



**CITY OF YANKTON**

**2017\_12\_22**

**COMMISSION MEETING**



**Mission Statement**

*To provide cost-effective public services as required by its citizens and to provide an environment so that both its citizens and the economy prosper.*

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**YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at Noon.

**Friday, December 22, 2017**

City Hall Meeting Room B

Located in the 2<sup>nd</sup> Floor of City Hall, 416 Walnut Street

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

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**I. ROUTINE BUSINESS**

1. Roll Call

2. Approve Minutes of regular meeting of December 11, 2017

**Attachment I-2**

3. Schedule of Bills

**Attachment I-3**

4. City Manager's Report

**Attachment I-3**

5. Public Appearances

*Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.*

**II. CONSENT ITEMS**

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.*

**NONE**

**III. OLD BUSINESS**

*Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.*

**NONE**

*Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.*

#### **IV. NEW BUSINESS**

*New business items are those that have not been discussed by the Commission previously.*

**1. Salary Adjustment for Finance Officer**

Consideration of Memorandum #17-291 and Resolution #17-69 regarding recommending an adjustment to the salary of the Finance Officer

**Attachment IV-1**

**2. Salary Adjustment for City Attorney**

Consideration of Memorandum #17-291 and Resolution #17-68 regarding recommending an adjustment to the salary of the City Attorney

**Attachment IV-2**

**3. Salary Adjustment for City Manager**

Consideration of Memorandum #17-291 and Resolution #17-70 regarding recommending an adjustment to the salary of the City Manager

**Attachment IV-3**

**4. Surplus Property**

Consideration of Memorandum #17-290 regarding Resolution #17-71 for City Surplus Property

**Attachment IV-4**

#### **V. OTHER BUSINESS**

*Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.*

#### **VI. ADJOURN THE MEETING OF DECEMBER 22, 2017**

*The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.*

*Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.*

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
DECEMBER 11, 2017**

Board of City Commissioners of the City of Yankton was called to order by Mayor Hoffner.

**Roll Call:** Present: Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum, and Miner. City Attorney Den Herder, Mayor Hoffner and City Manager Nelson were also present. Absent: Commissioner Moser. Quorum present.

Action 17-344

Moved by Commissioner Carda, seconded by Commissioner Miner, to approve the Minutes of the regular meeting of November 27, 2017.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 17-345

Moved by Commissioner Johnson, seconded by Commissioner Knoff, that the Schedule of Bills be approved and warrants be issued.

A-Z Vacuumbags-Vacuum Repair Supplies-\$31.85;Accucut, LLC-Recreation Supplies-\$125.00;ALS Technologies-Ammunition-\$1,286.00;Amazon Mktplace-Books-\$247.79;Amazon-Books-\$157.34; Amazon.Com-Dvds-\$54.65;APA Memberships-APA Membership Dues-\$513.00;Appera-Towels-\$272.22;Armor-Swat Balistic Plates-\$1,857.00;AT&T-Wireless Access-\$336.00;Autozone-Direct Ignition Coil-\$489.46;AWWA.Org-Handbook/Training Manual-\$620.53;Baker-Taylor-Books-\$9,592.16;Battery Exchange-Battery Exchange-\$150.00;Bomgaars-Floor Dry, Washer Fluid-\$1,267.09;Brenntag Great Lakes-Ferric Chloride-\$1,656.00;Broadway Chrysler Dodge-Repair Sensors-\$799.92;California Contractors-Oil Absorbent Pads-\$300.90;Carhartt-Uniform Pants-\$92.91;Carls Place-Recreation Supplies-\$815.95;Caseys-Staff Appreciation-\$21.48;Caseys-Staff Appreciation-\$7.16;Cedar County Veterinar-K9 Medical Care-\$89.66;Clarks Rentals Custom-Equipment Rental-\$846.00;Coffee Cup-Fuel-\$22.76;Comfort Inn-Travel Expense-\$86.39;Cox Auto Supply-Equipment Repair-\$735.19;Crescent Electric-Ballast Kit And Starter-\$380.11;Danko Emergency Equip-Flashlight-\$114.73;Dayhuff Enterprises-Janitorial Supplies-\$138.40;Demco Inc-Book Tape-\$130.68;Dennis Supply Company-Mau Control-\$522.64;Draftingsteals LLC-Office Supplies-\$129.87;DX Service-Salt-\$5,345.66;Ehresmann Engineering-Repair Parts-\$57.36;Emerson Manufacturing-Jack-\$1,146.59;Etsy.Com-Special Events-\$20.95;Facebk-Advertising-\$24.43;Factoryoutletstore.Com-Camera Batteries-\$29.80;Fargo Control-Repair Parts-\$170.43;Fastenal Company-Nuts And Bolts-\$305.26;Fiberbuilt Manuf-Recreation Supplies-\$240.00;Fred Haar Company Yank-Starter Motor-\$401.65;Girton Adams Co-Pilot Sensor-\$172.00;Glock Professional Inc-Conference-\$250.00;Hach Company-Lab Supplies-\$314.74;Hedahls-Truck Repairs-\$46.86;Hobby-Lobby-Adult Craft Night-\$23.87;Holiday Inn-Conference Lodging-\$287.38;Hy Vee-Teen Event Supplies-\$7.98;Hy Vee-Retirement Reception-\$434.65;Independence Waste-Porta Potty-\$646.79;Creative Prod-Dare Items-\$46.50;Northern Light-Christmas Lights-\$1,653.25;Midwest Alarm-Alarm System-\$63.00;J.J.Benji-Uniform-\$1,647.50;Jack S Uniforms & Equi-Uniforms-\$682.85;JCL Solutions-Cleaning Supplies-\$842.36;Jimmy Johns-Staff Appreciation-\$69.90;Jimmy Johns-Brookings SRP Showcase-\$8.25;Kaiser Refrigeration-Equipment Repair-\$6.99;KC Supply Co-Lime Silo Gaskets-\$74.43;Koletzky Implement Inc-Filters-\$170.91;Kopetskys Ace Hdwe-Dare Items-\$1,594.31;Locators And Supplies-Locate Supplies-\$196.53;Marks Machinery Inc-Batteries-\$967.12;Marshall Bond Pumps-ODS Mac Valve-\$753.56;Mead Lumber Yankton-Park Supplies-\$70.53;Med-Vet-Sharps Containers-\$432.00;Menards-Clarifier Hose Repair-\$1,350.95;Midamerica Books-Books-\$1,043.80;Midwest Laboratories-Nutrients/Biosolids Test-\$699.62;Minervas Grill And Bar-Staff Appreciation-\$275.00;Mitchell Holiday Inn-Safety Committee Meeting-\$121.49;National Recreation-Yearly Membership-\$170.00;Nebraska PGA-Membership Dues-\$55.00;Oconnor Company-Blower-\$665.38;Olsons Pest Technician-Contracted Service-\$81.00;One Office Solution-Cash Register-\$522.98;Orbitz-Travel Expense-\$272.25;Oreilly Auto-Truck Work Lights-\$261.25;Overdrive Dist-Ebooks-\$1,517.92;Postage Refill-Postage Refill-\$200.00;Prandomhouse-Cd Books-\$273.75;Priceline-Conference Hotel-\$176.22;Printsource Network In-Copies-\$12.50;Quill-Tables-\$249.96;Rayallen.Com-K9 Vehicle Repair-\$270.99;Red Lion-Gbt Digital Control-\$130.52;Riverside Hydraulics-Hose, Ends, Fittings-\$524.45;RTC Manufacturing-School Timer Switch-\$676.00;SD Property Management-Flags-\$184.16;Shell Oil-Brookings SRP Showcase-\$25.60;Sherwin Williams-Riverside Baseball Maint-\$141.45;Shur-Co-D-Ring And Roll Tube-\$85.15;Esafety Supplies-Rubber Gloves-\$241.25; State Hygienic Lab-Source Water Testing-\$493.00;Sturdevants-Creeper-\$147.21;Tabor Lumber-Chemicals-\$549.00;Tessman Company Sioux-Chemicals-\$1,070.12;Thermoasheville-Lab Still Heat Element-\$747.36;UPS Store-Drug Take Back

Postage-\$109.28;Thomas & Means Law Fir-Conference-\$200.00;Tma Yankton-Tires-\$7,174.24;Truck Trailer-Motor-\$254.88;United-Travel Expense-\$470.60;Vermillion Ace Hdwe-Park Supplies-\$59.96;Viddler Inc-Video Hosting-\$41.35;VWR International Inc-Sulfuric Acid-\$572.53;Vzwrlls-Internet Access-\$516.16;Wal-Mart-Basketballs-Member Use-\$466.19;Wal-Mart-Dvds-\$49.88;Walgreens-K9 Reno Rx-\$53.48;Walmart.Com-Chairs-\$367.92;Wilson's Lodge Oglebay-Conference-\$1,969.14;WM Supercenter-Office Supplies-\$540.08;WW Grainger-Janitorial Supplies-\$327.00;Yankton Medical Clinic-Firefighter Physicals-\$6,914.50;Pizza Ranch-Meeting-\$44.00;Yankton Winnelson Co-Drinking Fountain-\$3,622.12;AFSCME Council-Employee Deductions-\$1,304.78;American Family Life Corp-Cancer & ICU Premiums-\$7,235.33;Anderson/Dee Rhonda-Replace Lost Check-\$60.00;Any Border, LLC-Hanger Refund-\$931.91;Brandt/Todd-Training-\$236.00;Connections Inc-EAP Insurance-\$390.60;Dakota Rock Farms-Sludge Hauling-\$28,682.20;Dather, Roger-Training-\$200.00;Dept Of Enviromental-Exam Fee-\$10.00;Dept Of Social Services-Employee Deductions-\$1,697.50;First Natl Bank South Dakota-Employee Deduction-\$1,297.56;Hastreiter, Gerry-Pay Check Re-Issue-\$103.55;Howey-Fox/Wanda-Damage Reimbursement-\$231.78;Kasseburg Canine Training Ctr-K9 Training Bite Suit-\$2,800.00;Kline/David-Gate Card Refund-\$10.00;Vast Broadband-Phone Bill-\$1,614.92;Larsen Carpet-Carpeting-\$950.00;Masonry Components Inc-WCLR Pavement-\$32,815.96;Retirement, SD-SD Retirement-\$70,812.82;Retirement, SD System-401pay-\$10,363.46;Ron's Auto Glass Repair-Window Replacement-\$295.92;SDSRP-Employee Deductions-\$18,545.44;Sivertsen, Robert-Holiday Festival Lights-\$400.00;Sun Life Financial-Vision Ins-\$899.66;Vast-Internet Services-\$2,294.13;Wellmark-Health Ins-\$92,347.09;YAPG-Tid Reimbursement-\$20,637.63.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

#### SALARIES NOVEMBER 2017

Administration-\$38,176.40; Finance-\$36,472.33; Community Development-\$21,134.11; Police/A.C./Dispatch-\$156,031.77; Fire-\$13,192.08; Engineering / Sr. Citizens-\$40,092.90; Streets-\$43,940.30; Snow & Ice-\$1,291.40; Traffic Control-\$3,409.12; Library-\$28,496.72; Parks / Sac-\$62,077.84; Marne Creek-\$3,648.47; Water-\$38,181.05; Wastewater-\$39,237.90; Cemetery-\$3,562.63; Solid Waste-\$20,220.05; Landfill / Recycle-\$17,793.13; Golf Course-\$17,169.79; Central Garage-\$7,093.94.

#### PERSONNEL CHANGES & NEW HIRES:

New Hires: Bailey Matthews-\$16.15 hr.-Dispatch; Brooke Goeden-\$16.78 hr.-Comm Dev.; Samantha Altwine-\$9.65 hr.-Rec Div; Jessica Cameron-\$17.39 hr.-Finance; Amanda Stucky-\$17.39 hr.-Finance; Hannah Williams-\$9.85 hr.-Rec Div; Lindsey Jaixen-\$20.00 hr.-Rec Div; Corey Roach-\$9.50 hr.-Rec Div; Austin Wagner-\$9.50 hr.-Rec Div; Emma Haberman-\$9.65 hr.-Rec Div; Steven Smith-\$8.55 hr.-Rec Div; Samuel Stewart-\$11.50 hr.-Streets Dept.

Wage Change: Dawn Bergeson-\$10.25 hr.-Rec Div; Collin Bertram-\$10.00 hr.-Rec Div; Karie Forman-\$12.50 hr.-Rec Div; Brianna Geigle-\$10.25 hr.-Rec Div; Courtney Gould-\$9.65 hr.-Rec Div; Tyler Hudson-\$13.55 hr.-Rec Div; Reid Hunhoff-\$10.25 hr.-Rec Div; Ryan Moderegger-\$9.75 hr.-Rec Div; Robert Noble-\$10.25 hr.-Rec Div; Tanner Noble-\$9.75 hr.-Rec Div; Andrew Peitz-\$10.85 hr.-Rec Div; Roy Reichle-\$12.50 hr.-Rec Div; Kylie Roth-\$9.50 hr.-Rec Div; Patty Schieffer-\$11.50 hr.-Rec Div; Kelsey Sutera-\$10.50 hr.-Rec Div; Amber Thompson-\$10.10 hr.-Rec Div; Lisa Utech-\$17.61 hr.-Finance; Maggie Wallis-\$11.75 hr.-Rec Div.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

Mayor Hoffner stated that the Consent Agenda Items would be separated for individual consideration.

#### Action 17-346

Moved by Commissioner Carda, seconded by Commissioner Johnson, that Consent Agenda Item No. 1, renewal of applications for Pawn Broker License for 2018 be approved. (Memorandum 17-264)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

#### Action 17-347

Moved by Commissioner Miner, seconded by Commissioner Gross, that Consent Agenda Item No. 2, renewal of applications for Private Collector of Refuse Licenses for the year 2018 (January 1, 2018 –

December 31, 2018) licensing period. (Memorandum 17-265)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 17-348

Moved by Commissioner Johnson, seconded by Commissioner Knoff, that Consent Agenda Item No. 3, renewal of applications for 2018 City Dance Licenses. (Memorandum 17-266)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 17-349

Moved by Commissioner Knoff, seconded by Commissioner Miner, that Consent Agenda Item No. 4, renewal of applications for a Peddler’s License for Huber Home Improvement, 44254 292<sup>nd</sup> Street, Irene, SD, to go door-to-door for the purpose of sales and installation of home improvement items. (Memorandum 17-267)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 17-350

Moved by Commissioner Knoff, seconded by Commissioner Miner, that Consent Agenda Item No. 5, renewal of applications for a Peddler’s License for Dennis Schumacher, 55287 888 Rd Crofton, NE 68730, to go house to house to do tree stump removal. (Memorandum 17-268)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 17-351

Moved by Commissioner Johnson, seconded by Commissioner Carda, that Consent Agenda Item No. 6, renewal of applications for a Peddler’s License for Edward Jones Company to go house-to-house to offer services as a Financial Advisor. (Memorandum 17-269)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Eric Ambrosen, Community Development Specialist with District III, conducted the public progress hearing on the RTEC/CNC Robotics Project. (Memorandum 17-273) No official action was taken.

Action 17-352

This was the time and place for the public hearing to consider adoption of Ordinance No. 1001, the second supplement to the 2017 annual appropriation Ordinance #989 and public hearing of said Ordinance. Moved by Commissioner Carda, seconded by Commissioner Knoff, to adopt Ordinance No. 1001. (Memorandum 17-262)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 17-353

Moved by Commissioner Johnson, seconded by Commissioner Knoff, to approve Resolution 17-63. (Memorandum 17-252)

**RESOLUTION #17-63**

WHEREAS, the City of Yankton and Yankton County have entered into an agreement for the provision of library services for residents living outside the corporate limits of the city; and,

WHEREAS, the current agreement is slated to expire December 31, 2017; and,

WHEREAS, Yankton County has contracted with the City for library services since 1993; and,

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the Agreement for the Provision of Library Services between the City and Yankton County be extended for the term January 1, 2018, through December 31, 2018.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 17-354

Moved by Commissioner Knoff, seconded by Commissioner Miner, to adopt the Fox Run fees as proposed for 2018 by the Recreation Department and the Golf Advisory Board. (Memorandum 17-271)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 17-355

Moved by Commissioner Knoff, seconded by Commissioner Johnson, to award the contract for fuel at the Chan Gurney Municipal Airport to Gerstner Oil. (Memorandum 17-278)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 17-356

Moved by Commissioner Gross, seconded by Commissioner Miner, to have the Finance Officer supplement the 2018 budget using BBB carryover funds for the purpose of the previously approved Riverboat Days Building Project. John Kraft from the Riverboat Days Committee was present to answer questions and request that funding be supplemented in the 2018 budget. (Memorandum 17-286)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 17-357

Moved by Commissioner Carda, seconded by Commissioner Johnson, to authorize City Manager Nelson to negotiate an agreement and bring back to the city for future consideration. Todd Dvoracek, Middle School Principal, Wayne Kindle, Superintendent of Yankton School District 63-3, Tony Beste, Assistant Yankton High School Principal and Dr. Jennifer Johnke, Yankton High School Principal were present to support the consideration of negotiating an agreement with the Yankton School District to share in the cost of a full time School Resource Officer.

**Roll Call:** Members present voting "Aye" were Carda, Gross, Johnson, Knoff, Maibaum, Miner, and Ferdig; Members present voting "Nay:" None; Abstain: Commissioner Mayor Hoffner.  
Motion adopted.

Action 17-358

Moved by Commissioner Gross, seconded by Commissioner Knoff, to approve the Agreement with McGrath North for the purposes of assisting the City Manager and City Attorney with the process of the potential formation of a collective bargaining unit for the Yankton Police Department. (Memorandum 17-283)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 17-359

Moved by Commissioner Johnson, seconded by Commissioner Knoff, to authorize an additional \$10,000 be allocated to Yankton Transit from the General Fund Carryover, bringing the total amount of the City of Yankton's allocation to \$40,000.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 17-360

This was the time and place to award the bid for the annual supply of chemicals for the water and wastewater treatment plants. Moved by Commissioner Gross, seconded by Commissioner Knoff, to award the chemical bids for the Water and Wastewater Treatment Plants as detailed in Memorandum 17-270.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 17-361

Moved by Commissioner Johnson, seconded by Commissioner Knoff, to approve Change Order No. 2 and that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$24,679.75 to Slowey Construction, Inc. (Memorandum 17-275)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 17-362

Moved by Commissioner Gross, seconded by Commissioner Miner, to approve Change Order No. 2 and that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$89,669.14 to D & G Concrete Construction, Inc. (Memorandum 17-276)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 17-363

Moved by Commissioner Knoff, seconded by Commissioner Johnson, to approve the Business Improvement District No. 1 Expenditure Recommendation to the Convention and Visitor’s Bureau. (Memorandum 17-279)

**Roll Call:** Members present voting “Aye” were Carda, Gross, Johnson, Knoff, Maibaum, Miner, and Mayor Hoffner; Members present voting “Nay:” None; Abstain: Commissioner Ferdig.

Motion adopted.

Action 17-364

Moved by Commissioner Carda, seconded by Commissioner Knoff, to approve the write-off of Uncollectible Utility Accounts in the amount of \$5,363.64 as uncollectible per SDCL 9-22-4. (Memorandum 17-274)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 17-365

Moved by Commissioner Knoff, seconded by Commissioner Miner, to adopt Resolution 17-66. (Memorandum 17-284)

**RESOLUTION #17-66**

WHEREAS, it appears from an examination of the Plat of Tract 1 of Yaggie’s Addition in the N 1/2, SE 1/4, Section 35, Township 94 North, Range 56 West of the 5<sup>th</sup> P.M., Yankton County, South Dakota, prepared by Joshua R. Vanderwerf a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City’s overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 17-366

Moved by Commissioner Johnson, seconded by Commissioner Miner, to adopt Resolution 17-67. (Memorandum 17-285)

**RESOLUTION #17-67**

WHEREAS, it appears from an examination of the plat of Tract B in Lot 1 of W. G. & A. Addition to the City and County of Yankton, South Dakota prepared by Thomas Lynn Week, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City’s overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 17-367

Moved by Commissioner Knoff, seconded by Commissioner Gross, to approve Change Order No. 1, accept the completed reconstruction of the 2<sup>nd</sup> Street Calmers, and authorize the Finance Officer to issue a manual check to Masonry Components, Inc., in the amount of \$8,730.50. (Memorandum 17-287)



**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 17-368

Moved by Commissioner Johnson, seconded by Commissioner Knoff, to approve Change Order No. 1, accept the completed reconstruction on Maple Street from 4<sup>th</sup> Street to 6<sup>th</sup> Street, and authorize the Finance Officer to issue a manual check to Feimer Construction, Inc., in the amount of \$111,975.32. (Memorandum 17-288)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 17-369

Moved by Commissioner Miner, seconded by Commissioner Johnson, to approval of Change Orders 2 and 3 and that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$117,613.00 to Gridor Construction, Inc. (Memorandum 17-277)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 17-370

Moved by Commissioner Gross, seconded by Commissioner Johnson, to adjourn into Executive Session at 7:52 p.m. to discuss **personnel and contractual litigation** matters under SDCL 1-25-2.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Hoffner.

**Roll Call:** Present: Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum, and Miner. Commission Moser entered at 8:00 p.m. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 17-371

Moved by Commissioner Ferdig, seconded by Commissioner Miner, to adjourn at 8:48 p.m.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

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Jake Hoffner  
Mayor

ATTEST: \_\_\_\_\_  
Al Viereck  
Finance Officer

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
A-OX WELDING SUPPLY CO I	ARGON	48.32	CHEMICALS & GASES	101.123.240		584793-00	077043	P	304	00003
ACTION ELECTRIC	TRAFFIC LOOPS REPLACED	18,557.49	CAPITAL REPAIR & MAINTEN	101.126.301		18439	017166	P	304	00002
ALLEGIANT EMERGENCY SVS	SCBA TESTING & REPAIR	3,007.77	REP. & MAINT. - EQUIPMEN	101.114.221		18857	075860	P	304	00001
AUTO VALUE PARTS STORE	PLUG	8.89	GARAGE PARTS	801.801.249		034-245	077040	P	304	00004
	PLUG	3.42	SMALL TOOLS & HARDWARE	801.801.247		034-245	077040	P	304	00005
	FILTERS	28.43	GARAGE PARTS	801.801.249		449007145	077039	P	304	00006
	FILTERS	79.62	GARAGE PARTS	801.801.249		449007397	077042	P	304	00007
	FILTERS	50.73	GARAGE PARTS	801.801.249		449007547	077045	P	304	00008
		171.09	*VENDOR TOTAL							
BOARD OF OPERATOR CERT	LICENSE RENEWAL	39.00	MEMBERSHIP DUES	601.601.261		12.19.17	018878	P	312	00001
	LICENSE RENEWAL	45.00	MEMBERSHIP DUES	611.611.261		12.19.17	018878	P	312	00002
		84.00	*VENDOR TOTAL							
BRENNTAG GREAT LAKES LLC	HYDROXIDE	477.00	CHEMICALS & GASES	611.611.240		647285	016719	P	304	00010
BUHL'S LAUNDRY CLEANERS	UNIFORM ALTERATION	36.00	UNIFORMS	101.111.244		13392-13249	017359	P	304	00009
C & B OPERATIONS LLC	REPAIRS	137.71	REP. & MAINT. - EQUIPMEN	641.641.221		2523718	017259	P	312	00033
	REPAIRS	258.02	REP. & MAINT. - EQUIPMEN	201.201.221		433088	077257	P	312	00043
		395.73	*VENDOR TOTAL							
CEDAR KNOX PUBLIC POWER	ELECT-NOV	532.41	ELECTRICITY	601.601.272		350022554	005176	P	304	00013
	ELECT-NOV	567.19	ELECTRICITY	201.201.272		350035355	005243	P	304	00012
		1,099.60	*VENDOR TOTAL							
CHESTERMAN COMPANY	POP	77.81	POP	641.641.720		753-196	017263	P	304	00011
CITY OF YANKTON-PARKS	LANDFILL CHARGES	31.16	LANDFILL	201.201.276		12.11.17	003889	P	312	00035
CITY UTILITIES	WATER-WW CHARGES	136.65	WATER SERVICE	101.127.274		12.19.17	002642	P	312	00007
	WATER-WW CHARGES	60.19	WASTEWATER SERVICE	101.127.275		12.19.17	002642	P	312	00008
	WATER-WW CHARGES	41.58	LANDFILL	101.127.276		12.19.17	002642	P	312	00009
	WATER-WW CHARGES	125.98	WATER SERVICE	101.125.274		12.19.17	002642	P	312	00010
	WATER-WW CHARGES	50.78	SEWER SERVICE	101.125.275		12.19.17	002642	P	312	00011
	WATER-WW CHARGES	169.89	WATER	637.637.274		12.19.17	002642	P	312	00012

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CITY UTILITIES										
	WATER-WW CHARGES	83.95	WW SERVICE	637.637.275		12.19.17	002642	P	312	00013
	WATER-WW CHARGES	20.79	LANDFILL	637.637.276		12.19.17	002642	P	312	00014
	WATER-WW CHARGES	131.39	WATER SERVICE	101.114.274		12.19.17	002642	P	312	00015
	WATER-WW CHARGES	25.25	SEWER SERVICE	101.114.275		12.19.17	002642	P	312	00016
	WATER-WW CHARGES	60.91	WATER SERVICE	631.631.274		12.19.17	002642	P	312	00017
	WATER-WW CHARGES	33.17	SEWER SERVICE	631.631.275		12.19.17	002642	P	312	00018
	WATER-WW CHARGES	49.46	WATER PURCHASED	801.801.274		12.19.17	002642	P	312	00019
	WATER-WW CHARGES	39.04	SEWER SERVICE	801.801.275		12.19.17	002642	P	312	00020
	WATER-WW CHARGES	20.79	LANDFILL	801.801.276		12.19.17	002642	P	312	00021
	WATER-WW CHARGES	308.72	WATER SERVICE	201.201.274		12.19.17	002642	P	312	00022
	WATER-WW CHARGES	132.68	SEWER SERVICE	201.201.275		12.19.17	002642	P	312	00023
	WATER-WW CHARGES	836.06	WATER SERVICE	611.611.274		12.19.17	002642	P	312	00024
	WATER-WW CHARGES	192.58	WATER SERVICE	101.141.274		12.19.17	002642	P	312	00025
	WATER-WW CHARGES	121.22	SEWER SERVICE	101.141.275		12.19.17	002642	P	312	00026
	WATER-WW CHARGES	169.89	WATER SERVICE	641.641.274		12.19.17	002642	P	312	00027
	WATER-WW CHARGES	83.95	SEWER SERVICE	641.641.275		12.19.17	002642	P	312	00028
	WATER-WW CHARGES	387.04	WATER SERVICE	203.203.274		12.19.17	002642	P	312	00029
	WATER-WW CHARGES	50.78	SEWER SERVICE	203.203.275		12.19.17	002642	P	312	00030
	WATER-WW CHARGES	343.49	WATER SERVICE	601.601.274		12.19.17	002642	P	312	00031
		3,676.23	*VENDOR TOTAL							
COLE PAPERS INC.										
	JANITORIAL SUPPLIES	138.41	JANITORIAL SUPPLIES	641.641.236		9378640	017278	P	304	00016
COLLECTIVE DATA										
	FLEET SOFTWARE & TABLET	19,200.00	EQUIPMENT	801.801.350		15202	017155	P	304	00015
CONDUENT ENTERPRISES SOL										
	MAINT PROGRAM SUPPORT	1,338.38	PROFESSIONAL SERVICES -	101.104.202		12.19.17	003925	P	312	00003
	MAINT PROGRAM SUPPORT	319.84	PROFESSIONAL SERVICES	601.601.202		12.19.17	003925	P	312	00004
	MAINT PROGRAM SUPPORT	359.82	PROFESSIONAL SERVICES	611.611.202		12.19.17	003925	P	312	00005
	MAINT PROGRAM SUPPORT	119.96	PROFESSIONAL SERVICES	631.631.202		12.19.17	003925	P	312	00006
		2,138.00	*VENDOR TOTAL							
CONKLING DIST/JOHN A										
	BEER	109.95	BEER	641.641.718		145205	017264	P	304	00014
	BEER	275.05	BEER	641.641.718		145405	017279	P	304	00017
		385.00	*VENDOR TOTAL							
CORE & MAIN										
	HYDRANT PARTS	33.24	REP. & MAINT. - DISTRIBU	601.601.226		1131485	018827	P	304	00018
	HYDRANT PARTS	6,672.84	REP. & MAINT. - DISTRIBU	601.601.226		151-823	018826	P	304	00019
	GASKETS	105.29	REP. & MAINT. - PLANT	601.601.221		196542	018799	P	312	00034
		6,811.37	*VENDOR TOTAL							
COUNTERFEIT CATERING										
	EMPLOYEE XMAS PARTY	3,712.52	EMPLOYEE COMMITTEE	101.101.141		1402	016789	P	312	00032

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
D & G CONCRETE CONST.	HWY 50 PHASE 2	44,834.57	EAST HWY 50 UTILITY RECO	602.602.334		12.18.17	016165	P	304	00020
	HWY 50 PHASE 2	44,834.57	EAST HWY 50 UTILITY RECO	611.611.334		12.18.17	016165	P	304	00021
		89,669.14	*VENDOR TOTAL							
DAKOTA BEVERAGE CO INC	BEER	51.70	BEER	641.641.718		705-1282	017266	P	304	00025
	BEER	52.40	BEER	641.641.718		708-1308	017267	P	304	00024
		104.10	*VENDOR TOTAL							
DANKO EMERGENCY EQUIPMEN	REPAIR AIR MONITOR	186.25	REP. & MAINT. - EQUIPMEN	101.114.221		90045	075861	P	304	00022
DEN HERDER LAW OFFICE, P	SUBPOENA FEE	22.00	PROFESSIONAL SERVICES	101.103.202		3127	016534	P	304	00023
DEPT OF CORRECTIONS	DOC WORK PROGRAM	380.91	REP. & MAINT. - BUILDING	201.201.223		C18D8257	077259	P	312	00036
	DOC WORK PROGRAM	380.90	REP. & MAINT. - TRAIL	204.204.223		C18D8257	077259	P	312	00037
	DOC WORK PROGRAM	380.91	REP. & MAINT. - BUILDING	621.621.223		C18D8257	077259	P	312	00038
	DOC WORK PROGRAM	380.91	REP. & MAINT. - BUILDING	641.641.223		C18D8257	077259	P	312	00039
		1,523.63	*VENDOR TOTAL							
ELECTRICAL ENGINEERING &	SERVICE GENERATOR	345.00	REP. & MAINT. - BUILDING	101.114.223		476	075857	P	304	00026
	SERVICE GENERATOR	686.95	REP. & MAINT. - BUILDING	101.125.223		476	075857	P	304	00027
		1,031.95	*VENDOR TOTAL							
ENVIROMENTAL ENERGY	RECLAIMED OIL	55.00	PROFESSIONAL SERVICES &	637.637.202		83315	077044	P	304	00028
FLANNERY/KIRT	OFFICER STIPEND-DEC	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.15.17	005573	P	304	00030
FLUENTIMS	SUBSCRIPTION RENEWAL	1,400.00	PROFESSIONAL SERV.-VOLUN	101.114.202		279	017005	P	312	00040
FRICK/ADAM	OFFICER STIPEND-DEC	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.15.17	005570	P	304	00029
FRICK/BRIAN	OFFICER STIPEND-DEC	50.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.15.17	005569	P	304	00031
GRAYMONT CAPITAL INC	LIME	4,552.88	CHEMICALS & GASES	601.601.240		113691	018797	P	304	00032
HAWKINS INC	CHEMICALS	729.76	CHEMICALS & GASES	203.203.240		4199893	076826	P	312	00041
	CHEMICALS	160.50	CHEMICALS & GASES	203.203.240		4199912	076827	P	312	00042
		890.26	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
J & H CARE & CLEANING CO	JANITORIAL SERVICE	2,795.00	CONTRACTED SERVICES	203.203.204		11872	077256	P	312	00045
KAISER HEATING & COOLING	REPAIRS	76.68	REP. & MAINT. - BUILDING	641.641.223		52771	017265	P	304	00038
	MAINTENANCE	76.68	REP. & MAINT. - BUILDING	201.201.223		52781	077260	P	312	00044
		153.36	*VENDOR TOTAL							
KLINES JEWELRY	RETIREMENT GIFT	106.49	PROFESSIONAL SERVICES	101.101.202		12.9.17	077309	P	304	00037
LOCATORS & SUPPLIES INC	SAFETY SWEATSHIRTS	144.95	UNIFORMS & DRY GOODS	101.123.244		261967	017163	P	304	00033
	SAFETY SWEATSHIRTS	57.98	UNIFORMS	637.637.244		261967	017163	P	304	00034
	SAFETY SWEATSHIRTS	173.94	UNIFORMS	631.631.244		261967	017163	P	304	00035
	FREIGHT	14.36	UNIFORMS & DRY GOODS	801.801.244		261967	017163	P	304	00036
	SAFETY SWEATSHIRT	38.51	UNIFORMS & DRY GOODS	101.123.244		262231	017168	P	304	00040
		429.74	*VENDOR TOTAL							
LONG'S PROPANE INC	PROPANE	637.50	FUEL-HEATING	641.641.273		75874	076661	P	312	00046
LUKEN MEMORIALS INC	GRANITE MARKER	300.00	PROFESSIONAL SERVICES	201.201.202		10.3.17	068741	P	304	00039
MIDWEST ALARM COMPANY IN	FIRE ALARM MONITORING	78.00	PROFESSIONAL SERVICES	801.801.202		324-306	017169	P	304	00041
	FIRE ALARM MONITORING	78.00	PROFESSIONAL SERVICES &	637.637.202		324-306	017169	P	304	00042
		156.00	*VENDOR TOTAL							
MOSER/BRAD	OFFICER STIPEND-DEC	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.15.17	005574	P	304	00043
MUNICIPAL CODE CORP.	ADMINISTRATION FEE	350.00	PROFESSIONAL SERVICES	101.101.202		301023	018819	P	312	00060
NEBRASKA JOURNAL-LEADER	AD	29.95	PUBLISHING	201.201.211		9096	077243	P	312	00047
NORTHWESTERN ENERGY	ELECT BILLS SERTOMA PARK	96.82	ELECTRICITY	201.201.272		11.29.17	015485	P	305	00001
OBSERVER	AD	138.00	ADVERTISING	203.203.211		11.28.17	077255	P	312	00048
OIL PRICE INFORMATION SE	SUBSCRIPTION	888.00	GARAGE GASOLINE & LUBRIC	101.127.238		341674	018482	P	305	00002
PRESS DAKOTA MSTAR SOLUT	NOTICE	12.51	RTEC CDBG	501.501.388		2504	015596	P	305	00004
	COMMISSION MINUTES	295.65	PUBLISHING	101.101.211		2504	018812	P	305	00005

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
PRESS DAKOTA MSTAR SOLUT										
	HOLIDAY ADS	177.28	PUBLISHING	631.631.211		2504	017117	P	305	00006
	NOTICES	39.43	PUBLISHING	101.101.211		2504	018860	P	305	00007
	NOTICE TO BIDDERS	35.56	SUBSCRIPTIONS AND PUBLIC	601.601.235		2504	016298	P	305	00008
	NOTICE TO BIDDERS	77.05	PUBLISHING	101.101.211		2504	016530	P	305	00009
	ADS	75.00	ADVERTISING	203.203.211		2504	077236	P	305	00010
	CLASSIFIED AD	412.40	PUBLISHING	101.142.211		2504	016788	P	305	00011
	NOTICE	18.69	PUBLISHING	101.106.211		2504	017307	P	305	00012
	COMMISSION MINUTES	365.34	PUBLISHING	101.101.211		2504	018749	P	312	00049
	SMOKE ALARM AD	147.50	PREVENTION	101.114.268		2843	075864	P	305	00003
		1,656.41	*VENDOR TOTAL							
R & R PRODUCTS INC										
	GAUGE	143.39	REP. & MAINT. - EQUIPMEN	641.641.221		2181897	017098	P	312	00051
	ROLLERS	323.39	REP. & MAINT. - EQUIPMEN	641.641.221		2183323	017256	P	312	00052
		466.78	*VENDOR TOTAL							
RACOM CORPORATION										
	VEHICLE INSTALLATIONS	6,808.50	EQUIPMENT	101.111.350		12.18.17	170025	P	312	00050
REINHART FOODS INC										
	ENTREE	80.62	ENTREE	641.641.710		800323	017277	P	305	00015
	JANITORIAL SUPPLIES	46.04	JANITORIAL SUPPLIES	641.641.236		800323	017277	P	305	00016
	ENTREE	303.37	ENTREE	641.641.710		801193	017268	P	305	00013
	ENTREE	401.65	ENTREE	641.641.710		803288	017269	P	305	00014
		831.68	*VENDOR TOTAL							
SCHMIDT/WILLARD										
	SLUDGE REMOVAL	34,960.00	SLUDGE REMOVAL	601.601.228		211240	018817	P	305	00017
SHERWIN WILLIAMS CO										
	PAINT SUPPLIES	29.96	ROAD MATERIALS	101.123.239		645-652	077041	P	305	00019
SOUTHEAST FIREFIGHTERS A										
	MEMBERSHIP DUES	50.00	MEMBERSHIP DUES	101.114.261		12.15.17	075862	P	305	00018
STERN OIL CO INC										
	FUEL	4,928.78	GARAGE GASOLINE & LUBRIC	801.801.238			016935	P	305	00021
	FUEL	21,105.38	GARAGE GASOLINE & LUBRIC	801.801.238		520-519	017160	P	305	00020
		26,034.16	*VENDOR TOTAL							
STIBRAL/TWILA										
	REIMBURSEMENT	100.00	UNIFORMS & DRY GOODS	203.203.244		12.11.17	077254	P	312	00053
TRAFFIC CONTROL CORP										
	TRAFFIC LIGHTS	898.00	REP. & MAINT. - EQUIPMEN	101.126.221		102971	017165	P	305	00024
TRI AIR TESTING INC										
	AIR TESTING	423.44	REP. & MAINT. - EQUIPMEN	101.114.221		7448	075865	P	305	00023

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
TRUCK TRAILER SALES INC	DOT INSPECTION	659.75	GARAGE PARTS	801.801.249		704-758-771	017167	P	305	00022
TURFWERKS	REPAIR PARTS	55.04	REP. & MAINT. - EQUIPMEN	641.641.221		24316	017099	P	312	00054
	REPAIR PARTS	95.37	REP. & MAINT. - EQUIPMEN	641.641.221		24484	017260	P	312	00056
	PULLEY	187.73	REP. & MAINT. - EQUIPMEN	641.641.221		43859	017258	P	312	00055
		338.14	*VENDOR TOTAL							
U.S. POST OFFICE-UTIL	UT POSTAGE - DEC	480.00	POSTAGE	601.601.231		12.19.17	001855	P	312	00057
	UT POSTAGE - DEC	540.00	POSTAGE	611.611.231		12.19.17	001855	P	312	00058
	UT POSTAGE - DEC	180.00	POSTAGE	631.631.231		12.19.17	001855	P	312	00059
		1,200.00	*VENDOR TOTAL							
VISION TECHNOLOGY SOLUTI	WEBSITE HOSTING	7,276.50	WEBSITE	211.231.567		12.5.17	170024	P	305	00025
WAGE WORKS INC	FLEX SERVICE FEE	65.00	PROFESSIONAL SERVICES -	101.104.202		385709	005311	P	305	00026
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	101.105.202		385709	005311	P	305	00027
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	101.111.202		385709	005311	P	305	00028
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERV.-VOLUN	101.114.202		385709	005311	P	305	00029
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	101.123.202		385709	005311	P	305	00030
	FLEX SERVICE FEE	20.00	PROFESSIONAL SERVICES	101.142.202		385709	005311	P	305	00031
	FLEX SERVICE FEE	10.00	PROFESSIONAL SERVICES	201.201.202		385709	005311	P	305	00032
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	203.203.202		385709	005311	P	305	00033
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	611.611.202		385709	005311	P	305	00034
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	641.641.202		385709	005311	P	305	00035
		130.00	*VENDOR TOTAL							
WOEHL/TOBY	OFFICER STIPEND-DEC	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.15.17	005572	P	305	00036
XEROX CORPORATION	COPIER LEASE	152.71	ACCOUNTS RECEIVABLE	713.1311		91405476	003853	P	305	00048
XEROX CORPORATION	COPIER LEASE	172.31	CONTRACTED SERVICES	203.203.204		901405478	003971	P	305	00047
	COPIER LEASE	215.73	COPIES	101.111.234		91405479	003976	P	305	00050
	COPIER LEASE	740.22	ACCOUNTS RECEIVABLE	713.1311		91405482-477	003976	P	305	00049
		1,128.26	*VENDOR TOTAL							
YANKTON MEDICAL CLINIC	DRUG/ALCOHOL TESTING	76.00	PROFESSIONAL SERVICES	101.102.202		4274	016791	P	305	00038
	DRUG/ALCOHOL TESTING	60.00	PROFESSIONAL SERVICES	601.601.202		4274	016791	P	305	00039
	DRUG/ALCOHOL TESTING	120.00	PROFESSIONAL SERVICES	101.142.202		4274	016791	P	305	00040
	DRUG/ALCOHOL TESTING	60.00	PROFESSIONAL SERVICES	101.111.202		4274	016791	P	305	00041
	PRE-EMPLOYMENT PHYSICAL	305.50	PROFESSIONAL SERVICES -	101.104.202		4274	077304	P	305	00042
	PRE-EMPLOYMENT PHYSICAL	236.50	PROFESSIONAL SERVICES	611.611.202		4274	077307	P	305	00043
	PRE-EMPLOYMENT PHYSICAL	50.00	PROFESSIONAL SERVICES	208.208.202		4274	077311	P	305	00044

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
YANKTON MEDICAL CLINIC										
	PRE-EMPLOYMENT PHYSICAL	255.50	PROFESSIONAL SERVICES	208.208.202		4274	077305	P	305	00045
	PRE-EMPLOYMENT PHYSICAL	50.00	PROFESSIONAL SERVICES &	637.637.202		4274	077310	P	305	00046
		1,213.50	*VENDOR TOTAL							
ZIEGLER/WILLIAM P										
	OFFICER STIPEND-DEC	50.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.15.17	005571	P	305	00037



Schedule of Bills

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	250,121.36							

RECORDS PRINTED - 000153

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	42,402.44
201	PARKS AND RECREATION	2,192.13
203	SUMMIT ACTIVITY CENTER	4,613.39
204	MARNE CREEK	380.90
208	911/DISPATCH	305.50
211	LODGING SALES TAX	7,276.50
501	PUBLIC IMPROVEMENT	12.51
601	WATER OPERATION	48,134.55
602	WATER RENEWAL/REPLACEMENT	44,834.57
611	WASTE WATER OPERATION	47,333.95
621	CEMETERY OPERATION	380.91
631	SOLID WASTE	745.26
637	JOINT POWER	515.61
641	GOLF COURSE	3,833.56
713	COPIES & POSTAGE	892.93
801	CENTRAL GARAGE	46,266.65
TOTAL ALL FUNDS		250,121.36

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	250,121.36
TOTAL ALL BANKS		250,121.36

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

.....

.....

## FINANCE MONTHLY REPORT

Activity	NOV 2017	NOV 2016	NOV 2017 YTD	NOV 2016 YTD
<b>UTILITY BILLING:</b>				
<b>Water</b>				
Water Sold (in gallons per 1,000)	44,309	54,746	690,255	695,278
Water Billed	\$426,707.43	\$456,045.11	\$5,538,994.98	\$5,201,820.75
Basic Water Fee/Rate per 1000 gal.*	\$21.71/\$5.55	\$18.81/\$5.39		
Number of Accounts Billed	5,458	5,392	58,995	58,431
Number of Bills Mailed	5,458	5,392	58,995	58,431
Total Meters Read	5,667	5,580	62,042	61,321
Meter Changes/pulled	6	2	36	37
Total Days Meter Reading	1	1	111	11
Misreads found prior to billing	-	-	-	1
Customers requesting Rereads	-	-	2	1
<b>Sewer</b>				
Sewer Billed	\$290,092.08	\$310,553.45	\$3,323,402.59	\$3,174,644.62
Basic Sewer Fee/Rate per 1000 gal.*	\$9.69/\$5.87	\$9.23/\$5.59		
<b>Solid Waste</b>				
Solid Waste Billed	\$98,622.92	\$95,776.00	\$1,055,201.38	\$901,153.65
Basic Solid Waste Fee*	\$20.79	\$20.18		
<b>Total Utility Billing:</b>	<b>\$815,422.43</b>	<b>\$862,374.56</b>	<b>\$9,917,598.95</b>	<b>\$9,277,619.02</b>
<b>Adjustment Total:</b>	<b>\$29.49</b>	<b>(\$175.49)</b>	<b>(\$6,103.54)</b>	<b>(\$10,097.58)</b>
Misread Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	\$149.49	(\$75.49)	(\$4,573.54)	(\$7,927.58)
Penalty Adjustments OFF	(\$120.00)	(\$100.00)	(\$1,600.00)	(\$2,240.00)
Penalty Adjustments ON	\$0.00	\$0.00	\$70.00	\$70.00
New Accounts/Connects	35	67	896	887
Accounts Finaled/Disconnects	177	174	873	860
New Accounts Set up	8	5	64	44
Delinquent Notices	346	358	4105	4289
Doorknockers	153	170	1483	1548
Delinquent Call List	118	119	940	1089
Notice of Termination Letters	11	18	132	133
Shut-off for Non-payment	5	9	65	74
Delinquent Notice Penalties	\$3,460.00	\$3,580.00	\$41,050.00	\$42,890.00
Doorknocker Penalties	\$1,530.00	\$1,700.00	\$14,830.00	\$15,480.00
<b>Other Office Functions:</b>				
Interest Income	\$31,738.18	\$17,343.24	\$324,415.70	\$158,451.30
Interest Rate-Checking Account	1.50%	0.78%		
Interest Rate-CDs	N/A	N/A	N/A	N/A
# of Monthly Vendor Checks	197	185		
Payments Issued to Vendors	\$ 3,354,059.89	\$ 3,018,967.28	\$24,984,692.57	\$23,279,699.74
# of Employees on Payroll	226	220		
Monthly Payroll	\$ 404,716.80	\$ 394,568.61	\$4,887,089.72	\$4,759,224.67

	01Nov2017 30Nov2017	01Nov2016 30Nov2016	YTD 2017	YTD 2016
101 General Fund				
Revenues	1,693,217.38	1,695,160.03	10,351,984.18	9,940,003.96
Expenditures	969,167.19	870,936.71	8,018,412.98	7,798,443.63
201 Parks				
Revenues	1,070.85	740.85	75,420.75	18,218.87
Expenditures	94,969.37	104,472.94	1,170,712.02	1,140,536.65
202 Memorial Pool				
Revenues	62.57	33.91	59,965.64	54,071.46
Expenditures	3,232.01	(91.61)	187,051.19	172,130.77
203 Summit Activity Center				
Revenues	46,027.12	44,227.09	417,963.81	422,788.55
Expenditures	77,196.48	71,331.40	657,073.03	611,231.21
204 Marne Creek				
Revenues	104.45	46.32	922.10	623.12
Expenditures	21,311.19	7,338.46	136,046.40	89,060.02
205 Casualty Reserve				
Revenues	80.06	34.79	665.66	345.27
Expenditures	231.78		3,231.78	
207 Bridge and Street				
Revenues		22.93	11,006.63	11,132.02
Expenditures		2,805.00	61,280.54	104,375.00
211 Lodging Sales Tax				
Revenues	48,775.44	57,012.52	553,596.58	496,942.24
Expenditures	106,421.84	142,572.93	531,068.82	505,192.54
241 Infrastructure Improvement				
Revenue	480.39	8,698.34	103,598.59	44,887.96
Expenditures				
501-504 Improvements/Capital				
Revenues	7,505.46		15,036.99	512,094.88
Expenditures	1,191.43	91,191.28	85,187.45	2,258,423.96
506 Special Capital Improvements				
Revenues	351,279.46	324,456.88	3,425,044.68	3,494,894.18
Expenditures	346,595.44	276,467.91	2,083,305.43	1,091,295.86
509 TID #2 Morgan Square				
Revenues	322.12	348.56	25,518.71	27,695.75
Expenditures			25,196.59	27,347.19
510 TID #5 Menards				
Revenues	66,844.72	95,255.92	146,280.68	198,298.35
Expenditures				
511 TID #6 Westbrook Estates				
Revenues	7,445.22		28,082.85	
Expenditures	20,637.63		20,637.63	
601-604 Water				
Revenues	447,374.96	3,156,080.09	7,016,852.28	13,833,407.98
Expenditures	1,180,561.62	673,449.63	9,646,766.16	7,191,933.67
611 Wastewater				
Revenues	291,482.09	311,712.44	3,971,102.28	4,300,627.05
Expenditures	181,753.26	532,739.88	4,381,826.73	3,746,210.24
621 Cemetery				
Revenues	2,054.02	5,084.98	32,609.15	28,075.46
Expenditures	7,391.27	8,567.69	84,980.77	135,528.70
631 Solid Waste Collection				
Revenues	93,304.11	94,548.53	1,012,380.93	890,524.51
Expenditures	113,244.70	64,767.76	1,613,306.24	968,010.25

CITY OF YANKTON  
Revenues and Expenditures

	01Nov2017 30Nov2017	01Nov2016 30Nov2016	YTD 2017	YTD 2016
637 Joint Powers Landfill				
Revenues	96,617.04	92,812.93	1,570,290.07	1,123,673.74
Expenditures	150,043.19	118,954.63	1,229,742.24	1,697,437.81
641 Fox Run Golf Course				
Revenues	10,270.51	15,907.29	751,331.17	678,474.26
Expenditures	51,666.99	53,342.97	907,392.62	887,170.17

12/12/17

Fox Run Golf Course  
Statement of Revenues & Expenses

	01Nov2017 30Nov2017	01Nov2016 30Nov2016	01Jan2017 30Nov2017	01Jan2016 30Nov2016	Legal Budget
Direct Revenues:					
Concessions	2,470.76	3,764.50	153,585.57	139,226.79	155,880.00
Pro Shop	4,887.96	7,484.16	81,592.62	81,633.89	57,800.00
Course	2,911.78	4,658.61	457,946.35	456,450.26	469,500.00
	-----	-----	-----	-----	-----
Total Direct Revenues	10,270.50	15,907.27	693,124.54	677,310.94	683,180.00
Direct Expenses:					
Concessions	4,081.90	1,549.89	68,462.60	57,862.63	68,600.00
Pro Shop	1,656.67	6,433.07	72,218.25	84,685.55	38,000.00
Course	1,297.66	960.00	100,782.23	36,591.81	37,300.00
	-----	-----	-----	-----	-----
Total Direct Expenses	7,036.23	8,942.96	241,463.08	179,139.99	143,900.00
Add Beginning Inventory					
Less Ending Inventory					
Net Direct Income (Loss)					
Indirect Revenues -	.01	.02	58,206.63	1,163.32	600.00
Indirect Expenses:					
Personal Services	25,670.22	29,053.25	350,119.12	372,611.79	458,507.00
Insurance			6,359.40	6,160.36	6,405.00
Professional Services	5,392.74	2,883.69	26,573.09	19,096.86	22,400.00
Advertising	550.00		7,128.60	11,566.20	8,500.00
Repair & Maintenance	3,907.96	1,299.81	43,022.61	44,291.46	52,500.00
Supplies & Materials	2,412.46	4,520.67	62,360.79	57,757.73	60,250.00
Travel, Conference & Dues	49.21	40.00	1,419.77	2,597.70	3,650.00
Utilities	2,429.39	2,383.81	31,230.80	27,847.47	35,900.00
Billing and Administration				67,340.00	
Depreciation	4,218.78	4,218.78	46,406.58	51,866.04	55,745.00
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Total Indirect Expenses	44,630.76	44,400.01	574,620.76	661,135.61	703,857.00
Net Operating Income	(41,396.48)	(37,435.68)	(64,752.67)	(161,801.34)	(163,977.00)
	=====	=====	=====	=====	=====
Capital Outlay			91,308.78	46,894.57	77,000.00
	=====	=====	=====	=====	=====

Fox Run Golf Course  
Statement of Revenues

	01Nov2017 30Nov2017	01Nov2016 30Nov2016	01Jan2017 30Nov2017	01Jan2016 30Nov2016	Legal Budget
<b>Concessions</b>					
CASH Long	28.92	54.06	1,204.48	1,046.35	1,000.00
PREPARED FOOD	844.45	1,147.40	40,865.46	32,193.61	34,180.00
PRE-PACKAGED FOOD	111.66	208.22	6,619.51	8,132.66	10,700.00
BEER	1,161.46	1,787.46	87,135.24	75,876.62	85,000.00
BOTTLED POP	324.27	567.36	17,760.88	21,977.55	25,000.00
MISCELLANEOUS CONCESSIONS					
<b>Total Concessions</b>	<b>2,470.76</b>	<b>3,764.50</b>	<b>153,585.57</b>	<b>139,226.79</b>	<b>155,880.00</b>
<b>Pro Shop</b>					
GOLF BALLS	682.83	1,663.18	14,468.70	16,564.95	14,000.00
GLOVES	212.64	362.22	5,131.58	5,670.04	2,000.00
GOLF CAPS/VISORS	230.95	531.68	4,470.57	6,422.14	1,800.00
MERCHANDISE	2,252.17	1,565.96	23,583.00	14,498.87	12,500.00
MERCHANDISE NON-TAX				156.62	500.00
GOLF EQUIPMENT	1,397.88	2,656.27	25,434.71	29,365.90	12,500.00
MISCELLANEOUS MERCHANDISE				94.34	
CLUB REPAIRS	111.49	704.85	6,748.05	8,541.42	11,000.00
LESSONS			1,756.01	319.61	3,500.00
<b>Total Pro Shop</b>	<b>4,887.96</b>	<b>7,484.16</b>	<b>81,592.62</b>	<b>81,633.89</b>	<b>57,800.00</b>
<b>Course</b>					
SIMULATOR	250.50	201.92	5,008.61	5,250.42	6,000.00
SIMULATOR NON-TAXABLE			278.19	500.00	1,200.00
SEASON PASS	821.58		170,047.96	168,041.21	164,000.00
SEASON PASS NON-TAX			3,616.21	3,446.69	3,500.00
GREEN FEES-WEEKENDS/HOLIDAYS	124.67	1,012.19	57,869.02	51,507.31	45,000.00
GRREN FEES NON-TAX			4,782.13	6,140.20	6,500.00
GREEN FEES - WEEKDAYS	611.47	1,706.22	56,704.74	63,117.21	80,000.00
GOLF CAR RENTAL	638.00	1,576.94	82,241.84	71,720.70	65,000.00
GOLF CAR STORAGE (NON-TAX)	272.30		20,958.09	23,840.95	21,600.00
TRAIL FEES	172.10	28.05	23,933.67	27,775.91	29,000.00
PULL CART RENTAL	3.74	33.66	508.64	456.28	300.00
GOLF CLUB RENTAL				881.36	800.00
DRIVING RANGE	17.42	99.63	16,192.24	16,546.72	18,000.00
DRIVING RANGE NON-TAX			1,139.53	1,239.66	800.00
HANDICAPING			8,308.90	7,973.43	8,500.00
LEAGUES					
JUNIOR GOLF PROGRAM			4,452.58	3,794.00	4,000.00
GOLF CART WRAPS			1,900.00	3,694.61	15,300.00
LEAGUE SOFTWARE ADS			4.00		
<b>Total Course</b>	<b>2,911.78</b>	<b>4,658.61</b>	<b>457,946.35</b>	<b>456,450.26</b>	<b>469,500.00</b>
<b>Total Direct Revenues</b>	<b>10,270.50</b>	<b>15,907.27</b>	<b>693,124.54</b>	<b>677,310.94</b>	<b>683,180.00</b>

Fox Run Golf Course  
Statement of Expenditures

	01Nov2017 30Nov2017	01Nov2016 30Nov2016	01Jan2017 30Nov2017	01Jan2016 30Nov2016	Legal Budget
<b>Concessions</b>					
CASH SHORT	19.36	68.50	797.06	2,051.86	2,500.00
PREPARED FOODS	2,544.23	705.37	28,691.54	17,256.22	26,000.00
CANDY	73.45	15.85	2,175.95	2,945.75	4,000.00
BEER	1,128.15	504.12	29,928.15	26,219.29	27,000.00
POP	316.71	256.05	6,869.90	7,971.34	9,000.00
	-----	-----	-----	-----	-----
Total Concessions	4,081.90	1,549.89	68,462.60	57,862.63	68,600.00
<b>Pro Shop</b>					
GOLF BALLS			6,466.38	33,149.88	10,000.00
GLOVES			3,996.26	3,056.45	1,000.00
GOLF CAPS/VISORS	761.16		2,401.04	2,800.01	1,000.00
MERCHANDISE	622.99	748.76	28,946.74	14,053.62	10,000.00
GOLF EQUIPMENT	201.19	5,684.31	24,260.39	25,217.60	10,000.00
TRADE IN GOLF EQUIPMENT					
CLUB REPAIRS	71.33		6,147.44	6,358.50	6,000.00
	-----	-----	-----	-----	-----
Total Pro Shop	1,656.67	6,433.07	72,218.25	84,685.55	38,000.00
<b>Course</b>					
GOLF CAR RENTAL			84,760.97	25,305.81	26,000.00
REIMBURSEMENT-GOLF SHED RENTAL				430.00	
PULL CART RENTAL					
DRIVING RANGE	983.16		5,092.16	3,276.00	2,500.00
HANDICAPING		460.00	7,810.00	7,080.00	7,800.00
JUNIOR GOLF PROGRAM	314.50	500.00	2,732.60	500.00	1,000.00
GOLF CART WRAPS					
LEAGUE SOFTWARE ADS					
	-----	-----	-----	-----	-----
Total Course	1,297.66	960.00	100,782.23	36,591.81	37,300.00
Total Direct Expenditures	7,036.23	8,942.96	241,463.08	179,139.99	143,900.00
	=====	=====	=====	=====	=====



Joint Powers Solid Waste Authority  
Financial Report Thru November 30, 2017

Description	Yankton Transfer	Vermillion Landfill	Total Joint	11 Month Budget	Legal 2017 Budget
<b>Joint Power Transfer/Landfill</b>					
<i>Total Revenue</i>	\$1,036,337.46	\$834,594.73	\$1,870,932.19	\$1,704,106.25	\$1,859,025.00
<i>Expenses:</i>					
Personal Services	264,850.60	299,369.09	564,219.69	584,227.42	637,339.00
Operating Expenses	186,173.12	362,254.27	548,427.39	692,282.25	755,217.00
Depreciation (est)	124,126.09	249,497.63	373,623.72	386,595.92	421,741.00
Trench Depletion	0.00	140,063.74	140,063.74	144,145.83	157,250.00
Closure/Postclosure Resrv	0.00	8,089.96	8,089.96	7,837.50	8,550.00
Amortization of Permit	0.00	1,059.79	1,059.79	1,026.67	1,120.00
<i>Total Operating Expenses</i>	575,149.81	1,060,334.48	1,635,484.29	1,816,115.58	1,981,217.00
<i>Non Operating Expense-Interest</i>	0.00	48,450.02	48,450.02	103,766.67	113,200.00
<i>Landfill Operating Income</i>	461,187.65	(274,189.77)	186,997.88	(215,776.00)	(235,392.00)
<b>Joint Recycling Center</b>					
<i>Total Revenue</i>	91,145.60	158,701.73	249,847.33	209,985.42	229,075.00
<i>Expenses:</i>					
Personal Services	7,272.55	172,564.91	179,837.46	194,635.83	212,330.00
Operating Expenses	6,183.98	94,692.70	100,876.68	109,667.25	119,637.00
Depreciation (est)	36,887.40	34,880.13	71,767.53	72,279.17	78,850.00
<i>Total Operating Expenses</i>	50,343.93	302,137.74	352,481.67	376,582.25	410,817.00
<i>Non Operating Expense-Interest</i>	12,661.49	0.00	12,661.49	0.00	0.00
<i>Recycling Operating Income</i>	28,140.18	(143,436.01)	(115,295.83)	(166,596.83)	(181,742.00)
<i>Total Operating Income</i>	\$489,327.83	(\$417,625.78)	\$71,702.05	(\$382,372.83)	(\$417,134.00)
<b>Tonage in Trench:</b>	<u>11/30/2016</u>	<u>11/30/2017</u>			
Asbestos	121.64	43.03	43.03	41.25	45.00
Centerville	251.93	222.28	222.28	242.92	265.00
Beresford	1,202.20	1,246.36	1,246.36	572.92	625.00
Clay County Garbage	11,964.55	12,928.08	12,928.08	12,100.00	13,200.00
Elk Point	964.37	973.46	973.46	935.00	1,020.00
Yankton County Garbage	20,998.18	21,359.44	21,359.44	19,983.33	21,800.00
<i>Total Tonage in Trench</i>	35,502.87	36,772.65	36,772.65	33,875.42	36,955.00
Operating Cost per ton			<u>\$44.48</u>	<u>\$56.67</u>	<u>\$56.67</u>

This report is based on the following:

Revenue accrual thru November 30, 2017

Expenses cash thru November 30, 2017 with December's Bills

Joint Powers Solid Waste Authority  
Financial Report Thru November 30, 2017

Description	Yankton Transfer	Vermillion Landfill	Total Joint	11 Month Budget	Legal 2017 Budget
<b>Source of Funds</b>					
<i>Beginning Balance</i>	\$392,927.00	\$587,584.00	\$980,511.00	\$980,511.00	\$980,511.00
<i>Operating Revenue:</i>					
Net Income	489,327.83	(417,625.78)	71,702.05	(382,372.83)	(417,134.00)
Depreciation	161,013.49	284,377.76	445,391.25	458,875.08	500,591.00
Trench Depletion	0.00	140,063.74	140,063.74	144,145.83	157,250.00
Amortization of Permit	0.00	1,059.79	1,059.79	1,026.67	1,120.00
<i>Non Operating Revenue:</i>					
Grant	1,928.54	143,389.50	145,318.04	0.00	0.00
Loan Proceeds	436,198.58	150,000.00	586,198.58	0.00	0.00
Contributed Capital	0.00	2,940.00	2,940.00	7,333.33	8,000.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	125.00	64,022.00	64,147.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	4,554.89	7,022.81	11,577.70	4,125.00	4,500.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(507,726.59)	507,726.59	0.00	27,170.00	29,640.00
Joint Recycling Center	(21,676.69)	21,676.69	0.00	0.00	0.00
<i>Total Funds Available</i>	<u>956,672.05</u>	<u>1,492,237.10</u>	<u>2,448,909.15</u>	<u>1,240,814.08</u>	<u>1,264,478.00</u>
<b>Application of Funds Available</b>					
<i>Joint Power Transfer/Landfill</i>					
Equipment	66,336.96	477,965.00	544,301.96	593,083.33	647,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	8,089.96	8,089.96	7,837.50	8,550.00
<i>Joint Recycling Center</i>					
Equipment	4,821.36	0.00	4,821.36	78,375.00	85,500.00
<i>Payment Principal</i>	38,253.66	120,944.40	159,198.06	156,441.08	170,663.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<i>Total Applied</i>	<u>109,411.98</u>	<u>606,999.36</u>	<u>716,411.34</u>	<u>835,736.92</u>	<u>911,713.00</u>
<i>Ending Balance</i>	<u>\$847,260.07</u>	<u>\$885,237.74</u>	<u>\$1,732,497.81</u>	<u>\$405,077.17</u>	<u>\$352,765.00</u>

<b>Joint Power Transfer/Landfill Description</b>	<b>Yankton Transfer</b>	<b>Vermillion Landfill</b>	<b>Total Joint</b>	<b>11 Month Budget</b>	<b>Legal 2017 Budget</b>
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$3,000.17	\$3,000.17	\$5,958.33	\$6,500.00
Elk Point	0.00	45,264.59	45,264.59	46,750.00	\$51,000.00
Centerville	0.00	10,336.23	10,336.23	13,750.00	15,000.00
Beresford	0.00	57,957.65	57,957.65	59,675.00	65,100.00
Clay County Garbage	0.00	632,319.89	632,319.89	618,750.00	675,000.00
Compost-Yd Waste-Wood	0.00	6,012.79	6,012.79	2,291.67	2,500.00
Contaminated Soil	0.00	57,856.57	57,856.57	1,375.00	1,500.00
White Goods	0.00	6,931.93	6,931.93	4,125.00	4,500.00
Tires	0.00	4,098.16	4,098.16	1,375.00	1,500.00
Electronics	0.00	4,257.01	4,257.01	916.67	1,000.00
Other Revenue	3,580.56	52,670.28	56,250.84	4,675.00	5,100.00
Less Recycling Tipping Fee	(63,123.90)	(46,110.54)	(109,234.44)	(109,702.08)	(119,675.00)
Cash long	159.43	0.00	159.43	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	37,706.38	0.00	37,706.38	47,666.67	52,000.00
Transfer Fees	1,054,176.50	0.00	1,054,176.50	1,006,500.00	1,098,000.00
Other Operational - Solid Waste	3,838.49	0.00	3,838.49	0.00	0.00
<b>Total Revenue</b>	<b>1,036,337.46</b>	<b>834,594.73</b>	<b>1,870,932.19</b>	<b>1,704,106.25</b>	<b>1,859,025.00</b>
<i>Expenses: (cash)</i>					
Personal Services	264,850.60	299,369.09	564,219.69	584,227.42	637,339.00
Insurance	16,537.63	5,067.16	21,604.79	24,797.67	27,052.00
Professional Service/Fees	10,090.90	101,173.19	111,264.09	61,416.67	67,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	36,772.65	36,772.65	35,681.25	38,925.00
Professional - Legal/Audit	2,379.30	0.00	2,379.30	1,145.83	1,250.00
Publishing & Advertising	630.85	1,264.37	1,895.22	1,191.67	1,300.00
Rental	0.00	0.00	0.00	458.33	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	4,610.80	46,590.62	51,201.42	51,333.33	56,000.00
Motor vehicle repair	32.40	590.47	622.87	21,083.33	23,000.00
Vehicle fuel & maintenance	105,792.44	34,122.37	139,914.81	214,500.00	234,000.00
Equip, Mat'l & Labor	22,752.02	0.00	22,752.02	11,000.00	12,000.00
Building repair	887.99	6,509.02	7,397.01	22,458.33	24,500.00
Facility repair & maintenance	0.00	20,779.09	20,779.09	32,083.33	35,000.00
Postage	499.86	46.58	546.44	687.50	750.00
Office supplies	1,711.06	1,538.14	3,249.20	2,933.33	3,200.00
Copy supplies	167.63	8.18	175.81	275.00	300.00
Uniforms	213.03	3,656.04	3,869.07	4,308.33	4,700.00
Small Tools & Hardware	17.76	0.00	17.76	229.17	250.00
Travel & Training	0.00	3,125.07	3,125.07	4,125.00	4,500.00
Operating supply	2,466.10	76,995.00	79,461.10	139,883.33	152,600.00
Electricity	7,584.86	16,417.52	24,002.38	25,850.00	28,200.00
Heating Fuel - Gas	6,164.62	5,656.84	11,821.46	29,333.33	32,000.00
Water	1,625.10	494.10	2,119.20	2,750.00	3,000.00
WW service	799.88	0.00	799.88	1,558.33	1,700.00
Landfill	222.59	0.00	222.59	183.33	200.00
Telephone	986.30	1,447.86	2,434.16	3,015.83	3,290.00
Depreciation (est)	124,126.09	249,497.63	373,623.72	386,595.92	421,741.00
Trench Depletion		140,063.74	140,063.74	144,145.83	157,250.00
Closure/Postclosure Resrv		8,089.96	8,089.96	7,837.50	8,550.00
Amortization of Permit		1,059.79	1,059.79	1,026.67	1,120.00
<b>Total Op Expenses</b>	<b>575,149.81</b>	<b>1,060,334.48</b>	<b>1,635,484.29</b>	<b>1,816,115.58</b>	<b>1,981,217.00</b>

Joint Powers Solid Waste Authority  
Financial Report Thru November 30, 2017

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	11 Month Budget	Legal 2017 Budget
<i>Non Operating Expense-Interest</i>	0.00	48,450.02	48,450.02	103,766.67	113,200.00
<i>Operating Income (Loss)</i>	\$461,187.65	(\$274,189.77)	\$186,997.88	(\$215,776.00)	(\$235,392.00)
<i>Capital:</i>					
Capital Outlay	\$66,336.96	\$477,965.00	\$544,301.96	\$593,083.33	\$647,000.00
Landfill Development	0.00	0.00	0.00	119,166.67	\$130,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$66,336.96	\$477,965.00	\$544,301.96	\$712,250.00	\$777,000.00
<i>Grant Reimbursement</i>	\$0.00	\$143,389.50	\$143,389.50	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$507,726.59)	\$507,726.59	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		43.03	43.03	41.25	45.00
Beresford		1,246.36	1,246.36	572.92	625.00
Centerville Garbage		222.28	222.28	242.92	265.00
Clay County Garbage		12,928.08	12,928.08	12,100.00	13,200.00
Elk Point		973.46	973.46	935.00	1,020.00
Yankton County Garbage		21,359.44	21,359.44	19,983.33	21,800.00
<i>Total Tonage in Trench</i>		36,772.65	36,772.65	33,875.42	36,955.00
Operating Cost per ton			\$44.48	\$56.67	\$56.67

Joint Recycling Center Description	Yankton Transfer	Vermillion Center	Total Joint	11 Month Budget	Legal 2017 Budget
<i>Revenue:</i>					
Tipping Fees	\$63,123.90	46,110.54	\$109,234.44	109,702.08	\$119,675.00
Magazines	0.00	2,112.80	2,112.80	2,016.67	2,200.00
Metal/Tin	6,345.01	(9.00)	6,336.01	5,683.33	6,200.00
Plastic	0.00	20,310.00	20,310.00	18,333.33	20,000.00
Aluminum	3,288.48	15,271.37	18,559.85	22,916.67	25,000.00
Newsprint	6,198.50	9,899.98	16,098.48	10,083.33	11,000.00
Cardboard	12,189.71	52,388.58	64,578.29	26,583.33	29,000.00
High Grade Paper	0.00	7,418.60	7,418.60	11,916.67	13,000.00
Other Material	0.00	5,198.86	5,198.86	2,750.00	3,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue</b>	<b>91,145.60</b>	<b>158,701.73</b>	<b>249,847.33</b>	<b>209,985.42</b>	<b>229,075.00</b>
<i>Expenses:</i>					
Personal Services	7,272.55	172,564.91	179,837.46	194,635.83	212,330.00
Insurance	258.74	2,924.02	3,182.76	2,096.42	2,287.00
Professional Service/Fees	0.00	1,251.97	1,251.97	18,333.33	20,000.00
Hazardous Waste Collection	0.00	37,633.36	37,633.36	30,250.00	33,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	1,540.69	1,540.69	2,291.67	2,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	5,348.77	5,348.77	9,854.17	10,750.00
Vehicle repair & maintenance	0.00	270.87	270.87	916.67	1,000.00
Vehicle fuel	180.48	3,261.21	3,441.69	5,500.00	6,000.00
Building repair & maintenance	0.00	3,333.42	3,333.42	3,208.33	3,500.00
Postage	0.00	7.90	7.90	595.83	650.00
Freight	0.00	2,460.00	2,460.00	1,833.33	2,000.00
Office supplies	0.00	1,589.79	1,589.79	916.67	1,000.00
Uniforms	0.00	423.26	423.26	687.50	750.00
Materials Purchases	0.00	5,373.35	5,373.35	5,500.00	6,000.00
Travel & Training	0.00	1,963.40	1,963.40	1,833.33	2,000.00
Operating Supplies	0.00	7,772.22	7,772.22	11,000.00	12,000.00
Copy Supply	0.00	8.18	8.18	320.83	350.00
Electricity	0.00	5,459.70	5,459.70	5,958.33	6,500.00
Heating Fuel-Gas	0.00	2,198.00	2,198.00	4,583.33	5,000.00
Water	0.00	535.39	535.39	550.00	600.00
WW service	0.00	1,046.10	1,046.10	1,466.67	1,600.00
Telephone	0.00	737.29	737.29	779.17	850.00
Revenue Sharing	0.00	9,553.81	9,553.81	1,191.67	1,300.00
Transportation to Vermillion	1,440.00	0.00	1,440.00	0.00	0.00
Processing Recyclables	4,304.76	0.00	4,304.76	0.00	0.00
Depreciation (est)	36,887.40	34,880.13	71,767.53	72,279.17	78,850.00
<b>Total Op Expenses</b>	<b>50,343.93</b>	<b>302,137.74</b>	<b>352,481.67</b>	<b>376,582.25</b>	<b>410,817.00</b>
<i>Non Operating Expense-Interest</i>	12,661.49	0.00	12,661.49	0.00	0.00
<b>Operating Income (Loss)</b>	<b>\$28,140.18</b>	<b>(\$143,436.01)</b>	<b>(\$115,295.83)</b>	<b>(\$166,596.83)</b>	<b>(\$181,742.00)</b>
<b>Capital Outlay</b>	<b>\$4,821.36</b>	<b>\$0.00</b>	<b>\$4,821.36</b>	<b>\$78,375.00</b>	<b>\$85,500.00</b>
<b>Grant Reimbursement/Donations</b>	<b>\$1,928.54</b>	<b>\$0.00</b>	<b>\$1,928.54</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Cash Flow Transfer</b>	<b>(\$21,676.69)</b>	<b>\$21,676.69</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

This report is based on the following:

Revenue accrual thru November 30, 2017

Expenses cash thru November 30, 2017 with December's Bills

2017 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	30,365.01	(34,351.18)	(3,986.17)	2,526.52	46.62	523.97	(3,711.77)	(3,187.80)	30,888.98	(38,062.95)	(7,173.97)
February	5,309.75	(40,373.09)	(35,063.34)	2,402.83	60.80	2,690.37	(12,074.36)	(9,383.99)	8,000.12	(52,447.45)	(44,447.33)
Subtotal	35,674.76	(74,724.27)	(39,049.51)	4,929.35	53.53	3,214.34	(15,786.13)	(12,571.79)	38,889.10	(90,510.40)	(51,621.30)
March	43,325.75	(34,328.71)	8,997.04	2,916.13	46.08	4,273.36	(15,355.13)	(11,081.77)	47,599.11	(49,683.84)	(2,084.73)
Subtotal	79,000.51	(109,052.98)	(30,052.47)	7,845.48	50.76	7,487.70	(31,141.26)	(23,653.56)	86,488.21	(140,194.24)	(53,706.03)
April	57,164.88	(22,301.86)	34,863.02	3,465.46	38.90	4,696.16	(14,449.49)	(9,753.33)	61,861.04	(36,751.35)	25,109.69
Subtotal	136,165.39	(131,354.84)	4,810.55	11,310.94	47.13	12,183.86	(45,590.75)	(33,406.89)	148,349.25	(176,945.59)	(28,596.34)
May	38,625.34	(46,233.98)	(7,608.64)	3,805.87	48.95	8,811.14	1,608.78	10,419.92	47,436.48	(44,625.20)	2,811.28
Subtotal	174,790.73	(177,588.82)	(2,798.09)	15,116.81	47.58	20,995.00	(43,981.97)	(22,986.97)	195,785.73	(221,570.79)	(25,785.06)
June	55,109.62	(10,501.89)	44,607.73	3,886.42	42.86	3,495.32	(15,656.08)	(12,160.76)	58,604.94	(26,157.97)	32,446.97
Subtotal	229,900.35	(188,090.71)	41,809.64	19,003.23	46.62	24,490.32	(59,638.05)	(35,147.73)	254,390.67	(247,728.76)	6,661.91
July	48,793.43	(9,463.16)	39,330.27	3,311.47	41.43	3,234.96	(12,870.04)	(9,635.08)	52,028.39	(22,333.20)	29,695.19
Subtotal	278,693.78	(197,553.87)	81,139.91	22,314.70	45.85	27,725.28	(72,508.09)	(44,782.81)	306,419.06	(270,061.96)	36,357.10
August	60,238.16	53,429.46	113,667.62	4,111.78	33.86	3,724.20	(897.99)	2,826.21	63,962.36	52,531.47	116,493.83
Subtotal	338,931.94	(144,124.41)	194,807.53	26,426.48	43.98	31,449.48	(73,406.08)	(41,956.60)	370,381.42	(217,530.49)	152,850.93
September	50,303.28	(6,442.23)	43,861.05	3,431.29	40.87	3,344.35	(9,524.47)	(6,180.12)	53,647.63	(15,966.70)	37,680.93
Subtotal	389,235.22	(150,566.64)	238,668.58	29,857.77	43.62	34,793.83	(82,930.55)	(48,136.72)	424,029.05	(233,497.19)	190,531.86
October	34,007.14	(49,667.80)	(15,660.66)	3,677.32	51.59	3,716.02	(5,990.76)	(2,274.74)	37,723.16	(55,658.56)	(17,935.40)
Subtotal	423,242.36	(200,234.44)	223,007.92	33,535.09	44.50	38,509.85	(88,921.31)	(50,411.46)	461,752.21	(289,155.75)	172,596.46
November	37,945.29	(25,505.31)	12,439.98	3,237.56	44.24	2,291.82	(54,514.70)	(52,222.88)	40,237.11	(80,020.01)	(39,782.90)
Subtotal	461,187.65	(225,739.75)	235,447.90	36,772.65	44.48	40,801.67	(143,436.01)	(102,634.34)	501,989.32	(369,175.76)	132,813.56

12/4/2017

City of Yankton Transfer Station  
Recap of Customer Tonnage

Date	City	Licensed Haulers						Sub-Total	All Other	Total Transfer	Recycling
	Compactors (577)	Janssen (547)	Arts (586)	Fischer (590)	Independence (627)	Loren Fischer (648)	Kortan (673)				Plastic Tonnage
January 2016	204.72	506.69	368.30	53.23	0.00	46.55	7.51	982.28	238.64	1,425.64	3.88
February 2016	206.87	495.25	333.19	49.59	0.00	58.99	6.40	943.42	302.26	1,452.55	4.63
March 2016	238.82	589.39	463.33	61.55	0.00	19.86	6.91	1,141.04	392.93	1,772.79	4.61
April 2016	228.62	591.17	496.82	66.85	0.00	66.59	8.67	1,230.10	707.64	2,166.36	4.64
May 2016	252.38	685.21	562.27	60.04	0.00	69.47	8.46	1,385.45	421.38	2,059.21	5.08
June 2016	238.64	669.62	503.49	60.40	0.00	67.60	9.91	1,311.02	362.51	1,912.17	6.14
July 2016	233.51	661.08	457.16	59.00	0.00	72.58	8.98	1,258.80	407.11	1,899.42	5.48
August 2016	275.43	705.87	563.39	67.83	0.00	54.20	13.14	1,404.43	425.85	2,105.71	4.83
September 2016	254.62	684.19	463.62	54.59	2.96	68.88	8.99	1,283.23	666.60	2,204.45	6.78
October 2016	228.46	616.02	499.49	47.87	3.46	71.68	8.35	1,246.87	448.09	1,923.42	3.39
November 2016	241.43	592.21	387.48	45.18	0.00	71.78	12.54	1,109.19	351.75	1,702.37	5.44
December 2016	245.70	549.64	366.06	41.80	0.00	71.43	17.18	1,046.11	274.34	1,566.15	4.85
2016 Total	2,849.20	7,346.34	5,464.60	667.93	6.42	739.61	117.04	14,341.94	4,999.10	22,190.24	59.75
January 2017	227.38	502.19	367.33	35.07	0.00	65.26	7.51	977.36	273.30	1,478.04	4.80
February 2017	202.70	484.93	336.77	29.14	0.00	59.30	11.20	921.34	288.46	1,412.50	4.51
March 2017	237.30	616.06	434.47	12.48	0.00	63.43	11.30	1,137.74	417.16	1,792.20	4.11
April 2017	227.30	591.85	486.98	0.00	0.00	64.29	13.47	1,156.59	771.69	2,155.58	3.02
May 2017	252.91	693.56	536.92	0.00	0.00	75.06	7.97	1,313.51	465.54	2,031.96	
June 2017	239.77	701.18	649.20	0.00	0.00	85.82	18.33	1,454.53	483.34	2,177.64	
July 2017	235.82	669.19	465.38	0.00	0.00	84.20	12.77	1,231.54	509.76	1,977.12	
August 2017	270.08	737.19	577.34	0.00	0.00	85.68	13.52	1,413.73	498.79	2,182.60	
September 2017	235.66	641.84	464.10	0.00	0.00	83.83	18.47	1,208.24	529.19	1,973.09	
October 2017	237.61	699.36	554.25	0.00	19.20	81.27	18.07	1,372.15	398.57	2,008.33	
November 2017	249.77	615.69	457.07	0.00	1.69	110.42	17.48	1,202.35	400.12	1,852.24	
2017 Total	2,616.30	6,953.04	5,329.81	76.69	20.89	858.56	150.09	13,389.08	5,035.92	21,041.30	16.44

Total Tons	1,852.24
X \$3	3.00
Recycling Fee	<u>5,556.72</u>


CITY OF VERMILLION  
LANDFILL TONS

	2017	Independence Waste	Fischer Disposal	Art's Garbage	Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Other	2017 Tons
\$46.50 PER TON	Jan	276.74	139.71	11.74	36.72	92.03	277.66	20.37	91.35	36.30	982.62
	Feb	236.47	121.30	25.06	33.22	73.55	284.48	18.52	82.07	82.27	956.94
	Mar	316.13	155.75	22.24	40.08	84.49	273.44	20.76	115.42	94.13	1122.44
	April	361.91	169.26	68.17	39.01	82.11	329.14	19.47	108.48	141.21	1318.76
	May	471.00	202.68	16.70	55.62	103.79	420.43	18.53	115.94	282.99	1687.68
	June	378.01	171.68	31.23	36.27	87.48	358.13	18.51	120.53	475.24	1677.08
	July	370.48	175.21	16.86	33.53	79.20	361.38	19.37	120.85	201.90	1378.78
	Aug	387.99	203.59	11.04	43.05	107.93	479.76	20.67	138.20	447.21	1839.44
	Sept	388.10	176.29	2.20	37.11	73.77	442.20	23.57	105.69	0.00	1248.93
	Oct	410.98	189.54	0.00	42.26	93.86	373.64	22.45	126.64	227.53	1486.90
	Nov	387.73	173.20	0.00	38.41	95.22	303.60	20.06	121.22	276.54	1415.98
	Dec										
		----- 3985.54 =====	----- 1878.21 =====	----- 205.24 =====	----- 435.28 =====	----- 973.43 =====	----- 3903.86 =====	----- 222.28 =====	----- 1246.39 =====	----- 2265.32 =====	----- 15115.55 =====

	2016	Independence Waste	Fischer Disposal	Art's Garbage	Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Other	2016 Tons
\$46.50 PER TON	Jan	254.19	90.52	74.58	37.07	72.35	229.36	20.45	90.07	106.39	974.98
	Feb	286.52	110.84	33.01	39.74	78.20	244.08	20.34	98.28	418.45	1329.46
	Mar	329.04	119.55	44.85	40.83	92.35	284.77	22.63	112.78	281.11	1327.91
	April	359.13	101.87	30.15	39.65	78.99	252.37	22.60	110.47	148.03	1143.26
	May	470.23	143.70	30.02	50.45	97.90	317.70	28.89	117.59	250.68	1507.16
	June	427.34	131.28	35.25	39.13	92.12	321.69	17.24	116.78	448.17	1629.00
	July	346.13	116.62	24.88	34.87	84.50	256.11	18.72	94.93	184.12	1160.88
	Aug	418.26	144.99	22.06	45.26	99.45	375.91	22.71	130.37	245.67	1504.68
	Sept	462.15	133.62	41.11	39.52	86.96	286.57	25.47	107.48	227.56	1410.44
	Oct	382.48	143.09	29.91	41.08	88.53	291.09	22.05	118.45	208.17	1324.85
	Nov	326.87	130.81	18.07	38.69	93.02	302.84	23.34	105.00	153.43	1192.07
	Dec	292.39	120.29	21.25	36.94	82.65	210.17	20.89	96.12	133.56	1014.26
		----- 4354.73 =====	----- 1487.18 =====	----- 405.14 =====	----- 483.23 =====	----- 1047.02 =====	----- 3372.66 =====	----- 265.33 =====	----- 1298.32 =====	----- 2805.34 =====	----- 15518.95 =====



**Memorandum #17-291**

**TO:** Mayor and City Commissioners  
**FROM:** Amy Nelson, City Manager   
**RE:** Salary Adjustment City Manager, Finance Officer, and City Attorney  
**DATE:** December 19, 2017

The position of the City Manager, City Finance Officer, and City Attorney are not included in the salary resolution adopted for members of the City of Yankton's Collective Bargaining Unit or the City of Yankton employees that are not represented by the labor union. Rather, salaries for these positions are set annually by the City Commission.

The following salary recommendations have been made for these positions for 2018.

City Manager	\$ 109,785.96
City Finance Officer	\$ 93,958.30
City Attorney	\$ 43,613.56

**Recommendation:** It is recommended that the City Commission approve the salary adjustments for the City Manager, Finance Officer, and City Attorney.

**RESOLUTION # 17-69**

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2018, that the salary of the Finance Officer shall be at an annual rate of \$93,958.30.

Adopted:

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Jake Hoffner, Mayor

Attest:

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Al Viereck, Finance Officer

**Memorandum #17-291**

**TO:** Mayor and City Commissioners  
**FROM:** Amy Nelson, City Manager   
**RE:** Salary Adjustment City Manager, Finance Officer, and City Attorney  
**DATE:** December 19, 2017

The position of the City Manager, City Finance Officer, and City Attorney are not included in the salary resolution adopted for members of the City of Yankton's Collective Bargaining Unit or the City of Yankton employees that are not represented by the labor union. Rather, salaries for these positions are set annually by the City Commission.

The following salary recommendations have been made for these positions for 2018.

City Manager	\$ 109,785.96
City Finance Officer	\$ 93,958.30
City Attorney	\$ 43,613.56

**Recommendation:** It is recommended that the City Commission approve the salary adjustments for the City Manager, Finance Officer, and City Attorney.

**RESOLUTION # 17-68**

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2018, that the salary of the City Attorney shall be at an annual rate of \$43,613.56.

Adopted:

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Jake Hoffner, Mayor

Attest:

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Al Viereck, Finance Officer

**Memorandum #17-291**

**TO:** Mayor and City Commissioners  
**FROM:** Amy Nelson, City Manager   
**RE:** Salary Adjustment City Manager, Finance Officer, and City Attorney  
**DATE:** December 19, 2017

The position of the City Manager, City Finance Officer, and City Attorney are not included in the salary resolution adopted for members of the City of Yankton's Collective Bargaining Unit or the City of Yankton employees that are not represented by the labor union. Rather, salaries for these positions are set annually by the City Commission.

The following salary recommendations have been made for these positions for 2018.

City Manager	\$ 109,785.96
City Finance Officer	\$ 93,958.30
City Attorney	\$ 43,613.56

**Recommendation:** It is recommended that the City Commission approve the salary adjustments for the City Manager, Finance Officer, and City Attorney.

**RESOLUTION # 17-70**

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2018, that the salary of the City Manager shall be at an annual rate of \$109,784.96.

Adopted:

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Jake Hoffner, Mayor

Attest:

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Al Viereck, Finance Officer

## Memorandum #17-290

**To:** Amy Nelson, City Manager  
**From:** Todd Larson, Director of Parks, Recreation, & City Events  
**Subject:** Surplus Equipment for the Department of Parks and Recreation  
**Date:** December 14, 2017

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The Parks Department has equipment to declare as surplus. The equipment was either traded in when purchasing new equipment or destroyed as it was no longer usable.

In order for the City to sell, trade, destroy, or dispose of such property the City Commission must declare these items surplus by adopting a surplus property resolution as required by SDCL 6-13-1.

Resolution #17-71 details the equipment to surplus.

**Recommendation: It is recommended that the City Commission adopt Resolution #17-71 and declare the items listed on Resolution #17-71 as surplus and authorize the destruction or trade of said property.**

Respectfully submitted,



Todd R Larson  
Director of Parks, Recreation, & City Events

I concur with this recommendation.  
 I do not concur with this recommendation.

  
\_\_\_\_\_  
Amy Nelson, City Manager

\_\_\_\_\_ Roll call

## RESOLUTION #17-71

**WHEREAS**, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade-in, destruction or other disposal of said personal property.

**NOW, THEREFORE, BE IT RESOLVED** that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

### SURPLUS PROPERTY TO BE TRADED

<b>Year</b>	<b>Description</b>	<b>Division</b>	
2012	Dixon 42" mower- serial #101211C001074	Cemetery	trade-in
2014	Kubota 48" mower- serial #11955	Cemetery	trade-in
2014	Kubota 54" mower- serial #12373	Cemetery	trade-in
2000	Toro 5400D mower- serial #03543200000335	Golf	trade-in
2001	Toro 5400D mower- serial #03543210000249	Golf	trade-in
2002	Jacobson LF 3400 mower- serial #678682967	Golf	trade-in
1989	Riverside Park Play Equipment	Parks	sold for scrap metal
2012	True CS550 Treadmill	SAC	trade-in
2012	Bodysolid Dual Leg Ext.	SAC	trade-in
2006	Stairmaster 4600	SAC	destroy
2004	Precor EFX546 Crosstrainer	SAC	trade-in

Adopted:

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Jake Hoffner  
Mayor

ATTEST:

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Al Viereck  
Finance Officer