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## OFFICE OF THE CITY MANAGER

[www.cityofyankton.org](http://www.cityofyankton.org)

VOL. 53, NUMBER 14

### Commission Information Memorandum

The Yankton City Commission meeting on Monday, July 23, 2018, will begin at 7:00 pm.

#### Non-Agenda Items of Interest

##### 1) Police Department Update

Dylan Wilson is on the street in Phase C of the PTO program.

YPD Shooting Range was temporarily shut down, due to water issues. The range was not damaged, but the surrounding area had large amounts of water.

Interim Chief John Harris started July 1.

Patrol is continuing with the testing and evaluation on a body camera system. Taylor hopes to purchase system early fall.

On July 16, 2018, 3 new patrol officers started their classroom training. They are Jericho Osborne, Omar Lopez and Jennifer Keitel. Fourth officer, Brook Jackson will start July 23.

Lt. Burgeson is attending the National School Safety Symposium in Denver, CO.

Working on building an IAP for Active Shooter response to the Yankton School District as well as Mount Marty College.

Old Iron Tractor event last weekend went well with 200 tractors in the city.

State shoot was held last week at our range.

Safety City is in full swing. There are two separate classes, one for 3-year olds which has 46 registered, and the other for 4-6 year olds which has 76 registered. Safety City is held at Calvary Baptist Church and runs June and July.

##### 2) Human Resources Department Update

The HR Coordinator and Deputy Finance Officer attended a South Dakota Retirement System Authorized Agent training session at the Kelly Inn on July 16. This training is for agents who help members enroll into the retirement system.

A representative from SDSR Supplemental Program was here to visit with enrolled employees. The SDSR Supplemental Program offers an avenue for employees to make additional contributions to their retirement plans.

### **3) Community Development Update**

The 2018 year to date vegetation related code enforcement activities are on a similar pace as 2017. Several actions this year are more complicated than most so the staffing commitment is greater than last year. Citizen complaints and other contacts with staff about vegetation are slightly down from last year. This level of activity is interesting because with the May rains, and then June / early July rains, we anticipated substantially more compliance issues this year. Yankton has already exceeded its average annual rainfall amount and we are only in the middle of July. With this amount of moisture, we believe that staying the same as last year is actually a positive trend. We are hopeful that our education efforts over the past several years are contributing to the improvements. Each year as property ownerships change and development occurs the situation will change, but we think the overall community understanding and expectations are moving in the right direction.

### **4) Finance Department Update**

The City's interest bearing checking account has seen encouraging increases to interest rates over the past few years. The June 2018 interest rate was at 2.25% compared to 1.32% the same month a year ago. The cumulative interest earned through June 30 is at \$321,375 which is more than double the \$159,354 earned in the first six months of 2017. For additional comparisons, the following interest was earned for the preceding years as noted: 2016-\$178,530; 2015 - \$81,493; 2014 - \$54,425; and 2013 - \$50,100.

Please see the enclosed Finance Monthly Report for June and the second quarter 2018 Revenues and Expenditures Report.

### **5) Information Services Department Update**

City staff has a demonstration piece of broadcast equipment for the public education and government channel (PEG). We hope to have a quote for both the replacement of the PEG channel equipment and the meeting room upgrade soon.

The 911 / Dispatch Center has changed scheduling effective July 15. The new rotation allows each dispatcher to have every other weekend off. Some of the shifts in the previous schedule required working every weekend.

The cutover for ESINET, the state-wide 911 system, is scheduled for the 2<sup>nd</sup> week of August. Prior to that time, we will be updating the call recording system to be compatible. That upgrade is scheduled for July 20.

### **6) Public Works Department Update**

On July 30<sup>th</sup> and 31<sup>st</sup>, the Street Department and Dustrol Inc. will cold mill the asphalt surface on Mulberry Street from 8<sup>th</sup> to 15<sup>th</sup> and Peyton Lane from 19<sup>th</sup> Street to West Street. Once the milling is complete, the Street Department will work to pave a new asphalt mat on the milled surface at the two locations.

The Street Department continues to patch asphalt in areas where curb and gutter was replaced as well as streets scheduled for seal coating later this summer.

### **Pine Street Bridge**

Swingen Construction continues to work on the abutment walls for the new Pine Street Bridge structure. Once the abutment work is complete, construction of the wing walls will begin. As the walls are completed, backfilling and rip rap placement will also take place.

### **West City Limits Road**

The contractor just finished another paving phase on Monday, July 16. That leaves one more pave to complete the west two lanes all the way to 9<sup>th</sup> Street. The intent is to complete full width pavement removals, install full width base course and complete the final west pavement section by August 8. Once that is accomplished, the contractor can then make the adjustments to their paving machine and head back north for the east portion of paving.

### **8<sup>th</sup> Street**

Phase I of the project is now complete. Paving from the east end of the project to the Locust Street intersection, is in place. The contractor plans on continuing with the next paving phase on Thursday, July 19. Slowey Construction continues work on the underground utilities. They have removed the pavement to just west of Maple Street and will proceed with water and storm sewer installation.

### **Walnut Street**

The water main from 2<sup>nd</sup> Street to 3<sup>rd</sup> Street has been installed. It will be pressure tested and sampled for a bacterial test on Wednesday, July 18. Once testing is complete, Feimer Construction can begin to reconnect service lines. The gas line to the fire pit was installed on Monday, July 16. The electrical circuit as well as the base for the street light on 2<sup>nd</sup> & Walnut was installed on Tuesday, July 17. Once the footings for the raised planter south of the 2<sup>nd</sup> Street intersection have been placed, Masonry Components will be ready to proceed with curb and gutter installation. The work on the planter is scheduled for Friday, July 20. If all goes well, the 2<sup>nd</sup> & Walnut Street intersection could be back open to traffic by Riverboat Days.

## **7) Environmental Services Department Update**

The Wastewater staff continues to address several issues at the plant. The sink hole on the west side of the aeration building continues to grow. Staff is meeting with engineers to look at possible solutions. The sink hole is most likely caused by failures in the main pipe going into the aeration building. Staff is also working on repairs to the secondary clarifier arm and repairs to one of the three main heat exchangers in the digester building.

The water plant project continues to move forward. The contractor is continuing to backfill around the structures. The second level exterior walls are almost complete. HDR has requested a new site security plan for the area. John T Jones will be submitting a security plan for review at the next progress meeting. The contractor is making plans for access for vendors during Riverboats Days.

The contractor is expected to mobilize the gravity sewer project sometime in July. High discharges from the dam will result in higher than expected ground water levels in the project area. We do have language in the contract that if ground water elevations reach a certain elevation, the project will be postponed. At this time, we are still below that elevation.

## **8) Library Update**

July has been eventful at the library. We have hosted a variety of events for all ages highlighting the Summer Reading theme "Libraries Rock". We especially enjoyed hosting about 50 kids and 30 adults for our Family Dance Party on July 13. It was fun to see our regular patrons in a different setting. We are hoping to turn it into an annual event.

Unfortunately, one of our air conditioning units has reached the end of its life and will need to be replaced.

On the staff side, applications for the Senior Library Assistant position will close on July 20.

We have three college students and a full time teacher among our part time staff and have enjoyed them having more flexible schedules this summer. We have begun to look at their school schedules and how to best cover our evening and weekend shifts as we transition into fall.

**9) Parks and Recreation Department Update**

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

**10) Monthly reports**

Fox Run Golf Course and Joint Powers Solid Waste monthly reports are included for your review. Minutes from the Planning Commission are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson  
City Manager