



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

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Commission Information Memorandum

The Yankton City Commission meeting on Monday, April 10, 2017, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community Development Update

City Building Official Joe Morrow has been elected to the Lewis & Clark Home Builder's Association (HBA) 2017 Board of Directors. Joe has been an active HBA member since the organization was chartered in May of 2000. Joe's involvement in the association provides an excellent opportunity for the City to stay in tune with the local housing and construction industry. The 12th Annual Lewis & Clark Home Builders Home Show was recently held at the NFAA Easton Archery Complex and featured 50 home improvement exhibitors and vendors from around the area. The HBA is made up of area contractors, mortgage lenders and associate members that are linked to the construction industry. The goal of the HBA is to provide opportunities for consumers to have safe and affordable housing.

2) Fire Department Update

The Yankton Fire Department assisted the Menno Fire Department with a fire at the café on Menno's main street on Monday, April 3. The Ladder Truck and manpower was requested via mutual aid. Use of the truck helped prevent the fire from spreading to adjacent buildings.

On April 4, the Yankton Fire Department participated in an incident management meeting related to the Highway 50 project. This meeting was held to discuss procedures which will vary from normal responses for emergency incidents that happen within the project area or for trucks to pass through the project area in route to an emergency.

3) Police Department Update

Yankton Police Department hosted 2 sessions with the Mt. Marty sophomore leadership group last week. It was a community outreach initiated by the students and was well received.

We are beginning the work on the new firing range site and have been notified that the state shoot will be July 18th. Yankton PD will have completed our two quarterly shoots prior to the state shoot.

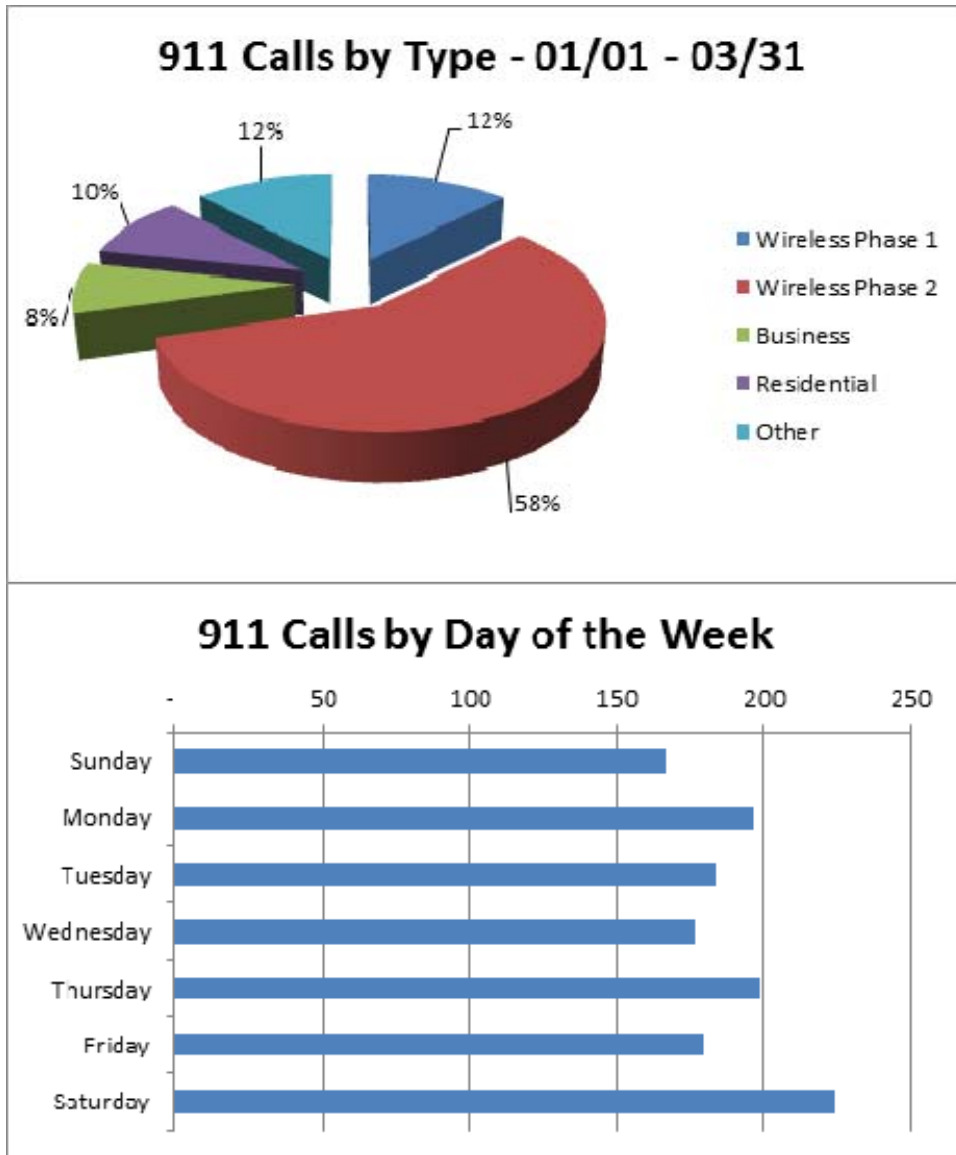
Tuesday April 4, 2017 Sheriff Vlahakis and Chief Paulsen met with a community group seeking support of the ACLU's model LE policies and rules.

Also on Tuesday we held week 9 of our Citizens Academy. We presented on our Special Response Team, Firearms and Mobile Command. The final exercise and graduation ceremony will be Tuesday April 25.

Congratulations is extended to K-9 Officer Pat Nolz for being selected as the Lions Club Police Officer of the Year. Pat received this award at the Lions Club Law Enforcement Dance held on March 24. We appreciate the work that the Lions Club puts into this event.

4) Information Services Update

Attached in the packet is the 2018 Budget Timeline. The first scheduled meeting will be the CIP overview on April 17. The aerial capture flight will begin of April 3. Pictometry will capture both the City and County during this joint project. Below is call volume information for the month of March for Dispatch.



5) Finance Update

The Finance Office is making its final preparations for the April 11 municipal election. Absentee voting has begun and is available until Monday, April 10 at 5:00 p.m. in the City Finance Office. Canvassing of the election results will take place Monday, April 17 at 5:30 pm in City Hall, prior to the budget meeting.

Finance personnel have completed the annual sewer rate adjustments for residential utility customers. Adjustments based on the customer’s average winter consumption from December, January, and

February will be reflected in the utility bill being mailed out on April 19. Please refer any questions you may receive from customers to the City Finance Office.

6) Public Works Department Update

Staff continues to prepare for single stream recycling and roll cart collection implementation at the end of the month. Modifications to the packer trucks to allow mounting the rear tippers has been completed. The roll cart distribution to the residents will begin the week of April 17, 2017. The new roll carts will be delivered with an informational packet introducing the new system and residents may begin using their new carts immediately. Residents are encouraged to repurpose their existing garbage and recycle containers. Those residents that do not wish to repurpose their old containers may place them out with their regular garbage or take them directly to the Transfer Station to be disposed of.

The Street Department crews continue to complete the curbside pickup of the 2017 Citywide Cleanup. It appears the results of the event are comparable to previous years. Staff will compile a report of materials collected upon completion.

Construction work on the Highway 50 project east of Marne Creek has commenced. The bridge contractor is on site and will soon begin grinding the pavement surface. Slowey Construction the underground contractor has already installed some of the water main and has started installation of the storm sewer.

A preconstruction meeting and neighborhood meeting will be held on April 13 for the 25th Street project. Masonry Components was the successful bidder. No construction schedule has been submitted at this time.

A meeting with railroad personnel is scheduled for Friday, April 7. Once we have a better understanding of their schedule for the 21st Street crossing work, we can then set dates for bidding the pavement replacement from Summit Street to the RR crossing.

7) Environmental Services Update

Slowey construction finished the connection of the new force main to the new lift station. The force main project is substantially completed with only some grass seeding and erosion control to finish.

Gridor construction continues to move forward with the lift station project. The new manhole connecting the gravity sewer the new lift station is set and ready. The pumps and the majority of the piping has been complete. The contractor is working on the HVAC and electrical. The new lift station should operating by May 1st.

Al, Jeff and Kyle attended the Board of Water and Natural Resources meeting in Pierre on March 30th. The City was awarded \$37,000,000.00 in state revolving fund loans at 2.25% for 30 years. The water plant bids were opened March 24th with a low bid of \$34,012,000.00. Principal forgiveness opportunities will depend on future funding.

8) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

9) Library Update

Enclosed in your packet is an update on the various activities in the Library.

10) Monthly reports

Building, Salary and Yankton Police Department monthly reports are included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson
City Manager