



CITY OF YANKTON

2016_12_22

COMMISSION MEETING

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at noon

Thursday, December 22, 2016

Located at City Hall, 416 Walnut, Yankton

2nd floor conference room

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes of regular meeting of December 12, 2016

Attachment I-2

3. Schedule of Bills

Attachment I-3

4. City Manager's Report

Attachment I-4

5. Public Appearances

II. CONSENT ITEMS

NONE

III. OLD BUSINESS

1. Public Hearing - Budget Supplement

Memorandum #16-296 supporting second reading and public hearing of Ordinance #992, the second supplement to the 2016 annual appropriation Ordinance #981

Attachment III-1

IV. NEW BUSINESS

1. Planning Commission – Plat Review

Consideration of Memorandum #16-305 recommending approval of Resolution #16-92, a plat of Lots 1 thru 8 in Block 1 and Lots 1 thru 8 in Block 2, Westside Addition in Block 18 of West Yankton, City and County of Yankton, SD. Address, South Side of the 1100 Block of West 10th Street. Schrecht, LLC, owner

Attachment IV-1

2. Planning Commission – Plat Review

Consideration of Memorandum #16-306 recommending approval of Resolution #16-93, a plat of Tract 5, DJ's Addition, in Lot A, and Tract 6, DJ's Addition, in Lot B, all in Section 16, T93N, R55W, of the 5th P.M., Yankton County, South Dakota. Address, 700 Block of East Side Drive. Darlene M. Jensen, owner

Attachment IV-2

V. ADJOURN THE MEETING OF DECEMBER 22, 2016

City Hall is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
DECEMBER 12, 2016**

Regular meeting of the Board of City Commissioners of the City of Yankton was called to order by Mayor Gross.

Roll Call: Present: Commissioners Carda, Ferdig, Hoffner, Johnson, Maibaum, Miner, and Sommer. City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioner Knoff. Quorum present.

Mayor Gross welcomed Boy Scout Troop 102 to the meeting.

Action 16-366

Moved by Commissioner Johnson, seconded by Commissioner Carda, to approve the Minutes of the Work Session and regular meeting of November 28, 2016.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 16-367

Moved by Commissioner Carda, seconded by Commissioner Sommer, that the Schedule of Bills be approved and warrants be issued.

A T & T Cell-Phone Bill-\$390.77; Ace Hardware-Caulk-\$20.97; ACS Government Inf Service-Maint Program Support-\$1,937.87; Active Network-Quarterly Transaction-\$383.03; Airport Mgr's Assn SD-Membership Dues-\$25.00; Alum-Line Inc-Alum-Line Tool Box-\$17,34.00; AMG Occupational Medicine-DOT CDL Random Drug Test-\$31.50; Assn of Code Enforcement-Membership Dues-\$40.00; Avera Sacred Heart Hospital-DOT CDL Random Drug Test-\$27.00; Banner Associates Inc-Fill Station Design-\$3,603.50; Bering Sales-Name Badges-\$41.92; Boys & Girls Club-GDBG Grant-\$60,000.00; Brock White Company LLC-Parts-\$4,698.93; Buhl's Laundry Cleaners Inc-Sew On Patches-\$20.00; Building Officials/SD Membership Dues-\$55.00; Butler Machinery Co-Shipping-\$14.58; Cedar Knox Public Power Dist-Elect-Nov-\$1,249.09; Centurylink Phone-Nov-\$1,667.37; Chesterman Company-Pop-\$114.00; Christensen Radiator & Repair-Install Plow-\$1,257.78; City Management Assn SD-Membership Dues-\$150.00; City of Vermillion-Jt Power Cash Trans-\$39,099.04; City of Yankton-Central Garage Rubbish-\$66.00; City of Yankton-City Hall Garbage-\$24.00; City of Yankton-Fire Dept Landfill Fee-\$31.86; City of Yankton-Parks Garbage-\$131.14; City of Yankton-Solid Waste Compacted Garbage-\$11,226.67; City Utilities Water-WW Charges-\$5,050.30; Clark's Rental-Repairs-\$400.00; Cole Papers Inc-Entree-\$441.51; Concrete Material Concrete-\$1,263.20; Conkling Dist-Malt Beverages-\$302.80; Credit Collection Service Inc-Ut Collection-Oct-\$155.90; Dakota Beverage Co Inc-Malt Beverages-\$308.65; Dakota Traffic Services LLC-Marking Installation-\$23,238.00; Danko Emergency Equipment-Adapters-\$116.68; Dept of Corrections-DOC Work Program-\$1,934.18; Dept of Revenue-Lab Tests-\$490.00; Dex Media East-Phone Book-\$31.30; Dobrovolny/Linda-Conference-Fargo-\$343.44; Drug Education Press-Ad-\$155.00; Ehresmann Engineering Inc-Steel-\$1,344.70; Ethanol Products LLC-CO2-\$397.16; Falkenberg Construction-Labor-\$505.00; Feimer Construction-Maple St Watermain-\$121,094.96; Fejfar Plumbing Inc-Services-\$91.84; Ferguson Water Works Supply-Water Meters-\$2,695.21; Footjoy-Merchandise-\$170.11; Freeman Co-Op Oil Company-Car Washes-\$227.50; Frontier Precision Inc-Labor-\$67.38; Gerstner Oil Co-Jet Fuel-\$15,599.80; Gleich/John-Reimbursement-\$16.67; Good-

Land Pump Inc-Chestrman Lift Station-\$10,499.70; Govt Finance Officer Assn-Membership Dues-\$70.00; Graymont Capital Inc-Lime-\$13,415.50; Gridor Construction, Inc-Lift Station-\$340,208.97; Grosch Irrigation Company-Well Repairs-\$688.50; Gullickson/Devin-Reimbursement CDL-\$128.00; Harding Glass-Door Unit-\$318.44; Hawkins Inc-Chemicals-\$1,814.86; HDR Engineering Inc-Collector Well-\$32,557.31; Hedahl's Parts Plus-Filters-\$2,005.32; Heiman Fire Equipment Inc-Batteries-\$142.71; Hillyard Floor Care Supply-Seal-\$12.19; Hornung's Pro Golf Sale Inc-Merchandise-\$145.94; Human Resource Assn-SD Membership Dues-\$25.00; H2 Golf Company LLC-Merchandise-\$165.55; J & H Care & Cleaning Company-Janitorial Services-\$2,795.00; Johnson Electric-Riverside Park BB Lights-\$25,789.23; Johnson Eng Co Inc-Labor-\$1,207.36; Kadrmas Lee & Jackson Inc-Apron Expansion-\$3,444.75; Kaiser Refrigeration Inc-Repairs-\$8.19; Larry's Home Center-Furnace Replacement-\$13,885.76; Larry's Plumbing Service-Parts-\$48.60; Light And Siren-Lightbars-\$80.00; Lindblom Service Inc-Porta Pots-\$600.00; Lyle Signs Inc-Signs-\$1,059.64; McLaury Engineering Inc-Force Main-\$83,052.75; MidAmerican Energy Fuel-Nov-\$1,837.03; MidAmerican Energy Fuel-Nov-\$2,740.35; Midwest Alarm Company Inc-Test Fire System-\$313.00; Midwest Tape-Audio Books-\$1,147.65; Municipal Code Corp-Supplement #5-\$1,421.74; Municipal League SD-2017 Membership Dues-\$7,059.72; Northwestern Energy-Elect-Nov-\$83,992.67; Pilger Sand and Gravel Inc-Sand-\$719.20; Planning & Development-CDBG Administration-\$8,000.00; Police Chiefs' Assn-Membership Dues-\$115.24; Press Dakota Mstar Solutions-Ad-\$50.00; Printing Specialists-Time Cards-\$152.04; Pro Auto Inc-Towing-\$160.00; Racom Corporation-EAACS Access-\$1,988.90; Ramkota Inn-Pierre Workshop-\$182.00; Regional Technical Education-Training-\$95.00; Reinhart Foods Inc-Entree-\$528.75; Schantz/Dwayne-Reimbursement-\$105.90; Schild/Koby-Refund-\$21.20; SD Redbook Fund-Subscription-\$40.00; Signs By Design-Decal Installation-\$190.98; Slowey Construction Inc-Force Main-\$269,624.48; Smith Insurance Inc-Notary Bond Fee-\$80.00; Stern Oil Co Inc-Fuel-\$32,647.98; Street Maintenance Assn-Membership Dues-\$35.00; Taser International-Tasers-\$4,038.86; Titleist-Golf Driver-\$502.44; Tom's Electric-Install Lights-\$117.35; Top Notch Window Cleaning-Window Cleaning-\$50.00; TRE Environmental Strategies-Testing-\$650.00; Truck Trailer Sales Inc-DOT Inspections-\$1,899.37; Trugreen Commercial-Lawn Treatment-\$90.00; US Post Office-Util Ut Postage-Nov-\$1,000.00; United Parcel Service, Inc-Postage-\$431.00; United States Postal Service-Postage Meter-Nov-\$926.00; US Bank Equipment-Copier Maintenance-\$266.63; Vanwinkle/Logan-CDL Reimbursement-\$130.00; Wage Works-Flex Service Fee-Oct-\$155.00; Warner/Lloyd-Books-\$99.00; Water & Env Eng Research Ctr-Lab Tests-\$211.00; Welfl Construction Corp-Collector Well-\$203,704.10; Xerox Corporation-Copier Lease-\$174.21; Yaggie's Inc-Grass Seed-\$105.00; Yankton Area Ice Association-Oct/Nov Reimbursement-\$1,802.73; Yankton Co Historical-1/4 SP Appropriation-\$2,025.00; Yankton County Auditor-YC Capital Improve-\$15,740.81; Yankton County Director of Pictometry-Aerial Imager-\$10,883.33; Yankton County EMS Association-CPR Classes-\$440.00; Yankton County Weed Dept-Mosquito Control-\$1,235.22; Yankton Medical Clinic-Reimbursement-Flu Shot-\$20.00; Yankton Vol Fire Department-Oct/Nov Fire Calls-\$1,440.00; A-Ox Welding Supply-Quick Connects SCBA-\$426.20; ACCO Brands Direct-Office Supplies-\$46.95; Amazon Digital Svcs-Computer Program-\$49.99; Amazon Mktplace Pmts-Refrigerator Filters-\$423.12; Amazon.Com-Battery Backup-\$493.07; American NLC-Meeting-\$200.00; American Girl Magazine-Magazine Subscription-\$25.95; American Planning Assoc-AICP Membership-\$489.00; Appera-Towels-\$354.94; Arbys-K9 Training Expense-\$3.74; ARC Services/Training-CPR Training-\$38.00; Army Lodging-K9 Training Lodging-\$180.00; AT&T Bill Payment-Wireless Connection-\$314.56; ATC The Atlantic Monthly-Magazine Subscription-\$29.95; ATR Antique Trader-Magazine Subscription-\$34.98; B-Bops-K9 Care Travel Expense-\$6.52; Baker-Taylor-Books-\$4,594.73; Bee Electronics Inc-Pager Cases-\$61.70; Bomgaars-Small Tools-\$2,146.23; Bow Creek Metal Inc-Aluminum Boxes-\$440.00; Brioche Doree-NLC Meeting-\$30.82; Burger King-

Travel Expense-\$9.23; Butler Machinery-Hose-\$63.78; Casa Reyna-NLC Meeting-\$57.29; Caseys Gen Store-Travel Expense-\$65.62; Cedar County Veterinary-Veterinary Services-\$31.35; Cenex Allied-Travel Fuel-\$42.00; Center Point-Books-\$134.22; Christensen Radiator-Assembly-\$251.40; City of Sioux Falls Health Lab-Tests-\$12.92; Glamour Magazine-Magazine Subscription-\$12.78; The New Yorker-Magazine Subscription-\$106.49; Coffee Cup-Travel Expense-\$30.00; Conoco Fresh Start-Travel Fuel-\$44.67; Cox Auto Supply-Part-\$212.57; Consumer Reports-Magazine Subscription-\$26.00; Crescent Electric-Light Bulbs & Ballasts-\$1,137.28; Culver's-K9 Training Expense-\$12.84; Culver's-K9 Training Expense-\$12.16; Dakota Archery-Trail Supplies-\$26.04; Dakota Supply Group-Hydrant Extension-\$649.37; Dash Medical Gloves-Latex Gloves-\$575.20; Davidson Titles Inc-Books-\$2,005.28; Dayhuff Enterprises Inc-Paper Products/Dispenser-\$524.12; Days Inns/Daystop-Lodging-\$70.65; Demco Inc-Office Supplies-\$116.24; Dex One-Publishing-\$39.00; Discount Two-Way Radio-Radio Antennas-\$67.50; DLT Solutions-Software Subscription-\$2,719.64; DX Service Salt-\$6,508.97; Echo Electric Supply-Bulbs-\$28.37; Embroidery & Screen Works-Merchandise-\$1,528.25; Emedco-Safety Supplies-\$96.62; Endress+Hauser Inc-Well Probe-\$913.64; Envision Ware Software-Envisionware-\$538.85; Exxonmobil-Fuel-\$29.69; Facebk NSRAJAE7W2-Supplies-\$24.11; Fairbank Equipment-T-Bolt Clamp-\$19.33; Fairfield Inn & Suites-NTOA Lodging-\$360.32; Fastenal Company-Drill Set-\$267.72; Fedex-Evidence Mailing-\$11.77; Firehouse Subs-K9 Training Expense-\$3.00; Fred Haar Company-Equipment Maintenance-\$82.29; Gamestop-Nintendo/Game-\$349.98; Girton Adams Co-Sludge Heater Motor-\$1,672.00; Godfathers Pizza-DOC Work Program-\$16.00; Golfsoftware.Com-Computer Program-\$147.00; Graham Tire-Tires-\$457.88; Hach Company-Turbidimeter Lamp-\$144.79; Hampton Inn & Suites-Conference-\$128.76; Hardee's-Travel Expense-\$10.62; Hedahls-Equipment Repair-\$176.89; Hickory Park Restaurant-Travel Exp-K9-\$11.00; Holiday Inn-SD Planners Conf Lodging-\$99.00; Holiday Stationstore-Fuel K9 Training-\$31.51; Huhot Mongolian Grill-K9 Travel Expense-\$15.35; Hunan Palace-Travel Expense-NLC-\$41.93; Hy-Vee-Concessions-\$257.85; Creative Product's-Dare Equipment-\$1,580.44; Independence Waste-Rentals-\$708.85; Midwest Alarm-Alarm Service-\$63.00; ISU Vet Clinic-K9 Medical Care-\$471.75; J.J. Benji-Uniforms-\$459.25; J.P. Cooke-Dog Tags-\$135.70; Jack's Uniforms & Equipment-SRT Team Flashlights-\$1,589.97; James Valley Nursery-Trees-\$368.44; JCL Solutions-Cleaning Supplies-\$1,143.62; Jimmy Johns-Training Expense-\$9.75; JoDeans Steak House-Meeting Exp-\$21.20; Johnson Controls-SS Pool Services-\$5,794.53; Kaiser Refrigeration-Equipment Repair-\$121.96; Kelly OS Diner-NLC Meeting-\$39.77; Kendell Doors & Hardware-Lockset-\$333.25; Kopetskys Ace Hdwe-Snow Blower-\$2,876.91; Kum & Go-K9 Training Fuel-\$33.99; Kum & Go-K9 Travel Expense-\$55.00; Larrys Heating-Filters-\$90.00; Locators and Supplies-Marking Paint-\$384.01; Long's Propane-Service Propane-\$84.00; Mallorca Restaurant-Travel Expense-NLC-\$217.50; Mark's Machinery Inc-Idler/Gaskets-\$1,121.05; McAfee Intel Security-Computer Program-\$85.19; McDonald's-K9 Training Expense-\$5.14; McDonald's-Travel Expense-\$6.87; Mead Lumber-Sertoma Ice Rink-\$83.30; Menards-Christmas Lights-\$837.59; Midwest Laboratories-Nutrient/Biosolids Test-\$659.90; Monterey Bay Fish Grot-Travel Expense NLC-\$266.47; Outside Magazine-Magazine Subscription-\$20.00; National Geographic-Magazine Subscription-\$39.00; Newspapers-Newspaper Subscription-\$461.78; Northern Tool Equipment-Repair-\$187.36; Northtown Automotive-Motor-\$94.08; NRA Progmatt Fulfilment-NRA Book-\$55.91; OCG Oldcarsreportmag-Magazine Subscription-\$28.98; Office Elements Group-Office Supplies-\$376.81; Olsons Pest Technician-Chemicals-\$68.00; OMNI William Penn-NLC Meeting-\$2,760.03; One Office Solution-Office Suppies/Chair-\$729.56; Oprah Magazine-Magazine Subscription-\$34.97; OReilly Auto-Brake Rotors and Pads-\$410.73; Overdrive Dist-Downloadable Books-\$1,831.82; Paypal-Discounted Computer-\$459.99; Paypal-Ecomele-Replace UPS Batteries-\$99.99; Paypal Expertcompu-Replace UPS Battery-\$14.80; Paypal Latif-Portable Radio-\$318.00; Paypal Neweggcom-Replace UPS Battery-\$84.41;

Paypal Puterstore-Computer Parts-\$38.96; PBI Leasedequipment-Mailstation Rental-\$136.00; Phillips 66-DOCS Stop Travel-K9 Care-\$30.00; Pilot-K9 Training Fuel-\$47.19; Pizza Man-K9 Training Expense-\$8.59; Pizza West-Conference-\$13.68; Popeye's Chicken-K9 Training Expense-\$3.34; Postage Refill-Mailstation Postage-\$100.00; Prandomhouse-Audio Book-\$186.00; Push Pedal Pull Corp-Equipment Repair-\$871.28; Ramada Bismarck Hotel-Hotel Room-\$181.78; Realtruck Truck-Supplies-\$169.99; Recreonics Inc-Wringer for Locker Room-\$167.20; Red Robin-K9 Training Expense-\$12.61; Riverside Hydraulics-Parts-\$546.51; Rockyboots Com-Boots-\$104.99; Royal Sport Shop-Name Badges-\$91.96; SD Firefighters Assoc-Registration-\$100.00; SD Lib Assoc- Institutional Membership-\$175.00; Seventeen Magazine-Magazine Subscription-\$14.97; SF Regional Airport-Parking-\$40.00; Silverado Casino-Training Expense-\$27.75; Sioux Falls 10th Pizza-K9 Training Expense-\$11.04; Spraying Systems Com-Brass Spray Nozzles-\$177.67; Hansen Locksmith-Door Lock-\$75.00; Midwest Striping-Mini Lightbars-\$752.00; State Hygienic Lab-Laboratory Testing-\$418.00; Shutterstock Inc-Professional Services-\$49.00; Sturdevants-Motor Assembly-\$113.77; Subway-Travel Expense-\$8.75; Subway-Training Expense-\$11.23; Super 8 Motels-Travel Expense-\$67.41; Tabor Lumber Coop-Equipment Repair-\$630.00; Ten Penny-NLC Meeting-\$34.16; The Library Store Inc-Office Supplies-\$99.18; The Lodge at Deadwood-Lodging-\$294.65; TMA Yankton-Tires-\$2,787.83; Tractor Supply Co-Animal Shelter Supplies-\$102.25; Truck Trailer Sales-Filter-\$75.00; T3 Pueblo Del-NTOA Travel Expense-\$19.57; USA Blue Book-Meter Supplies-\$568.61; USPS-Postage-\$40.90; Vanderhule Moving-Shop Supplies-\$56.00; VCN Yanktonrodctr-Filing Quit Claim Deed-\$32.50; Vermeer Equip of SD-Equipment Repair-\$139.89; Viddler Inc-Video Hosting-\$32.08; Vzwrlls-Internet Access-\$526.17; Vzwrlls-Prepaid Pymnt Phone Minutes-\$37.98; Wal-Mart-Office Supplies-\$435.72; Wall Control Inc-Equipment Racks-\$164.94; Wall Lake Oil-K9 Training Fuel-\$66.79; Wholesale Supply Co-Building Supplies-\$47.10; WM Supercenter-DVDS/Player-\$551.50; WW Grainger-Janitorial Supplies-\$353.62; WWW.Dickssportnggoods- Basketball League-\$186.29; www.newegg.com-Computer Thumb Drives-\$35.96; www.Vistaprint.Com-Business Cards-\$14.98; Yankton Chamber of Commerce-Seed Library-\$15.00; Yankton Medical Clinic-Firefighter Physicals-\$4,542.00; Yankton Pizza Ranch-Staff Appreciation-\$45.99; Yankton Winnelson Co-Supplies-\$194.31; Zimco Supply Co-Recreation Supplies-\$169.00;M&S Pittsburgh-NLC Meeting-\$459.90; AFSCME Council 65-Employee Deduction-\$1,299.61; American Family Life Corp-Cancer & ICU Premiums-\$6,905.94; Assurant Employee Benefits-Vision Ins December-\$719.85; Connections Inc-EAP Insurance November-\$373.32; Delta Dental-Dental Ins December-\$7,562.40; Dept of Social Services-Employee Deduction-\$1,697.50; First Natl Bank South Dakota-Employee Deduction-\$3,087.78; Nelson/Amy-Travel-\$200.00; Retirement SD-SD Retirement November-\$68,612.95; SDSRP-Employee Deduction-\$5,015.00; Slowey Construction Inc-15TH WCLR-Dakota-\$39,897.13; Summit Activity Center-Employee Deduction-\$851.00; United Way-Employee Deduction-\$74.00; US Dept of Education-Employee Deduction-\$109.96; Vast Broadband-Internet Services-\$3,461.42; Wellmark Blue Cross-Health Ins - December-\$91,958.80; Yankton Area Prog Growth-Sales Tax Reimbursement-\$77,283.13.

Roll Call: All members present voting "Aye;" voting "Nay;" None.

Motion adopted.

SALARIES NOVEMBER, 2016:

Administration-\$36,970.05; Finance-\$31,118.66; Community Development-\$21,857.02; Police-\$150,630.96; Fire-\$11,223.24; Engineering-\$38,460.84; Street-\$42,800.27; Snow & Ice-\$936.39; Traffic Control-\$1,778.01; Library-\$24,370.32; Parks/SAC-\$57,837.73; Marne Creek-\$3,665.53; Water-\$37,282.07; Wastewater-\$34,480.33; Cemetery-\$3,810.24; Solid Waste-\$19,509.74; Landfill-\$17,188.48; Golf Course-\$20,210.13; Central Garage-\$6,885.92.

PERSONNEL CHANGES & NEW HIRES:

New Hires: Caitlin Boetger-\$1585.42 bi-wk.-Police; Mason Kaitfors-\$8.55 hr.-Rec. Division; Tony McGlone-\$8.55 hr.-Rec. Division; Abigail Mitchell-\$20.00 hr.-Rec. Division; Tanner Noble-\$8.55 hr.-Rec. Division; Kylie Roth-\$8.55 hr.-Rec. Division; Heather Thomas-\$11.50 hr.-Rec. Division;
Wage Change: Colby Benson-\$9.05 hr.-Rec. Division; Dawn Bergeson-\$10.00 &/or 20.00 hr.- Rec. Division; Collin Bertram-\$8.80 &/or 20.00 hr.-Rec. Division; Karie Forman-\$11.80 hr.-Rec. Division; Samuel Forrer-\$8.80 hr.-Rec. Division; Tyler Hudson-\$13.55 &/or 20.00 hr.-Rec. Division; Robert Noble-\$9.05 hr.-Rec. Division; Roy Reichle-\$11.80 hr.-Rec. Division; Chase Roth-\$8.80 hr.-Rec. Division; Patty Schieffer-\$10.80 hr.-Rec. Division; Paige Schuurmans-\$8.80 hr.-Rec. Division; Saladin Smith-\$9.05 hr.-Rec. Division; Kelsey Sutera-\$9.30 hr.-Rec. Division.

Status Change:

Ryan Moderegger-\$8.80 hr.-from Parks Division to Rec. Division; Dana Schmidt-\$1474.27 bi-wk.-from Library Assistant to Sr. Library Assistant.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

Action 16-368

Moved by Commissioner Johnson, seconded by Commissioner Sommer, that the following items on the consent agenda be approved.

1. Pawn Brokers Licenses for 2016
Consideration of Memorandum 16-286 recommending approval of the applications for Pawn Brokers Licenses
2. Renewal of Private Collector of Refuse License for 2016
Consideration of Memorandum 16-287 recommending approval of the renewal of applications for Private Collector of Refuse Licenses for the year 2016 (January 1, 2017 – December 31, 2017) licensing period
3. Renewal of Mobile Home Park Licenses
Consideration of Memorandum 16-294 recommending approval of the renewal of Mobile Home Park licenses for the 2017 licensing period
4. Renewal of 2017 City Dance License Applications
Consideration of Memorandum 16-288 recommending approval of the renewal of applications for 2017 City Dance Licenses
5. Peddler's License
Consideration of Memorandum 16-292 recommending approval of an application for a Peddler's License for Huber Home Improvement, 44254 292nd Street, Irene, South Dakota, to go door-to-door for the purpose of sales and installation of home improvement items
6. Peddler's License
Consideration of Memorandum 16-293 recommending approval of an application for a Peddler's License for Dennis Schumacher, 55287 888th Road, Crofton, Nebraska, to go house to house to do tree stump removal.
7. Special City Commission Meeting – set date and location
Special City Commission meeting for January 5, 2017, at 6:30 p.m. in Room 114 at the Regional Technical Education Center
8. Possible Quorum Event
January 6, 2017, for Strategic Planning Session, no official commission action

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-369

This was the time and place for the Public Hearing on Resolution 16-86 (Memorandum 16-301) approving the special assessment roll for 2016 Assessment Rolls–Douglas Avenue Construction from Anna Street to 31st Street. No one was present to speak for or against adoption of the Resolution. Moved by Commissioner Carda, seconded by Commissioner Ferdig, to adopt Resolution 16-86.

RESOLUTION 16-86

A RESOLUTION APPROVING THE 2016 SPECIAL ASSESSMENT ROLL FOR DOUGLAS AVENUE CONSTRUCTION FROM ANNA STREET TO 31ST STREET

BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota:

SECTION 1. That the special assessment roll for the assessment of the property assessable for the Douglas Avenue construction from Anna Street to 31st Street in the city of Yankton, South Dakota, is hereby approved and the assessments as set out in said special assessment roll approved this date are hereby levied against such property upon filing of said special assessment roll in the office of the City Finance Officer.

SECTION 2. Said assessment may be paid in ten (10) annual installments and shall be collected under Plan Two “Collection by City Finance Officer”, as provided in SDCL 9-43.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-370

This was the time and place for the public hearing on Ordinance No. 990, AN ORDINANCE ADOPTING A COMPREHENSIVE PLAN AMENDMENT KNOWN AS “THE MEAD NEIGHBORHOOD CONCEPT” INCLUDING ASSOCIATED MAPS AND OFFICIAL DOCUMENTS. No one was present to speak for or against adoption of the Ordinance. Moved by Commissioner Sommer, seconded by Commissioner Hoffner, to adopt Ordinance No. 990.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-371

Moved by Commissioner Johnson, seconded by Commissioner Sommer, to approve the write-off of uncollectible utility accounts in the amount of \$4,075.60, or approximately 0.04% (four-one hundredths of one percent) of total revenues (approximately \$9,900,612) for water, waste water, and solid waste collection for the one year period. (Memorandum 16-289)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-372

Kristy Wyland representing Rockin’ Ribfest was present to provide information and answer questions about the 2017 event scheduled to take place on June 2 and 3, 2017, and to request additional funding

from the City in the amount of \$9,540.00 to provide an additional 12x20 Daktronics screen. (Memorandum 16-303) Moved by Commissioner Sommer, seconded by Commissioner Johnson, to approve funding in the amount of \$9,540.00 to provide an additional Daktronics screen for the 2017 Rockin' Ribfest event. Following discussion Commissioner Sommer withdrew his motion and Commissioner Johnson withdrew his second. It was then moved by Commissioner Sommer, seconded by Commissioner Ferdig, to fund a \$9,540.00 cash sponsorship, from BBB funds, for the 2017 Rockin' Ribfest event.

Roll Call: Members present voting "Aye:" Commissioners Ferdig, Hoffner, Johnson, Sommer, and Mayor Gross; voting "Nay:" Commissioners Carda, Maibaum, and Miner.
Motion adopted.

Action 16-373

Moved by Commissioner Carda, seconded by Commissioner Sommer, to approve "Amendment No. 2 and Amendment No.3 to Agreement for Engineering Services" with HDR Engineering, Sioux Falls, South Dakota, for Engineering Services for the Water Treatment Plant Design and Collector Well Construction Management as outlined in Memorandum 16-295.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 16-374

Moved by Commissioner Johnson, seconded by Commissioner Ferdig, to adopt Resolution 16-87. (Memorandum 16-290)

RESOLUTION 16-87

WHEREAS, the City of Yankton and Yankton County have entered into an agreement for the provision of library services for residents living outside the corporate limits of the city; and,

WHEREAS, the current agreement is slated to expire December 31, 2016; and,

WHEREAS, Yankton County has contracted with the City for library services since 1993; and,

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the Agreement for the Provision of Library Services between the City and Yankton County be extended for the term January 1, 2017, through December 31, 2017.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 16-375

Moved by Commissioner Sommer, seconded by Commissioner Hoffner, to approve Change Order Number 2 from Masonry Components, Inc., for the Yankton Transfer Station Scale Site Improvements Project, an increase of \$10,288.80 for a new total project cost of \$657,228.80; to accept the project as complete; and to authorize the City Finance Officer to issue a manual check in the amount of \$83,279.37 to Masonry Components, Inc., Yankton, South Dakota, as final payment for the project. (Memorandum 16-300)

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 16-376

Moved by Commissioner Johnson, seconded by Commissioner Ferdig, to adopt Resolution 16-89.

RESOLUTION 16-89

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective November 26, 2016, that the salary of the Finance Officer shall be at an annual rate of \$90,526.01.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 16-377

Moved by Commissioner Sommer, seconded by Commissioner Johnson, to adopt Resolution 16-88.

RESOLUTION 16-88

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective November 26, 2016, that the salary of the City Attorney shall be at an annual rate of \$42,549.81.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 16-378

Moved by Commissioner Johnson, seconded by Commissioner Ferdig, to adopt Resolution 16-90.

RESOLUTION 16-90

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective November 26, 2016, that the salary of the City Manager shall be at an annual rate of \$105,774.53.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-379

Moved by Commissioner Carda, seconded by Commissioner Johnson, to adopt Resolution 16-69.
(Memorandum 16-239)

RESOLUTION 16-69

WHEREAS, it appears from an examination of the plat of Lots 1 thru 7, In the Garden of Charity Non-Profit Cremation Cemetery, In Lot 4 of Block 1, Airport Acres Subdivision in the City Of Yankton, Yankton County, South Dakota, prepared by Travis J. Kropuenske, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City’s overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-380

Moved by Commissioner Johnson, seconded by Commissioner Hoffner, to adopt Resolution 16-91.
(Memorandum 16-297)

RESOLUTION 16-91

A RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION FOR LAND SITES AND EASEMENTS FOR NAVIGATIONAL AIDS AT CHAN GURNEY MUNICIPAL AIRPORT

WHEREAS, the City of Yankton desires to provide a safe environment for all pilots utilizing Chan Gurney Municipal Airport; and

WHEREAS, the Federal Aviation Administration owns, operates and maintains several navigational aids for pilots at Chan Gurney Municipal Airport; and

WHEREAS, the Federal Aviation Administration desires to have to the land sites, facilities and easements in order to operate the necessary equipment as navigational aids located at Chan Gurney Municipal Airport.

NOW, THEREFORE IT BE RESOLVED, by the Board of City Commissioners of the City of Yankton;

1. The Memorandum of Agreement DTFACN-17-L-00033 between the City of Yankton and the United States of America is hereby approved, and
2. The Mayor and Finance Officer are hereby authorized to execute the agreement on behalf of the City of Yankton.

Roll Call: All members present voting “Aye;” voting “Nay;” None.
Motion adopted.

Action 16-381

This was the time and place to award the bids for the annual supply of Transport-Tankwagon Petroleum Products for Chan Gurney Airport for 2017. The following bids were received and opened on December 1, 2016:

Stern Oil Co., Freeman, South Dakota:

Aviation Gas–100 low lead Transport-\$0.2421/gal.; Aviation Gas–100 low lead Tankwagon-\$0.4092/gal.; Jet A fuel (with fuel system ice inhibitor) Transport-\$0.1011; Jet A fuel (with fuel system ice inhibitor)-Tankwagon-\$0.3303.

Gerstner Oil, Yankton, South Dakota:

Aviation Gas–100 low lead Transport-\$0.2468; Aviation Gas–100 low lead Tankwagon-\$0.5468; Jet A fuel (with fuel system ice inhibitor) Transport-\$0.0974; Jet A fuel (with fuel system ice inhibitor) Tankwagon-\$0.2974. (Memorandum 16-298)

The bids received represent the suppliers handling costs (profit margin), which are added to the OPIS (Oil Price Information Service) daily published price on the date the product is ordered.

Moved by Commissioner Sommer, seconded by Commissioner Carda, to award the bids to the low bidders as follows: Stern Oil Company for Aviation Gas—100 low lead Transport in the amount of \$0.2421 per gallon and Aviation Gas—100 low lead Tankwagon for \$0.4092 per gallon and to Gerstner Oil for Jet A fuel (with fuel system ice inhibitor) Transport for \$0.0974 per gallon and Jet A fuel (with fuel system ice inhibitor) Tankwagon for \$0.2974 per gallon.

Roll Call: All members present voting “Aye;” voting “Nay;” None.
Motion adopted.

Action 16-382

Moved by Commissioner Johnson, seconded by Commissioner Sommer, to approve Change Order Number 1 from Feimer Construction for the Maple Street and Watermain Reconstruction from 6th Street to 8th Street, an increase of \$8,348.60 for a new total project cost of \$258,012.20; to accept the project as complete; and to authorize the City Finance Officer to issue a manual check in the amount of \$11,184.71 to Feimer Construction, Yankton, South Dakota, as final payment for the project. (Memorandum 16-304)

Roll Call: All members present voting “Aye;” voting “Nay;” None.
Motion adopted.

Action 16-383

Commissioner Johnson introduced and Mayor Gross read the title of Ordinance No. 992, AN

ORDINANCE AMENDING ORDINANCE NO. 981 THE 2016 ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF YANKTON, SOUTH DAKOTA, and set December 22, 2016, as the date for the second reading and public hearing.

Action 16-384

Moved by Commissioner Carda, seconded by Commissioner Johnson, to approve Change Order No. 1 from C & C Hauling for the Concrete Removal and Replacement Project at various locations within the City, a decrease of \$4,598.30 for a new total project cost of \$17,123.20; to accept the project as complete; and to authorize the City Finance Officer to issue a manual check in the amount of \$17,123.20 to C&C Hauling, Yankton, South Dakota, as final payment for the project. (Memorandum 16-302)

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 16-385

This was the time and place to award the bid for the 2017 Annual Supply of Chemicals for the Water and Wastewater Treatment Plants. (Memorandum 16-291) The following bids were received and opened on December 6, 2016:

Brenntag Great Lakes, Wauwatosa, Wisconsin-Powdered Activated Carbon-\$1,738.00/ton; Ferric Chloride (Liquid)-\$460.00/ton; Liquide Polyphosphate-\$1,666.42/ton; Liquid Hydrofluoro Sillcic Acid-\$780.00/ton; Sodium Hypochlorite-\$524.70/tote; 50% Caustic Soda-\$1,010.59/tote; Solar Salt-\$330.00/ton.

Cabit Norit, Dallas, Texas-Powdered Activated Carbon-\$1,800.00/ton.

Carus Corporation, Peru, Illinois- Liquide Polyphosphate-\$1,233.54/ton.

DPC Industries, Omaha, Nebraska-Liquid Hydrofluoro Sillcic Acid-\$860.00/ton; Sodium Hypochlorite-\$570.00/tote; 50% Caustic Soda-\$1,122.00/tote; Solar Salt-\$207.80/ton.

POET Ethanol Products, Witchita, Kansas-Carbon Dioxide-\$224.00/ton.

Graymont, Superior, Wisconsin-Pebble Lime-\$177.50/ton.

Hawkins, Inc., Roseville, Minnesota-Ferric Chloride (Liquid)-\$498.00/ton; Liquide Polyphosphate-\$2,025.12/ton; Liquid Hydrofluoro Sillcic Acid-\$778.00/ton; Sodium Hypochlorite-\$544.50/tote; 50% Caustic Soda-\$1,105.50/tote.

Shannon Chemical Corporation, Exton, Pennsylvania- Liquide Polyphosphate-\$1,772.10/ton.

Thatcher Company of Montana, Salt Lake City, Utah-Powdered Activated Carbon-\$1,566.00/ton.

Moved by Commissioner Maibaum, seconded by Commissioner Sommer, to award the bids to the low bidders as follows:

Brenntag Great Lakes, Wauwatosa, Wisconsin-Ferric Chloride (Liquid) for \$460.00 per tote; Sodium Hypochlorite for \$524.70 per tote; 50% Caustic Soda for \$1,010.59 per tote.

Carus Corporation, Peru, Illinois-Liquid Polyphosphate for \$1,233.54 per tote.

DPC Industries, Omaha, Nebraska-Solar Salt for \$207.00 per ton.

Ethanol Products (POET), Witchita, Kansas-Carbon Dioxide for \$224.00 per ton.

Graymont, Superior, Wisconsin-Pebble Lime for \$177.50 per ton.

Hawkins, Inc., Roseville, Minnesota-Liquid Hydrofluoro Sillcic Acid for \$778.00 per ton.

Thatcher Company of Montana, Salt Lake City, Utah-Powdered Activated Carbon for \$1,566.00 per ton.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 16-386

Moved by Commissioner Carda, seconded by Commissioner Johnson, to adjourn into Executive Session at 8:15 p.m. to discuss personnel and contractual matters under SDCL 1-25-2

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Gross.

Roll Call: Present: Commissioners Carda, Ferdig, Hoffner, Johnson, Maibaum, Miner, and Sommer. City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioner Knoff. Quorum present.

Action 16-387

Moved by Commissioner Carda, seconded by Commissioner Miner, to adjourn at 9:37 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

C.N. Gross
Mayor

ATTEST:

Al Viereck
Finance Officer

Published December 20, 2016

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
ACE GROUP LLC	FREIGHT	273.02	GARAGE PARTS	801.801.249		R-15104	013954	P	757 00001
	PAVER PARTS	4,708.58	GARAGE PARTS	801.801.249		15105	016075	P	755 00001
		4,981.60	*VENDOR TOTAL						
BOARD OF OPERATOR CERT	CERTIFICATION RENEWALS	48.00	MEMBERSHIP DUES	611.611.261		12.1.16	017988	P	755 00002
	CERTIFICATION RENEWALS	72.00	MEMBERSHIP DUES	601.601.261		12.1.16	018284	P	755 00003
		120.00	*VENDOR TOTAL						
BUHL'S LAUNDRY CLEANERS	UNIFORM ALTERATION	36.00	UNIFORMS	101.111.244		6727	018228	P	755 00004
CEDAR KNOX PUBLIC POWER	ELECT-NOV	534.90	ELECTRICITY	601.601.272		350022554	005176	P	755 00005
	ELECT-NOV	566.66	ELECTRICITY	201.201.272		350035355	005243	P	755 00006
		1,101.56	*VENDOR TOTAL						
CHAMBER OF COMMERCE	SERVICE AWARDS	575.00	EMPLOYEE COMMITTEE	101.101.141		12.6.16	076364	P	755 00007
CITY OF YANKTON-CITY HAL	GARBAGE	24.00	LANDFILL	101.125.276		12.8.16	000001	P	755 00009
CITY OF YANKTON-FIRE DEP	LANDFILL FEE	31.86	LANDFILL	101.114.276		260016	075787	P	755 00008
CITY OF YANKTON-PARKS	LANDFILL CHARGES	78.59	LANDFILL	201.201.276		12.15.16	003889	P	757 00002
CITY UTILITIES	WATER-WW CHARGES	124.95	WATER SERVICE	101.127.274		12.16.16	002642	P	757 00003
	WATER-WW CHARGES	62.92	WASTEWATER SERVICE	101.127.275		12.16.16	002642	P	757 00004
	WATER-WW CHARGES	40.36	LANDFILL	101.127.276		12.16.16	002642	P	757 00005
	WATER-WW CHARGES	107.83	WATER SERVICE	101.125.274		12.16.16	002642	P	757 00006
	WATER-WW CHARGES	42.77	SEWER SERVICE	101.125.275		12.16.16	002642	P	757 00007
	WATER-WW CHARGES	121.25	WATER	637.637.274		12.16.16	002642	P	757 00008
	WATER-WW CHARGES	46.41	WW SERVICE	637.637.275		12.16.16	002642	P	757 00009
	WATER-WW CHARGES	20.18	LANDFILL	637.637.276		12.16.16	002642	P	757 00010
	WATER-WW CHARGES	114.42	WATER SERVICE	101.114.274		12.16.16	002642	P	757 00011
	WATER-WW CHARGES	24.05	SEWER SERVICE	101.114.275		12.16.16	002642	P	757 00012
	WATER-WW CHARGES	33.54	WATER SERVICE	631.631.274		12.16.16	002642	P	757 00013
	WATER-WW CHARGES	9.23	SEWER SERVICE	631.631.275		12.16.16	002642	P	757 00014
	WATER-WW CHARGES	72.71	WATER PURCHASED	801.801.274		12.16.16	002642	P	757 00015
	WATER-WW CHARGES	65.13	SEWER SERVICE	801.801.275		12.16.16	002642	P	757 00016
	WATER-WW CHARGES	20.18	LANDFILL	801.801.276		12.16.16	002642	P	757 00017
	WATER-WW CHARGES	255.22	WATER SERVICE	201.201.274		12.16.16	002642	P	757 00018
	WATER-WW CHARGES	104.00	SEWER SERVICE	201.201.275		12.16.16	002642	P	757 00019
	WATER-WW CHARGES	898.50	WATER SERVICE	611.611.274		12.16.16	002642	P	757 00020
	WATER-WW CHARGES	161.73	WATER SERVICE	101.141.274		12.16.16	002642	P	757 00021
	WATER-WW CHARGES	98.67	SEWER SERVICE	101.141.275		12.16.16	002642	P	757 00022

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CITY UTILITIES										
	WATER-WW CHARGES	172.31	WATER SERVICE	641.641.274		12.16.16	002642	P	757	00023
	WATER-WW CHARGES	68.77	SEWER SERVICE	641.641.275		12.16.16	002642	P	757	00024
	WATER-WW CHARGES	301.68	WATER SERVICE	203.203.274		12.16.16	002642	P	757	00025
	WATER-WW CHARGES	9.23	SEWER SERVICE	203.203.275		12.16.16	002642	P	757	00026
		2,976.04	*VENDOR TOTAL							
CONCRETE MATERIAL										
	CONCRETE	312.00	ROAD MATERIALS	101.123.239		1685015	017894	P	755	00010
CREDIT COLLECTION SERVIC										
	UT COLLECTION-NOV	121.86	PROFESSIONAL SERVICES	601.601.202		12.15.16	001858	P	757	00056
	UT COLLECTION-NOV	72.52	PROFESSIONAL SERVICES	611.611.202		12.15.16	001858	P	757	00057
	UT COLLECTION-NOV	44.12	PROFESSIONAL SERVICES	631.631.202		12.15.16	001858	P	757	00058
		238.50	*VENDOR TOTAL							
DANKO EMERGENCY EQUIPMEN										
	CAPS-CHAINS	181.76	REP. & MAINT. - VEHICLES	101.114.222		80557	075788	P	755	00011
DEN HERDER LAW OFFICE, P										
	LEGAL SERVICES	64.00	15TH ST - SUMMIT TO WCLR	504.581.395		2726	018374	P	757	00059
	LEGAL SERVICES	62.00	PROFESSIONAL SERVICES	611.611.202		2726	018374	P	757	00060
	LEGAL SERVICES	430.11	ABATEMENT	101.106.204		2726	018374	P	757	00061
	LEGAL SERVICES	32.00	EAST HWY 50 CORRIDOR	506.572.398		2726	018374	P	757	00062
	LEGAL SERVICES	417.43	PROFESSIONAL SERVICES	101.103.202		2726	018374	P	757	00063
		1,005.54	*VENDOR TOTAL							
DEPT OF CORRECTIONS										
	DOC WORK PROGRAM	354.77	REP. & MAINT. - BUILDING	201.201.223		1807267	076789	P	757	00027
	DOC WORK PROGRAM	354.77	REP. & MAINT. - TRAIL	204.204.223		1807267	076789	P	757	00028
	DOC WORK PROGRAM	354.77	REP. & MAINT. - BUILDING	621.621.223		1807267	076789	P	757	00029
	DOC WORK PROGRAM	354.77	REP. & MAINT. - BUILDING	641.641.223		1807267	076789	P	757	00030
		1,419.08	*VENDOR TOTAL							
ELECTRICAL ENGINEERING &										
	REPAIR GENERATOR	1,721.19	REP. & MAINT. - BUILDING	101.114.223		807115-00	075790	P	755	00013
ETHANOL PRODUCTS LLC										
	CO2	213.44	CHEMICALS & GASES	601.601.240		2174775	018282	P	755	00012
FASTENAL COMPANY										
	TOOL & CREDIT	1.99	SMALL TOOLS & HARDWARE	801.801.247		126968	075963	P	755	00014
FEIMER CONSTRUCTION										
	FAIRWAY MAIN BREAK	15,556.82	REP. & MAINT. - DISTRIBU	601.601.226		3677-3712-3693	016106	P	757	00064
	REPAIR CURB STOP	1,555.81	REP. & MAINT. - DISTRIBU	601.601.226		3735	017797	P	757	00065
		17,112.63	*VENDOR TOTAL							
FLANNERY/KIRT										
	OFFICER STIPEND	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.9.16	017878	P	755	00016

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
FOOTJOY	GLOVES	108.28	GLOVES	641.641.762		903426070	015908	P	755	00015
FRICK/ADAM	OFFICER STIPEND	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.9.16	017880	P	755	00017
FRICK/BRIAN	OFFICER STIPEND	50.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.9.16	017876	P	755	00018
GRAYMONT CAPITAL INC	LIME	4,469.50	CHEMICALS & GASES	601.601.240		99069RI	018285	P	755	00019
HAWKINS INC	CHEMICALS	776.16	CHEMICALS & GASES	203.203.240		3988518	076736	P	757	00031
	CHEMICALS	447.45	CHEMICALS & GASES	203.203.240		3994693	076737	P	757	00032
		1,223.61	*VENDOR TOTAL							
HEDAHL'S PARTS PLUS	HEATERCORE - CLAMP	58.84	GARAGE PARTS	801.801.249		373-382	075946	P	755	00023
	FRONT BRAKE ROTOR	158.80	GARAGE PARTS	801.801.249		49-195491	075978	P	755	00022
	FILTERS	34.64	GARAGE PARTS	801.801.249		49-195493	075976	P	755	00021
	HEAT SHRINK	14.74	GARAGE PARTS	801.801.249		49-195644	075979	P	757	00033
		267.02	*VENDOR TOTAL							
HERCU-U-LIFT	FORKLIFT REPAIRS	307.23	REP. & MAINT. - EQUIPMEN	801.801.221		307082	016063	P	755	00020
J & H CARE & CLEANING CO	JANITORIAL SERVICES	2,795.00	PROFESSIONAL SERVICES	203.203.202		11343	076796	P	757	00035
JCL SOLUTIONS/JANITORS C	SUPPLIES	61.11	GARAGE PARTS	801.801.249		1085778	075998	P	757	00034
KDRMAS LEE & JACKSON IN	APRON EXPANSION	3,444.75	APRON WORK	502.511.394		10078187	014994	P	757	00036
KLINES JEWELRY	RETIREMENT GIFTS	181.98	PROFESSIONAL SERVICES	101.101.202		12.3.16	076365	P	755	00024
LARRY'S HOME CENTER	SERVICE CALL	260.00	REP. & MAINT. - BUILDING	101.125.223		12707	018013	P	757	00038
	SERVICE CALL	408.95	REP. & MAINT. - BUILDING	101.125.223		6.2.16	018012	P	757	00037
		668.95	*VENDOR TOTAL							
LONG'S PROPANE INC	PROPANE	246.75	FUEL-HEATING	641.641.273		72849	074859	P	757	00039
MATHISON COMPANY	PAPER	119.55	OFFICE SUPPLIES	101.122.232		831751-0	018411	P	755	00029

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MCLEODS PRINTING	MINUTE BOOKS	506.33	PRINTING & BINDING	101.101.233		9461	015837	P	755	00028
MIDWEST ALARM COMPANY IN	TEST FIRE ALARMS	250.00	PROFESSIONAL SERVICES &	637.637.202		162346	016076	P	755	00026
	FIRE ALARM MONITOR	78.00	PROFESSIONAL SERVICES	801.801.202		162888-205	017923	P	757	00040
	FIRE ALARM MONITOR	78.00	PROFESSIONAL SERVICES &	637.637.202		162888-205			757	00041
		406.00	*VENDOR TOTAL							
MIDWEST STRIPING	LIGHTS	720.00	GARAGE PARTS	801.801.249		435	016071	P	755	00027
MOSEER/BRAD	OFFICER STIPEND	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.9.16	017881	P	755	00025
MOUNT MARTY COLLEGE	FESTIVAL OF LIGHTS	200.00	PROMOTIONAL	201.201.210		25134	076167	P	757	00044
MW AUTOMOTIVE SERVICES	TOWING	160.00	PROFESSIONAL SERVICES	101.111.202		002-004	018230	P	757	00043
	TOWING	80.00	PROFESSIONAL SERVICES	101.111.202		261213005	018233	P	757	00042
		240.00	*VENDOR TOTAL							
NELSON ELECTRIC SERVICE	REPAIRS	60.00	REP. & MAINT. - BUILDING	201.201.223		8225	076526	P	757	00045
NICKLES/LARRY	FIRE EXT	37.97	PREVENTION	101.114.268		12.9.16	075791	P	755	00030
	BATTTERIES	36.76	REP. & MAINT. - BUILDING	101.114.223		12.9.16	075791	P	755	00031
		74.73	*VENDOR TOTAL							
OBSERVER	AD	137.00	ADVERTISING	203.203.211		12.15.16	076797	P	757	00046
PHEASANTLAND INDUSTRIES	SWEATSHIRTS	79.50	MEDICAL & SAFETY SUPPLIE	801.801.243		106057	016065	P	755	00032
	SWEATSHIRT	26.50	UNIFORMS & DRY GOODS	801.801.244		106057	016065	P	755	00033
	T-SHIRT	15.00	MEDICAL & SAFETY SUPPLIE	631.631.243		106057	016065	P	755	00034
	T-SHIRTS	344.50	UNIFORMS & DRY GOODS	101.123.244		106057	016065	P	755	00035
	T-SHIRT	8.61	MEDICAL & SAFETY SUPPLIE	101.123.243		106057	016065	P	755	00036
		474.11	*VENDOR TOTAL							
PRESS DAKOTA MSTAR SOLUT	NOTICE TO BIDDERS	35.56	PUBLISHING	601.601.211		2504	016252	P	755	00038
	NOTICE TO HEARING	39.14	PUBLISHING	101.104.211		2504	018496	P	755	00039
	NOTICE OF HEARING	18.91	ABATEMENT	101.106.204		2504	018074	P	755	00040
	HOLIDAY ADS	177.60	PUBLISHING	631.631.211		2504	016061	P	755	00041
	NOTICE TO BIDDERS	21.41	PUBLISHING	101.101.211		2504	076357	P	755	00042
	NOTICE TO BIDDERS	33.05	PUBLISHING	101.127.211		2504	018073	P	755	00043
	NOTICE OF HEARING	11.79	PUBLISHING	101.122.211		2504	017672	P	755	00044
	COMMISSION MINUTES	401.13	PUBLISHING	101.101.211		2504	018358	P	755	00045

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
PRESS DAKOTA MSTAR SOLUT	AD	193.25	SUBSCRIPTIONS & PUBLICAT	101.114.235		2843	075786	P	755	00037
		931.84	*VENDOR TOTAL							
REGISTER OF DEEDS	COPIES	178.00	COPIES	101.106.234		12.1.16	017671	P	755	00046
SANITATION PRODUCTS INC	GEAR BOX	2,346.83	GARAGE PARTS	801.801.249		36858	013928	P	755	00050
SIOUX CITY FOUNDRY CO	BLADES	4,788.00	GARAGE PARTS	801.801.249		5291-5297	016062	P	755	00049
STERN OIL CO INC	FUEL	419.50	FUEL-LP	621.621.273		213951	076790	P	757	00047
	FUEL	364.54	GARAGE GASOLINE & LUBRIC	801.801.238		225752	016073	P	755	00048
	FUEL	20,141.36	GARAGE GASOLINE & LUBRIC	801.801.238		427-611-428	016069	P	755	00047
		20,925.40	*VENDOR TOTAL							
TITLEIST	GOLF EQUIPMENT	359.03	GOLF EQUIPMENT	641.641.768		12.10.16	015910	P	755	00052
	GOLF EQUIPMENT	222.57	GOLF EQUIPMENT	641.641.768		703387227	015906	P	755	00055
	GOLF BALLS	276.00	GOLF BALLS	641.641.760		901-785-782	015904	P	755	00054
	GOLF CLUBS	563.75	GOLF EQUIPMENT	641.641.768		903387250	015905	P	755	00056
	GOLF EQUIPMENT	694.78	GOLF EQUIPMENT	641.641.768		906417469	015911	P	755	00053
		2,116.13	*VENDOR TOTAL							
TODD, INC/MICHAEL	POSTS	5,350.64	ROAD MATERIALS	101.123.239		154426	016072	P	755	00051
TOUSSAINT/WAYNE	REFUND	168.30	ANNUAL MEMBERSHIPS	203.3740		12.6.16	076791	P	757	00049
	REFUND	12.62	SALES TAX PAYABLE	203.2073		12.6.16	076791	P	757	00050
		180.92	*VENDOR TOTAL							
TREATMENT RESOURCES INC	EQUIPMENT REPAIR PART	7,308.00	REP. & MAINT. - PLANT	611.611.221		2016-300-A	017987	P	757	00048
TRUCK TRAILER SALES INC	TRUCK REPAIRS	4,879.11	GARAGE PARTS	801.801.249		039-073-110	015025	P	755	00057
U.S. POST OFFICE-UTIL	UT POSTAGE-DEC	480.00	POSTAGE	601.601.231		12.16.16	001855	P	757	00051
	UT POSTAGE-DEC	540.00	POSTAGE	611.611.231		12.16.16	001855	P	757	00052
	UT POSTAGE-DEC	180.00	POSTAGE	631.631.231		12.16.16	001855	P	757	00053
		1,200.00	*VENDOR TOTAL							
USGA CLUB MEMBERSHIP	USGA MEMBERSHIP	110.00	MEMBERSHIP DUES	641.641.261		2534	015903	P	755	00058

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
VANDERHULE MOVING INC	OXYGEN	104.00	CHEMICALS & GASES	801.801.240		95644	075982	P	755	00059
WELFL CONSTRUCTION CORP	RAFTER REPAIRS	2,181.00	REP. & MAINT. - BUILDING	611.611.223		391	017990	P	755	00060
WOEHL/TOBY	OFFICER STIPEND	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.9.16	017879	P	755	00061
XEROX CORPORATION	COPIER LEASE	211.23	ACCOUNTS RECEIVABLE	713.1311		87117348	003853	P	755	00070
XEROX CORPORATION	COPIER LEASE	578.87	ACCOUNTS RECEIVABLE	713.1311		7354-7349	003976	P	755	00071
	COPIER LEASE	186.28	CONTRACTED SERVICES	203.203.204		87117350	003971	P	755	00068
	COPIER LEASE	244.01	COPIES	101.111.234		87117351	003976	P	755	00069
		1,009.16	*VENDOR TOTAL							
YANKTON JANITOR SUPPLY I	CLEANER	43.00	REP. & MAINT. - BUILDING	101.114.223		427589	075789	P	755	00067
YANKTON MEDICAL CLINIC	EMPLOYMENT PHYSICAL	86.00	PROFESSIONAL SERVICES	601.601.202		4274	015638	P	757	00054
	EMPLOYMENT PHYSICAL	90.00	PROFESSIONAL SERVICES	611.611.202		4274	015638	P	757	00055
		176.00	*VENDOR TOTAL							
YANKTON POLICE DEPARTMEN	REPAIRS	8.51	REP. & MAINT. - EQUIPMEN	101.111.221		12.12.16	018232	P	755	00063
	REPAIRS	20.44	REP. & MAINT. - EQUIPMEN	101.111.221		12.12.16	018232	P	755	00064
	TRAVEL REIMBURSEMENT	8.39	TRAVEL EXPENSE	101.111.263		12.12.16	018232	P	755	00065
	PERMIT	10.00	PROFESSIONAL SERVICES	101.111.202		12.12.16	018232	P	755	00066
		47.34	*VENDOR TOTAL							
ZIEGLER/WILLIAM P	OFFICER STIPEND	50.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.9.16	017877	P	755	00062

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	103,129.28							

RECORDS PRINTED - 000136

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
101	GENERAL FUND	13,433.37
201	PARKS AND RECREATION	1,619.24
203	SUMMIT ACTIVITY CENTER	4,833.72
204	MARNE CREEK	354.77
502	AIRPORT CAPITAL	3,444.75
504	INFRASTRUCT IMP CONSTRUCT	64.00
506	SPECIAL CAPITAL IMPROV	32.00
601	WATER OPERATION	23,125.89
611	WASTE WATER OPERATION	11,200.02
621	CEMETERY OPERATION	774.27
631	SOLID WASTE	459.49
637	JOINT POWER	515.84
641	GOLF COURSE	3,177.01
713	COPIES & POSTAGE	790.10
801	CENTRAL GARAGE	39,304.81
TOTAL ALL FUNDS		103,129.28

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
1DAK	FIRST DAKOTA NAT'L BANK CORP	103,129.28
TOTAL ALL BANKS		103,129.28

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

.....

.....



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 51, NUMBER 23

Commission Information Memorandum

The Yankton City Commission meeting on Thursday, December 22, 2016, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Fire Department Update

The Yankton Fire Department had the opportunity to train with SAPA personnel on confined space rescue in their facility. On December 12, YFD participated in a confined space exercise simulating a confined space rescue in the Cast House at the SAPA Plant. The exercise was a success and both SAPA and YFD identified strengths our joint response and challenges to overcome in these situations. It is always good to be able to train on these type situations with our corporate neighbors.

Facts about home holiday fires:

- One of every three home Christmas tree fires is caused by electrical problems.
- A heat source too close to the tree causes 1 in every 4 of Christmas tree fires.
- Although Christmas tree fires are not common, when they do occur, they are more likely to be serious. On average, 1 of every 31 reported home Christmas tree fires results in a death compared to an average of one death per 144 total reported home fires.
- December is the peak time of year for home candle fires.

2) Human Resources Update

New employee, Savannah Avdoyan, started her employment as Communication Dispatcher on December 12, 2016. She will begin her ten week training process immediately

3) Information Services Department Update

Installation of police mobile radios in the vehicles will take place December 14th & 15th. The final step to switching over to the new radios will be installation of a new base radio for dispatch. Installation is tentatively scheduled for the week of the 19th.

4) Library Update

Enclosed in your packet is an update on the various activities in at the Library.

5) Community Development Department Update

Joe Morrow, Building Official, has successfully completed the requirements to renew his International Code Council certifications for Building Inspection and Building Code Review. The ICC is the publisher of the building codes and grants certification to those who complete educational programs to stay current with codes that promote safe and affordable building practices.

The floor painting of the storage rooms at the Senior Citizens Center has been completed. The project required the work to be done on weekends and after hours to keep disruptions of day to day activities at the Center to a minimum. The project was done by the Community Development maintenance staff with the help from the Department of Corrections.

6) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

7) Finance Department Update

Finance recently received documents from the South Dakota Public Assurance Alliance (SDPAA) insurance pool for our March 1, 2017 renewal. Departments annually review the SDPAA property schedule of vehicles, buildings, and mobile equipment along with liability coverages to ensure that all items are listed and we have adequate coverage. Although new items are routinely added during the policy year, this review provides departments the opportunity for a complete view of coverages and time to make any additional changes. Updates are returned to SDPAA in early January to give underwriters time to prepare for the March 1 renewal.

The Finance Office is also preparing for its end of fiscal year activities. The final payroll for 2016 will be Friday, December 30. Employee W-2s and 1095 forms meeting the Affordable Care Act requirements will be calculated and prepared in the coming weeks. Accounts Payable is working with departments to finalize all 2016 expenditures and turn in purchase orders for payment. Vendor 1099 forms will also be prepared in early January and issued by the end of the month.

Please see the enclosed Monthly Finance Report and the Revenue & Expenditure Report for November.

8) Public Works Department Update

The Street department has been cleaning up after the recent December 16 snow event. Despite the cold temperatures, the snow removal went well as there were no major mechanical issues with the removal equipment.

Engineering staff have been working on the design for the 25th Street from Douglas Avenue to Mulberry Street Reconstruction Project scheduled to take place in 2017. Attached is a sample advertisement as the project is on schedule for an early 2017 bid letting.

The City of Yankton will have a one-time pickup of Christmas trees on Thursday, January 5, 2017. The City is asking for Yankton residents to place Christmas trees by the front curb no later than 7:00 A.M. on Thursday, January 5, 2017, as there will be no Christmas tree pick up in alleys. In addition, there will be a Christmas tree drop-off point for Yankton residents at the parking lot west of the Riverside Park baseball stadium. Christmas trees can also be taken to the Yankton Transfer Station during regular business hours of Monday through Saturday from 8:00 A.M. to 3:45 P.M. The Christmas tree drop-off point and the Transfer Station will start accepting trees beginning after December 26, 2016 through and including, Friday, January 6, 2017.

9) Minutes

Fox Run Golf Course and Joint Powers Solid Waste monthly reports are included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Thursday, please inform my office.

Sincerely,

Amy Nelson
City Manager

FINANCE MONTHLY REPORT

Activity	NOV 2016	NOV 2015	NOV 2016 YTD	NOV 2015 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	54,746	58,175	695,278	659,391
Water Billed	\$456,045.11	\$431,891.35	\$5,201,820.75	\$4,838,070.17
Basic Water Fee/Rate per 1000 gal.*	\$18.81/\$5.39	\$15.45/\$5.08		
Number of Accounts Billed	5,392	5,396	58,431	58,153
Number of Bills Mailed	5,392	5,396	58,431	58,153
Total Meters Read	5,580	5,534	61,321	61,234
Meter Changes/pulled	2	3	37	38
Total Days Meter Reading	1	1	11	11
Misreads found prior to billing	-	-	1	-
Customers requesting Rereads	-	-	1	-
Sewer				
Sewer Billed	\$310,553.45	\$268,758.57	\$3,174,644.62	\$2,976,139.83
Basic Sewer Fee/Rate per 1000 gal.*	\$9.23/\$5.59	\$8.37/\$5.06		
Solid Waste				
Solid Waste Billed	\$95,776.00	\$77,966.60	\$901,153.65	\$852,369.11
Basic Solid Waste Fee*	\$20.18	\$16.63		
Total Utility Billing:	\$862,374.56	\$778,616.52	\$9,277,619.02	\$8,666,579.11
Adjustment Total:	(\$175.49)	(\$150.00)	(\$10,097.58)	(\$3,545.98)
Misread Adjustments	\$0.00	\$0.00	\$0.00	(\$55.86)
Other Adjustments	(\$75.49)	\$0.00	(\$7,927.58)	(\$1,550.12)
Penalty Adjustments OFF	(\$100.00)	(\$170.00)	(\$2,240.00)	(\$2,140.00)
Penalty Adjustments ON	\$0.00	\$20.00	\$70.00	\$200.00
New Accounts/Connects	67	80	887	947
Accounts Finaled/Disconnects	174	176	860	758
New Accounts Set up	5	4	44	43
Delinquent Notices	358	366	4289	4254
Doorknockers	170	146	1548	1557
Delinquent Call List	119	113	1089	998
Notice of Termination Letters	18	15	133	182
Shut-off for Non-payment	9	4	74	64
Delinquent Notice Penalties	\$3,580.00	\$3,660.00	\$42,890.00	\$42,540.00
Doorknocker Penalties	\$1,700.00	\$1,460.00	\$15,480.00	\$15,570.00
Other Office Functions:				
Interest Income	\$17,343.24	\$6,530.21	\$158,451.30	\$73,652.70
Interest Rate-Checking Account	0.78%	0.44%		
Interest Rate-CDs	N/A	N/A	N/A	N/A
# of Monthly Vendor Checks	185	185		
Payments Issued to Vendors	\$ 3,018,967.28	\$ 3,631,482.70	\$23,279,699.74	\$24,983,671.82
# of Employees on Payroll	220	215		
Monthly Payroll	\$ 394,568.61	\$ 380,786.19	\$4,759,224.67	\$4,771,831.48

	01Nov2016 30Nov2016	01Nov2015 30Nov2015	YTD 2016	YTD 2015
101 General Fund				
Revenues	1,695,160.03	1,327,992.05	9,940,003.96	9,642,771.12
Expenditures	870,936.71	1,513,943.89	7,798,443.63	8,521,242.39
201 Parks				
Revenues	740.85	367.92	18,218.87	11,701.63
Expenditures	104,472.94	87,006.25	1,140,536.65	898,914.68
202 Memorial Pool				
Revenues	33.91	8.89	54,071.46	31,833.14
Expenditures	(91.61)	576.21	172,130.77	180,300.82
203 Summit Activity Center				
Revenues	44,227.09	48,129.90	422,788.55	437,959.30
Expenditures	71,331.40	44,977.21	611,231.21	569,612.91
204 Marne Creek				
Revenues	46.32	44.31	623.12	424.18
Expenditures	7,338.46	6,351.82	89,060.02	75,975.29
205 Casualty Reserve				
Revenues	34.79	21.18	345.27	200.14
Expenditures				
207 Bridge and Street				
Revenues	22.93	53.99	11,132.02	11,189.78
Expenditures	2,805.00	9,657.50	104,375.00	9,662.45
211 Lodging Sales Tax				
Revenues	57,012.52	16,084.88	496,942.24	476,452.35
Expenditures	142,572.93	62,670.75	505,192.54	341,163.29
241 Infrastructure Improvement				
Revenue	8,698.34	328.03	44,887.96	26,738.55
Expenditures				
501-504 Improvements/Capital				
Revenues		34,940.24	512,094.88	288,685.59
Expenditures	91,191.28	64,834.31	2,258,423.96	628,512.39
506 Special Capital Improvements				
Revenues	324,456.88	570,580.50	3,494,894.18	3,830,898.16
Expenditures	276,467.91	36,736.88	1,091,295.86	1,381,508.36
509 TID #2 Morgan Square				
Revenues	348.56	362.33	27,695.75	28,706.12
Expenditures			27,347.19	28,343.79
601-604 Water				
Revenues	3,156,080.09	440,857.99	13,833,407.98	7,898,827.06
Expenditures	673,449.63	578,498.55	7,191,933.67	10,286,564.46
611 Wastewater				
Revenues	311,712.44	269,368.31	4,300,627.05	3,000,079.34
Expenditures	532,739.88	602,597.82	3,746,210.24	4,028,662.56
621 Cemetery				
Revenues	5,084.98	816.78	28,075.46	25,050.48
Expenditures	8,567.69	7,172.95	135,528.70	101,039.55
631 Solid Waste Collection				
Revenues	94,548.53	90,501.10	890,524.51	866,630.27
Expenditures	64,767.76	63,497.56	968,010.25	804,224.39
637 Joint Powers Landfill				
Revenues	92,812.93	82,192.47	1,123,673.74	1,028,348.90
Expenditures	118,954.63	109,822.76	1,697,437.81	1,095,741.16
641 Fox Run Golf Course				
Revenues	15,907.29	9,717.74	678,474.26	740,825.02
Expenditures	53,342.97	53,993.36	887,170.17	843,132.65

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

1st - half of December information:

Fitness Classes-	
Early Bird Boot Camp class	57 participants
Power Abs	48 participants
Prime Time Senior class	31 participants
Tabata class	69 participants
Water aerobics	164 participants
Work-Out Express class	35 participants
Yoga classes	87 participants
Zumba class	14 participants

Rentals-	
o Birthday rentals-	5 parties
o SAC courts-	2 hours
o Theater-	8 hours
o Meeting rooms-	0 hours
o City Hall courts-	25.5 hours
o Capital Building-	2 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	2,075 people
SAC memberships-	882
SAC attendance-	3,319 visits
New members-	55 people

Saturday, December 3- Parent's Night Out. Hosted with the Library. 26 participants.

Saturday, December 10- Yankton Swim Team Meet. SAC Pool closed for meet.

Todd and Brittany LaCroix are meeting with the Ribfest committee to plan for 2017.

Todd has been attending the Fireball Run organizational meetings.

PARKS

Snow removal on the trails and sidewalks throughout the parks system.

The porta-pot on the Nebraska side of the Meridian Bridge has been removed due to on-going vandalism. There are two porta-pots on the Yankton side of the Meridian Bridge.

Todd has met with Northwestern Electric to discuss adding additional lighting at the Dog Park. NW Electric will forward a proposal to Todd as a part of an agreement and on-going costs to complete this project in the spring of 2017.

A new floating dock is being constructed and extension to the walkway is being added by the prison in Springfield.

FOX RUN GOLF COURSE

Tom Jeffers will speak with Great Life to determine if they would be willing to offer us an affiliate agreement similar to the Bluffs in Vermillion for the 2017 season.

Yankton Community Library

Holiday Closings:

The library closes at 5 p.m. on Friday, December 23, and reopens Tuesday, December 27, for Christmas. We close on Saturday, December 31, at 5 p.m. and reopen on Tuesday, January 3, for New Years.

Holiday Activities:

We have activities from 2-4 p.m. for children and families during the holiday vacation. They are:

- December 27: board games
- December 28: LEGO Club
- December 29: *The Secret Life of Pets*
- December 30: Wii

Retirement:

My retirement day is January 2, 2017. It has been my pleasure to serve the City of Yankton and library patrons. I wish you all the best in the future. My husband and I plan to stay in Yankton as we feel it is a great place to live. Best wishes!

12/12/16

Fox Run Golf Course
Statement of Revenues & Expenses

	01Nov2016 30Nov2016	01Nov2015 30Nov2015	01Jan2016 30Nov2016	01Jan2015 30Nov2015	Legal Budget
Direct Revenues:					
Concessions	3,764.50	1,665.40	139,226.79	142,662.20	154,300.00
Pro Shop	7,484.16	4,628.99	81,633.89	124,119.50	164,500.00
Course	4,658.61	3,413.51	456,450.26	472,259.06	483,800.00
	-----	-----	-----	-----	-----
Total Direct Revenues	15,907.27	9,707.90	677,310.94	739,040.76	802,600.00
Direct Expenses:					
Concessions	1,549.89	3,500.77	57,862.63	61,957.70	71,075.00
Pro Shop	6,433.07	15,270.41	84,685.55	119,064.12	114,800.00
Course	960.00	150.00	36,591.81	26,830.81	37,300.00
	-----	-----	-----	-----	-----
Total Direct Expenses	8,942.96	18,921.18	179,139.99	207,852.63	223,175.00
Add Beginning Inventory					
Less Ending Inventory					
Net Direct Income (Loss)					
Indirect Revenues -	.02	9.84	1,163.32	1,784.26	600.00
Indirect Expenses:					
Personal Services	29,053.25	22,399.02	372,611.79	317,985.77	370,992.00
Insurance			6,160.36	6,015.68	6,405.00
Professional Services	2,883.69	730.39	19,096.86	13,703.49	23,400.00
Advertising		413.00	11,566.20	7,469.30	7,000.00
Repair & Maintenance	1,299.81	3,373.76	44,291.46	37,368.69	57,500.00
Supplies & Materials	4,520.67	224.55	57,757.73	45,161.61	60,100.00
Travel, Conference & Dues	40.00		2,597.70	1,147.61	3,500.00
Utilities	2,383.81	2,802.77	27,847.47	27,383.72	36,500.00
Billing and Administration			67,340.00	67,340.00	67,340.00
Depreciation	4,218.78	5,128.69	51,866.04	55,158.24	55,745.00
	-----	-----	-----	-----	-----
Total Indirect Expenses	44,400.01	35,072.18	661,135.61	578,734.11	688,482.00
Net Operating Income	(37,435.68)	(44,275.62)	(161,801.34)	(45,761.72)	(41,117.00)
	=====	=====	=====	=====	=====
Capital Outlay			46,894.57	56,545.91	139,500.00
	=====	=====	=====	=====	=====

12/12/16

Fox Run Golf Course
Statement of Revenues

1

	01Nov2016 30Nov2016	01Nov2015 30Nov2015	01Jan2016 30Nov2016	01Jan2015 30Nov2015	Legal Budget
Concessions					
CASH Long	54.06	30.56	1,046.35	1,744.20	1,000.00
PREPARED FOOD	1,147.40		32,193.61	28,206.89	33,600.00
PRE-PACKAGED FOOD	208.22	187.38	8,132.66	10,705.11	7,700.00
BEER	1,787.46	1,104.70	75,876.62	77,475.06	89,000.00
BOTTLED POP	567.36	342.76	21,977.55	24,530.94	23,000.00
MISCELLANEOUS CONCESSIONS					
	-----	-----	-----	-----	-----
Total Concessions	3,764.50	1,665.40	139,226.79	142,662.20	154,300.00
Pro Shop					
GOLF BALLS	1,663.18	822.66	16,564.95	20,205.42	24,000.00
GLOVES	362.22	193.00	5,670.04	6,996.09	7,000.00
GOLF CAPS/VISORS	531.68	328.55	6,422.14	9,727.31	7,000.00
MERCHANDISE	1,565.96	911.90	14,498.87	30,716.48	38,000.00
MERCHANDISE NON-TAX			156.62	897.05	1,000.00
GOLF EQUIPMENT	2,656.27	2,142.89	29,365.90	42,049.68	70,000.00
MISCELLANEOUS MERCHANDISE			94.34		
CLUB REPAIRS	704.85	229.99	8,541.42	8,059.92	11,000.00
LESSONS			319.61	5,467.55	6,500.00
	-----	-----	-----	-----	-----
Total Pro Shop	7,484.16	4,628.99	81,633.89	124,119.50	164,500.00
Course					
SIMULATOR	201.92	75.70	5,250.42	2,950.36	4,000.00
SIMULATOR NON-TAXABLE			500.00	585.00	1,200.00
SEASON PASS			168,041.21	167,194.95	175,000.00
SEASON PASS NON-TAX			3,446.69	3,521.69	3,500.00
GREEN FEES-WEEKENDS/HOLIDAYS	1,012.19	934.07	51,507.31	51,359.32	59,000.00
GRREN FEES NON-TAX			6,140.20	11,854.85	6,500.00
GREEN FEES - WEEKDAYS	1,706.22	1,062.15	63,117.21	78,721.00	70,000.00
GOLF CAR RENTAL	1,576.94	1,254.49	71,720.70	61,780.63	65,000.00
GOLF CAR STORAGE (NON-TAX)			23,840.95	25,815.09	25,200.00
TRAIL FEES	28.05	28.06	27,775.91	28,632.25	29,000.00
PULL CART RENTAL	33.66		456.28	261.80	300.00
GOLF CLUB RENTAL			881.36	637.14	1,000.00
DRIVING RANGE	99.63	59.04	16,546.72	18,846.42	15,000.00
DRIVING RANGE NON-TAX			1,239.66	568.16	800.00
HANDICAPING			7,973.43	7,053.40	9,000.00
LEAGUES					
JUNIOR GOLF PROGRAM			3,794.00	5,077.00	4,000.00
GOLF CART WRAPS			3,694.61	7,400.00	15,300.00
LEAGUE SOFTWARE ADS					
	-----	-----	-----	-----	-----
Total Course	4,658.61	3,413.51	456,450.26	472,259.06	483,800.00
Total Direct Revenues	15,907.27	9,707.90	677,310.94	739,040.76	802,600.00
	=====	=====	=====	=====	=====

12/12/16

Fox Run Golf Course
Statement of Expenditures

1

	01Nov2016 30Nov2016	01Nov2015 30Nov2015	01Jan2016 30Nov2016	01Jan2015 30Nov2015	Legal Budget
Concessions					
CASH SHORT	68.50	34.45	2,051.86	1,949.28	1,000.00
PREPARED FOODS	705.37	1,682.21	17,256.22	21,126.28	26,000.00
CANDY	15.85	320.35	2,945.75	4,151.72	4,000.00
BEER	504.12	847.65	26,219.29	25,820.85	30,000.00
POP	256.05	616.11	7,971.34	8,909.57	10,000.00
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Total Concessions	1,549.89	3,500.77	57,862.63	61,957.70	71,075.00
Pro Shop					
GOLF BALLS		261.26	33,149.88	34,415.07	24,000.00
GLOVES		1,682.12	3,056.45	2,529.79	3,200.00
GOLF CAPS/VISORS		2,869.88	2,800.01	7,952.08	3,600.00
MERCHANDISE	748.76	7,464.00	14,053.62	31,038.89	23,000.00
GOLF EQUIPMENT	5,684.31	2,950.49	25,217.60	37,757.90	55,000.00
TRADE IN GOLF EQUIPMENT					
CLUB REPAIRS		42.66	6,358.50	5,370.39	6,000.00
	-----	-----	-----	-----	-----
Total Pro Shop	6,433.07	15,270.41	84,685.55	119,064.12	114,800.00
Course					
GOLF CAR RENTAL		150.00	25,305.81	24,930.81	26,000.00
REIMBURSEMENT-GOLF SHED RENTAL			430.00		
PULL CART RENTAL					
DRIVING RANGE			3,276.00	1,750.00	2,500.00
HANDICAPING	460.00		7,080.00		7,800.00
JUNIOR GOLF PROGRAM	500.00		500.00		1,000.00
GOLF CART WRAPS					
LEAGUE SOFTWARE ADS					
	-----	-----	-----	-----	-----
Total Course	960.00	150.00	36,591.81	26,830.81	37,300.00
Total Direct Expenditures	8,942.96	18,921.18	179,139.99	207,852.63	223,175.00
	=====	=====	=====	=====	=====

Joint Powers Solid Waste Authority
Financial Report Thru November 30, 2016

Description	Yankton Transfer	Vermillion Landfill	Total Joint	11 Month Budget	Legal 2016 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$1,010,597.38	\$705,860.53	\$1,716,457.91	\$1,441,146.67	\$1,572,160.00
<i>Expenses:</i>					
Personal Services	245,539.70	290,565.59	536,105.29	557,779.75	608,487.00
Operating Expenses	176,633.44	330,310.81	506,944.25	664,007.67	724,372.00
Depreciation (est)	110,456.53	257,163.28	367,619.81	375,012.00	409,104.00
Trench Depletion	0.00	141,109.02	141,109.02	70,377.08	76,775.00
Closure/Postclosure Resrv	0.00	7,810.64	7,810.64	7,342.50	8,010.00
Amortization of Permit	0.00	1,023.19	1,023.19	971.67	1,060.00
<i>Total Operating Expenses</i>	532,629.67	1,027,982.53	1,560,612.20	1,675,490.67	1,827,808.00
<i>Non Operating Expense-Interest</i>	0.00	164,797.10	164,797.10	77,224.58	84,245.00
<i>Landfill Operating Income</i>	477,967.71	(486,919.10)	(8,951.39)	(311,568.58)	(339,893.00)
Joint Recycling Center					
<i>Total Revenue</i>	107,036.44	147,237.68	254,274.12	254,411.67	277,540.00
<i>Expenses:</i>					
Personal Services	19,706.82	161,605.27	181,312.09	219,032.00	238,944.00
Operating Expenses	27,853.72	85,698.69	113,552.41	143,296.08	156,323.00
Depreciation (est)	36,996.60	36,642.65	73,639.25	72,279.17	78,850.00
<i>Total Operating Expenses</i>	84,557.14	283,946.61	368,503.75	434,607.25	474,117.00
<i>Non Operating Expense-Interest</i>	5,885.46	0.00	5,885.46	0.00	0.00
<i>Recycling Operating Income</i>	16,593.84	(136,708.93)	(120,115.09)	(180,195.58)	(196,577.00)
<i>Total Operating Income</i>	\$494,561.55	(\$623,628.03)	(\$129,066.48)	(\$491,764.17)	(\$536,470.00)
Tonage in Trench:	<u>11/30/2015</u>	<u>10/31/2016</u>			
Asbestos	107.20	121.64	121.64	45.83	50.00
Centerville	263.60	251.93	251.93	302.50	330.00
Beresford	1,230.18	1,202.20	1,202.20	1,054.17	1,150.00
Clay County Garbage	11,120.22	11,964.55	11,964.55	11,091.67	12,100.00
Elk Point	963.21	964.37	964.37	1,008.33	1,100.00
Yankton County Garbage	20,265.58	20,998.18	20,998.18	20,166.67	22,000.00
<i>Total Tonage in Trench</i>	33,949.99	35,502.87	35,502.87	33,669.17	36,730.00
Operating Cost per ton			\$43.96	\$52.06	\$52.06

This report is based on the following:

Revenue accrual thru November 30, 2016

Expenses cash thru November 30, 2016 with December Bills

Joint Powers Solid Waste Authority
Financial Report Thru November 30, 2016

Description	Yankton Transfer	Vermillion Landfill	Total Joint	11 Month Budget	Legal 2016 Budget
Source of Funds					
<i>Beginning Balance</i>	\$224,362.00	\$587,584.00	\$811,946.00	\$811,946.00	\$811,946.00
<i>Operating Revenue:</i>					
Net Income	494,561.55	(623,628.03)	(129,066.48)	(491,764.17)	(536,470.00)
Depreciation	147,453.13	293,805.93	441,259.06	447,291.17	487,954.00
Trench Depletion	0.00	141,109.02	141,109.02	70,377.08	76,775.00
Amortization of Permit	0.00	1,023.19	1,023.19	971.67	1,060.00
<i>Non Operating Revenue:</i>					
Grant	0.00	113,458.91	113,458.91	343,750.00	375,000.00
Loan Proceeds	0.00	0.00	0.00	343,750.00	375,000.00
Contributed Capital	0.00	2,529.72	2,529.72	22,000.00	24,000.00
Sale Proceeds	0.00	0.00	0.00	4,583.33	5,000.00
Comp. for Loss & Damage	19,500.00	114,123.59	133,623.59	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	1,839.92	1,726.31	3,566.23	2,291.67	2,500.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(462,567.13)	462,567.13	0.00	(29,663.33)	(32,360.00)
Joint Recycling Center	(39,410.17)	39,410.17	0.00	0.00	0.00
<i>Total Funds Available</i>	<u>385,739.30</u>	<u>1,133,709.94</u>	<u>1,519,449.24</u>	<u>1,525,533.42</u>	<u>1,590,405.00</u>
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	0.00	198,949.00	198,949.00	194,333.33	212,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	7,810.64	7,810.64	7,342.50	8,010.00
<i>Joint Recycling Center</i>					
Equipment	596,486.78	511.26	596,998.04	762,208.33	831,500.00
<i>Payment Principal</i>	18,135.32	117,799.60	135,934.92	145,144.08	158,339.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<i>Total Applied</i>	<u>614,622.10</u>	<u>325,070.50</u>	<u>939,692.60</u>	<u>1,109,028.25</u>	<u>1,209,849.00</u>
<i>Ending Balance</i>	<u>(\$228,882.80)</u>	<u>\$808,639.44</u>	<u>\$579,756.64</u>	<u>\$416,505.17</u>	<u>\$380,556.00</u>

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	11 Month Budget	Legal 2016 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$7,906.67	\$7,906.67	\$3,666.67	\$4,000.00
Elk Point	0.00	44,843.59	44,843.59	45,375.00	\$49,500.00
Centerville	0.00	11,366.70	11,366.70	13,612.50	14,850.00
Bon Homme	0.00	0.00	0.00	0.00	0.00
Union County	0.00	0.00	0.00	0.00	0.00
Beresford	0.00	55,902.89	55,902.89	47,437.50	51,750.00
Clay County Garbage	0.00	600,550.60	600,550.60	526,625.00	574,500.00
Compost-Yd Waste-Wood	0.00	4,932.72	4,932.72	1,833.33	2,000.00
Contaminated Soil	0.00	3,959.85	3,959.85	458.33	500.00
White Goods	0.00	6,256.52	6,256.52	6,875.00	7,500.00
Tires	0.00	3,663.60	3,663.60	2,291.67	2,500.00
Electronics	0.00	5,244.35	5,244.35	1,375.00	1,500.00
Other Revenue	5,897.56	4,382.19	10,279.75	6,966.67	7,600.00
Less Recycling Tipping Fee	(61,872.27)	(43,149.15)	(105,021.42)	(99,953.33)	(109,040.00)
Cash long	(39.77)	0.00	(39.77)	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	45,154.57	0.00	45,154.57	45,833.33	50,000.00
Transfer Fees	1,021,457.29	0.00	1,021,457.29	838,750.00	915,000.00
Total Revenue	1,010,597.38	705,860.53	1,716,457.91	1,441,146.67	1,572,160.00
<i>Expenses: (cash)</i>					
Personal Services	245,539.70	290,565.59	536,105.29	557,779.75	608,487.00
Insurance	15,783.31	5,812.42	21,595.73	24,797.67	27,052.00
Professional Service/Fees	8,084.77	50,919.66	59,004.43	52,250.00	57,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	35,502.87	35,502.87	33,623.33	36,680.00
Professional - Legal/Audit	1,426.00	0.00	1,426.00	229.17	250.00
Publishing & Advertising	58.58	1,543.66	1,602.24	1,191.67	1,300.00
Rental	0.00	0.00	0.00	458.33	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	3,857.86	42,862.56	46,720.42	42,166.67	46,000.00
Motor vehicle repair	570.99	3,515.06	4,086.05	21,083.33	23,000.00
Vehicle fuel & maintenance	92,677.66	31,179.39	123,857.05	219,083.33	239,000.00
Equip, Mat'l & Labor	17,852.00	0.00	17,852.00	11,000.00	12,000.00
Building repair	11,400.07	3,115.62	14,515.69	17,416.67	19,000.00
Facility repair & maintenance	0.00	26,482.64	26,482.64	22,916.67	25,000.00
Postage	491.26	30.63	521.89	687.50	750.00
Office supplies	1,416.18	935.40	2,351.58	2,750.00	3,000.00
Copy supplies	78.47	24.82	103.29	275.00	300.00
Uniforms	440.79	3,988.74	4,429.53	4,125.00	4,500.00
Small Tools & Hardware	208.22	0.00	208.22	229.17	250.00
Travel & Training	290.99	3,670.87	3,961.86	4,583.33	5,000.00
Operating supply	1,531.54	97,434.93	98,966.47	139,883.33	152,600.00
Electricity	7,017.32	15,686.98	22,704.30	24,016.67	26,200.00
Heating Fuel - Gas	10,083.94	5,461.41	15,545.35	33,916.67	37,000.00
Water	1,437.10	697.20	2,134.30	2,750.00	3,000.00
WW service	749.70	0.00	749.70	1,558.33	1,700.00
Landfill	191.48	0.00	191.48	183.33	200.00
Telephone	985.21	1,445.95	2,431.16	2,832.50	3,090.00
Depreciation (est)	110,456.53	257,163.28	367,619.81	375,012.00	409,104.00
Trench Depletion		141,109.02	141,109.02	70,377.08	76,775.00
Closure/Postclosure Resrv		7,810.64	7,810.64	7,342.50	8,010.00
Amortization of Permit		1,023.19	1,023.19	971.67	1,060.00
Total Op Expenses	532,629.67	1,027,982.53	1,560,612.20	1,675,490.67	1,827,808.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	11 Month Budget	Legal 2016 Budget
<i>Non Operating Expense-Interest</i>	0.00	164,797.10	164,797.10	77,224.58	84,245.00
<i>Operating Income (Loss)</i>	\$477,967.71	(\$486,919.10)	(\$8,951.39)	(\$311,568.58)	(\$339,893.00)
<i>Capital:</i>					
Capital Outlay	\$0.00	\$198,949.00	\$198,949.00	\$194,333.33	\$212,000.00
Landfill Development	0.00	0.00	0.00	45,833.33	\$50,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$0.00	\$198,949.00	\$198,949.00	\$240,166.67	\$262,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$343,750.00	\$375,000.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$4,583.33	\$5,000.00
<i>Cash Flow Transfer</i>	(\$462,567.13)	\$462,567.13	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		121.64	121.64	45.83	50.00
Beresford		1,202.20	1,202.20	1,054.17	1,150.00
Centerville Garbage		251.93	251.93	302.50	330.00
Clay County Garbage		11,964.55	11,964.55	11,091.67	12,100.00
Elk Point		964.37	964.37	1,008.33	1,100.00
Yankton County Garbage		20,998.18	20,998.18	20,166.67	22,000.00
<i>Total Tonage in Trench</i>		35,502.87	35,502.87	33,669.17	36,730.00
Operating Cost per ton			\$43.96	\$52.06	\$52.06

Joint Recycling Center	Yankton	Vermillion	Total	11 Month	Legal
Description	Transfer	Center	Joint	Budget	2016 Budget
<i>Revenue:</i>					
Tipping Fees	\$61,872.27	43,149.15	\$105,021.42	99,953.33	\$109,040.00
Magazines	0.00	0.00	0.00	7,791.67	8,500.00
Metal/Tin	5,754.00	1,227.60	6,981.60	9,166.67	10,000.00
Plastic	0.00	26,983.45	26,983.45	29,333.33	32,000.00
Aluminum	6,740.30	22,875.69	29,615.99	32,083.33	35,000.00
Newsprint	12,279.17	9,551.01	21,830.18	15,583.33	17,000.00
Cardboard	20,390.70	29,734.40	50,125.10	44,916.67	49,000.00
High Grade Paper	0.00	5,459.58	5,459.58	13,750.00	15,000.00
Other Material	0.00	8,256.80	8,256.80	1,833.33	2,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
Total Revenue	107,036.44	147,237.68	254,274.12	254,411.67	277,540.00
<i>Expenses:</i>					
Personal Services	19,706.82	161,605.27	181,312.09	219,032.00	238,944.00
Insurance	250.96	1,610.47	1,861.43	2,083.58	2,273.00
Professional Service/Fees	0.00	349.54	349.54	18,333.33	20,000.00
Hazardous Waste Collection	0.00	32,428.91	32,428.91	29,791.67	32,500.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	1,263.68	1,263.68	2,291.67	2,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	11,101.97	11,101.97	11,229.17	12,250.00
Vehicle repair & maintenance	0.00	0.00	0.00	916.67	1,000.00
Vehicle fuel	2,370.39	2,621.42	4,991.81	12,558.33	13,700.00
Building repair & maintenance	138.95	2,583.62	2,722.57	3,208.33	3,500.00
Postage	0.00	4.04	4.04	595.83	650.00
Freight	0.00	2,030.00	2,030.00	1,833.33	2,000.00
Office supplies	46.56	402.20	448.76	916.67	1,000.00
Uniforms	0.00	408.93	408.93	687.50	750.00
Materials Purchases	0.00	5,294.30	5,294.30	7,791.67	8,500.00
Travel & Training	0.00	1,921.92	1,921.92	1,375.00	1,500.00
Operating Supplies	0.00	8,598.44	8,598.44	9,166.67	10,000.00
Copy Supply	0.00	24.82	24.82	320.83	350.00
Electricity	0.00	5,865.68	5,865.68	5,041.67	5,500.00
Heating Fuel-Gas	0.00	1,546.61	1,546.61	5,041.67	5,500.00
Water	0.00	531.99	531.99	504.17	550.00
WW service	0.00	821.91	821.91	916.67	1,000.00
Telephone	0.00	736.65	736.65	733.33	800.00
Revenue Sharing	0.00	5,551.59	5,551.59	10,083.33	11,000.00
Transportation to Vermillion	4,320.00	0.00	4,320.00	4,125.00	4,500.00
Processing Recyclables	20,726.86	0.00	20,726.86	13,750.00	15,000.00
Depreciation (est)	36,996.60	36,642.65	73,639.25	72,279.17	78,850.00
Total Op Expenses	84,557.14	283,946.61	368,503.75	434,607.25	474,117.00
<i>Non Operating Expense-Interest</i>	5,885.46	0.00	5,885.46	0.00	0.00
Operating Income (Loss)	\$16,593.84	(\$136,708.93)	(\$120,115.09)	(\$180,195.58)	(\$196,577.00)
Capital Outlay	\$596,486.78	\$511.26	\$596,998.04	\$762,208.33	\$831,500.00
Grant Reimbursement/Donations	\$0.00	\$113,458.91	\$113,458.91	\$0.00	\$0.00
Cash Flow Transfer	(\$39,410.17)	\$39,410.17	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru November 30, 2016

Expenses cash thru November 30, 2016 with December Bills

2016 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	27,219.60	(37,872.18)	(10,652.58)	2,453.74	51.32	623.65	(6,724.34)	(6,100.69)	27,843.25	(44,596.52)	(16,753.27)
February	24,442.56	(16,927.43)	7,515.13	2,801.55	46.48	(2,489.50)	(15,845.95)	(18,335.45)	21,953.06	(32,773.38)	(10,820.32)
Subtotal	51,662.16	(54,799.61)	(3,137.45)	5,255.29	51.02	(1,865.85)	(22,570.29)	(24,436.14)	49,796.31	(77,369.90)	(27,573.59)
March	30,670.81	(22,367.55)	8,303.26	3,195.68	44.06	1,710.56	(12,788.54)	(11,077.98)	32,381.37	(35,156.09)	(2,774.72)
Subtotal	82,332.97	(77,167.16)	5,165.81	8,450.97	48.38	(155.29)	(35,358.83)	(35,514.12)	82,177.68	(112,525.99)	(30,348.31)
April	56,283.95	(30,697.08)	25,586.87	3,353.73	41.02	1,889.34	(7,724.70)	(5,835.36)	58,173.29	(38,421.78)	19,751.51
Subtotal	138,616.92	(107,864.24)	30,752.68	11,804.70	46.29	1,734.05	(43,083.53)	(41,349.48)	140,350.97	(150,947.77)	(10,596.80)
May	49,936.35	(39,593.91)	10,342.44	3,554.23	45.99	3,657.94	(11,021.06)	(7,363.12)	53,594.29	(50,614.97)	2,979.32
Subtotal	188,553.27	(147,458.15)	41,095.12	15,358.93	47.14	5,391.99	(54,104.59)	(48,712.60)	193,945.26	(201,562.74)	(7,617.48)
June	48,956.60	(16,084.20)	32,872.40	3,716.80	38.40	2,250.50	4,918.21	7,168.71	51,207.10	(11,165.99)	40,041.11
Subtotal	237,509.87	(163,542.35)	73,967.52	19,075.73	45.43	7,642.49	(49,186.38)	(41,543.89)	245,152.36	(212,728.73)	32,423.63
July	44,221.01	(55,058.33)	(10,837.32)	3,025.62	53.83	5,376.90	(22,624.40)	(17,247.50)	49,597.91	(77,682.73)	(28,084.82)
Subtotal	281,730.88	(218,600.68)	63,130.20	22,101.35	46.58	13,019.39	(71,810.78)	(58,791.39)	294,750.27	(290,411.46)	4,338.81
August	54,609.04	(27,391.98)	27,217.06	3,661.99	40.25	(417.08)	(4,600.56)	(5,017.64)	54,191.96	(31,992.54)	22,199.42
Subtotal	336,339.92	(245,992.66)	90,347.26	25,763.34	46.14	12,602.31	(76,411.34)	(63,809.03)	348,942.23	(322,404.00)	26,538.23
September	60,187.47	(227,602.14)	(167,414.67)	3,624.54	40.96	4,253.14	(13,574.70)	(9,321.56)	64,440.61	(241,176.84)	(176,736.23)
Subtotal	396,527.39	(473,594.80)	(77,067.41)	29,387.88	43.67	16,855.45	(89,986.04)	(73,130.59)	413,382.84	(563,580.84)	(150,198.00)
October	44,670.46	(38,266.31)	6,404.15	3,225.34	46.91	1,536.46	(15,322.45)	(13,785.99)	46,206.92	(53,588.76)	(7,381.84)
Subtotal	441,197.85	(511,861.11)	(70,663.26)	32,613.22	43.98	18,391.91	(105,308.49)	(86,916.58)	459,589.76	(617,169.60)	(157,579.84)
November	36,203.91	(21,403.38)	14,800.53	2,889.65	43.60	4,087.39	(31,400.44)	(27,313.05)	40,291.30	(52,803.82)	(12,512.52)
Subtotal	477,401.76	(533,264.49)	(55,862.73)	35,502.87	43.96	22,479.30	(136,708.93)	(114,229.63)	499,881.06	(669,973.42)	(170,092.36)

12/1/2016

City of Yankton Transfer Station
Recap of Customer Tonnage

Date	City	Licensed Haulers						Sub-Total	All Other	Total Transfer	Recycling
	Compactors (577)	Janssen (547)	Arts (586)	Fischer (590)	Independence (627)	Loren Fischer (648)	Kortan (673)				Plastic Tonnage
January 2015	228.32	537.70	380.58	44.72	0.00	50.18	3.33	1,016.51	255.24	1,500.07	4.91
February 2015	188.52	476.61	351.74	32.51	0.00	47.29	6.86	915.01	215.54	1,319.07	3.91
March 2015	219.10	577.32	455.17	44.54	0.00	50.43	7.15	1,134.61	294.01	1,647.72	4.66
April 2015	235.49	609.05	540.52	41.41	0.00	51.08	4.03	1,246.09	654.13	2,135.71	4.88
May 2015	236.92	654.70	529.94	37.37	0.00	62.42	4.08	1,288.51	286.48	1,811.91	5.81
June 2015	246.19	664.97	528.54	56.29	6.41	58.67	10.10	1,324.98	326.95	1,898.12	5.30
July 2015	268.28	812.20	538.36	47.21	1.45	67.02	3.24	1,469.48	380.13	2,117.89	6.08
August 2015	258.02	733.79	513.07	42.35	0.00	70.36	8.20	1,367.77	324.92	1,950.71	5.06
September 2015	252.89	666.62	490.70	54.08	0.00	46.02	7.43	1,264.85	340.81	1,858.55	5.05
October 2015	232.03	706.02	514.42	45.91	0.00	45.48	8.08	1,319.91	399.76	1,951.70	5.95
November 2015	223.63	583.04	384.68	52.06	0.00	47.80	10.78	1,078.36	287.15	1,589.14	3.38
December 2015	263.45	568.04	433.13	54.97	0.00	48.53	10.03	1,114.70	252.49	1,630.64	5.98
2015 Total	2,852.84	7,590.06	5,660.85	553.42	7.86	645.28	83.31	14,540.78	4,017.61	21,411.23	60.97
January 2016	204.72	506.69	368.30	53.23	0.00	46.55	7.51	982.28	238.64	1,425.64	3.88
February 2016	206.87	495.25	333.19	49.59	0.00	58.99	6.40	943.42	302.26	1,452.55	4.63
March 2016	238.82	589.39	463.33	61.55	0.00	19.86	6.91	1,141.04	392.93	1,772.79	4.61
April 2016	228.62	591.17	496.82	66.85	0.00	66.59	8.67	1,230.10	707.64	2,166.36	4.64
May 2016	252.38	685.21	562.27	60.04	0.00	69.47	8.46	1,385.45	421.38	2,059.21	5.08
June 2016	238.64	669.62	503.49	60.40	0.00	67.60	9.91	1,311.02	362.51	1,912.17	6.14
July 2016	233.51	661.08	457.16	59.00	0.00	72.58	8.98	1,258.80	407.11	1,899.42	5.48
August 2016	275.43	705.87	563.39	67.83	0.00	54.20	13.14	1,404.43	425.85	2,105.71	4.83
September 2016	254.62	684.19	463.62	54.59	2.96	68.88	8.99	1,283.23	666.60	2,204.45	6.78
October 2016	228.46	616.02	499.49	47.87	3.46	71.68	8.35	1,246.87	448.09	1,923.42	3.39
November 2016	241.43	592.21	387.48	45.18	0.00	71.78	12.54	1,109.19	351.75	1,702.37	5.44
2016 Total	2,603.50	6,796.70	5,098.54	626.13	6.42	668.18	99.86	13,295.83	4,724.76	20,624.09	54.90

Total Tons	1,702.37
X \$3	3.00
Recycling Fee	<u>5,107.11</u>

CITY OF VERMILLION
LANDFILL TONS

	2016	Independence Waste	Fischer Disposal	Art's Garbage	Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Other	2016 Tons
\$46.50 PER TON	Jan	254.19	90.52	74.58	37.07	72.35	229.36	20.45	90.07	106.39	974.98
	Feb	286.52	110.84	33.01	39.74	78.20	244.08	20.34	98.28	418.45	1329.46
	Mar	329.04	119.55	44.85	40.83	92.35	284.77	22.63	112.78	281.11	1327.91
	April	359.13	101.87	30.15	39.65	78.99	252.37	22.60	110.47	148.03	1143.26
	May	470.23	143.70	30.02	50.45	97.90	317.70	28.89	117.59	250.68	1507.16
	June	427.34	131.28	35.25	39.13	92.12	321.69	17.24	116.78	448.17	1629.00
	July	346.13	116.62	24.88	34.87	84.50	256.11	18.72	94.93	184.12	1160.88
	Aug	418.26	144.99	22.06	45.26	99.45	375.91	22.71	130.37	245.67	1504.68
	Sept	462.15	133.62	41.11	39.52	86.96	286.57	25.47	107.48	227.56	1410.44
	Oct	382.48	143.09	29.91	41.08	88.53	291.09	22.05	118.45	208.17	1324.85
	Nov	326.87	130.81	18.07	38.69	93.02	302.84	23.34	105.00	153.43	1192.07
	Dec										0.00
			4062.34	1366.89	383.89	446.29	964.37	3162.49	244.44	1202.20	2671.78

	2015	Independence Waste	Fischer Disposal		Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Other	2015 Tons
\$45.00 PER TON	Jan	268.49	113.11		41.76	82.53	199.71	26.77	106.70	123.70	962.77
	Feb	230.93	109.12		39.98	68.24	187.06	21.79	79.56	52.29	788.97
	Mar	308.67	129.33		43.59	88.90	232.92	24.11	107.68	143.52	1078.72
	April	368.21	140.64		46.81	83.08	257.99	23.21	114.26	220.04	1254.24
	May	461.23	157.80		52.20	86.49	313.58	26.12	101.75	180.49	1379.66
	June	429.91	145.53		42.30	95.93	320.00	24.61	128.88	314.60	1501.76
	July	351.03	158.78		51.73	88.68	337.56	18.62	132.18	210.85	1349.43
	Aug	419.10	179.45		49.66	95.58	296.77	21.99	132.40	267.08	1462.03
	Sept	422.71	131.50		43.49	93.64	309.29	27.96	94.83	260.80	1384.22
	Oct	390.49	131.96		41.76	85.17	313.89	26.16	115.37	226.32	1331.12
	Nov	322.64	137.95		43.33	94.97	312.82	22.26	116.57	140.95	1191.49
	Dec	320.63	120.50		43.10	100.68	285.57	20.41	108.45	292.08	1291.42
			4294.04	1655.67	0.00	539.71	1063.89	3367.16	284.01	1338.63	2432.72

Publishing Dates: T.B.D.

ADVERTISEMENT FOR BIDS

Notice is hereby given that the City of Yankton, South Dakota, will receive bids for the **25th Street Pavement Replacement from Douglas Avenue to Mulberry Street.**

The project includes the following major construction items:

Removal of Asphalt Pavement	4479	SY
6" PCC Pavement	4515	SY
6" PCC Approach Pavement	2406	SF
6" Aggregate Base Course	4710	SY
And Other Miscellaneous Items		

Owner reserves the right to make the award based on the lowest responsive bid.

Sealed bids will be received for the City Commission of the City of Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 PM or may be hand delivered to the place of opening at 3:00 PM on the T.B.D., at which time they will be publicly opened and read in the Second Floor Meeting Room located at 416 Walnut Street in Yankton, South Dakota. Disposition of said bids is expected to be held on the T.B.D., after 7:00 PM, in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Drawings, Specifications and Contract Documents may be obtained at the City Engineer's Office, 416 Walnut Street, Yankton, SD, 57078, or by calling 605-668-5251.

The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the OWNER in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until the completion of the Contract as specified in the General Conditions.

Each Bid must be accompanied by a certified check, cashier's check or draft in the amount of 5% of the base bid and all add alternates and drawn on a State or National Bank or a 10% bid bond issued by a surety authorized to do business in the State of South Dakota and made payable to the City of Yankton.

The bid guarantee will be retained by the OWNER as liquidated damages if the successful bidder refuses or fails to enter into an Agreement within ten (10) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

Bids may not be withdrawn after the time fixed for opening them. The OWNER reserves the right to reject any and all bids, and to waive any irregularities therein.

Adam Haberman
City of Yankton, South Dakota

Memorandum #16-296

To: *City Commission*
From: *Finance Officer*
Date: *12/21/2016*
Subject: *Second Reading and Public Hearing of Ordinance #992, Amending Ordinance #981, the 2016 Annual Appropriation Ordinance*

Attached to this Memorandum is Ordinance #992, the second supplement to Ordinance #981, the 2016 annual appropriation ordinance. The individual supplements are described and the amounts are as such:

1. **Special Appropriations** from \$0.00 to \$4,125.00, an increase of \$4,125.00 in account 101.131.599 for special projects funding for Harvest Halloween. This increases Special Appropriations total appropriations from \$130,064.00 to \$134,189.00, an increase of \$4,125.00. Financing for this increase will be from an increase in un-appropriated fund balance carried forward from 2015.
2. **Transfers Out** from \$1,361,538.00 to \$1,412,538.00, an increase of \$51,000.00 in account 101.182.620 Transfer to Parks and Recreation for the projects described in **number (6)** below; from \$78,500.00 to \$117,400.00, an increase of \$38,900.00 in account 101.182.653 Transfer to Park Capital as explained in **Number (11)** below; and from \$157,340.00 to \$527,340.00, an increase of \$370,000.00 in account 101.182.663 Transfer to Fox Run Golf Course to retire the outstanding loan from the General Fund to the Fox Run Golf Course. This increases Other Financing Uses / Transfers Out and Total Other Financing Uses from \$3,027,096 to \$3,486,996.00, an increase of \$459,900.00. Financing for this increase will be from an increase in un-appropriated fund balance carried forward from 2015.
3. **Total General Fund Appropriations** from \$14,615,960.00 to \$15,079,985.00, an increase of \$464,025.00 as outlined in **numbers (1-2)** above.
4. **Un-appropriated Fund Balance** from \$2,705,206.00 to \$3,169,231.00, an increase of \$464,025.00 in un-appropriated fund balance (2015 carry-over).
5. **Total Means of Finance** from \$14,615,960.00 to \$15,079,985.00, an increase of \$464,025.00 as outlined in **number (4)** above.
6. **Parks and Recreation** from \$4,000.00 to \$15,000.00, an increase of \$11,000.00 in account 201.201.204 Contracted Services Operational for increased expenses in hiring out tree trimming services, and from \$92,000.00 to \$132,000.00, an increase of \$40,000.00 in account 201.201.274 Water Service to fund extra irrigation expenses due to the dryer late summer and early fall months. This increases Parks and Recreation total appropriations from \$1,415,468.00 to \$1,466,468.00, an increase of \$51,000.00. Financing for this increase will be a \$51,000.00 increase in the General Fund Transfer as explained in **number (2)** above.

7. **Special Revenue Total Appropriations** from \$4,679,776.00 to \$4,730,776.00, an increase of \$51,000.00 as explained in **number (6)** above.
8. **Special Revenue Transfer from General Fund** from \$2,559,968.00 to \$2,610,968.00, an increase of \$51,000.00 as explained in **numbers (2 and 6)** above.
9. **Special Revenue Total Means of Finance** from \$5,814,821.00 to \$5,865,821.00, an increase of \$51,000.00 as explained in **number (8)** above.
10. **Public Improvement** from \$0.00 to \$20,000.00, an increase of \$20,000.00 in account 501.501.202 for retail study by Hoffman Strategy Group and to Stockwell Engineers for survey work on land sales; from \$0.00 to \$372,000.00, an increase of \$372,000.00 in account 501.501.383 Boys & Girls Club CDBG Grant for grant funding reimbursed to the City by grant revenues; and from \$0.00 to \$157,500.00, an increase of \$157,500.00 in account 501.501.388 for RTEC CDBG Grant for grant funding reimbursed to the City by grant revenues. This increases Public Improvement total appropriations from \$18,000.00 to \$567,500.00, an increase of \$549,500.00. Financing for this increase will be from grant revenues of \$529,500.00, and a \$15,000.00 payment from YAPG and un-appropriated fund balance (2015 carry-over).
11. **Park Capital** from \$0.00 to \$38,900.00, an increase of \$38,900.00 in account 503.544.321 for Riverside Park Development for the installation of new lights at the Baseball Stadium. This increases Park Capital total appropriations from \$93,500.00 to \$132,400.00, an increase of \$38,900.00. Financing for this increase will be a \$38,900.00 increase in the General Fund Transfer as explained in **number (2)** above.
12. **Total Capital Appropriations** from \$10,330,783.00 to \$10,919,183.00, an increase of \$588,400.00 as explained in **numbers (10-11)** above.
13. **Un-appropriated Fund Balance** from \$1,384,283.00 to \$1,389,283.00, an increase of \$5,000.00 as explained in **number (10)** above.
14. **Public Improvement Revenue** from \$18,000.00 to \$562,500.00, an increase of \$544,500.00 for grant revenue of \$529,500.00 and YAPG contribution of \$15,000.00 as explained in **number (10)** above.
15. **Total Capital Projects Revenue** from \$6,395,247.00 to \$6,939,747.00, an increase of \$544,500.00 as explained in **number (14)** above.
16. **Transfer from General Fund** from \$178,500.00 to \$217,400.00, an increase of \$38,900.00 as explained in **numbers (2 and 11)** above.
17. **Total Other Financing Sources** from \$3,044,818.00 to \$3,083,718.00, an increase of \$38,900.00 as explained in **number (16)** above.
18. **Total Capital Projects Means of Finance** from \$10,824,348.00 to \$11,412,748.00, an increase of \$588,400.00 as explained in **numbers (14-17)** above.

It is recommended that the City Commission conduct the second reading and public hearing of Ordinance #992, amending Ordinance #981; the 2016 Fiscal Year Budget Ordinance, and adopt said Ordinance.

Thank you,

Al Viereck
Finance Officer

_____ I concur with the above recommendation

_____ I do not concur with the above recommendation

Amy Nelson, City Manager

ORDINANCE NO . 992
 AN ORDINANCE AMENDING ORDINANCE NO. 981,
 THE 2016 ANNUAL APPROPRIATION ORDINANCE
 OF THE CITY OF YANKTON, SOUTH DAKOTA

BE IT ORDAINED by the City of Yankton, South Dakota
 That Ordianance #981 is hereby amended by the Board of Commissioners of the
 City of Yankton, South Dakota, as such:

SECTION I - GENERAL FUND

Ord. 992

A. Appropriations

General Government:

Board of City Commissioners	\$ 162,952		
City Manager	380,554		
City Attorney	56,125		
Finance Office	625,951		
Information Services	363,468	76,147	439,615
Community Development	393,937	30,000	423,937
Contingency	<u>200,000</u>		
TOTAL GENERAL GOVERNMENT	<u>2,182,987</u>	106,147	<u>2,289,134</u>

Public Safety:

Police Department	2,885,044	191,716	3,076,760
Animal Control	71,845		
Fire Department	920,265	22,983	943,248
Civil Defense	<u>2,415</u>		
TOTAL PUBLIC SAFETY	<u>3,879,569</u>	214,699	<u>4,094,268</u>

Public Works:

Engineering & Inspection	689,526		
Street & Highways	1,967,996		
Snow & Ice Removal	319,006		
City Hall	274,800	10,000	284,800
Traffic Control	400,269		
Chan Gurney Airport	<u>592,212</u>		
TOTAL PUBLIC WORKS	<u>4,243,809</u>	10,000	<u>4,253,809</u>

Ord. 992

Special Appropriations	<u>130,064</u>			1.	<u>4,125</u>	<u>134,189</u>
TOTAL SPECIAL APPROPRIATIONS	<u>130,064</u>			1.	<u>4,125</u>	<u>134,189</u>
Culture - Recreation:						
Senior Citizens Center	109,330					
Community Library	<u>712,259</u>					
TOTAL CULTURE - RECREATION	<u>821,589</u>					
Other Financing Uses / Transfers Out	<u>2,974,596</u>	52,500	<u>3,027,096</u>	2.	<u>459,900</u>	<u>3,486,996</u>
TOTAL OTHER FINANCING USES	<u>2,974,596</u>	52,500	<u>3,027,096</u>	2.	<u>459,900</u>	<u>3,486,996</u>
TOTAL APPROPRIATIONS	<u>\$ 14,232,614</u>	383,346	<u>\$ 14,615,960</u>	3.	<u>464,025</u>	<u>\$ 15,079,985</u>
B. Means of finance						
Unappropriated Fund Balances	<u>\$ 2,321,860</u>	383,346	<u>\$ 2,705,206</u>	4.	<u>464,025</u>	<u>3,169,231</u>
Current Property Taxes	2,509,388					
Sales & Other Taxes	5,488,464					
Licenses & Permits	342,800					
Intergovernmental Revenue	940,211					
Charges for Goods & Services	2,332,512					
Fines & Forfeits	15,000					
Miscellaneous Revenues	<u>24,000</u>					
TOTAL REVENUE	<u>11,652,375</u>					
Other Financing Sources / Transfers In	<u>258,379</u>					
TOTAL MEANS OF FINANCE	<u>\$ 14,232,614</u>	383,346	<u>\$ 14,615,960</u>	5.	<u>464,025</u>	<u>\$ 15,079,985</u>

SECTION II - SPECIAL REVENUE

A. Appropriations							
Parks & Recreation	\$ 1,404,468	11,000	1,415,468	6.	51,000	1,466,468	
Memorial Park Pool	220,417	4,000	224,417				
Summit Activies Center	750,049						
Marne Creek	179,296	7,000	186,296				
Casualty Reserve Fund	5,000						
Bridge & Street Fund	250,000	183,585	433,585				
911/Dispatch	771,266						
Business Improvement District	120,300						
Lodging Sales Tax	728,675						
Infrastructure Improvement Revolving - Transfer to	<u>44,720</u>						
TOTAL APPROPRIATIONS	<u>\$ 4,474,191</u>	205,585	<u>\$ 4,679,776</u>	7.	<u>51,000</u>	<u>\$ 4,730,776</u>	
B. Means Of Finance							
Unappropriated Fund Balance	<u>\$ 1,153,047</u>						
Parks & Recreation Revenue	53,930						
Memorial Pool Revenue	49,600						
Summit Activies Center Revenue	464,445						
Marne Creek Revenue	300						
Casualty Reserve - Interest	125						
Bridge & Street Revenue	21,622						
911/Dispatch	138,253						
Business Improvement District	120,350						
Lodging Tax	618,320						
Infrastructure Improvement Revolving	<u>44,720</u>						
TOTAL REVENUE	<u>1,511,665</u>						
Transfer From General Fund	<u>2,544,968</u>	15,000	<u>2,559,968</u>	8.	<u>51,000</u>	<u>2,610,968</u>	
Transfer From Special Capital Fund	<u>399,556</u>	190,585	<u>590,141</u>				
TOTAL MEANS OF FINANCE	<u>\$ 5,609,236</u>	205,585	<u>\$ 5,814,821</u>	9.	<u>51,000</u>	<u>\$ 5,865,821</u>	

Ord. 992

SECTION III - CAPITAL PROJECT FUNDS

A. Appropriations						
Public Improvement	\$ 18,000			10.	549,500	567,500
Airport Capital Projects	465,000					
Park Capital Projects	74,500	19,000	93,500	11.	38,900	132,400
Infrastructure Improvement Construction	1,680,000	880,000	2,560,000			
Special Capital Improvement	4,338,493	2,305,590	6,644,083			
Tax Increment District #2 Morgan Square	57,000					
Tax Increment District #5 Menards	493,200					
TOTAL APPROPRIATIONS	<u>\$ 7,126,193</u>	3,204,590	<u>\$ 10,330,783</u>	12.	<u>588,400</u>	<u>\$ 10,919,183</u>
B. Means of Finance						
Unappropriated Fund Balance	<u>\$ (921,307)</u>	2,305,590	<u>\$ 1,384,283</u>	13.	<u>5,000</u>	<u>\$ 1,389,283</u>
Public Improvement Revenue	18,000			14.	544,500	562,500
Airport Capital Projects	436,000					
Park Capital Revenue	-					
Infrastructure Improvement Construction	-					
Special Capital Improvement	5,744,247					
TID #2 Morgan Square	57,000					
TID #5 Menards	140,000					
TOTAL REVENUE	<u>6,395,247</u>			15.	<u>544,500</u>	<u>6,939,747</u>
Transfer from General Fund	159,500	19,000	178,500	16.	38,900	217,400
Transfer from Park Improvement Fund	-					
Transfer from BBB Fund	67,398					
Transfer from Infrastructure Impr. Fund	44,720					
Transfer from Special Capital Fund	1,874,200	880,000	2,754,200			
Loan from General Fund	-					
Loan from Special Capital Fund	-					
TOTAL OTHER FINANCING SOURCES	<u>2,145,818</u>	899,000	3,044,818	17.	<u>38,900</u>	<u>3,083,718</u>
TOTAL MEANS OF FINANCE	<u>\$ 7,619,758</u>	3,204,590	<u>\$ 10,824,348</u>	18.	<u>588,400</u>	<u>\$ 11,412,748</u>

SECTION VII - EFFECTIVE DATE

This Ordinance being necessary for the support of the government of the City of Yankton and its existing institutions shall take effect upon its passage and publication.

Adopted:

C. N. Gross
Mayor

ATTEST :

Al Viereck
Finance Officer

Introduction and first reading: December 12, 2016

Second reading: December 22, 2016

Published in the Yankton Daily Press and Dakotan, Official Newspaper:

Memorandum #16-305

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #16-57 / Resolution #16-92
Date: December 16, 2016



PLAT REVIEW

ACTION NUMBER: 16-57

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Schrecht, LLC

ADDRESS / LOCATION: South Side of the 1100 Block of West 10th Street. Please reference the attached map.

PROPERTY DESCRIPTION: Plat of Lots 1 thru 8 in Block 1 and Lots 1 thru 8 in Block 2, Westside Addition in Block 18 of West Yankton, City and County of Yankton, SD.

ZONING DISTRICT: R-4 Multiple Family Residential.

PREVIOUS ACTION: Rezoning to Multiple Family in 2016.

COMMENTS: The plat proposal represents a substantial step in the repurposing of the former Circle-C Mobile Home Park. The proposed lot layout along with the attached Developer's Agreement and associated engineering documents address how the area infrastructure will be completed. The adjacent public right-of-way is substantially complete with the exception of some utility work that will be installed as a part of the proposed development.

All infrastructure design for the lots have been submitted to the City's Public Works Department. The documents have been substantially approved. The engineers continue to work through the development of a drainage plan and we will require the full completion of that prior to the beginning of construction in the spring.

Staff recommends approval of the proposed plat and associated Developer's Agreement.

HEARING SCHEDULE:

December 12, 2016: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

December 22, 2016: The City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

_____ Roll Call

RESOLUTION #16-92

WHEREAS, it appears from an examination of the Plat of Lots 1 thru 8 in Block 1 and Lots 1 thru 8 in Block 2, Westside Addition in Block 18 of West Yankton, City and County of Yankton, SD prepared by Thomas Lynn Week, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat and associated Developer's Agreement for the above described property is hereby approved.

Adopted:

C. N. Gross, Mayor

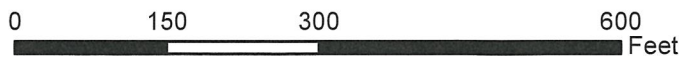
ATTEST:

Al Viereck, Finance Officer



City of Yankton Plat Location Map

Plat of Lots 1 - 8 in Block 1 and Lots 1 - 8 in Block 2
of Westside Addition in Block 18
in the City of Yankton, Yankton County, South Dakota



PLAT OF LOTS 1 THRU 8 IN BLOCK 1 AND LOTS 1 THRU 8 IN BLOCK 2, WESTSIDE ADDITION, IN BLOCK 18 OF WEST YANKTON, CITY AND COUNTY OF YANKTON, SD.
 THIS IS A REPLAT OF LOTS 2 THRU 5 OF BLOCK 18, WEST YANKTON, CITY AND COUNTY OF YANKTON, SD

80'

80'

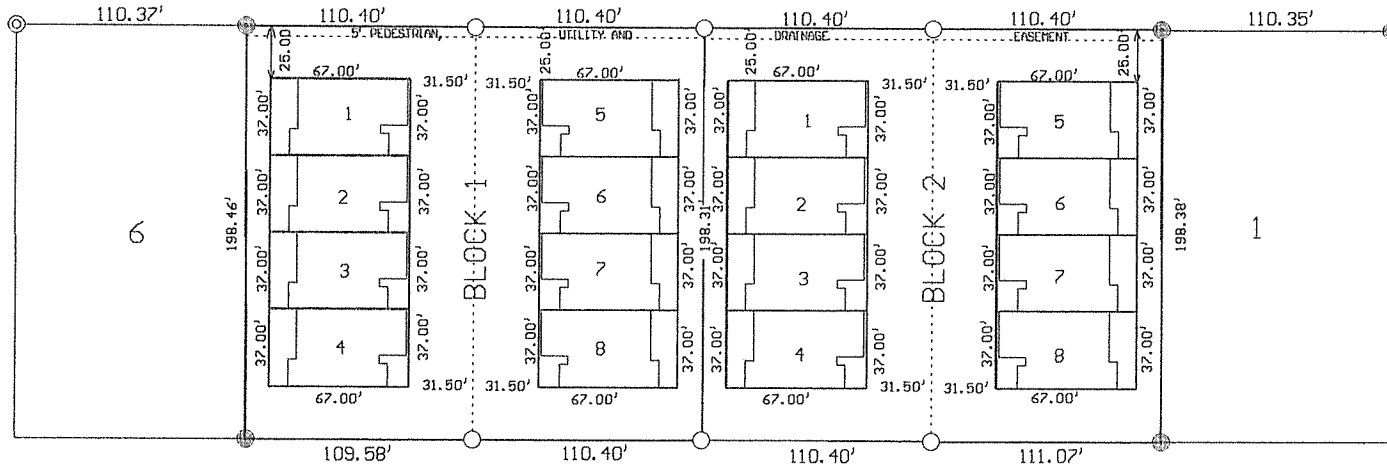
10TH. STREET

80'

80'

DAKOTA STREET

JACKSON STREET



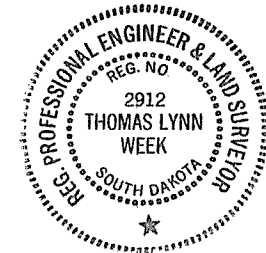
WESTSIDE ADDITION

SCALE: 1" = 60'

- FOUND 5/8" REBAR WITH CAP
- ⊙ FOUND PIPE
- SET 5/8" REBAR WITH CAP STAMPED TO WEEK LS 2912

PROPERTY LINES ARE 1 FOOT IN FRONT OF GARAGES
 SIDE LOT LINES ARE FLUSH WITH THE BUILDING
 BACK LOT LINE IS 13 FEET OFF THE PATIO DOOR.

SHEET 1 OF 3



Prepared by:
The City of Yankton
PO Box 176
Yankton, SD 57078
(605) 668-5252

Developer's Agreement

Lots 1 thru 8 in Block 1 and Lots 1 thru 8 in Block 2, Westside Addition in Block 18 of West Yankton, City and County of Yankton, SD

This agreement made this 8 day of December, 2016, between Schrecht, LLC, hereinafter called "Developer" and the City of Yankton, a municipal corporation of the State of South Dakota, located in Yankton County, hereinafter called the "City".

WHEREAS, the Developer is the owner of approximately 2 acres of land in the City, said land being described as follows to wit:

Lots 1 thru 8 in Block 1 and Lots 1 thru 8 in Block 2, Westside Addition in Block 18 of West Yankton, City and County of Yankton, SD.

WHEREAS, the Developer desires to improve land for residential purposes; and

WHEREAS, the City approval process will include a recommendation by the Planning Commission to the City Commission and action by the City Commission thereof related to the associated plat and this Developer's Agreement defining the manner and method by which said land is to be developed; that the Developer not be in default as to said agreement and all laws and regulations governing said development; and

WHEREAS, the Developer agrees to develop said land as herein described in accordance with this agreement, all City Ordinances, and all laws, plans and regulations governing said development.

NOW, THEREFORE, IN CONSIDERATION OF THE GRANTING OF APPROVAL OF A PLAT OF THE ABOVE DESCRIBED LAND AND THE DEVELOPMENT THEREOF BY THE CITY COMMISSION, the Developer does hereby agree to improve and develop said land as follows and as otherwise regulated by City Ordinances and all laws, plans and regulations governing said development.

Section I. Improvements. Standard for all Subdivisions.

A. Roads and Streets. Adjacent Public Roads and Streets are fully improved. If the development requires work in the roads and streets, the Developer hereby agrees:

1. To grade and surface all roads and streets in or adjacent to the above described property in accordance with the plat of said subdivision and the plans and specifications on file in the Office of the Director of Public Works.

2. That roads and streets will be completed and presented to the City before occupancy is permitted.

3. That no occupancy will be permitted until roads and streets have been dedicated to and accepted by the City.

B. Sanitary Sewer. The Developer hereby agrees:

1. To construct, furnish, install and provide a complete sewerage system throughout the entire subdivision, all in accordance with the plans, specifications and drawings on file in the Office of the Director of Public Works. Materials oversizing expenses resulting from City service requirements that are over what the developer would normally be responsible for will be reimbursed to the developer by the City.

2. That construction of a sanitary sewer will be completed and acceptable to the City before any occupancy is permitted.

3. That no occupancy will be permitted until the sanitary sewer lines have been dedicated to and accepted by the City.

C. Water. The Developer hereby agrees:

1. To construct, install, furnish and provide a complete system of water distribution throughout the entire subdivision in accordance with the plans and specifications on file in the Office of the Director of Public Works. Materials oversizing expenses resulting from City service requirements that are over what the developer would normally be responsible for will be reimbursed to the developer by the City.

2. That construction of the system of water distribution will be completed and acceptable to the City before any occupancy is permitted.

3. That no occupancy will be permitted until the water distribution system has been dedicated to and accepted by the City.

D. Surface Water Drainage. The Developer hereby agrees:

1. To construct, install, furnish and provide adequate facilities for storm and surface water drainage in accordance with the City's Storm Water Management Plan throughout the

entire subdivision in accordance with the plans and specifications on file in the Office of the Director of Public Works.

2. That construction of surface and storm water drainage facilities shall be completed and acceptable to the City before occupancy is permitted.

3. To provide facilities to transmit the existing surface drainage across the subdivision. These facilities shall be designed to accommodate the anticipated storm water flow resulting from development of the adjacent property if applicable. The Developer further agrees to provide proper facilities to transmit the surface drainage from the subdivision to a stream, waterway or dedicated easement that has adequate capacity to transmit the anticipated flows from the subdivision and adjacent property.

E. Sidewalks. The Developer hereby agrees:

1. To construct, install, furnish and provide a complete system of sidewalks along all public streets and dedicated pedestrian walkways within the entire subdivision in accordance with the plans and specifications on file in the Office of the Director of Public Works.

2. The construction of all sidewalks shall be completed for each lot by either the Developer or owner prior to permitting occupancy of the property.

F. Street Lights. The Developer hereby agrees:

1. To install a street lighting system in the subdivision according to a plan prepared by the Northwestern Energy Company and on file in the Office of the Director of Public Works.

G. Landscaping. The Developer hereby agrees:

1. To plant street trees (one per lot) at least six (6) feet in height and one and one half (1 1/2) inches in diameter at four feet above grade in accordance with the species and the time schedule on file in the City Department of Parks and Recreation.

Section II. Provisions Specific to This Subdivision.

The following provisions are specific to this subdivision and shall supersede any provisions in Section I that relate to the referenced items:

1. It is understood that the adjacent public streets are fully improved. All work in the public right-of-way associated with the development shall be completed in accordance with the plans and specifications on file in the Office of the Director of Public Works.

2. It is understood that the Developer may install services in the public right-of-way that are eligible for cost recovery from adjoining landowners. The City will assist in creating the process by which eligible costs can be recovered by the Developer from benefiting adjoining landowners at the time they connect to eligible service(s).

3. The design of the storm water management system shall direct water substantially to 10th Street. Any storm water directed elsewhere cannot be done so at a rate exceeding historic flow rates. There is no requirement for individual site detention facilities on this property. The accuracy of this section cannot be determined until the drainage analysis is complete. Once the report is submitted for review a determination can be made for the runoff requirements that will be necessary.

4. The site may or may not be associated with the development of adjoining lots to the south. Any need for easements for the provision of services shall be subject to City review and approval prior to the installation and operation of said services.

5. The Developer shall install public sidewalk adjacent to the property along 10th Street in accordance with Section I, Paragraph E above. The Sidewalk shall be 5 feet wide. The City will pay the materials cost for oversizing from the currently required 4 foot sidewalk width.

6. It is not anticipated that street lights will be needed adjacent to the property on 10th Street.

7. A minimum of two street trees, as defined in Section I, Paragraph G above shall be located in the 10th Street right-of way adjacent to the property. Existing trees, if located correctly and salvageable can count toward the street tree planting requirement.

8. The site is included in a Tax Incremental District (TID) that was previously approved by the City. This document shall not supersede the provisions previously agreed upon as a part of the TID.

Section III. Dedication.

Subject to all of the other provisions of this agreement and the exhibits hereto attached the Developer shall, without charge to the City, upon completion of any and all of the above described public improvements, unconditionally give, grant, convey and fully dedicate the same to the City, its successors and assigns forever free and clear of all encumbrances. After such dedication, the City shall have the right to connect or integrate other sewer or water facilities provided hereunder as the City decides, with no payment or award to, or constitute acceptance of any improvement by the City.

Section IV. Miscellaneous Requirements.

- A. Deed Restrictions.** The Developer hereby agrees to execute and record all deed restrictions, if any, before approval of the final plat and file a copy thereof in the Office of the City Finance Officer.
- B. Survey Monuments.** The Developer hereby agrees to properly place and install all survey or other monuments required by statute or ordinance prior to final plat approval. Interior piping shall be installed after the improvements are completed; before the sale of any lot and prior to the City's final street acceptance.

- C. **Grade.** The Developer hereby agrees to furnish to the Director of Public Works a copy of a plan showing the street grade in front of each lot and/or finished yard grade. This information shall be provided prior to the issuance of any building permits for each phase of the project.
- D. **Reimbursement of Costs to the City.** The Developer hereby agrees to reimburse the City for any costs incurred by the City for engineering, inspection, administrative and legal expenses.
- E. **Engineer of Record.** The Developer shall be required to use the services of a licensed engineer throughout the project for development of plans, inspection and determination of project completion in accordance with the approved plans and specification on file at the Office of the Director of Public Works.

1. Engineering and administrative costs shall be based on regular City pay rate (or overtime, if applicable) plus all fringe benefits for any time actually spent on the project with a maximum of 2 1/2% of construction costs to be charged to the Developer. Any costs for outside consultants shall be charged at the rate the consultant charges the City.

2. Legal costs shall be based on the statements of the City Attorney with no overhead added by the City. Legal costs shall not be incurred without prior notice given to the Developer.

3. The City shall immediately inform the Developer of any excessive or unusual costs which may arise under this section.

Section V. Roads, Sanitary Sewer, Water and Storm Water Guaranty.

The Developer shall guarantee the improvement described in this agreement against defect due to faulty materials or workmanship which appear within a period of one year from the date of acceptance by the City as herein provided and shall pay for any damages resulting to City property caused by faulty materials under the guarantee.

Section VI. Method of Improvement.

The Developer hereby agrees to engage contractors for all work included in this agreement who are qualified to perform the work and who shall be listed as qualified for such work by the City. The Developer further agrees to use materials and make the various installations in accordance with the approved plans and specifications made a part of this agreement by reference and including those standard specifications of the City.

Section VII. Issuance of Occupancy Permits.

The Developer hereby agrees no occupancy shall be permitted until all streets, public utilities and improvements have been installed and are approved for connection by the City of Yankton. No building permits shall be issued until the improvements in Section I., A. - D. are contracted for and copies of the executed contract are supplied to the City.

The Developer agrees to cooperate with the City to prevent the occupancy of any dwelling units before required improvements have been accepted. The City will not be obligated to provide any services to any unit built in the Subdivision until all required improvements have been accepted and may terminate any services provided during construction if a unit is occupied before an occupancy permit is issued by the City.

Section VIII. City Responsibility.

The Developer hereby agrees the City will perform no repair, maintenance or snow removal or provide utility services on any improvements until accepted by the City.

Section IX. Transferability.

The Developer hereby agrees that it is further acknowledged that this agreement shall be binding upon any grantees, heirs, devisees, legatees or assigns of the undersigned with the same force and effect and validity as agreed by the undersigned personally.

IN WITNESS WHEREOF, the Developer has caused this Agreement to be signed this 8 day of December, 2016.

by: [Signature] Stacy A. Schramm
Authorized Representatives of Schrecht, LLC

ss: State of South Dakota
County of Yankton

Be it remembered that on this 8 day of December, 2016, before me the undersigned, a notary public within and for the County and State aforesaid, personally appeared Daniel L. Specht and Stacy A. Schramm known to me to be the persons who are described in and who executed the within and foregoing instrument and certificate and acknowledged to me that he executed the same.

Tami Guenther
Notary Public
Yankton County, South Dakota
My commission expires on:
10.19.17



Accepted pursuant to Resolution adopted by the Board of City Commissioners of the City of Yankton this _____ day of _____, 2016.

C. N. Gross, Mayor

ATTEST:

Al Viereck, Finance Officer

Memorandum #16-306

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #16-58 / Resolution #16-93
Date: December 16, 2016



PLAT REVIEW

ACTION NUMBER: 16-58

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Darlene M. Jensen.

ADDRESS / LOCATION: 700 Block of East Side Drive. One mile east of Yankton, south of Highway 50 along the Missouri River. Please reference the attached map.

PROPERTY DESCRIPTION: A Plat of Tract 5, DJ's Addition, in Lot A, and Tract 6, DJ's Addition, in Lot B, all in Section 16, T93N, R55W, of the 5th P.M., Yankton County, South Dakota.

ZONING DISTRICT: County jurisdiction.

PREVIOUS ACTION: Prior plats of Lots A and B, and Tracts 1, 2, 3 and 4.

COMMENTS: The proposed plat does not impact the extension of the City's street grid system. Previous plats in the area have provided the appropriate right-of-way. The lot is not adjacent to the City's corporate limits so the full requirements of the Subdivision Ordinance do not apply.

The proposed plat meets the requirements of the City's review criteria. The proposal will be subject to county platting and land use approval requirements as it moves forward through that process.

Staff recommends approval of the proposed plat.

HEARING SCHEDULE:

December 12, 2016: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

December 22, 2016: The City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

_____ Roll Call

RESOLUTION #16-93

WHEREAS, it appears from an examination of the plat of Tract 5, DJ's Addition, in Lot A, and Tract 6, DJ's Addition, in Lot B, all in Section 16, T93N, R55W, of the 5th P.M., Yankton County, South Dakota, prepared by John Brandt, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan and is subject to County review.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

C. N. Gross, Mayor

ATTEST:

Al Viereck, Finance Officer



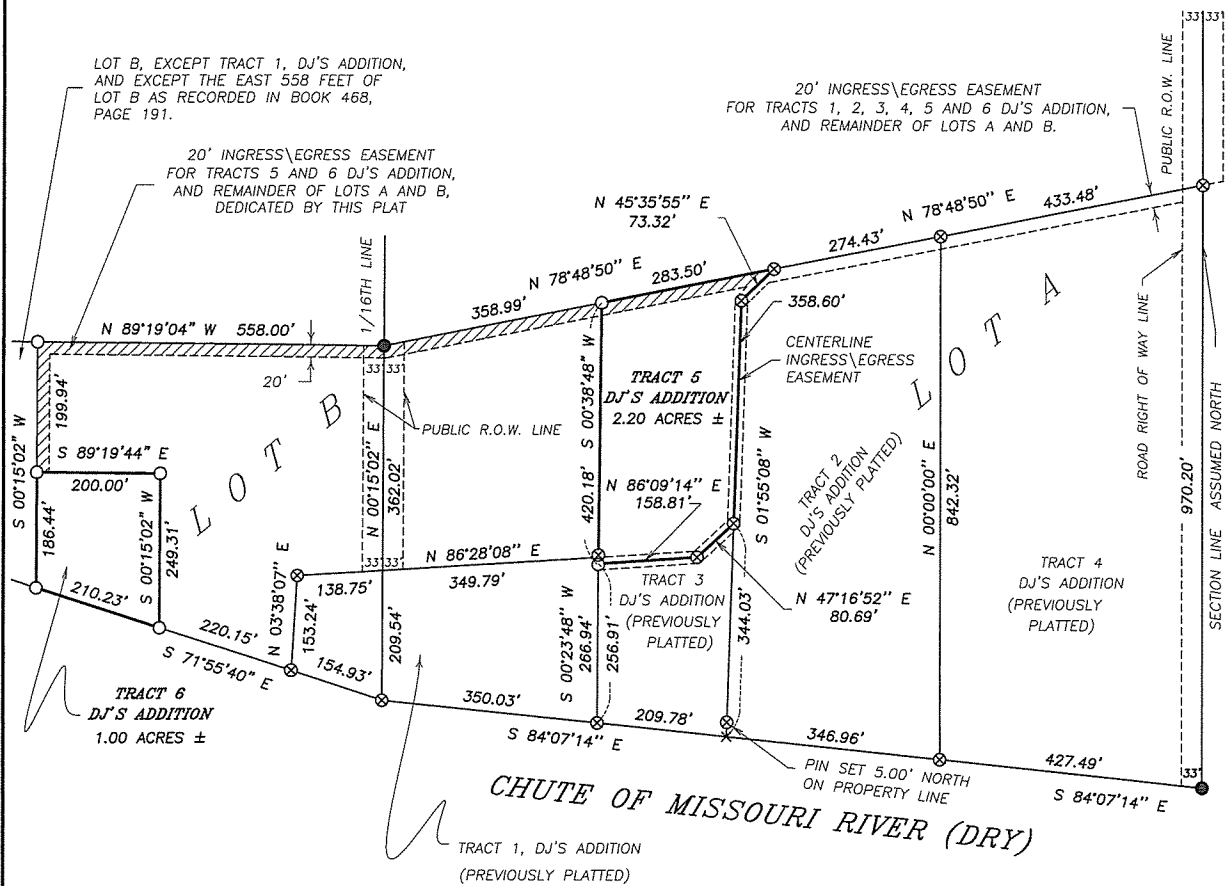
City of Yankton

Plat Location Map

Plat of Tract 5 in Lot A and Tract 6 in Lot B of DJ's Addition,
in the City of Yankton, Yankton County, South Dakota



A PLAT OF TRACT 5, DJ'S ADDITION, IN LOT A, AND TRACT 6, DJ'S ADDITION, IN LOT B, ALL IN SECTION 16, T93N, R55W, OF THE 5TH P.M., YANKTON COUNTY, SOUTH DAKOTA.



NOTE:
NO EXISTING DRIVEWAYS ON LOT 5 OR 6.

PREPARED BY:
BRANDT LAND SURVEYING
1202 WILLOWDALE ROAD
YANKTON, SD 57078
(605) 665-8455

LEGEND
SCALE 1" = 200'

- SET 5/8" REBAR WITH L.S. CAP STAMPED "J. BRANDT R.L.S. 5349"
- ⊙ FOUND 5/8" REBAR WITH L.S. CAP STAMPED "J. BRANDT R.L.S. 5349"
- FOUND IRON PIPE
- ⊙ FOUND D.O.T. T-BAR
- ▲ CALCULATED CORNER ON CENTERLINE OF INGRESS\EGRESS EASEMENT
- × CALCULATED CORNER

