



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

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Commission Information Memorandum

The Yankton City Commission meeting on Monday, August 28, 2017, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

2) Human Resources Department Update

We have started advertising to fill the vacant Community and Economic Development Assistant position. This position has been vacant since April because of the promotion of Lisa Utech to Accounting Clerk in the Finance Office. Application deadline is September 8.

Brooke Kenney will be the new Crossing Guard at Stewart School starting August 21. She went through training before Peggy Hanneman left this position.

3) Community Development Update

Joe Morrow, Building Official, has successfully completed the requirements to renew his Association of State Floodplain Manager Certification. The ASFPM grants certification to those who complete a comprehensive examination on programs and standards that help reduce flood losses through the management of floodplains. Goals of the ASFPM and the Certified Floodplain Managers Program include providing incentives to improve knowledge of floodplain management, promote partnerships among the state's floodplain managers and to manage the community's floodplains in a manner that will keep flood insurance premiums at their lowest rates.

4) Finance Department Update

The City's interest bearing checking account has seen modest but encouraging increases to interest rates over the past several years. The July 2017 interest rate was at 1.48% compared to .72% the same month a year ago. The cumulative interest earned through July 31 is at \$191,689 which well exceeds 2016's total interest revenue of \$178,530. For additional comparisons, the following interest was earned for the preceding years as noted: 2015 - \$81,493; 2014 - \$54,425; 2013 - \$50,100.

Please see the enclosed Monthly Finance Report for August 2017.

5) Fire Department Update

Chief Kurtenbach participated in the South Dakota Municipal League Public Health, Safety and Welfare Policy Committee meeting on August 16.

Chief Kurtenbach and Deputy Chief Nickles participated in a tabletop active shooter exercise in preparation for a full-scale exercise to be held later this fall.

The Yankton Fire Department welcomes Cole Blom, Sam Harris, Adam King, Levi Rohde and Brook Woehl to its volunteer membership. These new firefighters will begin duties on August 28, 2017. We thank them for their commitment to community service.

The Yankton Fire Department participated in SAPA Safety Days on Thursday, August 24 at the NFAA. Participants were trained in fire extinguisher use utilizing the Department's trainer.

The Yankton Fire Department participated in the Yankton Area Domestic Violence Center's Walk-a-Mile event on August 26 at Memorial Park. This has become an annual event for our membership in support of this cause.

6) Police Department Update

Lt. Burgeson is working on the finishing touches to the Yankton Police Department Range. This is expected to be finished on August 23, 2017.

Lt. Brandt will be participating in the 10th Annual Walk a Mile in her shoes at Memorial Park on August 26, 2017.

On August 26, 2017, the Police Department will be participating in a Family Fun Day event at Memorial Park.

The Yankton Police Department will be assisting with the Sertoma Club Triathlon that will be coming into town on 8th Street and leaving across the Discovery Bridge on August 26, 2017. Officers will assist bikes in getting through intersection at 4th and Broadway and 8th and Summit.

7) Public Works Department Update

The Street Department has been preparing streets for chip sealing. Weather permitting, chip sealing is anticipated to begin August 28.

With the recent rains, the construction schedule on the Highway 50 project has again been affected. Approach pavement, the sleep slab installation and various other components of the bridge construction have been delayed because of the weather. Although not ideal, D&G Concrete has discussed paving smaller sections as soon as they are ready. This would start after Labor Day.

Feimer Construction has started the reconstruction of Maple Street from 4th Street to 6th Street. Their plan is to install utilities and prepare the road for paving on the north block prior to removing the pavement on the south block.

Construction on the 2nd Street Traffic Calmer project has resumed. The engineering staff has been coordinating the work with the contractor so that no intersections are tore up during community events. The Cedar Street intersection was completed prior to Riverboat Days. The removal of Douglas Avenue started the Monday after Riverboat Days, with the expectation that the intersection is done before Fireball Run. The Capital Street intersection is scheduled to start after the Fireball Run event.

An open house for the 8th Street project from Summit Street to Linn Street was held on August 15, at Fire Station #2. Representatives from Stockwell Engineering and the City of Yankton, were there to provide an overview of the project and address any questions. Those in attendance not only had an opportunity to voice their concerns at the open house, but were given comment cards to take home. Stockwell Engineering will be collecting all the comments and providing them to the City.

8) Library Update

August is typically a quieter month at the library as school starts again and we focus on planning for fall. Despite this, we've added a few things this month that we haven't done in the past.

We partnered with Brittany LaCroix and the Parks Department on the Total-ish Solar Eclipse Viewing Party at the Meridian Bridge on August 21, 2017. While we didn't get lucky enough to have a clear viewing day, we still had a good turnout of a few hundred people. A physics professor from USD came and gave a short presentation, Rebecca Johnson led a yoga class, music was playing, and a food truck was available. In advance of the event, we handed out 400 pairs of glasses at the library. Those glasses were limited to 2 per adult and we ran out in 7 hours! We also handed out 350 more pairs at the event, which also went quickly, but people were good about sharing. Brittany and Amanda packed up just before the rains started, so we were lucky on that front too!

We also take a break from Story Time in August. This break is critical to give our Youth Services Librarian time to take a break and plan future story times. However, we still wanted to give families a place to come during the day, so we've hosted "Sensory Free Play" from 10:30 – 11:30 on Tuesdays, Wednesdays, and Thursdays in August. This is very little work on our part, keeps people in the habit of coming to the library, and gives kids an important learning activity to take part in! I've been very happy with the success of this program and plan to continue it during our other yearly Story Time breaks.

9) Environmental Services Department Update

During the excavation for the Water Treatment Plant project some contaminated material was discovered. At this time we believe it is a byproduct of a coal gasification facility that was once located in the area. We have been instructed by the South Dakota Department of Environment and Natural Resources to dispose of any of the contaminated soil at an approved site. The contractor is currently hauling the material to the Vermillion landfill. Water samples from the dewatering wells were also tested and determined to be above the allowable limits to be discharged to the Missouri River. The discharge from the dewatering wells is currently being disposed of at the City Wastewater Treatment facility as instructed by the SD DENR. Additional temporary piping may be needed on Douglas Street to accommodate additional dewater. This could result in additional closures on Douglas Street north of Levee approximately a half block.

The lift Station project has not been finalized. The contractor, Gridor Construction has not completed the punch list items within contract specification. The contractor is installing the force main on Highway 50 project.

10) Information Services Update

IT staff is working on the replacement of the main server at City Hall and desktop computers at both City Hall and Police. The old machines will be rotated to library and other areas in the City. Desktops are typically replaced in these areas every 3-5 years

11) Monthly reports

Fox Run Golf Course and Joint Powers Solid Waste monthly reports are included for your review. Minutes from the Planning Commission, Golf Advisory Board and Airport Advisory Board are also included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,
Amy Nelson
City Manager