



**CITY OF YANKTON**

**2018\_01\_22**

**COMMISSION MEETING**



**Mission Statement**  
*To provide cost-effective public services as required by its citizens and to provide an environment so that both its citizens and the economy prosper.*

---

---

## **YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at 7:00 P.M.

**Monday, January 22, 2018**

City of Yankton Community Meeting Room

Located at the Technical Education Center • 1200 W. 21<sup>st</sup> Street • Room 114

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

---

---

### **I. ROUTINE BUSINESS**

**1. Roll Call**

**2. Approve Minutes of regular meeting of January 8, 2018**

**Attachment I-2**

**3. Schedule of Bills**

**Attachment I-3**

**4. City Manager's Report**

**Attachment I-4**

**5. Public Appearances**

*Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.*

### **II. CONSENT ITEMS**

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.*

**1. Work Session**

Setting date of February 26, 2018, at 6:00 pm in Room #114 of the Regional Technical Education Center for the next work session of the Yankton City Commission to discuss Yankton Youth Soccer

**2. Establish public hearing for sale of alcoholic beverages**

Establish February 12, 2018, as the date for the public hearing on the request for a Special Events (on-sale) Liquor License for 1 day, February 24, 2018, from Boomer's Inc., (Gary W. Boom, President) d/b/a Boomer's Lounge, NFAA, 800 Archery Lane, Yankton, South Dakota.

**Attachment II-2**

3. **Possible Quorum Event**  
January 30, 2018, for 2018 Yankton Day at the Legislature, no official commission action
4. **Possible Quorum Event**  
February 3, 2018, for 2018 Legislative Cracker Barrel, no official commission action
5. **Possible Quorum Event**  
March 3, 2018, for 2018 Legislative Cracker Barrel, no official commission action
6. **Possible Quorum Event**  
February 14-19, 2018, for World Archery Tournament, no official commission action
7. **Peddler's License Application**  
Consideration of Memorandum #18-06 recommending approval of an application for a Peddler's License for Midco to go house-to-house to demonstrate new services, answer questions, ascertain any problems and check the quality of their signal.  
**Attachment II-7**
8. **Possible Quorum Event**  
February 22, 2018, for CVB Presentation, no official commission action
9. **Possible Quorum Event**  
February 27, 2018, for State of the Community Event, no official commission action
10. **Establish public hearing for sale of alcoholic beverages**  
Establish February 12, 2018, as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 1 day, March 16, 2018, from Dayhuff Enterprises, Inc. d/b/a O'Malley's Bar (Jeff Dayhuff, President), NFAA, 800 Archery Lane, Yankton, S.D.  
**Attachment II-10**
11. **Establishing public hearing for sale of alcoholic beverages**  
Establish February 12, 2018, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License for 3 days, August 17-19, 2018, from Yankton Area Riverboat Days, Inc. (Milissia Wuebben, Treasurer), Riverside Park, Yankton, S.D.  
**Attachment II-11**
12. **Establishing public hearing for sale of alcoholic beverages**  
Establish February 12, 2018, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License for 3 days, August 17-19, 2018, from Yankton Area Riverboat Days, Inc. (Milissia Wuebben, Treasurer), City Hall Auditorium, Yankton, S.D.  
**Attachment II-12**
13. **Possible Quorum Event**  
February 13, 2018, for 2018, YAPG Annual Meeting, no official commission action

**14. Establish public hearing for sale of alcoholic beverages**

Establish February 12, 2018, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, Saturday, March 17, 2018, from Lewis & Clark Theatre Company, (Katie Fargo, Executive Director) 328 Walnut, Yankton, SD 57078.

**Attachment II-14**

**III. OLD BUSINESS**

*Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.*

**NONE**

*Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.*

**IV. NEW BUSINESS**

*New business items are those that have not been discussed by the Commission previously.*

**1. Utility Easement Dedication**

Consideration of Memorandum #18-05, regarding Utility Easement Dedication on City Owned Property

**Attachment IV-1**

**2. Recycling Cans / Parks**

Consideration of Memorandum #18-10 regarding recycling cans in City of Yankton parks

**Attachment IV-2**

**3. 911 Phone Automatic Policy Routing**

Consideration of Memorandum #18-14 and Resolution #18-05 regarding 911 Phone Automatic Policy Routing

**Attachment IV-3**

**4. 8<sup>th</sup> Street Utilities**

Consideration of Memorandum #18-11 regarding 8<sup>th</sup> Street Utilities

**Attachment IV-4**

**5. Salary Correction for City Attorney**

Consideration of Memorandum #18-07 and Resolution #18-03 regarding salary correction for the City Attorney

**Attachment IV-5**

**6. Introduction and First Reading – Budget Ordinance**

Introduction, first reading of Ordinance #1003, the first reading and establishing February 12, 2018, as the date for the second reading and public hearing regarding the first supplement to the 2018 annual appropriation Ordinance #1001

**Attachment IV-6**



**7. Planning Commission Recommendation – Conditional Use Permit**

Consideration of Memorandum #18-12 regarding Resolution #18-04, a Conditional Use Permit for a School Athletic Field in an A-1 Agricultural zoning district on the North 3/4 of the SW 1/4 of the NE 1/4 except Lot H1 and further excepting land previously conveyed for road purposes, Section 7, T93N, R55W of the 5th PM, Yankton County, South Dakota. Address, 2000 Mulberry Street, northwest of the intersection of Burleigh Street and E. 20th Street. Yankton Public School District, owner.

**Attachment IV-7**

**V. ADJOURN INTO ZONING BOARD OF ADJUSTMENT**

1. Roll call

2. Approval of minutes from January 8, 2018

**Attachment V-2**

**3. Zoning Board of Adjustment Variance Request**

Second Reading and Public Hearing - Consideration of Memorandum #18-13, a Zoning Board of Adjustment public hearing to consider a of a variance from the maximum height requirements for a fence in the 25-foot front yard setback in an A-1 Agricultural zoning district on the North 3/4 of the SW 1/4 of the NE 1/4 except Lot H1 and further excepting land previously conveyed for road purposes, Section 7, T93N, R55W of the 5<sup>th</sup> PM, Yankton County, South Dakota. Address, 2000 Mulberry Street, northwest of the intersection of Burleigh Street and E. 20th Street. Yankton Public School District, owner.

**Attachment V-3**

**VI. ADJOURN AND RECONVENE AS BOARD OF CITY COMMISSIONERS**

1. Roll call

**VII. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL & CONTRACTUAL MATTERS UNDER SDCL 1-25-2**

*Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:*

- Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- Preparing for contract negotiations or negotiating with employees or employee representatives.*
- Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

*Any official action concerning such matters shall be made at an open official meeting.*

**VIII. RECONVENE AS BOARD OF CITY COMMISSIONERS**

## **IX. OTHER BUSINESS**

*Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.*

## **X. ADJOURN THE MEETING OF JANUARY 22, 2018**

*The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.*

*Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.*

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
JANUARY 8, 2018**

Board of City Commissioners of the City of Yankton was called to order by Mayor Hoffner.

**Roll Call:** Present: Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum, Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 18-01

Moved by Commissioner Knoff, seconded by Commissioner Moser, to approve the Minutes of the regular meeting of December 22, 2017.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-02

Moved by Commissioner Johnson, seconded by Commissioner Ferdig, that the Schedule of Bills be approved and warrants be issued.

AOX Welding Supply Co Inc-Lens Kit-\$33.00-Advanced Weighing Systems Inc-Landfill S/W Support-\$1,595.00-AMG Occupational Medicine-Drug Testing-\$94.50-ASCAP-2018 License Fee-\$348.00-Auto Value Parts Store-Battery-\$494.93-Brandt/Todd-Retirement Supplies-\$48.98-Brock White Company LLC-Controllers-\$324.32-Building Sprinkler Inc-Sprinkler Inspect-\$260.70-Centurylink-Phone-Dec-\$1,165.74-Chamber Of Commerce-Chamber Bucks-\$275.00-City Of Vermillion-Jt Power Cash Trans-\$42,509.66-City Of Yankton-Rubbish-\$42.00-City Of Yankton-Compacted Garbage-\$10,488.71-City Of Yankton-Landfill-\$24.00-City Utilities-Water-WW Charges-\$299.64-Claritus-Postage Supplies-\$167.36-Core & Main-Watermain Parts-\$723.91-Credit Collection Service Inc-UT Collection-Nov-\$293.77-Danko Emergency Equipment-Combi Tool-\$2,600.00-Den Herder Law Office Pc-Legal Services-\$1,125.27-Dept Of Environment-Annual WW Fee-\$12,500.00-Dept Of Revenue-Lab Tests-\$565.00-Dex Media East-Phone Book-\$37.29-Dougherty & Company LLC-Service Fee-\$700.00-Echo-Light Bulbs-\$78.90-Ehresmann Engineering Inc-Parts-\$129.03-Ethanol Products Llc-Co2-\$894.43-Falkenberg Construction-Repairs-\$336.60-Feimer Construction-Demolition-\$8,000.00-Ferrell/Tonya-Canva Accounts-\$119.40-Geotek Eng & Testing Serv Inc-Testing-\$108.00-Graymont Capital Inc-Lime-\$4,485.43-Johnson Controls Inc-Repairs-\$4,029.31-Kaiser Refrigeration Inc-Parts-\$305.90-List Ventures Steel-Labor-\$400.00-Lobepro Rotary Pumps-Pump-\$7,790.23-Midamerican Energy-Fuel-\$9,296.47-Midamerican Energy-Fuel-\$4,892.47-Midwest Alarm Company Inc-Fire Alarm Testing-\$836.00-Midwest Tape-Audio Books-\$129.96-Midwest Wheel Companies-Locking Latch-\$52.50-Missouri Valley Shopper-Tree Trimming Ad-\$161.99-Mount Marty College Library-Books-\$120.00-Mw Auto & Towing-Towing-\$80.00-Nebraska Salt And Grain Co-Road Salt-\$5,739.71-Neu Pond And Landscaping-Landscaping-\$5,413.10-Northwestern Energy-Elect-\$66,250.59-Observer-Tree Trimming Ad-\$64.00-AOX Welding Supply-Green Welding Visor-\$47.98-Adobe-Creative Cloud-\$255.47-Airnav-Airnav.Com Renewal-\$79.00-Alg Air-NFAA Las Vegas-\$1,080.00-Amazon Mktplace-Digital Camera-\$2,625.00-Amazon Services-Kindle-Recreation Supplies-\$7.44-Amazon.Com-Toner-\$427.15-Amazon.Com-Office Supplies-\$45.97-Amazon.Com-Toner-\$26.56-Appera-Towels-\$241.60-Arc Services/Training-Lifeguarding Program-\$950.00-Connection-Patrol Cars-\$336.00-Awwa.Org-Awwa Partnership Program-\$50.00-Axon Taser-Tasers Supplies-\$2,394.87-Best Western-Travel Expense-\$84.00-Bomgaars-Welding Jackets&Grinder-\$3,222.66-Browndoggadgets-Program Supplies-\$108.37-Buhl Cleaners-Uniform-

\$12.00-Bullock Hotel-Training-\$118.00-Burger King-Travel Expense-\$7.16-Cafe Brule-Staff Appreciation-\$35.00-California Contractors-Safety Equipment-\$137.82-Caseys Gen-Staff Appreciation-\$7.49-Cedar County Veterinar-K9 Medical Max-\$75.00-Center Point Large Pri-Large Print Books-\$275.64-Century Tool Equipment-Rotary Selector Switch-\$33.79-Coffee Cup-Fuel-\$43.73-Concrete Materials-Park Supplies-\$525.00-Conoco-Travel Expense-\$37.12-Cowboy-Travel Expense-\$3.87-Cox Auto Supply-Oil-\$1,061.66-Crescent Electric-ODS Pump Timers-\$681.88-Dairy Queen-Travel Expense-\$8.88-Danko Emergency Equipm-Safety Devices Ptl Cars-\$439.77-Dayhuff Enterprises In-Janitorial Supplies-\$480.66-Delight Donuts-Staff Appreciation-\$8.60-Dept Of Agriculture-Schools-\$50.00-Dlt Solutions-Autocad Maintenance-\$2,852.76-Dollar Tree-Supplies-\$60.71-Dx Service-Salt-\$1,781.89-Eb 2018 National Inte-K9 Conference Travel-\$650.00-Echo Electric Supply-Breaker-\$69.30-Ehresmann Engineering-Shop Supplies-\$13.19-Esri-Esri Software Maint-\$4,000.00-Exxonmobil-Fuel-\$34.82-Facebk-Advertismnts-\$35.93-Facebk-Boost Ad-\$25.00-Fastenal Company-Digester SS Plumbing-\$291.23-Fbi Identification Rec-Background Checks-\$90.00-Fore Sight Sports-Merchandise-\$585.29-Fred Haar Company-Tractor Repair-\$1,959.40-Gan Desmoineeregcir-Des Moines Register Subx-\$461.78-Godfathers Pizza-Travel Expense-\$6.44-Gold Dust-Travel Expense-\$13.00-Graham Tire-Tires-\$663.32-Great Wall Chinese-Travel Expense-\$13.00-Hayneedle-Table/Chair Project-\$233.24-Hedahls-Repair Parts-\$368.12-Hy Vee-Entre-\$496.32-Independence Waste-Porta Pottys-\$621.90-Int L Code Council Inc-Exam Fees-\$211.94-Ir Industrial-Air Compressor Repairs-\$860.76-JJ Benji-Uniforms-\$900.75-Jp Cooke-Animal Tags-\$129.20-Jack S Uniforms & Equi-Uniforms-\$315.74-Jcl Solutions-Cleaning Supplies-\$984.79-Jimmy Johns-YAPG-\$25.50-Kaiser Refrigeration-Dehumidifier Refrigerant-\$1,100.22-Kendell Doors-Key Cores-\$186.50-Koletzky Implement Inc-Hydraulic Filter-\$289.50-Kopetskys Ace Hdwe-Maintenance Tools-\$655.36-Lewis And Clark Ford-Battery Replacement-\$48.53-Locators And Supplies-Locate Supplies-\$240.07-Mark S Machinery Inc-Lawn Mower-\$688.78-Marshall Bond Pumps-Regulator Back Plates-\$44.42-Mead Lumber-Ice Skate Rink Repairs-\$797.10-Menards-Wood For Benches-\$1,847.09-Midwest Laboratories-Biosolids/Month Nutrient-\$527.06-Midwest Radiator-Welder Repair-\$57.00-Midwest Turf-Mower Repair-\$83.96-Mutt Mitt-Mutt Mitts-\$1,804.63-Nbs Calibrations-Balance Calibration-\$186.00-Nfpa Natl Fire Protect-Fire Code Subscription-\$1,547.41-Northern Tool-Pallet Shelving-\$7,753.57-Norfolk Daily News-Norfolk Subscription-\$257.00-Olsons Pest Technician-Preventative Treatment-\$425.00-One Office Solution-Secretary Office Chair-\$297.59-Oreilly Auto-Grease Gun-\$466.93-Otc Brands Inc-Programming-\$27.96-Overhead Door-East Garage Door Repair-\$217.00-Trielectron-Batteries-\$360.75-Leasedequipment-Postage Meter Lease-\$122.00-Perkins-Travel Expense-\$36.66-Petsmart-K9 Supplies-\$21.29-Police K9 Magazine-K9 Conference 2018-\$295.00-Prandomhouse-Audiobook-\$33.75-Printsource Network-Publishing-\$89.80-Provantage-Software-\$328.55-Pump & Pantry-Training Expense-\$29.82-Push Pedal Pull-Equipment Repair-\$96.00-Quill Corporation-Office Supplies-\$103.10-Recorded Books-Audiobooks-\$539.92-Rivals Bar And Grill-Training Expense-\$11.22-Rons Auto Glass-Park Shop Expense-\$105.00-Royal Sport Shop-Advertisement-\$290.40-Schmidts Service-Travel Expense-\$38.15-Sears Hometown-Small Tools-\$17.99-Seiler Instrument-Lab Microscope Switch-\$38.50-Sf Regional Airport-Training Parking Expense-\$32.00-Shell Oil-Municipal League Meeting-\$42.20-Shell Oil-Fuel-\$55.47-Sherwin Williams-Tagging Paint-\$38.69-Shur Co-Tarp Repair-\$35.00-Sioux Falls Two Way-K9 Vehicle Repair-\$359.98-Sirchie Finger Print-Investigative Supplies-\$31.45-Snap Geofilters-Promotions-\$37.69-Professional -Training-\$295.00-State Hygienic Lab-Source Water Testing-\$418.00-Shutterstock Inc-Seed Library Brochure-\$49.00-Sturdevants-Repair Parts-\$207.62-TCD Gale-Large Print Books-\$400.80-Tech Sales Co-Communicator Rental-\$58.81-Techsoup-Adobe Subscription-\$5.00-Fox Stop Inc-Supplies-\$13.25-Star Tribune Circu-Star Tribune Subscriptn-\$131.95-Ups Store-Postage-\$165.19-Thomson West-SD Codified Law Books-\$64.58-Tin Lizzie Hampton Inn-Lodging-

\$230.74-Tin Lizzie Rest-Travel Expense-\$10.00-Tma-Tires-\$3,967.91-Tractor Supply-Equipment Repair-\$136.70-Trane Supply-Lab Supply Air Damper-\$199.95-Transource Truck & Equ-Cover-\$62.75-Truck Trailer Sales-Air Bag Howes Treatment-\$473.03-Tuscany Suites Casino-K9 Conference Room 2018-\$75.96-United-Nasa Training-\$682.01-Usa Blue Book-Pump Temperature Guage-\$2,403.53-Veris Industries LLC-Lab Command Switch/Relay-\$220.78-Viddler Inc-Video Hosting-\$41.34-Vzwrlls-Internet Access-\$516.14-Walmart-Parade Of Lights-\$798.41-Walmart-Staff Appreciation-\$84.87-Wayfair-Chairs-\$49.98-Wef Main-Operator Literature-\$125.00-Wm Supercenter-Janitorial Supplies-\$805.10-World Book School-Book Sets-\$189.00-Ww Grainger-Janitorial Supplies-\$520.66-Winnelson-Ridgeway Park Repairs-\$57.00-Zoro Tools Inc-Vacuum Belt-\$18.24-AFSCME Council 65-Employee Deduction-\$1,968.63-American Family Life Corp-Cancer & ICU Premiums-\$14,212.28-Arens, Raynold Michael-AFLAC Reimbursement-\$17.80-Avera Health Plans-Health Ins-\$81,922.62-BNSF Railway Company Inc-Pedestrian Permit-\$1,600.00-Bruening/Samantha-Check For Late Time Card-\$1,200.00-Connections Inc-EAP Insurance-\$390.60-Delta Dental-Dental Ins-\$7,636.20-Dept Of Revenue-License Renewal-\$275.00-Dept Of Social Services-Employee Deduction-\$1,697.50-Drotzmann/Steve & Lori-Assessment Reimbursement-\$3,155.68-Feimer Construction-Maple Street-\$106,110.71-First Natl Bank South Dakota-Employee Deduction-\$3,842.68-Foote/Jason-Training-\$75.00-Hastreiter, Gerry-Replace Pay Check-\$29.27-Masonry Components Inc-2nd St Calmers-\$8,730.50-Minnesota Life Insurance Co-Life Insurance-\$1,416.60-Olson/Jeremy-Travel Advance-\$22.00-Planning & Development-RTEC Admin Grant-\$7,500.00-Retirement, SD-SD Retirement-\$106,586.93-SDSRP-Employee Deduction-\$13,371.58-Southeast Properties-TID Reimburse 2nd 2017-\$25,196.59-Summit Activity Center-Employee Deductions-\$1,668.50-Sun Life Financial-Vision Insurance-\$2,009.95-United Way-Employee Deductions-\$153.00-Vast Broadband-Internet Service-\$3,860.66-Yankton Area Prog Growth-Sales Tax Reimb 3rd Qtr-\$4,146.05-Yankton County Auditor-Capital Improvement-\$15,740.81

#### DEPARTMENT NAMES

Administration-\$54,872.77-Finance-\$46,762.67-Community Development-\$33,594.56-Police/A.C./Dispatch-\$245,266.84-Fire-\$19,239.31-Engineering / Sr. Citizens-\$60,062.13-Streets-\$66,579.80-Snow & Ice-\$2,796.37-Traffic Control-\$5,165.26-Library-\$41,543.34-Parks / Sac-\$93,398.17-Marne Creek-\$5,401.84-Water-\$57,463.13-Wastewater-\$48,974.08-Cemetary-\$5,404.27-Solid Waste-\$30,233.46-Landfill / Recycle-\$26,554.18-Golf Course-\$22,302.00-Central Garage-\$10,255.07

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

#### CITY OF YANKTON WAGES 2018

##### BI-WEEKLY

Bailey/Colleen-\$1,688.00; Berke Hanson/Susan-\$2,505.65; Nelson/Amy-\$4,222.50; Cameron/Jessica-\$1,444.27; Clough/Ann-\$2,472.00; Lammers/Joan-\$1,767.65; Lockwood/Laurie-\$1,968.88; O'Grady/Susan-\$1,767.65; Stucky/Amanda-\$1,444.27; Viereck/Al-\$3,613.78; Wadsworth/Tamara-\$1,767.65; Johnson/Duane-\$3,322.80; Peters/Taylor-\$2,926.00; Yonke/Kristin-\$1,898.42; Bies/Brad-\$2,226.88; Goeden/Brooke-\$1,393.04; Hofer/Michael-\$1,761.00; Mingo/David-\$3,588.80; Morrow/Joseph-\$2,568.54; Bass/Stewart-\$1,977.19; Boetger/Caitlin-\$1,695.46; Brandt/Todd-\$2,570.42; Bruening/Samantha-\$1,716.80; Buechler/Robert-\$2,085.00; Burgeson/Michael-\$2,570.42; Crissey/Preston-\$1,760.35; Erickson/Joseph-\$1,716.80; Foote/Jason-\$2,244.96; Frey/Brandon-\$1,716.80; Hagemann/Dustin-\$1,907.31; Johnson/Jeffrey-\$2,088.84; Larson/Dean-\$2,297.61; Mcninch/Jeremy-\$1,782.54; Murguia/Javier-\$2,118.80; Neumayer/Brian-\$1,738.42; Nolz/Patrick-

\$2,084.19; O'Farrell/Sarah-\$1,981.04; Olson/Jeremy-\$1,805.00; Parker/Brad-\$2,243.54; Paulsen/Brian-\$3,786.31; Pekarek/Kyler-\$1,804.31; Rothenberger/Monty-\$2,128.42; Schindler/Scott-\$1,782.54; Shoberg/Gregory-\$2,088.84; Sprakel/Marietta-\$1,660.31; Steinbach/Donna-\$1,543.50; Kurtenbach/Thomas-\$3,274.50; Nickles/Larry-\$2,604.35; Arens/James-\$1,827.04; Binde/Brad-\$2,159.16; Haberman/Adam-\$3,118.16; Horton/Ann-\$2,656.41; Mertens/Camille-\$1,308.46; Moser/Bradley-\$2,903.00; Delozier/Darrick-\$1,616.50; Frick/Dan-\$1,968.88; Gobel/Dylan-\$1,428.35; Graff/Guy-\$1,324.96; Groves/Jordan-\$1,358.58; Huber/Marlon-\$1,767.65; Mueller/Peter-\$1,945.04; Potts/Corey-\$2,396.42; Rohde/Levi-\$1,918.88; Schroeder/Roger-\$1,786.04; Stuen/Shawn-\$1,324.96; Ulmer/Bruce-\$1,778.35; Vellek/Richard-\$1,670.96; Ishmael/Maria-\$1,394.35; Miles/Connie-\$1,774.50; Roinstad/Mike-\$2,121.12; Ryken/Robert-\$2,109.61; Dobrovolny/Linda-\$1,922.69; Ferrell/Tonya-\$2,365.77; Lippert/Susan-\$1,324.96; Raiche/Amanda-\$1,696.04; Schmidt/Dana-\$1,576.54; Sobocinski/Scott-\$1,341.65; Eskens/Rebecca-\$1,341.19; Frick/Brian-\$1,830.12; Gleich/John-\$1,648.77; Kortan/Lisa-\$1,923.61; LaCroix/Brittany-\$1,918.88; Larson/Todd-\$3,445.65; Mchenry/Chasity-\$1,358.58; Snook/James-\$2,709.23; Snyder/Robert-\$1,529.77; VanWinkle/Michael-\$1,587.96; Hochstein/Sarah-\$985.50; Moderegger/Michele-\$1,293.08; Orr/Brittany-\$1,992.38; Wattier/Sonya-\$1,896.38; Wubben/Robert-\$1,822.42; Allington/Christopher-\$1,357.61; Brasel/Virgil-\$1,635.00; Dather/Roger-\$1,651.54; Hanson/Douglas-\$1,733.96; Hussein/Julia-\$2,508.00; Kooiker/Samantha-\$1,340.73; Matthews/Bailey-\$1,340.73; Storgaard/Kimberly-\$1,734.42; Bentley/Daniel-\$1,498.54; Chytka/Sage-\$1,918.27; Garvey/Timothy-\$2,016.27; Hines/Gordon-\$2,367.46; Kuehler/Dave-\$1,830.12; Mason/Daniel-\$1,893.96; Peterson/Alan-\$2,067.27; Schantz/Dwayne-\$1,674.92; Tramp/Jason-\$1,786.00; Dewald/Richard-\$2,393.42; Goodmanson/Kyle-\$3,041.27; Gusso/Gregory-\$2,200.69; Hanson/Tanner-\$2,489.04; Hoilien/Matthew-\$1,479.88; Kirchner/Leslie-\$1,556.42; McClennen/Ryan-\$1,479.88; Monson/Joshua-\$1,498.54; Robinson/Donnie-\$1,699.00; Bornitz/Chris-\$1,830.12; Carda/Brian-\$1,786.04; Carda/Garrett-\$1,324.96; Gullikson/Devin-\$1,292.19; Lee/Michael-\$1,778.35; Nighbert/Matthew-\$1,566.54; Ruter/Dylan-\$1,324.96; VanWinkle/Logan-\$1,292.19; Feilmeier/Michael-\$1,778.35; Lee/Larry-\$1,909.31; Lee/Sheldon-\$1,324.96; Robb/Mary-\$1,393.96; Steiner/Cody-\$1,276.12; Stocking/Gail-\$1,535.80; Jeffers/Thomas-\$1,898.42; Metz/Jason-\$1,480.38; Schieffer/Amanda-\$1,536.54; Wampol/Rockie-\$2,452.61; Kulhavy/Kevin-\$1,697.80; Steffen/Marvin-\$1,983.04

#### MONTHLY:

Carda/David-\$455.94; Ferdig/Christopher-\$455.94; Gross/Charles-\$455.94; Hoffner/Jacob-\$626.93; Johnson/Nathan-\$455.94; Knoff/David-\$455.94; Maibaum/Anthony-\$455.94; Miner/Amy-\$455.94; Moser/Stephanie-\$455.94

#### HOURLY:

Kenney/Brooke-\$8.8500; Thompson/Daniel-\$15.0000; Stewart/Samuel-\$11.5000; Simonsen/Robert-\$12.1712; Armstrong/Sierra-\$9.7500; Bue/Brandi-\$9.5000; Criss/Lynn-\$8.8500; Hamberger/Peggy-\$10.7625; Lacroix/Amanda-\$9.7500; Lanning/Glenda-\$18.7063; Lincoln/Emily-\$9.5000; Nedved/Elizabeth-\$10.7625; Reifenrath/Loren-\$13.6217; Rutledge/Kris-\$12.5000; Suing/Elizabeth-\$9.5000; Uhing/Lynnette-\$10.7500; Altwine/Samantha-\$9.6500; Arens/Madalyn-\$9.9000; Arens/Natalie-\$20.0000; Becker/Ashli-\$10.0000; Becker/Krista-\$11.5000; Bender/Colton-\$9.7500; Benjamin/Brianna-\$10.0000; Bergeson/Dawn-\$10.2500; Bergeson/Kyle-\$10.0000; Bertram/Collin-\$10.0000; Bisgard/Sophie-\$9.5000; Bishop/Paige-\$9.5000; Bloch/Shaye-\$9.6500; Brockberg/Avery-\$10.2500; Bruening/Lauren-\$9.6500; Burton/Arnie-\$20.0000; Cameron/Lauren-\$10.1000; Cappy/Alison-\$9.7500; Carter/Elizabeth-\$11.5000; Cheskie/Drew-\$9.9000; Cihak/John-\$20.0000; Crissman/Dalton-\$20.0000; Dewitt/Julie-\$10.1000; Duncan/Kylee-\$9.9000; Dykstra/Gerrit-\$9.7500;

Dysthe/Amber-\$20.0000; Erdmann/Tracie-\$10.7500; Fejfar/Brian-\$20.0000; Fender/Trevor-\$20.0000; Ferris/Natalie-\$9.5000; Forman/Karie-\$12.5000; Frank/Kaitlyn-\$10.0000; Frank/Marissa-\$9.5000; Geigle/Brianna-\$10.2500; Geigle/Kellie-\$9.6500; Gill/Danielle-\$11.7500; Gillis/Danielle-\$9.9000; Gould/Courtney-\$9.9000; Granaas/Olivia-\$9.6500; Groseth/Laura-\$20.0000; Grossenburg/Jenna-\$10.2500; Gurney/Doug-\$20.0000; Gurney/Lynne-\$20.0000; Gurney/Tyler-\$20.0000; Haak/Lance-\$9.7500; Haak/Logan-\$10.5000; Haberman/Emma-\$9.6500; Hastreiter/Gerry-\$10.0000; Hastreiter/Leo-\$9.7500; Hauser/Katie-\$10.5000; Heinz/Nikki-\$12.2500; Herman/Norm-\$20.0000; Houdek/Jordan-\$10.2500; Houdek/Rachel-\$9.9000; Hudson/Tyler-\$13.8000; Hunhoff/Reid-\$10.5000; Hunhoff/Walker-\$9.9000; Huntley/Arion-\$9.9000; Irwin/Lisa-\$10.0000; Jaixen/Lindsey-\$20.0000; Jensen/Benjamin-\$10.2500; Jensen/Jessica-\$11.5000; Johnson/Mackenzie-\$10.1000; Johnson/Madison-\$9.9000; Johnson/Rebecca-\$15.2500; Jones/Harold-\$20.0000; Jurrens/Benjamin-\$9.5000; Kanaly/Samantha-\$9.5000; Kelly/Brianna-\$10.5000; Kelly/Joseph-\$9.9000; Kinsley/Susanna-\$10.5000; Kline/Rick-\$20.0000; Kokesh/Dave-\$20.0000; Koller/Julie-\$12.5000; Kouri/Sophie-\$10.0000; Krajewski/Josephine-\$9.5000; Kruse/Annie-\$10.2500; Kuipers/Jordan-\$9.5000; Kusek/Noel-\$9.9000; Labarge/Emilee-\$10.0000; Lafave/Thomas-\$9.5000; Law/Barbara-\$11.7500; Leonard/Ali-\$10.0000; Liebig/Kyra-\$10.5000; Likness/Arlin-\$10.0000; Likness/Jase-\$10.2500; Loecker/Kayla-\$13.0000; Loecker/Mary-\$12.0000; Lorenzen/Lavonne-\$12.0000; Luken/Erin-\$10.0000; Lynn/Ethan-\$9.5000; Marquardt/Doug-\$20.0000; Mazankowski/Ashley-\$10.1000; McGlone/Tony-\$9.7500; Miller/Carol-\$11.7500; Miller/Daniel-\$20.0000; Mitchell/Abigail-\$10.2500; Mitchell/Daniel-\$10.0000; Moderegger/Ryan-\$10.0000; Morgan/Kendra-\$9.6500; Murray/Savanna-\$9.7500; Noble/Robert-\$10.2500; Noble/Tanner-\$9.7500; Peitz/Andrew-\$10.1000; Peterson/Sharlotte-\$12.5000; Phillips/Owen-\$9.6500; Pigney/Gary-\$20.0000; Pinkleman/Lonnie-\$20.0000; Platt/Shana-\$11.7500; Raab/Tracy-\$11.7500; Radack/Shelby-\$9.5000; Ray/Susan-\$20.0000; Reichert/Melinda-\$12.2500; Reichle/Roy-\$12.5000; Reiff/Rachel-\$10.2500; Roach/Corey-\$9.5000; Rockne/Hunter-\$9.7500; Rockne/Lucas-\$10.2500; Rockne/Sarah-\$10.2500; Rockne/Vanessa-\$10.7500; Roth/Case-\$10.0000; Roth/Curtis-\$9.2500; Roth/Kylie-\$9.7500; Roy/Tristan-\$10.1000; Schenk/Meghan-\$10.2500; Schieffer/Patty-\$11.5000; Schmidt/Katrina-\$12.0000; Schmidt/Mallory-\$13.0000; Schultheis/Candice-\$11.5000; Scott/Catherine-\$11.5000; Smith/Steven-\$9.5000; Spak/Allison-\$12.5000; Steffen/Kelli-\$9.9000; Stewart/Courtney-\$9.7500; Stibral/Twila-\$12.2500; Suing/Donald-\$20.0000; Sutura/Kelsey-\$10.5000; Tessier/Madason-\$9.5000; Thomas/Heather-\$12.2500; Thompson/Amber-\$10.1000; Thorson/James-\$20.0000; Tirrel/Bruce-\$20.0000; Trail/Jenna-\$10.2500; Tramp/Denise-\$12.2500; Ulmer/Logan-\$10.7500; Wagner/Austin-\$9.5000; Wagner/Larry-\$10.0000; Wallis/Maggie-\$10.5000; Washburn/Jeremy-\$20.0000; Westerman/Kelsey-\$9.7500; Whitehead/Clara-\$9.9000; Wieseler/Blake-\$10.0000; Williams/Hannah-\$9.8500; Gleason/Vanessa-\$16.5538; Palsma/Jennifer-\$16.5538; Schindler/Edna-\$16.5538; James/Coleton-\$12.0000; Newberry/Gretchen-\$15.0000; Robinson/Shay-\$10.0000; Rye/Terry-\$14.6063; Voagen/Bonnie-\$12.8125; Anderson/Neal-\$9.7500; Arens/Katlyn-\$9.5000; Balfany/Megan-\$9.5000; Barta/Kelia-\$9.7500; Fernandez/Albert-\$9.5000; Guthmiller/Jannifer-\$11.0000; Hilson/Matthew-\$10.0000; Huether/Chase-\$9.7500; Hummel/Phillip-\$9.7500; Husman/Maddie-\$10.5000; Jensen/Keith-\$10.0000; Jensen/Douglas-\$14.0000; Jensen/Mark-\$10.2500; Johnson/Alec-\$9.7500; Kenney/Baylee-\$9.7500; Kreitzinger/Matthew-\$9.7500; Maibaum/Dalton-\$9.5000; Martin/Hunter-\$9.7500; Mitchell/Tammy-\$9.5000; Moser/Kellen-\$9.5000; Noecker/Marche-\$9.5000; Rodig/Kylie-\$10.0000; Rodig/Morgan-\$9.7500; Sime/Brett-\$14.2500; Sorensen/Mandi-\$9.5000; Wagner/Logan-\$10.0000

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

Mayor Hoffner thanked Justin Payer for his letter requesting that the Summit Activities Center replace old worn-out basketballs with new ones. Justin and his parents, Mark and Jodi, were present for a ceremonious presentation of a new Summit Activities Center basketball.

Action 18-03

Moved by Commissioner Knoff, seconded by Commissioner Miner, to approve Resolution 18-01 to increase tipping fees at the City of Yankton Joint Powers Transfer Station effective February 5, 2018. (Memorandum 18-02)

**RESOLUTION 18-01**

**WHEREAS**, at the December 14, 2017, Joint Powers Advisory Board meeting in Vermillion, the board voted to recommend that each city increase the tipping fees at each municipality’s respective facility; and

**WHEREAS**, the cost to operate per ton has exceeded the revenue per ton currently charged; and

**WHEREAS**, the Joint Powers member cities desire to provide solid waste services on a self-sustaining user fee basis;

**NOW, THEREFORE, BE IT RESOLVED** by the City Commission of Yankton, South Dakota, that the following Joint Powers Landfill and Recycling tipping rates are hereby adopted, effective for February 5, 2018

	Proposed		
	<u>Per ton</u>	<u>Current</u>	<u>Minimum</u>
1. Garbage for Licensed Haulers	\$50.50	<del>\$46.50</del>	\$12.00
2. Garbage for Un-Licensed Haulers	\$56.00	<del>\$52.00</del>	\$12.00
3. Garbage / Out of County / Licensed	\$60.00	<del>\$56.00</del>	\$12.00
4. Garbage / Construction Debris	\$58.00	<del>\$54.00</del>	\$12.00

The City of Yankton reserves the right to impose additional fees on loads or items deemed to be not in keeping with the above rates. These fees will be set in accordance with the final recycling cost, transportation costs and operations cost affected.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 18-04

Moved by Commissioner Knoff, seconded by Commissioner Miner, to approve the bid from NB Golf Cars, Inc., Hendricks, MN, in the amount of \$33,094.56 annually and \$165,472.80 for five years on the lease option be awarded a written agreement. (Memorandum 18-01)

**Roll Call:** Members present voting “Aye:” Commissioners Carda, Johnson and Knoff. Members present voting “Nay:” Commissioners Ferdig, Gross, Maibaum, Miner, Moser and Mayor Hoffner.  
Motion failed.

Action 18-05

Moved by Commissioner Knoff, seconded by Commissioner Johnson, to approve Resolution 18-02 for



a Conditional Use Permit. (Memorandum 18-03) Tom Stanage, Director of the Lewis and Clark Behavioral Services, was present to support the resolution and answer any questions.

**RESOLUTION 18-02**

**Conditional Use**

WHEREAS, Lewis and Clark Behavioral Health Services is the owner of Lots 8 and 9 Except the east 30 feet of Lot 9, Block 1, Tripp and Harris Addition to the City of Yankton, South Dakota, located at 1020 Walnut Street, and

WHEREAS, the above described property is zoned R-4 Multiple Family Residential in the City of Yankton's zoning jurisdiction which allows conditional uses under the City of Yankton's Zoning Ordinance No. 711 as amended, and

WHEREAS, this conditional use request is necessary for the expansion of a behavioral health hospital, clinic, office space and parking and has been reviewed and recommended for approval by a vote of the City Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves a Conditional Use Permit for the expansion of a behavioral health hospital, clinic, office space and parking in accordance with all applicable ordinances and regulations on the above described property.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

**Action 18-06**

Moved by Commissioner Knoff, seconded by Commissioner Carda, to adjourn into Zoning Board of Adjustment at 7:22 p.m.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Zoning Board of Adjustment meeting was called to order by Mayor Hoffner.

**Roll Call:** Present: Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum, Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: None.  
Quorum present.

**Action 18-07**

Moved by Commissioner Knoff, seconded by Commissioner Ferdig, to approve the Minutes of the regular meeting of June 8, 2015.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

**Action 18-08**

Commissioner Johnson introduced and set the date for January 22, 2018 as the date for a Zoning Board of Adjustment public hearing, to consider a variance from the maximum height requirements for a fence in the 25-foot front yard setback in an A-1 Agricultural zoning district on the North 3/4 of the SW 1/4 of the NE 1/4 except Lot H1 and further excepting land previously conveyed for road

purposes, Section 7, T93N, R55W of the 5th PM, Yankton County, South Dakota. Address, 2000 Mulberry Street, northwest of the intersection of Burleigh Street and E. 20th Street. Yankton Public School District, owner. (Memorandum 18-04)

Action 18-09

Moved by Commissioner Knoff, seconded by Commissioner Ferdig, to adjourn the Zoning Board of Adjustment at 7:24 p.m.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Hoffner.

**Roll Call:** Present: Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum, Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: None.

Quorum present.

Action 18-10

Moved by Commissioner Gross, seconded by Commissioner Maibaum, to adjourn at 7:25 p.m.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

---

Jake Hoffner  
Mayor

ATTEST:

---

Al Viereck  
Finance Officer

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
A-OX WELDING SUPPLY CO I	@FY@ ARGON GAS	48.32	CHEMICALS & GASES	101.123.240		793-248	077069	P	345	00003
	@FY@ LENS KIT	24.36	MEDICAL & SAFETY SUPPLIE	101.123.243		793-248	077069	P	345	00004
		72.68	*VENDOR TOTAL							
AVERA EDUCATION & STAFFI	@FY@ CPR CARDS	155.00	LEARNING	101.114.264		2371	075867	P	345	00005
BARTLETT & WEST INC	@FY@ LIFT STATION	8,267.50	LIFT STATION REHAB	611.611.324		4688 & 4195	010367	P	345	00006
BRENTNAG GREAT LAKES LLC	@FY@ CHEMICALS	1,265.04	CHEMICALS & GASES	611.611.240		652398	016722	P	345	00007
C & D PLUMBING	@FY@ METER REFUND	54.00	METERED SALES	601.3810		1.11.18	017325	P	345	00008
CEDAR KNOX PUBLIC POWER	@FY@ ELECT-DEC	703.69	ELECTRICITY	601.601.272		1.9.18	005176	P	345	00009
	@FY@ ELECT-DEC	594.08	ELECTRICITY	201.201.272		1.9.18	005243	P	345	00010
		1,297.77	*VENDOR TOTAL							
CITY OF YANKTON-FOX RUN	@FY@ LANDFILL CHARGES	65.28	LANDFILL	641.641.276		1.9.18	003739	P	345	00011
	@FY@ LANDFILL CHARGES	189.82	LANDFILL	201.201.276		1.9.18	003889	P	345	00012
		255.10	*VENDOR TOTAL							
CREDIT COLLECTION SERVIC	@FY@ UT COLLECTION-DEC	36.14	PROFESSIONAL SERVICES	601.601.202		1.12.18	001858	P	345	00013
	@FY@ UT COLLECTION-DEC	6.14	PROFESSIONAL SERVICES	611.611.202		1.12.18	001858	P	345	00014
	@FY@ UT COLLECTION-DEC	3.52	PROFESSIONAL SERVICES	631.631.202		1.12.18	001858	P	345	00015
		45.80	*VENDOR TOTAL							
FASTENAL COMPANY	@FY@ BOLTS	3.06	BUILDING REPAIR & MAINT.	637.637.223		137752	077060	P	345	00016
FEIMER CONSTRUCTION	@FY@ MAIN BR 21/KELLEN	1,601.40	REP. & MAINT. - DISTRIBU	601.601.226		3626	016112	P	345	00018
	@FY@ REPAIR SLUDGE LINE	1,569.95	REP. & MAINT. - DISTRIBU	601.601.226		4220	018825	P	345	00019
	@FY@ LIFT STATION DEMO	32,709.36	LIFT STATION DEMOLITION	611.611.379		4242	019009	P	345	00017
	@FY@ MAIN BREAK 9/SUMMIT	1,560.60	REP. & MAINT. - DISTRIBU	601.601.226		4247	018830	P	345	00022
		37,441.31	*VENDOR TOTAL							
FERGUSON WATER WORKS SUP	@FY@ WATER METERS	3,503.55	REPAIR & MAINT.-WATER ME	601.601.227		268051-052	018824	P	345	00020
	@FY@ WATER METERS	3,503.56	REPAIR & MAINT.-WATER ME	611.611.227		268051-052	018824	P	345	00021
		7,007.11	*VENDOR TOTAL							
GEOTEK ENG & TESTING SER	@FY@ WATER TREAT PLANT	40,433.25	WATER TREATMENT FACILITY	602.602.326		1.15.18	016187	P	345	00023

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HAAR CO INC/FRED	@FY@ REPAIRS	258.02	GARAGE PARTS	801.801.249		2517911	017177	P	345	00024
HAWKINS INC	@FY@ CHEMICALS	799.89	CHEMICALS & GASES	203.203.240		4206556	076828	P	345	00026
HDR ENGINEERING INC	@FY@ W T PLANT CONSTR	162,579.54	WATER TREATMENT FACILITY	602.602.326		1.12.18	016185	P	345	00025
JONES CONSTRUCTION/JOHN	@FY@ WATER PLANT CONST	253,254.35	WATER TREATMENT FACILITY	602.602.326		1.12.18	016186	P	345	00027
	@FY@ WATER PLANT CONST	789,822.02	WATER TREATMENT FACILITY	602.602.326		1.12.18	016186	P	345	00028
		1,043,076.37	*VENDOR TOTAL							
LARRY'S PLUMBING SERVICE	@FY@ SERVICE CALL	168.99	REP. & MAINT. - BUILDING	101.142.223		11695	016583	P	345	00001
LONG'S PROPANE INC	@FY@ PROPANE	502.74	FUEL-HEATING	641.641.273		76202	076662	P	345	00069
MCGRATH NORTH MULLIN & K	@FY@ PROFESSIONAL SERV	1,770.00	PROFESSIONAL SERVICES	101.101.202		508209	015599	F	345	00070
MERKEL ELECTRIC	@FY@ LABOR	188.21	REP. & MAINT. - PLANT	601.601.221		7371	016181	P	345	00029
	@FY@ ELECT REPAIRS	388.61	REP. & MAINT. - PLANT	611.611.221		7444	016727	P	345	00030
		576.82	*VENDOR TOTAL							
MILLENNIUM RECYCLING	@FY@ SINGLE STREAM FEE	1,891.00	CONTRACTED SERVICE-MILLE	631.631.204		129727	017178	P	345	00031
NORTHWESTERN ENERGY	@FY@ REPLACE LIGHT POLE	3,033.33	BUILDINGS & STRUCTURES	204.204.320		90222384	018919	P	345	00032
PING	@FY@ GOLF EQUIPMENT	167.31	GOLF EQUIPMENT	641.641.768		751-707	017280	P	345	00033
PRESS DAKOTA MSTAR SOLUT	@FY@ AD	220.00	ADVERTISING	203.203.211		2298	077378	P	345	00034
	@FY@ AD	88.64	PUBLISHING & ADVERTISING	637.637.211		2504	017116	P	345	00035
	@FY@ COMMISSION MINUTES	229.88	PUBLISHING	101.101.211		2504	018818	P	345	00036
	@FY@ ORD #1001	52.20	PUBLISHING	101.101.211		2504	018816	P	345	00037
	@FY@ AD	88.64	PUBLISHING & ADVERTISING	637.637.211		2504	017118	P	345	00038
	@FY@ AD	445.64	PUBLISHING	101.142.211		2504	016792	P	345	00039
	@FY@ AD	623.88	PROFESSIONAL SERVICES	208.208.202		2504	016790	P	345	00040
	@FY@ AD	50.00	ADVERTISING	203.203.211		2504	077249	P	345	00041
	@FY@ COMMISSION MINUTES	162.51	PUBLISHING	101.101.211		2504	018814	P	345	00042
	@FY@ AD	31.16	ADVERTISING	203.203.211		2504	077241	P	345	00043
		1,992.55	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
SD REDBOOK FUND	@FY@ SUBSCRIPTIONS	100.00	LEARNING	101.114.264		2012	075870	P	345	00044
SIOUX EQUIPMENT COMPANY	@FY@ FUEL CONTROL SYSTEM	17,897.00	EQUIPMENT	801.801.350		163473	017156	P	345	00046
SMITH INSURANCE INC/MT &	@FY@ NOTARY BOND	80.00	OFFICE SUPPLIES	208.208.232		22155	018000	P	345	00047
SOUTH DAKOTA ONE CALL	@FY@ MESSAGE FEES	32.55	LOCATES	601.601.208		17-4114	019011	P	345	00049
	@FY@ MESSAGE FEES	32.55	LOCATES	611.611.208		17-4114	019011	P	345	00050
		65.10	*VENDOR TOTAL							
STERN OIL CO INC	@FY@ FUEL	2,240.55	GARAGE GASOLINE & LUBRIC	801.801.238		462302	017173	P	345	00045
STOCKWELL ENGINEERS INC	@FY@ DESIGN	14,680.00	WALNUT - 2ND TO 4TH	506.572.381		7840	014097	P	345	00048
TOUR EDGE GOLF GROUP INC	@FY@ GOLF CLUB	247.00	GOLF EQUIPMENT	641.641.768		1182611	017281	P	345	00051
TRAMP/JASON	@FY@ REIMBURSEMENT	55.00	MEDICAL,SAFETY, & LAB. S	601.601.243		1.5.18	077313	P	345	00052
TRUCK TRAILER SALES INC	@FY@ TRUCK REPAIR	11,852.73	GARAGE PARTS	801.801.249		70877	017180	P	345	00053
WATERTOWN REGIONAL LIBRA	@FY@ DAMAGED BOOK	15.00	LIBR COMP FOR LOSS & DAM	101.3641		1.12.18	016582	P	345	00002
XEROX CORPORATION	@FY@ COPIER LEASE	210.01	ACCOUNTS RECEIVABLE	713.1311		91739462	003853	P	345	00055
XEROX CORPORATION	@FY@ COPIER LEASE	678.44	ACCOUNTS RECEIVABLE	713.1311		468 & 463	003976	P	345	00056
	@FY@ COPIER LEASE	292.02	COPIES	101.111.234		91739465	003976	P	345	00054
		970.46	*VENDOR TOTAL							
XTREME CAR WASH	@FY@ CAR WASHES	446.40	REP. & MAINT. -VEHICLES	101.111.222		1.5.18	017366	P	345	00057
YANKTON AG SERVICE	@FY@ REPAIRS	11.79	REP. & MAINT. - BUILDING	201.201.223		12.26.17	077284	P	345	00059
YANKTON AREA ICE ASSOCIA	@FY@ REIMBURSEMENT	2,161.56	CONTRACTUAL AGREEMENT	203.203.213		12.31.17	016977	P	345	00058

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
YANKTON MEDICAL CLINIC										
	@FY@ DRUG SCREENING	38.00	PROFESSIONAL SERVICES	101.122.202		4274	016796	P	345	00060
	@FY@ DRUG SCREENING	60.00	PROFESSIONAL SERVICES	101.111.202		4274	016796	P	345	00061
	@FY@ DRUG SCREENING	60.00	PROFESSIONAL SERVICES	101.123.202		4274	016796	P	345	00062
	@FY@ DRUG SCREENING	38.00	PROFESSIONAL SERVICES &	637.637.202		4274	016796	P	345	00063
	@FY@ DRUG SCREENING	38.00	PROFESSIONAL SERVICES	641.641.202		4274	016796	P	345	00064
	@FY@ DRUG SCREENING	38.00	PROFESSIONAL SERVICES	611.611.202		4274	016796	P	345	00065
	@FY@ DRUG SCREENING	57.50	PROFESSIONAL SERVICES -	101.104.202		4274	016796	P	345	00066
	@FY@ DRUG SCREENING	81.50	PROFESSIONAL SERVICES	208.208.202		4274	016796	P	345	00067
	@FY@ DRUG SCREENING	97.50	PROFESSIONAL SERVICES	101.106.202		4274	016796	P	345	00068
		508.50	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	1,364,655.28							

RECORDS PRINTED - 000070

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	4,223.32
201	PARKS AND RECREATION	795.69
203	SUMMIT ACTIVITY CENTER	3,262.61
204	MARNE CREEK	3,033.33
208	911/DISPATCH	785.38
506	SPECIAL CAPITAL IMPROV	14,680.00
601	WATER OPERATION	9,305.09
602	WATER RENEWAL/REPLACEMENT	1,246,089.16
611	WASTE WATER OPERATION	46,210.76
631	SOLID WASTE	1,894.52
637	JOINT POWER	218.34
641	GOLF COURSE	1,020.33
713	COPIES & POSTAGE	888.45
801	CENTRAL GARAGE	32,248.30
TOTAL ALL FUNDS		1,364,655.28

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	1,364,655.28
TOTAL ALL BANKS		1,364,655.28

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

.....

.....





**OFFICE OF THE CITY MANAGER**

[www.cityofyankton.org](http://www.cityofyankton.org)

VOL. 53, NUMBER 2

**Commission Information Memorandum**

The Yankton City Commission meeting on Monday, January 22, 2018, will begin at 7:00 pm.

**Non-Agenda Items of Interest**

**1) Information Services Department Update**

Dispatcher Samantha Kooiker has successfully completed her phase training in dispatch and has started into the rotation as a fully trained dispatcher January 6. She will be completing her two-week certification class in Pierre in late February. Congratulations Samantha! We are also currently advertising to fill an open dispatcher position.

Website traffic for the City for 2017 vs. 2016 is outlined in the chart below.

**Website Visits**

(January 1 - December 31)

Year	Users	Sessions	Pageviews
2016	60,311	141,094	370,644
2017	68,960	152,476	364,387
Difference	8,649	11,382	(6,257)
% Change	14.3%	8.1%	-1.7%

**2) Library Update**

The library is focused on training and planning right now. We have hired 2 part-time staff and are looking to hire 2 more in the coming days to put us back to full staff. Our Circulation Manager, Dana Schmidt, has been hard at work getting them all up to speed on our many processes and circumstances.

Dana and Amanda will be traveling to Pierre at the beginning of February to participate in a “Train the Trainer” session in anticipation of hosting a “Jumpstart” training for area libraries. These sessions focus on ideas for youth summer reading programs. The national theme this year is “Libraries ROCK!”. We receive a small stipend/grant from the State Library for our work hosting this training.

Tonya will also be traveling to Pierre in February for the celebration of our Library’s Accreditation with the State Library. Every three years, the accreditation needs to be renewed. We had to meet 80 standards set by the State Library to receive Exemplary status, the highest service level they award.

As part of our NASA grant (NASA@ My Library), Amanda will be traveling to Denver in February as well for a two-day training. Following this training, we will ramp up our NASA related events. The grant pays for most of these travel costs. *NASA@ My Library* is offered by the National Center for Interactive Learning (NCIL) at the Space Science Institute (SSI) in partnership with the American Library Association (ALA) Public Programs Office, the Pacific Science Center, Cornerstones of Science, and the Education Development Center.

### **3) Human Resources Department Update**

The following employees were recognized at the Christmas party for their years of service:

Police: Patrick Nolz – 15 yrs; Jeff Johnson – 20 yrs; and Jason Foote – 20 yrs

Library: Loren Reifenrath – 20 yrs

Parks & Recreation: Bob Wubben – 20 yrs; and Brian Frick – 25 yrs

Public Works: Richard Vellek – 15 yrs; and Mike Lee – 20 yrs

Environmental Services: Jason Tramp – 25 yrs; Tim Garvey – 30 yrs; and Alan Peterson – 30 yrs

Housing: Ann Horton – 20 yrs

911 / Dispatch: Roger Dather – 15 yrs

On January 18, introduction sessions for the Avera Employee Assistant Program, were conducted by Tim Heerts, EAP Trainer and Consultant. The sessions were broken into presentations for employees and also for supervisors. The topics discussed were how the EAP can help; how to make contact with the EAP; how to spot an employee who may be struggling; and how to make a referral.

### **4) Community Development Update**

Efforts to promote the Downtown Facade Grant Program are underway ahead of the March 1st submission date. Properties in the Meridian District are eligible to participate in the 50/50 matching grant program. This will be the third year that the grant funds have been available. Property and business owners will each receive a mailing including a copy of the application and letter inviting them to consider participating. The program has been promoted on social media and local media outlets. Staff has also had contact with several potential applicants interested in learning more about the program. Please let staff in the Community and Economic Development Department know if you are aware of property owners that may be interested. We would be happy to follow up with them to see if their project matches up with the program.

### **5) Finance Department Update**

The Finance Office is working on its End of Fiscal Year 2017 activities. W-2 Wage and Tax Statements have been generated and will be issued in the coming week. Work on the Affordable Care Act (ACA) 1095-C health insurance documents for fulltime, covered employees is in progress. Forms will be mailed out to employees' home address before January 31. Vendor 1099 tax forms will also be issued before January 31 to the applicable vendors who have provided services over the past year.

Circulation of nominating petitions for the City's vacant commission seats may begin on Friday, January 26. The three commissioners whose terms expire in May are Dave Carda, Nathan Johnson, and Dave Knoff. Any individual who is interested in running for a seat on the commission must be a resident of Yankton and be a registered voter in the city as well. Petitions may be picked up at the City Finance Office at 416 Walnut or obtained online at the Secretary of State's website. The deadline for filing nominating petitions is Friday, February 23 at 5:00 p.m.

## **6) Police Department Update**

Yankton Police Department is finishing the first half of our In-Service training. The training consists of a number of modules: CPR, First Aid, Mental Health for 1<sup>st</sup> Responders, Search and Seizure, Defensive Tactics, Less Lethal, Active Shooter training and our cold weather shoot.

Chief Paulsen attended the SD Police Chief's winter meeting in Ft. Pierre. He holds an office, 1<sup>st</sup> Vice-President which is a two-year term.

YPD will not be holding our Citizens Academy in 2018 due to lack of applicants. We felt with the recent approval of Continuing Education hours for teachers, we would see an uptick in applications. This wasn't the case. We will open the process back up in fall 2018 and hope to hold it next spring.

Lt. Todd Brandt has been selected for the State Peer Review Committee for Drug Court and will be responsible for traveling to other courts-observing their staffing, court hearing and completing a handful of individual interviews with Team members. This opportunity will be required 1-2 times per year. This quite an honor to have someone selected from Yankton Police Department.

## **7) Public Works Department Update**

The advertisement for the 8<sup>th</sup> Street from Linn Street to Summit Street reconstruction project has been published. The bid opening is scheduled for January 31, 2018 with an award recommendation expected at the February 12 City Commission meeting.

Final plans for the West City Limits Road from 9<sup>th</sup> Street to 31<sup>st</sup> Street reconstruction project are nearly complete. It is planned to advertise the week of January 22, 2018. Anticipated bid opening for this project is February 13, 2018 with an award recommendation expected for the February 26 City Commission meeting.

Design for the Walnut Street project from 2<sup>nd</sup> Street to 4<sup>th</sup> Street, is ongoing. City engineering staff have been working on the street and utility design while Stockwell Engineering staff have been working on a streetscape/landscape design. There are many aspects of each design that can overlap between the two, making communication very important. As the design process has progressed, there have been changes required to be made to both entities design. Changes to the designs have pushed back the original bid dates. The City and Stockwell will continue to work towards a final plan set for 2018 construction. Estimates for both street work and landscaping are coming in higher than initially budgeted. We will be visiting with the Commission on funding alternatives.

Street department crews have been working on the annual street tree removal list. Crews also continue to perform winter maintenance projects on both equipment and the streets.

## **8) Parks and Recreation Department Update**

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

## **9) Fire Department Update**

Following are the significant achievements and statistics for the Yankton Fire Department for FY 2017:

- Held a very successful Fire Prevention Week and Open House. Our open house was again very well attended.
- Distributed over 650 smoke detectors throughout the year between smoke detector give-a-way program and our participation in the Red Cross "Sound the Alarm" program.
- Participated in countywide tabletop and full-scale exercises including full Points of Dispensing exercise.

- Participated in the Points of Dispensing Committee (POD), the Local Emergency Planning Committee (LEPC), Police Department Radio Committee and the 9-1-1 Committee meetings.
- Participated in several community events including the Police Department vs Fire Department basketball game for Special Olympics.
- Significant events included several multiple fatality accidents and assisting other agencies with responses to meth labs and support with the mobile command post.
- Contacted over 2000 people with fire prevention information including children’s programs, adult educational programs, and fire safety training for employees and individuals.
- Instituted the “Who’s Responding” app for notification of firefighters of emergency calls and other features of the product such as mapping and availability notification.
- Unfortunately, we had 3 fire deaths in 2017.

Following are some significant statistics regarding the Fire Department’s responses in 2017:

Fire Department	2017	2016	2015	2014	2013
Total Calls (All areas)	334	340	342	306	237
Calls Requiring full FD Response (City only)	33	25	33	37	39
Calls Requiring Chief Officer Only Response (All areas)	180	211	168	157	97
Average Turnout of Members per call	26.7	24.7	25.8	29	28
Total Man Hours on Calls (All)		2431			
Total Man Hours in Training		1628.5			

**10) Environmental Services Department Update**

John T Jones is continuing to form up walls and will continue with concrete work. The contractor is also scheduling the work for the installation of the diffuser pipe in the river. The contractor did experience difficulties on a recent pour. A portion of the forms blew out on a section of 14’ tall wall. Roughly 57 yards of concrete will have to be jackhammered and removed. The rebar will have to be removed and replaced as well. This will set the schedule back by 3 to 4 weeks.

Collection staff took advantage of the recent weather to jet and clean sewer lines. Staff has taken several calls from both the general public and the media related to the social media post.

With the changing weather distribution staff has taken several calls for frozen meters and for leaking pipes. As the weather warms pipes that have been frozen thaw and begin to leak. Staff would like to remind owners to know where the water shutoff is located. If the water cannot be turned off in a timely matter, damage can be extensive due to flooding.

**11) Monthly reports**

Yankton Police Department, Fox Run Golf Course and Joint Powers Solid Waste monthly reports are included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson  
City Manager

## FINANCE MONTHLY REPORT

Activity	DEC 2017	DEC 2016	DEC 2017 YTD	DEC 2016 YTD
<b>UTILITY BILLING:</b>				
<b>Water</b>				
Water Sold (in gallons per 1,000)	46,249	43,383	736,504	738,661
Water Billed	\$429,924.77	\$384,118.10	\$5,968,919.75	\$5,585,938.85
Basic Water Fee/Rate per 1000 gal.	\$21.71/\$5.55	\$18.81/\$5.39		
Number of Accounts Billed	5,317	5,267	64,312	63,698
Number of Bills Mailed	5,317	5,267	64,312	63,698
Total Meters Read	5,669	5,606	67,711	66,927
Meter Changes/pulled	-	2	36	39
Total Days Meter Reading	1	1	112	12
Misreads found prior to billing	-	-	-	1
Customers requesting Rereads	-	-	2	1
<b>Sewer</b>				
Sewer Billed	\$307,430.36	\$279,296.68	\$3,630,832.95	\$3,453,941.30
Basic Sewer Fee/Rate per 1000 gal.	\$9.69/\$5.87	\$9.23/\$5.59		
<b>Solid Waste</b>				
Solid Waste Billed	\$98,764.74	\$95,139.31	\$1,153,966.12	\$996,292.96
Basic Solid Waste Fee	\$20.79	\$20.18		
<b>Total Utility Billing:</b>	<b>\$836,119.87</b>	<b>\$758,554.09</b>	<b>\$10,753,718.82</b>	<b>\$10,036,173.11</b>
<b>Adjustment Total:</b>	<b>(\$50.00)</b>	<b>(\$360.88)</b>	<b>(\$6,153.21)</b>	<b>(\$10,458.46)</b>
Misread Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	\$0.00	(\$140.88)	(\$4,573.21)	(\$8,068.46)
Penalty Adjustments OFF	(\$80.00)	(\$220.00)	(\$1,680.00)	(\$2,460.00)
Penalty Adjustments ON	\$30.00	\$0.00	\$100.00	\$70.00
New Accounts/Connects	67	54	963	941
Accounts Finaled/Disconnects	117	124	990	984
New Accounts Set up	2	2	66	46
Delinquent Notices	368	400	4,473	4,689
Doorknockers	115	191	1,598	1,739
Delinquent Call List	30	131	970	1,220
Notice of Termination Letters	5	24	137	157
Shut-off for Non-payment	2	5	67	79
Delinquent Notice Penalties	\$3,680.00	\$4,000.00	\$44,730.00	\$46,890.00
Doorknocker Penalties	\$0.00	\$0.00	\$14,830.00	\$15,480.00
<b>Other Office Functions:</b>				
Interest Income	\$34,512.39	\$20,078.62	\$358,928.09	\$178,529.92
Interest Rate-Checking Account	1.63%	0.87%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	231	164		
Payments Issued to Vendors	\$2,674,749.38	\$2,315,554.75	\$27,659,441.95	\$25,595,254.49
# of Employees on Payroll	218	224		
Monthly Payroll	\$616,985.53	\$621,025.60	\$5,504,075.25	\$5,380,250.27

\*3 payperiods in December

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

1st - half of January information:

Fitness Classes-	
Early Bird Boot Camp class	37 participants
Power Abs	53 participants
Prime Time Senior class	44 participants
Tabata class	73 participants
Water aerobics	129 participants
Work-Out Express class	91 participants
Yoga classes	no classes
Zumba class	19 participants
Booty Blaster class	9 participants

Rentals-	
o Birthday rentals-	5 parties
o SAC courts-	20 hours
o Theater-	0 hours
o Meeting rooms-	4 hours
o City Hall courts-	32.5 hours
o Capital Building-	1 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	2,208 people
SAC memberships-	1029
SAC attendance-	3,763 visits
New members-	59 people

The Summit Activities Center no longer has a Yoga instructor on staff. The City will continue to search for a Yoga instructor to add to our part-time staff, but until that time, the SAC will not be able to offer Yoga classes.

Monday, January 1- No School Special- \$1/admittance for non-members. 61 paid admittance.

Tuesday, January 2- No School Special- \$1/admittance for non-members. 58 paid admittance.

Wednesday, January 3- No School Special- \$1/admittance for non-members. 30 paid admittance.

Monday, January 8- Winter Swim Lessons SAC Members could register.

Tuesday, January 9- Winter Swim Lessons Online Registration began.

Todd and Brittany L. will be on the Local Organizing Committee for the 2018 Indoor Archery World Championships. Brittany L. will be in charge of volunteers for the nine-day event.

Todd, Colleen, and the Recreation staff are planning for the Midwest Park and Recreation Conference that will be held in Yankton on April 23, 24, and 25, 2018.

Brittany LaCroix is attending the second year of a two-year program, and it is a four-day Events Management School sponsored by the National Recreation and Parks Association.

Brittany LaCroix is working on the fireworks order for July 4, 2018.

## **PARKS**

The Parks staff have been flooding the ice skating areas at Tripp Park and Sertoma Park.

The Parks staff removed a set of lockers from the men's locker room at the Summit Activities Center and will work to repair damage to the lower area that has rust damage.

The Parks, Trails, and Cemetery staff remove snow and ice as needed from City properties or public right-of-ways.

Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs and also helps with removing trees from the City's Parks and ROW areas.

## **FOX RUN GOLF COURSE**

The golf simulator is up and in operation at the clubhouse. Winter simulator leagues began in December.

The 2018 Facebook Advertising/Marketing Campaign has begun.

The Golf staff have been making improvements to the Clubhouse at Fox Run. Improvements include painting, air vent cleaning and painting, and removing the half-wall that separated the pro shop area and the rest of the clubhouse.



	<b>GENERAL SUMMARY</b>			
	<b>THIS MONTH</b>		<b>Year To Date</b>	
	<b>This Year</b>	<b>Last Year</b>	<b>This Year</b>	<b>Last Year</b>
POLICE INCIDENTS	<b>704</b>	<b>672</b>	<b>13082</b>	<b>12188</b>
SHERIFF INCIDENTS	<b>164</b>	<b>116</b>	<b>1983</b>	<b>2005</b>
AMBULANCE CALLS (YPD)	<b>22</b>	<b>20</b>	<b>291</b>	<b>247</b>
FIRE / HAZMAT CALLS	<b>7</b>	<b>11</b>	<b>61</b>	<b>44</b>
FOREIGN AID CALLS	<b>16</b>	<b>17</b>	<b>177</b>	<b>112</b>
ALARMS	<b>27</b>	<b>19</b>	<b>204</b>	<b>187</b>
ANIMAL CALLS/COMPLAINTS	<b>58</b>	<b>15</b>	<b>1098</b>	<b>911</b>
ANIMALS CLAIMED/IMPOUNDED	<b>16</b>	<b>15</b>	<b>209</b>	<b>138</b>
ANIMALS DISPOSED	<b>1</b>	<b>0</b>	<b>19</b>	<b>7</b>

	<b>ACCIDENT SUMMARY</b>			
	<b>THIS MONTH</b>		<b>Year To Date</b>	
	<b>This Year</b>	<b>Last Year</b>	<b>This Year</b>	<b>Last Year</b>
STATE REPORTABLE ACCIDENTS	<b>11</b>	<b>16</b>	<b>179</b>	<b>141</b>
NON REPORTABLE ACCIDENTS	<b>26</b>	<b>31</b>	<b>345</b>	<b>276</b>
INJURY ACCIDENTS	<b>4</b>	<b>2</b>	<b>51</b>	<b>43</b>
FATALITIES	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
PEDESTRIAN ACCIDENT	<b>0</b>	<b>0</b>	<b>1</b>	<b>3</b>

# December 2017 YPD Citations

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
DUI	16	12	165	169
DRIVING UNDER REVOCATION	9	5	82	61
SUSPENDED, EXPIRED OR UNLICENSED DRIVER	13	24	226	256
CARELESS DRIVING	0	4	19	25
EXHIBITION DRIVING	1	4	11	17
SPEEDING	17	15	260	256
STOP SIGN, RED LIGHT VIOLATION	5	8	68	75
IMPROPER TURNING	1	1	22	18
YIELD RIGHT OF WAY	3	0	16	15
OPEN CONTAINER	3	2	35	42
MIC (17 yoa or under)	9	3	27	49
CONSUMPTION UNDERAGE (18-20 yoa)	0	11	62	22
LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR	0	0	1	2
MISDEMEANOR DRUG CITATIONS (Poss. Of Drug Paraph.)	33	19	212	189
TOBACCO VIOLATIONS	0	0	10	11
PETTY THEFT under \$400.00	5	4	34	35
INTENTIONAL DAMAGE TO PROPERTY under \$400.00	1	0	6	2
OTHER VIOLATIONS	18	26	422	394
<b>TOTAL TRAFFIC CITATIONS</b>	<b>134</b>	<b>138</b>	<b>1678</b>	<b>1638</b>

# December 2017 YPD Adult Arrest Charges

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
MURDER	0	0	0	0
RAPE	0	0	3	1
ROBBERY	0	5	0	5
BURGLARY	0	2	12	8
ASSAULT AGGRAVATED	1	4	13	11
ASSAULT SIMPLE	2	0	30	28
CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE	4	8	62	67
DISORDERLY CONDUCT	0	0	7	9
SEXUAL CONTACT/SEX OFFENSES	0	1	6	5
THEFT PETTY	0	3	15	47
THEFT GRAND	0	0	5	1
THEFT AUTO	1	0	2	0
FORGERY & COUNTERFEITING	0	0	5	2
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	1	0	13	12
NARCOTIC DRUG CHARGES	25	26	375	363
LIQUOR ARRESTS	1	0	4	3
WEAPONS VIOLATION	0	5	11	9
WARRANTS	15	11	210	212
PROTECTIVE CUSTODY	0	0	0	3
ALL OTHER OFFENSES	38	42	471	369
<b>TOTAL ARRESTS</b>	<b>88</b>	<b>107</b>	<b>1244</b>	<b>1155</b>

# December 2017 YPD Juvenile Arrests Charges

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
CURFEW	0	4	20	16
RUNAWAY	0	0	9	11
MURDER	0	0	0	0
RAPE	0	0	0	0
ROBBERY	0	0	0	0
BURGLARY	0	0	1	1
ASSAULT AGGRAVATED	0	0	2	0
ASSAULT SIMPLE	0	0	11	13
CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE	0	0	0	1
DISORDERLY CONDUCT	0	0	5	9
SEXUAL CONTACT / SEX OFFENSES	0	0	0	0
THEFT PETTY	0	0	8	0
THEFT GRAND	0	0	0	1
THEFT AUTO	0	0	0	0
FORGERY & COUNTERFEITING	0	0	0	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	0	3	2
NARCOTIC DRUG CHARGES	5	2	48	40
LIQUOR ARRESTS	0	0	0	0
WEAPONS VIOLATIONS	0	1	2	4
ALL OTHER OFFENSES	0	0	13	23
<b>TOTAL ARRESTS</b>	<b>5</b>	<b>7</b>	<b>122</b>	<b>121</b>

01/16/18

Fox Run Golf Course  
Statement of Revenues & Expenses

	01Dec2017 31Dec2017	01Dec2016 31Dec2016	01Jan2017 31Dec2017	01Jan2016 31Dec2016	Legal Budget
Direct Revenues:					
Concessions	2,247.96	2,809.82	155,833.53	142,036.61	155,880.00
Pro Shop	4,268.98	9,159.46	85,861.60	90,793.35	57,800.00
Course	6,891.71	11,621.43	464,838.06	468,071.69	469,500.00
	-----	-----	-----	-----	-----
Total Direct Revenues	13,408.65	23,590.71	706,533.19	700,901.65	683,180.00
Direct Expenses:					
Concessions	2,380.17	3,150.64	70,842.77	61,013.27	68,600.00
Pro Shop	1,343.76	3,391.40	73,562.01	88,076.95	38,000.00
Course	22.00		100,804.23	36,591.81	37,300.00
	-----	-----	-----	-----	-----
Total Direct Expenses	3,745.93	6,542.04	245,209.01	185,682.03	143,900.00
Add Beginning Inventory					
Less Ending Inventory					
Net Direct Income (Loss)					
Indirect Revenues -	.11	(8.81)	58,206.74	1,154.51	600.00
Indirect Expenses:					
Personal Services	27,314.33	41,046.95	377,433.45	413,658.74	458,507.00
Insurance		(867.38)	6,359.40	5,292.98	6,405.00
Professional Services	1,361.39	6,338.43	27,934.48	25,435.29	22,400.00
Advertising	33.60	40.00	7,162.20	11,606.20	8,500.00
Repair & Maintenance	8,818.23	5,893.26	51,840.84	50,184.72	52,500.00
Supplies & Materials	3,653.74	3,171.95	66,014.53	60,929.68	60,250.00
Travel, Conference & Dues	141.39	252.44	1,561.16	2,850.14	3,650.00
Utilities	3,964.85	4,934.92	35,195.65	32,782.39	35,900.00
Billing and Administration				67,340.00	
Depreciation		7,441.52	46,406.58	59,307.56	55,745.00
	-----	-----	-----	-----	-----
Total Indirect Expenses	45,287.53	75,214.10	619,908.29	736,349.71	703,857.00
Net Operating Income	(35,624.70)	467,629.96	(100,377.37)	305,828.62	(163,977.00)
	=====	=====	=====	=====	=====
Capital Outlay		(46,894.57)	91,308.78		77,000.00
	=====	=====	=====	=====	=====

01/16/18

Fox Run Golf Course  
Statement of Revenues

1

	01Dec2017 31Dec2017	01Dec2016 31Dec2016	01Jan2017 31Dec2017	01Jan2016 31Dec2016	Legal Budget
<b>Concessions</b>					
CASH Long	7.78	680.42	1,212.26	1,726.77	1,000.00
PREPARED FOOD	799.74	694.71	41,665.20	32,888.32	34,180.00
PRE-PACKAGED FOOD	76.66	136.02	6,696.17	8,268.68	10,700.00
BEER	1,103.62	985.03	88,238.86	76,861.65	85,000.00
BOTTLED POP	260.16	313.64	18,021.04	22,291.19	25,000.00
MISCELLANEOUS CONCESSIONS					
	-----	-----	-----	-----	-----
Total Concessions	2,247.96	2,809.82	155,833.53	142,036.61	155,880.00
<b>Pro Shop</b>					
GOLF BALLS	522.75	1,600.77	14,991.45	18,165.72	14,000.00
GLOVES	98.48	292.32	5,230.06	5,962.36	2,000.00
GOLF CAPS/VISORS	121.12	169.88	4,591.69	6,592.02	1,800.00
MERCHANDISE	1,159.23	1,016.30	24,742.23	15,515.17	12,500.00
MERCHANDISE NON-TAX				156.62	500.00
GOLF EQUIPMENT	2,043.40	5,602.51	27,478.11	34,968.41	12,500.00
MISCELLANEOUS MERCHANDISE				94.34	
CLUB REPAIRS	324.00	477.68	7,072.05	9,019.10	11,000.00
LESSONS			1,756.01	319.61	3,500.00
	-----	-----	-----	-----	-----
Total Pro Shop	4,268.98	9,159.46	85,861.60	90,793.35	57,800.00
<b>Course</b>					
SIMULATOR	1,022.69	2,904.17	6,031.30	8,154.59	6,000.00
SIMULATOR NON-TAXABLE			278.19	500.00	1,200.00
SEASON PASS	3,332.67	825.11	173,380.63	168,866.32	164,000.00
SEASON PASS NON-TAX			3,616.21	3,446.69	3,500.00
GREEN FEES-WEEKENDS/HOLIDAYS		136.29	57,869.02	51,643.60	45,000.00
GRREN FEES NON-TAX			4,782.13	6,140.20	6,500.00
GREEN FEES - WEEKDAYS	512.83	37.68	57,217.57	63,154.89	80,000.00
GOLF CAR RENTAL	983.12	70.36	83,224.96	71,791.06	65,000.00
GOLF CAR STORAGE (NON-TAX)	272.30	260.83	21,230.39	24,101.78	21,600.00
TRAIL FEES	339.55	164.85	24,273.22	27,940.76	29,000.00
PULL CART RENTAL	18.70	3.74	527.34	460.02	300.00
GOLF CLUB RENTAL				881.36	800.00
DRIVING RANGE	339.44	184.34	16,531.68	16,731.06	18,000.00
DRIVING RANGE NON-TAX			1,139.53	1,239.66	800.00
HANDICAPING	70.41		8,379.31	7,973.43	8,500.00
LEAGUES		3,085.40		3,085.40	
JUNIOR GOLF PROGRAM			4,452.58	3,794.00	4,000.00
GOLF CART WRAPS			1,900.00	3,694.61	15,300.00
LEAGUE SOFTWARE ADS			4.00		
	-----	-----	-----	-----	-----
Total Course	6,891.71	11,621.43	464,838.06	468,071.69	469,500.00
Total Direct Revenues	13,408.65	23,590.71	706,533.19	700,901.65	683,180.00
	=====	=====	=====	=====	=====

01/16/18

Fox Run Golf Course  
Statement of Expenditures

1

	01Dec2017 31Dec2017	01Dec2016 31Dec2016	01Jan2017 31Dec2017	01Jan2016 31Dec2016	Legal Budget
<b>Concessions</b>					
CASH SHORT	2.29	507.67	799.35	2,559.53	2,500.00
PREPARED FOODS	1,384.94	1,589.06	30,076.48	18,845.28	26,000.00
CANDY	12.30	31.65	2,188.25	2,977.40	4,000.00
BEER	685.70	757.98	30,613.85	26,977.27	27,000.00
POP	294.94	264.28	7,164.84	8,235.62	9,000.00
	-----	-----	-----	-----	-----
Total Concessions	2,380.17	3,150.64	70,842.77	61,013.27	68,600.00
<b>Pro Shop</b>					
GOLF BALLS		(3,540.53)	6,466.38	29,609.35	10,000.00
GLOVES		573.27	3,996.26	3,629.72	1,000.00
GOLF CAPS/VISORS		(308.05)	2,401.04	2,491.96	1,000.00
MERCHANDISE	808.06	3,558.23	29,754.80	17,611.85	10,000.00
GOLF EQUIPMENT	505.90	4,582.85	24,766.29	29,800.45	10,000.00
TRADE IN GOLF EQUIPMENT					
CLUB REPAIRS	29.80	(1,474.37)	6,177.24	4,884.13	6,000.00
	-----	-----	-----	-----	-----
Total Pro Shop	1,343.76	3,391.40	73,562.01	88,076.95	38,000.00
<b>Course</b>					
GOLF CAR RENTAL			84,760.97	25,305.81	26,000.00
REIMBURSEMENT-GOLF SHED RENTAL				430.00	
PULL CART RENTAL					
DRIVING RANGE			5,092.16	3,276.00	2,500.00
HANDICAPING	22.00		7,832.00	7,080.00	7,800.00
JUNIOR GOLF PROGRAM			2,732.60	500.00	1,000.00
GOLF CART WRAPS					
LEAGUE SOFTWARE ADS					
	-----	-----	-----	-----	-----
Total Course	22.00		100,804.23	36,591.81	37,300.00
Total Direct Expenditures	3,745.93	6,542.04	245,209.01	185,682.03	143,900.00
	=====	=====	=====	=====	=====

Joint Powers Solid Waste Authority  
Financial Report Thru December 31, 2017

Description	Yankton Transfer	Vermillion Landfill	Total Joint	12 Month Budget	Legal 2017 Budget
<b>Joint Power Transfer/Landfill</b>					
<i>Total Revenue</i>	\$1,114,932.59	\$885,754.96	\$2,000,687.55	\$1,859,025.00	\$1,859,025.00
<i>Expenses:</i>					
Personal Services	298,018.44	335,186.40	633,204.84	637,339.00	637,339.00
Operating Expenses	198,755.40	379,853.12	578,608.52	755,217.00	755,217.00
Depreciation (est)	153,845.76	272,885.46	426,731.22	421,741.00	421,741.00
Trench Depletion	0.00	149,715.00	149,715.00	157,250.00	157,250.00
Closure/Postclosure Resrv	0.00	8,727.42	8,727.42	8,550.00	8,550.00
Amortization of Permit	0.00	1,143.30	1,143.30	1,120.00	1,120.00
<i>Total Operating Expenses</i>	650,619.60	1,147,510.70	1,798,130.30	1,981,217.00	1,981,217.00
<i>Non Operating Expense-Interest</i>	0.00	53,136.44	53,136.44	113,200.00	113,200.00
<i>Landfill Operating Income</i>	464,312.99	(314,892.18)	149,420.81	(235,392.00)	(235,392.00)
<b>Joint Recycling Center</b>					
<i>Total Revenue</i>	96,314.37	187,856.78	284,171.15	229,075.00	229,075.00
<i>Expenses:</i>					
Personal Services	7,272.55	197,736.16	205,008.71	212,330.00	212,330.00
Operating Expenses	6,183.98	94,243.18	100,427.16	119,637.00	119,637.00
Depreciation (est)	40,350.02	37,976.46	78,326.48	78,850.00	78,850.00
<i>Total Operating Expenses</i>	53,806.55	329,955.80	383,762.35	410,817.00	410,817.00
<i>Non Operating Expense-Interest</i>	12,661.49	0.00	12,661.49	0.00	0.00
<i>Recycling Operating Income</i>	29,846.33	(142,099.02)	(112,252.69)	(181,742.00)	(181,742.00)
<i>Total Operating Income</i>	\$494,159.32	(\$456,991.20)	\$37,168.12	(\$417,134.00)	(\$417,134.00)
<b>Tonage in Trench:</b>	12/31/2016	12/31/2017			
Asbestos	123.52	43.03	43.03	45.00	45.00
Centerville	272.82	240.34	240.34	265.00	265.00
Beresford	1,298.32	1,344.73	1,344.73	625.00	625.00
Clay County Garbage	12,777.27	13,826.95	13,826.95	13,200.00	13,200.00
Elk Point	1,047.02	1,055.51	1,055.51	1,020.00	1,020.00
Yankton County Garbage	22,565.63	23,159.62	23,159.62	21,800.00	21,800.00
<i>Total Tonage in Trench</i>	38,084.58	39,670.18	39,670.18	36,955.00	36,955.00
Operating Cost per ton			\$45.33	\$56.67	\$56.67

This report is based on the following:

Revenue accrual thru December 31, 2017

Expenses cash thru December 31, 2017



Joint Powers Solid Waste Authority  
Financial Report Thru December 31, 2017

Description	Yankton Transfer	Vermillion Landfill	Total Joint	12 Month Budget	Legal 2017 Budget
<b>Source of Funds</b>					
<i>Beginning Balance</i>	\$392,927.00	\$587,584.00	\$980,511.00	\$980,511.00	\$980,511.00
<i>Operating Revenue:</i>					
Net Income	494,159.32	(456,991.20)	37,168.12	(417,134.00)	(417,134.00)
Depreciation	194,195.78	310,861.92	505,057.70	500,591.00	500,591.00
Trench Depletion	0.00	149,715.00	149,715.00	157,250.00	157,250.00
Amortization of Permit	0.00	1,143.30	1,143.30	1,120.00	1,120.00
<i>Non Operating Revenue:</i>					
Grant	1,928.54	143,389.50	145,318.04	0.00	0.00
Loan Proceeds	436,198.58	150,000.00	586,198.58	0.00	0.00
Contributed Capital	0.00	11,740.00	11,740.00	8,000.00	8,000.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	125.00	64,022.00	64,147.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	6,015.93	8,188.48	14,204.41	4,500.00	4,500.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(550,236.25)	550,236.25	0.00	29,640.00	29,640.00
Joint Recycling Center	(21,676.69)	21,676.69	0.00	0.00	0.00
<i>Total Funds Available</i>	<u>953,637.21</u>	<u>1,541,565.94</u>	<u>2,495,203.15</u>	<u>1,264,478.00</u>	<u>1,264,478.00</u>
<b>Application of Funds Available</b>					
<i>Joint Power Transfer/Landfill</i>					
Equipment	66,336.96	469,965.00	536,301.96	647,000.00	647,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	8,727.42	8,727.42	8,550.00	8,550.00
<i>Joint Recycling Center</i>					
Equipment	4,821.36	0.00	4,821.36	85,500.00	85,500.00
<i>Payment Principal</i>	38,253.66	144,076.60	182,330.26	170,663.00	170,663.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<i>Total Applied</i>	<u>109,411.98</u>	<u>622,769.02</u>	<u>732,181.00</u>	<u>911,713.00</u>	<u>911,713.00</u>
<i>Ending Balance</i>	<u>\$844,225.23</u>	<u>\$918,796.92</u>	<u>\$1,763,022.15</u>	<u>\$352,765.00</u>	<u>\$352,765.00</u>

<b>Joint Power Transfer/Landfill Description</b>	<b>Yankton Transfer</b>	<b>Vermillion Landfill</b>	<b>Total Joint</b>	<b>12 Month Budget</b>	<b>Legal 2017 Budget</b>
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$3,000.17	\$3,000.17	\$6,500.00	\$6,500.00
Elk Point	0.00	49,078.39	49,078.39	51,000.00	\$51,000.00
Centerville	0.00	11,176.04	11,176.04	15,000.00	15,000.00
Beresford	0.00	62,531.90	62,531.90	65,100.00	65,100.00
Clay County Garbage	0.00	675,688.60	675,688.60	675,000.00	675,000.00
Compost-Yd Waste-Wood	0.00	6,355.91	6,355.91	2,500.00	2,500.00
Contaminated Soil	0.00	57,856.57	57,856.57	1,500.00	1,500.00
White Goods	0.00	7,118.73	7,118.73	4,500.00	4,500.00
Tires	0.00	4,413.46	4,413.46	1,500.00	1,500.00
Electronics	0.00	4,522.01	4,522.01	1,000.00	1,000.00
Other Revenue	3,580.83	53,415.77	56,996.60	5,100.00	5,100.00
Less Recycling Tipping Fee	(68,198.67)	(49,402.59)	(117,601.26)	(119,675.00)	(119,675.00)
Cash long	172.32	0.00	172.32	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	40,509.34	0.00	40,509.34	52,000.00	52,000.00
Transfer Fees	1,135,030.28	0.00	1,135,030.28	1,098,000.00	1,098,000.00
Other Operational - Solid Waste	3,838.49	0.00	3,838.49	0.00	0.00
<b>Total Revenue</b>	<b>1,114,932.59</b>	<b>885,754.96</b>	<b>2,000,687.55</b>	<b>1,859,025.00</b>	<b>1,859,025.00</b>
<i>Expenses: (cash)</i>					
Personal Services	298,018.44	335,186.40	633,204.84	637,339.00	637,339.00
Insurance	16,537.63	4,237.16	20,774.79	27,052.00	27,052.00
Professional Service/Fees	10,675.93	101,173.19	111,849.12	67,000.00	67,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	39,670.18	39,670.18	38,925.00	38,925.00
Professional - Legal/Audit	2,379.30	0.00	2,379.30	1,250.00	1,250.00
Publishing & Advertising	630.85	1,501.37	2,132.22	1,300.00	1,300.00
Rental	0.00	0.00	0.00	500.00	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	5,007.00	47,979.53	52,986.53	56,000.00	56,000.00
Motor vehicle repair	11.20	590.47	601.67	23,000.00	23,000.00
Vehicle fuel & maintenance	112,412.91	38,153.78	150,566.69	234,000.00	234,000.00
Equip, Mat'l & Labor	25,060.35	0.00	25,060.35	12,000.00	12,000.00
Building repair	986.99	6,609.89	7,596.88	24,500.00	24,500.00
Facility repair & maintenance	0.00	20,779.09	20,779.09	35,000.00	35,000.00
Postage	540.51	49.52	590.03	750.00	750.00
Office supplies	1,711.06	1,634.68	3,345.74	3,200.00	3,200.00
Copy supplies	175.73	8.36	184.09	300.00	300.00
Uniforms	271.01	3,732.18	4,003.19	4,700.00	4,700.00
Small Tools & Hardware	17.76	0.00	17.76	250.00	250.00
Travel & Training	0.00	3,125.07	3,125.07	4,500.00	4,500.00
Operating supply	2,466.10	83,810.78	86,276.88	152,600.00	152,600.00
Electricity	8,212.94	18,044.56	26,257.50	28,200.00	28,200.00
Heating Fuel - Gas	7,660.70	6,630.98	14,291.68	32,000.00	32,000.00
Water	1,794.99	543.00	2,337.99	3,000.00	3,000.00
WW service	883.83	0.00	883.83	1,700.00	1,700.00
Landfill	243.38	0.00	243.38	200.00	200.00
Telephone	1,075.23	1,579.33	2,654.56	3,290.00	3,290.00
Depreciation (est)	153,845.76	272,885.46	426,731.22	421,741.00	421,741.00
Trench Depletion		149,715.00	149,715.00	157,250.00	157,250.00
Closure/Postclosure Resrv		8,727.42	8,727.42	8,550.00	8,550.00
Amortization of Permit		1,143.30	1,143.30	1,120.00	1,120.00
<b>Total Op Expenses</b>	<b>650,619.60</b>	<b>1,147,510.70</b>	<b>1,798,130.30</b>	<b>1,981,217.00</b>	<b>1,981,217.00</b>

Joint Powers Solid Waste Authority  
Financial Report Thru December 31, 2017

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	12 Month Budget	Legal 2017 Budget
<i>Non Operating Expense-Interest</i>	0.00	53,136.44	53,136.44	113,200.00	113,200.00
<i>Operating Income (Loss)</i>	\$464,312.99	(\$314,892.18)	\$149,420.81	(\$235,392.00)	(\$235,392.00)
<i>Capital:</i>					
Capital Outlay	\$66,336.96	\$469,965.00	\$536,301.96	\$647,000.00	\$647,000.00
Landfill Development	0.00	0.00	0.00	130,000.00	\$130,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$66,336.96	\$469,965.00	\$536,301.96	\$777,000.00	\$777,000.00
<i>Grant Reimbursement</i>	\$0.00	\$143,389.50	\$143,389.50	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$550,236.25)	\$550,236.25	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		43.03	43.03	45.00	45.00
Beresford		1,344.73	1,344.73	625.00	625.00
Centerville Garbage		240.34	240.34	265.00	265.00
Clay County Garbage		13,826.95	13,826.95	13,200.00	13,200.00
Elk Point		1,055.51	1,055.51	1,020.00	1,020.00
Yankton County Garbage		23,159.62	23,159.62	21,800.00	21,800.00
<i>Total Tonage in Trench</i>		39,670.18	39,670.18	36,955.00	36,955.00
Operating Cost per ton			\$45.33	\$56.67	\$56.67

Joint Recycling Center Description	Yankton Transfer	Vermillion Center	Total Joint	12 Month Budget	Legal 2017 Budget
<i>Revenue:</i>					
Tipping Fees	\$68,198.67	49,402.59	\$117,601.26	119,675.00	\$119,675.00
Magazines	0.00	2,112.80	2,112.80	2,200.00	2,200.00
Metal/Tin	6,439.01	2,210.00	8,649.01	6,200.00	6,200.00
Plastic	0.00	28,398.20	28,398.20	20,000.00	20,000.00
Aluminum	3,288.48	20,562.92	23,851.40	25,000.00	25,000.00
Newsprint	6,198.50	11,561.98	17,760.48	11,000.00	11,000.00
Cardboard	12,189.71	60,759.98	72,949.69	29,000.00	29,000.00
High Grade Paper	0.00	7,418.60	7,418.60	13,000.00	13,000.00
Other Material	0.00	5,429.71	5,429.71	3,000.00	3,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue</b>	<b>96,314.37</b>	<b>187,856.78</b>	<b>284,171.15</b>	<b>229,075.00</b>	<b>229,075.00</b>
<i>Expenses:</i>					
Personal Services	7,272.55	197,736.16	205,008.71	212,330.00	212,330.00
Insurance	258.74	3,513.02	3,771.76	2,287.00	2,287.00
Professional Service/Fees	0.00	1,251.97	1,251.97	20,000.00	20,000.00
Hazardous Waste Collection	0.00	37,846.77	37,846.77	33,000.00	33,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	1,570.69	1,570.69	2,500.00	2,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	5,368.75	5,368.75	10,750.00	10,750.00
Vehicle repair & maintenance	0.00	270.87	270.87	1,000.00	1,000.00
Vehicle fuel	180.48	3,681.30	3,861.78	6,000.00	6,000.00
Building repair & maintenance	0.00	(4,424.99)	(4,424.99)	3,500.00	3,500.00
Postage	0.00	8.64	8.64	650.00	650.00
Freight	0.00	3,470.00	3,470.00	2,000.00	2,000.00
Office supplies	0.00	1,627.29	1,627.29	1,000.00	1,000.00
Uniforms	0.00	423.26	423.26	750.00	750.00
Materials Purchases	0.00	5,832.85	5,832.85	6,000.00	6,000.00
Travel & Training	0.00	1,963.40	1,963.40	2,000.00	2,000.00
Operating Supplies	0.00	7,780.21	7,780.21	12,000.00	12,000.00
Copy Supply	0.00	8.36	8.36	350.00	350.00
Electricity	0.00	5,893.66	5,893.66	6,500.00	6,500.00
Heating Fuel-Gas	0.00	2,279.41	2,279.41	5,000.00	5,000.00
Water	0.00	583.24	583.24	600.00	600.00
WW service	0.00	1,115.99	1,115.99	1,600.00	1,600.00
Telephone	0.00	804.55	804.55	850.00	850.00
Revenue Sharing	0.00	13,373.94	13,373.94	1,300.00	1,300.00
Transportation to Vermillion	1,440.00	0.00	1,440.00	0.00	0.00
Processing Recyclables	4,304.76	0.00	4,304.76	0.00	0.00
Depreciation (est)	40,350.02	37,976.46	78,326.48	78,850.00	78,850.00
<b>Total Op Expenses</b>	<b>53,806.55</b>	<b>329,955.80</b>	<b>383,762.35</b>	<b>410,817.00</b>	<b>410,817.00</b>
<i>Non Operating Expense-Interest</i>	12,661.49	0.00	12,661.49	0.00	0.00
<b>Operating Income (Loss)</b>	<b>\$29,846.33</b>	<b>(\$142,099.02)</b>	<b>(\$112,252.69)</b>	<b>(\$181,742.00)</b>	<b>(\$181,742.00)</b>
<b>Capital Outlay</b>	<b>\$4,821.36</b>	<b>\$0.00</b>	<b>\$4,821.36</b>	<b>\$85,500.00</b>	<b>\$85,500.00</b>
<b>Grant Reimbursement/Donations</b>	<b>\$1,928.54</b>	<b>\$0.00</b>	<b>\$1,928.54</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Cash Flow Transfer</b>	<b>(\$21,676.69)</b>	<b>\$21,676.69</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

This report is based on the following:

Revenue accrual thru December 31, 2017

Expenses cash thru December 31, 2017

2017 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	30,365.01	(34,351.18)	(3,986.17)	2,526.52	46.62	523.97	(3,711.77)	(3,187.80)	30,888.98	(38,062.95)	(7,173.97)
February	5,309.75	(40,373.09)	(35,063.34)	2,402.83	60.80	2,690.37	(12,074.36)	(9,383.99)	8,000.12	(52,447.45)	(44,447.33)
Subtotal	35,674.76	(74,724.27)	(39,049.51)	4,929.35	53.53	3,214.34	(15,786.13)	(12,571.79)	38,889.10	(90,510.40)	(51,621.30)
March	43,325.75	(34,328.71)	8,997.04	2,916.13	46.08	4,273.36	(15,355.13)	(11,081.77)	47,599.11	(49,683.84)	(2,084.73)
Subtotal	79,000.51	(109,052.98)	(30,052.47)	7,845.48	50.76	7,487.70	(31,141.26)	(23,653.56)	86,488.21	(140,194.24)	(53,706.03)
April	57,164.88	(22,301.86)	34,863.02	3,465.46	38.90	4,696.16	(14,449.49)	(9,753.33)	61,861.04	(36,751.35)	25,109.69
Subtotal	136,165.39	(131,354.84)	4,810.55	11,310.94	47.13	12,183.86	(45,590.75)	(33,406.89)	148,349.25	(176,945.59)	(28,596.34)
May	38,625.34	(46,233.98)	(7,608.64)	3,805.87	48.95	8,811.14	1,608.78	10,419.92	47,436.48	(44,625.20)	2,811.28
Subtotal	174,790.73	(177,588.82)	(2,798.09)	15,116.81	47.58	20,995.00	(43,981.97)	(22,986.97)	195,785.73	(221,570.79)	(25,785.06)
June	55,109.62	(10,501.89)	44,607.73	3,886.42	42.86	3,495.32	(15,656.08)	(12,160.76)	58,604.94	(26,157.97)	32,446.97
Subtotal	229,900.35	(188,090.71)	41,809.64	19,003.23	46.62	24,490.32	(59,638.05)	(35,147.73)	254,390.67	(247,728.76)	6,661.91
July	48,793.43	(9,463.16)	39,330.27	3,311.47	41.43	3,234.96	(12,870.04)	(9,635.08)	52,028.39	(22,333.20)	29,695.19
Subtotal	278,693.78	(197,553.87)	81,139.91	22,314.70	45.85	27,725.28	(72,508.09)	(44,782.81)	306,419.06	(270,061.96)	36,357.10
August	60,238.16	53,429.46	113,667.62	4,111.78	33.86	3,724.20	(897.99)	2,826.21	63,962.36	52,531.47	116,493.83
Subtotal	338,931.94	(144,124.41)	194,807.53	26,426.48	43.98	31,449.48	(73,406.08)	(41,956.60)	370,381.42	(217,530.49)	152,850.93
September	50,303.28	(6,442.23)	43,861.05	3,431.29	40.87	3,344.35	(9,524.47)	(6,180.12)	53,647.63	(15,966.70)	37,680.93
Subtotal	389,235.22	(150,566.64)	238,668.58	29,857.77	43.62	34,793.83	(82,930.55)	(48,136.72)	424,029.05	(233,497.19)	190,531.86
October	34,007.14	(49,667.80)	(15,660.66)	3,677.32	51.59	3,716.02	(5,990.76)	(2,274.74)	37,723.16	(55,658.56)	(17,935.40)
Subtotal	423,242.36	(200,234.44)	223,007.92	33,535.09	44.50	38,509.85	(88,921.31)	(50,411.46)	461,752.21	(289,155.75)	172,596.46
November	37,945.29	(25,505.31)	12,439.98	3,237.56	44.24	2,291.82	(54,514.70)	(52,222.88)	40,237.11	(80,020.01)	(39,782.90)
Subtotal	461,187.65	(225,739.75)	235,447.90	36,772.65	44.48	40,801.67	(143,436.01)	(102,634.34)	501,989.32	(369,175.76)	132,813.56
December	3,125.34	(36,015.99)	(32,890.65)	2,897.53	56.13	1,706.15	1,336.99	3,043.14	4,831.49	(34,679.00)	(29,847.51)
Subtotal	464,312.99	(261,755.74)	202,557.25	39,670.18	45.33	42,507.82	(142,099.02)	(99,591.20)	506,820.81	(403,854.76)	102,966.05

1/4/2018

City of Yankton Transfer Station  
Recap of Customer Tonnage

Date	City	Licensed Haulers						Sub-Total	All Other	Total Transfer	Recycling
	Compactors (577)	Janssen (547)	Arts (586)	Fischer (590)	Independence (627)	Loren Fischer (648)	Kortan (673)				Plastic Tonnage
January 2016	204.72	506.69	368.30	53.23	0.00	46.55	7.51	982.28	238.64	1,425.64	3.88
February 2016	206.87	495.25	333.19	49.59	0.00	58.99	6.40	943.42	302.26	1,452.55	4.63
March 2016	238.82	589.39	463.33	61.55	0.00	19.86	6.91	1,141.04	392.93	1,772.79	4.61
April 2016	228.62	591.17	496.82	66.85	0.00	66.59	8.67	1,230.10	707.64	2,166.36	4.64
May 2016	252.38	685.21	562.27	60.04	0.00	69.47	8.46	1,385.45	421.38	2,059.21	5.08
June 2016	238.64	669.62	503.49	60.40	0.00	67.60	9.91	1,311.02	362.51	1,912.17	6.14
July 2016	233.51	661.08	457.16	59.00	0.00	72.58	8.98	1,258.80	407.11	1,899.42	5.48
August 2016	275.43	705.87	563.39	67.83	0.00	54.20	13.14	1,404.43	425.85	2,105.71	4.83
September 2016	254.62	684.19	463.62	54.59	2.96	68.88	8.99	1,283.23	666.60	2,204.45	6.78
October 2016	228.46	616.02	499.49	47.87	3.46	71.68	8.35	1,246.87	448.09	1,923.42	3.39
November 2016	241.43	592.21	387.48	45.18	0.00	71.78	12.54	1,109.19	351.75	1,702.37	5.44
December 2016	245.70	549.64	366.06	41.80	0.00	71.43	17.18	1,046.11	274.34	1,566.15	4.85
2016 Total	2,849.20	7,346.34	5,464.60	667.93	6.42	739.61	117.04	14,341.94	4,999.10	22,190.24	59.75
January 2017	227.38	502.19	367.33	35.07	0.00	65.26	7.51	977.36	273.30	1,478.04	4.80
February 2017	202.70	484.93	336.77	29.14	0.00	59.30	11.20	921.34	288.46	1,412.50	4.51
March 2017	237.30	616.06	434.47	12.48	0.00	63.43	11.30	1,137.74	417.16	1,792.20	4.11
April 2017	227.30	591.85	486.98	0.00	0.00	64.29	13.47	1,156.59	771.69	2,155.58	3.02
May 2017	252.91	693.56	536.92	0.00	0.00	75.06	7.97	1,313.51	465.54	2,031.96	
June 2017	239.77	701.18	649.20	0.00	0.00	85.82	18.33	1,454.53	483.34	2,177.64	
July 2017	235.82	669.19	465.38	0.00	0.00	84.20	12.77	1,231.54	509.76	1,977.12	
August 2017	270.08	737.19	577.34	0.00	0.00	85.68	13.52	1,413.73	498.79	2,182.60	
September 2017	235.66	641.84	464.10	0.00	0.00	83.83	18.47	1,208.24	529.19	1,973.09	
October 2017	237.61	699.36	554.25	0.00	19.20	81.27	18.07	1,372.15	398.57	2,008.33	
November 2017	249.77	615.69	457.07	0.00	1.69	110.42	17.48	1,202.35	400.12	1,852.24	
December 2017	225.56	519.09	483.74	0.00	0.00	91.53	14.08	1,108.44	357.59	1,691.59	
2017 Total	2,841.86	7,472.13	5,813.55	76.69	20.89	950.09	164.17	14,497.52	5,393.51	22,732.89	16.44

Total Tons	1,691.59
X \$3	3.00
Recycling Fee	<u>5,074.77</u>





**Convention & Visitors Bureau  
Advisory Council Meeting  
Wednesday, January 3, 2018  
10:00 a.m.**

## **Agenda**

- New Council Member Introduction
- CVB Monthly Report
- Grant Application Update
- Subcommittee Signup
- 2018 World Archery
- 2018 Governor's Tourism Conference
- Major Upcoming Events
- Council Member Updates/Announcements
- Sub-Committee Breakout Session





**Convention & Visitors Bureau  
Advisory Council Meeting  
Wednesday, December 6, 2017  
10:00 a.m.**

**Minutes**

**Council Members Present:** Jeff V., Micki S., Dan P., Brittany S., Executive Director, Kasi H.  
Additional guests: Brittany L., and Shana P.

**CVB Report:**

Website is working. Hired subcontractor Jessica Schieffer to help with Visitor Guide. Attended hotel training in SF. Still need photos to add to website. Website traffic included 1523 new visitors and 515 returning visitors. Facebook page views 257 and post engagements 1614. All numbers are down with the end of the highly successful campaign.

**Subcommittee Discussion:** Kasi is still looking for Council Members to join one of the three subcommittees she has formed; 1) Hospitality Training 2) Brochures – Niche Attractions or 3) Tourism Week. Please sign up for one of these subcommittees!

**2018 World Archery:** NFAA Yankton Archery Center is hosting the World Archery Indoor Championships on February 14-19, 2018. They are anticipating approximately 600 athletes from 50 countries to come to Yankton for a world class competition. Kasi has been working with NFAA Yankton on providing transportation, food and lodging options. Sponsorships are available as well as volunteer opportunities.

**2018 SD Department of Tourism Co-op:** Kasi showed the Council the very impressive results from the peak season community coop campaign. A public meeting will be held soon to for the public to hear the results of the 2017 campaign and additional goals and tactics for 2018 from Lawrence and Schiller. Kasi was happy to announce that the BID board accepted her request for \$10,000 to help fund this campaign, along with Lewis and Clark Rec Area providing \$10,000 and the CVB adding \$20,000.

**Advisory Council Candidate Ballot:** 3 individuals will appear on the ballot as for CVB Council Members, they include: Chauntel Wright, Michelle Donner and Jenna Braunesreither. Chauntel and her family operate Willa B's and is founder of Anchoring to Hope Paul Taggart Foundation. Michelle owns and manages Counterfeit Catering, Counterfeit Curbside and 6<sup>th</sup> Meridian Hops. Jenna is employed as the full-time manager at Boomers.

**NFAA Grand Application:** The National Field Archery Association Foundation presented an application for assistance with funding the World Archery Indoor Championships, which will be held next February. Projected attendance is 1000 participants, with anticipated 8 nights of lodging and \$2.3 million potential economic impact. They are planning to use funds for marketing and promotion to encourage more federations to attend. Micki S. moved to approve their request the \$2500 grant request to the NFAA. Jeff V. seconded. Motion carried.

# Facebook Nov 28 - Dec 25 Overview

Results from Nov 28, 2017 - Dec 25, 2017

Note: Does not include today's data. Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

Organic Paid

## Actions on Page

November 27 - December 24

4

Total Actions on Page ▲100%



## Page Views

November 27 - December 24

200

Total Page Views ▼25%



## Page Previews

November 27 - December 24

22

Page Previews ▲100%



## Page Likes

November 27 - December 24

11

Page Likes ▼15%



## Reach

November 27 - December 24

5,723

People Reached ▲7%



## Recommendations

November 27 - December 24



We don't have data to show you this week.

## Post Engagements

November 27 - December 24

1,517

Post Engagement ▼6%

## Videos

November 27 - December 24

5

Total Video Views ▼98%

## Page Followers

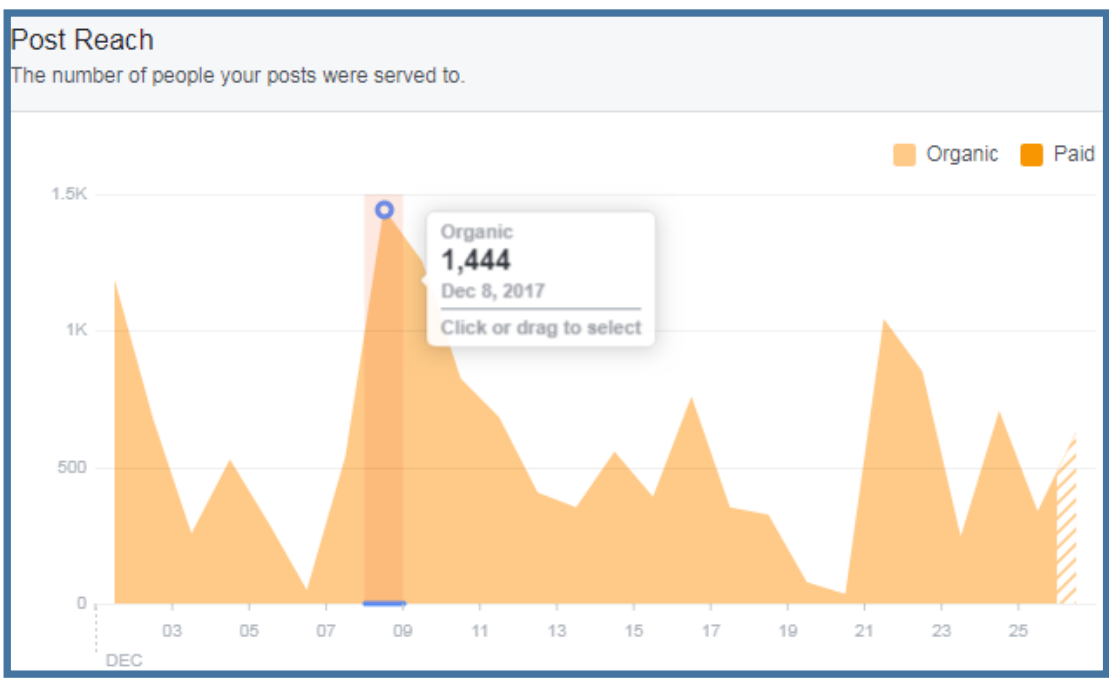
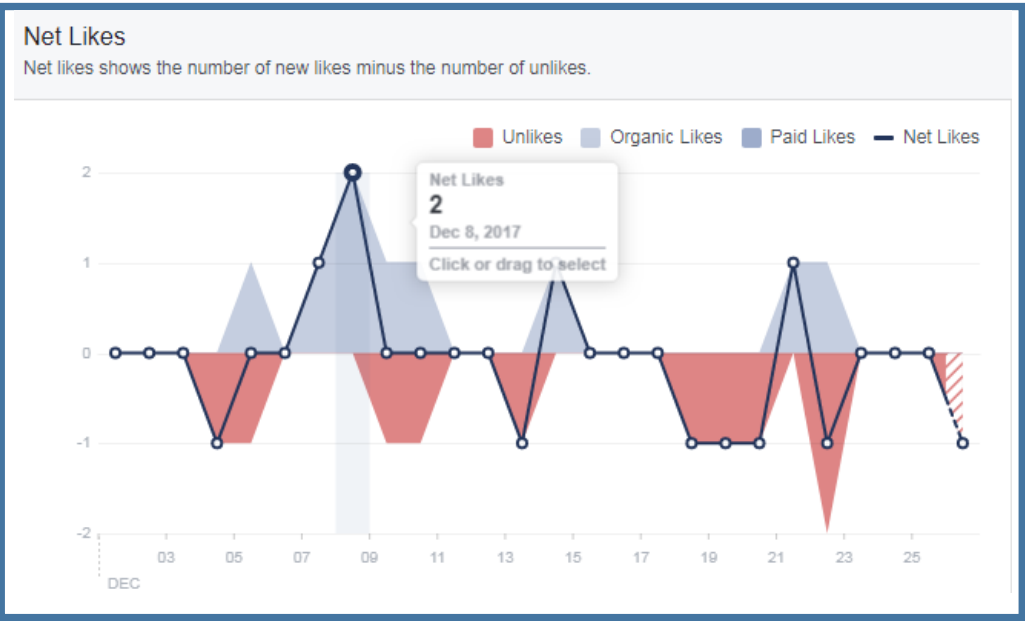
November 27 - December 24

13

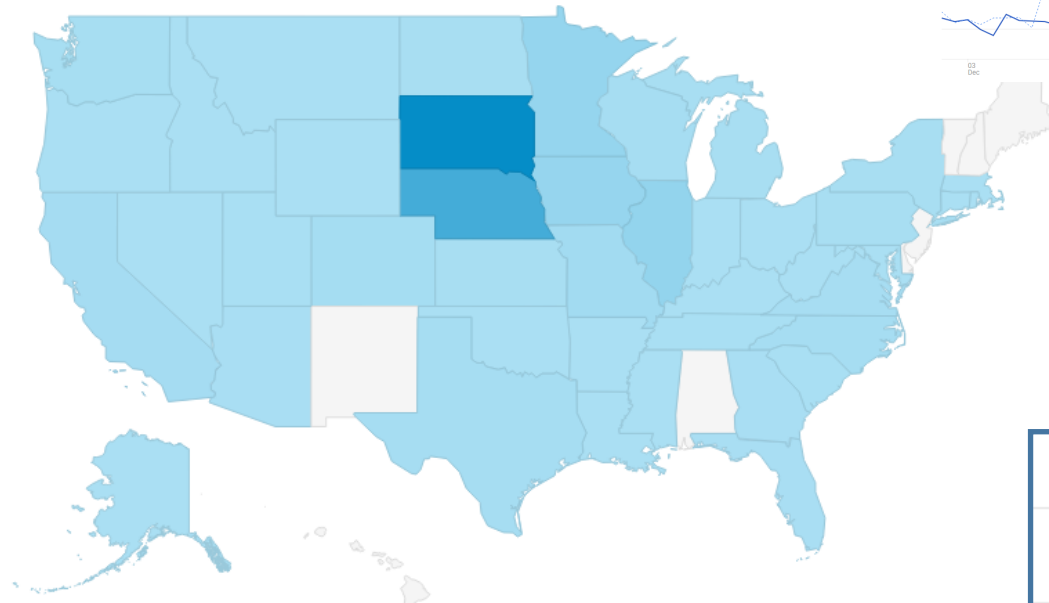
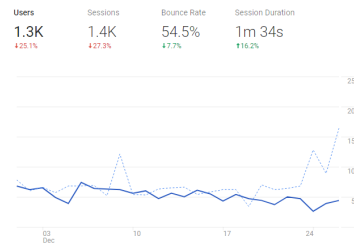
Page Followers ▲0%



# Facebook Post Reach/Page Likes: December 1 - 26



# CVB Website Traffic: Dec 1-26



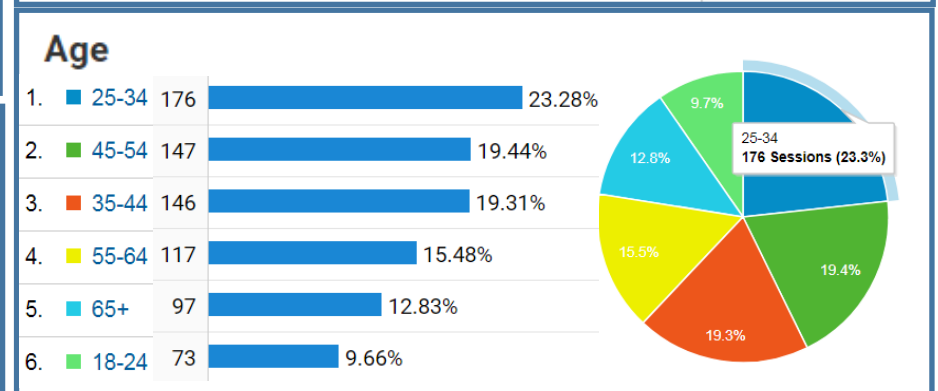
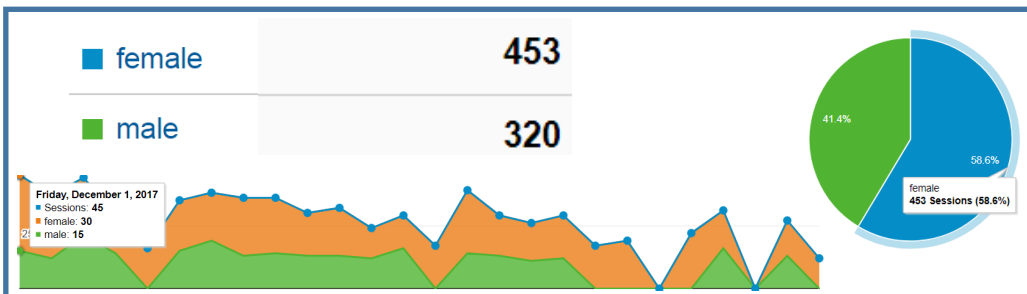
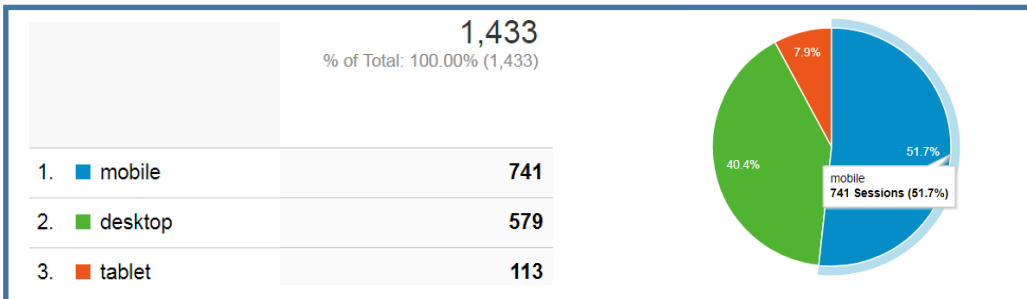
1 571



1. South Dakota	571 (41.41%)
2. Nebraska	353 (25.60%)
3. Illinois	79 (5.73%)
4. Minnesota	72 (5.22%)
5. Iowa	69 (5.00%)

1. Yankton	253 (44.31%)
2. Vermillion	112 (19.61%)
3. Sioux Falls	79 (13.84%)
4. Pierre	11 (1.93%)
5. Rapid City	10 (1.75%)



# Yankton Area Sports Events Calendar

Calendars

January 2018

- All other sporting events
- NFAA Easton Archery Com...
- Yankton Area Ice Association
- Yankton Baseball/Sertoma ...
- Yankton Community Events
- Yankton Soccer
- Yankton Softball
- Yankton Swimming & Wres...

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	Dec 31, 2017 BJV Hockey vs Bran	Jan 1	2	3	4	5	6 2pm Pee Wee Hocke 7pm Pee Wee Hocke
2	7	8	9	10	11	12	13 7pm Bantam Hockey
3	14 1pm Bantam Hockey 3pm BJV Hockey vs	15	16	17	18	19	20 USCA Indoor Nation 1pm Pee Wee Hocke 3pm Girls JV Hockey 5pm Pee Wee Hocke 7pm Girls JV Hocke
4	21 USCA Indoor Nation	22	23	24	25	26	27 Squirt Hockey Tournament (Various Hocke
5	28 Squirt Hockey Tourn	29	30	31	Feb 1	2	3 YHS Wrestling Invisa Figure Skating Comp



## THURS & WED

LIVE PERFORMANCE

**The Landing | 7p**

Wednesday - Mike Hilson  
Thursday - Eric Berringer

## THURS & FRI

KARAOKE

**1872 Saloon | 9p**

Karaoke every Thursday & Friday night at The Saloon

## WED

GAME NIGHT

**1872 Saloon | 7pm**

Classic Board Games & Drinks With Friends! Plus Wed is Retro Can Night Specials On Tall Boy Cans All Night Long

## 1

FIRST DAY HIKE

**Lewis & Clark Recreation Area  
1p - 2p & 5:30p - 6:30p**

Healthy Step Hike & "Super Moon" Hike

## 4

CRAFT CLUB  
PAPER POLAR BEARS  
**Yankton Library | 3:45p**

Join us for our after school craft - paper polar bears! The program is free & materials are provided by the library

## 6

MINECRAFT  
COMMANDS  
**Mount Marty | 9a- 3:30p**

Build minigames with command blocks  
Build on teamwork skills  
Play in over 20 minigames

## 7

AFTER THE ASK  
BRIDAL SHOW  
**NFAA | 12p**

Whatever stage of wedding planning you are in you'll walk away with great industry professional contacts to help you with the details.

## 12

KING OF THE HILL  
ELIMINATOR TOURNEY

**Yankton Bowl  
6:30p**

The YHS Bowling Team Annual Fundraising Tournament

## 13

HEART TO HEART  
DANCING WITH  
THE STARS

**NFAA | 6p**

River City Domestic Violence Center & Family Connections Fundraiser

## 14

CLASSIC MOVIE SERIES  
THE WIZARD OF OZ

**Yankton Library | 2p**

View this classic film at the Yankton Community Library

## 20-21

USCA INDOOR  
NATIONAL QUALIFIER

**NFAA | All Day**

United States Collegiate Archery Association qualifying competition

## 26

BEER PONG  
TOURNAMENT

**Sh-Boom's | 7pm**

Test your skills in a gold ole' fashioned beer pong tournament

## 26 - 28

BALD EAGLE DAYS  
**Lewis & Clark Visitor Center | Times Vary**

Annual bald eagle/raptor festival.  
Programs are available on a first-come-first-serve basis

## 27

LINC 90'S HOUSE  
PARTY

**VFW Post 791 | 8pm**

Community members, age 21+, are invited to a BRAND NEW fundraiser to benefit the Imagination Library program

## 27

AN EVENING WITH  
ILIKA WARD

**Events at the AME | 7p**

Acoustic-based Americana group based out of MN

## 28

FOREIGN FILM SERIES  
& THEN THERE  
WERE NONE

**Marian Auditorium | 3:30p**

10 people are invited to an island to find out that an unseen person is killing them one by one

**EXPLORE.  
DISCOVER MORE.**

VISITYANKTONSD.COM

**Yankton Area Chamber of Commerce**  
**General Income & Expenses - Convention & Visitors Bureau**  
as of December 31, 2017

	<u>Dec 17</u>	<u>Jan - Dec 17</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
330 · Community Partnership Program	0.00	0.00	25,000.00
329 · Fireball Run	0.00	23,587.57	28,000.00
328 · BID Income-CVB	0.00	17,390.23	9,000.00
306 · Contract Services-City/CVB	0.00	177,862.00	178,000.00
312 · Visitor Center Advertising	0.00	0.00	9,884.00
313.3 · Special Projects/CVB	755.00	21,444.91	10,000.00
313.4 · Hosting Incentive/CVB	0.00	5,000.00	5,000.00
318.3 · Gift Shop/CVB	0.00	36.00	1,000.00
323 · Grant Income-CVB	0.00	2,000.00	3,000.00
<b>Total Income</b>	<u>755.00</u>	<u>247,320.71</u>	<u>268,884.00</u>
<b>Gross Profit</b>	755.00	247,320.71	268,884.00
<b>Expense</b>			
518.3 · Fireball Run Expense	167.62	24,793.07	25,000.00
503 · Payroll / CVB	5,081.92	63,094.56	67,700.00
508.3 · Payroll Taxes-FICA/CVB	400.65	5,484.61	5,180.00
509.3 · Payroll Taxes-FUTA/CVB	0.00	140.72	110.00
510.3 · Payroll Taxes - SUTA/CVB	6.75	252.57	140.00
511.3 · Health Ins-Benefits/CVB	843.02	10,116.24	11,208.00
539.3 · SEP Retirement Plan/CVB	459.51	4,780.22	3,945.00
512.3 · Hosting Incentive Expense	0.00	3,000.00	5,000.00
515.3 · Auto Allowance/CVB	300.00	3,600.00	3,600.00
517.3 · Lease Contracts/CVB	150.39	1,875.20	1,300.00
519.3 · Supplies/CVB	1,073.45	2,325.58	4,200.00
520.3 · Utilities/CVB	286.48	2,439.10	1,820.00
521.3 · Continuing Educ./CVB	0.00	0.00	2,000.00
522.3 · Professional Fees-CVB	0.00	1,144.88	0.00
523.3 · Miscellaneous/CVB	500.00	1,061.30	1,000.00
524.3 · Advertising & Promotion/CVB	629.83	51,229.47	45,000.00
525.3 · Postage/CVB	12.23	2,272.13	4,000.00
526.3 · Dues & Subscriptions/CVB	189.00	3,805.09	5,000.00
528.3 · Insurance/CVB	293.52	3,449.02	3,400.00
529.3 · Hostings/CVB	0.00	1,132.33	2,500.00
530.3 · Telephone/CVB	365.85	3,046.77	3,100.00
531.3 · Travel & Meetings/CVB	28.38	3,715.07	5,000.00
532.3 · Maintenance/CVB	90.07	1,459.67	1,150.00
533.3 · Property Taxes/CVB	268.52	3,222.24	1,450.00
534.3 · Computer/Internet-CVB	1,022.92	4,062.57	2,900.00
535.3 · Special Projects-CVB	0.00	14,740.34	9,000.00
538.3 · Depreciation/CVB	887.17	9,987.94	11,500.00
556.3 WEB Maintenance/Mktg	900.00	900.00	
542.3 · Travel Shows/CVB	0.00	200.00	1,000.00
543.3 · Convention Supplies/CVB	0.00	1,307.61	1,500.00
544.3 · Billboards/CVB	2,423.05	7,269.15	6,300.00
546.3 · Hospitality Training/CVB	0.00	0.00	
551.3 · Amortization Expense/CVB	22.22	266.64	
<b>Total Expense</b>	<u>16,402.55</u>	<u>236,174.09</u>	<u>235,003.00</u>
<b>Net Ordinary Income</b>	<u>-15,647.55</u>	<u>11,146.62</u>	<u>33,881.00</u>
<b>Net Income</b>	<u><u>-15,647.55</u></u>	<u><u>11,146.62</u></u>	<u><u>33,881.00</u></u>

NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events RETAIL (on-sale) Liquor License for 1 day, February 24, 2018, from Boomer's Inc., (Gary W. Boom, President) d/b/a Boomer's Lounge, NFAA, 800 Archery Lane, Yankton, South Dakota.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, February 12, 2018, at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,  
this 22<sup>nd</sup> day of January, 2018.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote



***Memorandum #18-06***

*To: City Manager*  
*From: Finance Officer*  
*Date: January 9, 2018*  
*Subject: Peddler's License*

We have received the following application for a Peddler's License:

Midco  
3901 N. Louise Ave.  
Sioux Falls, SD 57107

Midco is requesting a license for 1 person to go house-to-house to demonstrate new services, answer questions, ascertain any problems and check the quality of their signal.

A check with the State Sales Tax Office revealed that the business does have a State Sales Tax Number.

City Code also requires each applicant to pay a fee of \$10.00 per year per person with vehicle and \$5.00 per person on foot, and file a bond with the Finance Officer. The fee and bond have been received.

The applicant is in compliance with all police codes as checked by the Yankton Police Department.



Al Viereck  
Finance Officer

NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Retail (on-sale) Liquor License for 1 day, March 16, 2018, from Dayhuff Enterprises, Inc. d/b/a O'Malley's Bar (Jeff Dayhuff, President), NFAA, 800 Archery Lane, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, February 12, 2018 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,  
this 22<sup>nd</sup> day of January, 2018.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote

NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Malt Beverage (on-sale) Retailers License for 3 days, August 17-19, 2018, from Yankton Area Riverboat Days, Inc. (Milissia Wuebben, Treasurer), Riverside Park, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, February 12, 2018, at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,  
this 22<sup>nd</sup> day of January, 2018.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote

NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, Special Malt Beverage (on-sale) Retailers License for 3 days, August 17-19, 2018, from Yankton Area Riverboat Days, Inc. (Milissia Wuebben, Treasurer), City Hall Auditorium, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, February 12, 2018, at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,  
this 22<sup>nd</sup> day of January, 2018.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote

NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, Saturday, March 17, 2018, from Lewis & Clark Theatre Company, (Katie Fargo, Executive Director) 328 Walnut, Yankton, SD 57078.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, February 12, 2018 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,  
this 22<sup>nd</sup> day of January, 2018.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote

**Memorandum #18-05**

**To:** Amy Nelson, City Manager  
**From:** Kyle Goodmanson, Environmental Services Director  
**Date:** January 22, 2018  
**Subject:** Utility Easement Dedication

---

The attached easement is the result of discussions with Mr. Foley for the City of Yankton to locate a new gravity sanitary sewer line on a portion of Mr. Foley’s property east of the new lift station. The construction of the gravity sewer to be installed will result in the removal of the current Chesterman Lift Station. This will also keep the sanitary sewer alignment on the most direct route which will assist in keeping project cost lower. The easement will include a fifty foot (50’) construction easement north of the fifty foot (50’) permanent easement.

The City of Yankton will dedicate a utility easement south of the chamber building on the City of Yankton property known as paddle wheel point. The east 30 feet of the property will be dedicated a permanent easement for utility purposes as outlined in the attached easement for the benefit of franchised utility providers and surrounding property owners.

We are grateful that Mr. Foley agreed to provide the easement shown in the attached easement.

Respectfully submitted,

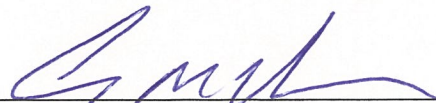


Kyle Goodmanson  
Environmental Services Director

**Recommendation: It is recommended that the City Commission approve Memorandum #18-05, thereby authorizing City Manager Amy Nelson to sign the attached easements.**

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

Roll call





# City of Yankton 30' Easement Map



Prepared by:  
City of Yankton  
416 Walnut Street  
Yankton, SD 57078

PERMANENT EASEMENT  
FOR  
UTILITY PURPOSES

THIS EASEMENT is made this \_\_\_\_ day of January, 2018, by the City of Yankton, South Dakota, a Municipal Corporation;

WHEREAS, the City in its municipal capacity is desirous of establishing a permanent utility easement for access upon land belonging to the City for the benefit of franchised utility providers and surrounding property owners for utility purposes.

NOW THEREFORE, the City hereby establishes a permanent easement for utility purposes, over and through the following legally described real estate within the City of Yankton, County of Yankton, and State of South Dakota:

***The East Thirty Feet (E 30') of Lots Three (3) and Four (4) Frick's Subdivision and of Government Lot Four (4) all in the Southwest Quarter of the Northwest Quarter (SW4 NW4); and an area Thirty Feet (30') in width abutting and surrounding the Easternmost lagoon located upon said property.***

Those utility providers to whose benefit the utility rights extend herein, their respective heirs, successors, or assigns shall not interfere with or disturb the improvements within the easement area without prior written approval of the City of Yankton. Additionally, such parties shall not plant any vegetation other than grass in the easement area without prior written approval of the City of Yankton.

Those utility providers to whose benefit the utility rights extend herein, their respective heirs, successors, or assigns agree that the construction or placement of any structure, trailer, building, fence or other above or below ground stationary object within the easement area is strictly prohibited without the prior written approval of the City. Additionally, the City shall have the right to remove from the easement area, at its own cost any trees, plants, undergrowth, buildings, trailers, fences or other structures that may interfere with the construction, operation, inspection and/or maintenance of City facilities as determined by the City with no obligation to replace.



Those utility providers to whose benefit the utility rights extend herein, their respective heirs, successors, or assigns grant permission to the City to enter upon the above described easement areas to commence inspection, reconstruction, maintenance, repair operation or alteration of any facilities together with all rights of ingress and egress necessary for the full and complete use and occupation of the permanent easement hereby granted.

IN WITNESS WHEREOF the City of Yankton has executed this Easement this \_\_\_ day of January, 2018.

CITY OF YANKTON

\_\_\_\_\_  
By: Amy Nelson, City Manager

STATE OF SOUTH DAKOTA )  
  :SS  
COUNTY OF YANKTON     )

On the \_\_\_\_\_ day of January, 2017, before me, the undersigned officer, personally appeared Amy Nelson, known to me to be the City Manager for the City of Yankton, a municipal corporation, and in such capacity, and being authorized so to do, executed the foregoing instrument for the purpose therein contained.

IN WITNESS whereof, I hereunto set my hand and official seal.

SEAL

\_\_\_\_\_  
Notary Public, South Dakota  
My Commission Expires: \_\_\_\_\_

Prepared By:

Den Herder Law Office, P.C.  
329 Broadway Ave.  
Yankton, SD 57078  
Telephone: (605) 665-0494

## PERMANENT EASEMENT

THIS EASEMENT made this 5<sup>th</sup> day of January, 2018, by and between the City of Yankton, South Dakota, a Municipal Corporation, hereinafter called the "City," and Donald P. Foley, a single person, hereinafter called the "Owner,"

WHEREAS, the City in its municipal capacity is desirous of acquiring an easement for permanent access and occupation upon land belonging to the Owner for municipal utility purposes, and the Owner is desirous of cooperating with the City by providing an easement for said purposes.

NOW THEREFORE, in total consideration for easement and for the construction and maintenance of said improvements by the City, the Owner hereby grants to the City a permanent easement for ingress and egress and for municipal sewer, water, and utility purposes over and through the following legally described real estate within the City of Yankton, County of Yankton, State of South Dakota:

**Easement located in South 95.5' of the North 853.9' of Lot 5, all in Section 17, Township 93 North, Range 55 West, City and County of Yankton, South Dakota, in the specific areas identified for easement purposes within the shaded area depicted in the attached Exhibit A.**

THE OWNER, its heirs, successors, or his assigns shall not interfere with or disturb the improvements within the easement area without prior written approval of the City of Yankton. Improvements to the easement area shall at a minimum include a hardened area plant with grass similar to that removed or disturbed during the easement work. Additionally, the Owner shall not plant any non-grass vegetation in

the easement area without prior written approval of the City of Yankton. The City will not withhold permission as long as such vegetation does not interfere with the function of the easement. The City may also grade a trail or gravel path over the easement for purposes of accessing the City's lift station lying to the West of the OWNER's real property.

THE OWNER, agrees that the placement of any structure, trailer, building, fence, sign or other above or below ground object within the easement area is strictly prohibited without the prior written approval of the City. Additionally, the City shall have the right at its discretion to remove from the easement area, at its own cost any trees, plants or undergrowth that may interfere with the function of the easement. The CITY shall replace any trees and plantings at the OWNERS request in an area immediately adjacent to the previous location as long as it does not interfere with the function of the easement.

THE OWNER grants permission to the City based on construction plans reviewed by the Owner to enter upon the above described property to commence inspection and construction together with all rights of ingress and egress necessary for the full and complete use and occupation for the purpose of this permanent easement hereby granted. The Owner also grants to the City a temporary construction easement to enter upon an area fifty feet (50') in width immediately north of the easement area for purposes of completing such construction consistent with such construction plans. The CITY shall properly safeguard the area and all operations associated with present and future work to further protect the OWNER'S employees and interests. All work shall be coordinated with OWNER.

IN WITNESS WHEREOF the Owner has executed this Easement this 5<sup>th</sup> day of January, 2017.<sup>8</sup>

OWNER:

CITY OF YANKTON:

Donald P. Foley  
Donald P. Foley

\_\_\_\_\_  
By: Amy Nelson, City Manager

**Permanent Easement**

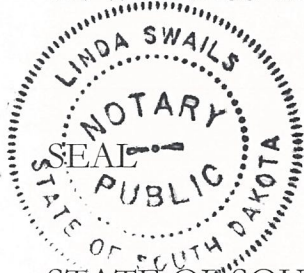
STATE OF SOUTH DAKOTA)

:SS

COUNTY OF YANKTON )

On the 5<sup>th</sup> day of January, 2018, before me, the undersigned officer, personally appeared Donald P. Foley, known to me to be the person described in and being authorized so to do, executed the foregoing instrument for the purpose therein contained and acknowledged to me that they executed the same.

IN WITNESS whereof, I hereunto set my hand and official seal.



[Signature]  
Notary Public, South Dakota  
My Commission Expires: 03-13-2021

STATE OF SOUTH DAKOTA)

:SS

COUNTY OF YANKTON )

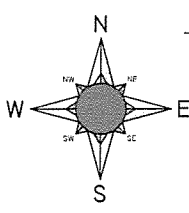
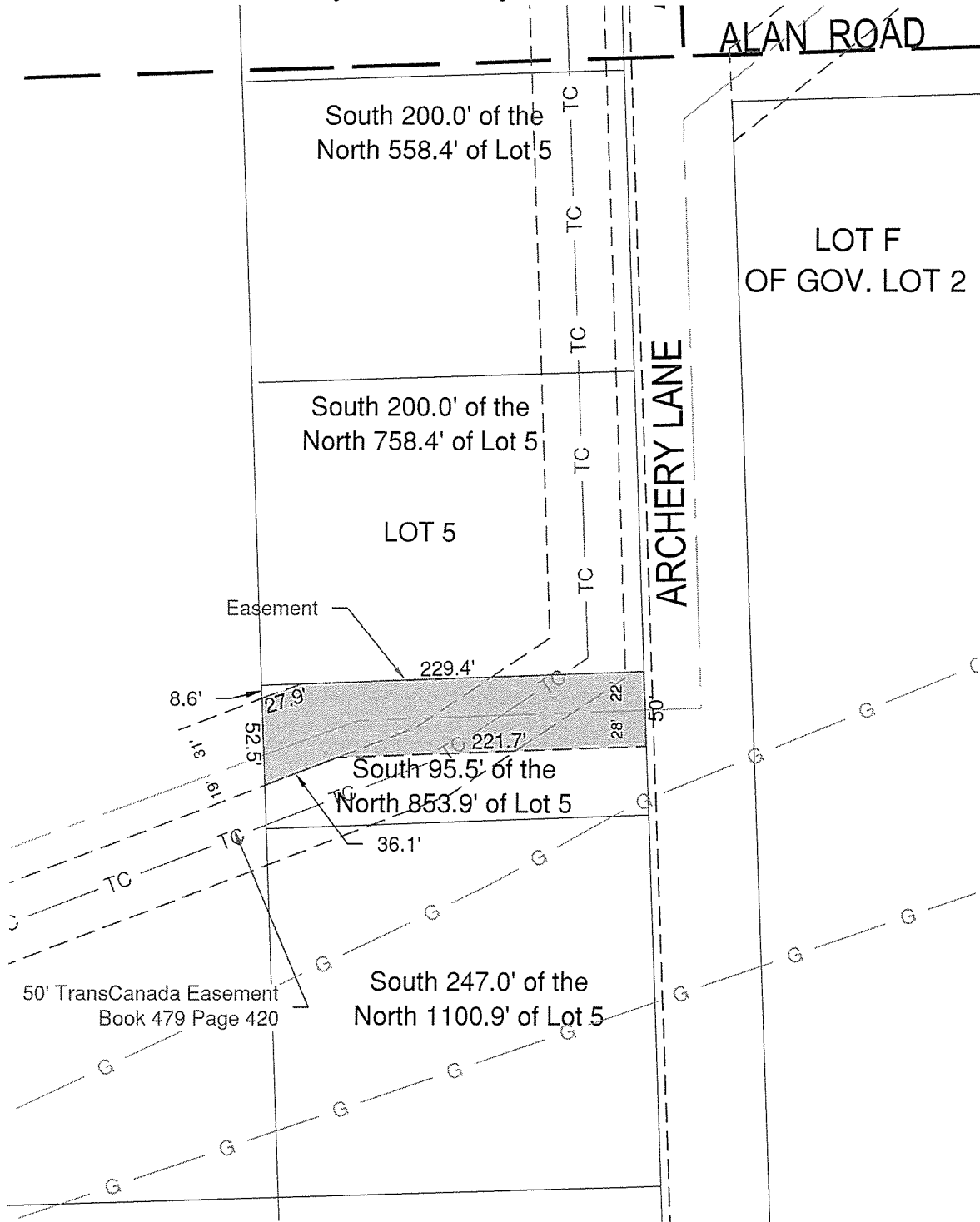
On the \_\_\_\_\_ day of \_\_\_\_\_, 2018, before me, the undersigned officer, personally appeared Amy Nelson, known to me to be the City Manager for the City of Yankton, a municipal corporation, and in such capacity, and being authorized so to do, executed the foregoing instrument for the purpose therein contained.

IN WITNESS whereof, I hereunto set my hand and official seal.

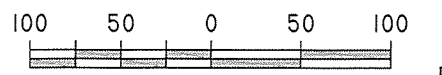
SEAL

\_\_\_\_\_  
Notary Public, South Dakota  
My Commission Expires: \_\_\_\_\_

South 95.5' of the North 853.9' of Lot 5, all in Section 17, T 93 N, R 55 W  
of the 5th P.M., City and County of Yankton, South Dakota



GRAPHIC SCALE IN FEET



DWG #: Exhibit.dwg
Sheet 1 of 1
JF# Y12191
DWG: Chris Gadeken, CST
CK BY: Brett R. Kennedy, L.S.

Exhibit A  
Date: April 28, 2017

Prepared By

**STOCKWELL**

215 Walnut  
Yankton, South Dakota 57078

605-665-8092  
FAX 605-665-0523  
www.stockwellengineers.com

## *Memorandum #18-10*

**To:** Amy Nelson, City Manager  
**From:** Todd Larson, Director of Parks, Recreation, & City Events  
**Subject:** Recommendation for Recycling Can Containers  
**Date:** January 2, 2018

---

In 2017, the Commission directed the City to plan for a recycling effort in 2018 for some of the popular gathering areas in the parks system (plan attached).

The Parks Department will install 22 recycling containers in the parks this spring. At the last discussion about this effort, no definitive direction was given on the color of the recycling cans. Currently, in Fante Memorial Park, the trash cans are blue. In Riverside Park, Westside Park, and Sertoma Park, the trash cans are dark green. There was some discussion to have the recycling cans colored red to match the program that is used for resident recycling.

**Recommendation:** It is recommended the City Commission give City Staff direction to what color the recycling cans should be.


Respectfully submitted,



Todd R Larson  
 Director of Parks, Recreation, & City Events

I concur with this recommendation.

I do not concur with this recommendation.

  
 \_\_\_\_\_  
 Amy Nelson, City Manager

\_\_\_\_\_ Roll call



## Recycling Program for Parks

- Things to keep in mind are the quality of construction of the containers, the size of the containers, and that the recycling material container openings are marked well. The containers will state “recycling bottles & cans” only and not specifically list “plastic” and “cans.”
  - 33 gallon capacity will match most of our trash units.
  - Any container unit should be placed on concrete pads that are bigger than the containers so we do not have to mow and weed trim around them. It beats them up if weed trimming string and mowers are coming in contact with them. This would be the same as the trash cans.
  - Reality is most people won’t walk any distance to get to the recycling. Example would be the updated play area in Riverside Park. There are multiple trash cans located between the play area and shelter #3, shelter #4, and the comfort station. Even with the three locations of trash cans I received comment that there should be a trash can right next to the new play area.
  - The Parks Department only has one garbage hauler so a 2<sup>nd</sup> route with another truck will need to be established for recycling pick-up.
- 
- Need containers
    - Will put liners in them.
    - The bags will need to be hauled to the transfer station Monday – Saturday, and the tree drop-off site on Sundays, and the contents of the bags dumped into the recycling bins. Bagged recyclables are not accepted. If there is a recycling trailer available, it will be parked at the Parks Shop and the materials can be unloaded into the trailer.
  - Need signage for containers
    - Bottles and cans only
  - Concrete pads for containers
  - Bathroom crew will need to pick recycling and place bags in back of pick-up truck
  - On-Call staff on weekends will need to check the recycling containers when doing bathroom rounds with the bathroom truck.
  - Locations for placing recycling containers:
    - Sertoma Park
    - Fantle Memorial Park
    - Riverside Park
    - Westside Park



## Sertoma Park

### North Fields

- Permanent can by restrooms. This is the only permanent can on the north side currently. (1)
- Need one by each bleacher seating area. Split the distance between and place in the grass area between the fields and seating areas (1)
- By each dugout? (4)

### South Fields

- Permanent can by west shelter house. (1)
- Permanent can by east shelter house. (1)
- Permanent can by the play area. (1)
- Need two at the comfort station/concession building. One on east side, one on west side. (2)
- By each seating area? (4)
- By each dugout? (8)

Minimum needed= 4

Maximum needed= 24

## Fantle Memorial Park

Locations with two permanent trash cans would not need multiple recycling containers but would need two trash containers still.

- Permanent can in SE corner (1)
- Permanent can by south restrooms (1)
- Two permanent cans by large wood shelter (2)
- Permanent can west of south parking (1)
- Two permanent cans by concrete shelter (2)
- Two permanent cans by sand v-ball (2)
- Permanent can by west trailhead (1)
- Permanent can by wading pool (1)
- Permanent can by concession stand (1)
- Permanent can by pool main entrance (1)
- Permanent can by north shelter (1)
- Permanent can by tennis courts (1)

Minimum needed= 5, plus three extra trash containers. Maximum needed= 12

## Riverside Park

Locations with two permanent trash cans would not need multiple recycling containers but would need two trash containers still.

Riverside Baseball Stadium – does not have permanent cans inside stadium currently. Need two up at top of stadium seating and one each by each dugout (4).

- Permanent can north end of plaza (1)
- Permanent can by Meridian Bridge upper deck (1)
- Permanent can by Meridian Bridge parking lot (1). Move to west side of parking lot by trail.
- Permanent can by Meridian Bridge lower deck (1)
- Permanent can by shelter #7 (1)
- Permanent can by picnic table south of Capitol Building (1)
- Permanent can by Capitol Building (1)
- Add recycling container by Capitol parking lot and dumpster. (1)
- Permanent can by shelter #6 (1)



- Permanent can by restroom building east of Capitol (1)
- Permanent can by lower level of amphitheater (1)
- Permanent can by upper level of amphitheater (1)
- Permanent can by shelter #5 (1)
- Two permanent cans by shelter #4 (2)
- Permanent can by comfort station (1)
- Permanent can by each of the picnic tables along Levee Street (2)
- Two permanent cans by north side of shelter #3 (2)
- Two permanent cans by south side of shelter #3 (2)
- Add recycling container by shelter #3 parking lot and dumpsters (1)
- Two permanent cans by shelter #2 (2)
- Permanent can by boat docks (1)
- Permanent can by shelter #1 (1)
- Permanent can by picnic table east of shelter #1 (1) NEEDS NEW STYLE
- Permanent can by each of the dugouts at the softball field (2)
- Permanent can by softball comfort station (1)
- Permanent can by north softball parking lot (1)

Minimum needed= 11. Maximum needed= 26

#### Westside Park

- Permanent can by the stone gazebo (1)
- Permanent can by the picnic table north of the play area (1)
- Permanent can by restroom building (1)
- Two permanent cans in the skate park area (2)
- Two permanent cans in the two halves of the shelter house (2)
- Add recycling container by the shelter house (1)
- Permanent can by the picnic table south of the basketball court (1)

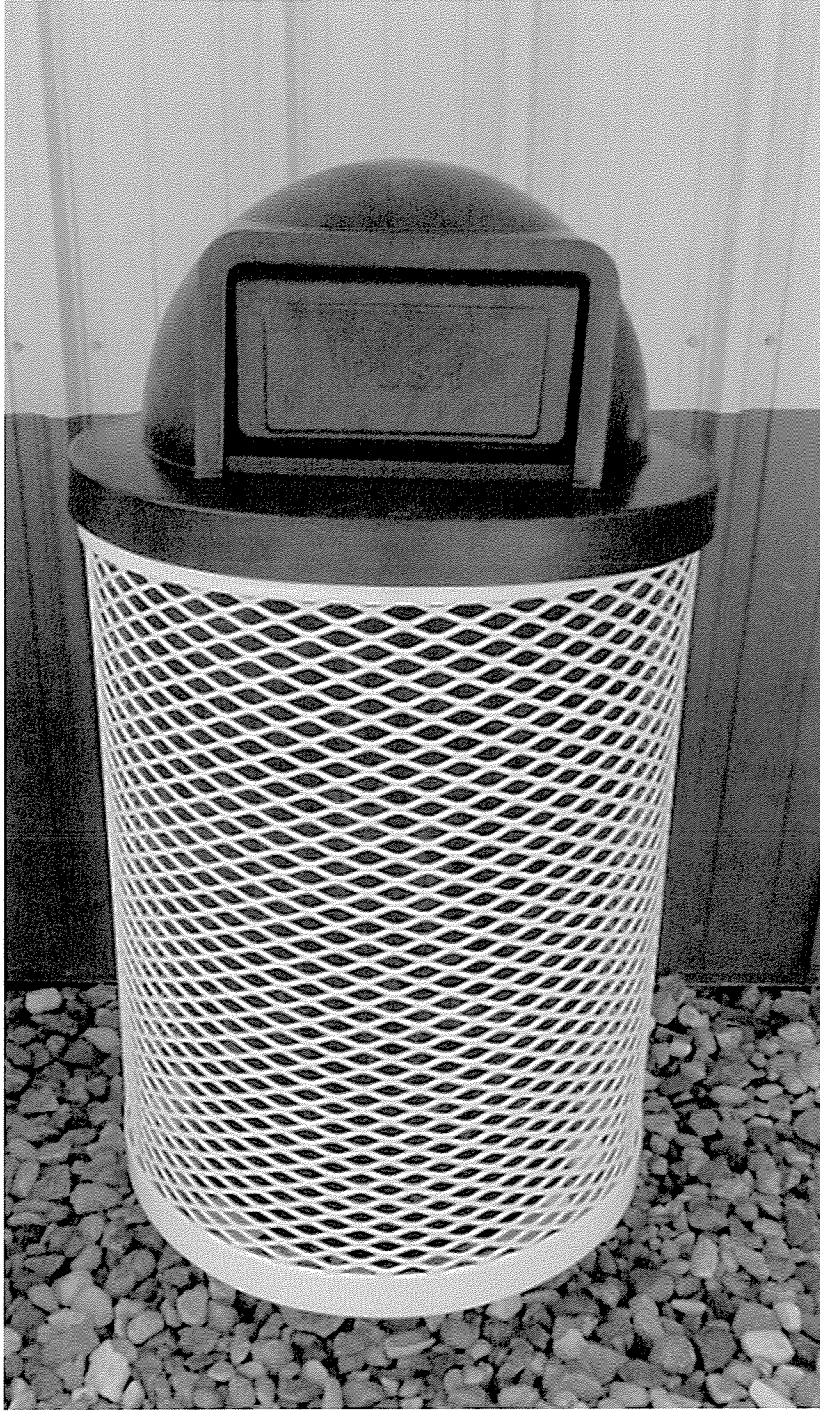
Minimum needed= 2. Maximum needed= 6

Start 2018 effort with the highlighted areas.

Total containers needed= 25.

Estimated cost for container, lid, and can for inside container = \$375

Total estimated capital cost= \$9,375



**Memorandum #18-14**

**To:** Amy Nelson, City Manager  
**From:** Taylor Peters, Communications & IT System Admin  
**Subject:** 911 Phone Automatic Policy Routing  
**Date:** January 22, 2017

South Dakota’s current Legacy 9-1-1 system uses automatic and manual routing processes (Condition 1, 2 and 3) to move 9-1-1 calls to alternate locations when needed. These processes can be time consuming and result in lost or unanswered 9-1-1 calls.

Next Generation 9-1-1 (NG9-1-1) uses pre-established Policy Routing plans to automate 9-1-1 call routing during high call volume, system failures and other emergencies. All South Dakota PSAPs will establish Policy Routing plans as part of their transition from the Legacy 9-1-1 network to the Emergency Services Internet Protocol Network (ESInet). A PSAP’s Policy Routing plan will establish where their 9-1-1 calls will go when the PSAP is busy or unable to answer 9-1-1 calls.

Bon Homme County, Clay County, and Union County have requested to use Yankton as a failover site for NextGen 9-1-1 routing. In return, Yankton would use Clay County and Bon Homme County for backup routing.

It is recommended the Yankton Dispatch Center partners with the following agencies for the respective routing plans:

<b>911 Call Agency</b>	<b>Primary backup</b>	<b>Secondary backup</b>
<b>Yankton Dispatch Center</b>	Clay County (CAESCC)	Bon Homme County
Clay County (CAESCC)	<b>Yankton Dispatch Center</b>	Union County
Bon Homme County	<b>Yankton Dispatch Center</b>	
Union County	Clay County (CAESCC)	<b>Yankton Dispatch Center</b>

Respectfully submitted,



Taylor Peters  
Communications & IT System Analyst

**Recommendation: It is recommended that the City Commission approve Resolution #18-04 authorizing the City Manager to execute the automatic policy routing agreements as outlined.**

I concur with this recommendation  
 I do not concur with this recommendation.

  
\_\_\_\_\_  
Amy Nelson, City Manager

\_\_\_\_ Roll call

# RESOLUTION #18-05

## 911 Phone Automatic Policy Routing

**WHEREAS**, the City of Yankton has from time to time provided 911 call answering services for Bon Homme County, Clay County, and Union County, and

**WHEREAS**, the Next Generation 9-1-1 statewide project requires formal agreements with participating agencies for 9-1-1 failover locations, then

**NOW, THEREFORE BE IT RESOLVED**, that the Yankton City Commission duly authorizes the partnering with Bon Homme County, Clay County, and Union County 9-1-1 agencies in response to the statewide 9-1-1 Next Generation project, and

**BE IT FURTHER RESOLVED**, that the City Manager be authorized to sign and execute the 9-1-1 Phone Automatic Policy Routing documents.

Adopted: January 22, 2018

---

Jake Hoffner, Mayor

ATTEST:

---

Al Viereck, Finance Officer

## SD NG9-1-1 System PSAP Initiated Policy Routing Plan



PSAP: Yankton Police Department

**PSAP Status: Scheduled Maintenance or PSAP Forced Shutdown**

*Definition: PSAP has been notified of a scheduled maintenance that will prevent 911 calls from being delivered to the PSAP during the maintenance window. A PSAP forced shutdown is where the PSAP must be vacated for any reason (bomb threat, smoke, etc.). In either event, the PSAP calls the Comtech NOC to have their calls routed. Once the situation is resolved, the PSAP calls back to the Comtech NOC to have their calls routed back to the PSAP.*

Policy Route Option	Call Routing
1	Policy Route calls to Clay Area Emergency Services Communication Center (PSAP A)
2	Then policy route calls to Bon Homme County 911 (PSAP B)
3	If PSAP B is unavailable, policy route calls to the LRO (Pennington Co PSAP)

**PSAP A: Clay Area Emergency Services Communication Center**

Authorized PSAP Representative

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PSAP B: Bon Homme County 911**

Authorized PSAP Representative

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

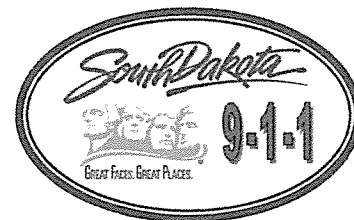
Date: \_\_\_\_\_

State Office Use Only

Date Reviewed: \_\_\_\_\_

Initials: \_\_\_\_\_

## SD NG9-1-1 System Automatic Policy Routing Plan



PSAP: Yankton Police Department

PSAP Status: Busy / High Call Volume or PSAP Down

*Definition: PSAPs 911 trunks are all busy or a failure is preventing 9-1-1 calls from being delivered to your PSAP so the next call needs to automatically route elsewhere.*

Policy Route Option	Call Routing
1	If PSAP is unavailable, policy route calls to Clay Area Emergency Services Communication Center (PSAP A)
2	Then policy route calls to Bon Homme County 911 (PSAP B)
3	If PSAP B is unavailable, policy route calls to the LRO (Pennington Co PSAP)

**PSAP A: Clay Area Emergency Services Communication Center**

Authorized PSAP Representative

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PSAP B: Bon Homme County 911**

Authorized PSAP Representative

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**State Office Use Only**

Date Reviewed: \_\_\_\_\_

Initials: \_\_\_\_\_

**SD NG9-1-1 System  
Automatic Policy Routing Plan**



**PSAP:** Union County Sheriff's Office

**PSAP Status:** Busy / High Call Volume or PSAP Down

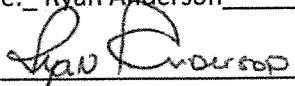
*Definition: PSAPs 911 trunks are all busy or a failure is preventing 9-1-1 calls from being delivered to your PSAP so the next call needs to automatically route elsewhere.*

Policy Route Option	Call Routing
1	If PSAP is unavailable, policy route calls to Clay County Communications Center (PSAP A)
2	Then policy route calls to Yankton Police Department (PSAP B)
3	If PSAP B is unavailable, policy route calls to the LRO (Pennington Co PSAP)

**PSAP A:** Clay County Communications Center

Authorized PSAP Representative

Printed Name: Ryan Anderson

Signature: 

Date: 1/9/2018

**PSAP B:** Yankton Police Department

Authorized PSAP Representative

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

State Office Use Only

Date Reviewed: \_\_\_\_\_

Initials: \_\_\_\_\_





## SD NG9-1-1 System PSAP Initiated Policy Routing Plan

PSAP: [Name]

### PSAP Status: Scheduled Maintenance or PSAP Forced Shutdown

*Definition: PSAP has been notified of a scheduled maintenance that will prevent 911 calls from being delivered to the PSAP during the maintenance window. A PSAP forced shutdown is where the PSAP must be vacated for any reason (bomb threat, smoke, etc.). In either event, the PSAP calls the Comtech NOC to have their calls routed. Once the situation is resolved, the PSAP calls back to the Comtech NOC to have their calls routed back to the PSAP.*

Policy Route Option	Call Routing
1	Policy Route calls to Clay County Communications Center (PSAP A)
2	Then policy route calls to Yankton Police Department (PSAP B)
3	If PSAP B is unavailable, policy route calls to the LRO (Pennington Co PSAP)

#### **PSAP A:** Clay County Communications Center

Authorized PSAP Representative

Printed Name: Ryan Anderson

Signature: [Signature]

Date: 1/9/2018

#### **PSAP B:** Yankton Police Department

Authorized PSAP Representative

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

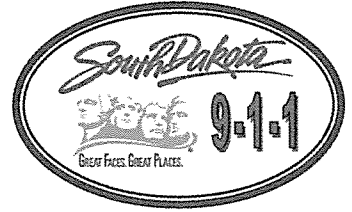
Date: \_\_\_\_\_

#### State Office Use Only

Date Reviewed: \_\_\_\_\_

Initials: \_\_\_\_\_

## SD NG9-1-1 System Automatic Policy Routing Plan



PSAP: [Name]

**PSAP Status:** Busy / High Call Volume or PSAP Down

*Definition: PSAPs 911 trunks are all busy or a failure is preventing 9-1-1 calls from being delivered to your PSAP so the next call needs to automatically route elsewhere.*

Policy Route Option	Call Routing
1	If PSAP is unavailable, policy route calls to <u>Yankton Police Department (PSAP A)</u>
2	Then policy route calls to <u>Union County Sheriff's Office (PSAP B)</u>
3	If PSAP B is unavailable, policy route calls to the LRO (Pennington Co PSAP)

**PSAP A:** Yankton Police Department

Authorized PSAP Representative

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PSAP B:** Union County Sheriff's Office

Authorized PSAP Representative

Printed Name: Sara Beatty

Signature: *Sara Beatty*

Date: 01/09/2018

**State Office Use Only**

Date Reviewed: \_\_\_\_\_

Initials: \_\_\_\_\_

## SD NG9-1-1 System PSAP Initiated Policy Routing Plan



PSAP: [Name]

**PSAP Status: Scheduled Maintenance or PSAP Forced Shutdown**

*Definition: PSAP has been notified of a scheduled maintenance that will prevent 911 calls from being delivered to the PSAP during the maintenance window. A PSAP forced shutdown is where the PSAP must be vacated for any reason (bomb threat, smoke, etc.). In either event, the PSAP calls the Comtech NOC to have their calls routed. Once the situation is resolved, the PSAP calls back to the Comtech NOC to have their calls routed back to the PSAP.*

Policy Route Option	Call Routing
1	Policy Route calls to <u>Yankton Police Department</u> (PSAP A)
2	Then policy route calls to <u>Union County Sheriff's Office</u> (PSAP B)
3	If PSAP B is unavailable, policy route calls to the LRO (Pennington Co PSAP)

**PSAP A:** Yankton Police Department

Authorized PSAP Representative

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PSAP B:** Union County Sheriff's Office

Authorized PSAP Representative

Printed Name: Sara Beatty

Signature: Sara Beatty

Date: 01/09/2018

**State Office Use Only**

Date Reviewed: \_\_\_\_\_

Initials: \_\_\_\_\_

## *Memorandum #18-11*

**To:** Amy Nelson, City Manager  
**From:** Adam Haberman, PE, Public Works Director  
**Subject:** 8<sup>th</sup> Street Utilities  
**Date:** January 17, 2018

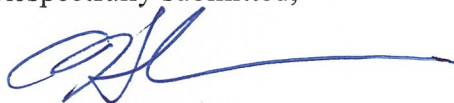
---

The adopted 2018 Capital Improvement Plan includes funds for the reconstruction of 8<sup>th</sup> Street from Broadway Avenue to Summit Street. The existing 8<sup>th</sup> Street pavement, sanitary sewer, water main, and storm sewer are in dire need of replacement. During the 2018 budgeting process, and at the May 22, 2017 City Commission meeting, it was noted that the location of the existing overhead power utility, owned by NorthWestern Energy, would be in conflict of the new road section and would need to be relocated within the 8<sup>th</sup> Street right-of-way. An interest was expressed to investigate the possibility of relocating the overhead power utility to an underground utility. NorthWestern Energy was contacted to determine if the utility location adjustment to underground was possible. In June of 2017, NorthWestern responded that it could be possible to relocate the utility to underground, but there would be a cost to the City for the underground relocation. For City budgeting purposes, NorthWestern Energy provided a very rough estimate of \$350,000 for the City's share of the underground relocation. At that time, detailed engineering work had not been completed and NorthWestern Energy could not insure the accuracy of the cost estimate. The City's adopted 2018 Capital Improvement Plan provides \$350,000 for the relocation of the utility along the 8<sup>th</sup> Street corridor.

On September 6, 2017, NorthWestern Energy, Stockwell Engineers, and City staff held a meeting to discuss the details of the 8<sup>th</sup> Street reconstruction project and the relocation of the overhead power to underground. On January 5, 2018, NorthWestern Energy completed a more accurate engineering estimate of the utility relocation to underground and presented a more accurate cost estimate for the City's share of the underground relocation. NorthWestern Energy provided an updated estimate of \$392,000 which is \$42,000 higher than the 2018 Capital Improvement Plan budgeted amount. Attached is the document from NorthWestern Energy which presents the current estimate.

The 8<sup>th</sup> Street reconstruction project is currently being advertised for bids with a February 1, 2018 bid opening date. The future location of the power utility, whether overhead or underground, does not affect the schedule of the 8<sup>th</sup> Street advertisement, bidding, and awarding process. Staff have discussed the project at length and do not recommend proceeding with relocating the utility to underground. Therefore, it is recommended that the City Commission does not proceed with an agreement with NorthWestern Energy to relocate the overhead power utility to underground with this project.

Respectfully submitted,



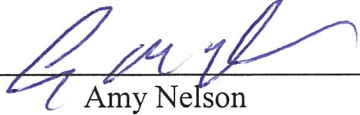
Adam Haberman, PE  
Public Works Director

\_\_\_\_\_ Roll Call

**Recommendation: It is recommended that the City Commission not proceed with the relocation of the overhead power utility to underground along 8<sup>th</sup> Street from Broadway Avenue to Summit Street as outlined in Memorandum #18-11.**

I concur with this recommendation.

I do not concur with this recommendation.

  
\_\_\_\_\_  
Amy Nelson  
City Manager

\_\_\_\_ Roll Call





1/12/2018

Harens, James  
NorthWestern Energy  
313 Cedar St., Yankton, SD

Honorable Mayor Jake Hoffner  
Members of the Yankton City Commission  
PO Box 176  
Yankton, SD 57078

City Commission,

RE: 8th Street - Linn to Summit Electrical

Per your request, the formal estimate for the city's portion of the cost to bury the overhead electric lines along 8<sup>th</sup> St. comes to \$392,000. At this time, NorthWestern Energy would ask for payment in full in advance, and will true up the billing upon completion.

The purpose of these monies is to cover the difference in cost of an overhead installation versus an underground installation. NorthWestern will rebuild a like for like overhead line on the north right-of-way line at no charge to the city. In order to replace the existing with underground facilities, the city will be responsible for the additional cost. \$392,000 is the total cost of an underground facility minus total cost of an overhead facility.

If the commission decides to move forward with the underground option, NorthWestern will immediately move forward drafting a formal agreement for the underground option and finalizing design details.

Please feel free to contact me with questions at 605-668-4608.

Regards,

Harens, James  
Engineer  
NorthWestern Energy

**Memorandum #18-07**

**TO:** Mayor and City Commissioners

**FROM:** Amy Nelson, City Manager



**RE:** Salary Adjustment City Attorney

**DATE:** January 16, 2018

The position of the City Manager, City Finance Officer, and City Attorney are not included in the salary resolution adopted for members of the City of Yankton's Collective Bargaining Unit or the City of Yankton employees that are not represented by the labor union. Rather, salaries for these positions are set annually by the City Commission.

An error was made at the December 22, 2017 City Commission meeting in regard to the City Attorney's salary.

The following is the salary recommendation for these positions for 2018.

City Attorney                      \$ 44,163.09

**Recommendation: It is recommended that the City Commission approve Resolution #18-03 regarding the salary adjustment for City Attorney, to be retroactive to January 1, 2018.**

**RESOLUTION # 18-03**

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2018, that the salary of the City Attorney shall be at an annual rate of \$44,163.09.

Adopted:

---

Jake Hoffner, Mayor

Attest:

---

Al Viereck, Finance Officer



## *Memorandum #18-08*

**To:** City Commission  
**From:** Finance Officer  
**Date:** January 12, 2018  
**Subject:** First Reading of Ordinance #1003, Supplement #1 to the 2018 Annual Appropriations Ordinance and set February 12, 2018 as Second Reading and Public Hearing of Said Ordinance

Attached is “Ordinance #1003” amending “Ordinance #1001” the 2018 annual appropriations ordinance. This supplemental appropriations ordinance is prepared to re-appropriate for those projects which were budgeted or contracted in 2017, but not completed. I have *italicized and underlined* the actual expenditure estimates that were originally budgeted in 2017. The other numbers are just the sub-totals, totals, and how the transfers and funding flow through the actual budget ordinance.

### SECTION I – GENERAL FUND

1. *City Manager from \$1,000.00 to \$7,000.00, an increase of \$6,000.00 for meeting room improvements in account 101.102.350 budgeted in 2017 but not completed.* This increases City Manager total appropriations from \$390,799.00 to \$396,799.00, an increase of \$6,000.00. Financing for this increase will be from monies carried over into 2018.
2. *Information Services from \$72,000.00 to \$155,257.00, an increase of \$83,257.00 for various computer and technological equipment in account 101.105.350 budgeted in 2017 but not completed.* This increases Information Services total appropriations from \$454,110.00 to \$537,367.00, an increase of \$83,257.00. Financing for this increase will be from monies carried over into 2018.
3. **Total General Government** from \$2,464,098.00 to \$2,553,355.00, an increase of \$89,257.00 for the projects listed in **#1 and #2** above.
4. *Police Department from \$180,900.00 to \$657,269.00, an increase of \$476,369.00 in account 101.111.350 (\$463,469.00 for radio equipment, \$2,500.00 for range upgrade, \$1,000.00 for video camera and recorder, \$4,500.00 for tasers, \$4,000.00 for detective equipment, and \$900.00 for cameras) budgeted in 2017 but not yet purchased.* This increases Police Department total appropriations from \$3,124,774.00 to \$3,601,143.00, an increase of \$476,369.00. Financing for this increase will be from monies carried over into 2018.
5. *Fire Department from \$326,000.00 to \$345,000.00, an increase of \$19,000.00 in account 101.114.350 (\$10,000.00 for technology improvements and \$9,000.00 for garage door replacement) budgeted in 2017 but not completed.* This increases Fire Department total appropriations from \$901,396.00 to \$920,396.00, an increase of \$19,000.00. Financing for this increase will be from monies carried over into 2018.

6. **Total Public Safety** from \$4,103,888.00 to \$4,599,257.00, an increase of \$495,369.00 for the projects listed in #4-5 above.
7. ***Chan Gurney Airport from \$41,000.00 to \$44,000.00, an increase of \$3,000.00 in account 101.127.350 for a tow bar budgeted in 2017, but not completed.*** This increases Chan Gurney Airport total appropriations from \$601,368.00 to \$604,368.00, an increase of \$3,000.00. Financing for this increase will be from monies carried over into 2018.
8. **Total Public Works** from \$3,961,082.00 to \$3,964,082.00, an increase of \$3,000.00 for the project listed in #7 above.
9. ***Special Appropriations from \$30,000.00 to \$40,000.00, an increase of \$10,000.00 in account 101.131.568 Yankton Transit for the \$10,000 shortage budgeted in 2018.*** This increases Special Appropriations total appropriations from \$130,064.00 to \$140,064.00, an increase of \$10,000.00. Financing for this increase will be from monies carried over into 2018.
10. ***Other Financing Uses / Transfers Out from \$654,503.00 to \$1,301,713.00, an increase of \$647,210.00 in account 101.182.627 Transfer to Dispatch for the projects explained in #14 below; from \$41,562.00 to \$107,562.00, an increase of \$66,000.00 in account 101.182.653 Transfer to Park Capital for the projects explained in #20 below, and from \$74,144.00 to \$101,144.00, an increase of \$27,000.00 in account 101.182.661 Transfer to Cemetery for the project listed in #27 below.*** This increases Other Financing Uses / Transfers Out total appropriations from \$2,784,348.00 to \$3,524,558.00, an increase of \$740,210.00. Financing for this increase will be from monies carried over into 2018.
11. **Total General Fund Appropriations** from \$14,287,342.00 to \$15,625,178.00, an increase of \$1,337,836.00 for the projects listed in #'s 1-10 above.
12. **Total General Fund Unappropriated Balance** from \$2,293,927.00 to \$3,631,763.00, an increase of \$1,337,836.00.
13. **Total General Fund Means of Finance** from \$14,287,342.00 to \$15,625,178.00, an increase of \$1,337,836.00 for the projects listed in #'s 1-12 above.

## SECTION II – SPECIAL REVENUE

14. ***Dispatch from \$20,000.00 to \$667,210.00, an increase of \$647,210.00 in account 208.208.350 (\$4,000.00 for computer equipment and \$643,210.00 for the radio project) budgeted in 2017 but not yet purchased.*** The increases Dispatch total appropriations from \$798,516.00 to \$1,445,726.00, an increase of \$647,210.00. Financing for this increase will be from an increased transfer from the General Fund as listed in #10 above.
15. ***Lodging Sales Tax from \$15,000.00 to \$21,200.00, an increase of \$6,200.00 in account 211.231.549 for façade improvements budgeted in 2017 but not yet completed, and from \$0.00 to \$25,000.00, an increase of \$25,000.00 in account 211.231.574 for Riverboat Days Building Project budgeted in 2017 but not yet completed.*** This increases Lodging

Sales Tax / Tourism Promotion total appropriations from \$727,639.00 to \$758,839.00, an increase of \$31,200.00. Financing for this increase will be from monies carried over into 2018.

16. **Total Special Revenue Appropriations** from \$5,638,035.00 to \$6,316,445.00, an increase of \$678,410.00 for the projects listed in #'s **14-15** above.
17. **Total Special Revenue Fund Unappropriated Balance** from \$1,019,459.00 to \$1,050,659.00, an increase of \$31,200.00 for the projects listed in **#15** above.
18. **Total Transfer from General Fund** from \$2,468,642.00 to \$3,115,852.00, an increase of \$647,210.00 as explained in #'s **10 and 14** above.
19. **Total Special Revenue Means of Finance** from \$6,598,377.00 to \$7,276,787.00, an increase of \$678,410.00 as listed in #'s **17 and 18** above.

### SECTION III – CAPITAL PROJECT FUNDS

20. *Park Capital from \$0.00 to \$45,000.00, an increase of \$45,000.00 in account 503.541.321 to fund concrete trail replacement in Memorial Park budgeted in 2017 but not completed; from \$0.00 to \$6,000.00, an increase of \$6,000.00 in account 503.549.362 for various door and frame replacements budgeted in 2017 but not completed; and from \$0.00 to \$15,000, an increase of \$15,000 in account 503.549.364 for Commission ideas budgeted in 2017 but not completed.* This increases Park Capital total appropriations from \$50,000.00 to \$116,000.00, an increase of \$66,000.00. Financing for this increase will be from an increased transfer from the General Fund as listed in **#10** above.
21. *Special Capital Improvement from \$1,743,000.00 to \$1,882,545, an increase of \$139,545.00 in account 506.572.374 8<sup>th</sup> Street Linn to Summit budgeted in 2017 but not completed; from \$0.00 to \$40,000.00, an increase of \$40,000 in account 506.572.378 Highway 81 Broadway Sidewalk budgeted in 2017 but not completed; from \$0.00 to \$293,417.00, an increase of \$293,417.00 in account 506.572.389 Downtown Improvements budgeted in 2017 but not completed; from \$0.00 to \$529,230.00, an increase of \$529,230.00 in account 506.572.395 4<sup>th</sup> Street Reconstruction budgeted in 2017 but not completed; from \$0.00 to \$246,857.00, an increase of \$246,857.00 in account 506.572.398 East Highway 50 Corridor budgeted in 2017 but not completed; and from \$0.00 to \$90,468.00, an increase of \$90,468.00 in account 506.574.390 Crushed Salvage Concrete budgeted in 2017 but not completed.* This increases Special Capital Improvement total appropriations from \$8,167,164.00 to \$9,506,681.00, an increase of \$1,339,517.00. Financing for this increase will be from monies carried over into 2018.
22. **Total Capital Projects Funds Appropriations** from \$9,464,720.00 to \$10,870,237.00, an increase of \$1,405,517.00 for those projects listed in #'s **20-21** above.
23. **Capital Project Funds Unappropriated Balance** from \$5,226,561.00 to \$6,566,078.00, an increase of \$1,339,517.00 as explained in **#22** above.

24. **Transfer from General Fund** from \$41,562.00 to \$107,562.00, an increase of \$66,000.00 as explained in #'s 10 and 20 above.
25. **Total Other Financing Sources** from \$145,591.00 to \$211,591.00, an increase of \$66,000.00 as explained in #'s 10, 20, and 24 above.
26. **Total Capital Projects Means of Finance** from \$11,786,880.00 to \$13,192,397.00, an increase of \$1,405,517.00 as listed in #'s 23-25 above.

#### SECTION IV – ENTERPRISE FUNDS

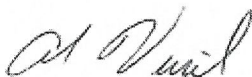
27. *Cemetery from \$0.00 to \$27,000.00, an increase of \$27,000.00 in account 621.621.350 Equipment for a skid loader budgeted in 2017 but not completed.* This increases Cemetery total appropriations from \$103,385.00 to \$130,385.00, an increase of \$27,000. Financing for this increase will be from an increased transfer from the General Fund as explained in #10 above.

#### SECTION V – INTERNAL SERVICE FUNDS CENTRAL GARAGE

28. *Central Garage from \$35,000.00 to \$66,086.00, an increase of \$31,086 in account 801.801.350 for fleet management and fuel system software budgeted in 2017 but not yet completed.* This increases Central Garage total appropriations from \$854,829.00 to \$885,915.00, an increase of \$31,086. Financing for this increase will be from the 2018 estimated surplus.

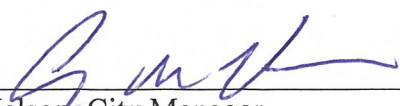
It is recommended that the City Commission introduce and have the first reading of Ordinance #1003 amending Ordinance #1001, the 2018 annual appropriations ordinance and set February 12, 2018 as the second reading and public hearing of said Ordinance.

Thank You



Al Viereck  
Finance Officer

I concur with the above recommendation  
 I do not concur with the above recommendation



\_\_\_\_\_  
Amy Nelson, City Manager

ORDINANCE NO . 1003

AN ORDINANCE AMENDING ORDINANCE NO. 1001, THE 2018 ANNUAL APPROPRIATION  
ORDINANCE OF THE CITY OF YANKTON, S.D.

BE IT ORDAINED by the City of Yankton, South Dakota that Ordinance No. 1001 is hereby amended by the Board of  
Commissioners of the City of Yankton, S.D., as such:

SECTION I - GENERAL FUND

A. Appropriations				Ord 1003		
General Government:	p					
Board of City Commissioners		\$ 162,242				
City Manager		390,799	1.		6,000	396,799
City Attorney		56,591				
Finance Office		636,143				
Information Services		454,110	2.		83,257	537,367
Community Development		464,213				
Contingency		300,000				
TOTAL GENERAL GOVERNMENT		<u>2,464,098</u>	3.		<u>89,257</u>	<u>2,553,355</u>
Public Safety:						
Police Department		3,124,774	4.		476,369	3,601,143
Animal Control		74,303				
Fire Department		901,396	5.		19,000	920,396
Civil Defense		3,415				
TOTAL PUBLIC SAFETY		<u>4,103,888</u>	6.		<u>495,369</u>	<u>4,599,257</u>
Public Works:						
Engineering & Inspection		616,459				
Street & Highways		1,943,683				
Snow & Ice Removal		175,810				
City Hall		199,862				
Traffic Control		423,900				
Chan Gurney Airport		601,368	7.		3,000	604,368
TOTAL PUBLIC WORKS		<u>3,961,082</u>	8.		<u>3,000</u>	<u>3,964,082</u>

Special Appropriations	<u>130,064</u>	9.	10,000	<u>140,064</u>
TOTAL SPECIAL APPROPRIATIONS	<u>130,064</u>	9.	10,000	<u>140,064</u>
Culture - Recreation:				
Senior Citizens Center	65,984			
Community Library	<u>777,878</u>			
TOTAL CULTURE - RECREATION	<u>843,862</u>			
Other Financing Uses / Transfers Out	<u>2,784,348</u>	10.	740,210	<u>3,524,558</u>
TOTAL OTHER FINANCING USES	<u>2,784,348</u>	10.	740,210	<u>3,524,558</u>
TOTAL APPROPRIATIONS	<u>\$ 14,287,342</u>	11.	1,337,836	<u>\$ 15,625,178</u>
B. Means of finance				
Unappropriated Fund Balances	<u>\$ 2,293,927</u>	12.	1,337,836	<u>\$ 3,631,763</u>
Current Property Taxes	2,596,887			
Sales & Other Taxes	5,758,215			
Licenses & Permits	344,675			
Intergovernmental Revenue	799,255			
Charges for Goods & Services	2,212,122			
Fines & Forfeits	9,000			
Miscellaneous Revenues	<u>35,500</u>			
TOTAL REVENUE	<u>11,755,654</u>			
Other Financing Sources / Transfers In	<u>237,761</u>			
TOTAL MEANS OF FINANCE	<u>\$ 14,287,342</u>	13.	1,337,836	<u>\$ 15,625,178</u>

SECTION II - SPECIAL REVENUE

A. Appropriations			
Parks & Recreation	\$ 1,260,976		
Memorial Park Pool	213,900		
Summit Activies Center	778,826		
Marne Creek	171,137		
Casualty Reserve Fund	5,000		
Bridge & Street Fund	1,497,321		
911/Dispatch	798,516	14.	647,210
Business Improvement District	140,000		1,445,726
Lodging Sales Tax	727,639	15.	31,200
Infrastructure Improvement Revolving - Transfer to Infr. Imp. Constr.	44,720		758,839
TOTAL APPROPRIATIONS	<u>\$ 5,638,035</u>	16.	<u>678,410</u> <u>\$ 6,316,445</u>
B. Means Of Finance			
Unappropriated Fund Balance	<u>\$ 1,019,459</u>	17.	31,200 <u>1,050,659</u>
Parks & Recreation Revenue	17,730		
Memorial Pool Revenue	57,100		
Summit Activies Center Revenue	468,570		
Marne Creek Revenue	300		
Casualty Reserve - Interest	250		
Bridge & Street Revenue	876,527		
911/Dispatch	144,013		
Business Improvement District	142,500		
Lodging Tax	646,436		
Infrastructure Improvement Revolving	44,720		
TOTAL REVENUE	<u>2,398,146</u>		
Transfer From General Fund	<u>2,468,642</u>	18.	647,210 <u>3,115,852</u>
Transfer From Special Capital Fund	<u>712,130</u>		
TOTAL MEANS OF FINANCE	<u>\$ 6,598,377</u>	19.	678,410 <u>\$ 7,276,787</u>

SECTION III - CAPITAL PROJECT FUNDS

A. Appropriations				
Public Improvement	\$	-		
Airport Capital Projects		875,000		
Park Capital Projects		50,000	20.	66,000 116,000
Infrastructure Improvement Construction		100,000		
Special Capital Improvement		8,167,164	21.	1,339,517 9,506,681
Tax Incr. District #2 Morgan Square		50,393		
Tax Incr. District #5 Menards		194,590		
Tax Incr. District #6 Westbrook Estates		17,573		
Tax Incr. District #7 West 10th Street		10,000		
TOTAL APPROPRIATIONS		<u>9,464,720</u>	22.	1,405,517 <u>\$ 10,870,237</u>
B. Means of Finance				
Unappropriated Fund Balance	\$	<u>5,226,561</u>	23.	1,339,517 <u>\$ 6,566,078</u>
Airport Capital Projects		798,750		
Special Capital Improvement		5,397,731		
TID #2 Morgan Square		50,393		
TID #5 Menards		140,281		
TID #6 Westbrook Estates		17,573		
TID #7 West 10th Street		10,000		
TOTAL REVENUE		<u>6,414,728</u>		
Transfer from General Fund		41,562	24.	66,000 107,562
Transfer from BBB Fund		59,309		
Transfer from Infrastructure Impr. Fund		44,720		
TOTAL OTHER FINANCING SOURCES		<u>145,591</u>	25.	66,000 <u>211,591</u>
TOTAL MEANS OF FINANCE	\$	<u>11,786,880</u>	26.	1,405,517 <u>\$ 13,192,397</u>



SECTION IV - ENTERPRISE FUNDS  
MEMO ONLY

	Cemetery			
Unappropriated Fund				
Balance	\$ 1,491			
Estimated Revenues:				
Operations	26,000			
Other	<u>1,750</u>			
TOTAL REVENUE	<u>27,750</u>			
Operating Transfer In	<u>74,144</u>	27.	27,000	<u>101,144</u>
Depreciation	<u>-</u>			
Amortization	<u>-</u>			
Revolving Loan Funds	<u>-</u>			
Grant Funds	<u>-</u>			
TOTAL FUNDS AVAILABLE	<u>\$ 103,385</u>	27.	27,000	<u>\$ 130,385</u>
Appropriations:				
Operating	\$ 99,394			
Non-Operating	-			
Operating Transfer Out	-			
Improvement & Exts/Capital	2,500	27.	27,000	29,500
Unobligated	<u>1,491</u>			
TOTAL APPROPRIATIONS	<u>\$ 103,385</u>	27.	27,000	<u>\$ 130,385</u>

SECTION V - INTERNAL SERVICE FUNDS  
CENTRAL GARAGE

Unappropriated Fund Balance	\$ 400,116			
Estimated Revenue - Billings	<u>869,117</u>			
TOTAL ESTIMATED BALANCE & REVENUES	\$ 1,269,233			
Less Appropriations	<u>854,829</u>	28.	31,086	<u>885,915</u>
Estimated Surplus	<u><u>\$ 414,404</u></u>	28.	(31,086)	<u><u>\$ 383,318</u></u>

SECTION VII - EFFECTIVE DATE

This Ordinance being necessary for the support of the government of the City of Yankton and its existing institutions shall take effect upon its passage and publication.

Adopted:

\_\_\_\_\_  
Jake Hoffner  
Mayor

ATTEST :

\_\_\_\_\_  
Al Viereck  
Finance Officer

Introduction and first reading: January 22, 2018

Second reading: February 12, 2018


Published in the Yankton Daily Press and Dakotan, Official Newspaper:

I so certify

\_\_\_\_\_  
Al Viereck  
Finance Officer

## *Memorandum #18-12*

**To:** Amy Nelson, City Manager  
**From:** Dave Mingo, AICP Community and Economic Development Director  
**Subject:** Planning Commission Action Number 17-49 / Resolution #18-04  
**Date:** January 16, 2018



---

### **CONDITIONAL USE PERMIT REQUEST**

**ACTION NUMBER: 17-49**

**E.T.J. MEMBER ACTION REQUIRED: No**

**APPLICANT / OWNER:** Yankton Public School District.

**ADDRESS / LOCATION:** 2000 Mulberry Street. The proposed site is located NW of the intersection of 20th Street and Burleigh Street (please reference the attached map).

**PROPERTY DESCRIPTION:** North 3/4 of the SW 1/4 of the NE 1/4 except Lot H1 and further excepting land previously conveyed for road purposes, Section 7, T93N, R55W of the 5<sup>th</sup> PM, Yankton County, South Dakota.

**ZONING DISTRICT:** A-1 Agricultural

**PREVIOUS ACTION:** Conditional Use Permits for a tower and the Boys and Girls Club.

**COMMENTS:** Attached is a site plan that shows the proposed soccer field to the east of the Yankton Middle School Track facility. The property is currently used for soccer and football games and practices. However, the addition of bleachers as shown constitutes an expansion of the existing conditional use on the site. Because the use is technically expanding, the public gets the opportunity to be involved and comment through our Conditional Use Permit hearing process.

The proposed expansion of use does not include stadium lighting. We can assume that a request for lighting may have generated more comments from the neighborhood. As proposed, we did not receive any comments specific to the expansion of the field use.

The request has an associated variance proposal for the referenced fencing. That issue is addressed in separate information provided in preparation for a separate action.

There is adequate parking located on the site to support the spectator attendance based on the seating calculations.

The only comment that staff has received subsequent to publication of the notice of the meeting and mailing of letters to adjacent landowners was a comment about the need for sidewalks in the area.

The staff recommends approval of the request.

**HEARING SCHEDULE:**

November 13, 2017: The Planning Commission established December 11, 2017 as the date for public hearing on the proposed request.

December 11, 2017: The Planning Commission conducts a hearing and makes a recommendation to the City Commission.

January 22, 2018: The City Commission considers a resolution and makes the final decision.

**Planning Commission results:** The Planning Commission recommended approval of the proposed Conditional Use Permit request.

**RESOLUTION #18-04**  
Conditional Use

WHEREAS, the Yankton Public School District is the owner of North 3/4 of the SW 1/4 of the NE 1/4 except Lot H1 and further excepting land previously conveyed for road purposes, Section 7, T93N, R55W of the 5<sup>th</sup> PM, Yankton County, South Dakota, located at 2000 Mulberry Street, and

WHEREAS, the above described property is zoned A-1 Agricultural in the City of Yankton's zoning jurisdiction which allows conditional uses under the City of Yankton's Zoning Ordinance No. 711 as amended, and

WHEREAS, this conditional use request is necessary for the expansion of the properties use as an athletic field and has been reviewed and recommended for approval by a vote of the City Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves a Conditional Use Permit for the expansion of the athletic field in accordance with all applicable ordinances and regulations on the above described property.

Adopted:

\_\_\_\_\_  
Jake Hoffner, Mayor

ATTEST:

\_\_\_\_\_  
Al Viereck, Finance Officer





20th St.

8' FENCE

0 100'

BURLEIGH ST.

8' FENCE

120 YARDS

55 YDS

8' FENCE

PROPERTY LINE

YANKTON  
MIDDLE  
SCHOOL

21st St.



**ZONING BOARD OF ADJUSTMENT  
YANKTON, SOUTH DAKOTA  
JANUARY 8, 2018**

Regular meeting of the Zoning Board of Adjustment of the City of Yankton was called to order by Chairman Carda.

**Roll Call:** Present: Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum, Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 18-07

Moved by Commissioner Knoff, seconded by Commissioner Ferdig, to approve the Minutes of the regular meeting of June 8, 2015.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None. Motion adopted.

Action 18-08

Commissioner Johnson introduced and set the date for January 22, 2018 as the date for a Zoning Board of Adjustment public hearing, to consider a variance from the maximum height requirements for a fence in the 25-foot front yard setback in an A-1 Agricultural zoning district on the North 3/4 of the SW 1/4 of the NE 1/4 except Lot H1 and further excepting land previously conveyed for road purposes, Section 7, T93N, R55W of the 5th PM, Yankton County, South Dakota. Address, 2000 Mulberry Street, northwest of the intersection of Burleigh Street and E. 20th Street. Yankton Public School District, owner. (Memorandum 18-04)

Action 18-09

Moved by Commissioner Knoff, seconded by Commissioner Ferdig, to adjourn the Zoning Board of Adjustment at 7:24 p.m.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None. Motion adopted.

---

Jake Hoffner  
Mayor

ATTEST:

\_\_\_\_\_  
Al Viereck  
Finance Officer

Published January 19, 2018

## *Second Reading and Public Hearing*

### *Memorandum #18-13*

**To:** Amy Nelson, City Manager  
**From:** Dave Mingo, AICP Community and Economic Development Director  
**Subject:** Zoning Board of Adjustment Hearing and Action on Planning Commission  
Action Number 17-50.  
**Date:** January 16, 2018



---

## REQUEST FOR VARIANCE TO ZONING REGULATIONS

**ACTION NUMBER: 17-50**

**E.T.J. MEMBER ACTION REQUIRED: No**

**APPLICANT / OWNER:** Yankton Public School District.

**ADDRESS / LOCATION:** Mailing address is 2000 Mulberry Street. Variance location is on the NW corner of the intersection of 20th Street and Burleigh Street (see attached map).

**PROPERTY DESCRIPTION:** Located on the North 3/4 of the SW 1/4 of the NE 1/4 except Lot H1 and further excepting land previously conveyed for road purposes, Section 7, T93N, R55W of the 5<sup>th</sup> PM, Yankton County, South Dakota. Address, 2000 Mulberry Street, northwest of the intersection of Burleigh Street and E. 20<sup>th</sup> Street. Yankton Public School District, owner.

**ZONING DISTRICT:** A-1 Agricultural.

**VARIANCE REQUEST:** The owner is requesting a variance from the maximum height requirements for a fence in the 25-foot front yard setback in an A-1 Agricultural zoning district. If approved, the action would allow an eight-foot-tall chain link fence along Burleigh Street and 20th Street.

**PREVIOUS ACTION:** Conditional Use for Boys and Girls Club.

**COMMENTS:** The owner proposes to expand the current use of the open lawn area as a soccer field. The proposed project would include the installation of bleachers as shown on the attached map so it is technically considered an expansion of the use, not simply the continuation of the existing use.

With the improvements, the owner anticipates that more soccer games will be played on the field. Because of this, the owner would like to continue the taller fence that is currently located on the south side of the track, to the east and north along 20th Street

\_\_\_\_\_ Roll Call



and Burleigh Street. With more games being played on the site, there is a mutual concern that soccer balls could leave the field area and enter Burleigh Street causing traffic safety concerns. It is with this in mind that City officials proposed that the best way the associated Conditional Use Permit could move forward is if the fencing was improved in a manner to reduce the chances of traffic conflicts.

The Zoning Ordinance states that variances shall not be granted based on the provision of special privileges. City staff does not feel that a fence developed in the described manner constitutes a special privilege. Further, other fencing variance requests that should be considered a special privilege are usually privacy types of fences in instances where people want to expand their rear yard uses into their front yards. In this instance, the see through chain link fence is specifically designed for a purpose other than privacy.

The only comment that staff has received subsequent to publication of the notice of the meeting and mailing of letters to adjacent landowners was a comment about the need for sidewalks in the area.

Staff recommends approval of the proposed variance based on the above conditions.

**HEARING SCHEDULE:**

December 11, 2017: Planning Commission hears testimony and makes recommendation to the Zoning Board of Adjustment.

January 8, 2018: Zoning Board of Adjustment sets January 22, 2018 as the date for public hearing to consider the variance.

January 22, 2018: Zoning Board of Adjustment hears testimony and makes final decision.

**Planning Commission results:** The Planning Commission recommended approval of the proposed variance.



21st St

YANKTON  
MIDDLE  
SCHOOL

8' FENCE

55 YDS

120' YRDS

8' FENCE

BURLEIGH St.

PROPERTY LINE

20th St.

