

## **Microform Reader/Printer Use Policy**

Yankton Community Library maintains microform reading and printing equipment for in-house patron use. Use of the equipment is on a first-come, first-served basis and can be scheduled in advance. Use of the reader is free. Printing is available for a fee. Use is limited to adults. Children under 14 must be accompanied by an adult.

Users are welcome to access the library's microfilm holdings or bring their own microfilm or microfiche.

The quality of the microform may affect the quality of the prints produced. As a result, it may not always be possible to get clear copies of desired articles. Library staff are not responsible for poor copies that may be difficult to read.

Staff will provide basic instruction on use of the microform machines when needed.