



**CITY OF YANKTON**

**2017\_07\_24**

**COMMISSION MEETING**



**Mission Statement**

*To provide cost-effective public services as required by its citizens and to provide an environment so that both its citizens and the economy prosper.*

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**YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at 7:00 P.M.

**Monday, July 24, 2017**

City of Yankton Community Meeting Room

Located at the Technical Education Center • 1200 W. 21<sup>st</sup> Street • Room 114

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

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**I. ROUTINE BUSINESS**

1. **Roll Call**
2. **Approve Minutes of regular meeting of July 10, 2017 and Special Meeting of July 10, 2017**  

**Attachment I-2**
3. **City Manager’s Report**  

**Attachment I-3**
4. **Public Appearances – Don Kettering**

*Public appearances is a time for persons to address the City Commission on items not listed on the agenda.*

**II. CONSENT ITEMS**

1. **Establishing public hearing for transfer of location**  
Establish August 14, 2017, as the date for the public hearing on the request for a transfer of location of a Retail (on-sale) Liquor License for January 1, 2017, to December 31, 2017, from VFW Post #791, 209 Cedar Street, adding Sidewalk and Parking Lot, Yankton, SD.  

**Attachment II-1**
2. **Establishing public hearing for sale of alcoholic beverages**  
Establish August 14, 2017, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, Saturday, October 28<sup>th</sup>, 2017, from Czeckers Inc. (Jean Hunhoff, President), Between 2<sup>nd</sup> & 3<sup>rd</sup> Street on Walnut Street, Yankton, S.D.  

**Attachment II-2**
3. **Establish public hearing for a transfer of ownership & location**  
Establish August 14, 2017, as the date for the public hearing on the request for a transfer of ownership and location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2017, to June 30, 2018, from SHREE LLC, d/b/a Muggsys Sub Galley (Dipan Patel, President), 821 Broadway Ave. to The Fox Stop, Inc. (James Grotenhuis, Owner), 1316 W. 30<sup>th</sup> Street, Yankton, S.D.  

**Attachment II-3**

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.*

*Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.*

### **III. OLD BUSINESS**

#### **1. Public hearing for sale of alcoholic beverages – Special Event**

Consideration of Memorandum #17-154 regarding the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, Saturday, August 12, 2017, from Lewis & Clark Theatre Company, (Jessica Cameron, Treasurer) 328 Walnut, Yankton, SD 57078.

**Attachment III-1**

#### **2. Public hearing for sale of alcoholic beverages – Special Event**

Consideration of Memorandum #17-155 regarding public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, Friday, August 25, 2017, from Lewis & Clark Theatre Company, (Jessica Cameron, Treasurer) 328 Walnut, Yankton, SD 57078.

**Attachment III-2**

#### **3. Public hearing for sale of alcoholic beverages – Special Event**

Consideration of Memorandum #17-156 regarding the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, Saturday, November 4, 2017, from Lewis & Clark Theatre Company, (Jessica Cameron, Treasurer) 328 Walnut, Yankton, SD 57078

**Attachment III-3**

#### **4. Public hearing for transfer of ownership – On-off Sale**

Consideration of Memorandum #17-157 regarding the public hearing on the request for the transfer of ownership and location of a Retail (on-off sale) Malt Beverage License for July 1, 2017, to June 30, 2018, from Hillcrest Golf & Country Club (Warren Muller, General Manager), 2206 Mulberry Street to South Point (Kirby Mulenburg, Owner), 1101 Broadway, Suite 111C, Yankton, S.D.

**Attachment III-4**

#### **5. Public hearing for New Retail On-Off Wine License**

Consideration of Memorandum #17-158 regarding the public hearing on the request for a New Retail (on-off sale) Wine License for January 1, 2017, to December 31, 2017, from YC Library, LLC (Garrett J. Horn, President), 401 Capitol Street, Yankton, SD 57078.

**Attachment III-5**

#### **6. Public hearing for transfer of ownership – On-off Sale**

Consideration of Memorandum #17-159 regarding the public hearing on the request for a transfer of ownership and location of a Retail (on-off sale) Malt Beverage License for July 1, 2017, to June 30, 2018, from YASS, Inc. (Dipan Patel, President), 401 Picotte to YC Library, LLC (Garrett J. Horn, President, 401 Capitol Street, Yankton, S.D.

**Attachment III-6**

**7. Public hearing for a transfer of ownership**

Consideration of Memorandum #17-161 regarding the public hearing on the request for a transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2017, to June 30, 2018, from King Buffet Mongolian Grill, Inc. (Yu Jin Guo, Owner), to King Buffet Mongolian Grill Restaurant, Inc. (Ting Wong, Owner), 3013 Broadway Ave, Suite 5, Yankton, S.D.

**Attachment III-7**

*Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.*

**IV. NEW BUSINESS**

*New business items are those that have not been discussed by the Commission previously.*

**1. Planning Commission Recommendation – Plat Review**

Consideration of Memorandum #17-162 regarding Resolution #17-22, a plat of Lot B and Lot Y, being a replat of Lots 9, 10 and 11, Tramp's Third Addition to the City and County of Yankton, South Dakota. Addresses, 901 and 903 East 17<sup>th</sup> Street. John and Sandy Yaggie, owners.

**Attachment IV-1**

**2. Planning Commission Recommendation – Plat Review**

Consideration of Memorandum #17-163 regarding Resolution #17-23, a Replat of Ranch 2, Ranch Estates, in the W 1/2 of Section 4, T93N, R56W of the 5th P.M., Yankton County, South Dakota, and a portion of the W 1/2 of Section 4, T93N, R56W of the 5th P.M, Yankton County South Dakota; Hereafter to be known as Ranch 2A, Ranch Estates, in the W 1/2 of Section 4, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address, 4906 SD Highway 314. Donald and Cynthia Bohnet and Rezac Family Revocable Trust, owners.

**Attachment IV-2**

**3. Special Events Parking – Meridian District Crazy Days Event**

Consideration of Memorandum #17-164 and Resolution #17-24 regarding request by Meridian District Crazy Days Event for Special Events Parking Ordinance #933 to be in place during Meridian District Crazy Days Event

**Attachment IV-3**

**4. Special Events Parking – Riverboat Days**

Consideration of Memorandum #17-165 and Resolution #17-25 regarding request by Riverboat Days Committee for Special Events Parking Ordinance #933 to be in place during Riverboat Days

**Attachment IV-4**

**5. Statue Placement in Meridian Plaza**

Consideration of Memorandum #17-166 regarding request to place statue on granite pedestal to west of fountain in Meridian Plaza

**Attachment IV-5**



**V. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS  
PERSONNEL, LITIGATION & CONTRACTUAL MATTERS  
UNDER SDCL 1-25-2**

*Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:*

- *Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- *Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- *Preparing for contract negotiations or negotiating with employees or employee representatives.*
- *Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

*Any official action concerning such matters shall be made at an open official meeting.*

**VI. RECONVENE AS BOARD OF CITY COMMISSIONERS**

1. Roll Call

**VII. ADJOURN THE MEETING OF JULY 24, 2017**

*The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.*

*Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.*

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
JULY 10, 2017**

Board of City Commissioners of the City of Yankton was called to order by Mayor Hoffner.

**Roll Call:** Present: Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum, Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 17-191

Moved by Commissioner Carda, seconded by Commissioner Johnson, to approve the minutes of the regular meeting of June 26, 2017.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None. Motion adopted.

Action 17-192

Moved by Commissioner Ferdig, seconded by Commissioner Carda, to approve the Minutes of the Budget Workshop meeting of June 19, 2017.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None. Motion adopted.

Action 17-193

Moved by Commissioner Knoff, seconded by Commissioner Gross, that the Schedule of Bills be approved and warrants be issued.

A T & T-Cell Phone Bill-\$371.44; A-Ox Welding Supply Co Inc-Propane-\$93.16; Advantage Tape-Advertising Ad-\$325.00; All Star Pro Golf Inc-Pencils-\$506.18; AMG Occupational Medicine-DOT CDL Drug Testing-\$31.50; Associated Supply Co-Parts-\$546.61; Auto Value Parts Store-Filters-\$897.28; Avera Sacred Heart Hospital-DOT CDL Drug Testing-\$54.00; Bartlett & West Inc-Lift Station-\$50,655.50; Big Sioux Nursery-Trees-\$88.02; Black Belt Academy-Summer Rec Program-\$296.00; Black Clover Enterprises LLC-Golf Caps-\$788.10; BMI-Annual Music Contract-\$342.00; Boyer Trucks-6X4 Class Truck-\$87,880.00; Callaway Golf-Club Repairs-\$16.00; Carda/Brian-Safety Glasses-\$50.00; Cash-Wa Distributing-Entree-\$325.63; Cedar Knox Public Power Dist-Elect-June-\$850.10; Centurylink Phone-June-\$1,662.36; Chesterman Company-Concessions-\$1,855.47; City of Vermillion-Jt Power Cash Trans-\$52,546.45; City of Yankton-City Hall Garbage-\$3.00; City of Yankton-Parks Landfill Charges-\$354.06; City of Yankton-Waste Water Landfill Charges-\$24.00; City Utilities Water-WW Charges-\$31,644.06;- Cleveland Golf-Golf Bags-\$20.00; Cole Papers Inc-Janitorial Supplies-\$759.84; Concrete Material-Concrete-\$2,616.00; Conduent Enterprises Solutions-Maint Program Support-\$2,161.62; Conkling Dist-Malt Beverages-\$3,111.05; Credit Collection Service Inc-Utility Collecton-May-\$128.78; CSI Software LLC-Computer Software-\$1,094.18; Cutter & Buck-Apparel-\$2,760.29; D & G Concrete Const-Hwy-50 Phase 2 Construct-\$107,773.71; Dakota Beverage Co Inc-Malt Beverages-\$1,399.35; Dakota Taekwondo-Summer Rec Program-\$93.60; Danko Emergency Equipment-Repair Siren-\$88.20; Department of Revenue-Lab Tests-\$575.00; Dept of Corrections-DOC Work Program-\$1,844.93; Dept of Environment-Drinking Water Fee-\$5,300.00; Design Solutions & Integration-Repairs-\$2,170.67; Dex Media East-Phone Book-\$32.30; Diane's Greenhouse-Compost-\$80.00; Dobrovolny/Linda-Book-\$65.00; Dockendorf Equipment Co Inc-Gaskets-\$23.01; Downtown Screenprinting-Jr Golf Shirts-\$969.00; Ehresmann Engineering Inc-Flat

Bar Steel-\$76.44; Engle/Traci-Refund-\$26.50; Enviromental Energy-Reclamed Oil-\$65.00; Epoch Eyewear-Eyewear-\$301.65; Ethanol Products LLC-CO2-\$2,859.81; Feimer Construction-Water Main Break-\$5,330.00; Flannery/Kirt-Officer Stipend-June-\$25.00; Footjoy Golf-Shoes-\$672.69; Frick/Adam-Officer Stipend-June-\$25.00; Frick/Brian-Officer Stipend-June-\$50.00; Gear for Sports-Merchandise-\$3,960.87; Geotek Eng & Testing Serv Inc-Testing-\$332.00; Gerstner Oil Co-Jet Fuel-\$16,230.37; Graymont Capital Inc-Lime-\$18,254.11; Greg Norman-Commercial Service Apparel-\$1,876.47; Gridor Construction, Inc-Lift Station-\$212,812.18; Hanson Briggs Advertising Inc-Recycle Flyers-\$546.25; Harve's Sport Shop-Softballs-\$246.52; Hawkins Inc-Memorial Pool Chemicals-\$13,871.07; Haynes/Chris-Summer Rec Program-\$1,533.60; HD Supply Waterworks Ltd-Watermain Parts-\$4,056.15; Heiman Fire Equipment Inc-Turnout Gear-\$9,920.00; Hill/Sue-Summer Program-\$332.80; J & H Care & Cleaning Company-Janitorial Supplies-\$2,795.00; Jebro Inc-Liquid Asphalt-\$15,931.03; Johnson Electric LLP-Install Outlets-\$1,809.72; Johnson Roofing Inc-Roof Caulk-\$29.56; Johnson/Kristi-Refund-\$353.64; Johnson/Rebecca-Yoga Class-\$40.00; Jones Construction-Water Plant-\$571,508.90; Kadrmas Lee & Jackson Inc-Services-\$5,518.28; Kaiser Heating & Cooling Inc-A/C Maintenance-\$87.70; Kaiser Refrigeration Inc-Repairs-\$989.88; Kleins Tree Service-Tree & Stump Removal-\$7,750.00; KVHT Radio Station-Ad-\$200.00; Larry's Home Center-Repair City Hall A/C-\$1,335.04; Larrys Canvas & Custom Welding-Repairs-\$15.00; Likness/Arlin-Summer Rec Program-\$928.80; M-B Companies Inc-Paint Strainer-\$47.29; Masonry Components Inc-WCLR Construct-\$466,583.64; McLaury Engineering Inc-Hwy 50 Utilities-\$29,244.25; MidAmerican Energy Fuel-June-\$2,108.56; MidAmerican Energy Fuel-June-\$841.72; Midwest Alarm Company Inc-Fire Alarm Monitoring-\$156.00; Midwest Turf & Irrigation-Lawn Rotors-\$730.77; Millenium Recycling-Glass Single Stream Fee-\$872.00; Miller Painting & Decorating-Paint-\$700.00; Moser/Brad-Officer Stipend-\$25.00; Motor Vehicle Dept SD-Title & License-\$32.40; Mr Golf Car Inc-Cart Rental-\$1,380.00; National Field Archery Assn-Summer Rec Program-\$648.00; Nebraska Journal-Leader Ad-\$262.46; Nelson Electric Service-Repair Fan-\$24.00; Northeast Nebraska News Co-Memorial Pool Ads-\$118.00; Northern Truck Equipment Corp-Repairs-\$1,764.00; Northwestern Energy-Elect-June-\$74,256.01; Observer-Ad-\$423.00; Press Dakota Mstar Solutions-Lake Guide-\$2,587.37; R & R Products Inc-Parts-\$297.90; Racom Corporation-EDACS Access-\$1,305.68; Reinhart Foods Inc-Entree-\$2,406.26; Riverfront Broadcasting LLC-Ad-\$666.60; Rothenberger/Monty-Reimbursement-\$115.55; Royal Sports Shop-Uniforms-\$79.22; Sam Heine Well Company LLC-Repair Well Pump-\$1,294.60; Sanitation Products Inc-Parts-\$502.31; Sheehan Mack Sales & Equip Inc-Loader Repairs-\$983.85; Signature Concepts-Merchandise-\$1,123.90; Sioux Equipment Company Inc-Parts-\$41.60; South Dakota Humanities-SD One Book Fee-\$50.00; South Dakota One Call-Locates-\$485.10; Stern Oil Co Inc-Fuel-\$45,148.94; Stockwell Engineers Inc-8th St Design-\$10,134.00; Studio Art Center-Summer Rec Program-\$504.80; Tessman Company-Supplies-\$3,988.38; Thatcher Company-Chemicals-\$7,830.00; Titleist-Golf Balls-\$3,683.15; Todd Inc-Traffic Signs-\$15,830.22; Top Notch Window Cleaning-Window Cleaning-\$50.00; Treatment Resources Inc-Diffusers Membranes-\$7,548.40; Tri-State Turf-Sprinkler Repairs-\$90.51; Truck Trailer Sales Inc-Truck Repairs-\$3,415.79; Turfwerks-Parts-\$172.44; US Post Office-Utility Postage June-\$17-\$1,500.00; United Parcel Service Inc-Shipping-June-\$237.10; United States Postal Service-Postage Meter-June-\$794.00; US Bank Equipment-Finance Copier Lease-\$487.30; Vogel Paint Inc-Traffic Paint-\$2,272.90; Wage Works Inc-Flex Service Fee-\$135.00; Walt's Homestyle Foods Inc-Entrees-\$251.00; West Sioux Ceramics-Summer Program Supplies-\$387.50; Wholesale Supply Inc-Memorial Concessions-\$3,956.55; Williams & Company-PC Audit-\$25,980.00; Witte/Anne-Refund-\$83.21; Woehl/Toby-Officer Stipend-June-\$25.00; Xerox Corporation-Copier Lease-\$218.77; Xerox Corporation-Copier Lease-\$996.79; Xtreme Car Wash-Car Washes-\$329.40; Yaggie's Inc-Grass Seed-\$465.60; Yankton Baseball Assn-Field Maintenance-\$3,600.00; Yankton Bowl-Summer Rec Program-\$88.80; Yankton Co-4-H-

Seed & Babysitting Class-\$769.93; Yankton County EMS Association-Summer Rec Program-\$550.05; Yankton Gazelle Gymnastics-Summer Rec Program-\$820.80; Yankton Medical Clinic-Drug Screen-\$174.00; Yankton School District 63-3-RTEC Rent-17,706.00; Yankton Transit-Day Camp Transportation-\$350.00; Yankton Volunteer Fire Department-May/June Calls/Drills-\$1,230.00; Zavier/Leonard-Refund-\$53.00; Ziegler/William-Officer Stipend-June-\$50.00; A-Ox Welding Supply-Repair ARC Equipment-\$147.84; Amazon Marketplace Payments-Summer Programs-\$963.43; Amazon.Com-CAT6 Cable-\$434.86; Amer Lib Assoc-Career ALA Conference-\$300.00; Amtrak.Com-ALA Conference-\$244.00; Apparea-Towels-\$346.63; Aramark-SD State Univ Library Institute-\$94.70; Arbys-Travel Expense-\$6.44; Baker-Taylor-Books-\$3,728.55; Best Western Hotels-Travel Expense-\$97.99; Boller Printing-Office Supplies-\$106.00; Bomgaars-Plant Supplies-\$1,336.69; Bookpage-Subscription-\$324.00; Bow Creek Metal Inc-Lime Silo Transducer-\$700.70; Butler Machinery-Shims and Parts-\$3,578.80; Caseys Gen Store-Range Maintenance-\$39.47; Cenex West-Travel Fuel-\$24.74; Clarks Rentals-Custom Equipment Rental-\$259.50; Coffee Cup-Fuel Officer Graduation-\$29.68; Concrete Materials-Mulch-\$413.69; Cox Auto Supply-Equipment Supplies-\$399.01; Crescent Electric-GBT Light Bulb-\$308.41; Dakota Archery-Gun Cleaning Materials-\$212.51; Dayhuff Enterprises Inc-Paper Towels/Garbage Bag-\$733.60; Dockendorf Equipment-Lever Assembly-\$109.01; Dollar Tree-Summer Reading Kickoff-\$6.39; Domino's-Teen Night-\$69.90; DX Service Salt-\$4,586.40; Ehresmann Engineering-Repair-\$10.45; Embroidery & Screen Works-Uniforms-\$133.30; Expedia-ALA Conference-\$784.01; Facebook-Advertismments-\$98.65; Facebook-Advertising-\$6.93; Fastenal Company-Zip Ties-\$68.39; Fedex-Shipping-\$25.52; Fred Haar Company-Tractor Repair-\$214.06; Girton Adams Co-Ignition Transformer-\$131.00; Gopher Sport-Summer Programs-\$111.09; Greyhound Lines-ALA Conference-\$82.00; Hach Company-Lab Equip Ammonia Probe-\$1,584.04; Pizza Ranch-K-9 Training-\$21.50; Hedahls-Gaskets & Paint Machine-\$99.82; Hilton Hotels-ICAC Training-\$505.98; Hilton Hotels-ICAC Training-\$20.42; Hy-Vee Gas-Library Institute-\$55.54; Hy-Vee-K9 Training-\$15.86; Hy Vee-Entree-\$489.82; Independence Waste-Rentals-\$577.85; Int Nursery Wholesale-Landscaping Supplies-\$310.66; JCL Solutions-Cleaning Supplies-\$1,423.80; Jimmy Johns-ALA Conference-\$14.13; Kaiser Refrigeration-Weedeater Repair-\$1,372.52; Kinsman Garden Co-Plant Supplies-\$63.56; Koletzky Implement Inc-Filters-\$75.00; Kopetskys Ace Hdwe-Plaza Mulch-\$2,491.27; Lewis and Clark Ford-Alternator Repair-\$616.34; Lily Crest-Building Repairs-\$53.60; Locators and Supplies-Repair Parts-\$165.86; MB Companies Inc-Strainer-\$47.29; Magazines.Com-Magazines-\$293.65; Malloy Electric Bearing-Polymer Vortex Motor-\$278.40; Mark's Machinery Inc-Batteries-\$1,086.91; Marshall Bond Pumps-Diaphragm Pump Valve-\$428.74; Mead Lumber-Grid Marker-\$1,467.74; Menards-Irrigation Supplies-\$975.14; Midwest Laboratories-Monthly Tests-\$248.86; Midwest Turf & Irrigat-Shop Expense-\$162.73; Modern Body Shop Inc-Tahoe Repair-\$236.66; NCS International Code Council-Exam-\$199.00; Nebraska Air Filter-Air Handler/Air Filters-\$108.93; NGPC Reservations-Summer Programs-\$399.00; Noodles & Co-YARP Meeting-\$21.26; Northern Tool-Shop Expense-\$73.52; Northtown Automotive-Engine Repair-\$800.04; Olsons Pest Technician-Contracted Services-\$109.00; One Office Solution-Typewriter-\$312.65; O'Reilly Auto-Car Wax and Protectant-\$25.77; OTG Management-Midwest ICAC Training-\$19.19; Paypal-Quartermast Collar Brass-\$67.20; Pizza Hut-Summer Programs-\$22.98; Prandom House-CD Books-\$185.25; Printsource Network Inc-Promotions-\$60.00; Push Pedal Pull Corp-Equipment Repair-\$125.93; Quill Corporation-Office Supplies-\$87.95; Rayallen.Com-K9 Choke Chain-\$40.59; Recorded Books-CD Books-\$1,011.87; Ricobenes-ALA Conference-\$13.23; Riverside Hydraulics-Hose and Ends-\$119.20; Rosemount Measure-Lime Silo Transducer-\$3,128.74; Royal Sport Shop-Rec Supplies-\$732.63; Savor-McCormick Place-ALA Conference-\$28.02; SD Firefighters Assoc-Fire School Registration-\$60.00; SD Lib Association-Membership Dues-\$55.00; SDSU Residential Hall Library Institute-SDLA-\$235.00; Sears Hometown-Cemetery Supplies-\$54.95; SF

Regional Airport-Airport Parking for ICAC-\$32.00; Shell Oil-Fuel/Training-\$19.90; Sheraton-ICAC Training-\$36.92; Sherwin Williams-Park Repairs-\$534.66; Sioux Nation of Yankton-Dog Food-\$56.44; Sky Zone-Summer Programs-\$877.70; South Loop Market-ALA Conference-\$13.54; Sprinklerwarehouse-Park Irrigation-\$507.51; Sq Gosq.Com-ICAC Training-\$31.50; Sq Hanson Briggs-City Decals-\$83.50; Taco John's-Travel Expense-\$7.92; Tessman Company-Chemicals-\$4,564.28; The Star Tribune-Star Tribune-\$131.95; TMA-Retread Tires-\$1,582.72; Tractor Supply Co-Equipment Supplies-\$120.71; Truck Trailer Sales-Parts-\$171.22; Ultra Max-Ammunition-\$2,217.00; United-Baggage Fee-Travel-\$25.00; USA Blue Book-Replace BOD Incubator-\$3,965.51; USPS-Postage-\$31.21; VCN Yankton Rod Ctr-Filed Documents-\$32.50; Victor Calculator-Part-\$12.95; Viddler Inc-Video Hosting-\$41.12; Verizonwireless-I-Pads-\$1,236.06; Wal-Mart-Summer Programs-\$844.41; Wal-Mart-Story Walk-\$9.13; Walmart.Com-Office Supplies-\$87.57; Washington Pavilion-Summer Programs-\$97.50; WEF Main-Membership Dues-\$90.00; WM Supercenter-Summer Programs-\$1,463.19; WW Grainger-Cleaning Supplies-\$173.35; WWW.Newegg.Com-Network Switches-\$31.95; Wyndham Travel-Lodging-\$60.98; Yankton Nurseries LLC-Landscaping-\$222.68; Yankton Winnelson Co-Park Supplies-\$20.95; Yankton Media Inc-P&D Subscription-\$139.64; AFSCME Council 65-Employee Deduction-\$1,346.99; American Family Life Corp-Cancer & ICU Premiums-\$7,345.96; Anchondo Jr/Hector-Music at the Meridian-\$1,400.00; Berke-Hanson/Sue-HR School-\$50.00; Connections Inc-EAP Insurance June-\$384.30; Delta Dental-Dental Ins July-\$7,712.72; Dept of Social Services-Employee Deduction-\$848.75; First Natl Bank South Dakota-Employee Deduction-\$4,112.34; Maldonado/Michael-Payroll Advance-\$435.00; Minnesota Life Insurance Co-Life Insurance July-\$715.78; Retirement SD-SD Retirement June-\$105,775.02; SD Public Assurance Alliance-Additional Insurance-\$170.75; SDSRP-Employee Deduction-\$7,282.50; Sheehan Mack Sales & Equipment Inc-Articulating Loader-\$149,656.00; Southeast Properties-TID Reimb-1st Half 2017-\$25,196.59; Summit Activity Center-Employee Deduction-\$858.50; Sun Life Financial-Vision Ins July-\$893.35; United Way-Employee Deduction-\$153.00; Vast Broadband-Internet Services-\$3,682.33; Wellmark Blue Cross-Health Ins July-\$92,070.81; Yankton School District 63-3-RTEC Rent-\$12,600.00.

**Roll Call:** All members present voting "Aye;" voting "Nay:." None.  
Motion adopted.

#### SALARIES JUNE, 2017:

Administration-\$54,872.75; Finance-\$48,007.91; Community Development-\$29,560.49; Police-\$228,562.86; Fire-\$17,184.07; Engineering-\$61,525.55; Street-\$62,252.86; Traffic Control-\$5,113.66; Library-\$42,931.46; Parks/SAC-\$128,576.98; Memorial Pool-\$20,855.06; Marne Creek-\$9,664.29; Water-\$60,578.92; Wastewater-\$51,991.14; Cemetery-\$7,242.91; Solid Waste-\$32,340.16; Landfill-\$28,907.17; Golf Course-\$48,037.81; Central Garage-\$10,640.91.

#### PERSONNEL CHANGES & NEW HIRES:

New Hires: Natalie Arens-\$20.00 hr.-Rec. Division; Megan Balfany-\$9.50 hr.-Golf Division; Colton Bender-\$9.75 &/or 20.00 hr.-Rec. Division; Sophie Bisgard-\$9.50 hr.-Rec. Division; Lauren Bruening-\$9.65 hr.-Rec. Division; Turner Frank-\$9.75 hr.-Parks Division; Olivia Granass-\$9.65 hr.-Rec. Division; Benjamin Jurrens-\$9.50 hr.-Rec. Division; Mallory Schmidt-\$13.00 hr.-Rec. Division; Kenneth Schroeder-\$10.35 hr.-Airport; Madason Tessier-\$9.50 hr.-Rec. Division.

Wage Change: Ashli Becker-\$10.00 hr.-Rec. Division; Brianna Benjamin-\$10.00 hr.-Rec. Division; Avery Brockberg-\$10.25 hr.-Rec. Division; Julie DeWitt-\$10.10 hr.-Rec. Division; Kylee Duncan-\$9.90 hr.-Rec. Division; Kaitlyn Frank-\$10.00 hr.-Rec. Division; Brianna Geigle-\$10.25 hr.-Rec. Division; Danielle Gill-\$11.75 hr.-Rec. Division; Jenna Grossenburg-\$10.25 hr.-Rec. Division; Jannifer Guthmiller-\$11.00 hr.-Golf Division; Ashyton Haak-\$10.50 hr.-Rec. Division; Katie Hauser-

\$10.50 hr.-Rec. Division; Bradley Hento-\$10.00 hr.-Parks Division; Jordan Houdek-\$10.25 hr.-Rec. Division; Arion Huntley-\$9.90 hr.-Rec. Division; Benjamin Jensen-\$10.25 hr.-Rec. Division; Brianna Kelly-\$10.50 hr.-Rec. Division; Sophie Kouri-\$10.00 hr.-Rec. Division; Matthew Kreitzinger-\$9.75 hr.-Golf Division; Annie Kruse-\$10.25 hr.-Rec. Division; Noel Kusek-\$9.90 hr.-Rec. Division; Emilee LaBarge-\$10.00 hr.-Rec. Division; Kyra Liebig-\$10.50 hr.-Rec. Division; Jase Likness-\$10.25 hr.-Rec. Division; Erin Luken-\$10.00 hr.-Rec. Division; Daniel Mitchell-\$10.00 hr.-Rec. Division; Andrew Peitz-\$10.10 hr.-Rec. Division; Sarah Rockne-\$10.25 hr.-Rec. Division; Kylie Rodig-\$10.00 hr.-Golf Division; Meghan Schenk-\$10.25 hr.-Rec. Division; Katie Schmidt-\$12.00 hr.-Rec. Division; Samuel Stewart-\$11.00 hr.-Solid Waste; Jenna Trail-\$10.25 hr.-Rec. Division; Lynette Uhing-\$10.75hr.-Parks Division; Kelsey Westerman-\$9.75 hr.-Rec. Division; Blake Wieseler-\$10.00 hr.-Rec. Division.

Status Change: Brianna Geigle-\$10.75 hr.-Lifeguard/WSI to Head Guard; Reid Hunhoff-\$11.50 hr.-Lifeguard /WSI to Co-Manager; Ryan Moderegger-\$9.75 hr.-from Recreation Department to Parks Department; Andrew Peitz-\$10.85 hr.-Lifeguard/WSI to Assistant Pool Manager; Maggie Wallis-\$11.75 hr.-WSI/Lifeguard to Co-Manager.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

Doug Hevle was present to address the Commission regarding the Yankton Rodeo Association's need to find a new location for the rodeo grounds.

#### Action 17-194

Mayor Hoffner requested that Item Number 8 be pulled from the Consent Agenda. In addition, Commissioner Maibaum requested that Item Number 4 be pulled from the Consent Agenda.

Moved by Commissioner Knoff, seconded by Commissioner Johnson, that items Number 1 through 3 and Items 5 through 7 on the Consent Agenda be approved and items Number 9 and 10 be considered separately.

1. Establishing public hearing for sale of alcoholic beverages-Special Event  
Establish July 24, 2017, as the date for the public hearing on the application for Special Events Malt Beverage (on-sale) Retailers License and Special Retail (on-sale) Wine Dealers license for one day, Saturday, August 12, 2017, from Lewis & Clark Theatre Company (Jessica Cameron, Treasurer), 328 Walnut, Yankton, South Dakota.
2. Establishing public hearing for sale of alcoholic beverages-Special Event  
Establish July 24, 2017, as the date for the public hearing on the application for Special Events Malt Beverage (on-sale) Retailers License and Special Retail (on-sale) Wine Dealers license for one day, Friday, August 25, 2017, from Lewis & Clark Theatre Company (Jessica Cameron, Treasurer), 328 Walnut, Yankton, South Dakota.
3. Establishing public hearing for sale of alcoholic beverages-Special Event  
Establish July 24, 2017, as the date for the public hearing on the application for Special Events Malt Beverage (on-sale) Retailers License and Special Retail (on-sale) Wine Dealers license for one day, Saturday, November 4, 2017, from Lewis & Clark Theatre Company (Jessica Cameron, Treasurer), 328 Walnut, Yankton, South Dakota.
4. Peddler's License Application  
Recommending approval of application for Peddler's License for Southwestern Company, 2451 Atrium Way, Nashville, Tennessee, to go door-to-door selling educational books and materials. (Memorandum 17-151)

5. Establishing public hearing for transfer of ownership-On-off Sale  
Establish July 24, 2017, as the date for the public hearing on the application for transfer of ownership and location of a Retail (on-off sale) Malt Beverage License for July 1, 2017, to June 30, 2018, from Hillcrest Golf & Country Club (Warren Muller, General Manager), 2206 Mulberry to South Point (Kirby Muilenburg, Owner) 1101 Broadway, Suite 11C, Yankton, South Dakota.
6. Establishing public hearing for New Retail On-Off Wine License  
Establish July 24, 2017, as the date for the public hearing on the application for a New Retail (on-off sale) Wine License for January 1, 2017, to December 31, 2017, from YC Library, LLC (Garrett J. Horn, President), 401 Capitol Street, Yankton, South Dakota.
7. Establishing public hearing for transfer of ownership-On-off Sale  
Establish July 24, 2017, as the date for the public hearing on the application for transfer of ownership and location of a Retail (on-off sale) Malt Beverage License for July 1, 2017, to June 30, 2018, from YASS, Inc. (Dipan Patel, President), 401 Picotte to YC Library, LLC (Garrett J. Horn, President) 401 Capitol, Yankton, South Dakota.
8. Budget Workshop Meeting Dates  
Set Budget workshop meeting dates in August (Memorandum 17-152)
9. Establishing public hearing for transfer of ownership & location  
Establish July 24, 2017, as the date for the public hearing on the application for transfer of ownership and location of a Retail (on-off sale) Malt Beverage License & SD Farm Wine License for July 1, 2017, to June 30, 2018, from SHREE LLC, dba Muggsy's Sub Galley (Dipan Patel, President), 821 Broadway, to The Fox Stop, Inc. (James Grotenhuis, Owner) 1316 West 30th, Yankton, South Dakota.
10. Establish public hearing for transfer of ownership  
Establish July 24, 2017, as the date for the public hearing on the application for transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2017, to June 30, 2018, from King Buffet Mongolian Grill, Inc. (Yu Jin Guo, Owner), to King Buffet Mongolian Grill Restaurant, Inc. (Ting Wong, Owner) 3013 Broadway, Suite 5, Yankton, South Dakota.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

#### Action 17-195

The application for a Peddler's License for Southwestern Company, 2451 Atrium Way, Nashville, Tennessee, to go door-to-door selling educational books and materials was considered (Consent Agenda Item 4). (Memorandum 17-151) Moved by Commissioner Knoff, seconded by Commissioner Carda, to approve the license application.

**Roll Call:** Members present voting "Aye:" Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Miner, and Moser; voting "Nay:" Commissioner Maibaum and Mayor Hoffner.

Motion adopted.

#### Action 17-196

Moved by Commissioner Johnson, seconded by Commissioner Carda, to set the budget workshop meeting dates as August 8 and 9, 2017, at 5:30 p.m. at City Hall. (Consent Agenda Item 8).

(Memorandum 17-152)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 17-197

Moved by Commissioner Knoff, seconded by Commissioner Johnson, to establish July 24, 2017, as the date for the public hearing on the application for transfer of ownership and location of a Retail (on-off sale) Malt Beverage License & SD Farm Wine License for July 1, 2017, to June 30, 2018, from SHREE LLC, dba Muggsy's Sub Galley (Dipan Patel, President), 821 Broadway, to The Fox Stop, Inc. (James Grotenhuis, Owner) 1316 West 30th, Yankton, South Dakota (Consent Agenda Item 9).

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 17-198

Moved by Commissioner Knoff, seconded by Commissioner Gross, to establish July 24, 2017, as the date for the public hearing on the application for transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2017, to June 30, 2018, from King Buffet Mongolian Grill, Inc. (Yu Jin Guo, Owner), to King Buffet Mongolian Grill Restaurant, Inc. (Ting Wong, Owner) 3013 Broadway, Suite 5, Yankton, South Dakota (Consent Agenda Item 10).

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 17-199

This was the time and place to award the bid for Cold Applied Plastic Pavement Marking Installation Project. The following bids were received and opened on June 29, 2017: Dakota Traffic Services, LLC, Tea, South Dakota-\$43,665.00; Traffic Solutions Inc., Harrisburg, South Dakota-\$41,335.00. (Memorandum 17-134) Moved by Commissioner Knoff, seconded by Commissioner Johnson, to award the bid to the low bidder, Traffic Solutions Inc., Harrisburg, South Dakota, in the amount of \$41,335.00.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 17-200

Requests from the following Outside Agencies for funding in fiscal year 2018 were considered: National Field Archery Association-\$40,000.00; Onward Yankton-\$100,000.00; Yankton Area Progressive Growth-\$240,000.00; Yankton Convention & Visitors Bureau-\$195,000.00; Yankton Riverboat Days-\$25,000.00; and Yankton Transit-\$40,000.00. (Memorandum 17-149) Tony Erickson was present and spoke on behalf of the request from Yankton Transit. Moved by Commissioner Gross, seconded by Commissioner Carda, to award the following amounts for funding in 2018: National Field Archery Association-\$20,000.00; Onward Yankton-\$20,000.00; Yankton Area Progressive Growth-\$212,468.00; Yankton Convention & Visitors Bureau-\$177,862.00; Yankton Riverboat Days-\$0.00; and Yankton Transit-\$30,000.00.

Prior to a vote being taken, it was moved by Commissioner Johnson, seconded by Commissioner Knoff, to amend the motion to increase Yankton Transit by \$10,000.00, for a total amount of \$40,000.00, and to increase Onward Yankton by \$10,000.00 for a total amount of \$30,000.00.

**Roll Call (on amendment):** Members present voting "Aye:" Commissioners Carda, Johnson, Knoff, and Miner; voting "Nay:" Commissioners Ferdig, Gross, Maibaum, Moser, and Mayor Hoffner.

Motion failed.

It was then moved by Commissioner Maibaum to amend the original motion to increase funding for Yankton Area Progressive Growth from \$212,468.00 to \$240,000.00. Motion died for lack of a second.



A vote was then taken on the original motion.

**Roll Call** (original motion): Members present voting “Aye:” Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Miner, Moser, and Mayor Hoffner; voting “Nay:” Commissioner Maibaum.  
Motion adopted.

Action 17-201

This was the time and place to award the bid for the 2<sup>nd</sup> Street Pedestrian Calmer Project. One bid was received and opened on June 28, 2017: Masonry Components, Inc., Yankton, South Dakota- \$490,108.50. (Memorandum 17-150) Moved by Commissioner Johnson, seconded by Commissioner Gross, to award the bid to the only bidder, Masonry Components, Inc., Yankton, South Dakota, in the amount of \$490,108.50.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 17-202

Moved by Commissioner Knoff, seconded by Commissioner Johnson, to adopt Resolution 17-21. (Memorandum 17-153)

**RESOLUTION 17-21  
RESOLUTION PROVIDING FOR THE CREATION OF TAX INCREMENTAL DISTRICT  
NUMBER EIGHT, YANKTON AND APPROVAL OF TAX INCREMENTAL DISTRICT  
EIGHT PROJECT PLAN**

WHEREAS, the Planning Commission has recommended the creation of Tax Increment District Number Eight and adoption of a project plan for said district;

WHEREAS, the Yankton has the power, pursuant to SDCL § 11-9-2, to create the Tax Incremental District Number Eight, City of Yankton and define its boundaries; and

WHEREAS, the Yankton pursuant to SDCL § 11-9-17 has the power to adopt a project plan for the district.

THEREFORE, IT IS HEREBY RESOLVED:

1. **Authority and Declaration of Necessity.** The City declares the necessity for the creation of the Tax Incremental District Number Eight, City of Yankton pursuant to SDCL 11-9. Further, the City finds that the improvement of the area is likely to enhance significantly the value of substantially all of the other real property in the District and is necessary for economic development within the City.
2. **Findings of Economic Development.** The City Commission makes the following findings with regard to economic development:
  - a. More than 50 percent of the property in the District not less than 50 percent, by area, of the real property within the District will stimulate and develop the general economic welfare and prosperity of the state through the promotion and advancement of

- commercial activity and advance industrial, commercial and manufacturing by providing affordable workforce housing for those who are employed therein;
- b. All contractors working on the homes and public improvements will pay 2 percent contractors' excise tax on their gross receipts; plus 4.5 percent state and applicable municipal use tax on materials furnished by the owner if the owner does not document sales or use tax was previously paid.
  - c. The new construction will generate funds for the state of South Dakota and the City of Yankton.
  - d. Improvements to the District are likely to add millions of dollars of assessed valuation to the district and will significantly and substantially enhance the value of all property within the district;
  - e. There is a reasonable likelihood that there will be an affordable workforce housing development built in the District.
  - f. That there is a reasonable likelihood that all the homes constructed will all be under \$250,200.00 and will qualify for the first-time homebuyer program administered by the South Dakota Housing Development Authority.
  - g. The aggregate assessed value of the District plus the tax incremental base of all other existing districts in the City does not exceed 10 percent of the total assessed valuation in the City.
3. **Findings of Maximum Percentage of Tax Incremental Districts.** The aggregate assessed value of the taxable property in the District, plus all other tax incremental districts, does not exceed ten percent of the total assessed valuation of the City.
  4. **Creation of District.** There is hereby created, pursuant to SDCL 11-9, the Tax Incremental District Number Eight, City of Yankton (the "District"). The District is hereby created on the day this resolution becomes effective which shall be twenty days after publication.
  5. **Designation of District Boundaries.** The District shall have boundaries which shall include the following described real property:

The East Half of the Southeast Quarter except the East 700' in Section 2 and the 23rd Street and West City Limits Road right-of-way adjacent to the described property and extending east to the east boundary of West City Limits Road (right-of-way located in Sections 1, 2, 11 and 12), and future Lots 10 and 11, Block 1, Westbrook Estates, all in Township 93 North, Range 56 West of the 5th Principal Meridian Yankton County, South Dakota (the "District").
  6. **Creation of Tax Incremental Fund.** There is hereby created, pursuant to SDCL § 11-9-31, a Tax Incremental District Number Eight Fund, a segregated asset account. All tax Increments collected pursuant to Tax Incremental District Number Eight shall be deposited into the Tax Incremental District Number Eight Fund. All funds in the Tax Incremental District Number Eight Fund shall be used solely for those purposes expressly stated and reasonably inferred in SDCL 11-9.
  7. **Adoption of project Plan.** The City does hereby approve the project plan as presented and finds that the plan is feasible and in conformity with the master plan of the City.

**Roll Call:** Members present voting “Aye:” Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum, Miner, and Moser; voting “Nay:” Mayor Hoffner.  
Motion adopted.

Action 17-203

Moved by Commissioner Johnson, seconded by Commissioner Moser, to reopen for discussion the request from the Yankton Regional Aviation Association (YRAA) for funding to celebrate Chan Gurney Airport in 2018 that was tabled at the June 26, 2017, meeting. (Memorandum 17-143)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 17-204

The request from YRAA for funding in the amount of \$5,000.00 to assist with promotion of the Chan Gurney Airport birthday celebration in 2018 was considered. (Memorandum 17-143) Francis Serr, organizer of the event, was present in support of the request. Moved by Commissioner Knoff, seconded by Commissioner Maibaum, to approve the request for funding in the amount of \$5,000.00. Prior to a vote being taken, Commissioner Knoff, withdrew his motion. Commissioner Maibaum, declined to withdraw his second of the motion to approve the request, therefore a vote on the motion was taken.

**Roll Call:** Members present voting “Aye:” None; voting “Nay:” Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum, Miner, and Moser; Abstaining: Mayor Hoffner.  
Motion failed.

Action 17-205

Moved by Commissioner Johnson, seconded by Commissioner Ferdig, to adjourn into Executive Session at 8:10 p.m. to discuss personnel and contractual matters under SDCL 1-25-2.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Hoffner.

**Roll Call:** Present: Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum, Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 17-206

Moved by Commissioner Carda, seconded by Commissioner Johnson, to adjourn at 8:44 p.m.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

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Jake Hoffner  
Mayor

ATTEST:

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Ann L. Clough  
Deputy Finance Officer

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
SPECIAL MEETING – OUTSIDE AGENCY PRESENTATIONS, 6:00 P.M.  
JULY 10, 2017**

Special Meeting of the Board of City Commissioners of the City of Yankton was called to order by Mayor Hoffner.

**Roll Call:** Present: Commissioners Ferdig, Gross, Johnson, Knoff, Maibaum, Miner, and Moser. City Attorney Den Herder was also present. Absent: Commissioner Carda and City Manager Nelson. Quorum present.

Presentations from representatives of outside agencies regarding requests for funding for Fiscal Year 2018 were given by the following:

1. National Field Archery Association, Nancy Wenande
2. Onward Yankton, Tabitha Likness
3. Yankton Area Progressive Growth, Doug Ekeren
4. Convention and Visitor's Bureau, Kasi Haberman
5. Riverboat Days, John Kraft
6. Yankton Transit, Tony Erickson and Ron Baumgart

No action was taken.

Action 17-190

Moved by Commissioner Gross, seconded by Commissioner Knoff, to adjourn at 6:35 p.m.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

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Jake Hoffner  
Mayor

ATTEST:

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Ann L. Clough  
Deputy Finance Officer



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## OFFICE OF THE CITY MANAGER

[www.cityofyankton.org](http://www.cityofyankton.org)

VOL. 52, NUMBER 14

### Commission Information Memorandum

The Yankton City Commission meeting on Monday, July 24, 2017, will begin at 7:00 pm.

#### Non-Agenda Items of Interest

##### 1) Human Resources Department Update

HR Coordinator attended the South Dakota Retirement System's Authorized Agent training at the Kelly Inn on July 11. The training included an overview of the retirement system; SDRS forms; steps to retirement; refund process; the supplement retirement plan and special pay plan.

Interviews for the open Transfer Station Attendant position were held this week. The interviews were conducted in the office area at the Transfer Station and applicants were given a tour of the grounds.

##### 2) Finance Update

The Finance Office has begun its efforts to coordinate the list of city equipment and vehicles to be surplus later this fall. Departments will be compiling their list of items in the coming weeks and submitting them to Finance. The list will be presented for commission action in late August or early September. Depending on the quantity of items to be surplus, we will determine the best method of disposal, whether it be a public auction, sealed bids, or other method allowed by law.

Please see the enclosed Finance Monthly Report for June and the second quarter 2017 Revenues and Expenditures Report.

##### 3) Police Department Update

Yankton Police held another Coffee with a Cop on July 18 at Hy-Vee. In September, the local first responder chaplains will be putting together a Patriot Day on Sept. 11 at the Yankton Middle School. Tuesday, July 18 the state firearms familiarization course shot at our new range. Approximately half the department shot the course.

Lt. Mike Burgeson held two Active Shooter sessions to local community groups. Both the United Methodist Church and staff at Gavins Point Dam received the training.

Tuesday July 25, Yankton Police Department will be part of a meeting with Court Services. They will be introducing a new probation program, titled HOPE program. This program is held in other states and has good success rates with offenders not re-offending.

We continue to work with Heartland Humane Society under our new contract. So far this partnership is working well for both parties.

##### 4) Information Services Update

Mobile visits to the City's website are up 5.2% over the previous six months. The breakdown of site visitors by device is: 88.7% desktop, 35.1% mobile and 6.3% tablet. Since we are six months into our

second year with our new website, we are able to compare the analytics from the website to the same period last year. Visitors to the site are up 13% over one year ago.

Website Visits			
(January 1 - June 31)			
Year	Users	Sessions	Pageviews
2016	73,325	31,833	201,663
2017	82,825	38,691	204,317
Difference	9,500	6,858	2,654
% Change	13.0%	21.5%	1.3%

**5) Community Development Update**

The Community Development Department has a number of building projects in the review and permitting stages at this time. Projects being reviewed include a new Dental Office on one of the Menards 31<sup>st</sup> Street Outlots and Phase II of the Westbrook Apartments which includes a 72-unit apartment building and 3-unit apartment building. Other projects where construction continues include the Northtown Automotive Addition, the Wells Fargo Bank, the Crane-Youngworth Stadium Renovations, and a restaurant finish in Morgan Square. We have also recently issued permits for 39 other housing units. These housing units include 15 Single Family Homes, 4 Two Family Town Homes and 4 Four Family Town Homes. Along with building code compliance reviews in the design phase of these projects, staff is on-site multiple times during construction for plumbing, foundation, framing and fire separation wall inspections. Staff also conducts a final inspection prior to permitting occupancy.

**6) Parks and Recreation Department Update**

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

**7) Public Works Department Update**

The road construction on 21<sup>st</sup> Street from Summit to the rail road tracks is complete. The City Street Department is currently painting the lane striping and turn arrows. The new signal for the railroad has not been installed yet. Coordination with the railroad, is ongoing, to determine the appropriate time to open the road to traffic.

Staff is in the process of scheduling a preconstruction and neighborhood meeting for the Maple Street 4<sup>th</sup> to 6<sup>th</sup> street reconstruction project. The meetings need to be held prior to the contractor starting any work.

This year’s Highway 50 project is about 2 weeks behind, compared to last year’s project. The contractor expects to have traffic swapped over to the new pavement on the south side by the first week of August. Removals on the north side have already begun, just east of the Marne Creek Bridge. There is significantly less underground utilities to be installed on the north side, therefore it should take less time to complete the work.

Staff have met with South Dakota Department of Transportation Local Government Assistance, Ron Bren, and Brosz Engineering representative, Ron Gillian, to discuss the status of the Pine Street Bridge Replacement Project. The SDDOT is anticipating a November 2017 bid letting with construction beginning in the early part of 2018. Design review delays at the SDDOT have extended the timeline of bidding the project further out than was originally anticipated. The City Commission passed a

resolution on August 22, 2016 authorizing the City Manager to sign all documents associated with the project, so as soon as documents are received and reviewed we will authorize them.

The recent high temperatures have caused the concrete to buckle on a couple of streets, 21<sup>st</sup> & Green and 6<sup>th</sup> & Maple. Street Department crews are addressing the buckled locations as they occur to get them repaired as quickly as possible.

#### **8) Fire Department Update**

The Yankton Fire Department participated in Music on the Meridian on Thursday, July 18. The Fire Safety Trailer and Fire Department personnel were on hand to teach fire safety tips to children and adults attending the event.

Dry conditions bring and increased chance of wildfire. As a prevention effort, the Fire Department will have a wildfire prevention display on hand at several Yankton businesses. They display will rotate locations and advises of the actions people can take to prevent wildfires and mitigate damage should they happen. We will also be working with the press and social media to get the prevention message out to the public.

#### **9) Environmental Services Department Update**

Water plant staff met with the Yankton Area Arts and Riverboat Days Committee members to begin coordination of the water plant construction site for Riverboat Days. The water plant project continues to move forward with the majority of the work being done on the soil retention system. The contractor is still planning additional road closures for the Douglas Street intersection starting August 21. A public meeting is scheduled for 5:30, August 10 at fire station #2 to update the public on the water plant project.

The new lift station project is substantially complete and running. Gridor Construction has a small punch list to finish before final acceptance. Staff will be working with a contractor for removal of the Dale lift station. The contractor will also be required to return this fall for seeding the area.

The distribution/collection staff is busy exercising valves and maintaining hydrants. Staff is also cleaning sewer. Staff cleans and exercises a third of the system every summer. Staff has several underground valves that are in need of replacement. The valve replacements will be scheduled for this fall if the budget allows.

#### **10) Library Update**

Enclosed in your packet is an update on the various activities in the Library.

#### **11) Monthly reports**

Joint Powers Solid Waste and Fox Run Golf Course monthly reports are included for your review. Minutes from the Airport Board, Golf Advisory Board and Park Advisory Board are also included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson, City Manager

	01Apr2017 30Jun2017	01Apr2016 30Jun2016	YTD 2017	YTD 2016
101 General Fund				
Revenues	3,893,584.82	3,756,714.16	5,963,443.89	5,840,601.31
Expenditures	2,488,538.38	2,154,155.60	4,514,732.47	4,039,606.39
201 Parks				
Revenues	12,851.63	5,256.97	15,335.87	7,371.55
Expenditures	382,104.93	364,184.96	652,609.65	535,136.60
202 Memorial Pool				
Revenues	19,439.00	18,442.45	19,516.63	18,482.51
Expenditures	37,851.94	22,909.34	40,382.16	24,295.55
203 Summit Activity Center				
Revenues	165,414.86	159,868.49	282,189.32	277,887.00
Expenditures	221,010.64	167,023.04	348,059.61	287,496.56
204 Marne Creek				
Revenues	256.91	195.44	346.16	305.40
Expenditures	27,276.89	19,325.50	73,747.41	(2,604.93)
205 Casualty Reserve				
Revenues	178.31	100.57	270.95	163.91
Expenditures				
207 Bridge and Street				
Revenues	10,789.72	10,869.21	10,850.84	11,010.78
Expenditures	9,180.00	85,902.50	11,420.00	98,610.00
211 Lodging Sales Tax				
Revenues	136,734.28	135,295.67	232,027.25	230,165.36
Expenditures	99,052.50	142,789.25	314,205.00	286,005.00
241 Infrastructure Improvement				
Revenue	46,750.40	19,440.88	90,765.26	23,048.66
Expenditures				
501-504 Improvements/Capital				
Revenues	44,184.83	96,585.20	44,184.83	156,491.07
Expenditures	68,919.02	452,542.75	82,429.77	551,935.68
506 Special Capital Improvements				
Revenues	1,069,904.13	1,298,912.96	1,683,371.97	1,876,048.24
Expenditures	192,095.74	122,109.06	192,568.56	427,046.40
509 TID #2 Morgan Square				
Revenues	25,196.59	27,347.19	25,196.59	27,347.19
Expenditures	25,196.59	27,347.19	25,196.59	27,347.19
510 TID #5 Menards				
Revenues	79,435.96	135,916.33	79,435.96	82,236.53
Expenditures				
511 TID #6 Westbrook Estates				
Revenues	19,447.45		20,017.53	
Expenditures				
601-604 Water				
Revenues	1,354,583.20	1,205,231.91	3,805,402.13	8,088,648.57
Expenditures	2,086,280.50	3,031,291.32	3,420,784.95	3,661,379.88
611 Wastewater				
Revenues	872,720.72	862,145.18	1,709,034.14	1,643,187.09
Expenditures	1,614,168.81	1,061,461.90	3,117,949.13	2,114,524.91
621 Cemetery				
Revenues	9,520.97	7,193.69	16,743.10	11,001.94
Expenditures	33,939.10	50,690.22	50,947.34	66,640.25
631 Solid Waste Collection				
Revenues	(446,840.76)	237,612.85	553,190.95	475,046.48
Expenditures	905,071.41	271,322.64	1,218,629.07	533,679.50



CITY OF YANKTON  
Revenues and Expenditures

	01Apr2017 30Jun2017	01Apr2016 30Jun2016	YTD 2017	YTD 2016
637 Joint Powers Landfill				
Revenues	1,072,627.30	334,681.35	1,327,432.83	568,246.88
Expenditures	350,015.43	484,565.71	597,427.22	718,551.40
641 Fox Run Golf Course				
Revenues	281,600.82	230,961.26	420,592.91	429,560.44
Expenditures	256,527.24	324,689.07	470,125.45	489,095.12

## FINANCE MONTHLY REPORT

Activity	JUNE 2017	JUNE 2016	JUNE 2017 YTD	JUNE 2016 YTD
<b>UTILITY BILLING:</b>				
<b>Water</b>				
Water Sold (in gallons per 1,000)	63,612	56,022	279,647	268,401
Water Billed	\$510,990.48	\$434,120.43	\$2,441,253.44	\$2,210,892.64
Basic Water Fee/Rate per 1000 gal.	\$18.81/\$5.39	\$15.91/\$5.23		
Number of Accounts Billed	5,425	5,319	31,529	31,198
Number of Bills Mailed	5,425	5,319	31,529	31,198
Total Meters Read	5,638	5,578	33,763	33,378
Meter Changes/pulled	7	5	20	24
Total Days Meter Reading	1	1	6	6
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	1
<b>Sewer</b>				
Sewer Billed	\$306,705.82	\$295,511.92	\$1,708,420.30	\$1,630,093.18
Basic Sewer Fee/Rate per 1000 gal.	\$9.23/\$5.59	\$8.79/\$5.32		
<b>Solid Waste</b>				
Solid Waste Billed	\$95,840.78	\$81,088.01	\$571,803.69	\$480,872.34
Basic Solid Waste Fee	\$20.18	\$17.13		
<b>Total Utility Billing:</b>	<b>\$913,537.08</b>	<b>\$810,720.36</b>	<b>\$4,721,477.43</b>	<b>\$4,321,858.16</b>
<b>Adjustment Total:</b>	<b>(\$327.98)</b>	<b>(\$233.43)</b>	<b>(\$4,526.03)</b>	<b>(\$8,009.07)</b>
Misread Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	(\$117.98)	(\$113.43)	(\$3,616.03)	(\$6,639.07)
Penalty Adjustments OFF	(\$210.00)	(\$140.00)	(\$930.00)	(\$1,420.00)
Penalty Adjustments ON	\$0.00	\$20.00	\$20.00	\$50.00
New Accounts/Connects	199	104	540	448
Accounts Finaled/Disconnects	67	74	354	337
New Accounts Set up	6	7	36	23
Delinquent Notices	353	358	2140	2314
Doorknockers	161	144	813	809
Delinquent Call List	105	94	481	564
Notice of Termination Letters	10	11	72	66
Shut-off for Non-payment	5	9	33	35
Delinquent Notice Penalties	\$3,530.00	\$3,580.00	\$21,400.00	\$23,140.00
Doorknocker Penalties	\$1,610.00	\$1,440.00	\$8,130.00	\$8,090.00
<b>Other Office Functions:</b>				
Interest Income	\$32,602.93	\$15,070.62	\$159,353.93	\$78,457.64
Interest Rate-Checking Account	1.32%	0.72%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	185	184		
Payments Issued to Vendors	\$ 2,162,123.55	\$ 1,578,517.57	\$ 10,877,551.62	\$ 11,566,038.44
# of Employees on Payroll	278	282		
Monthly Payroll*	\$ 686,947.99	\$ 437,435.24	\$ 2,767,838.75	\$ 2,440,998.58

\*NOTE: There were 3 payperiods in June 2017

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

1st - half of July information:

Fitness Classes-	
Early Bird Boot Camp class	25 participants
Power Abs	46 participants
Prime Time Senior class	35 participants
Tabata class	62 participants
Water aerobics	181 participants
Work-Out Express class	70 participants
Yoga classes	61 participants
Zumba class	14 participants

Rentals-	
o Birthday rentals-	0 parties
o SAC courts-	0 hours
o Theater-	0 hours
o Meeting rooms-	0 hours
o City Hall courts-	3 hours
o Capital Building-	5 dates
o Riverside shelters-	6 rentals
o Memorial shelters-	6 rentals
o Westside shelter-	0 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	1,939 people
SAC memberships-	832
SAC attendance-	2,196 visits
New members-	4 people

The Yankton Summer Pool Pass is valid from May 1 to August 31 and can be used at the SAC Open Swims and at Memorial Pool during open swims.

Summer Special on Memberships at the SAC. 10% off Quarterly and 15% off Annual Memberships.

Tuesday, July 4- Memorial Pool Swim Carnival. FREE Event. 464 participants.

Monday, July 10- 2<sup>nd</sup> Session of Summer Recreation Programs. 1,1777 participants.

Friday, July 7- Late Night for Teens at Memorial Pool. 72 participants.

Todd and Brittany LaCroix have been working with Fireball Run for event logistics.

Brittany LaCroix has been meeting with Mollie Grey, part-time downtown coordinator, in regards to Downtown Events for the summer and fall 2017 seasons.

July 6- Music at the Meridian concert series began. Estimated crowd of approximately 200. Beer sales totaled \$400. 45 tiles were painted for the community mural.

July 13- Music at the Meridian concert series. Estimated crowd of approximately 300. Beer sales totaled \$566. 45 tiles were painted for the community mural.

Todd, Brittany Orr, and Sonya Wattier have been attending the Dive in Yankton meetings to stay informed of the process for gathering public input on Memorial Pool.

Todd has been attending the Design South Dakota meetings for downtown improvements.

On the City's website, in the left-hand menu on the Parks Department page, the "Historic Memorial Park Pool" informational documents have been posted. This is information about the history of the pool and also the history of the efforts to renovate and replace the 70 year old facility.

## **PARKS**

The Sertoma Club had shade structures placed above the home-plate bleachers on both north fields at Sertoma Park. The poles and shade tarps were donated by the Sertoma Club. The poles were placed by the parks department. The west field has a black shade tarp and the east field has a red tarp.

Riverside Park ADA path, to the west of the Amphitheater and east of the restroom building, has been completed. Thanks to the City Engineering Department for taking the lead on the design and construction management. The Parks staff have graded the turf on both sides of the new path, planted grass, and have covered the disturbed area with an erosion mat.

The Parks staff are planning to install a brick path leading to shelter #3 in Riverside Park. This brick path is a fund-raising project for the Chopper Johnson Foundation. The 10' wide brick path will be surrounded by concrete walkways to make sure people with mobility issues have no problem entering and leaving the shelter. A conceptual drawing is attached.

The parks staff prepared the SAC fields and Riverside Field for the Youth Softball tournament for the weekend of July 14 & 15.

The Yankton Ice Association has worked to remove the top sod and dirt at the outdoor ice arena in Sertoma Park. This winter, they plan to place down a liner in the arena to help with flooding and having a system in place that won't allow the water to soak down into the dirt. The Boy Scouts are going to paint the boards around the arena also.

The ball fields at Memorial Park, Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department.

The Parks Staff are delivering picnic tables, benches, trash cans, dumpsters, fence, and other event support materials as scheduled prior to the community's weekend events.

The parks staff will move bleachers, benches, goals, trash cans, and other items in the coming weeks for the youth baseball, youth softball, youth soccer, and swim team events which will be taking place in Yankton on weekends in June and July.

## **FOX RUN GOLF COURSE**

The 2017 event calendar is Available at [www.cityofyankton.org](http://www.cityofyankton.org). Go to the Fox Run Golf Course section and either use the calendar in the upper right-hand corner or click on the Calendar link on the left side.

**Yankton Community Library**  
**Director's Report**  
**July 2017**

**Food for Fines**

We collected 64 boxes of cereal in May. We are currently accepting pasta with all donations going to the Contact Center.

**Youth Summer Reading Program**

The Youth Summer Reading Program has been great this year! We currently have 428 youth registered. The age breakdowns are as follows: 151 up to 1<sup>st</sup> grade; 189 2<sup>nd</sup>-5<sup>th</sup> graders; and 88 teens (6<sup>th</sup>-12<sup>th</sup> grade).

The programs have also been very popular this summer. We have a "family night" on Monday nights with either a performer or activity, daily activities Tues-Fri at 2 p.m. for kids, a weekly program for teens, and a special event (which in June was a comedy juggler). At those programs, we had 449 kids, 156 adults, and 34 teens. We've also had 45 instances of teens volunteering at the different kids programs. And of course, we've continued with Story Time, trying out a combined Story Time (rather than encouraging different ages at different times) with 223 kids attending and 123 adults accompanying them in June. All in all, we've had 1,030 people at children's programs in the month of June.

**Adult Summer Reading Program**

The Adult Summer Reading Program has also been very popular this year. We have had trouble in the past with getting adults excited about logging the amount of their reading, so we didn't do an adult sign-up related to that, but instead decided to focus on programs. We started with our annual Cemetery Walk with the Dakota Territorial Museum and had a great turnout – 130 people. We also tried a different set up this year, with 5 groups starting at the same time, each at a different station first, and rotating throughout the station. We were able to have just two start times this way and everyone seemed to like it. We are planning to do the same this year. We also hosted a Q&A on the single stream recycling system, had Tom & Rogene Cihak in to talk about the use of LEGO in his rehab from a stroke, our adult craft night, and a new historic home walking tour. For this, we partnered with local homeowners, visited their front yards, and they talked about their favorite things about their historic homes. It went over well and I hope we can do it again next year.

**Meridian Bridge Story Walk**

The new Story Walk books were installed June 15 with the help of Todd Larsen in Parks & Rec. The two titles are *Who Has These Feet?* By Laura Hulbert and *There's a Bear on My Chair* by Laura Hulbert. I love this program and am excited to continue it! We also hosted one of our

evening Story Times at the bridge in June and Amanda connected with a few new families there, so we were happy with that as well.

### **Unplug, Unwind, Craft**

In June we made "Little Dresses for Africa". This craft night was not as well attended as some are, but with all of the donations of material we received, we were able to make about 60 dresses. They will be sent to the nonprofit soon. We take a break from craft class in August.

### **Yankton Seed Library**

The Seed Library continued holding classes this month with 41 in attendance. There were two adult classes and two youth classes. The youth classes were not well attended, so we will have to consider that for next year. I recently sent a letter off to the Federal Prison Camp requesting their continued involvement in the program as we have to reapply annually with them and seed harvesting will begin in the fall.

### **American Library Association Conference**

The ALA conference was excellent and well worth the expense. I am preparing a complete report on the sessions I attended and how I think we can utilize those ideas here, but I think a national conference such as this or the Association for Rural and Small Libraries conference that Linda attended last year should be a priority for our professional development budget moving forward.

### **South Dakota Library Association Conference**

The SDLA Conference is in Chamberlain this year, September 27-29. I will be presenting on Friday on a panel of new and recently retired library directors. I need to look at our budget and decide whether we are able to send 3 or 4 staff members. I believe institutional members of SDLA receive one board member registration, so if anyone is interested in attending, please let me know.

### **Beanstack**

A few months ago, Susie had mentioned a program called Readsquared that Siouxland Libraries subscribe to. It is a reading tracking program for patrons to track their reading on, kind of like Goodreads, but library-centric. I did some looking into the program and also stumbled upon a company called Zoobean. After doing some research and seeing some demos, I decided to sign a contract with Zoobean for their program called Beanstack. They are currently working on setting up our site and I am hoping for it to be live mid-August. I think we can do a lot of things with this kind of program, but the first thing that comes to mind is 1,000 Books Before Kindergarten and the Summer Reading Program. As I was considering this product, taking a look at our 1,000 Books Before Kindergarten program convinced me that it would be useful. We have a fair number of people signed up, but very few that have moved through the program. With this kind of program, we are able to pull reports and contact patrons with far less staff time invested. I am excited to try it! Check out their website here:

<https://www.beanstack.com/>.

### **Friends of the Library Update**

The Friends are working on planning Gourmet Guys. The event will be October 7. They are sending out letters to their potential “guys” this month.

### **Staffing Update**

Unfortunately, Lisa Hare resigned the 28 hour position at the end of June for something closer to home and we are again searching for a part time staff member. The position closes July 6.

### **August Meeting**

The August meeting is scheduled for August 9, 2017 at 5:30 p.m.

### **June Additions: 360**

	Adult	YA	JR	Easy
Fiction	137	19	26	32
Nonfiction	36	0	19	17
DVD	30	-	0	-
Audiobooks	43	0	0	0
Music CD's	0	-	0	-
Book Club Bags	0	-	-	-
Professional	1	-	-	-
<b>Total</b>	<b>247</b>	<b>19</b>	<b>45</b>	<b>49</b>

07/11/17

Fox Run Golf Course  
Statement of Revenues & Expenses

	01Jun2017 30Jun2017	01Jun2016 30Jun2016	01Jan2017 30Jun2017	01Jan2016 30Jun2016	Legal Budget
Direct Revenues:					
Concessions	29,074.87	29,731.49	66,022.55	60,549.07	155,880.00
Pro Shop	14,907.33	12,041.10	32,652.64	32,506.11	57,800.00
Course	51,581.42	48,504.09	321,920.63	336,488.83	469,500.00
	-----	-----	-----	-----	-----
Total Direct Revenues	95,563.62	90,276.68	420,595.82	429,544.01	683,180.00
Direct Expenses:					
Concessions	11,917.21	8,357.60	23,275.91	16,406.07	68,600.00
Pro Shop	19,548.32	5,540.90	37,761.52	59,977.49	38,000.00
Course			28,564.81	27,731.81	37,300.00
	-----	-----	-----	-----	-----
Total Direct Expenses	31,465.53	13,898.50	89,602.24	104,115.37	143,900.00
Add Beginning Inventory					
Less Ending Inventory					
Net Direct Income (Loss)					
Indirect Revenues -	(.29)	15.99	(2.91)	16.43	600.00
Indirect Expenses:					
Personal Services	55,465.81	40,412.39	183,158.11	167,659.62	458,507.00
Insurance			5,392.55	6,071.57	6,405.00
Professional Services	2,026.26	1,797.40	13,023.48	9,326.10	22,400.00
Advertising	2.66	820.00	3,682.68	7,228.45	8,500.00
Repair & Maintenance	3,278.45	3,061.31	24,575.27	16,693.95	52,500.00
Supplies & Materials	8,523.25	8,676.71	21,890.81	24,437.40	60,250.00
Travel, Conference & Dues	653.81	48.96	1,370.56	1,499.70	3,650.00
Utilities	2,806.95	2,545.14	11,369.09	8,439.68	35,900.00
Billing and Administration		33,670.00		67,340.00	
Depreciation	4,218.78	5,128.69	25,312.68	30,772.14	55,745.00
	-----	-----	-----	-----	-----
Total Indirect Expenses	76,975.97	96,160.60	289,775.23	339,468.61	703,857.00
Net Operating Income	(12,878.17)	(19,766.43)	41,215.44	(14,023.54)	(163,977.00)
	=====	=====	=====	=====	=====
Capital Outlay		24,962.14	90,747.98	45,511.14	77,000.00
	=====	=====	=====	=====	=====



07/11/17

Fox Run Golf Course  
Statement of Revenues

1

	01Jun2017 30Jun2017	01Jun2016 30Jun2016	01Jan2017 30Jun2017	01Jan2016 30Jun2016	Legal Budget
<b>Concessions</b>					
CASH Long	438.59	84.39	772.89	477.52	1,000.00
PREPARED FOOD	5,867.71	6,861.53	16,744.71	12,561.24	34,180.00
PRE-PACKAGED FOOD	1,368.10	1,628.70	2,852.03	3,957.97	10,700.00
BEER	17,867.98	16,711.91	38,029.20	34,064.92	85,000.00
BOTTLED POP	3,532.49	4,444.96	7,623.72	9,487.42	25,000.00
MISCELLANEOUS CONCESSIONS					
	-----	-----	-----	-----	-----
Total Concessions	29,074.87	29,731.49	66,022.55	60,549.07	155,880.00
<b>Pro Shop</b>					
GOLF BALLS	2,486.03	4,067.62	6,557.52	7,952.05	14,000.00
GLOVES	820.10	1,031.10	1,869.16	2,283.25	2,000.00
GOLF CAPS/VISORS	971.60	1,113.86	1,711.42	2,683.12	1,800.00
MERCHANDISE	3,869.34	1,715.07	6,427.45	4,659.91	12,500.00
MERCHANDISE NON-TAX		156.62		156.62	500.00
GOLF EQUIPMENT	5,360.12	2,859.69	11,053.96	11,153.78	12,500.00
MISCELLANEOUS MERCHANDISE				94.34	
CLUB REPAIRS	653.62	1,097.14	3,793.60	3,447.57	11,000.00
LESSONS	746.52		1,239.53	75.47	3,500.00
	-----	-----	-----	-----	-----
Total Pro Shop	14,907.33	12,041.10	32,652.64	32,506.11	57,800.00
<b>Course</b>					
SIMULATOR			4,698.29	5,048.50	6,000.00
SIMULATOR NON-TAXABLE				500.00	1,200.00
SEASON PASS	6,040.74	2,465.44	166,289.98	166,653.04	164,000.00
SEASON PASS NON-TAX				3,446.69	3,500.00
GREEN FEES-WEEKENDS/HOLIDAYS	13,066.54	11,684.12	25,396.29	22,128.63	45,000.00
GRREN FEES NON-TAX	112.20	1,572.20	1,982.48	3,410.20	6,500.00
GREEN FEES - WEEKDAYS	11,856.98	15,088.21	20,279.46	25,819.78	80,000.00
GOLF CAR RENTAL	16,029.67	12,650.58	40,119.18	35,668.32	65,000.00
GOLF CAR STORAGE (NON-TAX)	490.62	259.43	20,413.49	23,581.52	21,600.00
TRAIL FEES	653.06	285.13	23,422.02	27,149.01	29,000.00
PULL CART RENTAL	86.02	93.50	235.62	213.18	300.00
GOLF CLUB RENTAL		202.02		338.00	800.00
DRIVING RANGE	2,868.26	3,349.60	10,438.21	10,960.40	18,000.00
DRIVING RANGE NON-TAX	1.81		23.53	539.66	800.00
HANDICAPING	375.52	330.26	8,168.08	7,808.30	8,500.00
LEAGUES					
JUNIOR GOLF PROGRAM					4,000.00
GOLF CART WRAPS			450.00	2,700.00	15,300.00
LEAGUE SOFTWARE ADS			4.00		
	-----	-----	-----	-----	-----
Total Course	51,581.42	48,504.09	321,920.63	336,488.83	469,500.00
Total Direct Revenues	95,563.62	90,276.68	420,595.82	429,544.01	683,180.00
	=====	=====	=====	=====	=====

Fox Run Golf Course  
Statement of Expenditures

	01Jun2017 30Jun2017	01Jun2016 30Jun2016	01Jan2017 30Jun2017	01Jan2016 30Jun2016	Legal Budget
<b>Concessions</b>					
CASH SHORT	147.95	329.49	409.52	1,193.72	2,500.00
PREPARED FOODS	4,348.46	2,695.06	9,868.69	4,647.34	26,000.00
CANDY	273.65	284.85	934.40	783.05	4,000.00
BEER	6,288.25	4,376.25	9,533.55	7,170.52	27,000.00
POP	858.90	530.60	2,529.75	2,377.40	9,000.00
	-----	-----	-----	-----	-----
Total Concessions	11,917.21	8,357.60	23,275.91	16,406.07	68,600.00
<b>Pro Shop</b>					
GOLF BALLS	1,887.00	408.75	2,963.49	22,829.00	10,000.00
GLOVES			2,778.45	3,056.45	1,000.00
GOLF CAPS/VISORS				2,199.05	1,000.00
MERCHANDISE	10,626.62	1,467.95	10,696.66	10,810.51	10,000.00
GOLF EQUIPMENT	7,021.46	2,491.21	20,299.30	18,201.38	10,000.00
TRADE IN GOLF EQUIPMENT					
CLUB REPAIRS	13.24	1,123.50	1,023.62	2,831.61	6,000.00
	-----	-----	-----	-----	-----
Total Pro Shop	19,548.32	5,540.90	37,761.52	59,977.49	38,000.00
<b>Course</b>					
GOLF CAR RENTAL			24,455.81	24,455.81	26,000.00
REIMBURSEMENT-GOLF SHED RENTAL					
PULL CART RENTAL					
DRIVING RANGE			4,109.00	3,276.00	2,500.00
HANDICAPING					7,800.00
JUNIOR GOLF PROGRAM					1,000.00
GOLF CART WRAPS					
LEAGUE SOFTWARE ADS					
	-----	-----	-----	-----	-----
Total Course			28,564.81	27,731.81	37,300.00
Total Direct Expenditures	31,465.53	13,898.50	89,602.24	104,115.37	143,900.00
	=====	=====	=====	=====	=====

Joint Powers Solid Waste Authority  
Financial Report Thru June 30, 2017

Description	Yankton Transfer	Vermillion Landfill	Total Joint	6 Month Budget	Legal 2017 Budget
<b>Joint Power Transfer/Landfill</b>					
<i>Total Revenue</i>	\$541,817.79	\$385,879.19	\$927,696.98	\$929,512.50	\$1,859,025.00
<i>Expenses:</i>					
Personal Services	142,918.37	167,399.41	310,317.78	318,669.50	637,339.00
Operating Expenses	101,293.93	201,357.86	302,651.79	377,608.50	755,217.00
Depreciation (est)	67,705.14	132,558.48	200,263.62	210,870.50	421,741.00
Trench Depletion	0.00	67,925.78	67,925.78	78,625.00	157,250.00
Closure/Postclosure Resrv	0.00	4,180.70	4,180.70	4,275.00	8,550.00
Amortization of Permit	0.00	547.67	547.67	560.00	1,120.00
<i>Total Operating Expenses</i>	311,917.44	573,969.90	885,887.34	990,608.50	1,981,217.00
<i>Non Operating Expense-Interest</i>	0.00	24,423.42	24,423.42	56,600.00	113,200.00
<i>Landfill Operating Income</i>	229,900.35	(212,514.13)	17,386.22	(117,696.00)	(235,392.00)
<b>Joint Recycling Center</b>					
<i>Total Revenue</i>	57,872.39	92,122.03	149,994.42	114,537.50	229,075.00
<i>Expenses:</i>					
Personal Services	7,272.55	99,712.68	106,985.23	106,165.00	212,330.00
Operating Expenses	5,989.12	26,687.18	32,676.30	59,818.50	119,637.00
Depreciation (est)	20,120.40	19,398.48	39,518.88	39,425.00	78,850.00
<i>Total Operating Expenses</i>	33,382.07	145,798.34	179,180.41	205,408.50	410,817.00
<i>Non Operating Expense-Interest</i>	5,155.15	0.00	5,155.15	0.00	0.00
<i>Recycling Operating Income</i>	19,335.17	(53,676.31)	(34,341.14)	(90,871.00)	(181,742.00)
<i>Total Operating Income</i>	\$249,235.52	(\$266,190.44)	(\$16,954.92)	(\$208,567.00)	(\$417,134.00)
<b>Tonage in Trench:</b>	6/30/2016	6/30/2017			
Asbestos	64.36	30.70	30.70	22.50	45.00
Centerville	139.64	116.16	116.16	132.50	265.00
Beresford	645.97	633.76	633.76	312.50	625.00
Clay County Garbage	6,549.89	6,441.45	6,441.45	6,600.00	13,200.00
Elk Point	511.91	523.45	523.45	510.00	1,020.00
Yankton County Garbage	11,163.96	11,257.71	11,257.71	10,900.00	21,800.00
<i>Total Tonage in Trench</i>	19,075.73	19,003.23	19,003.23	18,477.50	36,955.00
Operating Cost per ton			\$46.62	\$56.67	\$56.67

This report is based on the following:

Revenue accrual thru June 30, 2017

Expenses cash thru June 30, 2017 with July's Bills

Joint Powers Solid Waste Authority  
Financial Report Thru June 30, 2017

Description	Yankton Transfer	Vermillion Landfill	Total Joint	6 Month Budget	Legal 2017 Budget
<b>Source of Funds</b>					
<i>Beginning Balance</i>	\$392,927.00	\$587,584.00	\$980,511.00	\$980,511.00	\$980,511.00
<i>Operating Revenue:</i>					
Net Income	249,235.52	(266,190.44)	(16,954.92)	(208,567.00)	(417,134.00)
Depreciation	87,825.54	151,956.96	239,782.50	250,295.50	500,591.00
Trench Depletion	0.00	67,925.78	67,925.78	78,625.00	157,250.00
Amortization of Permit	0.00	547.67	547.67	560.00	1,120.00
<i>Non Operating Revenue:</i>					
Grant	290,799.05	0.00	290,799.05	0.00	0.00
Loan Proceeds	436,198.58	0.00	436,198.58	0.00	0.00
Contributed Capital	0.00	0.00	0.00	4,000.00	8,000.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	125.00	0.00	125.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	620.02	2,551.10	3,171.12	2,250.00	4,500.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(266,586.33)	266,586.33	0.00	14,820.00	29,640.00
Joint Recycling Center	(21,676.69)	21,676.69	0.00	0.00	0.00
<i>Total Funds Available</i>	<u>1,169,467.69</u>	<u>832,638.09</u>	<u>2,002,105.78</u>	<u>1,122,494.50</u>	<u>1,264,478.00</u>
<b>Application of Funds Available</b>					
<i>Joint Power Transfer/Landfill</i>					
Equipment	53.96	0.00	53.96	323,500.00	647,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	4,180.70	4,180.70	4,275.00	8,550.00
<i>Joint Recycling Center</i>					
Equipment	4,821.36	0.00	4,821.36	42,750.00	85,500.00
<i>Payment Principal</i>	9,272.19	60,073.82	69,346.01	85,331.50	170,663.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<i>Total Applied</i>	<u>14,147.51</u>	<u>64,254.52</u>	<u>78,402.03</u>	<u>455,856.50</u>	<u>911,713.00</u>
<i>Ending Balance</i>	<u>\$1,155,320.18</u>	<u>\$768,383.57</u>	<u>\$1,923,703.75</u>	<u>\$666,638.00</u>	<u>\$352,765.00</u>

<b>Joint Power Transfer/Landfill Description</b>	<b>Yankton Transfer</b>	<b>Vermillion Landfill</b>	<b>Total Joint</b>	<b>6 Month Budget</b>	<b>Legal 2017 Budget</b>
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$1,995.23	\$1,995.23	\$3,250.00	\$6,500.00
Elk Point	0.00	24,340.64	24,340.64	25,500.00	\$51,000.00
Centerville	0.00	5,401.55	5,401.55	7,500.00	15,000.00
Beresford	0.00	29,471.48	29,471.48	32,550.00	65,100.00
Clay County Garbage	0.00	315,493.12	315,493.12	337,500.00	675,000.00
Compost-Yd Waste-Wood	0.00	3,417.30	3,417.30	1,250.00	2,500.00
Contaminated Soil	0.00	9,644.93	9,644.93	750.00	1,500.00
White Goods	0.00	2,845.86	2,845.86	2,250.00	4,500.00
Tires	0.00	2,440.51	2,440.51	750.00	1,500.00
Electronics	0.00	2,478.91	2,478.91	500.00	1,000.00
Other Revenue	3,579.31	11,494.12	15,073.43	2,550.00	5,100.00
Less Recycling Tipping Fee	(33,143.76)	(23,144.46)	(56,288.22)	(59,837.50)	(119,675.00)
Cash long	160.43	0.00	160.43	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	17,012.34	0.00	17,012.34	26,000.00	52,000.00
Transfer Fees	551,867.98	0.00	551,867.98	549,000.00	1,098,000.00
Other Operational - Solid Waste	2,341.49	0.00	2,341.49	0.00	0.00
<b>Total Revenue</b>	<b>541,817.79</b>	<b>385,879.19</b>	<b>927,696.98</b>	<b>929,512.50</b>	<b>1,859,025.00</b>
<i>Expenses: (cash)</i>					
Personal Services	142,918.37	167,399.41	310,317.78	318,669.50	637,339.00
Insurance	14,018.16	2,626.07	16,644.23	13,526.00	27,052.00
Professional Service/Fees	2,587.71	51,480.19	54,067.90	33,500.00	67,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	19,003.23	19,003.23	19,462.50	38,925.00
Professional - Legal/Audit	1,558.80	0.00	1,558.80	625.00	1,250.00
Publishing & Advertising	40.21	1,264.37	1,304.58	650.00	1,300.00
Rental	0.00	0.00	0.00	250.00	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	4,606.62	18,672.31	23,278.93	28,000.00	56,000.00
Motor vehicle repair	0.00	590.47	590.47	11,500.00	23,000.00
Vehicle fuel & maintenance	53,627.67	17,894.69	71,522.36	117,000.00	234,000.00
Equip, Mat'l & Labor	10,345.73	0.00	10,345.73	6,000.00	12,000.00
Building repair	132.40	4,895.77	5,028.17	12,250.00	24,500.00
Facility repair & maintenance	0.00	10,600.14	10,600.14	17,500.00	35,000.00
Postage	253.89	27.58	281.47	375.00	750.00
Office supplies	1,118.79	678.84	1,797.63	1,600.00	3,200.00
Copy supplies	126.50	5.55	132.05	150.00	300.00
Uniforms	36.11	2,253.34	2,289.45	2,350.00	4,700.00
Small Tools & Hardware	0.00	0.00	0.00	125.00	250.00
Travel & Training	0.00	1,628.82	1,628.82	2,250.00	4,500.00
Operating supply	1,363.76	55,527.15	56,890.91	76,300.00	152,600.00
Electricity	4,168.26	8,879.48	13,047.74	14,100.00	28,200.00
Heating Fuel - Gas	5,425.28	4,324.20	9,749.48	16,000.00	32,000.00
Water	835.30	212.50	1,047.80	1,500.00	3,000.00
WW service	390.26	0.00	390.26	850.00	1,700.00
Landfill	121.08	0.00	121.08	100.00	200.00
Telephone	537.40	793.16	1,330.56	1,645.00	3,290.00
Depreciation (est)	67,705.14	132,558.48	200,263.62	210,870.50	421,741.00
Trench Depletion		67,925.78	67,925.78	78,625.00	157,250.00
Closure/Postclosure Resrv		4,180.70	4,180.70	4,275.00	8,550.00
Amortization of Permit		547.67	547.67	560.00	1,120.00
<b>Total Op Expenses</b>	<b>311,917.44</b>	<b>573,969.90</b>	<b>885,887.34</b>	<b>990,608.50</b>	<b>1,981,217.00</b>

Joint Powers Solid Waste Authority  
Financial Report Thru June 30, 2017

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	6 Month Budget	Legal 2017 Budget
<i>Non Operating Expense-Interest</i>	0.00	24,423.42	24,423.42	56,600.00	113,200.00
<i>Operating Income (Loss)</i>	\$229,900.35	(\$212,514.13)	\$17,386.22	(\$117,696.00)	(\$235,392.00)
<i>Capital:</i>					
Capital Outlay	\$53.96	\$0.00	\$53.96	\$323,500.00	\$647,000.00
Landfill Development	0.00	0.00	0.00	65,000.00	\$130,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$53.96	\$0.00	\$53.96	\$388,500.00	\$777,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$266,586.33)	\$266,586.33	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		30.70	30.70	22.50	45.00
Beresford		633.76	633.76	312.50	625.00
Centerville Garbage		116.16	116.16	132.50	265.00
Clay County Garbage		6,441.45	6,441.45	6,600.00	13,200.00
Elk Point		523.45	523.45	510.00	1,020.00
Yankton County Garbage		11,257.71	11,257.71	10,900.00	21,800.00
<i>Total Tonage in Trench</i>		19,003.23	19,003.23	18,477.50	36,955.00
Operating Cost per ton			\$46.62	\$56.67	\$56.67

<b>Joint Recycling Center</b>	Yankton	Vermillion	Total	6 Month	Legal
Description	Transfer	Center	Joint	Budget	2017 Budget
<i>Revenue:</i>					
Tipping Fees	\$33,143.76	23,144.46	\$56,288.22	59,837.50	\$119,675.00
Magazines	0.00	2,112.80	2,112.80	1,100.00	2,200.00
Metal/Tin	3,051.94	(9.00)	3,042.94	3,100.00	6,200.00
Plastic	0.00	12,917.75	12,917.75	10,000.00	20,000.00
Aluminum	3,288.48	8,922.50	12,210.98	12,500.00	25,000.00
Newsprint	6,198.50	6,374.25	12,572.75	5,500.00	11,000.00
Cardboard	12,189.71	31,357.63	43,547.34	14,500.00	29,000.00
High Grade Paper	0.00	3,400.70	3,400.70	6,500.00	13,000.00
Other Material	0.00	3,900.94	3,900.94	1,500.00	3,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue</b>	<b>57,872.39</b>	<b>92,122.03</b>	<b>149,994.42</b>	<b>114,537.50</b>	<b>229,075.00</b>
<i>Expenses:</i>					
Personal Services	7,272.55	99,712.68	106,985.23	106,165.00	212,330.00
Insurance	222.88	2,283.22	2,506.10	1,143.50	2,287.00
Professional Service/Fees	0.00	7.08	7.08	10,000.00	20,000.00
Hazardous Waste Collection	0.00	745.77	745.77	16,500.00	33,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	569.99	569.99	1,250.00	2,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	4,973.69	4,973.69	5,375.00	10,750.00
Vehicle repair & maintenance	0.00	10.40	10.40	500.00	1,000.00
Vehicle fuel	21.48	1,568.27	1,589.75	3,000.00	6,000.00
Building repair & maintenance	0.00	1,219.33	1,219.33	1,750.00	3,500.00
Postage	0.00	3.25	3.25	325.00	650.00
Freight	0.00	1,050.00	1,050.00	1,000.00	2,000.00
Office supplies	0.00	516.47	516.47	500.00	1,000.00
Uniforms	0.00	246.72	246.72	375.00	750.00
Materials Purchases	0.00	3,080.75	3,080.75	3,000.00	6,000.00
Travel & Training	0.00	975.60	975.60	1,000.00	2,000.00
Operating Supplies	0.00	3,365.86	3,365.86	6,000.00	12,000.00
Copy Supply	0.00	5.55	5.55	175.00	350.00
Electricity	0.00	2,834.16	2,834.16	3,250.00	6,500.00
Heating Fuel-Gas	0.00	1,841.18	1,841.18	2,500.00	5,000.00
Water	0.00	293.88	293.88	300.00	600.00
WW service	0.00	696.65	696.65	800.00	1,600.00
Telephone	0.00	399.36	399.36	425.00	850.00
Revenue Sharing	0.00	0.00	0.00	650.00	1,300.00
Transportation to Vermillion	1,440.00	0.00	1,440.00	0.00	0.00
Processing Recyclables	4,304.76	0.00	4,304.76	0.00	0.00
Depreciation (est)	20,120.40	19,398.48	39,518.88	39,425.00	78,850.00
<b>Total Op Expenses</b>	<b>33,382.07</b>	<b>145,798.34</b>	<b>179,180.41</b>	<b>205,408.50</b>	<b>410,817.00</b>
<i>Non Operating Expense-Interest</i>	5,155.15	0.00	5,155.15	0.00	0.00
<b>Operating Income (Loss)</b>	<b>\$19,335.17</b>	<b>(\$53,676.31)</b>	<b>(\$34,341.14)</b>	<b>(\$90,871.00)</b>	<b>(\$181,742.00)</b>
<b>Capital Outlay</b>	<b>\$4,821.36</b>	<b>\$0.00</b>	<b>\$4,821.36</b>	<b>\$42,750.00</b>	<b>\$85,500.00</b>
<b>Grant Reimbursement/Donations</b>	<b>\$290,799.05</b>	<b>\$0.00</b>	<b>\$290,799.05</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Cash Flow Transfer</b>	<b>(\$21,676.69)</b>	<b>\$21,676.69</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

This report is based on the following:

Revenue accrual thru June 30, 2017

Expenses cash thru June 30, 2017 with July's Bills

2017 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	30,365.01	(34,351.18)	(3,986.17)	2,526.52	46.62	523.97	(3,711.77)	(3,187.80)	30,888.98	(38,062.95)	(7,173.97)
February	5,309.75	(40,373.09)	(35,063.34)	2,402.83	60.80	2,690.37	(12,074.36)	(9,383.99)	8,000.12	(52,447.45)	(44,447.33)
Subtotal	35,674.76	(74,724.27)	(39,049.51)	4,929.35	53.53	3,214.34	(15,786.13)	(12,571.79)	38,889.10	(90,510.40)	(51,621.30)
March	43,325.75	(34,328.71)	8,997.04	2,916.13	46.08	4,273.36	(15,355.13)	(11,081.77)	47,599.11	(49,683.84)	(2,084.73)
Subtotal	79,000.51	(109,052.98)	(30,052.47)	7,845.48	50.76	7,487.70	(31,141.26)	(23,653.56)	86,488.21	(140,194.24)	(53,706.03)
April	57,164.88	(22,301.86)	34,863.02	3,465.46	38.90	4,696.16	(14,449.49)	(9,753.33)	61,861.04	(36,751.35)	25,109.69
Subtotal	136,165.39	(131,354.84)	4,810.55	11,310.94	47.13	12,183.86	(45,590.75)	(33,406.89)	148,349.25	(176,945.59)	(28,596.34)
May	38,625.34	(46,233.98)	(7,608.64)	3,805.87	48.95	8,811.14	1,678.68	10,489.82	47,436.48	(44,555.30)	2,881.18
Subtotal	174,790.73	(177,588.82)	(2,798.09)	15,116.81	47.58	20,995.00	(43,912.07)	(22,917.07)	195,785.73	(221,500.89)	(25,715.16)
June	55,109.62	(10,501.89)	44,607.73	3,886.42	42.86	3,495.32	(9,694.34)	(6,199.02)	58,604.94	(20,196.23)	38,408.71
Subtotal	229,900.35	(188,090.71)	41,809.64	19,003.23	46.62	24,490.32	(53,606.41)	(29,116.09)	254,390.67	(241,697.12)	12,693.55



7/10/2017

City of Yankton Transfer Station  
Recap of Customer Tonnage

Date	City	Licensed Haulers						Sub-Total	All Other	Total Transfer	Recycling
	Compactors (577)	Janssen (547)	Arts (586)	Fischer (590)	Independence (627)	Loren Fischer (648)	Kortan (673)				Plastic Tonnage
January 2016	204.72	506.69	368.30	53.23	0.00	46.55	7.51	982.28	238.64	1,425.64	3.88
February 2016	206.87	495.25	333.19	49.59	0.00	58.99	6.40	943.42	302.26	1,452.55	4.63
March 2016	238.82	589.39	463.33	61.55	0.00	19.86	6.91	1,141.04	392.93	1,772.79	4.61
April 2016	228.62	591.17	496.82	66.85	0.00	66.59	8.67	1,230.10	707.64	2,166.36	4.64
May 2016	252.38	685.21	562.27	60.04	0.00	69.47	8.46	1,385.45	421.38	2,059.21	5.08
June 2016	238.64	669.62	503.49	60.40	0.00	67.60	9.91	1,311.02	362.51	1,912.17	6.14
July 2016	233.51	661.08	457.16	59.00	0.00	72.58	8.98	1,258.80	407.11	1,899.42	5.48
August 2016	275.43	705.87	563.39	67.83	0.00	54.20	13.14	1,404.43	425.85	2,105.71	4.83
September 2016	254.62	684.19	463.62	54.59	2.96	68.88	8.99	1,283.23	666.60	2,204.45	6.78
October 2016	228.46	616.02	499.49	47.87	3.46	71.68	8.35	1,246.87	448.09	1,923.42	3.39
November 2016	241.43	592.21	387.48	45.18	0.00	71.78	12.54	1,109.19	351.75	1,702.37	5.44
December 2016	245.70	549.64	366.06	41.80	0.00	71.43	17.18	1,046.11	274.34	1,566.15	4.85
2016 Total	2,849.20	7,346.34	5,464.60	667.93	6.42	739.61	117.04	14,341.94	4,999.10	22,190.24	59.75
January 2017	227.38	502.19	367.33	35.07	0.00	65.26	7.51	977.36	273.30	1,478.04	4.80
February 2017	202.70	484.93	336.77	29.14	0.00	59.30	11.20	921.34	288.46	1,412.50	4.51
March 2017	237.30	616.06	434.47	12.48	0.00	63.43	11.30	1,137.74	417.16	1,792.20	4.11
April 2017	227.30	591.85	486.98	0.00	0.00	64.29	13.47	1,156.59	771.69	2,155.58	3.02
May 2017	252.91	693.56	536.92	0.00	0.00	75.06	7.97	1,313.51	465.54	2,031.96	
June 2017	239.77	701.18	649.20	0.00	0.00	85.82	18.33	1,454.53	483.34	2,177.64	
2017 Total	1,387.36	3,589.77	2,811.67	76.69	0.00	413.16	69.78	6,961.07	2,699.49	11,047.92	16.44

Total Tons	2,177.64
X \$3	3.00
Recycling Fee	<u>6,532.92</u>





The MISSION of the Yankton Department of Parks and Recreation is to enhance the quality-of-life (social, cultural, educational, and physical well-being) for the citizens of Yankton and the surrounding area through responsible, innovative, and cost-effective creation, maintenance, and management of high quality parks, facilities, programs, and community special events.

**MINUTES**  
**YANKTON PARK ADVISORY BOARD**  
**Monday, June 5, 2017**  
**Technical Education Center, 1200 W. 21<sup>st</sup> Street – 5:30 PM**

**I. ROUTINE BUSINESS**

Roll Call:

Present: Lola Harens, Stephanie Moser, Catherine Crandall, Bryan Schoenfelder, Darcie Briggs.

Absent: Dave Withrow, Dave Spencer.

Also present were Director of Parks and Recreation Todd Larson, and Department Secretary Chasity McHenry.

Public Appearances: None

Minutes: May 1, 2017 minutes approved. Briggs motioned, Harens second. Motion carried 4-0.

**II. NEW BUSINESS**

- A. Election of Parks Advisory Board Chair. Bryan Schoenfelder and Dave Spencer were re-appointed to three-year terms. Schoenfelder nominated by Briggs for Parks Advisory Board Chair. Harens second. Briggs moved nominations cease and Schoenfelder be elected by a unanimous ballot. Schoenfelder remains Park Advisory Board Chair.
- B. Discussion of sports facilities and aquatics facilities improvements working to a future recommendation for City Commission.
  - a. Fantle Memorial Outdoor Pool stake-holder meetings will happen the week of June 5. The public meeting will be held on Wednesday, June 7, at 6:30pm, at the Yankton Middle School Library.
  - b. A meeting will be scheduled between youth softball and Stockwell Engineers to discuss field layout and possibilities for the SAC property.
- C. 2017 Capital Project update.
  - a. The Riverside Park Play Structure had a ribbon-cutting on Tuesday night May 30.
  - b. NEW – the City Engineers are designing an ADA compliant path leading from the restroom building west of the amphitheater up to the Levee Street sidewalk. The path will include a switchback.



The MISSION of the Yankton Department of Parks and Recreation is to enhance the quality-of-life (social, cultural, educational, and physical well-being) for the citizens of Yankton and the surrounding area through responsible, innovative, and cost-effective creation, maintenance, and management of high quality parks, facilities, programs, and community special events.

D. Meridian Bridge Plaza.

- a. Working with Riverwalk Sculpture Project to install the permanent pieces in the plaza area. Concrete pads were poured last fall to house the sculptures.

E. General Discussion

- a. The summer event season has arrived so parks staff are utilized to move items (picnic tables, benches, trash cans, fencing, etc.) on Fridays and again on Mondays.
- b. Harens suggested the idea of examining a decorative flags celebration for Memorial Park. Since the American Flag display is so awesome in that park, is there a way to have flag makers or quilters design and make decorative flags that can be displayed in Memorial Park and then build a day festival around it.
- c. Monitor the bushes on the south of Memorial Park and trim as needed so not be a safety concern.
- d. Place benches at the tee boxes for disc golf in Memorial Park. Every 3<sup>rd</sup> hole or so to give people an opportunity to sit down and rest.

**III. OTHER BUSINESS**

- A. Commission information Memorandums (2 CIM attachments).
- B. Next Meeting \*\*\* DATE CHANGE- Wednesday, July 5, 2017

**IV. ADJOURN**

Briggs motioned, Harens second. Motion carried 4-0.

**City of Yankton**  
**Airport Advisory Board Meeting Notes for**  
**June 21, 2017**

**ROLL CALL:**

Present – Steve Hamilton, Roger Huntley, Mark Yonke, Dawn Steffes, City Commission Representative Tony Maibaum, and Jim Cox

Also Present – Dave Mingo, Jake Hoffner, Mike Roinstad, and Eric Hanson from HDR

Absent – George Munn, Jr.

**MINUTES** – May 17, 2017

**MOTION** – It was moved by Roger Huntley and seconded by Steve Hamilton to approve the amended minutes dated May 17, 2017.

**Monthly Fuel Report**

There were 78 transactions in May for a total of 4,416.60 gallons. Last year during the same month there were 103 transactions for a total of 6,195.00 gallons. Current price of LL is \$4.25, price should remain here through Osh Kosh.

**Staff Report**

Dave Mingo advised the City Manager made requests to Yankton County for airport funding. City Commission reviewed CIP plan on Monday and the airport discussion went smooth. Bob's pickup had serious engine issues and will be replaced earlier than anticipated. We are still having bi-weekly meetings with FAA. Mark Yonke asked what County's participation was....Dave Mingo advised \$15,000.

**Other**

Eric Hanson from HDR introduced himself and discussed his past involvement with airports.

**ADJOURNMENT**

**MOTION** – It was moved to adjourn by Roger Huntley and seconded by Mark Yonke.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**MOTION – PASSED**



The MISSION of the Yankton Department of Parks and Recreation is to enhance the quality-of-life (social, cultural, educational, and physical well-being) for the citizens of Yankton and the surrounding area through responsible, innovative, and cost-effective creation, maintenance, and management of high quality parks, facilities, programs, and community special events.

**MINUTES**  
**FOX RUN GOLF ADVISORY BOARD**  
**Thursday, June 15, 2017**

**Fox Run Golf Course Clubhouse – 12:00 P.M.**

**I. ROUTINE BUSINESS**

Roll Call:

Present: Terry Carda, Annette Kohoutek, Carll Kretsinger, Steve Sager.

Absent: Dan Kramer, Jim Miner, Stephanie Moser.

Also present were Golf Operations Manager Tom Jeffers, Course Superintendent Rockie Wampol, Director of Parks and Recreation Todd Larson, and Department Secretary Chasity McHenry.

Public Appearances: None.

Minutes: March 16, 2017 minutes approved. Kretsinger motioned, Carda second. Motion carried 4-0.

**II. NEW BUSINESS**

- A. Election of board president. Carda nominated Kohoutek. Kretsinger moved to cease nominations. Kohoutek was elected President 4-0.
- B. Monthly round report and season pass report from Tom J. and course software. 148 nine-hole rounds played by Great Life in May. The “comeback coupon” for walk-up golfers has been received well and is generating repeat walk-up golf. Revenue has been up slightly compared to last year. Tom has started to do some lessons in June. In July, the staffing will need to be analyzed to see how the two full-time clubhouse employees are handling the hours. In 2016, there were three full-time employees in the clubhouse. The concern is hours worked by Tom and that he will have burnout before the end of the summer. Tom has been focusing on improvements to tournament and golf outings in 2017. There were complaints about organization of the tournament and golf outings in previous years. Tom has also been focusing on improving youth golf programs. Currently, the Y-T-D pass sales are up 16 over 2016. The revenue is down slightly due to the discounted rate for “under 30” passes and an increase in college passes. Summit Activities Center annual pass holders were eligible for a 10% discount on golf passes in 2017. The loyalty program discount is to purchase golf passes at last year’s rates. The board members discussed having a set pre-sale date for the loyalty program to help move pass sales into a slow time of the winter (January or February). This will help eliminate the issue of pass sales during the first night of leagues and other busy golf times once the weather turns nice. Also asked if the City could look at on-line golf pass sales versus in-person. The board likes the idea of having a monthly payment plan to help make the golf fees affordable to those with a tight monthly budget. Also discussed was some type of incentive (food & beverage credit, driving range credit, pro-shop credit) to reward pass purchases before the set date each spring. The board also discussed analyzing

winter operations in the fall to find ways to generate more revenue during the winter months. Should clubhouse be rearranged to allow for big Christmas/Holiday parties during the winter months? Create and promote a birthday party package for the simulator.

- C. League updates. Tom. 1<sup>st</sup> half of leagues are done. The league software is still very cumbersome. Same software as last summer, but this year the software is at no cost since the SDGA is using it for their tournaments. Tom is caught up on results and winnings for leagues.
- D. Year-to-Date Financials from City Software. Net revenues are ahead of 2016 when the course was subsidized approximately \$200,000. Course still on pace to be subsidized approximately \$150,000.
- E. 2017 course events update. July 12 will be a junior fun day. Pro-am update- pros full at 60 players. Amateurs are at 32 teams, down 6 from last year, and can have a max of 52. Working to generate some additional revenue on the pro-am compared to past years. Tom will have a SNAG Golf booth at Riverboat Days to market Fox Run and the golf programs available. Tom is working to add events in July and August.
- F. Course conditions and projects. Biggest issue for the course is the hot weather, high winds and no rain. Really need rain in the next couple of weeks. Vehicles have been driving up to the clubhouse from Cart Shed 3 still. The bollards work to keep cars from driving on to the course up by the clubhouse but during normal operating hours the cars come from cart shed 3. Hole #14 has been generating phone calls to the clubhouse about people driving their carts on to private property to retrieve golf balls. Tom has thought about signage to help keep carts on golf course property but the board is wondering if the private property owners should do some signage if they have concerns. Discussed the course ash trees and the future threat of the ash bore. When the ash bore is closer to Yankton than current trapping has shown, then all course ash trees will be evaluated to determine if any are in great condition and should be treated or if they are not as desirable removed and replaced with other types of trees.

### **III. OTHER BUSINESS**

- A. Next Meeting Thursday, July 20, 2017.

### **IV. ADJOURN**

Kretsinger motioned, Carda second. Motion carried 4-0.

## **NOTICE TO BIDDERS**

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P. M. on the 16<sup>th</sup> day of August, 2017, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 28<sup>th</sup> day of August, 2017, at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21<sup>st</sup> Street, Yankton, South Dakota.

Bids will be received on the following:

### **WATER TREATMENT PLANT AND WASTEWATER TREATMENT PLANT SLUDGE REMOVAL**

THE ENVIRONMENTAL SERVICES DEPARTMENT

Copies of the specifications may be obtained at the office of the Department of Public Services, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5272.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Kyle Goodmanson  
Director of Environmental Services  
City of Yankton, South Dakota

Dated: July 24th, 2017

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-



NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for the transfer of location of a Retail (on-sale) Liquor License for January 1, 2017, to December 31, 2017, from VFW Post #791, 209 Cedar Street, adding Sidewalk and Parking Lot, Yankton, SD.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, August 14, 2017, at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota  
this 24th day of July, 2017.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote

NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, Saturday, October 28<sup>th</sup>, 2017, from Czeckers Inc. (Jean Hunhoff, President), Between 2<sup>nd</sup> & 3<sup>rd</sup> Street on Walnut Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, August 14, 2017 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,  
this 24<sup>th</sup> day of July, 2017.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote

NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for the transfer of ownership and location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2017, to June 30, 2018, from SHREE LLC, d/b/a Muggsys Sub Galley (Dipan Patel, President), 821 Broadway Ave. to The Fox Stop, Inc. (James Grotenhuis, Owner), 1316 W. 30<sup>th</sup> Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, August 14, 2017, at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota  
this 24th day of July, 2017.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote

***Memorandum #17-154***

*To: City Manager*  
*From: Finance Department*  
*Date: July 11, 2017*  
*Subject: Special Events Malt Beverage & Wine-L & C Theatre Co.*

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special Events RETAIL (on-sale) Wine dealers License for 1 day, August 12, 2017 from Lewis & Clark Theatre Company (Jessica Cameron, Treasurer), 328 Walnut, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck  
Finance Officer

***Memorandum #17-155***

*To: City Manager*  
*From: Finance Department*  
*Date: July 11, 2017*  
*Subject: Special Events Malt Beverage & Wine-L & C Theatre Co.*

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special Events RETAIL (on-sale) Wine dealers License for 1 day, August 25, 2017 from Lewis & Clark Theatre Company (Jessica Cameron, Treasurer), 328 Walnut, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck  
Finance Officer

***Memorandum #17-156***

*To: City Manager*  
*From: Finance Department*  
*Date: July 11, 2017*  
*Subject: Special Events Malt Beverage & Wine-L & C Theatre Co.*

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special Events RETAIL (on-sale) Wine dealers License for 1 day, November 4, 2017 from Lewis & Clark Theatre Company (Jessica Cameron, Treasurer), 328 Walnut, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck  
Finance Officer

***Memorandum #17-157***

*To: City Manager*  
*From: Finance Officer*  
*Date: July 11, 2017*  
*Subject: Transfer Retail (on-off sale) Malt Bev. License-South Point 111C*

We have received an application for the transfer of ownership and location of a Retail (on-off sale) Malt Beverage License for July 1, 2017, to June 30, 2018, from Hillcrest Golf & Country Club (Warren Muller, General Manager), 2206 Mulberry Street to South Point (Kirby Muilenburg, Owner), 1101 Broadway, Suite 111C, Yankton, S.D.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.



Al Viereck  
Finance Officer

***Memorandum #17-158***

*To: City Manager*  
*From: Finance Officer*  
*Date: July 11, 2017*  
*Subject: New Retail (on-off sale) Malt Beverage License-YC Library*

We have received an application for a New Retail (on-off sale) Wine License for January 1, 2017, to December 31, 2017, from YC Library, LLC (Garrett J. Horn, President), 401 Capitol Street, Yankton, SD 57078.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.



Al Viereck  
Finance Officer



***Memorandum #17-159***

*To: City Manager*  
*From: Finance Officer*  
*Date: July 11, 2017*  
*Subject: Transfer Retail (on-off sale) Malt Bev. License-YC Library*

We have received an application for the transfer of ownership and location of a Retail (on-off sale) Malt Beverage License for July 1, 2017, to June 30, 2018, from YASS, Inc. (Dipan Patel, President), 401 Picotte to YC Library, LLC (Garrett J. Horn, President), 401 Capitol Street, Yankton, S.D.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.



Al Viereck  
Finance Officer

***Memorandum #17-161***

*To: City Manager*  
*From: Finance Officer*  
*Date: July 11, 2017*  
*Subject: Transfer Retail (on-off sale) Malt Bev.-King Buffet*

We have received an application for the transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2017, to June 30, 2018, from King Buffet Mongolian Grill, Inc. (Yu Jin Guo, Owner), to King Buffet Mongolian Grill Restaurant, Inc. (Ting Wong, Owner), 3013 Broadway Ave, Suite 5, Yankton, S.D.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.



Al Viereck  
Finance Officer

## ***Memorandum #17-162***

**To:** Amy Nelson, City Manager  
**From:** Dave Mingo, AICP Community and Economic Development Director  
**Subject:** Planning Commission Action #17-22 / Resolution #17-22  
**Date:** July 14, 2017

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### **PLAT REVIEW**

**ACTION NUMBER: 17-22**

**E.T.J. MEMBER ACTION REQUIRED: No**

**APPLICANT / OWNER:** John Yaggie and Sandy Yaggie.

**ADDRESS / LOCATION:** 901 and 903 East 17<sup>th</sup> Street.

**PROPERTY DESCRIPTION:** Lot B and Lot Y, being a replat of Lots 9, 10 and 11, Tramp's Third Addition to the City and County of Yankton, South Dakota.

**ZONING DISTRICT:** R-2 Single Family Residential.

**PREVIOUS ACTION:** Original Tramp's Third Addition Subdivision Plat.

**COMMENTS:** The attached plat moves the lot line between two existing homes slightly west. The proposal provides the owner to the east with the ability to add onto their garage. The proposal maintains compliance with all applicable zoning and subdivision regulations.

Staff recommends approval of the proposed plat.

#### **HEARING SCHEDULE:**

July 10, 2017: Planning Commission reviews the plat and makes a recommendation to the City Commission.

July 24, 2017: City Commission reviews the plat and takes action.

**Planning Commission results:** The Planning Commission recommended approval of the proposed plat.

**RESOLUTION #17-22**

WHEREAS, it appears from an examination of the plat of Lot B and Lot Y, being a replat of Lots 9, 10 and 11, Tramp's Third Addition to the City and County of Yankton, South Dakota prepared by Thomas Lynn Week, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

\_\_\_\_\_  
Jake Hoffner, Mayor

ATTEST:

\_\_\_\_\_  
Al Viereck, Finance Officer

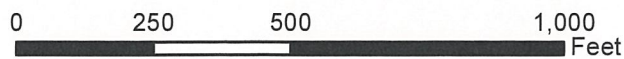




# City of Yankton

## Plat Location Map

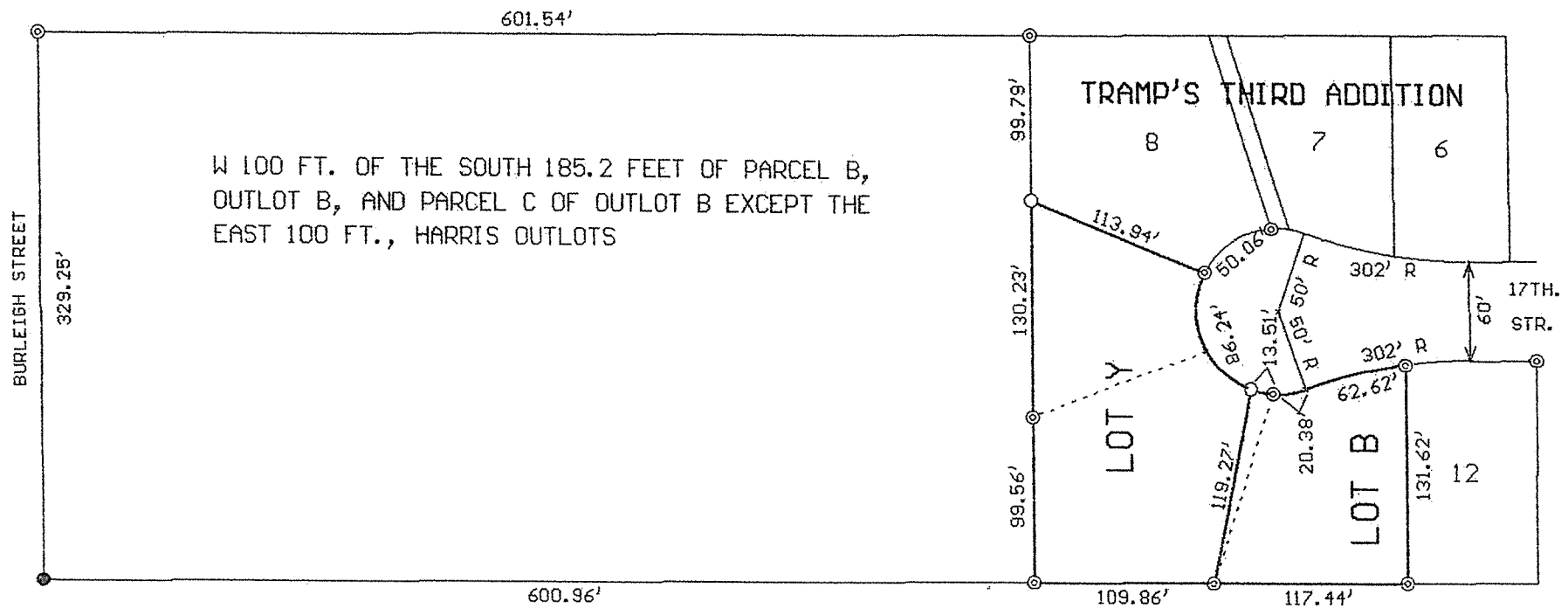
Plat of Lot B and Lot Y, being a replat of Lots 9, 10 & 11 in  
Tramp's Third Addition  
in the City of Yankton, Yankton County, South Dakota



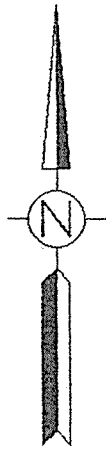


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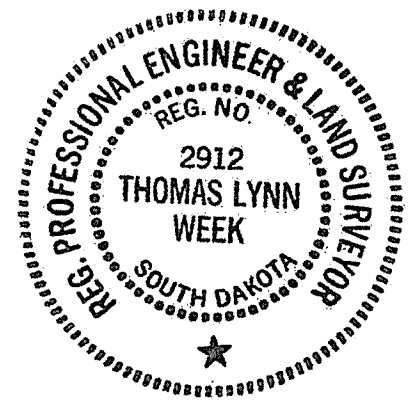
# PLAT OF LOT B AND LOT Y, BEING A REPLAT OF LOTS 9, 10 AND 11, TRAMP'S THIRD ADDITION TO THE CITY AND COUNTY OF YANKTON, SOUTH DAKOTA.



W 100 FT. OF THE SOUTH 185.2 FEET OF PARCEL B, OUTLOT B, AND PARCEL C OF OUTLOT B EXCEPT THE EAST 100 FT., HARRIS OUTLOTS



- FOUND REBAR WITH CAP
  - SET 5/8" REBAR WITH CAP STAMPED TOM WEEK LS 2912
  - ⊙ FOUND PIPE
- LOT B CONTAINS 12,793 SQ. FT.  
 LOT Y CONTAINS 24,015 SQ. FT.



## ***Memorandum #17-163***

**To:** Amy Nelson, City Manager  
**From:** Dave Mingo, AICP Community and Economic Development Director  
**Subject:** Planning Commission Action #17-23 / Resolution #17-23  
**Date:** July 14, 2017

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### **PLAT REVIEW**

**ACTION NUMBER: 17-23**

**E.T.J. MEMBER ACTION REQUIRED: No**

**APPLICANT / OWNER:** Donald M. Bohnet, Cynthia J, Bohnet, Trustees of the Rezac Family Revocable Trust.

**ADDRESS / LOCATION:** 4906 SD Highway 314. Please reference the attached map.

**PROPERTY DESCRIPTION:** Replat of Ranch 2, Ranch Estates, in the W 1/2 of Section 4, T93N, R56W of the 5th P.M., Yankton County, South Dakota, and a portion of the W 1/2 of Section 4, T93N, R56W of the 5th P.M, Yankton County South Dakota;

Hereafter to be known as Ranch 2A, Ranch Estates, in the W 1/2 of Section 4, T93N, R56W of the 5th P.M., Yankton County, South Dakota.

**ZONING DISTRICT:** County Zoning Jurisdiction.

**PREVIOUS ACTION:** Ranch Estates plats in the 1970's.

**COMMENTS:** The proposed plat moves the west property boundary of a single family home lot 66 feet to the west. In the 1970's when the Ranch Estates Subdivision was proposed, the owners planned to create a large subdivision to the north of the row of houses along Highway 314. Therefore, they left 66 feet adjacent to the Bohnet house lot expecting to build a street network to the north.

The current owners have no plans for a residential subdivision and find it difficult to farm the 66 foot wide strip. The plat allows them to transfer the strip to the adjoining homeowner.

The strip is not in a location to be part of the extension of the City's street grid system. The registered land surveyor has confirmed that it is not dedicated as right-of-way so no right-of-way vacation is required. The land is not adjacent to the City's corporate limits so the full requirements of the Subdivision Ordinance do not apply.

\_\_\_\_\_ Roll call

This area is in Yankton County's zoning jurisdiction so their land use requirements will apply.

Staff recommends approval of the proposed plat.

**HEARING SCHEDULE:**

July 10, 2017: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

July 24, 2017: The City Commission reviews the plat and makes a final decision.

**Planning Commission results:** The Planning Commission recommended approval of the proposed plat.



**RESOLUTION #17-23**

WHEREAS, it appears from an examination of the Replat of Ranch 2, Ranch Estates, in the W 1/2 of Section 4, T93N, R56W of the 5th P.M., Yankton County, South Dakota, and a portion of the W 1/2 of Section 4, T93N, R56W of the 5th P.M, Yankton County South Dakota;

Hereafter to be known as Ranch 2A, Ranch Estates, in the W 1/2 of Section 4, T93N, R56W of the 5th P.M., Yankton County, South Dakota, prepared by John L. Brandt, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

\_\_\_\_\_  
Jake Hoffner, Mayor

ATTEST:

\_\_\_\_\_  
Al Viereck, Finance Officer





# City of Yankton

## Plat Location Map

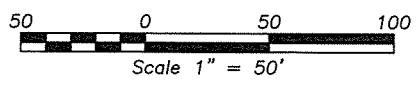
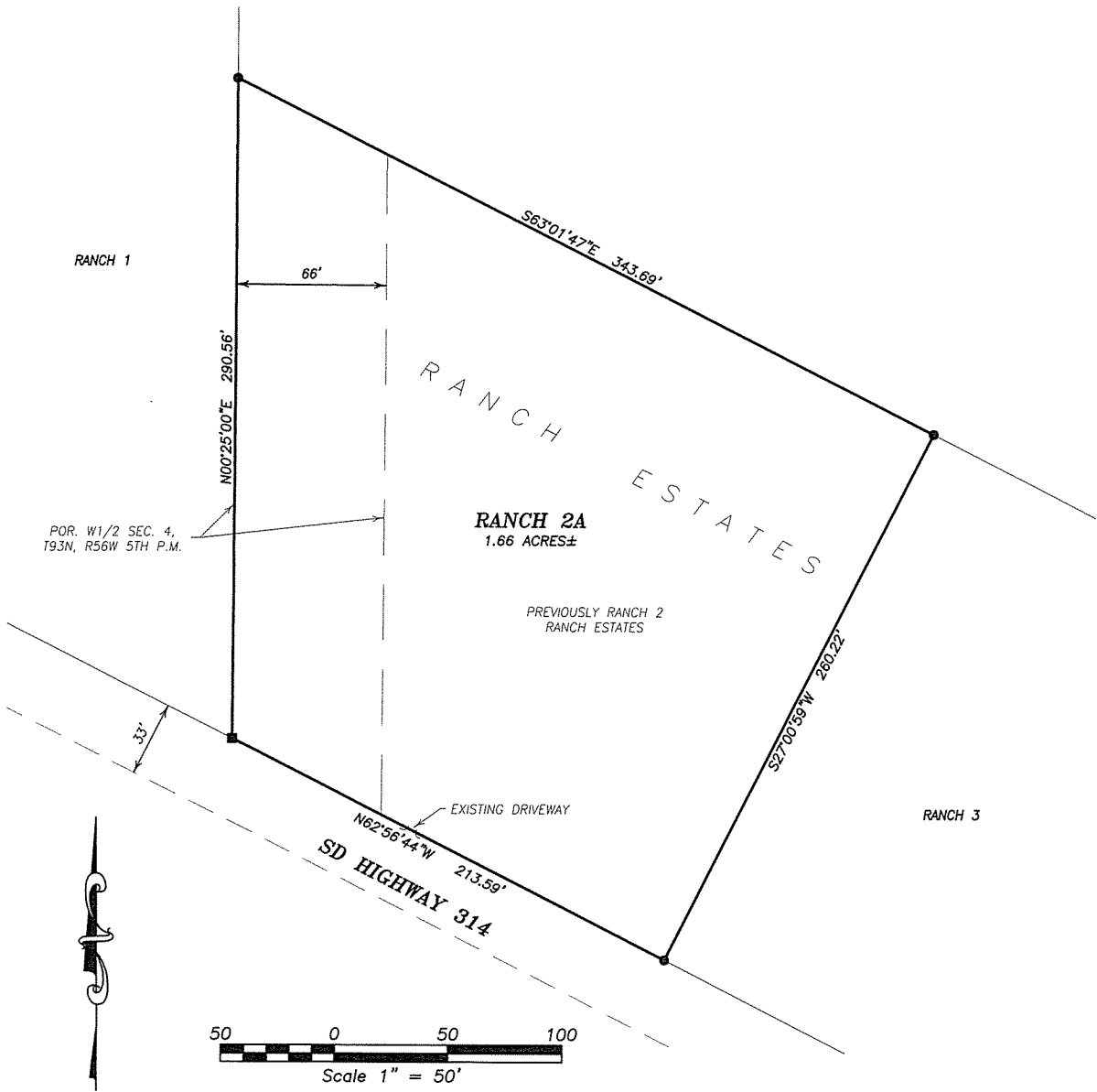
A replat of Ranch 2, Ranch Estates, in the W1/2 of Section 4, T93N, R56W, and a portion of the W1/2 of Section 4, T93N, R56W of the 5th P.M., Yankton County, South Dakota





A REPLAT OF RANCH 2, RANCH ESTATES, IN THE W1/2 OF SECTION 4, T93N, R56W OF THE 5TH P.M., YANKTON COUNTY, SOUTH DAKOTA, AND A PORTION OF THE W1/2 OF SECTION 4, T93N, R56W OF THE 5TH P.M., YANKTON COUNTY, SOUTH DAKOTA;

HEREAFTER TO BE KNOWN AS RANCH 2A, RANCH ESTATES, IN THE W1/2 OF SECTION 4, T93N, R56W OF THE 5TH P.M., YANKTON COUNTY, SOUTH DAKOTA.

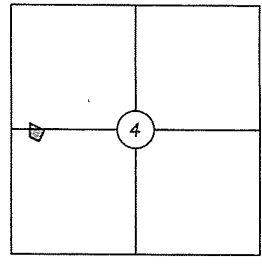


**LEGEND**

- FOUND IRON PIPE
- FOUND 5/8" REBAR
- - - PREVIOUSLY PLATTED LINE
- EXISTING LOT LINE

NOTE:  
BASIS OF BEARING  
BY GPS OBSERVATION

PREPARED BY:  
BRANDT LAND SURVEYING  
1202 WILLOWDALE ROAD  
YANKTON, SD 57078  
(605) 665-8455



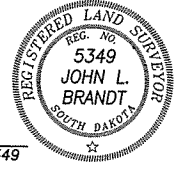
LOCATION (N.T.S.)

**SURVEYOR'S CERTIFICATE**

I, JOHN L. BRANDT, A REGISTERED LAND SURVEYOR UNDER THE LAWS OF SOUTH DAKOTA, HAVE AT THE DIRECTION OF THE OWNER, MADE A SURVEY AND REPLAT OF RANCH 2, RANCH ESTATES, IN THE W1/2 OF SECTION 4, T93N, R56W OF THE 5TH P.M., YANKTON COUNTY, SOUTH DAKOTA, AND A PORTION OF THE W1/2 OF SECTION 4, T93N, R56W OF THE 5TH P.M., YANKTON COUNTY, SOUTH DAKOTA; HEREAFTER TO BE KNOWN AS:

RANCH 2A, RANCH ESTATES, IN THE W1/2 OF SECTION 4, T93N, R56W OF THE 5TH P.M., YANKTON COUNTY, SOUTH DAKOTA. I HAVE SET IRON REBAR AS SHOWN, AND SAID SURVEY AND PLAT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 28TH DAY OF JUNE, 2017.



*John L. Brandt*  
JOHN L. BRANDT REG. NO. 5349

## Memorandum #17-164

**To:** Amy Nelson, City Manager  
**From:** Brittany LaCroix, Events and Promotions Coordinator  
**Subject:** Request by Meridian District for Special Events Parking Ordinance #933 to be in place during Crazy Days on July 29, 2017  
**Date:** July 19, 2017

---

The Meridian District is requesting a Special Event No Parking street closure be put in place for Crazy Days on Saturday, July 29<sup>th</sup>. The street closure would include 3<sup>rd</sup> Street from Broadway to Capitol, keeping all intersection open. The closure will be in effect from 7:00 AM to 7:00 PM.

Along with promoting the Meridian District and the retailers within, there will be a kid's train, dance performances from local organizations, retailers will set up tables right outside their businesses with activities/information, and music during the daylong event.

In 2010, the City Commission adopted an ordinance allowing for a no parking designation for special events designated by a resolution before the governing body. This resolution would authorize the City to tow vehicles that are parked in the defined area and times.

**Recommendation: It is recommended that the City Commission authorize the no parking zone for Crazy Days held by the Meridian District on 3<sup>rd</sup> Street from Broadway to Capitol, keeping all intersections open. The no parking zone shall be in effect on July 29, 2017 from 7:00 AM to 7:00 PM.**

Respectfully submitted,

Brittany LaCroix  
Events & Promotions Coordinator

I concur with this recommendation.

I do not concur with this recommendation.

  
\_\_\_\_\_  
Amy Nelson, City Manager

\_\_\_\_ Roll call

*Resolution #17-24*

**Special Events Parking Request**

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined area or areas at times specified for Special Events; and

WHEREAS, the Meridian District has made a request to enact this no parking zone for their Crazy Days event on July 29, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on 3<sup>rd</sup> Street between Broadway and Capitol, keeping intersections open starting at 7:00 am until 7:00 pm on Saturday, July 29

Adopted:

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Jake Hoffner, Mayor

ATTEST:

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Al Viereck, Finance Officer

## ***Memorandum #17-165***

**To:** *Amy Nelson, City Manager*  
**From:** *Brittany LaCroix, Events and Promotions Coordinator*  
**Subject:** *Request by Riverboat Days for Special Events Parking Ordinance #933 to be in place August 18-20, 2017*  
**Date:** *July 19, 2017*

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The Riverboat Days Committee is requesting a Special Event No Parking street closure be put in place for this year's event, August 18-20, 2017. The street closure would include Levee Street from Douglas to Pearl Street, Mulberry Street from Levee to 2<sup>nd</sup> Street and Pearl Street from Levee to 2<sup>nd</sup> Street during the three day event. Please note that Levee Street will remain open to emergency vehicles. Levee Street will be used for event vehicles and parking for handicapped vehicles. Buses are being provided for transportation of the public.

The Riverboat Days committee is also requesting permission to close the parking lot immediately to the west of the ball diamond. This lot would be used for bands and entertainment.

Permission to close the parking lot immediately east of the ball diamond on Thursday August 17<sup>th</sup> through Sunday, August 20<sup>th</sup>, for the Tri-State Old Iron Association All-Farm Show and Demonstration.

Permission to designate the parking lot west of the Dakota Territorial Capitol for use as construction allows.

Permission for use of the city garage yard area for parking of a few small trailers.

Permission to close all of the parking lot located south of the softball diamond Thursday August 14<sup>th</sup> thru Sunday the 20<sup>th</sup>. This area is for our food vendors' vehicles and trailers, mobile homes, etc.

Permission to close the boat dock at Riverside Park beginning Friday August 18<sup>th</sup>, at 6:00 am thru Sunday, August 20<sup>th</sup> at 8:00pm. RBD will advertise that the docks will be closed to the public in our official publications as needed.

In 2010, the City Commission adopted an ordinance allowing for a no parking designation for special events designated by a resolution before the governing body. This resolution would authorize the City to tow vehicles that are parked in the defined area and times.

**Recommendation: It is recommended that the City Commission authorize the no parking zone for Riverboat Days on Levee Street from Douglas to Pearl, Mulberry Street from Levee to 2<sup>nd</sup> St. and Pearl Street from Levee to 2<sup>nd</sup> St. during the three day event and authorize the closing of the listed parking lots.**

Respectfully submitted,

Brittany LaCroix  
Events & Promotions Coordinator

I concur with this recommendation.

I do not concur with this recommendation.

  
\_\_\_\_\_  
Amy Nelson, City Manager

\_\_\_\_ Roll call

## ***Resolution #17-25***

### **Special Events Parking Request**

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the Riverboat Days committee has made a request to enact this no parking zone for their event on August 18-20, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on Levee Street from Douglas to Pearl Street, Mulberry Street from Levee to 2<sup>nd</sup> Street and Pearl Street from Levee to 2<sup>nd</sup> Street during the three day event and the designated parking lots.

Adopted:

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Jake Hoffner, Mayor

ATTEST:

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Al Viereck, Finance Officer





Only Open to Emergency Vehicles, Event Vehicles, and Accessible Parking

Tri-State Old Iron Association All-Farm Show & Demonstration

Bands & Entertainment

Food Vendor Vehicles & Trailers

RIVERSIDE PARK

**Riverboat Days**  
**August 18-20, 2017**

- Closed Friday, August 18 to Sunday, August 20, 2017
- Closed Thursday, August 17 to Sunday, August 20, 2017
- For Use as Construction Allows



**Memorandum #17-166**

**To:** Amy Nelson, City Manager  
**From:** Todd Larson, Director of Parks, Recreation, & City Events  
**Subject:** Permission to install a sculpture and granite pedestal in the Meridian Plaza  
**Date:** July 19, 2017

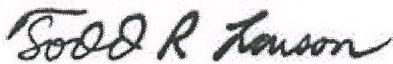
Riverwalk Sculpture Project would like permission for a bear sculpture (see attached picture of the sculpture) to be installed to the west of the fountain in the Meridian Plaza (see attachment of the picture of the fountain for location and footprint of the 30" x 30" granite base).

This location is out of the pedestrian travel areas and the sculpture can also be seen from the street for additional drawing power to the plaza. The sculpture on the granite base will not be much taller than the fountain so it would not interfere with views of the bridge from the north. This sculpture will tie in with the other six sculptures that will be installed in the area.

Riverwalk will have someone set the granite base and also install the bear sculpture on the top of the granite base. There will be no cost to the City for this installation.

It is the recommendation of the Parks and Recreation Department and the Parks Advisory Board (July 5 PAB Meeting) to grant permission to install this sculpture to the west of the Meridian Plaza Fountain.

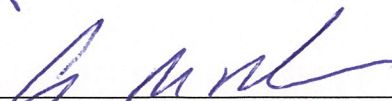
Respectfully submitted,



Todd R Larson  
 Director of Parks, Recreation, & City Events

I concur with this recommendation.

I do not concur with this recommendation.

  
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 Amy Nelson, City Manager

Roll call



