum #15-272

To: City Commission and City Manager Nelson

Date: September 25, 2015

Re: Updated Animal Ordinance

Almost two years ago, the City comprehensively updated its animal control ordinances. The passage of time has revealed a number of ways these ordinances could be improved to make enforcement more practical. As a result, with the assistance of the City's animal control officer, we have drafted a number of amendments for this purpose. Attached you will find both a "clean" and a "red-lined" version of the changes. However, they may be summarized as follows:

- (1) Some of the definitions contained within these ordinances have been revised to better clarify some of the terms used, and/or to prevent them from creating additional unintended legal standards (or "elements") to be met for purposes of enforcement.
- (2) A number of the animal offenses have been modified in a manner that makes it easier to hold property owners/tenants more accountable for animals harbored upon his or her property, particularly when the true owner of the animal is not ascertainable.
- (3) We added a specific offense for biting.
- (4) We modified and simplified the elements necessary to prove "disturbing the peace" for barking dogs, etc.
- (5) To aid in enforcement of hot car "neglect of an animal" cases, we added a *per se* violation for situations where an animal is kept in an unattended car when the outside temperature has reached at least 75 degrees Fahrenheit.
- (6) We lightened the notice requirements where impoundment is necessary, requiring notice by first class mail, rather than "personal service," which is hand-delivery usually by sheriff, law enforcement, or a private process server). Again, this is for purposes of making enforcement more practical.

____ Introduction & First Reading

- (7) We significantly stream-lined the process and reduced the procedural steps necessary to seek and obtain a court order to humanely euthanize a dangerous dog. Previously, the procedural steps were so burdensome as to make the standards almost impossible to meet.

Sincerely,

Ross K. Den Herder

Ordinance No. 983

An Ordinance amending animal control regulations within the City of Yankton. Be it ordained that:

DIVISION 1. General

Sec. 5-1 shall be amended to read as follows:

Sec. 5-1 Definitions.

The definitions herein shall be applicable through the City of Yankton animal control ordinances.

(a) To "Abandon" an animal requires a person to (i) relinquish all right, title, claim and possession of the animal and (ii) have an *intent* to not reclaim the animal or resume ownership or possession of the animal.

(b) "Adequate shelter" means protection from the elements generally considered to be standard and accepted for an animal's health and well-being consistent with the species, breed, physical condition, and type of animal.

(c) "Animal" is any mammal (except humans), bird, reptile, or amphibian. Fish and insects do not constitute an "animal" under this definition.

(d) "Animal control officer" refers to the person designated to enforce the City of Yankton animal control ordinances and, when the animal control officer is not present, it refers to any City law enforcement officers or any person employed, contracted, or appointed by the City Manager.

(e) "Animal control ordinances" refer to all of those ordinances found in Chapter 5 of the City of Yankton Code of Ordinances.

(f) An animal is "at large" if

(1) it is located on the real property of any party who has not consented to the animal's presence; whether or not the animal is leashed is not relevant; or

(2) it is off a leash on public property, unless it is within a City established dog park *or* reasonably contained at all times within a motor vehicle; or

(3) it is leashed, regardless of its location, but the leash is more than fourteen (14) feet in length, is not of sufficient strength under the circumstances, or the person holding the leash is not of sufficient size or strength to control the animal.

An animal is still “at large” despite the fact that the animal had an electric shock collar on at the time in question. An animal is not “at large” merely because it is located on the property of its owner or the real property of a third party, with its consent, and it is not leashed.

(g) “Cat” refers to *felis catus*.

(h) Within the “City” refers to the corporate City limits of Yankton.

(i) A “crime” is any act or omission that constitutes a federal, state, county or municipal local law that may be prosecuted and for which is punishable by law, other than a petty offense.

(j) A “dangerous animal” is any animal that, by itself or by environmental circumstances, after applying the dangerousness factors found at Sec. 5-103, is a threat to the physical well-being of other owned animals or humans. However, no animal may be declared dangerous if the injury or damage is sustained to any person or animal who is (a) committing a willful trespass, (b) committing another tort upon real property occupied by the owner of the animal, (c) teasing, tormenting, abusing or assaulting the alleged dangerous animal, or (d) committing or attempting to commit a crime. In addition, no dog is “dangerous” merely because it barks or growls at other animals or persons.

(k) “Dog” refers to *canis lupus familiaris*.

(l) A “domesticated animal” is any animal that through long association with man, has been bred to a degree which has resulted in genetic changes affecting the temperament, color, conformation, or other attributes of the species to an extent that makes it unique and different from wild individuals of its kind, such as a cat, dog, guinea pig, gerbil, hamster, chinchilla, degus, hedgehog, rat, mouse, sugar glider, rabbit, lizard (which are non-venomous), ferret, non-venomous snake (so long as they are less than four (4) feet long), turtle, fish, hermit crabs and domesticated birds (such as a canary, finch, parakeet, lovebird, dove, cockatiel, parrotlet, mccaaw, Japanese button quail, and

cockatoo). Livestock, including miniature livestock, fowl, and exotic animals, for purposes of the Animal Control Ordinances, are not domesticated animals.

(m) An "exotic animal" is (i) one that does not live naturally in the United States or South Dakota either currently or historically or (ii) one that is not a "domesticated animal," such as a mountain lion or bear. Alleged domestication of exotic animals shall not affect its status under this definition.

(n) "Fowl" refer to ducks, geese, turkeys, pheasants, guinea, pigeons and chickens.

(o) "Harboring" or to "harbor" refers to keeping, housing or sheltering an animal.

(p) "Impoundment" refers to the City taking possession of an animal.

(q) The "inhumane treatment" of an animal is any act of mistreatment, torture, cruelty, or inhumane slaughter that is not consistent with generally accepted training, use and husbandry procedures for the species, breed, physical condition, and type of animal.

(r) "Kennel" means any person (i) who possess four (4) or more adult dogs or six (6) or more adult, domesticated animals of any species and (ii) who possesses the animals for profit, professional breeding, exhibiting, or for a commercial business of boarding or trading for a fee on the premises, which shall not be a dwelling unit. Possession for "pleasure" is not a valid purpose. Not included within the definition of a kennel are (i) hospitals, clinics, pet shops, or other premises operated by a licensed veterinarian for the care and treatment of animals and (ii) the City of Yankton pound.

(s) "Leash" means a cord, thong, or chain by which an animal is controlled by the person accompanying it.

(t) "Livestock" refer to horses, mules, donkeys, hogs, cows, goats and sheep.

(u) The "mistreatment, torture, or cruelty" of an animal is any act or omission whereby unnecessary, unjustifiable, or unreasonable physical pain or suffering is caused, permitted, or allowed to continue including acts of mutilation.

(v) A “motor vehicle” is any automobile, motor truck, house trailer, trailer, and all other means of transportation propelled by power other than muscular power.

(w) “Neglect” of an animal refers to the failure to provide food, water, adequate shelter, adequate sanitation, adequate facilities, or care generally considered to be standard and accepted for an animal's health and well-being consistent with the species, breed, physical condition, and type of animal.

(x) "Owner" is (i) the lawful owner of an animal, *or* (ii) any person harboring, or in possession or control of an animal, regardless of whether he or she is the lawful owner of the animal.

(y) “Person” is either a natural human being or beings or an entity, such as a partnership, limited liability company or corporation.

(z) A “right of way” is any public street, alley, sidewalk, trail, or parking lot not privately owned.

(aa) “Sterilized” refers to the neutering of a male dog/cat or the spaying of a female dog/cat.

(bb) “Stray” refers to an animal that is not owned by any person.

(cc) “Tort” refers to any wrongful act or an infringement of a right , other than under contract, which is prohibited by South Dakota statute or common law which leads to legal liability.

(dd) A “Trespass” occurs if a person, knowing that he or she is not privileged to do so, enters or remains on any real property owned by another,

DIVISION 2. Offenses

Sec. 5-23 shall be amended to read as follows:

5-23 Offenses.

- (a) **Animals Running at Large.** No person in possession of an animal shall permit the animal to run at large within the City. However, an animal may run at large in a City designated animal run area.

- (b) **Restraint of Animal in Vehicle.** No person in possession of an animal shall permit the animal within a motor vehicle upon a public street or any parking lot within the City unless said animal is properly restrained so the animal cannot reach outside the confines of said motor vehicle. For purpose of this ordinance, a dog in the back of a pickup is restrained.
- (c) **Striking Animal with Vehicle.** Striking Animal with Vehicle. No person who operates a motor vehicle within the City and *knowingly* strikes a dog or cat shall fail to stop at once, to report the collision to the animal control officer, and to remain at the scene until released by the animal control officer.
- (d) **Animal Fighting.** No person within the City shall permit any animal to fight another animal. It shall also be unlawful for each owner and lawful tenant, if any, of real property to fail to prevent any animal from fighting upon such property in accordance with this Section.
- (e) **Training to Fight.** No person within the City shall train any animal to fight with another animal. It shall also be unlawful for each owner and lawful tenant, if any, of real property to fail to prevent the training of an animal for such purposes upon such property in accordance with this Section.
- (f) **Poisoning Animal.** No person within the City shall *intentionally* poison a domestic animal. However, a licensed veterinarian, or a municipality, with proper authority may euthanize an animal.
- (g) **Injuring Another's Animal.** No person shall *intentionally* kill or injure another's animal within the City. It is an affirmative defense to this crime to reasonably act in defense of person, property or another person or domesticated animal. However, a licensed veterinarian, or a municipality, with proper authority may euthanize an animal.

- (h) **Stray Animals.** No person shall harbor, keep or feed a stray animal. A person who sees a stray animal shall immediately report the same to the animal control officer.
- (i) **Abandoned Animals.** No person shall abandon an animal within the City.
- (j) **Disturbing the Peace.** It shall be unlawful to fail to prevent an animal from disturbing the peace, such as barking, howling, whining, snarling, growling or making other such sound persistently and constantly, for greater than a ten (10) minute period with periodic or short intervals between such sounds. Each owner and lawful tenant, if any, of real property shall be responsible for assuring no animal upon such property disturbs the peace in accordance with this Section.

Any animal control officer may seize and impound any animal which is disturbing the peace when the owner cannot be located. In such instance, the animal control officer shall, if possible, leave on the premises of the owner (a) notice advising the owner of the impoundment and (b) the ticket for disturbing the peace.

- (k) **Teasing Animals.** No person shall tease, bait or harass any domesticated animal within the City. "Baiting" is setting out food to capture an animal not owned by the offender or permitting an animal to attack a chained or confined animal.
- (l) **Picketing.** No person harboring, possessing or in control of an animal shall stake out any animal in such a manner as to permit the animal to go upon any right of way *or* to approach within five (5) feet of any property line if there is a structure used or occupied as a residence of any person other than that of the owner of the animal on the other side of said property line. In addition to the owner of the animal, each owner and lawful tenant, if any, of the real property upon which the animal is staked shall be responsible for assuring compliance with this Section.
- (m) **Animal Waste.** It shall be unlawful for any person in possession or control of an animal to fail to prevent the animal from defecating on public or private property not owned by such person. If any animal does defecate upon public or private

property, then the person in possession of an animal shall immediately and thoroughly clean the fecal material from such public or private property.

- (n) **Failing to Follow Instructions of Animal Control Officer.** No person within the City shall refuse to comply with the lawful instruction of the animal control officer.
- (o) **Interfering with Animal Control Officer.** No person within the City shall interfere with the animal control officer when he or she is engaged in carrying out the provisions of the animal control ordinance.
- (p) **Interfere with Traps.** No person shall hinder, delay, obstruct or tamper with traps set by the animal control officer within the City when the trap is used in capturing, securing or impounding any animal.
- (q) **Trapping.** No person, without prior written permission of the animal control officer, shall set, allow to be set, or use any trap for the *intent* of catching any animal, which trap could injure or kill any such animal. This provision does not prohibit any person from using rodent traps or any form of trapping by agents of the City.
- (r) **Defacing Property.** It shall be unlawful for any person in possession or control of an animal to fail to prevent the animal from damaging, destroying or defacing property of another within the City. The person in possession of such animal shall be held responsible for compensating the owner of such property for the cost of any such damage to the property.
- (s) **Inhumane Treatment of Animals.** No person shall inhumanely treat any animal within the City.
- (t) **Neglect of Animals.** No person shall neglect any animal within the City. Leaving an animal unattended in a standing or parked motor vehicle in such a manner that endangers the health or safety of the animal is neglect of an animal. It shall be deemed a *per se* violation of this ordinance if an animal is left unattended inside a parked motor vehicle for any length of time and the

outside temperature is seventy-five (75) degrees Fahrenheit or higher.

The City hereby finds that exigent circumstances exist when an animal is unattended in a standing or parked motor vehicle in such a manner that endangers the health or safety of the animal. If the animal control officer reasonably believes that the animal is in immediate jeopardy of its life, then he or she may use reasonable force to open the motor vehicle to rescue the animal. No such officer may be held civilly or criminally liable for any damage or loss caused by removing such animal from a motor vehicle.

- (u) **Public Disposal of Dead Animal.** No person shall dispose of any dead animal onto or upon any street, alley, park or sidewalk of the city.
- (v) **Proper Disposal of Animal.** It shall be unlawful for a person in possession of a dead animal to fail to properly dispose of the animal within twenty-four (24) hours after its death.
- (w) **Biting.** It shall be unlawful for a person harboring, possessing or in control of an animal to fail to prevent the animal from biting another person or domestic animal. It shall be unlawful for each owner and tenant, if any, of real property to fail to prevent an animal harbored upon such property from biting another person or domestic animal.

DIVISION 4. Unlicensed or Unvaccinated Animals

Sec. 5-55 shall be amended to read as follows:

5-55 Notice of Impoundment. If the impounded animal is licensed or if the owner is known to the animal control officer, then the animal control officer shall at his or her earliest convenience mail written notice of the impoundment to the owner of the dog or cat by first class mail sent to the owner's last known address.

If the animal is unlicensed or the owner is unknown to the animal control officer, then the animal control officer shall either post a written notice containing the information required for the registry at a conspicuous place in the Yankton County Courthouse or publish the same on the City of Yankton's website.

DIVISION 6. – Dangerous Animals

Sec. 5-100 shall be amended to read as follows:

5-100 Findings. The City finds that the prohibition of dangerous animals is warranted because of the immediate danger that said animals may pose to the public and other animals. Dangerous animals also constitute a public nuisance of which the City has a right to abate pursuant to South Dakota law.

Sec. 5-101 shall be amended to read as follows:

5-101 Applicability. Nothing in this section shall be construed to limit, affect, or apply to the use of animals by law enforcement, military, or legitimate service animals.

Sec. 5-103 shall be amended to read as follows:

5-103 Dangerousness Factors. The following factors (the "dangerousness factors") shall be considered when determining whether an animal constitutes a dangerous animal:

- (a) Provocation by any person or animal.
- (b) Whether the animal has bitten anyone.
- (c) Previous aggressive history of the animal.
- (d) Observable behavior of the animal.
- (e) Site and circumstances of the incident.
- (f) Statements from interested parties.

Sec. 5-104 shall be amended to read as follows:

5-104 Authority. The animal control officer is hereby authorized and empowered to take possession and to impound any animal suspected of being a dangerous animal.

If the animal control officer or certified law enforcement officer determines that an animal presents an immediate danger to the life of any person(s), then the officer, due to the exigent circumstances, may use lethal force to seize or to destroy the animal.

Sec. 5-106 shall be amended to read as follows:

5-106 Determination of Dangerousness. If the animal control officer, after conducting his or her investigation and applying the dangerousness factors (5-103), concludes that an animal constitutes a dangerous animal, then the animal shall be impounded with intent to euthanize.

Sec. 5-107 shall be amended to read as follows:

5-107 Impoundment Notice. If the impounded animal is licensed or if the owner is known to the animal control officer, then the animal control officer shall at his or her earliest convenience mail written notice of the impoundment to the owner of the animal by first class mail sent to the owner's last known address.

If the animal is unlicensed and the owner of the animal is not known to the animal control officer, then the animal control officer shall either post a written notice containing the information required for the registry at a conspicuous place in the Yankton County Courthouse or publish the same on the City of Yankton's website.

Sec. 5-108 shall be amended to read as follows:

5-108 Impoundment Hearing. The owner of the animal may consent to the impoundment and euthanization without civil action, consent to an expedited trial date, and/or waive the right to trial. Upon impoundment with intent to euthanize the animal, unless the owner of the animal cannot be located or unless the owner of the animal consents to the impoundment and euthanization, the City shall commence a civil action against the owner seeking an order from the Court permitting euthanization of the animal in accordance with this Article. Regardless of whether the owner consents to an expedited trial or consents to impoundment and/or euthanization, the owner shall remain responsible for all costs of impoundment. Trial shall be scheduled as expeditiously as permitted by the applicable rules of civil procedure. Notice of the trial shall also be provided to the owner and complainant, if any. At trial, the City shall have the burden of proving by a preponderance of the evidence that the determination of dangerousness by the animal control officer was proper in accordance with this Article.

If the Court finds the animal control officer properly determined the animal to be dangerous, it shall issue an order permitting the City to humanly euthanize the animal. The Court shall also identify the costs of impoundment then owed by the owner and include a judgment for the same in favor of the City and against the owner. If the court determines that the animal control officer improperly determined the animal to be dangerous, then the animal shall be returned to the owner if the owner and animal is in compliance with all applicable ordinances.

If the owner of the dangerous animal appeals the court's decision, then the owner shall continue to be responsible for all impoundment costs. Interest on such costs shall accrue at the Category C rate, as found at SDCL 54-3-16(3).

Secs. 5-109, 5-110, and 5-112 shall be deleted in their entirety.

Adopted:
1st Reading:
2nd Reading:
Publication Date:

Effective Date:

David Carda, Mayor

Attest:

Al Viereck, Finance Officer

Memorandum #15-276

To: Amy Nelson, City Manager
From: Bradley Moser, Civil Engineer
Subject: Change Order Number 1, Final Project Acceptance and Final Payment for the Park Street Pavement from 3rd Street to 4th Street
Date: October 20, 2015

The reconstruction of Park Street from 3rd Street to 4th Street has been completed and is ready to be accepted. The project consisted of the installation of PCC pavement, driveway approach pavement and miscellaneous curb & gutter.

The attached Change Order Number 1 increases the project cost by \$2,059.60 from \$71,802.30 to \$73,861.90. Once started, the contractor was able to complete the job within the requirements of the contract.

The one bid item with a significant decrease to the contract was Tree Removal. At the request of the property owner and with coordination between City staff and the contractor, the one tree proposed for removal was able to be saved. Some of the substantial increases to the contract were the 6" PCCP Fillet Section and the 6" Aggregate Base Course bid items. The adjustment for the fillet section quantity was based on the condition of the concrete fillets being worse than expected. The increase in aggregate base course was dictated by the condition of the sub-base under the existing roadway. The remaining items on the change order adjust the quantities for each bid item to the quantities actually constructed.

City staff has reviewed the project, the change order and the final pay request. We recommend that Change Order Number 1 be approved, that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$43,703.35 to Masonry Components, Inc., based on the attached final pay request.

Respectfully submitted,

Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission approve Change Order Number 1, accept the completed reconstruction on Park Street, and authorize the Finance Officer to issue a manual check to Masonry Components, Inc., in the amount of \$43,703.35, as detailed in Memorandum #15-276.

I concur with this recommendation.

I do not concur with this recommendation.

Amy Nelson
City Manager

cc: Kevin Kuhl PE
file

____ Roll call

CITY OF YANKTON
CHANGE ORDER #1

CONTRACTOR: MASONRY COMPONENTS
PROJECT NO. 2015-012
DESCRIPTION: PARK STREET (3RD TO 4TH)
CONCRETE PAVING

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS

BID ITEM	ORIGINAL QUANTITY	FINAL QUANTITY	CHANGE IN QUANTITY	UNIT PRICE	TOTAL AMOUNT
2. REMOVAL OF CONCRETE PAVEMENT (SY)	789	801	12.00	\$7.70	\$92.40
3. REMOVAL OF CURB & GUTTER (LF)	290	315	25.00	\$3.00	\$75.00
4. INCIDENTAL	1	0	-1.00	\$500.00	(\$500.00)
6. UNDERCUTTING (CY)	50	72	22.00	\$7.10	\$156.20
8. WATER FOR EMBK. OR GRANULAR MATERIAL (K GAL)	15	0	-15.00	\$25.00	(\$375.00)
9. 6" PCC PAVEMENT (SY)	657	668	11.00	\$40.00	\$640.00
10. INSERT STEEL BARS INTO PAVEMENT (EA)	76	40	-36.00	\$10.00	(\$360.00)
11. 6" P.C.C.P. FILLET SECTION (SF)	202	307	105.00	\$10.00	\$1,050.00
12. 6" APPROACH P.C.C. PAVEMENT (SF)	437	460	23.00	\$6.00	\$138.00
13. CONCRETE CURB & GUTTER (B66) (LF)	306	355	49.00	\$14.00	\$686.00
14. SAW EXISTING CONCRETE (LF)	400	333	-67.00	\$6.00	(\$402.00)
15. 6" AGGREGATE BASE COURSE (SY)	807	1235	428.00	\$8.00	\$3,424.00
19. VEHICLE TRACKING CONTROL (EA)	1	0	-1.00	\$700.00	(\$700.00)
21. SILT FENCE (LF)	50	0	-50.00	6.5	(\$325.00)
22. GEOTEXTILE FABRIC (SY)	100	0	-100.00	\$3.30	(\$330.00)
23. TREE REMOVAL	1	0	-1.00	\$1,550.00	(\$1,550.00)
TOTALS FOR CHANGE ORDER #1					\$2,059.60

JUSTIFICATION: SEE ATTACHED

ORIGINAL CONTRACT AMOUNT: \$ 71,802.30
THE CONTRACT AMOUNT DUE TO THIS CHANGE ORDER WILL BE INCREASED BY: \$2,059.60

THE NEW CONTRACT AMOUNT INCLUDING THIS CHANGE ORDER WILL BE: \$ 73,861.90

ORIGINAL COMPLETION DATE: OCTOBER 30TH 2015
ADJUSTED COMPLETION DATE: 0 DAYS

APPROVALS REQUIRED:
ACCEPTED BY: Thomas L. Lomen
CONTRACTOR

ORDERED BY: _____
CITY OF YANKTON

CITY OF YANKTON PROGRESS ESTIMATE

CONTRACTOR **Masonry Components, Inc.**
 PROJECT NO: **2015-012**
 DESCRIPTION **Park Street Reconstruction (3rd to 4th)**

PROGRESS EST NO: **#2**
 PERIOD: **9-19-15 TO 10-18-15**

DATE OF CONTRACT	05/23/2015	CONTRACT PERIOD	40 Calendar days	PREVIOUS PAYMENTS AUTHORIZED	
AMOUNT OF CONTRACT AS AWARDED	\$71,802.30		or Calendar days completion	EST. PAYMENTS AUTH.	
CHANGE ORDERS		% OF TIME USED:		#1	\$30,158.55
#1	\$2,069.60			#2	
#2		% COMPLETED	100%	#3	
#3				#4	

TOTAL CHANGE ORDERS		TOTAL PREVIOUS PAYMENTS AUTHORIZED	\$30,158.55
TOTAL AMENDED CONTRACT AMOUNT	\$73,861.90		

BID ITEM	DESCRIPTION	BID QUANTITY	UNIT	UNIT PRICE	QUANTITY COMPLETED	TOTAL AMOUNT
1	MOBILIZATION	1	LS	\$6,000.00	1.0	\$6,000.00
2	REMOVAL OF CONCRETE PAVEMENT	799	SY	\$7.70	801.0	\$6,167.70
3	REMOVAL OF CURB AND GUTTER	290	LF	\$3.00	315.0	\$945.00
4	INCIDENTAL	1	LS	\$500.00	0.0	\$0.00
5	UNCLASSIFIED EXCAVATION	1	LS	\$5,900.00	1.0	\$5,900.00
6	UNDERCUTTING	53	CY	\$7.10	72.0	\$511.20
7	TOPSOIL	1	LS	\$300.00	1.0	\$300.00
8	WATER FOR EMBK. OR GRANULAR MATERIAL	15	K GAL	\$25.00	0.0	\$0.00
9	6" PCC PAVEMENT	657	SY	\$40.00	686.0	\$27,520.00
10	INSERT STEEL BARS INTO PAVEMENT	76	EA	\$10.00	40.0	\$400.00
12	6" P C C.P. FILLET SECTION	202	SF	\$10.00	307.0	\$3,070.00
13	6" APPROACH P C.C. PAVEMENT	437	SF	\$6.00	460.0	\$2,760.00
15	CONCRETE CURB & GUTTER (200)	306	LF	\$14.00	365.0	\$5,110.00
16	SAW EXISTING CONCRETE	430	LF	\$6.00	333.0	\$1,998.00
18	6" AGGREGATE BASE COURSE	807	SY	\$8.00	1235.0	\$9,880.00
19	TRAFFIC CONTROL	560	UNITS	\$1.25	560.0	\$700.00
20	TRAFFIC CONTROL MISCELLANEOUS	1	LS	\$1,100.00	1.0	\$1,100.00
21	SEEDING, MULCHING, FERTILIZER	1	LS	\$1,100.00	1.0	\$1,100.00
23	VEHICLE TRACKING CONTROL	1	EA	\$700.00	0.0	\$0.00
24	INLET SEDIMENT CONTROL	2	EA	\$200.00	2.0	\$400.00
25	SILT FENCE	50	LF	\$0.50	0.0	\$0.00
26	GEOTEXTILE FABRIC	100	SY	\$0.50	0.0	\$0.00
27	REMOVE TREE	1	EA	\$1,550.00	0.0	\$0.00

TOTAL	\$73,861.90
GRAND TOTAL	\$73,861.90
LESS RETAINED 0%	\$0.00
NET TOTAL	\$73,861.90
LESS PAYMENTS AUTHORIZED	\$30,158.55

AMOUNT DUE CONTRACTOR THIS ESTIMATE	\$43,703.35
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CERTIFICATION OF CONTRACTOR

I HEREBY CERTIFY THAT THE WORK PERFORMED AND THE MATERIALS SUPPLIED TO DATE AS SHOWN ON THIS PERIODIC COST ESTIMATE, REPRESENT THE ACTUAL VALUE OF ACCOMPLISHMENT UNDER THE TERMS OF THIS CONTRACT IN CONFORMITY WITH APPROVED PLANS AND SPECIFICATION; THAT THE QUANTITIES SHOWN WERE PROPERLY DETERMINED AND ARE CORRECT, AND THAT THERE HAS BEEN FULL COMPLIANCE WITH ALL LABOR PROVISION INCLUDED IN THE CONTRACT IDENTIFIED ABOVE.

Masonry Components, Inc. By *Thomas L. Hansen* DATE *10-20-15*
 CONTRACTOR SIGNATURE

ACKNOWLEDGEMENT AND CONCURRENCE OF ENGINEER

I HAVE EXAMINED THIS PERIODIC COST ESTIMATE AND CONCUR IN THE CERTIFICATE OF THE CONTRACTOR.

ENGINEER'S SIGNATURE _____ DATE _____

REPRESENT THE ACTUAL VALUE OF ACCOMPLISHMENT UNDER THE TERMS OF THIS CONTRACT IN CONFORMITY WITH APPROVED PLANS AND SPECIFICATION; THAT THE QUANTITIES SHOWN WERE PROPERLY DETERMINED AND ARE CORRECT, AND THAT THERE HAS BEEN FULL COMPLIANCE WITH ALL LABOR PROVISION INCLUDED IN THE CONTRACT IDENTIFIED ABOVE.

Memorandum #15-275

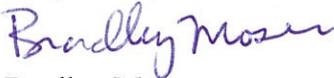
To: Amy Nelson, City Manager
From: Bradley Moser, Civil Engineer
Subject: Change Order Number 1, Final Project Acceptance and Final Payment for the Highway 81 Sidewalk Project from 33rd Street to Wilson Road
Date: October 19, 2015

Ankeny Construction has completed the installation of sidewalk along Highway 81 from 33rd Street to Wilson Road. The project was divided into two parts, a base bid and an alternative bid. The base bid which includes all the sidewalk except for that adjacent to the Wilson Trailer property is to be funded by Tax Increment District (TID) #5. As per Memorandum #15-174, the alternative bid portion of the contract is to be funded from the City 506 account.

The attached Change Order Number 1 increases the project cost by \$2,068.50, from \$45,960.00 to \$48,028.50. The items on the change order reflect modifications made in the field and adjust the quantities for each bid item to the quantities actually constructed.

City staff has reviewed the project the change order and the final pay request. We recommend that Change Order Number 1 be approved, that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$5,165.00 to Ankeny Construction based on the attached pay request.

Respectfully submitted,



Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission approve Change Order Number 1, accept the completed construction work for Highway 81 Sidewalk project, and authorize the Finance Officer to issue a manual check to Ankeny Construction in the amount of \$5,165.00 as detailed in Memorandum #15-275.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson
City Manager

cc: Kevin Kuhl PE
file

____ Roll call

**CITY OF YANKTON
PROGRESS ESTIMATE**

CONTRACTOR: **ANKENY CONSTRUCTION**
 PROJECT NO: 2015-028
 DESCRIPTION: Sidewalk from 31st St. to Wilson Rd.

DATE: 10/15/15
 PROGRESS EST. NO: 3RD AND FINAL
 PERIOD: 9-18-15 TO 10-15-15

DATE OF CONTRACT:	07/07/15	CONTRACT PERIOD:	SEPT 30TH COMPLETION	PREVIOUS PAYMENTS AUTHORIZED:
AMOUNT OF CONTRACT AS AWARDED:	\$45,960.00	% OF TIME USED:	100%	EST. PAYMENTS AUTH.
CHANGE ORDERS:		% COMPLETED:	100%	#1 \$19,210.00
#1	\$2,068.50			#2 \$23,653.50
#2				#3
#3				#4

TOTAL CHANGE ORDERS: _____
 TOTAL AMENDED CONTRACT AMOUNT: **\$48,028.50** TOTAL PREVIOUS PAYMENTS AUTHORIZED **\$42,863.50**

BID ITEM	DESCRIPTION	BID QUANTITY	UNIT	UNIT PRICE	QUANTITY COMPLETED	TOTAL AMOUNT
BASE BID						
1	DETECTABLE WARNING PANEL	8.00	SF	\$15.00	16.00	\$240.00
2	4" SIDEWALK	11508.00	SF	\$3.00	12207.00	\$36,621.00
3A	SAW CONCRETE	0.00	LF	\$5.00	27.00	\$135.00
3B	REMOVE C&G	0.00	LF	\$10.00	22.00	\$220.00
3C	CONCRETE C&G	0.00	LF	\$20.00	22.00	\$440.00
3D	REMOVAL OF CONCRETE	0.00	SF	\$1.50	189.00	\$283.50
ALTERNATE BID						
3	DETECTABLE WARNING PANEL	8.00	SF	\$15.00	8.00	\$120.00
4	4" SIDEWALK	3732.00	SF	\$3.00	3323.00	\$9,969.00

TOTAL		\$48,028.50
GRAND TOTAL		\$48,028.50
LESS RETAINED 0%		\$0.00
NET TOTAL		\$48,028.50
LESS PAYMENTS AUTHORIZED		\$42,863.50
AMOUNT DUE		\$0.00
CONTRACTOR THIS ESTIMATE		\$5,165.00

CERTIFICATION OF CONTRACTOR

I HEREBY CERTIFY THAT THE WORK PERFORMED AND THE MATERIALS SUPPLIED TO DATE AS SHOWN ON THIS PERIODIC COST ESTIMATE, REPRESENT THE ACTUAL VALUE OF ACCOMPLISHMENT UNDER THE TERMS OF THIS CONTRACT IN CONFORMITY WITH APPROVED PLANS AND SPECIFICATION; THAT THE QUANTITIES SHOWN WERE PROPERLY DETERMINED AND ARE CORRECT; AND THAT THERE HAS BEEN FULL COMPLIANCE WITH ALL LABOR PROVISION INCLUDED IN THE CONTRACT IDENTIFIED ABOVE.

Ankeny Construction By [Signature] DATE 10-20-15
 CONTRACTOR SIGNATURE

ACKNOWLEDGEMENT AND CONCURRENCE OF ENGINEER

I HAVE EXAMINED THIS PERIODIC COST ESTIMATE AND CONCUR IN THE CERTIFICATE OF THE CONTRACTOR.

DATE _____
 ENGINEER'S SIGNATURE _____

CITY OF YANKTON
CHANGE ORDER #1

CONTRACTOR: **ANKENY CONSTRUCTION**
 PROJECT NO. 2015-028
 DESCRIPTION: SIDEWALK FROM 31ST STREET TO WILSON ROAD

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS

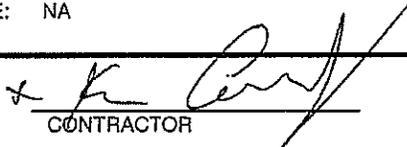
ITEM	ORIGINAL	FINAL QUANTITY	CHANGE IN QUANTITIES	PRICE	TOTAL
1. DETECABLE WARNING PANEL (EA)	8	16	8	\$15.00	\$120.00
2. 4" SIDEWALK (SF)	11508	12207	699	\$3.00	\$2,097.00
3A. SAW CONCRETE (LF)	0	27	27	\$5.00	\$135.00
3B. REMOVE C & G (LF)	0	22	22	\$10.00	\$220.00
3C. CONCRETE C&G (LF)	0	22	22	\$20.00	\$440.00
3D. REMOVAL OF CONCRETE (SF)	0	189	189	\$1.50	\$283.50
4. (ALTERNATE BID) 4" SIDEWALK (SF)	3732	3323	-409	\$3.00	(\$1,227.00)
TOTALS FOR CHANGE ORDER #1					\$2,068.50

JUSTIFICATION: SEE ATTACHED

ORIGINAL CONTRACT AMOUNT: \$45,960.00
 THE CONTRACT AMOUNT DUE TO THIS CHANGE ORDER WILL BE INCREASED/ BY: \$2,068.50
 THE NEW CONTRACT AMOUNT INCLUDING THIS CHANGE ORDER WILL BE: \$48,028.50

ORIGINAL COMPLETION DATE: SEPT 30TH 2015
 ADJUSTED COMPLETION DATE: NA NA

APPROVALS REQUIRED:
 ACCEPTED BY:



 CONTRACTOR

ORDERED BY: _____
 CITY OF YANKTON

Memorandum #15-270

To: Mayor and City Commission
From: Kyle Goodmanson, Director of Environmental Services
Date: October 19, 2015
Subject: Surplus 2001 Camel Catch Basin / Sewer / High Pressure Cleaner (Flusher Truck)

The City of Yankton has a desire to dispose of a 2001 Camel Catch Basin / Sewer / High Pressure Cleaner (Flusher Truck) which has been determined to be no longer necessary, useful or suitable for the purpose for which it was acquired. In order for the City to trade in such property, the City Commission must declare this items surplus by adopting a surplus property resolution as required by SDCL 6-13-1.

Resolution #15-72 declares the 2001 Camel Catch Basin / Sewer / High Pressure Cleaner (Flusher Truck) as surplus. Declared property will be traded in.

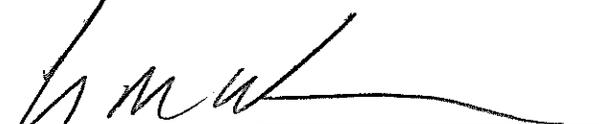


Kyle Goodmanson
Director of Environmental Services

Recommendation: It is recommended that the City Commission adopt Resolution #15-72 and authorize the trade in of the 2001 Camel Catch Basin / Sewer / High Pressure Cleaner (Flusher Truck).

I concur with the above recommendation

I do not concur with the above recommendation



Amy Nelson, City Manager

____ Roll call

RESOLUTION #15-72

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be traded in in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE TRADED IN

2001 Camel Catch Basin / Sewer / High Pressure Cleaner (Flusher Truck)
VIN #2FZAATAK51AJ42713

Adopted:

David Carda
Mayor

Attest:

Al Viereck
Finance Officer

_____ Roll call

Memorandum #15-271

To: Amy Nelson, City Manager
From: Adam Haberman, Public Works Manager
Subject: Equipment purchase through Minnesota State bid for the City of Yankton, Public Works Department, Street Division for a New Oil Distribution Truck
Date: October 16, 2015

The adopted 2016 City of Yankton budget provides funding for a new oil distribution truck for the Department of Public Works, Street Division. The oil distributor that is scheduled to be replaced and surplused is unit #12, a 1993 Etnyre distributor. This existing oil distributor is 22 years old and has been used extensively during its time with the City for street maintenance and construction activities which include asphalt patching, chip sealing, pothole repair, and new asphalt mat paving.

A bid contract through the Minnesota State bid allows the City to purchase a new oil distributor through Sheehan Mack Sales and Equipment Inc. The new oil distributor to be purchased is a new 2016 Etnyre Centennial Distributor in the amount of \$151,105.00 with an estimated delivery of April, 2016. There is \$165,000 budgeted for this oil distributor purchase. Ordering the new oil distributor in October, 2015 will ensure the new oil distributor will be ready and available for use in the 2016 construction and maintenance season.

City Staff recommends the purchase of a new 2016 Etnyre Centennial Distributor for \$151,105.00 from Sheehan Mack Sales and Equipment Inc. of Sioux Falls, South Dakota based on the Minnesota State bid contract.

Respectfully submitted,



Adam Haberman
Public Works Manager

Recommendation: It is recommended the City Commission approve Memorandum #15-271 for the purchase of a new 2016 Etnyre Centennial Distributor in the amount of \$151,105.00 for the Department of Public Works, Street Division from Sheehan Mack Sales and Equipment Inc. of Sioux Falls, South Dakota, based on the Minnesota State bid.

I concur with this recommendation
 I do not concur with this recommendation



Amy Nelson
City Manager

cc: Kevin Kuhl PE
mlr

_____ Roll call

Memorandum No. 15-274

TO: Mayor and City Commissioners
FROM: Amy Nelson, City Manager 
RE: Base Salary Adjustment & Step Plan
DATE: October 19, 2015

In coordination with the classification plan, it is time to implement the base adjustment and step increase for the employees of the City of Yankton.

It has been the practice to implement the same adjustments for union represented and non-represented members of the organization at a similar rate. As such, this recommendation provides for a 3% increase in the base adjustment of the classification plan, and a one-step increase on the step plan for all eligible employees that are not currently at the maximum of their respective pay range.

Recommendation: It is recommended that the City Commission approve Resolution #15-73 authorizing the City Manager to implement a base adjustment of 3% and a one-step increase on the pay plan on January 1, 2016 for all eligible regular full-time and regular part-time employees that are below the maximum of their respective pay range.

Resolution #15-73

A Resolution Establishing Base Salary Adjustments at 3%, and a 1 step increase on the pay plan for Eligible City Employees of the City of Yankton, South Dakota

WHEREAS, adequate monies have been provided for in the adopted 2016 budget, for the remuneration of services rendered by City of Yankton employees; and

WHEREAS, the City Commission wishes to provide a base adjustment for all eligible City employees of 3% and a 1 step increase on the pay plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners that the City Manager implement a base adjustment of 3% and a 1 step increase on the pay plan on January 1, 2016 for all eligible regular full-time and regular part-time employees that are below the maximum of their respective pay range.

Adopted:

David Carda
Mayor

ATTEST:

Al Viereck
Finance Officer

Memorandum #15-273

To: Mayor and City Commission
From: Amy Nelson, City Manager 
Subject: Compensation Study Contract
Date: October 19, 2015

It has been the practice of the City of Yankton to periodically conduct a Compensation Study for its employees. The purpose of the Compensation Study is to evaluate existing compensation (including wages and benefits) of City of Yankton employees utilizing comparative data from similarly situated and/or competitively positioned employers.

Attached is a proposal and scope of services from Alternative HRD, LLC out of Sioux Falls, South Dakota to conduct a Compensation Study for the City of Yankton.

Alternative HRD will complete this project at a cost of \$7,500.00. One half, or \$3,750 is due upon acceptance/start of this proposal. The remainder, or \$3,750 is due upon completion and presentation of the final product. Printing and travel costs may also be charged. This amount has been budgeted in the City Manager professional services line item in the 2016 budget.

Additional pre-approved expenses, or charges beyond the scope of this agreement will be invoiced separately, based upon the time incurred by a representative of its firm at the rate of \$95.00 per hour.

Alternative HRD has experience conducting similar analysis for municipalities in South Dakota including Brandon, Baltic, and Canton.

Staff would like to begin working with the consultant in December of 2015 to ensure the compensation study is complete prior to beginning work on the 2017 budget.

Recommendation: It is recommended that the City Commission authorize the City Manager to execute the agreement with Alternative HRD, LLC in the amount of \$7,500.00.

October 13, 2015

City of Yankton
Amy Nelson, City Manager
416 Walnut
Yankton, SD 57078

Amy Nelson:

Please accept this proposal from **Alternative HRD, LLC** to conduct a Compensation Study for the **City of Yankton** for the purpose of determining the competitiveness of the City's pay ranges and overall compensation.

Scope of Services

Our firm proposes to evaluate existing compensation (including wages and benefits) of City of Yankton employees, and will find comparative data from similarly situated and/or competitively positioned employers. We will do our best to include all of the approximately 80 different positions of the City of Yankton in the study.

Description of Services

1. Our firm will review job descriptions as necessary, and will meet with representatives of the City of Yankton to determine specific issues and concerns with the current compensation program.
2. Our firm will review pay data currently available through the City of Yankton, and will gather and review survey and pay information from other relevant sources, including municipalities, other state and governmental entities, as well as private employers who may either have similar positions or who may be competing for the same workers. We will also analyze relevant wage information available through Nebraska and South Dakota Departments of Labor.
3. If necessary, survey data will be 'aged' to reflect salary and salary structure adjustments since the data was reported.
4. A written report of findings and recommendations will be provided to the City of Yankton. This report will include information on the Compensation Study methodology, and how the compensation provided by the city compares to other relevant employers. Wage data will be input into a spreadsheet with comparative data provided for each position, and specific recommendations will be provided when deemed appropriate.
5. Following the completion of the compensation study, our firm will meet with representatives of the City of Yankton to review the report of findings and recommendations.

Benefits of Services

1. The City of Yankton will have the most current data available to ensure that their pay practices are in line with the marketplace.
2. The City of Yankton will have documentation to support their pay practices to aid in open communications with employees regarding how pay rates are developed.

Alternative HRD, LLC • PO Box 1282 • Sioux Falls, SD 57101-1282 • 605.335.8198
www.alternativehrd.com • info@alternativehrd.com





Project Commencement and Completion

Our firm will commence work on this project immediately upon acceptance of this agreement, or at other agreed upon start time. The project will be completed within 45 days, based upon the availability of representatives of the City of Yankton who are designated to work with us during the project.

Cost of the Project

Our firm will complete this project at a cost of \$7,500.00. One half, or \$3,750 is due upon acceptance/start of this proposal. The remainder, or \$3,750 is due upon completion and presentation of the final product. Additional pre-approved expenses, or charges beyond the scope of this agreement will be invoiced separately, based upon the time incurred by a representative of our firm at the rate of \$95.00 per hour. Terms and conditions of this proposal are valid for 120 days.

About Alternative HRD, LLC

Our firm is a management consulting firm specializing in human resource issues. We provide HR services and support to a wide variety of employers, including private business, non-profit organizations and government entities. Our consultants are highly experienced HR pros, with a wealth of knowledge! (More information on our website: www.alternativehrd.com)

References

Here are the names of a few references. If you would like more names, we can provide those:

- Bryan Read, City Administrator, City of Brandon; 582-6515
- Ryan Fods, City Administrator, City of Baltic; 529-5497
- Jean Bender, Attorney, Davenport, Evans, Sioux Falls; 370-5200
- Tim Thune, VP Operations, Sullivan, Inc., Sioux Falls; 339-4274

Please feel free to contact me with any questions at 605-335-8198. Thank you for your consideration!

Sincerely,

Dan Oakland

Dan Oakland, SPHR, SHRM-SCP
HR Consultant / Principal

