



**CITY OF YANKTON**

**2017\_01\_23**

**COMMISSION MEETING**

# **YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at 7:00 P.M.

**Monday, January 23, 2017**

City of Yankton Community Meeting Room

Located at the Technical Education Center • 1200 W. 21<sup>st</sup> Street • Room 114

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

## **I. ROUTINE BUSINESS**

### **1. Roll Call**

### **2. Approve Minutes of regular meeting of January 9, 2017**

**Attachment I-2**

### **3. Schedule of Bills**

**Attachment I-3**

### **4. City Manager's Report**

**Attachment I-4**

### **5. Public Appearances**

## **II. CONSENT ITEMS**

### **1. Work Session**

Setting date of February 27, 2017, at 6:00 pm in Room #114 of the Regional Technical Education Center for the next work session of the Yankton City Commission to discuss outside agencies

### **2. Establish public hearing for sale of alcoholic beverages**

Establish February 13, 2017, as the date for the public hearing on the request for a Special Events (on-sale) Liquor License for 1 day, February 18, 2017, from Drotzmann & Portillo, LLC (Steve Drotzmann, Partner), d/b/a Rounding 3<sup>rd</sup> Bar and Casino, NFAA, 800 Archery Lane, Yankton, S.D.

**Attachment II-2**

### **3. Establish public hearing for transfer of ownership – Off Sale Liquor**

Establish February 13, 2017, as the date for the public hearing on the request for the transfer of ownership and location of a Package (off-sale) Liquor License for January 1, 2017, to December 31, 2017, from Pure Ice Partners, LLC d/b/a Pure Ice Company (Carla Anderson, Partner), 101 Capital Street to The Fox Stop, Inc. d/b/a The Fox Stop, Inc. (James Grotenhuis, President), 1316 W. 30<sup>th</sup> Street, Yankton, SD.

**Attachment II-3**

### **4. Establishing public hearing for sale of alcoholic beverages**

Establish February 13, 2017, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, March 4, 2017, from The Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, SD.

**Attachment II-4**

### III. OLD BUSINESS

NONE

### IV. NEW BUSINESS

1. **Archery Range / Mount Marty College**

Consideration of Memorandum #17-03 supporting Resolution 17-04, authorizing an archery range at Laddie Cimpl Arena on the campus of Mount Marty College during Business Expo

**Attachment IV-1**

2. **Great Life Affiliate Agreement**

Consideration of Memorandum #17-04 regarding Great Life Affiliate Agreement

**Attachment IV-2**

3. **Planning Advance Priorities**

Consideration of Memorandum #17-16 regarding Planning Advance Priorities

**Attachment IV-3**

4. **State Bid – Truck Purchase for Parks Department**

Consideration of Memorandum #17-07 regarding Truck Purchase for Parks Department from State Bid

**Attachment IV-4**

5. **Chan Gurney Airport – 2016 Pavement Maintenance Financial Assistance**

Consideration of Memorandum #17-08 regarding Financial Assistance Maintenance Agreement with the State of South Dakota Department of Transportation for Chan Gurney Municipal Airport

**Attachment IV-5**

6. **Bid Award – Rear Load Tipper / Public Works Department**

Consideration of Memorandum #17-09 regarding Bid Award for seven rear load tipper, being supplied and installed on existing garbage trucks or for the Public Works Department, City of Yankton/Solid Waste Division

**Attachment IV-6**

7. **Bid Award – 95 Gallon Universal Automated Containers/Public Works**

Consideration of Memorandum #17-10 regarding Bid Award for 9000 new 95 Gallon Universal Automated Containers for the Department of Public Works, City of Yankton/Solid Waste Department

**Attachment IV-7**

8. **Bid Award – Solid Waste Transfer Trailer / Public Works Department**

Consideration of Memorandum #17-11 regarding Bid Award for a new Steel Transfer Station Walking Floor Trailer for the Department of Public Works, City of Yankton/Solid Waste Department

**Attachment IV-8**

9. **Rejection of Bid Award – Joint Powers Transfer Trailer**

Consideration of Memorandum #17-12 regarding rejection of Bids for new Steel Transfer Station Walking Floor Trailer for the Department of Public Works, City of Yankton/Joint Powers Department

**Attachment IV-9**

**10. Final Payment, Acceptance & Close-Out – Raw Water Line**

Consideration of Memorandum #17-13 regarding Final Payment and Acceptance of Raw Water Line

**Attachment IV-10**

**11. Planning Commission Recommendation – Plat Review**

Consideration of Memorandum #17-14 in support of Resolution #17-02, a plat of Lot 1 of Parcel 3 of Quarry Pines Addition in the NW 1/4 of the NW 1/4 of Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address, 170 Quarry Pines Drive. Jason W. Tramp, owner

**Attachment IV-11**

**12. Planning Commission Recommendation – Plat Review**

Consideration of Memorandum #17-15 regarding Resolution #17-03, a Replat of Lots 3 and 5, Block 2, Kaiser Overlook Subdivision and a Portion of the NE 1/4 of the NW 1/4, all in Section 15, T93N, R56W of the 5th P.M., Yankton County, South Dakota; Hereafter to be known as Lot 6, Block Kaiser Overlook Subdivision and a Portion of the NE 1/4 of the NW 1/4, all in Section 15, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address, 3400 West 8<sup>th</sup> Street, Neal W. Lange, Joan Lange, Robert L. Rezac and Pamela J. Rezac, owners.

**Attachment IV-12**

**13. Introduction and First Reading – Budget Ordinance**

Introduction, first reading of Ordinance #993, the first reading and establishing February 13, 2017, as the date for the second reading and public hearing regarding the first supplement to the 2017 annual appropriation Ordinance #989

**Attachment IV-13**

**V. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL & LITIGATION MATTERS UNDER SDCL 1-25-2**

**VI. RECONVENE AS BOARD OF CITY COMMISSIONERS**

1. Roll Call

**VII. ADJOURN THE MEETING OF JANUARY 23, 2017**

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.



**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
JANUARY 9, 2017**

Regular meeting of the Board of City Commissioners of the City of Yankton was called to order by Mayor Gross.

**Roll Call:** Present: Commissioners Carda, Ferdig, Hoffner, Johnson, Knoff, Maibaum, Miner, and Sommer. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 17-01

Moved by Commissioner Carda, seconded by Commissioner Johnson, to approve the Minutes of the regular meeting of December 22, 2016.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 17-02

Moved by Commissioner Knoff, seconded by Commissioner Miner, that the Schedule of Bills be approved and warrants be issued.

A T & T Cell-Phone Bill-\$384.11; ACS Government Inf Service-Maint Program-\$2,161.62; Advanced Weighing Systems Inc-S/W Support-\$1,595.00; AMG Occupational Medicine-DOT CDL Drug Test-\$31.50; ASCAP License Fee 2017-\$341.00; Bullseye Fire Sprinkler Inc-Pipes/Couplers-\$161.00; Butler Machinery Co-Service Calls-\$1,157.68; Callaway Golf-Equipment-\$192.67; Centurylink Phone-Nov-\$1,666.36; City of Vermillion-Jt Power Cash Trans-\$35,050.44; City of Yankton-CG Airport Garbage-\$24.00; City of Yankton-Central Garage Rubbish-\$6.00; City of Yankton-Solid Waste Compacted Garbage-\$11,425.26; City Utilities Water-WW Charges-\$174.53; Cole Papers Inc-Entree-\$202.48; Conkling Dist-Malt Beverages-\$102.15; Country Pride Cooperative-Diesel Exhaust Fluid-\$82.50; Cox Auto Inc-Oil Seal-\$39.45; Crouch/Churchich Rec Design-Park Play Structure-\$75,528.71; Danko Emergency Equipment-Harnesses-\$818.17; Dept of Environment-Annual WW Fee-\$12,500.00; Dept of Revenue Lab-Tests-\$442.00; Dex Media East-Phone Book-\$31.30; Drotzmann Construction LLC-Labor-\$824.00; Echo-Ballast-\$274.20; Enviromental Energy-Reclaim Oil-\$65.00; Ethanol Products LLC-CO2-\$322.79; Family Memorials By Gibson-Facade Grant-\$1,425.00; Feimer Construction-Repairs-\$1,432.12; First National Bank-Drinking Water #2-\$15,301.27; First National Bank-Drinking Water #3-\$74,282.98; First National Bank-Drinking Water #5-\$102,384.48; Flannery/Kirt-Officer Stipend-\$25.00; Frick/Adam-Officer Stipend-\$25.00; Frick/Brian-Officer Stipend-\$50.00; Graymont Capital Inc-Lime-\$4,439.75; Hanson Briggs Advertising Inc-Envelopes-\$158.10; Hartington Tree LLC-Transplant Tree-\$300.00; Hedahl's Parts Plus-Batteries-\$1,513.53; Hornung's Pro Golf Sale Inc-Golf Grips-\$1,099.84; Inland Truck Parts Co-Brake Kits-\$40.10; Johnson Electric-Generator Repairs-\$8,546.81; Johnson Eng Co Inc-Services-\$1,526.00; Kaiser Heating & Cooling Inc-Service Furnace-\$153.36; Kaiser Refrigeration Inc-Replace Cables-\$65.49; Login Inc dba IACP Net-Subscription Renewal-\$875.00; Midamerican Energy-Fuel Nov-\$6,404.19; Midamerican Energy-Fuel Nov-\$5,257.05; Midwest Tape-Audio Books-\$957.71; Midwest Turf & Irrigation-Parts-\$329.17; Moser/Brad-Officer Stipend-\$25.00; Nitzke/Bob-Refund-\$160.82; Northern Truck Equipment Corp-Tailgate Pin-\$67.65; Northwestern Energy-Elect Dec-\$51,978.96; Oil Price Information Service-OPIS Service-

\$828.00; One Office Solution-Notary Stamp-\$43.90; Overhead Door Co-Door Repairs-\$353.50; Plan & Development Dist III-2017 Cemetery Viewer-\$1,500.00; Postmaster-Box Fee-\$138.00; Power Source-Electric Fan Motor-\$815.08; Press Dakota MStar Solutions-Advertising-\$238.80; Pro Auto Inc-Towing-\$80.00; Racom Corporation-EDACS Access-\$1,404.90; SDPRA-SDPRA Memberships-\$380.00; Sioux Falls Two-Way-Radio Svs Repairs-\$244.73; Southeast Firefighters Assoc-2017 Dues-\$50.00; Stern Oil Co Inc-Aviation Gas-\$25,024.00; Todd Inc-Road Materials-\$10,411.29; Turfwerks-Repair Parts-\$453.87; United Parcel Service Inc-Postage-\$327.79; United States Postal Service-Postage Meter-Dec-\$1,115.00; Wage Works-Flex Serv Fee-Nov-\$155.00; Wholesale Supply Inc-Softdrinks-\$81.40; Woehl/Toby-Officer Stipend-\$25.00; Yaggie's Inc-Lawn Seed-\$38.00; Yankton Janitor Supply Inc-Mop-\$46.34; Yankton Medical Clinic-Pre-Employment Physical-\$1,830.00; Yankton Rockin' Ribfest-Rockin Ribfest-\$9,540.00; Yankton Vol Fire Department-Nov/Dec Fire Calls-\$2,120.00; Ziegler/William P-Officer Stipend-\$50.00; A-Ox Welding Supply-Tools-\$322.84; Adorama Inc-Detective Camera-\$825.50; AIRNAV-AIRNAV Renewal-\$77.00; ALG-Air Meeting-\$1,399.40; ALS Technologies Inc-Ammunition-\$1,279.30; Amazon Digital Svcs-Computer Program-\$49.99; Amazon Mktplace Pmts-DVD'S-\$1,047.95; Amazon.Com-IBC Building Code Book-\$410.08; Amer Soc Civil Engineering-Membership Dues-\$250.00; Amz Autoplicity LLC-Engine Heater-\$151.72; Appeara-Towels-\$297.16; Applied Ind Tech-Blower Triple Belt-\$166.07; ARC Services/Training-CPR training-\$27.00; Army Lodging-K9 training-\$90.00; AT&T Bill Payment-Patrol Car Cellular-\$314.56; Autozone-Electrical Parts-\$12.99; Baker-Taylor-Books-\$2,704.69; Best Western Hotels-Hotel-\$182.00; Best Western Hotels-Training Expense-\$34.69; Bissell Homecare-Vacuum Parts-\$37.92; Bomgaars-Shop Supplies-\$1,892.71; Bomgaars-Moto Tarp-\$39.99; Border States Electric-Aeration Pump AFD Output-\$357.20; Brownells Inc-Bullet Holders-\$283.98; Bushnell Optics-Merchandise-\$81.48; Butler Machinery-Pump/Gasket-\$336.39; Caseys Gen Store-Staff Appreciation-\$12.99; Caseys Gen Store-Staff Appreciation-\$9.57; Cedar County Veterinary-K9 Care-\$393.37; Center Point-Books-\$134.22; Christensen Radiator-Radiator-\$375.70; Clarks Rentals-Custom Core Drill Bits-\$740.00; CNP The New Yorker-Magazine Subscription-\$106.49; Computype-Office Supplies-\$485.66; Concrete Materials-Park Supplies-\$101.00; Conoco-Fuel-\$43.50; Cosmopolitan Magazine-Magazine Subscription-\$34.97; Cox Auto Supply-Oil-\$376.66; Crescent Electric-Repairs-\$1,553.27; Cubby's Sports Bar-SDPRA Board Meeting-\$11.61; Culligan Water-Softener Salt-\$78.00; D J Wall St Journal-Newspaper Subscription-\$560.00; D-P Tools Inc-HD Impact Wrench-\$542.27; Davidson Titles Inc-Book-\$19.70; Dayhuff Enterprises-Janitorial Supplies-\$386.64; Demco Inc-Office Supplies-\$431.18; Dept of Agriculture-Schools-\$50.00; Dex One-Publishing-\$39.00; Dollar Tree-Staff Appreciation-\$52.00; DX Service-Salt-\$1,425.90; Echo Electric Supply-Wire Molding-\$119.74; Ehresmann Engineering-Sheet Steel-\$94.84; Elm USA,Inc-Disc Cleaning Supplies-\$318.95; Facebk-Facebook Ad-\$10.00; Facebk-Facebook Ad-\$25.00; Facebk-Advertisement-\$10.00; Faces Magazine-Magazine Subscription-\$48.00; Fairfield Inn & Suite Hotel-SDPRA Meeting-\$61.96; Farm & Home Publishers-Books-\$178.80; Fastenal Company-Foaming Degreaser-\$284.69; Fejfar Plumbing-Building Maintenance-\$458.11; Flosource, Inc-Repair-\$418.32; George Patton Assoc-Office Furniture/Easels-\$183.04; Girton Adams Co-Sludge Heater Fire Eye-\$189.49; Greatland Corporation-Annual Subscription-\$79.00; Gressco Ltd-Office Supplies-\$488.00; Grey House Publishing-Books-\$278.00; Hach Company-Turbidimeters-\$8,614.40; Harolds Photo Experts-Photos-\$51.06; Hedahls-Parts-\$512.15; Hy-Vee-Entree-\$817.64; In Elm USA, Inc-Disc Cleaning Supplies-\$19.14; In H2 Golf Company-Merchandise-\$165.55; Independence Waste-Rentals-\$553.90; Intl Code Council Inc-Certification Renewal-\$90.00; IPY Midwest Alarm-Alarm Monitoring-\$63.00; ISU Vet Clinic-K9 Medical Care-\$402.46; JJ Benji-

Lifeguard Uniforms-\$145.00; Jack's Uniforms-Uniforms-\$1,062.84; JCL Solutions-Cleaning Supplies-\$529.03; JCPenney-Supplies-\$22.34; Kaiser Refrigeration-Equipment Repair-\$654.97; Kineticco-Water Softener Repair-\$125.78; Kinsman Garden Co-Agricultural Supplies-\$1,407.33; Kohls-Uniform-\$214.60; Koletzky Implement Inc-Equipment Maintenance-\$398.30; Kopetskys Ace Hdwe-Lights-\$1,230.20; Kum & Go-Fuel Travel-\$26.00; Language Line-Translation-\$39.85; Larrys Plumbing Serv-Repair-\$3.08; Larrys Heating-Air Conditioner Repair-\$63.85; Leeann Chin-Travel Expense-\$9.56; Lewis & Clark Behavior-New Hire Evaluation-\$315.00; Lewis and Clark Ford-Repair Patrol SUV-\$3,375.57; Lobepro-Recirculation Pump #3-\$6,045.37; Locators and Supplies-Supplies-\$601.74; Marks Machinery Inc-Snow Blower Repair-\$85.83; Mead Lumber-Sertoma Restrooms Repair-\$99.31; Mead Lumber-Shop Supplies-\$192.31; Menards-Toolbox-\$3,089.99; Michael Todd-Biosolids Signage-\$138.49; Microfilm Imaging Syst-Maintenance Agreement-\$910.00; Midwest Laboratories-Biosolids/Nutrient Test-\$650.90; Minervas Grill and Bar-Staff Appreciation-\$169.60; Myers Tire Supply.Com-Wheel Weights-\$307.74; National Recreation-Membership Dues-\$99.00; Nebraska Air Filter-HVAC Filters-\$238.88; NFPA Natl Fire Protect-NFPA Code Subscription-\$1,331.10; Northern Tool-Power Cord Reel-\$62.98; Norfolk Daily News-Newspaper Subscription-\$249.00; Northtown Automotive-Wiring Harness-\$350.88; Natl Wildlife Fed-Magazine Subscription-\$15.00; Office Elements Group-Office Supplies-\$67.05; Ogle Bay Resort-Online Conference-\$851.14; Old Chicago-Travel-\$13.53; Omaha Valve & Fitting-Fittings-\$55.81; One Office Solution-Office Chair-\$706.34; Orbitz-Conference-\$654.02; OReilly Auto-Leveling Kit-\$590.26; Overdrive Dist-Downloadable Books-\$2,872.85; Overhead Door Co-Garage Door Openers-\$165.00; Pancheros Mexican Grill-Travel-\$21.30; Paypal Aneutronics-Meeting Room Cabinet-\$59.91; Paypal Neweggcom-Server Power Supply-\$347.97; Paypal Radioparts-Batteries-\$142.68; Paypal Raisingelec-Meeting Room Cabinet-\$22.99; PBI LeasedEquipment-Postage-\$104.00; PDR Network LLC-Book-\$59.95; Perkins-Training Expense-\$15.29; Pheasant Restaurant-SDPRA Board Meeting-\$21.15; Phillips-Fuel-\$29.00; Phillips 66-Fuel-\$60.00; Popular Mechanics-Magazine Subscription-\$12.00; Postage Refill-Postage-\$100.00; Prandomhouse-Audiobook-\$63.75; Printco-Adverting-\$300.00; Push Pedal Pull Corp-Equipment Repair-\$275.00; Quality Inn-Lodging-\$252.52; Recorded Books-Downloadable Books-\$3,095.00; River City Tool & Pawn-Tools-\$40.50; Riverside Hydraulics-Hoses and Fittings-\$352.54; Rons Auto Glass-Rock Chip Repair-\$40.00; Royal Sport Shop-Employee of the Year-\$26.70; SESAC Inc-Membership Dues-\$397.00; Sherwin Williams-Paint-\$176.03; Society for Science-Magazine Subscription-\$50.00; Hanson Briggs Printing-Seed Library-\$378.15; State Hygienic Lab-Lab Testing-\$1,048.00; Steel City Corp-Poly Bags-\$65.40; Stop Stick Ltd-Stop Sticks for Patrol-\$1,415.00; Sturdevants-Punch Set-\$32.99; Super 8-Displaced Victim Room-\$56.74; Swank Motion Pictures-Movie License-\$416.00; Tessman Company-Chemicals-\$1,369.00; TFS Thermoasheville Still-Heating Element-\$747.26; The Bodyguard Staff-Appreciation-\$114.36; The UPS Store-Postage-\$214.91; The Vernon Company-Tools-\$170.36; Thomson West-TCD Books-\$95.25; TMA-Truck Tires-\$1,624.55; Tractor Supply Co-Supply-\$113.97; Tree Stuff.Com-Plant Supplies-\$199.85; TRK Hosting-Internet Access-\$68.85; Truck Trailer Sales-Heater/Cord-\$464.25; USPS-Stamps-\$47.00; Vanderhule Moving-Supplies-\$55.00; Viddler Inc-Video Hosting-\$36.33; VWR International Inc-Lab Supplies-\$456.27; Vzwrlls My Vz Vb P-Internet Access-\$526.17; Vzwrlls Prepaid Pymnt-Phone Minutes-\$37.98; Wal-Mart-Parade of Lights-\$977.99; Wendys-Travel-\$8.01; Whiskey Creek Wood Fir-Travel Expense-\$29.00; Wholesale Supply Co-Christmas Concert-\$30.90; Wilsons Lodge Oglebay-Conference-\$851.15; WM Supercenter-Office Supplies-\$630.37; WW Grainger-Hip Boots-\$212.68; WWW.Dickssportnggoods-Youth Basketball League-\$170.29; Yankton Chamber of Com-Meeting-\$18.00; Yankton Medical Clinic-Firefighter Physicals-

\$5,752.00; Yankton Pizza Ranch-Parent's Night Out Pizza-\$64.00; Yankton Winnelson Co-Plumbing Parts-\$251.55; Roadhouse-Travel Expense-\$16.00; 5 Guys-Travel Expense-\$26.06; AFSCME Council 65-Employee Deduction-\$1,910.60; American Family Life Corp-Cancer & ICU Premiums-\$6,999.68; Benson/Colby-Replace Payroll Check-\$29.26; C & C Hauling & Const Inc-Miscellaneous Concrete-\$17,123.20; Connections Inc-EAP Insurance November-\$373.32; D & G Concrete Const-Hwy 50 Utilities-\$51,359.65; Delvaux/Connie-Replace Check -\$15.99; Dept of Social Services-Employee Deduction-\$1,697.50; Feimer Construction-Maple Street Watermain-\$11,184.71; First Natl Bank South Dakota-Employee Deductions-\$3,047.78; Freedom Valu Center-Replace Check-\$227.50; Labrie/Rick-Replace Check-\$88.81; Masonry Components Inc-Douglas Ave Reconstruct-\$211,776.21; McLaury Engineering Inc-Replace Check-\$62,274.75; Minnesota Life Insurance Co-Life Insurance January-\$1,417.71; Olson/Jeremy-Travel Advance-\$80.00; Retirement SD-SD Retirement December-\$107,857.93; Retirement SD System 401(A)-Special Pay-\$6,784.34; SDSRP-Employee Deduction-\$7,997.50; Southeast Properties-TID Reimbursement-\$27,347.19; Summit Activity Center-Employee Deduction-\$872.95; Sun Life Financial-Vision Ins January-\$925.76; United Way-Employee Deduction-\$108.00; US Dept of Education-Employee Deduction-\$109.96; Vast Broadband-Internet Services-\$3,421.35; Wellmark Blue Cross-Health Ins January-\$93,130.62.

**Roll Call:** All members present voting "Aye;" voting "Nay;" None.  
Motion adopted.

#### SALARIES DECEMBER, 2016:

Administration-\$53,972.04; Finance-\$47,361.13; Community Development-33,311.09; Police-\$235,116.80; Fire-\$17,056.00; Engineering-\$62,101.88; Street-\$62,425.33; Snow & Ice-\$9,143.29; Traffic Control-\$3,036.51; Library-\$42,244.85; Parks/SAC-\$90,609.88; Marne Creek-\$5,286.81; Water-\$58,066.85; Wastewater-\$59,980.36; Cemetery-\$5,335.77; Solid Waste-\$30,810.32; Landfill-\$26,443.18; Golf Course-\$26,694.84; Central Garage-\$10,536.90.

#### PERSONNEL CHANGES & NEW HIRES:

New Hires: Savannah Avdoyan-\$1,294.74 bi-wk.-Dispatch; Drew Cheskie-\$9.50 hr.-Rec. Division; Leo Hastreiter-\$8.55 hr.-Rec. Division; Matthew Hoilien-\$1,425.81 bi-wk.-Wastewater; Walker Hunhoff-\$9.50 hr.-Rec. Division; Christopher Kinsley-\$9.50 hr.-Rec. Division; Amanda Raiche-\$1,634.12 bi-wk.-Library; Scott Sobocinski-\$1,254.62 bi-wk.-Library; Courtney Stewart-\$9.50 hr.-Rec. Division.

Wage Change: Tracie Erdmann-\$10.25 hr.-Rec. Division; Gerry Hastreiter-\$8.80 hr.-Rec. Division; Reid Hunhoff-\$9.80 hr.-Rec. Division; Julie Koller-\$11.75 hr.-Rec. Division; Logan Ulmer-\$10.05 hr.-Rec. Division.

Status Change: Dylan Gobel-\$1,376.16 bi-wk.-From Street Dept. to Airport; Robert Ryken-\$2,032.97 bi-wk.-From Hourly Airport Maint/Signal Technician to Salaried Airport Maint./Traffic Control Superintendent; Amanda Schieffer-\$1,480.38 bi-wk.-from Salaried to Hourly.

#### CITY OF YANKTON EMPLOYEE WAGES 2017

##### BI-WEEKLY:

Bailey/Colleen-\$1,626.73; Berke Hanson/Susan-\$2,444.96; Nelson/Amy-\$4,068.26; Clough/Ann-\$2,382.00; Lammers/Joan-\$1,704.00; Lockwood/Laurie-\$1,921.46; O'Grady/Susan-\$1,704.00; Parr/Beth-\$1,696.31; Viereck/Al-\$3,481.77; Wadsworth/Tamara-\$1,704.00; Wattier/Sonya-\$1,409.08; Johnson/Duane-\$3,201.96; Peters/Taylor-\$2,819.19; Yonke/Kristin-\$1,829.04; Bies/Brad-\$2,145.58; Hofer/Michael-\$1,696.65; Mingo/David-\$3,450.88; Morrow/Joseph-

\$2,475.38; Utech/Lisa-\$1,359.04; Bass/Stewart-\$1,905.31; Boetger/Caitlin-\$1,633.46; Brandt/Todd-\$2,477.00; Buechler/Robert-\$2,009.38; Burgeson/Michael-\$2,477.00; Crissey/Preston-\$1,696.00; Erickson/Joseph-\$1,654.04; Foote/Jason-\$2,163.54; Frey/Brandon-\$1,654.04; Hagemann/Dustin-\$1,838.00; Johnson/Jeffrey-\$2,013.23; Larson/Dean-\$2,214.12; McNinch/Jeremy-\$1,717.38; Moser/Darren-\$2,271.58; Murguia/Javier-\$2,041.38; Neumayer/Brian-\$1,674.88; Nolz/Patrick-\$2,008.61; O'Farrell/Sarah-\$1,909.16; Olson/Jeremy-\$1,739.04; Parker/Brad-\$2,162.00; Paulsen/Brian-\$3,693.96; Pekarek/Kyler-\$1,738.42; Rothenberger/Monty-\$2,051.00; Rus/Samantha-\$1,654.04; Schindler/Scott-\$1,717.38; Shoberg/Gregory-\$2,013.23; Sprakel/Marietta-\$1,603.84; Steinbach/Donna-\$1,506.46; Brasel/Lisa-\$1,496.50; Kurtenbach/Thomas-\$3,194.88; Nickles/Larry-\$2,509.80; Arens/James-\$1,760.35; Binde/Brad-\$2,106.80; Haberman/Adam-\$3,004.58; Horton/Ann-\$2,656.41; Mertens/Camille-\$1,260.72; Moser/Bradley-\$2,832.61; Delozier/Darrick-\$1,557.50; Frick/Dan-\$1,921.46; Graff/Guy-\$1,276.58; Groves/Jordan-\$1,308.92; Huber/Marlon-\$1,704.00; Mueller/Peter-\$1,945.04; Potts/Corey-\$2,308.92; Rohde/Levi-\$1,848.80; Schroeder/Roger-\$1,743.08; Stuen/Shawn-\$1,276.58; Ulmer/Bruce-\$1,735.38; Vellek/Richard-\$1,610.46; Ishmael/Maria-\$1,343.50; Miles/Connie-\$1,731.54; Gobel/Dylan-\$1,376.16; Roinstad/Mike-\$2,043.61; Ryken/Robert-\$2,032.96; Dobrovolny/Linda-\$1,853.38; Lippert/Susan-\$1,276.58; Raiche/Amanda-\$1,634.12; Schmidt/Dana-\$1,518.96; Sobocinski, Scott-\$1,292.65; Wibbels/Kathleen-\$2,820.04; Eskens/Rebecca-\$1,292.19; Frick/Brian-\$1,786.08; Gleich/John-\$1,592.31; Kortan/Lisa-\$1,853.31; LaCroix/Brittany-\$1,848.80; Larson/Todd-\$3,320.19; McHenry/Chasity-\$1,308.92; Snook/James-\$2,611.04; Snyder/Robert-\$1,474.19; VanWinkle/Michael-\$1,530.27; Grotenhuis/Tracey-\$1,872.73; Hochstein/Sarah-\$949.50; Moderegger/Michele-\$1,245.80; Orr/Brittany-\$1,830.23; Wubben/Robert-\$1,778.38; Allington/Christopher-\$1,308.00; Brasel/Virgil-\$1,615.54; Dather/Roger-\$1,591.80; Hanson/Douglas-\$1,726.27; Hussein/Julia-\$1,916.35; Schindler/Edna-\$1,324.50; Storgaard/Kimberly-\$1,611.69; Wong/Vanessa-\$1,324.50; Bentley/Daniel-\$1,443.77; Chytka/Sage-\$1,848.19; Garvey/Timothy-\$2,016.27; Hines/Gordon-\$2,252.61; Kuehler/Dave-\$1,786.08; Mason/Daniel-\$1,825.46; Peterson/Alan-\$2,017.46; Schantz/Dwayne-\$1,613.77; Tramp/Jason-\$1,721.65; Arens/Michael-\$1,749.31; Dewald/Richard-\$2,335.65; Goodmanson/Kyle-\$2,930.50; Gusso/Gregory-\$2,120.31; Hanson/Tanner-\$2,398.16; Hoilien/Matthew-\$1,425.80; Kirchner/Leslie-\$1,499.54; Monson/Joshua-\$1,443.77; Robinson/Donnie-\$1,636.88; Bornitz/Chris-\$1,759.96; Carda/Brian-\$1,743.08; Carda/Garrett-\$1,276.58; Gullikson/Devin-\$1,245.00; Lee/Michael-\$1,717.46; Nighbert/Matthew-\$1,509.69; Ruter/Dylan-\$1,276.58; Vanwinkle/Logan-\$1,245.00; Feilmeier/Michael-\$1,735.38; Kruse/Thomas-\$1,245.00; Lee/Larry-\$1,839.84; Lee/Sheldon-\$1,276.58; Robb/Mary-\$1,342.96; Stocking/Gail-\$1,498.77; Jeffers/Thomas-\$1,829.04; Jensen/Douglas-\$1,743.08; Schieffer/Amanda-\$1,480.38; Wampol/Rockie-\$2,393.42; Kulhavy/Kevin-\$1,635.80; Steffen/Marvin-\$1,911.16.

MONTHLY:

Carda/David-\$448.82; Ferdig/Christopher-\$448.82; Gross/Charles-\$611.64; Hoffner/Jacob-\$448.82; Johnson/Nathan-\$448.82; Knoff/David-\$448.82; Maibaum/Anthony-\$448.82; Miner/Amy-\$448.82; Sommer/Craig-\$448.82.

HOURLY:

Den Herder/Ross-\$818.27; Bertsch/Amy-\$11.50; Hannemann/Peggy-\$8.65; Thompson/Daniel-\$15.00; Simonsen/Robert-\$11.8743; Bosch/Teresa-\$10.75; Criss/Lynn-\$8.65; Hamberger/Peggy-\$10.50; Lanning/Glenda-\$18.0289; Larson/Sarah-\$10.25; Nedved/Elizabeth-\$10.50; Reifenrath/Loren-\$13.1231; Schroeder/Rebekah-\$10.00; Stewart/Greg-\$9.05; Uhing/Lynnette-\$10.50; Becker/Ashli-\$9.05; Benjamin/Brianna-\$8.85; Benson/Colby-\$9.05; Bergeson/Dawn-

\$20.00; Bergeson/Kyle-\$8.80; Bertram/Collin-\$8.80; Bormann/Brittini-\$8.80; Brockberg/Avery-\$9.30; Burton/Arnie-\$20.00; Cappy/Alison-\$8.55; Carter/Elizabeth-\$10.80; Cheskie/Drew-\$9.50; Cihak/John-\$20.00; Dewitt/Julie-\$9.55; Driver/Joshua-\$8.55; Duncan/Kylee-\$8.55; Dykstra/Gerrit-\$8.55; Erdmann/Tracie-\$10.25; Fejfar/Brian-\$20.00; Fender/Trevor-\$20.00; Forman/Karie-\$11.80; Forrer/Samuel-\$8.80; Frank/Kaitlyn-\$9.05; Geigle/Brianna-\$9.55; Gill/Danielle-\$11.25; Gillis/Danielle-\$8.80; Gould/Courtney-\$8.55; Groseth/Laura-\$20.00; Grossenburg/Jenna-\$9.55; Groves/Justin-\$8.80; Gurney/Doug-\$20.00; Gurney/Lynne-\$20.00; Gurney/Tyler-\$20.00; Haak/Ashtyn-\$9.80; Haak/Logan-\$10.00; Hastreiter/Gerry-\$8.80; Hastreiter/Leo-\$8.55; Hauser/Katie-\$9.30; Heinz/Nikki-\$11.50; Herman/Marla-\$11.25; Herman/Norm-\$20.00; Houdek/Jordan-\$9.05; Houdek/Rachel-\$8.55; Hudson/Tyler-\$13.55; Hunhoff/Reid-\$9.80; Hunhoff/Walker-\$9.50; Huntley/Arion-\$8.55; Irwin/Lisa-\$8.55; Jensen/Benjamin-\$9.55; Jensen/Jessica-\$11.25; Johnson/Mackenzie-\$9.30; Johnson/Madison-\$8.55; Johnson/Rebecca-\$14.50; Jones/Harold-\$20.00; Kaitfors/Mason-\$8.55; Kelly/Brianna-\$9.30; Kelly/Joseph-\$9.75; Kinsley/Christopher-\$9.50; Kinsley/Susanna-\$11.25; Kline/Rick-\$20.00; Kloth/Sierra-\$20.00; Kokesh/Dave-\$20.00; Kokesh/Katrianna-\$8.80; Koller/Julie-\$11.75; Kouri/Sophie-\$8.55; Kruse/Annie-\$9.30; Kusek/Noel-\$8.55; Labarge/Emilee-\$8.80; Labrie/Carie-\$11.80; Law/Barbara-\$11.50; Leonard/Ali-\$8.80; Liebig/Kyra-\$9.30; Likness/Arlin-\$8.55; Likness/Jase-\$9.05; Loecker/Kayla-\$10.00; Loecker/Mary-\$11.50; Lorenzen/Lavonne-\$11.50; Luken/Erin-\$8.55; Marquardt/Doug-\$20.00; Mazankowski/Ashley-\$8.80; McGlone/Tony-\$8.55; Miller/Daniel-\$20.00; Mitchell/Abigail-\$9.30; Mitchell/Daniel-\$8.55; Moderegger/Ryan-\$8.80; Mogensen/Alexander-\$8.55; Mueller/Amberlee-\$10.05; Murray/Savanna-\$8.80; Noble/Robert-\$9.05; Noble/Tanner-\$8.55; Peitz/Andrew-\$9.55; Peterson/Sharlotte-\$11.80; Pigney/Gary-\$20.00; Pinkleman/Lonnie-\$20.00; Raab/Tracy-\$11.50; Ray/Susan-\$20.00; Reichert/Melinda-\$11.50; Reichle/Roy-\$11.80; Reiff/Rachel-\$9.05; Rockne/Hunter-\$8.55; Rockne/Lucas-\$9.30; Rockne/Sara-\$9.30; Rockne/Vanessa-\$9.50; Roth/Case-\$8.80; Roth/Curtis-\$9.25; Roth/Kylie-\$8.55; Roy/Tristan-\$9.55; Schenk/Meghan-\$9.05; Schieffer/Patty-\$10.80; Schmidt/Katrina-\$11.50; Schultheis/Candice-\$11.25; Schuurmans/Paige-\$8.80; Sejnoha/Alexis-\$9.30; Smith/Saladin-\$9.05; Spak/Allison-\$11.80; Steffen/Kelli-\$8.55; Steil/Ruth-\$11.50; Stewart/Courtney-\$9.50; Stibral/Twila-\$11.80; Suing/Donald-\$20.00; Sutera/Kelsey-\$9.30; Taggart/Brady-\$8.75; Thomas/Heather-\$11.50; Thompson/Amber-\$8.80; Thorson/James-\$20.00; Tirrel/Bruce-\$20.00; Trail/Jenna-\$9.05; Tramp/Denise-\$11.75; Ulmer/Logan-\$10.05; Uttecht/Lauren-\$9.05; Wagner/Larry-\$9.05; Wallis/Maggie-\$9.80; Washburn/Jeremy-\$20.00; Westernman/Kelsey-\$8.55; Wieseler/Blake-\$8.55; James/Coleton-\$12.00; Newberry/Gretchen-\$15.00; Kruse/Jason-\$12.25; Robinson/Shay-\$10.00; Rye/Terry-\$14.25; Barta/Kelia-\$8.55; Bowker/Kobe-\$8.55; Conover/Derek-\$8.55; Cooke/Jon-\$8.80; Emmick/Cameron-\$8.55; Erickson/Chase-\$9.05; Guthmiller/Jannifer-\$9.55; Haak/Lance-\$8.55; Hilson/Matthew-\$9.05; Huether/Chase-\$8.55; Hummel/Phillip-\$8.55; Husman/Maddie-\$9.80; Jensen, Jr./Keith-\$9.00; Jensen/Mark-\$9.55; Johnson/Alec-\$8.80; Kenney/Baylee-\$8.55; Kreitzinger/Matthew-\$8.55; Metz/Jason-\$9.55; Paulsen/Quinn-\$8.55; Rodig/Jane-\$10.05; Rodig/Katie-\$9.05; Rodig/Kylie-\$8.80; Rodig/Morgan-\$8.55; Rodriguez/Jacob-\$8.80; Sime/Brett-\$14.00; Wagner/Logan-\$9.00; Waiter/Timothy-\$8.55; Wortmann/Chelsea-\$8.55.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

Action 17-03

Moved by Commissioner Knoff, seconded by Commissioner Ferdig, that the following items on the consent agenda be approved.

1. Possible Quorum Event

February 8, 2017, at Minerva's, no official commission action

**Roll Call:** All members present voting "Aye;" voting "Nay;" None.

Motion adopted.

Action 17-04

Resolution 17-01 approving the contract with Millennium Recycling, Inc., of Sioux Falls, South Dakota, for the implementation of single stream recycling was considered. (Memorandum 17-01) Jake Anderson, owner of Millennium Recycling, was present to answer questions about the proposed contract. Moved by Commissioner Knoff, seconded by Commissioner Johnson, to adopt Resolution 17-01.

**RESOLUTION 17-01**  
**Agreement between Millennium Recycling, Inc. and the**  
**City of Yankton**

WHEREAS, the City Commission at their June 13, 2016, City Commission Meeting approved moving forward with the implementation of Single Stream Recycling & Roll Cart Solid Waste Collection System; and

WHEREAS, the City of Yankton applied to the Department of Environment and Natural Resources Solid Waste Management Program for possible grant and loan funding; and

WHEREAS, the current City of Yankton source separated recyclable materials processing with Joint Powers does not include single stream recyclable material processing; and

WHEREAS, the City of Yankton consulted Millennium Recycling, Inc. of Sioux Falls as a possible vendor to accept single stream recyclable material.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approve entering into Material Purchase Agreement with Millennium Recycling, Inc. of Sioux Falls, South Dakota for the acceptance of the recyclable single stream materials collected by the City of Yankton and authorizing the City Manager as the City's authorized representative and empowers the City Manager the authority to sign the Agreement on behalf of the City.

**Roll Call:** All members present voting "Aye;" voting "Nay;" None.  
Motion adopted.

Action 17-05

Moved by Commissioner Carda, seconded by Commissioner Knoff, to adjourn at 7:22 p.m.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

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C.N. Gross  
Mayor

ATTEST:

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Al Viereck  
Finance Officer

Published January 18, 2017



Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AMG OCCUPATIONAL MEDICIN @FY@ CDL DRUG TESTING	31.50	PROFESSIONAL SERVICES	601.601.202		2602300	015641	P 795 00001
AVERA SACRED HEART HOSPI @FY@ CDL DRUG TESTING	27.00	PROFESSIONAL SERVICES &	637.637.202		12.31.19	015642	P 795 00002
@FY@ CDL DRUG TESTING	54.00	PROFESSIONAL SERVICES	601.601.202		12.31.19	015642	P 795 00003
	81.00	*VENDOR TOTAL					
BANNER ASSOCIATES INC @FY@ SCALE SITE CONST	4,160.12	BUILDING & STRUCTURES	637.638.320		27381	014993	P 795 00005
@FY@ WATER FILL DESIGN	1,949.00	FILL STATION DESIGN	602.602.361		27393	017756	P 795 00004
	6,109.12	*VENDOR TOTAL					
BARTLETT & WEST INC @FY@ LIFT STATION CONST	146,551.60	LIFT STATION REHAB	611.611.324		730058089	016144	P 804 00003
@FY@ LIFT STATION STUDY	5,340.00	PROFESSIONAL SERVICES	611.611.202		730059696	016166	P 804 00002
	151,891.60	*VENDOR TOTAL					
BROSZ ENGINEERING INC @FY@ PINE ST BRIDGE	13,980.00	PINE ST BRIDGE	207.221.391		2963-2964	017625	P 795 00006
BUHL'S LAUNDRY CLEANERS @FY@ UNIFORM ALTERATION	15.00	UNIFORMS	101.111.244		6550	018237	P 795 00007
CEDAR COUNTY NEWS @FY@ ADVERTISMENT	58.20	ADVERTISING	203.203.211		19557	076804	P 795 00008
CEDAR KNOX PUBLIC POWER @FY@ ELECT-DEC	745.42	ELECTRICITY	601.601.272		1.10.17	005176	P 795 00009
@FY@ ELECT-DEC	607.52	ELECTRICITY	201.201.272		1.10.17	005243	P 795 00010
	1,352.94	*VENDOR TOTAL					
CITY OF YANKTON-LANDFILL @FY@ GARBAGE	12.00	LANDFILL	601.601.276		262105	076911	P 795 00011
CITY OF YANKTON-PARKS @FY@ LANDFILL CHARGES	96.64	LANDFILL	201.201.276		1.11.17	003889	P 795 00012
D & G CONCRETE CONST. @FY@ HWY 50 PHASE 2	25,117.07	EAST HWY 50 UTILITY RECO	602.602.334		1.11.17	016165	P 795 00013
@FY@ HWY 50 PHASE 2	25,117.06	EAST HWY 50 UTILITY RECO	611.611.334		1.11.17	016165	P 795 00014
	50,234.13	*VENDOR TOTAL					
DAKOTA BEVERAGE CO INC @FY@ BEER	44.38	BEER	641.641.718		1.12.17	076913	P 795 00015
DANKO EMERGENCY EQUIPMEN @FY@ SMOKE MACHINE	389.00	REP. & MAINT. - EQUIPMEN	101.114.221		81305	075799	P 804 00001

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DEPT OF CORRECTIONS							
@FY@ DOT WORK PROGRAM	183.45	REP. & MAINT. - BUILDING	201.201.223		1807316	076803	P 795 00016
@FY@ DOT WORK PROGRAM	183.45	REP. & MAINT. - TRAIL	204.204.223		1807316	076803	P 795 00017
@FY@ DOT WORK PROGRAM	183.45	REP. & MAINT. - BUILDING	621.621.223		1807316	076803	P 795 00018
@FY@ DOT WORK PROGRAM	183.44	REP. & MAINT. - BUILDING	641.641.223		1807316	076803	P 795 00019
	733.79	*VENDOR TOTAL					
DESIGN SOLUTIONS & INTEG							
@FY@ TROUBLE SHOOTING	920.25	REP. & MAINT. - PLANT	601.601.221		20794	018279	P 795 00020
DOUGHERTY & COMPANY LLC							
@FY@ SERVICE FEE	700.00	PROFESSIONAL SERVICES	611.611.202		1.18.17	018548	P 795 00067
FIRST DAKOTA NAT'L BANK							
@FY@ AGENCY FEE	1,000.00	OTHER DEBT SERVICE	101.114.431		1.9.17	018525	P 795 00021
FLEXIBLE PIPE TOOL COMPA							
@FY@ NOZZLE	535.40	REP. & MAINT. - COLLECTI	611.611.226		20619	016111	P 795 00022
GEOTEK ENG & TESTING SER							
@FY@ TESTING	240.00	MAPLE ST, 6TH TO 8TH	506.574.364		16299A2IN	017629	P 795 00023
GRIDOR CONSTRUCTION, INC							
@FY@ LIFT STATION CONST	79,339.52	LIFT STATION REHAB	611.611.324		1.16.17	017767	P 795 00025
HAWKINS INC							
@FY@ CHEMICALS	630.70	CHEMICALS & GASES	203.203.240		4001606	076738	P 795 00027
HDR ENGINEERING INC							
@FY@ COLLECTOR WELL	14,169.02	COLLECTOR WELL	602.602.360		1200030526	069882	P 795 00026
JIM TRAMP CONSTRUCTION							
@FY@ SIDEWALK	1,680.90	ROAD MATERIALS	101.123.239		1.4.17	018419	P 795 00056
KVHT RADIO STATION							
@FY@ ADVERTISEMENT	20.00	ADVERTISING	203.203.211		0515	076805	P 795 00028
LIGHT AND SIREN							
@FY@ SPOTLIGHTS	344.00	GARAGE PARTS	801.801.249		12000	016074	P 795 00029
LOBEPRO ROTARY PUMPS							
@FY@ ROTARY PUMP	5,869.30	REP. & MAINT. - PLANT	611.611.221		2770	017991	P 795 00030
LONG'S PROPANE INC							
@FY@ PROPANE	503.10	FUEL-HEATING	641.641.273		73311	074860	P 795 00031
MAXIMUM SOLUTIONS INC							
@FY@ SOFTWARE	13,750.00	PROFESSIONAL SERVICES	203.203.202		19774	015477	P 795 00033

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MCLAURY ENGINEERING INC @FY@ HWY 50 CONSTRUCTION	25,104.75	LIFT STATION FORCE MAIN	611.611.327		24340-24290	016162	P	795	00032
MIDAMERICAN ENERGY @FY@ FUEL-DEC	9.25	FUEL-GENERATOR	101.115.273		1.18.17	003252	P	804	00004
@FY@ FUEL-DEC	2,248.77	HEATING FUEL - GAS	637.637.273		1.18.17	003252	P	804	00005
@FY@ FUEL-DEC	825.90	FUEL-HEATING	601.601.273		1.18.17	003252	P	804	00006
@FY@ FUEL-DEC	637.22	FUEL-HEATING	101.114.273		1.18.17	003253	P	804	00007
@FY@ FUEL-DEC	303.72	FUEL-HEATING	641.641.273		1.18.17	003253	P	804	00008
@FY@ FUEL-DEC	15.00	FUEL-HEATING	202.202.273		1.18.17	003253	P	804	00009
@FY@ FUEL-DEC	1,037.58	FUEL-HEATING	201.201.273		1.18.17	003253	P	804	00010
@FY@ FUEL-DEC	1,703.04	FUEL-HEATING	101.127.273		1.18.17	003254	P	804	00011
@FY@ FUEL-DEC	1,104.23	FUEL-HEATING	801.801.273		1.18.17	003254	P	804	00012
@FY@ FUEL-DEC	50.00	ROAD MATERIALS	101.123.239		1.18.17	003254	P	804	00013
	7,934.71	*VENDOR TOTAL							
NORTHERN TRUCK EQUIPMENT @FY@ FLASHER LIGHT BAR	993.20	GARAGE PARTS	801.801.249		025843	016083	P	795	00034
OBSERVER @FY@ CHRISTMAS CONCERT	408.00	ADVERTISING	203.203.211		2016	076802	P	795	00035
PRESS DAKOTA MSTAR SOLUT @FY@ CHRISTMAS CONCERT	469.44	ADVERTISING	203.203.211		11.22.16	076795	P	795	00044
@FY@ NOTICE	13.67	DOUGLAS, ANNA TO 31ST	504.581.391		2504	018409	P	795	00036
@FY@ COMMISSION MINUTES	231.18	PUBLISHING	101.101.211		2504	018359	P	795	00038
@FY@ COMMISSION MINUTES	376.40	PUBLISHING	101.101.211		2504	018360	P	795	00039
@FY@ ORDINANCE #990	37.24	PUBLISHING	101.101.211		2504	018513	P	795	00041
@FY@ ORDINANCE #992	40.54	PUBLISHING	101.101.211		2504	018521	P	795	00042
@FY@ ORDINANCE #990	24.73	PUBLISHING	101.106.211		2504	018415	P	795	00043
@FY@ NOTICE	26.77	PUBLISHING	101.106.211		2509	018489	P	795	00037
@FY@ HOLIDAY ADS	177.28	PUBLISHING	631.631.211		2509	016070	P	795	00040
	1,397.25	*VENDOR TOTAL							
RDO EQUIPMENT COMPANY @FY@ SERVICE CALL	288.55	GARAGE PARTS	801.801.249		26474	016085	P	795	00045
SCHMIDT/WILLARD @FY@ LIME REMOVAL	40,250.00	SLUDGE REMOVAL	601.601.228		211225	018290	P	795	00046
SCHROEDER/BRENDA @FY@ REFUND	72.00	ANNUAL MEMBERSHIPS	203.3740		1.10.17	076801	P	795	00047
@FY@ REFUND	5.40	SALES TAX PAYABLE	203.2073		1.10.17	076801	P	795	00048
	77.40	*VENDOR TOTAL							
SOUTH DAKOTA ONE CALL @FY@ MESSAGE FEE	35.17	LOCATES	601.601.208		3378	016164	P	795	00065
@FY@ MESSAGE FEE	35.18	LOCATES	611.611.208		3378	016164	P	795	00066
@FY@ MESSAGE FEE	220.50	LOCATES	601.601.208		3722-3378	016164	P	795	00049
@FY@ MESSAGE FEE	220.50	LOCATES	611.611.208		3722-3378	016164	P	795	00050
	511.35	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
STERN OIL CO INC @FY@ FUEL	23,900.40	GARAGE GASOLINE & LUBRIC	801.801.238		068-069	015792	P 795 00051
SWEENEY CONTROLS COMPANY @FY@ COMPUTER UPGRADE	15,000.00	EQUIPMENT	611.611.350		12912	017984	P 795 00052
TAC VIEW INC @FY@ TAC VIEW	6,022.00	EQUIPMENT	101.111.350		771	018210	P 795 00053
TITLELIST @FY@ GOLF BALLS	25.50	GOLF BALLS	641.641.760		903491508	015913	P 795 00054
TODD, INC/MICHAEL @FY@ SIGNS	1,991.48	ROAD MATERIALS	101.123.239		99876	016080	P 795 00055
TRUCK TRAILER SALES INC @FY@ REPAIRS	1,778.27	GARAGE PARTS	801.801.249		187-183-169-26	015793	P 795 00057
WATER & ENV ENG RESEARCH @FY@ TESTING	211.00	PROFESSIONAL SERVICES	601.601.202		3581	018289	P 795 00058
WELFL CONSTRUCTION CORP @FY@ COLL WELL C-20-14	3,164.73	COLLECTOR WELL	602.602.360		1.11.17	013349	P 795 00059
@FY@ FILL STATION C-20-6	28,997.09	FILL STATION DESIGN	602.602.361		12.31.16	015822	P 804 00014
	32,161.82	*VENDOR TOTAL					
XEROX CORPORATION @FY@ COPIER LEASE	209.37	ACCOUNTS RECEIVABLE	713.1311		87503363	003853	P 795 00060
XEROX CORPORATION @FY@ COPIER LEASE	112.40	ACCOUNTS RECEIVABLE	713.1311		87503364	003976	P 804 00015
@FY@ COPIER LEASE	167.28	CONTRACTED SERVICES	203.203.204		87503365	003971	P 795 00062
@FY@ COPIER LEASE	225.94	COPIES	101.111.234		87503366	003976	P 795 00061
	505.62	*VENDOR TOTAL					
YANKTON AREA ICE ASSOCIA @FY@ 2016 FINAL PAYMENT	2,399.39	CONTRACTUAL AGREEMENT	203.203.213		1.3.16	068731	P 795 00063
YANKTON COUNTY AUDITOR @FY@ SAFETY CNT SHARE	9,206.37	RENT FOR SAFETY CENTER	101.111.212		1.11.17	018377	P 795 00064
YANKTON JANITOR SUPPLY I @FY@ CLEANING SUPPLIES	274.98	REP. & MAINT. - BUILDING	101.114.223		344-450	075798	P 804 00016

Schedule of Bills

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	515,382.90							

RECORDS PRINTED - 000082

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	23,942.04
201	PARKS AND RECREATION	1,925.19
202	PARK IMPROVEMENT	15.00
203	SUMMIT ACTIVITY CENTER	17,980.41
204	MARNE CREEK	183.45
207	BRIDGE AND STREET	13,980.00
504	INFRASTRUCT IMP CONSTRUCT	13.67
506	SPECIAL CAPITAL IMPROV	240.00
601	WATER OPERATION	43,305.74
602	WATER RENEWAL/REPLACEMENT	73,396.91
611	WASTE WATER OPERATION	303,813.31
621	CEMETERY OPERATION	183.45
631	SOLID WASTE	177.28
637	JOINT POWER	6,435.89
641	GOLF COURSE	1,060.14
713	COPIES & POSTAGE	321.77
801	CENTRAL GARAGE	28,408.65
TOTAL ALL FUNDS		515,382.90

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	515,382.90
TOTAL ALL BANKS		515,382.90

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

.....

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## OFFICE OF THE CITY MANAGER

[www.cityofyankton.org](http://www.cityofyankton.org)

VOL. 52, NUMBER 2

### Commission Information Memorandum

The Yankton City Commission meeting on Monday, January 23, 2017, will begin at 7:00 pm.

#### Non-Agenda Items of Interest

##### 1) Community Development Update

The City annually reports to the South Dakota Department of Environment and Natural Resources (DENR) on progress towards our Storm Water Management Plan goals. Managing our storm water system is an interdepartmental effort. During the most recent review of our Plan, the DENR identified one area for required improvement, our plan for identifying areas in greatest risk of illicit discharges or dumping into the storm sewer system. We amended our plan to more clearly identify the priority areas and DENR accepted our submission. We remain in good standing with the DENR and continue to work towards our plan goals. At the state level we are in the early stages of renewing what is called the general permit. This means that DENR will be reviewing their storm water policies for all municipalities and over the next couple of years working with communities like us to reevaluate our storm water plans and make goals to continue to keep our waterways clean. Our most basic principal of storm water management in Yankton is trying to make sure that only rain (and melted snow) end up in the storm sewer, Marne Creek, and eventually the Missouri River.

##### 2) Human Resources Update

Communication Dispatcher Vanessa Wong has resigned from employment. Her last day of employment was January 16. We have a Communication Dispatcher hiring list that is still in effect and we will utilize it to fill this open position.

##### 3) Library Update

**Food for Fines:** We collected 28 cans of fruit in January for the Contact Center. We will be collection soap February 1-10. Tonya will be meeting with Jennifer at the Contact Center soon to discuss what items they'd like to have us collect this year.

**Friends of the Library:** The Friends of the Library meeting was rescheduled until January 30, due to winter weather.

**Children's Programming:** Children's programming is back in full swing after a winter break. We have 3 sessions of Story Time, 2 sessions of Toddler Story Time, a rotating afterschool activity on Thursdays, and Wii play time on Fridays each week.

##### 4) Police Department Update

Lieutenant Todd Brandt and Detective Sarah O'Farrell received "Excellence in Victim Services" from our local shelter. Both have been intricate parts of the local response to victims, and are well deserving of the award.

YPD continues to work on contracts with Heartland Humane Society and the firing range agreement.

We are already receiving requests for summer programs and are assigning personnel accordingly.

Chief Paulsen took part in the SD Chief's mid-winter meeting, January 18<sup>th</sup>.

### **5) Finance Update**

As previously mentioned, City Commissioners whose terms expire in May are Chris Ferdig, Jake Hoffner, and Craig Sommer. The first day that interested parties can circulate nominating petitions is Friday, January 27 for the April 11 municipal election. The filing deadline for nominating petitions is by 5:00 p.m. on Friday, February 24. Registered voters of the City of Yankton may sign up to three petitions, the number of vacancies on the commission.

During the winter months, residential utility customers often ask how their sewer rate is calculated. The residential rate is based on an average of their water consumption during the months of December, January and February as billed in January, February and March of each year. This sets their maximum rate for the coming year. Residential sewer rates are adjusted annually and are reflected in the April utility billing.

Please see the enclosed Monthly Finance Report and the preliminary Revenues and Expenditure Report for December 2016.

### **6) Information Services Update**

We are moving ahead with new software and upgrades for Community & Economic Development (SmartGov new building permit and inspection software), Summit Activities Center (MaxGalaxy new membership and activity software), and Golf (FORE reservation course management software). The building software is a new installation. The membership software is a new combined solution for the Summit Activities Center and replaces two existing software packages. The FORE software is a major revision upgrade and will help meet security requirements for PCI – credit card security requirements and will add some additional integration features for the new driving rage ball dispenser.

### **7) Public Works Department Update**

Staff continues to prepare for single stream recycling and roll cart collection implementation in the spring of 2017. Included in this packet are the bid awards for the roll carts, cart tippers, and walking floor semi-trailer. Bids will be opened on February 9<sup>th</sup> for a semi-tractor.

Street department staff continue to perform winter maintenance projects both on equipment and the streets.

With the turn of the calendar year comes a new construction season. A bid package for pavement replacement on 25<sup>th</sup> Street from Douglas Avenue to Mulberry Street has been prepared and advertised. A bid opening has been scheduled for February 16, 2017. Staff will review bids and have a recommendation for the February 27<sup>th</sup> commission meeting.

Sample advertisements for the 21<sup>st</sup> Street reconstruction and West City Limits Road reconstruction projects have been included for your review. You can expect to find sample advertisements for the remaining construction projects for 2017 in future packets.

The Engineering Department has received development plans for the old Circle C Trailer Park property. Engineering staff are currently reviewing the submittals to ensure that they meet our standards.



**8) Environmental Services Update**

Water treatment and distribution/collection staff have been working on the final design of the Water Treatment Plant. City staff has also been working with District III and the South Dakota Department of Environment and Natural Resources (SD DENR) on the final funding package. HDR is on schedule to have the design completed in early February. The project will be advertised for bids in late February with a bid opening in late march. Bids will be scheduled to be considered by the City Commission at the April 10<sup>th</sup> meeting contingent upon SD DENR approval.

Staff is busy planning for next year's projects. Staff will be televising and inspecting sanitary and storm sewer lines for any needed repairs or replacements in project areas. Staff will also be cutting in water main valves along projects to reduce long shutoffs.

The Water and Wastewater Departments will also renewing memberships to the American Water Works Association (water) and the Water Environment Federation (wastewater).

**9) Fire Department Update**

The Insurance Services Office (ISO) will be doing a review of Yankton's Pubic Protection Class rating. ISO will be visiting on January 25 to review the Fire Department, Water System and Dispatch which are all a part of our rating. Our current rating is 3 out of 10, with 10 being the worst and 1 being the best. We will keep you informed when we hear back from ISO on our new rating.

The Ladder Truck has been taken to the factory dealer in Snyder NE for some repairs. It should be back in service next week.

**10) Monthly reports**

Minutes from the Planning Commission and Airport Advisory Board are also included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson  
City Manager

## FINANCE MONTHLY REPORT

Activity	DEC 2016	DEC 2015	DEC 2016 YTD	DEC 2015 YTD
<b>UTILITY BILLING:</b>				
<b>Water</b>				
Water Sold (in gallons per 1,000)	43,383	40,769	738,661	700,160
Water Billed	\$384,118.10	\$344,290.13	\$5,585,938.85	\$5,182,360.30
Basic Water Fee/Rate per 1000 gal.	\$18.81/\$5.39	\$15.91/\$5.23		
Number of Accounts Billed	5,267	5,264	63,698	63,417
Number of Bills Mailed	5,267	5,264	63,698	63,417
Total Meters Read	5,606	5,553	66,927	66,787
Meter Changes/pulled	2	2	39	40
Total Days Meter Reading	1	1	12	12
Misreads found prior to billing	-	-	1	-
Customers requesting Rereads	-	-	-	-
<b>Sewer</b>				
Sewer Billed	\$279,296.68	\$257,625.80	\$3,453,941.30	\$3,233,765.63
Basic Sewer Fee/Rate per 1000 gal.	\$9.23/\$5.59	\$8.79/\$5.32		
<b>Solid Waste</b>				
Solid Waste Billed	\$95,139.31	\$80,056.87	\$996,292.96	\$932,425.98
Basic Solid Waste Fee	\$20.18	\$17.13		
<b>Total Utility Billing:</b>	<b>\$758,554.09</b>	<b>\$681,972.80</b>	<b>\$10,036,173.11</b>	<b>\$9,348,551.91</b>
<b>Adjustment Total:</b>	<b>(\$360.88)</b>	<b>(\$380.00)</b>	<b>(\$10,458.46)</b>	<b>(\$3,925.98)</b>
Misread Adjustments	\$0.00	\$0.00	\$0.00	(\$55.86)
Other Adjustments	(\$140.88)	(\$30.00)	(\$8,068.46)	(\$1,580.12)
Penalty Adjustments OFF	(\$220.00)	(\$360.00)	(\$2,460.00)	(\$2,500.00)
Penalty Adjustments ON	\$0.00	\$10.00	\$70.00	\$210.00
New Accounts/Connects	54	45	941	992
Accounts Finaled/Disconnects	124	141	984	899
New Accounts Set up	2	2	46	45
Delinquent Notices	400	418	4,689	4,672
Doorknockers	191	166	1,739	1,723
Delinquent Call List	131	117	1,220	1,115
Notice of Termination Letters	24	15	157	197
Shut-off for Non-payment	5	7	79	71
Delinquent Notice Penalties	\$4,000.00	\$4,180.00	\$46,890.00	\$46,720.00
Doorknocker Penalties	\$0.00	\$0.00	\$15,480.00	\$15,570.00
<b>Other Office Functions:</b>				
Interest Income	\$20,078.62	\$7,839.90	\$178,529.92	\$81,492.69
Interest Rate-Checking Account	0.87%	0.49%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	164	205		
Payments Issued to Vendors	\$2,315,554.75	\$1,035,717.28	\$25,595,254.49	\$26,019,389.10
# of Employees on Payroll	224	209		
Monthly Payroll	\$621,025.60	\$584,771.76	\$5,380,250.27	\$5,356,603.24

\*3 payperiods in December

	01Dec2016 31Dec2016	01Dec2015 31Dec2015	YTD 2016	YTD 2015
101 General Fund				
Revenues	831,035.13	2,139,038.38	10,771,039.09	11,781,809.50
Expenditures	971,166.41	1,193,215.28	8,769,610.04	9,714,457.67
201 Parks				
Revenues	6,533.36	16,940.95	24,752.23	28,642.58
Expenditures	114,151.01	118,545.16	1,254,687.66	1,017,459.84
202 Memorial Pool				
Revenues	68.87	18,574.08	54,140.33	50,407.22
Expenditures	346.20	658.36	172,476.97	180,959.18
203 Summit Activity Center				
Revenues	32,440.11	18,126.97	455,228.66	456,086.27
Expenditures	71,387.31	94,938.15	682,618.52	664,551.06
204 Marne Creek				
Revenues	97.44	88.67	720.56	512.85
Expenditures	8,599.60	50,312.10	97,659.62	126,287.39
205 Casualty Reserve				
Revenues	81.81	45.41	427.08	245.55
Expenditures				
207 Bridge and Street				
Revenues	10,749.14	10,810.46	21,881.16	22,000.24
Expenditures		31,757.50	104,375.00	41,419.95
211 Lodging Sales Tax				
Revenues	72,379.74	126,623.44	569,321.98	603,075.79
Expenditures	1,425.00	11,895.00	506,617.54	353,058.29
241 Infrastructure Improvement				
Revenue	284,518.12	2,783.24	329,406.08	29,521.79
Expenditures				
501-504 Improvements/Capital				
Revenues	68,000.00	74,422.66	580,094.88	363,108.25
Expenditures	229,859.46	(317,160.73)	2,488,283.42	311,351.66
506 Special Capital Improvements				
Revenues	490,582.32	2,521,704.98	3,985,476.50	6,352,603.14
Expenditures	169,585.23	342,619.57	1,260,881.09	1,724,127.93
509 TID #2 Morgan Square				
Revenues	26,998.63	27,981.46	54,694.38	56,687.58
Expenditures	27,347.19	28,343.79	54,694.38	56,687.58
601-604 Water				
Revenues	402,761.74	(2,055,437.35)	14,236,169.72	5,843,389.71
Expenditures	456,045.63	(7,513,570.25)	7,647,979.30	2,772,994.21
611 Wastewater				
Revenues	282,428.10	345,205.28	4,583,055.15	3,345,284.62
Expenditures	846,606.22	(1,247,677.65)	4,592,816.46	2,780,984.91
621 Cemetery				
Revenues	1,211.53	1,758.00	29,286.99	26,808.48
Expenditures	8,759.42	13,363.85	144,288.12	114,403.40
631 Solid Waste Collection				
Revenues	94,043.99	92,238.06	984,568.50	958,868.33
Expenditures	68,608.69	68,836.51	1,036,618.94	873,060.90
637 Joint Powers Landfill				
Revenues	83,626.92	95,695.92	1,207,300.66	1,124,044.82
Expenditures	219,012.45	(22,697.82)	1,916,450.26	1,073,043.34
641 Fox Run Golf Course				
Revenues	14,569.30	27,053.04	693,043.56	767,878.06
Expenditures	53,528.11	5,356.20	940,698.28	848,488.85

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

1<sup>st</sup> - half of January information:

Fitness Classes-	
Early Bird Boot Camp class	49 participants
Power Abs	51 participants
Prime Time Senior class	34 participants
Tabata class	71 participants
Water aerobics	126 participants
Work-Out Express class	29 participants
Yoga classes	97 participants
Zumba class	39 participants

Rentals-	
o Birthday rentals-	13 parties
o SAC courts-	16 hours
o Theater-	4 hours
o Meeting rooms-	11 hours
o City Hall courts-	27 hours
o Capital Building-	2 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	2,180 people
SAC memberships-	912
SAC attendance-	3,810 visits
New members-	42 people

Monday, January 2- No School Special. 33 paid participants. SAC Members free.

Monday, January 9- Winter Swim Lesson Registration for SAC Members.

Tuesday, January 10- Winter Swim Lesson Registration for the general public.

The SAC had an information booth at the Chamber's YankTON Challenge kick-off event.

Brittany LaCroix is attending a four-day Events Management School sponsored by the National Recreation and Parks Association.

Todd and the Recreation Staff are preparing to host the SE Regional South Dakota Special Olympics Basketball Tournament at the SAC on Saturday, February 18, 2017.

Todd and Brittany LaCroix are meeting with the Ribfest committee to plan for 2017.

Todd has been attending the Fireball Run organizational meetings.

Todd and Brittany LaCroix are working on the fireworks order for July 4, 2017.

## **PARKS**

Todd has met with Northwestern Electric to discuss adding additional lighting at the Dog Park. NW Electric will forward a proposal to Todd as a part of an agreement and on-going costs to complete this project in the spring of 2017.

A new floating dock is being constructed and extension to the walkway is being added by the prison in Springfield.

Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs and also helps with removing trees from the City's ROW.

The Parks Department is maintaining City owned sidewalks when it comes to snow and ice removal.

The Parks Department have been trying to maintain the outdoor ice for ice skating this winter but the warm weather days has made it difficult.

## **FOX RUN GOLF COURSE**

Tom Jeffers has worked through the fall and early winter on creating a loyalty rewards for the season pass holders at Fox Run. He is trying to make sure those who spend the most money at the course feel appreciated for their business. Here are the details of the loyalty rewards program:

We've got some exciting news for you! Fox Run has implemented a much anticipated Membership Loyalty Program! Here are the Top 4 Reasons why you'll want to participate in this program....

1. All members of Fox Run Golf Course will pay the previous year's fees when they renew their membership. There is no deadline to renew, but all fees must be paid at the same time by either, Credit Card, Check, Cash, Gift Cards, combinations of the previous 4 or by Electronic Funds Transfer (EFT). Golf Shop Credit may not be used.
2. You will receive a 10% discount when you use your membership card at the Pro Shop or Snack Bar. This does not apply to Green Fees, Cart Fees, Range Fees or Memberships.
3. For all purchases, except the purchases of your Fox Run Membership, you will build reward points. Rewards points can be used on anything including the next year's membership. Rewards points are non-transferable and do not have cash value.
4. Fox Run Members Credit will roll over from year to year while non-members will expire at the end of the year.

The Fox Run Pro-Am Tournament has moved to earlier in the summer starting in 2017: June 30, July 1st, July 2nd. Rockie Wampol and the maintenance staff are on board with the move as well as the Gross brothers who hold the White Whale Tournament around that date. The White Whale will now be the 8<sup>th</sup> of July in 2017.

The simulator is up at the Fox Run Clubhouse. Winter simulator leagues and open golf on the simulator are offered at the clubhouse during the winter months.

City of Yankton  
Airport Advisory Board Meeting Minutes  
For  
November 9, 2016  
(unapproved)

**ROLL CALL**

Present: Jim Cox, Steve Hamilton, Jacob Hoffner, Roger Huntley, Dawn Steffes, George Munn, Jr., and Mark Yonke.

Also present: Amy Nelson, Dave Mingo, and Colleen Bailey

Absent: Mike Roinstad

**MINUTES** – September 21, 2016

**MOTION** -- It was moved by Mark Yonke, and seconded by Steve Hamilton to approve the minutes of September 21, 2016 meeting minutes.

**MOTION – PASSED**

**Monthly Fuel Report** by Dave Mingo

For the month of October, there were 86 transactions. Last year there were a total 116 transactions and 454 gallons of fuel more sold in 2015 compared to 2016.

**Staff Report**

Discussed in specific agenda items below.

**Barrel Hangar Lease Discussion**

One annual tenant raised the concern of nightly transient renters in the barrel hangar interfering with movement of annual tenants getting planes in and out of hangar. Annual tenants have to give Mike Roinstad notice about moving planes. The concerned tenant said transients should be stored elsewhere. It was suggested that the maintenance hangar could be used to store transient aircraft.

**VOR Transition to PBN (Performance Based Navigation)**

Dave Mingo provided a handout from the FAA stating that the VOR at Chan Gurney Airport is on a list to be decommissioned in the 2021-2015 timeframe.

**Crosswind Runway Adjustment**

Dave Mingo provided a handout from Bryan Jacobson of KLJ concerning the relocation / realignment of runway 01-19 to separate it from runway 13-31. Bryan noted that relocating runway 01-19 would require an Airport Layout Plan update, an Environmental Assessment and Land Acquisition, and would have insufficient justification.

**Update on Tile Hangar / Apron Project**

Dave Mingo reported that the Environmental Assessment document is again being revised due to new FAA comments. Bryan Jacobson thinks the 2017 construction window will be missed, and the project design can be done in 2017, and construction in 2018.

### **Changes to Meeting Dates**

Suggested Board meeting dates were Dec 21, Jan 18, Feb 15, Mar 15, April 19.

### **Other Business**

Jacob Hoffner reported that an Avionics Shop guy was interested in possibly starting a business at the airport. The business would need a hangar large enough to store a King Air in it and ramp space. Discussion concerned the readiness of the proposed new airport development area near Wilson Trailer for a hangar and the need for a taxiway, ramp area, and city street access.

### **ADJOURNMENT**

**MOTION** – it was moved by Roger Huntley and seconded by Steve Hamilton.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**CITY of YANKTON**  
**PLANNING COMMISSION MEETING MINUTES**  
for  
**January 9, 2017**

The meeting was called to order at 5:30 p.m. by Vice Chairman Peterson

**ROLL CALL:**

Present – Deb Specht, Dr. Scott Shindler, Mike Healy, Brad Wenande, Bruce Viau, Marc Mooney, Jon Economy, City Commission Liaison Chris Ferdig, Vice Chairman Lynn Peterson and ETJ Member Michael Welch.

Unable to attend: Chairman Steve Pier.

Vice Chairman Peterson asked for approval of the December 12, 2016 meeting minutes.

**MINUTES – December 12, 2016**

- 17-01 **MOTION** – It was moved by Commissioner Shindler and seconded by Commissioner Wenande to approve the minutes for December 12, 2016 with a change in the language related to the plat. The discussion included comments that the plat be required to dedicate a 5 foot utility and pedestrian easement along 10<sup>th</sup> Street.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**MOTION – PASSED**

Mr. Mingo commented that the easement was added to the plat prior to the City Commission consideration of the item at their December 22<sup>nd</sup> meeting.

Vice Chairman Peterson read the consent item to establish February 13, 2017 as the date for a public hearing to consider a rezoning from A-1 Agricultural to I-1 Industrial in the City’s extraterritorial jurisdiction on Lot D in Yaggies Third Addition, excluding the approximate 30’ wide by 650’ long access to Whiting Drive in Section 9, T93N, R55W, Yankton County, South Dakota.

- 17-02 **MOTION** – It was moved by Commissioner Wenande and seconded by Commissioner Mooney to set February 13, 2017 as the date for a public hearing to consider a rezoning A-1 Agricultural to I-1 Industrial in the City’s extraterritorial jurisdiction on Lot D in Yaggies Third Addition, excluding the approximate 30’ wide by 650’ long access to Whiting Drive in Section 9, T93N, R55W, Yankton County, South Dakota.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**MOTION – PASSED** – Moves to February 13, 2017 Planning Commission meeting.



Vice Chairman Peterson read the action item to review plat of Lot 1 of Parcel 3 of Quarry Pines Addition in the NW 1/4 of the NW 1/4 of Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address, 170 Quarry Pines Drive. Jason W. Tramp, owner.

Mr. Mingo described the plat stating this is an additional lot in a previously approved subdivision in Quarry Pines Addition. The street grid requirements have been met and staff recommends approval of the proposed plat.

Commissioner Wenande asked that the plat shows property line is on the section line, does a Right of Way exist? Mr. Mingo stated that it is a dedicated ROW that is unimproved and not open for traffic to travel.

Commissioner Healy asked about the size of the lot. Mr. Mingo stated that the 1 acre lot was large enough for a septic system. He also stated that the City's authority to review the plat in the 3 mile platting jurisdiction is only for the purposes of extending the street grid. This plat will also need to go through the County for approval process. Other similar sized lots in the subdivision have been approved by the County.

17-03 **MOTION** – It was moved by Commissioner Wenande and seconded by Commissioner Viau to approve plat of Lot 1 of Parcel 3 of Quarry Pines Addition in the NW 1/4 of the NW 1/4 of Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address, 170 Quarry Pines Drive. Jason W. Tramp, owner.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**MOTION – PASSED** – Moves to January 23<sup>rd</sup>, 2017 City Commission meeting.

Vice Chairman Peterson read action item to review the replat of Lots 3 and 5, Block 2, Kaiser Overlook Subdivision and a Portion of the NE 1/4 of the NW 1/4, all in Section 15, T93N, R56W of the 5th P.M., Yankton County, South Dakota;

Hereafter to be known as Lot 6, Block Kaiser Overlook Subdivision and a Portion of the NE 1/4 of the NW 1/4, all in Section 15, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address, 3400 West 8th Street, Neal W. Lange, Joan Lange, Robert L. Rezac and Pamela J. Rezac, owners.

Mr. Mingo discussed the reason for replat. It appears that a property owner did some improvements that encroached inadvertently across into another property. The owners have met come up with an amicable agreement. Mr. Mingo also discussed that the west line is on the 16<sup>th</sup> line. After discussing with the City Engineering Department, it was determined that a Right of Way did not need to be dedicated because of the grade going north up the river bluff.

17-04 **MOTION** – It was moved by Commissioner Shindler and seconded by Commissioner Economy to approve the replat of Lots 3 and 5, Block 2, Kaiser Overlook Subdivision and a Portion of the NE 1/4 of the NW 1/4, all in Section 15, T93N, R56W of the 5th P.M., Yankton County, South Dakota;

Hereafter to be known as Lot 6, Block Kaiser Overlook Subdivision and a Portion of the NE 1/4 of the NW 1/4, all in Section 15, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address, 3400 West 8th Street, Neal W. Lange, Joan Lange, Robert L. Rezac and Pamela J. Rezac, owners.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**MOTION – PASSED** – Moves to January 23<sup>rd</sup>, 2017 City Commission meeting.

December Building Report Update - Mr. Mingo stated that the housing unit counts are up over the 10 year average. Mr. Mingo also stated that 2015 had a huge number because of the apartment construction. Commissioner Shindler asked if Mr. Mingo knew whether new people are moving into Yankton or if current residents were moving into new houses since the Westbrook Estates is full. Mr. Mingo stated it could be a combination of both new comers and people leaving apartments to own their own homes. Mr. Mingo also stated that the Yankton Area Progressive Growth have completed some detailed analysis but did not have the results, at this time. Commissioner Specht added that she knew 3 houses recently purchased in Westbrook Estates were bought by people new to the community. Commissioner Specht also stated that the apartments are full and plans for Stage II of the development are being considered.

Mr. Mingo discussed the City’s population, stated to be cautionary regarding any census numbers that are estimates. It is best to focus on the decennial hard count. Past estimates shown in the American Fact Finder for Yankton have not been accurate.

## **ADJOURNMENT**

17-05 **MOTION** – It was moved by Commissioner Wenande and seconded by Commissioner Specht to adjourn at 5:45 PM.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**MOTION – PASSED**

Respectfully submitted,

Dave Mingo  
Secretary

Publishing Dates: T.B.D.

## ADVERTISEMENT FOR BIDS

Notice is hereby given that the City of Yankton, South Dakota, will receive bids for the **21<sup>st</sup> Street Reconstruction from Summit Street to the RR Crossing.**

The project includes the following major construction items:

Removal of Asphalt Pavement	2505	SY
8" PCC Pavement	2470	SY
6" Sidewalk	3930	SF
6" Aggregate Base Course	2597	SY
And Other Miscellaneous Items		

Owner reserves the right to make the award based on the lowest responsive bid.

Sealed bids will be received for the City Commission of the City of Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 PM or may be hand delivered to the place of opening at 3:00 PM on the T.B.D., at which time they will be publicly opened and read in the Second Floor Meeting Room located at 416 Walnut Street in Yankton, South Dakota. Disposition of said bids is expected to be held on the T.B.D., after 7:00 PM, in the Technical Education Center at 1200 W. 21<sup>st</sup> Street, Yankton, South Dakota.

Drawings, Specifications and Contract Documents may be obtained at the City Engineer's Office, 416 Walnut Street, Yankton, SD, 57078, or by calling 605-668-5251.

The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the OWNER in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until the completion of the Contract as specified in the General Conditions.

Each Bid must be accompanied by a certified check, cashier's check or draft in the amount of 5% of the base bid and all add alternates and drawn on a State or National Bank or a 10% bid bond issued by a surety authorized to do business in the State of South Dakota and made payable to the City of Yankton.

The bid guarantee will be retained by the OWNER as liquidated damages if the successful bidder refuses or fails to enter into an Agreement within ten (10) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

Bids may not be withdrawn after the time fixed for opening them. The OWNER reserves the right to reject any and all bids, and to waive any irregularities therein.

Adam Haberman, Public Works Director  
City of Yankton, South Dakota

Publishing Dates: T.B.D.

## ADVERTISEMENT FOR BIDS

Notice is hereby given that the City of Yankton, South Dakota, will receive bids for the **West City Limits Road Pavement Project from the RR Crossing to Golf View Lane.**

The project includes the following major construction items:

Removal of Asphalt Pavement	7161	SY
8" PCC Pavement	6381	SY
6" PCC Approach Pavement	1009	SF
6" Aggregate Base Course	6685	SY
And Other Miscellaneous Items		

Owner reserves the right to make the award based on the lowest responsive bid.

Sealed bids will be received for the City Commission of the City of Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 PM or may be hand delivered to the place of opening at 3:00 PM on the T.B.D., at which time they will be publicly opened and read in the Second Floor Meeting Room located at 416 Walnut Street in Yankton, South Dakota. Disposition of said bids is expected to be held on the T.B.D., after 7:00 PM, in the Technical Education Center at 1200 W. 21<sup>st</sup> Street, Yankton, South Dakota.

Drawings, Specifications and Contract Documents may be obtained at the City Engineer's Office, 416 Walnut Street, Yankton, SD, 57078, or by calling 605-668-5251.

The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the OWNER in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until the completion of the Contract as specified in the General Conditions.

Each Bid must be accompanied by a certified check, cashier's check or draft in the amount of 5% of the base bid and all add alternates and drawn on a State or National Bank or a 10% bid bond issued by a surety authorized to do business in the State of South Dakota and made payable to the City of Yankton.

The bid guarantee will be retained by the OWNER as liquidated damages if the successful bidder refuses or fails to enter into an Agreement within ten (10) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

Bids may not be withdrawn after the time fixed for opening them. The OWNER reserves the right to reject any and all bids, and to waive any irregularities therein.

Adam Haberman, Public Works Director  
City of Yankton, South Dakota

Publishing Dates: January 19 and January 26, 2017

## **NOTICE TO BIDDERS**

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening until 3:00 P.M. on the 2<sup>nd</sup> day of February, 2017, at which time they will be publicly opened and read in the Chambers of the City Commission on the second floor of City Hall, Yankton, South Dakota. Disposition of said bids will be held on the 13<sup>th</sup> day of February, 2017 at 7:30 P.M., City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21<sup>st</sup> Street, Yankton, South Dakota.

Bids will be received on the following:

### **ONE (1) 2011 OR NEWER MODEL 52,000 GVW 6X4 CLASS 8 TRUCK/TRACTOR**

THE DEPARTMENT OF PUBLIC WORKS  
CITY OF YANKTON/SOLID WASTE DIVISION

Copies of the specifications and bidding forms can be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE  
Director of Public Works  
City of Yankton, South Dakota

Dated: January 19, 2017

**-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-**

Publishing Dates: January 19 & January 26, 2017

## **NOTICE TO BIDDERS**

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P. M. on the 2nd day of February, 2017, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 13th day of February, 2017, at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21<sup>st</sup> Street, Yankton, South Dakota.

Bids will be received on the following:

### **ONE (1) NEW 2017 MODEL 56,000 GVW 6x4 CLASS TRUCK**

#### **FOR THE PUBLIC WORKS DEPARTMENT STREET DIVISION**

Copies of the specifications and bidding forms can be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE  
Director of Public Works  
City of Yankton, South Dakota

Dated: January 19, 2017

**-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-**

Publishing Dates: January 19 and January 26, 2017

## **NOTICE TO BIDDERS**

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut St. Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 PM or may be hand delivered to the place of opening until 3:00 PM on the 2nd day of February, 2017, at which time they will be publicly opened and read in the second floor meeting room of City Hall, Yankton, South Dakota. Disposition of said bids will be held on the 13<sup>th</sup> day of February, 2017 at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21<sup>st</sup> Street, Yankton, South Dakota.

Bids will be received on the following:

### **CRUSHING SALVAGED CONCRETE AND ASPHALT**

**FOR THE PUBLIC WORKS DEPARTMENT  
STREET DIVISION**

Copies of the specifications and bidding forms may be obtained at the Office of the Public Works Manager, 700 Levee, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE  
Director of Public Works  
City of Yankton, South Dakota

Dated: January 19, 2017

**-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-**

NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events (on-sale) Liquor License for 1 day, February 18, 2017, from Drotzmann & Portillo, LLC (Steve Drotzmann, Partner), d/b/a Rounding 3<sup>rd</sup> Bar and Casino, NFAA, 800 Archery Lane, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, February 13, 2017 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,  
this 23rd day of January, 2017.



Al Viereck  
FINANCE OFFICER

\_\_\_\_\_ Voice vote



NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for the transfer of ownership and location of a Package (off-sale) Liquor License for January 1, 2017, to December 31, 2017, from Pure Ice Partners, LLC d/b/a Pure Ice Company (Carla Anderson, Partner), 101 Capital Street to The Fox Stop, Inc. d/b/a The Fox Stop, Inc. (James Grotenhuis, President), 1316 W. 30<sup>th</sup> Street, Yankton, SD.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, February 13, 2017 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,  
this 23rd day of January, 2017.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote

NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, March 4th, 2017, from The Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, February 13, 2017 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,  
this 23<sup>rd</sup> day of January, 2017.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote

## *Memorandum #17-03*

**To:** *City Commission*  
**From:** *Finance Officer*  
**Date:** *January 9, 2017*  
**Subject:** *Memorandum Supporting Resolution #17-04 Approving Off-Site Archery Range to be held at Laddie Cimpl Arena, Mount Marty College*

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Section 16-23 of the Yankton Code of Ordinances allows for the discharge of arrows at an approved location determined to be an archery range meeting the requirements of the National Field Archery Association, provided that the inspected official archery range has been approved by the Board of City Commissioners.

***Sec. 16-23. - Discharge of weapons.***

*It shall be unlawful for any person to discharge or shoot off any description of firearm, or use for any purpose any slingshot or other device for throwing or forcing through the air missiles or projectiles of any character; however, this section shall not apply to any law enforcement officer in the discharge of his duty, or to any persons pre-authorized by the city manager for specific dates, times, and places.*

*The discharge of arrows shall be permitted at an approved location determined to be an archery range meeting the requirements of the National Field Archery Association, provided that the inspected, official archery range has been approved by the board of city commissioners.*

*The discharge of shotguns used on skeet shooting or shot gunning facilities shall also be permitted provided that said facility is permitted in the zoning district and has been approved by the board of city commissioners under the conditional uses and structures provision of the city's zoning ordinance.*

*(Rev. Ords. 1949, § 7.0402; Ord. No. 597, § 1, 6-8-87; Ord. No. 900, 5-29-07; Ord. No. 910, 4-28-08)*

Attached to this Memorandum is a request from NFAA Public Relations Director, Nancy Wenande, to allow for an off-site archery range event to be held during Business Expo in Laddie Cimpl Arena on the campus of Mount Marty College on January 27, 2017.

**It is recommended that the City Commission adopt Resolution #17-04 approving the off-site archery event to be held during Business Expo in Laddie Cimpl Arena on the campus of Mount Marty College on January 27, 2017.**

Thank you,

Al Viereck  
Finance Officer

I concur with the above recommendation  
 I do not concur with the above recommendation

  
\_\_\_\_\_  
Amy Nelson, City Manager

## RESOLUTION #17-04

WHEREAS, Section 16-23 of the Yankton Code of Ordinances permits the discharge of arrows at an approved location determined to be an archery range meeting the requirements of the National Field Archery Association, provided that the inspected, official archery range has been approved by the board of City Commissioners; and

WHEREAS, NFAA is interested in having an off-site archery range event to be held during Business Expo in Laddie Cimpl Arena on the campus of Mount Marty College on January 27, 2017; and

NOW THEREFORE, BE IT RESOLVED that the City Commission hereby authorizes the NFAA to hold an off-site archery range event on January 27, 2017, on the campus of Mount Marty College during the Business Exp.

Dated this 9th day of January, 2017

Adopted:

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C.N. Gross  
Mayor

ATTEST

---

Al Viereck  
Finance Officer



**NFAA EASTON YANKTON  
ARCHERY CENTER**

800 Archery Lane, Yankton, SD 57078  
605-260-9282

[www.neyac.org](http://www.neyac.org)



January 5, 2017

Dear City Manager Nelson,

It is with great pleasure that we have been invited to participate in the Yankton Chamber of Commerce Business Educator's Expo that provides businesses and students the opportunity to learn more about the businesses in the Yankton community. The NFAA Easton Yankton Archery Center would like to provide a fun, interactive booth that allows attendees to experience archery. The booth will be the same set-up that was used in 2016 at the same event.

Per the Yankton City Ordinance Sec. 16-23- Discharge of weapons, we need to request permission from you because it is located in a different location other than our approved facility.

Details of the off-site event:

- Yankton Chamber of Commerce Business Educator's Expo
- Laddie Cimpl Arena
- Friday, January 27 from 10am – 4pm

The archery booth will have two targets, be set up by a certified level 3 coach and meet safety guidelines. During the hours of operation of the booth will be managed by a certified instructor.

Thank you for considering our last request for an off-site archery activity. If there is additional information needed or another format you would like us to use, please advise.

Respectfully,

Nancy Wenande  
Director of Public Relations  
NFAA Easton Yankton Archery Center  
800 Archery Lane  
Yankton, SD 57078  
605-260-9282-work  
605-660-0438-cell  
[www.neyac.org](http://www.neyac.org)

## *Memorandum #17-04*

**To:** Amy Nelson, City Manager  
**From:** Todd R. Larson, Director of Parks, Recreation, & City Events  
**Subject:** Proposed 2017 Fox Run Great Life Golf Affiliate Agreement  
**Date:** January 17, 2017

---

Attached is the proposed 2017 Fox Run Great Life Golf Affiliate agreement. Please note that Fox Run would still be operated by the City in all operations. This is a one-year agreement.

Great Life Golf pass holders would be able to use the course during open golf times only (excludes league play, outings, tournaments) without paying Green Fees. Fox Run pass holders can book tee-times up to two weeks in advance and Great Life pass holders would only be given a three-day window to book tee-times in advance. Fox Run will track the Great Life rounds by nine-holes played and Great Life will reimburse the City for the nine-hole golf rounds played by Great Life pass holders at five dollars per nine-holes. There is a minimum amount paid to Fox Run if no or very few Great Life pass holders use the agreement and there is also a maximum amount if there is a lot of use by Great Life pass holders. Any other purchases made at the course by Great Life season pass holders, such as cart rental, driving range balls, food, or beverage would be income for Fox Run Golf Course.

With the number of rounds played at Fox Run over the past five years being down significantly from the historically high years, this agreement is an opportunity to capture some more golf rounds without disrupting play by the course season pass holders while also realizing increased revenue from those Great Life users.

March 2017	No minimum and \$5 per nine-hole round up to a maximum of \$ 1000
April 2017	Minimum of \$250 or up to a maximum of \$ 2000
May 2017	Minimum of \$250 or up to a maximum of \$ 2000
June 2017	Minimum of \$500 or up to a maximum of \$2000
July 2017	Minimum of \$500 or up to a maximum of \$2000
August 2017	Minimum of \$500 or up to a maximum of \$2000
Sept. 2017	Minimum of \$250 or up to a maximum of \$ 2000
October 2017	Minimum of \$250 or up to a maximum of \$ 2000

This equates to a minimum of \$2,500 in revenue for rounds played by Great Life pass holders and a maximum of \$15,000 in revenue for rounds played.

The Golf Advisory Board discussed the Great Life Affiliate Agreement in November and December and was in support of moving forward with this contract.

It is the recommendation of the Fox Run Golf Staff, the Parks and Recreation Director, and the Golf Advisory Board to enter into the Great Life agreement, as proposed, for 2017.

Respectfully submitted,



Todd R. Larson  
Director of Parks, Recreation, & City Events

I concur with this recommendation.  
 I do not concur with this recommendation.

  
\_\_\_\_\_  
Any Nelson, City Manager

\_\_\_\_\_ Roll call



## AFFILIATE AGREEMENT

**THIS AFFILIATE AGREEMENT** (the "**Agreement**") is made and entered into as of the 2nd day of January, 2017 (hereinafter the "**Effective Date**"), by and between GL Management, LLC, a South Dakota limited liability company (hereinafter "**GL**"), and the City of Yankton, a South Dakota municipality (hereinafter "**Affiliate**"),

### WITNESSETH

**WHEREAS**, GL offers a membership program pursuant to which its Members have privileges to use certain golf courses and fitness centers during the term of the Member's active membership in GL;

**WHEREAS**, Affiliate owns and operates an 18-hole golf course in Yankton, South Dakota known as Fox Run Golf Course (the "**The Golf Course**");

**WHEREAS**, GL desires to have its members have access to play the Golf Course subject to the terms and conditions herein during the 2017 golfing season(s) and as may be extended as provided herein; and

**WHEREAS**, Affiliate desires to allow the GL members to play the Golf Course subject to the following terms and conditions herein and to collaborate with GL in golf course operations and maintenance matters as more fully described herein.

**NOW, THEREFORE**, in consideration of the foregoing and of the mutual covenants and conditions set forth herein, the sufficiency of which as consideration is acknowledged, the parties hereto agree as follows:

### **ARTICLE I** **SCOPE OF AFFILIATION**

**A. Golf Privileges.** GL members holding a current and valid GL membership, shall be allowed to play golf, without paying green fees, during the times and subject to the limitations specified in Attachment A hereto, incorporated herein by this reference. Such GL members playing golf on the Golf Course will be responsible for paying any other applicable fees or charges, including without limitation golf cart rental, supplies or food and beverage.

**B. GL Membership Program.** GL shall maintain and allow electronic access by the Golf Course staff to an active database of its members and their active membership status and type (individual, couple or family with members by name).

**C. Payment For Privileges.** GL shall pay to the Golf Course a retainer as specified in Attachment B hereto, and incorporated herein by this reference.

D. **Non-Golf Matters**. In addition to the golfing privileges provided for above, the parties further agree to cooperate on certain golf course operations and maintenance matters as described in Attachment C hereto, and incorporated herein by this reference.

**ARTICLE II**  
**TERM OF AFFILIATION**

This Agreement shall be effective as of the date first set forth above and, shall expire on the 31<sup>st</sup> day of December 2017 (the “**Term**”). Following the 2017 golfing season, the parties may extend the term of this Agreement in annual terms by updating and re-initialing the detailed terms contained in each of the Attachments hereto.

**ARTICLE III**  
**MANAGEMENT**

Each party shall designate a person to be responsible for the overall administration of this Agreement. Such representatives shall meet from time to time during the golfing season to develop mutual operating efficiencies and opportunities between GL and Affiliate.

**ARTICLE IV**  
**NO PARTNERSHIP**

Nothing herein contained shall be construed to imply a joint venture, partnership or principal-agent relationship between GL and Affiliate or the Golf Course and neither party shall have the right, power or authority to obligate or bind the other in any manner whatsoever, except as is provided herein or otherwise agreed in writing.

**ARTICLE V**  
**TRADEMARK, TRADE NAME AND COPYRIGHTS**

Except as provided herein, this Agreement does not give either party any ownership rights or interest in the other party's trade name, trademarks or copyrights. Notwithstanding the foregoing, during the Term of this Agreement, each party may use the other's name and logo for the specific and limited purposes of promoting this affiliation. The right to use each other's logo shall terminate upon termination of this Agreement for any reason.

**ARTICLE VI**  
**INDEMNIFICATION**

Each Party shall indemnify, defend and hold the other, its affiliates, employees, agents and its members, managers, shareholders, directors, and officers, as the case may be, harmless to the extent permitted by law from and against any and all third-party suits, actions, investigations and proceedings, and related costs and expenses (including reasonable attorney's fees) relating to activities contemplated by this Agreement and resulting solely and directly from the indemnifying party's negligence or willful misconduct. Neither party shall be required hereunder to defend, indemnify or hold harmless the other and/or its partners, shareholders, directors, officers, directors, employees and agents, or any of them, from any liability resulting from the negligence or wrongful acts of the party seeking indemnification or of any third-party. Each of the Parties agrees to give the other prompt written notice of any claim or other matter as to which it believes this indemnification provision is applicable. The indemnifying party shall have the right to defend against any such claim with counsel of its own choosing and to settle and/or compromise such claim as it deems appropriate. Each party further agrees to cooperate with the other in the defense of any such claim or other matter.

**ARTICLE VII**  
**NON-SOLICITATION OF PERSONNEL**

GL and Affiliate agree not to hire, or to engage as independent contractors, the other's employees during the term of this Agreement and for a period of one (1) year following termination of this Agreement except as may be mutually agreed in writing.

**ARTICLE VII**  
**GENERAL PROVISIONS**

**A. Entire Agreement:** This Agreement together with all documents incorporated by reference herein constitute the entire and sole agreement between the parties with respect to the subject matter hereof and supersede any prior agreements, negotiations, understandings, or other matters, whether oral or written, with respect to the subject matter hereof. This Agreement cannot be modified, changed or amended, except for in writing signed by a duly authorized representative of each of the parties.

**B. Conflict:** In the event of any conflict, ambiguity or inconsistency between this Agreement and any document which may be annexed hereto, the terms of this Agreement shall govern.

**C. Assignment and Delegation:** Neither party shall assign or delegate this Agreement or any rights, duties or obligations hereunder to any other person and/or entity without prior express written approval of the other party.

**D. Notices:** Any notice required or permitted to be given under this Agreement shall be in writing, delivered by hand delivery or by commercial overnight courier or registered or certified U.S. Mail, to the address stated below for GL or to the address stated below for Affiliate, and shall be deemed duly given upon receipt, or if by registered or certified mail three (3) business days following deposit in the U.S. Mail. The parties hereto may from time to time designate in writing other addresses expressly for the purpose of receipt of notice hereunder.

If to GL:  
GL MANAGEMENT, LLC  
3800 West 53<sup>rd</sup> Street  
Sioux Falls, S.D. 57106-4223  
Attn: Tom Walsh, Sr.

If to Affiliate:  
Fox Run Golf Course  
416 Walnut, PO Box 176  
Yankton, SD 57078  
Attn: Todd Larson

With a copy to:  
Quaintance Law Office P.C.  
Attn: John Quaintance  
100 S. Phillips Ave. Suite 100  
Sioux Falls, S.D. 57104

With a copy to:  
DenHerder & Hosmer Law Office  
Attn: Ross DenHerder  
329 Broadway Avenue  
Yankton, SD 57078

**E. Severability:** If any provision of this Agreement is declared invalid or unenforceable, such provision shall be deemed modified to the extent necessary and possible to render it valid and enforceable. In any event, the unenforceability or invalidity of any provision shall not affect any other provision of this Agreement, and this Agreement shall continue in full force and effect, and be construed and enforced as if such provision had not been included, or had been modified as above provided, as the case may be.

**F. Governing Law and Litigation:** This Agreement shall be governed by and construed in accordance with the laws of the State of South Dakota without giving effect to its choice of law principles. Any litigation regarding this Agreement shall be venued in the Second Judicial Circuit Court, Minnehaha County, South Dakota and the prevailing party therein, as determined by the Court, shall recover from the non-prevailing party its attorneys fees and expenses, in addition to its statutory costs and disbursements.

**G. Paragraph Headings:** The paragraph headings set forth in this Agreement are for the convenience of the parties, and in no way define, limit, or describe the scope or intent of this Agreement and are to be given no legal effect.

**H. Counterparts:** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

**IN WITNESS WHEREOF**, the parties, by their duly authorized representatives, have caused this Agreement to be executed as of the date first written above.

**GL MANAGEMENT, LLC**  
a South Dakota limited liability company

The City of Yankton.  
a South Dakota municipality

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

By: Amy Nelson \_\_\_\_\_  
Its: City Manager \_\_\_\_\_  
Date: \_\_\_\_\_

## **ATTACHMENT A**

### **Golf Privileges**

#### **Times:**

During the Term of this Agreement, GL Members may play (defined as reserved or approved starting tee time) the Golf Course without paying green fees whenever the course is open for public play.

#### **Advance Booking Reservations:**

As a general matter, GL Members (valid and active) may reserve tee times in advance by contacting the Golf Course golf shop by phone or electronically (if facility exists) not more than three (3) days in advance.

By way of illustration only:

A GL Member wants to play golf at noon on Friday, the 15<sup>th</sup> of a month. He or she would be able to reserve the desired tee time, subject to previously booked commitments to the Golf Course Members or guests, beginning at noon on Tuesday, the 12<sup>th</sup> (the 3<sup>rd</sup> day prior).

The golf course may, at its discretion, allow GL members to reserve tee times more than three (3) days in advance.

GL Members who do not make advance reservations are still welcome to play the course without paying green fees, but would be considered a "walk-on" and subject only to the standard availability constraints as would any other walk-on golfer, whether or not a member of either the Golf Course or GL.

## ATTACHMENT B

### Minimum/ Maximum Monthly Retainer

March 2017	\$ 5 per nine-hole round up to a maximum of \$ 1000
April 2017	Minimum of \$250 or \$ 5 per nine-hole round up to a maximum of \$ 2000
May 2017	Minimum of \$250 or \$ 5 per nine-hole round up to a maximum of \$ 2000
June 2017	Minimum of \$500 or \$ 5 per nine-hole round up to a maximum of \$2000
July 2017	Minimum of \$500 or \$ 5 per nine-hole round up to a maximum of \$2000
August 2017	Minimum of \$500 or \$ 5 per nine-hole round up to a maximum of \$2000
September 2017	Minimum of \$250 or \$ 5 per nine-hole round up to a maximum of \$ 2000
October 2017	Minimum of \$250 or \$ 5 per nine-hole round up to a maximum of \$ 2000

The Minimum/Maximum Monthly Retainer shall apply to rounds of golf played by GL members 14 years of age or older. Children 13 years of age or younger who are part of a family with a GL family golf and fitness membership may play golf without charge, and the affiliate will not be entitled to compensation. The affiliate may, at its discretion, require that children 13 years of age or younger be accompanied by an adult.

The affiliate will not be entitled to compensation by GL for rounds played by members or pass-holders of the affiliate golf course who also are GL members.

Notwithstanding that no Monthly Retainer is required of GL during the months of November through February, GL Members may play the Golf Course on the terms appearing on Attachment A on those days prior to March 1 and after October 31 on which the Golf Course is open for play.

## ATTACHMENT C


### Operations and Maintenance

The parties shall, on a best efforts basis, coordinate and collaborate for their individual and mutual benefit, plus that of their respective members, in the following matters affecting operations and maintenance:

1. **Computerized Records**: GL will be using a membership database, reservation, and point-of-sale system. The Golf Course will have access to the "Admissions" module of that system to allow the Golf Course to verify the valid membership status of GL Members as well as to make tee time reservations electronically to the extent possible through the Admittance Module of the software.
2. **Golf Expos**: During Golf Expos, the parties shall, in their respective booths, if any, explain to prospective members the nature and terms of the affiliation between the parties based on the terms and provisions contained in this Agreement.
3. **GL Buying Group**: The Golf Course shall be offered the option to order and purchase any supplies available through a buying group, if any, for GL affiliates.



**Memorandum No. 17-16**

**TO:** Mayor and City Commissioners  
**FROM:** Amy Nelson, City Manager   
**RE:** Planning Advance Priorities  
**DATE:** January 17, 2017

Attached is summary of the 2017 Planning Advance Priorities worked on by the City Commission at its Planning Advance on Friday, January 6, 2017. This document incorporates the discussion that occurred throughout the day along with the comments provided at the Community Listening Session. As you are aware, this is not a comprehensive list of the projects and activities that staff will complete or initiate moving forward. Instead, this document is intended to provide general direction regarding near term, short term, and long term goals. You will also notice that there are ongoing themes represented as well as information yet to be accomplished (such as a vision statement). This is because this document is intended to be a living document that will change and develop as we move forward.

Last year's Planning Advance Priorities are also included to provide you with a reference.

If approved, this document will assist in guiding our community (citizens, elected officials, and staff) in budgeting and directing future work and accomplishing goals.

**Recommendation:** It is recommended that the City Commission review the 2017 Planning Advance Priorities List and take action to approve or modify the document.

\_\_\_\_\_ Roll call

# City Commission Planning Advance Priorities



Near Term (NT) Short Term (ST) Long Term (LT)

## **Vision:**

**Mission:** To provide cost-effective, public services as required by its citizens and to provide an environment so that both its citizens and the economy prosper.

## **Engagement & Transparency**

Commission Meeting digital document access NT  
Commission agenda readability enhancements NT  
Livestream Commission Meetings NT

## **Water & Waste Water**

Future use plan Water Plant #1 NT

## **Recruit, Retain, & Expand**

Local business expansion & startup support ST  
Plan for and facilitate development of City-owned properties LT  
Support private development efforts, especially in areas of identified need LT

## **Downtown/Riverfront Development**

Traffic calmers on 2nd Street at Walnut Street, Douglas Avenue, and Capital Street NT  
Walnut Street corridor 2<sup>nd</sup>-4<sup>th</sup> Street ST  
Plaza Phase III Plan developed NT  
Public art installation ST  
Dock improvements NT  
Riverside Park decorating ST

## **Community Development & Planning**

Implement property maintenance code NT  
Onward Yankton partnership NT  
Marketing plan for aviation business development property LT

## **Livability/Quality of Life**

Library facility improvement plan NT  
Events and activities NT  
Water bottle filling station NT  
Public bike repair station NT  
Technology charging station NT  
Trail system enhancements NT  
Implement Active Transportation Plan Phase I-Sidewalks ST  
Active Transportation Plan Phase II-Bike Lanes LT  
Memorial Park aquatic facility ST  
Collaboration on sport fields/wellness facilities LT

## **Internal Operations**

Police Radio NT  
Automated payroll time management ST  
BBB 5 year budget NT  
Outside agency funding management NT  
Develop City Vision Statement NT

**How:** The manner in which we will go about all work, how we are going to work toward accomplishing these items, the spirit in which we are executing the work. Our overall mindset in completion of outcomes.

1. Sustainability: making Yankton cleaner and healthier
2. Maintenance: keep what we have looking nice
3. Seamless City: combining all efforts of safety, basic services, quality of life
4. Self-efficacy: helping Yankton believe it can win
5. Service: attitude that it is a pleasure doing business with City of Yankton
  - a. Every interaction with City Employees should be positive-leave customer/citizen feeling respected, informed, and understood
  - b. Listen and look for solutions
6. Facilitate Growth: Focus on Downtown/Riverfront and community housing development and support with available tools
7. Livability: support overall quality of life enhancement

---

## Priorities Timelines

**Near Term**—Commence work immediately, making measurable progress within 12 months.

**Short Term**—Commence work soon, showing substantial progress or completion within 1-2 years.

**Long Term**—Begin planning work, showing progress on goals and completion within 3-5 years.

### Near Term

- 

### Short Term

- 

### Long Term

-



# City Commission Planning Advance Priorities



Completed   In Process   Not Done

**What:** The primary projects and initiatives we are going to work on over the course of the next 12-18 months. While these are not the sole projects and programs we will work on, these are the prioritized list from the work of the City Commission on 01-09-2016.

## **Street & Public Services**

North Douglas Avenue (Completion 12/16)

15<sup>th</sup> Street (Completion 12/16)

Bridge Improvement Grant Design (12/16)

Single Stream Recycling Decision (12/16)

## **Water & Waste Water**

Collector Well (Completion 12/16)

Water Treatment Plant (Design/Bid 12/16)

Waste Water Lift Station & Highway 50  
(Construction 12/17)

Future Use Plan Water Plant #1 (12/16)

## **Recruit, Retain, & Expand**

Local business expansion & startup support (12/17)

Startup Yankton Partnership (06/16)

Additional City Land Sales (12/16)

Menards Outlots (1-2 Developed 12/17)

Begin HSC Property Development (12/17)

Housing partnerships (Reevaluate 12/18)

Hotel/Restaurant Development (12/18)

## **Downtown/Riverfront Development**

Traffic Calmers on 2nd Street at Walnut Street,  
Douglas Avenue, and Capital Street (12/17)

Focus on Property Maintenance (12/17)

Public Art Installation (12/17)

Dock Improvements (12/17)

Plaza Phase III (Plan Developed 12/18)

Streetscape Improvements (12/19)

## **Community Development & Planning**

Onward Yankton Partnership (12/16)

Demographic Portrait (12/16)

HSC Development Plan (12/16)

Marketing Plan for Aviation Business Development  
Property (12/17)

## **Livability/Quality of Life**

Golf Course Fully Staffed (06/16)

Sidewalk Inventory Update (08/16)

Sidewalk Program Proposal (12/16)

Water Bottle Filling Station (05/17)

Public Bike Repair Station (05/17)

Technology Charging Station (05/17)

Trail System Enhancements (12/17)

Bike Lane Analysis (12/17)

Outdoor Swimming Pool Plan (12/17)

Park Advisory Board Sports Fields Development  
Plan (12/16)

## **Internal Operations**

Personnel Handbook/Salary Study (09/16)

Community Plan Review: Downtown/Riverfront  
Development (12/16)

Police Radio (12/17)

Municipal Recovery/Continuity of Service (12/17)

**How:** The manner in which we will go about all work, how we are going to work toward accomplishing these items, the spirit in which we are executing the work. Our overall mindset in completion of outcomes.

1. Sustainability: making Yankton cleaner and healthier
2. Maintenance: keep what we have looking nice
3. Seamless City: combining all efforts of safety, basic services, quality of life
4. Self-efficacy: helping Yankton believe it can win
5. Service: attitude that it is a pleasure doing business with City of Yankton
  - a. Every interaction with City Employees should be positive-leave customer/citizen feeling respected, informed, and understood
  - b. Listen and look for solutions
6. Facilitate Growth: Focus on Downtown/Riverfront and community housing development and support with available tools
7. Livability: support overall quality of life enhancement

---

## Priorities with Capital Budget Implications

Estimated project initiation years based on planning advance timelines.

### 2016

- Future Use Plan Water Plant #1
- Startup Yankton Partnership
- Park Advisory Board Sports Fields Development Plan

### 2017

- Bridge Improvement Grant Project
- Single Stream Recycling Plan
- Water Treatment Plant
- Waste Water Lift Station & Highway 50
- Traffic Calmers on 2nd Street at Walnut Street, Douglas Avenue, and Capital Street
- Public Art Installation
- Dock Improvements
- Water Bottle Filling Station
- Public Bike Repair Station
- Technology Charging Station
- Trail System Enhancements

- Police Radio
- Outdoor Swimming Pool Plan
- Local business expansion & startup support

### 2018

- Plaza Phase III
- Former HSC Property Development
- Sidewalk Program
- Bike Lane Analysis

### 2019

- Streetscape Improvements

### 2020+

- Aviation Business Development Property

## *Memorandum #17-07*

**To:** Amy Nelson, City Manager  
**From:** Todd Larson, Director of Parks, Recreation, & City Events  
**Subject:** Recommendation for Vehicle Purchase from the State Bid List for the Department of Parks and Recreation  
**Date:** January 16, 2017

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The 2017 budget provides for the purchase of a replacement truck for the Department of Parks and Recreation in the Marne Creek Trails Division. The vehicle to be replaced is a 2002 Chevy 4x4 Extended Cab with approximately 110,000 miles. Replacement of this vehicle meets the approved equipment replacement plan of ten years or 100,000 miles. The department will place the 2002 truck on the surplus auction in 2017.

The State of South Dakota has completed their vehicle bidding for 2017 models. The list includes a vehicle meeting our needs. Beck Motors of Pierre will ship the truck to Northtown Automotive. This will enable us to have the vehicle serviced in Yankton prior to our acceptance.

The vehicle requested for purchase is a 2017 Chevrolet Silverado ¾ ton extended cab. Base cost for the vehicle is \$29,553. Floor coverings, a 110 converter, and roof mounted beacon brackets are being added for \$380. The total price for the vehicle would be \$29,933.

The 2017 budget provides \$40,000 for the purchase of the vehicle and a snow blade. The snow blade will cost \$5,600 from Midwest Radiator & Exhaust in Yankton.

Recommendation: It is recommended that the Commission approve the purchase of the 2017 Chevrolet Silverado 3/4 ton extended cab truck.

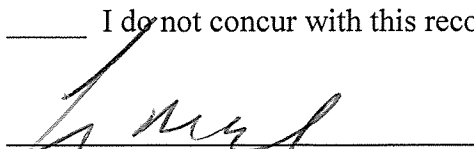
Respectfully submitted,



Todd R Larson  
 Director of Parks, Recreation, & City Events

I concur with this recommendation.

I do not concur with this recommendation.

  
 Amy Nelson, City Manager

\_\_\_\_\_ Roll call

15. CLASS CL TRUCK 3/4 TON 4 X4 EXTENDED CAB SHORT BOX

BECK MOTORS  
 CHEVROLET SILVERADO  
 CONTRACT# 16992

- Engine, 6.0 Liter V8
- Transmission, Automatic, OD
- Power Door Locks with FOB
- Brakes – ABS
- Power Windows
- Deep Tint Rear Windows
- Electronic 4 wheel drive selection
- Radio, AM/FM
- Bluetooth Capability
- Backup Camera
- Armrest, Fold Down
- Air Conditioning
- Air Bags, Side Impact
- Bumper, Rear Step
- Cruise Control
- Floor Covering, Rubber
- Doors, 4 Opening
- Box Length 78.9"
- Guard, Skid plate Package - Manufacturer's Standard
- GVW, 9500 Lb.
- Engine Block Heater
- Trailer Tow pkg., Cooler, Engine Oil Cooler, Cooler, Transmission
- Hubs, Automatic Locking
- Light, Rear Cargo
- Lights, Clearance Roof 5 Amber Color
- Brake Controller, Integrated
- Trailer control package with a minimum of two additional power switches
- Mirrors, Trailer, Powered, Adjustable, Heated
- Tow Hooks, 2 on Front
- Seat, Cloth, Split Bench
- Seat, Bench Type, Second
- Tilt Steering
- Spare tire, full size, jack, and accessories
- Tire, Spare Wheel & Tire Mounted Outside, Vehicle MFG Standard Bracket
- Wipers, Multiple Speed
- Factory Cab Headliner
- Factory Full Length Cab Running Boards (4" black round)
- Factory Freight

Delivery Date 60-90 days

Base Cost \$29553

- |   |            |
|---|------------|
| • Engines, Option, Diesel 6.6L                                      | \$9330     |
| • Long Box Length 97.8"   | \$213      |
| • Floor Covering, Carpet/Mats                                       | ADD. \$200 |
| • Light, Spot Light, Post Mounted 6"                                | \$650      |
| • Light, Spot Light, Roof Mounted 6"                                | \$650      |
| • Deactivate Daytime Running Lights                                 | \$75       |
| • Seats, Vinyl  | NC         |
| • Seats, 2 <sup>nd</sup> Delete                                     | \$(-176)   |
| • Spray on Bed Liner  | \$525      |
| • Tires, Spare Wheel & Tire Mounted Inside - Vehicle Box, Left Rear | \$125      |

29,553  
 200  
 150  
 30  


---

 29,933

- 110v Converter
- Manufacturer's Maintenance Plan
- Paint Upgrade Charge
- Delete Amber Clearance Lights
- Cargo Box LED Lighting & Tie Downs
- Provisions for Roof Mounted Beacon
- Power Driver's Seat
- Rear Window Defogger

<i>ADD</i>	\$150
	\$90 (2 oil changes & tire rotations)
	\$499
	\$(-38)
<i>ADD</i>	\$200
	\$30
	\$615
	\$195



**Memorandum #17-08**

**To:** Amy Nelson, City Manager  
**From:** Mike Roinstead, Airport Supervisor  
**Subject:** Chan Gurney Municipal Airport 2016 Pavement Maintenance Financial Assistance  
**Date:** January 9, 2017

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The South Dakota Department of Transportation (SDDOT) Aeronautics Commission has approved a Financial Assistance Agreement for Pavement Maintenance at Chan Gurney Municipal Airport. The maintenance will include routing, sealing and leveling of cracks on the apron and in front of the terminal building. Once completed, these maintenance items will extend the life of the concrete. The total estimated project cost is \$27,929.18. The attached Agreement, if approved, would fund 95% of the project. The City would be responsible for matching the final 5%, which totals \$1,396.46. A summary of the project costs are included in the Agreement.

It is recommended that the Agreement between the State of South Dakota and the City of Yankton be approved and the Mayor be authorized to execute the attached Project No. 3-46-4600-22-2016 Agreement.

Respectfully submitted,




Mike Roinstead  
Airport Supervisor

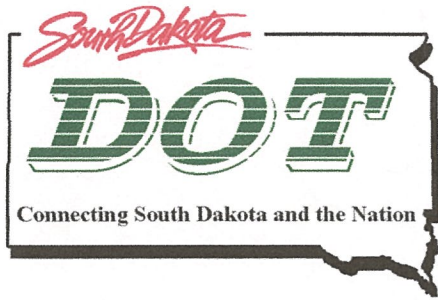
**Recommendation: It is recommended the City Commission approve the attached Project No. 3-46-4600-22-2016 Agreement with the SDDOT and authorize the Mayor to execute the Agreement, as detailed in Memorandum #17-08.**

I concur with the recommendation.

I do not concur with the recommendation.

  
\_\_\_\_\_  
Amy Nelson  
City Manager

\_\_\_\_ Roll call



Department of Transportation  
Division of Secretariat  
Office of Air, Rail & Transit  
700 East Broadway Avenue  
Pierre, South Dakota 57501-2586  
OFFICE: 605/773-3574  
FAX: 605/773-2804

December 28, 2016

Al Viereck, Finance Officer  
City of Yankton  
PO Box 176  
Yankton, SD 57078

RE: Chan Gurney Airport  
Project No. 2016 Pavement Maintenance  
State Financial Assistance Agreement

Dear Mr. Viereck:

Please be advised that the South Dakota Aeronautics Commission approved a state financial assistance agreement for the above referenced project. Enclosed you will find two (2) copies of the agreement. If acceptable, please obtain proper signature, date, attach seal, and return all copies to this office.

**Please be sure to return with the agreements, an executed copy of the minutes of the SPONSOR's Commission authorizing the execution of this Agreement by the Mayor as the authorized representative for the SPONSOR.**

A fully executed copy will be returned for your files. If you have any questions, please contact me at (605) 773-4430 or email me at [jennifer.boehm@state.sd.us](mailto:jennifer.boehm@state.sd.us)

Sincerely,

Jennifer Boehm, Aeronautics Program Assistant

Enclosures

AGREEMENT NO. \_\_\_\_\_

**MAINTENANCE AND FINANCIAL AGREEMENT  
BETWEEN  
SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION  
AND  
CITY OF YANKTON**

This Agreement is made and entered into by and between the State of South Dakota, acting by and through its Department of Transportation, referred to in this Agreement as the "STATE," and the city of Yankton, South Dakota, referred to in this Agreement as the "SPONSOR."

**BACKGROUND:**

- A. The SPONSOR wants the STATE to let an airport pavement maintenance project on the Yankton Municipal Airport as a part of Project Number 3-46-4600-22-2016, referred to in this Agreement as the "Project."
- B. The STATE will construct the Project, including pavement maintenance.

**THE STATE AND THE SPONSOR MUTUALLY AGREE AS FOLLOWS:**

- 1. The STATE will advertise, let to contract, award, and be the contracting party for the Project.
- 2. The STATE will bill the SPONSOR for final Project costs based on the amount of work completed and accepted, and the SPONSOR will make said payments to the STATE within thirty (30) days of billing. Actual costs will be based upon bids and final quantities.
- 3. The SPONSOR will reimburse the STATE five percent (5%) of the actual and final costs of the total Project. The estimated cost of the SPONSOR'S share of the Project is One Thousand, Three Hundred Ninety-six Dollars and Forty-six Cents (\$1,396.46).
- 4. This Agreement may not be amended, except in writing, which writing will be expressly identified as a part of this Agreement, and will be signed by an authorized representative of each of the parties.
- 5. The STATE may terminate this Agreement on thirty (30) days' written notice. If the SPONSOR breaches any of the terms or conditions of this Agreement, the STATE may terminate this Agreement at any time with or without notice.
- 6. Upon reasonable notice, the SPONSOR will allow the STATE or U.S. Department of Transportation representatives to examine all records of the SPONSOR related to this Agreement during the SPONSOR'S normal business hours. The SPONSOR will keep all such records for a period of three (3) years after the date of final payment by the STATE under this Agreement and all other pending matters are closed.
- 7. If the SPONSOR expends Seven Hundred Fifty Thousand Dollars (\$750,000) or more in federal funds during any SPONSOR fiscal year covered, in whole or in part, under this Agreement, the SPONSOR will be subject to the single agency audit requirements of the U. S. Office of Management and Budget (OMB) Circular regulations, found at 2 CFR Part 200 Subpart F. If the SPONSOR expends less than Seven Hundred Fifty Thousand Dollars (\$750,000) in federal funds during any SPONSOR fiscal year, the STATE may perform a more limited program or performance audit related to the completion of Agreement objectives, the allowability of services or costs and adherence to Agreement provisions. The CFDA Number for funds used under this Agreement is 20.106.
- 8. This Agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate

funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds reductions, the Agreement may be terminated by the STATE. Termination for any of these reasons is not a default by the STATE nor does it give rise to a claim against the STATE.

9. The SPONSOR certifies, to the best of the SPONSOR'S knowledge and belief, that: No Federal appropriated funds have been paid or will be paid, by or on behalf of the SPONSOR, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement. If any funds other than Federal appropriated funds have been paid or will be paid to any of the above mentioned parties, the SPONSOR will complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The SPONSOR will require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients will certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification will be subject to a civil penalty or not less than \$10,000 and not more than \$100,000 for each such failure.

10. The SPONSOR certifies, by signing this Agreement, that neither the SPONSOR nor the SPONSOR'S principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency.
11. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the SPONSOR is encouraged to:
  - A. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while driving when performing any work for or on behalf of the federal government, including work relating to a grant or subgrant.
  - B. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
    - i. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and,
    - ii. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
12. The SPONSOR has designated its Mayor as the SPONSOR'S authorized representative and has empowered the Mayor with the authority to sign this Agreement on behalf of the SPONSOR. A copy of the SPONSOR'S Commission minutes or resolution authorizing the execution of this Agreement by the Mayor as the SPONSOR'S authorized representative is attached to this Agreement as Exhibit B.
13. The effective date of this Agreement is **December 6, 2016**.

The SPONSOR and the STATE, by signing this Agreement, evidence authority to enter into this Agreement through formal action of their governing bodies.

City of Yankton, South Dakota

State of South Dakota  
Department of Transportation

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: Mayor

Its: Program Manager  
Office of Air, Rail, and Transit

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Auditor/Clerk

(City Seal)

2016 Airport Pavement Maintenance  
FAA Grant # 3-46-4600-22-2016

<b>Yankton</b>	
<b>Estimated Costs</b>	
\$23,100.00	Construction
3.83%	% Share of Eng. & Admin.
\$4,801.52	Engineering
\$27.66	Admin
<hr/>	
\$27,929.18	Total
\$25,136.26	Federal (90%)
\$1,396.46	State (5%)
<b>\$1,396.46</b>	<b>Local (5%)</b>

**A final bill will be sent when the project is complete.**

**Memorandum #17-09**

**To:** Amy Nelson, City Manager  
**From:** Corey Potts, Public Works Manager  
**Subject:** Bid award for seven rear load tippers, being supplied and installed on existing garbage trucks or for the Public Works Department, City of Yankton/Solid Waste Division  
**Date:** January 16, 2017

Separate bids were received for supplying and installing rear tippers on City owned Garbage trucks. Three bid packages were sent out and (3) bids were received and listed below:

<i>Bidder Name</i>	<i>Specified Equipment Cost</i>
<i>Northern Truck &amp; Equipment PO Box 1104 Sioux Falls, SD</i>	<i>\$48,498.00</i>
<i>Sanitation Products, Inc. 901 E 48<sup>th</sup> Street North Sioux Falls, SD</i>	<i>\$51,466.00</i>
<i>Custom Truck and Equipment 1800 E Benson Road Sioux Falls, SD</i>	<i>\$44,080.80</i>

The 2017 adopted budget implemented the start of semi-automated pickup for single stream recycling and solid waste collection. The budget allocated \$56,000 for supplying and installing rear tippers on existing City garbage trucks. The rear tippers are an integral part of the new semi-automated pickup.

The three bids received meet the City's specifications. The low bid submitted by Custom Truck and Equipment of Sioux Falls, South Dakota does meet the specifications and meets our schedule for installation of equipment. Therefore, City Staff recommends that the rear load tippers bid of \$44,080.80 be awarded to Custom Truck and Equipment of Sioux Falls, South Dakota. The cost of the tippers will come out of the Solid Waste Capital Fund.

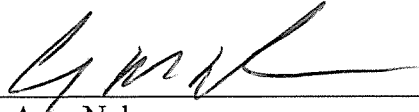
Respectfully submitted,



Corey Potts  
Public Works Manager

**Recommendation: It is recommended that the City Commission approve Memorandum #17-09 to award the bid for the supply and install of seven rear load tippers for the Department of Public Works, City of Yankton/Solid Waste Division to Custom Truck and Equipment, Sioux Falls, South Dakota in the amount of \$44,090.80.**

  X   I concur with this recommendation  
       I do not concur with this recommendation



\_\_\_\_\_  
Amy Nelson  
City Manager

cc: Adam Haberman, PE

\_\_\_\_\_ Roll call



**Memorandum #17-10**

**To:** Amy Nelson, City Manager  
**From:** Corey Potts, Public Works Manager  
**Subject:** Bid award for 9000 new 95 Gallon Universal Automated Containers for the Department of Public Works, City of Yankton/Solid Waste Department  
**Date:** January 16, 2017

Three (3) bid packets for 9000 new 95 gallon universal automated containers were sent out and the three (3) bids outlined below were received.

<i>Bidder</i>	<i>Cost of Carts</i>	<i>Alt. #1</i>	<i>Alt #2</i>	<i>Alt #3</i>	<i>Total Cost</i>
		<i>Supplier Distribute &amp; Assemble Carts</i>	<i>RFID Tags</i>	<i>"Keep Yankton Beautiful" added</i>	
<i>Sanitation Products, Inc. 901 E. 48<sup>th</sup> Street North PO Box 86222 Sioux Falls, SD 57118-6222</i>	<i>\$457,830</i>	<i>\$36,450</i>	<i>.75/cart</i>	<i>No charge</i>	<i>\$494,280</i>
<i>Northern Truck &amp; Equipment PO Box 1104 Sioux Falls, SD 57101</i>	<i>\$437,175</i>	<i>\$36,000</i>	<i>No charge</i>	<i>No charge</i>	<i>\$473,175</i>
<i>Rehrig Pacific Company 7800 100<sup>th</sup> Street Pleasant Prairie, WI 53158</i>	<i>\$434,250</i>	<i>\$37,350</i>	<i>.75/cart</i>	<i>No charge</i>	<i>\$471,600</i>

The 2017 Solid Waste budget provides \$630,000 for the purchase of new 95 gallon recycling and solid waste carts used in semi-automated pickup for the City of Yankton, Public Works Department, Solid Waste Division. The new carts will be distributed to every existing household on the collection route. Each household will receive a red cart for single stream recycling and a black cart used for household garbage.

The bid package specifications included the price of the carts with the City logo on the sides, and three (3) Alternates. Alternate # 1 was for the cart supplier to provide a contractor that will assemble and distribute the carts to the households on the City collection routes. Alternate #2 was to include a Radio Frequency Identification Device (RFID) installed on the carts at the

\_\_\_\_ Roll call

factory. Alternate #3 was to include the words "Keep Yankton Beautiful" below the City of Yankton logo on the side of each cart.

The bids submitted by Rehrig Pacific and Northern Truck do not meet the minimum specifications. The bid submitted by Sanitation Products has no exceptions to the bid and meets all specifications.

City staff would like to include Alternates #1 and #3. Alternate #1 calls for the cart supplier to assemble and distribute the carts to each residence. With delivery expected in April, using the cart supplier to assemble and distribute will take pressure off of City crews as spring projects and City wide cleanup take place. Alternate # 3 would include "Keep Yankton Beautiful" on both sides of the carts below the City of Yankton logo, with no additional cost to the City.

The 2017 budget provided \$630,000 to purchase carts. With the base bid of \$457,830 and the addition of alternate #1 for \$36,450 and alternate #3 for no charge, the total bid for Sanitation Products would be \$494,280. The bid is \$135,720 under the budgeted amount. The City of Brookings, South Dakota has had very good experience with the same specified carts and supplier.

Therefore, City Staff recommends that the bid for 9000 ninety five (95) gallon universal automated containers with alternate #1 and #3 added, for \$494,280 be awarded to Sanitation Products, Inc. of Sioux Falls, South Dakota.

Respectfully submitted,



Corey Potts  
Public Works Manager

**Recommendation: It is recommended the City Commission approve Memorandum #17-10 to award the bid for 9000 new 95 Gallon Universal Automated containers with Alternates #1 and #3 for \$494,280 to Sanitation Products, Inc. of Sioux Falls, SD.**

\_\_\_\_\_ I concur with this recommendation  
\_\_\_\_\_ I do not concur with this recommendation

\_\_\_\_\_  
Amy Nelson  
City Manager

cc: Adam Haberman, PE

\_\_\_\_\_ Roll call

**Memorandum #17-11**

**To:** Amy Nelson, City Manager  
**From:** Corey Potts, Public Works Manager  
**Subject:** Bid award for a new Steel Transfer Station Walking Floor Trailer for the Department of Public Works, City of Yankton/Solid Waste Department  
**Date:** January 16, 2017

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Eleven bid packets for a new walking floor trailer were sent to equipment dealers and the three (3) bids outlined below were received.

<i>Bidder</i>	<i>Total Cost</i>
<i>Wilkens Industries 184 S. Co. RD. 22 Morris, MN 56267</i>	<i>\$67,879.00</i>
<i>Northern Truck &amp; Equipment PO Box 1104 Sioux Falls, SD 57101</i>	<i>\$66,284.00</i>
<i>J&amp;J Trailer Manufacturing 28290 Southbridge Circle Westlake, OH 44145</i>	<i>\$79,600.00</i>

The 2017 Solid Waste budget provides \$80,000 for the purchase of a new steel walking floor trailer for the City of Yankton, Public Works Department, Solid Waste Division. The new trailer will be used in the implementation of single stream recycling.

The steel walking floor trailer will be an important part of the single stream recycling. The trailer will be used to haul the recycling material to Millennium Recycling in Sioux Falls, SD. It is estimated the trailer will haul recycling material to Millennium once a week.

The trailer is 48 feet in length with a walking floor mechanism to unload the recycling material. The trailer will also have a roll tarp that is securely fastened down according to state laws while transporting recycling material to Sioux Falls, SD to prevent material from blowing out of the trailer. The tarp will include a bow system to allow water to run off the trailer.

The trailer will be pulled into the pit at the transfer station for loading purposes. The recycling material will dump into the trailer from the tipping floor. The loads will be packed to get the most weight on the trailers. They are then covered in the pit to prevent material from flying from trailer.

All bids received met the design specifications. However, the bid specifications also called for a delivery time of 120 days upon receipt of order. J&J Trailer Manufacturing was the only bidder that can meet the 120 days for delivery.

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Therefore, City Staff recommends that the bid for \$79,600 be awarded to J&J Truck Bodies & Trailers of Somerset, Pennsylvania, in order to be delivered in time for the single stream implementation in the spring of 2017

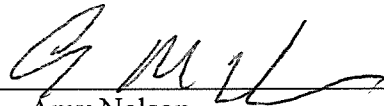
Respectfully submitted,



Corey Potts  
Public Works Manager

**Recommendation: It is recommended the City Commission approve Memorandum #17-11 to award the bid for a New Steel Solid Waste Walking Floor Trailer for \$79,600 to J&J Truck Bodies & Trailers of Somerset, Pennsylvania.**

I concur with this recommendation  
 I do not concur with this recommendation

  
\_\_\_\_\_  
Amy Nelson  
City Manager

cc: Adam Haberman, PE

\_\_\_\_\_Roll call

**Memorandum #17-12**

**To:** Amy Nelson, City Manager  
**From:** Corey Potts, Public Works Manager  
**Subject:** Rejection of Bid award for a new Steel Transfer Station Walking Floor Trailer for the Department of Public Works, City of Yankton/Joint Powers Department  
**Date:** January 18, 2017

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Bid packets for a new walking floor trailer were sent to eleven equipment dealers. Two (2) bids were received, both bids that were received met the minimum design specifications. However, the specification called for a delivery time of 120 days upon receipt of order. The two bidders could not meet the specified delivery time.

City Staff recommends that both bids be rejected, and the trailer be rebid at a later date.

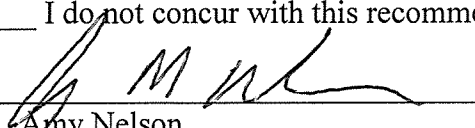
Respectfully submitted,



Corey Potts  
Public Works Manager

**Recommendation: It is recommended the City Commission approve Memorandum #17-12 to reject the bids submitted for a New Steel Transfer Station Walking Floor Trailer and to rebid at a later date.**

I concur with this recommendation  
 I do not concur with this recommendation



Amy Nelson  
City Manager

cc: Adam Haberman, PE

\_\_\_\_ Roll call

**Memorandum #17-13**

**To:** Amy Nelson, City Manager  
**From:** Kyle Goodmanson, Environmental Services Director  
**Subject:** Final Payment and Acceptance of Raw Water Line  
**Date:** January 23, 2017

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The Raw Water Line Project is complete. The 24 inch raw water line is used to transfer untreated water from the new collector to the treatment plant.

The attached Change Order No. 2 reflects a decrease in the final project cost by \$189,886.07 from \$2,225,111.40 to \$2,050,822.43. The change order consist of changes in quantities within the project. Quantities were reduced by rerouting the line.

City staff has reviewed the project, change order, and the final pay request. We recommend approval of Change Order 2 and that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$179,111.45 to Feimer Construction, Inc.

Respectfully submitted,



Kyle Goodmanson  
Environmental Services Director

**Recommendation: City staff recommends approval of Change Order No 2 and that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$179,111.45 to Feimer Construction, Inc.**

I concur with this recommendation.

I do not concur with this recommendation.

  
\_\_\_\_\_  
Amy Nelson – City Manager

\_\_\_\_ Roll call

**CHANGE ORDER**

PROJECT TITLE: 2015 Water Treatment Plant Improvements, Raw Water Transmission Main and Treated Water Distribution Main Improvements

CHANGE ORDER NO.: 2

ENG. PROJECT NO: 245956 DATE: December 14, 2016

DESCRIPTION: Final Closeout Change Order

The proposed 24" raw water main alignment was originally designed to connect to the intake pipe of Water Treatment Plant (WTP) No.2, head south and then east paralleling the Missouri River bank. The alignment then turned northeast through Riverside Park; directly east of the Amphitheatre the alignment turned east and followed Levee Street. The alignment continued east, north of the softball fields and lime sludge lagoons, and then turned north down Levee Street near the city street shop building.

During construction, the Contractor proposed a change to the alignment and Yankton's Water Plant staff agreed, provided the change resulted in a minimal cost impact to the project. The relocated alignment ties into the intake pipe of Water Treatment Plant No. 2, heads north to Riverside Drive and follows Levee Street along its entire length until matching the proposed alignment. The alignment also deviated from the proposed near Yankton Ag Service where the alignment was farther north to avoid impacts to a parking lot. The relocated alignment intersects and matches the proposed alignment in Levee Street near the city street shop building. Plan sheets were updated to represent these changes and are attached for reference.

This change order provides an adjustment of the estimated bid quantities to account for items related to removals, erosion control, traffic control, and pipe installation quantities, added and subtracted, for the alignment relocations.

The following items are included in the change order due to changes during construction of the 6 inch treated water distribution main.

- Water Main Bedding Material Price Adjustment – Contractor request to use sand bedding resulted in a reduced unit price.
- 1" & 2" Water Service Connections – No services smaller than 4" dia. were known to exist and therefore, quantities to re-connect these services need to be added to the contract.
- Removal and stabilization of subgrade beneath roadway at intersection of Douglas Ave and Levee Street due to weather impacts.

Tables showing the contract bid item and quantity changes associated with either Balancing Items or New Items are attached to this Change Order.

Further justifications for quantities represented in this change order are listed below.

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JUSTIFICATION:

1. Relocation of the 24" Raw Water Main down Levee Street instead of through Riverside Park required additional concrete removal, curb and gutter removal, concrete and asphalt saw cuts, and 7" concrete replacement (including steel bars). This is reflected in bid items A3, A6, A12, A13, A31, A33, A36 and A37.
2. By minimizing impacts to Riverside Park, the estimate of quantities associated to restoration of the Park can be deducted from the project. This is done in items A2, A7-A11, A15-A21, and A40-A47.
3. Parking lots and the bike trail in Riverside Park were not impacted due to the Alignment Relocation. Items A4, A5, A14, A22, A24, A25, A28, A30, A32, and A35 were subtracted from the original quantity estimate to account for this change.
4. Relocation of the alignment eliminated the impacts to the bike trail, and item A26 is a reduction in quantity due to the unused signage.
5. Pipe length of the 24" raw water main was reduced through the realignment and the number of fittings required also decreased. Items A56, A58, A64, A65 and A72 represent the reduction in estimated quantity.
6. Originally, a temporary hydrant was included in the plans for flushing the watermain and testing purposes; however, relocation of the raw water main beneath Levee Street eliminated the possibility of using the hydrant. There was also 6" watermain quantity included for the replacement of a 6" lime sludge pipe thought to be in conflict with the raw water main along the north edge of Riverside Park. Given the relocation of the raw water main, this replacement is no longer anticipated. Items A51, A53-A55, A57, A61, A63, and A70 are the quantities associated with abolishing installation of the temporary fire hydrant and removal/replacement of the 6" lime sludge pipe.
7. Asphalt removed north of WTP No. 2 will be replaced with 6 inches of concrete. Item A78 was added to cover all costs, materials, labor, and equipment necessary to install the 6" Nonreinforced PCC Pavement as detailed in the contract documents.
8. Gradation testing of local sand backfill has been conducted and has been approved as bedding material in lieu of specified ¾" rock bedding for the 6-inch domestic water main and 24-inch raw water pipeline. The bid items have therefore been removed (deduct) & new bid items have been established for this change in bedding type. Items A57A, A58A, and B57A are now included at unit prices of \$5.00, \$7.90, and \$5.25 respectively, to pay for watermain bedding material-sand. Items A57, A58, and B57 are shown as a deduction to the unit item bid price.
9. Copper water service connections (1" & 2" diameter) will be tapped into the new 6" East distribution loop to provide water to the street shop garage building, asphalt hot mix plant, and park irrigation pit. Only one service was shown in the contract documents for these water uses and was shown as a 4" connection, therefore, a reduction in quantity for 4" fittings and 4" water main pipe is needed. Items B75 thru B78 are anticipated to pay for the installation of the copper water service. Items B42, B46, B49, B52, B53 & B56 are the affected quantities requiring reduction due to this change.
10. Items A79, A80 and A81 are required to account for the removal and replacement of the roadway subgrade and gravel base in the Douglas Avenue & Levee Street intersection where wet conditions undermined the work area before paving could be completed.



11. Items A82 through A85 are necessary to account for extra depth installation through the Douglas Avenue/Levee Street intersection. The tie-in location was not known at the time of this installation and to ensure a high spot was not created along the pipeline, additional depth was incurred. For each 2 foot additional depth, \$10 per foot of installation cost was justified up to a total of 8 foot extra depth distributed evenly across the 500 foot segment installed.
12. Item A86 accounts for production delays to pipe installation due to large diameter utility crossings that could not be taken out of service. Additional bracing was required to support these lines and the bracing had to be moved to accommodate the skew of the crossings. The impact to crew time was 10 working days.

Original Contract Amount:	\$ <u>2,223,377.85</u>
Current Contract Amt. Adjusted by Previous Change Orders:	\$ <u>2,240,708.50</u>
Contract Amt. due to this Change Order will be (increased)(decreased) by:	\$ <u>-189,886.07</u>
Contract Amount including this Change Order will be:	\$ <u>2,050,822.43</u>

Contract Time will be (increased)(decreased) by 225 days.  
 Completion Date for all work will be June 17, 2016.

APPROVAL:

ORDERED BY: \_\_\_\_\_  
 Mayor, City of Yankton

ACCEPTED BY: Mike Fern  
 Contractor

## Change Order 2 - New Bid Items

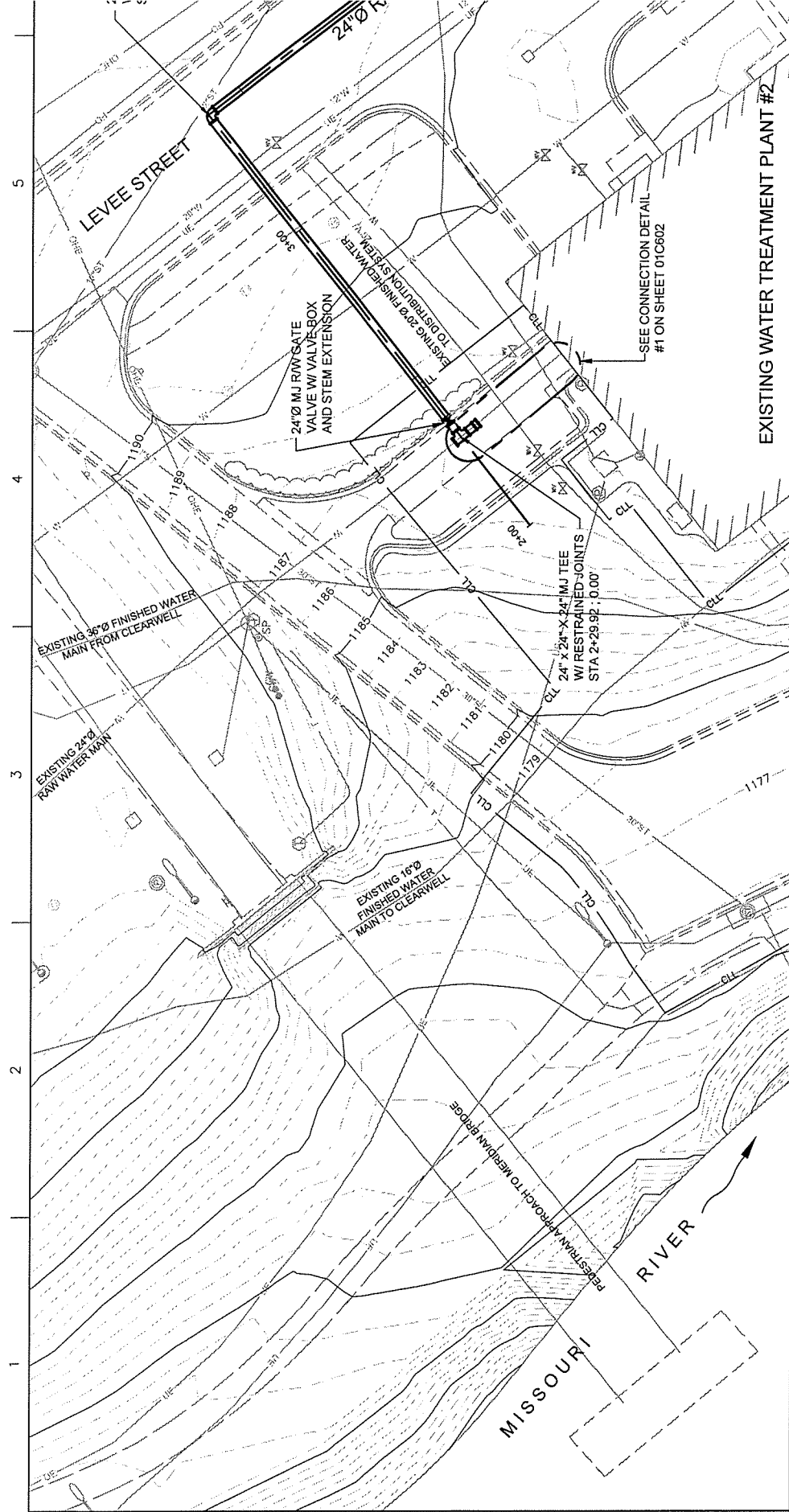
For (Contract): Yankton Raw Water Main Project						
Item		Contract Quantity Prior to this CO			Quantity Deviation	Value of Deviation
Bid Item No.	Description	Item Quantity	Units	Unit Price		
A57A (New)	6" Water Main Bedding Material - Sand		Ft	\$5.00	36.85	\$184.25
A58A (New)	24" Water Main Bedding Material - Sand		Ft	\$7.90	4273	\$33,756.70
A78 (New)	6" Non-Reinforced PCC Pavement		SqYd	\$42.00	1343.1	\$56,410.20
A79 (New)	Furnish Place Oversize Material		SqYd	\$28.00	180	\$5,040.00
A80 (New)	Remove, Salvage, and Replace Gravel		CuYd	\$8.00	30	\$240.00
A81 (New)	Over excavate and dispose of Material		CuYd	\$6.50	150	\$975.00
A82 (New)	Extra Depth Water Main in Douglas Intersection (2ft)		Ft	\$10.00	125	\$1,250.00
A83 (New)	Extra Depth Water Main in Douglas Intersection (4ft)		Ft	\$20.00	125	\$2,500.00
A84 (New)	Extra Depth Water Main in Douglas Intersection (6ft)		Ft	\$30.00	125	\$3,750.00
A85 (New)	Extra Depth Water Main in Douglas Intersection (8ft)		Ft	\$40.00	125	\$5,000.00
A86 (New)	Crew impacts for Utility Crossings near Douglas Intersection		Day	\$1,000.00	10	\$10,000.00
B57A (New)	6" Water Main Bedding Material - Sand		Ft	\$5.25	1664	\$8,736.00
B75 (New)	Cost of 1" Copper Service Reconnect		Ea	\$580.00	2	\$1,160.00
B76 (New)	1" Dia. Copper Service Line		Ft	\$18.00	15	\$270.00
B77 (New)	Cost of 2" Copper Service Reconnect		Ea	\$1,575.00	1	\$1,575.00
B78 (New)	2" Dia. Copper Service Line		Ft	\$40.00	40	\$1,600.00
					<b>Total Increase</b>	<b>\$132,447.15</b>

## Change Order 2 - Closeout Quantity Adjustments

For (Contract): Yankton Raw Water Main Project						
Item		Contract Quantity Prior to this CO			Quantity Deviation	Value of Deviation
Bid Item No.	Description	Item Quantity	Units	Unit Price		
A2	Clear and Grub Tree	13.0	Each	\$300.00	-7	(\$2,100.00)
A3	Remove Concrete Curb and Gutter	1,557.0	Ft	\$3.75	303.2	\$1,137.00
A4	Remove Asphalt Concrete Curb	60.8	Ft	\$2.15	-60.8	(\$130.72)
A5	Remove Asphalt Concrete Pavement	6,952.0	SqYd	\$1.98	-2156.9	(\$4,270.66)
A6	Remove Concrete Pavement	3,984.0	SqYd	\$3.50	2333.5	\$8,167.25
A7	Remove Block Retaining Wall	99.0	Ft	\$2.75	-99	(\$272.25)
A8	Remove Wood Post	1.0	Each	\$1.00	-1	(\$1.00)
A9	Salvage Traffic Sign for Reset	6.0	Each	\$15.00	3	\$45.00
A10	Salvage Park Sign for Reset	2.0	Each	\$15.00	-2	(\$30.00)
A11	Salvage Light for Reset	7.0	Each	\$300.00	-7	(\$2,100.00)
A12	Saw Existing Asphalt	561.0	LF	\$3.00	73	\$219.00
A13	Saw Existing PCC Concrete	924.0	LF	\$5.00	1039	\$5,195.00
A14	Scarify and Recompact Subgrade	15,128.0	SY	\$0.65	-2041.57	(\$1,327.02)
A15	Placing Topsoil	3,250.0	CY	\$4.50	-475	(\$2,137.50)
A16	Placing Contractor Furnished Topsoil	1,625.0	CY	\$12.00	-1409	(\$16,908.00)
A17	Salvage Topsoil	3,250.0	CY	\$2.50	-475	(\$1,187.50)
A18	Utility Field Locate and Verification	60.0	Hour	\$175.00	-57	(\$9,975.00)
A19	Woven Geotextile Separator	500.0	SY	\$1.90	-129	(\$245.10)
A20	Remove Storm Sewer Inlet	1	Ea	\$100.00	-1	(\$100.00)
A21	Replace Storm Sewer Pipe	6	Ea	\$1,000.00	-6	(\$6,000.00)
A22	Pavement Marking Paint, 4" Yellow	3173.5	LF	\$1.95	-3143.5	(\$6,129.83)
A23	Pavement Marking Paint, 24" White	22	LF	\$11.00	-22	(\$242.00)
A24	Pavement Marking Paint, Symbol	1	Ea	\$125.00	-1	(\$125.00)
A25	Street Light Footing	1	Ea	\$900.00	-1	(\$900.00)
A26	Traffic Control	1092	Units	\$2.10	-621	(\$1,304.10)
A28	Base Course	5589	Ton	\$14.00	-490.24	(\$6,863.36)
A29	Gravel Surfacing	785.7	Ton	\$13.85	-361.2	(\$5,002.62)
A30	Asphalt Concrete Composite	2625.7	Ton	\$101.50	-1140.69	(\$115,780.04)
A31	7" Nonreinforced PCC Pavement	2075.5	SY	\$42.00	2240.03	\$94,081.26
A32	Concrete C&G Type SF66	814.2	LF	\$14.15	-727	(\$10,287.05)
A33	Concrete C&G Type SF67	805.3	LF	\$14.65	2676	\$39,203.40
A35	4" Concrete Sidewalk	13353.6	SF	\$5.00	-9130.6	(\$45,653.00)
A36	Insert Steel Bar in PCC Pavement	264	Ea	\$5.25	280	\$1,470.00
A37	Insert Dowel in Concrete	1595	Ea	\$11.15	466	\$5,195.90
A38	Detectable Warning Surface	40	SF	\$31.25	16	\$500.00
A39	Remove and Replace Landscaping	1	LS	\$1,750.00	-1	(\$1,750.00)
A40	Water for Vegetation	2341	Mgal	\$6.75	-2341	(\$15,801.75)
A42	City Park Seed Mix	603.5	Lb	\$8.75	-53.5	(\$468.13)
A43	Dwarf Fescue Seed Mix	563	Lb	\$8.75	-263	(\$2,301.25)
A44	Fertilizing	907	Lb	\$1.50	-907	(\$1,360.50)
A45	Mulching	11.4	Ton	\$330.00	-8.7	(\$2,871.00)
A46	Erosion Control Blanket	1268	SY	\$2.30	-1268	(\$2,916.40)
A47	12" Erosion Control Wattle	7620	LF	\$3.85	-7620	(\$29,337.00)
A48	Inlet Protection	9	Ea	\$125.00	11	\$1,375.00
A49	Sweeping	80	Hour	\$75.00	-69	(\$5,175.00)
A51	Remove Water Main	216.5	LF	\$3.00	-216.5	(\$649.50)
A52	Cap/Plug Water Main	2	Ea	\$175.00	-1	(\$175.00)
A53	6" DIP Water Main	2	LF	\$35.00	-2	(\$70.00)
A54	24" DIP Water Main	35	LF	\$150.00	-15	(\$2,250.00)
A55	6" C900 DR 18 PVC Water Main	198	LF	\$25.00	-161.15	(\$4,028.75)
A56	24" C905 DR 18 PVC Water Main	4453	LF	\$94.25	-200	(\$18,850.00)
A57	6" Water Main Bedding Material	200	LF	\$9.00	-200	(\$1,800.00)

## Change Order 2 - Closeout Quantity Adjustments

For (Contract): Yankton Raw Water Main Project						
Item		Contract Quantity Prior to this CO			Quantity Deviation	Value of Deviation
Bid Item No.	Description	Item Quantity	Units	Unit Price		
A58	24" Water Main Bedding Material	4488	LF	\$9.25	-4488	(\$41,514.00)
A61	6" MJ Long Sleeve	4	Ea	\$285.00	-2	(\$570.00)
A62	24" MJ Long Sleeve	1	Ea	\$1,950.00	1	\$1,950.00
A64	24" MJ Fitting Restraint	63	Ea	\$385.00	-15	(\$5,775.00)
A65	Fittings	22635	Lbs	\$4.90	-9290.47	(\$45,523.30)
A69	Cut and Tie to Existing Water Main	8	Ea	\$1,500.00	-4	(\$6,000.00)
A71	Adjust Valve Box - Concrete Street	1	Ea	\$75.00	3	\$225.00
A72	Tracer Wire Junction Box	11	Ea	\$30.00	-4	(\$120.00)
A74	Adjust Manhole - Concrete Street	1	Ea	\$250.00	1	\$250.00
A75	Manhole External Frame Seal	1	Ea	\$275.00	-1	(\$275.00)
B6	Salvage Light Pole for Reset	1	Ea	\$300.00	-1	(\$300.00)
B11	Placing Contractor Furnished Topsoil	229	CY	\$12.00	-229	(\$2,748.00)
B13	Utility Field Locate and Verification	25	Hour	\$250.00	-21	(\$5,250.00)
B14	Woven Geotextile Separator	500	SqYd	\$3.00	-500	(\$1,500.00)
B15	Street Light Footing	1	Ea	\$900.00	-1	(\$900.00)
B18	Base Course	1197.5	Ton	\$12.00	204.32	\$2,451.84
B19	Gravel Surfacing	191.3	Ton	\$8.00	-191.3	(\$1,530.40)
B23	Concrete C&G Type SF67	230.7	Ft	\$17.00	7	\$119.00
B24	Asphalt Concrete Curb	60.8	Ft	\$13.00	-60.8	(\$790.40)
B26	Concrete Valley Gutter 7" Thick	7.2	SqYd	\$80.00	1.6	\$128.00
B30	Water for Vegetation	329.5	Mgal	\$24.00	-329.5	(\$7,908.00)
B31	City Park Seed Mix	148.6	Lb	\$18.00	-98.6	(\$1,774.80)
B32	Fertilizing	127.9	Lb	\$2.00	-127.9	(\$255.80)
B33	Mulching	1.7	Ton	\$250.00	-1.7	(\$425.00)
B34	12" Diameter Erosion Control Wattle	550.5	Ft	\$1.80	-550.5	(\$990.90)
B36	Sweeping	30	Hour	\$125.00	-28	(\$3,500.00)
B37	Orange Plastic Safety Fence	550	Ft	\$2.50	-550	(\$1,375.00)
B38	Remove Water Main	106	Ft	\$3.00	78	\$234.00
B39	Remove Water Valve & Box	3	Ea	\$50.00	1	\$50.00
B41	Cap/Plug Water Main	8	Ea	\$300.00	-6	(\$1,800.00)
B42	4" DIP Water Main	4	Ft	\$75.00	-4	(\$300.00)
B45	6" C900 DR 18 PVC Water Main	1618	Ft	\$25.00	9	\$225.00
B46	4" MJ Long Sleeve	1	Ea	\$175.00	-1	(\$175.00)
B47	6" MJ Long Sleeve	5	Ea	\$250.00	-2	(\$500.00)
B49	4" MJ Fitting Restraint	5	Ea	\$32.00	-5	(\$160.00)
B50	6" MJ Fitting Restraint	65	Ea	\$40.00	-2	(\$80.00)
B52	Fittings	1975	Lbs	\$8.00	-1135	(\$9,080.00)
B53	4" MJ R/W Gate Valve w/ Box	1	Ea	\$1,000.00	-1	(\$1,000.00)
B54	6" MJ R/W Gate Valve w/ Box	6	Ea	\$1,200.00	3	\$3,600.00
B56	4" Water Main Bedding Material	4	Ft	\$9.25	-4	(\$37.00)
B57	6" Water Main Bedding Material	1655	Ft	\$9.25	-1655	(\$15,308.75)
B59	Water Main Pipe Insulation	225	Ft	\$5.00	-125	(\$625.00)
B67	CCO#1- Remove 4" Pipe	500	Ft	\$2.50	-475	(\$1,187.50)
<b>Net Change in Contract Value</b>						<b>(\$322,333.22)</b>



EXISTING WATER TREATMENT PLANT #2	
1195	EXISTING 24" x 24" 180° DIM BEND - APPROX. CL ELEV = 1183.52 (VPI)
1190	EXISTING 24" x 24" RAW WATER MAIN
1185	STA: 2+29.92 - 0.00' RT 24" x 24" x 24" MJ TEE W/ RESTRAINED JOINTS TOP OF PIPE EL = 1174.32 SEE DETAIL #1 / 01C602
1180	EXISTING 16" FINISHED WATER MAIN TO CLEARWELL
1175	24" MJ RW/GATE VALVE W/ VALVE BOX, STEM, EXTENSION AND RESTRAINED JOINTS
1170	EXISTING GROUND PROFILE
	EXISTING UG ELECTRIC (CITY OF YANKTON)
	EXIST. 20" WATER MAIN (E = 1182.62 (VPI))
	EXISTING LINE SLUDGE (E = UNKNOWN (VPI))
	SEE CONNECTION DETAIL #1 ON SHEET 01C602

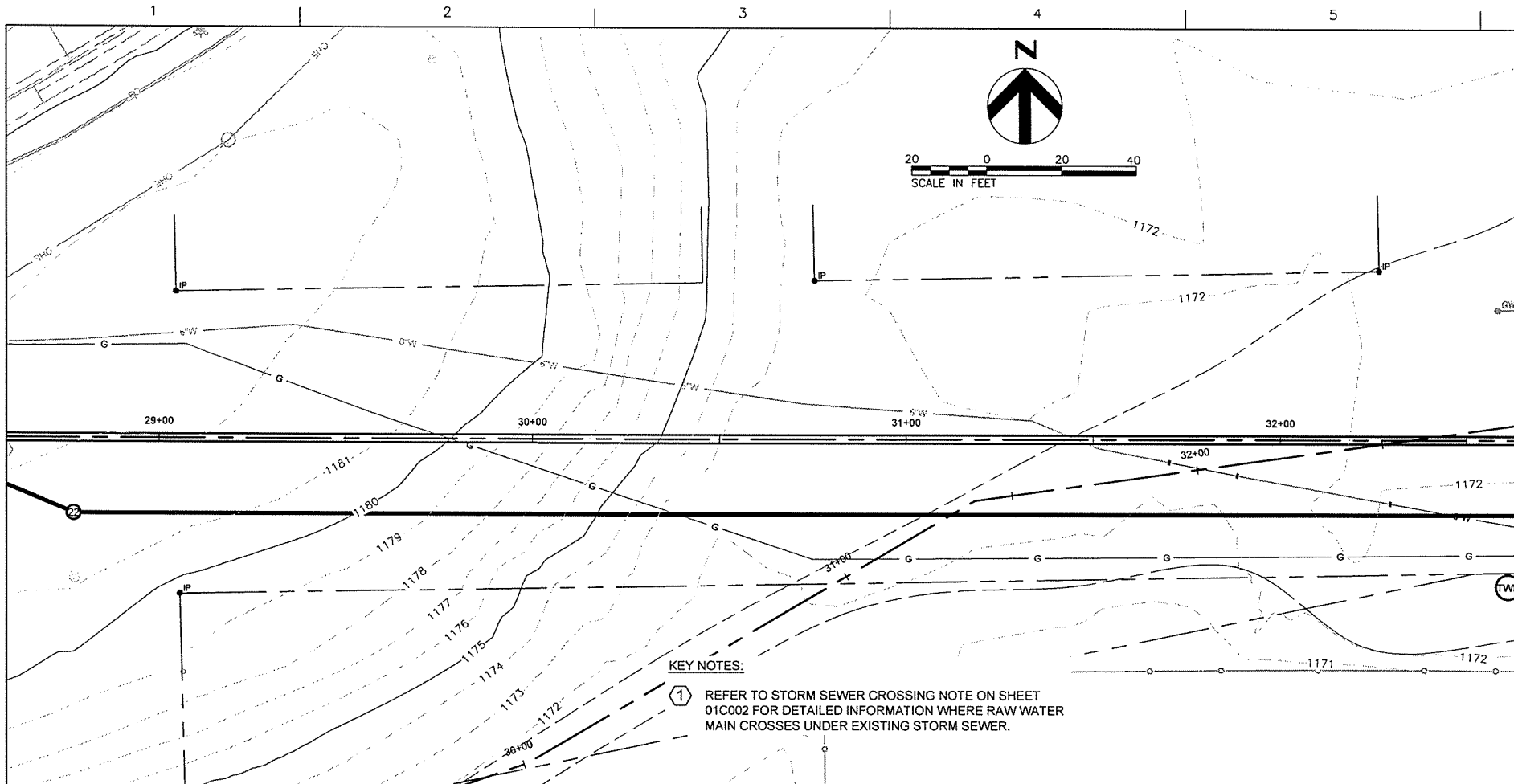




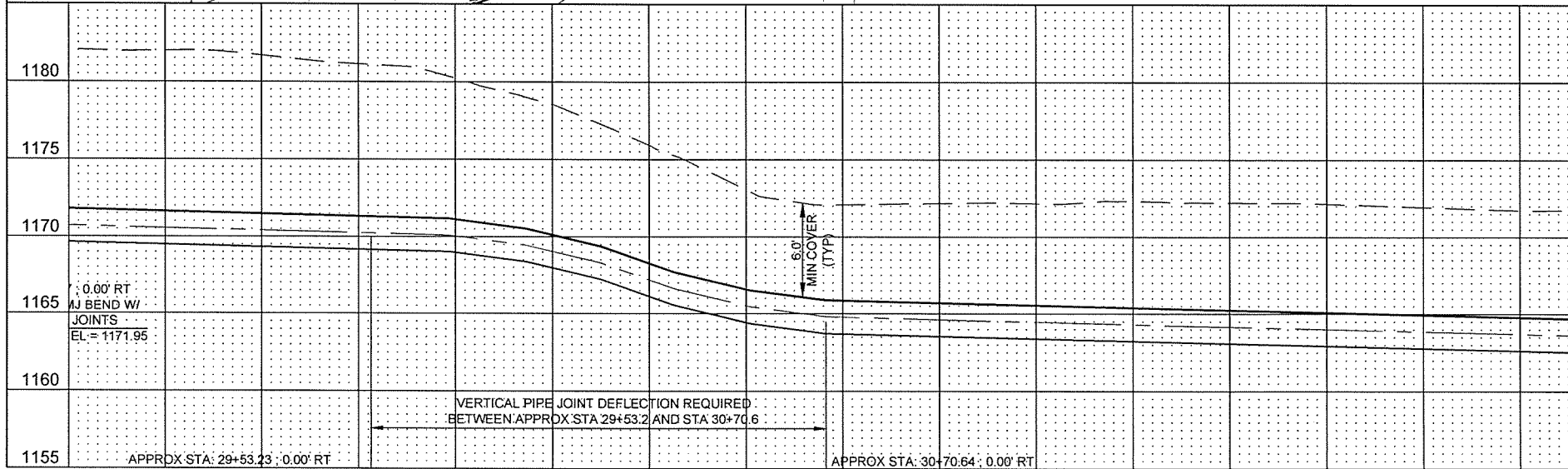








KEY NOTES:  
 ① REFER TO STORM SEWER CROSSING NOTE ON SHEET 01C002 FOR DETAILED INFORMATION WHERE RAW WATER MAIN CROSSES UNDER EXISTING STORM SEWER.



## Progress Payment Request

Contractor Feimer Construction, Inc  
 Project No. ES 15-06  
 Description Raw Water Transmission Main & Treated Water Distribution Main Improvements

Progress Est No. 8- Final  
 Period: June 24, 2016 thru December 1, 2016

Date of Contract: 6/11/2015		Contract Period:		Previous Payments Authorized:	
Amount of Contract as Awarded:	\$ 2,223,377.85	% of Time Used:	100%	#1, #2, & #3	\$ 816,607.85
Change Orders:		% Completed	100%	#4	\$ 124,170.68
#1	\$ 17,330.65			#5	\$ 523,163.76
#2	\$ (189,886.07)			#6	\$ 155,604.78
#3				#7	\$ 252,163.91
Total Change Orders: \$ (172,555.42)					
Total Amended Contract Amount: \$ 2,050,822.43		Total Previous Payments Authorized		\$ 1,871,710.98	

Bid Item	Description	Unit	Bid Quantity	Unit Price	Previous Quantity	Quantity This period	Amount This period	Total Amount Completed
SCHEDULE A								
A1	Mobilization	LS	1	\$105,000.00	1		\$0.00	\$105,000.00
A2	Clear and Grub Tree	Ea	13	\$300.00	6		\$0.00	\$1,800.00
A3	Remove Concrete Curb and Gutter	LF	1557	\$3.75	1860.2		\$0.00	\$6,975.75
A4	Remove Asphalt Concret Curb	LF	60.8	\$2.15			\$0.00	\$0.00
A5	Remove Asphalt Concrete Pavement	SY	6952	\$1.98	4795.1		\$0.00	\$9,494.30
A6	Remove Concrete Pavement	SY	3984	\$3.50	6317.5		\$0.00	\$22,111.25
A7	Remove Block Retaining Wall	LF	99	\$2.75			\$0.00	\$0.00
A8	Remove Wood Post	Ea	1	\$1.00			\$0.00	\$0.00
A9	Salvage Traffic Sign for Reset	Ea	6	\$15.00	6	3	\$45.00	\$135.00
A10	Salvage Park Sign for Reset	Ea	2	\$15.00			\$0.00	\$0.00
A11	Salvage Light for Reset	Ea	7	\$300.00			\$0.00	\$0.00
A12	Saw Existing Asphalt	LF	561	\$3.00	634		\$0.00	\$1,902.00
A13	Saw Existing PCC Concrete	LF	924	\$5.00	1962.6	0.4	\$2.00	\$9,815.00
A14	Scarify and Recompact Subgrade	SY	15128	\$0.65	13086.43		\$0.00	\$8,506.18
A15	Placing Topsoil	CY	3250	\$4.50	2775		\$0.00	\$12,487.50
A16	Placing Contractor Furnished Topsoil	CY	1625	\$12.00	236	-20	-\$240.00	\$2,592.00
A17	Salvage Topsoil	CY	3250	\$2.50	2775		\$0.00	\$6,937.50
A18	Utility Field Locate and Verification	Hour	60	\$175.00	3		\$0.00	\$525.00
A19	Woven Geotextile Separator	SY	500	\$1.90	371		\$0.00	\$704.90
A20	Remove Storm Sewer Inlet	Ea	1	\$100.00			\$0.00	\$0.00
A21	Replace Storm Sewer Pipe	Ea	6	\$1,000.00			\$0.00	\$0.00
A22	Pavement Marking Paint, 4" Yellow	LF	3143.5	\$1.95			\$0.00	\$0.00
A23	Pavement Marking Paint, 24" White	LF	22	\$11.00			\$0.00	\$0.00
A24	Pavement Marking Paint, Symbol	Ea	1	\$125.00			\$0.00	\$0.00
A25	Street Light Footing	Ea	1	\$900.00			\$0.00	\$0.00
A26	Traffic Control	Unit	4092	\$2.10	4092	-621	-\$1,304.10	\$7,289.10

A27	Traffic Control, Misc	LS	1	\$18,000.00	1		\$0.00	\$18,000.00
A28	Base Course	Ton	5589	\$14.00	5098.76		\$0.00	\$71,382.64
A29	Gravel Surfacing	Ton	785.7	\$13.85	424.5		\$0.00	\$5,879.33
A30	Asphalt Concrete Composite	Ton	2625.7	\$101.50	1485.01		\$0.00	\$150,728.52
A31	7" Nonreinforced PCC Pavement	SY	2075.5	\$42.00	4315.53		\$0.00	\$181,252.26
A32	Concrete C&G Type SF66	LF	814.2	\$14.15	87.2		\$0.00	\$1,233.88
A33	Concrete C&G Type SF67	LF	805.3	\$14.65	3481.3		\$0.00	\$51,001.05
A34	7" PCC Fillet Section	SY	55.6	\$90.00	55.6		\$0.00	\$5,004.00
A35	4" Concrete Sidewalk	SF	13353.6	\$5.00	4223		\$0.00	\$21,115.00
A36	Insert Steel Bar in PCC Pavement	Ea	264	\$5.25	544		\$0.00	\$2,856.00
A37	Insert Dowel in Concrete + CCO#1	Ea	1064	\$11.15	2061		\$0.00	\$22,980.15
A38	Detectable Warning Surface	SF	40	\$31.25	56		\$0.00	\$1,750.00
A39	Remove and Replace Landscaping	LS	1	\$1,750.00			\$0.00	\$0.00
A40	Water for Vegetation	Mgal	2341	\$6.75			\$0.00	\$0.00
A41	Class A Riprap	Ton	0	\$0.00			\$0.00	\$0.00
A42	City Park Seed Mix	Lb	603.5	\$8.75	550		\$0.00	\$4,812.50
A43	Dwarf Fescue Seed Mix	Lb	563	\$8.75	300		\$0.00	\$2,625.00
A44	Fertilizing	Lb	907	\$1.50			\$0.00	\$0.00
A45	Mulching	Ton	11.4	\$330.00	2.7		\$0.00	\$891.00
A46	Erosion Control Blanket	SY	1268	\$2.30			\$0.00	\$0.00
A47	12" Erosion Control Wattle	LF	7620	\$3.85			\$0.00	\$0.00
A48	Inlet Protection	Ea	9	\$125.00	20		\$0.00	\$2,500.00
A49	Sweeping	Hour	80	\$75.00	11		\$0.00	\$825.00
A50	Rock Check Dam	Ton	0	\$0.00			\$0.00	\$0.00
A51	Remove Water Main	LF	216.5	\$3.00			\$0.00	\$0.00
A52	Cap/Plug Water Main	Ea	2	\$175.00	1		\$0.00	\$175.00
A53	6" DIP Water Main	LF	2	\$35.00			\$0.00	\$0.00
A54	24" DIP Water Main	LF	35	\$150.00	20		\$0.00	\$3,000.00
A55	6" C900 DR 18 PVC Water Main	LF	198	\$25.00	36.85		\$0.00	\$921.25
A56	24" C905 DR 18 PVC Water Main	LF	4453	\$94.25	4253		\$0.00	\$400,845.25
A57	6" Water Main Bedding Material	LF	200	\$9.00	36.85	-36.85	-\$331.65	\$0.00
A57A(New)	6" Water Main Bedding Material-Sand	LF	200	\$5.00		36.85	\$184.25	\$184.25
A58	24" Water Main Bedding Material	LF	4488	\$9.25	4253	-4253	-\$39,340.25	\$0.00
A58A(New)	24" Water Main Bedding Material - Sand	LF	4488	\$7.90		4273	\$33,756.70	\$33,756.70
A59	36" Steel Casing Pipe	LF	120	\$178.50	120		\$0.00	\$21,420.00
A60	24" Carrier Pipe	LF	120	\$185.00	120		\$0.00	\$22,200.00
A61	6" MJ Long Sleeve	Ea	4	\$285.00	2		\$0.00	\$570.00
A62	24" MJ Long Sleeve	Ea	1	\$1,950.00	2		\$0.00	\$3,900.00
A63	6" MJ Fitting Restraint	Ea	22	\$35.00	21.02	0.98	\$34.30	\$770.00
A64	24" MJ Fitting Restraint	Ea	63	\$385.00	48		\$0.00	\$18,480.00
A65	Fittings	Lbs	22635	\$4.90	12413.53	931	\$4,561.90	\$65,388.20
A66	24" MJ Plug	Ea	1	\$1,350.00	1		\$0.00	\$1,350.00

A67	24" MJ R/W Gate Valve w/ Box	Ea	4	\$22,700.00	4		\$0.00	\$90,800.00
A68	Air/Vacuum MH, Piping & Valves	Ea	1	\$45,000.00	1		\$0.00	\$45,000.00
A69	Cut and Tie Into Existing Water Main	Ea	8	\$1,500.00	4		\$0.00	\$6,000.00
A70	Fire Hydrant and Valve	Ea	1	\$4,150.00	1		\$0.00	\$4,150.00
A71	Adjust Valve Box - Concrete Street	Ea	1	\$75.00	4		\$0.00	\$300.00
A72	Tracer Wire Junction Box	Ea	11	\$30.00	7		\$0.00	\$210.00
A73	Temporary Dewatering	LS	1	\$1.00	2	-1	-\$1.00	\$1.00
A74	Adjust Manhole - Concrete Street	Ea	1	\$250.00	2		\$0.00	\$500.00
A75	Manhole External Frame Seal	Ea	1	\$275.00			\$0.00	\$0.00
A76	Pipe Mod to Water Treatment #2	LS	1	\$40,000.00	1		\$0.00	\$40,000.00
A77	Creek Crossing	LS	1	\$235,000.00	1		\$0.00	\$235,000.00
A78(New)	6" Non-reinforced PCC Pavement	SY		\$42.00	1343.1		\$0.00	\$56,410.20
A79(New)	Furnish Place Oversize Material	CY		\$28.00	180		\$0.00	\$5,040.00
A80(New)	Remove, Salvage, and Replace Gravel	CY		\$6.50	30	-30	-\$195.00	\$0.00
A80(New)	Remove, Salvage, and Replace Gravel	CY		\$8.00		30	\$240.00	\$240.00
A81(New)	Over excavate and dispose of Material	CY		\$6.50	150		\$0.00	\$975.00
A82(New)	Extra Depth Water Main in Douglas Intersection (2ft)	Ft		\$10.00		125	\$1,250.00	\$1,250.00
A83(New)	Extra Depth Water Main in Douglas Intersection (4ft)	Ft		\$20.00		125	\$2,500.00	\$2,500.00
A84(New)	Extra Depth Water Main in Douglas Intersection (6ft)	Ft		\$30.00		125	\$3,750.00	\$3,750.00
A85(New)	Extra Depth Water Main in Douglas Intersection (8ft)	Ft		\$40.00		125	\$5,000.00	\$5,000.00
A86(New)	Over excavate and dispose of Material	Day		\$1,000.00		10	\$10,000.00	\$10,000.00
<b>Sch A Totals</b>							<b>\$19,912.15</b>	<b>\$1,821,198.64</b>

Bid Item	Description	Unit	Bid Quantity	Unit Price	Previous Quantity	Quantity This period	Amount This period	Total Amount Completed
SCHEDULE B								
B1	Mobilization	LS	1	\$25,000.00	1		\$0.00	\$25,000.00
B2	Clear and Grub Tree	Ea	4	\$500.00	4		\$0.00	\$2,000.00
B3	Remove Concrete Curb and Gutter	LF	322	\$4.00	322		\$0.00	\$1,288.00
B4	Remove Asphalt Concrete Pavement	SY	1284	\$2.00	1284		\$0.00	\$2,568.00
B5	Remove Concrete Pavement	SY	580	\$2.50	580		\$0.00	\$1,450.00
B6	Salvage Light Pole for Reset	Ea	1	\$300.00			\$0.00	\$0.00
B7	Saw Existing Asphalt	LF	208.5	\$3.00	208.5		\$0.00	\$625.50
B8	Saw Existing PCC Concrete	LF	265	\$5.00	265		\$0.00	\$1,325.00
B9	Scarify and Recompact Subgrade	SY	3495	\$0.65	3495		\$0.00	\$2,271.75
B10	Placing Topsoil	CY	457	\$4.50	457		\$0.00	\$2,056.50
B11	Placing contractor Furnished Topsoil	CY	229	\$12.00			\$0.00	\$0.00
B12	Salvage Topsoil	CY	457	\$2.00	457		\$0.00	\$914.00
B13	Utility Field Locate and Verification	Hour	25	\$250.00	4		\$0.00	\$1,000.00
B14	Woven Geotextile Separator	SY	500	\$3.00			\$0.00	\$0.00
B15	Street Light Footing	Ea	1	\$900.00			\$0.00	\$0.00
B16	Traffic Control	Unit	2528	\$2.25	2528		\$0.00	\$5,688.00
B17	Traffic Control, Misc	LS	1	\$5,000.00	1		\$0.00	\$5,000.00
B18	Base Course	Ton	1197.5	\$12.00	1401.82		\$0.00	\$16,821.84
B19	Gravel Surfacing	Ton	191.3	\$8.00			\$0.00	\$0.00
B20	Asphalt Concrete Composite	Ton	332.7	\$102.00	332.7		\$0.00	\$33,935.40
B21	7" Nonreinforced PCC Pavement	SY	281.7	\$40.00	281.7		\$0.00	\$11,268.00
B22	Concrete C&G Type SF66	LF	27.7	\$16.00	27.7		\$0.00	\$443.20
B23	Concrete C&G Type SF67	LF	230.7	\$17.00	230.7	7	\$119.00	\$4,040.90
B24	Asphalt Concrete Curb	LF	60.8	\$13.00			\$0.00	\$0.00
B25	7" PCC Fillet Section	SY	48.6	\$75.00	48.6		\$0.00	\$3,645.00
B26	Concrete Valley Gutter 7" Thick	SY	7.2	\$80.00	8.8		\$0.00	\$704.00
B27	4" Concrete Sidewalk	SF	172.8	\$4.00	172.8		\$0.00	\$691.20
B28	Insert Steel Bars in PCC Pavement	Ea	54	\$12.00	54		\$0.00	\$648.00
B29	Insert Dowel in Concrete	Ea	80	\$10.00	120		\$0.00	\$1,200.00
B30	Water for Vegetation	Mgal	329.5	\$24.00			\$0.00	\$0.00
B31	City park Seed Mix	Lb	148.6	\$18.00	50		\$0.00	\$900.00
B32	Fertilizing	Lb	127.9	\$2.00			\$0.00	\$0.00
B33	Mulching	Ton	1.7	\$250.00			\$0.00	\$0.00
B34	12" Diameter Erosion Control Wattle	LF	550.5	\$1.80			\$0.00	\$0.00
B35	Inlet Protection	Ea	6	\$150.00	6		\$0.00	\$900.00
B36	Sweeping	Hour	30	\$125.00	2		\$0.00	\$250.00
B37	Orange Plastic Safety Fence	LF	550	\$2.50			\$0.00	\$0.00
B38	Remove Water Main	LF	106	\$3.00	184		\$0.00	\$552.00
B39	Remove Water Valve & Box	Ea	3	\$50.00	4		\$0.00	\$200.00

B40	Remove Fire Hydrant	Ea	1	\$250.00	1		\$0.00	\$250.00
B41	Cap/Plug Water Main	Ea	8	\$300.00	2		\$0.00	\$600.00
B42	4" DIP Water Main	LF	4	\$75.00			\$0.00	\$0.00
B43	6" DIP Water Main	LF	37	\$35.00	37		\$0.00	\$1,295.00
B44	12" DIP Water Main	LF	4	\$150.00	4		\$0.00	\$600.00
B45	6" C900 DR 18 PVC Water Main	LF	1618	\$25.00	1627		\$0.00	\$40,675.00
B46	4" MJ Long Sleeve	Ea	1	\$175.00	0		\$0.00	\$0.00
B47	6" MJ Long Sleeve	Ea	5	\$250.00	3		\$0.00	\$750.00
B48	12" MJ Long Sleeve	Ea	1	\$500.00	1		\$0.00	\$500.00
B49	4" MJ Fitting Restraint	Ea	5	\$32.00	0		\$0.00	\$0.00
B50	6" MJ Fitting Restraint	Ea	65	\$40.00	63		\$0.00	\$2,520.00
B51	12" MJ Fitting Restraint	Ea	6	\$125.00	6		\$0.00	\$750.00
B52	Fittings	Lbs	1975	\$8.00	840		\$0.00	\$6,720.00
B53	4" MJ R/W Gate Valve w/Box	Ea	1	\$1,000.00	0		\$0.00	\$0.00
B54	6" MJ R/W Gate Valve w/Box	Ea	6	\$1,200.00	9		\$0.00	\$10,800.00
B55	12" MJ R/W Gate Valve w/Box	Ea	1	\$3,000.00	1		\$0.00	\$3,000.00
B56	4" Water Main Bedding Material	LF	4	\$9.25			\$0.00	\$0.00
B57	6" Water Main Bedding Material	LF	1655	\$9.25	1664	-1664	-\$15,392.00	\$0.00
B57A(New)	6" Water Main Bedding Material- Sand	LF		\$5.25		1664	\$8,736.00	\$8,736.00
B58	12" Water Main Bedding Material	LF	4	\$2.00	4		\$0.00	\$8.00
B59	Water Main Pipe Insulation	LF	225	\$5.00	100		\$0.00	\$500.00
B60	Fire Hydrant and Valve	Ea	1	\$4,000.00	1		\$0.00	\$4,000.00
B61	Adjust Valve Box - Concrete Street	Ea	1	\$75.00	1		\$0.00	\$75.00
B62	Cut and Tie to Existing Water Main	Ea	9	\$650.00	9		\$0.00	\$5,850.00
B63	Tracer Wire Junction Box	Ea	6	\$30.00	6		\$0.00	\$180.00
B64	Temporary Dewatering	LS	1	\$1.00	1		\$0.00	\$1.00
B65(CCO#1)	Furnish 4" Yellowmine Pipe	LF		\$5.70	500		\$0.00	\$2,850.00
B66(New)	Install 4" Yellowmine Pipe	LF		\$4.75	500		\$0.00	\$2,375.00
B67(New)	Remove 4" Pipe	LF		\$2.50	25		\$0.00	\$62.50
B68(New)	4"x2" Tapped Plug	Ea		\$175.00	2		\$0.00	\$350.00
B69(New)	4"x90 bend w/ restraint	Ea		\$200.00	2		\$0.00	\$400.00
B70(New)	4"x4"x4" Tee w/ restraint	Ea		\$235.00	1		\$0.00	\$235.00
B71(New)	Conn to Exist Water Service	Ea		\$750.00	1		\$0.00	\$750.00
B72(New)	Fire Hose for hydrant conn	Ea		\$200.00	2		\$0.00	\$400.00
B73(New)	Place gravel crossing @ Mulberry	LS		\$1,600.00	1		\$0.00	\$1,600.00
B74(New)	Remove gravel crossing @ Mulberry	LS		\$800.00	1		\$0.00	\$800.00
B75(New)	Cost of 1" Copper Service Reconnect	Ea		\$580.00		2	\$1,160.00	\$1,160.00
B76(New)	1" Dia. Copper Service Line	LF		\$18.00		15	\$270.00	\$270.00
B77(New)	Cost of 2" Copper Service Reconnect	Ea		\$1,575.00		1	\$1,575.00	\$1,575.00
B78(New)	2" Dia. Copper Service Line	LF		\$40.00		40	\$1,600.00	\$1,600.00

Sch B Totals

-\$3,532.00

\$229,623.79

Grand Total		\$2,050,822.43
Less Retained 0%		\$0.00
Net Total		\$2,050,822.43
Less Payments Authorized	\$	(1,871,710.98)
Amount Due		\$179,111.45
Contractor this Estimate		\$179,111.45

CERTIFICATION OF CONTRACTOR

I HEREBY CERTIFY THAT THE WORK PERFORMED AND THE MATERIALS SUPPLIED TO DATE AS SHOWN ON THIS PERIODIC COST ESTIMATE REPRESENT THE ACTUAL VALUE OF ACCOMPLISHMENT UNDER THE TERMS OF THIS CONTRACT IN CONFORMITY WITH APPROVED PLANS AND SPECIFICATIONS; THAT THE QUANTITIES SHOWN WERE PROPERLY DETERMINED AND ARE CORRECT; AND THAT THERE HAS BEEN FULL COMPLIANCE WITH ALL LABOR PROVISIONS IN THE CONTRACT IDENTIFIED ABOVE.

Esimer Const. Inc By Mike Feimer Date Dec 15, 2016  
 Contractor Signature

ACKNOWLEDGEMENT AND CONCURRENCE OF ENGINEER

I HAVE EXAMINED THIS PERIODIC COST ESTIMATE AND CONCUR IN THE CERTIFICATE OF THE CONTRACTOR.

Michelle Cate DATE 12-14-16

ENGINEER'S SIGNATURE

REPRESENT THE ACTUAL VALUE OF ACCOMPLISHMENT UNDER THE TERMS OF THIS CONTRACT IN CONFORMITY WITH APPROVED PLANS AND SPECIFICATIONS; THAT THE QUANTITIES WERE PROPERLY DETERMINED AND ARE CORRECT; AND THAT THERE HAS BEEN FULL COMPLIANCE WITH ALL LABOR PROVISIONS IN THE CONTRACT IDENTIFIED ABOVE.



## ***Memorandum #17-14***

**To:** Amy Nelson, City Manager  
**From:** Dave Mingo, AICP Community and Economic Development Director  
**Subject:** Planning Commission Action #17-03 / Resolution #17-02  
**Date:** January 13, 2017

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### **PLAT REVIEW**

**ACTION NUMBER: 17-03**

**E.T.J. MEMBER ACTION REQUIRED: No**

**APPLICANT / OWNER:** Jason W. Tramp, owner.

**ADDRESS / LOCATION:** 170 Quarry Pines Drive. Please reference the attached map.

**PROPERTY DESCRIPTION:** Lot 1 of Parcel 3 of Quarry Pines Addition in the NW 1/4 of the NW 1/4 of Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota.

**ZONING DISTRICT:** County Zoning Jurisdiction.

**PREVIOUS ACTION:** Original Quarry Pines Plat in 2001 and subsequent individual lot plats thereafter.

**COMMENTS:** The proposed plat creates another lot in the Quarry Pines Addition. The proposal provides for the extension of the City's street grid system. The subdivision is not adjacent to the City's corporate limits so the full requirements of the Subdivision Ordinance do not apply.

This area is in Yankton County's zoning jurisdiction so their land use requirements will apply.

Staff recommends approval of the proposed plat.

#### **HEARING SCHEDULE:**

January 9, 2017: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

January 23, 2017: The City Commission reviews the plat and makes a final decision.

**Planning Commission results:** The Planning Commission recommended approval of the proposed plat.

\_\_\_\_\_ Roll Call

**RESOLUTION #17-02**

WHEREAS, it appears from an examination of the Plat of Lot 1 of Parcel 3 of Quarry Pines Addition in the NW 1/4 of the NW 1/4 of Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota prepared by Travis J. Kropuenske, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

\_\_\_\_\_  
C. N. Gross, Mayor

ATTEST:

\_\_\_\_\_  
Al Viereck, Finance Officer

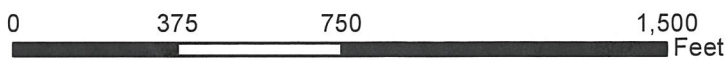




# City of Yankton

## Plat Location Map

Lot 1 of Parcel 3 of Quarry Pines Addition  
in the NW 1/4 of the NW 1/4 of Section 16  
T93N, R56W of the 5th P.M., Yankton County, South Dakota





**PLAT OF**  
**LOT 1 OF PARCEL 3 OF QUARRY PINES ADDITION**  
**IN THE NW 1/4 OF THE NW 1/4 OF SECTION 16,**  
**T 93 N, R 56 W OF THE 5th P.M., YANKTON COUNTY, SOUTH DAKOTA**

**LEGEND**

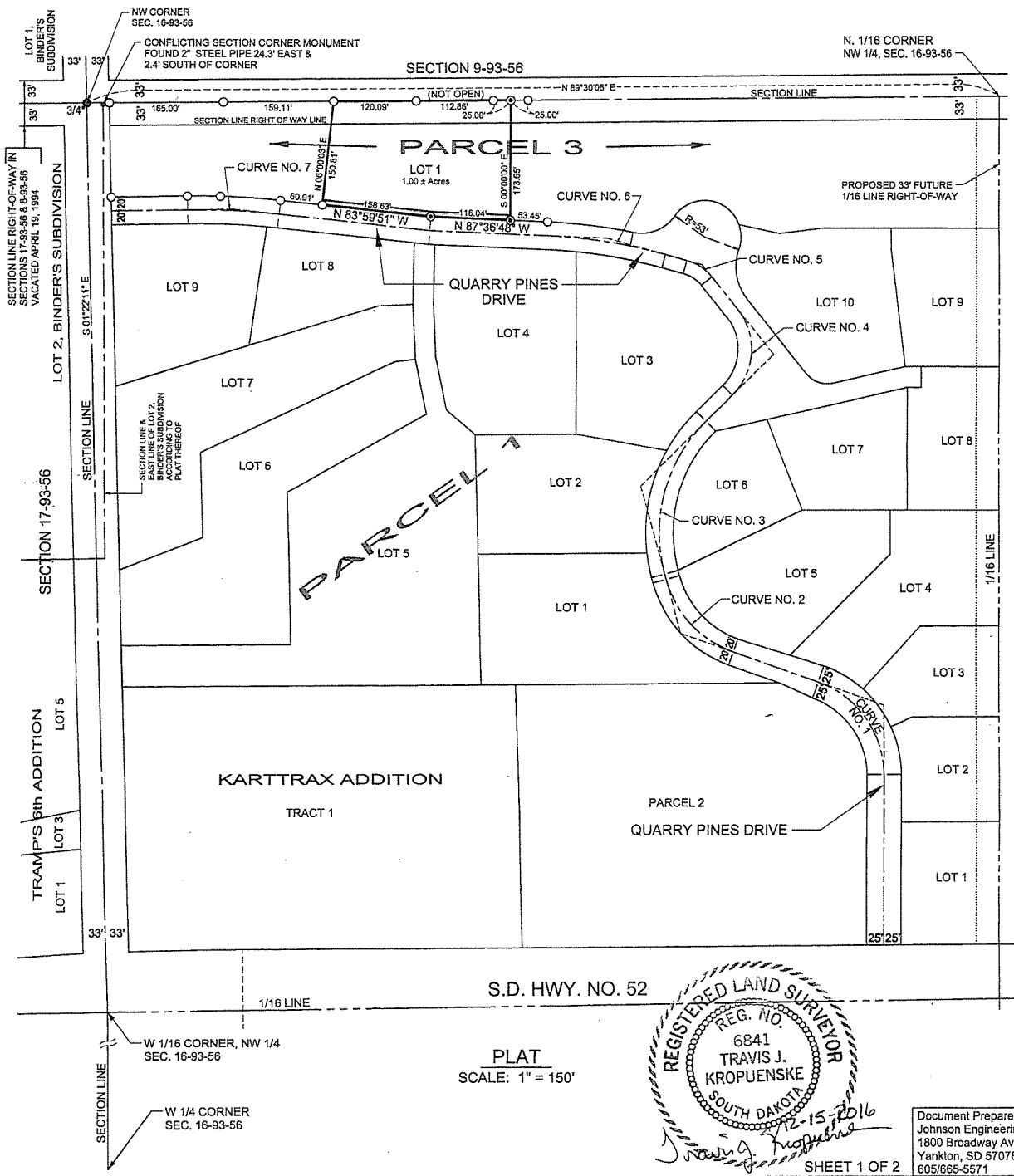
- FOUND PIPE - SIZE AS SHOWN
- FOUND 3/4" X 16" STEEL PIPE WITH CAP STAMPED "TJK RLS 6841"
- ⊙ SET 5/8" X 24" REBAR WITH CAP STAMPED "TJK RLS 6841"
- ▬▬▬ EXISTING 7.5' UTILITY EASEMENT

**PREVIOUSLY PLATTED CENTERLINE CURVE DATA**

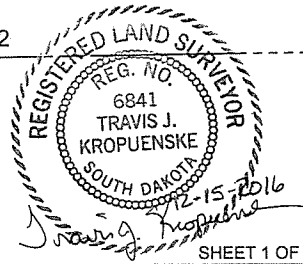
CURVE NO. 1	CURVE NO. 2	CURVE NO. 3	CURVE NO. 4
Δ = 70°35'45"	Δ = 55°23'40"	Δ = 60°27'46"	Δ = 83°35'21"
R = 142.50'	R = 154.54'	R = 228.70'	R = 93.77'
T = 100.89'	T = 81.13'	T = 133.27'	T = 83.82'
L = 175.58'	L = 149.42'	L = 241.34'	L = 136.79'
E = 32.10'	E = 20.00'	E = 36.00'	E = 32.00'

CURVE NO. 5	CURVE NO. 6	CURVE NO. 7
Δ = 36°17'06"	Δ = 13°01'54"	Δ = 6°57'20"
R = 70.00'	R = 769.02'	R = 1084.01'
T = 22.94'	T = 87.83'	T = 65.88'
L = 44.33'	L = 174.91'	L = 131.52'
E = 3.66'	E = 5.00'	E = 2.00'



**PLAT**  
 SCALE: 1" = 150'



Document Prepared By:  
 Johnson Engineering Co.  
 1800 Broadway Ave.  
 Yankton, SD 57078  
 605/665-5571

## ***Memorandum #17-15***

**To:** Amy Nelson, City Manager  
**From:** Dave Mingo, AICP Community and Economic Development Director  
**Subject:** Planning Commission Action #17-04 / Resolution #17-03  
**Date:** January 13, 2017

---

### **PLAT REVIEW**

**ACTION NUMBER: 17-04**

**E.T.J. MEMBER ACTION REQUIRED: No**

**APPLICANT / OWNER:** Neal W. Lange, Joan Lange, Robert L. Rezac and Pamela J. Rezac, owners.

**ADDRESS / LOCATION:** 3400 West 8<sup>th</sup> Street. Please reference the attached map.

**PROPERTY DESCRIPTION:** Replat of Lots 3 and 5, Block 2, Kaiser Overlook Subdivision and a Portion of the NE 1/4 of the NW 1/4, all in Section 15, T93N, R56W of the 5th P.M., Yankton County, South Dakota;

Hereafter to be known as Lot 6, Block Kaiser Overlook Subdivision and a Portion of the NE 1/4 of the NW 1/4, all in Section 15, T93N, R56W of the 5th P.M., Yankton County, South Dakota.

**ZONING DISTRICT:** County Zoning Jurisdiction.

**PREVIOUS ACTION:** Original Kaiser Addition and Lange Addition plats in the 1990's.

**COMMENTS:** The proposed plat adjusts the boundary between two lots in a manner that more accurately reflects the land occupancies and owner's uses on the site. The adjustment has been agreed upon by all owners involved. The proposal provides for the extension of the City's street grid system. The subdivision is not adjacent to the City's corporate limits so the full requirements of the Subdivision Ordinance do not apply.

This area is in Yankton County's zoning jurisdiction so their land use requirements will apply.

Staff recommends approval of the proposed plat.

#### **HEARING SCHEDULE:**

January 9, 2017: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

January 23, 2017: The City Commission reviews the plat and makes a final decision.

**Planning Commission results:** The Planning Commission recommended approval of the proposed plat.

\_\_\_\_\_ Roll Call

**RESOLUTION #17-03**

WHEREAS, it appears from an examination of the Replat of Lots 3 and 5, Block 2, Kaiser Overlook Subdivision and a portion of the NE 1/4 of the NW 1/4, all in Section 15, T93N, R56W of the 5th P.M., Yankton County, South Dakota;

Hereafter to be known as Lot 6, Block Kaiser Overlook Subdivision and a Portion of the NE 1/4 of the NW 1/4, all in Section 15, T93N, R56W of the 5th P.M., Yankton County, South Dakota, prepared by Travis J. Kropuenske, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

\_\_\_\_\_  
C. N. Gross, Mayor

ATTEST:

\_\_\_\_\_  
Al Viereck, Finance Officer



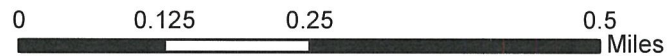


# City of Yankton

## Plat Location Map

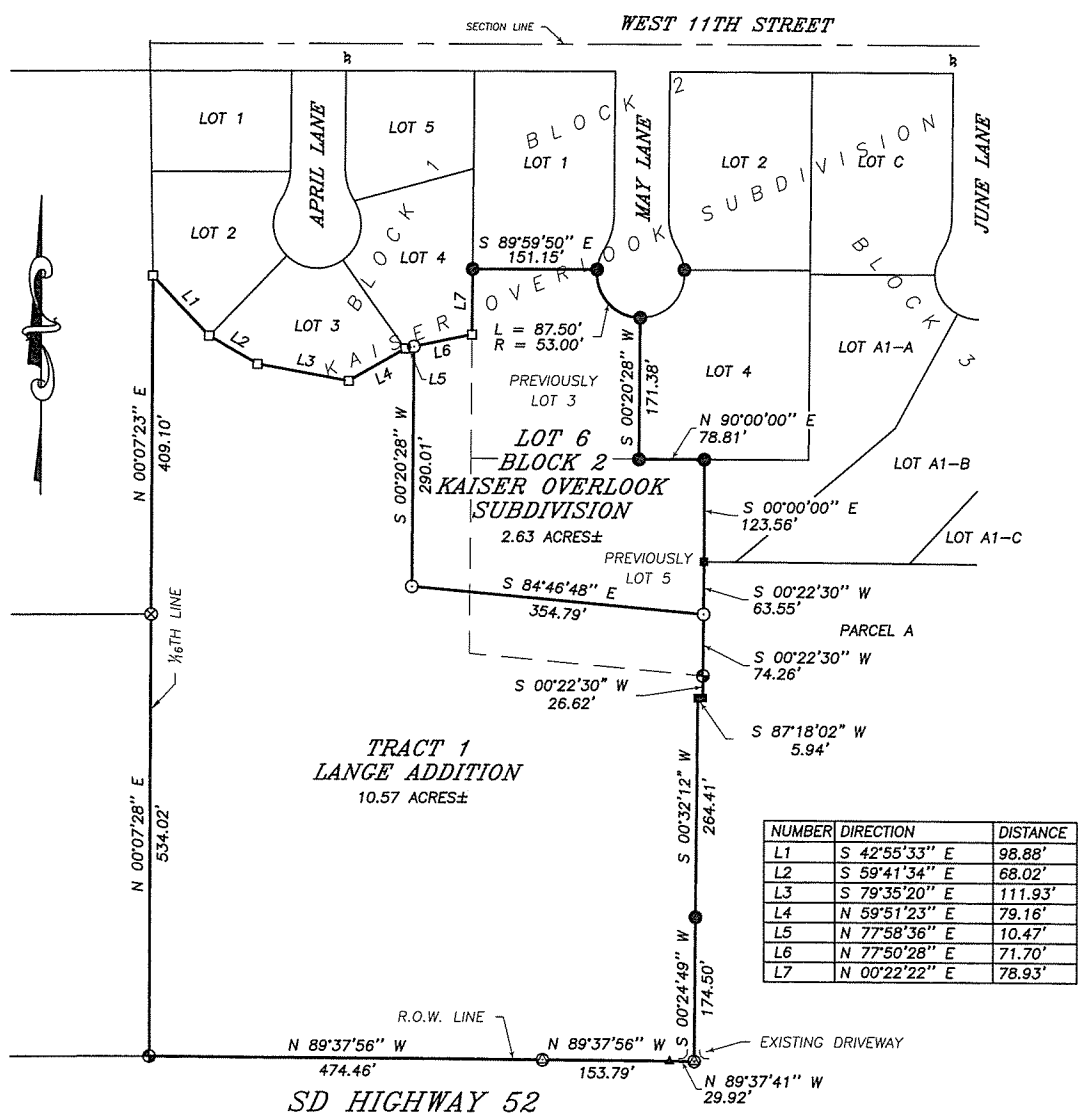
A Replat of Lots 3 and 5, Block 2, Kaiser Overlook Subdivision  
and a Portion of the NE 1/4 of the NW 1/4

All in Section 15, T93N, R56W of the 5th P.M., Yankton County, South Dakota





A REPLAT OF LOTS 3 AND 5, BLOCK 2, KAISER OVERLOOK SUBDIVISION AND A PORTION OF THE NE¼ OF THE NW¼, ALL IN SECTION 15, T93N, R56W OF THE 5TH P.M., YANKTON COUNTY, SOUTH DAKOTA; HEREAFTER TO BE KNOWN AS LOT 6, BLOCK 2, KAISER OVERLOOK SUBDIVISION AND TRACT 1, LANGE ADDITION, ALL IN THE NE¼ OF THE NW¼ OF SECTION 15, T93N, R56W OF THE 5TH P.M., YANKTON COUNTY, SOUTH DAKOTA.

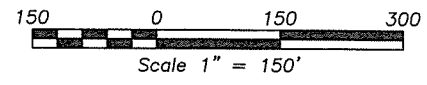


**LEGEND**

- SET 5/8" REBAR WITH L.S. CAP STAMPED "J. BRANDT R.L.S. 5349"
- ⊙ FOUND 5/8" REBAR WITH L.S. CAP STAMPED "J. BRANDT R.L.S. 5349"
- FOUND IRON PIPE WITH L.S. CAP STAMPED "JOHNSON 2919"
- FOUND IRON PIPE
- ⊗ FOUND 5/8" REBAR WITH L.S. CAP STAMPED "TOM WEEK PELS 2912"
- ⊙ FOUND ALUMINUM DOT CAP
- FOUND 5/8" REBAR WITH L.S. CAP STAMPED "TJK R.L.S. 6841"

NOTE:  
BASIS OF BEARING  
FROM KAISER OVERLOOK PLATS

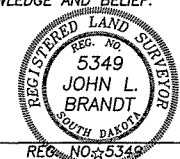
PREPARED BY:  
BRANDT LAND SURVEYING  
1202 WILLOWDALE ROAD  
YANKTON, SD 57078  
(605) 665-8455



**SURVEYOR'S CERTIFICATE**

I, JOHN L. BRANDT, A REGISTERED LAND SURVEYOR UNDER THE LAWS OF SOUTH DAKOTA, HAVE AT THE DIRECTION OF THE OWNER, MADE A SURVEY AND REPLAT OF LOTS 3 AND 5, BLOCK 2, KAISER OVERLOOK SUBDIVISION AND A PORTION OF THE NE¼ OF THE NW¼, ALL IN SECTION 15, T93N, R56W OF THE 5TH P.M., YANKTON COUNTY, SOUTH DAKOTA; HEREAFTER TO BE KNOWN AS LOT 6, BLOCK 2, KAISER OVERLOOK SUBDIVISION AND TRACT 1, LANGE ADDITION, ALL IN THE NE¼ OF THE NW¼ OF SECTION 15, T93N, R56W OF THE 5TH P.M., YANKTON COUNTY, SOUTH DAKOTA. I HAVE SET IRON REBAR AS SHOWN, AND SAID SURVEY AND PLAT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 10TH DAY OF DECEMBER, 2016.





## ***Memorandum #17-02***

**To:** City Commission  
**From:** Finance Officer  
**Date:** January 4, 2017  
**Subject:** Introduction and First Reading and Setting February 13<sup>th</sup> as the Second Reading and Public Hearing of Ordinance #993, Supplement #1 to the 2017 Annual Appropriations Ordinance

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Attached is “Ordinance #993” amending “Ordinance #989” the 2017 annual appropriations ordinance. This supplemental appropriations ordinance is prepared to re-appropriate for those projects which were budgeted or contracted in 2016, but not completed. I have *italicized and underlined* the actual expenditure estimates that were originally budgeted in 2016. The other numbers are just the sub-totals, totals, and how the transfers and funding flow through the actual budget ordinance.

### **SECTION I – GENERAL FUND**

1. *Information Services from \$37,000.00 to \$150,757.00, an increase of \$113,757.00 for various computer and technological equipment in account 101.105.350 budgeted in 2016 but not completed.* This increases Information Services total appropriations from \$383,403.00 to \$497,160.00, an increase of \$113,757.00. Financing for this increase will be from monies carried over into 2017.
2. *Community Development from \$0.00 to \$18,267.00, an increase of \$18,267.00 in account 101.106.350 for the software system budgeted and began in 2016 but not completed.* This increases Community Development total appropriations from \$458,255.00 to \$476,522.00, an increase of \$18,267.00. Financing for this increase will be from monies carried over into 2017.
3. **Total General Government** from \$2,245,597.00 to \$2,377,621.00, an increase of \$132,024.00 for the projects listed in #1 and #2 above.
4. *Police Department from \$630,900.00 to \$821,190.00, an increase of \$190,290.00 in account 101.111.350 (\$110,700.00 for radio equipment, \$3,000.00 for range upgrade, \$2,000.00 for protective vests, \$68,590.00 for vehicle replacements, and \$6,000.00 for SRT equipment) budgeted in 2016 but not yet purchased.* This increases Police Department total appropriations from \$3,395,506.00 to \$3,585,796.00, an increase of \$190,290.00. Financing for this increase will be from monies carried over into 2017.
5. *Fire Department from \$317,000.00 to \$343,005.00, an increase of \$26,005.00 in account 101.114.350 (\$16,005.00 for technology improvements and \$10,000.00 for personal protective equipment replacement) budgeted in 2016 but not completed.* This increases Fire Department total appropriations from \$897,956.00 to \$923,961.00, an increase of \$26,005.00. Financing for this increase will be from monies carried over into 2017.

First reading, set public hearing

6. **Total Public Safety** from \$4,373,625.00 to \$4,589,920.00, an increase of \$216,295.00 for the projects listed in #4-5 above.
7. *Snow and Ice from \$13,000.00 to \$70,486.00, an increase of \$57,486.00 in account 101.124.350 for the underbody of the 6x6 truck / plow budgeted in 2016 but not yet completed.* This increases Snow and Ice total appropriations from \$199,020.00 to \$256,506.00, an increase of \$57,486.00. Financing for this increase will be from monies carried over into 2017.
8. *City Hall from \$1,000.00 to \$11,000.00, an increase of \$10,000.00 in account 101.125.350 for electrical / data wiring in City Hall budgeted in 2016, but not completed.* This increases City Hall total appropriations from \$205,426.00 to \$215,426.00, an increase of \$10,000.00. Financing for this increase will be from monies carried over into 2017.
9. **Total Public Works** from \$4,089,408.00 to \$4,156,894.00, an increase of \$67,486.00 for the projects listed in #'s 7 and 8 above.
10. *Senior Citizens Center from \$7,800.00 to \$10,800.00, an increase of \$3,000.00 in account 101.141.301 Capital Repairs and Maintenance for concrete repairs budgeted in 2016 but not yet completed.* This increases Senior Citizens Center total appropriations from \$65,706.00 to \$68,706.00, an increase of \$3,000.00. Financing for this increase will be from monies carried over into 2017.
11. **Total Culture – Recreation** from \$857,100.00 to \$860,100.00, an increase of \$3,000.00 for the project listed in #10 above.
12. *Other Financing Uses / Transfers Out from \$1,422,211.00 to \$1,433,211.00, an increase of \$11,000.00 in account 101.182.620 Transfer to Parks and Recreation for the projects explained in #15 below; from \$178,212.00 to \$182,212.00, an increase of \$4,000.00 in account 101.182.622 Transfer to Memorial Park Pool for the project explained in #16 below; and from \$106,396.00 to \$186,015.00, an increase of \$79,619.00 in account 101.182.653 Transfer to Park Capital for the projects explained in #23 below.* This increases Other Financing Uses / Transfers Out total appropriations from \$3,690,438.00 to \$3,785,057.00, an increase of \$94,619.00. Financing for this increase will be from monies carried over into 2017.
13. **Total General Fund Appropriations** from \$15,386,232.00 to \$15,899,656.00, an increase of \$513,424.00 for the projects listed in #'s 1-12 above.
14. **Total General Fund Un-appropriated Balance** from \$2,668,932.00 to \$3,182,356.00, an increase of \$513,424.00.
15. **Total General Fund Means of Finance** from \$15,386,232.00 to \$15,899,656.00, an increase of \$513,424.00 for the projects listed in #'s 1-12 above.

## SECTION II – SPECIAL REVENUE

16. *Parks and Recreation from \$217,200.00 to \$228,200.00, an increase of \$11,000.00 in account 201.201.350 for playground equipment budgeted in 2016 but not yet purchased.* The increases Parks and Recreation total appropriations from \$1,476,341.00 to \$1,487,341.00, an increase of \$11,000.00. Financing for this increase will be from an increased transfer from the General Fund as listed in #12 above.
17. *Memorial Pool from \$18,000.00 to \$22,000.00, an increase of \$4,000.00 in account 202.202.350 for an ADA lift budgeted in 2016 but not yet completed.* This increases Memorial Pool total appropriations from \$230,312.00 to \$234,312.00, an increase of \$4,000.00. Financing for this increase will be from an increased transfer from the General fund as explained in #12 above.
18. *Marne Creek from \$0.00 to \$14,000.00, an increase of \$14,000.00 in account 204.204.321 for maintenance trail directional signage along Marne Creek budgeted in 2016 but not completed.* This increases Marne Creek total appropriations from \$209,861.00 to \$223,861.00, an increase of \$14,000.00. Financing for this increase will be from monies carried over into 2017.
19. *Lodging Sales Tax from \$15,000.00 to \$21,291.00, an increase of \$6,291.00 in account 211.231.549 for facade improvements budgeted in 2016 but not yet completed.* This increases Lodging Sales Tax / Tourism Promotion total appropriations from \$713,740.00 to \$720,031.00, an increase of \$6,291.00. Financing for this increase will be from monies carried over into 2017.
20. **Total Special Revenue Appropriations** from \$6,500,280.00 to \$6,535,571.00, an increase of \$35,291.00 for the projects listed in #'s 16-19 above.
21. **Total Special Revenue Fund Un-appropriated Balance** from \$984,135.00 to \$1,004,426.00, an increase of \$20,291.00 for the projects listed in #'s 16 - #19 above.
22. **Total Transfer from General Fund** from \$3,291,521.00 to \$3,306,521.00, an increase of \$15,000.00 as explained in #'s 12, 16 and 17 above.
23. **Total Special Revenue Means of Finance** from \$7,439,022.00 to \$7,474,313.00, an increase of \$35,291.00 as listed in #'s 21 and 22 above.

## SECTION III – CAPITAL PROJECT FUNDS

24. *Park Capital from \$45,000.00 to \$57,000.00, an increase of \$12,000.00 in account 503.541.321 to fund shingling in Memorial Park budgeted in 2016 but not completed; and from \$0.00 to \$10,000.00, an increase of \$10,000.00 in account 503.542.320 for Sertoma Park sidewalks budgeted in 2016 but not completed; from \$0.00 to \$42,619, an increase of \$42,619 (\$15,000.00 for Riverside Park Bathroom renovations, \$10,000.00 to re-shingle the Capital Building, and \$17,619.00 to repair the Riverside Park Boat Dock) in account 503.544.320 for projects budgeted in 2016 but not completed; and from \$5,000.00 to \$20,000.00, an increase of \$15,000.00 (\$5,000.00 for summer*

welcome banners and \$10,000.00 for Christmas garland and bows) in account 503.549.361 for projects budgeted in 2016 but not completed. This increases Park Capital total appropriations from \$112,500.00 to \$192,119.00, an increase of \$79,619.00. Financing for this increase will be from an increased transfer from the General Fund as listed in #12 above.

25. **Special Capital Improvement** from \$156,390.00 to \$158,390.00, an increase of \$2,000.00 in account 506.571.350 for ADA seating at the Sac football fields budgeted in 2016 but not completed; from \$0.00 to \$293,661.00, an increase of \$293,661.00 in account 506.572.389 for downtown improvements budgeted in 2016 but not completed; from \$0.00 to \$531,099.00, an increase of \$531,099.00 in account 506.572.395 for the City's share of 4<sup>th</sup> Street / East Highway 50 construction began in 2016, but not yet completed; and from \$0.00 to \$246,857.00, an increase of \$246,857.00 in account 506.572.398 for East Highway 50 improvements budgeted in 2016 but not yet completed. This increases Special Capital Improvement total appropriations from \$6,280,237.00 to \$7,353,854.00, an increase of \$1,073,617.00. Financing for this increase will be from monies carried over into 2017.
26. **Total Capital Projects Funds Appropriations** from \$7,543,002.00 to \$8,696,238.00, an increase of \$1,153,236.00 for those projects listed in #'s 24-25 above.
27. **Capital Project Funds Un-appropriated Balance** from \$1,023,258.00 to \$2,096,875.00, an increase of \$1,073,617.00 as explained in #25 above.
28. **Transfer from General Fund** from \$106,396.00 to \$186,015.00, an increase of \$79,619.00 as explained in #'s 12 and 24 above.
29. **Total Other Financing Sources** from \$209,381.00 to \$289,000.00, an increase of \$79,619.00 as explained in #'s 24 and 28 above.
30. **Total Capital Projects Means of Finance** from \$7,510,539.00 to \$8,663,775.00, an increase of \$1,153,236.00 as listed in #'s 27-29 above.

#### SECTION V – INTERNAL SERVICE FUNDS CENTRAL GARAGE

31. **Central Garage** from \$35,000.00 to \$60,000.00, an increase of \$25,000 in account 801.801.350 for fleet management and fuel system software budgeted in 2016 but not yet completed. This increases Central Garage total appropriations from \$857,395.00 to \$882,395.00, an increase of \$25,000. Financing for this increase will be from the 2017 estimated surplus.

It is recommended that the City Commission introduce and conduct the first reading and set February 13, 2017 as the second reading and public hearing of Ordinance #993 amending Ordinance #989, the 2017 annual appropriations ordinance.

Thank You

Al Viereck  
Finance Officer

I concur with the above recommendation

I do not concur with the above recommendation

  
\_\_\_\_\_  
Amy Nelson, City Manager

ORDINANCE NO . 993

AN ORDINANCE AMENDING OORDINANCE NO. 989, THE 2016 ANNUAL  
APPROPRIATION ORDINANCE OF THE CITY OF YANKTON, S.D.

BE IT ORDAINED by the City of Yankton, South Dakota that Ordinance No. 989 is hereby amended by the Board of Commissioners of the City of Yankton, South Dakota, as such:

SECTION I - GENERAL FUND

A. Appropriations	Ord. 993	Supplement	Total
General Government:			
Board of City Commissioners	\$ 159,446		
City Manager	397,965		
City Attorney	57,081		
Finance Office	629,447		
Information Services	383,403	1. 113,757	497,160
Community Development	458,255	2. 18,267	476,522
Contingency	<u>160,000</u>		
TOTAL GENERAL GOVERNMENT	<u>2,245,597</u>	3. 132,024	<u>2,377,621</u>
Public Safety:			
Police Department	3,395,506	4. 190,290	3,585,796
Animal Control	74,748		
Fire Department	897,956	5. 26,005	923,961
Civil Defense	<u>5,415</u>		
TOTAL PUBLIC SAFETY	<u>4,373,625</u>	6. 216,295	<u>4,589,920</u>
Public Works:			
Engineering & Inspection	638,649		
Street & Highways	1,933,651		
Snow & Ice Removal	199,020	7. 57,486	256,506
City Hall	205,426	8. 10,000	215,426
Traffic Control	402,103		
Chan Gurney Airport	<u>710,559</u>		
TOTAL PUBLIC WORKS	<u>4,089,408</u>	9. 67,486	<u>4,156,894</u>
Special Appropriations	<u>130,064</u>		
TOTAL SPECIAL APPROPRIATIONS	<u>130,064</u>		
Culture - Recreation:			
Senior Citizens Center	65,706	10. 3,000	68,706
Community Library	<u>791,394</u>		
TOTAL CULTURE - RECREATION	<u>857,100</u>	11. 3,000	<u>860,100</u>
Other Financing Uses / Transfers Out	<u>3,690,438</u>	12. 94,619	<u>3,785,057</u>
TOTAL OTHER FINANCING USES	<u>3,690,438</u>	12. 94,619	<u>3,785,057</u>
TOTAL APPROPRIATIONS	<u>\$ 15,386,232</u>	13. 513,424	<u>\$ 15,899,656</u>

		Ord. 993	Supplement	Total
B. Means of finance				
Unappropriated Fund Balances	\$ 2,668,932	14.	513,424	\$ 3,182,356
Current Property Taxes	2,556,526			
Sales & Other Taxes	5,608,091			
Licenses & Permits	352,675			
Intergovernmental Revenue	1,573,867			
Charges for Goods & Services	2,317,762			
Fines & Forfeits	14,500			
Miscellaneous Revenues	35,500			
TOTAL REVENUE	<u>12,458,921</u>			
Other Financing Souces / Transfers In	<u>258,379</u>			
TOTAL MEANS OF FINANCE	\$ <u>15,386,232</u>	15.	513,424	\$ <u>15,899,656</u>

### SECTION II - SPECIAL REVENUE

A. Appropriations				
Parks & Recreation	\$ 1,476,341	16.	11,000	\$ 1,487,341
Memorial Park Pool	230,312	17.	4,000	234,312
Summit Activies Center	791,342			
Marne Creek	209,861	18.	14,000	223,861
Casualty Reserve Fund	5,000			
Bridge & Street Fund	1,482,321			
911/Dispatch	1,426,343			
Business Improvement District	120,300			
Lodging Sales Tax	713,740	19.	6,291	720,031
Infrastructure Improvement Revolving - T	<u>44,720</u>			
TOTAL APPROPRIATIONS	\$ <u>6,500,280</u>	20.	35,291	\$ <u>6,535,571</u>
B. Means Of Finance				
Unappropriated Fund Balance	\$ 984,135	21.	20,291	\$ 1,004,426
Parks & Recreation Revenue	54,130			
Memorial Pool Revenue	52,100			
Summit Activies Center Revenue	462,895			
Marne Creek Revenue	300			
Casualty Reserve - Interest	125			
Bridge & Street Revenue	876,527			
911/Dispatch	213,253			
Business Improvement District	121,000			
Lodging Tax	626,186			
Infrastructure Improvement Revolving	<u>44,720</u>			
TOTAL REVENUE	<u>2,451,236</u>			
Transfer From General Fund	<u>3,291,521</u>	22.	15,000	<u>3,306,521</u>
Transfer From Special Capital Fund	<u>712,130</u>			
TOTAL MEANS OF FINANCE	\$ <u>7,439,022</u>	23.	35,291	\$ <u>7,474,313</u>

SECTION III - CAPITAL PROJECT FUNDS

	Ord. 993	Supplement	Total
A. Appropriations			
Public Improvement	\$ -		
Airport Capital Projects	800,000		
Park Capital Projects	112,500	24. 79,619	192,119
Infrastructure Improvement Construction	100,000		
Special Capital Improvement	6,280,237	25. 1,073,617	7,353,854
Tax Increment District #2 Morgan Square	57,000		
Tax Increment District #5 Menards	193,265		
TOTAL APPROPRIATIONS	<u>\$ 7,543,002</u>	26. 1,153,236	<u>\$ 8,696,238</u>
B. Means of Finance			
Unappropriated Fund Balance	\$ 1,023,258	27. 1,073,617	<u>\$ 2,096,875</u>
Airport Capital Projects	760,000		
Special Capital Improvement	5,320,900		
TID #2 Morgan Square	57,000		
TID #5 Menards	140,000		
TOTAL REVENUE	<u>6,277,900</u>		
Transfer from General Fund	106,396	28. 79,619	186,015
Transfer from BBB Fund	58,265		
Transfer from Infrastructure Impr. Fund	44,720		
Transfer from Special Capital Fund	-		
TOTAL OTHER FINANCING SOURCES	<u>209,381</u>	29. 79,619	<u>289,000</u>
TOTAL MEANS OF FINANCE	<u>\$ 7,510,539</u>	30. 1,153,236	<u>\$ 8,663,775</u>

SECTION V - INTERNAL SERVICE FUNDS CENTRAL GARAGE

Unappropriated Fund Balance	\$ 175,588		
Estimated Revenue - Billings	874,461		
TOTAL EST. BALANCE & REVENUE	<u>\$ 1,050,049</u>		
Less Appropriations	<u>857,395</u>	31. 25,000	<u>882,395</u>
Estimated Surplus	<u>\$ 192,654</u>	31. 25,000	<u>\$ 167,654</u>

SECTION VII - EFFECTIVE DATE

This Ordinance being necessary for the support of the government of the City of Yankton and its existing institutions shall take effect upon its passage and publication.

Adopted:

\_\_\_\_\_  
C.N. Gross, Mayor

ATTEST :

\_\_\_\_\_  
Al Viereck, Finance Officer

Introduction and first reading: January 23, 2017

Second reading : February 13, 2017

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