



**CITY OF YANKTON**

**2018\_04\_09**

**COMMISSION MEETING**



**Mission Statement**  
*To provide cost-effective public services as required by its citizens and to provide an environment so that both its citizens and the economy prosper.*

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## **YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at 7:00 P.M.

**Monday, April 9, 2018**

City of Yankton Community Meeting Room

Located at the Technical Education Center • 1200 W. 21<sup>st</sup> Street • Room 114

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

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### **I. ROUTINE BUSINESS**

1. **Roll Call**
2. **Approve Minutes of regular meeting of March 26, 2018 and Work Session of March 26, 2018**  

**Attachment I-2**
3. **Schedule of Bills**  

**Attachment I-3**
4. **Proclamation – Arbor Day  
Telecommunicators Week  
Library Week**  

**Attachment I-4**
5. **City Manager’s Report**  

**Attachment I-5**
6. **Public Appearances - Tonya Ferrell**

*Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.*

### **II. CONSENT ITEMS**

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.*

1. **Notice to Call for City of Yankton Election**  
Establish 12:00 pm, on Friday, April 13, 2018, as the time and date of a “Notice to Call” a Special City Commission meeting to canvass the election returns of the City of Yankton Election to be held on Tuesday, April 10, 2018  

**Attachment II-1**
2. **Budget Workshop Meeting Date**  
Consideration of Memorandum #18-71 regarding setting Budget workshop meeting date  

**Attachment II-2**

**3. Establishing date for 2<sup>nd</sup> City Commission Meeting in May**

Establish Tuesday, May 29, 2018, as the date for the second City Commission meeting in May due to the Monday, May 28, 2018 Memorial Day holiday. The meeting will begin at 7:00 P.M.

**III. OLD BUSINESS**

*Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.*

**1. Public Hearing – License Fees**

A. Second Reading and Public Hearing of Ordinance #1006, Amending Chapter 13, Article III, Division 4, Section 13-96 of the Yankton Code of Ordinances and supporting

**Attachment III-1A**

B. Consideration of Resolution #18-19 adopting the fees for Peddlers and Solicitors

**Attachment III-1B**

*Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.*

**IV. NEW BUSINESS**

*New business items are those that have not been discussed by the Commission previously.*

**1. Bid Award – Rear Loading Refuse Body**

Consideration of Memorandum #18-67 regarding Bid Award for Model 16 Cubic Yard Rear Loading Refuse Body

**Attachment IV-1**

**2. Bid Award – Annual Supply of Bituminous Mix**

Consideration of Memorandum #18-69 regarding Bid Award for Annual Supply of Bituminous Mix

**Attachment IV-2**

**3. Bid Award – Annual Supply of Liquid Asphalt**

Consideration of Memorandum #18-68 regarding Bid Award for Annual Supply of Liquid Asphalt

**Attachment IV-3**

**4. Bid Award – Walnut Street**

Consideration of Memorandum #18-70 regarding Bid Award for the Walnut Street Replacement, from 2<sup>nd</sup> Street to 4<sup>th</sup> Street, and the Downtown Streetscaping

**Attachment IV-4**

**5. Bid Award – Vehicle Purchase Police Department**

Consideration of Memorandum #18-66 and Resolution #18-18 regarding Bid Award for Vehicle Purchase from the State Bid List for the Yankton Police Department, Patrol Division, One (1) 2018 Chevy Silverado

**Attachment IV-5**

**6. Sidewalk Café Licenses**

Consideration of Memorandum #18-73 regarding Sidewalk Café Licenses

**Attachment IV-6**

**7. Introduction and First Reading – Sidewalk Width**

Introduction, first reading of Ordinance #1007, the first reading and establishing April 23, 2018, as the date for the second reading and public hearing regarding the Sidewalk Width

**Attachment IV-7**

**V. OTHER BUSINESS**

*Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.*

**VI. ADJOURN THE MEETING OF APRIL 9, 2018**

*The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.*

*Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.*

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
CITY COMMISSION WORK SESSION, 6:00 P.M.  
MARCH 26, 2018**

Work Session of the Board of City Commissioners of the City of Yankton was called to order by Mayor Hoffner.

**Roll Call:** Present: Commissioners Ferdig, Gross, Johnson, Knoff, Maibaum and Moser (arrived at 6:47pm). City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioners Carda and Miner. Quorum present.

Todd Larson, Director of Parks and Recreation Department, Brittany LaCroix, City Event Coordinator, and Jessica Scott, Executive Director of the Meridian District, were present to discuss downtown and summer events planned for 2018 and 2019. No official action was taken.

Action 18-92

Moved by Commissioner Johnson, seconded by Commissioner Maibaum, to adjourn at 6:48 p.m.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

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Jake Hoffner  
Mayor

ATTEST:

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Al Viereck  
Finance Officer

Published March 31, 2018

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
MARCH 26, 2018**

Board of City Commissioners of the City of Yankton was called to order by Mayor Hoffner.

**Roll Call:** Present: Commissioners Ferdig, Gross, Johnson, Knoff, Maibaum, Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioner Carda. Quorum present.

Action 18-93

Moved by Commissioner Gross, seconded by Commissioner Moser, to approve the Minutes of the regular meeting of March 12, 2018.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Mayor Hoffner read the Proclamation of Appreciation for the Yankton Bucks Basketball Team. March 17, 2018 was proclaimed as Yankton Bucks Day.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

Lauren Hanson from United Way gave a brief update of the current Fund Drive.

Mayor Hoffner announced that a possible quorum would be in attendance on March 28, 2018, for a City Commission Forum to be held at 1 Million Cups. No official commission action will occur.

Action 18-94

This is the time and place for the Public hearing on the application for a Special Events (on-sale) Liquor License for 1 day, June 2, 2018, from Drotzmann & Portillo, LLC (Steve Drotzmann, Partner), d/b/a Rounding 3<sup>rd</sup> Bar & Casino, NFAA, 304 W. 3<sup>rd</sup> Street and 309 Cedar Street, Diagram attached, Yankton, S.D. (Memorandum 18-56) No one was present to speak for or against approval of the license. Moved by Commissioner Knoff, seconded by Commissioner Johnson, to approve the license.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 18-95

This is the time and place for the Public hearing on the application for a Special Events RETAIL (on-sale) Liquor License for one day, April 23, 2018, from Boomer's Inc., (Gary W. Boom, President) d/b/a Boomer's Lounge, NFAA, 800 Archery Lane, Yankton, South Dakota. (Memorandum 18-55) No one was present to speak for or against approval of the license. Moved by Commissioner Knoff, seconded by Commissioner Johnson, to approve the license.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Mayor Hoffner announced that Commissioners Maibaum, Ferdig and Gross will serve on the Board of Equalization with Mayor Hoffner serving as an alternate.

Action 18-96

Moved by Commissioner Knoff, seconded by Commissioner Ferdig, to approve the Downtown Yankton Façade Grant recommendations. (Memorandum 18-58)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-97

This was the time and place to award the bid for a 2019 Model 37,000 GVW 4x2 Class Truck. The following bids were received and opened on March 15, 2018 at 3:00pm: North Central International of Sioux Falls, Inc., Sioux Falls, SD, for \$76,189.00; I-State Truck Center, Sioux City, IA, for \$77,756.00; Boyer Truck, Sioux Falls, SD, for \$82,310.00. (Memorandum 18-61) Moved by Commissioner Johnson, seconded by Commissioner Moser, to award the bid for the New 2019 Model 37,000 GVW 4x2 class truck to North Central International of Sioux Falls, South Dakota in the amount of \$76,189.00 for the Department of Public Works, Solid Waste Division.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-98

This was the time and place to award the bid for a 2019 56,000 GVW 6x4 class truck. The following bids were received and opened on March 15, 2018 at 3:00pm: North Central International of Sioux Falls, Inc., Sioux Falls, SD, for \$88,502.00; I-State Truck Center, Sioux City, IA, for \$91,898.00; Boyer Truck, Sioux Falls, SD, for \$90,540.00. (Memorandum 18-60) Moved by Commissioner Gross, seconded by Commissioner Miner, to award the 56,000 GVW class Truck for \$88,502.00 to North Central International of Sioux Falls, South Dakota and the Dump Body and Hydraulics for \$28,558.00 be awarded to Sanitation Products, Inc., Sioux Falls, South Dakota, from an existing contract, for the Department of Public Works, Street Division.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-99

This was the time and place to award the bid for a New Steel Transfer Station Walking Floor Trailer. The following bids were received and opened on March 15, 2018 at 3:00pm: Somerset Welding & Steel Inc., Somerset, PA, for \$75,800.00; Northern Truck & Equipment, Sioux Falls, SD, for \$64,981.00; Wilkens Industries, Morris, MN, for \$68,512.00. (Memorandum 18-59) Moved by Commissioner Gross, seconded by Commissioner Ferdig, to award the bid for a New Steel Transfer Station Walking Floor Trailer for \$64,981.00 to Northern Truck & Equipment of Sioux Falls, South Dakota.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Commissioner Maibaum introduced and Mayor Hoffner read the title of Ordinance No. 1006, AN ORDINANCE AMENDING THE LANGUAGE TO CHAPTER 13, ARTICLE III, DIVISION 4, SECTION 13-96 OF THE YANKTON CODE OF ORDINANCES, and set the date of the second reading and public hearing as April 9, 2018.

Action 18-100

Moved by Commissioner Johnson, seconded by Commissioner Moser, to approve Resolution 18-15. (Memorandum 18-62)

**RESOLUTION 18-15**

WHEREAS, it appears from an examination of the plat of Lots 1A, 1B, and 1C of Block 6, Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota prepared by Nathan L. Jibben, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

**Action 18-101**

Moved by Commissioner Miner, seconded by Commissioner Ferdig, to approve Resolution 18-16. (Memorandum 18-63)

**RESOLUTION 18-16**

WHEREAS, it appears from an examination of the plat of Tract 2, Whitetail Run, in the NE 1/4 of the SE 1/4 of Section 16, T93N, R56W of the 5<sup>th</sup> P.M., Yankton County, South Dakota prepared by John L. Brandt, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

**Action 18-102**

Moved by Commissioner Gross, seconded by Commissioner Knoff, to approve Resolution 18-17. (Memorandum 18-64)

**RESOLUTION 18-17**

**A RESOLUTION TRANSFERRING A HANGAR LAND LEASE AGREEMENT FROM LARRY CLARK TO NOHR AVIATION LLC**

WHEREAS, The City of Yankton has been given the authority to approve the airport hangar ground lease agreement transfer for the airport hangar #27 owned by Larry Clark; and,

WHEREAS, Rodney Nohr d/b/a Nohr Aviation LLC wishes to assume ownership of the hangar from Larry Clark; and,

WHEREAS, Rodney Nohr d/b/a Nohr Aviation LLC has signed an agreement assuming the responsibilities and obligations of the current lease agreement; and,



WHEREAS, it is in the best interest of the City of Yankton and the operations of Chan Gurney Municipal Airport to approve the transfer of the ownership of this airport hangar and to approve the assignment of the land lease agreement to Rodney Nohr d/b/a Nohr Aviation LLC,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, SD, that the transfer of the ownership of the airport hangar and the assignment of the land lease agreement from Larry Clark to Rodney Nohr d/b/a Nohr Aviation LLC is hereby approved.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 18-103

Moved by Commissioner Ferdig, seconded by Commissioner Johnson, to adjourn into Executive Session at 7:30 p.m. to discuss **contractual litigation** matters under SDCL 1-25-2.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Hoffner.

**Roll Call:** Present: Commissioners Ferdig, Gross, Johnson, Knoff, Maibaum, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioners Carda and Miner. Quorum present.

Action 18-104

Moved by Commissioner Ferdig, seconded by Commissioner Johnson, to adjourn at 8:23 p.m.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

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Jake Hoffner  
Mayor

ATTEST:

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Al Viereck  
Finance Officer

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
ACTIVE NETWORK	ONLINE REGISTRATION FEE	750.00	CONTRACTED SERVICES	203.203.204		1000125841	077405	P	450	00009
ALL STAR PRO GOLF INC	GOLF TEES	210.59	RECREATION SUPPLIES	641.641.242		INVA616	019079	P	450	00010
	GOLF TEES	666.83	MERCHANDISE	641.641.766		INVA793	019090	P	470	00018
		877.42	*VENDOR TOTAL							
AMERICAN FENCE COMPANY	LIFT GATE INSTALLATION	3,144.00	REP. & MAINT. - COLLECTI	611.611.226		20969	018829	P	450	00005
ASSOCIATED SUPPLY CO.	POOL SUPPLIES	1,880.99	REP. & MAINT. - BUILDING	203.203.223		88266	077425	P	458	00006
AUTO UNLOCK LOCKSMITHING	UNLOCK RESIDENCE	30.00	PROFESSIONAL SERVICES	101.111.202		001065	017378	P	478	00004
AUTO VALUE PARTS STORE	FILTERS	44.28	GARAGE PARTS	801.801.249		449010425/492	077084	P	450	00007
	FILTERS	118.72	GARAGE PARTS	801.801.249		449010739	077087	P	450	00006
	SWITCHES/BRAKE CLEANER	149.53	GARAGE PARTS	801.801.249		449010912	077089	P	450	00012
	EXHAUST PIPE	6.49	REP. & MAINT. -VEHICLES	601.601.222		449010924	077090	P	450	00011
	FILTERS	96.44	GARAGE PARTS	801.801.249		449011167	077093	P	458	00032
	ROLOC DISCS	82.50	REP. & MAINT. - EQUIPMEN	101.123.221		449011278	077066	P	458	00033
	BULBS	16.14	GARAGE PARTS	801.801.249		449011327	077067	P	470	00017
		514.10	*VENDOR TOTAL							
AVERA SACRED HEART HOSPI	DRUG TESTING	29.00	PROFESSIONAL SERVICES	611.611.202		6000017357	019122	P	450	00008
BLACK CLOVER ENTERPRISES	HEADWEAR	198.00	GOLF CAPS/VISORS	641.641.764		100986-2	019061	P	450	00013
BRENNTAG GREAT LAKES LLC	WASTEWATER CHEMICALS	482.10	CHEMICALS & GASES	611.611.240		BGL669158	016734	P	458	00007
BSN SPORTS	PARKS CONFERENCE	250.00	DONATIONS FROM PRIVATE	201.3660		3.26.18	077427	P	470	00015
BUILDING OFFICIALS/SD	TRAINING SEMINAR	150.00	CONFERENCE & MEETINGS	101.106.265		61	019207	P	470	00016
CALLAWAY GOLF	GOLF GLOVES	74.86	GLOVES	641.641.762		928752T37	019092	P	470	00013
	GOLF EQUIPMENT	2,990.39	GOLF EQUIPMENT	641.641.768		928771810	019070	P	450	00015
	GOLF EQUIPMENT	366.47	GOLF EQUIPMENT	641.641.768		928797949	019081	P	450	00018
	GOLF EQUIPMENT	793.15	GOLF EQUIPMENT	641.641.768		928800843	019080	P	450	00019
	GOLF EQUIPMENT	368.03	GOLF EQUIPMENT	641.641.768		928849721	019094	P	470	00014
	GOLF EQUIPMENT	1,623.27	GOLF EQUIPMENT	641.641.768		928870418	019095	P	470	00012
		6,216.17	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CAMERON/JESSICA	EMPLOYEE COMMITTEE SUPPL	126.02	EMPLOYEE COMMITTEE	101.101.141		03.12.18	016799	P	450	00028
CASWELL INC/WALLACE	FILTER PIPE REPLACEMENT	24,409.00	REP. & MAINT. - PLANT	601.601.221		10264	018893	P	478	00006
CEDAR KNOX PUBLIC POWER	ELECT	461.01	ELECTRICITY	201.201.272		03.08.18	005243	P	450	00022
	ELECT	1,175.77	ELECTRICITY	601.601.272		03.09.18	005176	P	450	00023
		1,636.78	*VENDOR TOTAL							
CENTURYLINK	PHONE	581.26	TELEPHONE	101.111.271		3.13.18	002829	P	483	00024
	PHONE	168.48	TELEPHONE	101.123.271		3.13.18	002829	P	483	00025
	PHONE	83.20	TELEPHONE	601.601.271		3.29.18	002828	P	483	00021
	PHONE	166.40	TELEPHONE	611.611.271		3.29.18	002828	P	483	00022
	PHONE	53.13	TELEPHONE	611.611.271		3.30.18	003065	P	483	00023
	PHONE	83.20	TELEPHONE	601.601.271		3.30.18	003059	P	483	00026
	PHONE	83.20	TELEPHONE	611.611.271		3.30.18	003059	P	483	00027
	PHONE	3.89	TELEPHONE	101.102.271		3.30.18	002262	P	483	00028
	PHONE	6.99	TELEPHONE	101.104.271		3.30.18	002262	P	483	00029
	PHONE	3.18	TELEPHONE	101.122.271		3.30.18	002262	P	483	00030
	PHONE	17.02	TELEPHONE	101.111.271		3.30.18	002262	P	483	00031
	PHONE	8.98	TELEPHONE	101.114.271		3.30.18	002262	P	483	00032
	PHONE	0.23	TELEPHONE	101.115.271		3.30.18	002262	P	483	00033
	PHONE	0.97	TELEPHONE	101.123.271		3.30.18	002262	P	483	00034
	PHONE	1.48	TELEPHONE	101.127.271		3.30.18	002262	P	483	00035
	PHONE	3.75	TELEPHONE	201.201.271		3.30.18	002262	P	483	00036
	PHONE	4.04	TELEPHONE	601.601.271		3.30.18	002262	P	483	00037
	PHONE	2.05	TELEPHONE	611.611.271		3.30.18	002262	P	483	00038
	PHONE	1.36	TELEPHONE	637.637.271		3.30.18	002262	P	483	00039
	PHONE	2.92	TELEPHONE	801.801.271		3.30.18	002262	P	483	00040
		1,275.73	*VENDOR TOTAL							
CITY OF VERMILLION	JT POWER CASH TRANS	61,598.48	COST OF SERVICE PROVIDED	637.637.206		4.2.18	003067	P	483	00020
CITY OF YANKTON-CITY CLE	CITY WIDE CLEAN UP	5,501.76	CLEAN-UP WEEK TIPPING FE	631.631.218		4.2.18	005525	P	483	00019
CITY OF YANKTON-FOX RUN	LANDFILL CHARGES	26.50	LANDFILL	641.641.276		03.14.18	003739	P	450	00033
CITY OF YANKTON-PARKS	LANDFILL CHARGES	87.85	LANDFILL	201.201.276		03.14.18	003739	P	450	00032
CITY OF YANKTON-SOLID WA	COMPACTED GARBAGE	11,469.72	LANDFILL TIPPING FEE	631.631.219		4.2.18	005524	P	483	00018

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CITY UTILITIES										
	WATER-WW CHARGES	121.96	WATER SERVICE	101.142.274		3.26.18	002793	P	473	00001
	WATER-WW CHARGES	97.74	SEWER SERVICE	101.142.275		3.26.18	002793	P	473	00002
		219.70	*VENDOR TOTAL							
CLEVELAND GOLF										
	GOLF EQUIPMENT	258.75	GOLF EQUIPMENT	641.641.768		4330449	019091	P	470	00038
	GOLF EQUIPMENT	160.00CR	GOLF EQUIPMENT	641.641.768		5235412	017228	P	470	00040
	GOLF EQUIPMENT	420.15CR	GOLF EQUIPMENT	641.641.768		5275210	017239	P	470	00039
	GOLF EQUIPMENT	606.12	GOLF EQUIPMENT	641.641.768		5326782	019083	P	450	00017
	GOLF BALLS	1,778.70	GOLF BALLS	641.641.760		5332526	019088	P	470	00041
	GOLF GLOVES	898.07	GLOVES	641.641.762		5332526	019088	P	470	00042
		2,961.49	*VENDOR TOTAL							
COMPLETE WIRELESS TECHNO										
	REPAIR PAGERS	241.10	REP. & MAINT. - EQUIPMEN	101.114.221		93003	075893	P	478	00005
CONCRETE MATERIAL										
	STREET REPAIRS	877.80	ROAD MATERIALS	101.123.239		220601	077086	P	450	00016
CONDUENT ENTERPRISES SOL										
	MAINT. PROGRAM SUPPORT	1,338.38	PROFESSIONAL SERVICES -	101.104.202		03.12.18	003925	P	450	00024
	MAINT. PROGRAM SUPPORT	319.84	PROFESSIONAL SERVICES	601.601.202		03.12.18	003925	P	450	00025
	MAINT. PROGRAM SUPPORT	359.82	PROFESSIONAL SERVICES	611.611.202		03.12.18	003925	P	450	00026
	MAINT. PROGRAM SUPPORT	119.96	PROFESSIONAL SERVICES	631.631.202		03.12.18	003925	P	450	00027
		2,138.00	*VENDOR TOTAL							
CORE & MAIN										
	WATERMAIN SUPPLIES	691.16	REP. & MAINT. - DISTRIBU	601.601.226		I556740	018835	P	458	00008
	MANHOLE COVER	966.45	REP. & MAINT. - COLLECTI	611.611.226		141939	018834	P	450	00020
	COMPRESSION RINGS	490.26	REP. & MAINT. - DISTRIBU	601.601.226		141939	018834	P	450	00062
		2,147.87	*VENDOR TOTAL							
CORNHUSKER INTL TRUCK IN										
	FILTERS	289.22	GARAGE PARTS	801.801.249		4130927/ 1242	077091	P	450	00014
	OIL FILTERS	284.58	GARAGE PARTS	801.801.249		4131448	077094	P	458	00034
		573.80	*VENDOR TOTAL							
COUNTRY PRIDE COOPERATIV										
	DEPOSIT CREDIT	70.00CR	GARAGE GASOLINE & LUBRIC	801.801.238		610-053273	077092	P	458	00001
	FUEL	152.50	GARAGE GASOLINE & LUBRIC	801.801.238		610053227	077088	P	450	00021
		82.50	*VENDOR TOTAL							
CREDIT COLLECTION SERVIC										
	COLLECTION SERVICE	49.95	PROFESSIONAL SERVICES	601.601.202		03.14.18	001858	P	450	00029
	COLLECTION SERVICE	14.37	PROFESSIONAL SERVICES	611.611.202		03.14.18	001858	P	450	00030
	COLLECTION SERVICE	4.23	PROFESSIONAL SERVICES	631.631.202		03.14.18	001858	P	450	00031
		68.55	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CUSTOM TRUCK & EQUIPMENT	CYLINDER ASSEMBLY	671.26	GARAGE PARTS	801.801.249		EP2771	019352	P	483	00041
DAKOTA BEVERAGE CO INC	BEER	202.55	BEER	641.641.718		392/379	019077	P	450	00035
DANKO EMERGENCY EQUIPMEN	BLADE	40.89	REP. & MAINT. - EQUIPMEN	101.114.221		92551	075894	P	478	00007
DE LAGE LANDEN PUBLIC FI	GOLF CAR LEASE	33,165.64	GOLF CAR/GOLF CLUB RENTA	641.641.746		5.1.18	018923	P	470	00011
DEPARTMENT OF REVENUE	LAB TESTS	335.00	PROFESSIONAL SERVICES	601.601.202		10581443	018902	P	458	00036
	LAB TESTS	45.00	PROFESSIONAL SERVICES	203.203.202		10581443	018902	P	458	00037
		380.00	*VENDOR TOTAL							
DOWNTOWN SCREENPRINTING	UNIFORMS	291.60	UNIFORMS & DRY GOODS	641.641.244		7898	019067	P	450	00034
EHRESMANN ENGINEERING IN	FLAT BARS	15.03	GARAGE PARTS	801.801.249		S14644	077065	P	450	00037
ETHANOL PRODUCTS LLC	CARBON DIOXIDE	1,965.24	CHEMICALS & GASES	601.601.240		2205428	018898	P	450	00036
FASTENAL COMPANY	NUTS	58.41	REP. & MAINT. - EQUIPMEN	101.123.221		140573	007687	P	450	00046
FERGUSON WATER WORKS SUP	WATER METERS	2,827.27	REP. & MAINT. - DISTRIBU	601.601.226		274898	018836	P	450	00043
FICKBOHM/DOUG	SOUND SYSTEM REPAIR	60.00	REP. & MAINT. - BUILDING	203.203.223		03.17.18	077409	P	450	00038
FINANCE, DEPT OF	POSTAGE	3.13	POSTAGE	101.104.231		03.14.18	002604	P	450	00039
	POSTAGE	10.79	MIDWEST REGION CONFERENC	201.201.205		03.14.18	002604	P	450	00040
	POSTAGE	20.45	PROFESSIONAL SERVICES	211.231.202		03.14.18	002604	P	450	00041
	POSTAGE	7.25	POSTAGE	601.601.231		03.14.18	002604	P	450	00042
		41.62	*VENDOR TOTAL							
FLANNERY/KIRT	OFFICER STIPEND	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		3.27.18	005653	P	478	00010
FOOTE/JASON	ROOM REIMBURSEMENT	218.84	TRAVEL EXPENSE	101.111.263		03.12.18	017377	P	450	00047
FOOTJOY	FOOTWEAR	475.00CR	MERCHANDISE	641.641.766		300145686	017225	P	450	00003

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
FOOTJOY										
	FOOTWEAR	411.50	MERCHANDISE	641.641.766		300146379	017229	P	450	00002
	FOOTWEAR	60.56	MERCHANDISE	641.641.766		904851733	017222	P	450	00004
	GLOVES	1,292.42	GLOVES	641.641.762		905444267	019072	P	450	00001
		466.48	*VENDOR TOTAL							
FRICK/ADAM										
	OFFICER STIPEND	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		3.27.18	005650	P	478	00008
FRICK/BRIAN										
	OFFICER STIPEND	50.00	PROFESSIONAL SERV.-VOLUN	101.114.202		3.27.18	005649	P	478	00009
GERSTNER OIL CO										
	BULK MOBILE OIL	3,003.75	GARAGE GASOLINE & LUBRIC	801.801.238		23396	077096	P	458	00035
	AVIATION FUEL	30,102.57	GARAGE GASOLINE & LUBRIC	101.127.238		40880	017335	P	458	00011
		33,106.32	*VENDOR TOTAL							
GOLFNOW G1 LLC										
	GOLF NOW SOFTWARE	1,500.00	CONTRACTED SERVICES-OPER	641.641.204		5100148545	019069	P	450	00048
GRAYMONT CAPITAL INC										
	LIME	4,575.48	CHEMICALS & GASES	601.601.240		117573	018897	P	458	00012
	LIME	4,746.56	CHEMICALS & GASES	601.601.240		118155	018900	P	470	00010
		9,322.04	*VENDOR TOTAL							
HANSON BRIGGS ADVERTISIN										
	COURTESY CARDS	515.34	OFFICE SUPPLIES	637.637.232		21055	017188	P	450	00052
HAWKINS INC										
	SAC POOL CHEMICALS	974.70	CHEMICALS & GASES	203.203.240		4238922	077397	P	450	00050
	FERRIC CHLORIDE	1,612.35	CHEMICALS & GASES	601.601.240		4242341	018901	P	450	00049
	SAC POOL CHEMICALS	413.50	CHEMICALS & GASES	203.203.240		4245328	077413	P	458	00013
		3,000.55	*VENDOR TOTAL							
HDR ENGINEERING INC										
	WATER PLANT CONSTRUCTION	60,587.33	WATER TREATMENT FACILITY	602.602.326		8	016185	P	470	00009
HEARTLAND HUMANE SOCIETY										
	ANIMAL CONTROL	10,000.00	CONTRACTED SERVICES	101.113.202		18001	019263	P	450	00051
INNOVATIVE OFFICE SOLUTI										
	CASH REGISTER ROLLS	151.36	OFFICE SUPPLIES	101.104.232		4004900-0	019018	P	458	00014
J & H CARE & CLEANING CO										
	JANITORIAL SERVICES	2,800.00	CONTRACTED SERVICES	203.203.204		10131	077408	P	450	00053
JONES CONSTRUCTION/JOHN										
	WATER PLANT CONSTRUCTION	605,095.95	WATER TREATMENT FACILITY	602.602.326		3.22.18	016186	P	470	00008

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
KLEINS TREE SERVICE	STREET TREE TRIMING	2,250.00	ABATEMENT	101.106.204		1119	019208	P	470	00007
KVHT RADIO STATION	ADVERTISING	625.00	ADVERTISING	641.641.211		VARIOUS	019078	P	458	00005
LARRY'S HOME CENTER	BLOWER ASSEMBLY	698.65	BUILDING REPAIR & MAINT.	637.637.223		23259	019331	P	450	00055
LIGHT AND SIREN	LIGHTS	983.00	GARAGE PARTS	801.801.249		13070	017195	P	483	00042
LONG'S PROPANE INC	PROPANE	643.50	FUEL-HEATING	641.641.273		77601	076669	P	450	00054
MCGRATH NORTH MULLIN & K	PROFESSIONAL SERVICES	6,465.70	PROFESSIONAL SERVICES	101.103.202		510617	019271	P	458	00015
MEAD LUMBER	BATHROOM PARTITIONS	1,631.95	REP. & MAINT. - BUILDING	641.641.223		1616643	019075	P	450	00058
MERKEL ELECTRIC	SERVICE CALL	66.33	REP. & MAINT. - EQUIPMEN	101.127.221		7556	019206	P	470	00004
MIDAMERICAN ENERGY	FUEL	314.99	FUEL-HEATING	101.142.273		3.26.18	002794	P	473	00003
	FUEL	1,802.77	FUEL-HEATING	101.127.273		3.28.18	003254	P	478	00011
	FUEL	1,065.71	FUEL-HEATING	801.801.273		3.28.18	003254	P	478	00012
	FUEL	1,080.73	FUEL-HEATING	101.125.273		3.28.18	003254	P	478	00013
	FUEL	40.00	ROAD MATERIALS	101.123.239		3.28.18	003254	P	478	00014
	FUEL	922.65	FUEL-HEATING	101.114.273		3.28.18	003253	P	478	00015
	FUEL	332.54	FUEL-HEATING	641.641.273		3.28.18	003253	P	478	00016
	FUEL	15.00	FUEL-HEATING	202.202.273		3.28.18	003253	P	478	00017
	FUEL	5,241.32	FUEL-HEATING	201.201.273		3.28.18	003253	P	478	00018
	FUEL	16.00	FUEL-GENERATOR	101.115.273		3.30.18	003252	P	478	00001
	FUEL	2,899.40	HEATING FUEL - GAS	637.637.273		3.30.18			478	00002
	FUEL	943.79	FUEL-HEATING	601.601.273		3.30.18			478	00003
		14,674.90	*VENDOR TOTAL							
MIDAMERICAN ENERGY	FUEL	100.00	FUEL-HEATING	601.601.273		3.26.18	002904	P	470	00002
	FUEL	8,365.74	FUEL-HEATING	611.611.273		3.26.18	002904	P	470	00003
		8,465.74	*VENDOR TOTAL							
MIDWEST ALARM COMPANY IN	FIRE ALARM MONITORING	78.00	PROFESSIONAL SERVICES	801.801.202		193469/194304	019334	P	450	00056
	FIRE ALARM MONITORING	78.00	PROFESSIONAL SERVICES &	637.637.202		193469/194304	019334	P	450	00057
		156.00	*VENDOR TOTAL							

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MIDWEST TAPE	AUDIO BOOKS	759.79	AV - CAPITAL	101.142.342		327-016-483	016594	P	473	00004
MIDWEST WHEEL COMPANIES	MUD FLAPS AND FLOOR MATS	178.84	GARAGE PARTS	801.801.249		1128103-01	019336	P	458	00029
MILLENNIUM RECYCLING	SINGLE STREAM RECYCLE	1,292.25	CONTRACTED SERVICE-MILLE	631.631.204		129859	019340	P	458	00028
MOSER/BRAD	OFFICER STIPEND	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		3.27.18	004993	P	478	00019
MOTOR VEHICLE DEPT, SD	TITLE AND LICENSES	21.20	REP. & MAINT. -VEHICLES	101.127.222		3.12.18	019023	P	458	00010
	TITLE AND LICENSES	44.40	REP. & MAINT. - EQUIPMEN	101.123.221		3.9.18	019022	P	458	00009
		65.60	*VENDOR TOTAL							
MUNICIPAL LEAGUE, SD	REGIONAL CONFERENCE	233.00	MIDWEST REGION CONFERENC	201.201.205		5341	077426	P	458	00021
NEBRASKA JOURNAL-LEADER	ADVERTISEMENT	91.98	ADVERTISING	203.203.211		9686	077411	P	450	00059
NEBRASKA SALT AND GRAIN	ROAD SALT	7,061.85	CHEMICALS	101.124.240		46410460066135	017150	P	470	00001
NORTHWESTERN ENERGY	ELECT	1,426.94	ELECTRICITY	101.142.272		3.26.18	002795	P	473	00005
	ELECT	144.64	ELECTRICITY	101.123.272		3.28.18	003134	P	483	00001
	ELECT	588.92	ELECTRICITY	637.637.272		3.28.18	003134	P	483	00002
	ELECT	16,553.52	ELECTRICITY	601.601.272		3.28.18	003134	P	483	00003
	ELECT	11,261.78	ELECTRICITY	611.611.272		3.28.18	003134	P	483	00004
	ELECT	1,699.10	ELECTRICITY	101.127.272		3.28.18	003132	P	483	00005
	ELECT	236.40	ELECTRICITY	621.621.272		3.28.18	003132	P	483	00006
	ELECT	1,450.16	ELECTRICITY	801.801.272		3.28.18	003132	P	483	00007
	ELECT	1,524.95	ELECTRICITY	101.125.272		3.28.18	003132	P	483	00008
	ELECT	65.29	ELECTRICITY	101.115.272		3.28.18	003132	P	483	00009
	ELECT	2,644.29	ELECTRICITY	201.201.272		3.28.18	003137	P	483	00010
	ELECT	4,961.90	ELECTRICITY - STREET LIG	101.126.272		3.28.18	003136	P	483	00011
	ELECT	766.72	ELECTRICITY	101.114.272		3.28.18	003133	P	483	00012
	ELECT	966.71	ELECTRICITY	641.641.272		3.28.18	003133	P	483	00013
	ELECT	263.25	ELECTRICITY	637.637.272		3.28.18	003133	P	483	00014
	ELECT	221.67	ELECTRICITY	202.202.272		3.28.18	003133	P	483	00015
	ELECT	1,969.24	ELECTRICITY	101.141.272		3.28.18	003133	P	483	00016
	ELECT	21,586.32	ELECTRICITY - STREET LIG	101.126.272		3.28.18	003135	P	483	00017
		68,331.80	*VENDOR TOTAL							
OBSERVER	ADVERTISEMENT	148.00	ADVERTISING	203.203.211		FEBRUARY	077410	P	450	00061



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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
OVERHEAD DOOR CO	WALL BUTTON/FUSE REPAIRS	215.37	BUILDING REPAIR & MAINT.	637.637.223		027175	017143	P	450	00060
PHEASANTLAND INDUSTRIES	REPAIR CHAIRS	1,912.68	REP. & MAINT. - EQUIPMEN	641.641.221		64533	019266	P	449	00036
POLICE CHIEFS' ASSN	POLICE CHIEF BANQUET	85.00	CONFERENCE & MEETINGS	101.102.265		03.15.18	019268	P	449	00016
PRESS DAKOTA MSTAR SOLUT	ADVERTISEMENT	1,157.50	ADVERTISING	641.641.211		1.23.18	018720	P	449	00017
	ADVERTISEMENT	1,157.50	ADVERTISING	203.203.211		1.23.18	018720	P	449	00018
	ADVERTISEMENT	280.00	ADVERTISING	203.203.211		1.23.18	018720	P	449	00019
	ADVERTISEMENT	11.21	PUBLISHING	101.106.211		2504	019200	P	449	00020
	ADVERTISEMENT	10.04	PUBLISHING	101.106.211		2504	019200	P	449	00021
	ADVERTISEMENT	7.13	PUBLISHING	101.106.211		2504	019200	P	449	00022
	ADVERTISEMENT	201.58	PUBLISHING	101.122.211		2504	016795	P	449	00023
	ADVERTISEMENT	201.58	PRINTING & BINDING	101.123.233		2504	016795	P	449	00024
	ADVERTISEMENT	201.58	PUBLISHING	601.601.211		2504	016795	P	449	00025
	ADVERTISEMENT	201.58	PUBLISHING	201.201.211		2504	016795	P	449	00026
	ADVERTISEMENT	201.58	ADVERTISING	641.641.211		2504	016795	P	449	00027
	ADVERTISEMENT	525.64	PROFESSIONAL SERVICES	101.111.202		2504	016795	P	449	00028
	ADVERTISEMENT	50.00	ADVERTISING	203.203.211		2504	077384	P	449	00029
	PUBLISH MINUTES	165.87	PUBLISHING	101.101.211		2504	019112	P	449	00030
	ADVERTISEMENT	25.61	PUBLISHING	101.101.211		2504	019015	P	449	00031
	PUBLISH ORDINANCE	80.10	PUBLISHING	101.101.211		2504	019115	P	449	00032
	ADVERTISEMENT	785.34	PUBLISHING	101.142.211		2504	019120	P	449	00033
	PUBLISH MINUTES	23.14	PUBLISHING	101.101.211		2504	019154	P	449	00034
	PUBLISH MINUTES	343.23	PUBLISHING	101.101.211		2504	019156	P	449	00035
		5,630.21	*VENDOR TOTAL							
PRINTING SPECIALISTS	ENVELOPES	117.42	PRINTING & BINDING	101.104.233		14162	019024	P	478	00020
RAICHE/JOE	SUMMER READING PROGRAM	200.00	RECREATION SUPPLIES	701.701.242		3.26.18	016597	P	473	00007
REINHART FOODS INC	FOOD AND GAS	240.72	ENTREE	641.641.710		20880	019097	P	458	00016
	FOOD SUPPLIES	289.22	ENTREE	641.641.710		827080	019076	P	449	00037
	CLEANING SUPPLIES	54.45	JANITORIAL SUPPLIES	641.641.236		827080	019076	P	449	00038
		584.39	*VENDOR TOTAL							
ROSEMOUNT INC	TRANSMITTER	3,124.15	REP. & MAINT. - PLANT	611.611.221		71238652	016736	P	458	00018
SANITATION PRODUCTS INC	CHEVRON BELT	1,375.07	GARAGE PARTS	801.801.249		62261	019345	P	470	00037
	SNOW BLOWER PARTS	1,064.52	GARAGE PARTS	801.801.249		62868/62756/14	017199	P	449	00043

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
SANITATION PRODUCTS INC	GUTTER BROOMS	2,500.00	GARAGE PARTS	801.801.249		63078	019351	P	483	00043
		4,939.59	*VENDOR TOTAL							
SHERWIN WILLIAMS CO	TRAY LINERS	4.89	REP. & MAINT. - BUILDING	801.801.223		6277-3	077085	P	449	00044
SHUEY/SUSAN	LIFEGUARD CERT REFUND	140.10	RED CROSS LESSON-SAC	203.3484		14583	077415	P	458	00019
	LIFEGUARD CERT REFUND	9.10	SALES TAX PAYABLE	203.2073		14583	077415	P	458	00020
		149.20	*VENDOR TOTAL							
SIOUX CITY FOUNDRY CO	PLOW BLADES	390.00	GARAGE PARTS	801.801.249		1041897	017182	P	470	00035
SIOUX EQUIPMENT COMPANY	ELECTRONIC RESET	537.66	REP. & MAINT. - BUILDING	801.801.223		164370	019342	P	470	00036
SMITH INSURANCE INC/MT &	NOTARY BOND & FILING FEE	80.00	OFFICE SUPPLIES	101.102.232		22311	019267	P	449	00040
	INSURANCE ADJUSTMENT	70.00	INSURANCE	101.114.201		22338	019027	P	470	00005
	FIRE PAK POLICY	18,746.00	INSURANCE	101.114.201		22339	019026	P	470	00006
		18,896.00	*VENDOR TOTAL							
SPENCER QUARRIES INC	TYPE 2A CHIPS	10,565.12	ROAD MATERIALS	101.123.239		33456	019335	P	449	00041
STERN OIL CO INC	FUEL	778.96	GARAGE PARTS	801.801.249		0260580	017196	P	449	00042
	FUEL	23,619.86	GARAGE GASOLINE & LUBRIC	801.801.238		0261693462793	017198	P	458	00031
	FUEL	1,317.60	GARAGE GASOLINE & LUBRIC	801.801.238		261976/261978	019339	P	483	00044
		25,716.42	*VENDOR TOTAL							
STOCKWELL ENGINEERS INC	STREET DESIGN	8,445.00	8TH ST-LINN TO SUMMIT	506.572.374		7937	018078	P	470	00033
	DOWNTOWN STREETSCAPE DES	26,594.00	WALNUT - 2ND TO 4TH	506.572.381		7949/8004	014097	P	470	00034
	CONSTRUCTION	17,417.10	8TH ST-LINN TO SUMMIT	506.572.374		7983/7997	014101	P	478	00021
		52,456.10	*VENDOR TOTAL							
SUEZ TREATMENT SOLUTIONS	UV LAMPS	10,171.50	REP. & MAINT. - PLANT	611.611.221		900075018	016731	P	449	00015
TITLEIST	GOLF EQUIPMENT	880.00CR	GOLF EQUIPMENT	641.641.768		300164282	019062	P	449	00055
	GOLF BALLS	526.31	GOLF BALLS	641.641.760		905372404	019060	P	449	00052
	GOLF EQUIPMENT	95.44	GOLF EQUIPMENT	641.641.768		905372819	019059	P	449	00051
	GOLF EQUIPMENT	1,408.09	GOLF EQUIPMENT	641.641.768		905422939	019063	P	449	00050
	GLOVES	1,055.45	GLOVES	641.641.762		90544176	019071	P	449	00053
	GOLF MERCHANDISE	1,169.59	GOLF CAPS/VISORS	641.641.764		905459734	019065	P	449	00054

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
TITLEIST										
	GOLF EQUIPMENT	189.00	GOLF EQUIPMENT	641.641.768		905478263	019085	P	458	00024
	GOLF EQUIPMENT	921.20	GOLF EQUIPMENT	641.641.768		905486902	019086	P	458	00023
	GOLF EQUIPMENT	936.00	GOLF EQUIPMENT	641.641.768		905509881	019089	P	458	00022
		5,421.08	*VENDOR TOTAL							
TODD, INC/MICHAEL										
	STREET SIGNS	954.03	ROAD MATERIALS	101.123.239		102774	019332	P	449	00049
	STREET SIGNS	17,236.99	ROAD MATERIALS	101.123.239		160536/160537	017181	P	458	00030
		18,191.02	*VENDOR TOTAL							
TOP NOTCH WINDOW CLEANIN										
	SAC WINDOWS	610.00	CONTRACTED SERVICES	203.203.204		4945	077428	P	478	00022
TOUR EDGE GOLF GROUP INC										
	GOLF EQUIPMENT	2,428.50	GOLF EQUIPMENT	641.641.768		01194358	019064	P	449	00047
	GOLF EQUIPMENT	217.00	GOLF EQUIPMENT	641.641.768		1193878	017292	P	449	00048
	GOLF EQUIPMENT	48.50	GOLF EQUIPMENT	641.641.768		1196132	019084	P	449	00045
		2,694.00	*VENDOR TOTAL							
TRAFFIC CONTROL CORP										
	MONITOR/LOAD SWITCH	1,467.00	REP. & MAINT. - EQUIPMEN	101.126.221		104612	017190	P	449	00046
	SCHOOL CROSSING LIGHT	360.00	REP. & MAINT. - EQUIPMEN	101.123.221		104662	019337	P	470	00032
		1,827.00	*VENDOR TOTAL							
TRANSOURCE										
	FILTERS	311.28	GARAGE PARTS	801.801.249		557808	019353	P	483	00045
TRI-STATE CLEANING SERVI										
	VENT CLEANING	440.00	REP. & MAINT. - EQUIPMEN	641.641.221		4022	019098	P	458	00025
U.S. POST OFFICE-UTIL										
	UTILITY POSTAGE	560.00	POSTAGE	601.601.231		MARCH 2018	001855	P	449	00002
	UTILITY POSTAGE	630.00	POSTAGE	611.611.231		MARCH 2018	001855	P	449	00003
	UTILITY POSTAGE	210.00	POSTAGE	631.631.231		MARCH 2018	001855	P	449	00004
		1,400.00	*VENDOR TOTAL							
UNITED PARCEL SERVICE, I										
	POSTAGE	67.39	POSTAGE	101.114.231		572347128	003830	P	478	00038
	POSTAGE	81.38	POSTAGE	101.111.231		572347128	003830	P	478	00039
		148.77	*VENDOR TOTAL							
UNITED STATES POSTAL SER										
	POSTAGE	71.29	POSTAGE	101.122.231		3.28.18	002989	P	478	00023
	POSTAGE	104.07	POSTAGE	101.104.231		3.28.18	002989	P	478	00024
	POSTAGE	297.71	POSTAGE	101.111.231		3.28.18	002989	P	478	00025
	POSTAGE	19.27	POSTAGE	201.201.231		3.28.18	002989	P	478	00026
	POSTAGE	42.28	POSTAGE	101.122.231		3.28.18	002989	P	478	00027
	POSTAGE	30.99	POSTAGE	637.637.231		3.28.18	002989	P	478	00028
	POSTAGE	18.02	POSTAGE	101.102.231		3.28.18	002989	P	478	00029
	POSTAGE	47.18	POSTAGE	101.106.231		3.28.18	002989	P	478	00030

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
UNITED STATES POSTAL SER	POSTAGE	34.84	POSTAGE	203.203.231		3.28.18	002989	P	478	00031
	POSTAGE	9.22	POSTAGE	101.114.231		3.28.18	002989	P	478	00032
	POSTAGE	64.86	POSTAGE	601.601.231		3.28.18	002989	P	478	00033
	POSTAGE	72.97	POSTAGE	611.611.231		3.28.18	002989	P	478	00034
	POSTAGE	24.32	POSTAGE	631.631.231		3.28.18	002989	P	478	00035
	POSTAGE	13.30	POSTAGE	101.102.231		3.28.18	002989	P	478	00036
	POSTAGE	0.68	POSTAGE	101.122.231		3.28.18	002989	P	478	00037
		851.00	*VENDOR TOTAL							
US BANK EQUIPMENT FINANC	COPIER CONTRACT	348.49	RENTALS & XEROX SUPPLIES	101.142.212		353695752	016596	P	473	00006
VOLZKE/THOMAS	DEPOSIT REFUND	65.52	UTILITY CUSTOMER DEPOSIT	601.2090		3.22.18	019025	P	470	00031
WAGE WORKS INC	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	101.105.202		INV592827	005311	P	449	00006
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	101.111.202		INV592827	005311	P	449	00007
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERV.-VOLUN	101.114.202		INV592827			449	00008
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	101.123.202		INV592827			449	00009
	FLEX SERVICE FEE	20.00	PROFESSIONAL SERVICES	101.142.202		INV592827			449	00010
	FLEX SERVICE FEE	10.00	PROFESSIONAL SERVICES	201.201.202		INV592827			449	00011
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	203.203.202		INV592827			449	00012
	FLEX SERVICE FEE	10.00	PROFESSIONAL SERVICES	208.208.202		INV592827	005311	P	449	00013
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	641.641.202		INV592827	005311	P	449	00014
	FLEX SERVICE FEE	65.00	PROFESSIONAL SERVICES -	101.104.202		592827	005311	P	449	00005
		135.00	*VENDOR TOTAL							
WATER & ENV ENG RESEARCH	WATER TESTING	211.00	PROFESSIONAL SERVICES	601.601.202		3799	018899	P	449	00057
WATERTRONICS	PUMP HOUSE PARTS	1,989.87	REP. & MAINT. - BUILDING	641.641.223		28604	019044	P	470	00019
WESTERN IOWA TECH COMM C	CLASS REGISTRATION	90.00	LEARNING	101.114.264		27863	075895	P	483	00046
WEXFORD FULFILLMENT SOL	MERCHANDISE	309.61	MERCHANDISE	641.641.766		1427539	019068	P	449	00056
WHOLESALE SUPPLY INC	CANDY	63.30	CANDY	641.641.714		392493	019074	P	449	00059
WILSON SPORTING GOODS-GO	GOLF EQUIPMENT	1,217.33	GOLF EQUIPMENT	641.641.768		4524665662	019082	P	449	00058
WOEHL/TOBY	OFFICER STIPEND	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		3.27.18	005652	P	478	00040

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
XEROX CORPORATION	COPIER LEASE	191.52	CONTRACTED SERVICES	203.203.204		03.15.18	003971	P	449	00062
YANKTON AREA ICE ASSOCIA	REIMBURSMET	222.00	CONTRACTUAL AGREEMENT	203.203.213		03.12.18	016982	P	449	00061
YANKTON BASKETBALL INC	REIMBURSMET	1,625.68	PROFESSIONAL SERVICES	203.203.202		03.08.18	077406	P	449	00060
YANKTON FIRE & SAFETY CO	FIRE EXT INSPECTION	243.00	EQUIPMENT REPAIR & MAINT	637.637.221		23086	019333	P	450	00044
	FIRE EXT INSPECTION	333.00	REP. & MAINT. - EQUIPMEN	801.801.221		23086	019333	P	450	00045
	FIRE EXT INSPECTION	30.00	REP. & MAINT. - EQUIPMEN	101.142.221		23089	016595	P	473	00008
	FIRE EXT INSPECTION	270.00	REP. & MAINT. - BUILDING	101.125.223		23103	017342	P	470	00020
	FIRE EXT INSPECTION	342.00	PROFESSIONAL SERVICES	611.611.202		23116	018100	P	449	00063
	FIRE EXT INSPECTION	250.00	REP. & MAINT. - BUILDING	101.141.223		23128	072883	P	458	00027
	FIRE EXT INSPECTION	45.00	REP. & MAINT. - BUILDING	101.141.223		23142	019205	P	458	00026
	FIRE EXT INSPECTION	132.00	MEDICAL, SAFETY, & LAB. S	601.601.243		23164	073135	P	470	00029
		1,645.00	*VENDOR TOTAL							
YANKTON MEDICAL CLINIC	DRUG/ALCOHOL SCREENING	76.00	PROFESSIONAL SERVICES	101.111.202		4274	019123	P	470	00021
	DRUG/ALCOHOL SCREENING	60.00	PROFESSIONAL SERVICES	101.142.202		4274	019123	P	470	00022
	DRUG/ALCOHOL SCREENING	38.00	PROFESSIONAL SERVICES	101.122.202		4274	019123	P	470	00023
	DRUG/ALCOHOL SCREENING	60.00	PROFESSIONAL SERVICES	101.106.202		4274	019123	P	470	00024
	DRUG/ALCOHOL SCREENING	98.00	PROFESSIONAL SERVICES	203.203.202		4274	019123	P	470	00025
	DRUG/ALCOHOL SCREENING	38.00	PROFESSIONAL SERVICES -	101.104.202		4274	019123	P	470	00026
	DRUG/ALCOHOL SCREENING	70.00	PROFESSIONAL SERVICES	611.611.202		4274	019123	P	470	00027
	PRE-EMPLOYMENT PHYSICAL	268.00	PROFESSIONAL SERVICES	101.111.202		4274	077312	P	470	00028
		708.00	*VENDOR TOTAL							
ZIEGLER/WILLIAM P	OFFICER STIPEND	50.00	PROFESSIONAL SERV.-VOLUN	101.114.202		3.27.18	005651	P	478	00041
3D SPECIALTIES INC	STREET SUPPLIES	2,078.44	ROAD MATERIALS	101.123.239		201687	017189	P	458	00002
	STREET SUPPLIES	27.22	SMALL TOOLS & HARDWARE	101.123.247		201687	017189	P	458	00003
	STREET SUPPLIES	280.39	ROAD MATERIALS	101.123.239		201687	017189	P	458	00004
	TELESPAR POSTS	6,872.40	ROAD MATERIALS	101.123.239		201709	019343	P	470	00030
		9,258.45	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	1,197,142.65							

RECORDS PRINTED - 000296

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	163,376.18
201	PARKS AND RECREATION	9,162.86
202	PARK IMPROVEMENT	236.67
203	SUMMIT ACTIVITY CENTER	11,587.91
208	911/DISPATCH	10.00
211	LODGING SALES TAX	20.45
506	SPECIAL CAPITAL IMPROV	52,456.10
601	WATER OPERATION	62,214.33
602	WATER RENEWAL/REPLACEMENT	665,683.28
611	WASTE WATER OPERATION	39,338.66
621	CEMETERY OPERATION	236.40
631	SOLID WASTE	18,622.24
637	JOINT POWER	67,132.76
641	GOLF COURSE	66,101.89
701	LIBRARY TRUST	200.00
801	CENTRAL GARAGE	40,762.92
TOTAL ALL FUNDS		1,197,142.65

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	1,197,142.65
TOTAL ALL BANKS		1,197,142.65

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

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P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
A OX WELDING SUPPLY	ACETYLENE GAS	74.18	CHEMICALS & GASES	801.801.240		Rohde		485 00228
AMAZON MKTPLACE PMTS	FLOOR MATS	47.95	REP. & MAINT. -VEHICLES	101.111.222		Brandt		485 00324
	DVDS	28.72	AV - CAPITAL	101.142.342		Dobrovolny		485 00086
	OFFICE SUPPLIES	32.85	OFFICE SUPPLIES	101.142.232		Dobrovolny		485 00087
	BOOKS	37.92	BOOKS	101.142.340		Dobrovolny		485 00189
	OFFICE SUPPLIES	13.55	OFFICE SUPPLIES	101.142.232		Dobrovolny		485 00190
	DVDS	100.71	AV - CAPITAL	101.142.342		Dobrovolny		485 00191
	FRIENDS GAMES	22.99	RECREATION SUPPLIES	701.701.242		Dobrovolny		485 00192
	DVD	8.49	AV - CAPITAL	101.142.342		Dobrovolny		485 00240
	BOOK	19.76	BOOKS	101.142.340		Dobrovolny		485 00337
	POSTAGE	3.99	POSTAGE	101.142.231		Dobrovolny		485 00338
	SEED LIBRARY	27.80	RECREATION SUPPLIES	701.701.242		Dobrovolny		485 00360
	OFFICE SUPPLIES	45.57	OFFICE SUPPLIES	101.142.232		Dobrovolny		485 00361
		390.30	*VENDOR TOTAL					
AMAZON MKTPLACE PMTS W	LIFEGUARD CLASS	179.00	RECREATION SUPPLIES	203.203.242		McHenry		485 00424
	EASTER SUPPLIES	94.98	RECREATION SUPPLIES	641.641.242		Schieffer		485 00090
		273.98	*VENDOR TOTAL					
AMAZON.COM	TABLET COVER	54.22	REP. & MAINT. - EQUIPMEN	101.111.221		Brandt		485 00343
	BOOK	35.26	OFFICE SUPPLIES	101.102.232		Nelson		485 00328
	NETS FOR BASKETBALL	82.98	RECREATION SUPPLIES	203.203.242		Orr		485 00258
	MERCHANDISE	111.60	MERCHANDISE	641.641.766		Schieffer		485 00308
		284.06	*VENDOR TOTAL					
AMAZON.COM AMZN.COM/BI	BOOKS	117.52	BOOKS	101.142.340		Dobrovolny		485 00096
	BOOKS	61.62	BOOKS	101.142.340		Dobrovolny		485 00366
	DVD	5.00	AV - CAPITAL	101.142.342		Dobrovolny		485 00367
		184.14	*VENDOR TOTAL					
AMER LIB ASSOC-CAREER	CONFERENCE REGISTRATION	320.00	CONFERENCE & MEETINGS	101.142.265		Ferrell		485 00173
AMERICAN PUBLIC WORKS	APWA CONFERENCE	829.00	CONFERENCE & MEETINGS	101.122.265		Bailey		485 00083
	APWA CONFERENCE	829.00	CONFERENCE & MEETINGS	101.122.265		Bailey		485 00092
	MEMBERSHIP DUES	98.00	MEMBERSHIP DUES	101.122.261		Bailey		485 00434
		1,756.00	*VENDOR TOTAL					
AMERICAN RED CROSS	LIFEGUARD SUPPLIES	185.73	RECREATION SUPPLIES	203.203.242		Wattier		485 00373
ANDERSON BREMER ANDWIN	LAB MUFFLE FURNACE	165.88	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00344



P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
APPEARA								
	TOWELS	138.68	CONTRACTED SERVICES	203.203.204		McHenry		485 00356
	TOWELS	104.13	CONTRACTED SERVICES-OPER	641.641.204		McHenry		485 00369
		242.81	*VENDOR TOTAL					
APPLEBEES 987800998781								
	TRAVEL EXPENSE	19.67	TRAVEL EXPENSE	641.641.263		Jeffers		485 00163
AT&T*BILL PAYMENT								
	CELL PHONE	55.74	TELEPHONE	201.201.271		Bailey		485 00265
	CELL PHONE	69.82	TELEPHONE	101.123.271		Bailey		485 00278
	CELL PHONE	29.85	TELEPHONE	101.127.271		Bailey		485 00290
	CELL PHONE	28.00	TELEPHONE	204.204.271		Bailey		485 00291
	CELL PHONE	25.69	TELEPHONE	201.201.271		Bailey		485 00292
	CELL PHONE	25.33	TELEPHONE	601.601.271		Bailey		485 00293
	CELL PHONE	40.04	TELEPHONE	611.611.271		Bailey		485 00294
	CELL PHONE	25.17	TELEPHONE	101.111.271		Bailey		485 00295
	CELL PHONE	28.12	TELEPHONE	101.127.271		Bailey		485 00296
	CELL PHONE	21.84	TELEPHONE	101.111.271		Bailey		485 00297
	CELL PHONE	25.17	TELEPHONE	601.601.271		Bailey		485 00298
	PATROL CAR WIRELESS LINK	96.00	REP. & MAINT. -VEHICLES	101.111.222		Brandt		485 00257
		470.77	*VENDOR TOTAL					
AUTO VALUE YANKTON								
	HELIX COIL KIT	23.99	SMALL TOOLS & HARDWARE	801.801.247		Rohde		485 00070
	PAINT	23.63	REP. & MAINT. - EQUIPMEN	101.123.221		Rohde		485 00231
		47.62	*VENDOR TOTAL					
AUTOZONE #3795								
	WASHER FLUID	20.28	GARAGE PARTS	801.801.249		Robb		485 00109
	ANTIFREEZE	68.92	GARAGE PARTS	801.801.249		Robb		485 00430
	ANTIFREEZE	41.94	GARAGE PARTS	801.801.249		Robb		485 00455
		131.14	*VENDOR TOTAL					
AVERA HEART HOSPITAL C								
	MEDICAL SUPPLIES	909.00	MEDICAL,SAFETY, & LAB. S	203.203.243		Wattier		485 00104
BAKER-TAYLOR								
	POSTAGE	26.44	POSTAGE	101.142.231		Ferrell		485 00287
	BOOKS	2,773.77	BOOKS	101.142.340		Ferrell		485 00288
	MEMORIAL BOOKS	24.54	BOOKS	701.701.340		Ferrell		485 00289
	BOOKS	3,428.11	BOOKS	101.142.340		Ferrell		485 00353
	POSTAGE	32.62	POSTAGE	101.142.231		Ferrell		485 00354
	MEMORIAL BOOKS	32.72	BOOKS	701.701.340		Ferrell		485 00355
		6,318.20	*VENDOR TOTAL					
BLACKHAWKS T2 ORD								
	NASA TRAINING	17.50	RECREATION SUPPLIES	701.701.242		Raiche		485 00464

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BOMGAARS #2 YANKTON								
	EQUIPMENT REPAIR	4.19	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		485 00029
	CEMETERY SUPPLIES	21.97	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		485 00178
	CEMETERY SUPPLIES	73.78	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		485 00251
	TOOL KIT	205.55	SMALL TOOLS & HARDWARE	601.601.247		Chytka		485 00055
	EQUIPMENT REPAIR	30.23	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		485 00150
	EQUIPMENT REPAIR	22.07	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		485 00185
	SHOP SUPPLIES	111.03	REP. & MAINT. - BUILDING	201.201.223		Gleich		485 00372
	EQUIPMENT REPAIR	5.54	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		485 00467
	BULK BOLTS	19.51	ROAD MATERIALS	101.123.239		Gobel		485 00358
	GLOVES	13.45	UNIFORMS & DRY GOODS	611.611.244		Hanson		485 00152
	LOBE PRO MOUNTING	52.92	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00179
	TOOLS	61.93	SMALL TOOLS & HARDWARE	601.601.247		Kirchner		485 00283
	REPAIR SUPPLIES	11.98	REP. & MAINT. - DISTRIBU	601.601.226		Kirchner		485 00317
	REPAIR SUPPLIES	31.69	REP. & MAINT. - DISTRIBU	601.601.226		Kirchner		485 00362
	UNIFORMS	30.98	UNIFORMS & DRY GOODS	201.201.244		Kortan		485 00393
	PAINT AND FASTENERS	16.52	GARAGE PARTS	801.801.249		Kulhavy		485 00336
	EQUIPMENT SUPPLIES	36.95	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		485 00249
	MIXED FUEL CANS, DEICER	23.28	REP. & MAINT. - EQUIPMEN	101.114.221		Nickles		485 00183
	BOOTS	22.99	UNIFORMS & DRY GOODS	601.601.244		Peterson		485 00085
	4 LB SLEDGE HAMMER	18.99	SMALL TOOLS & HARDWARE	637.637.247		Rohde		485 00071
	SPRAY PAINT	22.95	REP. & MAINT. - EQUIPMEN	101.123.221		Rohde		485 00411
	SMALL TOOLS AND HARDWARE	17.02	SMALL TOOLS & HARDWARE	101.126.247		Ryken		485 00054
	GRINDER DISC	15.98	REP. & MAINT. - EQUIPMEN	101.123.221		Ryken		485 00099
	BATTERY TENDER	29.99	SMALL TOOLS & HARDWARE	101.126.247		Ryken		485 00379
	POOL REPAIR	71.88	REP. & MAINT. - BUILDING	203.203.223		Snook		485 00395
	CAPITAL BUILDING SUPPLY	13.45	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		485 00051
	SHOP SUPPLIES	14.99	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		485 00160
	CAPITAL BUILDING REPAIR	10.94	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		485 00311
	SHOP SUPPLIES	2.49	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		485 00383
	SHOP SUPPLIES	34.47	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		485 00409
		1,049.71	*VENDOR TOTAL					
BROADWAY CHRYSLER DODG								
	TRUCK REPAIR	634.41	REP. & MAINT. -VEHICLES	601.601.222		Chytka		485 00125
	VAN MOULDING	89.99	GARAGE PARTS	801.801.249		Kulhavy		485 00186
		724.40	*VENDOR TOTAL					
BROWNELLS INC								
	WEAPON SUPPLIES	153.85	AMMUNITION	101.111.267		Burgeson		485 00153
	WEAPON EQUIPMENT	92.75	REP. & MAINT. - EQUIPMEN	101.111.221		Burgeson		485 00286
		246.60	*VENDOR TOTAL					
CARHARTT								
	UNIFORM PANTS	50.32	UNIFORMS & DRY GOODS	101.114.244		Nickles		485 00103
CASEYS GEN STORE 2268								
	GOLF LEAGUES	51.57	LEAGUES	641.641.784		Metz		485 00162

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CENTER POINT LARGE PRI	LARGE PRINT BOOKS	133.62	BOOKS	101.142.340		Ferrell		485 00003
CITY OF YANKTON PARK A								
	MIDWEST PARKS CONFERENCE	125.00	MIDWEST REGION CONFERENC	201.201.205		Bailey		485 00032
	MIDWEST PARKS CONFERENCE	125.00	MIDWEST REGION CONFERENC	201.201.205		Bailey		485 00034
	MIDWEST PARKS CONFERENCE	125.00	MIDWEST REGION CONFERENC	201.201.205		Bailey		485 00062
	MIDWEST PARKS CONFERENCE	125.00	MIDWEST REGION CONFERENC	201.201.205		Bailey		485 00064
	CONFERENCE REGISTRATION	195.00	MIDWEST PARKS & REC CONF	211.231.557		Lacroix		485 00130
	CONFERENCE REGISTRATION	195.00	MIDWEST PARKS & REC CONF	211.231.557		McHenry		485 00078
	CONFERENCE REGISTRATION	125.00	MIDWEST PARKS & REC CONF	211.231.557		McHenry		485 00094
	CONFERENCE REGISTRATION	195.00	MIDWEST PARKS & REC CONF	211.231.557		McHenry		485 00200
	CONFERENCE REGISTRATION	195.00	MIDWEST PARKS & REC CONF	211.231.557		McHenry		485 00203
	CONFERENCE REGISTRATION	195.00	MIDWEST PARKS & REC CONF	211.231.557		McHenry		485 00208
	CONFERENCE REGISTRATION	195.00	MIDWEST PARKS & REC CONF	211.231.557		McHenry		485 00384
	CONFERENCE REGISTRATION	195.00	MIDWEST PARKS & REC CONF	211.231.557		Orr		485 00263
	CONFERENCE REGISTRATION	195.00	MIDWEST PARKS & REC CONF	211.231.557		Orr		485 00280
	CONFERENCE REGISTRATION	195.00	MIDWEST PARKS & REC CONF	211.231.557		Orr		485 00282
	CONFERENCE REGISTRATION	195.00	MIDWEST PARKS & REC CONF	211.231.557		Orr		485 00310
	CONFERENCE REGISTRATION	195.00	MIDWEST PARKS & REC CONF	211.231.557		Orr		485 00417
	CONFERENCE REGISTRATION	195.00	MIDWEST PARKS & REC CONF	211.231.557		Wattier		485 00397
		2,965.00	*VENDOR TOTAL					
CLARKS RENTALS CUSTOM								
	TOOL RENTAL	35.00	RENTALS	601.601.212		Chytka		485 00141
	TOOL RENTAL	30.00	RENTALS	601.601.212		Chytka		485 00398
	LOBE PRO MOUNTING	55.00	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00196
	EQUIPMENT RENTAL	35.00	REP. & MAINT. - BUILDING	641.641.223		Metz		485 00076
	SCAFFOLDING RENTAL	30.00	RENTALS	601.601.212		Peterson		485 00207
		185.00	*VENDOR TOTAL					
COREXCEL								
	MIDWEST PARKS CONFERENCE	315.65	MIDWEST REGION CONFERENC	201.201.205		Lacroix		485 00136
COUNTRY PRIDE 09896945								
	FUEL TEST KITS	110.00	GARAGE PARTS	801.801.249		Robb		485 00401
COX AUTO SUPPLY								
	EQUIPMENT REPAIR	107.92	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		485 00047
	MOWER REPAIR	58.52	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		485 00107
	GBT PRESSURE WASHER OIL	6.58	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00154
	SWITCH	5.69	GARAGE PARTS	801.801.249		Kulhavy		485 00151
	ALARM	35.99	GARAGE PARTS	801.801.249		Kulhavy		485 00197
	CLEANING SUPPLIES	27.98	JANITORIAL SUPPLIES	641.641.236		Metz		485 00101
	SMALL TOOLS AND HARDWARE	85.65	SMALL TOOLS & HARDWARE	101.126.247		Ryken		485 00460
	SMALL TOOLS AND HARDWARE	30.36	SMALL TOOLS & HARDWARE	101.127.247		Ryken		485 00461
	BOILER PUMP PART	4.32	REP. & MAINT. - PLANT	601.601.221		Tramp		485 00202
		363.01	*VENDOR TOTAL					

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CRESCENT ELECTRIC 029								
	LOBE PRO WIRING	15.94	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00169
	LOBE PRO WIRING	39.98	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00170
	VENTILATION TRANSFORMER	141.43	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00187
	WIRING AT WASTEWATER	114.59	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00438
	LIGHT	108.49	REP. & MAINT. - BUILDING	101.127.223		Ryken		485 00023
	ELECTRICAL SUPPLIES	36.01	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		485 00082
	ELECTRICAL SUPPLIES	38.36	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		485 00194
		494.80	*VENDOR TOTAL					
CUBA CUBA SANDWICHERIA								
	NASA TRAINING	18.74	RECREATION SUPPLIES	701.701.242		Raiche		485 00387
CULVER S OF BROOKI								
	BROOKINGS MEETING	19.97	CONFERENCE & MEETINGS	101.102.265		Nelson		485 00174
DAYHUFF ENTERPRISES IN								
	CLEANING SUPPLIES	55.65	JANITORIAL SUPPLIES	601.601.236		Chytka		485 00446
	URINAL SCREENS	12.80	JANITORIAL SUPPLIES	801.801.236		Kulhavy		485 00013
	PUMP TOWELS	48.70	GARAGE GASOLINE & LUBRIC	801.801.238		Kulhavy		485 00014
	CLUBHOUSE SUPPLIES	30.62	REP. & MAINT. - BUILDING	641.641.223		Metz		485 00008
	CARPET CLEANING	36.62	REP. & MAINT. - BUILDING	641.641.223		Metz		485 00128
	CLUBHOUSE REPAIRS	67.30	REP. & MAINT. - BUILDING	641.641.223		Metz		485 00206
	BUILDING MATERIAL	80.94	REP. & MAINT. - BUILDING	641.641.223		Metz		485 00266
	SUPPLIES	65.00	OFFICE SUPPLIES	101.104.232		Miles		485 00069
	JANITORIAL SUPPLIES	19.40	JANITORIAL SUPPLIES	101.125.236		Miles		485 00300
	JANITORIAL SUPPLIES	146.70	JANITORIAL SUPPLIES	101.141.236		Miles		485 00302
	JANITORIAL SUPPLIES	13.35	JANITORIAL SUPPLIES	101.125.236		Miles		485 00307
	JANITORIAL SUPPLIES	43.97	JANITORIAL SUPPLIES	101.127.236		Ryken		485 00048
	JANITORIAL SUPPLIES	189.56	JANITORIAL SUPPLIES	101.127.236		Ryken		485 00164
		810.61	*VENDOR TOTAL					
DEMCO INC								
	LIBRARY STICKERS	120.07	OFFICE SUPPLIES	101.142.232		Ferrell		485 00053
DX SERVICE								
	SALT	2,032.28	CHEMICALS & GASES	601.601.240		Hines		485 00123
ECHO ELECTRIC SUPPLY								
	REPLACEMENT BALLAST	40.92	REP. & MAINT. - BUILDING	101.114.223		Miles		485 00247
	SIE HUB AND PANEL	99.01	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		485 00216
	BREAKER	42.96	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		485 00234
		182.89	*VENDOR TOTAL					
EHRESMANN ENGINEERING								
	BLEACHER REPAIRS	89.72	REP. & MAINT. - BUILDING	201.201.223		Frick		485 00391
	BLEACHER REPAIRS	544.32	REP. & MAINT. - BUILDING	201.201.223		Frick		485 00396
		634.04	*VENDOR TOTAL					

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
FACEBK *V9P2YEJ7W2	ADVERTISEMENT	54.10	PUBLISHING	201.201.211		Lacroix		485 00442
FACEBK *Y9P2YEJ7W2	ADVERTISEMENT	2.02	PUBLISHING	201.201.211		Lacroix		485 00435
FASTENAL COMPANY01								
	SAC POOL REPAIR	5.59	REP. & MAINT. - BUILDING	203.203.223		Bornitz		485 00074
	SUMMIT BATHROOM REPAIR	184.91	REP. & MAINT. - BUILDING	203.203.223		Frick		485 00024
	SHOP SUPPLIES	11.78	REP. & MAINT. - BUILDING	201.201.223		Gleich		485 00221
	LOBE PRO PLUMBING	103.36	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00156
	LOBE PRO PLUMBING	13.16	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00167
	LOBE PRO PLUMBING RETURN	16.25CR	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00182
	LOBE PRO ANCHORS	63.94	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00195
	PLANT MAINT. HARDWARE	715.23	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00441
	CONNECTORS, HEAT SHRINK	48.36	GARAGE PARTS	801.801.249		Kulhavy		485 00022
	CONNECTORS	45.41	GARAGE PARTS	801.801.249		Kulhavy		485 00037
	CONNECTORS CREDIT	48.36CR	GARAGE PARTS	801.801.249		Kulhavy		485 00058
	GREASE ZERKS, DEGREASER	59.18	GARAGE PARTS	801.801.249		Kulhavy		485 00225
	SHIMS	3.00	GARAGE PARTS	801.801.249		Kulhavy		485 00347
	SIGN BOLTS AND WASHERS	89.76	ROAD MATERIALS	101.123.239		Robb		485 00045
	BOLTS, WASHERS	200.36	GARAGE PARTS	801.801.249		Robb		485 00181
	CARRIAGE BOLTS, STRAPS	87.83	REP. & MAINT. - EQUIPMEN	101.123.221		Robb		485 00381
	DRILL BIT	3.95	GARAGE PARTS	801.801.249		Rohde		485 00415
	STRAPS	56.25	REP. & MAINT. - EQUIPMEN	101.123.221		Rohde		485 00454
	SMALL HARDWARE	2.24	SMALL TOOLS & HARDWARE	201.201.247		Snook		485 00204
	PLOW BOLTS CREDIT	5.40CR	GARAGE PARTS	801.801.249		Steffen		485 00220
		1,624.30	*VENDOR TOTAL					
FEJFAR PLUMBING								
	PLUMBING SUPPLIES	116.60	REP. & MAINT. - PLANT	601.601.221		Chytka		485 00459
FRED HAAR COMPANY YANK								
	MOWER REPAIR	6.00	REP. & MAINT. - PLANT	611.611.221		Monson		485 00468
HACH COMPANY								
	PHOTOCELL	491.75	REP. & MAINT. - PLANT	601.601.221		Chytka		485 00285
	LAB SUPPLIES	671.23	MEDICAL, SAFETY, & LAB. S	611.611.243		Dewald		485 00063
		1,162.98	*VENDOR TOTAL					
HEDAHL - YANKTON								
	TRUCK MAINTENANCE	41.46	REP. & MAINT. -VEHICLES	621.621.222		Bornitz		485 00284
	REPAIR PARTS	5.97	REP. & MAINT. -VEHICLES	601.601.222		Kirchner		485 00215
	LIFT STATION SUPPLIES	25.98	REP. & MAINT. - COLLECTI	611.611.226		Kirchner		485 00432
	PAINT	33.25	ROAD MATERIALS	101.123.239		Rohde		485 00346
		106.66	*VENDOR TOTAL					
HY VEE GAS 5899								
	FUEL	42.33	PROFESSIONAL SERVICES	101.111.202		Nolz		485 00018

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HY VEE 1820	PROGRAM SUPPLIES	3.97	PROGRAM SUPPLIES	101.142.242		Raiche		485 00248
HY VEE 1899	DOC WORK PROGRAM	18.23	REP. & MAINT. - BUILDING	201.201.223		Eskens		485 00315
	DOC WORK PROGRAM	17.07	REP. & MAINT. - BUILDING	201.201.223		Eskens		485 00318
	DOC WORK PROGRAM	18.23CR	REP. & MAINT. - BUILDING	201.201.223		Eskens		485 00322
	SUPPLIES	22.39	REP. & MAINT. - BUILDING	201.201.223		Gleich		485 00279
	DOC WORK PROGRAM	14.97	REP. & MAINT. - BUILDING	641.641.223		Metz		485 00139
	SUPPLIES	11.18	REP. & MAINT. - BUILDING	101.125.223		Miles		485 00030
	CONCESSIONS - GATORADE	115.29	MISCELLANEOUS CONCESSION	203.203.728		Orr		485 00172
	ENTREE	8.07	ENTREE	641.641.710		Schieffer		485 00135
	ENTREE	16.55	ENTREE	641.641.710		Schieffer		485 00271
		205.52	*VENDOR TOTAL					
HYDRAULICSDIRECT.COM	PLUMBING PARTS	61.49	REP. & MAINT. - PLANT	601.601.221		Chytka		485 00010
ILOVEUGUYSFOUNDATION	SCHOOL SAFETY SUPPLIES	262.55	PROFESSIONAL SERVICES	101.111.202		Burgeson		485 00043
INDEPENDENCE WASTE	PORTA POTTYS	278.95	REP. & MAINT. - BUILDING	641.641.223		McHenry		485 00112
	PORTA POTTYS	342.95	REP. & MAINT. - BUILDING	201.201.223		McHenry		485 00113
		621.90	*VENDOR TOTAL					
INT L CODE COUNCIL INC	MEMBERSHIP DUES	135.00	MEMBERSHIP DUES	101.106.261		Morrow		485 00004
INT*IN *SENSOURCE, INC	DOOR COUNTER PLATES	25.80	REP. & MAINT. - EQUIPMEN	101.142.221		Ferrell		485 00006
JACK S UNIFORMS & EQUI	UNIFORMS	355.99	UNIFORMS	101.111.244		Burgeson		485 00171
JCL SOLUTIONS-SIOUX FA	CLEANING SUPPLIES	356.37	JANITORIAL SUPPLIES	203.203.236		Orr		485 00095
	CLEANING SUPPLIES	272.98	JANITORIAL SUPPLIES	203.203.236		Orr		485 00437
		629.35	*VENDOR TOTAL					
KAISER REFRIGERATION I	EQUIPMENT REPAIR	44.50	REP. & MAINT. - EQUIPMEN	201.201.221		Frick		485 00386
	PARK REPAIRS	275.09	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		485 00444
		319.59	*VENDOR TOTAL					
KOHLLS EPC	K9 RENO MEDS	50.00	K-9 UNIT MEDICAL CARE	101.111.246		Pekarek		485 00255
KOLETZKY IMPLEMENT INC	MOWER REPAIR	116.37	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		485 00199

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
KONECRANES INC	AERATION HOIST SWITCH	655.20	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00262
KOPETSKYS ACE HDWE	SHOP SUPPLIES	10.39	REP. & MAINT. - BUILDING	201.201.223		Frick		485 00001
	POOL REPAIR	9.50	REP. & MAINT. - BUILDING	203.203.223		Frick		485 00378
	REPAIR PARTS	41.17	REP. & MAINT. -VEHICLES	601.601.222		Kirchner		485 00210
	REPAIR TOOLS	52.56	SMALL TOOLS & HARDWARE	601.601.247		Kirchner		485 00390
	LOCATOR SUPPLIES	59.96	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		485 00142
	CLUBHOUSE SUPPLIES	57.34	REP. & MAINT. - BUILDING	641.641.223		Metz		485 00235
	HARDWARE	17.98	SMALL TOOLS & HARDWARE	641.641.247		Metz		485 00270
	HARDWARE	21.99	SMALL TOOLS & HARDWARE	641.641.247		Metz		485 00352
	HARDWARE	7.18	SMALL TOOLS & HARDWARE	641.641.247		Metz		485 00416
	SUPPLIES	12.58	REP. & MAINT. - BUILDING	101.125.223		Miles		485 00146
	SUPPLIES	4.59	REP. & MAINT. - BUILDING	101.125.223		Miles		485 00159
	SUPPLIES	49.15	REP. & MAINT. - BUILDING	101.125.223		Miles		485 00277
	BLACK SPRAY PAINT	12.00	SMALL TOOLS & HARDWARE	611.611.247		Monson		485 00394
	RUBBER STRAPS	1.60	REP. & MAINT. - EQUIPMEN	101.123.221		Rohde		485 00389
	RUBBER STRAPS	14.91	REP. & MAINT. - EQUIPMEN	101.123.221		Rohde		485 00412
	COFFEE FILTER	6.99	JANITORIAL SUPPLIES	101.127.236		Ryken		485 00340
	DRILL BIT	4.99	SMALL TOOLS & HARDWARE	101.127.247		Ryken		485 00341
	HARDWARE	6.99	SMALL TOOLS & HARDWARE	201.201.247		Snook		485 00098
	SHOP SUPPLIES	58.14	REP. & MAINT. - BUILDING	201.201.223		Snook		485 00176
	SHOP SUPPLIES	5.99	REP. & MAINT. - BUILDING	201.201.223		Snook		485 00198
	HARDWARE	14.06	SMALL TOOLS & HARDWARE	201.201.247		Snook		485 00252
	HARDWARE	13.98	SMALL TOOLS & HARDWARE	201.201.247		Snook		485 00260
	PARK SUPPLIES	5.59	REP. & MAINT. - BUILDING	201.201.223		Snook		485 00414
	PARK SUPPLIES	56.70	REP. & MAINT. - BUILDING	201.201.223		Snook		485 00425
	CAPITAL BUILDING REPAIR	16.58	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		485 00114
	CAPITAL BUILDING REPAIR	12.58	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		485 00157
	CAPITAL BUILDING REPAIR	15.99	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		485 00267
	CAPITAL BUILDING REPAIR	77.95	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		485 00274
	EQUIPMENT REPAIR	89.99	REP. & MAINT. - EQUIPMEN	201.201.221		Vanwinkle		485 00323
		759.42	*VENDOR TOTAL					
LA QUINTA INN & SUITES	TRAVEL EXPENSE	110.90	TRAVEL EXPENSE	641.641.263		Metz		485 00211
LEWIS AND CLARK FORD L	DOOR TRIM PANEL REPAIR	106.82	GARAGE PARTS	801.801.249		Kulhavy		485 00105
LOCATORS AND SUPPLIES	LOCATE SUPPLIES	99.71	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		485 00145
	LOCATE SUPPLIES	193.42	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		485 00165
		293.13	*VENDOR TOTAL					
MARK S MACHINERY INC	MOWER REPAIR	60.98	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		485 00238
	EQUIPMENT REPAIRS	40.85	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		485 00312
	MOWER REPAIR	45.80	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		485 00351
	MOWER REPAIRS	135.53	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		485 00452

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MARK S MACHINERY INC								
	SEALS, BOLTS, BUSHINGS	56.44	GARAGE PARTS	801.801.249		Kulhavy		485 00214
	WINDSHIELD	178.86	GARAGE PARTS	801.801.249		Potts		485 00314
	BOBCAT BUCKET BLADE	193.91	EQUIPMENT REPAIR & MAINT	637.637.221		Rohde		485 00304
	OIL, LAWMOWER BLADES	202.22	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		485 00217
	CREDIT/RETURN	42.75CR	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		485 00229
	CLIP	13.59	GARAGE PARTS	801.801.249		Steffen		485 00061
		885.43	*VENDOR TOTAL					
MCMMASTER-CARR								
	WASTEWATER INSTALLATION	390.82	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00465
MEAD LUMBER YANKTON								
	SERTOMA FIELDS SUPPLY	5.98	REP. & MAINT. - BUILDING	201.201.223		Frick		485 00106
	BUILDING SUPPLIES	17.99	REP. & MAINT. - BUILDING	641.641.223		Metz		485 00410
	POOL REPAIR	16.47	REP. & MAINT. - BUILDING	203.203.223		Vanwinkle		485 00118
	POOL REPAIR	12.49	REP. & MAINT. - BUILDING	203.203.223		Vanwinkle		485 00119
	PARK SUPPLIES	33.98	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		485 00281
	CAPITAL BUILDING REPAIRS	117.60	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		485 00319
	CAPITAL BUILDING REPAIRS	1,765.04	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		485 00402
		1,969.55	*VENDOR TOTAL					
MENARDS YANKTON SD								
	OFFICE SUPPLIES	12.72	OFFICE SUPPLIES	101.105.232		Bailey		485 00041
	VEHICLE STORAGE STRAPS	3.98	OFFICE SUPPLIES	101.111.232		Bass		485 00264
	REFUND	0.10CR	REP. & MAINT. - EQUIPMEN	101.111.221		Bass		485 00299
	DET. VEHICLE STORAGE	233.28	REP. & MAINT. - EQUIPMEN	101.111.221		Bass		485 00406
	SHOP SUPPLIES	40.90	REP. & MAINT. - BUILDING	621.621.223		Bornitz		485 00016
	SHOP SUPPLIES	63.34	REP. & MAINT. - BUILDING	621.621.223		Bornitz		485 00084
	ICE MELT	8.96	JANITORIAL SUPPLIES	601.601.236		Chytka		485 00462
	SAFETY GLASSES	14.88	MEDICAL, SAFETY, & LAB. S	601.601.243		Chytka		485 00463
	PARK SUPPLIES	19.96	REP. & MAINT. - BUILDING	201.201.223		Eskens		485 00427
	POOL REPAIR	3.89	REP. & MAINT. - BUILDING	203.203.223		Frick		485 00100
	POOL REPAIRS	63.64	REP. & MAINT. - BUILDING	203.203.223		Frick		485 00188
	CEMEMTERY SUPPLIES	29.99	REP. & MAINT. - BUILDING	621.621.223		Frick		485 00364
	JANITORIAL SUPPLIES	27.38	JANITORIAL SUPPLIES	601.601.236		Garvey		485 00222
	SPRAY PAINT	34.58	ROAD MATERIALS	101.123.239		Gobel		485 00027
	REPAIR PARTS	15.79	REP. & MAINT. - PLANT	611.611.221		Gusso		485 00439
	JANITORIAL SUPPLIES	10.97	JANITORIAL SUPPLIES	611.611.236		Gusso		485 00440
	JANITORIAL SUPPLIES	71.76	JANITORIAL SUPPLIES	611.611.236		Hanson		485 00245
	OFFICE SUPPLIES	32.95	OFFICE SUPPLIES	611.611.232		Hanson		485 00246
	JANITORIAL SUPPLIES	43.36	JANITORIAL SUPPLIES	611.611.236		Hanson		485 00428
	WASTEWATER PLANT PART	93.08	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00429
	BRUSHES, RATCHET	71.31	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		485 00407
	TOWELS	26.97	GARAGE PARTS	801.801.249		Kulhavy		485 00408
	BRUSHES, RATCHET	74.00CR	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		485 00421
	TOWELS	32.94CR	GARAGE PARTS	801.801.249		Kulhavy		485 00422
	METAL SAWHORSES	35.94	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		485 00433
	OFFICE SUPPLIES	10.92	OFFICE SUPPLIES	203.203.232		McHenry		485 00448



VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MENARDS YANKTON SD								
	HARDWARE	92.07	SMALL TOOLS & HARDWARE	641.641.247		Metz		485 00306
	HARDWARE	23.29	SMALL TOOLS & HARDWARE	641.641.247		Metz		485 00374
	HARDWARE	6.06	SMALL TOOLS & HARDWARE	641.641.247		Metz		485 00418
	SMALL TOOLS	44.74	SMALL TOOLS & HARDWARE	641.641.247		Metz		485 00450
	SUPPLIES CREDIT	16.59	REP. & MAINT. - BUILDING	101.125.223		Miles		485 00015
	SUPPLIES	87.30	REP. & MAINT. - BUILDING	101.125.223		Miles		485 00050
	SUPPLIES	9.08	REP. & MAINT. - BUILDING	101.125.223		Miles		485 00080
	DET. VEHICLE EQUIPMENT	13.42	REP. & MAINT. - EQUIPMEN	101.111.221		O Farrell		485 00335
	PLUMBING SUPPLIES	33.50	REP. & MAINT. - PLANT	601.601.221		Peterson		485 00110
	MURIATIC ACID	13.09	JANITORIAL SUPPLIES	601.601.236		Peterson		485 00149
	PLUMBING SUPPLIES	22.03	REP. & MAINT. - PLANT	601.601.221		Peterson		485 00224
	PLYWOOD	9.79	REP. & MAINT. - BUILDING	101.123.223		Rohde		485 00243
	ELECTRICAL SUPPLIES	64.58	REP. & MAINT. - BUILDING	101.127.223		Ryken		485 00332
	PLUMBING SUPPLIES	34.59	REP. & MAINT. - PLANT	601.601.221		Tramp		485 00413
	CAPITAL BUILDING SUPPLY	19.99	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		485 00031
	CAPITAL BUILDING SUPPLY	11.75	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		485 00075
		1,332.20	*VENDOR TOTAL					
MIDWEST LABORATORIES								
	MONTHLY NUTRIENTS	204.62	PROFESSIONAL SERVICES	611.611.202		Hanson		485 00301
MIDWEST RADIATOR								
	REPAIR SUPPLIES	58.00	REP. & MAINT. - DISTRIBU	601.601.226		Kirchner		485 00230
MIDWEST TURF & IRRIGAT								
	MOWER REPAIR	192.78	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		485 00108
	MOWER REPAIR	139.00	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		485 00117
		331.78	*VENDOR TOTAL					
MYPILOTSTORE.COM								
	RADIO ANTENNA	62.90	REP. & MAINT. -VEHICLES	101.127.222		Roinstad		485 00385
NARTEC INC								
	DRUG TESTING EQUIPMENT	246.00	PROFESSIONAL SERVICES	101.111.202		Bass		485 00158
NEBRASKA PGA - BLUE GO								
	MEMBERSHIP DUES	10.00	MEMBERSHIP DUES	641.641.261		Jeffers		485 00370
	CONFERENCE	40.00	CONFERENCE & MEETINGS	641.641.265		Jeffers		485 00403
		50.00	*VENDOR TOTAL					
OCONNOR COMPANY								
	SHIPPING	15.80	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00140
	ELECTRONIC AMPLIFIER	190.02	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00436
		205.82	*VENDOR TOTAL					
OFFICE DEPOT #1090								
	MAILING ITEMS	32.84	OFFICE SUPPLIES	101.111.232		O Farrell		485 00201

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
OLSONS PEST TECHNICIAN	PEST CONTROL	78.00	CONTRACTED SERVICES-OPER	641.641.204		Jeffers		485 00237
ONE OFFICE SOLUTION	OFFICE SUPPLIES	136.38	OFFICE SUPPLIES	101.104.232		Clough		485 00399
	ADDING MACHINE TAPE	8.99	OFFICE SUPPLIES	637.637.232		Robb		485 00447
	COPY PAPER	9.50	OFFICE SUPPLIES	101.127.232		Roinstad		485 00166
		154.87	*VENDOR TOTAL					
OREILLY AUTO #3232	SOLDER AND TAPE	44.32	GARAGE PARTS	801.801.249		Kulhavy		485 00042
	BATTERY	99.71	GARAGE PARTS	801.801.249		Kulhavy		485 00065
	STRUTS	248.68	GARAGE PARTS	801.801.249		Kulhavy		485 00134
	ROCKER SWITCH, FUSE HOLD	10.48	GARAGE PARTS	801.801.249		Kulhavy		485 00138
	ACUATOR	137.23	GARAGE PARTS	801.801.249		Kulhavy		485 00143
	STOP LIGHT SWITCH	14.64	GARAGE PARTS	801.801.249		Kulhavy		485 00147
	ROCKER SWITCHES	20.96	GARAGE PARTS	801.801.249		Kulhavy		485 00175
	DOOR ROD CLIP	4.29	GARAGE PARTS	801.801.249		Kulhavy		485 00273
	CAM SENSOR	38.68	GARAGE PARTS	801.801.249		Kulhavy		485 00303
	WIPER ARMS AND BLADES	49.49	GARAGE PARTS	801.801.249		Kulhavy		485 00313
	TRUCK BED COATING	23.97	GARAGE PARTS	801.801.249		Kulhavy		485 00350
	EQUIPMENT SUPPLIES	6.98	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		485 00033
	EQUIPMENT SUPPLIES	10.96	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		485 00072
		710.39	*VENDOR TOTAL					
OSTERIA MARCO	NASA TRAINING	7.54	RECREATION SUPPLIES	701.701.242		Raiche		485 00404
OVERDRIVE DIST	EBOOKS	920.72	PROFESSIONAL SERVICES	101.142.202		Schmidt		485 00127
	EBOOKS	2,249.91	PROFESSIONAL SERVICES	101.142.202		Schmidt		485 00331
		3,170.63	*VENDOR TOTAL					
PACK AND SHIP	MOWER REPAIR	16.40	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		485 00161
PAYPAL *CLOTHSHOPON	UNIFORMS	95.06	UNIFORMS & DRY GOODS	208.208.244		Peters		485 00329
PAYPAL *ENUSMHVZWLN	SOFTWARE	65.00	SUBSCRIPTIONS & PUBLICAT	101.105.235		Johnson		485 00079
PAYPAL *HUIZHOU SHIX	CAMERA BATTERY CHARGER	24.98	REP. & MAINT. - EQUIPMEN	101.111.221		O Farrell		485 00137
PAYPAL *INTELLIGENT	VIDEO SWITCH	69.95	PROFESSIONAL SERVICES	101.101.202		Johnson		485 00449
PAYPAL *SERVERPARTS	HARD DRIVES	276.00	REP. & MAINT. - EQUIPMEN	101.105.221		Johnson		485 00345

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
PAYPAL *SOLOXAUDIO	REFUND	299.00CR	REP. & MAINT. - EQUIPMEN	101.111.221		Peters		485 00007
	PROJECTOR	299.00	REP. & MAINT. - EQUIPMEN	101.111.221		Peters		485 00349
		0.00	*VENDOR TOTAL					
PAYPAL *SOUTHDAKOTA	CONFERENCE	225.00	CONFERENCE & MEETINGS	641.641.265		Metz		485 00359
PBI*LEASEEQUIPMENT	POSTAGE METER LEASE	122.00	POSTAGE	101.142.231		Ferrell		485 00241
PIERRE CLUBHOUSE HOTEL	REFUND SALES TAX	8.38CR	CONFERENCE & MEETINGS	101.102.265		Nelson		485 00236
	REFUND SALES TAX	8.38CR	CONFERENCE & MEETINGS	101.102.265		Nelson		485 00242
		16.76CR	*VENDOR TOTAL					
POSTAGE REFILL	POSTAGE REFILL	200.00	POSTAGE	101.142.231		Ferrell		485 00126
PREMIER BIOTECH INC	DRUG TESTING EQUIPMENT	236.42	PROFESSIONAL SERVICES	101.111.202		Brandt		485 00458
PROVANTAGE	ANTIVIRUS RENEWAL	480.00	SUBSCRIPTIONS & PUBLICAT	101.105.235		Peters		485 00011
QUILL CORPORATION	WASH CENTER FOR PUMPS	119.99	REP. & MAINT. - EQUIPMEN	801.801.221		Robb		485 00017
RECREATION SUPPLY COMP	RECREATION SUPPLIES	712.30	RECREATION SUPPLIES	203.203.242		Wattier		485 00059
REDLINGER BROS PLUMBIN	POOL REPAIR	1,074.04	REP. & MAINT. - BUILDING	203.203.223		McHenry		485 00466
RENAISSANCE HOTELS	NASA TRAINING	270.00	RECREATION SUPPLIES	701.701.242		Raiche		485 00392
RIVERSIDE HYDRAULICS,	HYDRAULIC COUPLERS	53.55	REP. & MAINT. - EQUIPMEN	801.801.221		Rohde		485 00019
	FLEX HOSE, ENDS, O-RING	49.44	GARAGE PARTS	801.801.249		Steffen		485 00254
	O-RINGS, BUSHINGS	122.61	GARAGE PARTS	801.801.249		Steffen		485 00269
	HOSE AND ENDS CREDIT	274.19CR	GARAGE PARTS	801.801.249		Steffen		485 00330
	HOSE AND ENDS, FLEX HOSE	355.21	GARAGE PARTS	801.801.249		Steffen		485 00342
	HOSE, ENDS, PLOW CYCLINDER	812.33	GARAGE PARTS	801.801.249		Steffen		485 00368
		1,118.95	*VENDOR TOTAL					
ROYAL SPORT SHOP	RECREATION SUPPLIES	79.00	RECREATION SUPPLIES	203.203.242		Wattier		485 00073

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
RTD EAST CENTRAL PARK	NASA TRAINING	9.00	RECREATION SUPPLIES	701.701.242		Raiche		485 00388
RTD EAST DIA	NASA TRAINING	9.00	RECREATION SUPPLIES	701.701.242		Raiche		485 00443
SF REGIONAL AIRPORT	NASA TRAINING	21.00	RECREATION SUPPLIES	701.701.242		Raiche		485 00363
SHELL OIL 10015518003	FUEL	33.70	REP & MAINT - CENTRAL GA	101.126.224		Gobel		485 00244
	FUEL	56.43	GARAGE GASOLINE & LUBRIC	101.127.238		Ryken		485 00253
		90.13	*VENDOR TOTAL					
SHERWIN WILLIAMS 70301	SHOP SUPPLIES	52.34	REP. & MAINT. - BUILDING	621.621.223		Bornitz		485 00057
	SHOP SUPPLIES	25.73	REP. & MAINT. - BUILDING	621.621.223		Bornitz		485 00067
	POOL REPAIRS	72.31	REP. & MAINT. - BUILDING	203.203.223		Frick		485 00193
	POOL REPAIRS	80.10	REP. & MAINT. - BUILDING	203.203.223		Frick		485 00209
	PAINT BRUSH	10.39	REP. & MAINT. - EQUIPMEN	101.123.221		Rohde		485 00232
	PAINT BRUSHES	23.50	ROAD MATERIALS	101.123.239		Rohde		485 00259
	WELDING TIPS	19.60	SMALL TOOLS & HARDWARE	101.123.247		Rohde		485 00405
		283.97	*VENDOR TOTAL					
SHUR-CO OUTLETSERVICE	TARP TUBING	256.65	GARAGE PARTS	801.801.249		Steffen		485 00131
	TARP STOPS	54.00	GARAGE PARTS	801.801.249		Steffen		485 00426
		310.65	*VENDOR TOTAL					
SIGMA ALDRICH US	LAB SUPPLIES	277.36	MEDICAL, SAFETY, & LAB. S	611.611.243		Hanson		485 00102
	LAB SUPPLIES	139.98	MEDICAL, SAFETY, & LAB. S	611.611.243		Hanson		485 00132
		417.34	*VENDOR TOTAL					
SPECIALTY STORE SERVIC	SHIPPING	178.72	POSTAGE	101.142.231		Ferrell		485 00020
	AV SHELVING	509.97	AV - CAPITAL	701.701.342		Ferrell		485 00021
		688.69	*VENDOR TOTAL					
SQ *SQ *BOLO STICK LLC	SCHOOL SAFETY EQUIPMENT	127.00	REP. & MAINT. - EQUIPMEN	101.111.221		Burgeson		485 00052
SQ *SQ *WHOLESALE SUPP	CRAFT NIGHT SUPPLIES	37.65	RECREATION SUPPLIES	701.701.242		Lippert		485 00451
SQU*SQ *HANSON BRIGGS	SEED LIBRARY BROCHURES	375.43	SUBSCRIPTIONS & PUBLICAT	101.142.235		Ferrell		485 00371
STURDEVANTS-YANKTON #1	PARTS	9.89	GARAGE PARTS	801.801.249		Kulhavy		485 00089

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
TABOR LUMBER COOPERATI	SUPPLIES	160.93	REP. & MAINT. - BUILDING	201.201.223		Gleich		485 00445
THE UPS STORE #6716	EVIDENCE POSTAGE	30.26	POSTAGE	101.111.231		Bass		485 00423
	SHIPPING	113.31	POSTAGE	601.601.231		Chytka		485 00148
	SHIPPING	11.29	POSTAGE	601.601.231		Chytka		485 00227
	POSTAGE	20.32	POSTAGE	641.641.231		Schieffer		485 00219
		175.18	*VENDOR TOTAL					
TMA YANKTON	MOWER REPAIR	155.00	REP. & MAINT. - EQUIPMEN	204.204.221		Gleich		485 00180
	MOWER REPAIR	102.00	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		485 00268
	EQUIPMENT MAINTENANCE	19.72	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		485 00309
	FORKLIFT TIRES	140.00	GARAGE PARTS	801.801.249		Kulhavy		485 00044
	FOUR WHEEL ALIGNMENT	77.20	GARAGE PARTS	801.801.249		Kulhavy		485 00066
	EQUIPMENT REPAIR	34.94	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		485 00124
	TIRES	990.00	GARAGE PARTS	801.801.249		Robb		485 00223
	TIRES	1,735.00	GARAGE PARTS	801.801.249		Robb		485 00333
	TIRES	3,470.00	GARAGE PARTS	801.801.249		Robb		485 00334
	TIRES CREDIT	3,470.00CR	GARAGE PARTS	801.801.249		Robb		485 00339
		3,253.86	*VENDOR TOTAL					
TRUCK TRAILER SALES &	FILTER TOOL	22.00	SMALL TOOLS & HARDWARE	801.801.247		Steffen		485 00025
	VISOR CLIPS	35.40	GARAGE PARTS	801.801.249		Steffen		485 00026
	VALVE	23.75	GARAGE PARTS	801.801.249		Steffen		485 00116
	GARAGE PART	3.75	GARAGE PARTS	801.801.249		Steffen		485 00357
	HOSE	14.00	GARAGE PARTS	801.801.249		Steffen		485 00400
		98.90	*VENDOR TOTAL					
USA BLUE BOOK	REPAIR SUPPLIES	589.78	REP. & MAINT. - DISTRIBU	601.601.226		Garvey		485 00256
	REPAIR TOOL	254.74	SMALL TOOLS & HARDWARE	601.601.247		Garvey		485 00275
	EPOXY PH ELECTRODE	531.76	MEDICAL,SAFETY, & LAB. S	611.611.243		Hanson		485 00081
	GLASS PH ELECTRODE	540.75	MEDICAL,SAFETY, & LAB. S	611.611.243		Hanson		485 00091
	LOBE PRO GAUGE	141.96	REP. & MAINT. - PLANT	611.611.221		Hanson		485 00276
	LAB TEMP PROBE	138.05	MEDICAL,SAFETY, & LAB. S	611.611.243		Hanson		485 00320
		2,197.04	*VENDOR TOTAL					
USPS PO 4698100078	POSTAGE	20.00	POSTAGE	101.142.231		Dobrovolny		485 00133
	RETURNED PURCHASE	18.90	REP. & MAINT. - EQUIPMEN	101.111.221		Peters		485 00056
	POSTAGE	19.95	POSTAGE	203.203.231		Wattier		485 00305
		58.85	*VENDOR TOTAL					
VIDDLER INC	VIDEO HOSTING	41.27	PROFESSIONAL SERVICES	101.101.202		Johnson		485 00250

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
VWR INTERNATIONAL INC								
	MAC BLUE CONTROLLER	58.21	MEDICAL, SAFETY, & LAB. S	611.611.243		Dewald		485 00036
	LAB SUPPLIES	65.55	MEDICAL, SAFETY, & LAB. S	611.611.243		Dewald		485 00038
	LAB SUPPLIES	1,046.10	MEDICAL, SAFETY, & LAB. S	611.611.243		Dewald		485 00040
	LAB SUPPLIES	330.45	MEDICAL, SAFETY, & LAB. S	611.611.243		Dewald		485 00049
	LAB SUPPLIES	207.42	REP. & MAINT. - PLANT	611.611.221		Dewald		485 00068
		1,707.73	*VENDOR TOTAL					
VZWRLSS*MY VZ VB P								
	INTERNET ACCESS	436.16	INTERNET ACCESS	101.105.270		Johnson		485 00093
	INTERNET ACCESS	80.02	INTERNET ACCESS	101.105.270		Johnson		485 00097
		516.18	*VENDOR TOTAL					
WAL-MART #1483								
	EMPLOYEE APPRECIATION	55.85	PROFESSIONAL SERVICES	101.102.202		Bailey		485 00077
	EMPLOYEE APPRECIATION	224.27	PROFESSIONAL SERVICES	101.102.202		Bailey		485 00184
	CEMETERY SUPPLIES	33.92	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		485 00321
	PAPER PRODUCTS	51.92	JANITORIAL SUPPLIES	601.601.236		Chytka		485 00111
	PROGRAM SUPPLIES	8.75	PROGRAM SUPPLIES	101.142.242		Dobrovolny		485 00120
	OFFICE SUPPLIES	4.24	OFFICE SUPPLIES	101.142.232		Dobrovolny		485 00121
	DVDS	76.80	AV - CAPITAL	101.142.342		Dobrovolny		485 00122
	DVDS	74.84	AV - CAPITAL	101.142.342		Dobrovolny		485 00325
	OFFICE SUPPLIES	12.88	OFFICE SUPPLIES	101.142.232		Dobrovolny		485 00326
	STAFF APPRECIATION	5.36	RECREATION SUPPLIES	701.701.242		Dobrovolny		485 00327
	OFFICE SUPPLIES	8.33	OFFICE SUPPLIES	101.142.232		Dobrovolny		485 00456
	DVDS	106.72	AV - CAPITAL	101.142.342		Dobrovolny		485 00457
	OFFICE SUPPLIES	28.87	OFFICE SUPPLIES	641.641.232		Jeffers		485 00115
	OFFICE SUPPLIES	37.97	OFFICE SUPPLIES	201.201.232		Kortan		485 00375
	CLEANING SUPPLIES	18.77	REP. & MAINT. - BUILDING	101.114.223		Kurtenbach		485 00060
	OSCARS PROGRAM	44.96	PROGRAM SUPPLIES	101.142.242		Lippert		485 00376
	CRAFT NIGHT SUPPLIES	46.57	RECREATION SUPPLIES	701.701.242		Lippert		485 00377
	POSTER BOARD	0.94	REP. & MAINT. - EQUIPMEN	101.123.221		Rohde		485 00348
	ENTREE	23.66	ENTREE	641.641.710		Schieffer		485 00005
	ENTREE	21.36	ENTREE	641.641.710		Schieffer		485 00035
	OFFICE SUPPLIES	19.76	OFFICE SUPPLIES	641.641.232		Schieffer		485 00213
	FRUIT FOR FRIDAY	20.05	RECREATION SUPPLIES	203.203.242		Wattier		485 00046
	FRUIT FOR FRIDAY	23.14	RECREATION SUPPLIES	203.203.242		Wattier		485 00261
	FRUIT FOR FRIDAY	16.26	RECREATION SUPPLIES	203.203.242		Wattier		485 00382
		966.19	*VENDOR TOTAL					
WALMART.COM								
	SEED LIBRARY LABELS	17.76	OFFICE SUPPLIES	101.142.232		Ferrell		485 00365
	SEED LIBRARY LABELS	24.62	OFFICE SUPPLIES	101.142.232		Ferrell		485 00380
		42.38	*VENDOR TOTAL					
WATCHGUARD VIDEO								
	PATROL CAR VIDEO EQUIP	52.00	REP. & MAINT. -VEHICLES	101.111.222		Brandt		485 00316
	WATCHGUARD VIDEO RENEWAL	1,350.00	PROFESSIONAL SERVICES	101.111.202		Peters		485 00129
		1,402.00	*VENDOR TOTAL					

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
WM SUPERCENTER #1483								
	CEMETERY SUPPLIES	33.92	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		485 00420
	DVDS	97.76	AV - CAPITAL	101.142.342		Ferrell		485 00218
	OFFICE SUPPLIES	40.36	OFFICE SUPPLIES	641.641.232		Jeffers		485 00039
	OFFICE SUPPLIES	26.97	OFFICE SUPPLIES	201.201.232		Kortan		485 00431
	OFFICE SUPPLIES	26.44	OFFICE SUPPLIES	201.201.232		Lacroix		485 00226
	FREE FRUIT FRIDAY	16.93	RECREATION SUPPLIES	203.203.242		McHenry		485 00177
	ENTREE	26.77	ENTREE	641.641.710		Schieffer		485 00233
	ENTREE	32.11	ENTREE	641.641.710		Schieffer		485 00419
	RECREATION SUPPLIES	5.48	RECREATION SUPPLIES	203.203.242		Wattier		485 00212
		306.74	*VENDOR TOTAL					
WW GRAINGER								
	PLUMBINGS PARTS	8.16	REP. & MAINT. - PLANT	601.601.221		Chytka		485 00002
	PLUMBING PARTS	13.12	REP. & MAINT. - PLANT	601.601.221		Chytka		485 00009
	LIGHT BULB CREDIT	95.88CR	REP. & MAINT. - BUILDING	101.142.223		Reifenrath		485 00028
	LIGHT BULBS	95.88	REP. & MAINT. - BUILDING	101.142.223		Reifenrath		485 00168
	JANITORIAL SUPPLIES	219.44	JANITORIAL SUPPLIES	101.142.236		Reifenrath		485 00205
	VACUUM BELTS	16.71	REP. & MAINT. - EQUIPMEN	101.142.221		Reifenrath		485 00453
		257.43	*VENDOR TOTAL					
X-TREME CAR WASH								
	K9 WASH	7.00	PROFESSIONAL SERVICES	101.111.202		Pekarek		485 00012
YANKTON AREA CHAMBER O								
	CHAMBER ANNUAL MEETING	40.00	CONFERENCE & MEETINGS	101.102.265		Nelson		485 00239
YANKTON MEDICAL CLINIC								
	FIREFIGHTER PHYSICAL	72.00	EXAMINATIONS	101.114.205		Kurtenbach		485 00088
YANKTON WINNELSON CO								
	SUPPLIES	23.07	REP. & MAINT. - BUILDING	101.142.223		Miles		485 00272
	PLUMBING SUPPLIES	159.28	REP. & MAINT. - PLANT	601.601.221		Peterson		485 00144
		182.35	*VENDOR TOTAL					
YANKTONMEDIAINC								
	NOTICE TO BID	110.17	PUBLISHING	611.611.211		Bailey		485 00155

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	59,162.92							

RECORDS PRINTED - 000468



FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	21,888.71
201	PARKS AND RECREATION	6,226.86
203	SUMMIT ACTIVITY CENTER	4,738.88
204	MARNE CREEK	183.00
208	911/DISPATCH	95.06
211	LODGING SALES TAX	2,465.00
601	WATER OPERATION	5,742.96
611	WASTE WATER OPERATION	7,552.59
621	CEMETERY OPERATION	421.54
637	JOINT POWER	221.89
641	GOLF COURSE	2,034.53
701	LIBRARY TRUST	1,060.38
801	CENTRAL GARAGE	6,531.52
TOTAL ALL FUNDS		59,162.92

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	59,162.92
TOTAL ALL BANKS		59,162.92

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....  
.....  
.....

Manual Check Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
	AFSCME COUNCIL 65	06454							
	EMPLOYEE DEDUCTION	685.83	MISC. EMP. DED.	711.2079		005136	F	469	00010
	EMPLOYEE DEDUCTION	672.01	MISC. EMP. DED.	711.2079		005136	F	469	00067
		1,357.84	*TOTAL						
	AMERICAN FAMILY LIFE COR	00025							
	CANCER & ICU PREMIUMS	7,468.42	CANCER & ICU SUPPLEMENTA	711.2075		001234	F	469	00071
	AVERA HEALTH PLANS	05140							
	HEALTH INSURANCE - APRIL	83,000.84	HEALTH INSURANCE	711.2068		005646	F	469	00060
	BNSF RAILWAY COMPANY	07219							
	TAP PROJECT INSURANCE	1,899.00	31ST STREET-PEDESTRIAN E	506.572.379		019265	F	469	00016
	TAP PROJECT CONTRACT FEE	750.00	31ST STREET-PEDESTRIAN E	506.572.379		019264	F	469	00017
		2,649.00	*TOTAL						
	BOETGER/CAITLIN J	07233							
	TRAINING	139.00	LEARNING	101.111.264		005674	F	469	00003
	BRANDT/TODD	04281							
	TRAINING	43.00	TRAVEL EXPENSE	101.111.263		005675	F	469	00001
	CONFERENCE	32.00	TRAVEL EXPENSE	101.111.263		005676	F	469	00002
		75.00	*TOTAL						
	DELTA DENTAL	04160							
	DENTAL INSURANCE - APRIL	8,342.02	DENTAL INSURANCE	711.2059		003190	F	469	00074
	DEPT OF SOCIAL SERVICES	01681							
	EMPLOYEE DEDUCTION	848.75	MISC. EMP. DED.	711.2079		003562	F	469	00011
	EMPLOYEE DEDUCTION	848.75	MISC. EMP. DED.	711.2079		003562	F	469	00066
		1,697.50	*TOTAL						
	FIRST NATL BANK SOUTH DA	04389							
	EMPLOYEE DEDUCTION	729.15	AFLAC DAYCARE	711.2077		003301	F	469	00008
	EMPLOYEE DEDUCTION	729.15	AFLAC DAYCARE	711.2077		003301	F	469	00062
	EMPLOYEE DEDUCTION	612.08	AFLAC MEDICAL	711.2078		003301	F	469	00009
	EMPLOYEE DEDUCTION	612.08	AFLAC MEDICAL	711.2078		003301	F	469	00063
		2,682.46	*TOTAL						
	GRIDOR CONSTRUCTION, INC	04795							
	@FY@LIFT STATION C-18-16	117,613.00	LIFT STATION REHAB	611.611.324		017767	F	469	00078
	HAGEMANN/DUSTIN	06258							
	RECERTIFICATION COURSE	128.00	CONFERENCE & MEETINGS	101.111.265		005682	F	469	00058
	RECERTIFICATION COURSE	40.00	CONFERENCE & MEETINGS	101.111.265		005683	F	469	00059
		168.00	*TOTAL						
	HOILLEN/MATTHEW	07239							
	WASTEWATER CLASS & TEST	81.00	LEARNING	611.611.264		005684	F	469	00072
	LAW ENFORCEMENT TRAINING	05814							
	TRAINING REGISTRATION	150.00	TRAVEL EXPENSE	101.111.263		005678	F	469	00012
	MINNESOTA LIFE INSURANCE	06544							
	LIFE INSURANCE - APRIL	729.92	LIFE INSURANCE	711.2069		005179	F	469	00076
	MONSON/JOSHUA	07238							
	WASTEWATER CLASS & TEST	81.00	LEARNING	611.611.264		005685	F	469	00073
	RETIREMENT, SD	00519							
	SD RETIREMENT - MARCH	73,601.07	SD RETIREMENT SYSTEM	711.2066		002809	F	469	00075
	ROAD KING INC	02752							
	2 TRAILERS	6,550.00	EQUIPMENT	101.123.350	26724 & 26725	017185	F	469	00014

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
SDSRP		04992							
	EMPLOYEE DEDUCTION	1,971.50	ROTH 457 SDRS-SRP	711.2056		003591	F	469	00007
	EMPLOYEE DEDUCTION	1,971.50	ROTH 457 SDRS-SRP	711.2056		003591	F	469	00065
	EMPLOYEE DEDUCTION	1,757.53	SDRS SUPPLEMENTAL RETIRE	711.2058		003591	F	469	00006
	EMPLOYEE DEDUCTION	1,757.53	SDRS SUPPLEMENTAL RETIRE	711.2058		003591	F	469	00064
		7,458.06	*TOTAL						
SDWWA		02914							
	CONFERENCE REGISTRATION	90.00	LEARNING	611.611.264		019269	F	469	00054
	CONFERENCE REGISTRATION	90.00	LEARNING	611.611.264		019269	F	469	00055
	CONFERENCE REGISTRATION	90.00	LEARNING	611.611.264		019269	F	469	00056
	CONFERENCE REGISTRATION	90.00	LEARNING	611.611.264		019269	F	469	00057
		360.00	*TOTAL						
SLOWEY CONSTRUCTION INC		00576							
	CRUSH SALVAGED CONCRETE	21,837.67	CRUSHED SALVAGED CONCRET	506.574.390		018559	F	469	00053
	CRUSH SALVAGED CONCRETE	63,110.88	CRUSHED SALVAGED CONCRET	506.574.390		018559	F	469	00061
		84,948.55	*TOTAL						
SUMMIT ACTIVITY CENTER		03787							
	EMPLOYEE DEDUCTIONS	792.80	SUMMIT ACTIVITIES CENTER	711.2062		002981	F	469	00070
SUN LIFE FINANCIAL		06804							
	VISION INSURANCE - APRIL	964.10	HEALTH INSURANCE	711.2068		005313	F	469	00077
UNITED WAY		00918							
	EMPLOYEE DEDUCTIONS	102.00	UNITED FUND	711.2070		001142	F	469	00068
	EMPLOYEE DEDUCTIONS	118.00	UNITED FUND	711.2070		001142	F	469	00069
		220.00	*TOTAL						
US BANK SPA LOCKBOX CM96		07145							
	INTEREST PAYMENT	620.58	SRF LOAN BOND INTEREST	607.607.411		005679	F	469	00019
	DRINK WATER #6 INTEREST	15,835.38	SRF LOAN BOND INTEREST	607.607.411		019414	F	469	00079
	INTEREST PAYMENT	2,808.54	SRF LOAN BOND INTEREST	614.614.411		005680	F	469	00018
		19,264.50	*TOTAL						
VAST BROADBAND		06976							
	PHONE SERVICE	51.67	TELEPHONE	101.102.271		003513	F	469	00021
	PHONE SERVICE	95.54	TELEPHONE	101.102.271		003513	F	469	00037
	PHONE SERVICE	103.53	TELEPHONE	101.104.271		003513	F	469	00022
	PHONE SERVICE	177.39	TELEPHONE	101.104.271		003513	F	469	00038
	INTERNET SERVICES	1,068.74	INTERNET ACCESS	101.105.270		003751	F	469	00020
	PHONE SERVICE	12.64	TELEPHONE	101.105.271		003513	F	469	00023
	PHONE SERVICE	25.71	TELEPHONE	101.105.271		003513	F	469	00039
	PHONE SERVICE	48.00	TELEPHONE	101.106.271		003513	F	469	00024
	PHONE SERVICE	92.78	TELEPHONE	101.106.271		003513	F	469	00040
	PHONE SERVICE	20.15	TELEPHONE	101.111.271		003513	F	469	00025
	PHONE SERVICE	33.45	TELEPHONE	101.111.271		003513	F	469	00041
	PHONE SERVICE	61.31	TELEPHONE	101.114.271		003513	F	469	00026
	PHONE SERVICE	100.78	TELEPHONE	101.114.271		003513	F	469	00042
	PHONE SERVICE	96.60	TELEPHONE	101.122.271		003513	F	469	00027
	PHONE SERVICE	187.96	TELEPHONE	101.122.271		003513	F	469	00043
	PHONE CHARGES	57.70	TELEPHONE	101.123.271		003977	F	469	00005
	PHONE SERVICE	37.11	TELEPHONE	101.123.271		003513	F	469	00028
	PHONE SERVICE	68.12	TELEPHONE	101.123.271		003513	F	469	00044

Manual Check Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
	VAST BROADBAND	06976							
	PHONE CHARGES	130.80	TELEPHONE	101.127.271		003977	F	469	00004
	PHONE SERVICE	41.26	TELEPHONE	101.142.271		003513	F	469	00029
	PHONE SERVICE	82.33	TELEPHONE	101.142.271		003513	F	469	00045
	PHONE SERVICE	143.25	TELEPHONE	201.201.271		003513	F	469	00030
	PHONE SERVICE	237.78	TELEPHONE	201.201.271		003513	F	469	00046
	PHONE SERVICE	20.75	TELEPHONE	202.202.271		003513	F	469	00031
	PHONE SERVICE	34.45	TELEPHONE	202.202.271		003513	F	469	00047
	PHONE SERVICE	135.47	TELEPHONE	203.203.271		003513	F	469	00032
	PHONE SERVICE	224.87	TELEPHONE	203.203.271		003513	F	469	00048
	PHONE CHARGES	35.00	TELEPHONE	601.601.271		003976	F	469	00013
	PHONE SERVICE	87.00	TELEPHONE	601.601.271		003513	F	469	00033
	PHONE SERVICE	140.58	TELEPHONE	601.601.271		003513	F	469	00049
	PHONE SERVICE	12.64	TELEPHONE	611.611.271		003513	F	469	00034
	PHONE SERVICE	25.75	TELEPHONE	611.611.271		003513	F	469	00050
	PHONE SERVICE	20.15	TELEPHONE	637.637.271		003513	F	469	00035
	PHONE SERVICE	34.29	TELEPHONE	637.637.271		003513	F	469	00051
	PHONE SERVICE	38.85	TELEPHONE	641.641.271		003513	F	469	00036
	PHONE SERVICE	72.16	TELEPHONE	641.641.271		003513	F	469	00052
		3,856.56	*TOTAL						
	WHOLESALE SUPPLY INC	00677							
	REPLACE CHECK #61303	41.35	POP	641.641.720		005681	F	469	00015
	YANKTON AREA CONVENTION	00093							
	PROFESSIONAL SERVICES	14,746.34	PROFESSIONAL SERVICES	209.209.202		019413	F	469	00080
		439,038.33	**CLAIMS TOTAL						

Manual Check Register  
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
REPORT TOTALS:		439,038.33							

RECORDS PRINTED - 000080

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	9,675.57
201	PARKS AND RECREATION	381.03
202	PARK IMPROVEMENT	55.20
203	SUMMIT ACTIVITY CENTER	360.34
209	BUSINESS IMPROVEMENT DISTRCT	14,746.34
506	SPECIAL CAPITAL IMPROV	87,597.55
601	WATER OPERATION	262.58
607	WATER PLANT RENOVATION	16,455.96
611	WASTE WATER OPERATION	118,173.39
614	STATE REVOLVING LOAN FUND	2,808.54
637	JOINT POWER	54.44
641	GOLF COURSE	152.36
711	EMPLOYEE BENEFIT	188,315.03
TOTAL ALL FUNDS		439,038.33

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	439,038.33
TOTAL ALL BANKS		439,038.33

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

.....

.....

# Arbor Day Proclamation

WHEREAS, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world with the City of Yankton celebrating its 32nd year of being a Tree City USA; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

**NOW, THEREFORE**, I, Jake Hoffner, Mayor of the City of Yankton, do hereby proclaim April 27, 2018 as

## ARBOR DAY

in the City of Yankton, South Dakota, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City of Yankton, South Dakota, this 9th day of April, 2018.

April 9, 2018

April 9, 2018

\_\_\_\_\_  
Mayor Jake Hoffner

\_\_\_\_\_  
Finance Officer Al Viereck

# Proclamation

WHEREAS, emergencies can occur at anytime that require police, fire or emergency medical services; and,

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

WHEREAS, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Yankton Dispatch Center; and,

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

WHEREAS, Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and ensuring their safety; and,

WHEREAS, Public Safety Telecommunicators at the Yankton Dispatch Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

THEREFORE, BE IT RESOLVED that the Yankton City Commission declares the week of April 8-14, 2018 to be National Public Safety Telecommunicators Week in the City of Yankton, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

Mayor Jake Hoffner

April 9, 2018

Al Viereck, Finance Officer

April 9, 2018



# LIBRARY PROCLAMATION

**WHEREAS**, libraries are not just about what they have for people, but what they do for and with people;

**WHEREAS**, libraries have long served as trusted and treasured institutions, and library workers and librarians fuel efforts to better their communities, campuses and schools;

**WHEREAS**, librarians are leaders in their institutions and organizations, in their communities, in the nation and in the world;

**WHEREAS**, librarians continue to lead the way in leveling the playing field for all who seek information and access to technologies;

**WHEREAS**, libraries and librarians look beyond their traditional roles and provide transformative opportunities for education, employment, entrepreneurship, empowerment and engagement, as well new services that connect closely with patrons' needs;

**WHEREAS**, libraries and librarians lead their communities in innovation, providing STEAM programing, Makerspaces and access and training for new technologies;

**WHEREAS**, libraries are pioneers supporting democracy and effecting social change, with a commitment to providing equitable access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status;

**WHEREAS**, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

**NOW, THEREFORE**, be it resolved that I, Jake Hoffner, Mayor proclaim National Library Week, April 8-14, 2018. I encourage all residents to visit the library this week and explore what's new at your library, and engage with your librarian. Because of you and our library leaders, Libraries Transform.

\_\_\_\_\_  
Mayor Jake Hoffner

\_\_\_\_\_  
April 9, 2017

\_\_\_\_\_  
Finance Officer Al Viereck

\_\_\_\_\_  
April 9, 2017



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## OFFICE OF THE CITY MANAGER

[www.cityofyankton.org](http://www.cityofyankton.org)

VOL. 53, NUMBER 7

### Commission Information Memorandum

The Yankton City Commission meeting on Monday, April 9, 2018, will begin at 7:00 pm.

#### Non-Agenda Items of Interest

##### 1) Community Development Update

Staff has recently completed 2017-2018 annual street and sidewalk tree branch clearance project. Ordinance requires that street trees are maintained to allow a 12-foot clearance over street and a 10-foot clearance over public sidewalks. To begin the process, postcards were mailed to 4,325 addresses in the City in October 2017 encouraging property owners to trim trees and take advantage of free street tree branch drop-off at the Transfer Station. Local print, radio, and social media was also utilized to spread the message about trimming and drop-off opportunities. A City-wide canvas was completed in November for tree trimming cycle and 254 notices were mailed to property owners. A final notice was sent to 73 properties in early January 2018 notifying owners that the City would be contracting for the trimming of any remaining nuisance tree branches. Heavy snow and weather delayed trimming which normally occurs in February. On March 22, 2018 trees were trimmed at 25 properties that remained out of compliance. Invoices were mailed to the properties with the average invoice amount of about \$120.00.

##### 2) Human Resources Department Update

On March 22 and 28, City staff attended the annual Community Service Supervisor Training at the HSC South Training Center. This is a required course to become re-certified to work with inmates from the Yankton Community Work Center.

CPR training for City staff was held on Wednesday, March 28, at Fire Station #2. Sessions were approximately 2 hours long and Scott Schindler, who is a CPR Instructor and Yankton Police Officer, conducted the sessions.

Stewart Bass, Detective, has resigned from employment effective April 27. We are currently advertising the Detective position for internal applications only, with a closing date of April 6. We are also advertising internally for Community Resource Officer with a closing date of April 6.

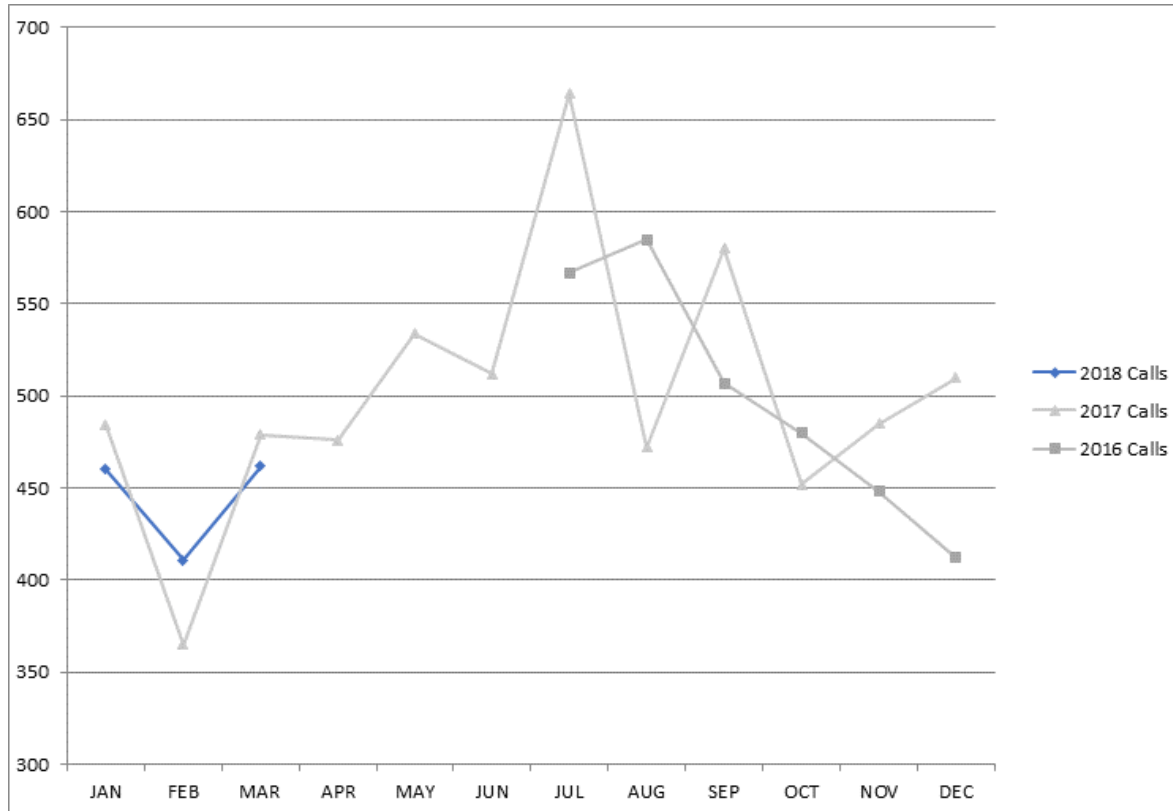
We will be accepting applications for Police Officer to form an eligibility for hire list. Applications will be accepted until April 30 with testing for applicants scheduled for May 10 and 11.

Two new part-time employees started at the Library as Circulation Assistants. Zane Schumaker started employment on March 28 and Angelea Mevissen started on March 27.

Mary Madetzke started employment on April 2 as Communication Dispatcher.

### 3) Information Services Department Update

April 8-14 is National Public Safety Telecommunicators Week. Dispatchers are the often unseen frontline people providing a critical link between citizens in an emergency and police, fire and emergency medical responders. This week gives us the opportunity to recognize their important role in keeping the public safe! Dispatch is pleased to welcome Mary Madetzke as our newest dispatcher. Staff is working with the state in preparing for the upcoming cutover to the new statewide phone system for incoming 911 calls. Call volumes for dispatch by month are listed below.



### 4) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

### 5) Finance Department Update

The Finance Office is making its final preparations for the April 10 municipal election. Absentee voting is underway and is available until Monday, April 9 at 5:00 p.m. in the City Finance Office. This year's vote centers are located at City Hall and JoDean's Steakhouse. Canvassing of the election results will take place Friday, April 13 at noon in City Hall.

Finance personnel have completed the annual sewer rate adjustments for residential utility customers. Adjustments based on the customer's average winter consumption from December, January, and February will be reflected in the utility bill being mailed out on April 19. Please refer any questions you may receive from customers to the City Finance Office.

### 6) Fire Department Update

The Yankton Fire Department participated in the Easter Egg-stravaganza at Fox Run Golf Course/The Elks last Saturday. A truck, equipment and firefighters was available for participants to view and chat with.

New firefighters from Yankton and surrounding fire departments took the first of three state sponsored tests for the South Dakota Certified Firefighter Course on Wednesday. The course continues till early May. Instructors are provided by the Yankton Fire Department.

#### **7) Public Works Department Update**

The Street Department crews continue to work at the curbside pickup of the 2018 Citywide Cleanup. Inclement winter weather has slowed the process down significantly. To date, it appears the amount of material left curbside is less than previous years. Staff will compile a report of materials collected upon completion of the event.

The South Dakota Department of Transportation has scheduled a preconstruction meeting on April 19 for the Pine Street Bridge Replacement Project. The Department of Transportation Commission awarded the project to Swingen Construction Company of Fargo, North Dakota at their March 15 Commission meeting.

The West City Limits Road preconstruction meeting scheduled for April 3, was rescheduled for April 5. With the heavy snowfall and winds, the contractor was unable to travel from Sioux Falls. The neighborhood meeting was held as scheduled. Information about the project was shared with those in attendance.

The traffic control for the 8<sup>th</sup> Street Linn to Summit project has been installed to allow the contractor to perform tree removal. It is anticipated that the actual street reconstruction will commence once the weather is conducive for the work to begin.

The Street Department has compiled the 2018 street reconstruction program list. The following streets are planned to be reconstructed with the existing asphalt mat being removed and replaced. These streets also have utility improvements as a part of the 8<sup>th</sup> Street from Linn Street to Summit Street reconstruction project.

- Linn Street – 8<sup>th</sup> Street to 9<sup>th</sup> Street
- Park Street – 8<sup>th</sup> Street to 9<sup>th</sup> Street
- Westside Street – 8<sup>th</sup> Street to Spruce Street

The Street Department will also mill and overlay the asphalt mat on Payton Lane and Mulberry Street from 8<sup>th</sup> Street to 15<sup>th</sup> Street. The 2018 Chip Seal list is also included in this packet.

#### **8) Environmental Services Department Update**

Work continues on the water plant. John T Jones continues installing lower level walls and the ground level decking. The contractor has also started installing piping in the lower level. The contractor is scheduled to install the diffuser pipe in the river this week.

The water distribution staff continues to prepare for the upcoming constructing season. Staff is exercising valves and installing additional valves to reduce the number of homes effected by shutoffs during construction projects. Distribution staff is still waiting for the weather to improve to finish cleanup and concrete work around several main breaks from this winter.

Staff is continuing to work with Bartlett and West to address some minor issues with the gravity sewer project and issue an addendum before the bid opening April 12. A pre-bid meeting was held on April 5 and several contractors and dewatering companies have contacted the engineer and expressed interest in the project.

**9) Library Update**

Enclosed in your packet is a copy of the annual report of the Library Department.

**10) Police Department Update**

Yankton Police are waiting on our 2<sup>nd</sup> testing of body worn cameras. This delays the final outcome but I believe we'll have testing completed and cameras selected by summer.

We've been informed of a new mining law which affects our firing range. Marquardt has agreed to make a fourth berm, almost entirely encompassing the range to accommodate the new policy. This is also a change which will make the range safer.

We've made conditional offers to an SRO and a new officer. Their backgrounds will be completed at the end of the month. We will have additional openings created by the Community Service Officer position and a detective position. Both these positions will begin with internal applications only.

**11) Monthly reports**

Building and Salary monthly reports are included for your review. Minutes from the Park Advisory Board are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson  
City Manager

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

2nd - half of March information:

Fitness Classes-	
Early Bird Boot Camp class	32 participants
Power Abs	75 participants
Prime Time Senior class	61 participants
Tabata class	109 participants
Water aerobics	81 participants
Work-Out Express class	82 participants
Yoga classes	An instructor has been hired. Classes start in April.
Zumba class	18 participants
Booty Blaster class	42 participants

Rentals-

o Birthday rentals-	9 parties
o SAC courts-	23 hours
o Theater-	0 hours
o Meeting rooms-	8.5 hours
o City Hall courts-	18.5 hours
o Capital Building-	1 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	2,282 people
SAC memberships-	1,054
SAC attendance-	3,234 visits
New members-	44 people

The Summit Activities Center hired a Yoga instructor. The SAC will be able to offer Yoga classes starting in April!

Wednesday, March 21- Men's Basketball League concluded. 14 teams participated.

Friday, March 23- SAC pool re-opened after routine maintenance and cleaning.

The 2018 Summer Recreation Brochure has been distributed.

Summer Recreation Sign-Up will begin for SAC Members on Monday, April 16. On-line registration for the general public begins on Tuesday, April 17 at 11:00am.

Todd, Colleen, and the Recreation staff are planning for the Midwest Park and Recreation Conference that will be held in Yankton on April 23, 24, and 25, 2018. The preliminary schedule and the registration have been released and are being sent to the different state park and recreation organizations in the region. The conference preview document and the registration can be found on the South Dakota Park and Recreation Association website: <http://www.sdpra.com/> or on the City's website: <http://www.cityofyankton.org/departments-services/parks-recreation-128>.

Brittany LaCroix has been meeting with Jessica Scott and planning Meridian District events for the summer and fall of 2018.

Brittany LaCroix is working on the fireworks order for July 4, 2018.

Brittany LaCroix has all but one of the musical acts booked for the 2018 Music at the Meridian concert series for this summer. It will be the Thursdays in July and the first three Thursdays in August, including the Thursday before Riverboat Days. Please check out the Music at the Meridian Facebook Page. The Meridian District Farmer's Market is also moving to The Lawn at the Meridian Bridge Plaza and will be there both on Thursday nights and Saturday mornings.

## **PARKS**

The Parks Staff helped the school district prepare the SAC tennis courts for the first match of the season. There was snow and ice still on the north end of the courts. They used snow blowers to blow the snow off of the courts and then used the hot water power washer to melt and break-up the ice that was below the snow. They also helped put up tennis nets and wind screens at the SAC courts.

Todd has been providing updated copy and new pictures for the City's pages on the Convention and Visitor's Bureau website.

The Parks, Trails, and Cemetery staff remove snow and ice as needed from City properties or public right-of-ways. The Trails staff will monitor the trail for flooding during the spring thaw. The low-water crossings will be closed periodically as the Marne Creek flows rise enough to have the crossings under water.

Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs and also helps with removing trees from the City's Parks and ROW areas.

When the weather starts to change, nights warm up, and things dry out the City Parks Staff will work on these items at Riverside Softball Field:

1. Paint the foul poles orange
2. Add agri-lime to the short stop and second base areas to help lower the slope in these areas. We can utilize the City Engineering Department to help with the slopes.
3. Re-align bases with foul poles starting with 1st and 3rd then aligning second base and the pitcher's plate. We can utilize the City Engineering Department to help with this alignment.

## **TRAILS**

The Trails Staff installed a park bench along the trail leading from the Chamber Trailhead down to Paddlewheel Point. Placing a bench about half way down from the Chamber Trailhead was a request from a citizen who uses the trail quite a bit.

The Trails Staff is planning on ordering perennial flowers and planting these flowers in three different areas along the Auld-Brokaw Trail.

## **FOX RUN GOLF COURSE**

The golf simulator has been taken down.

The new carts and Shark Experience modules were delivered the week of March 26. The course did open to play with carts on Wednesday, March 28. There was a good number of golfers out on the course on Friday, March 30. Unfortunately, the forecast through the middle of April does not look conducive to outdoor golf.

The Facebook Advertising/Marketing Campaign notified people of the course opening and allowing carts. It also featured the link to the Shark Experience that has been installed in the course's carts.

Brittany LaCroix worked with the Elks to host the Easter Eggstravaganza at Fox Run. The weather was not favorable for the event, but a lot of people attended and participated in the activities and egg hunt. Brittany will meet with the Elks staff to evaluate this year's event and determine how it could be improved for 2019.

Leagues will begin the week of April 16. Couples league will start in May

## **New for 2018 PGA Jr. League**

PGA Jr. League brings friends & family together around fun, team golf experiences with expert coaching from a PGA Professional.

Fox Run is forming 2 teams of 8 to 12 players. Players must not turn 14 before 8-1 and may be of any skill level. We will play teams from Hillcrest & The Bluffs.

**An All Star Team consisting of players from Fox Run , Hillcrest and The Bluffs will be chosen to compete for a chance to play in a National Tournament.**

**If you are interested in or have questions about the PGA Jr. League contact Fox Run Golf Course at (605)668-5205**

## **Also keep in Mind:**

**Fox Run's Junior Golf Program Beginning in June.**

Look for some exciting new additions to our program such as the NEW \*Yearly Junior Club Rental.

***\* You no longer need to spend \$150 or more on a set your kids will grow out of in 1 year.***

**Sign up starts April 17th at the Summit Center.**



2018 Chip Seal

<b>STREET NAME</b>	<b>FROM &amp; TO</b>
CAPITAL	E. 8 <sup>TH</sup> TO E. 9 <sup>TH</sup>
MULBERRY	E. 7 <sup>TH</sup> TO E. 8 <sup>TH</sup>
E. 7 <sup>TH</sup>	PINE TO MULBERRY
PEARL	E. 19 <sup>TH</sup> TO E. 20 <sup>TH</sup>
E. 20 <sup>TH</sup>	PEARL TO BURLEIGH
BURLEIGH	JAMES PLACE TO PENINAH
BURLEIGH	E. 8 <sup>TH</sup> TO E. 15 <sup>TH</sup>
WILLOW LANE	WHITING DR. TO PENINAH
KENNEDY DR.	NATIONAL TO WHITING DR.
NATIONAL	KENNEDY TO FERDIG
WHITING ST.	KENNEDY TO EAST OF FERDIG
ASH ST.	FERDIG TO EAST END
FERDIG	E. 8 <sup>TH</sup> TO WHITING DR.
FERDIG	WHITING DR. TO E. 21 <sup>ST</sup> ST.
E. 12 <sup>TH</sup>	PEARL TO BURLEIGH
E. 12 <sup>TH</sup>	BURLEIGH TO PENINAH
BURGESS ROAD	MULBERRY TO BURLEIGH
SAWGRASS	MASTERS TO FOX RUN PARKWAY
MASTERS	SAWGRASS TO CUL-DE-SAC
HILLCREST GRAND	CUL-DE-SAC
ALLEY	E. 4TH TO DOUGLAS/DOUGLAS & CAPITAL
ALLEY	E. 3RD TO E. 6TH/CAPTIAL & PINE

2018 Chip Seal

ALLEY	E. 3RD TO E. 4TH/PEARL & PICOTTE
PARKING LOT	GOLF COURSE
PARKING LOT	RIVERSIDE PARK/BOAT RAMP & LOT E. & W. OF BALLFIELD

# YANKTON COMMUNITY



## 2017

# ANNUAL REPORT

## MISSION

The mission of the Yankton Community Library is to uphold the public's freedom of access to information by providing a dynamic collection in a variety of formats and technologies, and responding to the needs of the community through timely services and programs.

## CORE SERVICE VALUES

- Providing Access
- Promoting Lifelong Learning
- Increasing Community Engagement
- Exceeding Expectations

## LETTER FROM THE DIRECTOR

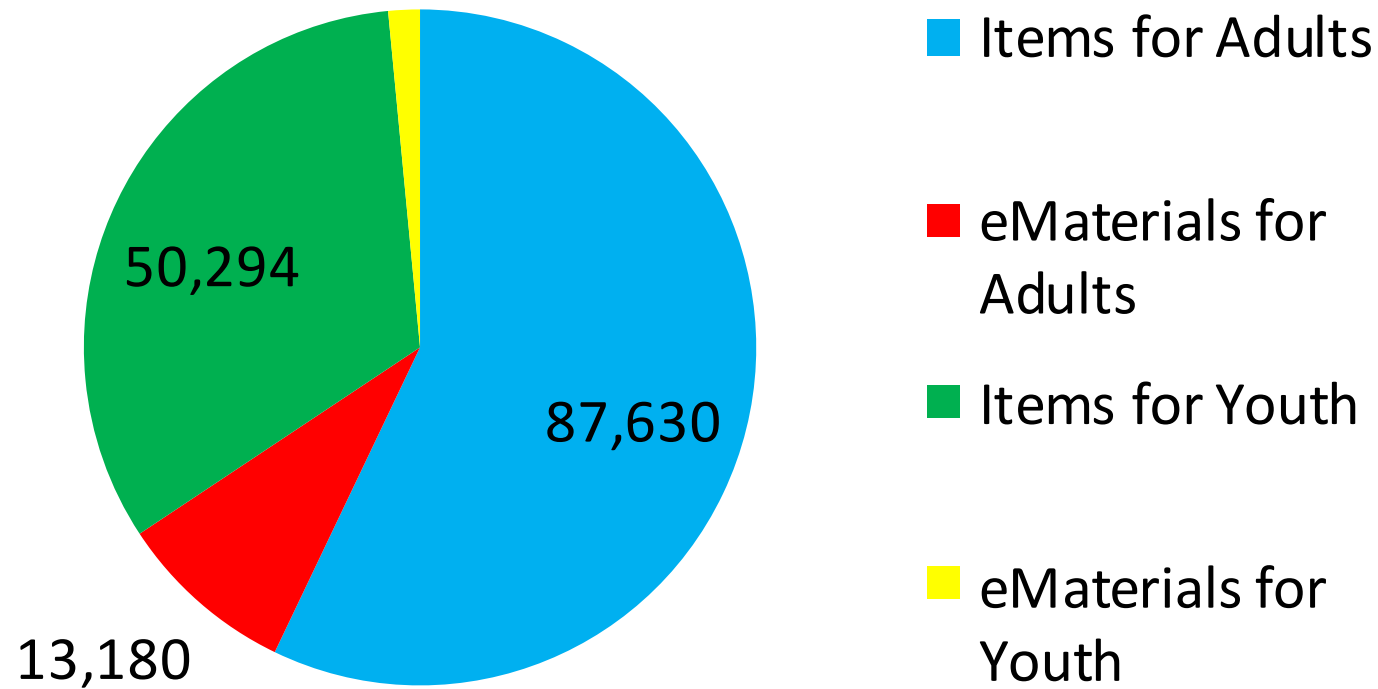
It's been an exciting year! I began as director on January 1, 2017 and it has been a whirlwind ever since. We've made some exciting changes, continued to provide educational and entertainment opportunities to the community of Yankton, conducted programming, rearranged spaces, strengthened internal operations, and more. As part of this year, we also reviewed our Strategic Plan and identified our core service values. As we move through the days and months and years and continue to make changes as libraries and our community change, we'll use these values as a framework towards moving where we want to be. Our first core service value has been identified as "Providing Access". I believe that this is foundational to the work of libraries and in the spirit of that value, the Library Board of Trustees voted to eliminate overdue fines on books, audiobooks, CDs, and magazines. I think this is an incredible, forward-thinking decision by our Board and City leadership and I believe we will see more people utilizing our services as a result. As part of that initiative, we also went through each patron account in our database and granted amnesty to all old overdue fines so that everyone could have a fresh start. I hope by looking back at our last year you'll learn more new things about our library!



# CIRCULATION

153,431

2,327



## Category Breakdowns

	Adult	Youth
Physical Books	48,395	44,347
DVDs	26,926	5,492
Audiobooks	6,098	344
CD Music	1,079	76
eMaterials	13,180	2,327
Magazines	1,753	35
Other	3,379	N/A

While the circulation of physical materials no longer tells the complete story of libraries, the truth is, we still move a lot of books (...and DVDs, and audiobooks, and CDs, and more!).

**In 2017, we checked out an average of 412 physical items each day.**

*Circulation has stayed relatively flat in the past year, but has increased 6.6% since 2015.*



We instituted several exciting changes to Library Cards in 2017

- Children of *all* ages can now get their own card
- All residents in county and nonresident households can now receive their own cards
  - Cardholders now have an option to add "Authorized Users" to their accounts
  - Residents of Pathways Shelter for the Homeless can now receive cards

## BY THE NUMBERS...



## NEW ITEMS... 3,692

- 2,556 Items for Adults
- 173 Items for Young Adults
- 487 Items for Junior
- 476 Items for Easy Reading

As space is a hot commodity in libraries, and our building in particular, we also must say goodbye to items each year. There are several reasons why a book or other material is deaccessioned from the library; most often, physical condition is a driving factor. Other common reasons include lack of use and content accuracy. We removed 1,113 items in 2017.

# PROGRAMS, PROGRAMS, PROGRAMS!

465 PROGRAMS

7,113 ATTENDEES

## Notable Programs for Adults:

- Yankton Seed Library
- Living Library: Veterans Day
- Bunco 101
- Classic Movie Series
- Stitches in the Stacks
- Teen Tech Tutors
- Unplug, Unwind, Craft
- Author Talks
- Annual Oscars Marathon
- West African Kora Musician
- Annual Cemetery Walk
- Historic Home Walking Tours
- Building a Better Life with LEGO
- Photography Basics
- Tolkien Reader's Theatre
- One Book South Dakota
- Jane Austen: Regency Letters
- Cut the Cord? Class
- Bad Art Night



3 NHS Teen Tech Tutors assist a patron with an iPad question.



Dakota Territorial Museum Annual Cemetery Walk reenactors pose for a photo.



West African Kora musician Sean Gaskell performs at the GAR Hall.

Tracie and Matt Dvorak pose outside their historic home as part of our second "Who Lived in That House?" Walking Tour.



"Bad Art Night" submission: Murray the Mystical Swan by Ashley D.



## Category Breakdowns

	Programs	Attendees
Adult	136	1,764
Teen	28	266
School	121	2,082
Preschool	180	3,001



Local veteran Doug Sall poses for a photo with his gear.



The Veterans Day Living Library panel featured 6 local veterans who became our "books" and shared their stories.



*There's never an empty seat in the house when The Zoo Man comes to town!*



*The Ahuna Ohana share their Polynesian dances with us!*



*"Building a Better World" - just like our Summer theme!*

## Notable Programs for Youth:

- Story Time
- Stay & Play
- Afterschool Activities: LEGO Club, Craft Club, Science Club, Movies, & WiiU
- Monthly Teen Events with activities including Bird House Building, Robotics, After Hours Games, Painting, and more
- May the 4th Be With You Day
- Babysitting Clinics
- Summer Reading Program
- Indiana Bones
- The Zoo Man
- Ahuna Ohana, Polynesian Dancing
- Kids Yoga
- Comedy Juggler
- Kids Art Club
- Santa's Workshop
- Movement with Miss Judi
- Batman Day
- Story Time with Mrs. Daugaard



*Commissioner Tony Maibaum and his sons [top], teacher Robin Brooks [left] and Mayor Jake Hoffner [bottom] at our Summer Reading Celebration, where we thanked our everyday Yankton heroes.*



*Library Board Member Amy Nelson and her daughter playing games at a library event.*



*Dr. Seuss Day can get wacky & wild!*



*The Story Walk on the Meridian Bridge is a favorite of many, including Director Tonya Ferrell!*



*On Batman Day you can't tell whether you're in the library or the bat cave.*

# SERVICES

In 2017, we had 115,708 people walk through our doors. We help them in a myriad of ways that extend far beyond providing them with items to borrow. The below numbers provide a snapshot into our library as a community space.

Our 10 public access computers were utilized **15,965 times** for a total of **10,842 hours** in 2017. For many people, the library is the only place to access a computer. We also offer free WiFi, printing for a nominal fee, and access to copiers and scanners. Our staff offers more computer assistance each day than we can count.

Through an Institute for Museum and Library Services grant, the SD State Library receives funding that pays for a statewide courier service, to facilitate Interlibrary Loans in South Dakota. Between ourselves, Mount Marty College, the Human Services Center, the Federal Prison Camp, and the Yankton School District, **9,181 items** moved through our bins.

Our meeting spaces are well utilized at the library. We have a large meeting room and a small study room, as well as a few spaces that can work in a pinch. Throughout the year, these spaces were occupied for **2,113 hours** for **1,043** programs or meetings, whether for library events or community reservations.

As more and more educational opportunities move online, the number of tests we proctor for online and distance students rises as well. Dana Schmidt, our test proctor, works with students attending classes all over the country to provide a space in which they can take quizzes and tests. We proctored **270 tests** in 2017, often with as many as 8 students in one day.

We're always trying to provide good service to our patrons. Some of those services are hard to quantify and won't end up on this list. Some other services we offer include free notary services, which were used **42 times** in the last year; and, gathering book bins for teachers, which we received **30 requests** for.

15,965

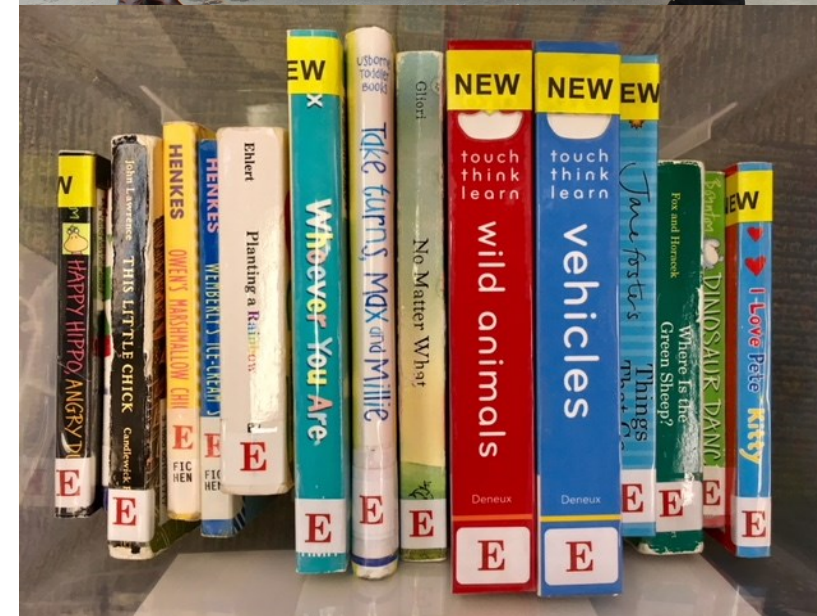
9,181

2,113

270

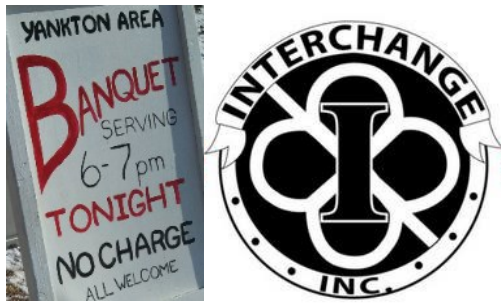
72

# OUTREACH



The library provides Outreach services to nursing homes, homebound patrons, and daycares throughout town. Each month, our Adult Outreach team (Dana Schmidt and Peg Hamberger, pictured left, and Lizz Nedved, not pictured) select, check out, and deliver an average of **245 books** to 35-40 patrons each month. On the first Wednesday of the month, they load up the van, deliver the books, and the entire process starts again. We also provide Daycare Outreach services, led by Youth Services Librarian Amanda Raiche and with the help of staff member Scott Sobocinki and 4 volunteer readers. Daycares are visited every other week during the school year and receive varying amounts of books depending on the number of children. Staff and volunteers also provide a small Story Time for these kids, who are typically not able to attend our regular Story Time sessions. In 2017, we provided **2,641 books to 10 daycares.**

# THE LIBRARY IN THE COMMUNITY



The key to a great Library is community partnerships. We are happy to say we partner with organizations around Yankton and around the state in many ways.

Our staff members sit on boards throughout the community, including Linda Dobrovolny who serves on the Interchange Executive Board and Peg Hamberger, who serves on the Yankton Area Banquet Board.

We partner with a multitude of organizations throughout the year for programming. Each year we participate in Art in the Park through Yankton Area Arts. This past year, we also partnered with them to offer a musical program in their GAR Hall, which is much more suited to it than our space is.

Being a City of Yankton entity, we partner with other City departments often, particularly the Parks and Recreation Department.

SCORE, a nationwide organization that works with small businesses, started a chapter in Yankton in 2017 and has begun utilizing the library as a meeting space.

We partner with the SDSU Extension office to put on Science Club and Babysitting Clinics at the library.

LifeServe Blood Center host blood drives at the library every other month.

Our staff members are on committees through the South Dakota State Library and the South Dakota Library Association. Our newest opportunity allows Dana Schmidt to purchase eBooks for our statewide consortium, South Dakota Titles to Go.

We partner with both Pathways and the Contact Center to host supply drives for their use.

# NEW STAFF AND RETIREMENTS



The Library said goodbye to longtime Circulation Assistant, Teresa Bosch, when she retired after 17 years at the library.

We also welcomed two new Circulation Assistants, Amanda La Croix (left) and Sierra Armstrong (right).



We like to work hard *and* play hard at the Library!

*Pictured: Dana Schmidt, Amanda Raiche, Emily Lincoln, Scott Sobocinski, Linda Dobrovolny, and Susie Lippert.*



Salary - March 2018

DEPARTMENT NAMES	\$
ADMINISTRATION	39,480.72
FINANCE	32,059.08
COMMUNITY DEVELOPMENT	23,331.54
POLICE/A.C./DISPATCH	158,352.03
FIRE	13,008.78
ENGINEERING / SR. CITIZENS	41,227.78
STREETS	43,671.69
SNOW & ICE	7,327.31
TRAFFIC CONTROL	3,589.54
LIBRARY	28,716.04
PARKS / SAC	63,271.89
MEMORIAL POOL	-
MARNE CREEK	3,644.84
WATER	38,096.16
WASTEWATER	37,519.30
CEMETARY	3,805.90
SOLID WASTE	20,929.26
LANDFILL / RECYCLE	18,915.73
GOLF COURSE	15,361.41
CENTRAL GARAGE	7,361.70
	599,670.70

NEW HIRES

Personnel Changes & New Hires

Kory Bromley	12.50 hr.	Rec. Division
Robert Johnson	11.50 hr.	Rec. Division
Paul McGlone	9.50 hr.	Rec. Division
Jack Sasek	9.75 hr.	Parks Division
Maggie Schaefer	9.50 hr.	Rec. Division
Stacia Sherman	9.50 hr.	Rec. Division
Dylan Wilson	1653.50 bi-wk.	Police

WAGE CHANGE

Allison Cappy	10.00 hr.	Rec. Division
Gerrit Dykstra	10.00 hr.	Rec. Division
Jannifer Guthmiller	11.25 hr.	Golf Division
Matt Hilson	10.25 hr.	Golf Division
Rachel Houdek	10.15 hr.	Rec. Division
Phillip Hummel	10.00 hr.	Golf Division
Madison Johnson	10.15 hr.	Rec. Division

Salary - March 2018

Makenzie Johnson	10.35 hr.	Rec. Division
Baylee Kenney	10.00 hr.	Golf Division
Josephine Krajewski	9.75 hr.	Rec. Division
Carol Miller	12.00 hr.	Rec. Division
Sharlotte Peterson	12.75 hr.	Rec. Division
Rachel Reiff	10.50 hr.	Rec. Division
Hunter Rockne	10.00 hr.	Rec. Division
Morgan Rodig	10.00 hr.	Golf Division
Vanessa Rockne	11.00 hr.	Rec. Division
Allison Spak	12.75 hr.	Rec. Division

# City of Yankton Building Report

## Permits Issued in the month of March 2018

Issue Date	Permit #	Owner Name & Address	Use	Valuation	Contractor Name & Address	Fees
03/06/2018	BLDG-18-0017	JOHNSON, WAYNE 3200 PENINAH ST	Extra Territorial Jurisdiction Addition	\$20,000.00	K Construction PO BOX 519 YANKTON, SD 57078	\$25.00
03/06/2018	BLDG-18-0018	SHERMAN, RODNEY 1206 WHITING ST	Exterior	\$6,000.00	SHERMAN, RODNEY 1206 WHITING ST YANKTON, SD 57078	\$20.00
03/12/2018	BLDG-18-0019	PADR NOS, GEORGE M III 1522 BROADWAY AVE	Exterior	\$6,200.00	Klimisch Construction P.O. Box 414 Yankton, SD 57078	\$20.00
03/13/2018	BLDG-18-0020	JACKSON, LINDA A 302 WEST 25 ST	Exterior	\$1,200.00	Greg Andersh Construction P.O. Box 131 Wagner, SD 57380	\$20.00
03/14/2018	BLDG-18-0021	POKORNEY, TRAVIS 718 DOUGLAS AVE	Exterior	\$6,500.00	Ewalt Carpentry 45130 Bluff Rd. Volin, SD 57072	\$20.00
03/22/2018	BLDG-18-0022	HANSON, LUCAS D 1207 Picotte St.	Single Family Home - Accessory Structure	\$6,283.20	HANSON, LUCAS D 1207 PICOTTE ST YANKTON, SD 57078	\$52.50
03/14/2018	BLDG-18-0023	APPLIED ENGINEERING 2009 SD HWY 50	Extra Territorial Jurisdiction Manufacturing Plant Addition	\$3,500,000.00	Fiegen Construction 3712 S. Western Ave. Ste 200 SIOUX FALLS, SD 57105	\$35.00
03/19/2018	BLDG-18-0024	VELDHOUSE, DONALD L 2018 BURLEIGH ST	Exterior	\$18,000.00	Lefler, Mark 126 Lake Street YANKTON, SD 57078	\$20.00
03/19/2018	BLDG-18-0025	FRAZIER, RUSSELL 804 WEST 7 ST	Exterior	\$10,000.00	FRAZIER, RUSSELL 403 Windsor Street VOLIN, SD 57072	\$20.00
03/19/2018	BLDG-18-0026	DROTZMANN, STEVEN A 205 COLE DRIVE	Single Family Home - New	\$128,958.60	BD Construction 1305 West 27th Street YANKTON, SD 57078	\$380.50
03/29/2018	BLDG-18-0027	COX, JAMES 1008 BROADWAY AVE	Exterior	\$14,052.00	Huber Home Improvement 29403 US Hwy. 81 Irene, SD 57037	\$20.00

03/27/2018	BLDG-18-0028	LAMBERT, KAREN 1204 BURLEIGH ST	Exterior	\$13,965.84	Walloch Construction P.O. Box 1025 Yankton, SD 57078	\$20.00
03/29/2018	BLDG-18-0029	YAGGIE'S INC 3201 West City Limits Road	Extra Territorial Jurisdiction, Rolled Oat Facility	\$3,500,000.00	Bratney Companies 3400 109th St. URBANDALE, IA 50322	\$75.00
03/30/2018	BLDG-18-0030	RENTAL SOLUTIONS LLC 801 EAST 11 ST	Exterior	\$3,000.00	RENTAL SOLUTIONS LLC 502 W HOESE ST HARTINGTON, NE 68739	\$20.00

**(Current Month) Total Valuation: \$7,234,159.64**

**Total Fees: \$748.00**

**(Prior Year Month) Total Valuation: \$1,212,791.00**

**(Current Year) to Date Valuation: \$8,533,709.84**

**(Prior Year) to Date Valuation: \$3,572,281.00**

**CITY of YANKTON**  
**PLANNING COMMISSION MEETING MINUTES**  
**for**  
**Monday, March 12<sup>th</sup>, 2018**

The meeting was called to order at 5:33 p.m. by Chairman Pier

**ROLL CALL:**

Present – Deb Specht, Mike Healy, Marc Mooney, Bruce Viau, Jon Economy, Brad Wenande, ETJ Member Michael Welch, City Commission Liaison Dave Carda and Chairman Steve Pier.

Unable to attend: Lynn Peterson and Dr. Scott Schindler.

Chairman Pier called for approval of the February 13th, 2018 meeting minutes.

18-15 **MINUTES** – February 13<sup>th</sup>, 2018

**MOTION** – It was moved by Commissioner Specht and seconded by Commissioner Wenande to approve the minutes from February 13<sup>th</sup>, 2018.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**MOTION – PASSED**

Chairman Pier stated there were no consent items.

Chairman Pier stated there was no Old Business.

Chairman Pier moved on to New Business to discuss the Plat review of Lots 1A, 1B, and IC of Block 6, Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota. Address, 2403 and 2405 West City Limits Road. Westbrook Estates, LLC, owner.

Dave Mingo provided background on the proposal stating that it was a continuation of a project that has been going on for a few years now. Mr. Mingo continued to explain that the proposed plat lies within the previously platted Westbrook Estates. Block 6 was covered by the original Developer’s Agreement and all other provisions associated with annexation, platting and rezoning in were addressed in 2015 during Phase 1 of the development. The proposed plat further subdivides Lot 6 in a manner that provides for multiple ownerships of units in an apartment complex development area having multiple structures. Of primary note to the City is the provision of access for residents and utilities. Construction plans for the associated infrastructure have been presented to the City Engineer for review and they have been approved. B-Y Water also has been involved in the plan review as required. Staff recommends approval of the proposed plat.

18-16

**MOTION** – It was moved by Commissioner Wenande and seconded by Commissioner Viau to approve the Plat review of Lots 1A, 1B, and IC of Block 6, Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota. Address, 2403 and 2405 West City Limits Road.

**VOTE** – Voting “Aye” – all members present except Commissioner Deb Specht-  
“Abstained”.

Voting “Nay” – none.

**MOTION – PASSED**

**SCHEDULE:**

March 26<sup>th</sup>, 2018: City Commission reviews the plat and makes final decision.

Chairman Pier continued on to discuss the Plat review of Tract 2, Whitetail Run, in the NE 1/4 of the SE 1/4 of Section 16, T93N, R56W, of the 5th P.M., Yankton County, South Dakota. Address, 3900 Gary Avenue. Deerfield Truck and Equipment Company, owner.

Dave Mingo provided background on project and stated that the proposed plat divides a little over six acres from an agricultural parcel. The location of the proposed parcel within the City’s three mile plating jurisdiction allows the City to require the dedication of right-of-way along the extension of the planned street grid. In the area that this plat is located, dedications would include right-of-way corridors along sections lines, quarter lines and sixteenth lines. Mr. Mingo stated the proposed plat meets the requirements of the City’s review criteria. The proposal will be subject to county platting and land use approval requirements as it moves forward through that process. Staff recommends approval of the proposed plat.

Mr. Matt Evans spoke and stated that he (Evans) wants to build an RV Park adjacent to White Tail Run, which would share road access with the owner to the west.

ETJ Member Michael Welch asked for clarification regarding the entrance to the driveway of the planned RV Park to ensure no conflicts. Mr. Evans responded that he (Evans) had Attorney, Ross Den Herder, draw up an agreement to ensure the entrance driveway would serve its purpose.

Mr. Welch expressed concern over parking issues along the road. Mr. Evans responded and clarified that there will not be any parking allowed along the road related to his proposed RV Park. He further stated that he (Evans) has 7 additional acres to build a proper parking lot and plans to do so, in conjunction with building the RV Park.

Mr. Welch’s last concern was ensuring there would be enough space for fire trucks and emergency vehicles to turn around, if need be. Mr. Evans confirmed there would be enough room for any fire trucks and/or emergency vehicles to properly turn around.

Chairman Pier asked for clarity on Mr. Evans’ affiliation with the current property owner, Mr. Dennis Christensen.

Mr. Evans stated he is in the process of buying the property from Mr. Christensen.

- 18-17 **MOTION** – It was moved by Commissioner Economy and seconded by Commissioner Wenande to approve the Plat review of Tract 2, Whitetail Run, in the NE 1/4 of the SE 1/4 of Section 16, T93N, R56W, of the 5th P.M., Yankton County, South Dakota. Address, 3900 Gary Avenue. Deerfield Truck and Equipment Company, owner.  
**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.  
**MOTION – PASSED**

**SCHEDULE:**

March 26<sup>th</sup>, 2018: City Commission reviews the plat and makes final decision.

Chairman Pier moved on to discuss the February 2018 Building Report. The total valuation for February 2018 was \$234,110.20 which is significantly lower than February 2017 which was \$1,746,741.00. The current 2018 year to date valuation is \$1,299,555.20, compared to the prior year (2017) year to date valuation of \$2,359,4980.00.

Chairman Pier moved on to discuss a carry-over agenda item regarding the roles and expectations of the Planning Commission; and wanted to make sure the expectations of commission members were being met and that members were comfortable with their level of involvement in making decisions and obtaining information. Chairman Pier went on to reference the existing “Comprehensive Plan”, which was written in 2003, and discussed way we could determine if the plan was still current. Chairman Pier wondered if there should be a review of the plan to ensure it still aligns with the community’s motives, views and purpose.

Dave Mingo spoke on the subject in support of a plan review; and stated there is always a struggle with balancing how much detail the Commission wants to hear or needs to hear; and that it is often a challenge to gauge how involved the Commission wants to be, while being very mindful of overburdening Commission members. It was agreed upon by all that there needs to be a review of the Community Plan.

**ADJOURNMENT**

- 18-18 **MOTION** – It was moved by Commissioner Wenande and seconded by Commissioner Healy to adjourn at 6:09PM  
**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.  
**MOTION – PASSED**

Respectfully submitted,

Dave Mingo, Secretary

	<b>GENERAL SUMMARY</b>			
	<b>THIS MONTH</b>		<b>Year To Date</b>	
	<b>This Year</b>	<b>Last Year</b>	<b>This Year</b>	<b>Last Year</b>
<b>POLICE INCIDENTS</b>	<b>1154</b>	<b>1052</b>	<b>3051</b>	<b>3016</b>
<b>SHERIFF INCIDENTS</b>	<b>171</b>	<b>145</b>	<b>475</b>	<b>417</b>
<b>AMBULANCE CALLS (YPD)</b>	<b>22</b>	<b>25</b>	<b>64</b>	<b>83</b>
<b>FIRE / HAZMAT CALLS</b>	<b>3</b>	<b>6</b>	<b>7</b>	<b>14</b>
<b>FOREIGN AID CALLS</b>	<b>39</b>	<b>13</b>	<b>75</b>	<b>43</b>
<b>ALARMS</b>	<b>15</b>	<b>16</b>	<b>51</b>	<b>38</b>
<b>ANIMAL CALLS/COMPLAINTS</b>	<b>53</b>	<b>100</b>	<b>143</b>	<b>45</b>
<b>ANIMALS CLAIMED OR IMPOUNDED (HHS)</b>	<b>9</b>	<b>9</b>	<b>24</b>	<b>23</b>
<b>ANIMALS DISPOSED</b>	<b>0</b>	<b>6</b>	<b>1</b>	<b>9</b>

	<b>ACCIDENT SUMMARY</b>			
	<b>THIS MONTH</b>		<b>Year To Date</b>	
	<b>This Year</b>	<b>Last Year</b>	<b>This Year</b>	<b>Last Year</b>
<b>STATE REPORTABLE</b>	<b>15</b>	<b>10</b>	<b>38</b>	<b>45</b>
<b>NON REPORTABLE AND HIT &amp; RUN</b>	<b>33</b>	<b>30</b>	<b>87</b>	<b>92</b>
<b>SIGNAL 1 INJURY</b>	<b>3</b>	<b>1</b>	<b>7</b>	<b>11</b>
<b># PERSONS INJURED</b>	<b>5</b>	<b>0</b>	<b>10</b>	<b>5</b>
<b>FATALITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PEDESTRIAN ACCIDENT</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>



# March 2018 YPD Citations

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
<b>DUI</b>	<b>21</b>	<b>10</b>	<b>41</b>	<b>39</b>
<b>DRIVING UNDER REVOCATION</b>	<b>9</b>	<b>4</b>	<b>17</b>	<b>28</b>
<b>SUSPENDED, EXPIRED OR UNLICENSED DRIVER</b>	<b>18</b>	<b>17</b>	<b>55</b>	<b>63</b>
<b>CARELESS DRIVING</b>	<b>3</b>	<b>1</b>	<b>9</b>	<b>2</b>
<b>EXHIBITION DRIVING</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>
<b>SPEEDING</b>	<b>15</b>	<b>30</b>	<b>40</b>	<b>77</b>
<b>STOP SIGN, RED LIGHT VIOLATION</b>	<b>6</b>	<b>4</b>	<b>14</b>	<b>18</b>
<b>IMPROPER TURNING</b>	<b>2</b>	<b>2</b>	<b>7</b>	<b>4</b>
<b>YIELD RIGHT OF WAY</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>
<b>OPEN CONTAINER</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>10</b>
<b>CONSUMPTION UNDERAGE (18-20 yoa)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9</b>
<b>LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>MISDEMEANOR DRUG CITATIONS AND (Poss. Of Drug Paraph.)</b>	<b>23</b>	<b>21</b>	<b>67</b>	<b>50</b>
<b>TOBACCO VIOLATIONS</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>2</b>
<b>PETTY THEFT</b>	<b>4</b>	<b>4</b>	<b>11</b>	<b>5</b>
<b>INTENTIONAL DAMAGE TO PROPERTY</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>
<b>OTHER VIOLATIONS</b>	<b>22</b>	<b>38</b>	<b>61</b>	<b>115</b>
<b>TOTAL TRAFFIC CITATIONS</b>	<b>126</b>	<b>135</b>	<b>332</b>	<b>424</b>

March 2018 YPD Adult Arrest

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
<b>MURDER</b>	0	0	0	0
<b>RAPE</b>	0	0	0	0
<b>ROBBERY</b>	0	0	0	0
<b>BURGLARY</b>	0	0	5	6
<b>ASSAULT AGGRAVATED</b>	1	0	3	2
<b>ASSAULT SIMPLE</b>	4	0	6	6
<b>CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE</b>	6	7	19	11
<b>DISORDERLY CONDUCT</b>	0	0	0	1
<b>SEXUAL CONTACT/SEX OFFENSES</b>	1	0	1	0
<b>THEFT PETTY</b>	3	0	8	2
<b>THEFT GRAND</b>	0	1	0	2
<b>THEFT AUTO</b>	0	0	0	1
<b>FORGERY &amp; COUNTERFEITING</b>	0	5	0	5
<b>FRAUD</b>	0	0	0	0
<b>EMBEZZLEMENT</b>	0	0	0	0
<b>INTENTIONAL DAMAGE</b>	1	0	3	4
<b>NARCOTIC DRUG CHARGES</b>	31	48	120	100
<b>LIQUOR ARRESTS</b>	0	0	1	1
<b>WEAPONS VIOLATION</b>	0	3	0	5
<b>WARRANTS</b>	20	16	54	42
<b>PROTECTIVE CUSTODY</b>	0	0	0	0
<b>ALL OTHER OFFENSES</b>	31	39	91	116
<b>TOTAL ARRESTS</b>	<b>98</b>	<b>119</b>	<b>311</b>	<b>304</b>

March 2018 YPD Juvenile Arrests

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
<b>CURFEW</b>	0	0	0	0
<b>RUNAWAY</b>	5	1	6	2
<b>MIC</b>	9	0	18	1
<b>MURDER</b>	0	0	0	0
<b>RAPE</b>	0	0	0	0
<b>ROBBERY</b>	0	0	0	0
<b>BURGLARY</b>	0	0	0	1
<b>ASSAULT AGGRAVATED</b>	0	0	0	1
<b>ASSAULT SIMPLE</b>	1	2	3	3
<b>CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE</b>	0	0	0	0
<b>DISORDERLY CONDUCT</b>	0	0	0	0
<b>SEXUAL CONTACT / SEX OFFENSES</b>	0	0	0	0
<b>THEFT PETTY</b>	1	0	1	2
<b>THEFT GRAND</b>	0	0	0	0
<b>THEFT AUTO</b>	0	0	0	0
<b>FORGERY &amp; COUNTERFEITING</b>	0	0	0	0
<b>FRAUD</b>	0	0	0	0
<b>EMBEZZLEMENT</b>	0	0	0	0
<b>INTENTIONAL DAMAGE</b>	0	0	0	3
<b>NARCOTIC DRUG CHARGES</b>	6	5	10	9
<b>LIQUOR ARRESTS</b>	0	0	0	0
<b>WEAPONS VIOLATIONS</b>	0	0	0	2
<b>ALL OTHER OFFENSES</b>	2	0	5	5
<b>TOTAL ARRESTS</b>	24	8	43	29



# 2019 Budget Timeline

## City of Yankton

Task	04/09-04/13	04/16-04/20	04/23-04/27	04/30-05/04	05/07-05/11	05/14-05/18	05/21-05/25	05/28-06/01	06/04-06/08	06/11-06/15	06/18-06/22	06/25-06/29	07/02-07/06	07/09-07/14	07/16-07/20	07/23-07/27	07/30-08/03	08/06-08/10	08/13-08/17	08/20-08/24	08/27-08/31	09/03-09/10
1. 5 Year CIP Budget Workshop (April 24, 2018)																						
2. Distribute Worksheets																						
3. Distribute 5 Year Plan																						
4. Revenue Projections Due																						
5. City Manager Dist. Memo With % Goals for Spending																						
6. Revised Program Budget Goals Due																						
7. Present 5 Year Plan to Advisory Committees																						
8. 5 Year Plan Worksheets Due																						
9. Budget Worksheets Due																						
10. Budget Data Entry/Depts. Available for Coordination																						
11. Outside Agency Budget Requests Due (April 20th)																						
12. Budget Review by City Manager with Departments																						
13. 5 Year Plan Workshop with City Commission (June 18th)																						
14. Edit Budget with Changes from 5 Year Plan Workshop																						
15. Present Joint Budgets to County and Joint Powers																						
16. Present 5 Year plan to Planning Commission (7/09)																						
17. Finalize Proposed Budget																						
18. Prepare Budget for Copying																						
19. Distribute Proposed Budget (July 31, 2018)																						
20. Budget Workshops (August 14-16, 2018)																						
21. First Reading of Budget Ordinance (Aug. 27, 2018)																						
22. Consider Budget Ordinance (Sept. 10, 2018)																						

Golf, Park, Library, Planning and Airport

AGENDA  
NOTICE OF CALL  
SPECIAL CITY COMMISSION MEETING

A Special Meeting of the Board of City Commissioners shall be held on Friday, April 13, 2018, at 12:00 noon, in Meeting Room A at City Hall.

The following item shall be on the Agenda:

1. Canvass of the Election Returns of the City of Yankton  
Municipal Election held April 10, 2018.

The above mentioned item and no other shall be discussed at said Special Meeting.

By Order of

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Jake Hoffner  
Mayor


ATTEST:

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Al Viereck  
Finance Officer

\_\_\_\_ Voice vote

**Memorandum No. 18-71**

**TO:** Mayor and City Commissioners  
**FROM:** Amy Nelson, City Manager   
**RE:** Set budget workshop meeting  
**DATE:** April 3, 2018

According to our budget timeline schedule, we are slated to hold 5 Year Capital workshop meeting the week of April 23. We would suggest holding the budget workshop meeting on April 23 and not have a work session that night. We could plan to reconvene the budget meeting after the regularly scheduled City Commission meeting is complete. An alternate date or an additional date would be Tuesday, April 24, 2018 at City Hall.

\_\_\_\_\_ Voice vote

## ***Memorandum #18-65***

**To:** *City Commission*  
**From:** *Finance Officer*  
**Date:** *4/4/2018*  
**Subject:** *Second Reading and Public Hearing of Ordinance #1006, Amending Chapter 13, Article III, Division 4, Section 13-96 of the Yankton Code of Ordinances and supporting*

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Commissioners Tony Maibaum and Nathan Johnson have requested the Finance Office to bring forth a proposal increasing our Peddler/Solicitor licensing fees. They had noticed that in our Yankton Code of Ordinances these fees were established in 1949. The attachment to this memorandum specifies our current Code language pertaining to peddlers and solicitors. Our local statute references Chapter 37-13 of South Dakota Codified Law which may have been more specific about the amount of the fee and/or that it had to be set by Ordinance, but that chapter in state code was repealed in 1992 leaving municipalities with a much broader authority to regulate peddlers and solicitors:

*SDCL 9-34-8. Hawkers, peddlers, pawnbrokers, scalpers, employment agencies-- Provisions not applicable to peddling or soliciting telecommunications services. Every municipality may license, tax, regulate, or prohibit hawkers, peddlers, solicitors, pawnbrokers, ticket scalpers, and employment agencies. However, the provisions of § 9-34-18 and this section do not apply to the peddling or soliciting of telecommunications services subject to the provisions of chapter 49-13 or 49-31.*

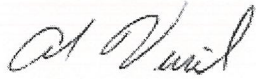
*SDCL 9-34-18. Local regulation of peddling and soliciting. Any county or municipality may regulate door-to-door sales, peddlers and solicitors.*

My recommendation would be for the Commission to first amend our Ordinance to allow the license fee to be set by Resolution, which requires only one meeting for future rate changes, thus simplifying the process.

I sent out an e-mail requesting peddler / solicitor rates in other South Dakota communities and received six responses back as shown in the attachment. Two communities charge an annual rate, one charges a 90-day rate, one charges a monthly rate, one charges a daily rate, and one charges a monthly or weekly or daily rate plus an investigation fee.

**It is recommended that the City Commission conduct the second reading and public hearing of Ordinance #1006 and adopt said ordinance. It is further recommended that the Commission discuss the rates and adopt Resolution #18-19 setting the rates for Peddlers / Solicitors in the City of Yankton.**

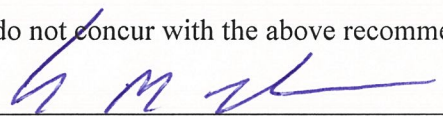
Thank you,



Al Viereck  
Finance Officer

I concur with the above recommendation

I do not concur with the above recommendation



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Amy Nelson, City Manager

Roll call



## Ordinance #1006

Be it ordained by the City Commission of Yankton, South Dakota that Chapter 13, Article III, Division 4, Section 13-96 of the Yankton Code of Ordinances be amended and replaced to wit:

- **Sec. 13-96. - Annual license fees.**

The fee for a license required by this division shall be set from time to time by Resolution of the Yankton City Commission.

(Rev. Ords. 1949, § 6.1403)

First Reading: March 26, 2018

Second Reading and Public Hearing: April 9, 2018

Adopted: April 9, 2018

Published:

Effective Date:

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Jake Hoffner, Mayor

ATTEST:

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Al Viereck, Finance Officer

Peddlers / Solicitors					
Community	Annual	Monthly	Weekly	Daily	Other
Harrisburg	\$50				
Hartford		\$50			
Aberdeen		\$200	\$100	\$35	\$20 - Investigation fee
Britton	\$100				
Clear Lake					\$50 - 90 days
Viborg				\$50	

***RESOLUTION #18-19***

**WHEREAS**, the City of Yankton has determined that it is necessary to adjust certain fees for Peddlers / Solicitors, and

**WHEREAS**, the city of Yankton last adjusted these fees in the year 1949, and

**WHEREAS**, the City Commission has discussed these fees,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of City Commissioners:

That the following fees be adopted;

Peddlers and Solicitors shall be charged the following fees for operating in the City of Yankton

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Adopted: April 9, 2018

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Jake Hoffner, Mayor

ATTEST:

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Al Viereck, Finance Officer

\_\_\_\_ Roll call

**Memorandum #18-67**

**To:** Amy Nelson, City Manager  
**From:** Corey Potts, Public Works Manager  
**Subject:** Bid award for a New 2018 Model 16 Cubic Yard Rear Loading Refuse Body for the Department of Public Works, Solid Waste Collection  
**Date:** April 2, 2018

Bid packets were furnished to three equipment dealers for a new 16 Cubic Yard Rear Loading Refuse Body. Three bids were received outlined below:

<i>Bidder Name</i>	<i>Specified Equipment Cost</i>
Sanitation Products, Inc. 901 E. 48 <sup>th</sup> Street N PO Box 86222 Sioux Falls, SD 57118-6222	\$69,142.00
Northern Truck & Equipment PO Box 1104 Sioux Falls, SD 57104-1104	NO BID
Olympic Sales Inc. PO Box 55 West Fargo, ND 58078	\$74,911.00

The 2018 adopted budget allows \$165,000 for the purchase of a truck and refuse body for the Department of Public Works, Solid Waste Division. The truck chassis was awarded on March 26, 2018 to North Central International, of Sioux Falls SD, Memorandum #18-61, for the amount of \$76,189.

The proposed truck and refuse body are a replacement for equipment presently in operation. The compactor truck that is to be replaced is Unit #218, a 1999 Chevrolet 8500 truck with refuse body. Replacement of this equipment is in accordance with the approved equipment replacement plan of fourteen (14) years.

The bid submitted by Sanitation Products Inc. of Sioux Falls, South Dakota, does meet the City specifications.

Therefore, City Staff recommends that the bid for the 16 Cubic Yard Real Loading Refuse Body for \$69,142 bid be awarded to Sanitation Products, of Sioux Falls, South Dakota. There is \$165,000.00 budgeted for the truck and refuse body. The bid for the truck was \$76,189 and the bid for the dump box and hydraulics is \$69,142 for a total of \$145,331 which is \$18,669 below the budgeted amount.

Respectfully submitted,

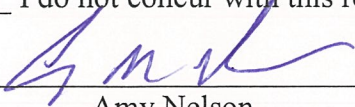


Corey Potts  
Public Works Manager

\_\_\_\_ Roll call

**Recommendation: It is recommended that the City Commission approve Memorandum #18-67 to award the bid for a new 16 Cubic Yard Rear Load Refuse Body, to Sanitation Products Inc., Sioux Falls, South Dakota, in the amount of \$69,142.00 for the Department of Public Works, Solid Waste Division.**

I concur with this recommendation  
 I do not concur with this recommendation

  
\_\_\_\_\_  
Amy Nelson  
City Manager

cc: Adam Haberman PE  
*mlr*

**Memorandum #18-69**

**To:** Amy Nelson, City Manager  
**From:** Corey Potts, Public Works Manager  
**Subject:** Bid Award for the Annual Supply of Bituminous Mix for the Department of Public Works, Street Division  
**Date:** April 2, 2018

One bid was received for the annual supply of Bituminous Mix. The bid received is outlined below.

NAME	BID AMOUNT
Concrete Materials 1500 N. Sweetman Place PO Box 84140 Sioux Falls, SD 57118-4140 Yankton Asphalt Plant	<b>\$66.50 per ton</b>

The bid submitted for \$66.50 per ton is comparable to what current asphalt costs are in other locations in South Dakota. The 2017 bid price was \$65.00 per ton.

The bid from Concrete Materials does meet City specifications and the City has utilized this supplier for several years. Therefore, it is recommended that the bid be awarded to Concrete Materials of Sioux Falls South Dakota, Yankton Asphalt Plant for the Annual Supply of Bituminous Mix.

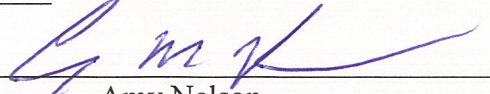
Respectfully submitted,



Corey Potts  
Public Works Manager

**Recommendation: It is recommended that the City Commission approve Memorandum #18-69 authorizing the Annual Supply of Bituminous Mix be awarded to Concrete Materials of Sioux Falls, South Dakota, Yankton Asphalt Plant at the price of \$66.50 per ton.**

I concur with this recommendation  
 I do not concur with this recommendation

  
 Amy Nelson  
City Manager

cc: Adam Haberman PE  
mlr

\_\_\_\_ Roll call

**Memorandum #18-68**

**To:** Amy Nelson, City Manager  
**From:** Corey Potts, Public Works Manager  
**Subject:** Bid award for the Annual Supply of Liquid Asphalt for the Department of Public Works, Street Division  
**Date:** April 2, 2018

Bid packets for the Annual Supply of Liquid Asphalt were sent to suppliers known to be within the region. The only bid received is outlined below.

	AC PG 58-28 Grade Asphalt Cement	MC 70 Grade Asphalt	RC 800 Grade Asphalt	Demurrage Cost Per Hour Over 3 Hours
Jebro, Inc. 2302 Bridgeport Drive Sioux City, IA 51111	<b>\$405.98 Ton</b>	<b>\$2.79 Gal.</b>	<b>\$3.00 Gal.</b>	<b>\$100.00</b>

The above grades of Liquid Asphalt are those used by the City to complete its annual maintenance and construction activities. Approximately 50 ton of AC Grade, 6,200 gallons of MC 70 Grade and 38,000 gallons of RC800 Grade Asphalt are used annually in maintenance and construction activities. The 2017 bid prices were \$368.00 per ton of AC Grade Asphalt Cement, \$2.34 per gallon of MC 70 Grade Asphalt, \$2.49 per gallon of RC 800 Grade Asphalt, and the Demurrage cost per hour remained the same at \$100.

The bid from Jebro, Inc. of Sioux City, Iowa, does meet specifications. Jebro has served the City of Yankton for several years supplying the City's liquid asphalt products. Therefore, it is recommended that the bid be awarded to Jebro, Inc. of Sioux City, Iowa, for the AC Grade Asphalt, RC800 Grade Asphalt and MC 70 Grade Asphalt in the amounts stated above.


Respectfully submitted,



Corey Potts  
Public Works Manager

**Recommendation: It is recommended the bid be awarded to Jebro, Inc. of Sioux City, Iowa, for the AC Grade Asphalt at \$405.98 per ton, MC 70 Grade Asphalt at \$2.79 per gallon and for the RC800 Grade Asphalt at \$3.00 per gallon as detailed in Memorandum #18-68.**

I concur with this recommendation  
 I do not concur with this recommendation



Amy Nelson  
City Manager

cc: Adam Haberman PE  
mlr

\_\_\_\_ Roll call

**Memorandum #18-70**

**To:** Amy Nelson, City Manager  
**From:** Bradley Moser, Civil Engineer  
**Subject:** Bid Award for the Walnut Street Replacement, from 2<sup>nd</sup> Street to 4<sup>th</sup> Street, and the Downtown Streetscaping  
**Date:** April 4, 2018

Bids for the Walnut Street Reconstruction Project from 2<sup>nd</sup> Street to 4<sup>th</sup> Street were opened on March 29, 2018. As part of the contract, the contractor will also install streetscape components on Walnut Street, as well as along the 2<sup>nd</sup> Street, City owned parking lots.

There were 5 bids received for the project. As you will see, the bidding was very competitive, with less than \$270,000.00 separating the low and high base bids. The proposal also included two alternatives, which would increase the bids if approved. The first alternative would provide for tables with adjoining seating, while the second alternative would upgrade the tree lighting to color changing luminaires. The increase in costs for each is \$15,000 and \$14,400, respectively.

The base bids received are listed below:

1. Feimer Construction, Inc., Yankton, SD	\$1,974,233.50
2. Masonry Components, Inc., Yankton, SD	\$2,036,339.15
3. BX Civil & Construction, Inc., Dell Rapids, SD	\$2,100,966.83
4. D&G Concrete, Inc., Sioux Falls, SD	\$2,211,137.56
5. Slowey Construction, Inc., Yankton, SD	\$2,239,775.00

The low bidder meets the specifications and is \$5,393.60 higher than the Engineer's estimate of \$1,968,839.90, for the project. The City is very familiar with Feimer Construction as they have successfully completed many City projects. Based on their work history and a review of the bids submitted, City staff recommends that the bid be awarded to Feimer Construction, Inc., in the amount of \$2,003,633.50 (base bid plus both alternates).

Respectfully submitted,

Bradley Moser  
Civil Engineer

**Recommendation:** It is recommended that the City Commission award the contract to Feimer Construction, Inc., in the amount of \$2,003,633.50, as explained in Memorandum #18-70.

I concur with the recommendation.  
 I do not concur with the recommendation.

Amy Nelson  
City Manager

cc: Adam Haberman



**Memorandum #18-66**

**To:** Amy Nelson, City Manager  
**From:** Taylor Peters, Communications & IT System Analyst  
**Subject:** Vehicle Purchase from the State Bid List for the Yankton Police Department, Patrol Division, One (1) 2018 Chevy Silverado  
**Date:** April 9, 2018

The adopted 2018 vehicle replacement budget provides funding for the purchase of a replacement marked patrol vehicle. The vehicle to be replaced is a 2013 Chevrolet Caprice. It has 103,555 miles on the odometer. This vehicle meets the mileage requirement according to the vehicle replacement plan of 100,000 or 10 years. After arrival of the new vehicle, the Caprice will be placed on surplus.

Beck Motors of Pierre, South Dakota has the State bid contract for the proposed vehicle which allows the City to purchase the new vehicle from Beck Motors at the State bid price. Northtown Automotive was contacted and stated they could not match State bid contract pricing. The vehicle to be purchased is a 2018 Chevy Silverado in the total amount of \$42,216 including equipment and installation. The 2018 capital vehicle replacement budget is currently \$82,000.

Therefore, it is recommended the vehicle be purchased from Beck Motors of Pierre, South Dakota based on the State bid amount. Delivery of the vehicle will be approximately 60-90 days.

Respectfully submitted,



Taylor Peters  
 Communications & IT System Analyst

**Recommendation: It is recommended that the City Commission approve Memorandum #18-66 for the purchase of one 2018 Chevy Silverado in the amount of \$42,216 for the Yankton Police Department, Patrol Division, from Beck Motors of Pierre, South Dakota from the State bid contract.**

I concur with this recommendation  
 I do not concur with this recommendation.



Amy Nelson, City Manager

\_\_\_\_ Roll call

**RESOLUTION #18-18**

**WHEREAS**, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, destruction or other disposal of said personal property.

**NOW, THEREFORE, BE IT RESOLVED** that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SOLD OR DESTROYED

2013 Chevrolet Caprice VIN: 6G1MK5U28DL825238

Adopted:

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Jake Hoffner  
Mayor

ATTEST:

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Al Viereck  
Finance Officer

**Memorandum #18-73**

**To:** Amy Nelson, City Manager  
**From:** Joe Morrow, Building Official  
**Subject:** 2018 Sidewalk Café Permit Applications  
**Date:** April 3, 2018

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Attached three Sidewalk Café permit applications along with site drawings (Exhibits A, B & C) detailing the location of items to be located on the sidewalk.

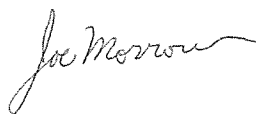
Sidewalk Cafés are permitted in defined areas of a B-3 Central Business District. Several considerations included in the approval of permits are:

- Outdoor food or beverage sales and dining may only occur on the sidewalks that are adjacent to the building or structure in which the business is located.
- A five-foot wide pedestrian zone must be maintained, not including the curb zone, the two-foot area nearest the curb.
- The pedestrian zone shall be kept easily navigable.
- Once approved, the location of the pedestrian zone cannot change without City Commission action in the form of an amendment to the existing permit, or as part of the annual renewal process.
- No food or beverage service devices can be attached to the sidewalk or other public areas without approval.
- All equipment must be moved indoors during non-business hours, unless the tables and chairs are secured in an approved manner or constructed of such material and placed so that they cannot be inadvertently moved or blown by the wind. Residential style plastic chairs and tables are not permitted.
- All garbage and cigarette refuse containers must be specifically manufactured for their intended use.
- The outdoor café area must be monitored and cleared of empty cans, bottles and other refuse during business hours and at closing time. Sidewalk areas shall be swept and cleaned as needed.

It is recommended that the City Commission approve the attached Sidewalk Permit Applications for the following:

- Boomers Inc. 100 E. 3<sup>rd</sup> Street
- Rounding 3<sup>rd</sup> 304 W. 3<sup>rd</sup> Street & 309 Cedar Street
- River Front Event Center 113, 115, 119 & 121 W. 3<sup>rd</sup> Street.

Respectfully Submitted,

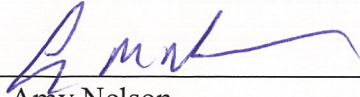


Joe Morrow  
 Building Official

\_\_\_\_\_ Roll call

**Recommendation: It is recommended that the City Commission approve Memorandum #18-73 for Sidewalk Café Permits for Boomers Inc, Rounding 3<sup>rd</sup> and the River Front Event Center.**

I concur with this recommendation.  
 I do not concur with this recommendation.

  
\_\_\_\_\_  
Amy Nelson,  
City Manager

\_\_\_\_ Roll call

# CITY OF YANKTON

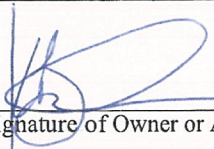
## Sidewalk Cafe Permit Application

Annual permit for calendar year: 2018

Permit No. \_\_\_\_\_

Permit Fee: \$25.00

Please note: the application must be reviewed and approved by the City Commission before sidewalk cafe activities may begin.

Legal Description <u>W. 25' Lot 8 &amp; 9 Blk 3, Lower Yankton</u>		
Address <u>100 East Third Street Yankton SD 57078</u> <u>605-665-9167</u>		
Owner <u>Gary Boom</u>	Mailing Address	Phone Number
<u>Boomers Inc.</u>	<u>100 E 3rd, Yankton SD 57078</u>	<u>605.665.9167</u>
Operator/Contact Person	Mailing Address	Phone Number
<u>Kim Braunnasreuther</u>	<u>100 E 3rd, Yankton SD 57078</u>	<u>605.666.1521</u>
Sidewalk cafe activities are only allowed in the <b>sidewalk cafe zone</b> as described in the City of Yankton's Sidewalk Cafe Ordinance.		
<p><i>Public Sidewalk Use Zones shall be defined as:</i></p> <ol style="list-style-type: none"> <li>1. Curb zone: Two feet from the face of the curb toward the private property line.</li> <li>2. Pedestrian zone: A five foot wide corridor on the sidewalk not including the curb zone.</li> <li>3. Sidewalk cafe permit zone: Remaining area of the public sidewalk not included in the curb zone or pedestrian zone. Sidewalk cafes may be located in this zone.</li> </ol>		
<p><b>Site Plan Requirement</b></p> <p>Please note this permit application must be accompanied by a site plan to scale showing the above described use zones and proposed sidewalk cafe request. The plan should also indicate all items to be placed on the sidewalk: tables, chairs, decorations, serving equipment, etc...</p>		
<p><b>Additional comments</b> (Please describe the items to be placed on the sidewalk and the how they will be stored/secured)</p> <p><u>Boomers Lounge would once again like to place 3-4 tables and chairs in a sidewalk cafe zone located in front of our building. Each table will have 2-4 chairs. Tables will have an attachable umbrella, weather permitting. Tables and chairs will be placed &amp; removed as South Dakota "Seasons" permit. We will be adding 2-4 black planters inside the fenced area that will be filled with flowers &amp; plants. We intend to make and keep the outside area appealing and to follow the guidelines that are required</u></p>		
 Signature of Owner or Authorized Agent		(Date)
_____ City of Yankton Authorized Agent		(Date)
<p>I certify that I am aware of the terms and conditions of the Sidewalk Cafe Permit and I agree to comply with all requirements of the associated City of Yankton Sidewalk Cafe Ordinance. Any person who violates any of the provisions of this ordinance may have their permit revoked and is further subject to the penalties described in Section 1-8 in the Code of Ordinances for the City of Yankton, South Dakota.</p>		

DOUGLAS AVE.

CURB LINE

GARBAGE CAN

MH

PEDESTRIAN ZONE 5'-0"

BOOMERS  
100 E. 3rd Street

SIDEWALK RAMP

PEDESTRIAN ZONE 5'-0"

FIRE HYDRANT

LIGHT POLE

3' DIAM. TABLES TYP.

2' CURB ZONE TYP.

SIDEWALK RAMP

PORTABLE FENCE

CURB LINE

PLANTERS  
15" X 36" TYP.

3RD STREET



EXHIBIT -A-

# CITY OF YANKTON

## Sidewalk Cafe Permit Application

Annual permit for calendar year: 2018

Permit No. \_\_\_\_\_

Permit Fee: \$25.00

Please note: the application must be reviewed and approved by the City Commission before sidewalk cafe activities may begin.

Legal Description <u>304 W 3RD: W3 E2 L1S 10+11 + W3 E2 E2 L12 BLK 24 TODD'S S/D</u> <u>309 CEDAR: E50' OF N18' L11 + E50' OF S22' L12 BLK 24 TODD'S S/D</u>		
Address <u>304 W 3rd &amp; 309 Cedar ST Yankton, SD 57078</u>		
Owner	Mailing Address	Phone Number
<u>Drotzmann + Portillo LLC</u>	<u>304 W 3rd Yankton</u>	<u>605-2234</u>
Operator/Contact Person	Mailing Address	Phone Number
<u>Steve Drotzmann</u>	<u>P.O. Box 1082 Yankton, SD 57078</u>	

Sidewalk cafe activities are only allowed in the **sidewalk cafe zone** as described in the City of Yankton's Sidewalk Cafe Ordinance.

Public Sidewalk Use Zones shall be defined as:

1. Curb zone: Two feet from the face of the curb toward the private property line.
2. Pedestrian zone: A five foot wide corridor on the sidewalk not including the curb zone.
3. Sidewalk cafe permit zone: Remaining area of the public sidewalk not included in the curb zone or pedestrian zone. Sidewalk cafes may be located in this zone.

### Site Plan Requirement

Please note this permit application must be accompanied by a site plan to scale showing the above described use zones and proposed sidewalk cafe request. The plan should also indicate all items to be placed on the sidewalk: tables, chairs, decorations, serving equipment, etc...

Additional comments (Please describe the items to be placed on the sidewalk and the how they will be stored/secured)

(2) 3'-0" DIAM. TABLES AT EACH LOCATION. REF. DRAWING

Steve Drotzmann 3-29-18  
 Signature of Owner or Authorized Agent (Date)  
SD 3-29-18

\_\_\_\_\_  
 City of Yankton Authorized Agent (Date)

I certify that I am aware of the terms and conditions of the Sidewalk Cafe Permit and I agree to comply with all requirements of the associated City of Yankton Sidewalk Cafe Ordinance. Any person who violates any of the provisions of this ordinance may have their permit revoked and is further subject to the penalties described in Section 1-8 in the Code of Ordinances for the City of Yankton, South Dakota.

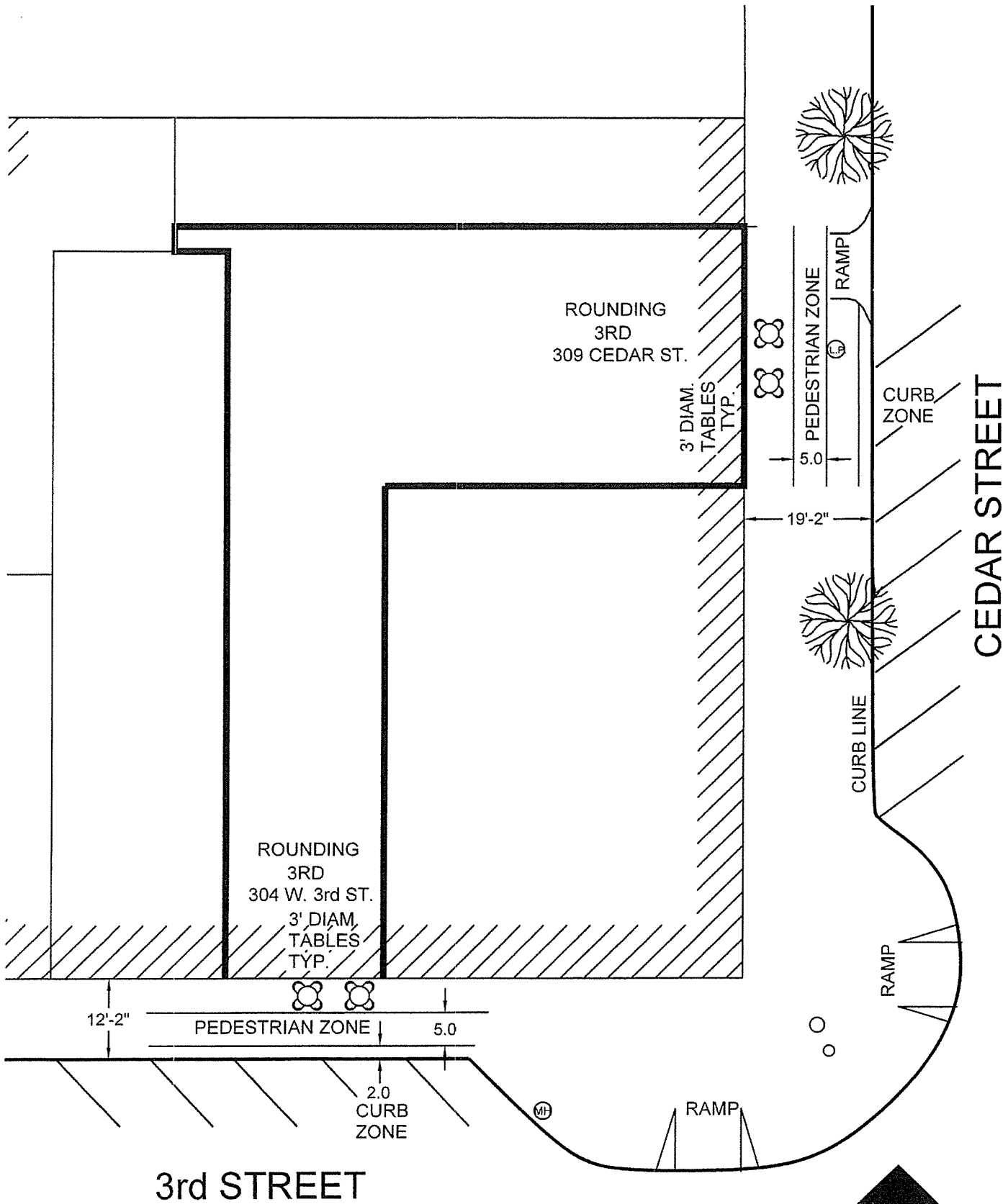


EXHIBIT -B-



# CITY OF YANKTON

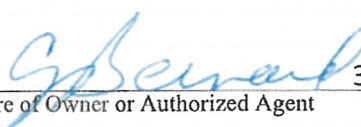
## Sidewalk Cafe Permit Application

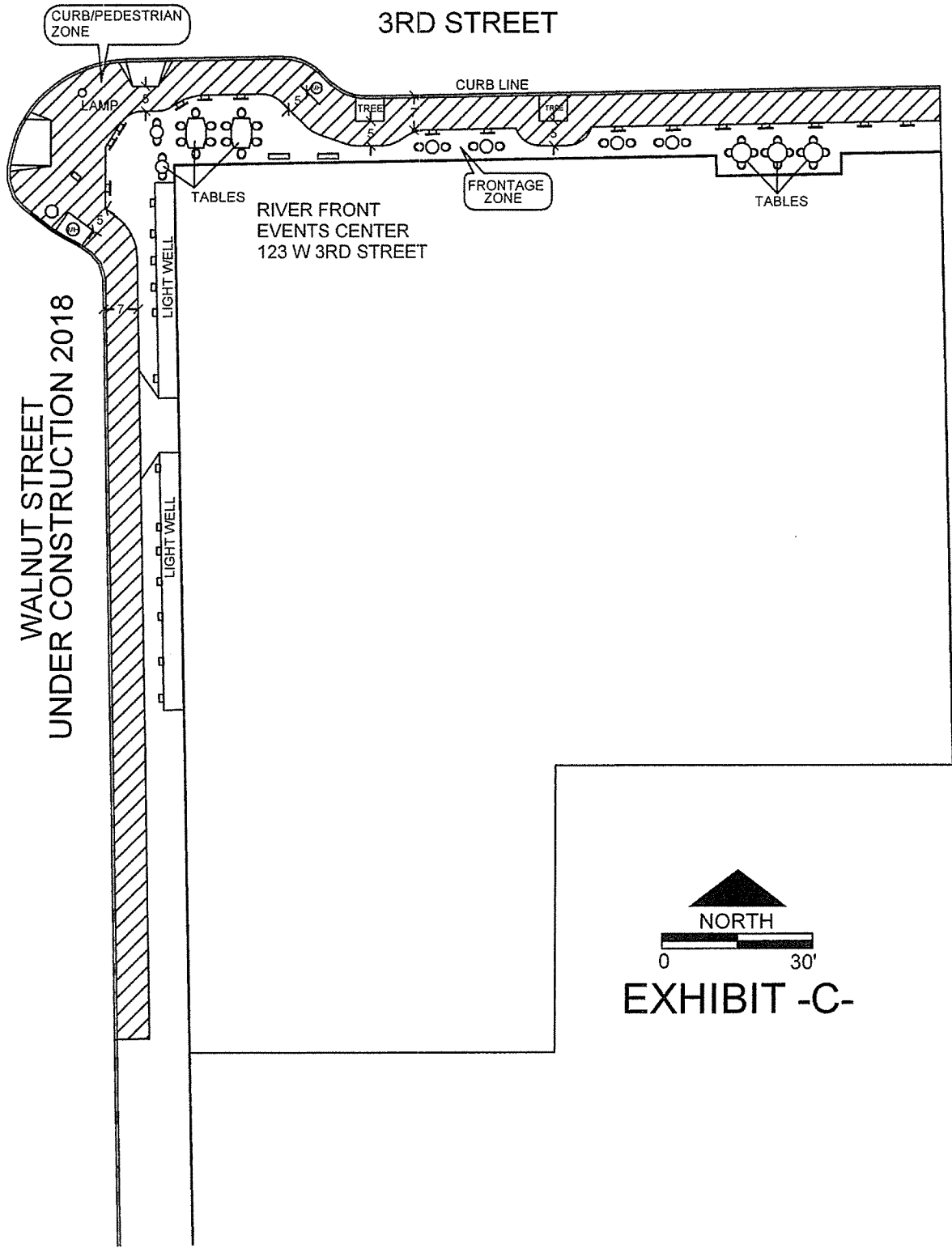
Annual permit for calendar year: 2018

Permit No. \_\_\_\_\_

Permit Fee: \$25.00

Please note: the application must be reviewed and approved by the City Commission before sidewalk cafe activities may begin.

Legal Description <u>SEE BELOW</u>		
Address <u>113, 115, 117, 119 + 121 WEST 3<sup>RD</sup> STREET</u>		
Owner	Mailing Address	Phone Number
<u>RIVER FRONT EVENTS CENTER</u>	<u>121 W 3<sup>RD</sup> ST.</u>	<u>661-2509</u>
Operator/Contact Person	Mailing Address	Phone Number
<u>CURT + MELCEWA BERNARD</u>	<u>121 WEST 3<sup>RD</sup> ST.</u>	<u>661-2509</u>
<p>Sidewalk cafe activities are only allowed in the <b>sidewalk cafe zone</b> as described in the City of Yankton's Sidewalk Cafe Ordinance.</p> <p><i>Public Sidewalk Use Zones</i> shall be defined as:</p> <ol style="list-style-type: none"> <li>1. Curb zone: Two feet from the face of the curb toward the private property line.</li> <li>2. Pedestrian zone: A five foot wide corridor on the sidewalk not including the curb zone.</li> <li>3. Sidewalk cafe permit zone: Remaining area of the public sidewalk not included in the curb zone or pedestrian zone. Sidewalk cafes may be located in this zone.</li> </ol>		
<p><b>Site Plan Requirement</b></p> <p>Please note this permit application must be accompanied by a site plan to scale showing the above described use zones and proposed sidewalk cafe request. The plan should also indicate all items to be placed on the sidewalk: tables, chairs, decorations, serving equipment, etc...</p>		
<p><b>Additional comments</b> (Please describe the items to be placed on the sidewalk and the how they will be stored/secured)</p> <p><u>LEGALS:</u>  <u>E 3 LOTS 1+2 + N 19' E 3 LOT 3 BLK 11 TODD'S S/D</u>  <u>M 3 LOTS 1+2 W 30' M 3 LOT 3; N 19' E 20' M LOT 3 BLK 11 TODD'S S/D</u>  <u>W 3 LOTS 1+2 PART LOT 3; ALL OF 4 + 10' LOT 5 BLK 11 TODD'S S/D</u></p> <p><u>SEE ATTACHED TABLES + CHAIRS</u></p>		
<p><u></u></p>		<p><u>3/28/2018</u></p>
Signature of Owner or Authorized Agent		(Date)
<p>_____ City of Yankton Authorized Agent</p>		(Date)
<p>I certify that I am aware of the terms and conditions of the Sidewalk Cafe Permit and I agree to comply with all requirements of the associated City of Yankton Sidewalk Cafe Ordinance. Any person who violates any of the provisions of this ordinance may have their permit revoked and is further subject to the penalties described in Section 1-8 in the Code of Ordinances for the City of Yankton, South Dakota.</p>		



WALNUT STREET  
UNDER CONSTRUCTION 2018

3RD STREET

RIVER FRONT  
EVENTS CENTER  
123 W 3RD STREET



EXHIBIT -C-

## *Memorandum #18-74*

**To:** Amy Nelson, City Manager  
**From:** Bradley Moser, Civil Engineer  
**Subject:** Introduction and First Reading of the Amendment to the Ordinance #1007 for Sidewalk Locations and Widths and Setting April 23, 2018 as the Second Reading and Public Hearing of Said Ordinance  
**Date:** April 4, 2018

---

The Active Transportation Plan was adopted on March 13, 2017, called for a change in our ordinance relating to sidewalk width. The attached Ordinance #1007 would amend language in the City of Yankton's Code of Ordinances to establish a minimum sidewalk width of five (5) feet. Currently the minimum width for sidewalk installation is four (4) feet. In situations where the new width would not be feasible, the ordinance would still enable the Public Works Director to allow a narrower sidewalk.

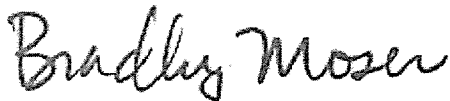
Increasing the minimum width would provide adequate space for two people to walk side-by-side or to pass one another, eliminating the need for one or both to move to the side or completely off the sidewalk. Five-foot sidewalks accommodate safe travel of youth that are learning to ride bicycles, scooters or other forms of transportation. Additionally, more width provides added space for those using baby strollers, walkers or wheelchairs.

Although not all of South Dakota's communities have made the change to wider sidewalks, quite a few have. Cities like Vermillion, Pierre, Mitchell, Rapid City and Sioux Falls have implemented a 5' minimum sidewalk for various situations/locations in their communities.

A search of the Federal Highway Administration (FHWA) website indicates that they too have made the switch to a 5' width minimum. They state that "Any width less than this does not meet the minimum requirements for people with disabilities." I have attached the FHWA document, which includes further reasoning for widening our current standards and also provides very good information on the elements/requirements in having a safe and successful urban sidewalk system.

The proposed amendment would also change the thickness of the sidewalk at ADA ramps and through driveways. Doing so provides consistency with what the city currently installs during construction projects.

Respectfully submitted,



Bradley Moser  
Civil Engineer

**Recommendation: It is recommended that the City Commission introduce and conduct the first reading of Ordinance #1007 and set April 23, 2018 as the second reading and public hearing of said Ordinance.**

X I concur with the recommendation.

\_\_\_\_\_ I do not concur with the recommendation.

\_\_\_\_\_  
Amy Nelson  
City Manager

cc: Adam Haberman

## ORDINANCE NO. 1007

AN ORDINANCE AMENDING THE CITY OF YANKTON CODE OF ORDINANCES, CHAPTER 21, ARTICLE III, SECTION 21-47, TITLED "LOCATION AND WIDTH OF SIDEWALKS AND DRIVEWAYS".

BE IT ORDAINED, BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF YANKTON, SOUTH DAKOTA **THAT THE FOLLOWING CODE OF THE CITY ORDINANCES BE AMENDED:**

### CHAPTER 21

Sec. 21-47. - Location and width of sidewalks and driveways.

(a) *Sidewalks*. All sidewalks required by this article:

- (1) Shall be located on public property or a dedicated sidewalk easement and shall be located as specified by the director of public works.
- (2) Shall be of the same width as sidewalks immediately adjacent thereto but of not less than ~~four (4)~~ five (5) feet; or, in cases where a sidewalk abuts the curb, the sidewalk shall be not less than six (6) feet in width. Where sidewalks adjacent thereto are of different widths, then the director of public works shall determine the width thereof.
- (3) All sidewalks constructed on Third Street between Mulberry Street and Linn Street, on Broadway Avenue between Third Street and Fourth Street, on Walnut Street between Third Street and Fourth Street and on Douglas Avenue between Second Street and Fourth Street shall extend in width from the lot line to the curblin.
- (4) Shall be a minimum thickness of four (4) inches except at residential driveways **and ADA ramps, including the turning space**, where the thickness shall be a minimum of ~~five and one half (5½)~~ **six (6)** inches, and commercial driveways shall be as prescribed by the director of public works.
- (5) Shall be constructed with Portland cement concrete or equivalent as determined by the director of public works.

(b) *Driveways*. All driveways and driveway approaches required by this article:

- (1) Shall be limited to one (1) access point. A second access point may be allowed for residential properties if the property is located on a corner lot: one (1) access point to each street frontage may be permitted. Multiple access points may be allowed for residential, business and industrial properties where, in the opinion of the director of public works, the driveway design will not interfere with traffic safety. In all cases where a second or multiple-driveway access is requested, it must be approved by the director of public works.
- (2) Shall have a minimum width of ten (10) feet for residential properties and sixteen (16) feet for business and industrial properties. The curb opening shall be not greater than the buildable area width, plus three (3) feet extended from the driveway edge for

residential properties and forty (40) feet for business and industrial properties. In no case shall the driveway opening extend beyond the property line.

- (3) Shall not be located closer than twenty-five (25) feet from the projected curblines of the intersecting street.
- (4) Shall be constructed of Portland cement concrete from the curblines to the property line; and, from the property line to the structure or parking lot, may be of Portland cement concrete, asphalt concrete or an equivalent material approved by the director of public works.

## L E S S O N 13

# Walkways, Sidewalks, and Public Spaces

### 13.1 Purpose

No single design feature can ensure that a streetscape will be attractive to pedestrians. Rather, the best places for walking combine many design elements to create streets that “feel right” to people on foot. Street trees, separation from traffic, seating areas, pavement design, lighting, and many other factors should be considered in locations where pedestrian travel is accommodated and encouraged. This lesson provides an overview of these design elements, with examples of successful streetscapes throughout the United States.

### 13.2 Basic Urban Sidewalk Requirements

All urban sidewalks require the following basic ingredients for success: adequate width of travel lanes, a buffer from the travel lane, curbing, minimum width, gentle cross-slope (2 percent or less), a buffer to private properties, adequate sight distances around corners and at driveways, shy distances to walls and other structures, a clear path of travel free of street furniture, continuity, a well-maintained condition, ramps at corners, and flat areas across driveways. Sidewalks also require sufficient storage capacity at corners so that the predicted volume of pedestrians can

gain access to and depart from signalized intersections in an orderly and efficient manner.

#### Minimum Width of Sidewalks

Sidewalks require a minimum width of 5.0 feet if set back from the curb or 6.0 feet if at the curb face. Any width less than this does not meet the minimum requirements for people with disabilities. Walking is a social activity. For any two people to walk together, 5.0 feet of space is the bare minimum. In some areas, such as near schools, sporting complexes, some parks, and many shopping districts, the minimum width for a sidewalk is 8.0 feet. Thus, any existing 4.0-foot-wide sidewalks (permitted as an AASHTO minimum) often force pedestrians into the roadway



in order to talk. Even children walking to school find that a 4.0-foot width is not adequate.

### Desirable Sidewalk Width

The desirable width for a sidewalk is often much greater. Some shopping districts require 12, 20, 30, and even 40 feet of width to handle the volumes of pedestrian traffic they encounter. Pennsylvania Avenue in Washington, D.C. has 30-foot sidewalk sections to handle tour bus operations, K Street in Washington, D.C. has 20-foot sections to handle transit off-loading and commercial activity, the commercially successful Paseo de Gracia boulevard in Barcelona, Spain has 36 to 48 feet in most sections.

Designers must pay close attention to minimums, and only use variances below these levels for short sections. On the other side of the width equation, overly ample sidewalk widths are rarely justified. It is essential to work out the peak volumes of transit discharge, the likely commercial appeal of an area, and the influence of large tour buses and other factors when designing public space.

Chapter 13 of the *Highway Capacity Manual* covers the topics of sidewalk width and pedestrian level of service.



*For two people to walk abreast, 5 feet is the bare minimum for sidewalk width.*

Be sure to calculate the commercial need for outdoor cafes, kiosks, corner gathering spots, and other social needs for a sidewalk. Sidewalk widths have not been given sufficient attention by most designers. When working in a commercial area, designers should always consult property owners, chambers of commerce, and landscape architects to make certain that the desired width is realistic. Corner or mid-block

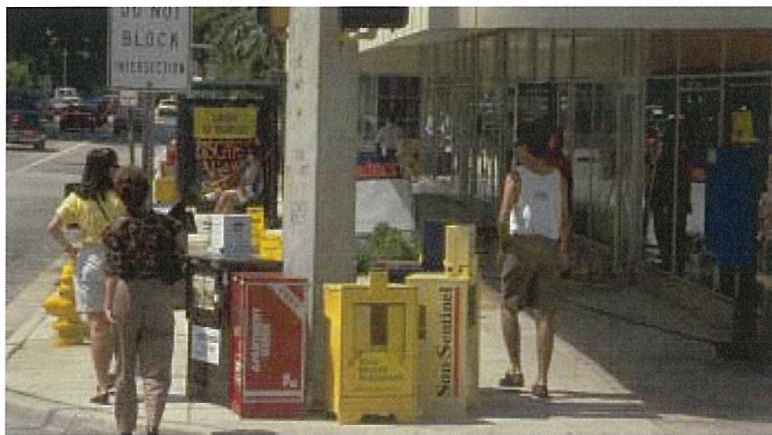
bulb-outs can be used to their advantage for creating both storage space for roadway crossings and for social space.

The safety needs of motorists and bicyclists in the roadway must be considered when determining the desirable widths of adjacent sidewalks. There is compelling evidence that generous lane width (12-foot) standards applied to downtown and commercial streets are counterproductive and lead to faster traffic.

AASHTO specifically permits 10- or 11-foot travel lanes on arterials in commercial districts, and also permits turning lanes to be restricted to 10 feet. Truck volumes and the volume of bicycles must also be factored into this equation. As a general rule, when speeds are at or near bicycle speeds (15 to 20 mph), then bike lanes may not be as essential as the appropriate width of sidewalk. The designer is reminded that in Central Business Districts (CBD), the pedestrian volume may be 50 to 90 percent of total traffic. When these needs are not met, the commercial and social success of the community is lessened, and safety may be compromised.

### Paving Materials

Although most sidewalks are made of concrete, in some instances, asphalt can provide a useful surface. On trails, joggers and some others prefer asphalt. As a general rule,



*Including amenities such as newspaper stands and kiosks along corners creates lively, more defined spaces; however, they should not interrupt the flow of pedestrian traffic.*



however, the long life of concrete, and the distinct pattern and lighter color are preferred. Paver stones can also be used, and in some applications, they have distinct advantages (see section later in this lesson).

### Border Areas and Buffers

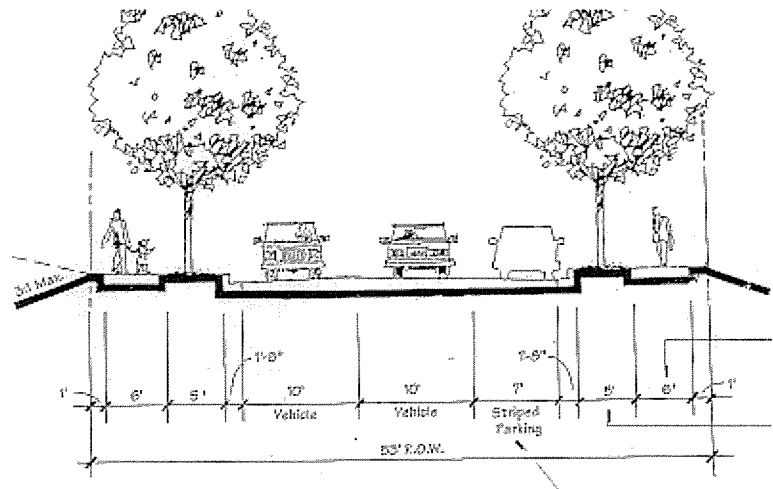
A border area should be provided along streets for the safety of motorists and pedestrians as well as for aesthetic reasons. The border area between the roadway and the right-of-way line should be wide enough to serve several purposes, including provision of a buffer space between pedestrians and vehicular traffic, sidewalk space, snow storage, an area for placement of underground utilities, and an area for maintainable esthetic features such as grass or other landscaping. The border width may be a minimum of 5 feet, but desirably, it should be 10 feet or wider. Wherever practical, an additional obstacle-free buffer width of 12 feet or more should be provided between the curb and the sidewalk for safety and environmental enhancement. In residential areas, wider building setback controls can be used to attain these features. (AASHTO, *A Policy on Geometric Design of Highways & Streets*, 1990)

The preferred minimum width for a nature strip is 5 to 7 feet. A nature strip this wide provides ample storage room for many utilities. The width provides:

- An essential buffer between an out-of-control motorist and a pedestrian.
- Improved sight distances at driveways.
- Adequate width for landscaping and street trees.

A tree set back from the roadway 4.0 feet meets minimum AASHTO standards for fixed objects when a barrier curb is used (30 mph or less), and is adequate for most species. The area is ample for most snow storage. When this preferred minimum cannot be achieved, any width, down to 4.0 feet or even 2.0 feet, is still beneficial.

Nature strips, especially in downtown areas, may be a good location to use paver stones for easy and affordable access to underground utilities. In



*The width of a natural buffer provides the essential space needed for situations such as protecting pedestrians from out-of-control vehicles.*

downtown areas, nature strips are also a convenient location for the swing-width of a door, for placement of parking meters, hydrants, lampposts, and other furniture.

Another way to achieve border width and the needed buffer from traffic is to provide bike lanes. This 5-foot space creates a minimal safe width to the sidewalk, even when at the back of the curb; reduces the effects of noise and splashing; and provides a higher level of general comfort to the pedestrian.

On-street parking has two distinct advantages for the pedestrian. First, it creates the needed physical separation from the motorist. Second, on-street parking has been shown to reduce motorist travel speeds. This creates an environment for safer street crossings.

On the back side of sidewalks, a minimum width buffer of 1 to 3 feet is essential. Without such a buffer, vegetation, walls, buildings, and other objects encroach on the usable sidewalk space. With just several months of growth, many shrubs will dominate a sidewalk space. This setback is essential, not only to the walking comfort of a pedestrian, but to ensure essential sight lines at each residential and commercial driveway.

### Placement of Street Furniture/Shy Distances

Pedestrians require a shy distance from fixed objects, such as walls, fences, shrubs, buildings, parked cars, and other features. The desired shy distance for a



*Parked cars can also serve as a buffer between the sidewalk and the street.*

pedestrian is 2.0 feet. Allow for this shy distance in determining the functional width of a sidewalk.

Note that attractive windows in shopping districts create momentary stoppage of curious pedestrians. This is a desired element of a successful street. These window watchers take up about 18 to 24 inches of space. The remaining sidewalk width will be constrained. This is often desirable on sidewalks not at capacity. But if this stoppage forces pedestrians into the roadway, the sidewalk is too narrow.

Newspaper racks, mail boxes, and other street furniture should not encroach into the walking space. Either place these items in the nature strip, or create a separate storage area behind the sidewalk, or in a corner or mid-block bulb-out. These items need to be bolted in place.

Parking meters on a narrow sidewalk create high levels of discomfort. In a retrofit situation, place meters at the back of the walk, or use electronic parking meters every 50 or 100 feet.

Parking garages on commercial district walks are ideally placed away from popular walking streets. If this cannot be done, keep the driveways and curb radii tight to maximize safety and to minimize the discomfort to pedestrians.

### **Grade**

If possible, grade should be kept to no more than 5 percent, and, terrain permitting, avoid grades greater

than 8 percent. When this is not possible, railings and other aids can be considered to help elder adults. The Americans With Disabilities Act (ADA) does not require designers to change topography, but only to work within its limitations and constraints. Do not create any man-made grade that exceeds 8 percent.

### **Stairs**

Since falls are common with poorly designed stairs, every effort should be made to create a slip-free, easily detected, well-constructed set of stairs. The following principles apply: Stairs require railings on at least one side, and they need to extend 18 inches beyond the top and bottom stair. When an especially wide set of stairs is created, such as at transit stations, consider rails on both sides and one or two in mid-stair areas. Avoid open risers, and use a uniform grade with a constant tread to rise along the stairway length. All steps need to be obvious. Stairs should be lit at night. A minimum stairway width is 42 inches (to allow two people to pass). The forward slope should be 1 percent in order to drain water. Stairs in high nightlife pedestrian centers can be lit both above and at the side.

### **Landscaping**

“Landscaping should be provided for esthetic and erosion control purposes in keeping with the character of the street and its environment. Landscaping should be arranged to permit sufficiently wide, clear, and safe pedestrian walkways. Combinations of turf, shrubs, and trees are desirable in border areas along the roadway. However, care should be exercised to ensure that guidelines for sight distances and clearance to obstructions are observed, especially at intersections.” (AASHTO, *A Policy on Geometric Design of Highways & Streets*, 1990)

Landscaping can also be used to partially or fully control crossing points of pedestrians. Low shrubs in commercial areas and near schools are often desirable to channel pedestrians to crosswalks or crossing areas.

Sidewalks must be graded and placed in areas where water will not pond or where large quantities of water will not sheet across.

### Rural Sidewalks

Sidewalks along rural roadway sections should be provided as near the right-of-way line as is practicable. If a swale is used, the sidewalk should be placed at the back of the swale. If a guardrail is used, the sidewalk must be at the back of the guardrail. There will be times in near-urban spaces where the placement of sidewalks is not affordable or feasible. Wide paved shoulders on both sides of the roadway will be an appropriate substitute in some cases. However, the potential for growth in near-urban areas requires that rights-of-way be preserved. When sidewalks are placed at the back of the right-of-way, it may be necessary to bring the walkways forward at intersections in order to provide a roadway crossing where it will be anticipated by motorists. Security issues are also important on rural area sidewalks, so street lighting should be given full consideration. This lighting can act as part of the transitional area alerting higher speed motorists that they are arriving in an urban area.

### Bridge Sidewalks

Bridge crossings are essential to pedestrians and bicyclists. Whenever possible, the sidewalks should be continued with their full width. Sidewalks on bridges should be placed to eliminate the possibility of falling into the roadway or over the bridge itself. Sidewalks should be placed on both sides of bridges. Under extreme conditions, sidewalks can be used on one side only, but this should only be done when safe crossings can be provided on both ends of the bridge. When sidewalks are placed on only one side, they should be wider in order to accommodate large volumes of pedestrian traffic.

### Corners

Management of land on the corner is essential to the successful commercial street. This small public space is used to enhance the corner sight triangle; to permit underground piping of drainage so that street water can be captured on both sides of the crossing; to provide a resting place and telephone; to store pedestrians waiting to cross the roadway; and to provide

other pedestrian amenities. Well-designed corners, especially in a downtown or other village-like shopping district can become a focal point for the area. Benches, telephones, newspaper racks, mailboxes, bike racks, and other features help enliven this area. Corners are often one of the most secure places on a street. An unbuilt corner, in contrast, is often a magnet for litter and it erodes the aesthetics of the street.

## 13.3 Street Lighting

For both safety and security reasons, most sidewalks require street lighting. Lighting is needed for both lateral movement of pedestrians and for detection by motorists when the pedestrian crosses the roadway. As a general rule, the normal placement of street luminaries, such as cobra heads, provide sufficient lighting to ensure pedestrian movement. However, in commercial districts, it is often important to improve the level of lighting, especially near ground level. Successful retail centers often use low street lamps in addition to or in lieu of high angle lamps. Some designs permit both the high angle highway lamp and the low angle street lamp on the same pole.

Pedestrians on a pedestrian-oriented street design (shopping district) require three sources of lighting. The first is the overall street lighting, the second is the low placement of lamps (usually tungsten) that reach between and below most trees, and the third is



the light emitted from stores that line the street. The omission of any one of these lights can result in an undesirable effect, and can reduce the desire to walk or shop at night.

Lights are needed in all areas where there are crosswalks or raised channel islands. Lighting can be either direct or can be placed to create a silhouette effect. Either treatment aids the motorist in detecting the pedestrian.

Pedestrians are less attracted to a commercial zone, or any area where there are dark spots. The potential to be victimized keeps many pedestrians from traveling through an area at night. Thus, lighting from shops, street lamps, and highway luminaries are essential to the success of a commercial district. Even one dark spot along a block may force some pedestrians to the opposite side of the street.

## 13.4 Sidewalk Placement

Sidewalks are recommended on both sides of all urban arterial, collector, and most local roadways. Although local codes vary, AASHTO and other national publications insist that separation of the pedestrian from motorized traffic is an essential design feature of a safe and functional roadway.

Although the AASHTO Policy on Geometric Design of Highways and Streets (Greenbook) does not fully address the issue of sidewalk placement, in lightly

developed areas, the Greenbook does recommend that rights-of-way be preserved on all arterial and collector roadways. Although AASHTO and many other organizations suggest that some short sections of local streets can have sidewalks on one side only, the designer should consider that single-side sidewalks can create unwanted motorist/pedestrian conflicts.

### Priority Construction of Sidewalks

Many communities, such as Tallahassee, Florida, have small (\$250,000), but significant, sidewalk construction funds set aside for community development and pedestrian safety. When prioritizing missing sidewalks, it is important to provide sidewalks to fill gaps on arterials and collectors at the following locations:

- Schools (within 1/4 mile).
- To all transit stops.
- Parks, sports arenas.
- Shopping districts, other commercial areas.
- Recreational corridors.
- Retirement homes.
- Medical complexes/hospitals.
- All public buildings.

### Costs and Benefits of Sidewalks

A typical neighborhood lot sidewalk of 5 feet and two street border trees raise the cost of the undeveloped lot by 1 to 3 percent. In comparison, residential lot streets with sidewalks and trees often show an increased property value of \$3,000 to \$5,000.



*Pedestrians on a pedestrian-oriented street (shopping district) require three sources of lighting.*

## 13.5 Ambiance, Shade, and Other Sidewalk Enhancements

The above discussion provides a basis for meeting the most basic needs of a pedestrian. In many parts of a city, it is essential to create highly successful walking corridors. The following elements are often

found to be desirable to achieve robust commercial activity and to encourage added walking versus single-occupant motor vehicle trips. One or two very attractive features create a highly successful block ... and one or two highly offending or unsafe conditions will leave one side of the street nearly vacant.

### **Trees**

It is hard to imagine any successful walking corridor fully void of trees. The richness of a young or mature canopy of trees cannot be matched by any amount of pavers, colorful walls or other fine architecture, or other features. Although on higher speed roads (40 mph and above) trees are often set at the back of the sidewalk, the most charming streets are those with trees gracing both sides of a walkway. This canopy effect has a quality that brings pedestrians back again and again. If only one side can be achieved, then on low-speed roadways, again the trees are best if placed between the walkway and the curb. A 4-foot setback from the curb is required.

In older pre-WW II neighborhoods, trees were often placed every 25, 30, or 35 feet apart. It is essential to keep trees back far enough from the intersection to leave an open view of traffic. With bulb-outs, this can often allow trees near the corner.

### **Paver Stones**

Colorful brick, stone, and even tile ceramics are often used to define corners, to create a mood for a block or commercial district, or to help guide those with visual impairments. These bricks or pavers need to be set on a concrete pad for maximum life and stability.

Paver stones can also be used successfully in neighborhoods. Denmark is one of many European countries that use concrete 1-meter-square paver stones as sidewalks. These stones are placed directly over compressed earth. When it is time to place new utilities, or to make repairs, the paver stones are simply lifted, stacked, and replaced when the work is complete.



*The designer of this pre-WW II neighborhood in Birmingham, AL knew the value of street trees.*

### **Awnings**

Retail shops should be encouraged to provide protective awnings to create shade, protection from rain and snow, and to otherwise add color and attractiveness to the street. Awnings are especially important in hot climates on the sunny side of the street.

### **Outdoor Cafes**

There are many commercial actions that can help bring back life to a street. Careful regulation of street vendors, outdoor cafes, and other commercial activity, including street entertainers, help enliven a place. The more activity, the better. One successful outdoor cafe helps create more activity and, in time, an entire evening shopping district can be helped back to life. When outdoor cafes are offered, it is essential to maintain a reasonable walking passage-way. The elimination of two or three parking spaces in the street and the addition of a bulb-out area can often provide the necessary extra space when cafe seating space is needed.

### **Alleys and Narrow Streets**

Alleys can be cleaned up and made attractive for walking. Properly lit and planned they can be secure and inviting. Some alleys can be covered over and made into access points for a number of shops. The tasteful and elegant Bussy Place alley in Boston was a run-down alley between buildings. With a roof overhead and a colorful interior with escalators, this



*Alleys can be made attractive and can serve as access points to shops.*

alley is now the grand entry to a number of successful downtown shops. Other alleys become attractive places for outdoor cafes, kiosks, and small shops.

Victoria, on Vancouver Island, British Columbia, has a host of 30 or more alleys that channel a major portion of its pedestrian traffic between colorful buildings and quaint shops. Some alleys that were originally hard-wood bricks are now polished and provide a true walk through history.

The expansion of a mid-block set of crossings can help make these alleyways a prime commercial route and can lessen some of the pedestrian activity on several main roads.

#### **Kiosks**

Small tourist centers, navigational kiosks, and attractive outlets for other information can be handled through small-scale or large-scale kiosks. Well-positioned interpretive kiosks, plaques, and other instructional or historic place markers are essential to visitors. These areas can serve as safe places for people to meet and can generally help with navigation.

#### **Play Areas and Public Art**

Public play areas and interactive art can help enliven a corner or central plaza. One especially creative linear space in Norway provided a fence and a 40-foot-long jumping box. Children were invited to see how far they could jump, and compare their jump with record holders, kangaroos, grasshoppers, dogs, and other critters.

#### **Pedestrian Streets, Transit Streets, and Pedestrian Malls**

A number of European cities are reclaiming streets that are no longer needed for cars. Cars still have access to many of these streets before 10:00 a.m. and after midnight. Other streets in both the East and West are being converted to transit and pedestrian streets (e.g., 15th Street Mall in Denver). These conversions need to be made with a master plan so that traffic flow and pedestrian movements are fully provided for. There are many streets in America that

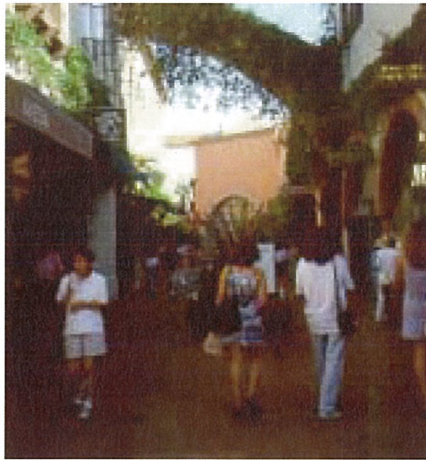
have been temporarily converted to pedestrian streets and later, following a lack of use, were then converted back to traffic. There are many instances where it is not possible to generate enough pedestrian traffic to keep a street “alive.” Under these conditions, the presence of on-street auto traffic creates security for the pedestrian.

### **13.6 Pedestrian Plazas**

Many plazas constructed in the recent past have been too large and uncomfortable for pedestrians, serving more to enhance the image of the building on the lot. Some of these are products of zoning laws that encouraged plaza construction in exchange for increased building height. However, bonus systems haven’t ensured that the “public space” will actually be a public benefit. Decisions have been based on inches and feet, instead of on activity, use, or orientation. The result has been a number of plazas with problems: some are windswept, others are on the shady side of buildings, while others break the continuity of shopping streets, or are inaccessible because of grade changes. Most are without benches, planters, cover, shops, or other pedestrian comforts. To be comfortable, large spaces should be divided into smaller ones. Landscaping, benches, and wind and rain protection should be provided, and shopping and eating should be made accessible.

It has been demonstrated that *no* extra room should be provided. In fact, it is usually better to be a bit crowded than too open, and to provide many smaller

spaces instead of a few large ones. It is better to have places to sit, planters, and other conveniences for pedestrians than to have a clean, simple, and “architectural” space. It is better to have windows for browsing and stores adjacent to the plaza space, with cross-circulation between different uses than to have the plaza serve one use. It is better to have retailers rather than offices border the plaza. And, finally, it is better to have the plaza be a part of the sidewalk instead of separated from the sidewalk by walls.



*Small protected spaces provide separation from noise and traffic.*

Where is the best place for a plaza? Plazas ideally should be located in places with good sun exposure and little wind exposure, in places that are protected from traffic noise and in areas that are easily accessible from streets and shops. A plaza should have a center as well as several sub-centers.

The planner should inventory downtown for spaces that can be used for plazas, especially small ones. Appropriate spaces include: space where buildings may be demolished and new ones constructed, vacant land, or streets that may be closed to traffic or may connect to parking.

New stores can sometimes be set back 8 to 10 feet from the street to allow plaza space in exchange for increased density.

Some suggestions for planners and developers of plazas include the following:

- Limit plaza size to create small, human-scaled spaces. A maximum size of 2,500 square feet is appropriate, with several small plazas being better than one large one.



*In some European countries, streets have been turned over to pedestrians.*

- Enclose a plaza on one or two sides.
- Plan for at least 20 percent of the plaza to be landscaped.
- Provide seating in the sun and make it readily accessible to the public.
- Develop shops and stores along the plazas, excluding large banks, travel agents, and offices that attract few pedestrians.
- Do not use large expanses of blank wall.

- Plan for prevailing sun angles and climatic conditions, using as a rule of thumb a minimum of 20 percent of daily sunshine hours on March 21.
- Encourage the use of bandstands, public display areas, outdoor dining space, skating rinks, and other features which attract crowds. In cold or rainy areas, a covered galleria would benefit pedestrians more than an open plaza.
- Integrate indoor and outdoor space to make it more useful. Plan spaces to be small and informal in character and quality so as to be inviting, comfortable, and non-oppressive.

- Avoid sunken plazas, since access is difficult and people feel uncomfortable in them. Keep them level or just slightly below sidewalk grade. For instance, at Rockefeller Center in New York City, the lower level originally had shops, that failed and were converted to the now famous ice skating rink. Most people view the rink from above, while only users go below.



*Streets with a raised median will usually have lower pedestrian crash rates.*

- Avoid architectural and geometrical bench arrangements. Instead, consider where and how most people would prefer to sit. One reason so-called “undesirables” frequent many plazas is that benches are not usable by pedestrians. Movable chairs, heavy enough not to be stolen, but light enough to move, are recommended so that people can choose where they want to sit and what arrangement they prefer.

## 13.7 Exercise: Design a Pedestrian Space

### Part 1

Choose an existing public space that currently does not encourage walking and redesign it to better accommodate pedestrians. Your plan should be



developed at a conceptual level. You should prepare a plan view drawing with enough information to identify major existing features, proposed improvements, and impacts. Profile and cross-section view drawings are also helpful in presenting particular details required to construct your proposed improvements. Aerial photographs and U.S. Geological Survey topographic maps often provide a good background for overlaying proposed improvements.

### Part 2

Conduct a pedestrian capacity analysis for the Piedmont Park case study location (as described in Exercise 3.8 of Lesson 3) using procedures described in the *Highway Capacity Manual*. The four major park entrances, as indicated on the Site Location Map, should be evaluated to determine the pedestrian level of service (LOS). In order to conduct this evaluation, the following assumptions should be utilized:

- Expand 15-minute pedestrian counts included in the park usage data to represent hourly volumes.
- All of the pedestrian volume at each of the four entrances accesses the park on existing 5-foot-wide feet wide sidewalks.

Utilize and document other assumptions as necessary in order to conduct the LOS analysis. Be sure to evaluate the sensitivity of values related to your assumptions.

Determine the existing level of service for pedestrians at the four major park entrances. Do the sidewalks need to be widened? In addition, evaluate pedestrian level of service under the following scenarios:



- Average weekday pedestrian traffic is anticipated to double in 5 years, will 5-foot-wide sidewalks be adequate?
- Special events will generate pedestrian volumes five times those measured for an average weekday.

## 13.8 References

Text and graphics for this lesson were derived from the following sources:

Florida Department of Transportation, *Florida's Pedestrian Planning and Design Guidelines*, 1997.

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Richard Untermann, *Accommodating the Pedestrian*, 1984.

Wilmington Area Planning Council, *Mobility-Friendly Design Standards*, 1997.

For more information on this topic, please refer to:

AASHTO, *A Policy on Geometric Design of Highways & Streets*, 1990.

Institute of Transportation Engineers, *Design and Safety of Pedestrian Facilities*, 1998.

Office of Transportation Engineering and Development, *Pedestrian Design Guidelines Notebook*, Portland, OR, 1997.