



CITY OF YANKTON

2018_05_29

COMMISSION MEETING



Mission Statement
To provide cost-effective public services as required by its citizens and to provide an environment so that both its citizens and the economy prosper.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Tuesday, May 29, 2018

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes of regular meeting of May 14, 2018

Attachment I-2

**3. Proclamation – Mental Wellness Conference
General Aviation Appreciation Month**

Attachment I-3

4. City Manager’s Report

Attachment I-4

5. Public Appearances -

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. Establish public hearing for sale of alcoholic beverages

Establish June 11, 2018, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License for 1 day, July 3, 2018, from Capitol Street Pub, (Garrett Horn, President), 3rd Street between Walnut and Douglas, Yankton, S.D.

Attachment II-1

2. Establish public hearing for sale of alcoholic beverages

Establish June 11, 2018, as the date for the public hearing on the request for a Special Events (on-sale) Liquor License for 1 day, June 19, 2018, from Drotzmann & Portillo, LLC (Steve Drotzmann, Partner), d/b/a Rounding 3rd Bar and Casino, Yankton Ice Arena, 901 Whiting Drive, Yankton, S.D.

Attachment II-2

3. Establish public hearing for sale of alcoholic beverages

Establish June 11, 2018, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for one day, October 20, 2018, from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

Attachment II-3

4. Establishing public hearing for transfer of ownership

Establish June 11, 2018, as the date for the public hearing on the request for a transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2018, to June 30, 2019, from Xtreme, Inc. (Jeff Koster, President) dba Gramps to Arrowhead Holdings, LLC (Rick Daugherty, Member) dba Gramps, 700 East 4th Street, Yankton, S.D.

Attachment II-4

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Public hearing for renewal of Malt Beverage Licenses

Consideration of Memorandum #18-97 regarding the public hearing on the applications for renewal of Malt Beverage Licenses for the 2018-19 licensing period

Attachment III-1

2. Public hearing for sale of alcoholic beverages

Consideration of Memorandum #18-98 regarding the request for a Special Events (on-sale) Liquor License for July 27-28, 2018 from ROCK 'N' RUMBLE, INC. (Michael Carda, President), The block of 3rd Street between Douglas & Capital Street, and half a block of Capital Street between 3rd Street and 2nd Street Yankton, S.D.

Attachment III-2

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. **Introduction of 2018 Assessment Roll–First Reading –Noxious Vegetation & Tree Trimming – set public hearing**
Introduction of 2018 Assessment Roll–First Reading –Noxious Vegetation & Tree Trimming, Consideration of Memorandum #18-94 and Resolution #18-29, recommending that June 25, 2018, be established as the date for a public hearing on the special assessment roll for Noxious Vegetation and Tree Trimming
Attachment IV-1
2. **Special Events Dance License**
Consideration of Memorandum #18-102 recommending approval of the application from River City Domestic Violence Center:
A) Special Events Dance License for August 25, 2018
Attachment IV-2
3. **River City Domestic Violence Center - Special Events Parking Request**
Consideration of Memorandum #18-103 and Resolution #18-33 regarding request by River City Domestic Violence Center for Special Events Parking Ordinance #933 to be in place during River City Domestic Violence Center Event on August 25, 2018
Attachment IV-3
4. **Habitat for Humanity - Special Events Parking Request**
Consideration of Memorandum #18-104 and Resolution #18-34 regarding request by Habitat for Humanity for Special Events Parking Ordinance #933 to be in place during Front Yard Barbeque Event on June 21, 2018
Attachment IV-4
5. **Transient Merchant License and Special Events Dance License**
Consideration of Memorandum #18-88 recommending approval of the applications from the Rock’N’Rumble for:
A) Transient Merchant License July 27-28, 2018;
B) Special Events Dance License for July 27-28, 2018
Attachment IV-5
6. **Rock ‘N’ Rumble - Special Events Parking Request**
Consideration of Memorandum #18-105 and Resolution #18-35 regarding request by Rock ‘N’ Rumble for Special Events Parking Ordinance #933 to be in place during Rock ‘N’ Rumble Event on July 27-28, 2018 and suspension of alcohol Consumption
Attachment IV-6
7. **SAC Rental Rates for 2020**
Consideration of Memorandum #18-95 regarding SAC Rental Rates for 2020
Attachment IV-7
8. **Planning Commission – Plat Review**
Consideration of Memorandum #18-99 and Resolution #18-30, a plat of Bakley Addition in Government Lots 2, 3, and 4, in Section 33 and in the SW ¼ of the NW 1/4 in Section 34, all in T94N, R55W of the 5th P.M., Yankton County, South Dakota. Address, TBD. Devin W. Bakley and Anna L. Bakley, owners.
Attachment IV-8

9. Introduction and First Reading – Administrative Inspections

Introduction, first reading of Ordinance #1008, the first reading and establishing June 11, 2018, as the date for the second reading and public hearing regarding an Ordinance Amendments: Administrative Inspections and Warrants

Attachment IV-9

10. Mayor’s Appointments to City Advisory Boards and Commissions

Consideration of Memorandum #18-106 recommending approval of the Mayor’s appointments to various City Advisory Boards and Commissions

Attachment IV-10

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL, LITIGATION AND PERSONNEL MATTERS UNDER SDCL 1-25-2

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- Preparing for contract negotiations or negotiating with employees or employee representatives.*
- Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VII. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VIII. ADJOURN THE MEETING OF MAY 29, 2018

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
May 14, 2018

Board of City Commissioners of the City of Yankton was called to order by Mayor Hoffner.

Roll Call: Present: Commissioners Carda, Ferdig, Gross, Johnson, Commissioner Elect Bridget Benson, Maibaum, Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 18-136

Moved by Commissioner Miner, seconded by Commissioner Gross, to approve the Minutes of the regular meeting of April 23, 2018 and the Work Sessions of April 23, 2018.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-137

Moved by Commissioner Ferdig, seconded by Commissioner Moser, that the Schedule of Bills be approved and warrants be issued.

Ace Hardware-Hardware-\$6.21; All Star Pro Golf-Golf Tees-\$48.93; AMG Occupational Medicine-Dot CDL Drug Testing-\$63.00; Aramark/SDSU Catering-Library Institute-\$96.50; Arborists Assn/SD-Membership Dues-\$110.00; Auto Value Parts Store-Filters-\$1,191.49; Automatic Building Controls-Annual Fire Alarm Service-\$2,136.00; Avera Education & Staffing-CPR Certification-\$135.00; Avera Sacred Heart Hospital-Dot CDL Drug Testing-\$29.00; Backdraft Magazine-Advertisement-\$155.00; Bartlett & West-Profession Services-\$5,957.00; Becker Body Shop-Vehicle Repair-\$505.00; Bierschbach Equip-Memorial Pool-\$2,165.30; Boller Printing-Warning Tickets-\$129.00; Bomgaars-Mailbox Post-\$31.99; Brandt Land Surveying-Staking Materials-\$360.00; Brenntag Great Lakes-Chemicals-\$1,263.60; Callaway Golf-Golf Balls-\$3,661.17; Cash Wa Distributing-Entree-\$435.18; Cedar County Veterinary Serv-Vet Services-\$15.00; Cedar Knox Public Power Dist-Water Electric-\$1,026.54; Centurylink-Phone-\$1,282.55; Charette/Gene-Deposit Refund-\$70.17; Chesterman Company-Pop-\$427.45; Chucks Sanitary Service-Plumbing-\$80.50; City Of Vermillion-Jt Power Cash Trans-\$67,879.64; City Of Yankton/Central Garage-Rubbish-\$12.00; City Of Yankton/City Clean Up-City-Wide Clean Up-\$15,428.80; City Of Yankton/Solid Waste-Compacted Garbage-\$11,485.37; City Utilities-Wtr/Ww Charges-\$7,644.09; Clean Sweep Ind-Brooms-\$118.00; Cleveland Golf-Golf Clubs-\$4,632.91; Cole Papers-Janitorial Supplies-\$598.47; Concrete Material-Gravel-\$4,546.52; Conduent Enterprises Sol-Maint Program Support-\$2,138.00; Conkling Dist/John A-Ber-\$818.60; Core & Main-Hydrant Meter-\$7,219.41; Credit Collection Service-Utility Collection-\$237.72; Cutter & Buck-Golf Apparel-\$1,529.28; D & G Concrete Const-WCLR Reconstruct-\$106,544.25; Dept Of Corrections-Doc Work Program-\$1,120.73; Dept Of Environment-Solid Waste Loan-\$24,477.42; Dept Of Health-License Renewal-\$75.00; Dept Of Revenue-Lab Tests-\$1,104.00; Design Solutions & Integration-PC Upgrade-\$17,945.00; Diamond Mowers-Mower Blade Kit-\$262.80; Drug Education Press-Advertising-\$155.00; ECCO USA-Golf Footwear-\$839.00; Ehresmann Engineering-Square Stock-\$52.66; Election System & Software-Ballot Stock-\$1,856.65; ESO Solutions-Firehouse License-\$795.00; Ethanol Products-Carbon Dioxide-\$1,029.12; Falkenberg Construction-Nuisance Abatement-\$80.00; Feimer Construction-Emergency Sewer Repair-\$100,831.50; Fejfar Plumbing-Water Main Repair-\$632.66; Ferguson Water Works Supply-Water Meter-\$6,381.01; Finance, Dept Of-Petty Cash-\$42.45; Finance, Dept Of-Fox Run Beverage License-\$150.00; First Dakota Nat Bank Corp-Fire

Station Debt Service-\$35,890.00; First National Bank-Sales Tax Revenue Bond-\$37,925.00; First National Bank-WW Refunding Bonds-\$21,931.25; First National Wealth-Agent Fee-\$1,200.00; Flannery/Kirt-Officer Stipend-\$25.00; Frick/Adam-Officer Stipend-\$25.00; Frick/Brian-Officer Stipend-\$50.00; Geotek Eng & Testing Serv-Water Plant Expansion-\$17,175.50; Gerstner Oil Co-Oil-\$147.35; Graymont Capital-Lime-\$9,343.88; Gullickson/Melanie-Deposit Refund-\$36.05; Hansen Locksmithing-Door Repair-\$79.00; Hanson Briggs Advertising-Advertising-\$720.95; Hawkins-Ferric Chloride-\$4,727.83; Hay Country Plumbing-Building Repair/Maint-\$213.62; HDR Engineering-Professional Services-\$66,537.99; Heritage Homes-Sp Appropriation-\$1,250.00; J & H Cleaning Company-Janitorial Supplies-\$2,800.00; Jansen Upholstery-Equipment Repair-\$250.00; Joachimsen/Tanner-Deposit Refund-\$206.24; Kelly/Timothy-Tuned Piano-\$100.00; KVHT Radio Station-Advertising-\$1,525.00; Kynt-Advertising-\$347.82; Lewis & Clark Bhs-Sp Appropriation-\$10,000.00; Lewis & Clark Homebuilder Assn-Annual Dues-\$350.00; Lewis & Clark Theatre-Sp Appropriation-\$1,500.00; Locators & Supplies-Pavement Markers-\$1,482.29; Longs Propane-Propane-\$411.00; Mailfinance-Postage-\$576.00; Marshall Bond Pumps-Repair Parts-\$3,913.70; Loecker/Mary-Swim Suit-\$44.70; McGrath North-Professional Services-\$2,610.00; McLaury Engineering-Force Main-\$7,670.00; Meierhenry Sargent-Professional Services-\$74,000.00; Menards-Mailbox Repairs-\$41.16; Merkel Electric-Fox Run Repairs-\$744.08; Midamerican Energy-Fuel-\$9,848.79; Midamerican Energy-Wtr/Ww Fuel-\$6,497.74; Midwest Alarm Company-Annual Alarm Monitoring-\$264.00; Midwest Striping-Lights-\$300.00; Midwest Tape-Audiobooks-\$898.75; Millenium Recycling-Single Stream Recycle-\$2,188.75; Miller Consulting-Election Software Update-\$243.75; Mine Safety Appliances-MSA Gas Detectors-\$19,402.58; Moser/Brad-Officer Stipend-\$25.00; Motor Vehicle Dept-License Plate-\$886.44; Municipal League-Advertisement-\$466.00; Mw Auto & Towing-Police Tow-\$80.00; Nebraska Salt And Grain Co-Road Salt-\$14,346.02; Nohn Aviation-Refund Hanger Rent-\$399.39; Northwest Electric-Mem Pool Pump Repair-\$1,192.48; Northwestern Energy-Elect-\$90,974.67; Observer-Advertisement-\$60.00; Olson/Jeremy-Boot Allowance-\$120.00; Olsons Pest Technicians -Pest Service-\$140.00; One Office Solution-Ink Cartridges-\$125.80; Pepsi/Cola-Pop-\$179.74; Ping-Golf Equipment-\$4,417.00; Press Dakota Mstar Solutions-Classified Ad-\$3,745.08; Printing Specialists-Time Card Stock-\$323.12; Racom Corporation-Radio Access-\$2,625.78; Reinhart Foods-Entree-\$1,813.29; Revenue Dept Of-Fox Run Beverage License-\$150.00; Ricoh USA-Printer Lease-\$419.01; Rons Auto Glass Repair-Auto Repair-\$30.00; Rosemount-Waste Water Supplies-\$3,468.83; Sanitation Products-Water Fill Hose-\$484.78; SD State Universtiy-Library Institute-\$260.00; Signature Concepts-Golf Apparel-\$785.48; Sioux City Foundry-Blades-\$2,547.24; Sioux Equipment Company-Fuel Island Repair-\$10,071.28; Siouxlinks Golf Magazine-Golf Advertising-\$250.00; Snipercraft-Sniper Publication-\$153.00; South Dakota Magazine-Summer Advertisement-\$5,300.00; South Dakota One Call-Message Fees-\$141.76; Spencer Quarries-Type 2a Chips-\$10,627.43; State Electrical Commission-SD Electrical License-\$90.00; Stern Oil Co-Fuel-\$74,846.46; Stockwell Engineers-Construction Admin-\$38,434.65; Titleist-Golf Equipment-\$2,145.65; Top Notch Window Cleaning-Window Cleaning-\$100.00; Tour Edge Golf Group-Golf Equipment-\$166.00; Truck Trailer Sales-Truck Repairs-\$874.74; Turfwerks-Greens King Mower-\$25,692.00; U.S. Post Office-Utility Postage-\$1,400.00; United Parcel Service-Postage-\$148.22; United States Postal Service-Postage-\$826.00; United Way-Sp Appropriation-\$9,275.00; Us Bank Equipment-Copier Lease-\$395.63; Wage Works-FSA-Flex Service Fee-\$135.00; Walts Homestyle Foods-Snacks-\$60.90; Water & Env Eng Research-Lab Testing-\$122.00; Wholesale Supply-Candy-\$211.55; Woehl/Toby-Officer Stipend-\$25.00; Xerox Corporation-Copier Lease-\$419.00; Xerox Corporation-Copier Lease-\$2,208.37; Yankton Area Arts Assn-Sp Appropriation-\$2,500.00; Yankton Area Convention-Sp Appropriation-\$97,582.50; Yankton County Auditor-Safety Center Share-\$8,962.85; Yankton Fire & Safety-Annual Ext Inspection-\$261.00; Yankton Fire Dept

Aux-Rental Refund-\$100.00; Yankton Medical Clinic-Preemployment Physical-\$372.00; Yankton Redi Mix-Concrete-\$135.00; Yankton School District-Bus Transportation-\$329.00; Yankton Title Co-Title Search-\$1,757.25; Yankton Vol Fire Department-Feb/Apr Fire Call/Drills-\$1,390.00; Ziegler/William-Officer Stipend-\$50.00; Adobe-Computer Program-\$31.94; Adobe Systems-Computer Program-\$85.18; Adolph Kiefer-Back Rescue Board-\$795.72; All Day Cafe-Travel Expense-\$30.91; Amazon-Audio Recorders-\$469.90; Amazon-Books-\$488.32; Amazon.Com-Office Supplies-\$52.96; Amazon.Com-Zumba Sticks-\$291.21; Amazon Prime-Office Supplies-\$13.83; Amer Lib Assoc-Membership Dues-\$156.00; American Library Assn-Bookmarks & Posters-\$167.80; Appeara-Towels-\$348.37; Services/Training-Lifeguard Training-\$324.00; Archerynfaeaston-Conf Facility Rental-\$2,225.00; Army Lodging-Training Lodging-\$152.00; Arsl-Membership Dues-\$49.00; Arslibraries-Arsl Conference-\$275.00; AT&T-Phone Bill-\$372.50; Auto Value-Oil/Filter-\$33.99; Autozone-Hub Bearing Kit-\$377.36; Avera Ed And Staffing-CPR Instructor Training-\$150.00; Baker Taylor-Books-\$2,626.68; Bank Supplies-Security Seals-\$93.50; Battery Exchange-Battery Exchange-\$439.17; Best Western-Lodging-\$731.40; Best Western-Travel Expense-\$55.36; Big River Burrito-Midwest Parks Conference-\$1,229.23; Blackburn Manufact-Marking Paint-\$343.31; Boller Printing-Supplies-\$337.60; Bomgaars-Grease/Spraypaint-\$1,391.78; Border States Electric-SCADA Wire-\$1,219.46; Bow Creek Metal-Slaker Parts-\$287.98; Sport Supply Group-Softballs-\$265.14; Burger King-Travel Expense-\$27.91; Cafe Patachou Park-Travel Expense-\$46.00; Carrot Top-Flag Pole Repair-\$46.48; Caseys Gen-Travel Expense-\$60.29; Caseys Gen-Staff Appreciation-\$7.49; Center Point-Books-\$133.62; Channing Bete Co-Patrol Safety Equipment-\$40.95; Cheaper Than Dirt-Officer Equipment-\$40.92; Clark-Travel Expense-\$15.00; Conoco-Training Expense-\$33.29; Conoco-Travel Expense-\$47.28; Conoco-Training Fuel Expense-\$55.14; Cornwell Tools-Scanner/Axle Sockets-\$978.90; Cox Auto Supply-Annual Oil And Grease-\$625.61; Crescent Electric-Lighting Circuit Board-\$1,406.17; Dayhuff Enterprises-Supplies-\$989.50; Delight Donuts-Staff Appreciation-\$34.50; Delta-Washington-\$2,074.22; Demco-Summer Reading Program-\$1,108.81; Desktop Supplies.Com-Office Supplies-\$862.51; Diamond Mowers-Garage Parts-\$1,033.50; DX Service-Salt-\$3,483.90; Easy Picker Golf-Equipment Repair-\$696.74; Echo Electric Supply-Light Bulbs-\$238.56; Embroidery & Screen-Uniform-\$245.00; Facebook-Advertisement-\$22.61; Facebook-Bird Nerd Promotion-\$9.69; Fastenal Company-Replacement Equipment-\$1,983.87; FedEx-Postage-\$15.96; FedEx-Evidence Postage-\$13.76; Fire Line-Marker Lights-\$72.80; Fred Haar Company-Oil Filter Kit-\$21.84; Fredpryor Careertrack-Conference-\$199.00; Fuddruckers-Travel Expense-\$12.35; Galls-Uniforms-\$206.68; Argusleadcirc-Argus Leader-\$230.34; Gerstner Oil-Parts Cleaner-\$156.40; Globalindustrial-Life Vests-\$392.11; Girton Adams-Sludge Heater Modulator-\$1,565.82; Graham Tire-Tire And Foam Filling-\$4,624.44; Gressco-DVD Cases-\$536.80; Hard Drive Central-Printer Supplies-\$52.35; Harding Glass-Replacement Kitchen Door-\$66.33; Hartington Tree-Midwest Conference Tree-\$425.00; Holiday Stnstore-SD Chiefs Conference-\$24.55; HyVee-Funeral Memorial-\$182.73; IACP-Conference-\$425.00; IAPMO-Plumbing Code Materials-\$398.13; Independence Waste-Porta Potty-\$451.90; City Directories-Books-\$790.00; Drain Masters-Center Kitchen Sink Line-\$116.00; Nursery Wholes-Midwest Conference Tree-\$90.72; Intuit-Pool Repair-\$168.85; JJ Benji-Uniforms-\$2,166.28; Jacks Uniforms-Uniforms-\$604.54; JCL Solutions-Cleaning Supplies-\$1,010.70; JoDeans Steak House-Parks Conference-\$48.00; Kaiser Refrigeration-Saw Blades-\$1,128.23; Kendell Doors-Padlocks/Lock Sets-\$735.30; King Buffet Mongolian-Staff Appreciation-\$54.15; Kinsman Garden-Park Supplies-\$215.55; Koletzky Implement-Mower Repair-\$445.90; Kopetskys Ace-Filters-\$643.87; Kraft Tank Corp-Document Holders-\$176.52; Lakeview Sinclair-Training Expense-\$35.08; Language Line-Translation Service-\$19.30; Larrys Heating-Furnace Check-\$159.75; Lewis And Clark Ford-Wheel Hub Assembly-\$594.25; Livingwater-Park Supplies-\$43.49; Locators And Supplies-Locate Supplies-\$99.80; Loves Country-Travel Expense-\$59.25; Macqueen Equipment-Repair Parts-\$243.90;

Marks Machinery-Equipment Repair-\$64.36; Mc & R Pools-Pool Supplies-\$85.18; McDonalds-Training Expense-\$7.19; McDonalds-FPC Worker At Range-\$1.08; McLeods Printing-Tickets-\$139.61; McMaster Carr-Airline Filter Regulator-\$846.69; Mead Lumber-Shelving Boards-\$378.66; Menards-Range Equipment-\$2,789.67; Midamerica Books-Books-\$242.50; Midwest Laboratories-Monthly Nutrient Testing-\$107.56; Motion Picture Lic-Movie License-\$189.38; Nebraska Air Filter-Air Filter Media-\$240.56; Nimco-Summer Reading Program-\$288.04; Northern Tool Equip-Shop Supplies-\$70.97; Northtown Automotive-Sensor Repairs-\$570.37; Nytimes-New York Times-\$447.20; Old Spaghetti Fctry-Travel Expense-\$45.00; Olsons Pest Technician-Pest Control-\$78.00; One Office Solution-Inkjet Cartridges-\$267.39; Oreilly Auto-Radiator-\$522.63; Overdrive Dist-Annual Fee-\$4,067.14; Overhead Door Co-Building Supplies-\$285.00; Pancheros Mexican Gril-SD ICC Conference-\$21.61; Patrick Sparks-Equipment Repair-\$190.18; Discountink-Toner-\$11.97; Refurbupscom-Ups Battery-\$89.99; FDIC/Fire Engineer-Registration-\$1,280.00; Pf Changs-Travel Expense-\$46.00; Phillips 66-Travel Expense-\$35.25; Pierre Clubhouse Hotel-City Managers Conf-\$148.06; Pilot-Travel Expense-\$75.65; Pilot-Airport Conference-\$64.58; Pool And Spa Products-Recreation Supplies-\$11.16; Potbelly-Travel Expense-\$18.06; Power Systems-Workout Bands-\$225.17; Prairie Nursery-Flowers-\$329.73; Provantage-Plotter Supplies-\$942.95; Quill Corporation-Office Supplies-\$73.15; Range Servant America-Recreation Supplies-\$138.32; Rayallen.Com-K9 Equipment-\$52.59; Recreation Supply Comp-Memorial Pool Furniture-\$1,994.26; Recreonics Inc-Pool Testing Supplies-\$453.38; Redrossa Italian Grill-Travel Expense-\$26.34; Riverside Hydraulics-Hydraulic Hose-\$411.75; Rock Bottom Beers-Bird Nerd Program-\$33.27; Rothhammer International-Merchandise-\$182.35; Royal Sport Shop-Pool Uniforms-\$1,822.52; RR Products-Equipment Supplies-\$414.01; Schimberg Co-Aeration Building Switch-\$444.08; Schuvers Cafe-Travel Expense-\$9.22; SD Secretary Of State-Foundation Filing Fee-\$10.00; Shell Oil-SD Chiefs Conference-\$18.20; Shell Oil-Travel Expense-\$71.71; Sherwin Williams-Shop Supplies-\$176.96; Sigma-Lab Supplies-\$137.77; Snap Geofilters-NLW Promotion-\$14.96; CPO Class-CPO Training-\$650.00; Sprinkler Warehouse-Irrigation-\$1,991.41; Grey House Pub-Book-\$191.00; Superior Tech-Chemicals-\$9,446.00; Craizy Daisys-Midwest Parks Conference-\$50.00; Willa Bs-Staff Appreciation-\$53.48; Stan Houston Equip-Pool Repair Supplies-\$1,043.08; State Hygienic Lab-Source Water Testing-\$836.00; Steak N Shake-Travel Expense-\$18.81; Sturdevants-Tractor Repair-\$20.27; Supplyhouse.Com-Boiler Part-\$379.95; Tastee Treat-Midwest Parks Conference-\$130.00; The Lodge-Airports Conference-\$540.86; The Star Tribune-Star Trib Subscription-\$131.95; The Ups Store-Postage-\$270.28; TMA-Waste Hauler Tires-\$2,513.38; TNE MEC-Paint-\$401.22; Tractor Supply Co-Truck Supplies-\$78.31; Travel Guard Group-Trip Insurance-\$36.94; Tri Tech Software Syst-NCIC Maintenance Renewal-\$441.10; Truck Trailer Sales-Clean Fuel Treatment-\$2,452.59; Turfwerks-Equipment Repair-\$42.74; Turfwerks-Equipment Repair-\$283.75; Uline-Shop Supplies-\$543.44; United-Airline Ticket-\$615.60; USA Blue Book-Repair Parts-\$1,361.07; USPS-Postage-\$22.20; Vessco-Slaker Belt-\$1,167.71; Viddler-Video Hosting-\$41.49; Vistaprint.Com-New Patron Brochures-\$138.22; VWR International-Microslide/Petri Dishes-\$786.04; VzWrlss-Internet Access-\$516.15; Walmart-Office Supplies-\$707.00; Walmart-Story Time Supplies-\$7.99; Walgreens-Supplies-\$9.43; Walmart-Office Supplies-\$23.14; Watchguard Video-Patrol Car Camera Equip-\$57.00; Wm Supercenter-DVDS-\$710.12; WW Grainger-Plumbing Supplies-\$3,709.71; Www.Workplacepro.Com-Summer Reading Program-\$129.40; Yankton Winnelson-Sludge Heater Plumbing-\$105.82

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Administration \$39,480.73; Finance \$32,474.31; Community Development \$23,331.54; Police/Dispatch \$151,612.47; Fire \$13,008.78; Engineering/Sr. Citizens \$41,610.77; Streets \$43,878.19; Snow & Ice \$3,904.59; Traffic Control \$3,537.98; Library \$29,313.46; Parks/SAC \$63,506.78; Marne Creek \$3,933.15; Water \$37,259.22; Wastewater \$37,101.81; Cemetery \$4,061.27; Solid Waste \$21,064.04; Landfill/Recycle \$16,288.66; Golf Course \$16,450.18; Central Garage \$7,361.69

NEW HIRES:

Meghan Anderson \$9.50 hr, Fox Run; Holly Brown \$14.00 hr, Rec. Division; Cole Diedrichsen \$9.65 hr, Rec. Division; Jana Greenfield \$9.65 hr, Rec. Division; Dan Kramer \$9.50 hr, Fox Run; Grayson Lange \$9.65 hr, Rec. Division; Haley Larson \$9.50 hr, Rec. Division; Grace Liebig \$9.65 hr, Rec. Division; Mary Madetzke \$1,324.04 bi-wk, Dispatch; Robert Marlow \$9.75 hr, Cemetery; Angelea Mevissen \$9.50 hr, Library; Skyler Olson \$9.75 hr, Rec. Division; Maggie Schaefer \$9.50 hr, Rec. Division; Zane Schumaker \$9.50 hr, Library; Stephanie Schwartz \$9.50 hr, Fox Run; Andriana Sprakel \$9.50 hr, Fox Run; Darian Tramp \$9.50 hr, Fox Run

STATUS CHANGE:

Joe Erickson \$1,825.16 bi-wk, Police Officer to Detective

Mayor Hoffner read the Safe Boating Proclamation, the Police Week Proclamation, and the Bike Month Proclamation.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

During the public appearances section of the meeting, citizen Travis Raymond-Hauger commented that he'd like the commission to raise taxes in order to stimulate Yankton's economy.

Mayor Hoffner stated that the Consent Agenda Items No. 1 and 2 would be separated for individual consideration and No. 3 and 4 would be combined.

1. Establish public hearing for renewal of Malt Beverage Licenses
Establish May 29, 2018, as the date for the public hearing on the applications for renewal of Malt Beverage Licenses for the 2018-19 licensing period
2. Establish public hearing for sale of alcoholic beverages
Establish May 29, 2018, as the date for the public hearing on the request for a Special Events (on-sale) Liquor License for July 27-28, 2018 from ROCK 'N' RUMBLE, INC. (Michael Carda, President), The block of 3rd Street between Douglas & Capital Street, and half a block of Capital Street between 3rd Street and 2nd Street Yankton, S.D.
3. Possible Quorum Event
May 18, 2018, for HDR BBQ, no official commission action
4. Budget Meeting Date
Setting date of June 18, 2018, with a second date of June 19, 2018 (to be used if necessary) at 5:30 pm in Room #B of City Hall for Budget Meetings to discuss CIP

Action 18-138

Moved by Commissioner Johnson, seconded by Commissioner Gross, to establish May 29, 2018, as the date for the public hearing on the applications for renewal of Malt Beverage Licenses for the 2018-19 licensing period. (Consent Agenda Item No. 1)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-139

Moved by Commissioner Miner, seconded by Commissioner Moser, to establish May 29, 2018, as the date for the public hearing on the request for a Special Events (on-sale) Liquor License for July 27-28, 2018 from ROCK ‘N’ RUMBLE, INC. (Michael Carda, President), The block of 3rd Street between Douglas & Capital Street, and half a block of Capital Street between 3rd Street and 2nd Street Yankton, S.D. (Consent Agenda Item No. 2)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-140

Moved by Commissioner Gross, seconded by Commissioner Miner, to set the date of June 18, 2018, with a second date of June 19, 2018 (to be used if necessary) at 5:30 pm in Room #B of City Hall for Budget Meetings to discuss CIP and to approve a possible quorum event on May 18, 2018, for HDR BBQ, no official commission action will be taken. (Consent Agenda Item No. 3 & 4)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-141

Moved by Commissioner Moser, seconded by Commissioner Ferdig, to approve the request of a Special Events Retail (on-sale) Liquor License for 7 days, July 5, 12, 19, 26 and August 2, 9, 16, 2018, from Ben’s Brewing Co. (Ben Hanten, Owner), Music at the Meridian, Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, SD. (Memorandum 18-85)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-142

Moved by Commissioner Ferdig, seconded by Commissioner Carda, to adjourn Sine Die at 7:19pm.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

City Attorney Den Herder administered the Oath of office to re-elected City Commissioners Carda & Johnson and newly elected Commissioner Bridget Benson.

In absence of a Mayor, City Manager Nelson called the meeting to order.

Roll Call: Present: Commissioners Carda, Benson, Ferdig, Gross, Hoffner, Johnson, Maibaum,

Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

City Manager Nelson requested nominations for Office of Mayor for the 2018-2019 term. Commissioner Miner nominated Commissioner Johnson for the Office of Mayor, seconded by Commissioner Maibaum.

Action 18-143

Moved by Commissioner Carda, seconded by Commissioner Maibaum, that nominations cease and a unanimous ballot be cast for Commissioner Johnson for the position of Mayor.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

City Manager Nelson turned the meeting over to Mayor Johnson at this time.

Dave Mingo, Community Development Director, gave an overview of Memorandum 18-90 regarding the Chan Gurney Airport Apron Expansion and Hangar Relocation Project. Becky Baker, representing KLJ Engineering, gave a brief explanation of the project and provided a handout to the commission. No commission action was requested at this time.

Action 18-144

This was the time and place to award the bid for a Cold Applied Plastic Pavement Marking Installation Project. The following bids were received and opened on April 26, 2018 at 3:00pm: Dakota Traffic Services, LLC for \$31,331.50 and Traffic Solutions Inc. for \$31,711.00. (Memorandum 18-86)

Moved by Commissioner Carda, seconded by Commissioner Miner, to award the contract to Dakota Traffic Services, LLC in the amount of \$31,331.50.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-145

Moved by Commissioner Gross, seconded by Commissioner Moser, approval of the application from Spring Vendor & Craft Fair for Transient Merchant License May 19, 2018. (Memorandum 18-89)

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-146

Moved by Commissioner Gross, seconded by Commissioner Carda, to approve a license to hold a street dance on June 2, 2018, 304 W. 3rd Street & 309 Cedar Street, Yankton, SD by Drotzmann & Portillo, LLC, (Steve Drotzmann, Partner) dba Rounding 3rd Bar & Casino. (Memorandum 18-87)

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-147

Moved by Commissioner Gross, seconded by Commissioner Moser, to approve the special event, with

the special event parking ordinance in force and the City Manager suspend the open container law for the designated area of 3rd Street and Cedar Street and to approve Resolution 18-26. (Memorandum 18-92) Steve Drotzman, Owner of Rounding 3rd, was present to answer questions and encourage attendance.

Resolution 18-26

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined area or areas and times specified for Special Events; and

WHEREAS, the Main Street Rock n Ribs committee has made a request to enact this no parking zone for their event on June 2, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on a portion of 3rd and Cedar Street starting at 6:00 am on Saturday, June 2 to allow a stage and event set up. Closure will be until 2:00 am on Sunday, June 3.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-148

Moved by Commissioner Carda, seconded by Commissioner Gross, to approve Resolution 18-28. (Memorandum 18-79)

RESOLUTION 18-28

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

PROPERTY TO BE TRADED IN

1994 753 Skid Loader #512712156 with attachments

PROPERTY TO BE SURPLUS

Hub City Snow blower #C-220-00901-165

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-149

Moved by Commissioner Gross, seconded by Commissioner Miner, to approve the Change Order No. 1 in the additional amount of \$135,602.64 and Change Order No. 2 in the additional amount of a

\$43,155.00 for the Water Purification Expansion Project. (Memorandum 18-91)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-150

Moved by Commissioner Gross, seconded by Commissioner Ferdig, to adopt Resolution 18-27 and authorize the surplus of the Water Disinfection System to be sold or donated to another local government entity or destroyed. (Memorandum 18-93)

RESOLUTION 18-27

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

PROPERTY TO BE SURPLUSSED, SOLD OR DESTROYED

Water Disinfection System #4601-1731-1972

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-151

Moved by Commissioner Maibaum, seconded by Commissioner Miner, to adjourn into Executive Session at 7:40 pm to discuss **contractual litigation** matters under SDCL 1-25-2.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Johnson.

Roll Call: Present: Commissioners Carda, Benson, Ferdig, Gross, Hoffner, Maibaum, Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: None.

Quorum present.

Action 18-152

Moved by Commissioner Moser, seconded by Commissioner Gross, to adjourn at 8:25 pm.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Nathan V Johnson
Mayor

ATTEST:

Al Viereck
Finance Officer

Published May 22, 2018

~ P R O C L A M A T I O N ~



WHEREAS, June 6 & 7, 2018 are the dates when Yankton Area Mental Wellness, Inc. will host the 20th Annual Yankton Regional Mental Wellness Conference at Mount Marty College in Yankton, South Dakota; and,

WHEREAS, the overall mission and 2018 theme is “Caring For Self...Caring For Community” reflecting the need for holistic care which can be attained through collaboration between community services, educational systems and mental health treatment; and,

WHEREAS, the commitment to training and networking is evident in Yankton, a community that is extremely concerned about serving those in need, strives to educate students for future employment in healthcare and mental health, and represents a region rich in resources and professional expertise to educate others; and,

WHEREAS, Yankton Area Mental Wellness, Inc. and professionals from Yankton, from South Dakota, from the Midwest, and beyond have joined forces to present a variety of sessions to educate conference participants with current information, available resources, a network of support, regional expertise, and professional credit;

NOW, THEREFORE, I, Nathan V Johnson, the Mayor of Yankton, do hereby proclaim June 6 & 7, 2018, as **“YANKTON AREA MENTAL WELLNESS CONFERENCE DAYS”**

in Yankton, South Dakota, and call upon all the residents of this great city to join me in supporting mental wellness awareness.

MAYOR NATHAN V JOHNSON

May 29, 2018
DATE

ATTEST:

AL VIERECK, FINANCE OFFICER

May 29, 2018
DATE

Proclamation - General Aviation Appreciation Month

WHEREAS, general aviation and Chan Gurney Municipal Airport play a critical role in the lives of our citizens, as well as in the operation of our businesses; and

WHEREAS, the City of Yankton has a significant interest in the continued vitality of general aviation, aerospace, aircraft manufacturing, educational institutions, aviation organizations, public airports, and airport operations; and

WHEREAS, Yankton has a full service airport serving small and large aircraft – both private and corporate -- and aviation businesses – Crop Dusters LLC, Becker Flying Service, Inc., Hoffner Flying, and Dakota Aerials -- and two general aviation support groups – Yankton Regional Aviation Association and Yankton Experimental Aircraft Chapter 1029 – and serving 37 single-engine and one twin-engine based aircraft and facilitates more than 7,700 general operations annually; and

WHEREAS, general aviation contributes to the Yankton economy and medical care, and boosts economic developments for Yankton and surrounding communities; and

WHEREAS, according to the South Dakota State Aviation System Plan 2010-2030, general and commercial aviation at Chan Gurney Municipal Airport supports nearly \$4.6 million in business sales, including nearly \$1 million in personal income and more than 40 jobs; of which agricultural spraying supports nearly \$2.2 million in business sales, including over \$328,000 in personal income and more than 10 jobs; and

WHEREAS, general aviation is integral to the city's response to emergencies and natural disasters, as well as a key component of business at Chan Gurney Municipal Airport; and

WHEREAS, Yankton depends heavily on general aviation and Chan Gurney Municipal Airport for the continued flow of commerce, tourists, and visitors to our city and state;

NOW, THEREFORE, I, Nathan V Johnson, Mayor of the City of Yankton, do hereby proclaim **June 2018** in the City of Yankton as:

GENERAL AVIATION APPRECIATION MONTH

Mayor Nathan V Johnson

May 29, 2018

Finance Officer Al Viereck

May 29, 2018



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 53, NUMBER 10

Commission Information Memorandum

The Yankton City Commission meeting on Tuesday, May 29, 2018, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community Development Update

The Costello Company has submitted final plans for Phase II of the Yankton Heights Apartment Complex. This phase will complete the build-out of the parcel east of the Fox Stop in the north-west Fox Run Subdivision. It is anticipated that Phase II will start construction in August and will look similar to their first building. The 40-unit income-based apartment will have 22 one-bedroom and 18 two-bedroom units. Although the City did not participate financially in this project, the Commission adopted a resolution of support that helped make the project eligible for South Dakota Housing Authority assistance. Governing body resolutions are an essential part of the application process that helps these projects move forward.

Another sector of the multi-family housing market in Yankton will also see a new project this summer. Jim Tramp Construction has announced plans to begin work on a 32-unit project located just north of 15th Street, between the recently constructed Summit Lane and West City limits Road. The structure will be three stories in height.

2) Human Resources Department Update

The applications we received for the part-time Circulation Assistant positions (three positions) are being reviewed for interview selection.

With the resignation of Stewart Bass, Detective, we did an internal advertisement to fill this position. Dean Larson, currently Police Sergeant, will be transferring to the Detective position on August 17.

3) Police Department Update

Yankton Police shared our firing range with the Department of Corrections on Monday. This is part of the partnership we've formed with the new range. Our staff is shooting a qualification course this month and early in June, so the range is being utilized.

Lt. Brandt received a congratulatory poster from the local Crimestoppers. The group felt it was important to acknowledge the arrest of Lyle Jeff's by Lt. Brandt.

4) Finance Department Update

Auditors from Williams & Company out of LeMars, Iowa were on site May 16-18 for our annual financial audit. A six-member team met with Finance personnel, other departments' staff, and a City Commissioner to complete the field work portion of the 2017 audit. Auditors will prepare a draft document for our review before submission to the South Dakota Department of Legislative Audit for state approval.

The Finance Office is working on restaurant license renewals in addition to malt beverage licenses. Applications have been mailed out and are due by June 1 for a renewal date of July 1, 2018.

5) Information Services Department Update

The City has been notified by MIDCO of the expiration of the cable TV Franchise Agreement on July 28, 2019. Franchise Agreements are typically negotiated for a ten-year term. During the last renewal, both cable TV Franchise Agreements were negotiated concurrently. The Agreements with MIDCO and Vast are set to expire at the same time. The negotiation process allows both parties to alter the terms of the Agreement moving forward. A copy of the letter from MIDCO is attached.

6) Public Works Department Update

Street Department crews continue to work at miscellaneous concrete repair and replacement at various locations scheduled for pavement maintenance this summer. The City asphalt plant has been put into service in preparation for the seasonal asphalt patching. Crews also continue to paint street light poles and other iron street amenities in the Meridian District.

Pine Street Bridge:

The removal of the existing bridge structure and footings has been completed. Crews have been performing earthwork site grading for the construction of the new structure. A coffer dam has also been installed. The bridge contractor is mobilizing equipment in preparation for driving piling, which is expected to commence the week of May 28.

West City Limits Road:

The week of May 14, D & G Construction trimmed gravel and prepared for paving, which is scheduled for Tuesday, May 22, 2018. The west two lanes will be paved from Golf View Lane to about 100 feet north of 25th Street. Feimer Construction has also completed pavement removals and base course installation, south of 25th Street to 23rd Street. Pavement removal, at the intersection of 23rd Street, will be done once the first portion of paving is in place. If all goes well, pavement removal, dirt removal, and base course installation will continue South of 23rd Street for the remainder of the week.

8th Street:

Utility work, including water main and storm sewer, has been completed on Linn Street and the first block of 8th Street. Concrete work has begun on Linn Street and 8th Street with curb and gutter as well as some sidewalks. Concrete work will be ongoing and following the underground crew as they install new utilities.

Walnut Street:

Feimer Construction has mobilized equipment to the Walnut Street project. They will be starting on the public parking lots and working their way west. They do not intend on anything happening on the Walnut Street corridor, until after June 1.

7) Library Update

Pre-registration for Summer Reading is now open at our new online tracking program, Beanstack (<https://cityofyankton.beanstack.org>). The youth and teen programs will remain similar to last year with the new national theme of "Libraries Rock!". Upon registration, youth and teens can pick up their registration packet at the circulation desk. Tracking for the program takes place between June 1 and July 31 with prizes being earned along the way.

We are also pre-registering for the adult Summer Reading program on Beanstack. Adult registrants will get to choose a free book from the Friends of the Library book sale upon registration. Throughout the summer, adults can track their reading. For each book read, they receive one entry into a weekly drawing as well as a grand prize drawing for a Kindle Fire 7 in August.

Tickets for the Cemetery Walk (June 5) are on sale and are about halfway gone. We are also having a youth Summer Reading Kick-Off on June 4 with music demonstrations and activity stations. Our regular summer activities will begin after that date.

8) Environmental Services Department Update

John T Jones continues to move forward with the Water Purification Plant expansion. The lower level walls are complete. The contractor continues to work on decking and the second level walls. Staff is working with the contractor to get the sprinkler system repaired west of the old bridge. Staff is hoping to have that area seeded this week.

Distribution/Collection staff is busy televising and locating sewer along Riverside Drive. Much of the sewer in this area is currently unknown. Staff will be working with home owners in this area to locate service lines. This information will be need for the design of the Riverside Drive project scheduled for 2019.

The Wastewater staff is trying to take down the north digester. The digester collects the solids off the primary treatment process where the solids are heated in large tanks to reduce the solids. The digester has roughly a 4-foot layer of grease on the top preventing the digester from operating correctly. The grease layer is too thick and cannot be pumped out with the pumps in the building. Staff will have to remove the grease with the vac truck. Staff is estimating 90 loads will have be removed and dumped in the lagoons at paddle wheel point. Staff is working on new public campaign to reduce the grease loading to the system.

9) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

10) Monthly reports

Fox Run Golf Course and Joint Powers Solid Waste monthly reports are included for your review. Minutes from the Golf Advisory Board and Airport Advisory Board are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Tuesday, please inform my office.

Sincerely,

Amy Nelson
City Manager

FINANCE MONTHLY REPORT

ACTIVITY	APRIL 2018	APRIL 2017	APR 2018 YTD	APR 2017 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	45,240	44,683	172,292	172,795
Water Billed	\$427,855.14	\$393,160.42	\$1,656,781.14	\$1,540,796.27
Basic Water Fee/Rate per 1000 gal	\$21.71/\$5.55	\$18.81/\$5.39		
Number of Accounts Billed	5,241	5,213	20,926	20,808
Number of Bills Mailed	5,241	5,213	20,926	20,808
Total Meters Read	5,671	5,630	22,688	22,492
Meter Changes/pulled	2	2	22	11
Total Days Meter Reading	1	1	4	4
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	0
Sewer				
Sewer Billed	\$308,377.94	\$289,760.45	\$1,180,702.10	\$1,124,827.92
Basic Sewer Fee/Rate per 1000 gal	\$9.69/\$5.87	\$9.23/\$5.59		
Solid Waste				
Solid Waste Billed	\$98,383.15	\$95,342.68	\$392,865.63	\$380,488.03
Basic Solid Waste Fee	\$20.79	\$20.18		
Total Utility Billing:	\$834,616.23	\$778,263.55	\$3,230,348.87	\$3,046,112.22
Adjustment Total:	(\$180.00)	(\$2,671.09)	(\$496.84)	(\$4,108.05)
Misread Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	\$0.00	(\$2,521.09)	(\$86.84)	(\$3,498.05)
Penalty Adjustments OFF	(\$180.00)	(\$150.00)	(\$430.00)	(\$630.00)
Penalty Adjustments ON	\$0.00	\$0.00	\$20.00	\$20.00
New Accounts/Connects	49	58	160	203
Accounts Finaled/Disconnects	50	62	174	208
New Accounts Set up	8	5	19	26
Delinquent Notices	411	365	1558	1437
Doorknockers	140	121	635	538
Delinquent Call List	90	80	396	338
Notice of Termination Letters	11	15	40	53
Shut-off for Non-payment	7	10	22	25
Delinquent Notice Penalties	\$4,110.00	\$3,650.00	\$15,580.00	\$14,370.00
Doorknocker Penalties	\$1,400.00	\$1,210.00	\$6,350.00	\$5,380.00
Other Office Functions:				
Interest Income	\$62,274.73	\$26,389.99	\$178,509.83	\$97,176.49
Interest Rate-Checking Account	2.15%	1.24%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	172	178		
Payments Issued to Vendors	\$1,546,930.12	\$1,260,246.89	\$7,723,105.91	\$6,333,441.44
# of Employees on Payroll	215	228		
Monthly Payroll	\$421,633.94	\$403,173.36	\$1,728,366.32	\$1,670,098.22



May 1, 2018

Amy Nelson
City Manager
City of Yankton
416 Walnut Street
Yankton, SD 57078

VIA CERTIFIED MAIL
(RETURN RECEIPT REQUESTED)

RE: Cable Television Franchise Renewal

Dear Amy,

Midcontinent Communications has been pleased to provide cable services to the residents of the City of Yankton and would like to continue our relationship with the City. Therefore, we are taking steps to ensure the renewal of our franchise agreement with the City of Yankton that is set to expire on July 28, 2019.

The FCC through Section 626(h) of the Communications Act of 1934 (the "Cable Act") encourages franchisers and cable operators to reach renewal agreements at any time through an informal process of discussion. We would like to begin discussions soon in order to have the renewal completed before the expiration date. Please contact me at Pat.Mastel@midco.com or 605-271-0594.

We look forward to continuing the relationship we have had in the past, and will in the future be a benefit to the City and its residents.

Sincerely,

A handwritten signature in blue ink, appearing to read "Patrick J. Mastel", with a long horizontal flourish extending to the right.

Patrick J. Mastel
General Counsel
Midcontinent Communications

cc: Nancy Vogel

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

1st - half of May information:

Fitness Classes-	
Early Bird Boot Camp class	39 participants
Power Abs	71 participants
Prime Time Senior class	57 participants
Tabata class	88 participants
Water aerobics	166 participants
Work-Out Express class	102 participants
Yoga classes	65 participants
Zumba class	28 participants
Booty Blaster class	27 participants

Rentals-

o Birthday rentals-	1 parties
o SAC courts-	0 hours
o Theater-	49 hours
o Meeting rooms-	7 hours
o City Hall courts-	9 hours
o Capital Building-	5 dates
o Riverside shelters-	4 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	1 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	1 rentals
o Meridian Bridge	0 rental

SAC members-	2,216 people
SAC memberships-	1,035
SAC attendance-	2,721 visits
New members-	42 people

Friday, May 4- Adult Co-Ed Softball registration deadline. 26 teams.
Men's Sand Volleyball. New in 2018. 1 team so no league will be offered.
Women's Sand Volleyball. 11 teams.
Co-Ed Sand Volleyball. 13 teams.

Nutritional Class at the SAC: Specialty Diets (Diabetic, Gluten, Lactose, etc.). 5 attendees as the class is free for SAC members.

Friday, May 11- Nutritional Class as the SAC: Balanced Diet: What does that include? 3 attendees as the class is free for SAC members.

Todd has been working with Jessica Scott to set-up and take down the Market at the Meridian on Saturday mornings.

Yankton Bike Month is the month of May. The Bike Month Calendar has been posted on the Yankton Parks and Recreation Facebook Page.

Brittany LaCroix is working on the fireworks order for July 4, 2018.

Brittany LaCroix has been meeting with Jessica Scott, part-time downtown coordinator, in regards to Downtown Events for the summer, and fall 2018 seasons.

Brittany LaCroix is trying to find a non-profit group to work with in regards to the interactive art event which coincides with Music at the Meridian concerts. In 2017 the Yankton Sculpture Walk group helped with the art project but they have indicated they will not be helping in 2018.

Brittany LaCroix has all the musical acts booked for the 2018 Music at the Meridian concert series for this summer. It will be the Thursdays in July and the first three Thursdays in August, including the Thursday before Riverboat Days. Please check out the Music at the Meridian Facebook Page. The Meridian District Farmer's Market is also moving to The Lawn at the Meridian Plaza and will be there both on Thursday nights and Saturday mornings.

Todd, Brittany Orr, and Sonya Wattier have been attending the Dive in Yankton meetings to stay informed of the process for gathering public input on Memorial Pool.

PARKS

Parks Staff will begin working some overtime to keep up with the mowing since the wet weather is limiting the opportunities to mow all the parks and City greenspaces.

The Parks Department prepared Riverside Baseball Field for the exhibition game between the Sioux Falls and Sioux City professional teams on Monday, May 14.

The Parks Department prepared Sertoma Park for the youth baseball tournament on Saturday, May 12, and Sunday, May 13.

The Parks Department is preparing Riverside Park for the SD Kayak Challenge to be held on Saturday, May 26.

The fountain in the Meridian Bridge Plaza has not been operational as the pump was replaced with a larger one and it now needs an electrician to install the proper convertors for the power source that is currently there.

The fountain on the corner of 4th and Broadway has not been turned on as the automatic fill float has to be replaced. A new one was ordered and it will be installed when the parks staff have some time to switch it out.

The fountain in Westside Park has been turned on for the 2018 summer season.

The Parks Department worked with the street department to fix sidewalk at the Servant's Heart Clinic. The City removed two ash trees as the property owners request as they were too large, damaging the building, and had severely damaged the sidewalk and curb. The stumps were removed and the concrete poured to fill in the old cut-outs. In the future, new trees may be added back in the ROW.

The Parks staff installed lower rails at the Sertoma Park softball fields- install lower rails, connect all lower parts of fences to rails. DONE.

The Parks staff planted seven pollinator plots by the dog park, community garden, and in the new park across West City Limits Road in the Westbrook Estates development. Pheasant Forever helped with the planting.

The Parks Department has started to prepare the Fantle Memorial Pool for the summer swimming season in 2018. The pool start date was moved from Memorial Day Weekend to the first Friday in June to allow for the delays in preparing the pool the past few springs. Along with the cool and wet weather so far this spring, the water table is up also and there is water bleeding in through the floor and walls. If everything goes according to plan, all the caulk will be installed and the painting will be completed by Friday, May 25.

The pool was washed with TSP cleaner and then all the walls were repainted. The black lines in the pool were also repainted. There should be seven days of dry time after the painting is complete but the schedule may not allow for that this spring. Then the pool is ready to be filled with water. As it is filled, the pumps and filters are started up. After the water has filtered for a day or so, then the chemicals begin to be added until the chemicals are balanced in the water. At that point, the heaters for the pool water can be fired up and the water will be heated to approximately 80 degrees. The heating of the water takes a couple of days also. There is a possibility the water won't be heated to 80 degrees yet if we are able to open on Friday, June 1. Monday, June 4 swim lessons are scheduled at Memorial Pool so that is an important date for us to keep in mind.

The ball fields at Memorial Park, Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department.

The parks staff will move bleachers, benches, goals, trash cans, and other items in the coming weeks for the youth baseball, youth softball, youth soccer, and swim team events which will be taking place in Yankton on weekends in May, June and July.

TRAILS

Bob Wubben has been working to plant native flowers in certain areas along the Marne Creek.

Bob has announced he will be retiring from his City position as of October 1, 2018.

FOX RUN GOLF COURSE

The cool, wet weather through the end of April has kept year-to-date usage and revenues behind 2017.

Tom is examining the possibility of creating a new nine-hole senior league. Some senior league players get to a point where playing in the 18-hole league is too much and are interested in a nine-hole league option.

05/21/18

Fox Run Golf Course
Statement of Revenues & Expenses

	01Apr2018 30Apr2018	01Apr2017 30Apr2017	01Jan2018 30Apr2018	01Jan2017 30Apr2017	Legal Budget
Direct Revenues:					
Concessions	4,877.11	11,160.42	9,547.44	18,276.03	161,700.00
Pro Shop	5,323.70	4,159.78	9,637.29	9,317.26	91,200.00
Course	93,480.68	108,312.39	157,081.06	235,034.05	466,900.00
	-----	-----	-----	-----	-----
Total Direct Revenues	103,681.49	123,632.59	176,265.79	262,627.34	719,800.00
Direct Expenses:					
Concessions	982.70	2,367.62	2,052.21	3,993.65	62,700.00
Pro Shop	20,262.59	9,688.18	24,982.24	13,055.32	45,000.00
Course	33,217.21	24,820.81	37,921.21	28,564.81	38,500.00
	-----	-----	-----	-----	-----
Total Direct Expenses	54,462.50	36,876.61	64,955.66	45,613.78	146,200.00
Add Beginning Inventory					
Less Ending Inventory					
Net Direct Income (Loss)					
Indirect Revenues -	16.50	.08	625.36	(2.58)	1,000.00
Indirect Expenses:					
Personal Services	20,512.02	23,029.40	85,552.70	101,217.77	405,872.00
Insurance			6,694.95	6,259.93	6,710.00
Professional Services	3,665.83	4,579.47	13,973.57	6,743.81	22,900.00
Advertising	1,984.08	1,949.50	1,984.08	2,456.84	4,500.00
Repair & Maintenance	6,496.56	9,981.30	20,936.37	14,738.74	52,500.00
Supplies & Materials	1,002.22	(639.40)	2,293.87	1,256.88	59,600.00
Travel, Conference & Dues	405.57	112.38	1,287.67	680.75	3,250.00
Utilities	2,179.20	2,008.68	7,484.61	5,737.85	37,600.00
Billing and Administration					
Depreciation	5,893.62	4,218.78	18,549.96	16,875.12	55,745.00
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Total Indirect Expenses	42,139.10	45,240.11	158,757.78	155,967.69	648,677.00
Net Operating Income	7,096.39	41,515.95	(46,822.29)	61,043.29	(74,077.00)
	=====	=====	=====	=====	=====
Capital Outlay		(8,887.00)		89,983.00	82,000.00
	=====	=====	=====	=====	=====

Fox Run Golf Course
Statement of Revenues

	01Apr2018 30Apr2018	01Apr2017 30Apr2017	01Jan2018 30Apr2018	01Jan2017 30Apr2017	Legal Budget
Concessions					
CASH Long	40.04	110.26	67.46	213.14	1,000.00
PREPARED FOOD	2,089.59	3,007.67	4,024.62	5,448.28	40,000.00
PRE-PACKAGED FOOD	210.99	555.71	434.28	815.04	10,700.00
BEER	1,673.43	6,012.68	3,681.14	9,465.41	85,000.00
BOTTLED POP	863.06	1,474.10	1,339.94	2,334.16	25,000.00
MISCELLANEOUS CONCESSIONS					
	-----	-----	-----	-----	-----
Total Concessions	4,877.11	11,160.42	9,547.44	18,276.03	161,700.00
Pro Shop					
GOLF BALLS	475.42	514.71	633.87	794.42	19,000.00
GLOVES	123.92	356.64	290.62	565.86	6,000.00
GOLF CAPS/VISORS	129.75	318.55	219.55	426.75	7,000.00
MERCHANDISE	544.33	692.59	839.56	1,350.92	16,000.00
MERCHANDISE NON-TAX					200.00
GOLF EQUIPMENT	3,527.18	1,123.79	6,632.03	3,861.63	30,000.00
MISCELLANEOUS MERCHANDISE					
CLUB REPAIRS	523.10	1,012.64	880.81	2,176.82	11,000.00
LESSONS		140.86	140.85	140.86	2,000.00
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Total Pro Shop	5,323.70	4,159.78	9,637.29	9,317.26	91,200.00
Course					
SIMULATOR	227.94		5,786.29	4,698.29	7,000.00
SIMULATOR NON-TAXABLE					600.00
SEASON PASS	60,990.10	69,104.62	100,805.52	150,913.00	169,000.00
SEASON PASS NON-TAX					3,500.00
GREEN FEES-WEEKENDS/HOLIDAYS	630.32	4,487.09	669.40	5,546.10	52,000.00
GRREN FEES NON-TAX	1,106.00	1,134.00	1,106.00	1,134.00	6,500.00
GREEN FEES - WEEKDAYS	419.00	2,882.72	419.00	3,578.61	70,000.00
GOLF CAR RENTAL	6,746.84	7,312.56	10,511.03	15,837.66	73,000.00
GOLF CAR STORAGE (NON-TAX)	7,542.71	7,373.36	12,898.11	18,631.77	21,600.00
TRAIL FEES	9,121.30	8,985.07	15,679.20	21,764.26	29,000.00
PULL CART RENTAL	48.62	78.54	48.62	93.50	500.00
GOLF CLUB RENTAL					800.00
DRIVING RANGE	2,930.20	2,584.94	3,445.81	5,274.93	18,500.00
DRIVING RANGE NON-TAX					800.00
HANDICAPING	3,717.65	3,919.49	5,337.08	7,111.93	8,500.00
LEAGUES					
JUNIOR GOLF PROGRAM					4,000.00
GOLF CART WRAPS		450.00	375.00	450.00	1,000.00
LEAGUE SOFTWARE ADS					
	-----	-----	-----	-----	-----
Total Course	93,480.68	108,312.39	157,081.06	235,034.05	466,900.00
Total Direct Revenues	103,681.49	123,632.59	176,265.79	262,627.34	719,800.00
	=====	=====	=====	=====	=====

Fox Run Golf Course
Statement of Expenditures

	01Apr2018 30Apr2018	01Apr2017 30Apr2017	01Jan2018 30Apr2018	01Jan2017 30Apr2017	Legal Budget
Concessions					
CASH SHORT	58.39	93.34	104.18	168.95	1,200.00
PREPARED FOODS	658.46	1,009.78	1,361.18	2,040.10	22,000.00
CANDY	63.30	8.60	93.20	62.25	3,500.00
BEER	202.55	1,015.00	452.30	1,400.95	27,000.00
POP		240.90	41.35	321.40	9,000.00
	-----	-----	-----	-----	-----
Total Concessions	982.70	2,367.62	2,052.21	3,993.65	62,700.00
Pro Shop					
GOLF BALLS	2,305.01		5,682.08	1,076.49	10,000.00
GLOVES	3,320.80	2,778.45	3,320.80	2,778.45	3,000.00
GOLF CAPS/VISORS	1,367.59		1,553.25		1,000.00
MERCHANDISE	262.10	(850.07)	262.10	(447.57)	10,000.00
GOLF EQUIPMENT	13,007.09	7,759.80	14,164.01	9,070.56	15,000.00
TRADE IN GOLF EQUIPMENT					
CLUB REPAIRS				577.39	6,000.00
	-----	-----	-----	-----	-----
Total Pro Shop	20,262.59	9,688.18	24,982.24	13,055.32	45,000.00
Course					
GOLF CAR RENTAL	33,165.64	24,455.81	33,165.64	24,455.81	25,500.00
REIMBURSEMENT-GOLF SHED RENTAL					
PULL CART RENTAL					
DRIVING RANGE		365.00	4,704.00	4,109.00	4,200.00
HANDICAPING					7,800.00
JUNIOR GOLF PROGRAM					1,000.00
GOLF CART WRAPS					
LEAGUE SOFTWARE ADS					
	-----	-----	-----	-----	-----
Total Course	33,217.21	24,820.81	37,921.21	28,564.81	38,500.00
Total Direct Expenditures	54,462.50	36,876.61	64,955.66	45,613.78	146,200.00
	=====	=====	=====	=====	=====

Description	Yankton Transfer	Vermillion Landfill	Total Joint	4 Month Budget	Legal 2018 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$364,765.49	\$227,374.14	\$592,139.63	\$625,120.00	\$1,880,360.00
<i>Expenses:</i>					
Personal Services	91,547.98	86,685.41	178,233.39	225,897.67	677,693.00
Operating Expenses	96,169.41	127,271.95	223,441.36	252,424.00	757,272.00
Depreciation (est)	60,610.87	93,551.32	154,162.19	133,485.67	400,457.00
Trench Depletion	0.00	48,419.14	48,419.14	69,289.33	207,868.00
Closure/Postclosure Resrv	0.00	2,508.94	2,508.94	2,873.67	8,621.00
Amortization of Permit	0.00	328.67	328.67	376.67	1,130.00
<i>Total Operating Expenses</i>	248,328.26	358,765.43	607,093.69	684,347.00	2,053,041.00
<i>Non Operating Expense-Interest</i>	0.00	11,005.25	11,005.25	39,960.33	119,881.00
<i>Landfill Operating Income</i>	116,437.23	(142,396.54)	(25,959.31)	(99,187.33)	(292,562.00)
Joint Recycling Center					
<i>Total Revenue</i>	0.00	28,170.40	28,170.40	76,085.00	228,255.00
<i>Expenses:</i>					
Personal Services	0.00	72,119.06	72,119.06	73,448.33	220,345.00
Operating Expenses	0.00	17,459.55	17,459.55	39,066.67	117,200.00
Depreciation (est)	0.00	12,385.32	12,385.32	25,332.33	75,997.00
<i>Total Operating Expenses</i>	0.00	101,963.93	101,963.93	137,847.33	413,542.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	0.00	(73,793.53)	(73,793.53)	(61,762.33)	(185,287.00)
<i>Total Operating Income</i>	\$116,437.23	(\$216,190.07)	(\$99,752.84)	(\$160,949.67)	(\$477,849.00)
Tonage in Trench:	<u>4/30/2017</u>	<u>4/30/2018</u>			
Asbestos	14.07	18.78	18.78	16.67	50.00
Centerville	79.12	73.18	73.18	93.33	280.00
Beresford	397.29	425.08	425.08	475.00	1,425.00
Clay County Garbage	3,558.10	3,737.18	3,737.18	4,433.33	13,300.00
Elk Point	332.18	316.92	316.92	376.67	1,130.00
Yankton County Garbage	6,930.18	6,833.13	6,833.13	7,666.67	23,000.00
<i>Total Tonage in Trench</i>	11,310.94	11,404.27	11,404.27	13,061.67	39,185.00
Operating Cost per ton			\$53.23	\$55.45	\$55.45

This report is based on the following:

Revenue accrual thru April 30, 2018

Expenses cash thru April 30, 2018 with May's Bills

Joint Powers Solid Waste Authority
Financial Report Thru April 30, 2018

Description	Yankton Transfer	Vermillion Landfill	Total Joint	4 Month Budget	Legal 2018 Budget
Source of Funds					
<i>Beginning Balance</i>	\$667,904.00	\$1,049,572.00	\$1,717,476.00	\$1,717,476.00	\$1,717,476.00
<i>Operating Revenue:</i>					
Net Income	116,437.23	(216,190.07)	(99,752.84)	(159,283.00)	(477,849.00)
Depreciation	60,610.87	105,936.64	166,547.51	158,818.00	476,454.00
Trench Depletion	0.00	48,419.14	48,419.14	69,289.33	207,868.00
Amortization of Permit	0.00	328.67	328.67	376.67	1,130.00
<i>Non Operating Revenue:</i>					
Grant	0.00	0.00	0.00	0.00	0.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	0.00	0.00	0.00	0.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	2,652.38	4,990.32	7,642.70	2,600.00	7,800.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(228,438.18)	228,438.18	0.00	37,340.67	112,022.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
<i>Total Funds Available</i>	<u>619,166.30</u>	<u>1,221,494.88</u>	<u>1,840,661.18</u>	<u>1,826,617.67</u>	<u>2,044,901.00</u>
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	6.54	0.00	6.54	114,000.00	342,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	2,508.94	2,508.94	2,873.67	8,621.00
<i>Joint Recycling Center</i>					
Equipment	0.00	0.00	0.00	51,666.67	155,000.00
<i>Payment Principal</i>	24,477.42	16,313.96	40,791.38	79,328.33	237,985.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<i>Total Applied</i>	<u>24,483.96</u>	<u>18,822.90</u>	<u>43,306.86</u>	<u>247,868.67</u>	<u>743,606.00</u>
<i>Ending Balance</i>	<u>\$594,682.34</u>	<u>\$1,202,671.98</u>	<u>\$1,797,354.32</u>	<u>\$1,578,749.00</u>	<u>\$1,301,295.00</u>

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	4 Month Budget	Legal 2018 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$1,220.76	\$1,220.76	\$1,166.67	\$3,500.00
Elk Point	0.00	14,844.84	14,844.84	17,515.00	\$52,545.00
Centerville	0.00	3,430.75	3,430.75	4,340.00	13,020.00
Beresford	0.00	19,920.49	19,920.49	22,100.00	66,300.00
Clay County Garbage	0.00	181,589.35	181,589.35	221,150.00	663,450.00
Compost-Yd Waste-Wood	0.00	2,823.02	2,823.02	1,666.67	5,000.00
Contaminated Soil	0.00	20.44	20.44	1,333.33	4,000.00
White Goods	0.00	693.70	693.70	1,666.67	5,000.00
Tires	0.00	634.60	634.60	1,333.33	4,000.00
Electronics	0.00	1,985.00	1,985.00	1,666.67	5,000.00
Other Revenue	2,709.02	211.19	2,920.21	6,700.00	20,100.00
Less Recycling Tipping Fee	0.00	0.00	0.00	(38,851.67)	(116,555.00)
Cash long	0.52	0.00	0.52	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	8,885.82	0.00	8,885.82	17,333.33	52,000.00
Transfer Fees	352,659.29	0.00	352,659.29	366,000.00	1,098,000.00
Metal	510.84	0.00	510.84	0.00	5,000.00
Other Operational - Solid Waste	0.00	0.00	0.00	0.00	0.00
Total Revenue	364,765.49	227,374.14	592,139.63	625,120.00	1,880,360.00
<i>Expenses: (cash)</i>					
Personal Services	91,547.98	86,685.41	178,233.39	225,897.67	677,693.00
Insurance	17,680.50	(89.77)	17,590.73	9,019.00	27,057.00
Professional Service/Fees	1,908.35	22,683.69	24,592.04	24,000.00	72,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	11,404.27	11,404.27	13,000.00	39,000.00
Professional - Legal/Audit	0.00	0.00	0.00	416.67	1,250.00
Publishing & Advertising	570.34	438.11	1,008.45	600.00	1,800.00
Rental	0.00	0.00	0.00	166.67	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	875.70	31,748.33	32,624.03	18,666.67	56,000.00
Motor vehicle repair	126.80	3,184.61	3,311.41	7,833.33	23,500.00
Vehicle fuel & maintenance	46,661.34	10,854.25	57,515.59	78,000.00	234,000.00
Equip, Mat'l & Labor	10,348.90	0.00	10,348.90	4,000.00	12,000.00
Building repair	1,274.41	373.22	1,647.63	8,000.00	24,000.00
Facility repair & maintenance	0.00	941.84	941.84	11,666.67	35,000.00
Postage	160.78	3.69	164.47	250.00	750.00
Office supplies	1,233.45	806.44	2,039.89	1,066.67	3,200.00
Copy supplies	35.28	2.81	38.09	125.00	375.00
Uniforms	0.00	1,226.98	1,226.98	1,566.67	4,700.00
Small Tools & Hardware	149.90	0.00	149.90	83.33	250.00
Travel & Training	0.00	880.00	880.00	1,500.00	4,500.00
Operating supply	565.00	27,056.50	27,621.50	49,200.00	147,600.00
Electricity	3,431.56	5,293.19	8,724.75	10,066.67	30,200.00
Heating Fuel - Gas	9,572.01	9,553.00	19,125.01	10,666.67	32,000.00
Water	735.06	141.40	876.46	1,000.00	3,000.00
WW service	394.50	0.00	394.50	433.33	1,300.00
Landfill	83.16	0.00	83.16	66.67	200.00
Telephone	362.37	769.39	1,131.76	1,030.00	3,090.00
Depreciation (est)	60,610.87	93,551.32	154,162.19	133,485.67	400,457.00
Trench Depletion		48,419.14	48,419.14	69,289.33	207,868.00
Closure/Postclosure Resrv		2,508.94	2,508.94	2,873.67	8,621.00
Amortization of Permit		328.67	328.67	376.67	1,130.00
Total Op Expenses	248,328.26	358,765.43	607,093.69	684,347.00	2,053,041.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	4 Month Budget	Legal 2018 Budget
<i>Non Operating Expense-Interest</i>	0.00	11,005.25	11,005.25	39,960.33	119,881.00
<i>Operating Income (Loss)</i>	\$116,437.23	(\$142,396.54)	(\$25,959.31)	(\$99,187.33)	(\$292,562.00)
<i>Capital:</i>					
Capital Outlay	\$6.54	\$0.00	\$6.54	\$114,000.00	\$342,000.00
Landfill Development	0.00	0.00	0.00	84,666.67	\$254,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$6.54	\$0.00	\$6.54	\$198,666.67	\$596,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$228,438.18)	\$228,438.18	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		18.78	18.78	16.67	50.00
Beresford		425.08	425.08	475.00	1,425.00
Centerville Garbage		73.18	73.18	93.33	280.00
Clay County Garbage		3,737.18	3,737.18	4,433.33	13,300.00
Elk Point		316.92	316.92	376.67	1,130.00
Yankton County Garbage		6,833.13	6,833.13	7,666.67	23,000.00
<i>Total Tonage in Trench</i>		11,404.27	11,404.27	13,061.67	39,185.00
Operating Cost per ton			\$53.23	\$55.45	\$55.45

Joint Recycling Center	Yankton	Vermillion	Total	4 Month	Legal
Description	Transfer	Center	Joint	Budget	2018 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	38,851.67	116,555.00
Magazines	0.00	1,418.18	1,418.18	1,000.00	3,000.00
Metal/Tin	0.00	(593.00)	(593.00)	400.00	1,200.00
Plastic	0.00	(1,037.72)	(1,037.72)	5,000.00	15,000.00
Aluminum	0.00	5,586.60	5,586.60	4,666.67	14,000.00
Newsprint	0.00	1,658.06	1,658.06	4,000.00	12,000.00
Cardboard	0.00	18,210.38	18,210.38	15,000.00	45,000.00
High Grade Paper	0.00	989.65	989.65	1,666.67	5,000.00
Other Material	0.00	1,938.25	1,938.25	2,666.67	8,000.00
Contributions/Operating Grants	0.00	0.00	0.00	2,833.33	8,500.00
Total Revenue	0.00	28,170.40	28,170.40	76,085.00	228,255.00
<i>Expenses:</i>					
Personal Services	0.00	72,119.06	72,119.06	73,448.33	220,345.00
Insurance	0.00	61.73	61.73	833.33	2,500.00
Professional Service/Fees	0.00	0.00	0.00	6,000.00	18,000.00
Hazardous Waste Collection	0.00	665.63	665.63	11,333.33	34,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	53.63	53.63	666.67	2,000.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	835.39	835.39	3,583.33	10,750.00
Vehicle repair & maintenance	0.00	0.00	0.00	250.00	750.00
Vehicle fuel	0.00	1,279.58	1,279.58	1,666.67	5,000.00
Building repair & maintenance	0.00	1,142.86	1,142.86	1,000.00	3,000.00
Postage	0.00	0.92	0.92	216.67	650.00
Freight	0.00	3,200.00	3,200.00	666.67	2,000.00
Office supplies	0.00	269.27	269.27	333.33	1,000.00
Uniforms	0.00	0.00	0.00	166.67	500.00
Materials Purchases	0.00	1,017.00	1,017.00	1,500.00	4,500.00
Travel & Training	0.00	1,000.00	1,000.00	500.00	1,500.00
Operating Supplies	0.00	175.97	175.97	3,333.33	10,000.00
Copy Supply	0.00	2.92	2.92	116.67	350.00
Electricity	0.00	1,929.74	1,929.74	2,166.67	6,500.00
Heating Fuel-Gas	0.00	2,547.14	2,547.14	1,500.00	4,500.00
Water	0.00	183.16	183.16	216.67	650.00
WW service	0.00	652.74	652.74	400.00	1,200.00
Telephone	0.00	265.92	265.92	283.33	850.00
Revenue Sharing	0.00	2,175.95	2,175.95	2,333.33	7,000.00
Transportation to Vermillion	0.00	0.00	0.00	0.00	0.00
Processing Recyclables	0.00	0.00	0.00	0.00	0.00
Depreciation (est)	0.00	12,385.32	12,385.32	25,332.33	75,997.00
Total Op Expenses	0.00	101,963.93	101,963.93	137,847.33	413,542.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
Operating Income (Loss)	\$0.00	(\$73,793.53)	(\$73,793.53)	(\$61,762.33)	(\$185,287.00)
Capital Outlay	\$0.00	\$0.00	\$0.00	\$51,666.67	\$155,000.00
Grant Reimbursement/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash Flow Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru April 30, 2018

Expenses cash thru April 30, 2018 with May's Bills

2018 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	16,041.14	(32,788.43)	(16,747.29)	2,696.97	53.89	0.00	(27,733.35)	(27,733.35)	16,041.14	(60,521.78)	(44,480.64)
February	6,325.01	(39,330.29)	(33,005.28)	2,317.61	63.58	0.00	(11,367.08)	(11,367.08)	6,325.01	(50,697.37)	(44,372.36)
Subtotal	22,366.15	(72,118.72)	(49,752.57)	5,014.58	58.37	0.00	(39,100.43)	(39,100.43)	22,366.15	(111,219.15)	(88,853.00)
March	43,806.85	(31,655.77)	12,151.08	2,870.30	51.00	0.00	(14,720.58)	(14,720.58)	43,806.85	(46,376.35)	(2,569.50)
Subtotal	66,173.00	(103,774.49)	(37,601.49)	7,884.88	55.69	0.00	(53,821.01)	(53,821.01)	66,173.00	(157,595.50)	(91,422.50)
April	49,973.11	(27,616.80)	22,356.31	3,519.39	46.68	0.00	(19,972.52)	(19,972.52)	49,973.11	(47,589.32)	2,383.79
Subtotal	116,146.11	(131,391.29)	(15,245.18)	11,404.27	53.23	0.00	(73,793.53)	(73,793.53)	116,146.11	(205,184.82)	(89,038.71)

5/1/2018

City of Yankton Transfer Station
Recap of Customer Tonnage

Date	City	Licensed Haulers						Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Fischer (590)	Independence (627)	Loren Fischer (648)	Kortan (673)			
January 2017	227.38	502.19	367.33	35.07	0.00	65.26	7.51	977.36	273.30	1,478.04
February 2017	202.70	484.93	336.77	29.14	0.00	59.30	11.20	921.34	288.46	1,412.50
March 2017	237.30	616.06	434.47	12.48	0.00	63.43	11.30	1,137.74	417.16	1,792.20
April 2017	227.30	591.85	486.98	0.00	0.00	64.29	13.47	1,156.59	771.69	2,155.58
May 2017	252.91	693.56	536.92	0.00	0.00	75.06	7.97	1,313.51	465.54	2,031.96
June 2017	239.77	701.18	649.20	0.00	0.00	85.82	18.33	1,454.53	483.34	2,177.64
July 2017	235.82	669.19	465.38	0.00	0.00	84.20	12.77	1,231.54	509.76	1,977.12
August 2017	270.08	737.19	577.34	0.00	0.00	85.68	13.52	1,413.73	498.79	2,182.60
September 2017	235.66	641.84	464.10	0.00	0.00	83.83	18.47	1,208.24	529.19	1,973.09
October 2017	237.61	699.36	554.25	0.00	19.20	81.27	18.07	1,372.15	398.57	2,008.33
November 2017	249.77	615.69	457.07	0.00	1.69	110.42	17.48	1,202.35	400.12	1,852.24
December 2017	225.56	519.09	483.74	0.00	0.00	91.53	14.08	1,108.44	357.59	1,691.59
2017 Total	2,841.86	7,472.13	5,813.55	76.69	20.89	950.09	164.17	14,497.52	5,393.51	22,732.89
January 2018	239.65	530.30	436.12	0.00	0.00	81.67	7.84	1,055.93	252.70	1,548.28
February 2018	181.66	488.25	370.51	0.00	0.00	77.18	10.55	946.49	234.16	1,362.31
March 2018	227.12	601.25	477.74	0.00	0.00	83.07	7.49	1,169.55	415.05	1,811.72
April 2018	227.43	561.75	490.33	0.00	0.00	94.10	9.61	1,155.79	613.24	1,996.46
2018 Total	875.86	2,181.55	1,774.70	0.00	0.00	336.02	35.49	4,327.76	1,515.15	6,718.77

CITY OF VERMILLION
LANDFILL TONS

	2018	Independence Waste	Fischer Disposal	Art's Garbage	Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Other	2018 Tons
\$46.50 PER TON	Jan	290.99	166.96	0.00	42.97	80.77	272.32	15.56	104.43	147.12	1121.12
\$47.00 PER TON	Feb	290.57	141.68	0.00	34.32	71.59	215.28	15.64	90.69	0.00	859.77
FEB 5TH, 2018	Mar	301.17	154.91	0.00	41.03	83.11	271.25	20.20	110.58	116.78	1099.03
	April	385.78	182.97	0.00	43.23	81.41	333.34	21.78	119.38	266.64	1434.53
	May										0.00
	June										0.00
	July										0.00
	Aug										0.00
	Sept										0.00
	Oct										0.00
	Nov										0.00
	Dec										0.00
		----- 1268.51 =====	----- 646.52 =====	----- 0.00 =====	----- 161.55 =====	----- 316.88 =====	----- 1092.19 =====	----- 73.18 =====	----- 425.08 =====	----- 530.54 =====	----- 4514.45 =====
	2017	Independence Waste	Fischer Disposal	Art's Garbage	Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Other	2017 Tons
\$46.50 PER TON	Jan	276.74	139.71	11.74	36.72	92.03	277.66	20.37	91.35	36.30	982.62
	Feb	236.47	121.30	25.06	33.22	73.55	284.48	18.52	82.07	82.27	956.94
	Mar	316.13	155.75	22.24	40.08	84.49	273.44	20.76	115.42	94.13	1122.44
	April	361.91	169.26	68.17	39.01	82.11	329.14	19.47	108.48	141.21	1318.76
	May	471.00	202.68	16.70	55.62	103.79	420.43	18.53	115.94	282.99	1687.68
	June	378.01	171.68	31.23	36.27	87.48	358.13	18.51	120.53	475.24	1677.08
	July	370.48	175.21	16.86	33.53	79.20	361.38	19.37	120.85	201.90	1378.78
	Aug	387.99	203.59	11.04	43.05	107.93	479.76	20.67	138.20	447.21	1839.44
	Sept	388.10	176.29	2.20	37.11	73.77	442.20	23.57	105.69	0.00	1248.93
	Oct	410.98	189.54	0.00	42.26	93.86	373.64	22.45	126.64	227.53	1486.90
	Nov	387.73	173.20	0.00	38.41	95.22	303.60	20.06	121.22	276.54	1415.98
	Dec	278.66	147.34	0.00	36.00	82.05	294.86	18.06	98.37	142.01	1097.35
		----- 4264.20 =====	----- 2025.55 =====	----- 205.24 =====	----- 471.28 =====	----- 1055.48 =====	----- 4198.72 =====	----- 240.34 =====	----- 1344.76 =====	----- 2407.33 =====	----- 16212.90 =====



The MISSION of the Yankton Department of Parks and Recreation is to enhance the quality-of-life (social, cultural, educational, and physical well-being) for the citizens of Yankton and the surrounding area through responsible, innovative, and cost-effective creation, maintenance, and management of high quality parks, facilities, programs, and community special events.

**MINUTES
FOX RUN GOLF ADVISORY BOARD
Thursday, April 19, 2018**

Fox Run Golf Course Clubhouse – 12:00 P.M.

I. ROUTINE BUSINESS

Roll Call:

Present: Dan Kramer, Steve Sager, Annette Kohoutek, Jim Miner, Terry Carda.

Absent: Carll Kretsinger, Commissioner Stephanie Moser.

Also present were Golf Operations Manager Tom Jeffers, Course Superintendent Rockie Wampol, Mayor Jake Hoffner, and Department Secretary Chasity McHenry.

Public Appearances: John Dannenbring, Karol Kittelson.

Minutes: January 18, 2018 minutes approved. Kramer motioned, Sager second. Motion carried 5-0.

II. NEW BUSINESS

- A. Trail along Highway 50 and West City Limits Road. The City is still waiting to hear back from the State as Stockwell Engineers have submitted plans for final review. The project will be a State project, but the City will see the approved plans once the State sends them back to Stockwell. The plans will be brought to the Golf Advisory Board when the City has them.
- B. Golf cart lease approved for 40 carts for five years. The “Shark Experience,” a GPS and entertainment system for the carts, has been approved by the City Commission (attachment). The walk-up cart use rates have been adjusted for 2018 and approved by the City Commission. The golf cart yearly pass fee for 2018 will not increase with this added amenity. Golfers like the new carts. Some private cart owners have decided to use the “Shark Experience Carts.”
- C. Discussion on the gate for the “C” cart shed access drive. Do we need the gate? It will mostly be open during the day. T. Jeffers said that if he was going to make a recommendation it would be to not have the gate. Kohoutek is concerned that if there is not a gate, there will be more crime and danger to vehicles or people if cars are allowed to access the area after dark. Sager made a recommendation to remove gate and put up bollards. D. Kramer second. Motion carried 4-1.
- D. Simulator re-cap from winter season. The season was cut short. Revenue is down \$500. Jason Metz helped keep expenses down in regards to the simulator screen as

he fixed the screen from parts he was able to find in town instead of ordering from the web.

- E. 2017 financial report from City finance department. Main concern for the course is to work on customer service and it was mentioned that the customer service last year was great. Board members were curious if there is money in the budget to get a bigger sign for Fox Run on Hwy 81.
- F. Course conditions and projects. Need to charge irrigation. Go through heads to make sure they are good and order more if need be.

III. OTHER BUSINESS

- A. Next Meeting Thursday, May 17, 2018.

IV. ADJOURN

Carda motioned, Sager second. Motion carried 5-0.

City of Yankton
Airport Advisory Board Meeting Minutes
For
April 18th, 2018
unapproved

The meeting was called to order at 8:00AM by Chairman Cox

ROLL CALL:

Present: Chairman Jim Cox, Steve Hamilton, Roger Huntley, George Munn, Jr., Mark Yonke, and City Commission Representative Tony Maibaum.

Also present: Mike Roinstad, and Dave Mingo

18-07 **MINUTES** – March 21st, 2018

MOTION -- It was moved by Roger Huntley and seconded by Mark Yonke to approve the minutes from the March 21st, 2018 meeting.

VOTE – Voting “Aye” – all members present. Voting “Nay” –none.

MOTION – PASSED

Mike Roinstad gave the Monthly Fuel Report for March 2018. During the month of March 2018 there were 47 transactions totaling 3,204.50 gallons. In March 2017, there were 3,010.70 gallons sold.

Staff Report

Dave Mingo spoke about 2018 Airports Conference; which was attended by Mingo, Steve Hamilton and Mike Roinstad. According to attendees, this year’s conference was more interesting than in previous years and provided a lot of good information and updates. There were 132 people registered and 14 vendors in attendance. The 2019 Airports Conference will be hosted by an east river community.

Update on Apron & Hangar Relocation Project

More good news – There was a very good discussion with Andy Peek (FAA) and the SDDOT staff – all are comfortable with and supportive of moving forward with the project. Administratively, the FAA wants to close older grants so the plan is to close out the 2014 grant and re-open the project with a 2018 grant. There are ongoing concerns regarding cost overruns, so grant assistance is imperative. A bit of bad news, however, - hangar relocation costs are now calculated differently vs. when the project commenced. FAA has since changed funding to move private hangars. They calculate the compensation based on salvage value. Mr. Mingo stated that this change is not fair to anyone.

Update on Hangar Leases

Edits and grammatical errors, which were discussed, in-depth, at the March 21st, 2018 meeting were incorporated into hangar lease. Dave Mingo to make additional suggested edits, as requested by Board members. He is also discussion language with the City Attorney.

Other Business

Chairman Cox commented on the ongoing discussion regarding the airports 75th Anniversary and Oshkosh promotion. Dave Mingo also pointed out that any discounted fuel rates will have to be determined and approved by the City Manager. Mike Roinstad stated that YRAA has generously donated \$250 for food, pop, water, etc... and donation buckets will also be set out to hopefully offset additional expenses. Steve Hamilton spoke about advertising, displays, banners and cozies – all of which could be ready within a week. Hamilton also suggested bringing in Jim Smith’s plane and possibly, a hot air balloon.

ADJOURNMENT

18-08 **MOTION** – it was moved by Roger Huntley and seconded by Mark Yonke to adjourn meeting.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

Meeting adjourned at 8:49AM

Publishing Dates: May 24 and May 31, 2018

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street, Yankton, South Dakota, at the Office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P.M. on the 14th day of June, 2018, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 25th day of June, 2018, at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

ANNUAL SUPPLY OF TRANSPORT – TANKWAGON PETROLEUM PRODUCTS

Copies of the specifications may be obtained at the Office of the Manager of Public Works, 700 Levee Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and the lowest bid, and to approve the bond, if required.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: May 24, 2018

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Malt Beverage (on-sale) Retailers License for 1 day, July 3, 2018, from Capitol Street Pub, (Garrett Horn, President), 3rd Street between Walnut and Douglas, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, June 11, 2018 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
this 29th day of May 2018.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events (on-sale) Liquor License for 1 day, June 19, 2018, from Drotzmann & Portillo, LLC (Steve Drotzmann, Partner), d/b/a Rounding 3rd Bar and Casino, Yankton Ice Arena, 901 Whiting Drive, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, June 11 2018 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
this 29th day of May 2018.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for one day, October 20, 2018, from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, June 11, 2018, at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota
this 29th day of May 2018.



Al Viereck
FINANCE OFFICER

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2018, to June 30, 2019, from Xtreme, Inc. (Jeff Koster, President) dba Gramps to Arrowhead Holdings, LLC (Rick Daugherty, Member) dba Gramps, 700 East 4th Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, June 11, 2018 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
this 29th day of May, 2018.



Al Viereck
FINANCE OFFICER

____ Voice vote

MEMORANDUM #18-97

To: City Manager
From: Finance Officer
Date: May 21, 2018
Subject: Renewal of Malt Beverage Licenses for the 2018-2019 Licensing period.

We have received the following applications for the renewal of Malt Beverage Licenses for July 1, 2018 through June 30, 2019 licensing period.

RETAIL (ON-OFF SALE) MALT BEVERAGE:

Hanten, Inc. dba Ben's Brewing Company, 222 West 3rd St.
IHAH, LLC dba Big River Burrito Company, 100 Douglas Ave.
Boomers, Inc., dba Boomers Lounge, 100 East 3rd St.
ADDAR INC dba Broadway Inn, 1210 Broadway
YC Library, LLC dba Capitol Street Pub, 401 Capitol St.
Casey's Retail Company, dba Casey's General Store #2268, 1000 Broadway
Casey's Retail Company, Inc., dba Casey's General Store #2260, 608 E. 8th St.
Casey's Retail Company, Inc., dba Casey's General Store #1123, 515 West 4th St.
Chuck Stop, LLC dba Charlie's Pizza House, 804 Summit St.
Cheers Bar & Grill, LLC dba Cheers Bar & Grill, 310 Walnut St.
Chuck Stop, LLC dba Chuck Stop, 800 Summit Street
Cork 'N Bottle, Inc., dba Cork 'N Bottle, 1500 Broadway
Czechers, Inc., dba Czechers, Inc., 407 Walnut St.
Diggers Inc., dba Diggers Casino, 2020 Elm St. #7
East Eight, LLC, dba EconoLodge, 611 West 23rd St.
El Tapatio Family Mexican Restaurant, Inc., dba El Tapatio Family Mexican Restaurant,
2502 Fox Run Parkway
City of Yankton, dba Fox Run Golf Course, 600 West 27th St.
The Fox Stop, Inc. dba The Fox Stop, 1316 W. 30th St.
JAY AMBE-8, LLC dba Freedom Valu Center, 301 Broadway
JAY AMBE-8, LLC dba Freedom Valu Center, 301 Broadway
Fryn' Pan of Yankton, Inc., dba Fryn'Pan Family Restaurant, 502 West 21st St.
Xtreme, Inc., dba Gramps, 700 East 4th St.
Allison A. Gullikson dba Happy Hourz, 311 Douglas Ave.
SYMS, LLC, dba Holiday Inn Express Hotel & Suites, 2607 Broadway
Hy-vee Inc., dba Hy-vee Gas, 2110 Broadway
SHREENISH, LLC dba JR's Oasis, 2400 East Hwy 50
JoDean Corp. dba JoDean Corp., 2809 Broadway
King Buffet Mongolian Grill Restaurant, Inc., dba King Buffet Mongolian Grill, 3013 N.
Broadway, Suite 5
SAN JOSE, INC. dba Mexico Viejo, 1809 Broadway
WR Capital I, LLC dba Minerva's Grill & Bar, 1607 E. Hwy 50, Suite A
SHREE, LLC dba Muggsys Sub Galley, 821 Broadway
Annis Properties, Inc., dba Patriot Express, 2217 Broadway
Annis Properties, Inc., dba Patriot Express 02, 100 E. 4th St. Suite A

Annis Properties, Inc., dba Patriot Express 02, 100 E. 4th S.
TST, Inc., dba Phinney's Pub & Casino, Yankton Mall
NPC International, Inc., dba Pizza Hut #2791, 2003 Broadway
Annis Properties, Inc., dba Prairie Pumper, 909 Broadway

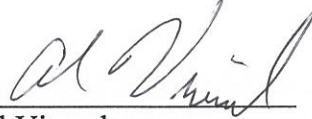
RETAIL (ON-OFF SALE) MALT BEVERAGE (continued):

Pump-N-Stuff Yankton, Inc., dba Pump-N-Stuff, 215 West 2nd St.
Pure Ice Partners, LLC dba Pure Ice Company, 101 Capital St.
RB Beer & Burgers dba RB Beer & Burgers 2901 Broadway, Suite C
TST, Inc., dba River City Harbor, Yankton Mall
Bernard Properties, LLC dba Riverfront Events Center & Emporium, 121-113 W. 3rd
Zacson, Inc., dba Roadrunner Convenience Mart, 300 West 23rd St.
Drotzmann & Portillo, LLC dba Rounding 3rd Bar & Casino, 304 West 3rd St.
Kathy J. Shelburg, dba Shelburg's Concessions, Sertoma Park
Diggers Inc., dba Smokey Hollow, 2020 Elm St. Suite 7A
Morgen, LLC dba South Point Gaming Lounge, 1101 Broadway, Suite 111C
Morgen, LLC dba South Point, 1101 Broadway, Suite 109
Morgen, LLC dba South Point, 1101 Broadway, Suite 107A
Morgen, LLC dba South Point Gaming Lounge, 1101 Broadway, Suite 107B
Bernard Properties, LLC dba The Brewery, 200 Walnut St.
Flusswerks, LLC, dba The Landing, 104 Capital St.
Tokyo Japanese Cuisine of Yankton, Inc., dba Tokyo Japanese Cuisine of Yankton, Inc.,
2007 Broadway, Suite J
Gerstner Oil Company, Inc., dba Triple Time Rudy's, 1606 Broadway
Dave Tunge, dba Mule Train, 901 Broadway, Suite A
Dave Tunge, dba Kankota's, 901 Broadway, Suite C
Dave Tunge, dba Sportsman's, 901 Broadway, Suite B
Upper Deck, Inc., dba Upper Deck, 311-315 Broadway
Walgreen Co., dba Walgreens #09806, 2020 Broadway
Walnut Tavern, Inc., dba Walnut Tavern, 100 West 3rd St.
WILLA B's, LLC dba WILLA B's, LLC, 114 Douglas Ave., Suite 2
Yankton Missouri River Kampground, LLC dba Yankton Missouri River KOA, 807 Bill
Baggs Rd.
Yankton Morning Optimist, Inc., dba Yankton Morning Optimist, Inc., Riverside Park
Dayhuff Enterprises, Inc., dba Zebra Club & Cockatoo II & Safari Club, 106-112 East 3rd
St.

The above applications are in compliance with City Code of Ordinances, as checked by
the Department of Finance.

A police check has been done on all the above applicants by the Yankton Police Department.

The applicants are in compliance with all Building and Fire Codes.

A handwritten signature in cursive script, appearing to read "Al Viereck", written over a horizontal line.

Al Viereck
Finance Officer

Memorandum #18-98

To: City Manager
From: Finance Department
Date: May 21, 2018
Subject: Special Events RETAIL (on-sale) Liquor License-ROCK 'N' RUMBLE
INC.

We have received an application for a Special Events (on-sale) Liquor License for July 27-28, 2018 from ROCK 'N' RUMBLE, INC. (Michael Carda, President), The block of 3rd Street between Douglas & Capital Street and ½ Block of Capital Between 3rd Street & 2nd Street, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

**Introduction and Establishment of Date for a Hearing
Memorandum # 18-94**

To: *Amy Nelson, City Manager*
From: *Brad Bies, Special Project Support/Code Enforcement Official*
Subject: *2018 Assessment Roll–Nuisance Abatement*
Date: *May 15, 2018*

In order for City staff to begin the special assessment process it is recommended that the City Commission at their meeting on May 29, 2018, set a public hearing date on the special assessment roll for June 25, 2018.

The following schedule of events should be undertaken to complete the special assessment process:

May 15, 2018	Department of Community and Economic Development files special assessment roll with Finance Officer.
May 29, 2018	City Commission sets public hearing for June 25, 2018
June 7, 2018	Department of Community and Economic Development sends notice of hearing to affected property owners.
June 7, 2018	Department of Community and Economic Development publishes notice of hearing in Press & Dakotan. Publishing dates of June 7th and June 14th, 2018.
June 25, 2018	City Commission holds public hearing on assessment roll and approves resolution.
June 26, 2018	Finance Department sends notice to property owners giving amount of assessment, installments, etc.
July 2018	Finance Department publishes resolution with June 25 Commission Minutes.
July 26, 2018	Final date property owners can pay entire assessment without interest.
January 1, 2019	First special assessment installment due.

Recommendation: It is recommended that the Board of Commissioners set June 25, 2018 as the date for a public hearing for the special assessment roll.

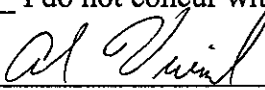
Respectfully submitted,



Brad Bies
Special Project Support/Code Enforcement Official

Attachments

I concur with the recommendation.
 I do not concur with the recommendation.


FOR AMY NELSON
Amy Nelson
City Manager

**2018 SPECIAL ASSESSMENT ROLL
FOR
NUISANCE ABATEMENT
CITY OF YANKTON, SOUTH DAKOTA**

TO THE CITY FINANCE OFFICER OF THE CITY OF YANKTON

I, Brad Bias, Special Project Support/Code Enforcement Official, herewith file with you, as provided by law, the Special Assessment Roll within the City of Yankton.

The description of the property so assessed, with the names of the owners, and the amount assessed to each lot, piece or parcel is shown as follows, to wit:

PROPERTY OWNER (Deed Holder)	PROPERTY OWNER MAILING ADDRESS	PROPERTY DESCRIPTION Legal Description	PROPERTY ADDRESS	ASSESSMENT AMOUNT	ABATEMENT CATEGORY
Andrew Hayward	840 N SPRUCE ST LT 139 RAPID CITY SD 57701	LT 16 BLK 44 CENTRAL YANKTON	513 Green Street	\$ 74.55	Vegetation
Susan Wilson	613 Walnut Street, Apt. 203 Yankton, SD 57078	LT 5 BLK 74 TODD'S	708 Walnut Street	\$ 8,541.30	Nuisance Abatement
Mike & Linda Scott	728 E. El Dorado Drive Sioux Falls, SD 57108	LT 4 BLK 3 TRIPP & HARRIS	1020 Broadway Avenue	\$ 274.77	Nuisance Abatement
AMY STEPHENSON	514 Maple Street Yankton, SD 57078	E2 LTS 8 & 9 BLK 37 WITHERSPOON'S	508 West 4th Street	\$ 63.90	Sidewalk Snow Removal
PUPPETMASTER INC	907 WALNUT ST YANKTON, SD 57078	LT 14 BLK 68 LOWER YANKTON	409 BURLEIGH ST	\$ 127.80	Street Tree Trimming
MARY DIEDE	506 EAST 5TH ST YANKTON, SD 57078	W50' LTS 10 & 11 BLK 52 LOWER YANKTON	506 EAST 5TH ST	\$ 127.80	Street Tree Trimming
MICHAEL MURPHY	310 EAST 5TH ST YANKTON, SD 57078	LT 10 EXC W57' BLK 29 LOWER YANKTON	310 EAST 5TH ST	\$ 127.80	Street Tree Trimming
LARRY'S RENTALS LLP	2401 BROADWAY AVE #3 YANKTON SD 57078	LT 3 BLK 61 CENTRAL YANKTON	614 LOCUST ST	\$ 127.80	Street Tree Trimming
WARREN & MARGO PETERSON	714 WALNUT ST YANKTON, SD 57078	S29' LT 2 & N15' LT 3 BLK 74 TODD'S	714 WALNUT ST	\$ 74.55	Street Tree Trimming
BEVERLY SPARKS	1106 PEARL ST YANKTON, SD 57078	LTS 5 & 6 BLK 11 TAYLOR & SARGENT'S	1106 PEARL ST	\$ 74.55	Street Tree Trimming
FRANK & JOSEPHINE LOPHOVSKY	1508 WALNUT ST YANKTON, SD 57078	S17' LT 7 & ALL LT 8 BLK 3 NORTH YANKTON	1508 WALNUT ST	\$ 74.55	Street Tree Trimming
CHARLES FRIEBERG	2019 CEDAR ST YANKTON, SD 57078	N8' LT 31 & ALL LT 32 BLK 3 ELM'S	2019 CEDAR ST	\$ 127.80	Street Tree Trimming
PHIL SPADY CHRYSLER-JEEP-DODGE	316 CAPITOL ST YANKTON, SD 57078	LT 1 BLK 1 HIGHLAND PARK	2108 DOUGLAS AVE	\$ 127.80	Street Tree Trimming
MICHELLE KEMNITZ	201 JAMES PL YANKTON, SD 57078	LT 5 BLK 2 HIGHLAND PARK	201 JAMES PL	\$ 127.80	Street Tree Trimming
OSWALD REVOCABLE LIVING TRUST	708 JAMES PL YANKTON, SD 57078	LT 4 BLK 3 TRAMP'S 5TH	708 JAMES PL	\$ 127.80	Street Tree Trimming
FRANK & JANET MESSNER	602 JAMES PL YANKTON, SD 57078	LT 7 BLK 6 GOLF TERRACE	610 JAMES PL	\$ 74.55	Street Tree Trimming
MICHAEL PALU	406 CEDAR STREET YANKTON, SD 57078	LT 6 & N28' E60' LT 7 BLK 34 TODD'S	406 Cedar Street	\$ 58.58	Sidewalk Snow Removal
TOTAL ASSEMENTS				\$ 10,333.70	

The assessments set forth in the assessment role will become due and payable in one (1) annual installment together with interest at a rate prescribed by the Board of City Commissioners, by resolution, per annum, in accordance with SDCL 9-43.

The above assessments may be paid without interest to the City Finance Officer on or before July 26, 2018, thereafter, the entire assessment may be paid with interest from the date of filing with the City Finance Officer at the rate established by resolution of the Board of City Commissioners.


 Brad Bias
 Special Project Support/Code Enforcement Official

Filed in the office of the City Finance Officer on May 15, 2018. Amended May 18, 2018.

Al Viereck
 Finance Officer

RESOLUTION #18-29

**A RESOLUTION APPROVING THE 2018 SPECIAL ASSESSMENT ROLL FOR
ABATEMENT OF NUISANCES**

BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota:

SECTION 1. That the special assessment roll for the assessment of the property assessable for the abatement of nuisances in the City of Yankton, South Dakota, is hereby approved and the assessments as set out in said special assessment roll approved this date are hereby levied against such property upon filing of said special assessment roll in the office of the City Finance Officer.

SECTION 2. The assessments set forth in the assessment role will become due and payable in one (1) annual installment together with interest at a rate prescribed by the Board of City Commissioners, by resolution, per annum, in accordance with SDCL 9-43.

The above assessments may be paid without interest to the City Finance Officer on or before July 26, 2018, thereafter, the entire assessment may be paid with interest from the date of filing with the City Finance Officer at the rate established by resolution of the Board of City Commissioners.

Adopted:

Nathan V. Johnson
Mayor

ATTEST:

Al Viereck
Finance Officer

Memorandum #18-102

To: City Manager
From: Finance Officer
Date: May 21, 2018
Subject: Special Events Dance for River City Domestic Violence Center

We have received the following application for a Special Event Dance License:

River City Domestic Violence Center

River City Domestic Violence Center has applied for a license to hold a street dance on August 25, 2018, Walk a Mile in Her Shoes/ Family Fun Day, Levee Street between Capitol & Mulberry Street, Yankton, S.D.

A license fee of \$5.00 has been paid.

Proof of insurance has been provided.



Al Viereck
Finance Officer

Memorandum #18-103

To: *Amy Nelson, City Manager*
From: *Brittany LaCroix, Events and Promotions Coordinator*
Subject: *Request by River City Domestic Violence Center and River City Family Connections for Special Events Parking Ordinance #933 to be in place on Saturday, August 25, 2018*
Date: *May 2, 2018*

River City Domestic Violence Center and River City Family Connections is requesting a street closure for the portion of Levee Street from Capitol to Mulberry Street on Saturday, August 25, 2018 from 8:00am to 3:00pm. At that time they will be hosting a Family Strong Event as a fundraiser open to the public that combines and expands their previous Walk a Mile in Her Shoes and Family Fun Day events. The Yankton Parks and Recreation Department and Streets Department will be providing picnic tables and barricades.

In 2010, the City Commission adopted an ordinance allowing for a no parking designation for special events designated by a resolution before the governing body. This resolution would authorize the City to tow vehicles that are parked in the defined area and times.

Closure of the portion of Levee Street from Capitol to Mulberry Street to start on Saturday, August 25, 2018 from 6:00 am to allow for set up and to remain closed until 4:00 pm Saturday, August 25, 2018. This will give time to remove equipment.

The committee is requesting that Special Events Parking zone identifying boundaries of the zone and Tow Authorization be granted during this event for car traffic. The committee will place no parking signs 48 hours prior to the event on Tuesday, August 21, 2018. The committee will create a temporary sign to attach identifying details of the event. River City Domestic Violence Center and River City Family Connections is also requesting 30 A-frame be provided to hang no parking signs and 12 barricades to be used to close the streets as mentioned above. The committee will coordinate with the Streets & Parks Departments to locate signs in appropriate areas.


Recommendation: It is recommended that the City Commission adopt Resolution #18-33 authorizing the no parking zone for the Family Strong Event of the portion of Levee Street from Capitol to Mulberry Street to start on Saturday, August 25, 2018 from 6:00 am to allow for set up and to remain closed until 4:00 pm Saturday, August 25, 2018.

Respectfully submitted,

Brittany LaCroix
Events & Promotions Coordinator

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

____ Roll call

Resolution #18-33

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the Family Strong event has made a request to enact this no parking zone for Saturday, August 25, 2018, from 8:00 am to 3:00 pm

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request for the Family Strong Event, and that portion of Levee Street from Capitol to Mulberry Street to start on Saturday, August 25, 2018 from 6:00 am to allow for set up and to remain closed until 4:00 pm Saturday, August 25, 2018.

Adopted:

Nathan V Johnson, Mayor

ATTEST:

Al Viereck, Finance Officer

____ Roll call

Google Maps



Imagery ©2018 Google, Map data ©2018 Google 100 ft

RIVER CITY DOMESTIC VIOLENCE

Set a home address

Set a work address

Updated just now

Memorandum #18-104

To: *Amy Nelson, City Manager*
From: *Brittany LaCroix, Events and Promotions Coordinator*
Subject: *Request by Habitat for Humanity for Special Events Parking Ordinance #933 to be in place on Thursday, June 21, 2018*
Date: *May 2, 2018*

Yankton Habitat for Humanity is requesting a partial street closure for the portion of Capitol Street from 3rd street to the parking lot/alley to the north of Fitness 365 on Thursday, June 21st from 3:00 PM to 8:00 PM. At this time they will be hosting a Front Yard BBQ as a fundraiser open to the public. The Yankton Parks and Recreation Department and Streets Department will be providing picnic tables and barricades.

In 2010, the City Commission adopted an ordinance allowing for a no parking designation for special events designated by a resolution before the governing body. This resolution would authorize the City to tow vehicles that are parked in the defined area and times.

Closure of the portion of Capitol Street from 3rd Street to the parking lot/alley to the north of Fitness 365, to start on Thursday, June 21, 2018 from 6:00 am to allow for set up and to remain closed until 9:00 pm Thursday, June 21, 2018. This will give time to remove equipment.

The committee is requesting that Special Events Parking zone identifying boundaries of the zone and Tow Authorization be granted during this event for car traffic. The committee will place no parking signs 48 hours prior to the event on Monday, June 18, 2018. The committee will create a temporary sign to attach identifying details of the event. Yankton Habitat for Humanity is also requesting 30 A-frame be provided to hang no parking signs and 12 barricades to be used to close the streets as mentioned above. The committee will coordinate with the Streets & Parks Departments to locate signs in appropriate areas.

Recommendation: It is recommended that the City Commission adopt Resolution #18-34 authorizing the no parking zone for the Front Yard BBQ, with closure of the portion of Capitol Street from 3rd Street to the parking lot/alley to the north of Fitness 365, to start on Thursday, June 21, 2018 from 6:00 am to allow for set up and to remain closed until 9:00 pm Thursday, June 21, 2018.

Respectfully submitted,

Brittany LaCroix
Events & Promotions Coordinator

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

____ Roll call

Resolution #18-34

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined area or areas at the times specified for Special Events; and

WHEREAS, the Habitat for Humanity has made a request to enact this no parking zone for Thursday, June 21, 2018.

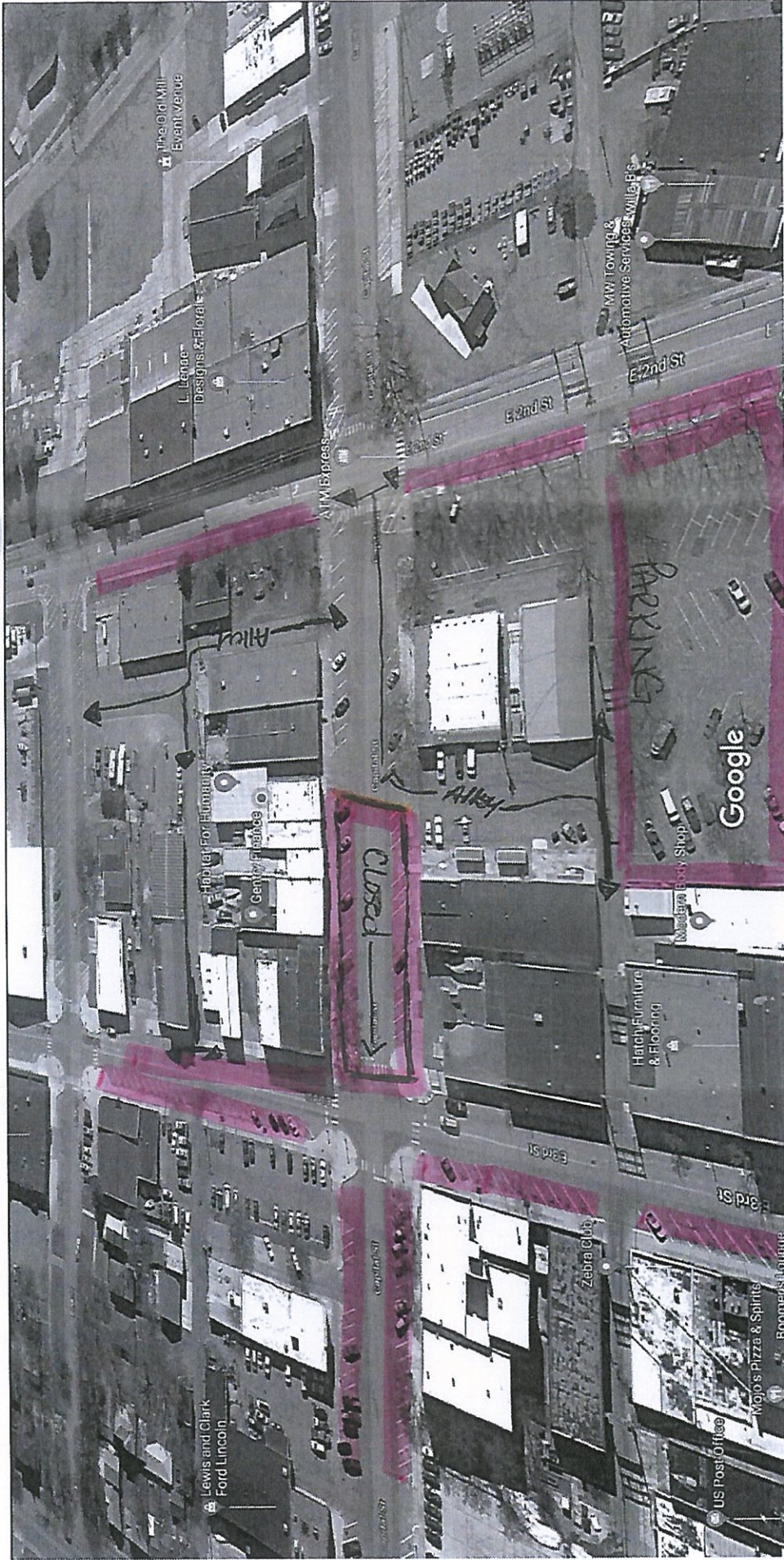
NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request from Habitat for Humanity for Thursday, June 21, 2018, with closure of the portion of Capitol Street from 3rd Street to the parking lot/alley to the north of Fitness 365, to start on Thursday, June 21, 2018 from 6:00 am to allow for set up and to remain closed until 9:00 pm Thursday, June 21, 2018.

Adopted:

Nathan V Johnson, Mayor

ATTEST:

Al Viereck, Finance Officer



Imagery ©2018 Google, Map data ©2018 Google 50 ft

Habitat for Humanity

Memorandum #18-88

To: City Manager
From: Finance Department
Date: May 21, 2018
Subject: ROCK 'N' RUMBLE INC. Licenses

We have received the following application from ROCK 'N' RUMBLE

1. Transient Merchant – July 27-28, 2018
2. Special Events Dance – July 27-28, 2018

All fees have been paid and proof of insurance has been furnished.



Al Viereck
Finance Officer

Memorandum #18-105

To: *Amy Nelson, City Manager*
From: *Brittany LaCroix, Events and Promotions Coordinator*
Subject: *Request by Rock N Rumble for Special Events Parking Ordinance #933 to be in place during their event and request for suspension of alcohol consumption*
Date: *May 16, 2018*

The Rock N Rumble event will be taking place on July 27 and 28, 2018 in the Meridian District. The organizing committee is requesting a street closure on 3rd Street from Douglas to Capitol and also a portion of Capitol Street, shown on the map attached, to be in effect from 8:00 AM on July 27, 2018 until 10:00 AM on July 29, 2018 to allow for cleanup and tear down of the event.

The committee is also asking for a suspension of the open container law of the City of Yankton for the mentioned closed area. This request is to have the City of Yankton suspend the law for this event on 3rd Street from Douglas to Capitol and also a portion of Capitol Street from 3:00 PM on Friday, July 27, 2018 until 2:00 am on Sunday, July 29, 2018.

Closure of 3rd Street from Douglas to Capitol and also a portion of Capitol Street to start on Friday, July 27, 2018 from 8:00 am to allow for set up and to remain closed until 2:00 am Sunday, July 29, 2018. This will give time to remove equipment.

The committee is requesting that Special Events Parking zone identifying boundaries of the zone and Tow Authorization be granted during this event for car traffic. The committee will place no parking signs 48 hours prior to the event on Tuesday, July 27, 2018. The committee will create a temporary sign to attach identifying details of the event. Rock N Rumble is also requesting 60 A-frame be provided to hang no parking signs and 17 barricades to be used to close the streets as mentioned above. The committee will coordinate with the Streets & Parks Departments to locate signs in appropriate areas.

Recommendation: It is recommended that the Commission adopt and approve Resolution #18-35 for the special event with the special event parking ordinance in force and suspend the open container law for the area of 3rd Street from Douglas Street to Capitol and also a portion of Capitol Street, to start on Friday, July 27, 2018 from 8:00 am to allow for set up and to remain closed until 10:00 am Sunday, July 29, 2018.

Respectfully submitted,

Brittany LaCroix
Events & Promotions Coordinator

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

____ Roll call

Resolution #18-35

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the Rock N Rumble committee has made a request to enact this no parking zone for their event on July 27-28, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on 3rd Street between Douglas and Capitol and also a portion of Capitol Street from 8:00 am on Friday, July 27, 2018 until 10:00 am on Sunday, July 29, 2018.

Adopted:

Nathan V Johnson, Mayor

ATTEST:

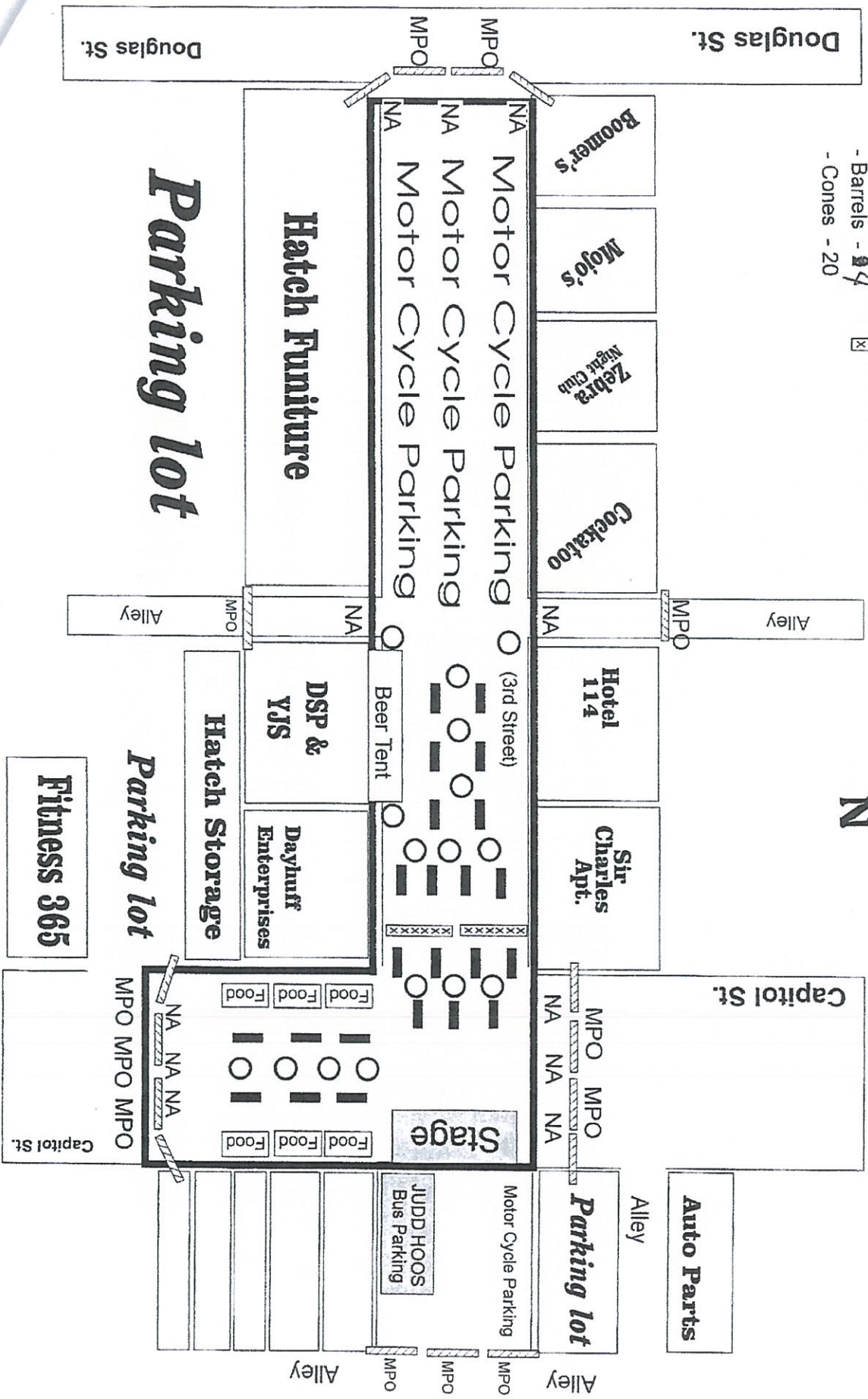
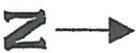
Al Viereck, Finance Officer

- NA - No Alcohol Beyond This Point - 11
- MPO - Motorcycle Parking Only - 12
- Picnic Tables - 25
- Barricade (Type 3) - 17

- - Trash Can - 30
- Barrels - 24
- Cones - 20
- XXXXXX - Long Benches - 3

Alcohol Area

Rock 'N' Rumble 2018



Memorandum #18-95

To: Amy Nelson, City Manager
From: Todd R. Larson, Director of Parks, Recreation, & Events
Date: May 21, 2018
Subject: Summit Activities Center Rental Rate Increase

It is the recommendation of the City and School Summit Activities Center Committee to adjust the Summit Activities Center rental rates (attachment 1) to help ease the yearly subsidy from the City's budget and cover the on-going expenses from the School's budget. The SAC rental rates for 2018 that go into effect on July 1, 2018, were approved by both the City Commission and the Yankton School Board in 2016. The SAC rental rates for 2019 that go into effect on July 1, 2019 were approved by both the City Commission and the Yankton School Board in June of 2017. The proposed rates for 2020 are the rates the City Commission needs to approve at this time. The rate increase from 2019 to 2020 is approximately 3%. The 2020 rates would become effective July 1, 2020.

The City has drafted the two-year rate chart reflecting current and projected rates so all groups will know well in advance what fees they would be subject to for future rentals. Rates do not follow the City's calendar year budget. Rates are effective for the school district's fiscal year from July 1 to June 30 of the next year.

The City of Yankton and the Yankton School District's websites will reflect the new rates and effective date. Rates will be posted in the Summit Activities Center and each future invoice will include an insert with the new fee structure and projections for the upcoming two years.

The City-School Committee believes the proposed SAC rental rates maintain the facility and its offerings as a very good value for anyone in the Yankton area.


It is the recommendation of the City-School Committee to implement the proposed rate structure for 2020 on July 1, 2020.

Respectfully submitted,



Todd R. Larson
 Director of Parks, Recreation, & City Events

I concur with this recommendation.
 I do not concur with this recommendation.

 FOR AMY NELSON
 Amy Nelson, City Manager 5-24-18
Date

_____ Roll call

Summit Activities Center and Yankton High School Schedule of Charges

Rentals are from time doors are unlocked to time doors are locked- based on custodial pre-event notes and actual times documented.

Weekday/Weekend Schedule	July 1, 2019		July 1, 2020	
	Up to 4 Hour Maximum	All DAY	4 Hour	All DAY
Main Gym ^o	\$196.00	\$299.00	\$202.00	\$308.00
^o additional fees apply for sound and light technicians				
Auxiliary Gym	\$170.00	\$273.00	\$175.00	\$281.00
Commons	\$112.00	\$215.00	\$115.00	\$221.00
Theater ^o	\$196.00	\$299.00	\$202.00	\$308.00
^o additional fees apply for sound and light technicians				
YCAH ^o	\$112.00	\$215.00	\$115.00	\$221.00
^o additional fees apply for sound and light technicians				
Educational Classroom ^o	\$112.00	\$215.00	\$115.00	\$221.00
^o additional fees apply for sound and light technicians				
Hallway for concessions		\$68.00		\$70.00
Lockers (1)		\$53.00		\$55.00

ALL RENTALS- Additional fees apply for set-up, clean-up and custodial work in all areas based on actual hours worked by event support staff. Support staff charges will be \$22/labor hour (plus applicable sales tax).

\$23/hour (plus applicable sales tax)

The four areas below are handled by the SAC staff.

***applies to all days of year	Hourly	
Meeting Room (One)	\$ 15.00	
Wrestling Area	\$ 20.00	
Open Court Space	\$ 20.00	
Water Activities Area*	2 guards= \$100	3 guards= \$125
*water area rentals are charged per hour by number of guards		4 guards= \$150

Summit Activities Center and Yankton High School Schedule of Charges

Rentals are from time doors are unlocked to time doors are locked- based on custodial pre-event notes and actual times documented.

Premium Schedule	July 1, 2019	July 1, 2019	July 1, 2020	July 1, 2020
	Up to 4 Hour Maximum	All DAY	4 Hour	All DAY
Veteran's Day, Thanksgiving Friday, Christmas Eve, New Year's Day, President's Day, Good Friday, Easter Monday				
If holiday is Monday or Tuesday or Thursday or Friday, adjoining weekend days are premium rate also.				
Main Gym ^o	\$282.00	\$385.00	\$290.00	\$397.00
^o additional fees apply for sound and light technicians				
Auxiliary Gym	\$225.00	\$328.00	\$232.00	\$338.00
Commons	\$196.00	\$299.00	\$202.00	\$308.00
Theater ^o	\$282.00	\$385.00	\$290.00	\$397.00
^o additional fees apply for sound and light technicians				
YCAH ^o	\$196.00	\$299.00	\$202.00	\$308.00
^o additional fees apply for sound and light technicians				
Educational Classroom ^o	\$196.00	\$299.00	\$202.00	\$308.00
^o additional fees apply for sound and light technicians				
Hallway for concessions		\$136.00		\$140.00
Lockers (1)		\$102.00		\$105.00

ALL RENTALS- Additional fees apply for set-up, clean-up and custodial work in all areas based on actual hours worked by event support staff. Support staff charges will be \$31/labor hour.

\$32/hour

City of Yankton and the Yankton School District can use facilities with no charge as co-owners.

Holiday closed dates for the SAC facilities (include set-up, take down days, snow and ice removal):

4th of July, Labor Day, Thanksgiving, Christmas Day, Easter Sunday, Memorial Day.

If holiday is Monday or Tuesday or Thursday or Friday, adjoining weekend days are premium rate also.

Memorandum #18-99

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #18-23 / Resolution #18-30
Date: May 21, 2018



PLAT REVIEW

ACTION NUMBER: 18-23

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Devin W. Bakley and Anna L. Bakley, owners

ADDRESS / LOCATION: TBD / Unassigned. Please reference the attached map.

PROPERTY DESCRIPTION: Bakley Addition in Government Lots 2, 3, and 4, in Section 33 and in the SW ¼ of the NW 1/4 in Section 34, all in T94N, R55W of the 5th P.M., Yankton County, South Dakota.

ZONING DISTRICT: County jurisdiction.

PREVIOUS ACTION: None.

COMMENTS: The location of the proposed plat is in the City’s three mile plating jurisdiction. This allows the City to require the dedication of right-of-way along the extension of the planned street grid. The plat is not adjacent to the City’s corporate limits so the Subdivision Ordinance requirements do not apply. The proposed plat is located on the east side of the James River, northeast of the City of Yankton. Even though this plat is within our three-mile platting jurisdiction, our street planning and addressing boundaries end at the river based on our planning and policy documents.

The proposal will be subject to county platting and land use approval requirements as it moves forward through that process. Platting development and use of the location on the east side of the James River will be substantially governed by Yankton County.

Staff recommends approval of the proposed plat

HEARING SCHEDULE:

May 14, 2018: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

May 29, 2018: The City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

RESOLUTION #18-30

WHEREAS, it appears from an examination of the plat of Bakley Addition in Government Lots 2, 3, and 4, in Section 33 and in the SW ¼ of the NW 1/4 in Section 34, all in T94N, R55W of the 5th P.M., Yankton County, South Dakota prepared by Thomas Lynn Week, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Nathan V. Johnson, Mayor

ATTEST:

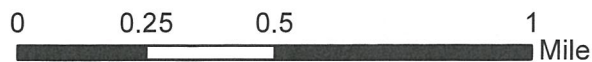
Al Viereck, Finance Officer



City of Yankton

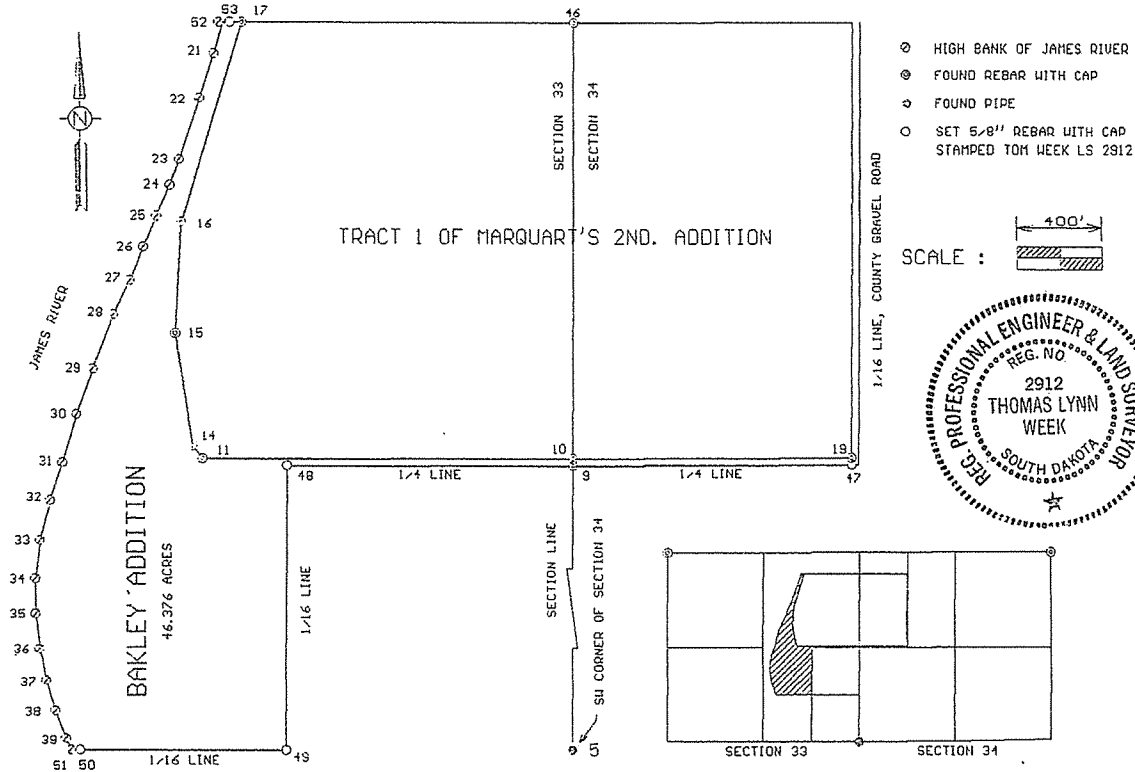
Plat Location Map

Plat of Bakley Addition, in Government Lots 2, 3, & 4 in Section 33,
 & in the SW1/4 of the NW1/4 in Section 34 of T94N, R55W
 of the 5th P.M., Yankton County, South Dakota



PLAT OF BAKLEY ADDITION, IN GOVERNMENT LOTS 2, 3, AND 4, IN SECTION 33,
AND IN THE SW 1/4 OF THE NW 1/4, IN SECTION 34, ALL IN T94N, R55W OF
THE 5TH. P.M., YANKTON COUNTY, SOUTH DAKOTA.

PREVIOUSLY DESCRIBED AS: LOTS 2 AND 3, AND THE SOUTH 28 ACRES OF LOT 4, SECTION 33, T94N, R55W
OF THE 5TH. P.M., EXCEPT TRACT 1, MARQUARDT 2ND. ADDITION, YANKTON COUNTY, SOUTH DAKOTA. AND
SW 1/4 OF THE NW 1/4 AND THE SOUTH 22 ACRES OF THE NW 1/4 OF THE NW 1/4, SECTION 34, T94N,
R55W OF THE 5TH. P.M., EXCEPT TRACT 1, MARQUARDT 2ND. ADDITION, YANKTON COUNTY, SOUTH DAKOTA.



LINE	DISTANCE	BEARING	LINE	DISTANCE	BEARING	LINE	DISTANCE	BEARING
17-16	964.42'	S 17-06-05 W	16-15	516.61'	S 03-09-41 W	15-14	530.78'	S 08-21-46 E
14-11	73.07'	S 37-20-43 E	11-10	1699.72'	N 89-53-21 E	10-19	1284.63'	N 89-43-45 E
19-47	33.00'	S 00-31-20 W	47-09	1284.64'	S 89-43-57 W	09-48	1318.03'	S 89-53-09 W
48-49	1324.10'	S 00-28-46 W	49-50	958.85'	S 89-56-04 W	50-51	10.00'	S 89-56-04 W
51-39	57.85'	N 21-38-18 W	39-38	135.99'	N 20-01-22 W	38-37	146.09'	N 16-04-55 W
37-36	151.10'	N 12-37-11 W	36-35	165.62'	N 06-03-13 W	35-34	162.28'	N 00-51-13 W
34-33	178.26'	N 08-19-55 E	33-32	193.41'	N 14-03-58 E	32-31	185.85'	N 17-01-00 E
31-30	234.18'	N 16-40-58 E	30-29	225.77'	N 18-48-14 E	29-28	269.14'	N 20-57-24 E
28-27	174.00'	N 23-47-16 E	27-26	168.13'	N 22-11-20 E	26-25	151.10'	N 22-23-37 E
25-24	155.24'	N 22-05-49 E	24-23	124.91'	N 20-45-13 E	23-22	302.25'	N 18-37-03 E
22-21	214.73'	N 18-22-09 E	21-20	150.73'	N 15-20-35 E	20-19	10.00'	S 89-59-53 E
53-17	78.94'	S 89-59-53 E						
17-46	1527.09'	S 89-59-53 E	46-10	2017.57'	S 00-30-34 W	10-09	32.93'	S 00-32-33 W
09-05	2650.44'	S 00-30-07 W						

SURVEYORS CERTIFICATE

I, THOMAS LYNN WEEK, REGISTERED LAND SURVEYOR IN YANKTON, SOUTH DAKOTA, HAVE AT THE DIRECTION OF THE OWNERS, MADE A SURVEY OF BAKLEY ADDITION, IN GOVERNMENT LOTS 2, 3, AND 4 IN SECTION 33, AND IN THE SW 1/4 OF THE NW 1/4, IN SECTION 34, ALL IN T94N, R55W OF THE 5TH. P.M., YANKTON COUNTY, SOUTH DAKOTA. I HAVE SET IRON PINS AS SHOWN, AND SAID SURVEY AND PLAT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 2ND. DAY OF APRIL, 2018.

Thomas Lynn Week
THOMAS LYNN WEEK
REGISTERED LAND SURVEYOR
REG. NO. 2912

Memorandum #18-96

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Introduction and First Reading of Ordinance Amendments: Administrative Inspections and Warrants
Date: May 21, 2018

The attached ordinance amendments provide a mechanism for the City to request permission from the court to enter property where staff has reason to believe an ordinance violation is occurring but where the property owner will not grant permission. South Dakota Codified Law (SDCL) supports this procedure and many other communities in the state are already using it. It's one more tool available to help expedite the response to a challenging situation. This amendment only addresses administrative inspections, it doesn't change the scope, standards, or requirements of any zoning, nuisance, building code or other provision of the ordinance as described below by Deputy City Attorney Lindsay Hovden.

Pursuant to South Dakota Law:

An inspection warrant is a written order in the name of a county or municipality signed by a magistrate judge or circuit court judge, directed to a county or municipal official, commanding him to conduct any inspection required or authorized by state or local law or regulation relating to building, housing, fire, safety, plumbing, electrical, health, or zoning.

In other words, an inspection warrant gives the City the authority to search a specific location for evidence of non-compliance with the municipal code. It is similar to a criminal warrant in that it requires an affidavit demonstrating good cause for the search, and is issued by a judge if a judge determines that good cause exists and the statutory requirements for issuing the warrant have been met. Given the difficulty that is sometimes encountered in determining whether a violation of the municipal code exists without entering onto private property, the ability to utilize the inspection warrant process would provide the Department of Community and Economic Development with an important tool to enforce ordinances related to building, housing, safety, plumbing, electrical, health, or zoning.

Under South Dakota law, in order to obtain an inspection warrant, the City must demonstrate in its affidavit that: (1) the inspection is one that the City is authorized by ordinance to make; and (2) consent to inspect has been sought and refused or facts and circumstances justifying the failure to seek such consent exist. The proposed amendments to existing ordinance seek to address these requirements.

Respectfully submitted,




Dave Mingo, AICP
Community & Economic Development Director

Recommendation: It is recommended that the City Commission introduce Ordinance #1008 and set June 11, 2018 as the second reading and public hearing of said Ordinance.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Nelson, City Manager

Ordinance No. 1008

An Ordinance to permit administrative inspections of private property and to authorize administrative inspection warrants to enter upon private property in the absence of consent. Be it ordained that:

A new Sec. 1-15 shall be added to read as follows:

Sec. 1-15. - Right to Inspect.

In addition to and notwithstanding any other provision of this Code, in order to determine whether a violation of any provision of this Code exists, the City Manager or his or her designee may, with the consent of the owner, occupant, or agent, enter upon any property and make an inspection. Such inspection may include the taking of photographs, surveys, samples or other physical evidence. If an owner, occupant or agent refuses consent to the inspection, or if facts or circumstances exist reasonably justifying the failure to seek such consent, the City Manager or his or her designee may seek an administrative inspection warrant pursuant to the procedures provided for under applicable South Dakota Codified Laws.

Sec. 15-1 shall be amended to read as follows:

Sec. 15-1. - Abatement of nuisances by injunction; other remedies not precluded.

When any person shall do any act declared to be a nuisance by this Code or any other ordinance of the city, the city may commence and complete an action in the proper courts to restrain a violation of the provision of this Code or other city ordinance or such nuisance by injunction, or other similar remedy. Action for abatement may be commenced by the city attorney, and shall be commenced if requested by the board of commissioners, or the city manager. Action authorized by this section shall be an additional and further remedy to enforce such ordinance and shall not be a bar to prosecution thereunder. In order to determine whether a nuisance exists, a code enforcement officer may, with the consent of the owner, occupant, or agent, enter upon any property and make an inspection. Such inspection may include the taking of photographs, surveys, samples or other physical evidence. If an owner, occupant or agent refuses consent to the inspection, or if facts or circumstances exist reasonably justifying the failure to seek such consent, a code enforcement officer may seek an administrative inspection warrant pursuant to the procedures provided for under applicable South Dakota Codified Laws.

Sec. 7-60 shall be amended to read as follows:

Sec. 7-60. - Enforcement.

- (a) Administration. The city manager or his or her authorized representative or building official is hereby authorized to enforce the provisions of this article.

- (b) Right to Inspect. In order to determine whether a building is dangerous or abandoned within the meaning of this Code Section, a building official may, with the consent of the owner, occupant, or agent, enter upon any property and make an inspection. Such inspection may include the taking of photographs, surveys, samples or other physical evidence. If an owner, occupant or agent refuses consent to the inspection, or if facts or circumstances exist reasonably justifying the failure to seek such consent, a building official may seek an administrative inspection warrant pursuant to the procedures provided for under applicable South Dakota Codified Laws.
- (c) Commencement of proceedings. Whenever a building official has determined that a building is a dangerous building, he or she may commence proceedings to cause the repair, vacation or demolition of the building.
- (d) Notice and order. The building official shall issue a notice and order directed to the record owner of the building. The notice and order shall contain:
 - (1) Address, description. The street address and legal description sufficient for identification of the premises upon which the building is located.
 - (2) Statement by building official. A statement that the building official has found the building to be dangerous, with a brief and concise description of the conditions found to render the building dangerous under the provisions of this article.
 - (3) Statement of action required. A statement advising that any person having any recorded title or legal interest in the building may appeal from the notice and order or any action of the building official to the city commission. The appeal must be made in writing as provided in this article, and filed with the building official within ten (10) days from the date of service of such notice and order. In addition the notice must advise that failure to appeal will constitute a waiver of all rights to a hearing on the matter.

Sec. 27-16 shall be amended to read as follows:

Sec. 27-16. - Violations; *inspection*; penalty.

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this chapter shall be fined not less than twenty-five dollars (\$25.00) nor more than two hundred dollars (\$200.00) for each offense. Each day during which a violation exists shall constitute a separate offense. In order to determine whether a zoning violation exists, a building official may, with the consent of the owner, occupant, or agent, enter upon any property

and make an inspection. Such inspection may include the taking of photographs, surveys, samples or other physical evidence. If an owner, occupant or agent refuses consent to the inspection, or if facts or circumstances exist reasonably justifying the failure to seek such consent, the building official may seek an administrative inspection warrant pursuant to the procedures provided for under applicable South Dakota Codified Laws.

Adopted:
1st Reading:
2nd Reading:
Publication Date:
Effective Date:

Nathan V. Johnson, Mayor

Attest:

Al Viereck, Finance Officer

Memorandum #18-106

To: City Commissioners
From: Mayor Nathan Johnson
Subject: Advisory Board Appointments
Date: May 23, 2018

The following are the citizens I have selected to serve on the various City Advisory Boards and Commissions.

Planning Commission (Three Vacancies) – 3 Year Term

Steve Pier
Lynn Peterson
Jon Economy

Yankton Community Library Board (Two Vacancies) – 3 Year Term

Amy Nelson
Sue Otterman

Park Advisory Board (Two Vacancies) – 3 Year Term

Darcie Briggs
Kate Schramm

Fox Run Golf Advisory Board (Two Vacancies) – 3 Year Term

Annette Kohoutek
John Thayer

Airport Advisory Board – (Three Vacancies) – 3 Year Term

Jim Cox

Yankton Housing and Redevelopment Commission (One Vacancy) – 5 Year Term

Aundrea Hecht

Respectfully submitted,

Nathan Johnson
Mayor

_____ Roll call