



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

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Commission Information Memorandum

The Yankton City Commission meeting on Monday, June 26, 2017, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Fire Department Update

The Yankton Fire Department has been busy over the past month with an uptick in the amount of calls. I commend our volunteer firefighters and staff for their dedication and for taking personal time away from family.

As conditions continue to become dry and with the upcoming 4th of July holiday upon us, the public is urged to be careful with fireworks and controlled burns and to drive safe.

The Yankton Fire Department participated in the Red Cross "Sound the Alarm" event on June 17, 2017. This program provides free smoke alarms and installation of those alarms to those making an appointment. During the event 39 homes out of 45 appointments were provided service. Red Cross volunteers installed 156 smoke alarms protecting 91 people. Of those 91 people, 38 were over the age of 65, 24 were under 17, 10 are veterans or active military and 4 individuals identified themselves as being disabled. Smoke alarms can still be obtained through the program by going to www.getasmokealarm.org or text "ALARM" to 844-811-0100. Smoke alarms can also be obtained for self-installation to residents served by the Yankton Fire Department by stopping at Fire Station #2 during regular business hours.

2) Finance Update

The Deputy Finance Officer attended the annual SD Governmental Finance Officers' School held in Pierre on June 8-9, 2017. Conference topics included Legislative Updates; Grant Funding for Municipal Projects; Retaining and Archiving Municipal Records; The World of Liquor; Capital Asset Policy; Municipal Elections; Equalization Meetings; and State & County Shared Revenues.

Please see the enclosed Monthly Finance Report for May.

3) Community Development Update

The Senior Citizens Center roof top air-conditioning for the main assembly hall had two of the four compressors recently fail. The air conditioner was temporary kept in service by reconfiguring the remaining two compressors while parts were ordered. The temporary repairs were able keep the assembly room comfortable and in use until complete repairs could be made. The repairs were unexpected as the roof top cooling unit is only 13 years old with a typical life expectancy for budgeting purposes of 20 years. The estimated total costs of repairs will be \$9,000. The cost of a complete replacement of the main rooftop unit will be approximately \$30,000 at some point in the future.

4) Information Services Update

On the City's website, there are 4 new, interactive web mapping applications:

1. **Fox Run Golf Course Story Map** that details each hole on the course and all the amenities that Fox Run Golf course offers
2. **Historic Homes Tour Map** that showcases a guided, visual tour of the many historic homes in Yankton
3. **Yankton Trails Story Map** that highlights all the trails that Yankton and the surrounding area offers as well as Points of Interest and amenities along each trail
4. **5 year CIP Story Map** that relays the locations and details of the planned Capital Improvement Projects for the next 5 years

These new maps, along with all the City's other maps, are centrally located on the Information & Technology Services page on the City's website and may be accessed through this link:

www.cityofyankton.org/gis



5) Police Department Update

The arrest of Lyle Jeffs last week dominated the work around the office.

We are working on a Memorandum of Understanding (MOU) with the Trustee unit, so we would have a full body scanner available for our use. We won't see a large percentage of cases when we would use the scanner, but it will be nice to have one available in the event we do need one.

Yankton Police are also working on Initial Action Plans for several of our upcoming events: Riverboat Days, National Field Archery Tournament, Rock 'n' Rumble as well as a full scale exercise in the fall.

Yankton Police Department met with Heartland Humane Society to work out further details on the contract between the two of us. The operation thus far has worked well and will continue to work out the details as the HHS facility is developed.

6) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

7) Public Works Department Update

The street department has completed the existing pavement and base removal on the street reconstruction project in Summit Heights. New aggregate base material has been placed and paving the streets will take place in the weeks to come.

All of the West City Limits Road mainline paving, except for the intersection at Golf View Lane, has been placed. The intersection needs to be done half at a time to allow for access to Benedictine Estates. There are still some driveway approaches to complete and the intersection at St. Benedict Drive needs to be done, but the road could be opened up to traffic in the near future.

Bids for the Maple Street project were opened and a recommendation to the commission is included in this packet.

The first phase of the mainline paving, on Highway 50, is scheduled for June 29th. The contractor plans on placing the section of concrete from the bridge to between the driveways of H&K Oil. Underground work is ongoing and nearing completion.

8) Environmental Services Department Update

The new Lift Station is up and running. Staff will be meeting with the suppliers for the final training and operation and maintenance manuals. Gridor Construction will be finishing up site cleanup and punch list items.

Slowey Construction completed the final connection of the new 12 inch water line on the Highway 50 project. The contractor did hit the 6 inch main on Archery Lane where it connected to the new 12 inch main. This caused several issues and delayed the final connection. It caused additional unscheduled water shutoffs and plugged several water meters and other plumbing fixtures at several locations. Because of the large volume of water loss during the break, it caused water color issues within the distribution system as far away as ten blocks. City staff responded to calls to address these issues with customers. City staff was also at the construction site with the vac truck. Staff had over ten hours of overtime to address all the issues and to turn water back on.

The water plant project continues to move forward. The public progress meeting was held and was attended by city staff, media and one resident. The next meeting is scheduled for August 10. The contractor continues to mobilize equipment and work on the soil retention system.

Signage for Big River Burrito has been installed to direct customers on how to access the establishment.

9) Library Update

Enclosed in your packet is an update on the various activities in the Library.

10) Monthly reports

Joint Powers Solid Waste and Fox Run Golf Course monthly reports are included for your review. Minutes from the Airport Board and Golf Advisory Board are also included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson
City Manager