



CITY OF YANKTON

2016_11_14

COMMISSION MEETING

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, November 14, 2016

City of Yankton Community Meeting Room

Located at the Technical Education Center • 1200 W. 21st Street • Room 114

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes of regular meeting of October 24, 2016 and Work Session meeting of October 24, 2016

Attachment I-2

3. Schedule of Bills

Attachment I-3

4. City Manager's Report

Attachment I-4

5. Public Appearances

II. CONSENT ITEMS

1. Establish public hearing for sale of alcoholic beverages

Establish November 28, 2016, as the date for the public hearing on the request for a Special Events RETAIL (on-sale) Liquor License for one day, January 14, 2017, from Boomer's Inc., (Gary W. Boom, President) d/b/a Boomer's Lounge, NFAA, 800 Archery Lane, Yankton, South Dakota.

Attachment II-1

2. Establish public hearing for a New Retail Wine License

Establish November 28, 2016, as the date for the public hearing on the New Retail (on-off sale) Wine License for January 1, 2017, to December 31, 2017 from The Fox Stop, Inc. d/b/a The Fox Stop, Inc. (James Grotenhuis, President), 1316 W. 30th Street, Yankton, SD.

Attachment II-2

3. Establish public hearing for a New Retail Malt Beverage License

Establish November 28, 2016, as the date for the public hearing on the New Retail (on-off sale) Malt Beverage License for July 1, 2016, to June 30, 2017 from The Fox Stop, Inc. d/b/a The Fox Stop, Inc. (James Grotenhuis, President), 1316 W. 30th Street, Yankton, SD.

Attachment II-3

4. Assessment Rolls, 15th Street Construction, set public hearing

Consideration of Memorandum #16-262 and Resolution #16-60, recommending that November 28, 2016, be established as the date for a public hearing on the special assessment roll for 15th Street Construction from West City Limits Road to Dakota Street

Attachment II-4

III. OLD BUSINESS

1. **Public Hearing: Assessment Roll; Noxious Vegetation and Abatement**
Consideration of Memorandum #16-250 and Resolution #16-63, regarding the public hearing on the special assessment roll for removal of noxious vegetation and abatement
Attachment III-1
2. **Public Hearing: Assessment Roll; Alley Reconstruction**
Consideration of Memorandum #16-242 and Resolution #16-66, regarding the public hearing on the special assessment roll for alley reconstruction from Riverside Drive to 2nd Street, between Broadway and Cedar
Attachment III-2
3. **Public hearing for renewal of Alcoholic Beverage Licenses**
Consideration of Memorandum #16-254 regarding the public hearing for consideration of the applications for renewal of Alcoholic Beverage Licenses for the 2017 (January 1, 2017, to December 31, 2017) licensing period
Attachment III-3

IV. NEW BUSINESS

1. **Survey Results**
2016 City Survey Results Presentation
2. **Engineering Services with McLaury – Force Main**
Consideration of Memorandum #16-258 regarding Engineering Services for Force Main
Attachment IV-2
3. **Pine Street Bridge Railing Recommendation**
Consideration of Memorandum #16-261 regarding approval of the Pine Street Bridge Railing Recommendation
Attachment IV-3
4. **BIG Funding Agreement**
Consideration of Memorandum #16-260 and Resolution #16-79 regarding approval of BIG Funding Agreement
Attachment IV-4
5. **Bid Award - Surplus Property**
Consideration of Memorandum #16-252 regarding Surplus Property
Attachment IV-5
6. **Yankton County Disaster Mitigation Plan**
Consideration of Memorandum #16-251 and Resolution #16-76 regarding approval of the Yankton County Disaster Mitigation Plan
Attachment IV-6
7. **Mead Concept Plan**
Consideration of Memorandum #16-253, introduction and first reading of Ordinance #990 and establish December 12, 2016 as the date for a public hearing to consider an amendment to “The Yankton Plan.” Said amendment to be known as the Mead Neighborhood Concept A.
Attachment IV-7

8. Sewer Easement Vacation and Dedication

Consideration of Memorandum #16-255 and Resolution #16-77 regarding Sewer Easement Vacation and Dedication

Attachment IV-8

9. Ridgeway North Development Project - Acceptance

Consideration of Memorandum #16-256 Acceptance of the Sanitary Sewer, Storm Sewer and Street Improvements for Phase I of the 2015 Ridgeway North Development Project

Attachment IV-9

10. 15th Street Construction

Consideration of Memorandum #16-259 regarding Change Order Number 1, Final Project Acceptance and Final Payment for the 15th Street Construction from West City Limits Road (WCLR) to Dakota Street

Attachment IV-10

11. Collective Bargaining Agreement

Consideration of Memorandum #16-257 and Resolution #16-78 regarding the Collective Bargaining Agreement

Attachment IV-11

V. ADJOURN THE MEETING OF NOVEMBER 14, 2016

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
OCTOBER 24, 2016**

Regular meeting of the Board of City Commissioners of the City of Yankton was called to order by Mayor Gross.

Roll Call: Present: Commissioners Carda, Ferdig, Hoffner, Johnson, Knoff, Maibaum, Miner, and Sommer. Deputy City Attorney Hovden and City Manager Nelson were also present. Absent: None. Quorum present.

Action 16-306

Moved by Commissioner Knoff, seconded by Commissioner Johnson, to approve the Minutes of the regular meeting of October 10, 2016.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

Action 16-307

Moved by Commissioner Johnson, seconded by Commissioner Carda, that the following items on the consent agenda be approved.

1. Establish public hearing for renewal of Alcoholic Beverage Licenses
Establish November 28, 2016, as the date for the public hearing on the applications for renewal of Alcoholic Beverage Licenses for the 2017 (January 1, 2017, to December 31, 2017) licensing period.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 16-308

This was the time and place for the public hearing on the application for a New Retail (on-off sale) Malt Beverage License for July 1, 2016, to June 30, 2017, from IHAH, LLC dba Big River Burrito Company (Paul Lowrie, Managing Member), 100 Douglas Street, Suite 101, Yankton, South Dakota. (Memorandum 16-236) No one was present to speak for or against approval of the license application. Moved by Commissioner Knoff, seconded by Commissioner Sommer, to approve the license.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 16-309

This was the time and place for the public hearing on adoption of Resolution 16-71. (Memorandum 16-242) No one was present to speak for or against adoption of the Resolution. Moved by Commissioner Knoff, seconded by Commissioner Ferdig, to adopt Resolution 16-71.

RESOLUTION 16-71

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE,
AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND

DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the **City of Yankton** (the “City”) has determined it is necessary to proceed with a project involving construction of a new water treatment plant (the “Project”); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the “Board”) will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed **\$37,000,000** at an interest rate of 3.00% and term of 30 years to the South Dakota Board of Water and Natural Resources for the Project.

2. The City Manager is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.

3. The City Manager is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-310

This was the time and place to award the bid for the Highway 50 Utilities Phase 2 project. (Memorandum 16-243) The following bids were received by the State of South Dakota Department of Transportation and opened on October 5, 2016: D & G Concrete Construction, Sioux Falls, South Dakota-\$5,328,443.74; Knife River Midwest, LLC, Sioux City, Iowa-\$5,583,185.42; BX Civil & Construction, Inc., Dell Rapids, South Dakota-\$5,917,500.00. The City’s share of the utility project costs is \$431,648.04. Moved by Commissioner Sommer, seconded by Commissioner Johnson, to award the bid to the low bidder, D & G Concrete Construction, Sioux Falls, South Dakota, in the amount of \$5,328,443.74 contingent upon concurrence by the South Dakota Department of Transportation.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-311

Moved by Commissioner Ferdig, seconded by Commissioner Johnson, to adopt Resolution 16-68. (Memorandum 16-238)

RESOLUTION 16-68

WHEREAS, it appears from an examination of the plat of Jim Lane Tract 2, Being a Subdivision of the Southeast 1/4 of the Southwest 1/4 of Section 32, Township 94 North, Range 55 West of the 5th P.M., Yankton County, South Dakota, prepared by Travis J. Kropuenske, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan and is subject to County review.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Roll Call: Members present voting "Aye:" Commissioners Carda, Ferdig, Hoffner, Johnson, Maibaum, Miner, Sommer, and Mayor Gross; voting "Nay:" None; Abstaining: Commissioner Knoff. Motion adopted.

Action 16-312

Moved by Commissioner Johnson, seconded by Commissioner Sommer, to adopt Resolution 16-67. (Memorandum 16-237)

RESOLUTION 16-67

Acceptance of Property Donation

WHEREAS, Yankton Area Progressive Growth is the owner of a tract of land approximately 6 acres in size on the west side of the 2600 Block of West City Limits Road, and

WHEREAS, the legal description of the tract of land is: Lot 1, Block 7, Westbrook Estates Subdivision in the City of Yankton, Yankton County, South Dakota, and

WHEREAS, the owners have offered to donate said property to the City of Yankton, and

WHEREAS, the City's Marne Creek related management plans include a desire to acquire said property, and

WHEREAS, South Dakota Codified Law allows municipalities to accept property donations of this nature.

NOW, THEREFORE, BE IT RESOLVED that the City of Yankton hereby accepts the above described donation of real property and further authorizes the City Manager to execute all documents necessary to complete the transfer.

Roll Call: All members present voting "Aye;" voting "Nay:" None. Motion adopted.

Action 16-313

The recommendation from the City of Yankton Health Insurance Committee to approve renewal of the 2017 Health Insurance plan with Wellmark BC/BS was considered for City of Yankton Employees. (Memorandum 16-244). Doug Ekeren, Regional President and CEO of Sacred Heart Hospital, was present to answer questions about Avera's Group Health Plan. Following discussion it was moved by Commissioner Ferdig, seconded by Commissioner Carda, to renew the contract for 2017 Health Insurance with Wellmark BC/BS at a 1.29% rate increase, and to also approve renewal rates from Connections for the Employee Assistance Program, and Sun Life for Vision coverage.

Roll Call: Members present voting "Aye:" Commissioners Carda, Ferdig, Hoffner, Knoff, Maibaum, Miner, and Sommer; voting "Nay:" Mayor Gross; Abstaining: Commissioner Johnson.
Motion adopted.

Action 16-314

Moved by Commissioner Knoff, seconded by Commissioner Ferdig, to approve continuation of the City of Yankton Employees Dental Insurance coverage with Delta Dental for the 2017 plan year for a cost of \$38.80/month for single coverage, with the employees' share of the premium cost being \$2.04 per month. (Memorandum 16-249)

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 16-315

Moved by Commissioner Sommer, seconded by Commissioner Carda, to adopt Resolution 16-72. (Memorandum 16-245)

RESOLUTION 16-72

A Resolution Establishing Base Salary Adjustments at 1.75%, and a 1 step increase on the pay plan for
Union Represented Eligible
City Employees of the City of Yankton, South Dakota

WHEREAS, adequate monies have been provided for in the adopted 2017 budget, for the remuneration of services rendered by City of Yankton employees; and

WHEREAS, the City Commission wishes to provide a base adjustment for all union represented eligible City employees of 1.75% and a 1 step increase on the pay plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners that the City Manager implement a base adjustment of 1.75% and a 1 step increase on the pay plan starting with hours worked on November 26, 2016, for all union represented regular full-time and union represented regular part-time employees that are below the maximum of their respective pay range.

Roll Call: Members present voting "Aye:" Commissioners Carda, Ferdig, Hoffner, Knoff, Maibaum, Miner, and Sommer; voting "Nay:" Commissioner Johnson and Mayor Gross.
Motion adopted.

Action 16-316

Moved by Commissioner Ferdig, seconded by Commissioner Carda, to adopt Resolution 16-73. (Memorandum 16-246)

RESOLUTION 16-73

A Resolution Establishing Base Salary Adjustments at 1.75%, and a 1 step increase on the pay plan for
Non-Union Represented Eligible
City Employees of the City of Yankton, South Dakota

WHEREAS, adequate monies have been provided for in the adopted 2017 budget, for the remuneration of services rendered by City of Yankton employees; and

WHEREAS, the City Commission wishes to provide a base adjustment for all non-union represented eligible City employees of 1.75% and a 1 step increase on the pay plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners that the City Manager implement a base adjustment of 1.75% and a 1 step increase on the pay plan starting with hours worked on November 26, 2016 for all non-union represented regular full-time and regular part-time employees that are below the maximum of their respective pay range and to make necessary adjustments to exempt employees in order for the positions to meet the Department of Labor Ruling.

Roll Call: Members present voting “Aye:” Commissioners Carda, Ferdig, Hoffner, Knoff, Maibaum, Miner, and Sommer; voting “Nay:” Commissioner Johnson and Mayor Gross.
Motion adopted.

Action 16-317

Moved by Commissioner Knoff, seconded by Commissioner Sommer, to approve acceptance of utility and street improvements for the Summit Heights Addition, 2016 Expansion, that are located in front of the following lots: Outlot 1; Block 2, Lots 9 through 17; and Block 3, Lots 1 through 3.
(Memorandum 16-240)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-318

Moved by Commissioner Knoff, seconded by Commissioner Johnson, to adopt Resolution 16-70.
(Memorandum 16-241)

RESOLUTION 16-70

A RESOLUTION AUTHORIZING THE PLACEMENT OF STOP SIGNS AT THE
15TH STREET AND SUMMIT LANE INTERSECTIONS WITH WEST CITY LIMITS ROAD
(WCLR) & THE SUMMIT LANE AND WEST STREET INTERSECTIONS WITH 15TH STREET

WHEREAS, Summit Lane and West Street are roadways within the recently accepted Summit Heights Addition – 2016 Expansion, and;

WHEREAS, the 15th Street construction from WCLR to Dakota Street creates a more direct route for Summit Heights residents to central Yankton, and;

WHEREAS, the newly constructed road creates tee intersections at the locations described herein, and;

WHEREAS, Summit Heights is a residential area with mostly local traffic, and;

WHEREAS, the traffic volume on WCLR is expected to be significantly more than that on 15th or Summit Lane, and;

WHEREAS, the traffic volume on 15th Street is expected to be significantly more than that on Summit Lane or West Street, and;

WHEREAS, it is provided by the Code of Ordinances of the City of Yankton that the City has the authority to place and maintain all regulatory signs that meet the requirements of the Manual on Uniform Traffic Control Devices.

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, SD, that a stop condition be established for west bound traffic at the intersections of 15th Street & WCLR, Summit Lane & WCLR, 15th Street & Summit Lane and the south bound traffic at West Street and 15th Street.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-319

Moved by Commissioner Johnson, seconded by Commissioner Knoff, to approve acceptance of the Water, Sewer, and Street Improvements for the Cobh Development Subdivision that are located in front of lots: Block 1, Lots 1 and 2; Block 2, Lots 1-6; Block 3, Lots 1-3. (Memorandum 16-247)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-320

Moved by Commissioner Sommer, seconded by Commissioner Knoff, to adopt Resolution 16-74. (Memorandum 16-248)

RESOLUTION 16-74

**A RESOLUTION AUTHORIZING THE PLACEMENT OF STOP SIGNS AT THE
DONOHOE BOULEVARD AND LYONS LANE INTERSECTIONS WITH DOUGLAS AVENUE
& THE INTERSECTION OF 29TH STREET AND LYONS LANE**

WHEREAS, Lyons Lane and the Donohoe Avenue extension are roadways within the recently accepted Cobh Development, and;

WHEREAS, the newly constructed roads create tee intersections at the locations described herein, and;

WHEREAS, the Cobh Development is a residential area with mostly local traffic, and;

WHEREAS, the traffic volume on Douglas Avenue is expected to be significantly more than that on Donohoe Avenue or Lyons Lane, and;

WHEREAS, the traffic volume on 29th Street is expected to be significantly more than that on Lyons Lane, and;

WHEREAS, it is provided by the Code of Ordinances of the City of Yankton that the City has the authority to place and maintain all regulatory signs that meet the requirements of the Manual on Uniform Traffic Control Devices.

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, SD, that a stop condition be established, for the west bound traffic, at the intersections of Donohoe Boulevard & Douglas Avenue, Lyons Lane & Douglas Avenue and for the north bound traffic, at Lyons Lane and 29th Street.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-321

Moved by Commissioner Johnson, seconded by Commissioner Ferdig, to adopt Resolution 16-75.

RESOLUTION NO. 16-75

**RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE,
AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND
DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT
REQUESTS**

WHEREAS, the City of Yankton (the “City”) has determined it is necessary to proceed with improvements to its Solid Waste and Recycling Systems, including but not limited to acquisition of 90 gallon containers and modifying recycling operations to accommodate single stream recycling; and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the “Board”) will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$850,000 to the South Dakota Board of Water and Natural Resources for the Project.

2. The City Manager is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.

3. The City Manager is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-322

Moved by Commissioner Carda, seconded by Commissioner Sommer, to adjourn at 7:38 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

C.N. Gross
Mayor

ATTEST:

Al Viereck
Finance Officer

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
CITY COMMISSION WORK SESSION, 6:00 P.M.
OCTOBER 24, 2016**

Work Session of the Board of City Commissioners of the City of Yankton was called to order by Mayor Gross.

Roll Call: Present: Commissioners Carda, Ferdig, Hoffner, Johnson, Maibaum, Miner, and Sommer. Deputy City Attorney Hovden and City Manager Nelson were also present. Absent: Commissioner Knoff. Quorum present.

Discussion was held on the Active Transportation Plan for the City of Yankton and the need for sidewalks on at least one side of collector and arterial streets.

City Commissioner Knoff entered the meeting at 6:03 p.m.

Action 16-305

Moved by Commissioner Carda, seconded by Commissioner Johnson, to adjourn at 6:50 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

C.N. Gross
Mayor

ATTEST:

Al Viereck
Finance Officer

Published October 31, 2016

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
A T & T	CELL PHONE BILL	27.28	TELEPHONE	101.127.271		287235562718	006463	P	695	00002
	CELL PHONE BILL	47.21	TELEPHONE	101.111.271		287235562718	006463	P	695	00003
	CELL PHONE BILL	25.26	TELEPHONE	101.106.271		287235562718	006463	P	695	00004
	CELL PHONE BILL	25.38	TELEPHONE	101.127.271		287235562718	006463	P	695	00005
	CELL PHONE BILL	52.21	TELEPHONE	201.201.271		287235562718	006463	P	695	00006
	CELL PHONE BILL	27.99	TELEPHONE	204.204.271		287235562718	006463	P	695	00007
	CELL PHONE BILL	51.48	TELEPHONE	601.601.271		287235562718	006463	P	695	00008
	CELL PHONE BILL	65.99	TELEPHONE	611.611.271		287235562718	006463	P	695	00009
	CELL PHONE BILL	69.23	TELEPHONE	101.123.271		287256638271	006463	P	695	00001
		392.03	*VENDOR TOTAL							
ACS GOVERNMENT INF SERVI	MAINT PROGRAM SUPPORT	1,213.10	PROFESSIONAL SERVICES -	101.104.202		1309047	003925	P	684	00001
	MAINT PROGRAM SUPPORT	289.90	PROFESSIONAL SERVICES	601.601.202		1309047	003925	P	684	00002
	MAINT PROGRAM SUPPORT	326.14	PROFESSIONAL SERVICES	611.611.202		1309047	003925	P	684	00003
	MAINT PROGRAM SUPPORT	108.73	PROFESSIONAL SERVICES	631.631.202		1309047	003925	P	684	00004
		1,937.87	*VENDOR TOTAL							
AMG OCCUPATIONAL MEDICIN	DOT/CDL DRUG TESTING	31.50	PROFESSIONAL SERVICES	101.123.202		24229-00	015631	P	684	00005
	DOT/CDL DRUG TESTING	31.50	PROFESSIONAL SERVICES &	637.637.202		24229-00	015631	P	684	00006
		63.00	*VENDOR TOTAL							
AVERA SACRED HEART HOSPI	DOT/CDL DRUG TESTING	27.00	PROFESSIONAL SERVICES	101.123.202		YANKCITY	015632	P	684	00007
	DOT/CDL DRUG TESTING	66.00	PROFESSIONAL SERVICES &	637.637.202		YANKCITY	015632	P	684	00008
		93.00	*VENDOR TOTAL							
BACKDRAFT MAGAZINE	ADVERTISEMENT	155.00	ADVERTISING	203.203.211		75221	076774	P	684	00022
BANNER ASSOCIATES INC	CONSTRUCTION ADMIN-SCALE	1,297.50	BUILDING & STRUCTURES	637.638.320		26969	014993	P	695	00013
	FILL STATION DESIGN	3,283.60	FILL STATION DESIGN	602.602.361		27011	017756	P	695	00011
		4,581.10	*VENDOR TOTAL							
BARTLETT & WEST INC	LIFT STATION	31,482.40	LIFT STATION REHAB	611.611.324		730058423-M	010367	P	695	00010
BEST WESTERN RAMKOTA HOT	LODGING	125.99	TRAVEL & LEARNING	637.637.265		73	015595	P	684	00009
	LODGING	251.98	CONFERENCE & MEETINGS	101.111.265		73	015595	P	684	00010
	LODGING	125.99	LEARNING	101.123.264		73	015595	P	684	00011
	LODGING	251.98	CONFERENCE & MEETINGS	101.114.265		73	015595	P	684	00012
	LODGING	377.97	CONFERENCE & MEETINGS	101.106.265		73	015595	P	684	00013
		1,133.91	*VENDOR TOTAL							
BIG FRIEND LITTLE FRIEND	1/2 SP APPROPRIATION	2,250.00	BIG FRIEND/LITTLE FRIEND	101.131.564		10.18.16	017864	P	684	00020

Schedule of Bills

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
BOMGAARS INC FASTENERS	12.48	ROAD MATERIALS	101.123.239		2298630	075928	P	684	00015
BOUND TREE MEDICAL LLC SUPPLIES	282.99	MEDICAL & SAFETY SUPPLIE	101.114.243		8221673	075770	P	684	00014
BOYS & GIRLS CLUB CDBG GRANT - #11	35,322.94	BOYS & GIRLS CLUB CDBG G	501.501.383		11	017705	P	684	00016
BROCK WHITE COMPANY LLC PARTS	3,141.35	ROAD MATERIALS	101.123.239		343	016049	P	684	00021
BROSZ ENGINEERING INC PINE STREET BRIDE DESIGN	2,805.00	PINE ST BRIDGE	207.221.391		2938	017625	P	695	00012
BROWN & SAENGER CASH REGISTER ROLLS	145.98	OFFICE SUPPLIES	101.104.232		2122267-0	015840	P	684	00018
BUHL'S LAUNDRY CLEANERS UNIFORM ALTERATION	30.00	UNIFORMS	101.111.244		2842	018200	P	684	00017
BUSHNELL HOLDINGS INC GPS WATCHES	288.70	MERCHANDISE	641.641.766		399348	015992	P	684	00019
CEDAR KNOX PUBLIC POWER ELECT-OCT	490.33	ELECTRICITY	201.201.272		10.10.16	005243	P	684	00045
ELECT-OCT	1,001.60	ELECTRICITY	601.601.272		10.10.16	005176	P	684	00046
	1,491.93	*VENDOR TOTAL							
CENTURYLINK PHONE-OCT	83.20	TELEPHONE	601.601.271		10.13.16	003059	P	684	00041
PHONE-OCT	83.20	TELEPHONE	611.611.271		10.13.16	003059	P	684	00042
PHONE-OCT	581.26	TELEPHONE	101.111.271		10.13.16	002829	P	684	00043
PHONE-OCT	168.48	TELEPHONE	101.123.271		10.13.16	002829	P	684	00044
PHONE-OCT	183.11	TELEPHONE	101.127.271		10.17.16	002828	P	684	00049
PHONE-OCT	135.69	TELEPHONE	601.601.271		10.17.16	002828	P	684	00050
PHONE-OCT	249.60	TELEPHONE	611.611.271		10.17.16	002828	P	684	00051
PHONE-OCT	4.81	TELEPHONE	101.102.271		10/19/2016	002262	P	695	00018
PHONE-OCT	9.50	TELEPHONE	101.104.271		10/19/2016	002262	P	695	00019
PHONE-OCT	4.32	TELEPHONE	101.122.271		10/19/2016	002262	P	695	00020
PHONE-OCT	23.63	TELEPHONE	101.111.271		10/19/2016	002262	P	695	00021
PHONE-OCT	12.20	TELEPHONE	101.114.271		10/19/2016	002262	P	695	00022
PHONE-OCT	0.31	TELEPHONE	101.115.271		10/19/2016	002262	P	695	00023
PHONE-OCT	1.30	TELEPHONE	101.123.271		10/19/2016	002262	P	695	00024
PHONE-OCT	2.01	TELEPHONE	101.127.271		10/19/2016	002262	P	695	00025
PHONE-OCT	5.10	TELEPHONE	201.201.271		10/19/2016	002262	P	695	00026
PHONE-OCT	5.48	TELEPHONE	601.601.271		10/19/2016	002262	P	695	00027
PHONE-OCT	2.78	TELEPHONE	611.611.271		10/19/2016	002262	P	695	00028
PHONE-OCT	1.85	TELEPHONE	637.637.271		10/19/2016	002262	P	695	00029
PHONE-OCT	3.94	TELEPHONE	801.801.271		10/19/2016	002262	P	695	00030
PHONE-OCT	52.64	TELEPHONE	101.123.271		10/19/2016	002832	P	695	00031

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CENTURYLINK	PHONE-OCT	52.64	TELEPHONE	611.611.271		10/19/2016	003065	P	695	00032
		1,667.05	*VENDOR TOTAL							
CHAMBER OF COMMERCE	RETIREMENT GIFT	100.00	EMPLOYEE COMMITTEE	101.101.141		88649	076356	P	684	00048
CHESTERMAN COMPANY	POP	141.90	POP	641.641.720		1417852	016328	P	684	00031
CITY OF VERMILLION	JT POWER CASH TRANSFER	43,046.14	COST OF SERVICE PROVIDED	637.637.206		11/1/2016	003067	P	695	00035
CITY OF YANKTON-CENTRAL	RUBBISH	63.50	LANDFILL	801.801.276		513	005523	P	695	00016
CITY OF YANKTON-PARKS	LANDFILL CHARGES	469.23	LANDFILL	201.201.276		10.25.16	003889	P	684	00081
CITY OF YANKTON-SOLID WA	COMPACTED GARBAGE	10,623.59	LANDFILL TIPPING FEE	631.631.219		577	005524	P	695	00017
CITY OF YANKTON-WATER	GARBAGE	12.00	LANDFILL	601.601.276		257711	069991	P	695	00014
CITY UTILITIES	WATER-WW CHARGES	128.84	WATER SERVICE	101.127.274		10.19.16	002642	P	684	00055
	WATER-WW CHARGES	65.23	WASTEWATER SERVICE	101.127.275		10.19.16	002642	P	684	00056
	WATER-WW CHARGES	34.26	LANDFILL	101.127.276		10.19.16	002642	P	684	00057
	WATER-WW CHARGES	95.23	WATER SERVICE	101.125.274		10.19.16	002642	P	684	00058
	WATER-WW CHARGES	40.71	SEWER SERVICE	101.125.275		10.19.16	002642	P	684	00059
	WATER-WW CHARGES	105.91	WATER	637.637.274		10.19.16	002642	P	684	00060
	WATER-WW CHARGES	44.18	WW SERVICE	637.637.275		10.19.16	002642	P	684	00061
	WATER-WW CHARGES	17.13	LANDFILL	637.637.276		10.19.16	002642	P	684	00062
	WATER-WW CHARGES	329.79	WATER SERVICE	101.114.274		10.19.16	002642	P	684	00063
	WATER-WW CHARGES	28.22	SEWER SERVICE	101.114.275		10.19.16	002642	P	684	00064
	WATER-WW CHARGES	28.37	WATER SERVICE	631.631.274		10.19.16	002642	P	684	00065
	WATER-WW CHARGES	8.79	SEWER SERVICE	631.631.275		10.19.16	002642	P	684	00066
	WATER-WW CHARGES	52.52	WATER PURCHASED	801.801.274		10.19.16	002642	P	684	00067
	WATER-WW CHARGES	46.03	SEWER SERVICE	801.801.275		10.19.16	002642	P	684	00068
	WATER-WW CHARGES	17.13	LANDFILL	801.801.276		10.19.16	002642	P	684	00069
	WATER-WW CHARGES	8,969.91	WATER SERVICE	201.201.274		10.19.16	002642	P	684	00070
	WATER-WW CHARGES	329.99	SEWER SERVICE	201.201.275		10.19.16	002642	P	684	00071
	WATER-WW CHARGES	780.67	WATER SERVICE	611.611.274		10.19.16	002642	P	684	00072
	WATER-WW CHARGES	296.19	WATER SERVICE	101.141.274		10.19.16	002642	P	684	00073
	WATER-WW CHARGES	99.23	SEWER SERVICE	101.141.275		10.19.16	002642	P	684	00074
	WATER-WW CHARGES	314.72	WATER SERVICE	641.641.274		10.19.16	002642	P	684	00075
	WATER-WW CHARGES	201.93	SEWER SERVICE	641.641.275		10.19.16	002642	P	684	00076
	WATER-WW CHARGES	349.30	WATER SERVICE	203.203.274		10.19.16	002642	P	684	00077
	WATER-WW CHARGES	104.55	SEWER SERVICE	203.203.275		10.19.16	002642	P	684	00078

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CITY UTILITIES										
	WATER-WW CHARGES	170.67	WATER SERVICE	101.142.274		10.25.16	002793	P	697	00001
	WATER-WW CHARGES	56.67	SEWER SERVICE	101.142.275		10.25.16	002793	P	697	00002
		12,716.17	*VENDOR TOTAL							
CLARITUS										
	POSTAGE SUPPLIES	16.29	POSTAGE	101.102.231		254887	015843	P	684	00024
	POSTAGE SUPPLIES	39.10	POSTAGE	101.104.231		254887	015843	P	684	00025
	POSTAGE SUPPLIES	39.10	POSTAGE	101.111.231		254887	015843	P	684	00026
	POSTAGE SUPPLIES	39.10	POSTAGE	101.122.231		254887	015843	P	684	00027
	POSTAGE SUPPLIES	104.27	POSTAGE	601.601.231		254887	015843	P	684	00028
	POSTAGE SUPPLIES	55.39	POSTAGE	611.611.231		254887	015843	P	684	00029
	POSTAGE SUPPLIES	32.59	POSTAGE	631.631.231		254887	015843	P	684	00030
		325.84	*VENDOR TOTAL							
CLEVELAND GOLF										
	CREDIT	54.00CR	GOLF EQUIPMENT	641.641.768		4735249	015887	P	684	00039
	GOLF WEDGES	2,639.32	GOLF EQUIPMENT	641.641.768		4750460	015883	P	684	00038
	GOLF EQUIPMENT	265.61	GOLF EQUIPMENT	641.641.768		4751670	015885	P	684	00037
	GOLF EQUIPMENT	96.00	GOLF EQUIPMENT	641.641.768		5002059	015886	P	684	00036
	GOLF CLUBS	419.30	GOLF EQUIPMENT	641.641.768		5008035-SO	015951	P	684	00035
	GOLF EQUIPMENT	96.00	GOLF EQUIPMENT	641.641.768		5008084	015888	P	684	00040
		3,462.23	*VENDOR TOTAL							
COLE PAPERS INC.										
	ENTREE	81.41	ENTREE	641.641.710		9246631	015999	P	684	00033
CONCRETE MATERIAL										
	LANDSCAPE FABRIC	36.02	BUILDING REPAIR & MAINT.	637.637.223		113322	075927	P	684	00047
	CONCRETE	156.00	REP. & MAINT. - BUILDING	101.114.223		1683965	075772	P	695	00034
	CONCRETE	130.00	REP. & MAINT. - BUILDING	101.114.223		1684176	075773	P	695	00033
	ROCK	205.74	ROAD MATERIALS	101.123.239		181391	075926	P	684	00079
	CONCRETE	515.00	REP. & MAINT. - DISTRIBU	601.601.226		8661/0075	018490	P	695	00015
	CONCRETE	4,063.88	ROAD MATERIALS	101.123.239		9/20-10/20/16	017894	P	695	00036
		5,106.64	*VENDOR TOTAL							
CONKLING DIST/JOHN A										
	BEER	252.90	BEER	641.641.718		132345	016319	P	684	00034
CORNHUSKER INTL TRUCK IN										
	WIPER BLADES-FILTERS	402.66	GARAGE PARTS	801.801.249		4115057	075947	P	684	00080
COUNTRY PRIDE COOPERATIV										
	DEF TREATMENT	152.50	GARAGE GASOLINE & LUBRIC	801.801.238		610-049512	016050	P	684	00032
CREATIVE FORMS & CONCEPT										
	W-2 FORMS	244.49	PRINTING & BINDING	101.104.233		114987	015841	P	684	00023
CREDIT COLLECTION SERVIC										
	UT COLLECTION-SEPT	233.04	PROFESSIONAL SERVICES	601.601.202		10.19.16	001858	P	684	00052
	UT COLLECTION-SEPT	73.79	PROFESSIONAL SERVICES	611.611.202		10.19.16	001858	P	684	00053

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CREDIT COLLECTION SERVIC	UT COLLECTION-SEPT	106.58	PROFESSIONAL SERVICES	631.631.202		10.19.16	001858	P	684	00054
		413.41	*VENDOR TOTAL							
DAKOTA BEVERAGE CO INC	BEER	77.25	BEER	641.641.718		757704	016320	P	684	00091
	BEER	173.97	BEER	641.641.718		760567	016327	P	684	00086
		251.22	*VENDOR TOTAL							
DAKOTA ROCK FARMS INC	SLUDGE HAULING	35,846.10	SLUDGE REMOVAL	611.611.228		252	017985	P	695	00037
DANKO EMERGENCY EQUIPMEN	HYDRANT WRENCH	67.50	SMALL TOOLS & HARDWARE	101.114.247		76898	075766	P	684	00087
	PUMP TESTING	825.00	REP. & MAINT. - VEHICLES	101.114.222		79191	075767	P	684	00088
	PUMP TESTING	275.00	REP & MAINT - RURAL APP	101.114.226		79191	075767	P	684	00089
	PUMP TESTING	32.22	REP. & MAINT. - VEHICLES	101.114.222		79191	075767	P	684	00090
		1,199.72	*VENDOR TOTAL							
DEPT OF CORRECTIONS	DOC WORK PROGRAM	557.18	REP. & MAINT. - BUILDING	201.201.223		18D7165	076773	P	684	00096
	DOC WORK PROGRAM	557.18	REP. & MAINT. - TRAIL	204.204.223		18D7165	076773	P	684	00097
	DOC WORK PROGRAM	557.16	REP. & MAINT. - BUILDING	621.621.223		18D7165	076773	P	684	00098
	DOC WORK PROGRAM	557.18	REP. & MAINT. - BUILDING	641.641.223		18D7165	076773	P	684	00099
		2,228.70	*VENDOR TOTAL							
DEPT OF ENV & NAT RESOUR	2005L-RLA-106	7,423.90	BUILDING ADDITION PRINCI	637.638.441		10.18.16	018401	P	684	00092
	2005L-RLA-106	2,281.67	BUILDING ADDITION INTERE	637.638.411		10.18.16	018401	P	684	00093
		9,705.57	*VENDOR TOTAL							
DEPT OF ENVIRONMENT	2005L-RLA-106-2	1,711.26	BUILDING ADDITION PRINCI	637.638.441		10.18.16	018402	P	684	00094
	2005L-RLA-106-2	593.56	BUILDING ADDITION INTERE	637.638.411		10.18.16	018402	P	684	00095
		2,304.82	*VENDOR TOTAL							
DEPT OF REVENUE	WATER SAMPLES	60.00	PROFESSIONAL SERVICES	203.203.202		10573829	016153	P	695	00038
	WATER SAMPLES	217.00	PROFESSIONAL SERVICES	611.611.202		10573829	016153	P	695	00039
	WATER SAMPLES	472.00	PROFESSIONAL SERVICES	601.601.202		10573829	016153	P	695	00040
		749.00	*VENDOR TOTAL							
DEPT OF REVENUE	LICENSE RENEWAL	275.00	LICENSES	641.641.209		10.20.16	018407	P	684	00085
DEX MEDIA EAST	PHONE BOOK	8.92	PUBLISHING	101.101.211		110560176	003458	P	684	00082
	PHONE BOOK	13.46	PUBLISHING	101.111.211		110560176	003458	P	684	00083
	PHONE BOOK	8.92	SUBSCRIPTIONS & PUBLICAT	101.114.235		110560176	003458	P	684	00084
		31.30	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
EHRESMANN ENGINEERING IN	FLOOR PLATE	146.00	REP. & MAINT. - BUILDING	101.114.223		S12627	075764	P	684	00100
ENVIROMENTAL ENERGY	WASTE OIL RECOVERY	65.00	PROFESSIONAL SERVICES &	637.637.202		48868	075951	P	695	00041
ETHANOL PRODUCTS LLC	CO2	543.49	CHEMICALS & GASES	601.601.240		0885-8240	018161	P	699	00004
	CO2	320.37	CHEMICALS & GASES	601.601.240		1589	018163	P	699	00003
	CO2	358.19	CHEMICALS & GASES	601.601.240		2172439	018166	P	699	00001
	CREDIT	364.10CR	CHEMICALS & GASES	601.601.240		5409	076906	P	699	00002
		857.95	*VENDOR TOTAL							
FEIMER CONSTRUCTION	MAPLE STREET RECONSTRUCT	101,501.05	MAPLE ST, 6TH TO 8TH	506.574.364		#2	018017	P	695	00047
FEJFAR PLUMBING INC	REPAIR IRRIGATION	386.85	REP. & MAINT. - BUILDING	201.201.223		48175	076779	P	695	00043
FINANCE, DEPT OF	WINE LICENSE	500.00	LICENSES	641.641.209		10.11.16	076904	P	684	00108
FIRST DAKOTA NAT'L BANK	FIRE STATION DEBT SERV	40,140.00	INTEREST	101.114.411		10.18.16	018403	P	684	00101
	FIRE STATION DEBT SERV	105,000.00	PRINCIPAL	101.114.441		10.18.16	018403	P	684	00102
		145,140.00	*VENDOR TOTAL							
FIRST NATIONAL BANK	SALES TAX REV BONDS 2011	40,282.50	INTEREST	323.323.411		10.19.16	018405	P	684	00103
	SALES TAX REV BONDS 2011	115,000.00	PRINCIPAL	323.323.441		10.19.16	018405	P	684	00104
		155,282.50	*VENDOR TOTAL							
FIRST NATIONAL BANK	WW REFUNDING BONDS	32,743.75	INTEREST	615.615.411		10.19.16	018406	P	684	00105
	WW REFUNDING BONDS	450,000.00	PRINCIPAL	615.615.441		10.19.16	018406	P	684	00106
		482,743.75	*VENDOR TOTAL							
FIRST TEE OF SOUTH DAKOT	YOUTH GOLF	500.00	JUNIOR GOLF PROGRAM	641.641.788		2016 FOX RUN	015892	P	695	00048
FLANNERY/KIRT	OFFICER STIPEND-OCTOBER	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		10/27/2016	017878	P	695	00046
FLEXIBLE PIPE TOOL COMPA	FLUSHER TRUCK PARTS	877.55	REP. & MAINT. - COLLECTI	611.611.226		11/1/2016	018494	P	695	00042
FLINT TRADING INC	HANDICAP REDBRICK	4,836.45	PERMANENT PAVEMENT MARKI	506.574.373		203117	016035	P	684	00107

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
FRICK/ADAM	OFFICER STIPEND-OCTOBER	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		10/27/2016	017880	P	695	00045
FRICK/BRIAN	OFFICER STIPEND-OCTOBER	50.00	PROFESSIONAL SERV.-VOLUN	101.114.202		10/27/2016	017876	P	695	00044
GARY'S REPAIR	TOWING	699.00	PROFESSIONAL SERVICES	101.111.202		3854	018209	P	695	00056
GEHM GROUP LTD	APPRAISAL COPY	47.93	PUBLISHING	101.106.211		120326B	018067	P	684	00111
GEOTEK ENG & TESTING SER	PROFESSIONAL SERVICES	76.50	PROFESSIONAL SERVICES	601.601.202		16B2320-IN	016154	P	695	00049
	PROFESSIONAL SERVICES	652.00	PROFESSIONAL SERVICES	611.611.202		16B2320-IN	016154	P	695	00128
	TESTING	387.00	DOUGLAS, ANNA TO 31ST	504.581.391		16298B2-IN	017628	P	695	00054
	TESTING	525.00	MAPLE ST, 6TH TO 8TH	506.574.364		1629920-IN	017629	P	695	00050
	TESTING	2,167.50	15TH ST - SUMMIT TO WCLR	504.581.395		16301B2-IN	017627	P	695	00052
	TESTING	114.00	BUILDING & STRUCTURES	637.638.320		1697520-IN	018045	P	695	00053
		3,922.00	*VENDOR TOTAL							
GOLF BUDDY	MERCHANDISE	383.38	MERCHANDISE	641.641.766		40259	015891	P	695	00055
GOVT. FINANCE OFFICER AS	MEMBERSHIP DUES	190.00	MEMBERSHIP DUES	101.104.261		135001	018495	P	699	00005
GRAYMONT CAPITAL INC	LIME	4,474.75	CHEMICALS & GASES	601.601.240		96578RI	018162	P	684	00110
	LIME	4,480.00	CHEMICALS & GASES	601.601.240		96891	018164	P	684	00109
		8,954.75	*VENDOR TOTAL							
GRIDOR CONSTRUCTION, INC	LIFT STATION CONSTRUCT	307,716.31	LIFT STATION REHAB	611.611.324		#5	017767	P	695	00051
HARTINGTON TREE LLC	TREES	3,325.00	CONTRACTED SERVICES - OP	201.201.204		9963	076778	P	695	00068
HAWKINS INC	CHEMICALS	495.64	CHEMICALS & GASES	203.203.240		3959067	076729	P	684	00123
	CHEMICALS	698.62	CHEMICALS & GASES	203.203.240		3963777	076730	P	684	00124
	CHEMICALS	336.86	CHEMICALS & GASES	203.203.240		3970672	076732	P	684	00125
		1,531.12	*VENDOR TOTAL							
HD SUPPLY WATERWORKS LTD	HYDRANT PARTS	2,066.83	REP. & MAINT. - DISTRIBU	601.601.226		184739	016107	P	695	00065
HDR ENGINEERING INC	COLLECTOR WELL	20,153.77	COLLECTOR WELL	602.602.360		1200016135	069882	P	695	00061

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HDR ENGINEERING INC	WTP DESIGN	454.41	WATER TREATMENT FACILITY	602.602.326		12000163136	012518	P	695	00062
		20,608.18	*VENDOR TOTAL							
HEDAHL'S PARTS PLUS										
	FILTERS	77.74	GARAGE PARTS	801.801.249		49-192406	075925	P	684	00120
	BATTERY CABLE	38.05	GARAGE PARTS	801.801.249		49-192590	076485	P	684	00121
	LIGHT	9.79	SMALL TOOLS & HARDWARE	801.801.247		49-192590	076485	P	684	00122
	FILTERS	225.70	GARAGE PARTS	801.801.249		49-192803	075929	P	684	00116
	AIR FILTER	45.98	GARAGE PARTS	801.801.249		49-192819	075930	P	684	00118
	FILTER-FUSE BOX	35.61	GARAGE PARTS	801.801.249		49-192852	075931	P	684	00115
	SPARK PLUG	2.19	GARAGE PARTS	801.801.249		49-192890	075932	P	684	00117
	GLOVES-PAINT SUPPLIES	55.80	GARAGE PARTS	801.801.249		49-193135	075933	P	684	00112
	FILTERS	218.02	GARAGE PARTS	801.801.249		49-193209	075934	P	684	00113
	GLOVES	29.19	OPERATING SUPPLIES & MAT	637.637.240		49-193209	075934	P	684	00114
	BATTERY	191.10	GARAGE PARTS	801.801.249		49-193358	075935	P	695	00070
	FILTERS	33.37	GARAGE PARTS	801.801.249		49-193502	075921	P	695	00073
	ADHESIVE	50.19	GARAGE PARTS	801.801.249		49-193576	075936	P	695	00072
	SHIPPING	13.32	GARAGE PARTS	801.801.249		49-193586	075949	P	695	00071
	BATTERY	93.61	GARAGE PARTS	801.801.249		49-193703	075937	P	695	00069
	BATTERY	319.48	GARAGE PARTS	801.801.249		49-193716	075938	P	695	00066
	PARTS	5.71	GARAGE PARTS	801.801.249		49-193746	075939	P	695	00067
	FILTERS	112.73	GARAGE PARTS	801.801.249		49-193858	075952	P	695	00058
	PARTS	156.17	GARAGE PARTS	801.801.249		49-193928	075941	P	695	00059
	BRAKES & ROTORS	274.45	GARAGE PARTS	801.801.249		49-1983828	075940	P	695	00057
		1,988.20	*VENDOR TOTAL							
HILLYARD FLOOR CARE SUPP										
	PARTS	202.50	CAPITAL REPAIR & MAINTEN	101.141.301		700256955	018062	P	695	00063
	PART	34.58	CAPITAL REPAIR & MAINTEN	101.141.301		700258229	018069	P	695	00064
		237.08	*VENDOR TOTAL							
HOUSTON EQUIPMENT										
	PARTS	29.21	REP. & MAINT. - DISTRIBU	601.601.226		451729	018491	P	695	00060
	SAFETY TRIPOD	1,500.00	MEDICAL, SAFETY, & LAB. S	611.611.243		483746	016147	P	696	00001
	SAFETY TRIPOD	1,500.00	MEDICAL, SAFETY, & LAB. S	601.601.243		483746	016147	P	696	00002
		3,029.21	*VENDOR TOTAL							
HUSSEIN/JULIA M	REIMBURSEMENT	69.27	CONFERENCE & MEETINGS	208.208.265		23655	018350	P	684	00119
J & H CARE & CLEANING CO	JANITORIAL SERVICES	2,795.00	PROFESSIONAL SERVICES	203.203.202		11267	076772	P	686	00003
JOHNSON ENG. CO., INC.	CONSTRUCTION INSPECTIONS	13,416.71	15TH ST - SUMMIT TO WCLR	504.581.395		10/20/2016	014983	P	695	00074
JOHNSON ROOFING INC/ROY	ROOF REPAIR	63.28	REP. & MAINT. - BUILDING	611.611.223		2712	017982	P	686	00002

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
JOHNSON-BEADLE/SIERRA BATON CLASSES	793.60	PROFESSIONAL SERVICES	203.203.202		10.3.16	015476	P	686	00001
KAISER REFRIGERATION INC REPAIRS	567.90	REP. & MAINT. - BUILDING	201.201.223		67962	076769	P	686	00005
KELLEN & STREIT, INC. ROAD MATERIALS	426.95	CHEMICALS	101.124.240		10/26/2016	075950	P	695	00075
KLEIN'S TREE SERVICE TREE REMOVAL	800.00	CONTRACTED SERVICES - OP	201.201.204		148	076771	P	686	00006
KLINES JEWELRY RETIREMENT WATCH	108.99	PROFESSIONAL SERVICES	101.101.202		10.7.16	076354	P	686	00004
LARRY'S CANVAS & SHOE RE REPAIRS	15.00	REP. & MAINT. - BUILDING	201.201.223		1224	076524	P	686	00007
LEWIS & CLARK BHS 1/2 SP APPROPRIATION	10,000.00	LEWIS & CLARK MENTAL HEA	101.131.552		10.18.16	017884	P	686	00009
LEWIS & CLARK REALTY INC GRANT	6,083.68	HISTORIC DOWNTOWN RIVERF	211.231.549		10.27.16	018057	P	686	00010
LEWIS & CLARK THEATRE CO 1/2 SP APPROPRIATION	1,250.00	DAKOTA THEATER	101.131.563		10.18.16	017887	P	686	00011
LOCATORS & SUPPLIES INC PARTS	208.52	GARAGE PARTS	801.801.249		0250796	016056	P	695	00076
LONG'S PROPANE INC PROPANE	117.00	REP. & MAINT. - BUILDING	641.641.223		72340	074841	P	686	00008
MAILFINANCE									
POSTAGE	28.80	POSTAGE	101.102.231		6190595	012407	P	686	00024
POSTAGE	28.80	POSTAGE	101.104.231		6190595	012407	P	686	00025
POSTAGE	51.84	POSTAGE	101.111.231		6190595	012407	P	686	00026
POSTAGE	138.24	POSTAGE	101.122.231		6190595	012407	P	686	00027
POSTAGE	155.52	POSTAGE	601.601.231		6190595	012407	P	686	00028
POSTAGE	97.92	POSTAGE	611.611.231		6190595	012407	P	686	00029
POSTAGE	57.60	POSTAGE	631.631.231		6190595	012407	P	686	00030
POSTAGE	17.28	POSTAGE	637.637.231		6190595	012407	P	686	00031
	576.00	*VENDOR TOTAL							
MARKS MACHINERY SNOWBLOWER-MOWER	21,550.00	EQUIPMENT	201.201.350		9.20.16	015430	P	686	00014
MARQUIS X ERICKSON ARCHI GRANT	1,200.00	HISTORIC DOWNTOWN RIVERF	211.231.549		10.20.16	018063	P	686	00032

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MARSHALL-BOND PUMPS INC	PUMP	6,796.00	REP. & MAINT. - PLANT	611.611.221		200260	017981	P	686	00022
MASON/DANIEL	SAFETY GLASSES	65.00	MEDICAL, SAFETY, & LAB. S	601.601.243		10.17.16	076355	P	686	00020
MCLAURY ENGINEERING INC	HWY 50 RECONSTRUCTION	10,389.00	EAST HWY 50 UTILITY RECO	602.602.334		24207	012519	P	696	00003
	HWY 50 RECONSTRUCTION	10,389.00	EAST HWY 50 UTILITY RECO	611.611.334		24207	012519	P	696	00004
		20,778.00	*VENDOR TOTAL							
MEAD LUMBER	CONCRETE SEALANT	41.94	REP. & MAINT. - BUILDING	101.114.223		22152177	075768	P	686	00016
MIDAMERICAN ENERGY	FUEL-OCTOBER	16.71	FUEL-HEATING	101.142.273		10.27.16	002794	P	697	00003
	FUEL-OCTOBER	81.07	FUEL-HEATING	101.114.273		10/31/2016	003253	P	695	00082
	FUEL-OCTOBER	85.03	FUEL-HEATING	641.641.273		10/31/2016	003253	P	695	00083
	FUEL-OCTOBER	15.00	FUEL-HEATING	202.202.273		10/31/2016	003253	P	695	00084
	FUEL-OCTOBER	49.69	FUEL-HEATING	201.201.273		10/31/2016	003253	P	695	00085
	FUEL-OCTOBER	16.00	FUEL-GENERATOR	101.115.273		10/31/2016	003252	P	695	00086
	FUEL-OCTOBER	111.28	FUEL-HEATING	101.141.273		10/31/2016	003252	P	695	00087
	FUEL-OCTOBER	59.00	HEATING FUEL - GAS	637.637.273		10/31/2016	003252	P	695	00088
	FUEL-OCTOBER	8.00	FUEL-HEATING	611.611.273		10/31/2016	003252	P	695	00089
	FUEL-OCTOBER	57.95	FUEL-HEATING	601.601.273		10/31/2016	003252	P	695	00090
	FUEL-OCTOBER	81.92	FUEL-HEATING	101.127.273		10/31/2016	003254	P	695	00091
	FUEL-OCTOBER	26.81	FUEL-HEATING	801.801.273		10/31/2016	003254	P	695	00092
	FUEL-OCTOBER	197.54	FUEL-HEATING	101.125.273		10/31/2016	003254	P	695	00093
	FUEL-OCTOBER	684.12	ROAD MATERIALS	101.123.239		10/31/2016	003254	P	695	00094
		1,490.12	*VENDOR TOTAL							
MIDAMERICAN ENERGY	FUEL-OCT	205.00	FUEL-HEATING	601.601.273		10.26.16	002904	P	686	00012
	FUEL-OCT	471.05	FUEL-HEATING	611.611.273		10.26.16	002904	P	686	00013
		676.05	*VENDOR TOTAL							
MIDWEST ALARM COMPANY IN	SMOKE DETECTOR	92.03	REP. & MAINT. - BUILDING	101.114.223		158397	075769	P	686	00017
MIDWEST TAPE	AUDIO BOOKS	34.99	AV - CAPITAL	101.142.342		94397550	016214	P	697	00004
MIDWEST TURF & IRRIGATIO	CREDIT	47.44CR	REP. & MAINT. - EQUIPMEN	641.641.221		10.11.16	076903	P	686	00019
	PARTS	55.11	REP. & MAINT. - EQUIPMEN	641.641.221		3737588-00	015926	P	686	00015
		7.67	*VENDOR TOTAL							
MILLER PAINTING & DECORA	CAULK FOUNTAIN	1,150.00	DOWNTOWN IMPROVEMENTS	506.572.389		128432	015432	P	686	00021

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MISSOURI VALLEY SHOPPER	ADVERTISEMENT	159.60	ABATEMENT	101.106.204		682	018053	P	686	00023
MOSER/BRAD	OFFICER STIPEND-OCTOBER	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		10/27/2016	017881	P	695	00077
MOTOROLA SOLUTIONS INC	PAGER REPAIRS	78.00	REP. & MAINT. - EQUIPMEN	101.114.221		76916033	075771	P	686	00018
MOUNT MARTY COLLEGE THEA	ADVERTISEMENT	100.00	ADVERTISING	203.203.211		10/26/2016	076776	P	695	00079
MW AUTOMOTIVE SERVICES	TOWING	80.00	PROFESSIONAL SERVICES	101.111.202		260809003	018208	P	695	00078
NORTHWESTERN ENERGY	ELECT-OCT	1,887.04	ELECTRICITY	101.142.272		10.24.16	002795	P	697	00005
	ELECT-OCT	302.20	ELECTRICITY	101.127.272		10.31.16	003132	P	699	00006
	ELECT-OCT	38.52	ELECTRICITY	621.621.272		10.31.16	003132	P	699	00007
	ELECT-OCT	888.40	ELECTRICITY	801.801.272		10.31.16	003132	P	699	00008
	ELECT-OCT	1,913.23	ELECTRICITY	101.125.272		10.31.16	003132	P	699	00009
	ELECT-OCT	68.79	ELECTRICITY	101.115.272		10.31.16	003132	P	699	00010
	ELECT-OCT	555.67	ELECTRICITY	101.114.272		10.31.16	003133	P	699	00011
	ELECT-OCT	1,556.90	ELECTRICITY	641.641.272		10.31.16	003133	P	699	00012
	ELECT-OCT	130.07	ELECTRICITY	637.637.272		10.31.16	003133	P	699	00013
	ELECT-OCT	133.37	ELECTRICITY	202.202.272		10.31.16	003133	P	699	00014
	ELECT-OCT	2,039.17	ELECTRICITY	101.141.272		10.31.16	003133	P	699	00015
	ELECT-OCT	4,816.88	ELECTRICITY - STREET LIG	101.126.272		10.31.16	003136	P	699	00016
	ELECT-OCT	485.24	ELECTRICITY	637.637.272		10.31.16	003134	P	699	00017
	ELECT-OCT	9,783.09	ELECTRICITY	601.601.272		10.31.16	003134	P	699	00018
	ELECT-OCT	12,514.77	ELECTRICITY	611.611.272		10.31.16	003134	P	699	00019
	ELECT-OCT	2,878.73	ELECTRICITY	201.201.272		10.31.16	003137	P	699	00020
	ELECT-OCT	19,850.12	ELECTRICITY - STREET LIG	101.126.272		10.31.16	003135	P	699	00021
		59,842.19	*VENDOR TOTAL							
NRPA	MEMBERSHIP DUES	165.00	MEMBERSHIP DUES	201.201.261		142104	076777	P	695	00080
OLSON'S PEST TECHNICIANS	PEST CONTROL	62.00	REP. & MAINT. - BUILDING	101.125.223		62108	018060	P	696	00005
ONE OFFICE SOLUTION	PAPER	6,240.00	ACCOUNTS RECEIVABLE	713.1311		15704430	015593	P	686	00034
OVERHEAD DOOR CO	DOOR REPAIRS	191.25	BUILDING REPAIR & MAINT.	637.637.223		18064	016053	P	686	00033
PING	GOLF DRIVER	198.82	GOLF EQUIPMENT	641.641.768		13485682	016316	P	686	00039

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
POSTMASTER	BOX RENTAL FEE	84.00	POSTAGE	101.104.231		#176	002758	P	695	00081
POSTMASTER	POSTAGE PERMIT	118.25	POSTAGE	601.601.231		#30	001234	P	695	00095
	POSTAGE PERMIT	32.25	POSTAGE	631.631.231		#30	001234	P	695	00096
	POSTAGE PERMIT	64.50	POSTAGE	611.611.231		#30	001234	P	695	00097
		215.00	*VENDOR TOTAL							
PRESS DAKOTA MSTAR SOLUT	ADVERTISEMENT	151.40	ADVERTISING	203.203.211		10.18.16	076770	P	686	00038
	LABOR DAY AD	88.80	PUBLISHING	631.631.211		2504	016012	P	686	00040
	NOTICE TO BIDDERS	167.30	PUBLISHING	611.611.211		2504	015581	P	686	00041
	NOTICE TO BIDDERS	36.95	PUBLISHING	101.124.211		2504	016017	P	686	00042
	AD	8.73	PUBLISHING	101.106.211		2504	017855	P	686	00043
	CLASSIFIED AD	564.60	PUBLISHING	101.142.211		2504	015624	P	686	00044
	AD	8.44	PUBLISHING	101.106.211		2504	018044	P	686	00045
	NOTICE	12.95	PUBLISHING	101.101.211		2504	076901	P	686	00046
	NOTICE	39.23	SUBSCRIPTIONS AND PUBLIC	611.611.235		2504	015582	P	686	00047
	COMMISSION MINUTES	187.24	PUBLISHING	101.101.211		2504	015811	P	686	00048
	NOTICE	51.94	PUBLISHING	101.101.211		2504	016244	P	686	00049
	ORDINANCE NO 989	169.84	PUBLISHING	101.101.211		2504	016246	P	686	00050
	NOTICE	58.78	SUBSCRIPTIONS AND PUBLIC	601.601.235		2504	015586	P	686	00051
	COMMISSION MINUTES	398.93	PUBLISHING	101.101.211		2504	015812	P	686	00052
	NOTICE	20.08	ABATEMENT	101.106.204		2504	017682	P	686	00053
	AUDIT	34.40	PUBLISHING	101.101.211		2504	076902	P	686	00054
	AD	25.75	PUBLISHING	101.106.211		2504	017681	P	686	00056
	NOTICE	13.24	PUBLISHING	101.101.211		2504	016245	P	686	00057
	AD	8.44	PUBLISHING	101.106.211		2504	018051	P	686	00058
	CLASSIFIED ADS	465.25	PUBLISHING	101.142.211		2504	015628	P	696	00006
	CLASSIFIED ADS	499.70	PUBLISHING	201.201.211		2504	015630	P	696	00007
	PUBLICATION	66.60	ABATEMENT	101.106.204		2504	018055	P	696	00008
	CLASSIFIED ADS	526.30	PUBLISHING	101.142.211		2504	015633	P	696	00009
	CLASSIFIED ADS	587.35	PROFESSIONAL SERVICES	611.611.202		2504	015634	P	696	00010
	PUBLISH MINUTES	141.13	PUBLISHING	101.101.211		2504	015813	P	696	00011
	NOTICES	57.30	SUBSCRIPTIONS & PUBLICAT	101.114.235		2504	018354	P	696	00012
	PUBLISHING	15.28	SUBSCRIPTIONS AND PUBLIC	601.601.235		2504	015591	P	696	00013
	NOTICE OF HEARING	12.66	PUBLISHING	101.101.211		2504	018353	P	696	00014
	PUBLISHING	19.06	PUBLISHING	101.101.211		2504	018355	P	696	00015
	PUBLISHING	286.33	PUBLISHING	101.101.211		2504	015814	P	696	00016
	NOTICE OF HEARING	11.79	PUBLISHING	101.122.211		2504	018075	P	696	00017
	NOTICE OF HEARING	47.58	PUBLISHING	101.101.211		2504	018400	P	696	00018
	NOTICE OF HEARING	11.06	ABATEMENT	101.106.204		2504	018066	P	696	00019
	PUBLISH MINUTES	15.57	PUBLISHING	101.101.211		2504	018356	P	696	00020
	PUBLISH MINUTES	216.75	PUBLISHING	101.101.211		2504	018356	P	696	00021
	NOTICE TO BIDDERS	81.77	PUBLISHING	101.101.211		2504	018366	P	696	00022
		5,108.52	*VENDOR TOTAL							
PRINTING SPECIALISTS	UTILITY NOTICE	75.44	OFFICE SUPPLIES	601.601.232		13856	015844	P	686	00035
	UTILITY NOTICE	84.87	PRINTING	611.611.233		13856	015844	P	686	00036

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
PRINTING SPECIALISTS	UTILITY NOTICE	28.30	PRINTING	631.631.233		13856	015844	P	686	00037
		188.61	*VENDOR TOTAL							
R & R PRODUCTS INC	PART	80.60	REP. & MAINT. - BUILDING	641.641.223		2060477	015925	P	686	00062
RACOM CORPORATION	EDACS ACCESS	1,404.90	PROFESSIONAL SERVICES	101.111.202		RI-161628	018207	P	695	00098
	CAR EQUIPMENT	3,262.58	EQUIPMENT	101.111.350		610	018203	P	686	00066
		4,667.48	*VENDOR TOTAL							
REINHART FOODS INC	ENTREE	175.66	ENTREE	641.641.710		621092	016325	P	686	00064
	ENTREE	113.90	ENTREE	641.641.710		668278	016321	P	686	00065
	ENTREE	190.96	ENTREE	641.641.710		672249	016343	P	686	00063
		480.52	*VENDOR TOTAL							
RICOH USA INC	PRINTER	178.64	REP. & MAINT. - PLANT	601.601.221		5045118802	003379	P	686	00059
	PRINTER	148.22	REP. & MAINT. - PLANT	611.611.221		5045118802	003379	P	686	00060
	PRINTER	53.20	REP. & MAINT. - EQUIPMEN	631.631.221		5045118802	003379	P	686	00061
		380.06	*VENDOR TOTAL							
SANITATION PRODUCTS INC	PARTS	369.00	GARAGE PARTS	801.801.249		036476/036699	016057	P	695	00103
SDML WORKERS COMPENSATIO	WORK COMP RENEWAL	80.00	WORKMENS COMPENSATION	101.101.131		15334	018367	P	686	00077
	WORK COMP RENEWAL	349.00	WORKMENS COMPENSATION	101.102.131		15334	018367	P	686	00078
	WORK COMP RENEWAL	71.00	WORKMENS COMPENSATION	101.103.131		15334	018367	P	686	00079
	WORK COMP RENEWAL	685.00	WORKMENS COMPENSATION	101.104.131		15334	018367	P	686	00080
	WORK COMP RENEWAL	236.00	WORKERS COMPENSATION	101.105.131		15334	018367	P	686	00081
	WORK COMP RENEWAL	417.00	WORKERS COMPENSATION	101.106.131		15334	018367	P	686	00082
	WORK COMP RENEWAL	37,724.00	WORKMENS COMPENSATION	101.111.131		15334	018367	P	686	00083
	WORK COMP RENEWAL	449.00	WORKMENS COMPENSATION	101.113.131		15334	018367	P	686	00084
	WORK COMP RENEWAL	6,458.00	WORKMENS COMPENSATION	101.114.131		15334	018367	P	686	00085
	WORK COMP RENEWAL	6,939.00	WORKMENS COMPENSATION	101.122.131		15334	018367	P	686	00086
	WORK COMP RENEWAL	27,610.00	WORKMENS COMPENSATION	101.123.131		15334	018367	P	686	00087
	WORK COMP RENEWAL	1,837.00	WORKMENS COMPENSATION	101.123.131		15334	018367	P	686	00088
	WORK COMP RENEWAL	2,121.00	WORKMENS COMPENSATION	101.125.131		15334	018367	P	686	00089
	WORK COMP RENEWAL	925.00	WORKMENS COMPENSATION	101.126.131		15334	018367	P	686	00090
	WORK COMP RENEWAL	1,317.00	WORKMENS COMPENSATION	101.127.131		15334	018367	P	686	00091
	WORK COMP RENEWAL	1,884.00	WORKMENS COMPENSATION	101.142.131		15334	018367	P	686	00092
	WORK COMP RENEWAL	12,384.00	WORKMENS COMPENSATION	201.201.131		15334	018367	P	686	00093
	WORK COMP RENEWAL	9,626.00	WORKERS COMPENSATION	203.203.131		15334	018367	P	686	00094
	WORK COMP RENEWAL	1,520.00	WORKERS COMPENSATION	204.204.131		15334	018367	P	686	00095
	WORK COMP RENEWAL	1,175.00	WORKERS COMPENSATION	208.208.131		15334	018367	P	686	00096
	WORK COMP RENEWAL	12,783.00	WORKMENS COMPENSATION	601.601.131		15334	018367	P	686	00097
	WORK COMP RENEWAL	10,261.00	WORKMENS COMPENSATION	611.611.131		15334	018367	P	686	00098
	WORK COMP RENEWAL	1,249.00	WORKMENS COMPENSATION	621.621.131		15334	018367	P	686	00099

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
SDML WORKERS COMPENSATIO	WORK COMP RENEWAL	17,523.00	WORKMENS COMPENSATION	631.631.131		15334	018367	P	686	00100
	WORK COMP RENEWAL	3,991.00	WORKERS COMPENSATION	637.637.131		15334	018367	P	686	00101
	WORK COMP RENEWAL	3,458.00	WORKMENS COMPENSATION	641.641.131		15334	018367	P	686	00102
	WORK COMP RENEWAL	2,169.00	WORKMENS COMPENSATION	801.801.131		15334	018367	P	686	00103
		165,241.00	*VENDOR TOTAL							
SHEEHAN MACK SALES & EQ.	CREDIT	870.32CR	GARAGE PARTS	801.801.249		24754	016010	P	686	00105
	CREDIT	767.03CR	GARAGE PARTS	801.801.249		376-374	016042	P	686	00106
	ASPHALT OIL DISTRIBUTER	91,350.00	EQUIPMENT	101.123.350		8059	017898	P	686	00104
		89,712.65	*VENDOR TOTAL							
SIOUX CITY FOUNDRY CO	PLOW BLADES	12,528.40	GARAGE PARTS	801.801.249		1001439	016018	P	695	00104
SIOUX SALES CO	RAIN GEAR	89.85	UNIFORMS	637.637.244		182917	016039	P	686	00068
	RAIN GEAR	32.25	UNIFORMS & DRY GOODS	801.801.244		182917	016039	P	686	00069
	RAIN GEAR	89.85	UNIFORMS & DRY GOODS	101.123.244		182917	016039	P	686	00070
	RAIN GEAR	83.85	UNIFORMS & DRY GOODS	101.123.244		182917	016039	P	686	00071
	RAIN GEAR	27.95	UNIFORMS	637.637.244		182917	016039	P	686	00072
	RAIN GEAR	29.95	UNIFORMS & DRY GOODS	101.123.244		182917	016039	P	686	00073
	RAIN GEAR	55.90	UNIFORMS	631.631.244		182917	016039	P	686	00074
	RAIN GEAR	27.95	MEDICAL & SAFETY SUPPLIE	801.801.243		182917	016039	P	686	00075
	RAIN GEAR	28.80	UNIFORMS & DRY GOODS	101.123.244		182917	016039	P	686	00076
		466.35	*VENDOR TOTAL							
SMITH INSURANCE INC/MT &	FIREMEN ACCIDENT POLICY	1,654.00	INSURANCE	101.114.201		21285	018368	P	695	00099
SOUTH DAKOTA GOLF ASSN	HANDICAPS	460.00	HANDICAPING	641.641.756		0140-0141	015884	P	686	00107
SOUTH DAKOTA ONE CALL	MESSAGE FEES	127.05	LOCATES	601.601.208		2983	016151	P	695	00101
	MESSAGE FEES	127.05	LOCATES	611.611.208		2983	016151	P	695	00102
		254.10	*VENDOR TOTAL							
STEFFEN INC	REPAIR GENERATOR	518.96	REP. & MAINT. - PLANT	601.601.221		22472	016108	P	695	00105
STERN OIL CO INC	FUEL	1,206.93	GARAGE GASOLINE & LUBRIC	801.801.238		0222789	016054	P	695	00100
STIBRAL/TWILA	UNIFORM REIMBURSEMENT	100.00	UNIFORMS & DRY GOODS	203.203.244		10/29/2016	076775	P	695	00106
SUPERIOR TECH PRODUCTS	FERTILIZER	2,790.00	AGRICULTURAL SUPPLIES	201.201.241		99175	076523	P	686	00067

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
TITLEIST										
	GOLF CLUB	175.68	GOLF EQUIPMENT	641.641.768		903000209	015958	P	686	00113
	GOLF SHOES	76.68	MERCHANDISE	641.641.766		903122476	015889	P	686	00110
	GOLF EQUIPMENT	271.03	GOLF EQUIPMENT	641.641.768		903190086	015981	P	686	00112
	GOLF CLUBS	223.74	GOLF EQUIPMENT	641.641.768		903203479	016342	P	686	00111
		747.13	*VENDOR TOTAL							
TOP NOTCH WINDOW CLEANIN										
	PROFESSIONAL SERVICES	50.00	PROFESSIONAL SERVICES	641.641.202		3148	016324	P	686	00117
TRUCK TRAILER SALES INC										
	INSPECTION	95.00	GARAGE PARTS	801.801.249		68796	016048	P	686	00114
	TRUCK REPAIRS	345.25	GARAGE PARTS	801.801.249		68796	016048	P	686	00115
	INSPECTION	206.50	GARAGE PARTS	801.801.249		68835	016048	P	686	00116
		646.75	*VENDOR TOTAL							
TURFWERKS										
	PARTS	46.91	REP. & MAINT. - EQUIPMEN	641.641.221		41004	015927	P	686	00109
	CABLE	47.01	REP. & MAINT. - EQUIPMEN	641.641.221		98034	015924	P	686	00108
		93.92	*VENDOR TOTAL							
U.S. POST OFFICE-UTIL										
	UT POSTAGE-OCT	1,080.00	POSTAGE	601.601.231		10.19.16	001855	P	686	00118
	UT POSTAGE-OCT	1,215.00	POSTAGE	611.611.231		10.19.16	001855	P	686	00119
	UT POSTAGE-OCT	405.00	POSTAGE	631.631.231		10.19.16	001855	P	686	00120
		2,700.00	*VENDOR TOTAL							
UL LLC										
	AERIAL INSPECTION	1,210.00	REP. & MAINT. - VEHICLES	101.114.222		72020162018	075765	P	686	00121
UNITED PARCEL SERVICE, I										
	DELIVERY SERVICE	35.84	POSTAGE	611.611.231		572347436	003830	P	695	00120
	DELIVERY SERVICE	146.70	POSTAGE	601.601.231		572347436	003830	P	695	00121
	DELIVERY SERVICE	193.23	POSTAGE	201.201.231		572347436	003830	P	695	00122
		375.77	*VENDOR TOTAL							
UNITED STATES POSTAL SER										
	POSTAGE METER-OCT 2016	154.10	POSTAGE	101.122.231		10/28/2016	002989	P	695	00107
	POSTAGE METER-OCT 2016	210.27	POSTAGE	101.104.231		10/28/2016	002989	P	695	00108
	POSTAGE METER-OCT 2016	120.42	POSTAGE	101.111.231		10/28/2016	002989	P	695	00109
	POSTAGE METER-OCT 2016	1.78	POSTAGE	101.122.231		10/28/2016	002989	P	695	00110
	POSTAGE METER-OCT 2016	36.86	POSTAGE	637.637.231		10/28/2016	002989	P	695	00111
	POSTAGE METER-OCT 2016	63.84	POSTAGE	101.102.231		10/28/2016	002989	P	695	00112
	POSTAGE METER-OCT 2016	24.30	POSTAGE	101.106.231		10/28/2016	002989	P	695	00113
	POSTAGE METER-OCT 2016	29.76	POSTAGE	203.203.231		10/28/2016	002989	P	695	00114
	POSTAGE METER-OCT 2016	6.85	POSTAGE	101.114.231		10/28/2016	002989	P	695	00115
	POSTAGE METER-OCT 2016	80.54	POSTAGE	601.601.231		10/28/2016	002989	P	695	00116
	POSTAGE METER-OCT 2016	90.61	POSTAGE	611.611.231		10/28/2016	002989	P	695	00117
	POSTAGE METER-OCT 2016	30.20	POSTAGE	631.631.231		10/28/2016	002989	P	695	00118
	POSTAGE METER-OCT 2016	0.47	OFFICE SUPPLIES	101.123.232		10/28/2016	002989	P	695	00119
		850.00	*VENDOR TOTAL							

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
US BANK EQUIPMENT FINANC	COPIER CONTRACT	305.38	RENTALS & XEROX SUPPLIES	101.142.212		315854125	016216	P	697	00006
WAGE WORKS										
	FLEX SERV FEE-SEPT	70.00	PROFESSIONAL SERVICES -	101.104.202		125AI0492210	005311	P	686	00125
	FLEX SERV FEE-SEPT	5.00	PROFESSIONAL SERVICES	101.105.202		125AI0492210	005311	P	686	00126
	FLEX SERV FEE-SEPT	5.00	PROFESSIONAL SERVICES	101.106.202		125AI0492210	005311	P	686	00127
	FLEX SERV FEE-SEPT	10.00	PROFESSIONAL SERVICES	101.111.202		125AI0492210	005311	P	686	00128
	FLEX SERV FEE-SEPT	5.00	PROFESSIONAL SERV.-VOLUN	101.114.202		125AI0492210	005311	P	686	00129
	FLEX SERV FEE-SEPT	5.00	PROFESSIONAL SERVICES	101.122.202		125AI0492210	005311	P	686	00130
	FLEX SERV FEE-SEPT	5.00	PROFESSIONAL SERVICES	101.123.202		125AI0492210	005311	P	686	00131
	FLEX SERV FEE-SEPT	25.00	PROFESSIONAL SERVICES	101.142.202		125AI0492210	005311	P	686	00132
	FLEX SERV FEE-SEPT	5.00	PROFESSIONAL SERVICES	201.201.202		125AI0492210	005311	P	686	00133
	FLEX SERV FEE-SEPT	5.00	PROFESSIONAL SERVICES	203.203.202		125AI0492210	005311	P	686	00134
	FLEX SERV FEE-SEPT	10.00	PROFESSIONAL SERVICES	611.611.202		125AI0492210	005311	P	686	00135
	FLEX SERV FEE-SEPT	5.00	PROFESSIONAL SERVICES	641.641.202		125AI0492210	005311	P	686	00136
		155.00	*VENDOR TOTAL							
WALT'S HOMESTYLE FOODS I	ENTREE	40.50	ENTREE	641.641.710		147367	015989	P	686	00139
WELFL CONSTRUCTION CORP	FILL STATION C-20-16	133,925.08	FILL STATION DESIGN	602.602.361		#2	015822	P	695	00123
	COLLECTOR WELL C-20-14	357,134.90	COLLECTOR WELL	602.602.360		#21	013349	P	696	00023
		491,059.98	*VENDOR TOTAL							
WHOLESALE SUPPLY INC	POP	36.40	POP	641.641.720		376098	016326	P	686	00137
	CANDY	15.85	CANDY	641.641.714		376577	016344	P	686	00123
	POP	77.75	POP	641.641.720		376577	016344	P	686	00124
		130.00	*VENDOR TOTAL							
WILSON SPORTING GOODS-GO	GOLF IRONS	552.81	GOLF EQUIPMENT	641.641.768		4520796203	016322	P	686	00140
	GOLF CLUBS	200.00	GOLF EQUIPMENT	641.641.768		4520847818	015980	P	686	00138
	GOLF CLUBS	200.00	GOLF EQUIPMENT	641.641.768		4520988377	016323	P	686	00122
		952.81	*VENDOR TOTAL							
WOEHL/TOBY	OFFICER STIPEND-OCTOBER	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		10/27/2016	017879	P	695	00124
WOODS FULLER SHULTZ & SM	PROFESSIONAL SERVICES	5,363.61	4TH ST RECONSTRUCT-CITY	506.572.395		201608816	015592	P	686	00141
	PROFESSIONAL SERVICES	125.00	4TH ST RECONSTRUCT-CITY	506.572.395		201609622	015594	P	696	00024
		5,488.61	*VENDOR TOTAL							
XEROX CORPORATION	COPIER LEASE	221.35	ACCOUNTS RECEIVABLE	713.1311		86758132	003853	P	696	00025

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
XEROX CORPORATION										
	COPIER LEASE	112.40	ACCOUNTS RECEIVABLE	713.1311		86758133	003976	P	696	00026
	COPIER LEASE	217.48	COPIES	101.111.234		86758135	003976	P	696	00027
	COPIER LEASE	800.07	ACCOUNTS RECEIVABLE	713.1311		86901208	003976	P	699	00022
		1,129.95	*VENDOR TOTAL							
YAGGIE'S INC.										
	GRASS SEED	49.00	AGRICULTURAL SUPPLIES	611.611.241		143186	066875	P	686	00155
	GRASS SEED	54.34	ROAD MATERIALS	101.123.239		143371	075948	P	686	00153
	WINTERIZER/FERTILIZER	1,170.00	AGRICULTURAL SUPPLIES	621.621.241		143436	076134	P	695	00125
		1,273.34	*VENDOR TOTAL							
YANKTON AREA ARTS ASSN										
	1/2 SP APPROPRIATION	2,500.00	YANKTON AREA ARTS ASS'N	101.131.560		10.10.16	017886	P	686	00156
YANKTON AREA CONVENTION										
	1/4 SP APPROPRIATION	38,956.75	YANKTON AREA PROGRESSIVE	211.231.551		220	017869	P	686	00143
	1/4 SP APPROPRIATION	43,215.50	CHAMBER OF COMMERCE	211.231.550		220	017869	P	686	00144
	1/4 SP APPROPRIATION	14,160.25	YANKTON AREA PROGRESSIVE	211.231.551		220	017869	P	686	00145
		96,332.50	*VENDOR TOTAL							
YANKTON COUNTY AUDITOR										
	3RD QTR 2016	9,245.21	RENT FOR SAFETY CENTER	101.111.212		11/2/2016	018369	P	696	00028
YANKTON FIRE & SAFETY CO										
	RECHARGE FIRE EXT	32.50	REP. & MAINT. - EQUIPMEN	101.111.221		21672	018202	P	686	00154
YANKTON MEDICAL CLINIC										
	DRUG/ALCOHOL TESTING	38.00	PROFESSIONAL SERVICES	101.123.202		10.16.16	015635	P	686	00148
	DRUG/ALCOHOL TESTING	60.00	PROFESSIONAL SERVICES	631.631.202		10.16.16	015635	P	686	00149
	DRUG/ALCOHOL TESTING	38.00	PROFESSIONAL SERVICES	101.111.202		10.16.16	015635	P	686	00150
	DRUG/ALCOHOL TESTING	60.00	PROFESSIONAL SERVICES	101.142.202		10.16.16	015635	P	686	00151
	PRE-EMPLOYMENT PHYSICAL	224.00	PROFESSIONAL SERVICES	611.611.202		8.24.16	076350	P	686	00146
	PRE-EMPLOYMENT PHYSICAL	261.00	PROFESSIONAL SERVICES	101.111.202		9.13.16	076352	P	686	00147
		681.00	*VENDOR TOTAL							
YANKTON OFFICE EQUIPMENT										
	REPAIR CASH REGISTER	60.00	OFFICE SUPPLIES	203.203.232		27946	076731	P	686	00142
YANKTON ROTARY CLUB										
	ROTARY DUES	325.00	MEMBERSHIP DUES	101.102.261		9.12.16	015587	P	686	00152
YANKTON SCHOOL DISTRICT										
	3RD QTR 2016 SAC BILLING	21,199.95	COST OF SERVICE PROVIDED	203.203.206		10/04/2016	015433	P	696	00029
	3RD QTR 2016 SAC BILLING	60,619.17	COMMON BLDG EQUIPMENT	506.571.350		10/04/2016	015433	P	696	00030
	3RD QTR 2016 SAC BILLING	25,000.00	COMMON BLDG EQUIPMENT	506.571.350		10/04/2016	015433	P	696	00031
		106,819.12	*VENDOR TOTAL							
YANKTON VOL FIRE DEPARTM										
	SEPT/OCT CALLS	1,050.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12/23/2016	075774	P	695	00127

VENDOR NAME							
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
ZIEGLER/WILLIAM P OFFICER STIPEND-OCTOBER	125.00	PROFESSIONAL SERV.-VOLUN	101.114.202		10/27/2016	017877 P	695 00126

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	2,634,566.42							

RECORDS PRINTED - 000467

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
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101	GENERAL FUND	415,568.49
201	PARKS AND RECREATION	56,484.05
202	PARK IMPROVEMENT	148.37
203	SUMMIT ACTIVITY CENTER	37,060.68
204	MARNE CREEK	2,105.17
207	BRIDGE AND STREET	2,805.00
208	911/DISPATCH	1,244.27
211	LODGING SALES TAX	103,616.18
323	REVENUE BONDS 2011 A	155,282.50
501	PUBLIC IMPROVEMENT	35,322.94
504	INFRASTRUCT IMP CONSTRUCT	15,971.21
506	SPECIAL CAPITAL IMPROV	199,120.28
601	WATER OPERATION	41,838.10
602	WATER RENEWAL/REPLACEMENT	525,340.76
611	WASTE WATER OPERATION	423,425.55
615	REV REFUNDING BONDS 2011B	482,743.75
621	CEMETERY OPERATION	3,014.68
631	SOLID WASTE	29,242.90
637	JOINT POWER	62,019.30
641	GOLF COURSE	15,674.47
713	COPIES & POSTAGE	7,373.82
801	CENTRAL GARAGE	19,163.95
TOTAL ALL FUNDS		2,634,566.42

BANK RECAP:

BANK	NAME	DISBURSEMENTS
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1DAK	FIRST DAKOTA NAT'L BANK CORP	2,634,566.42
TOTAL ALL BANKS		2,634,566.42

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

Manual Check Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
AFSCME COUNCIL 65		06454							
	EMPLOYEE DEDUCTIONS	649.49	MISC. EMP. DED.	711.2079		005136	F	660	00007
	EMPLOYEE DEDUCTIONS	649.80	MISC. EMP. DED.	711.2079		005136	F	660	00037
		1,299.29	*TOTAL						
AMERICAN FAMILY LIFE COR		00025							
	CANCER & ICU PREMIUMS	7,083.82	CANCER & ICU SUPPLEMENTA	711.2075		001234	F	660	00043
ASSURANT EMPLOYEE BENEFIT		06804							
	VISION INS - NOVEMBER	718.70	HEALTH INSURANCE	711.2068		005313	F	660	00049
CONNECTIONS INC		06807							
	EAP INSURANCE - OCTOBER	373.32	HEALTH INSURANCE	711.2068		005314	F	660	00005
DELTA DENTAL		04160							
	DENTAL INSURANCE - NOV	7,666.88	DENTAL INSURANCE	711.2059		003190	F	660	00051
DEPT OF SOCIAL SERVICES		01681							
	EMPLOYEE DEDUCTIONS	998.75	MISC. EMP. DED.	711.2079		003562	F	660	00006
	EMPLOYEE DEDUCTIONS	848.75	MISC. EMP. DED.	711.2079		003562	F	660	00038
		1,847.50	*TOTAL						
FIRST NATIONAL BANK		06666							
	DRINKING WATER SRF-5	172,617.20	SRF LOAN BOND INTEREST	607.607.411		018348	F	660	00009
FIRST NATL BANK SOUTH DA		04389							
	EMPLOYEE DEDUCTIONS	691.66	AFLAC DAYCARE	711.2077		003301	F	660	00003
	EMPLOYEE DEDUCTIONS	691.66	AFLAC DAYCARE	711.2077		003301	F	660	00035
	EMPLOYEE DEDUCTIONS	897.23	AFLAC MEDICAL	711.2078		003301	F	660	00004
	EMPLOYEE DEDUCTIONS	897.23	AFLAC MEDICAL	711.2078		003301	F	660	00036
		3,177.78	*TOTAL						
FOOTE/JASON		05152							
	TRAINING	160.00	LEARNING	101.111.264		005553	F	660	00015
GOBEL/DYLAN		.14700							
	CONFERENCE	125.00	TRAVEL & LEARNING	637.637.265		005554	F	660	00016
LAW ENFORCEMENT TRAINING		05814							
	LICENSE RENEWAL	75.00	MEMBERSHIP DUES	101.111.261		018201	F	660	00010
LIPPERT/SUSAN		.14699							
	REPLACE CHECK #58290	102.06	TRAVEL EXPENSE	101.142.263		018352	F	660	00012
MCNINCH/JEREMY		06828							
	TRAINING	60.00	LEARNING	101.111.264		005552	F	660	00014
MINNESOTA LIFE INSURANCE		06544							
	LIFE INSURANCE -NOVEMBER	709.12	LIFE INSURANCE	711.2069		005179	F	660	00050
RETIREMENT, SD		00519							
	SD RETIREMENT - OCTOBER	68,375.47	SD RETIREMENT SYSTEM	711.2066		002809	F	660	00034
RETIREMENT, SD SYSTEM		05577							
	401 (A) SPECIAL PAY	45.00	PROFESSIONAL SERVICES	101.142.202		005548	F	660	00046
	401 (A) SPECIAL PAY	3,924.87	MISC. EMP. DED.	711.2079		005548	F	660	00045
		3,969.87	*TOTAL						
SDSRP		04992							
	EMPLOYEE DEDUCTIONS	597.50	ROTH 457 SDRS-SRP	711.2056		003591	F	660	00002
	EMPLOYEE DEDUCTIONS	597.50	ROTH 457 SDRS-SRP	711.2056		003591	F	660	00042
	EMPLOYEE DEDUCTIONS	2,060.00	SDRS SUPPLEMENTAL RETIRE	711.2058		003591	F	660	00001
	EMPLOYEE DEDUCTIONS	2,060.00	SDRS SUPPLEMENTAL RETIRE	711.2058		003591	F	660	00041
		5,315.00	*TOTAL						

Manual Check Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
	SUMMIT ACTIVITY CENTER	03787							
	EMPLOYEE DEDUCTION	829.60	SUMMIT ACTIVITIES CENTER	711.2062		002981	F	660	00040
	THOMPSON/DANIEL	.14701							
	TRAINING	100.00	LEARNING	101.111.264		005555	F	660	00047
	UNITED WAY	00918							
	EMPLOYEE DEDUCTION	76.00	UNITED FUND	711.2070		001142	F	660	00039
	US DEPT OF EDUCATION	07099							
	EMPLOYEE DEDUCTION	54.98	MISC. EMP. DED.	711.2079		005551	F	660	00011
	EMPLOYEE DEDUCTION	54.98	MISC. EMP. DED.	711.2079		005551	F	660	00048
		109.96	*TOTAL						
	VAST BROADBAND	06976							
	PHONE BILL	115.32	TELEPHONE	101.102.271		003513	F	660	00018
	PHONE BILL	219.70	TELEPHONE	101.104.271		003513	F	660	00019
	INTERNET SERVICES	955.84	INTERNET ACCESS	101.105.270		003751	F	660	00017
	PHONE BILL	33.83	TELEPHONE	101.105.271		003513	F	660	00020
	PHONE BILL	112.57	TELEPHONE	101.106.271		003513	F	660	00021
	PHONE BILL	41.26	TELEPHONE	101.111.271		003513	F	660	00022
	PHONE BILL	127.05	TELEPHONE	101.114.271		003513	F	660	00023
	PHONE BILL	221.47	TELEPHONE	101.122.271		003513	F	660	00024
	PHONE BILL	81.80	TELEPHONE	101.123.271		003513	F	660	00025
	PHONE BILL	101.10	TELEPHONE	101.142.271		003513	F	660	00026
	PHONE BILL	292.97	TELEPHONE	201.201.271		003513	F	660	00027
	PHONE BILL	42.39	TELEPHONE	202.202.271		003513	F	660	00028
	PHONE BILL	277.07	TELEPHONE	203.203.271		003513	F	660	00029
	PHONE BILL	176.72	TELEPHONE	601.601.271		003513	F	660	00030
	PHONE BILL	26.59	TELEPHONE	611.611.271		003513	F	660	00031
	PHONE BILL	42.36	TELEPHONE	637.637.271		003513	F	660	00032
	PHONE BILL	80.60	TELEPHONE	641.641.271		003513	F	660	00033
		2,948.64	*TOTAL						
	VOGEL PAINT INC	00656							
	TRAFFIC PAINT	1,000.00	ROAD MATERIALS	101.123.239	287245751	018349	F	660	00008
	WELLMARK BLUE CROSS & BL	06799							
	HEALTH INS - NOVEMBER	91,403.50	HEALTH INSURANCE	711.2068		005310	F	660	00044
	YANKTON HARVEST HALLOWEE	07012							
	SPECIAL APPROPRIATION	4,125.00	SPECIAL PROJECTS	101.131.599		018351	F	660	00013
		374,268.71	**CLAIMS TOTAL						

Manual Check Register
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		374,268.71					

RECORDS PRINTED - 000051

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	7,677.00
201	PARKS AND RECREATION	292.97
202	PARK IMPROVEMENT	42.39
203	SUMMIT ACTIVITY CENTER	277.07
601	WATER OPERATION	176.72
607	WATER PLANT RENOVATION	172,617.20
611	WASTE WATER OPERATION	26.59
637	JOINT POWER	167.36
641	GOLF COURSE	80.60
711	EMPLOYEE BENEFIT	192,910.81
TOTAL ALL FUNDS		374,268.71

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	374,268.71
TOTAL ALL BANKS		374,268.71

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
A OX WELDING SUPPLY	SHOP SUPPLIES	91.82	REP. & MAINT. - BUILDING	201.201.223		Gleich		694 00144
ACUSHNET COMPANY	GOLF EQUIPMENT	400.00	GOLF EQUIPMENT	641.641.768		Doby		694 00489
AED SUPERSTORE	DEFIBRILLATOR SUPPLIES	151.40	REP. & MAINT. - EQUIPMEN	101.142.221		Wibbels		694 00097
AGT BATTERY LLC	BATTERIES	130.23	REP. & MAINT. - EQUIPMEN	101.114.221		Kurtenbach		694 00490
AIR DOCTOR	EQUIPMENT PARTS	64.80	REP. & MAINT. - EQUIPMEN	101.104.221		Clough		694 00220
AMAZON DIGITAL SVCS 86	COMPUTER PROGRAM	49.99	OFFICE SUPPLIES	201.201.232		Lacroix		694 00106
AMAZON MKTPLACE PMTS	RECORDER	59.00	SPECIAL ACCOUNT - DETECT	101.111.266		Bass		694 00334
	HERBICIDE	130.13	AGRICULTURAL SUPPLIES	601.601.241		Chytka		694 00166
	RECREATION SUPPLIES	123.96	RECREATION SUPPLIES	203.203.242		Grotenhuis		694 00020
	RECREATION SUPPLIES	123.96	RECREATION SUPPLIES	203.203.242		Grotenhuis		694 00021
	INK FOR CARD PRINTER	98.00	OFFICE SUPPLIES	203.203.232		McHenry		694 00345
	PRINTER TONER	417.99	OFFICE SUPPLIES	101.114.232		Peters		694 00500
	PRINTER TONER	417.99	OFFICE SUPPLIES	611.611.232		Peters		694 00528
	BOOK	10.99	BOOKS	101.142.340		Wibbels		694 00016
	CRAFT SUPPLIES	33.60	RECREATION SUPPLIES	701.701.242		Wibbels		694 00068
	BOOKS	5.26	BOOKS	101.142.340		Wibbels		694 00081
	DVDS	90.51	AV - CAPITAL	101.142.342		Wibbels		694 00082
	BOOKS	54.53	BOOKS	101.142.340		Wibbels		694 00083
	DVDS	48.48	AV - CAPITAL	101.142.342		Wibbels		694 00084
	BOOKS	40.04	BOOKS	101.142.340		Wibbels		694 00314
	STAFF APPRECIATION	13.58	RECREATION SUPPLIES	701.701.242		Wibbels		694 00315
	DVD	19.96	AV - CAPITAL	101.142.342		Wibbels		694 00479
		1,687.98	*VENDOR TOTAL					
AMAZON.COM	RECREATION SUPPLIES	68.80	RECREATION SUPPLIES	203.203.242		Grotenhuis		694 00181
	DVDS	59.90	AV - CAPITAL	101.142.342		Wibbels		694 00549
		128.70	*VENDOR TOTAL					
AMAZON.COM AMZN.COM/BI	BOOT PURCHASE	103.96	UNIFORMS	101.111.244		Bass		694 00333
	SPRAYER	46.37	SMALL TOOLS & HARDWARE	601.601.247		Chytka		694 00165
	TELEPHONE	25.62	OFFICE SUPPLIES	601.601.232		Hines		694 00383
	US FLAGS	189.16	REP. & MAINT. - BUILDING	101.114.223		Kurtenbach		694 00458
	BOOK REFUND	0.08CR	BOOKS	101.142.340		Wibbels		694 00452
	BOOK	15.32	BOOKS	101.142.340		Wibbels		694 00453
		380.35	*VENDOR TOTAL					

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AMERICAN								
	CONFERENCE AIRFARE	442.70	CONFERENCE & MEETINGS	101.102.265		Nelson		694 00569
	CONFERENCE AIRFARE	442.70	CONFERENCE & MEETINGS	101.101.265		Nelson		694 00570
	CONFERENCE AIRFARE	442.70	CONFERENCE & MEETINGS	101.101.265		Nelson		694 00571
	CONFERENCE AIRFARE	442.70	CONFERENCE & MEETINGS	101.101.265		Nelson		694 00572
	IACP TRAVEL EXPENSE	25.00	TRAVEL EXPENSE	101.111.263		Paulsen		694 00126
	IACP TRAVEL	25.00	TRAVEL EXPENSE	101.111.263		Paulsen		694 00210
		1,820.80	*VENDOR TOTAL					
AMERICINN OF ABERDEEN								
	TRAINING LODGING	110.00	TRAVEL EXPENSE	101.111.263		Burgeson		694 00543
	TRAINING LODGING	110.00	TRAVEL EXPENSE	101.111.263		Burgeson		694 00544
		220.00	*VENDOR TOTAL					
APPEARA								
	TOWELS	266.78	CONTRACTED SERVICES-OPER	641.641.204		McHenry		694 00431
	TOWELS	159.88	CONTRACTED SERVICES	203.203.204		McHenry		694 00432
		426.66	*VENDOR TOTAL					
ARBYS 6517								
	K9 TRAINING	11.03	TRAVEL EXPENSE	101.111.263		Pekarek		694 00201
	K9 TRAINING	7.93	TRAVEL EXPENSE	101.111.263		Pekarek		694 00486
		18.96	*VENDOR TOTAL					
ARBYS 6791								
	INVESTIGATION TRAVEL	9.47	TRAVEL EXPENSE	101.111.263		Brandt		694 00480
ARMY LODGING								
	K9 TRAINING LODGING	120.00	TRAVEL EXPENSE	101.111.263		Pekarek		694 00058
	K9 TRAINING LODGING	120.00	TRAVEL EXPENSE	101.111.263		Pekarek		694 00155
	K9 TRAINING LODGING	120.00	TRAVEL EXPENSE	101.111.263		Pekarek		694 00255
	K9 TRAINING LODGING	60.00	TRAVEL EXPENSE	101.111.263		Pekarek		694 00394
	K9 TRAINING LODGING	37.00	TRAVEL EXPENSE	101.111.263		Pekarek		694 00459
	K9 TRAINING LODGING	90.00CR	TRAVEL EXPENSE	101.111.263		Pekarek		694 00485
	MOTEL FOR K9 TRAINING	120.00	TRAVEL EXPENSE	101.111.263		Pekarek		694 00533
		487.00	*VENDOR TOTAL					
AT&T*BILL PAYMENT								
	CELLULAR BILL	314.56	TELEPHONE	101.111.271		Brandt		694 00307
AUTOZONE #3795								
	MASTER CYLINDER	70.36	GARAGE PARTS	801.801.249		Kulhavy		694 00099
BAKER-TAYLOR								
	BOOKS	3,030.63	BOOKS	101.142.340		Wibbels		694 00261
	POSTAGE	29.09	POSTAGE	101.142.231		Wibbels		694 00262
		3,059.72	*VENDOR TOTAL					
BATTERY EXCHANGE								
	SCBA BATTERIES	145.90	REP. & MAINT. - EQUIPMEN	101.114.221		Nickles		694 00122

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BEST WESTERN HOTELS -								
	CONFERENCE HOTEL	313.35	CONFERENCE & MEETINGS	101.102.265		Nelson		694 00356
	CONFERENCE HOTEL	183.98	TRAVEL EXPENSE	101.142.263		Schmidt		694 00487
	CONFERENCE HOTEL	275.97	TRAVEL EXPENSE	101.142.263		Wibbels		694 00492
		773.30	*VENDOR TOTAL					
BHM*WORLD HERALD NEWSP								
	NEWSPAPER SUBSCRIPTION	311.48	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		694 00478
BODYBUILDING.COM								
	WEIGHT ROOM BARBEL PAD	42.89	RECREATION SUPPLIES	203.203.242		Orr		694 00287
BOMGAARS #2 YANKTON								
	PARK SUPPLIES	21.98	REP. & MAINT. - BUILDING	201.201.223		Bornitz		694 00030
	TOOLS	58.46	SMALL TOOLS & HARDWARE	621.621.247		Bornitz		694 00352
	EQUIPMENT MAINTENANCE	23.90	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		694 00426
	EQUIPMENT MAINTENANCE	4.99	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		694 00514
	FLASHLIGHT & SHOP TOWELS	46.98	SMALL TOOLS & HARDWARE	601.601.247		Chytka		694 00147
	FERTILIZER	24.99	AGRICULTURAL SUPPLIES	601.601.241		Chytka		694 00148
	DISPOSABLE GLOVES	37.98	MEDICAL,SAFETY, & LAB. S	601.601.243		Chytka		694 00163
	DISPOSABLE GLOVES	16.99	MEDICAL,SAFETY, & LAB. S	601.601.243		Chytka		694 00208
	PROTECTIVE COVERALLS	64.98	UNIFORMS & DRY GOODS	601.601.244		Garvey		694 00121
	SHOP SUPPLIES	25.01	REP. & MAINT. - BUILDING	201.201.223		Gleich		694 00108
	EQUIPMENT REPAIR	55.53	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		694 00173
	SHOP SUPPLIES	29.97	REP. & MAINT. - BUILDING	201.201.223		Gleich		694 00174
	SHOP SUPPLIES	33.86	REP. & MAINT. - BUILDING	201.201.223		Gleich		694 00218
	PRESSURE WASHER REPAIR	28.46	REP. & MAINT. - PLANT	611.611.221		Gusso		694 00370
	OUTFALL PUMP WINTERIZE	16.67	REP. & MAINT. - PLANT	611.611.221		Hanson		694 00031
	UV SAFETY GLASSES	14.99	MEDICAL,SAFETY, & LAB. S	611.611.243		Hanson		694 00032
	EMPLOYEE UNIFORMS	63.91	UNIFORMS & DRY GOODS	611.611.244		Hanson		694 00227
	POWER WASHER KEROSENE	39.99	REP. & MAINT. - PLANT	611.611.221		Hanson		694 00270
	ROPE, STRAPS, LINKS	67.93	REP. & MAINT. - PLANT	611.611.221		Hanson		694 00421
	CHEMICAL TOTE COUPLING	12.99	REP. & MAINT. - PLANT	601.601.221		Hines		694 00496
	EQUIPMENT SUPPLIES	23.96	REP. & MAINT. - EQUIPMEN	641.641.221		Jensen		694 00088
	SHOP SUPPLIES	25.47	REP. & MAINT. - BUILDING	641.641.223		Jensen		694 00390
	HARDWARE	7.03	REP. & MAINT. - BUILDING	601.601.223		Kirchner		694 00041
	SHOP SUPPLIES	14.94	REP. & MAINT. - DISTRIBU	601.601.226		Kirchner		694 00278
	TOOLS/BOLTS	126.13	REP. & MAINT. - DISTRIBU	601.601.226		Kirchner		694 00556
	TAPE MEASURE	16.99	SMALL TOOLS & HARDWARE	601.601.247		Kuehler		694 00078
	SHOP TOWELS,WASHER FLUID	656.48	GARAGE PARTS	801.801.249		Kulhavy		694 00009
	SAW	46.07	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		694 00044
	FASTENERS	3.32	GARAGE PARTS	801.801.249		Kulhavy		694 00101
	A-FRAME COUPLER	64.99	GARAGE PARTS	801.801.249		Kulhavy		694 00447
	GRINDER AND WHEELS	6.98	GARAGE PARTS	801.801.249		Kulhavy		694 00498
	GRINDER AND WHEELS	112.69	SMALL TOOLS & HARDWARE	637.637.247		Kulhavy		694 00499
	CUT OFF WHEELS	3.58	REP. & MAINT. - BUILDING	101.114.223		Kurtenbach		694 00258
	FUNNELS	12.58	SMALL TOOLS & HARDWARE	101.123.247		Rohde		694 00326
	ORGANIZER AND BRASS PART	27.96	REP. & MAINT. - EQUIPMEN	101.123.221		Rohde		694 00437
	UTILITY PUMP	102.38	SMALL TOOLS & HARDWARE	101.126.247		Ryken		694 00057
	GROUNDING CABLE	11.40	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		694 00303
	FERTILIZER	64.99	AGRICULTURAL SUPPLIES	101.127.241		Ryken		694 00304

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BOMGAARS #2 YANKTON								
	PARK SUPPLIES	3.99	REP. & MAINT. - BUILDING	201.201.223		Snook		694 00026
	PARK SUPPLIES	23.94	REP. & MAINT. - BUILDING	201.201.223		Snook		694 00027
	EQUIPMENT SUPPLIES	71.82	REP. & MAINT. - EQUIPMEN	201.201.221		Snook		694 00120
	SHOP SUPPLIES	71.82	REP. & MAINT. - BUILDING	201.201.223		Snook		694 00346
	SHOP SUPPLIES	80.31	REP. & MAINT. - BUILDING	201.201.223		Snook		694 00439
	PARK SUPPLIES	37.93	REP. & MAINT. - BUILDING	201.201.223		Snook		694 00507
	FLY SPRAY	23.97	JANITORIAL SUPPLIES	801.801.236		Steffen		694 00444
	PTO PIN	79.53	GARAGE PARTS	801.801.249		Steffen		694 00445
	PARK SUPPLIES	29.99	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		694 00104
	SPRAYER REPAIR	18.55	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		694 00001
	EQUIPMENT REPAIR	5.99	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		694 00061
	SMALL TOOLS	2.13	SMALL TOOLS & HARDWARE	204.204.247		Wubben		694 00094
	SMALL TOOLS	15.96	SMALL TOOLS & HARDWARE	204.204.247		Wubben		694 00202
	SMALL TOOLS CREDIT	0.97CR	SMALL TOOLS & HARDWARE	204.204.247		Wubben		694 00203
	BRIDGE REPAIR	2.13	REP. & MAINT. - TRAIL	204.204.223		Wubben		694 00256
	MOWER REPAIR	1.08	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		694 00408
	TRAIL SUPPLIES	2.93	REP. & MAINT. - TRAIL	204.204.223		Wubben		694 00488
		2,489.60	*VENDOR TOTAL					
BOOKLIST MAGAZINE								
	MAGAZINE SUBSCRIPTION	159.50	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		694 00160
BP#7906316GET N GOQPS								
	K9 TRAINING FUEL	41.18	TRAVEL EXPENSE	101.111.263		Pekarek		694 00005
BP#8093692BP OF BROQPS								
	CONFERENCE TRAVEL	35.03	TRAVEL EXPENSE	101.142.263		Dobrovolny		694 00512
BP#9280801GET N GO QPS								
	K9 TRAINING FUEL	44.61	TRAVEL EXPENSE	101.111.263		Pekarek		694 00244
	K9 TRAINING FUEL	43.03	TRAVEL EXPENSE	101.111.263		Pekarek		694 00298
		87.64	*VENDOR TOTAL					
BROKEN YOLK CAFE								
	IACP MEAL	20.00	TRAVEL EXPENSE	101.111.263		Paulsen		694 00131
	IACP MEAL	17.96	TRAVEL EXPENSE	101.111.263		Paulsen		694 00191
	IACP MEAL	21.02	TRAVEL EXPENSE	101.111.263		Paulsen		694 00211
		58.98	*VENDOR TOTAL					
BROWNELLS INC								
	TRAINING MATERIAL	99.20	OFFICE SUPPLIES	101.111.232		Burgeson		694 00463
BSC-MARKETPLACE								
	AIRPORT SEMINAR	75.00	CONFERENCE & MEETINGS	101.127.265		Roinstad		694 00116
BURGER KING #6298 Q07								
	K9 TRAINING	3.40	TRAVEL EXPENSE	101.111.263		Pekarek		694 00153
	K9 TRAINING	3.74	TRAVEL EXPENSE	101.111.263		Pekarek		694 00245
	K9 TRAINING	3.40	TRAVEL EXPENSE	101.111.263		Pekarek		694 00253
		10.54	*VENDOR TOTAL					

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CAFE BRULE & CAKES BY	RETIREMENT DINNER	240.07	RECREATION SUPPLIES	701.701.242		Wibbels		694 00197
CAFE 21-GASLAMP	IACP MEAL	60.48	TRAVEL EXPENSE	101.111.263		Paulsen		694 00192
CASEYS GEN STORE 1164	SDML FUEL	25.15	MILEAGE	101.111.262		Paulsen		694 00360
CASEYS GEN STORE 2268	STAFF APPRECIATION	7.39	RECREATION SUPPLIES	701.701.242		Reifenrath		694 00087
CEDAR COUNTY VETERINAR	VETERINARY SERVICES	30.00	ANIMAL SHELTER SUPPLIES	101.113.246		Brasel		694 00374
	VETERINARY SERVICE	45.00	ANIMAL SHELTER SUPPLIES	101.113.246		Brasel		694 00412
	K9 CARE	84.00	K-9 UNIT MEDICAL CARE	101.111.246		Nolz		694 00033
	K9 CARE	110.00	K-9 UNIT MEDICAL CARE	101.111.246		Nolz		694 00132
	K9 CARE	200.00	K-9 UNIT MEDICAL CARE	101.111.246		Nolz		694 00187
		469.00	*VENDOR TOTAL					
CENEX CHUCK ST09880402	CONFERENCE TRAVEL	35.98	TRAVEL EXPENSE	101.142.263		Dobrovolny		694 00219
CENEX CUBBY S 07070238	K9 TRAINING FUEL	46.18	TRAVEL EXPENSE	101.111.263		Pekarek		694 00090
CENEX T C S 07082076	TRAVEL EXPENSE	28.33	TRAVEL EXPENSE	101.111.263		Burgeson		694 00539
CENTER POINT LARGE PRI	BOOKS	134.22	BOOKS	101.142.340		Wibbels		694 00152
CHEESECAKE HEADQUARTER	IACP MEAL	15.91	TRAVEL EXPENSE	101.111.263		Paulsen		694 00193
CLARKS RENTALS CUSTOM	RENTAL EQUIPMENT	119.65	REP. & MAINT. - DISTRIBU	601.601.226		Kirchner		694 00349
	EQUIPMENT RENTAL	109.75	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		694 00466
		229.40	*VENDOR TOTAL					
COFFEE CUP #8	FUEL	33.84	CONFERENCE & MEETINGS	101.114.265		Kurtenbach		694 00406
CONOCO - WALL AUTO LIV	TRAVEL FUEL	31.34	CONFERENCE & MEETINGS	101.106.265		Bies		694 00461
CORNER PANTRY #13	INVESTIGATION FUEL	48.67	TRAVEL EXPENSE	101.111.263		Brandt		694 00464

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
COX AUTO SUPPLY								
	LAB AHU BELT	21.49	REP. & MAINT. - PLANT	611.611.221		Arens		694 00391
	LAWN MOWER BEARINGS	13.90	REP. & MAINT. - PLANT	611.611.221		Hanson		694 00442
	EQUIPMENT REPAIR	124.00	REP. & MAINT. - EQUIPMEN	641.641.221		Jensen		694 00089
	SHOP SUPPLIES	4.29	REP. & MAINT. - BUILDING	641.641.223		Jensen		694 00156
	EQUIPMENT REPAIR	46.30	REP. & MAINT. - EQUIPMEN	641.641.221		Jensen		694 00297
	HALGEN BULB	6.29	GARAGE PARTS	801.801.249		Kulhavy		694 00317
	CRIMPING TOOL	42.99	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		694 00552
	V-BELT FOR ROUTER	39.99	REP. & MAINT. - EQUIPMEN	101.123.221		Rohde		694 00325
	BUSHING	14.75	REP. & MAINT. - EQUIPMEN	101.123.221		Rohde		694 00331
	SHEAVE	38.66	REP. & MAINT. - EQUIPMEN	101.123.221		Rohde		694 00332
	BATTERY TESTER	305.97	SMALL TOOLS & HARDWARE	101.126.247		Ryken		694 00249
	FILTER AND WHIP HOSE	110.01	GARAGE PARTS	801.801.249		Steffen		694 00136
		768.64	*VENDOR TOTAL					
CRACKER BARREL #445 SI								
	K9 TRAINING	19.68	TRAVEL EXPENSE	101.111.263		Pekarek		694 00004
	K9 TRAINING	17.75	TRAVEL EXPENSE	101.111.263		Pekarek		694 00154
		37.43	*VENDOR TOTAL					
CRESCENT ELECTRIC 029								
	FLUORESCENT LIGHT BULBS	126.60	REP. & MAINT. - PLANT	601.601.221		Chytka		694 00195
	FLUORESCENT LIGHT BULBS	2.58	REP. & MAINT. - PLANT	601.601.221		Chytka		694 00196
	PARK SUPPLIES	61.01	REP. & MAINT. - BUILDING	201.201.223		Frick		694 00513
	GBT LIGHT CAPACITORS	30.00	REP. & MAINT. - PLANT	611.611.221		Hanson		694 00468
	SUPPLIES	212.44	REP. & MAINT. - BUILDING	601.601.223		Kirchner		694 00024
	LIGHT BALLAST	13.01	REP. & MAINT. - BUILDING	101.125.223		Miles		694 00176
	GRAY WIRENUTS	36.87	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		694 00064
	GE-LAMPS RUNWAY	240.00	REP & MAINT - RUNWAY & A	101.127.225		Ryken		694 00065
	LIGHT FIXTURES/BULBS	209.75	REP. & MAINT. - BUILDING	101.127.223		Ryken		694 00159
	ELECTRIC LKG COVER	126.08	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		694 00392
	PARTS	97.00	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		694 00393
		1,155.34	*VENDOR TOTAL					
CROWNE PLAZA HOTEL KC								
	CONFERENCE HOTEL	1,416.24	CONFERENCE & MEETINGS	101.102.265		Nelson		694 00524
CULVER S #232								
	K9 TRAINING	6.76	TRAVEL EXPENSE	101.111.263		Pekarek		694 00003
	K9 TRAINING	6.76	TRAVEL EXPENSE	101.111.263		Pekarek		694 00063
	K9 TRAINING	6.76	TRAVEL EXPENSE	101.111.263		Pekarek		694 00247
	K9 TRAINING	6.76	TRAVEL EXPENSE	101.111.263		Pekarek		694 00248
	K9 TRAINING	6.76	TRAVEL EXPENSE	101.111.263		Pekarek		694 00299
	K9 TRAINING	6.76	TRAVEL EXPENSE	101.111.263		Pekarek		694 00396
	K9 TRAINING	6.76	TRAVEL EXPENSE	101.111.263		Pekarek		694 00403
	K9 TRAINING	6.08	TRAVEL EXPENSE	101.111.263		Pekarek		694 00491
	K9 TRAINING	6.76	TRAVEL EXPENSE	101.111.263		Pekarek		694 00547
		60.16	*VENDOR TOTAL					

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CULVER S OF SIOUX	K9 TRAINING	6.76	TRAVEL EXPENSE	101.111.263		Pekarek		694 00059
	K9 TRAINING	6.08	TRAVEL EXPENSE	101.111.263		Pekarek		694 00157
	K9 TRAINING	6.08	TRAVEL EXPENSE	101.111.263		Pekarek		694 00254
	K9 TRAINING	6.08	TRAVEL EXPENSE	101.111.263		Pekarek		694 00310
	K9 TRAINING	6.76	TRAVEL EXPENSE	101.111.263		Pekarek		694 00395
	K9 TRAINING	6.08	TRAVEL EXPENSE	101.111.263		Pekarek		694 00534
		37.84	*VENDOR TOTAL					
D-P TOOLS INC	TIG AND STICK WELDER	2,933.90	EQUIPMENT	801.801.350		Kulhavy		694 00416
DALE ANIMAL HOSPITAL	K9 MEDICAL CARE MAX	314.65	K-9 UNIT MEDICAL CARE	101.111.246		Nolz		694 00563
DAV ENOTECA LITTLE	IACP MEAL	29.16	TRAVEL EXPENSE	101.111.263		Paulsen		694 00129
DAYHUFF ENTERPRISES IN	MULTIFOLD TOWELS	70.00	JANITORIAL SUPPLIES	611.611.236		Hanson		694 00271
	JANITORIAL SUPPLIES	272.54	JANITORIAL SUPPLIES	101.125.236		Miles		694 00119
	GARBAGE CAN LINERS	142.40	JANITORIAL SUPPLIES	101.125.236		Miles		694 00511
	TEE SHIRTS	1,098.90	PREVENTION	101.114.268		Nickles		694 00469
		1,583.84	*VENDOR TOTAL					
DELTA	NTOA CONFERENCE	550.70	TRAVEL EXPENSE	101.111.263		Brandt		694 00302
DEMCO INC	OFFICE SUPPLIES	21.40	OFFICE SUPPLIES	101.142.232		Moore		694 00557
	OFFICE SUPPLIES	95.77	OFFICE SUPPLIES	101.142.232		Wibbels		694 00451
		117.17	*VENDOR TOTAL					
DEMPSEYS PUB	CONFERENCE EXPENSE	18.05	TRAVEL EXPENSE	101.142.263		Lippert		694 00502
DESKTOP SUPPLIES.COM	OFFICE SUPPLIES	229.53	OFFICE SUPPLIES	601.601.232		Bailey		694 00438
DEX*ONE	PUBLISHING	39.00	PUBLISHING	101.142.211		Wibbels		694 00150
DISCOUNT TWO WAY RADIO	RADIO BATTERIES	195.00	REP. & MAINT. - EQUIPMEN	101.124.221		Robb		694 00237
DUBLIN SQUARE IRISH PU	IACP MEAL	22.63	TRAVEL EXPENSE	101.111.263		Paulsen		694 00189
DUNGAREES LLC	RETURN UNIFORM PANTS	74.03CR	UNIFORMS & DRY GOODS	101.114.244		Nickles		694 00139
	UNIFORM PANTS	79.98	UNIFORMS & DRY GOODS	101.114.244		Nickles		694 00320

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DUNGAREES LLC		5.95	*VENDOR TOTAL					
EHRESMANN ENGINEERING	CHRISTMAS TREE STAND	57.14	REP. & MAINT. - BUILDING	201.201.223		Gleich		694 00107
	TREE STAND	163.84	REP. & MAINT. - BUILDING	201.201.223		Gleich		694 00216
	FLOOR PLATE	146.00	REP. & MAINT. - BUILDING	101.114.223		Nickles		694 00229
		366.98	*VENDOR TOTAL					
EMBROIDERY & SCREEN WO	OFFICER UNIFORM	30.00	UNIFORMS	101.111.244		Burgeson		694 00542
EXXONMOBIL 97399703	FUEL	23.92	CONFERENCE & MEETINGS	101.114.265		Kurtenbach		694 00386
	FUEL	70.57	LEARNING	101.123.264		Potts		694 00413
		94.49	*VENDOR TOTAL					
FASTENAL COMPANY01	TOOL SET	129.99	SMALL TOOLS & HARDWARE	601.601.247		Chytka		694 00369
	NUTS AND BOLTS	23.48	GARAGE PARTS	801.801.249		Kulhavy		694 00168
	RECREATION SUPPLIES	200.93	RECREATION SUPPLIES	203.203.242		Orr		694 00073
	NUTS AND BOLTS	82.03	GARAGE PARTS	801.801.249		Robb		694 00235
	PARK SUPPLIES	19.72	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		694 00105
		456.15	*VENDOR TOTAL					
FEDEX 784390710009	IACP MATERIALS POSTAGE	18.75	POSTAGE	101.111.231		Paulsen		694 00130
FEDEX 880122574743	FED EX HANDLING FEE	10.00	POSTAGE	101.111.231		Paulsen		694 00134
FEDEX 91198360	EVIDENCE POSTAGE	12.03	POSTAGE	101.111.231		Brandt		694 00482
FEDEX 91388822	EVIDENCE MAILING	11.77	POSTAGE	101.111.231		Brandt		694 00251
FIREHOUSE BREWING COMP	MEETING MEALS	126.53	CONFERENCE & MEETINGS	101.102.265		Nelson		694 00424
FLOWERSHOPNETWORK.COM	MEMORIAL	68.89	OFFICE SUPPLIES	201.201.232		Larson		694 00095
FRED HAAR COMPANY YANK	MOWER OIL FILTER	7.09	REP. & MAINT. - PLANT	601.601.221		Chytka		694 00259
	TRUCK SUPPLIES	15.33	REP. & MAINT. -VEHICLES	201.201.222		Gleich		694 00215
	GATOR SUPPLIES	12.64	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		694 00217
	PARTS	4.99	REP. & MAINT. - DISTRIBUTU	601.601.226		Kirchner		694 00428
	EQUIPMENT REPAIR	3.98	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		694 00204
		44.03	*VENDOR TOTAL					

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
GEMPLER S	AG SUPPLIES	104.93	AGRICULTURAL SUPPLIES	201.201.241		Kortan		694 00170
	POOL SAFETY	34.00	MEDICAL, SAFETY, & LAB. S	203.203.243		Orr		694 00523
		138.93	*VENDOR TOTAL					
GFP LICENSE OFFICE	MAGAZINE SUBSCRIPTION	12.00	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		694 00411
GIRTON ADAMS CO	BOILER CAPS	235.40	REP. & MAINT. - PLANT	611.611.221		Hanson		694 00420
GRAHAM TIRE #19 YA	TIRES	369.87	GARAGE PARTS	801.801.249		Steffen		694 00577
HAASES MAIN STOP LLC	TRAVEL EXPENSE	30.77	TRAVEL EXPENSE	201.201.263		Lacroix		694 00501
HACH COMPANY	LABORATORY CHEMICALS	542.68	MEDICAL, SAFETY, & LAB. S	601.601.243		Hines		694 00384
	LABORATORY REAGENTS	601.83	MEDICAL, SAFETY, & LAB. S	601.601.243		Hines		694 00455
		1,144.51	*VENDOR TOTAL					
HAMPTON INN AND SUITES	CONFERENCE HOTEL	242.00	RECREATION SUPPLIES	701.701.242		Lippert		694 00474
HARDEE S	K9 TRAINING	14.68	TRAVEL EXPENSE	101.111.263		Pekarek		694 00460
HD SUPPLY WATERWORKS 1	DIGESTER STAND PIPE REPL	342.82	REP. & MAINT. - PLANT	611.611.221		Hanson		694 00419
HDS*AVIATION WEEK PRIN	MAGAZINE SUBSCRIPTION	129.00	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		694 00042
HEDAHLS - YANKTON	TOOL SET	14.05	SMALL TOOLS & HARDWARE	601.601.247		Kuehler		694 00070
	BULB AND LENS	4.51	REP. & MAINT. - VEHICLES	101.114.222		Nickles		694 00288
	SEA FOAM	8.41	REP. & MAINT. - EQUIPMEN	101.123.221		Rohde		694 00114
		26.97	*VENDOR TOTAL					
HILLCREST GOLF & COUNT	PROFESSIONAL SERVICES	1,112.39	PROFESSIONAL SERVICES	641.641.202		Jeffers		694 00035
HISTORIC FREIGHT HOUSE	MUNICIPAL LEAGUE MEALS	35.00	CONFERENCE & MEETINGS	101.114.265		Kurtenbach		694 00457
	MUNICIPAL LEAGUE MEALS	28.12	TRAVEL EXPENSE	101.111.263		Paulsen		694 00441
		63.12	*VENDOR TOTAL					
HOLLAND BULB FARMS, LL	PLANTS	102.42	AGRICULTURAL SUPPLIES	201.201.241		Kortan		694 00113
	PERENNIAL BULBS	163.92	AGRICULTURAL SUPPLIES	201.201.241		Kortan		694 00344

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HOLLAND BULB FARMS, LL		266.34	*VENDOR TOTAL					
HY VEE 1899								
	RETIREMENT SUPPLIES	54.99	EMPLOYEE COMMITTEE	101.101.141		Berke-Hanson		694 00337
	DOC WORK PROGRAM	19.98	REP. & MAINT. - BUILDING	621.621.223		Bornitz		694 00472
	DOC WORK PROGRAM	23.84	REP. & MAINT. - BUILDING	201.201.223		Frick		694 00562
	DOC WORK PROGRAM	10.65	REP. & MAINT. - BUILDING	641.641.223		Jensen		694 00002
	CONCESSIONS - GATORADE	234.96	MISCELLANEOUS CONCESSION	203.203.728		McHenry		694 00223
	SUPPLIES	15.98	REP. & MAINT. - BUILDING	101.125.223		Miles		694 00347
	JANITORIAL SUPPLIES	18.56	JANITORIAL SUPPLIES	101.125.236		Miles		694 00348
	OFFICE SUPPLIES	7.98	OFFICE SUPPLIES	101.102.232		Miles		694 00510
	STAFF APPRECIATION	17.31	RECREATION SUPPLIES	701.701.242		Moore		694 00504
	ENTREE	41.94	ENTREE	641.641.710		Schieffer		694 00313
	ENTREE	45.40	ENTREE	641.641.710		Schieffer		694 00381
	DOC WORK PROGRAM	9.00	REP. & MAINT. - TRAIL	204.204.223		Wubben		694 00092
	DOC WORK PROGRAM	12.00	REP. & MAINT. - TRAIL	204.204.223		Wubben		694 00465
		512.59	*VENDOR TOTAL					
HYATT ANDAZ SAN DIEGO								
	IACP HOTEL	1,261.12	TRAVEL EXPENSE	101.111.263		Paulsen		694 00127
IACP								
	IACP 2017 MEMBERSHIP	315.00	MEMBERSHIP DUES	101.111.261		Paulsen		694 00190
IN-N-OUT BURGER #230								
	TRAINING EXPENSE	6.21	TRAVEL EXPENSE	101.111.263		O Farrell		694 00013
INDEPENDENCE WASTE								
	PORTA POTTYS	487.85	CONTRACTED SERVICES - OP	201.201.204		McHenry		694 00109
	PORTA POTTYS	210.95	CONTRACTED SERVICES-OPER	641.641.204		McHenry		694 00110
		698.80	*VENDOR TOTAL					
INTERNATION								
	MEMBERSHIP - ICMA	816.00	MEMBERSHIP DUES	101.102.261		Nelson		694 00354
INTERSTATE ALL BATTERY								
	BATTERIES	8.99	REP. & MAINT. - EQUIPMEN	101.111.221		Brandt		694 00309
ISU VET CLINIC								
	K9 MEDICAL CARE	952.40	K-9 UNIT MEDICAL CARE	101.111.246		Nolz		694 00471
	K9 SURGERY - MAX LEG	1,600.00	K-9 UNIT MEDICAL CARE	101.111.246		Nolz		694 00518
		2,552.40	*VENDOR TOTAL					
J.J. BENJI								
	T-SHIRTS	786.00	MERCHANDISE	203.203.766		McHenry		694 00281
	T-SHIRTS	668.50	UNIFORMS & DRY GOODS	203.203.244		McHenry		694 00282
		1,454.50	*VENDOR TOTAL					

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
JACK S UNIFORMS & EQUI								
	UNIFORMS	59.90	UNIFORMS	101.111.244		Burgeson		694 00045
	UNIFORMS	11.25	UNIFORMS	101.111.244		Burgeson		694 00046
	UNIFORMS	273.89	UNIFORMS	101.111.244		Burgeson		694 00047
	UNIFORMS	16.24	UNIFORMS	101.111.244		Burgeson		694 00048
	UNIFORMS	109.99	UNIFORMS	101.111.244		Burgeson		694 00049
	UNIFORMS	30.00	UNIFORMS	101.111.244		Burgeson		694 00051
	UNIFORMS	16.24	UNIFORMS	101.111.244		Burgeson		694 00052
	UNIFORMS	223.45	UNIFORMS	101.111.244		Burgeson		694 00053
	SRT FLASHLIGHTS	1,171.99	EQUIPMENT	101.111.350		Burgeson		694 00054
	UNIFORMS	144.84	UNIFORMS	101.111.244		Burgeson		694 00055
	UNIFORMS	87.85	UNIFORMS	101.111.244		Burgeson		694 00056
	UNIFORMS	947.04	UNIFORMS	101.111.244		Burgeson		694 00066
		3,092.68	*VENDOR TOTAL					
JCL SOLUTIONS-SIOUX FA								
	CLEANING SUPPLIES	299.88	JANITORIAL SUPPLIES	203.203.236		Grotenhuis		694 00427
	CLEANING SUPPLIES	370.80	JANITORIAL SUPPLIES	201.201.236		Snook		694 00527
		670.68	*VENDOR TOTAL					
JOHNS SHOE REPAIR								
	K9 MUZZLE REPAIR	15.00	REP. & MAINT. - EQUIPMEN	101.111.221		Pekarek		694 00484
KAISER REFRIGERATION I								
	CO2 COMPRESSOR REPAIR	135.48	REP. & MAINT. - PLANT	601.601.221		Chytka		694 00149
	EQUIPMENT REPAIR	115.44	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		694 00536
		250.92	*VENDOR TOTAL					
KOLETZKY IMPLEMENT INC								
	O-RING AND CAP	16.65	GARAGE PARTS	801.801.249		Kulhavy		694 00475
	DEF PUMP	47.55	REP. & MAINT. - EQUIPMEN	801.801.221		Steffen		694 00267
	HYDRAULIC LINE	71.00	GARAGE PARTS	801.801.249		Steffen		694 00268
		135.20	*VENDOR TOTAL					
KOPETSKYS ACE HDWE								
	REPLACEMENT KEYS	20.72	REP. & MAINT. - PLANT	601.601.221		Chytka		694 00319
	PARK SUPPLIES	11.46	REP. & MAINT. - BUILDING	201.201.223		Frick		694 00115
	SHOP SUPPLIES	10.46	REP. & MAINT. - BUILDING	201.201.223		Gleich		694 00274
	BLEACH	5.97	BUILDING REPAIR & MAINT.	637.637.223		Gobel		694 00353
	EQUIPMENT MAINTENANCE	199.99	REP. & MAINT. - EQUIPMEN	203.203.221		Grotenhuis		694 00180
	SHOP VAC FILTERS	27.98	JANITORIAL SUPPLIES	611.611.236		Hanson		694 00184
	LDO BASIN PROBE	8.56	MEDICAL,SAFETY, & LAB. S	611.611.243		Hanson		694 00573
	AG SUPPLIES	26.98	AGRICULTURAL SUPPLIES	201.201.241		Kortan		694 00145
	ROUNDUP	45.99	AGRICULTURAL SUPPLIES	201.201.241		Kortan		694 00171
	SHOP SUPPLIES	101.94	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		694 00141
	SHOP SUPPLIES	35.98	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		694 00214
	PLUMBING SUPPLIES	12.99	REP. & MAINT. - BUILDING	101.142.223		Miles		694 00118
	COUNTERTOP SUPPLIES	9.57	REP. & MAINT. - EQUIPMEN	101.104.221		Miles		694 00509
	TOWEL BAR	9.98	REP. & MAINT. - BUILDING	101.114.223		Nickles		694 00228
	POPCORN AND OIL	41.98	PREVENTION	101.114.268		Nickles		694 00269
	PROPANE FOR TRAINING	15.99	LEARNING	101.114.264		Nickles		694 00321

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
KOPETSKYS ACE HDWE								
	HOOK	6.99	REP. & MAINT. - BUILDING	101.114.223		Nickles		694 00361
	POSTERBOARD	10.93	OFFICE SUPPLIES	637.637.232		Robb		694 00554
	LIGHT BULBS	9.99	REP. & MAINT. - BUILDING	101.127.223		Roinstad		694 00221
	LIGHT BULBS	19.98	REP. & MAINT. - BUILDING	101.127.223		Roinstad		694 00222
	PICK SET	9.99	SMALL TOOLS & HARDWARE	101.126.247		Ryken		694 00006
	FUSES	5.37	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		694 00007
	BUILDING SUPPLIES	6.99	REP. & MAINT. - BUILDING	641.641.223		Schieffer		694 00096
	CLEANING SUPPLIES	14.99	JANITORIAL SUPPLIES	641.641.236		Schieffer		694 00380
	PARK SUPPLIES	4.95	REP. & MAINT. - BUILDING	201.201.223		Snook		694 00037
	CLEANING SUPPLIES	15.98	JANITORIAL SUPPLIES	201.201.236		Snook		694 00175
	SHOP SUPPLIES	7.99	REP. & MAINT. - BUILDING	201.201.223		Snook		694 00430
	BRIDGE REPAIR	4.38	REP. & MAINT. - TRAIL	204.204.223		Wubben		694 00295
		705.07	*VENDOR TOTAL					
KUM & GO #0633								
	K9 TRAINING FUEL	39.88	TRAVEL EXPENSE	101.111.263		Pekarek		694 00200
	K9 TRAINING FUEL	33.58	TRAVEL EXPENSE	101.111.263		Pekarek		694 00398
		73.46	*VENDOR TOTAL					
KUM & GO #200								
	TRAVEL EXPENSE	26.00	TRAVEL EXPENSE	101.111.263		Nolz		694 00470
LANGUAGE LINE								
	TRANSLATION SERVICE	147.97	PROFESSIONAL SERVICES	101.111.202		Brandt		694 00481
	TRANSLATION SERVICE	37.13	PROFESSIONAL SERVICES	101.111.202		Brandt		694 00483
		185.10	*VENDOR TOTAL					
LARRYS HEATING AND								
	FURNACE CHECK	476.00	REP. & MAINT. - BUILDING	101.142.223		Wibbels		694 00292
LEARNING OPPORTUNITIE								
	BOOKS	173.98	BOOKS	101.142.340		Dobrovolny		694 00036
	BOOKS	2,163.97	BOOKS	101.142.340		Dobrovolny		694 00276
		2,337.95	*VENDOR TOTAL					
LEE NEWSPAPER SUBSCRIP								
	NEWSPAPER SUBSCRIPTION	333.58	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		694 00260
	NEWSPAPER SUBSCRIPTION	430.54	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		694 00548
		764.12	*VENDOR TOTAL					
LOCATORS AND SUPPLIES								
	LOCATE FLAGS	97.51	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		694 00071
LONGHORN STEAK00054486								
	TRAINING EXPENSE	10.63	TRAVEL EXPENSE	101.111.263		O Farrell		694 00015
	TRAINING EXPENSE	13.87	TRAVEL EXPENSE	101.111.263		O Farrell		694 00043
		24.50	*VENDOR TOTAL					

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MARK S MACHINERY INC								
	MOWER REPAIR	39.55	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		694 00286
	EQUIPMENT MAINTENANCE	115.60	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		694 00440
	EQUIPMENT REPAIR	52.50	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		694 00567
	EQUIPMENT REPAIR	37.49	REP. & MAINT. - EQUIPMEN	201.201.221		Bornitz		694 00568
	BOBCAT REPAIR	28.56	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		694 00526
	EQUIPMENT REPAIR	220.01	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		694 00560
	EQUIPMENT REPAIR	46.97	REP. & MAINT. - EQUIPMEN	641.641.221		Jensen		694 00535
	BOBCAT ATTACHMENT PLATE	282.98	GARAGE PARTS	801.801.249		Kulhavy		694 00167
	MOWER BELT	101.80	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		694 00250
	ATTACHMENT ADAPTOR	1,416.67	GARAGE PARTS	801.801.249		Steffen		694 00138
	MOWER REPAIR	10.75	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		694 00456
		2,352.88	*VENDOR TOTAL					
MEAD LUMBER								
	PARK SUPPLIES	7.84	REP. & MAINT. - BUILDING	201.201.223		Frick		694 00328
	LUMBER	10.90	REP. & MAINT. - BUILDING	101.114.223		Kurtenbach		694 00312
	CONCRETE SEALER	22.70	REP. & MAINT. - BUILDING	101.114.223		Nickles		694 00521
	BRIDGE REPAIR	1.68	REP. & MAINT. - TRAIL	204.204.223		Wubben		694 00407
		43.12	*VENDOR TOTAL					
MED-VET								
	SHARPS CONTAINERS	422.00	OPERATING SUPPLIES & MAT	637.637.240		Robb		694 00206
MENARDS YANKTON SD								
	SHOP SUPPLIES	14.99	REP. & MAINT. - BUILDING	621.621.223		Bornitz		694 00322
	CLEANING SUPPLIES	102.43	JANITORIAL SUPPLIES	601.601.236		Chytka		694 00164
	PLUMBING FITTING	0.79	REP. & MAINT. - PLANT	601.601.221		Chytka		694 00207
	ELECTRICAL TOOL	24.29	SMALL TOOLS & HARDWARE	601.601.247		Chytka		694 00318
	ELECTRICAL REPAIR SUPPLY	11.08	REP. & MAINT. - PLANT	601.601.221		Chytka		694 00368
	TELEPHONE & ELECTRICAL	65.59	REP. & MAINT. - PLANT	601.601.221		Chytka		694 00417
	TELEPHONE WALL PLATES	9.94	REP. & MAINT. - PLANT	601.601.221		Chytka		694 00418
	TELEPHONE SYSTEM PARTS	49.53	REP. & MAINT. - PLANT	601.601.221		Chytka		694 00446
	PARK SUPPLIES	21.98	REP. & MAINT. - BUILDING	201.201.223		Frick		694 00213
	FISH CLEANING STATION	29.99	REP. & MAINT. - BUILDING	201.201.223		Frick		694 00329
	PARK SUPPLIES	13.96	REP. & MAINT. - BUILDING	201.201.223		Frick		694 00330
	AIR HOSE/DRILL BIT	19.97	REP. & MAINT. - PLANT	601.601.221		Garvey		694 00135
	LEVEL	21.09	SMALL TOOLS & HARDWARE	101.123.247		Gobel		694 00272
	LAG SCREWS	5.57	ROAD MATERIALS	101.123.239		Gobel		694 00515
	TREATED LUMBER TAX CR	10.18CR	ROAD MATERIALS	101.123.239		Gobel		694 00564
	TREATED LUMBER, LAG BOLT	186.01	ROAD MATERIALS	101.123.239		Gobel		694 00565
	TAX CREDIT	1.00CR	ROAD MATERIALS	101.123.239		Gobel		694 00566
	LDO BASIN PROBE	30.17	MEDICAL, SAFETY, & LAB. S	611.611.243		Hanson		694 00522
	BATTERIES AND ORGANIZER	17.97	OFFICE SUPPLIES	601.601.232		Hines		694 00494
	SUPPLIES	360.00	REP. & MAINT. - BUILDING	601.601.223		Kirchner		694 00022
	SUPPLIES	311.97	REP. & MAINT. - BUILDING	601.601.223		Kirchner		694 00023
	SUPPLIES	1.49	REP. & MAINT. - BUILDING	601.601.223		Kirchner		694 00025
	HARDWARE	180.88	REP. & MAINT. - BUILDING	601.601.223		Kirchner		694 00183
	PARK SUPPLIES	89.00	REP. & MAINT. - BUILDING	201.201.223		Kortan		694 00112
	SAFETY GLASSES	16.84	MEDICAL & SAFETY SUPPLIE	201.201.243		Kortan		694 00561

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MENARDS YANKTON SD								
	SMOKE DETECTORS AND EXT.	324.94	PREVENTION	101.114.268		Kurtenbach		694 00241
	WINDOW SCRAPERS	3.16	REP. & MAINT. - BUILDING	101.125.223		Miles		694 00117
	CONCRETE SEALER	81.00	REP. & MAINT. - BUILDING	101.114.223		Nickles		694 00574
	PVC CAPS	18.55	REP. & MAINT. - BUILDING	101.123.223		Potts		694 00265
	SUPPLIES	10.64	REP. & MAINT. - DISTRIBU	601.601.226		Robinson		694 00146
	TARP	75.97	ROAD MATERIALS	101.123.239		Rohde		694 00327
	BITS AND LADDER	52.94	SMALL TOOLS & HARDWARE	101.123.247		Rohde		694 00436
	SMALL TOOLS	49.88	SMALL TOOLS & HARDWARE	641.641.247		Schieffer		694 00238
	SHOP SUPPLIES	184.44	REP. & MAINT. - BUILDING	201.201.223		Snook		694 00140
	PARK SUPPLIES	3.99	REP. & MAINT. - BUILDING	201.201.223		Snyder		694 00311
	WINDOW KNOB, WD-40	45.62	GARAGE PARTS	801.801.249		Steffen		694 00230
	BRIDGE REPAIR	18.17	REP. & MAINT. - TRAIL	204.204.223		Wubben		694 00239
	BRIDGE REPAIR	13.42	REP. & MAINT. - TRAIL	204.204.223		Wubben		694 00257
	BRIDGE REPAIR	6.37	REP. & MAINT. - TRAIL	204.204.223		Wubben		694 00296
	BRIDGE REPAIR	33.85	REP. & MAINT. - TRAIL	204.204.223		Wubben		694 00389
		2,497.29	*VENDOR TOTAL					
MIDWEST LABORATORIES								
	SHIPPING LABELS	10.50	POSTAGE	611.611.231		Hanson		694 00194
	MONTHLY NUTRIENT TESTING	238.90	PROFESSIONAL SERVICES	611.611.202		Hanson		694 00364
		249.40	*VENDOR TOTAL					
MINERVA GRILL AND BAR								
	PROGRAM SPEAKER	25.00	PROGRAM SUPPLIES	101.142.242		Wibbels		694 00291
MINERVA RAPID CITY								
	TRAVEL EXPENSE	16.00	CONFERENCE & MEETINGS	101.114.265		Kurtenbach		694 00405
	SDML MEAL	15.61	TRAVEL EXPENSE	101.111.263		Paulsen		694 00359
	SDML MEAL	15.61	TRAVEL EXPENSE	101.111.263		Paulsen		694 00422
		47.22	*VENDOR TOTAL					
MINERVA REST AND BAR								
	TRAVEL EXPENSE	38.33	TRAVEL EXPENSE	101.142.263		Schmidt		694 00537
	TRAVEL EXPENSE	34.06	TRAVEL EXPENSE	101.142.263		Schmidt		694 00538
		72.39	*VENDOR TOTAL					
NARTEC INC								
	DRUG TESTING EQUIPMENT	324.00	PROFESSIONAL SERVICES	101.111.202		Brandt		694 00308
NBS CALIBRATIONS								
	CALIBRATION	126.00	MEDICAL, SAFETY, & LAB. S	611.611.243		Hanson		694 00362
NEBRASKA PGA - BLUE GO								
	PGA DUES	40.00	MEMBERSHIP DUES	641.641.261		Jeffers		694 00028
NETBRANDS MEDIA CORP.								
	RECREATION SUPPLIES	18.97	RECREATION SUPPLIES	203.203.242		Orr		694 00034

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
NGPC RESERVATIONS	STATE PARK PASS	5.00	CONFERENCE & MEETINGS	201.201.265		Larson		694 00541
NHM*NATRL HISTORY MAG	MAGAZINE SUBSCRIPTION	28.00	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		694 00151
NRG #232 HARDEES Q18	TRAINING EXPENSE	28.54	TRAVEL EXPENSE	101.111.263		Burgeson		694 00233
OLSONS PEST TECHNICIAN	SPRAY SERVICE	68.00	CONTRACTED SERVICES-OPER	641.641.204		Jeffers		694 00339
ONE OFFICE SOLUTION	NOTARY STAMP	57.72	OFFICE SUPPLIES	101.142.232		Dobrovolny		694 00340
	NOTARY CREDIT	4.20CR	OFFICE SUPPLIES	101.142.232		Dobrovolny		694 00341
	NOTARY STAMP CREDIT	53.52CR	OFFICE SUPPLIES	101.142.232		Dobrovolny		694 00342
	NOTARY STAMP	54.20	OFFICE SUPPLIES	101.142.232		Dobrovolny		694 00343
	OFFICE SUPPLIES	187.17	OFFICE SUPPLIES	203.203.232		McHenry		694 00559
	WHITE BOARD CLEANER	3.49	OFFICE SUPPLIES	801.801.232		Robb		694 00293
	CLEAR BID COVERS	20.38	OFFICE SUPPLIES	101.122.232		Utech		694 00429
		265.24	*VENDOR TOTAL					
OREILLY AUTO 00032326	ROTOR AND PAD CREDIT	84.50CR	GARAGE PARTS	801.801.249		Kulhavy		694 00010
	ROTORS AND PADS	84.50	GARAGE PARTS	801.801.249		Kulhavy		694 00050
	HPX WHEEL NUTS	12.19CR	GARAGE PARTS	801.801.249		Kulhavy		694 00067
	BATTERY	189.24	GARAGE PARTS	801.801.249		Kulhavy		694 00100
	WHEEL STUD AND NUTS	62.78	GARAGE PARTS	801.801.249		Kulhavy		694 00102
	BRAKE ROTOR AND PADS	112.23	GARAGE PARTS	801.801.249		Kulhavy		694 00231
	IGNITION SWITCH AND LOCK	185.64	GARAGE PARTS	801.801.249		Kulhavy		694 00266
	ANTIFREEZE, FUSE HOLDERS	121.40	GARAGE PARTS	801.801.249		Kulhavy		694 00316
	BRAKE LINE	9.27CR	GARAGE PARTS	801.801.249		Kulhavy		694 00367
	BRAKE LINES	31.22	GARAGE PARTS	801.801.249		Kulhavy		694 00415
		681.05	*VENDOR TOTAL					
ORIGNAL BLUE ADOBE GRI	TRAINING EXPENSE	12.96	TRAVEL EXPENSE	101.111.263		O Farrell		694 00014
OTC BRANDS, INC.	PROGRAM SUPPLIES	78.44	PROGRAM SUPPLIES	101.142.242		Brunken		694 00506
PANERA BREAD #1213	CONFERENCE MEAL	13.08	CONFERENCE & MEETINGS	201.201.265		Lacroix		694 00553
PAYPAL *DEALGUYSUSA	REPLACE POWER SUPPLY	9.92	PC NETWORK SUPPLIES	101.105.230		Peters		694 00372
PAYPAL *LATIF6141	RADIO	1.60	SMALL TOOLS & HARDWARE	101.114.247		Kurtenbach		694 00062

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
PAYPAL *MINNEHAHACO	FORENSIC COURSE	20.00	LEARNING	101.111.264		Brandt		694 00402
	SEMINAR	20.00	LEARNING	101.111.264		O Farrell		694 00385
		40.00	*VENDOR TOTAL					
PAYPAL *NTOA	NTOA CONFERENCE	319.00	TRAVEL EXPENSE	101.111.263		Brandt		694 00301
PAYPAL *SOUTHDAKOTA	CONFERENCE REGISTRATION	85.00	CONFERENCE & MEETINGS	101.122.265		Haberman		694 00558
PAYPAL *WESELLTONER	PRINTER TONER	13.95	OFFICE SUPPLIES	101.102.232		Peters		694 00373
PERKINS 3856 13138565	MEETING	31.19	CONFERENCE & MEETINGS	101.102.265		Nelson		694 00425
PHILLIPS 66 - SWIFT ST	K9 TRAVEL FOR SURGERY	27.00	TRAVEL EXPENSE	101.111.263		Nolz		694 00517
PHYSIO CONTROL INC	BATTERY FOR AED	151.80	MEDICAL,SAFETY, & LAB. S	641.641.243		Schieffer		694 00477
PIED PIPER FLOWERS	STAFF APPRECIATION	50.00	RECREATION SUPPLIES	701.701.242		Wibbels		694 00376
PILOT 00007161	K9 TRAINING	25.99	TRAVEL EXPENSE	101.111.263		Pekarek		694 00546
PILOT 00009316	SDML FUEL	25.00	MILEAGE	101.111.262		Paulsen		694 00358
PIZZA MAN	K9 TRAINING	10.74	TRAVEL EXPENSE	101.111.263		Pekarek		694 00091
	K9 TRAINING	10.74	TRAVEL EXPENSE	101.111.263		Pekarek		694 00246
	K9 TRAINING	10.74	TRAVEL EXPENSE	101.111.263		Pekarek		694 00532
		32.22	*VENDOR TOTAL					
POSTAGE REFILL	MAILSTATION POSTAGE	100.00	POSTAGE	101.142.231		Wibbels		694 00493
PRANDOMHOUSE8007333000	AUDIO BOOKS	57.75	AV - CAPITAL	101.142.342		Wibbels		694 00018
	BOOKS	39.75	BOOKS	101.142.340		Wibbels		694 00019
	AUDIO BOOKS	82.50	AV - CAPITAL	101.142.342		Wibbels		694 00161
	BOOKS	61.50	BOOKS	101.142.340		Wibbels		694 00162
	AUDIO BOOKS	337.50	AV - CAPITAL	101.142.342		Wibbels		694 00205
	AUDIO BOOK	33.75	AV - CAPITAL	101.142.342		Wibbels		694 00263
	BOOKS	42.00	BOOKS	101.142.340		Wibbels		694 00264
	BOOK	21.00	BOOKS	101.142.340		Wibbels		694 00375
	BOOK	21.75	BOOKS	101.142.340		Wibbels		694 00377

P-Card Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
PRANDOMHOUSE8007333000							
BOOK	35.25	BOOKS	101.142.340		Wibbels		694 00378
AUDIO BOOK	30.00	AV - CAPITAL	101.142.342		Wibbels		694 00379
	762.75	*VENDOR TOTAL					
PUSH PEDAL PULL-CORPOR							
EQUIPMENT REPAIR	273.18	REP. & MAINT. - EQUIPMEN	203.203.221		McHenry		694 00039
EQUIPMENT REPAIR	94.30	REP. & MAINT. - EQUIPMEN	203.203.221		McHenry		694 00040
	367.48	*VENDOR TOTAL					
QUILL CORPORATION							
OFFICE SUPPLIES	83.35	OFFICE SUPPLIES	101.104.232		Clough		694 00505
RIVERSIDE HYDRAULICS,							
SHOP SUPPLIES	57.51	REP. & MAINT. - DISTRIBU	601.601.226		Kirchner		694 00182
HOSE AND ENDS	131.10	GARAGE PARTS	801.801.249		Kulhavy		694 00290
HOSE AND ENDS	38.70	GARAGE PARTS	801.801.249		Kulhavy		694 00529
HOSE AND ENDS	85.11	GARAGE PARTS	801.801.249		Steffen		694 00075
HOSE AND ENDS	40.21	GARAGE PARTS	801.801.249		Steffen		694 00365
FIX AIR LIFT JACK	172.00	REP. & MAINT. - EQUIPMEN	801.801.221		Steffen		694 00366
	524.63	*VENDOR TOTAL					
RON S AUTO GLASS							
PATROL CAR REPAIR	45.00	REP. & MAINT. - EQUIPMEN	101.111.221		Burgeson		694 00305
RUBY TUESDAY 6612							
TRAVEL EXPENSE	33.97	CONFERENCE & MEETINGS	101.102.265		Nelson		694 00355
SAN JACK BOX T2E							
IACP MEAL	8.63	TRAVEL EXPENSE	101.111.263		Paulsen		694 00133
SCHEELS SIOUX FALLS							
K9 COLLAR	399.99	REP. & MAINT. - EQUIPMEN	101.111.221		Pekarek		694 00060
SD FIREFIGHTERS ASSOCI							
MEMBERSHIP FEES 2016	100.00	MEMBERSHIP DUES	101.114.261		Kurtenbach		694 00242
SEARS HOMETOWN 3278							
EDGER BLADE	25.98	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		694 00285
SF REGIONAL AIRPORT							
PARKING	1.00	CONFERENCE & MEETINGS	101.127.265		Roinstad		694 00503
SHELL OIL 10015518003							
TRAINING FUEL	49.60	TRAVEL EXPENSE	101.111.263		Burgeson		694 00232
SHELL OIL 57444718506							
TRAVEL FUEL	32.23	CONFERENCE & MEETINGS	101.106.265		Bies		694 00306
SDML FUEL	20.60	MILEAGE	101.111.262		Paulsen		694 00423
	52.83	*VENDOR TOTAL					

P-Card Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
SHELL OIL 57444720205							
FUEL	37.88	CONFERENCE & MEETINGS	101.114.265		Kurtenbach		694 00387
FUEL	15.70	LEARNING	101.123.264		Potts		694 00371
	53.58	*VENDOR TOTAL					
SHUR-CO OUTLETSERVICE TARP AND TUBING	635.10	GARAGE PARTS	801.801.249		Steffen		694 00074
SIGMA CONTROLS INC. SLUDGE PIT TRANSDUCER	566.79	REP. & MAINT. - PLANT	611.611.221		Hanson		694 00185
SMITHGEAR TELEPHONES	119.90	REP. & MAINT. - PLANT	601.601.221		Hines		694 00454
SPRINT AQUATICS GOGGLES	63.45	MERCHANDISE	203.203.766		Orr		694 00188
SQ *HANSEN LOCKSMIT PARTS SUPPLIES	25.00	SMALL TOOLS & HARDWARE	601.601.247		Garvey		694 00072
SQ *TAXI CAB IACP TAXI	22.68	TRAVEL EXPENSE	101.111.263		Paulsen		694 00209
SQ *THE GYRO HUB2 MUNICIPAL LEAGUE TRAVEL	14.82	CONFERENCE & MEETINGS	101.106.265		Bies		694 00462
STUFRAGEOUS LLC TRAINING EXPENSE	11.54	TRAVEL EXPENSE	101.111.263		O Farrell		694 00085
STURDEVANTS-YANKTON #1 MOWER PARTS	4.20	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		694 00433
SUBWAY DBE ORD22634968 IACP LUNCH	13.98	TRAVEL EXPENSE	101.111.263		Paulsen		694 00212
SUPERSHUTTLE EXECUCARP TRAVEL EXPENSE	37.76	TRAVEL EXPENSE	101.111.263		Brandt		694 00252
TACO BELL #31429 TRAVEL EXPENSE	6.22	CONFERENCE & MEETINGS	101.114.265		Kurtenbach		694 00388
THE UPS STORE EQUIPMENT MAILING	134.02	POSTAGE	101.111.231		Burgeson		694 00008
TMA YANKTON							
MOWER REPAIR	17.13	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		694 00080
MOWER REPAIR	10.50	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		694 00172
TIRES	237.00	GARAGE PARTS	801.801.249		Kulhavy		694 00011
TIRES	776.00	GARAGE PARTS	801.801.249		Kulhavy		694 00414
ALIGNMENT	61.75	GARAGE PARTS	801.801.249		Kulhavy		694 00550
ALIGNMENT	56.60	GARAGE PARTS	801.801.249		Kulhavy		694 00551

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
TMA YANKTON								
	TIRE REPAIR	19.72	GARAGE PARTS	801.801.249		Robb		694 00012
	TIRES	1,133.94	GARAGE PARTS	801.801.249		Robb		694 00086
	TIRES	944.60	GARAGE PARTS	801.801.249		Robb		694 00382
	TIRE REPAIR	19.72	GARAGE PARTS	801.801.249		Robb		694 00476
	GATOR REPAIR	84.78	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		694 00093
		3,361.74	*VENDOR TOTAL					
TME*MONEY MAGAZINE								
	MAGAZINE SUBSCRIPTION	39.95	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		694 00069
TME*SUNSET MAGAZINE								
	MAGAZINE SUBSCRIPTION	29.00	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		694 00017
TOMACELLIS PIZZA								
	K9 TRAINING	17.71	TRAVEL EXPENSE	101.111.263		Pekarek		694 00404
TRACTOR-SUPPLY-CO #026								
	WIRE TIES	10.64	ANIMAL SHELTER SUPPLIES	101.113.246		Brasel		694 00234
	POUND SUPPLIES	15.96	ANIMAL SHELTER SUPPLIES	101.113.246		Brasel		694 00467
		26.60	*VENDOR TOTAL					
TRUCK TRAILER SALES &								
	FRONT BUMPER ASSEMBLY	1,040.00	GARAGE PARTS	801.801.249		Steffen		694 00123
	GARAGE PARTS	14.75	GARAGE PARTS	801.801.249		Steffen		694 00124
	FILTERS	65.95	GARAGE PARTS	801.801.249		Steffen		694 00137
	CLAMP	7.50	GARAGE PARTS	801.801.249		Steffen		694 00289
	AIR FILTER	50.75	GARAGE PARTS	801.801.249		Steffen		694 00443
	FILTERS	123.60	GARAGE PARTS	801.801.249		Steffen		694 00520
	FILTER	78.15	GARAGE PARTS	801.801.249		Steffen		694 00575
	CONNECTOR	6.50	GARAGE PARTS	801.801.249		Steffen		694 00576
		1,387.20	*VENDOR TOTAL					
USA BLUE BOOK								
	CAST IRON PIPES	131.49	SMALL TOOLS & HARDWARE	601.601.247		Garvey		694 00283
	CAST IRON PIPES	71.90	SMALL TOOLS & HARDWARE	601.601.247		Garvey		694 00284
	LEADER HOSE HARDWARE	114.12	REP. & MAINT. - DISTRIBU	601.601.226		Garvey		694 00350
	LEADER HOSE HARDWARE	112.97	REP. & MAINT. - DISTRIBU	601.601.226		Garvey		694 00351
	WATERMAIN SUPPLIES	1,591.20	REP. & MAINT. - DISTRIBU	601.601.226		Garvey		694 00516
		2,021.68	*VENDOR TOTAL					
USPS 46981000730100234								
	POSTAGE	7.54	POSTAGE	101.142.231		Brunken		694 00273
	POSTAGE	12.14	POSTAGE	101.142.231		Wibbels		694 00098
		19.68	*VENDOR TOTAL					
VIDDLER INC								
	VIDEO HOSTING	36.26	PROFESSIONAL SERVICES	101.101.202		Johnson		694 00323

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
VILLA FRESH IT22051015	K9 TRAINING	10.83	TRAVEL EXPENSE	101.111.263		Pekarek		694 00300
	K9 TRAINING	10.83	TRAVEL EXPENSE	101.111.263		Pekarek		694 00397
		21.66	*VENDOR TOTAL					
VITALITY MEDICAL INC	MEDICAL SAFETY SUPPLY	121.93	MEDICAL & SAFETY SUPPLIE	101.111.243		Burgeson		694 00103
VWR INTERNATIONAL INC	SULFURIC ACID	167.40	MEDICAL,SAFETY, & LAB. S	611.611.243		Dewald		694 00277
VZWRSS*MY VZ VB P	INTERNET ACCESS	446.15	INTERNET ACCESS	101.105.270		Johnson		694 00076
	INTERNET ACCESS	80.02	INTERNET ACCESS	101.105.270		Johnson		694 00077
		526.17	*VENDOR TOTAL					
VZWRSS*PREPAID PYMNT	PHONE MINUTES	37.98	SPECIAL ACCOUNT - DETECT	101.111.266		Moser		694 00508
WAL-MART #1483	VETERANS DAY SUPPLIES	28.31	OFFICE SUPPLIES	101.102.232		Bailey		694 00029
	OFFICE SUPPLIES	68.77	OFFICE SUPPLIES	101.102.232		Bailey		694 00473
	FRAMES	21.02	OFFICE SUPPLIES	101.111.232		Bass		694 00111
	RETIREMENT SUPPLIES	32.66	EMPLOYEE COMMITTEE	101.101.141		Berke-Hanson		694 00338
	FIRST AID KITS	1.58	MEDICAL,SAFETY, & LAB. S	611.611.243		Chabane		694 00142
	FIRST AID KIT SUPPLIES	71.41	MEDICAL,SAFETY, & LAB. S	611.611.243		Chabane		694 00143
	OFFICE SUPPLIES	14.88	OFFICE SUPPLIES	101.142.232		Dobrovolny		694 00434
	DVDS	60.80	AV - CAPITAL	101.142.342		Dobrovolny		694 00435
	LAUNDRY SOAP	35.94	REP. & MAINT. - EQUIPMEN	101.114.221		Kurtenbach		694 00240
	OFFICE SUPPLIES	8.44	OFFICE SUPPLIES	201.201.232		Lacroix		694 00448
	OFFICE SUPPLIES	14.95	OFFICE SUPPLIES	201.201.232		McHenry		694 00038
	OFFICE SUPPLIES	91.35	OFFICE SUPPLIES	203.203.232		McHenry		694 00079
	FRUIT FOR FRIDAY	19.23	RECREATION SUPPLIES	203.203.242		Orr		694 00357
	K9 EQUIPMENT	21.86	REP. & MAINT. - EQUIPMEN	101.111.221		Pekarek		694 00243
	HALLOWEEN EVENT TREATS	39.24	OFFICE SUPPLIES	631.631.232		Robb		694 00236
	OFFICE SUPPLIES	14.69	OFFICE SUPPLIES	631.631.232		Robb		694 00409
	SUPPLIES	18.44	GARAGE PARTS	801.801.249		Robb		694 00410
	OFFICE SUPPLIES	23.28	OFFICE SUPPLIES	101.106.232		Utech		694 00449
	OFFICE SUPPLIES	23.28	OFFICE SUPPLIES	101.122.232		Utech		694 00450
		610.13	*VENDOR TOTAL					
WATER & POWER TECHNOLO	UV POWER SUPPLY	376.25	REP. & MAINT. - PLANT	611.611.221		Hanson		694 00363
WATERTOWN TACO JOHNQ09	TRAVEL EXPENSE	11.04	TRAVEL EXPENSE	101.111.263		Burgeson		694 00540
WM SUPERCENTER #1483	DOC WORK PROGRAM	21.14	REP. & MAINT. - BUILDING	621.621.223		Bornitz		694 00186

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
WM SUPERCENTER #1483								
	OFFICE SUPPLIES	47.67	OFFICE SUPPLIES	601.601.232		Hines		694 00530
	JANITORIAL SUPPLIES	18.94	JANITORIAL SUPPLIES	601.601.236		Hines		694 00531
	ENTREE	3.96	ENTREE	641.641.710		Jeffers		694 00324
	PARK SUPPLIES	26.97	REP. & MAINT. - BUILDING	201.201.223		Kortan		694 00169
	PROGRAM SUPPLIES	42.44	PROGRAM SUPPLIES	101.142.242		Lippert		694 00178
	DVDS	60.98	AV - CAPITAL	101.142.342		Lippert		694 00179
	DVDS	35.90	AV - CAPITAL	101.142.342		Lippert		694 00279
	ADULT CRAFT SUPPLIES	54.60	RECREATION SUPPLIES	701.701.242		Lippert		694 00280
	RECREATION SUPPLIES	91.44	RECREATION SUPPLIES	203.203.242		McHenry		694 00177
	FRUIT FOR FRIDAY	37.49	RECREATION SUPPLIES	203.203.242		Orr		694 00125
	RECREATION SUPPLIES	36.50	RECREATION SUPPLIES	203.203.242		Orr		694 00226
	FRUIT FOR FRIDAYS	42.00	RECREATION SUPPLIES	203.203.242		Orr		694 00519
	ENTREE	11.64	ENTREE	641.641.710		Schieffer		694 00294
		531.67	*VENDOR TOTAL					
WW GRAINGER								
	ELECTRICAL FUSES	22.90	REP. & MAINT. - PLANT	601.601.221		Hines		694 00495
	ELECTRICAL FUSES	22.90	REP. & MAINT. - PLANT	601.601.221		Hines		694 00497
	MAT	41.88	REP. & MAINT. - BUILDING	101.142.223		Reifenrath		694 00158
	CLEANING PRODUCT	26.66	JANITORIAL SUPPLIES	101.142.236		Reifenrath		694 00198
	CLEANING PRODUCT	39.84	JANITORIAL SUPPLIES	101.142.236		Reifenrath		694 00199
	OFFICE SUPPLIES	56.28	OFFICE SUPPLIES	101.142.232		Reifenrath		694 00399
	OFFICE SUPPLIES	44.60	OFFICE SUPPLIES	101.142.232		Reifenrath		694 00400
	JANITORIAL SUPPLIES	4.51	JANITORIAL SUPPLIES	101.142.236		Reifenrath		694 00401
		259.57	*VENDOR TOTAL					
YANKTON CHAMBER OF COM								
	STATE OF THE COMMUNITY	36.00	CONFERENCE & MEETINGS	101.102.265		Bailey		694 00275
YANKTON MEDICAL CLINIC								
	FIREFIGHTER EXAMS	1,976.50	EXAMINATIONS	101.114.205		Kurtenbach		694 00545
YANKTON WINNELSON CO								
	PARK SUPPLIES	9.11	REP. & MAINT. - BUILDING	201.201.223		Frick		694 00525
	SHOP SUPPLIES	25.44	REP. & MAINT. - BUILDING	201.201.223		Snook		694 00224
	SHOP SUPPLIES	23.60	REP. & MAINT. - BUILDING	201.201.223		Snook		694 00225
	PARK SUPPLIES	206.73	REP. & MAINT. - BUILDING	201.201.223		Snook		694 00555
		264.88	*VENDOR TOTAL					
YELLOW RADIO SERVICE								
	IACP TAXI	18.12	TRAVEL EXPENSE	101.111.263		Paulsen		694 00128
ZIMCO SUPPLY CO								
	CHEMICALS	4,036.00	CHEMICALS & GASES	641.641.240		Wampol		694 00335
	RECREATION SUPPLIES	268.00	RECREATION SUPPLIES	641.641.242		Wampol		694 00336
		4,304.00	*VENDOR TOTAL					

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	75,291.07							

RECORDS PRINTED - 000577

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	36,427.42
201	PARKS AND RECREATION	3,454.12
203	SUMMIT ACTIVITY CENTER	3,996.83
204	MARNE CREEK	471.37
601	WATER OPERATION	6,458.25
611	WASTE WATER OPERATION	2,989.09
621	CEMETERY OPERATION	377.09
631	SOLID WASTE	53.93
637	JOINT POWER	551.59
641	GOLF COURSE	7,010.36
701	LIBRARY TRUST	658.55
801	CENTRAL GARAGE	12,842.47
TOTAL ALL FUNDS		75,291.07

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	75,291.07
TOTAL ALL BANKS		75,291.07

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

.....

.....



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 51, NUMBER 21

Commission Information Memorandum

The Yankton City Commission meeting on Monday, November 14, 2016, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Information Services Department Update

Visitor traffic to the City’s website for the third quarter of 2016 is outlined in the graphic below. About 64% of the site visitors come from an organic search, 29% direct connection, 4% as a referral and about 3% from social media.



2) Human Resources Update

Interviews for Library Director were conducted on November 3. Three candidates were here for interviews and their schedules also included tours of the Library and community, ending with a reception at the Library for the candidates to meet Library staff, Friends of the Library, Library Board members, City Commissioners, and City of Yankton Department Heads.

Dana Schmidt has been promoted to Senior Library Assistant at the Library. This position was vacant because of the retirement of Joyce Brunken in October. Dana started her new duties on October 29.

Eight applications were received for the Water Reclamation Plant Operations Specialist. Those applications are being reviewed for selection of interviews. This position will become vacant because of

the retirement on December 9 of Delores Chabane, who has been employed with the City since October 1979.

3) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

4) Library Update

Enclosed in your packet is an update on the various activities in the Library.

5) Community Development Department Update

South Dakota Network (SDN) Communications has submitted a request to install two small cell poles at the following locations in City right-of-way: the corner of West 19th Street and Kellen Gross Drive (west side of the Summit Activities Center) and at the corner of west 4th Street and Summit Street (near Avera Sacred Heart Hospital). Utility right-of-way applications are very common and managed administratively at the staff level. Although no special action is required, we thought it would be a good idea to inform you about this request because it is something that has not been done in Yankton before. The purpose of installing the small cell poles is to improved services/capacity in locations that are experiencing internet usage beyond what area cell towers are able to provide. The small cell poles are 35 feet tall and are similar to the light and power utility poles we currently have in the right of way. Each pole has the ability to carry service for multiple cell providers. Along with the two poles to be located in City right of way, SDN has secured permission from Mount Marty College to locate three poles on their campus and three poles near the Lewis & Clark Lake.

6) Finance Department Update

Utility rate increases took effect November 1. Notice of the rate changes will be included with customers' utility bills being send out November 18.

City personnel utilized our corporate P-card program to make nearly \$1.1 million in purchases this past year. The program is administered through the National League of Cities in partnership with PFM Financial and BMO Harris Bank. PFM provides a rebate schedule based on an entity's annual net purchasing volume. The City of Yankton received a check in late October for \$10,803.97. This equates to a rebate of 1% of our annual net purchases during PFM's fiscal year of September 1, 2015 through August 31, 2016.

Finance has received the annual liquor license and video lottery applications and is preparing them for commission approval for the January 1, 2017 renewal.

7) Fire Department Update

The Yankton Fire Department will be participating in the "Battle of the Badges" basketball game on December 2, 2016 at 7:30 pm at the Yankton Middle School. This event will benefit Yankton Area Special Olympics and a local cancer organization. YFD will team up with Yankton County EMS to face the Yankton PD in a friendly game of basketball with all proceeds going to a good cause. Tickets are on sale at YPD, YFD or Yankton County EMS for \$3 advanced purchase and \$5 at the gate. An alternative date of December 4 at 4 pm has also been set should circumstances warrant postponement of the game.

8) Public Works Department Update

The annual process of updating the city base map is underway. Staff is collecting the “as-built” information for the construction projects, developments, and platting or other changes that were completed during the past year. That information will be incorporated into our existing mapping system and available for future reference.

While weather conditions permit, Public Works continues to address fall maintenance items.

The transfer station entrance reconfiguration and scale replacement project is nearly complete. The contractor is working to finish “punch list” items to finish out the project.

Work on the Maple Street project has been completed. The contractor fine graded and seeded the project on November 4. City staff will perform a final walk-thru to compile a punch list of items to be addressed.

The electrical contractor on the Highway 50 project has started the signal installation at the Douglas intersection. The concrete contractors are working hard to get all the concrete work done prior to any inclement weather.

The city technicians have started the design work for next year’s in-house projects. We are hoping to have a couple of them ready for bid advertising in January.

9) Environmental Services Update

The contractor continues to work on punch list item on the collector well project. Staff is currently pumping about 650 gallons per minute from the collector well to the treatment plant. Staff will continue to pump at this rate and monitor the treatment process. Depending on the treatment process and the water quality staff will make adjustments to increase the flow from the collector well.

Work continues on the new fill station located west of Yankton transit building. Some of the equipment and parts from the current fill station will be used on the new fill station. This will cause a short delay in service. A notice has been posted at the current fill station and staff will be working with customers to provide a temporary fill site if needed.

10) Minutes

Salary, Building and Yankton Police Department monthly reports are included for your review. Minutes from the Golf Advisory Board and Parks Board are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson
City Manager

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

2nd - half of October information:

Fitness Classes-	
Early Bird Boot Camp class	37 participants
Power Abs	60 participants
Prime Time Senior class	33 participants
Tabata class	61 participants
Water aerobics	143 participants
Work-Out Express class	106 participants
Yoga classes	55 participants
Zumba class	23 participants

Rentals-	
o Birthday rentals-	6 parties
o SAC courts-	3 hours
o Theater-	8 hours
o Meeting rooms-	4 hours
o City Hall courts-	6 hours
o Capital Building-	3 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	2,014 people
SAC memberships-	853
SAC attendance-	2,908 visits
New members-	16 people

Out-of-Town Memberships at the SAC – 235
Yankton Memberships at the SAC– 1,755

Thursday, October 20- Fall Swim Lessons concluded. 86 participants.

Todd and Brittany LaCroix are meeting with the Ribfest committee to plan for 2017.

PARKS

Brittany LaCroix is working on the Holiday Festival of Lights Parade and Tree Lighting Ceremony planned for Thursday, December 1, 2016.

Todd is working with the new GIS Coordinator to inventory all the City Parks and green spaces. The inventory will provide data for all park amenities along with a photo of the amenity.

A new floating dock is being constructed and extension to the walkway is being added by the prison in Springfield.

Westside Pond update- water has begun to flow again as an artesian well. We now believe with the original depth of the well, the aquifer that was tapped into was a deeper aquifer than what is currently available at the 632' depth. This upper Aquifer probably has irrigation wells drawing water in the months of June, July, and August, so therefore it has an effect on the artesian aspect of our well. Now that we are in the season where farm irrigation wells are not operating the flow has come back to our well.

The Parks staff have identified a few locations that could be discussed as options for a downtown fire feature. This fire feature idea is being brought forward by KYB. The locations will be brought to the Parks Advisory Board for discussion.

Westbrook Estates Greenspace. Two drainage pipes on north end of greenspace allow water to flow into the newly developed greenspace. The Parks Staff will need to monitor in spring 2017 to determine how to develop the greenspace so water flows through it to the creek and does not stand in the greenspace. Currently water can stand along the north ridge in the greenspace.

Riverside Baseball Lighting Project was completed November 1 - 4.

The Parks Staff are going to install five concrete pads in the Meridian Bridge Plaza in the next couple of weeks. The concrete pads will be the locations for the Riverwalk Sculpture Projects' permanent sculptures that the group and the City have purchased over the past number of years.

Yankton Community Library

Teen Tech Tutors:

We are once again partnering with the National Honor Society from the Yankton School District to be our one-on-one technology teachers/helpers with anyone who needs computer help. There are two sessions this month, November 12 and 26, from 1-3 p.m. both days.

International Game Day:

This event is November 19 with family games 1-4 p.m. and teen games 2-4 p.m.

Agreement for Provision of Library Services:

We are beginning to have County high school youth whose families do not have household cards wanting cards so they can use the library. This is an interesting access issue as our current County agreement states that cards can only be issued to “the head of the household.” I am going to suggest to the County we change the language to add “and County youth, high school freshmen through seniors,” to our agreement with the County. My hope is that she can obtain permission from County Commission to add this to our agreement so that we can make the change before the Library Board votes on the 2017 agreement at their November 9 meeting. It will not affect what the County contributes as that remains at \$24,000, but it will allow increased access to County residents, in particular, County youth.

New Hires:

Dana Schmidt has been hired as the Senior Librarian. This created a vacancy for her Assistant Library position which has been filled by Scott Sobocinski. We have interviewed candidates for the youth services position and this has been offered to an applicant.

Traffic Statistics:

2015	Total	2016	Total
January	13,741	January	9,464
February	12,428	February	9,778
March	11,455	March	12,743
April	13,633	April	10,561
May	12,309	May	11,700
June	15,982	June	12,494
July	14,625	July	11,749
August	10,416	August	11,400
September	11,882	September	11,809
October	18,144	October	11,522
November	10,144	November	
December	9,715	December	

Downloadable Books Circulation:

2015	OverDrive**	TumbleBooks*	2016	OverDrive	TumbleBooks
January	787	37	January	939	527
February	768	97	February	920	516
March	774	236	March	1,007	528
April	658	318	April	1,007	729
May	903	134	May	994	506
June	865	114	June	1,020	92
July	891	57	July	1,035	61
August	891	66	August	1,035	94
September	991	630	September	956	2,539
October	874	856	October	1,030	2,050
November	980	549	November		
December	768	236	December		

**OverDrive materials are young adult through adult.

*TumbleBooks are preschool through young adult materials.

Circulation Statistics:

2015	Adult	Juvenile	Total	2016	Adult	Juvenile	Total
Jan.	9,138	3,658	12,796	Jan.	8,743	4,638	13,386
Feb.	7,967	3,646	11,613	Feb.	7,728	4,663	12,381
Mar.	8,774	4,125	12,899	Mar.	8,294	5,137	13,431
April	7,987	3,917	11,904	Apr.	7,525	4,562	12,087
May	8,004	4,330	12,334	May	7,831	4,430	12,261
June	8,557	6,826	15,383	June	8,287	6,187	14,474
July	8,011	5,423	13,434	July	7,699	4,776	12,475
Aug.	8,115	3,536	11,445	Aug.	8,137	3,732	11,869
Sept.	8,213	4,483	12,696	Sept.	7,437	6,489	13,926
Oct.	8,263	5,423	13,689	Oct.	7,900	6,052	13,952
Nov.	8,493	4,321	12,242	Nov.			
Dec.	8,852	4,078	12,930	Dec.			

SALARIES October 2016

DEPARTMENT	\$
ADMINISTRATION	36,970.05
FINANCE	31,118.68
COMMUNITY DEVELOPMENT	21,857.01
POLICE	142,763.40
FIRE	11,223.24
ENGINEERING	38,509.95
STREET	43,234.60
SNOW & ICE	
TRAFFIC CONTROL	1,827.10
LIBRARY	33,888.59
PARKS / SAC	58,174.23
MEMORIAL POOL	
MARNE CREEK	3,584.43
WATER	37,849.74
WASTEWATER	34,215.82
CEMETERY	3,791.82
SOLID WASTE	19,634.78
LANDFILL	17,496.45
GOLF COURSE	23,399.72
CENTRAL GARAGE	6,885.92
	566,425.53

NEW HIRES

Personnel Changes & New Hires

Daniel Bentley	1401.27 bi-wk.	Water
Joshua Driver	8.55 hr.	Rec. Division
Courtney Gould	8.55 hr.	Rec. Division
Laura Groseth	20.00 hr.	Rec. Division
Alexander Mogensen	8.55 &/or 20.00 hr.	Rec. Division
Amber Thompson	8.80 hr.	Rec. Division

WAGE CHANGE

Linn Criss	8.55 hr.	Library
Corey Potts	2240.97 bi-wk.	Streets

**City of Yankton
Building Report
October 2016**

OWNER	DATE	PERMIT NO.	ADDRESS	USE	TYPE OF CONSTRUCTION	PERMIT FEE	ESTIMATED BUILD COST
Roger Hochstein	10/7	220	2301 SW Jim River Road	Res	Porch Addition	\$25.00	ETJ Permit
Steve Drotzmann Construction	10/7	221	109 Cole Drive	Res	New Residence	\$392.50	\$137,909.00
Steve Drotzmann Construction	10/7	222	108 Cole Drive	Res	New Residence	\$400.00	\$142,199.00
Wade & Dawn Peterson	10/7	223	100 E. 21st Street	Res	Basement Finish	\$44.50	\$5,000.00
Keith Wieseler	10/10	224	803 E. 11th Street	Res	Shingle	\$20.00	\$1,500.00
Drotzmann Construction	10/10	225	2808 Vincent Drive	Res	New Residence	\$398.50	\$141,427.00
Brian Steward	10/11	226	2400 Douglas Avenue	Res	Yard shed	\$10.00	\$500.00
Dave Stevens Construction	10/12	227	1011 W. 25th Street	Com	Storage Building	\$237.00	\$60,000.00
Thomas Balfany	10/13	228	110 1/2 W. 6th Street	Res	4'x5' Carport Addition	\$10.00	\$100.00
Wanda Howey-Fox	10/14	229	1510 Pine Street	Res	Window Replacement	\$20.00	\$1,500.00
Michael Hessman	10/14	230	2900 Adkins Drive	Res	Basement Remodel	\$10.00	\$500.00
Jim Tramp Construction	10/14	231	1504 & 1506 Summit Lane	Res	Two Family Residence	\$713.50	\$350,722.00
Cindy Wood	10/17	232	412 Maple Street	Res	Shingle	\$20.00	\$5,000.00
Connie Mors	10/17	233	812 Summit Street	Res	Shingle	\$20.00	\$7,500.00
Julia Hussein	10/19	234	609 E.16th Street	Res	Window Replacement	\$20.00	\$500.00
Jedidiah Ewing	10/21	235	503 Linn Street	Res	Shingle	\$20.00	\$7,500.00
David & Ida Wright	10/21	236	1207 W. 12th Street	Res	Garage	\$100.50	\$18,278.00
Carl Blank	10/21	237	606 W. 5th Street	Res	Shingle	\$20.00	\$2,500.00
J.W. Tramp Construction	10/24	238	1706 Dakota Street	Res	New Residence	\$472.00	\$190,104.00
Opsahl Funeral Home	10/25	239	601 W. 21st Street	Com	Garage	\$84.50	\$14,076.00
Betty Losing	10/25	240	1304 Burleigh Street	Res	Shingle	\$20.00	\$2,250.00
John Blackburn	10/25	241	411 Picotte Street	Res	Shingle	\$20.00	\$3,500.00
John Blackburn	10/25	242	413 Picotte Street	Res	Shingle	\$20.00	\$3,500.00
Ron Bovero	10/25	243	1600 Capital Street	Res	Yard Storage Shed	\$10.00	\$1,000.00
Kim Larsen	10/27	244	212 Walnut Street	Com	Garage Door	\$20.00	\$2,500.00
Dan Guthmiller	10/31	245	2307 Valley Road	Res	Shingle	\$20.00	\$8,000.00
					Total	\$3,148.00	\$1,107,565.00

October 2015	\$4,398,382.00
2015 to Date	\$17,082,992.00
2016 to Date	\$16,592,167.00

October 2016
 YPD
 Activity Report

	GENERAL SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
POLICE INCIDENTS	1027	991	10462	10479
SHERIFF INCIDENTS	196	155	1709	1755
AMBULANCE CALLS	13	19	211	461
FIRE / HAZMAT CALLS	0	2	28	71
FOREIGN AID CALLS	15	15	80	141
ALARMS	18	18	156	156
ANIMALS IMPOUNDED	13	19	140	164
ANIMALS CLAIMED	5	17	110	126
ANIMALS DISPOSED	4	0	7	9

	ACCIDENT SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
STATE REPORTABLE ACCIDENTS	10	14	116	129
NON REPORTABLE ACCIDENTS	12	22	203	289
INJURY ACCIDENTS	6	1	36	50
FATALITIES	0	0	0	0
PEDESTRIAN ACCIDENT	1	0	3	1

YPD
Citations

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
DUI	16	9	145	111
DRIVING UNDER REVOCATION SUSPENDED, EXPIRED OR UNLICENSED DRIVER	5	1	54	46
CARELESS DRIVING	3	2	19	22
EXHIBITION DRIVING	0	0	13	22
SPEEDING	11	28	231	290
STOP SIGN, RED LIGHT VIOLATION	6	10	59	66
IMPROPER TURNING	3	0	16	22
YIELD RIGHT OF WAY	0	1	13	9
OPEN CONTAINER	4	2	35	41
MIC (17 yoa or under) (Juvenile)	0	0	46	13
CONSUMPTION UNDERAGE (18-20 yoa) LIQUOR VIOLATIONS/FURNISHING ALCOHOL TO A MINOR	0	4	11	36
MISDEMEANOR DRUG CITATIONS (Poss. Of Drug Paraph.)	11	18	158	116
TOBACCO VIOLATIONS	1	0	9	12
(Juvenile) PETTY THEFT UNDER \$400.00	1	0	24	9
(Juvenile) INTENTIONAL DAMAGE TO PROPERTY UNDER \$400.00	1	0	2	2
OTHER VIOLATIONS	31	43	338	341
TOTAL TRAFFIC VIOLATIONS	100	135	1380	1356

YPD

Adult Arrest

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
MURDER	0	0	0	0
RAPE	0	0	0	2
ROBBERY	0	0	0	0
BURGLARY	0	2	5	6
ASSAULT AGGRAVATED	0	1	5	14
ASSAULT SIMPLE	1	3	27	28
CRIMES AGAINST FAMILY (DOMESTIC)	6	2	54	57
DISORDERLY CONDUCT	1	0	9	10
SEXUAL CONTACT WITH OFFENSES	0	1	3	3
THEFT PETTY	1	4	40	37
THEFT GRAND	0	2	0	4
THEFT AUTO	0	1	0	2
FORGERY & COUNTERFEITING	0	1	2	1
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	1	12	11
NARCOTIC DRUG CHARGES	15	33	318	363
LIQUOR ARRESTS	0	0	3	3
WEAPONS VIOLATION	2	0	3	5
WARRANTS	6	28	186	245
PROTECTIVE CUSTODY	0	0	2	0
ALL OTHER OFFENSES	23	24	300	280
TOTAL ADULT ARRESTS	55	103	969	1071

October 2016
YPD
Juvenile Arrests

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
CURFEW	0	0	12	27
RUNAWAY	0	1	10	12
MURDER	0	0	0	0
RAPE	0	0	0	1
ROBBERY	0	0	0	0
BURGLARY	0	0	1	2
ASSAULT AGGRAVATED	0	0	0	0
ASSAULT SIMPLE	5	0	13	3
CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE	0	0	0	1
DISORDERLY CONDUCT/ DISTURBANCE OF SCHOOL	1	2	9	30
SEXUAL CONTACT / SEX OFFENSES	0	0	0	0
PETTY THEFT (1st Degree)	0	0	0	9
GRAND THEFT	1	0	1	1
THEFT AUTO	0	0	0	0
FORGERY & COUNTERFEITING	0	0	0	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE (over \$400.00)	1	0	2	2
NARCOTIC DRUG CHARGES	6	1	26	21
LIQUOR ARRESTS	0	0	0	0
WEAPONS VIOLATIONS	2	0	3	3
ALL OTHER OFFENSES	4	0	21	19
TOTAL JUVENILE ARRESTS	20	4	98	131

MINUTES

FOX RUN GOLF ADVISORY BOARD

**Thursday, October 20, 2016
Fox Run Golf Course Clubhouse – 12:00 P.M.**

Routine Business

Roll Call:

Present: Annette Kohoutek, Terry Carda, Kim Auch, Jake Hoffner, Steve Sager.

Absent: Carll Kretsinger, Warren Erickson.

Also present were Golf Operations Manager Tom Jeffers, Golf Operations Assistant Manager Amanda Schieffer, Course Superintendent Rockie Wampol, and Director of Parks and Recreation Todd Larson.

Public Appearances: Karol Kittelson, Dick Erickson.

Minutes:

September 22, 2016 minutes approved. Kohoutek motioned, Hoffner second.
Motion carried 5-0.

Old Business

A. Proposed golf fees for 2017 discussion (attachment). Other area golf courses set fees in January or February. Fox Run has an annual pass and not a summer season pass with a winter pass option. Hoffner discussed Fox Run as a quality of life offering for the community. The SAC is also a quality of life offering that is subsidized. He noted that The Commission is willing to subsidize Fox Run up to a point and this year, 2016, the loss will be much bigger than 2015. Hoffner discussed the GAB be willing to help offset the subsidy by approving the 4% fee increases for 2017. Kohoutek motioned to recommend to the City Commission the 4% increase as proposed and to give the Commission information about rain dates in 2016 compared with 2015, and other information comparing 2015 to 2016 which provides possible reasoning why loss was greater in 2016. Carda 2nd motion. Motion passed 5-0. Dick Erickson asked if the 4% increase is across the board on all fees. Answer: yes, 4% increase is for most fees and the spreadsheet provided would show the fee comparisons for each line item. Steve Sager was not comfortable with the 4% increase on most fees as there may be goodwill lost after rebounding from the tough year in 2015. Kohoutek motioned to withdraw the original motion, Carda 2nd motion. Motion passed to withdraw the original motion 5-0.

New Business

- A. Security Cameras for cart sheds. Carll K. Tabled until November meeting.
- B. Monthly round report and season pass report. Tom provided at meeting (attachment).
- C. Course financials through September 30 from City financial software (attachment). Discussion was lengthy in regards to the Pro-Shop operations. Inventory levels need to be reduced. Probably set a cap on inventory of \$40,000 or less. Kohoutek suggested that regular e-mails could be sent to announce sales promotions in the pro-shop like she receives from Dunhams. Tom stated in the winter months, the full-time staff can create a year-long strategy for promotional e-mails to highlight different items and sales taking place in pro-shop. Staff can work with companies to find items that are deals and get them in stock. Key is to turn-over inventory two or three times in summer. Question to answer about pro-shop is: "What are basics needed for proshop to keep it attractive to most loyal course golfers?" Steve Sager stated that he buys merchandise in the pro-shop to support Fox Run, and that he thinks other course users would support Fox Run by buying merchandise. Tom stated that Holding margins can be tough when merchandise does not move fast enough. Comparing prices to some of the bigger on-line marketers in an effort to stay competitive. Cost of goods for Fox Run compared to Wal-Mart, Dunhams, on-line golf companies, can be a big factor in margins if prices are kept competitive. Volume of sales can be a factor in prices set by big store competitors. Bigger companies can buy more product at cheaper prices and therefore set lower prices while maintaining a healthy margin. Fox Run does not sell in large volume. Dick Erickson stated that the pro-shop has to have a lot of merchandise and offerings if it is going to be successful and sell a lot of merchandise. Erickson expressed concern that the part-time staff this summer were not well informed and if asked questions they did not have the answers.
- D. Course events, calendar, event updates, event re-caps, league updates, simulator. Fall events are wrapping up and staff is preparing for winter and simulator leagues.
- E. Course conditions and projects – Rockie. October 31st will probably be date to blow-out irrigation lines. Now that the freeze is upon us, there will be snow mold applications put on the greens. Sand topping of the greens and some tee boxes will also occur. Staff will cut temporary tee boxes for winter play again this fall.

Other Business

- A. Concerns of GAB: Kohoutek requested that minutes contained more detail about discussion at the meetings. D. Erickson expressed concern that GAB information is not passed on to City Commission. Erickson questioned if additional concrete cart paths will be added yet this fall. Larson stated the 2016 path work was completed in 2015 as part of the Hole #4 improvement and then was billed in 2016 therefore there is no 2016 cart path project. D. Erickson suggested that Larson contact the street department and have golf cart paths placed on their annual work schedules, and that if City crews do the work of pouring cart paths, the money budgeted each year will result in more paths versus having an outside contractor do the work. Larson stated he can speak with the

parks department and the street department about helping install concrete paths in future years but the City crews may have other projects that are priorities and therefore the cart paths do not get completed. This is why an outside contractor was used in 2015 as it was determined the City crews would not get to the project if it was left as a City work project.

- B. Next Meeting Date – Tuesday, November 8, 2016. Todd will invite Mayor Charlie Gross, the City Manager Amy Nelson, and the City Finance Officer Al Viereck to the meeting to discuss GAB concerns.

Meeting Adjourned

- A. Kohoutek motioned, Carda second. Motion carried 4-0.

MINUTES
Yankton Park Advisory Board
October 3, 2016
Technical Education Center, 1200 West 21st Street

The meeting of the Park Advisory Board (PAB) was called to order at 5:30 p.m.

I. Routine Business

A. Roll Call

1. Present: Craig Sommer, Bryan Schoenfelder, Dave Spencer, Catherine Crandall, Lola Harens, Darcie Briggs
2. Absent: Michael Schumacher.
3. Also present: Todd Larson, Director of Parks and Recreation, Chasity McHenry, Department Secretary.

B. Consideration of September 6, 2016 Minutes

1. Briggs motioned to approve minutes, Crandall seconded. Motion passed 6-0.

C. Public Appearances – David Locke from Stockwell Engineers

II. Old Business

A. None

III. New Business

- A. Memorial Pool Master Plan with Stockwell Engineers.** David Locke, Stockwell Engineers, was in attendance to answer any questions about the Memorial Pool Master Plan and to share new ideas. Stockwell needs to provide a proposal for examining current master plan and revising or creating a new master plan. Stockwell will work with Waters Technology Inc. Todd will send old pool evaluations and information to Stockwell. Other items discussed by the board included: Ages four and under free in new facility; Slides- need to be big enough to be a draw, can use run outs versus a plunge pool for slides; Lazy river is an attraction; Boys and Girls Club across the street in the summer is now another factor to consider; design to be attractive to those who are younger than driving age; 2010 master plan may have been too concerned with price tag and not enough emphasis on features and what will be attractive to the public; need evaluation of current pool; probably need a public meeting to get input from public which may mean the current master plan only needs to be tweaked; meet with stakeholders to get ideas also.
- B. Rate Increases for SAC, Memorial Pool, and Cemetery.** Spencer motioned to support and recommend rate increase proposals and take to the Commission, Briggs seconded. Motion passed 6-0.
- C. Discussion in regards to fees.** Tabled for next month.
- D. Discussion in regards to fees for outdoor field use.** Tabled for next month.
- E. Facilities Discussion.**
- a. Property discussion. Property located west of SAC property and owned by Jim Tramp could be a possibility for purchase and field expansions. State owned ground west of current soccer fields (rodeo grounds) could be a possibility for purchase and field expansions.
 - b. SAC, School District, City, youth softball, PAB meeting update. No meeting was held. The next meeting will be scheduled after November 14 when school district finalizes plans for Crane-Youngwoth facility and other district facilities.

IV. Other Business

A. Commission Information Memorandums. Enclosed were the prior months CIM's to assist the PAB members on Department activities. (2 attachments)

B. Next Meeting: Monday, November 7, 2016

V. Adjourn

A. Briggs motioned and Harens seconded. Motion carried 6-0.

Publishing Dates: TBD

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening until 3:00 P.M. on the TBD, at which time they will be publicly opened and read in the Chambers of the City Commission on the second floor of City Hall, Yankton, South Dakota. Disposition of said bids will be held on the TBD at 7:30 P.M., City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

ONE (1) 52,000 GVW CLASS 8 6X4 TRUCK

**THE DEPARTMENT OF PUBLIC WORKS
CITY OF YANKTON/SOLID WASTE DIVISION**

Copies of the specifications and bidding forms can be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: TBD

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Publishing Dates: TBD

NOTICE TO BIDDERS

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Bids will be received on the following:

ONE (1) NEW 2017 MODEL 56,000 GVW 6x4 CLASS TRUCK

FOR THE PUBLIC WORKS DEPARTMENT STREET DIVISION

Copies of the specifications and bidding forms can be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: TBD

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Publishing Dates: TBD

NOTICE TO BIDDERS

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Bids will be received on the following:

NEW 95 GALLON UNIVERSAL AUTOMATED CONTAINERS

FOR THE PUBLIC WORKS DEPARTMENT SOLID WASTE DIVISION

Copies of the specifications and bidding forms can be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: TBD

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Publishing Dates: TBD

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Bids will be received on the following:

ONE (1) NEW 2017 JOINT CRACK FILLER

**FOR THE PUBLIC WORKS DEPARTMENT
STREET DIVISION**

Copies of the specifications and bidding forms can be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: TBD

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Publishing Dates: TBD

NOTICE TO BIDDERS

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Bids will be received on the following:

SEVEN (7) SUPPLY AND INSTALL REAR LOAD TIPPERS

**FOR THE PUBLIC WORKS DEPARTMENT
SOLID WASTE DIVISION**

Copies of the specifications and bidding forms can be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: TBD

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Publishing Dates: TBD

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Bids will be received on the following:

ONE (1) NEW 2017 MODEL SKID STEER LOADER

THE PUBLIC WORKS DEPARTMENT
CITY OF YANKTON/JOINT POWERS DIVISION

Copies of the specifications and bidding forms may be obtained at the Office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota, reserves the right to reject any and all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: TBD

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Publishing Dates: TBD

NOTICE TO BIDDERS

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Bids will be received on the following:

ONE (1) NEW STEEL TRANSFER STATION WALKING FLOOR TRAILER

FOR
THE DEPARTMENT OF PUBLIC WORKS
CITY OF YANKTON/SOLID WASTE DIVISION

Copies of the specifications may be obtained at the office of the Public Works Manager, 700 Levee Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and the lowest bid, and to approve the bond, if required.

Adam Haberman PE
Director of Public Works
City of Yankton, South Dakota

Dated: TBD

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events RETAIL (on-sale) Liquor License for one day, January 14, 2017, from Boomer's Inc., (Gary W. Boom, President) d/b/a Boomer's Lounge, NFAA, 800 Archery Lane, Yankton, South Dakota.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, November 28, 2016, at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
this 14th day of November, 2016.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a New Retail (on-off sale) Wine License for January 1, 2017, to December 31, 2017 from The Fox Stop, Inc. d/b/a The Fox Stop, Inc. (James Grotenhuis, President), 1316 W. 30th Street, Yankton, SD.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, November 28, 2016 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota.
This 14th day of November, 2016.



Al Viereck
FINANCE OFFICER

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a New Retail (on-off sale) Malt Beverage License for July 1, 2016, to June 30, 2017 from The Fox Stop, Inc. d/b/a The Fox Stop, Inc. (James Grotenhuis, President), 1316 W. 30th Street, Yankton, SD.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, November 28, 2016 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota.
This 14th day of November, 2016.



Al Viereck
FINANCE OFFICER

Memorandum #16-262

To: Amy Nelson, City Manager
From: Adam Haberman, PE, Public Works Director
Subject: 2016 Assessment Rolls – 15th Street Construction from West City Limits Road to Dakota Street
Date: November 8, 2016

Attached to this memorandum is the special assessment roll for street improvements. The following schedule of events should be undertaken to complete the special assessment process:

- November 7, 2016 Department of Public Works files special assessment roll with Finance Officer.
- November 14, 2016 City Commission sets public hearing for November 28, 2016.
- November 17, 2016 Department of Public Works sends notice of hearing to affected property owners.
- November 17, 2016 Department of Public Works publishes notice of hearing in Press & Dakotan. Publishing date of November 17, 2016.
- November 28, 2016 City Commission holds public hearing on assessment roll and approves resolution.
- November 29, 2016 Finance Department sends notice to property owners giving amount of assessment, installments, etc.
- December 2016 Finance Department publishes resolution with November 28th Commission Minutes.
- December 29, 2016 Final date property owners can pay entire assessment without interest.
- January 1, 2017 First special assessment installment due.

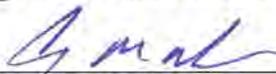
In order for City staff to begin the special assessment process it is recommended that the City Commission, at their meeting on November 14, 2016, set a public hearing date on the special assessment roll for Monday, November 28, 2016.

Respectfully submitted,


 Adam Haberman, PE
 Public Works Director

Attachments

I concur with the recommendation.
 I do not concur with the recommendation.



 Amy Nelson
 City Manager

cc: Al Viereck

_____ Establish hearing date

RESOLUTION 16-60

**A RESOLUTION APPROVING THE 2016 SPECIAL ASSESSMENT ROLL FOR 15TH STREET
CONSTRUCTION FROM WEST CITY LIMITS ROAD TO DAKOTA STREET**

BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota:

SECTION 1. That the special assessment roll for the assessment of the property assessable for the 15th Street construction from West City Limits Road to Dakota Street in the city of Yankton, South Dakota, is hereby approved and the assessments as set out in said special assessment roll approved this date are hereby levied against such property upon filing of said special assessment roll in the office of the City Finance Officer.

SECTION 2. Said assessment may be paid in ten (10) annual installments and shall be collected under Plan Two "Collection by City Finance Officer", as provided in SDCL 9-43.

Dated: _____

C.N. Gross
Mayor

Attest:

Al Viereck
Finance Office

Property Owners with Final Costs for 15th Street
 Between WCLR and Dakota Street
 All in the City of Yankton, Yankton County, South Dakota

11/7/2016

Cost Per Front Foot: \$224.029201

Owner	Address	Legal Description	Front Footage (Ft.)	Estimated Cost
James and Jean Tramp Trust	2513 Burleigh Street, Yankton, SD 57078	NW4 SW4 EXC LTS 1-10 BLK 1 & EXC LTS1-8 BLK 2 & EXC LTS 4-9 BLK 3 & EXC LTS 1-12BLK 4 & EXC LTS 1-20 BLK 5 & EXC LTS 1-6 BLK 6 & EXC LTS 1A-12 BLK 7 & EXC O/L 2& EXC S225' W255' E577' NW4 SW4 (PARCELS) & EXC THE EAST 173.9' OF THE SOUTH 225'	857.75	\$192,161.05
Mark & Lydia LLC	1500 Dakota Street, Yankton, SD 57078	S225' W255' E577' NW4 SW4 (PARCELS)	255	\$57,127.45
Yankton School District	2410 West City Limits Road, Yankton, SD	LOT A SW4 OF THE SW4	330.2	\$73,974.44
Steve & Lori Drotzmann	623 Augusta Circle, Yankton, SD 57078	PARCEL IN SW4 SW4 EXC LT A EXC LTS 1-7 BLK 1 LTS 1-5 BLK 2 & LT 1 BLK 3 DAKOTAWEST ESTATES ADDITION (PARCELS)	782.55	\$175,314.05
			2225.5	\$498,576.99

11/8/2016

Memorandum #16-250

To: Amy Nelson, City Manager
From: Brad Bies, Code Enforcement Official
Subject: Summary of 2016 Assessment Roll– Noxious Vegetation and Nuisance Abatement
Date: November 3, 2016

November 14, 2016 is the date established for a public hearing at which time the costs will be assigned to properties that required abatement services arranged by the City. The attached 2016 Assessment Roll Noxious Vegetation and Nuisance Abatement Trimming Roll and Memorandum #16-229, previously provided to the board of commissioners, documents the assessable costs.

Letters have been sent notifying the affected property owners of costs associated with the destruction of noxious vegetation and nuisance abatement. The roll has been updated to reflect those properties that have made payment.

Recommendation: It is recommended that the Board of Commissioners approve Resolution #16-63 approving the 2016 special assessment roll for Noxious Vegetation and Nuisance Abatement.

Respectfully submitted,

Brad Bies
Code Enforcement Official

Attachments

I concur with the recommendation.

I do not concur with the recommendation.



Amy Nelson
City Manager

_____ Roll Call

Memorandum # 16-229

To: Amy Nelson, City Manager
From: Brad Bies, Code Enforcement Official
Subject: 2016 Assessment Roll Noxious Vegetation and Nuisance Abatement
Date: September 30, 2016

In order for City staff to begin the special assessment process it is recommended that the City Commission, at their meeting on October 10, 2016, set a public hearing date on the special assessment roll for Monday, November 14, 2016.

The following schedule of events should be undertaken to complete the special assessment process:

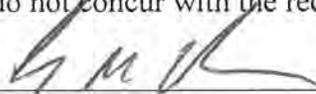
- September 26, 2016 Department of Community Development files special assessment roll with Finance Officer.
- October 10, 2016 City Commission sets public hearing for November 14, 2016
- October 28, 2016 Department of Community Development sends notice of hearing to affected property owners.
- October 28, 2016 Department of Community Development publishes notice of hearing in Press & Dakotan. Publishing dates of October 28, 2016.
- November 14, 2016 City Commission holds public hearing on assessment roll and approves resolution.
- November 15, 2016 Finance Department sends notice to property owners giving amount of assessment, installments, etc.
- November 2016 Finance Department publishes resolution with November 14th Commission Minutes.
- December 16, 2016 Final date property owners can pay entire assessment without interest.
- January 1, 2017 First special assessment installment due.

Recommendation: It is recommended that the Board of Commissioners set November 14, 2016 as the date for a public hearing for the special assessment roll.

Respectfully submitted,


 Brad Bies
 Code Enforcement Official
 Attachments

I concur with the recommendation.
 I do not concur with the recommendation.



 Amy Nelson
 City Manager

**2016 SPECIAL ASSESSMENT ROLL
FOR
NUISANCE VEGETATION AND NUISANCE ABATEMENT
CITY OF YANKTON, SOUTH DAKOTA**

TO THE CITY FINANCE OFFICER OF THE CITY OF YANKTON

I, Brad Bies, Code Enforcement Official, herewith file with you, as provided by law, the Special Assessment Roll within the City of Yankton.

The description of the property so assessed, with the names of the owners, and the amount assessed to each lot, piece or parcel is shown as follows, to wit:

PROPERTY OWNER (Deed Holder)	PROPERTY OWNER ADDRESS	PROPERTY DESCRIPTION Legal Description	PROPERTY ADDRESS	ASSESSMENT AMOUNT	ABATEMENT CATEGORY
STYRISH II, LLC	1603 SD Hwy 50 Yankton, SD 57078	PARCEL 1 LT B OF LT 6	1603 SD Hwy 50	234.30	Nuisance Vegetation
Kellie Steil	814 N WINSOR ST APT 9 Mitchell, SD 57301	LT 6 BLK 2 OAK PARK	607 East 18th Street	74.55	Nuisance Vegetation
Russell & Kathy Reiman	PO BOX 1075 Yankton, SD 57078	W3 LTS 10, 11 & 12 BLK 51 LOWER YANKTON	518 East 4th Street	74.55	Nuisance Vegetation
Victoria Vlahakis Trust	914 Pearl Street Yankton, SD 57078	LT 11 BLK 70 CENTRAL YANKTON	703 Linn Street	74.55	Nuisance Vegetation
Amy Stephenson	508 West 4th Street Yankton, SD 57078	E2 LTS 8 & 9 BLK 37 WITHERSPOON'S	508 West 4th Street	47.93	Nuisance Vegetation
Veronica Kuchta	302 Green Street Yankton, SD 57078	W2 LT 8 BLK 21 WITHERSPOON'S	302 Green Street	159.75	Nuisance Vegetation
Amanda Pratt	618 West 3rd Street Yankton, SD 57078	W2 LT 9 BLK 21 WITHERSPOON'S	618 West 3rd Street	74.55	Nuisance Vegetation
Tyler Almond	1006 Pearl Street Yankton, SD 57078	LT 2 EXC N31.5' & ALL LT 3 & N24'3" LT 4 BLK 57 LOWER YANKTON	1006 Pearl Street	74.55	Nuisance Vegetation
Robert Jefferson	405 Mulberry Street Yankton, SD 57078	LTS 10 & 11 BLK 28 LOWER YANKTON	401 Mulberry Street	765.30	Highway 50 Encroachment
TOTAL ASSEMENTS				\$1,580.03	

The assessments set forth in the assessment role will become due and payable in one (1) annual installment together with interest at a rate prescribed by the Board of City Commissioners, by resolution, per annum, in accordance with SDCL 9-43. The above assessments may be paid without interest to the City Finance Officer on or before December 16, 2016, thereafter, the entire assessment may be paid with interest from the date of filing with the City Finance Officer at the rate established by resolution of the Board of City Commissioners.

Brad Bies
Code Enforcement Official

Filed in the office of the City Finance Officer on September 26, 2016.

Al Viereck
Finance Officer

RESOLUTION #16-63

A RESOLUTION APPROVING THE 2016 SPECIAL ASSESSMENT ROLL FOR
NUISANCE VEGETATION AND NUISANCE ABATEMENT.

BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota:

SECTION 1. That the special assessment roll for the assessment of the property assessable for the nuisance vegetation and nuisance abatement in the City of Yankton, South Dakota, is hereby approved and the assessments as set out in said special assessment roll approved this date are hereby levied against such property upon filing of said special assessment roll in the office of the City Finance Officer.

SECTION 2. The assessments set forth in the assessment role will become due and payable in one (1) annual installment together with interest at a rate prescribed by the Board of City Commissioners, by resolution, per annum, in accordance with SDCL 9-43.

The above assessments may be paid without interest to the City Finance Officer on or before December 16, 2016, thereafter, the entire assessment may be paid with interest from the date of filing with the City Finance Officer at the rate established by resolution of the Board of City Commissioners.

Should any section, clause, or provision of this assessment or roll be declared by the Courts to be invalid, the same shall not affect the validity as a whole or any part thereof, other than the part so declared to be invalid.

Adopted:

C. N. Gross
Mayor

ATTEST:

Al Viereck
Finance Officer

Memorandum #16-263

To: Amy Nelson, City Manager
From: Adam Haberman, PE, Public Works Director
Subject: Summary of 2016 Special Assessment Rolls Alley Construction from Riverside Drive to Second Street between Broadway Avenue and Cedar Street
Date: November 8, 2016

November 14, 2016 is the date established for a public hearing at which time the final costs associated with the subject project will be assigned to the benefiting properties. Information provided to the City Commission, in conjunction with Memorandum #16-235 (attached) on October 10, 2016 and subsequently provided to the properties to be assessed, document that the final costs are below the estimated costs provided when the assessment district was established by the City Commission. As of the date of this memorandum there have been no property owner inquires.

Recommendation: It is recommended that the Board of Commissioners approve Resolution #16-66 for the 2016 special assessment roll for Alley Construction from Riverside Drive to Second Street between Broadway Avenue and Cedar Street.

Respectfully submitted,

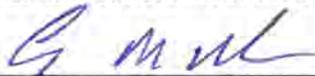


Adam Haberman, PE
Public Works Director

Attachments

I concur with the recommendation.

I do not concur with the recommendation.



Amy Nelson, City Manger

Roll call

Memorandum #16-235

To: Amy Nelson, City Manager
From: Adam Haberman, PE, Public Works Director
Subject: 2016 Assessment Rolls – Alley Construction from Riverside Drive to 2nd Street between Broadway Avenue and Cedar Street
Date: October 4, 2016

Attached to this memorandum is the special assessment roll for alley improvements. The following schedule of events should be undertaken to complete the special assessment process:

- September 30, 2016 Department of Public Works files special assessment roll with Finance Officer.
- October 10, 2016 City Commission sets public hearing for November 14, 2016.
- October 28, 2016 Department of Public Works sends notice of hearing to affected property owners.
- October 28, 2016 Department of Public Works publishes notice of hearing in Press & Dakotan. Publishing date of October 28, 2016.
- November 14, 2016 City Commission holds public hearing on assessment roll and approves resolution.
- November 15, 2016 Finance Department sends notice to property owners giving amount of assessment, installments, etc.
- November 2016 Finance Department publishes resolution with November 9th Commission Minutes.
- December 16, 2016 Final date property owners can pay entire assessment without interest.
- January 1, 2017 First special assessment installment due.

In order for City staff to begin the special assessment process it is recommended that the City Commission, at their meeting on October 10, 2016, set a public hearing date on the special assessment roll for Monday, November 14, 2016.

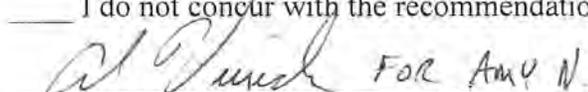
Respectfully submitted,



Adam Haberman, PE
Public Works Director

Attachments

I concur with the recommendation.
 I do not concur with the recommendation.



Amy Nelson
City Manager

cc: Al Viereck

_____ Establish hearing date

Final Assessment Roll

Property Owners for Alley From Riverside Drive to 2nd Street
 Between Broadway Avenue and Cedar Street
 All in the City of Yankton, Yankton County, South Dakota

Cost per linear front foot: \$35.457808

Owner	Address	Legal Description of Assessment Property	Front Footage Estimated	
			(Ft.)	Cost
Allen & Kristi Kokesh	1101 Summit Street, Yankton, SD 57078	LT 1 & 2 & N51' of LTS 3, 4 & 5, BLK 2, TODD'S	139	\$4,928.64
Joseph Sejnoha	306 Riverside Drive, Yankton, SD 57078	E44', EXC N51', LT 5, BLK 2, TODD'S	185	\$6,559.69
Jon & Julie Chytka	#4 Monroe Lane, Spanish Fort, AL 36527	LT 6, EXC N88', BLK 2, TODD'S	109	\$3,864.90
Merlin Roesler	109 Cedar Street, Yankton, SD 57078	S44', N88', LOTS 6, 7 & 8, BLK 2, TODD'S	44	\$1,560.14
Duane Schurman	113 Cedar Street, Yankton, SD 57078	N44', LTS 6, 7 & 8, BLK 2, TODD'S	44	\$1,560.14
Duane Schurman	113 Cedar Street, Yankton, SD 57078	LT 9, BLK 2, TODD'S	44	\$1,560.14
Duane Schurman	113 Cedar Street, Yankton, SD 57078	LT 10 & 11, BLOCK 2, TODD'S	88	\$3,120.29
			653	\$23,153.95

RESOLUTION 16-66

A RESOLUTION APPROVING THE 2016 SPECIAL ASSESSMENT ROLL FOR ALLEY CONSTRUCTION FROM RIVERSIDE DRIVE TO 2ND STREET BETWEEN BROADWAY AVENUE AND CEDAR STREET

BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota:

SECTION 1. That the special assessment roll for the assessment of the property assessable for the alley construction from Riverside Drive to 2nd Street between Broadway Avenue and Cedar Street in the city of Yankton, South Dakota, is hereby approved and the assessments as set out in said special assessment roll approved this date are hereby levied against such property upon filing of said special assessment roll in the office of the City Finance Officer.

SECTION 2. Said assessment may be paid in ten (10) annual installments and shall be collected under Plan Two "Collection by City Finance Officer", as provided in SDCL 9-43.

Dated: _____

C.N. Gross
Mayor

Attest:

Al Viereck
Finance Office

Memorandum #16-254

To: City Manager
From: Finance Officer
Date: November 3, 2016
Subject: Renewal of 2017 Liquor Licenses

We have received the following applications for renewal of Alcoholic Beverage Licenses for the 2017 Licensing period.

RETAIL (ON-SALE) LIQUOR-FULL SERVICE RESTAURANT

Czeckers, Inc., d/b/a Czeckers, Inc., 407 Walnut St.
Bernard Properties, LLC, d/b/a Riverfront Events Center & Emporium, 121-113 W. 3rd St.

RETAIL (ON-SALE) LIQUOR

Hanten, Inc., d/b/a Ben's Brewing Company, 222 W. 3rd St.
Black Steer, Inc., d/b/a The Black Steer, 300 E. 3rd St.
Boomer's, Inc., d/b/a Boomer's Lounge, 100 E. 3rd St.
B.P.O. Elks Lodge 994, 504 W. 27th St.
Hillcrest Golf-Country Club, 2206 Mulberry St.
JoDeans Corp., d/b/a JoDeans, 2809 Broadway Ave.
WR Capital I, LLC, d/b/a Minerva's Grill & Bar, 1607 E. Hwy 50, Suite A
Dayhuff Enterprises, Inc., d/b/a MoJo's Pizza & Spirits, 102-104 E. 3rd St.
Dayhuff Enterprises, Inc., d/b/a O'Malley's Bar, 204 W. 3rd St.
Drotzmann & Portillo, LLC d/b/a Rounding 3rd Bar & Casino, 304 W. 3rd St.
Bernard Properties, LLC, d/b/a The Brewery, 200-204 Walnut St.
Flusswerks, LLC, d/b/a The Landing, 104 Capital St.
Upper Deck, Inc., d/b/a Upper Deck, 311-315 Broadway Ave.
VFW Post 791, 209 Cedar St.
Walnut Tavern, Inc., 100 W. 3rd St.
Yankton Bowl, Inc., 3010 Broadway Ave., & Suite 1
Dayhuff Enterprises, Inc., d/b/a Zebra Club & Cockatoo Bar, 106-112 E. 3rd St.

PACKAGE (OFF-SALE) LIQUOR

Cork 'N Bottle, Inc., d/b/a Cork 'N Bottle, 1500 Broadway Ave.
Hy-Vee Food Stores, Inc., d/b/a Hy-Vee Wine & Spirits, 2100 N. Broadway Ave.
SHREE LLC, d/b/a JR's Oasis, 2404 E. SD Hwy 50
Annis Properties, Inc., d/b/a Patriot Express 02, 100 E. 4th St.
Annis Properties, Inc., d/b/a Liquor Hot Spot, 909 Broadway Ave.
Pure Ice Partners, LLC d/b/a Pure Ice Company, 101 Capital St.
ZACCON, Inc., d/b/a Roadrunner Convenience Mart, 300 W. 23rd St.
Theresa Wick d/b/a Sportsman's, 901 Broadway Ave.
Wal-Mart Stores, Inc., d/b/a Wal-Mart Store #1483, 3001 Broadway Ave.

_____ Roll call

Yankton Drug, Inc., d/b/a Yankton Drug Co., 109 W. 3rd St.
Dayhuff Enterprises, Inc., d/b/a Zebra Club & Cockatoo Bar, 106-112 E. 3rd St.

RETAIL (ON-OFF SALE) WINE

Charlies Pizza House, Inc., d/b/a Charlie's Pizza House, 804 Summit St.
Cheers Bar & Grill, LLC, d/b/a Cheers Bar & Grill, LLC, 310 Walnut St.
Czeckers, Inc., d/b/a Czeckers Inc., 407 Walnut St.
El Tapatio Family Mexican Restaurant, 2502 Fox Run Parkway
City of Yankton, d/b/a Fox Run Golf Course, 600 W. 27th St.
SYMS, LLC, d/b/a Holiday Inn Express, PO Box 113
ADDAR INC. d/b/a Luigi's Italian Restaurant, 1208 Broadway Ave.
San Jose, Inc., d/b/a Mexico Viejo, 1809 Broadway Ave.
A'viands, LLC, d/b/a Mount Marty College, 1105 W. 21st St.
TST, Inc., d/b/a Phinney's Pub & Casino, Yankton Mall
RB Beer & Burgers, LLC d/b/a RB Beer & Burgers, 2901 Broadway Ave. Suite C
Morgen, LLC, d/b/a South Point Gaming Lounge, 1101 Broadway Ave., Suite 109
Flusswerks, LLC, d/b/a The Landing, 104 Capital St.
Tokyo Japanese Cuisine of Ykt, Inc. d/b/a Tokyo Japanese Cuisine, 2007 Broadway Ave.
Suite J
Wal-Mart Stores, Inc., d/b/a Wal-Mart Store #1483, 3100 Broadway Ave.
Walgreen Co. d/b/a Walgreen #9806, 2020 Broadway Ave.

The above applications are in compliance with the City Code of Ordinances, as checked by the Department of Finance.

A police check has been done on all the above applicants by the Yankton Police Department.

The applicants are in compliance with all Building and Fire Codes.



Al Viereck
Finance Officer

Memorandum #16-258

To: Amy Nelson, City Manager
From: Kyle Goodmanson, Director of Environmental Services
Subject: Engineering Agreement with McLaury Engineering for Lift Station Force Main
Date: November 14, 2016

Staff is working with McLaury Engineering on the Force Main portion of the Lift Station project. Attached is an outlined scope of work for the design and construction management of a new force main.

The attached Scope of Services is an Agreement with McLaury Engineering to provide professional engineering and to perform design and construction management services for a new 16 inch force main and construction management for the 8 inch gravity sewer. The project will install 5,081 feet of new 16 inch force main. The force main will deliver effluent from the new lift station to a new manhole just north of the street shop. This force main will reduce load on a section of gravity sewer that is near capacity. This Agreement is also for the construction management of the 8 inch gravity sewer project already designed and approved. Project work sequencing has been outlined in the specification to coordinate with the Highway 50 Construction Project. This project is located in the new 30 foot utility corridor on the south side of Highway 50.

It is recommended that the Director of Environmental Services be authorized to enter into an Agreement with McLaury Engineering for services outlined in the attached scope of services. Services not to exceed \$113,000.00.

Respectfully Submitted,

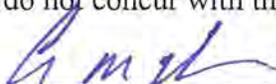


Kyle Goodmanson
 Director of Environmental Services

Attachments

I concur with the recommendation.

I do not concur with the recommendation.



 Amy Nelson, City Manager

____ Roll call

AGREEMENT FOR ENGINEERING SERVICES

THIS AGREEMENT is entered into between **The City of Yankton** (Owner) and **McLaury Engineering, Inc.** (Engineer), for the following reasons:

1. Owner intends to reconstruct the utilities along 4th Street (SD HWY 50) in the City of Yankton from Broadway Avenue to Archery Road in conjunction with the South Dakota Department of Transportation Reconstruction of 4th Street. The project entails design of 8" sanitary sewer gravity lines, 16" forcemain, 4" forcemain, and manholes. See Attachment "A" Scope of Services for a detailed description of services to be provided. (The Project); and,
2. Owner requires certain engineering services in connection with the Project (the Services); and,
3. Engineer is prepared to provide the Services.

In consideration of the promises contained in this Agreement, Owner and Engineer agree as follows:

ARTICLE 1 - EFFECTIVE DATE

The effective date of this Agreement shall be September 6, 2015.

instrument of service, in any form or media, produced in connection with the Services.

ARTICLE 2 - GOVERNING LAW

This Agreement shall be governed by the laws of the State of South Dakota.

ARTICLE 3 - SCOPE OF SERVICES

Engineer shall provide the Services described in Attachment A, Scope of Services.

ARTICLE 4 - SCHEDULE

Engineer shall exercise its reasonable efforts to perform the Services described in Attachment A according to the Schedule set forth in Attachment B.

ARTICLE 5 - COMPENSATION

Owner shall pay Engineer in accordance with Attachment C, Compensation. Invoices shall be due and payable upon receipt. Owner shall give prompt written notice of any disputed amount and shall pay the remaining amount. Invoice amounts not paid within 30 days after receipt shall accrue interest at the rate of 1.5% per month (or the maximum rate permitted by law, if less), with payments applied first to accrued interest and then to unpaid principal. Owner shall pay Engineer's reasonable attorneys' fees incurred in connection with any litigation instituted to recover invoice amounts.

ARTICLE 6 - OWNER'S RESPONSIBILITIES

Owner shall be responsible for all matters described in Attachment D, Owner's Responsibilities.

ARTICLE 7 - STANDARD OF CARE

The same degree of care, skill, and diligence shall be exercised in the performance of the Services as is ordinarily possessed and exercised by a member of the same profession, currently practicing, under similar circumstances. No other warranty, express or implied, is included in this Agreement or in any drawing, specification, report, opinion, or other

ARTICLE 8 - INDEMNIFICATION AND LIABILITY

General. Having considered the potential liabilities that may exist during the performance of the Services, the relative benefits and risks of the Project, and the Engineer's fee for the Services, and in consideration of the promises contained in this Agreement, Owner and Engineer agree to allocate and limit such liabilities in accordance with this Article.

Indemnification. Engineer agrees to indemnify and hold the Owner harmless from and against legal liability for all judgments, losses, damages, and expenses to the extent such judgments, losses, damages, or expenses are caused by the Engineer's negligent acts, errors, or omissions arising out of its performance of the Services. In the event judgments, losses, damages, or expenses are caused by the joint or concurrent negligence of Engineer and Owner, they shall be borne by each party in proportion to its own negligence.

Limitation of Liability. To the fullest extent permitted by law, the total aggregate liability of Engineer and its subconsultants to Owner for all judgments, losses, damages, and expenses resulting in any way from the performance of the Services shall not exceed the total compensation actually received by Engineer under this Agreement.

Consequential Damages. To the fullest extent permitted by law, Engineer shall not be liable to Owner for any consequential damages resulting in any way from the performance of the Services.

Survival. The terms and conditions of this Article shall survive completion of the Services, or any termination of this Agreement.

ARTICLE 9 - INSURANCE

During the performance of the Services under this Agreement, Engineer shall maintain the following insurance:

- (a) General Liability Insurance, with a combined single limit of \$1,000,000 per occurrence and \$3,000,000 annual aggregate.
- (b) Automobile Liability Insurance, with a combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.
- (c) Workers' Compensation Insurance in accordance with statutory requirements and Employers' Liability Insurance, with a limit of \$1,000,000 for each occurrence.
- (d) Professional Liability Insurance, with a limit of \$1,000,000 annual aggregate.

Engineer shall, upon written request, furnish Owner certificates of insurance, which shall include a provision that such insurance shall not be canceled without at least thirty days' written notice to Owner. Owner shall require all Project contractors to include Owner and Engineer as additional insureds on their General and Automobile Liability insurance policies, and to indemnify both Owner and Engineer, each to the same extent.

Engineer and Owner waive all rights against each other and their directors, officers, partners, commissioners, officials, agents, and employees for damages covered by property insurance during and after the completion of the Services. If the Services result in a construction phase of the Project, a similar provision shall be incorporated into all construction contracts entered into by Owner and shall protect Owner and Engineer to the same extent.

ARTICLE 10 - LIMITATIONS OF RESPONSIBILITY

Engineer shall not be responsible for (a) construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with the Project; (b) the failure of any contractor, subcontractor, vendor, or other Project participant, not under contract to Engineer, to fulfill contractual responsibilities to Owner or to comply with federal, state, or local laws, regulations, and codes; or (c) procuring permits, certificates, and licenses required for any construction unless such procurement responsibilities are specifically assigned to Engineer in Attachment A, Scope of Services.

ARTICLE 11 - OPINIONS OF COST AND SCHEDULE

Because Engineer has no control over the cost of labor, materials, or equipment furnished by others, or over the resources provided by others to meet Project schedules, Engineer's opinion of probable costs and of Project schedules shall be made on the basis of experience and qualifications as a professional engineer. Engineer does not guarantee that proposals, bids, or actual Project costs will not vary from Engineer's cost estimates or that actual schedules will not vary from Engineer's projected schedules.

ARTICLE 12 - REUSE OF DOCUMENTS

All documents, including, but not limited to, drawings, specifications, and computer software prepared by Engineer pursuant to this Agreement are instruments of service in respect to the Project. They are not intended or represented to be suitable for reuse by Owner or others on modifications or extensions of the Project or on any other project. Any reuse without prior written verification or adaptation by Engineer for the specific purpose intended will be at Owner's sole risk and without liability or legal exposure to Engineer.

Owner shall indemnify and hold harmless Engineer and its subconsultants against all judgments, losses, damages, injuries, and expenses, including reasonable attorneys' fees, arising out of or resulting from such reuse. Any verification or adaptation of documents will entitle Engineer to additional compensation at rates to be agreed upon by Owner and Engineer.

ARTICLE 13 - OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Except as otherwise provided herein, engineering documents, drawings, and specifications prepared by Engineer and furnished to Owner as part of the Services shall become the property of Owner; provided, however, that Engineer shall have the unrestricted right to their use. Engineer shall retain its copyright and ownership rights in its design, drawing details, specifications, databases, computer software, and other proprietary property. Intellectual property developed, utilized, or modified in the performance of the Services shall remain the property of Engineer.

ARTICLE 14 - TERMINATION AND SUSPENSION

This Agreement may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement; provided, however, the nonperforming party shall have 14 calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party.

Owner may terminate or suspend performance of this Agreement for Owner's convenience upon written notice to Engineer. Engineer shall terminate or suspend performance of the Services on a schedule acceptable to Owner, and Owner shall pay Engineer for all the Services performed plus termination or suspension expenses. Upon restart of suspended Services, an equitable adjustment shall be made to Engineer's compensation and the Project schedule.

ARTICLE 15 - DELAY IN PERFORMANCE

Neither Owner nor Engineer shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the nonperforming party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; judicial restraint; and delay in or inability to procure permits, licenses, or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either Owner or Engineer under this Agreement. Engineer shall be granted a reasonable extension of time for any delay in its performance caused by any such circumstances.

Should such circumstances occur, the nonperforming party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

ARTICLE 16 - NOTICES

Any notice required by this Agreement shall be made in writing to the address specified below:

Owner: **City of Yankton
416 Walnut Street
Yankton, SD 57078**

Engineer: **McLaury Engineering, Inc.
P.O. Box 1130
Elk Point, SD 57025-1130**

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of Owner and Engineer.

ARTICLE 17 - DISPUTES

In the event of a dispute between Owner and Engineer arising out of or related to this Agreement, the aggrieved party shall notify the other party of the dispute within a reasonable time after such dispute arises. If the parties cannot thereafter resolve the dispute, each party shall nominate a senior officer of its management to meet to resolve the dispute by direct negotiation or mediation.

Should such negotiation or mediation fail to resolve the dispute, either party may pursue resolution of the dispute by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association; provided, however, in the event the parties are unable to reach agreement to arbitrate under terms reasonably acceptable to both parties, either party may pursue resolution in any court having jurisdiction.

During the pendency of any dispute, the parties shall continue diligently to fulfill their respective obligations hereunder.

ARTICLE 18 - EQUAL EMPLOYMENT OPPORTUNITY

The Engineer hereby affirms its support of affirmative action and that it abides by the provisions of the "Equal Opportunity Clause" of Section 202 of Executive Order 11246 and other applicable laws and regulations.

Engineer affirms its policy to recruit and hire employees without regard to race, age, color, religion, sex, sexual preference/orientation, marital status, citizen status, national origin or ancestry, presence of a disability or status as a Veteran of the Vietnam era or any other legally protected status. It is Engineer's policy to treat employees equally with respect to compensation, advancement, promotions, transfers and all other terms and conditions of employment.

Engineer further affirms completion of applicable governmental employer information reports including the EEO-1 and VETS-100 reports, and maintenance of a current Affirmative Action Plan as required by Federal regulations.

ARTICLE 19 - WAIVER

A waiver by either Owner or Engineer of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.

ARTICLE 20 - SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if it did not contain the particular portion or provision held to be void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

ARTICLE 21 - INTEGRATION

This Agreement, including Attachments A, B, C, and D incorporated by this reference, represents the entire and integrated agreement between Owner and Engineer. It supersedes all prior and contemporaneous communications, representations, and agreements, whether oral or written, relating to the subject matter of this Agreement.

ARTICLE 22 - SUCCESSORS AND ASSIGNS

Owner and Engineer each binds itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners, to the other party to this Agreement and to the successors, executors, administrators, permitted assigns, legal representatives, and partners of such other party in respect to all provisions of this Agreement.

ARTICLE 23 - ASSIGNMENT

Neither Owner nor Engineer shall assign any rights or duties under this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld; provided, however, Engineer may assign its rights to payment without Owner's consent. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement. Nothing contained in this Article shall prevent Engineer from engaging independent consultants, associates, and subcontractors to assist in the performance of the Services.

ARTICLE 24 - NO THIRD PARTY RIGHTS

The Services provided for in this Agreement are for the sole use and benefit of Owner and Engineer. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than Owner and Engineer.

IN WITNESS WHEREOF, Owner and Engineer have executed this Agreement.

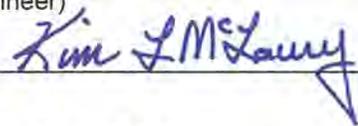
(Owner)

By: _____

Title: _____

Date: _____

McLaury Engineering, Inc.
(Engineer)

By:  _____

Title: PRESIDENT

Date: September 6, 2016

City of Yankton – 4th Street Utility Reconstruction

ATTACHMENT A SCOPE OF SERVICES

Project Understanding

The construction project is to be constructed before the SD Department of Transportation NH-BRF 0050(99)381 Yankton County, PCN 6926 East Phase. The project includes design of approximately 1,200 lf of gravity sanitary sewer and 5,100 lf of 16" forcemain. The project will commence at the new lift station south of Hwy 50 and will terminate at a new manhole along Levee Street.

The project management will be continuous for the term of the contract with an anticipated duration through December 31, 2017. Services will terminate at the end of Construction.

Design Efforts Sanitary Sewer

Marne Creek to Archery Road – McLaury Engineering, Inc. will provide engineering design services for the sanitary sewer on the east section. This will include working with the City Utility Engineering Department and Bartlett & West. Design will include 8" Gravity Sanitary Sewer, and 16" Forcemain. The project will be bid on September 15, 2016 and all construction will be completed sometime in 2017. McLaury will provide easement exhibits for temporary and permanent utility easements.

Construction will be completed before the starting of construction of the SDDOT Project above.

Overall Design Efforts

McLaury Engineering, Inc. will prepare written instruction for project staff, providing background, names of contacts, communication procedures, responsibilities, schedule and budget information and other important elements for the project. Establish a project schedule indicating critical dates, milestones, and deliverables. Prepare a work plan with specific staff assignments corresponding to the schedule. All plans will be submitted for review in PDF Format. No paper copies will be distributed for review throughout the project.

Communications with the City of Yankton – Maintain communications with the project team member. Prepare minutes of meetings and keep documentation. Main point of contact for all work with the design issues is Kyle Goodmanson. Main point of contact for design is Josh Larson, PE, or Kim L. McLaury, PE, PLS.

Project Monitoring and Progress Reports – Maintain a system for monitoring progress and expenditures to allow monthly tracking. Prepare and submit monthly progress reports outlining the following:

- Activities during the reporting period*
- Activities planned for the following month*
- Problems encountered and recommended solutions*
- Overall project status*

Quality Control Plan – Establish review and checking procedures for project deliverables. Designate responsibility for implementation of the plan. Quality control will be completed at two (2) occasions on the project. In general, quality control will be completed at the Preliminary, and Final Design Phases of this project.

Data Collection and Existing Conditions – McLaury Engineering, Inc. will complete the preliminary utility design and layout with the utilities that have been provided by the SDDOT through the office of the Subsurface Utility Exploration office (SUE). The existing information that was collected during the design of Hwy 50 was used on this project and only the boundary and topographic information on the south side of the highway and along the creek was needed.

*Plan Revisions, Addendums, Review/Address Issues, and Continued Coordination:
Effort has been included to account for Plan revisions, addendums, coordination, and review/address issues from the time between submitting plans to bid letting which will be held at the city hall on September 15, 2016.*

Construction Engineering

McLaury Engineering, Inc. has prepared an estimate of time required to provide on-site construction administration, inspection, and testing. The hours shown are an estimated and will be billed hourly for those services.

Exclusions and Information Provided by Others:

Items not included with this Scope of Services are:

- *Any services provided outside of the design for water and sewer utilities*
- *Geotechnical borings or analysis*

City of Yankton – 4th Street Utility Reconstruction

ATTACHMENT B

Schedule

Schedule:

<u>Deliverable Project Requirements</u>	<u>Date</u>
Submit Preliminary Plans	August 1, 2016
Submit Final Design Plans	September 1, 2016
Bid Letting Date:	September 15, 2016
Begin Construction	October 15, 2016
Services End	December 31, 2017

1. **Basic Services** – Prepare plans, profiles, estimated quantities, cost estimate, and specifications for bidding reconstruction work involved with and along the reconstruction of 4th Street in conjunction with the SDDOT Project. The Project will be bid as a separate schedule to the SDDOT and will be a stand-alone plan and specifications but tied to the SDDOT Project.

- a. Design Phase(s)
 - i. Sanitary Sewer
 1. Design Services East of the Marne Creek Bridge to Archery Road
 - a. Design 8" Gravity Sanitary Sewer 1,200 lf, 5,100 lf of 16" Forcemain, 110 lf 4" Bored Forcemain, Air Release Manhole, Miscellaneous construction items
- b. Preliminary Design Inspection Meeting (Completed)
- c. Preliminary Plans & Specifications (August 016)
- d. Final Plans, Specifications, and Cost Estimate (August 2016)
- e. Plans and Bidding (September 15, 2016)
 - i. Submit plans and specifications in PDF format only.
- f. Construction Phase

2. **Additional Services**

- a. Preparation of applications, permits, licenses, etc.
- b. Changes in scope, design, function (etc.), beyond McLaury Engineering's control
 - i. Differing site conditions
 - ii. Owner's acceptance of substitute materials
 - iii. East sanitary sewer scope identified with Bartlet & West
- c. Rebidding / renegotiating
- d. Surveying for or collecting additional data required for design not included in SUE
- e. Other Services not otherwise defined under Basic Services
- f. Schedule acceleration due to delays not caused by McLaury Engineering, Inc.
- g. Right-of-Way/Easements required due to reconstruction
- h. Platting due to Right-of-Way issues

- i. MEI will provide the first 10 sets of Plans & Specifications. Any additional plans over the initial 10 plans & specifications will be billed at the normal billing rate for color and black and white copies.

- i. Color 11x17 \$1.50
- ii. Color 8.5x11 \$0.75
- iii. B/W 11x17 \$0.50
- iv. B/W 8.5x11 \$0.25

3. Excluded Services

- a. *Any services provided outside of the design for water and sewer utilities*
- b. *Geotechnical borings or analysis*

City of Yankton – 4th Street Utility Reconstruction

ATTACHMENT C

Cost Proposal

Scope of Professional Services

City of Yankton

MEI Project No. 32120502.02 - Design of 16" Formcmain and Gravity Sewer

<u>Name</u>	<u>Title</u>	<u>Rate</u>	<u>Total Hours</u>	<u>Estimated Cost</u>
PD	Project Director	\$ 160.00	30	\$4,800.00
PM	Project Manager	\$ 160.00	70	\$11,200.00
SDE	Senior Design Engineer	\$ 115.00	221	\$25,415.00
DE	Design Engineer	\$ 90.00	638	\$57,420.00
Admin	Administration	\$ 58.00	12	\$696.00
Total			1,094	\$112,943.00
Total Rounded				<u>\$113,000.00</u>

Schedule of Events

Preliminary Design Inspection Plans	August 1, 2016
Final Design Inspection Plans	August 25, 2016
Completion Date for Plans and Specification	August 30, 2016
Bid Letting Date	September 15, 2016
Begin Construction	October 15, 2016
End Construction	May 15, 2016

CONTACT PERSON

City of Yankton: Kyle Goodmanson, Director of Environmental Services

SUMMARY OF HOURS BY SECTION			
Ph.	Description	Hrs	Budget
20	General Project Coordination	26	3,260
21	Topographic/Boundary Survey West End by Creek Crossing, and Private Property	77	8,480
22	Develop Sanitary Sewer Line Layout & Design	127	15,595
23	Final Sanitary Sewer Design	12	1,470
26	Meetings on Sanitary Sewer East End W/Bartlet & West	10	1,330
24	Develop Final Plans for Final Plan Review	80	8,776
25	Revise Final Plans after Final Plan Review	10	1,240
26	Develop Engineering Cost Estimate & SRF Funding Support	18	2,340
27	Final Plans for Bidding	40	3,630
28	Bidding Questions from Contractors	30	3,790
30	Construction Administration	152	14,520
31	Construction Inspection	408	37,280
32	Construction Testing	52	5,520
33	Construction Close Out, AsBuilts	52	5,712
Totals		1094	112,943
Total Direct Wages		\$112,943.00	
Average Wage Rate		\$103.24	

Engineering Design Services Estimate	\$50,000
Construction Engineering Administration/Inspection/Testing Services	<u>\$63,000</u>
McLaury Engineering, Inc. will invoice at normal billing rates to a cap shown above of	\$113,000

McLaury Engineering, Inc.
118 West Main Street
Elk Point, SD 57025



Scope of Professional Services
 City of Yankton

Heavy 50 Gravity Sewer and Force Main

MEI Project No. 32120502.02 - Design of 16" Force Main and Gravity Sewer

Line No.	Description	PD	PM	SM	SDE	DE	SUR	Admin	Total Hours
20	General Project Coordination								26
20.01	Project Kick off Meeting, Notes for Design	4			6				
20.02	Coordination with City Officials				8				
20.03	Project Coordination with City and Bartlet & West	2			2				
20.04	Develop Engineering Report for SRF Funding								
20.05	Coordination with SDDENR on SRF Funding				4				
21	Topographic/Boundary Survey West End by Creek Crossing, and Private Property								77
21.01	OneCall			1			4		
21.02	Field Survey			2			30		
21.03	Download, Process, Contours, Line Work			8					
21.04	Create DTM, Merge into SDDOT Project				4				
21.05	Meeting with City Attorney			4					
21.06	Courthouse Research						6		
21.07	Prepare Easement Exhibits All Properties	2		16					
22	Develop Sanitary Sewer Line Layout & Design								127
22.01	Design Horizontal & Vertical Gravity/FM		4		32				
22.02	Design ARMH		4		16				
22.03	Design Boring under Creek		2		8				
22.04	Coordination of Public Utility Relocations				8				
22.05	Project Management and coordination with City Officials		2		6				
22.06	Meetings with City Officials	2			3				
22.07	Coordinate Design Issues on Sanitary Sewer with Tim				8				
22.08	Review Right-of-Way Issues due to Sanitary Sewer		4		4				
22.09	Set Grades on Sanitary Sewer Pipe				8				
22.10	Check for Conflicts with Other Utilities		2		4				
22.11	Locate Tie-ins on Utilities, Material, Size Verification, Location		2		8				
23	Final Sanitary Sewer Design								12
23.01	Revise layout of Sanitary Sewer				4				
23.02	Re-Check Conflicts with other Utilities				2				
23.03	Set Final Grade of Sanitary Sewer Lines.				4				
23.04	PE Review of Sanitary Sewer	2							
26	Meetings on Sanitary Sewer East End W/Bartlet & West								10
26.01	Meeting to determine layout of sanitary sewer on east end	4			6				
24	Develop Final Plans for Final Plan Review								80
24.01	Revise Plan and Profile sheets				8				
24.02	Prepare General Notes		2		8	12			
24.03	Prepare Tables for General Notes				8	8			
24.04	Prepare Standard Plates and Misc Details				8				
24.05	Prepare Final Estimate of Quantities, Construction Cost		2			8			
24.06	PE Review of Final Plans	4							
24.07	Final Plan Review Meeting with City Staff	4				4			
24.08	Print and Submit Final Plans to DENR for Review					2		2	
25	Revise Final Plans after Final Plan Review								10
25.01	Revise Final Plans due to City and DENR Review		2		8				
26	Develop Engineering Cost Estimate & SRF Funding Support								18
26.01	Project management on SRF Funding DENR	4							
26.02	Develop Cost Estimate for Utility Upgrade	2			4				
26.03	Coordinate what Quantities are Eligible for Funding with SRF				4				
26.04	Develop Spreadsheet for SRF Funding				2				
26.05	Work up Signature Page, Sign Plans & Specifications				2				
27	Final Plans for Bidding								40
27.1	Prepare Final Plans for Bid Letting				8	8			
27.2	Prepare Final Specifications for Bid Letting				6	4			
27.3	Prepare Final Davis Bacon Wages on Specifications							2	
27.4	Coordination on DENR Required SRF Bid Documents					4		8	
28	Bidding Questions from Contractors								30
28.1	Phone Support to Contractors Prior Bid Opening		6		10				
28.2	Checking Bids, Reviewing Contractors Paperwork					4			
28.3	Prepare letter of recommendation to City of Yankton					4			
28.4	Project Manager Coordination on Project, Contractor, Bids		2						
28.5	Final Wrap-Up of Files, Misc. Documents, Questions from City Staff		2						
28.6	Questions from DENR on Project		2						

McLaury Engineering, Inc.
118 West Main Street
Elk Point, SD 57025



Scope of Professional Services

City of Yankton

Hwy 50 Gravity Sewer and Forcemain

MEI Project No. 32120502.02 - Design of 16" Forcemain and Gravity Sewer

Line No.	Description	PD	PM	SM	SDE	DE	SUR	Admin	Total Hours
30	Construction Administration								152
30.01	Coordination Scheduling, Administration, Construction Issues		8			100			
30.02	Pay Estimates		4			40			
31	Construction Inspection								408
31.01	On Site Inspection					340			
31.02	Daily Notes, Coordination		8			60			
32	Construction Testing								52
32.01	Field Testing Compaction, Proctor		4			24			
32.02	Reports		8			16			
33	Construction Close Out, AsBuilts								52
33.01	Final Survey						24		
33.02	Download, Process, Drafting			16			4		
33.03	Printing Asbuilts			8					
TOTALS BY PERSON		30	70	55	221	638	68	12	
Total Hours		1,094	Check OK						1,094

Sections 30-33 – Construction Administration, Inspection, Testing, Close out will be billed hourly.

City of Yankton – 4th Street Utility Reconstruction

ATTACHMENT D OWNER'S RESPONSIBILITIES

Owner shall perform and provide the following in a timely manner so as not to delay the Services of Engineer, and Engineer may rely on the accuracy and completeness of the following:

1. Authorize Engineer in writing to proceed [authorization to proceed is given by the execution of this Agreement].
2. Place at Engineer's disposal all available information pertinent to the Project, including previous reports, drawings, specifications, or any other data relative to the design or construction of the Project.
3. Designate in writing a person to act as Owner's representative, such person to have complete authority to transmit instructions, receive information, and interpret and define Owner's decisions with respect to Engineer's Services for the Project.
4. Render decisions and approvals as promptly as necessary to allow for the expeditious performance of Engineer's Services.
5. Obtain, arrange, and pay for all surveys, advertisements for bids, permits, licenses, easements, rights-of-way, and access necessary for the performance of Engineer's Services.
6. Require all construction contracts to include provisions requiring Contractors to indemnify Owner and Engineer and requiring Contractors to name Owner and Engineer as Additional Insureds on Contractors' liability insurance policies.
7. Furnish the services of a geotechnical engineer, whose services shall include, without limitation, test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, ground corrosion and resistivity tests.
8. Give prompt written notice to Engineer whenever Owner becomes aware of any development that does or may affect the scope or timing of Engineer's Services, or any defect in the Services of Engineer or its subconsultants, or the work of construction Contractors.
9. Advise Engineer of the identity and scope of services of any independent consultants retained by Owner to provide services in regard to the Project.

Unless otherwise provided in this Agreement, Owner shall bear all costs incident to compliance with the above items.

Memorandum #16-261

To: Amy Nelson, City Manager
From: Adam Haberman, Public Works Director
Subject: Pine Street Bridge Railing
Date: November 7, 2016

In December of 2015, the City of Yankton contracted with Brosz Engineering of Sioux Falls, South Dakota for engineering services to replace the Pine Street Bridge. Brosz Engineering prepared construction plans and documents in order for the City to apply for shovel ready Bridge Improvement Grant (BIG) funding from the South Dakota Department of Transportation (SDDOT) in January of 2016. The proposed design of the Pine Street Bridge closely resembles that of the Douglas Avenue Bridge, which has sidewalk and railing on both sides of the bridge, jersey curb barriers with metal railing, and allowable space for a walking trail to pass underneath. The estimated cost for the Pine Street Bridge replacement, as currently designed, is \$1,500,841. The SDDOT announced in April the City had been awarded \$854,904.60 BIG grant funding for the 2017 bridge replacement project. The City portion of the project is estimated to be \$645,936.40.

Because of the historic value of the 1912 bridge, staff has investigated design options to emulate some of the architectural significance of the existing structure. At their August 8th, 2016 meeting the City Commission approved an addendum to the current contract with Brosz to research the addition of historical features to the proposed Pine Street Bridge. Attached are two renderings of the proposed structure, the first depicts the current design and the second depicts the design with the possible railing changes to the outside pedestrian railings. The railing changes would replace the traditional black rail with a spindle style concrete rail and concrete cap. Brosz has estimated the railing changes would add an additional \$60,000 to the cost of the project. The \$60,000 would not be eligible for the awarded BIG funding through the SDDOT and would need to be funded by the City of Yankton.

Brosz and the City have been working with the SDDOT to determine if providing two pedestrian rail alternatives in the plans is acceptable. The SDDOT has not yet approved adding the alternatives to the plans. Brosz and City staff will continue to work with the SDDOT on the matter.

The Yankton County Preservation commission has reviewed the alternative rail design. They would like the City Commission to include the decorative rail in the Pine Street Bridge Design.

Recommendation: It is recommended that the City Commission give direction on adding a historic pedestrian rail alternate to the Pine Street Bridge Replacement Plan contingent on the South Dakota Department of Transportation approval. Pedestrian railing changes, from traditional to historic are projected to have an estimated increased project cost of \$60,000.

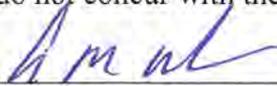
Respectfully Submitted,



Adam Haberman, PE
Director of Public Works

I concur with the recommendation.

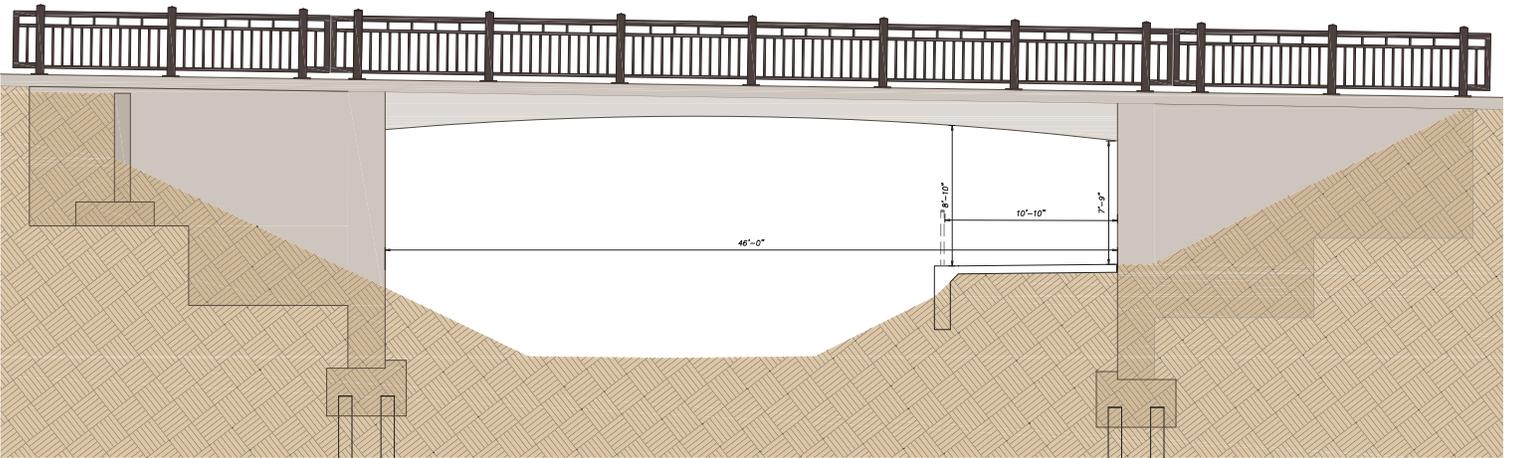
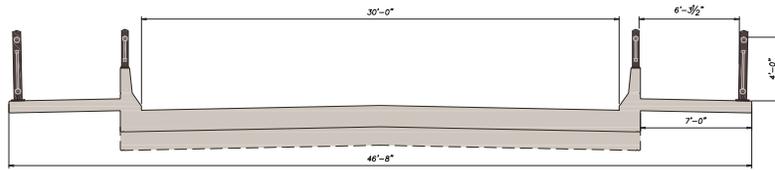
I do not concur with the recommendation.



Amy Nelson, City Manager

Attachments

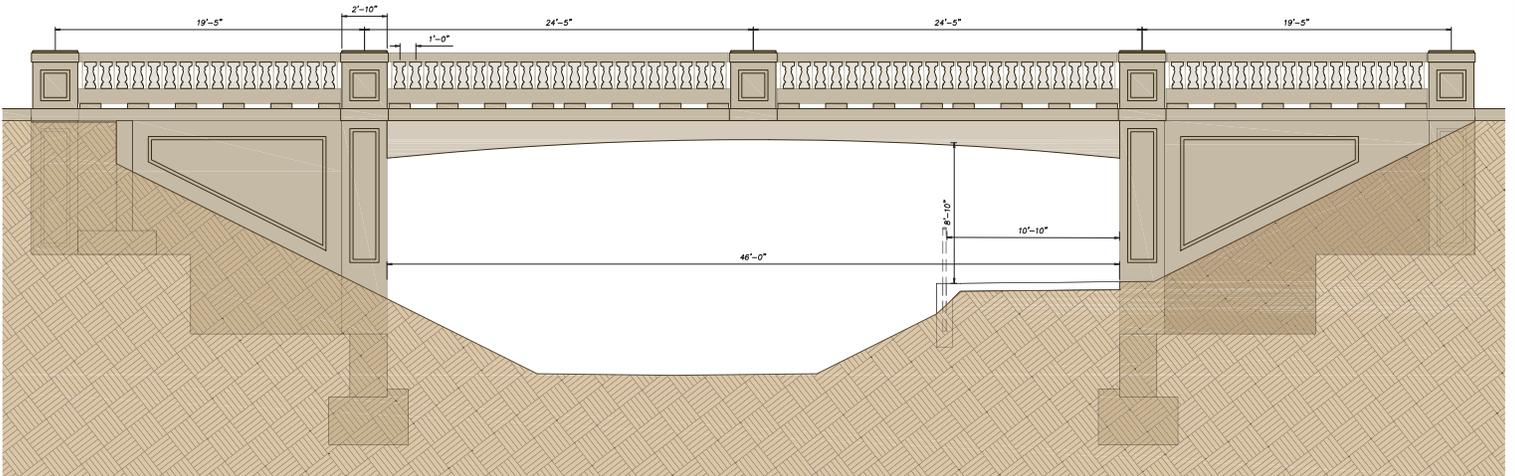
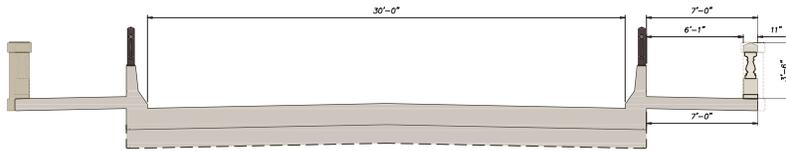
Roll call



CURRENT DESIGN
FOR PROPOSED PINE STREET BRIDGE
Yankton, South Dakota

 Broz Engineering, Inc.
3500 S. Phillips Ave. Suite 201
Sioux Falls, SD 57105

DESIGNED BY:	DRAWN BY:	DATE:	APPROVED BY:
PLK	PLK	9/22/16	



REPLICATED HISTORIC FEATURES CONCEPT
FOR PROPOSED PINE STREET BRIDGE
Yankton, South Dakota

 Broz Engineering, Inc.
3500 S. Phillips Ave. Suite 201
Sioux Falls, SD 57105

DESIGNED BY: PLK	DRAWN BY: PLK	DATE: 9/22/16	APPROVED BY:
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Memorandum #16-260

To: Amy Nelson, City Manager
From: Adam Haberman, Public Works Director
Subject: Funding Agreement for Pine Street Bridge
Date: November 7, 2016

A Bridge Improvement Grant Agreement for Rehabilitation/Replacement has been received from the State of South Dakota for the Pine Street Bridge Structure Number 68-124-204, and is attached.

The City of Yankton received notification on April 28, 2016 regarding the Bridge Improvement Grant award in the amount of \$854,904.60 plus 80% of the actual costs of reasonable and necessary construction engineering for the project.

Recommendation: It is recommended that the City Manager be authorized to accept the Bridge Improvement Grant Agreement and authorize the City Manager to sign all documents regarding said project

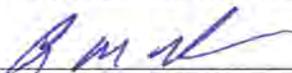
Respectfully Submitted,



Adam Haberman
Director of Public Works

I concur with the recommendation.

I do not concur with the recommendation.



Amy Nelson, City Manager

Attachments

____ Roll call

STATE OF SOUTH DAKOTA
DEPARTMENT OF TRANSPORTATION
BRIDGE IMPROVEMENT GRANT AGREEMENT
FOR REHABILITATION/REPLACEMENT

This Agreement is made and entered into by and between the State of South Dakota, acting by and through its Department of Transportation, referred to in this Agreement as the "STATE," and the city of Yankton, South Dakota, referred to in this Agreement as the "CITY."

BACKGROUND:

1. The STATE has funding available for preservation, rehabilitation, or replacement of eligible local public agency bridges. The funding is only available for bridges located on local public roads.
2. The CITY has applied for and the STATE has awarded to the CITY a Bridge Improvement Grant ("BIG") for rehabilitation/replacement of structure number 68-124-204, project number BRO 8068(00)16-1 PCN 05R9, referred to in this Agreement as the "PROJECT."

THE STATE AND THE CITY MUTUALLY AGREE AS FOLLOWS:

1. The CITY applied for and was awarded a BIG for rehabilitation/replacement for the PROJECT. The BIG award amount is eight hundred fifty-four thousand, nine hundred four dollars and 60 cents (\$854,904.60), plus eighty percent (80%) of the actual costs of reasonable and necessary construction engineering for the PROJECT.
2. The STATE issued a letter on April 28, 2016 notifying the CITY of the award of the BIG. The letter of award is attached to and incorporated in this Agreement as **Exhibit A**.
3. This Agreement is effective on the date of the letter of award attached as **Exhibit A**. The rehabilitation/replacement work contemplated by this Agreement will be completed no later than four years from the date of the letter of award. No reimbursements will be processed by the STATE for work performed after the date of April 28, 2020.
4. The CITY will select a professional engineering firm from the STATE'S current consultant retainer list for the bridge design category of work.
5. The STATE will hire the professional engineering firm selected by the CITY to perform the design engineering for the PROJECT. The scope of the design engineering services to be performed is identified in the attached **Exhibit B**.
6. The parties recognize that unanticipated and time-sensitive work may be needed for completion of the PROJECT and that delays in completing such work could jeopardize the PROJECT schedule. The CITY authorizes the STATE to write work orders and hire consultants for the PROJECT for unanticipated and time-sensitive work that must be completed promptly in order to avoid PROJECT delays and increased PROJECT costs. The CITY'S signature will not be required for these work orders or consultant agreements, and the CITY agrees to pay for the cost of this additional work in accordance with the provisions of this Agreement. The STATE will notify the CITY of the purpose and need of any such work orders or consultant agreements prior to the STATE issuing a Notice to Proceed for the additional work. The STATE will provide the CITY with a fully executed copy of any work order or consultant agreement executed by the STATE pursuant to this section of the Agreement.
7. The STATE will conduct the foundation investigation.
8. The CITY will review the final plans for the PROJECT and will issue written authorization for the PROJECT bid-letting on a letting authorization form provided by the STATE.

9. After receipt of the authorization for bid-letting, the STATE will advertise the PROJECT for bids and be the contracting party.
10. The STATE will enter into a construction contract with the lowest responsible bidder.
11. The STATE will issue a notice to proceed to the lowest responsible bidder.
12. The STATE will provide all construction engineering services for the PROJECT. At the STATE'S option, the construction engineering services may be performed by STATE employees or by a consultant hired by the STATE. Construction engineering will include inspection services.
13. The STATE will directly pay engineering and construction contractors for PROJECT costs.
14. The STATE will be responsible for eighty percent (80%) of the actual cost of construction engineering services for the PROJECT. For all other PROJECT work, the STATE will be responsible for eighty percent (80%) of eligible costs, not to exceed the BIG award amount of eight hundred fifty-four thousand, nine hundred four dollars and 60 cents (\$854,904.60). The CITY will reimburse the STATE for all remaining PROJECT costs. The CITY will make reimbursements within thirty (30) days of receipt of a billing from the STATE.
14. As part of the PROJECT, one or more signs will be erected to indicate the PROJECT was built with a BIG. The CITY will be responsible for maintaining these signs for the life of the bridge.
15. The STATE will notify the CITY upon completion of the rehabilitation/replacement work under this Agreement.
16. The STATE will obtain all necessary PROJECT environmental clearances and permits as required for the PROJECT. If any part of the PROJECT affects the Federal Emergency Management Agency's (FEMA) flood plain insurance maps, the CITY will be responsible for all map revisions and obtaining FEMA approval or a Conditional Letter of Map Revision (CLOMR).
17. The CITY will obtain all necessary right-of-way for the PROJECT according to the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended in 1987. The CITY will use unaltered STATE forms in obtaining right-of-way.
18. The CITY will arrange for all needed utility adjustments as part of the PROJECT and certify prior to advertisement or letting that all right-of-way and utility adjustments or agreements are in place.
19. The CITY certifies the CITY has a conflict of interest policy and enforces said policy.
20. The CITY certifies the CITY has filed an Internal Revenue Services (IRS) Form 990 in compliance with federal law, if applicable. The CITY will display the filed IRS Form 990 on the CITY'S website immediately upon filing.
21. The CITY certifies the CITY employs an effective internal control system.
22. The CITY certifies the CITY is in compliance with the federal Single Audit Act and the requirements of SDCL § 4-11-2.1, if applicable. The CITY further certifies audits are displayed on the CITY'S website.
23. The CITY will include provisions in the CITY'S contracts and subcontracts, if any, requiring the CITY'S contractors and subcontractors to comply with the applicable provisions of this Agreement, to indemnify the STATE, and to provide insurance coverage for the benefit of the STATE, all in a manner consistent with this Agreement. The CITY will cause the CITY'S contractors, subcontractors, agents, and employees to comply with applicable federal, state, and local laws, regulations, ordinances,

- guidelines, permits, and requirements and will adopt such review and inspection procedures as are necessary to assure such compliance.
24. The CITY will indemnify the STATE, its officers, agents, and employees against any and all actions, suits, damages, liability, or other proceedings that may arise as the result of the CITY'S performance under this Agreement. This section does not require the CITY to be responsible for or defend against claims or damages arising from errors or omissions of the STATE, its officers, agents, or employees.
 25. All PROJECT charges will be subject to audit by the STATE. The CITY and the CITY'S contractors and subcontractors will keep accounting records clearly identified with this Agreement, and will support all PROJECT charges by documents which evidence, in detail, the nature and propriety of those charges.
 26. Upon reasonable notice, the CITY and the CITY'S contractors and subcontractors will allow the STATE, through any authorized representative, to have access to and the right to examine and copy all records, books, papers, or documents related to services rendered under this Agreement. The CITY will keep these records clearly identified and readily accessible for a period of three (3) years after the date of final payment under this Agreement.
 27. The CITY will abide by the requirements of Title VI of the Civil Rights Act of 1964, incorporated in and attached to this Agreement as **Exhibit C**.
 28. The CITY will perform under this Agreement in compliance with the Americans with Disabilities Act of 1990 and any amendments.
 29. This Agreement may not be amended, except in writing, which writing will be expressly identified as a part of this Agreement, and be signed by an authorized representative of each of the parties.
 30. This Agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds reductions, the STATE may terminate this Agreement. Termination for any of these reasons is not a default by the STATE nor does it give rise to a claim against the STATE.
 31. The parties may terminate this Agreement by mutual written agreement. The STATE may also terminate this Agreement if the CITY breaches any terms of this Agreement. If the STATE terminates this Agreement due to the CITY'S breach, then any payments owed to the CITY at the time of termination may be adjusted to cover any additional costs to the STATE because of the CITY'S breach. The adjustment of payments will be in addition to any other remedies the STATE may pursue as a result of CITY'S breach, and the STATE does not waive these other remedies by making a payment adjustment. If termination is not due to a breach by the CITY, then the CITY will be paid for eligible PROJECT costs incurred up to the date of termination, subject to the maximum limiting amount of the BIG.
 32. The CITY must comply with all federal, state, and local laws, together with all ordinances and regulations applicable to the work and will be solely responsible for obtaining current information on such requirements. The CITY must procure all licenses, permits, or other rights necessary for the fulfillment of its obligations under this Agreement.
 33. This Agreement will be governed by and construed in accordance with the laws of the State of South Dakota. Any lawsuit pertaining to or affecting this Agreement will be venued in Circuit Court, Sixth Judicial Circuit, Hughes County, South Dakota.
 34. If any court of competent jurisdiction holds any provision of this Agreement unenforceable or invalid, such holding will not invalidate or render unenforceable any other provision of this Agreement.

35. All other prior discussions, communications, and representations concerning the subject matter of this Agreement are superseded by the terms of this Agreement, and, except as specifically provided in this Agreement, this Agreement constitutes the entire agreement with respect to its subject matter.

36. The CITY has designated its Mayor as the CITY'S authorized representative and has empowered the Mayor with the authority to sign this Agreement on behalf of the CITY. A copy of the CITY'S Commission minutes or resolution authorizing the execution of this Agreement by the Mayor as the CITY'S authorized representative is attached to this Agreement as **Exhibit D**.

This Agreement is binding upon the signatories not as individuals but solely in their capacities as officials of their respective organizations and acknowledges proper action of the STATE and the CITY to enter into the same.

City of Yankton, South Dakota

State of South Dakota
Department of Transportation

By: _____

By: _____

Its: Mayor

Its: Program Manager,
Administration Program

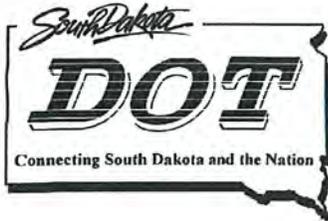
Date: _____

Date: _____

Attest:

City Auditor/Clerk

(CITY SEAL)



Department of Transportation

Office of the Secretary

700 E Broadway Avenue

Pierre, South Dakota 57501-2586

PHONE: 605/773-3265 FAX: 605/773-3921

April 28, 2016

City Council Members
City of Yankton

NOTICE OF AWARD

2016 Replacement/Major Rehabilitation Bridge Improvement Grant

Structure Number 68-124-204

Project Number BRO 8068(00)16-1, PCN 05R9

Grant Amount = \$854,904.60(80%)

I am pleased to inform you that the South Dakota Transportation Commission approved a Local Bridge Improvement Grant (BIG) in the amount shown above for the noted structure during their April 28, 2016 commission meeting. A funding agreement and specific information and documents for this grant will be sent to you at a later date. A completed copy of your application is attached.

If you have questions please feel free to contact Laurie Schultz at 605-773-8149 or Doug Kinniburgh at 605-773-4284.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Bergquist".

Darin P. Bergquist
Secretary

Attachment

cc: City Engineer
File

Bridge Improvement Grant
Work Order Requirements for Structure Design and
Foundation Investigation (Bridges) or Undercut Recommendation (Boxes/Pipe)

SCOPE OF SERVICES – Design

1. **Preparation of sketches and HEC RAS model of the structure as selected during the TS&L.**
Within four (4) weeks of the notice to proceed date, the Consultant shall submit an electronic copy of the HEC RAS model with existing and proposed conditions, general drawing sheets, and plan/profile of the selected option to the Local Government Assistance Office for review.
2. **Report of Foundation Investigation.** Conduct field investigation and provide design recommendations according to AASHTO LRFD Bridge Design Specifications Section 10. Report shall include boring information, lab results, and design recommendations. See **Examples #1 and #2 following the attachments**, for reports that are typically developed by SDDOT Geotechnical Engineering Activity.
3. **Final Hydraulic Design Report, Final Hydraulic Data Sheet, and if the structure selected is a bridge, Scour Memo summarizing hydraulic scour calculations, Scour Calculations, and Berm Slope Protection Recommendations (if applicable.)**
4. **Survey and plans for the above referenced project as described in the TS&L letter and Final Hydraulics Data Sheet, design calculations, independent design check, and load ratings.**
Review plans (100% complete) are to be submitted in PDF format. Specifications shall follow the most current edition of the Standard Specification for Roads and Bridges. South Dakota Department of Transportation Bid Items, Standard plates and plan notes, from the SDDOT website, must be used in development of the 11" x 17" **Non Section Method** plan set.

The consultant shall provide design calculations, independent check, and load ratings for the structure as set forth in the Master Retainer Contract. In addition, load ratings for the Special Hauling Vehicles specified in **Attachment #3** shall also be submitted. The Consultant is wholly responsible for the accuracy and safe keeping of the design calculations and the independent design check.
5. **Incorporation into the plans of any changes that may be requested in the SDDOT plan review comments or provide written explanation for items not changes.**
6. **Review of shop fabrication drawings as may be required and submittal of the approved shop drawings to the Consultant.** This item is to be completed within two (2) weeks of receipt of shop or fabrication drawings from the contractor and shall be noted accordingly in the plans.

Please refer to the checklist in **Attachment #1** for the items required to be submitted to the Local Government Assistance Office.

Attachment #3 contains applicable excerpts from the Current SDDOT Consultant Retainer, DOT-900 AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES.

**Attachment #1
Local Government Assistance
Checklist for Structure Design Work Order**

These items must be submitted to DOT/Local Government Assistance.
If any of these items are missing, the full packet will be returned for completion and resubmission
to this office.

Project Number _____ County _____ PCN _____

- Plan/profile, general drawing sketches, and HEC RAS model of the structure as selected during the TS&L
- Report of Investigation (Bridges) or Undercut Recommendation (Boxes/Pipe)
- Final Hydraulic Data Sheet and Scour Recommendations
(Use current data sheet found at: <ftp://ftp.state.sd.us> Folder Path – DOT/LGA/Forms/Hydraulic Data Sheet – Current.doc)
- Scour memo, scour calculations, and berm slope protection recommendations (Bridges Only)
- Review Plans (100% complete & ready for review) in PDF Format
- Design calculations, independent design check, and load ratings

To be submitted after plan review is complete

- Memo Addressing Plan Review Comments
- Final Plans – Electronic PDF file of the engineered, stamped set of plans
- Quality Assurance / Quality Control Testing Plan

Attachment #2
Bridge Improvement Grant
Load Rating Requirements for the Special Hauling Vehicles



Memorandum

Subject: **ACTION:** Load Rating of Specialized Hauling Vehicles

Date: November 15, 2013

/s/ *Original Signed by*

From: Joseph S. Krolak
Acting Director, Office of Bridge Technology

In Reply Refer To:
HIBT-10

To: Federal Lands Highway Division Engineers
Division Administrators

The purpose of this memorandum is to clarify FHWA's position on the analysis of *Specialized Hauling Vehicles (SHVs)* as defined in the AASHTO Manual for Bridge Evaluation (MBE) during bridge load rating and posting to comply with the requirements of the *National Bridge Inspection Standards (NBIS)*. The intent of the load rating and posting provisions of the NBIS is to insure that all bridges are appropriately evaluated to determine their safe live load carrying capacity considering all unrestricted legal loads, including State routine permits, and that bridges are appropriately posted if required, in accordance with the MBE.

The SHVs are closely-spaced multi-axle single unit trucks introduced by the trucking industry in the last decade. Examples include dump trucks, construction vehicles, solid waste trucks and other hauling trucks. SHVs generally comply with Bridge Formula B and are for this reason considered legal in all States, if a States' laws do not explicitly exclude the use of such vehicles.

NCHRP Project 12-63 (Report 575, 2007) studied the developments in truck configurations and State legal loads and found that AASHTO Type 3, 3-S2 and 3-3 legal vehicles are not representative of all legal loads, specifically SHVs. As a result, legal load models for SHVs were developed and adopted by AASHTO in 2005, recognizing that there is an immediate need to incorporate SHVs into a State's load rating process, if SHVs operate within a State. The SHV load models in the MBE include SU4, SU5, SU6 and SU7 representing four- to seven-axle SHVs respectively, and a Notional Rating Load (NRL) model that envelopes the four single unit load models and serves as a screening load. If the load rating factor for the NRL model is 1.0 or greater, then there is no need to rate for the single-unit SU4, SU5, SU6 and SU7 loads. However, if the load rating factor for the NRL is less than 1.0, then the single-unit SU4, SU5, SU6 and SU7 loads need to be considered during load rating and posting.

The SHVs create higher force effects, and thus result in lower load ratings for certain bridges, especially those with a shorter span or shorter loading length such as transverse floor beams, when compared to AASHTO Type 3, 3-S2 and 3-3 legal loads and HS20 design load. Therefore, SHVs, i.e., SU4, SU5, SU6 and SU7 or NRL, are to be included in rating and posting analyses in accordance with Article 6A.2.3 and Article 6B.9.2 of the 1st Edition of the MBE (Article 6B.7.2 of the 2nd Edition of the MBE), unless one of the following two conditions is met:

Condition A: The State verifies that State laws preclude SHV use; or

Condition B: The State has its own rating vehicle models for legal loads and verifies that the State legal load models envelope the *applicable* AASHTO SHV loading models specified in Appendix D6A and Figure 6B.9.2-2 of the 1st Edition of the MBE (Figure 6B.7.2-2 of the 2nd Edition of the MBE), and the State legal load models have been included in rating/posting analyses of all bridges. The SHV types, e.g. six- or seven-axle SHVs, precluded by State laws need not be considered.

The SHV load models apply to Allowable Stress Rating, Load Factor Rating, and Load and Resistance Factor Rating in accordance with Section 6A and 6B of the MBE.

The FHWA recognizes that there are bridges in the inventory that have not been rated for SHVs and that it is not feasible to include SHVs in the ratings for the entire inventory at once. FHWA is establishing the following timelines for rating bridges for SHVs, if neither Condition A or B is met:

Group 1: Bridges with the shortest span not greater than 200 feet should be re-rated after their next NBIS inspection, but no later than December 31, 2017, that were last rated by:

- a) either Allowable Stress Rating (ASR) or Load Factor Rating (LFR) method and have an operating rating for the AASHTO Routine Commercial Vehicle either Type 3, Type 3S2, or Type 3-3 less than 33 tons (English), 47 tons (English), or 52 tons (English) respectively; or
- b) Load and Resistance Factor Rating (LRFR) method and have a legal load rating factor for the AASHTO Routine Commercial Vehicle, either Type 3, Type 3S2 or Type 3-3, less than 1.3.

Group 2: Rate those bridges not in Group 1 no later than December 31, 2022.

For either group, if a re-rating is warranted due to changes of structural condition, loadings, or configuration, or other requirements, the re-rating should include SHVs.

The selection of load rating method should comply with FHWA's Policy Memorandum *Bridge Load Ratings for the National Bridge Inventory*, dated October 30, 2006.

A State may utilize an alternative approach in lieu of the above to address the load rating for SHVs for bridges in their inventory; however, the approach must be reviewed and formally accepted by FHWA.

The timeline presented above will be incorporated into the review of Metric 13 under the National Bridge Inspection Program (NBIP); specifically, it is expected that all bridges meeting Group 1 criteria be load rated for SHVs by the end of 2017. Please work with your State to assist them in developing appropriate actions to meet those timelines. If your State is currently developing or implementing a Plan of Corrective Actions (PCA) for load rating bridges, the PCA should be reviewed and modified as necessary to take into account the rating of SHVs for those bridges and these timelines.

We request that you share this memorandum with your State or Federal agency partner. All questions that cannot be resolved at the Division Office level should be directed to Lubin Gao at lubin.gao@dot.gov or at 202-366-4604.

Attachment #3
Bridge Improvement Grant
Excerpts from Current DOT-900 (09/2014) AGREEMENT FOR
PROFESSIONAL ENGINEERING SERVICES (SDDOT
Consultant Retainer)

FURNISHING OF DOCUMENTS (DOT-900, 09/2014, Section 3.)

Except where otherwise specifically provided, the CONSULTANT will furnish to the DEPARTMENT all documents, exhibits, electronic files, and other presentations for all phases of the work performed under the terms of this Agreement.

The CONSULTANT will furnish to the DEPARTMENT all design and check design computations. All documents furnished, including all original drawings, software generated electronic files, design computations, and check design computations, will become and remain the property of the DEPARTMENT and may be used by the DEPARTMENT without restriction for any public purpose.

The CONSULTANT will provide survey documents for bench levels and for the checking of bench levels on standard loose-leaf transit field book sheets. The CONSULTANT will provide all other data collected in an electronic format and will include the following files: FWD file, DGN file, DTM file, ALG file, and the RAW data file. The FWD file, DGN file, DTM file, and ALG file, will be compatible with the DEPARTMENT'S current version of InRoads. The RAW data file will be in ASCII format and will include the following information: point number, northing, easting, description, and any pertinent notes corresponding to a particular point.

The CONSULTANT, as requested by the DEPARTMENT, will submit construction documents, either electronic or paper format, and said documents will become and remain the DEPARTMENT'S property.

The CONSULTANT will return all data furnished to the CONSULTANT by the DEPARTMENT to the DEPARTMENT.

Compliance with all of the foregoing will be considered to be within the purview of this Agreement and will not constitute a basis for additional or extra compensation.

GENERAL REQUIREMENTS (DOT-900, 09/2014, Section 19.C.)

2. Survey for roadway and hydraulic design will be in accordance with the edition of the Department of Transportation Survey Manual currently in place at the time of execution of the Work Order.
3. Wetland delineation will be in conformance with the US Army Corps of Engineers Wetland Delineation Manual and Regional Supplements. Wetland mitigation plans will include construction plans, performance criteria, and a five (5) year monitoring plan.
4. Hydrologic/Hydraulic design will be in accordance with the edition of the South Dakota Drainage Manual (and its revisions) currently in place at the time of execution of the Work Order.

ROADWAY DESIGN (DOT-900, 09/2014, Section 19.D.)

Unless otherwise modified by the Work Order, the CONSULTANT will meet the following requirements:

1. Roadway design will be in accordance with the edition of the Department of Transportation Roadway Design Manual (and its revisions) currently in place at the time of execution of the Work Order and the American Association of State Highway and Transportation Officials (AASHTO) Specifications, "A Policy on Geometric Design of Highways and Streets" (2011 or the version in place at the time of execution of the Work Order), and Interims, or the Local Roads Plan.
2. The CONSULTANT will complete and furnish to the DEPARTMENT, at the time the plans are delivered to the DEPARTMENT, a DEPARTMENT provided checklist. This checklist will provide certification that a separate check has been performed, all review revisions have been made, and the plans are correct and complete.
3. The CONSULTANT will furnish basic design criteria in the Scope Summary Report and in the Scope of Services.
4. The CONSULTANT may obtain standard drawings of roadway appurtenances from the DEPARTMENT'S Office of Roadway Design.
5. The CONSULTANT will contact the DEPARTMENT'S Office of Bridge Design, if a DEPARTMENT structure's drainage area is greater than 1,000 acres. For these structures, the DEPARTMENT'S Office of Bridge Design will make a hydraulics recommendation, or will concur on the hydraulics requirement if hydraulics is part of the work order scope.
6. The DEPARTMENT will furnish basic surfacing design criteria, such as type, thickness, and width of pavement.
7. The DEPARTMENT will furnish material recommendations.

STRUCTURE DESIGN (DOT-900, 09/2014, Section 19.E.)

Unless otherwise modified by the Work Order, the CONSULTANT will meet the following requirements:

1. Prior to initiating design, the CONSULTANT will be required to submit the QC/QA plan/procedure to be followed for structure design to the DEPARTMENT for approval. The CONSULTANT may not begin structure design work until the QC/QA plan/procedure is approved and documented. If the CONSULTANT has a prior approved structure design QC/QA plan/procedure document on file with the OBD, and no changes to that document are anticipated for the current contract, the CONSULTANT will not need to resubmit a structure design QC/QA plan/procedure document.
2. The CONSULTANT will design bridges, box culverts, and miscellaneous highway structures in accordance with the edition of the "AASHTO LRFD Bridge Design Specifications," currently in place at the time of execution of the Work Order except as modified by the DEPARTMENT'S design practices. Prior to beginning design work, the DEPARTMENT will supply the CONSULTANT with a copy of design practices along with examples of standard detailing procedures and typical plans.
3. The CONSULTANT will design highway structures for a vehicular live loading of HL-93. Additional design criteria may be included in the Scope of Work.
4. The CONSULTANT will load rate each structure, including culverts that are bridge length, in accordance with the edition of the AASHTO "Manual for Bridge Evaluation" with latest Interim Revisions using the LRFR method currently in place at the time of execution of the Work Order. The CONSULTANT will perform an HL-93 Design Load Rating for each structure. The CONSULTANT will analyze the AASHTO HS20 vehicle for Inventory and Operating

Ratings. The CONSULTANT will also perform a Legal Load Rating for South Dakota legal trucks, the notional rating load, and the four specialized hauling vehicles. The CONSULTANT will submit a copy of the rating analyses to the DEPARTMENT along with the Final Plans for bid letting purposes. The Bridge Management Engineer from the DEPARTMENT'S Office of Bridge Design will review load ratings. Load ratings must be above the Legal Loads. The CONSULTANT will provide a separate summary table of all load ratings to be included in the Bridge Inspection file.

5. The CONSULTANT will provide the DEPARTMENT a hard copy of design computations, independent check design computations, and load ratings, including computer output if applicable, with the final review set of drawings.
6. The CONSULTANT will review shop plans for fabricated items, and will forward marked-up shop plans to the DEPARTMENT. The DEPARTMENT must authorize any fabrication.

PLANS, SPECIFICATIONS, AND ESTIMATES, GENERAL (DOT-900, 09/2014, Section 19.H.)

Unless otherwise modified by the Work Order, the CONSULTANT will meet the following requirements:

1. When complete plans, supplemental specifications, or special provisions are prepared, these will become the property of the DEPARTMENT, County, or City.
2. The CONSULTANT will furnish and deliver to the DEPARTMENT original drawings of all sheets comprising the set of plans, together with all reports, drawings, computer files, studies, memoranda, and other data pertaining thereto.
3. The CONSULTANT will furnish to the DEPARTMENT an electronic MS Word file of all special specifications.
4. The CONSULTANT will prepare plans in conformance with the DEPARTMENT'S customary practices. The CONSULTANT will use standard format for notes, tables, and rates of materials.
5. The CONSULTANT will prepare plans on sheets 11" x 17" or 8 ½" x 11" in size, under the guidance of the Road Design Manual's Chapter 18 – Plans Assembly: www.sddot.com/business/design/forms/roaddesign/Default.aspx or as directed by the DEPARTMENT. The CONSULTANT will follow the specific section of the Road Design Manual's Chapter 18 as it relates to plans produced by consultants in order to provide accurate electronic plans and bid items for the DEPARTMENT'S electronic bidding system. The CONSULTANT will utilize the DEPARTMENT'S web site: <http://www.sddot.com/business/design/Default.aspx> for Plan Preparation (i.e. Road Design Manual, CADD Procedure Manual, and User Guide for Electronic Plan Review), Downloadable Files (i.e. Form Letters, Microstation and InRoad files, and Plan Notes) and other information as necessary to design and prepare plans. The CONSULTANT will follow the properties and procedures set up for the DEPARTMENT'S electronic plans as set forth in document located at the following web site address: <http://www.sddot.com/business/design/docs/cadd/ElectronicPlans.pdf>. Electronic plans will be used for bidding purposes and must contain a watermark on each sheet stating "For Bidding Purposes Only." Refer to Paragraph 12 below for details on the set of plans to be used for construction.
6. The CONSULTANT will prepare plans with sufficient precision to permit the convenient layout in the field for construction and for other purposes. The plans will also provide for the

production of an accurate estimate of quantities for the work to be performed in the construction of the project.

7. The CONSULTANT will furnish such other pertinent information and data with respect to the plans and designs as the DEPARTMENT may request.
8. The DEPARTMENT will require all persons designing, detailing, and checking structure plans to legibly place their names or initials on each plan sheet in the spaces provided for this purpose.
9. The DEPARTMENT will designate the basic premises and criteria for the design. The CONSULTANT will develop plans in accordance with the DEPARTMENT'S standard specifications for roadway and bridge construction.
10. As part of the work embraced in the preparation of plans, the CONSULTANT will prepare and furnish to the DEPARTMENT special provisions in standard DEPARTMENT format, for items of work included in the plans which are not covered by the standard specifications, plan notes, or DEPARTMENT-approved special provisions.
11. The CONSULTANT will ensure scales, lettering, and the general delineation of the plans mirror the DEPARTMENT format and provide readily legible reproductions.
12. The CONSULTANT will ensure each plan sheet bears the South Dakota registered professional seal and endorsement of the CONSULTANT as per the requirements of the South Dakota Board of Technical Professions.
13. The CONSULTANT will use software acceptable to the DEPARTMENT as agreed to in the Work Order.

Note: The DEPARTMENT'S standard software programs are the Bentley Civil Products (InRoads Suite), MicroStation, AASHTOWare products, Adobe Acrobat, and the Microsoft Office Suite. The DEPARTMENT may require other software on Work Orders.

CONSTRUCTION ENGINEERING TECHNICAL REQUIREMENTS (DOT-900, 09/2014, Section 20.)

- A. CONSULTANT'S RESPONSIBILITIES.** The CONSULTANT will be responsible to the DEPARTMENT, and will complete all work to the DEPARTMENT'S satisfaction.

Subject to availability, the CONSULTANT will provide personnel for the areas of expertise necessary to satisfactorily complete the work specified in the Work Order and this Agreement. The DEPARTMENT will notify the CONSULTANT as to the proper medium that will be used for recording purposes of field data. The CONSULTANT will submit reports in a timely manner as directed by the DEPARTMENT'S Office issuing the Work Order. The responsibilities for these areas are described in **Exhibit 4, CONSTRUCTION ENGINEERING CONSULTANT RESPONSIBILITIES.**

EXHIBIT 4 (DOT-900, 09/2014)

CONSULTANT RESPONSIBILITIES

GENERAL

The CONSULTANT will:

1. Be knowledgeable of the requirements of the project plans and specifications, the DEPARTMENT'S Survey Manual, Road Design Manual, South Dakota Drainage Manual, and CADD Procedures Manual.

2. Assure project personnel are knowledgeable of their duties and responsibilities.
3. Assure project personnel are knowledgeable of the DEPARTMENT'S Materials Manual.
4. Oversee day to day activities to ensure the project is constructed in accordance with plans and specifications.
5. Ensure all documentation and reports are accurate and kept current.
6. Prepare and electronically submit Biweekly Progress Reports, Construction Change Orders, Progress Pay Estimates, Final Pay Estimate, and Final Construction Change Order, all on the current version of the DEPARTMENT'S Construction Management System. The CONSULTANT will submit these reports in a timely manner as directed by the DEPARTMENT'S Office issuing the Work Order.
7. Require all individuals providing acceptance testing and independent assurance testing of construction materials or acceptance inspection to record all data/results electronically on the current version of the DEPARTMENT'S Construction Management System, or as instructed by the DEPARTMENT.
8. Require all individuals providing acceptance testing and independent assurance testing of materials or acceptance inspection to meet the requirements of the DEPARTMENT'S Materials Testing and Inspection Certification Program Manual.
9. Ensure testing equipment identified in the DEPARTMENT'S Materials Testing and Inspection Certification Program Manual be calibrated and documented according to the designated frequencies and procedures designated in the Manual.
10. Perform other duties assigned by the DEPARTMENT as defined in this Agreement.

The CONSULTANT'S PROJECT ENGINEER will:

1. Assist with conducting the pre-construction meeting.
2. Prepare Biweekly Progress Reports, Construction Change Orders, Progress Pay Estimates, Final Estimate, and Final Construction Change Order electronically on the current version of the DEPARTMENT'S Construction Management System.
3. Handle EEO and Labor Compliance activities.
4. Ensure that subcontractors working on the project are approved by the DEPARTMENT.

The CONSULTANT'S INSPECTOR will:

1. Assure the asphalt or concrete plant is properly calibrated.
2. Perform scale accuracy checks.
3. Ensure construction activities remain inside the acquired right-of-way or easement as specified on the plans unless approved by the DEPARTMENT.

The CONSULTANT'S SURVEY PARTY CHIEF will:

1. Record field notes for slope stakes, blue tops, paving grades, pipe, structure layout, and other items of the same sort in electronic format, FWD files, DGN files, DTM files, ALG files, and RAW files compatible to the current version of InRoads being used by the DEPARTMENT.
2. Set centerline, offset lines, bluetops, slope stakes, pipe stakes, structure stakes, and other items of the same sort by electronic or manual means.
3. Run bench levels within acceptable tolerances of the DEPARTMENT'S Survey Manual and maintain field notes on standard loose-leaf transit field book sheets.
4. Obtain necessary topographic data within acceptable tolerances of the DEPARTMENT'S Survey Manual.
5. Supervise and assure the survey crew is knowledgeable as to its duties and responsibilities.

The CONSULTANT'S TEST PERSON AND EQUIPMENT will:

1. Be knowledgeable of the requirements of the project plans and specifications.
2. Sample and test materials for acceptance as specified by the DEPARTMENT'S Materials Manual. Perform material tests for QC/QA projects in accordance with QC/QA manual and have the proper QC/QA certification.
3. Recognize and have the ability to take corrective action for calibration of testing equipment.

EXAMPLE #1
REPORT OF FOUNDATION INVESTIGATION

PROJECT: BRO 8048(03) Mellette County PCN 02DY

LOCATION: Structure No. 48-102-010, 18.9 miles North & 0.8 miles West of Cedar Butte over the White River.

METHOD OF INVESTIGATION:

All soundings are made according to the Standard South Dakota Subsurface Investigation Techniques and AASHTO Specifications. Auger holes are drilled with a 4-1/2 inch continuous flight auger. Penetration and Push Test holes are drilled with a 6-5/8 inch continuous hollow stem auger. Push core samples are obtained by hydraulically ramming a 2 foot long lined split spoon sampler into the soil to obtain 2 inch nominal diameter soil samples. Penetration tests are conducted by dropping a 140 pound hammer 30 inches to obtain 2 inch nominal diameter samples and to measure the resistance to penetration of the soil. Corings with the SDDOT drive rig are performed by using a California retractable plug sampler, which is driven with a 490 pound hammer. The drill stem is P.K. rod, which is 2-7/8 inch O.D., and 2 inch nominal diameter cores are obtained. All laboratory tests are performed in accordance with standard AASHTO or SDDOT laboratory procedures.

RECOMMENDATIONS:

Abutments:

I. Steel HP10 X 42 Piling

A. A LRFD maximum factored pile bearing resistance of 77 tons can be used for design.

B. The anticipated tip elevations are:

<u>Station</u>	<u>Elevation</u>
22+06	1910
25+27	1892

C. The nominal pile bearing resistance shall be 192 tons verified by the SDDOT's Modified ENR formula.

Bents:

I. Drilled Shafts

A. A LRFD maximum factored resistance value of 2,800 psf can be used for design below elevation 1912 ft. or maximum scour whichever is lower.

B. Permanent casings will be required to elevation 1915 ft.

C. The point of fixity within the bedrock can be assumed to be the elevation 1912 ft.

DISCUSSION:

The proposed structure location is underlain by brown sand-silt (alluvium) overlying brown silt-sand with gravel (alluvium). The alluvial sediments rest upon gray silt-clay (Pierre Shale). The D50 of the brown sand-silt, brown silt-sand with gravel, and gray silt-clay (Pierre Shale) can be assumed to be 0.06 mm, 1.0 mm, and 0.004 mm. The D95 of the brown sand-silt, brown silt-sand with gravel, and gray silt-clay (Pierre Shale) can be assumed to be 1.0 mm, 6.0 mm, and 0.06 mm.

Steel HP10X42 piling along with the anticipated tip elevations, are listed in the recommendations for use in the abutments. Drilled Shafts are listed in the recommendations for use at the bents.

The piling were evaluated for drivability and group effects at the LRFD Strength Limit State. Settlement of the substructure units and horizontal movement of the abutment piling were evaluated at the LRFD Service Limit State.

Drivability –

A drivability analysis was performed for the steel HP10X42 piling using the wave equation analysis program (GRLWEAP). A group of pile hammers that were evaluated and found to produce acceptable driving stresses is listed later in this report for inclusion in the plans.

Pile Group Effects:

Axial Loading – Abutments

For a single row of piling, AASHTO requires the center-to-center pile spacing to be at least 30" or 2.5 times the width of the pile, whichever is greater. Therefore, for the steel HP10x42 piling at the abutment the center-to-center spacing shall be at least 30".

Settlement –

The steel pile tips will be founded in the Pierre Shale. Unconfined compression test results of the Pierre Shale exceed the proposed bridge loadings. Past experience for piling driven into hard shale soil bedrocks has shown little, if any, settlement has occurred. Therefore, 1/4 inch or less of total settlement can be used to design the substructure units.

Horizontal Movement –

AASHTO states that if the center-to-center spacing of the piling in the substructure unit is greater than 5 times the width of the pile then group effects can be ignored. Therefore, if the designed spacing is greater than 5 times the pile width a group efficiency factor of 1.0 can be used with no reduction in pile loading required. If this minimum pile spacing is not met a reduction factor will need to be calculated according to the AASHTO code.

Horizontal movement at the substructure units can be calculated using the following soil parameters:

Sand-silt (alluvium); phi angle = 24 degrees, cohesion = 50 psf, wet unit weight = 118 pcf
Silt-sand with gravel (alluvium); phi angle = 32 degrees, cohesion = 0 psf, wet unit weight = 130 pcf
Silt-clay (Pierre Shale); phi angle = 18 degrees, cohesion = 1,000 psf, wet unit weight = 130 pcf

For the drilled shafts, a LRFD maximum factored resistance value (skin friction) of 2,800 psf is recommended below elevation 1912 for the bents or maximum scour whichever is lower. The point of fixity within the bedrock can be assumed to be 1912 for the bents.

Each drilled shaft shall have a minimum of 3 access tubes for a shaft diameter of 3.0' and less. The number of access tubes needed shall be increased by 1 for each foot increase in shaft diameter above the 3.0'. The access tubes shall be furnished and installed according to the South Dakota Department of Transportation's 2004 Standard Specifications for Roads and Bridges. These access tubes shall be equally spaced in the shaft reinforcement prior to placing the reinforcement cage.

A representative of the **CONSULTING FIRM (NAME AND NUMBER)** shall be present during drilling operations to confirm the elevations provided in this report and to observe the placement of the drilled shafts. In addition to the notes below, contact the **CONSULTANT REPRESENTATIVE** for the most current drilled shaft construction notes to be included in the plans.

The following notes shall be placed in the plans:

A drivability analysis was performed using the wave equation analysis program (GRLWEAP). The pile hammers listed below were evaluated and found to produce acceptable driving stresses. Pile hammers not listed will require evaluation and approval prior to use from the **CONSULTANT REPRESENTATIVE NAME AND PHONE NUMBER**.

Hammers need to be sized according to site specific soil parameters and structure design requirements. The following list of hammers is owned and readily available by contractors that do work in SD. Select and specify in the report which hammers are acceptable for use on individual projects.

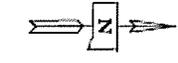
ICE 180
Delmag D19-42
Delmag D25-32

Delmag D12-42
MVE M-19
Delmag D30-32

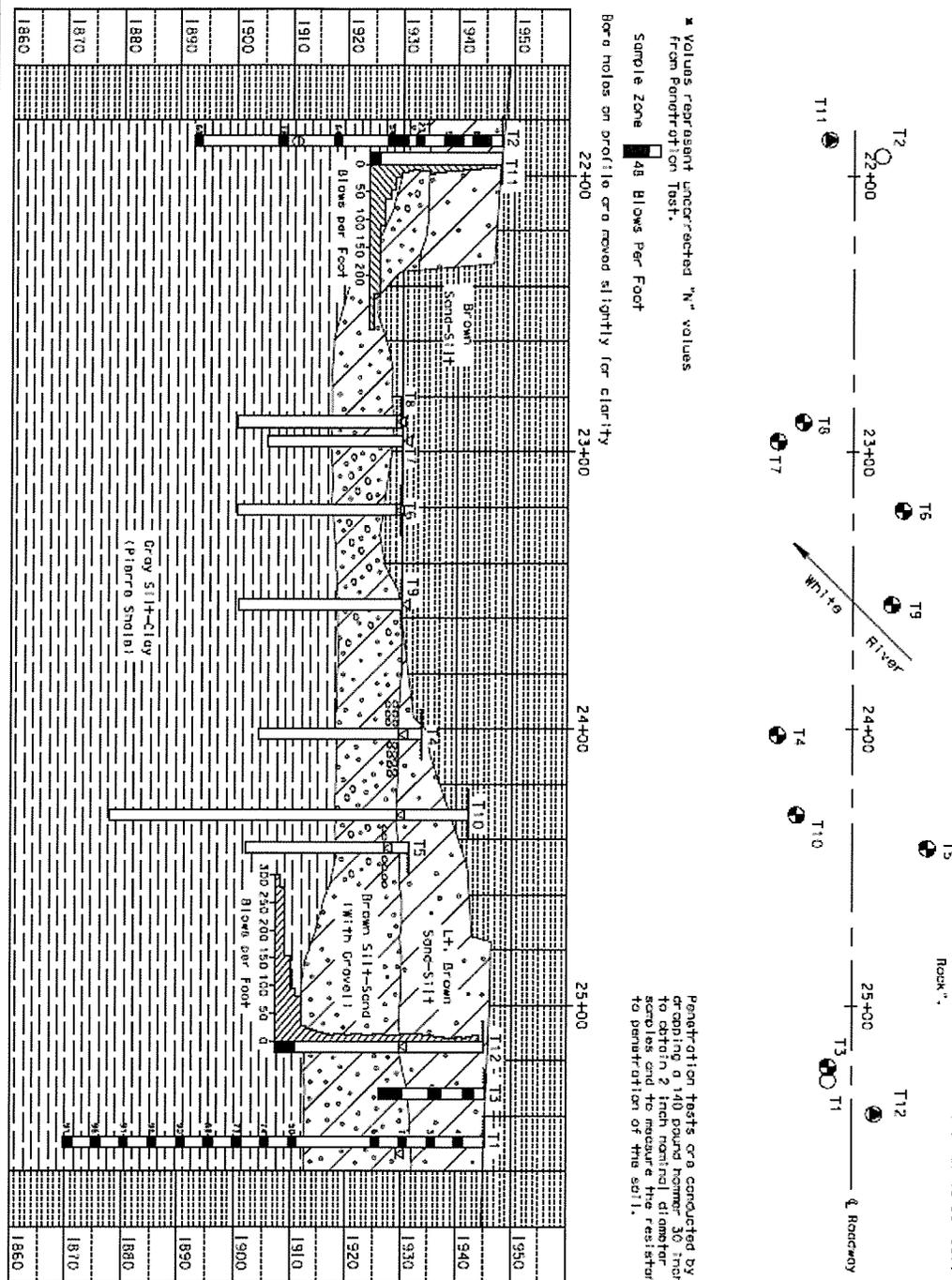
FEC 1500
ICE 42S
SPI D30

Delmag D16-32
MKT DE 42/35
Delmag D46-32

Delmag D19-32
APE D19-42



File Number	Station	Soil	Classification	Moisture %	Penetration (lb/in)	City Contour
2193	11	clay	CL	14.4	11.0	110
2194	11	clay	CL	14.4	11.0	110
2195	11	clay	CL	14.4	11.0	110
2196	11	clay	CL	14.4	11.0	110
2197	11	clay	CL	14.4	11.0	110
2198	11	clay	CL	14.4	11.0	110
2199	11	clay	CL	14.4	11.0	110
2200	11	clay	CL	14.4	11.0	110
2201	11	clay	CL	14.4	11.0	110
2202	11	clay	CL	14.4	11.0	110
2203	11	clay	CL	14.4	11.0	110
2204	11	clay	CL	14.4	11.0	110
2205	11	clay	CL	14.4	11.0	110
2206	11	clay	CL	14.4	11.0	110
2207	11	clay	CL	14.4	11.0	110
2208	11	clay	CL	14.4	11.0	110
2209	11	clay	CL	14.4	11.0	110
2210	11	clay	CL	14.4	11.0	110
2211	11	clay	CL	14.4	11.0	110
2212	11	clay	CL	14.4	11.0	110
2213	11	clay	CL	14.4	11.0	110
2214	11	clay	CL	14.4	11.0	110
2215	11	clay	CL	14.4	11.0	110
2216	11	clay	CL	14.4	11.0	110
2217	11	clay	CL	14.4	11.0	110
2218	11	clay	CL	14.4	11.0	110
2219	11	clay	CL	14.4	11.0	110
2220	11	clay	CL	14.4	11.0	110
2221	11	clay	CL	14.4	11.0	110
2222	11	clay	CL	14.4	11.0	110
2223	11	clay	CL	14.4	11.0	110
2224	11	clay	CL	14.4	11.0	110
2225	11	clay	CL	14.4	11.0	110
2226	11	clay	CL	14.4	11.0	110
2227	11	clay	CL	14.4	11.0	110
2228	11	clay	CL	14.4	11.0	110
2229	11	clay	CL	14.4	11.0	110
2230	11	clay	CL	14.4	11.0	110
2231	11	clay	CL	14.4	11.0	110
2232	11	clay	CL	14.4	11.0	110
2233	11	clay	CL	14.4	11.0	110
2234	11	clay	CL	14.4	11.0	110
2235	11	clay	CL	14.4	11.0	110
2236	11	clay	CL	14.4	11.0	110
2237	11	clay	CL	14.4	11.0	110
2238	11	clay	CL	14.4	11.0	110
2239	11	clay	CL	14.4	11.0	110
2240	11	clay	CL	14.4	11.0	110
2241	11	clay	CL	14.4	11.0	110
2242	11	clay	CL	14.4	11.0	110
2243	11	clay	CL	14.4	11.0	110
2244	11	clay	CL	14.4	11.0	110
2245	11	clay	CL	14.4	11.0	110
2246	11	clay	CL	14.4	11.0	110
2247	11	clay	CL	14.4	11.0	110
2248	11	clay	CL	14.4	11.0	110
2249	11	clay	CL	14.4	11.0	110
2250	11	clay	CL	14.4	11.0	110
2251	11	clay	CL	14.4	11.0	110
2252	11	clay	CL	14.4	11.0	110
2253	11	clay	CL	14.4	11.0	110
2254	11	clay	CL	14.4	11.0	110
2255	11	clay	CL	14.4	11.0	110
2256	11	clay	CL	14.4	11.0	110
2257	11	clay	CL	14.4	11.0	110
2258	11	clay	CL	14.4	11.0	110
2259	11	clay	CL	14.4	11.0	110
2260	11	clay	CL	14.4	11.0	110



* Values represent uncorrected "N" values from Penetration Test.

Sample Zone 48 Blows Per Foot

Bore holes on profile are spaced slightly for clarity

Pierre Shale is a marl on shale with a horizontal cleavage. It is a very hard rock from silt-clay to clay-silt. Color may contain concretion zones that are normally thin but occasionally are massive. These zones may be considered hard and dense. Thin zones may be present that are conformed resulting in claystone or siltstone seams. Generally zones may be encountered but are normally less than one half inch thick. Nonweathered Pierre Shale is considered to be "Soft Rock".

Penetration tests are conducted by dropping a 140 pound hammer 30 inches to obtain a 2 inch nominal diameter sampler and to measure the resistance to penetration of the soil.

STATE PROJECT SHEET TOTAL
OF SHEETS

DESIGNED BY: [Signature] CHECKED BY: [Signature] APPROVED BY: [Signature]

DATE: 12/12/12

PROJECT: BRD BOARD 1031 WELLETTE COUNTY PCN 02BY
18.9 MILES N. AND 0.8 MILES W. OF CEDAR BUTTE
SECTION 28 TOWNSHIP 45 N. RANGE 31 W.
OVER WHITE RIVER
STR. NO. 48-102-010

LEGEND

- Auger Test
- Drive Test
- Penetration Test
- Caved
- Sample Zone

Drive test are conducted by dropping a 450 pound hammer 30 inches to drive a 2 1/2 inch drill stem with attached reticulated plug sampler for taking samples and to measure the resistance to penetration of the soil.

Auger holes are drilled with a 4 1/2 inch diameter continuous flight auger. Penetration and Push Test holes are drilled with a 6 5/8 inch diameter hollow stem auger. Push test samples are obtained by hydraulically ramming a 2 foot long lined soil sampler into the soil to obtain 2 inch nominal diameter soil samples.

GROUND WATER ELEVATIONS

Station	Elev. (Coverd)	Soil
T1	1931.3	Dry
T2	1910.9	Dry
T3	1929.7	Dry
T4	1926.9	Dry
T5	1928.9	Dry
T6	1930.2	Dry
T7	1929.1	Dry
T8	1930.0	Dry
T9	1929.3	Dry
T10	1929.8	Dry
T11	1929.6	Dry
T12	1929.8	Dry

MEASURED SKIN FRICTION

Station	Elev. (psf)
T11	1924.0
T12	1907.3

**EXAMPLE #2
RECOMMENDATIONS**

Re: BRO 8027(29), Gregory County, PCN 00QR
Str. No. 27-030-081, located 2.0 West & 0.1 South of the Jct of SD44/SD47
RCBC Undercut Recommendation

Soils maps of the area indicate the soils at the location of the proposed structure have the following characteristics.

Station 16+86 (Str. No. 27-030-081)

CLASSIFICATION: A-7
Clay & Silty Clay
AVERAGE LIQUID LIMIT: 66
SHRINK-SWELL POTENTIAL: High to Very High
FROST ACTION POTENTIAL: Low
CORROSIVITY: High for steel, Low to Moderate for concrete

RECOMMENDATIONS:

Provide 24 inches of undercut and backfill.

DISCUSSION:

The project consists of replacing an existing single span 22' steel stringer bridge with a 2 barrel 13' x 6' cast-in-place RCBC. The proposed box culvert will be in the same location as the existing bridge location. The existing surfacing on the road is gravel and will be resurfaced with gravel upon completion. Minimal grading at the proposed box culvert location is anticipated, therefore, the material shall be compacted using the Ordinary Compaction Method.

A subsurface investigation was conducted for the proposed RCBC. The subsurface investigation consisted of placing a boring near both the proposed inlet and outlet ends of the structure and logging the material to 3 feet below the flow line. Samples were collected from below the flow line for soils classification. A dynamic cone penetrometer was used at both the inlet and outlet ends to identify the change in relative density of the subsurface material below flow line.

Subsurface soils at the proposed site consist of brown silt-clay to 3' below the existing flow line.

The 2' undercut depth is recommended to remove the low strength soils with high shrink-swell potential from below the box culvert.

The following paragraphs shall be placed in the plans:

Compaction of earth embankment and box culvert backfill material shall be governed by the Ordinary Compaction Method.

Any questions about the recommendations or the subsurface conditions can be directed to the CONSULTANT CONTACT NAME AND PHONE NUMBER.

**STATE OF SOUTH DAKOTA
DEPARTMENT OF TRANSPORTATION
STANDARD TITLE VI / NONDISCRIMINATION ASSURANCES
APPENDIX A & E
MARCH 1, 2016**

During the performance of this Agreement, the CITY, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Federal Highway Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

During the performance of this Agreement, the CITY, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

Memorandum #16-252

To: City Commission
From: Deputy Finance Officer
Date: November 7, 2016
Subject: Surplus Property & Vehicle Bids

On November 3, 2016 fifteen sealed bids were received on several vehicles and miscellaneous equipment that had been surplusd at the September 26, 2016 regular City Commission meeting. The results of the sealed bid process are as follows:

2009 Elgin Pelican Street Sweeper – S/N PNP1259S:

<u>Bidder Name</u>	<u>Bid Price</u>
Sanitation Products, Sioux Falls, SD	\$20,000.00
Feimer Construction, Yankton, SD	\$5,285.00

2005 Ford Crown Victoria – VIN #2FAHP71W85X157154:

<u>Bidder Name</u>	<u>Bid Price</u>
Feimer Construction, Yankton, SD	\$610.00
Skorpik Inc., Tyndall, SD	\$560.00

2004 Chevrolet ½ ton K-10 Pickup – VIN #1GCEK19T64Z2C5445

<u>Bidder Name</u>	<u>Bid Price</u>
Brian Carda, Yankton, SD	\$5,011.00
Jim Arens, Yankton, SD	\$1,505.00
Feimer Construction, Yankton, SD	\$804.00
Kim Lee, Irene, SD	\$610.00

2002 Sterling Truck/Tractor, Model LT9500

<u>Bidder Name</u>	<u>Bid Price</u>
Feimer Construction, Yankton, SD	\$2,775.00
Kim Lee, Irene, SD	\$400.00

2000 Chevrolet ½ Ton Pickup – VIN #1GCEK14T9YE331085

<u>Bidder Name</u>	<u>Bid Price</u>
Feimer Construction, Yankton, SD	\$602.00
Kim Lee, Irene, SD	\$275.00

1975 SKNG 14 Foot Boat Trailer – S/N 750432

<u>Bidder Name</u>	<u>Bid Price</u>
Kim Lee, Irene, SD	\$5.00

____ Roll call

17 Street Sweeping Brooms

<u>Bidder Name</u>	<u>Bid Price</u>
Terry Frick, Yankton, SD (\$21.33 x 17)	\$362.61
Joe Fillaus (\$21.00 x 17)	\$357.00
Bruce Ulmer (\$7.50 x 17)	\$127.50

Wilkerson Air Compressor & Compressed Air Dryer

<u>Bidder Name</u>	<u>Bid Price</u>
Jim Arens, Yankton, SD	\$55.00
Ray Donat, Volin, SD	\$50.00

3 – KDI Paragon Stainless Steel Life Guard Stands

<u>Bidder Name</u>	<u>Bid Price</u>
Kim Lee, Irene, SD (\$5.00 x 3)	\$15.00

Red Snapper 38” cut Riding Lawn Mower, S/N 45824054

<u>Bidder Name</u>	<u>Bid Price</u>
Connie Miles, Yankton, SD	\$60.00
Ray Donat, Volin, SD	\$50.00
Kim Lee, Irene, SD	\$5.00

Snapper Snow Blower with Chains – 10 HP

<u>Bidder Name</u>	<u>Bid Price</u>
Jim Arens, Yankton, SD	\$105.00

10 Pallets – Miscellaneous Landscape Blocks

<u>Bidder Name</u>	<u>Bid Price</u>
Connie Miles, Yankton, SD	\$40.00 for 2 pallets
Ray Donat, Volin, SD	\$50.00 for 10 pallets

Troybilt Vac-chipper 6.5 HP, S/N 1J107H70099

<u>Bidder Name</u>	<u>Bid Price</u>
Brad Binde, Yankton, SD	\$55.00

Broyhill 5 Ft. Brush Groomer

<u>Bidder Name</u>	<u>Bid Price</u>
Kim Lee, Irene, SD	\$10.00

Top Dresser Cushman Truckster Mount

<u>Bidder Name</u>	<u>Bid Price</u>
Kim Lee, Irene, SD	\$10.00

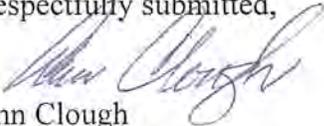
Jacobsen Mower – Verda Cut – 12 HP

<u>Bidder Name</u>	<u>Bid Price</u>
Kim Lee, Irene, SD	\$20.00

_____ Roll call

Pursuant to SDCL 6-13-5 "the governing board may reject any and all bids. However, if the governing board accepts a bid it must be the bid of the highest bidder." It is recommended that the commission accept the high bid for each of the surplused vehicles and equipment items and authorize staff to arrange for payment and disposition of property.

Respectfully submitted,

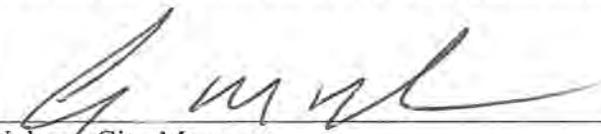


Ann Clough
Deputy Finance Officer

Recommendation: It is recommended that the City Commission accept the surplus vehicle and equipment bids and award to the highest bidders the following: 2009 Elgin Pelican street sweeper to Sanitation Products of Sioux Falls for \$20,000.00; the 2005 Ford Crown Victoria for \$610.00, the 2002 Sterling LT9500 truck/tractor for \$2,775.00, and the 2000 Chevrolet ½ ton pickup for \$602.00 to Feimer Construction of Yankton, SD; the 2004 Chevrolet ½ ton K-10 pickup for \$5,011.00 to Brian Carda of Yankton, SD; the 1975 SKNG 14-foot boat trailer for \$5.00, the KDI Paragon stainless steel life guard stands for \$15.00, the Broyhill 5 ft. brush groomer for \$10.00, the top dresser Cushman truckster mount for \$10.00, and the Jacobsen verda-cut mower for \$20.00 to Kim Lee of Irene, SD; the 17 street sweeping brooms for \$362.61 to Terry Frick of Yankton, SD; the Wilkerson air compressor & compressed air dryer for \$55.00 and the Snapper snow blower with chains-10 HP to Jim Arens of Yankton, SD; the Red Snapper 38" cut riding lawn mower for \$60.00 and 2 pallets of miscellaneous landscape blocks to Connie Miles of Yankton, SD; the Troybilt vac chipper to Brad Binde of Yankton, SD; 8 pallets of misc. landscape blocks for \$40.00 to Ray Donat of Volin, SD as detailed in Memorandum #16-252.

I concur with the above recommendation

I do not concur with the above recommendation



Amy Nelson, City Manager

____ Roll call

Memorandum No. 16-251

TO: Mayor and City Commissioners
FROM: Amy Nelson, City Manager
RE: Yankton County Multi-Jurisdiction Pre-Disaster Mitigation Plan
DATE: October 25, 2016

The Yankton County Pre-Disaster Mitigation Plan has been approved by FEMA pending its adoption by the following jurisdictions that participated in its development: Yankton County, the City of Yankton, the Town of Lesterville, and the Town of Utica. The Plan has been developed over the last several months by a team consisting of members from these jurisdictions, including Joe Morrow, Larry Nickles, Tom Kurtenbach, Adam Haberman, and Brian Paulsen from the City of Yankton. The Plan itself was written by Planning & Development District III staff.

The stated purpose of the plan is to prevent or reduce losses to people and property that may result from future hazard events in Yankton County. The Plan identifies and analyzes the hazards that the County is susceptible to, and proposes a mitigation strategy to minimize future damage that may be caused by those hazards. The practical importance of having the plan is that it allows all participating jurisdictions, including the City of Yankton, to apply for FEMA hazard mitigation funding.

There was no cost to the City of Yankton in the plan's development. Yankton County is responsible for providing a 25% local match (\$2,500), all of which is soft cost in the form of in-kind contribution of time.

Recommendation: It is recommended that the City Commission approve and authorize the City Manager to sign any documents associated with the Yankton County Multi-Jurisdiction Pre-Disaster Mitigation Plan and that the City Manager will have the authority to implement said Plan.

RESOLUTION #16-76

A resolution of the City Commission of Yankton declaring its support for, and adoption of, the Yankton County Multi-Jurisdiction Pre-Disaster Mitigation Plan.

WHEREAS a Pre-Disaster Mitigation Plan for Yankton County (the Plan) has been developed; and

WHEREAS the City of Yankton participated in the development of the Plan; and

WHEREAS the Plan will be used as a disaster mitigation planning tool as deemed appropriate by the Yankton City Commission.

NOW THEREFORE BE IT RESOLVED that the Yankton City Commission hereby adopts and supports the Plan, and will take action to ensure that the Plan is implemented.

Adopted and approved this 14th day of November 2016.

SIGNED: _____
C.N. Gross, Mayor

ATTEST: _____
Al Viereck, Finance Officer

First Reading and Establish the Date for a Public Hearing

Memorandum #16-253

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action Number 16-49 / Ordinance #990
Date: November 3, 2016



As you know, 2016 has seen the creation of a planning document for the 40 plus acre City owned former Human Services Center property located northwest of the intersection of 31st Street and Broadway Avenue. The plan for the area, now known as the “Mead Neighborhood Concept,” was created through a unique, very complete process that Dakota Resources and Planning and Development District III assisted us with. The community participation part of the process was very well attended with more than 50 residents participating. A wide cross-section of community members eagerly shared their ideas and suggestions for what kind of development could occur at the location that would positively impact the community.

The results of that discussion then moved forward through another process that included a smaller group of stakeholders from the community. Those members of the community volunteered to help architects from the South Dakota Chapter of the American Institute of Architects and staff from Dakota Resources, District III and the City refine ideas generated by the large group. The refined ideas were then illustrated and developed into a plan.

The document is completed and has been presented to the public in multiple formats including the City’s website, local radio shows and service club presentations. The Planning Commission has reviewed the document as a potential amendment / addition to the City of Yankton’s Comprehensive Plan which is known as “The Yankton Plan.” The Planning Commission conducted the appropriate hearing process to allow them to make a formal recommendation regarding the “Mead Neighborhood Concept” to the City Commission.

The Planning Commission has formally recommended adoption of the “Mead Neighborhood Concept” document, “Concept A,” as an amendment to the “Yankton Plan.” Staff concurs with that recommendation.

HEARING SCHEDULE:

September 19, 2016	The Planning Commission established October 10, 2016, as the date for a public hearing.
October 10, 2016	The Planning Commission holds a public hearing to consider the issue. All appropriate notices will have been published.
November 14, 2016	The City Commission establishes December 12, 2016 as the date for a public hearing.
December 12, 2016	The City Commission holds a public hearing to consider the issue. All appropriate notices will have been published.
December 23, 2016	Record of City Commission action published in the newspaper (estimated date).
January 12, 2017	The City Commission action is effective (estimated date).

Planning Commission results: The Planning Commission recommended approval of “Concept A” from the “Mead Neighborhood Concept” as an amendment to “The Yankton Plan.”

ORDINANCE NO. 990

**AN ORDINANCE ADOPTING A COMPREHENSIVE PLAN AMENDMENT
KNOWN AS
“THE MEAD NEIGHBORHOOD CONCEPT”
INCLUDING ASSOCIATED MAPS AND OFFICIAL DOCUMENTS**

**BE IT ORDAINED, BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF
YANKTON, SOUTH DAKOTA, THAT:**

Section 1.

The City of Yankton, South Dakota, pursuant to the provisions of South Dakota Codified Law (SDCL) 11-6, hereby adopts an amendment to the Comprehensive Plan Ordinance #850 including the adoption of future land use maps and other documents describing the long range plan for the development of the identified site as a part of the City of Yankton. Said document including maps written descriptions and other measures more fully shown in the document and exhibits on file in the City of Yankton Department of Community and Economic Development and entitled:

**MEAD NEIGHBORHOOD CONCEPT
CONCEPT A**

The location of the property discussed in the plan is 3101 Broadway Avenue. Legal description: Tract 1 in Lot A in the Southeast Quarter (SE1/4), Tract 2 in Lot A in the Southeast Quarter (SE1/4), Section Thirty Six (36), Township Ninety Four (94) North, Range Fifty Six (56) West of the 5th P.M., and, Tract 3 in Lot A in the Southeast Quarter (SE1/4), Section Thirty Six (36), Township Ninety Four (94) North, Range Fifty Six (56) West of the 5th P.M

Said document is an ordinance establishing an amendment to the Comprehensive Plan for the City of Yankton, South Dakota, and shall provide for the administration thereof, in accordance with the provisions of SDCL Chapter 11 and for the repeal of all documents in conflict therewith.

Pursuant to SDCL 9-19-7 upon completion of consideration and action, a notice and fact of adoption will be published in lieu of publishing the entire comprehensive plan.

The Ordinance including “The Mead Neighborhood Concept, Concept A,” maps and official documents are subject to clerical and grammatical changes associated with the printing and proofreading of the document prior to the effective date.

Section 2. Saving Clause.

Should any section, clause, or provision of this ordinance including “Mead Neighborhood Concept,” maps, descriptions and official documents be declared by the Courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 3. Effective Clause.

This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Adopted:

1st Reading:

2nd Reading:

Publication Date:

Effective Date:

C.N. Gross, Mayor

Attest:

Al Viereck, Finance Officer

YANKTON, S.D.

Mead NEIGHBORHOOD CONCEPT

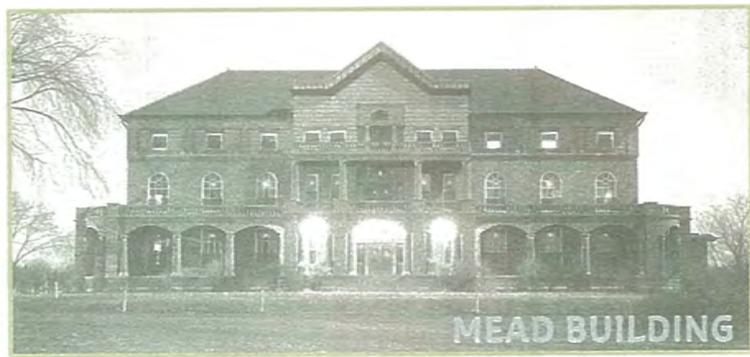
An invitation to reimagine



The Human Services Center, north of the site being reimagined, had—and, in the Mead Building, still has—some impressive examples of local architecture.



AERIAL OF THE HUMAN SERVICES CENTER CAMPUS, 1935



MEAD BUILDING



PANORAMA OF HUMAN SERVICES CENTER CAMPUS

Photos courtesy the Dakota Territorial Museum

“This work represents a broad community vision of what the site could look like.”

Engaging in thoughtful planning for what our community might look like in 10 or 20 years is positive for our city.

It helps elected leaders and city staff better understand what our fellow citizens want this community to be like. For that reason, it was important to the City Commission to seek out the community's input in a robust and thoughtful way before any development occurred.

The significant number of community members who stepped forward during this process and shared their visions with us helps ensure that this location will continue to be a place we can be proud of. So after gathering public input and working with design professionals, this work represents a broad community vision of what the site could look like. Rather than a design for a specific building or street, it will be the map that helps designers and builders tailor future projects to suit the special character of the location and make sure all the parts and pieces fit together right.

We know a lot of history has come before, and whatever development occurs will respect the people, buildings, and events that preceded it. We also know that development at the site is likely to be gradual and changes will occur over the next 5, 10, or 15 years with new infrastructure being built as the market and development demands.

It's clear from everyone's passion that this place inspires people, and they have a connection to events and memories made here. Those connections often include recollections of time shared with family and friends, and I'm sure that even as the activities taking place here change, the relationship with the place will remain. The way we use the area and how we interact may be different, but it will reflect the best of those things that came before, and will become a significant place for a new generation of Yanktonians.

Amy Nelson
City Manager

SITE CONCEPT

A

All roads lead to the Mead

A theme emerged in the public input sessions: “All roads lead to the Mead.” The first concept takes this theme literally, with a diagonal central street corridor forming the backbone of the plan’s offset grid design.

In the southeast corner, next to the intersection of Broadway Avenue and Highway 50 where much of Yankton’s traffic pauses daily, is a development sign and a water feature. The water feature may be designed to mitigate stormwater runoff, transforming a utilitarian concept into a site amenity. From there, the viewer’s eye is directed northwest along the corridor to a park where its amenities signal the upcoming vista of the Mead.



Eric Ambrosion & David Locke

SITE CONCEPT B

Gatherings
on the green



A central green similar to those found in old New England towns is the unique feature of this concept, with curved streets radiating from that center.

Many features of Concept A are also present in Concept B. A diagonal corridor still directs the view towards the Mead, but the course is interrupted by the green.

The site feature in the southeast corner has a somewhat larger presence in the life of the community in this concept. This place could be designed as a plaza for gatherings, outdoor dining, or even a "trail head" for the multi-purpose trail that weaves its way around the site.

Eric Ambrosion, Larry Crane & Ryan Kranz

SITE CONCEPT A

All roads lead to the Mead

BUILDINGS

The central commercial area of Plan Concept A is laid out in a traditional Midwestern “Main Street” design, where most of the activity is concentrated on the main corridor. An intersecting street creates a strong sense of place framed by corner buildings.

The core buildings would be suitable for shops, services, and establishments on the main floor, with room for offices or housing on the upper floor. The perimeter of the core area is lined with typical commercial/office buildings that are suitable for many uses.

Residential uses are directed to the western edge of the site, creating a typical transition between the intensive land uses to the east and the natural areas to the west. Townhouses, condominiums, live-work units, and apartment houses are found along a large green median. The median would be centered on a view of the Mead and framed by street trees and the residential buildings.



Eric Ambrosion

SITE CONCEPT B

Gatherings on the green

BUILDINGS



Eric Ambrosion

The core commercial buildings surrounding the green form an “outdoor room” without a ceiling, creating a sense of enclosure and a sense of place.

Each storefront has a view of the activity on the green. The green could be a setting for live music or other events, or it could be a quiet place to eat lunch or read a book. As in Plan A, the second floor of the buildings could be dedicated to office or residential uses.

The band of buildings lining the outside of the core would be designed to be flexible in their use. Offices and services could dominate the main floor, while housing could occupy the upper floor. Or, certain sites and buildings could be used for civic or institutional purposes such as government offices or a technical education center.

Housing occupies a smaller share of Concept B's land use plan. Single-function residential uses are held along the western edge of the site, with a mix of live-work units, townhouses, and apartment houses.

SITE CONCEPT A

All roads lead to the Mead

3-D VIEW



Eric Ambrosion

“People First” is the main design principle with both of these concepts. They attempt to put cars in their place. Parking is relegated to the side or rear of buildings and is not allowed to dominate the front facades.

SITE CONCEPT B

Gatherings on the green

3-D VIEW



Eric Ambrosion

A multi-purpose trail winds its way around the southern and eastern edges of the site in both concepts. Users of the trail can access the land uses within the site as well. The trail plan is also integrated with the City of Yankton's plan to pave a trail along Highway 50: An underpass is shown in the left portion of the plan which will connect to the other trail links.

HOUSING CONCEPT

Housing Scale based on density and use

Low Density Residential

High Density Commercial

Material Palette

- Stone masonry
- Horizontal siding
- Dark wood siding
- Brick

Apartment Housing

- Each building contains 12-24 units
- Attract middle and upperclass income

Mixed-Use Neighborhood

- One story business level
- Two story residential level
- Modern storefronts
- Unique Businesses

Cassie Pospishil

Housing for Mead Neighborhood includes apartment housing and multi-use buildings. The apartments would house 12-24 units, and would be for middle- to high-income tenants. Features include equal access to green space and higher quality living. Multi-use apartments will be integrated into the commercial district; businesses will be on the bottom floor, while living is on the second floor. The multi-use buildings create a small urban fabric and add to the neighborhood aesthetic of the area, all the while acting as a buffer between the housing and commercial zones on the 45-acre plot.

COMMERCIAL CONCEPT



Eric Ambrosion

The core of the commercial area could have a vibrant atmosphere full of street life. Cafés, coffee shops, book stores, pubs, and specialty retail could draw visitors from the community and the region to spend time at the Mead. This area could be generally described in the same manner as a “lifestyle center,” similar to places like Village Pointe in Omaha, Nebraska, or Zona Rosa in Kansas City, Missouri. The buildings frame the street and provide a sense of enclosure and a view corridor to the Mead.

SITE AMENITY CONCEPTS

FEATURE IN SOUTHEAST CORNER



Eric Ambrosion

Great places are enhanced by great landscaping, which provides the “sense of place” that brings people back to those great places time and time again. This principle would be applied to the Mead area in the form of a landmark corner feature at the intersection of SD Highway 50 and US Highway 81 in Yankton. This conceptual entry feature pays homage to the Missouri River by transforming the utilitarian function of stormwater runoff into a site amenity. Landscaped paths and buildings around the water could act as a mini River Walk. The corner could be a place where several paths converge to create a gathering space. This area is marked by an iconic sign that communicates the identity of the place.

ENTRY SIGN

All points of entry to the Mead would have a unified look. A sign in the median of the entry at 33rd Street and US Highway 81 could inform motorists of the unique sense of place that the Mead provides. The entry feature at 33rd Street will play a significant role in marking the northern entrance to Yankton. Beyond the entry, a signature building provides clues that corporate facilities could be welcome in the development. Flanking landscaped walls provide a grand entrance to the campus.



Cassie Pospishil, David Locke & Eric Ambrosion



Jim Schramm

BIKE UNDERPASS

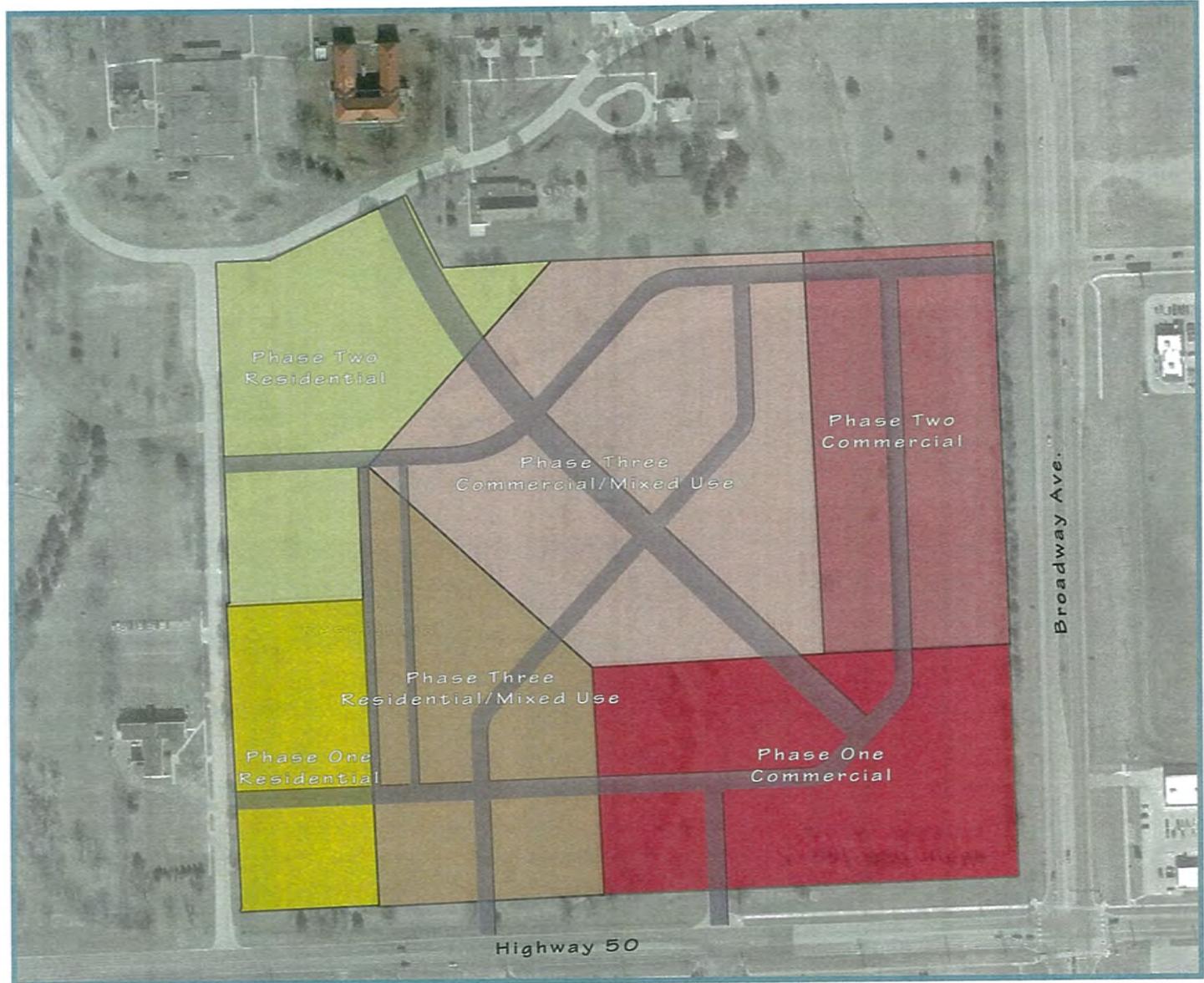
The City of Yankton is completing a multi-purpose trail along the south side of SD Highway 50 (31st Street) in Yankton. Because crossing the busy highway is a risky venture, the City is proposing to develop an underpass beneath the roadway. The underpass would connect bicyclists and pedestrians between the Mead development and the City. The underpass structure could be constructed with materials similar to the Mead: The guardrail along the highway could feature ironwork like that found in the historic entry gates to the campus. Lush landscaping around the flanking wings of the underpass would provide a welcoming entry to the Mead development.

SITE CONCEPT A

All roads lead to the Mead

PHASE CONCEPT

The timing of location of infrastructure for the Mead will work in conjunction with the market and with available existing roads, water, sewer, and other utilities. The City forecasts that infrastructure will be installed at the perimeter of the site and progress towards the center.

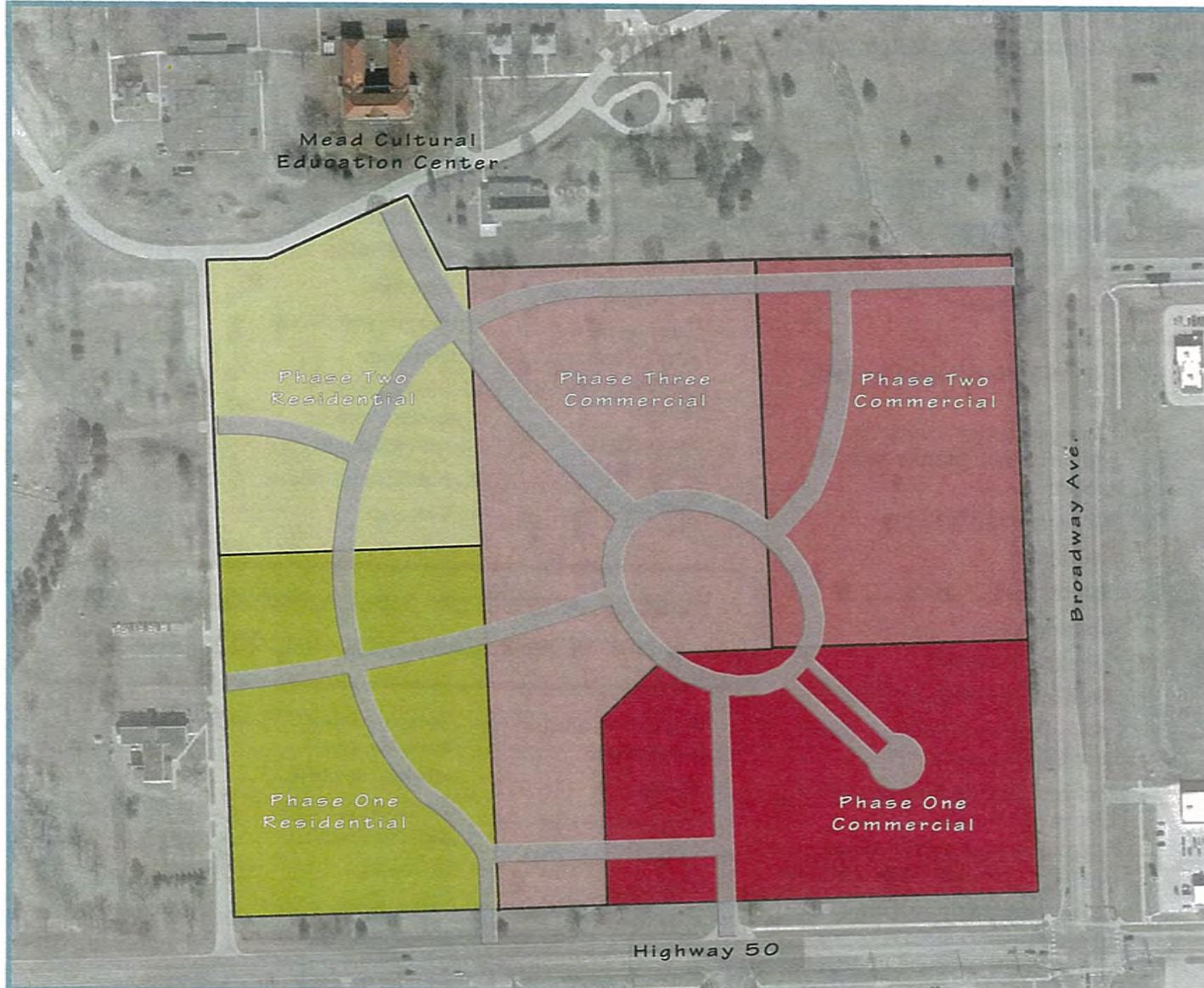


Dave Mingo

SITE CONCEPT B

Gatherings on the green

PHASE CONCEPT



The direction of development—from the perimeter toward the center—would hold true for either site concept. Three phases of development are projected.

Dave Mingo

PUBLIC IDEA SESSION /STORY STATION HARVEST

The public was invited to consider and discuss the future of the North Broadway property in a variety of ways during meetings Feb. 25-26. Here are some of the ideas that emerged from those conversations.

How do you imagine this place 20 years from now? What do you see?

- **Gateway to Yankton**
- Mixed use
- Walkable, residential, commercial, community, no gas stations
- "Uptown Yankton"
- Green space and outdoor campus area to Mead Museum
- **Busy people milling around walking, riding bikes.** Lots of gathering spaces/greenspace
- Continue the Mead Building aesthetic
- Mead is successful and expanded
- Stone facades to match existing building
- **Clear vision of Mead project** from Highways 81 and 50
- Ornate, organized
- Something pretty in front of Mead Building NW corner
- **Hotel/convention space,** make it a destination place
- Plaza - near museum, hotel and convention center
- Retail
- Commerce on corner of Hwys 81 and 50
- Multi-use facility - something to draw people/families back to Yankton
- Zoo, craft store, museum
- **Events**
- Outdoor concert space
- Sports complex
- Compliment tourism
- **Tech/green modern housing**
- Professional tech company, green campus, loft housing
- High tech 21st century research facility
- Campus environment - learning, explore
- **Unique housing options** - studios, senior, condos
- Safe

How do you imagine this place 20 years from now? What do you feel?

- Relaxation
- Relief
- Welcoming/inviting/folksy
- **Pride**
- Accomplishment
- Development with its own neighborhood identity
- **Growth/progression**
- Stewardship!
- Happy it's still green and not all concrete
- Greenspace
- **Ownership**
- Seamless
- Hungry and thirsty
- Optimism
- Professional campus and residential feel
- Potential for future
- Cultured
- Did it draw young people back to our community?
- Coming home - familiar feelings and thoughts
- **Nostalgia**
- Withstand the test of time
- **Strong connection to our history**

Twenty years from now, what do you **NOT** want to see when you visit this place?

- **Concrete and sameness**
- Sterile
- Brick and mortar
- Things looking like crap
- **Financial burden to city**
- Car dealership
- North entrance looks like east entrance of town
- **Truck stops and gas stations**
- Residential
- Lack of maintenance
- Developed without considering a good move for soccer
- Totally developed with no greenspace
- Hiding Mead
- **Doing nothing**
- Empty space
- Manufacturing
- **Another big box store**

What words or phrases could capture the future identity of this place?

- Mead District
- Mead Court Campus
- Honor history of state hospital with dignity
- Home
- Mead Center
- Mead Village
- Mead North
- Mead Park
- Prairie View at The Mead
- Mead Landing
- Mead's Town Square
- **Something with Mead in it**
- Yankton Activity and Market Center
- Uptown Yankton
- Uptown Square
- Uptown Village
- Uptown District
- Yankton Uptown Park
- NoYa District (North Yankton)
- Harvest Prairie Growth/ Green/ Bounty/Fields
- Lewis and Clark Corner
- Lewis and Clark District (Gateway)
- Progress
- Yankton History Park/ technology/ Sports
- Yankton Serenity Park
- Pioneers Paradise
- Yankton Cultural District
- Dakota Territorial District



Twenty years from now, what do see yourself DOING in this space?

Topics are listed roughly in order of preference, starting with the ideas that received the most votes

- **Shopping**
- Shopping experience/spend time – services, local, lake related, unique, twist of pine
- **Going to events**/outdoor theater/pavilion
- Eating
- **Walking/biking**/on trail/ walkable
- Relaxing
- **Visit Mead with friends**
- Learning/Taking in culture/visiting with friends – Mead
- Tech – integrating technology
- Celebration / festive activities / food
- Enjoying outdoor greenspace
- Having a drink
- Honoring and remembering – **appreciate history** of the site
- Take grandkids to museum/park and ice cream
- Convention space/gathering place/concert and plays
- Place for kids to picnic/hang out (yell and run) visit museum
- Concerts and cultural events
- Attending event/concert/tradeshaw
- Timeless/icon – identify something unique
- **Creating an experience**
- 21st-century research
- Living – Row houses (stone) more dense than one family – giant apartment building
- Civic center indoor and out
- Going out to eat
- Photo opportunities

VISUAL PREFERENCE STATION HARVEST

Participants at the February design event were invited to look at images of a wide variety of architectural features and styles, including from within and outside Yankton, and vote on which ones were appealing to them as a good fit in the Yankton community. Here are the top preferences for each of the three groups.



GROUP 1

- **Green space**, park areas, amphitheatre space
- Liked **Victorian look**.
- Liked **wavy roof line**.
- Downtown look not in.
- **No on gas station**.
- Walkways with trees, green space, resting areas.
- Green courtyard.
- Want green areas mixed in with concrete.
- Place to hold community events.
- Okay with **combination retail/residential** mixed use.
- Walkable areas.
- Like stone, water, fountain, wavy roof, green space — **something you would want to come to see**.

- Unique looking but natural materials.
- The **“pride” of a community** coming together.
- Want peaceful feeling areas.
- Avoid too concentrated space. Provide green space mixed in.

GROUP 2

- Like **older style** though modern look had good response.
- **Statues, walkways, fountains** had good response but don't make these too large.
- Liked green spaces but not too large. Amphitheatre type seating was appealing but not all concrete.
- Retail/business use on first floor of building but not too dense. Residential on upper levels.
- Might be better to **not mix residential and retail** in same building.

- Exterior of building should have an older stone building look/theme — **a timeless factor**.
- Okay to mix building materials such as stone, brick, metal and wood.
- Liked the **wavy roof line**.
- Parking should not be one big parking lot but broken-out areas with covered waiting areas mixed in.
- Want a distinct look but not a “downtown” look.
- Town square monument okay.

GROUP 3

- Liked **Victorian, mixed use** with retail/residential
- Liked wavy roof line, stone and water. **Campus feel open landscaping**.

- **No big parking lots**. Provide green space buffer between parking and buildings.
- Liked statues.
- Mix green space with buildings.
- Provide walking trails.
- Area should **reflect the history**.
- Provide ponds, shelters, fountains, walkways, courtyards.
- Add culture into walkways. Not just sidewalks.
- Stone and metal mixed with landscaping.
- Liked **old character** of buildings.
- Big spray fountain not a good thing.
- Public event green space area alongside retail/restaurant space.
- Create **a sense of pride**, coming home again feel.
- Scale of buildings. **Don't dwarf Mead**.
- Different textures would be good.
- Terminal Vista leading to Mead.
- Provide **gathering spaces**.
- Modern look okay but need **mix of materials**: stone, brick, arched roofs.
- Want a unique look/feel.

—Larry Crane, Ryan Kranz,
Jim Schramm

MAPS STATION HARVEST

Participants were provided with aerial maps and photos of the Mead property and invited into dialogue about what could happen and how people could move through the space in the future, and to sketch in some of the features they would like to see in that place. Here are the common elements suggested by almost all of the attendees.

Create a **corridor view** from the intersection looking NW into the development toward the Mead.

Have a **design element that catches the eye of travelers** in the corner of the intersection. Small water feature or other entry feature.

Create a **modest gathering space, or "Event Lawn."** Maybe close to the Mead so it can be used in conjunction with Mead events.

Transition from commercial in the east portion of the development to high-density residential in the west portion (not single family). The transition may include some mixed-use structures (commercial at grade with residential lofts).

Maintain the south **view to and from the Mead**, and make sure development maintains the viewscape to the river from the balcony of the Mead.

Create a **unique-to-Yankton yet practical architectural theme** that is unmistakable. Does not look or feel like other locations in the City.

Make the area **pedestrian and bicycle friendly**.

—Dave Mingo



Contact information

**Want to get involved? Have ideas to share?
Get in touch with Dave:**

Dave Mingo, AICP
Community and Economic Development Director
PO Box 176
City of Yankton, SD 57078
605-668-5252
DMingo@cityofyankton.org

MEAD NEIGHBORHOOD CONCEPT DESIGN TEAM

Dave Mingo, *City of Yankton*
Brad Bies, *City of Yankton*
Eric Ambroson, *Planning and
Development District III*

Cassie Pospishil, *South Dakota State
University Architecture Student*
Jim Schramm, *Schramm Architects LLC*
David Locke, *Stockwell Engineers*

Annie Remmerde, *Stockwell Engineers*
Larry Crane, *AIA, Perspective*
Ryan Kranz, *AIA, Perspective*

Mike Knutson, *MAKe Strategies*
Heidi Marttila-Losure, *Dakotafire Media*
Joe Bartmann, *Dakota Resources*



Memorandum #16-255

To: Amy Nelson, City Manager
From: Joe Morrow, Building Official
Subject: Sewer Easement Vacation and Dedication, Ridgeway North Subdivision
Date: November 3, 2016

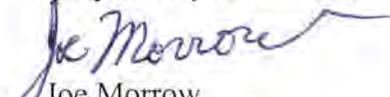
Kirby Hofer, Kirby Hofer Construction Inc., has requested that the sewer easement located on the west 5 feet of the east 10 feet of Lot 7, Block 5 Ridgeway North Subdivision be vacated and an additional sewer easement be dedicated that is located on the east 10 feet of the west 20 feet of Lot 8, Block 5, Ridgeway North Subdivision. The attached "Exhibit A" details the vacation and dedication of the additional sewer easement.

The following City Departments that have interest in these easements have been contacted and have not objected to the vacation and dedication of this sewer easement.

City of Yankton Department of Public Works
City of Yankton Department of Environmental Services
City of Yankton Community and Economic Development

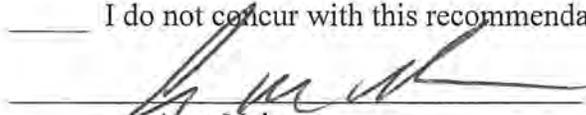
It is recommended that the City Commission approve the vacation of the existing 5 foot wide sewer easement located on the west five feet of the east ten feet of Lot 7, Block 5 Ridgeway North Subdivision and an additional ten foot wide sewer easement be dedicated that located on the east 10 feet of the west 20 feet of Lot 8, Block 5 Ridgeway North Subdivision, Yankton, South Dakota.

Respectfully Submitted,


Joe Morrow
Building Official

Recommendation: It is recommended that the City Commission approve Memorandum #16-255 and Resolution #16-77 pertaining to the sewer easement vacation and dedication request for Lot 7 and 8, Block 5, Ridgeway North Subdivision, Yankton, South Dakota, as detailed in "Exhibit A".

I concur with this recommendation.
 I do not concur with this recommendation.


Amy Nelson
City Manager

Roll call

RESOLUTION #16-77

REQUEST FOR SEWER EASEMENT VACATION
AND SEWER EASEMENT DEDICATION

WHEREAS, Kirby Hofer, Kirby Hofer Construction Inc., has requested that the sewer easement be vacated that is located on the west 5 feet of the east 10 feet of Lot 7, Block 5, Ridgeway North Subdivision and an additional sewer easement be dedicated that is located on the east 10 feet of the west 20 feet of Lot 8, Block 5, Ridgeway North Subdivision, Yankton, South Dakota. The attached "Exhibit A" details the vacation and dedication.

WHEREAS, The City of Yankton Utility Departments have been contacted and have not objected to the vacation and dedication of this easement.

NOW THEREFORE BE IT RESOLVED, that the described property has received City of Yankton Board of Commission approval for the sewer easement vacation that is located on the west 5 feet of the east 10 feet of Lot 7, Block 5, Ridgeway North Subdivision and the dedication of an additional sewer easement that is located on the east 10 feet of the west 20 feet of Lot 8, Block 5, Ridgeway North Subdivision, Yankton, South Dakota. The attached "Exhibit A" details the location of the vacation and dedication.

Adopted:

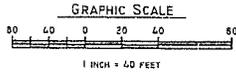
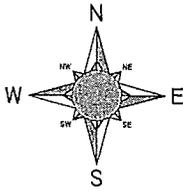
Charlie Gross, Mayor

Attest:

Al Viereck, Finance Officer

Exhibit "A"

Lots 7 and 8 in Block 5 of Ridgeway North Subdivision to the City of Yankton in the NE 1/4 of Section 6, T93N, R55W of the 5th P.M., Yankton County, South Dakota recorded in Book S20, Page 182 on July 22, 2016

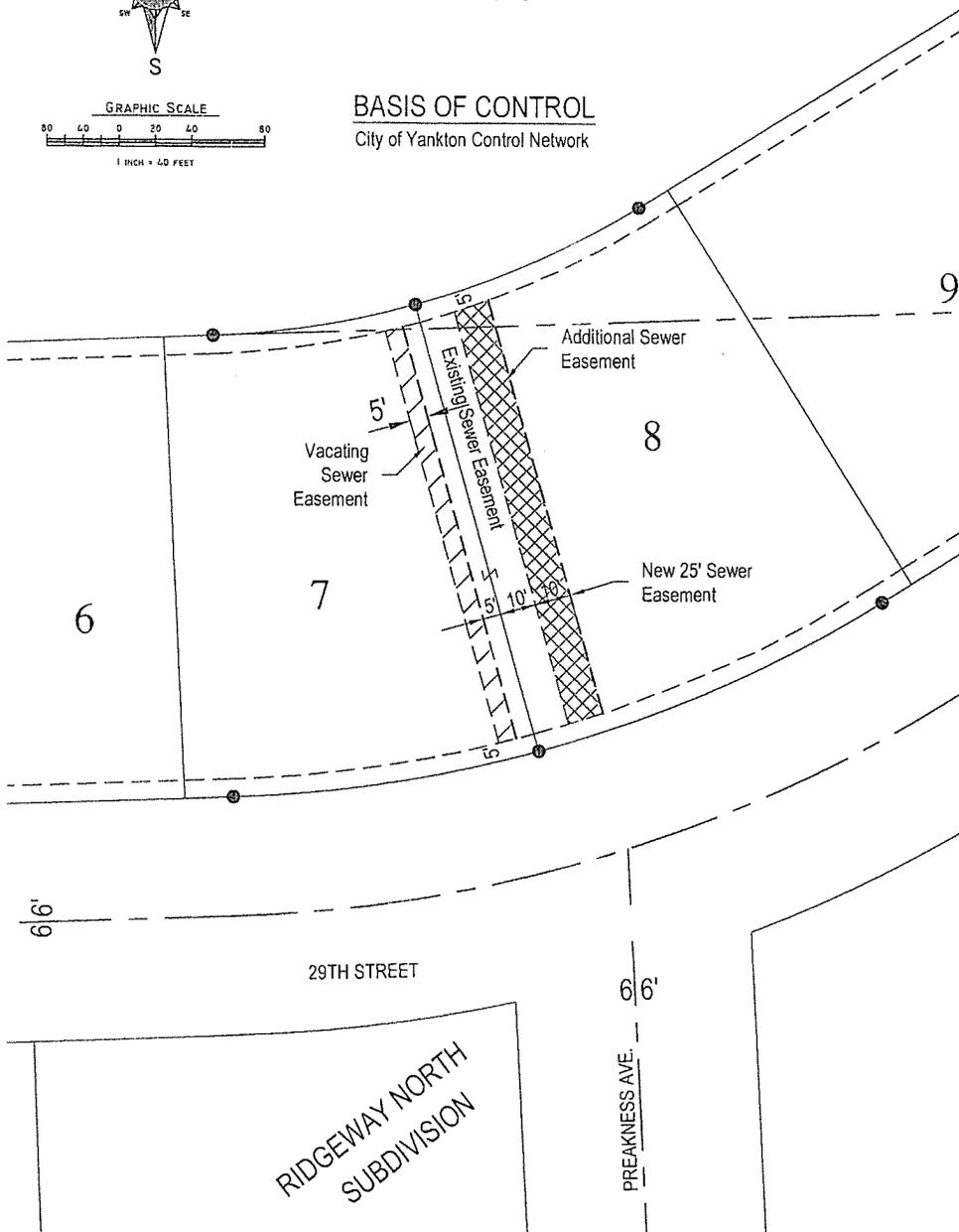


LEGEND

● Found Property Corner

BASIS OF CONTROL

City of Yankton Control Network



Vacating Easement

The West 5 feet of the East 10 feet of Lot 7

Additional Easement

The East 10 feet of the West 20 feet of Lot 8

Date: 10-28-2016
JF# 16072
CC: Ian S. Vik
DWG: Tim L. Gobel, L.S.
CK BY: Brett R. Kennedy, L.S.

Prepared By:



STOCKWELL

STOCKWELL ENGINEERS, INC.

215 WALNUT STREET
 YANKTON, SD 57078
 PH: 605.665.8092
 FAX: 605.665.0523

Memorandum #16-256

To: Amy Nelson, City Manager
From: Bradley Moser, Civil Engineer
Subject: Acceptance of the Sanitary Sewer, Storm Sewer and Street Improvements for Phase I of the 2015 Ridgeway North Development Project
Date: November 3, 2016

The developer, Kirby Hofer is asking that the utility and street improvements for Phase I of the Ridgeway North Development be accepted. The improvements are located in front of the following lots:

Block 15, Lots 1 thru 6,
 Block 16, Lots 1 & 18,
 All in Ridgeway North Subdivision

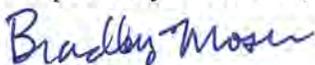
Although the water main was installed to City specifications, it will ultimately be accepted by B-Y Water. As for the remaining utilities, they were completed in accordance to the approved plans and have passed the required testing. In addition, the Environmental Services Department has inspected the improvements and found them to be satisfactory.

The billing costs associated with the inspection, administrative services and service connection fees have been calculated. A payment, of \$1,041.40 has been received from the developer. The calculation totals are as follows:

Total Personnel Labor Costs	\$921.40
Sewer Connection Fees	<u>\$120.00</u>
GRAND TOTAL:	\$1,041.40

It is recommended that the City Commission accept the sewer, storm and street improvements as described above.

Respectfully submitted,

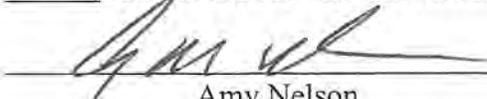


Bradley Moser
 Civil Engineer

Recommendation: It is recommended that the City Commission accept the sewer, storm and street improvements for Phase I of the 2015 Ridgeway North Subdivision as detailed in Memorandum #16-256.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Nelson
 City Manager

cc: Adam Haberman, PE

____ Roll call

Memorandum #16-259

To: Amy Nelson, City Manager
From: Bradley Moser, Civil Engineer
Subject: Change Order Number 1, Final Project Acceptance and Final Payment for the 15th Street Construction from West City Limits Road (WCLR) to Dakota Street
Date: November 7, 2016

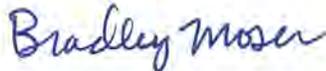
The construction of 15th Street from WCLR to Dakota Street has been completed and is ready to be accepted. The scope of the project involved the installation of new curb & gutter, 6" PCC pavement and underground utilities, including water, sewer and storm systems.

The attached Change Order No. 1 decreases the project cost by \$23,652.00 from \$665,760.75 to \$642,108.75. There were no liquidated damages applied to the contract as the contractor was able to meet the construction deadlines.

Some of the substantial changes in the contract were decreases in the Subbase and Special Pipe Bedding Material bid items. Both decreases were influenced by the favorable geotechnical conditions, which eliminated the need to utilize either item. The remaining items on the change order adjust the quantities for each bid item to the quantities actually constructed.

City staff has reviewed the project, the change order and the final pay request. We recommend that Change Order Number 1 be approved, that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$39,897.13 to Slowey Construction, Inc., based on the attached final pay request.

Respectfully submitted,

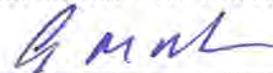


Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission approve Change Order Number 1, accept the completed construction of 15th Street, and authorize the Finance Officer to issue a manual check to Slowey Construction, Inc., in the amount of \$39,897.13, as detailed in Memorandum #16-259.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson
City Manager

cc: Adam Haberman
file

Roll call

Date of Issuance: 10/24/2016	Effective Date: 11/14/2016
Owner: City of Yankton, South Dakota	Owner's Contract No.: 2015-026
Contractor: Slowey Construction, Inc	Contractor's Project No.:
Engineer: Johnson Engineering Co.	Engineer's Project No.: 215030
Project: 15 th Street Construction, Water Main and Sanitary Sewer Installation	Contract Name: Project No. 2015-026 15th Street Construction, Water Main and Sanitary Sewer Installation

The Contract is modified as follows upon execution of this Change Order:

Description: Adjust quantities to actual quantities installed and add the following items :

Schedule 1: Add two approaches as requested by City
Schedule 2: Add 6" gate valve as requested by City

Attachments: [List documents supporting change]
See Exhibit "A" for tabulation of all changes.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: <u>Schedule 1: \$ 455,863.50</u> <u>Schedule 2: \$ 209,897.25</u>	Original Contract Times: Substantial Completion: <u>10-1-2016</u> Ready for Final Payment: <u>11-1-2016</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: <u>\$ None</u>	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: <u>NA</u> Ready for Final Payment: <u>NA</u> days
Contract Price prior to this Change Order: <u>Schedule 1: \$ 455,863.50</u> <u>Schedule 2: \$ 209,897.25</u>	Contract Times prior to this Change Order: Substantial Completion: <u>10-1-2016</u> Ready for Final Payment: <u>11-1-2016</u> days or dates
[Decrease] of this Change Order: <u>Schedule 1: \$ 15,556.00</u> <u>Schedule 2: \$ 8,096.00</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>None</u> Ready for Final Payment: <u>None</u> days or dates
Contract Price incorporating this Change Order: <u>\$ 642,108.75</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>10-1-2016</u> Ready for Final Payment: <u>11-1-2016</u> days or dates

RECOMMENDED:		ACCEPTED:	
By: <u>Peter S. Johnson</u>	By: _____	By: <u>Patricia K. Alamy</u>	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)	
Title: _____	Title _____	Title <u>Project Manager</u>	Title _____
Date: <u>10-24-16</u>	Date _____	Date <u>10/24/16</u>	Date _____

Exhibit A to Change Order No. 1 (Final)

Schedule 1, Project No. 2015-026 15th Street Construction

Date: October 24, 2016

ITEM NO.	DESCRIPTION	Unit Price	Contract Amount		Change to Contract Amount		Final Contract Amount	
			No. of Units	Total Price	No. of Units	Total Price	No. of Units	Total Price
1	Mobilization (Lump Sum)	\$ 23,415.00	L.S.	\$ 23,415.00	0.00	\$ -	1	\$ 23,415.00
2	Clearing (Lump Sum)	\$ 15,500.00	L.S.	\$ 15,500.00	0	\$ -	1	\$ 15,500.00
3	Remove Concrete Curb & Gutter (Ft)	\$ 4.00	90	\$ 360.00	0	\$ -	90	\$ 360.00
4	Remove Asphalt Concrete Pavement (SqYd)	\$ 10.00	70	\$ 700.00	0	\$ -	70	\$ 700.00
5	Remove Silt Fence (Ft)	\$ 1.00	160	\$ 160.00	-160	\$ (160.00)	0	\$ -
6	Unclassified Excavation (CuYd)	\$ 3.00	8884	\$ 26,652.00	0	\$ -	8884	\$ 26,652.00
7	Unclassified Excavation, Digouts (CuYd)	\$ 5.50	300	\$ 1,650.00	-300	\$ (1,650.00)	0	\$ -
8	Undercutting (CuYd)	\$ 4.25	3972	\$ 16,881.00	0	\$ -	3972	\$ 16,881.00
9	Water for Granular Material (Mgal)	\$ 20.00	24.2	\$ 484.00	-1.7	\$ (34.00)	22.5	\$ 450.00
10	Placing Topsoil (CuYd)	\$ 5.00	2123	\$ 10,615.00	0	\$ -	2123	\$ 10,615.00
11	Subbase (Ton)	\$ 30.00	325	\$ 9,750.00	-325	\$ (9,750.00)	0	\$ -
12	Gravel Cushion, City Furnished (Ton)	\$ 12.00	1660	\$ 19,920.00	0	\$ -	1660	\$ 19,920.00
13	Gravel Surfacing, City Furnished (Ton)	\$ 10.00	367.9	\$ 3,679.00	-161.1	\$ (1,611.00)	206.8	\$ 2,068.00
14	Asphalt Concrete Composite (Ton)	\$ 280.00	7.8	\$ 2,184.00	-7.8	\$ (2,184.00)	0.0	\$ -
15	7" Nonreinforced PCC Pavement (SqYd)	\$ 35.00	4922.5	\$ 172,287.50	0	\$ -	4922.5	\$ 172,287.50
16	6" PCC Approach Pavement (SqYd)	\$ 78.00	51	\$ 3,978.00	34	\$ 2,652.00	85	\$ 6,630.00
17	7" PCC Fillet Section (SqYd)	\$ 103.00	216.5	\$ 22,299.50	0	\$ -	216.5	\$ 22,299.50
18	Dowel Bar (Each)	\$ 2.75	3024	\$ 8,316.00	0	\$ -	3024	\$ 8,316.00
19	12" RCP Class 2, Furnish (Ft.)	\$ 18.50	12	\$ 222.00	0	\$ -	12	\$ 222.00
20	12" RCP, Install (Ft.)	\$ 23.00	12	\$ 276.00	0	\$ -	12	\$ 276.00
21	18" RCP Class 2, Furnish (Ft.)	\$ 15.75	272	\$ 4,284.00	0	\$ -	272	\$ 4,284.00
22	18" RCP, Install (Ft.)	\$ 24.00	272	\$ 6,528.00	0	\$ -	272	\$ 6,528.00
23	24" RCP Class 2, Furnish (Ft.)	\$ 21.50	572	\$ 12,298.00	0	\$ -	572	\$ 12,298.00
24	24" RCP, Install (Ft.)	\$ 26.00	572	\$ 14,872.00	0	\$ -	572	\$ 14,872.00
25	12" RCP Flared End, Furnish (Ft.)	\$ 260.00	2	\$ 520.00	0	\$ -	2	\$ 520.00
26	12" RCP Flared End, Install (Ft.)	\$ 200.00	2	\$ 400.00	0	\$ -	2	\$ 400.00
27	24" RCP Flared End, Furnish (Ft.)	\$ 330.00	1	\$ 330.00	0	\$ -	1	\$ 330.00
28	24" RCP Flared End, Install (Ft.)	\$ 250.00	1	\$ 250.00	0	\$ -	1	\$ 250.00
29	Class M6 Concrete (CuYd)	\$ 625.00	14.67	\$ 9,168.75	0	\$ -	14.67	\$ 9,168.75
30	Reinforcing Steel (Lb)	\$ 2.00	2791	\$ 5,582.00	0	\$ -	2791	\$ 5,582.00
31	Traffic Control Signs (SqFt)	\$ 3.25	106	\$ 344.50	0	\$ -	106	\$ 344.50
32	Traffic Control, Miscellaneous (Lump Sum)	\$ 1,700.00	L.S.	\$ 1,700.00	0	\$ -	1	\$ 1,700.00
33	Type 3 Barricade, 8' Double Sided (Each)	\$ 35.00	6	\$ 210.00	0	\$ -	6	\$ 210.00
34	Special Concrete Curb and Gutter (Ft)	\$ 17.50	1817.3	\$ 31,802.75	-48	\$ (840.00)	1769.3	\$ 30,962.75
35	Special Concrete Valley Gutter (Ft)	\$ 17.50	72	\$ 1,260.00	48	\$ 840.00	120	\$ 2,100.00
36	4'x6' Precast Type S Drop Inlet Lid (Each)	\$ 1,520.00	7	\$ 10,640.00	0	\$ -	7	\$ 10,640.00
37	Erosion Control (Lump Sum)	\$ 7,700.00	L.S.	\$ 7,700.00	0	\$ -	1	\$ 7,700.00
38	Type 2 Erosion Control Blanket (SqYd)	\$ 3.25	474	\$ 1,540.50	215	\$ 698.75	689	\$ 2,239.25
39	12" Diameter Erosion Control Wattle (Ft)	\$ 3.25	160	\$ 520.00	-100	\$ (325.00)	60	\$ 195.00
40	High Flow Silt Fence (Ft)	\$ 3.75	638	\$ 2,392.50	-267	\$ (1,001.25)	371	\$ 1,391.25
41	Mucking Silt Fence (CuYd)	\$ 5.00	44.0	\$ 220.00	-44	\$ (220.00)	0.0	\$ -
42	Repair Silt Fence (Ft)	\$ 0.05	160	\$ 8.00	-160	\$ (8.00)	0	\$ -
43	Sediment Control at Type S Reinforced Concrete Drop Inlet (Ft)	\$ 6.50	49	\$ 318.50	-49	\$ (318.50)	0	\$ -
44	Interim Sediment Control at Inlet (Each)	\$ 110.00	7	\$ 770.00	-7	\$ (770.00)	0	\$ -
45	Sweeping (Hour)	\$ 100.00	20	\$ 2,000.00	0	\$ -	20	\$ 2,000.00
46	Woven Geotextile Separator (SqYd)	\$ 1.75	500	\$ 875.00	-500	\$ (875.00)	0	\$ -

Totals Schedule 1	\$ 455,863.50	\$ (15,556.00)	\$ 440,307.50
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Exhibit A to Change Order No. 1 (Final)

Schedule 2, Project No. 2015-026 15 Street Water Main & Sanitary Sewer Installation

Date: October 24, 2016

ITEM NO.	DESCRIPTION	Unit Price	Contract Amount		Change to Contract Amount		Final Contract Amount	
			No. of Units	Total Price	No. of Units	Total Price	No. of Units	Total Price
1.	Mobilization	\$ 10,000.00	L.S.	\$ 10,000.00	0	\$ -	1	\$ 10,000.00
2.	16" Steel Encasement Pipe	\$ 370.00	75	\$ 27,750.00	0	\$ -	75	\$ 27,750.00
3.	Install Carrier Pipe	\$ 29.00	75	\$ 2,175.00	0	\$ -	75	\$ 2,175.00
4.	8" PVC Sewer Pipe (6' to 8' Deep)	\$ 23.25	188	\$ 4,371.00	0	\$ -	188	\$ 4,371.00
5.	8" PVC Sewer Pipe (8' to 10' Deep)	\$ 24.25	1509	\$ 36,593.25	0	\$ -	1509	\$ 36,593.25
6.	8" PVC Sewer Pipe (10' to 12' Deep)	\$ 27.75	300	\$ 8,325.00	0	\$ -	300	\$ 8,325.00
7.	8" PVC Sewer Pipe (12' to 14' Deep)	\$ 40.25	56	\$ 2,254.00	0	\$ -	56	\$ 2,254.00
8.	6" PVC Water Main	\$ 25.00	285	\$ 7,125.00	0	\$ -	285	\$ 7,125.00
9.	8" PVC Water Main	\$ 29.00	1158	\$ 33,582.00	0	\$ -	1158	\$ 33,582.00
10.	6" Water Main Restraining Device	\$ 36.00	42	\$ 1,512.00	-1	\$ (36.00)	41	\$ 1,476.00
11.	8" Water Main Restraining Device	\$ 54.00	19	\$ 1,026.00	0	\$ -	19	\$ 1,026.00
12.	1" Copper Pipe	\$ 21.00	238	\$ 4,998.00	0	\$ -	238	\$ 4,998.00
13.	4" PVC Sewer Pipe	\$ 24.00	189	\$ 4,536.00	0	\$ -	189	\$ 4,536.00
14.	8"x4" PVC Pipe Wye	\$ 95.00	7	\$ 665.00	0	\$ -	7	\$ 665.00
15.	6"x6" Pipe Tee	\$ 345.00	4	\$ 1,380.00	0	\$ -	4	\$ 1,380.00
16.	8"x6" Pipe Tee	\$ 425.00	3	\$ 1,275.00	0	\$ -	3	\$ 1,275.00
17.	8"x6" Pipe Cross	\$ 435.00	1	\$ 435.00	0	\$ -	1	\$ 435.00
18.	1" Corporation Stop with Tapping Saddle	\$ 245.00	6	\$ 1,470.00	0	\$ -	6	\$ 1,470.00
19.	1" Curb Stop with Box	\$ 340.00	6	\$ 2,040.00	0	\$ -	6	\$ 2,040.00
20.	4" Pipe Bend	\$ 40.00	7	\$ 280.00	0	\$ -	7	\$ 280.00
21.	8" Pipe Bend	\$ 345.00	2	\$ 690.00	0	\$ -	2	\$ 690.00
22.	6" Pipe Cap	\$ 190.00	5	\$ 950.00	-1	\$ (190.00)	4	\$ 760.00
23.	8" Pipe Cap	\$ 240.00	1	\$ 240.00	0	\$ -	1	\$ 240.00
24.	4" Pipe Plug	\$ 40.00	7	\$ 280.00	0	\$ -	7	\$ 280.00
25.	8" Pipe Plug	\$ 55.00	5	\$ 275.00	-1	\$ (55.00)	4	\$ 220.00
26.	8" Pipe Sleeve	\$ 280.00	1	\$ 280.00	0	\$ -	1	\$ 280.00
27.	6" Gate Valve with Box	\$ 950.00	8	\$ 7,600.00	1	\$ 950.00	9	\$ 8,550.00
28.	8" Gate Valve with Box	\$ 1,295.00	2	\$ 2,590.00	0	\$ -	2	\$ 2,590.00
29.	6" Fire Hydrant Extension	\$ 520.00	2	\$ 1,040.00	-2	\$ (1,040.00)	0	\$ -
30.	12" Fire Hydrant Extension	\$ 625.00	2	\$ 1,250.00	-2	\$ (1,250.00)	0	\$ -
31.	18" Fire Hydrant Extension	\$ 720.00	2	\$ 1,440.00	-2	\$ (1,440.00)	0	\$ -
32.	Standard Fire Hydrant	\$ 2,725.00	4	\$ 10,900.00	0	\$ -	4	\$ 10,900.00
33.	Special Pipe Bedding Material	\$ 8.50	410	\$ 3,485.00	-410	\$ (3,485.00)	0	\$ -
34.	Trench Stabilization Material	\$ 31.00	50	\$ 1,550.00	-50	\$ (1,550.00)	0	\$ -
35.	Connect to Existing Water Main	\$ 1,000.00	1	\$ 1,000.00	0	\$ -	1	\$ 1,000.00
36.	48" Manhole	\$ 2,395.00	7	\$ 16,765.00	0	\$ -	7	\$ 16,765.00
37.	Type A7 Manhole Frame and Lid	\$ 605.00	7	\$ 4,235.00	0	\$ -	7	\$ 4,235.00
38.	Remove and Reset Manhole	\$ 2,535.00	L.S.	\$ 2,535.00	0	\$ -	1	\$ 2,535.00
39.	Orange Plastic Safety Fence	\$ 5.00	200	\$ 1,000.00	0	\$ -	200	\$ 1,000.00

Totals Schedule 2	\$ 209,897.25	\$ (8,096.00)	\$ 201,801.25
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Totals Schedule 1 and Schedule 2	\$ (23,652.00)	\$ 642,108.75
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SCHEDULE 1: PROJECT NO. 2015-026 15th STREET CONSTRUCTION
 SCHEDULE 2: PROJECT NO. 2015-026 15TH STREET WATER MAIN & SANITARY SEWER INSTALLATION

OWNER: CITY OF YANKTON, S.D. CONTRACTOR: Slowey Construction Inc. PERIOD OF ESTIMATE FROM 9-15-16 TO 10-18-16

CONTRACT CHANGE ORDER SUMMARY				ESTIMATE	SCHEDULE 1	SCHEDULE 2
No.	APPROVAL DATE	Amount				
		Schedule 1	Schedule 2			
1	11/14/2016	\$ (15,556.00)	\$ (8,096.00)	1. Original Contract	\$ 455,863.50	\$ 209,897.25
				2. Change Orders	\$ (15,556.00)	\$ (8,096.00)
				3. Revised Contract (1 +2)	\$ 440,307.50	\$ 201,801.25
				4. Work Completed*	\$ 440,307.50	\$ 201,801.25
				5. Stored Materials*	\$ -	\$ -
				6. Subtotal (4 +5)	\$ 440,307.50	\$ 201,801.25
				7. Previous Payments	\$ (401,360.37)	\$ (200,851.25)
				8. Retainage	\$ -	\$ -
				9. Amount Each Schedule	\$ 38,947.13	\$ 950.00
				10. Total Amount Due		\$ 39,897.13
NET CHANGE		\$ (15,556.00)	\$ (8,096.00)	*Detailed breakdown attached.		

CONTRACT TIME

On Schedule	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Starting Date: <u>June 1, 2016</u>
					Subst. Compl. Date: <u>October 1, 2016</u>

CONTRACTOR'S Certification:
 The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Date: 10/24/16

Contractor: Slowey Construction Inc.
 By: *Pat K. Slawey*

Payment of the above AMOUNT DUE is recommended.

Date: 10-24-16

Engineer: Johnson Engineering Co.
 By: *Robert S. Johnson*

APPROVED BY OWNER:
 Owner: City of Yankton, South Dakota
 By: _____
 Date: _____

Slowey Construction Inc.
Application for Payment No. 5 (Final)

Schedule 1, Project No. 2015-026 15th Street Construction

Date: October 24, 2016

ITEM NO. DESCRIPTION	Unit Price	Final Contract Amount		This Application		Completed to Date	
		No. of Units	Total Price	No. of Units	Total Price	No. of Units	Total Price
1 Mobilization (Lump Sum)	\$ 23,415.00	L.S.	\$ 23,415.00	0	\$ -	1	\$ 23,415.00
2 Clearing (Lump Sum)	\$ 15,500.00	L.S.	\$ 15,500.00	0.1	\$ 1,550.00	1	\$ 15,500.00
3 Remove Concrete Curb & Gutter (Ft)	\$ 4.00	90	\$ 360.00	0	\$ -	90	\$ 360.00
4 Remove Asphalt Concrete Pavement (SqYd)	\$ 10.00	70	\$ 700.00	0	\$ -	70	\$ 700.00
5 Remove Silt Fence (Ft)	\$ 1.00	0	\$ -	0	\$ -	0	\$ -
6 Unclassified Excavation (CuYd)	\$ 3.00	8884	\$ 26,652.00	0	\$ -	8884	\$ 26,652.00
7 Unclassified Excavation, Digtouts (CuYd)	\$ 5.50	0	\$ -	0	\$ -	0	\$ -
8 Undercutting (CuYd)	\$ 4.25	3972	\$ 16,881.00	0	\$ -	3972	\$ 16,881.00
9 Water for Granular Material (Mgal)	\$ 20.00	22.5	\$ 450.00	0	\$ -	22.5	\$ 450.00
10 Placing Topsoil (CuYd)	\$ 5.00	2123	\$ 10,615.00	0	\$ -	2123	\$ 10,615.00
11 Subbase (Ton)	\$ 30.00	0	\$ -	0	\$ -	0	\$ -
12 Gravel Cushion, City Furnished (Ton)	\$ 12.00	1660	\$ 19,920.00	0	\$ -	1660	\$ 19,920.00
13 Gravel Surfacing, City Furnished (Ton)	\$ 10.00	206.8	\$ 2,068.00	23.5	\$ 235.00	206.8	\$ 2,068.00
14 Asphalt Concrete Composite (Ton)	\$ 280.00	0	\$ -	0	\$ -	0	\$ -
15 7" Nonreinforced PCC Pavement (SqYd)	\$ 35.00	4922.5	\$ 172,287.50	0	\$ -	4922.5	\$ 172,287.50
16 6" PCC Approach Pavement (SqYd)	\$ 78.00	85	\$ 6,630.00	34	\$ 2,652.00	85	\$ 6,630.00
17 7" PCC Fillet Section (SqYd)	\$ 103.00	216.5	\$ 22,299.50	0	\$ -	216.5	\$ 22,299.50
18 Dowel Bar (Each)	\$ 2.75	3024	\$ 8,316.00	0	\$ -	3024	\$ 8,316.00
19 12" RCP Class 2, Furnish (Ft.)	\$ 18.50	12	\$ 222.00	0	\$ -	12	\$ 222.00
20 12" RCP, Install (Ft.)	\$ 23.00	12	\$ 276.00	0	\$ -	12	\$ 276.00
21 18" RCP Class 2, Furnish (Ft.)	\$ 15.75	272	\$ 4,284.00	0	\$ -	272	\$ 4,284.00
22 18" RCP, Install (Ft.)	\$ 24.00	272	\$ 6,528.00	0	\$ -	272	\$ 6,528.00
23 24" RCP Class 2, Furnish (Ft.)	\$ 21.50	572	\$ 12,298.00	0	\$ -	572	\$ 12,298.00
24 24" RCP , Install (Ft.)	\$ 26.00	572	\$ 14,872.00	0	\$ -	572	\$ 14,872.00
25 12" RCP Flared End, Furnish (Ft.)	\$ 260.00	2	\$ 520.00	0	\$ -	2	\$ 520.00
26 12" RCP Flared End, Install (Ft.)	\$ 200.00	2	\$ 400.00	0	\$ -	2	\$ 400.00
27 24" RCP Flared End, Furnish (Ft.)	\$ 330.00	1	\$ 330.00	0	\$ -	1	\$ 330.00
28 24" RCP Flared End, Install (Ft.)	\$ 250.00	1	\$ 250.00	0	\$ -	1	\$ 250.00
29 Class M6 Concrete (CuYd)	\$ 625.00	14.67	\$ 9,168.75	0	\$ -	14.67	\$ 9,168.75
30 Reinforcing Steel (Lb)	\$ 2.00	2791	\$ 5,582.00	0	\$ -	2791	\$ 5,582.00
31 Traffic Control Signs (SqFt)	\$ 3.25	106	\$ 344.50	0	\$ -	106	\$ 344.50
32 Traffic Control, Miscellaneous (Lump Sum)	\$ 1,700.00	L.S.	\$ 1,700.00	0.2	\$ 340.00	1.0	\$ 1,700.00
33 Type 3 Barricade, 8' Double Sided (Each)	\$ 35.00	6	\$ 210.00	0	\$ -	6	\$ 210.00
34 Special Concrete Curb and Gutter (Ft)	\$ 17.50	1769.3	\$ 30,962.75	0	\$ -	1769.3	\$ 30,962.75
35 Special Concrete Valley Gutter (Ft)	\$ 17.50	120	\$ 2,100.00	48	\$ 840.00	120	\$ 2,100.00
36 4'x6' Precast Type S Drop Inlet Lid (Each)	\$ 1,520.00	7	\$ 10,640.00	0	\$ -	7	\$ 10,640.00
37 Erosion Control (Lump Sum)	\$ 7,700.00	L.S.	\$ 7,700.00	1	\$ 7,700.00	1	\$ 7,700.00
38 Type 2 Erosion Control Blanket (SqYd)	\$ 3.25	689	\$ 2,239.25	689	\$ 2,239.25	689	\$ 2,239.25
39 12" Diameter Erosion Control Wattle (Ft)	\$ 3.25	60	\$ 195.00	0	\$ -	60	\$ 195.00
40 High Flow Silt Fence (Ft)	\$ 3.75	371	\$ 1,391.25	71	\$ 266.25	371	\$ 1,391.25
41 Mucking Silt Fence (CuYd)	\$ 5.00	0.0	\$ -	0	\$ -	0	\$ -
42 Repair Silt Fence (Ft)	\$ 0.05	0	\$ -	0	\$ -	0	\$ -
43 Sediment Control at Type S Reinforced Concrete Drop Inlet (Ft)	\$ 6.50	0	\$ -	0	\$ -	0	\$ -
44 Interim Sediment Control at Inlet (Each)	\$ 110.00	0	\$ -	0	\$ -	0	\$ -
45 Sweeping (Hour)	\$ 100.00	20	\$ 2,000.00	20	\$ 2,000.00	20	\$ 2,000.00
46 Woven Geotextile Separator (SqYd)	\$ 1.75	0	\$ -	0	\$ -	0	\$ -

Totals Schedule 1	\$ 440,307.50	\$ 17,822.50	\$ 440,307.50
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Application for Payment No. 5 (Final)

Schedule 2, Project No. 2015-026 15 Street Water Main & Sanitary Sewer Installation

Date: October 24, 2016

ITEM NO.	DESCRIPTION	Unit Price	Final Contract Amount		This Application		Completed to Date	
			No. of Units	Total Price	No. of Units	Total Price	No. of Units	Total Price
1.	Mobilization	\$10,000.00	L.S.	\$ 10,000.00	0	\$ -	1	\$ 10,000.00
2.	16" Steel Encasement Pipe	\$ 370.00	75	\$ 27,750.00	0	\$ -	75	\$ 27,750.00
3.	Install Carrier Pipe	\$ 29.00	75	\$ 2,175.00	0	\$ -	75	\$ 2,175.00
4.	8" PVC Sewer Pipe (6' to 8' Deep)	\$ 23.25	188	\$ 4,371.00	0	\$ -	188	\$ 4,371.00
5.	8" PVC Sewer Pipe (8' to 10' Deep)	\$ 24.25	1509	\$ 36,593.25	0	\$ -	1509	\$ 36,593.25
6.	8" PVC Sewer Pipe (10' to 12' Deep)	\$ 27.75	300	\$ 8,325.00	0	\$ -	300	\$ 8,325.00
7.	8" PVC Sewer Pipe (12' to 14' Deep)	\$ 40.25	56	\$ 2,254.00	0	\$ -	56	\$ 2,254.00
8.	6" PVC Water Main	\$ 25.00	285	\$ 7,125.00	0	\$ -	285	\$ 7,125.00
9.	8" PVC Water Main	\$ 29.00	1158	\$ 33,582.00	0	\$ -	1158	\$ 33,582.00
10.	6" Water Main Restraining Device	\$ 36.00	41	\$ 1,476.00	0	\$ -	41	\$ 1,476.00
11.	8" Water Main Restraining Device	\$ 54.00	19	\$ 1,026.00	0	\$ -	19	\$ 1,026.00
12.	1" Copper Pipe	\$ 21.00	238	\$ 4,998.00	0	\$ -	238	\$ 4,998.00
13.	4" PVC Sewer Pipe	\$ 24.00	189	\$ 4,536.00	0	\$ -	189	\$ 4,536.00
14.	8"x4" PVC Pipe Wye	\$ 95.00	7	\$ 665.00	0	\$ -	7	\$ 665.00
15.	6"x6" Pipe Tee	\$ 345.00	4	\$ 1,380.00	0	\$ -	4	\$ 1,380.00
16.	8"x6" Pipe Tee	\$ 425.00	3	\$ 1,275.00	0	\$ -	3	\$ 1,275.00
17.	8"x6" Pipe Cross	\$ 435.00	1	\$ 435.00	0	\$ -	1	\$ 435.00
18.	1" Corporation Stop with Tapping Saddle	\$ 245.00	6	\$ 1,470.00	0	\$ -	6	\$ 1,470.00
19.	1" Curb Stop with Box	\$ 340.00	6	\$ 2,040.00	0	\$ -	6	\$ 2,040.00
20.	4" Pipe Bend	\$ 40.00	7	\$ 280.00	0	\$ -	7	\$ 280.00
21.	8" Pipe Bend	\$ 345.00	2	\$ 690.00	0	\$ -	2	\$ 690.00
22.	6" Pipe Cap	\$ 190.00	4	\$ 760.00	0	\$ -	4	\$ 760.00
23.	8" Pipe Cap	\$ 240.00	1	\$ 240.00	0	\$ -	1	\$ 240.00
24.	4" Pipe Plug	\$ 40.00	7	\$ 280.00	0	\$ -	7	\$ 280.00
25.	8" Pipe Plug	\$ 55.00	4	\$ 220.00	0	\$ -	4	\$ 220.00
26.	8" Pipe Sleeve	\$ 280.00	1	\$ 280.00	0	\$ -	1	\$ 280.00
27.	6" Gate Valve with Box	\$ 950.00	9	\$ 8,550.00	1	\$ 950.00	9	\$ 8,550.00
28.	8" Gate Valve with Box	\$ 1,295.00	2	\$ 2,590.00	0	\$ -	2	\$ 2,590.00
29.	6" Fire Hydrant Extension	\$ 520.00	0	\$ -	0	\$ -	0	\$ -
30.	12" Fire Hydrant Extension	\$ 625.00	0	\$ -	0	\$ -	0	\$ -
31.	18" Fire Hydrant Extension	\$ 720.00	0	\$ -	0	\$ -	0	\$ -
32.	Standard Fire Hydrant	\$ 2,725.00	4	\$ 10,900.00	0	\$ -	4	\$ 10,900.00
33.	Special Pipe Bedding Material	\$ 8.50	0	\$ -	0	\$ -	0	\$ -
34.	Trench Stabilization Material	\$ 31.00	0	\$ -	0	\$ -	0	\$ -
35.	Connect to Existing Water Main	\$ 1,000.00	1	\$ 1,000.00	0	\$ -	1	\$ 1,000.00
36.	48" Manhole	\$ 2,395.00	7	\$ 16,765.00	0	\$ -	7	\$ 16,765.00
37.	Type A7 Manhole Frame and Lid	\$ 605.00	7	\$ 4,235.00	0	\$ -	7	\$ 4,235.00
38.	Remove and Reset Manhole	\$ 2,535.00	L.S.	\$ 2,535.00	0	\$ -	1	\$ 2,535.00
39.	Orange Plastic Safety Fence	\$ 5.00	200	\$ 1,000.00	0	\$ -	200	\$ 1,000.00

Totals Schedule 2	\$ 201,801.25		\$ 950.00		\$ 201,801.25
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Totals Schedule 1 and Schedule 2	\$ 18,772.50		\$ 642,108.75
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Memorandum No. 16-257

TO: Mayor and City Commissioners
FROM: Amy Nelson, City Manager
RE: Union Contract
DATE: November 9, 2016

The City of Yankton has been in negotiations regarding a Collective Bargaining Agreement with its employee union, the American Federation of State, County, and Municipal Employees, AFL-CIO. The contract, attached to this memo, has been approved by the Collective Bargaining Unit.

This agreement contains a 1.75% increase in base adjustment in wages for represented employees and a one-step increase in the step plan for those eligible employees.

This agreement contains modifications to the current employee personnel manual that will need to be amended. These include, but are not necessarily limited to:

- Changes to vacation accruals
- Changes to holiday schedule (additional personal day)

This is a 2-year contract extending to December 31, 2018, with the exception of a wage opener.

Due to the extent of these provisions, and other areas of wording throughout the contract, modifications will need to be completed in the employee personnel manual as well, which will be brought before you at a future meeting for consideration.

Recommendation: It is recommended that the City Commission approve Resolution #16-78 and the attached Collective Bargaining Agreement and authorize the City Manager to implement the provisions of the agreement throughout the organization, as applicable.

RESOLUTION #16-78

WHEREAS, the City has been negotiating on the Collective Bargaining Agreement with its employee labor union, and

WHEREAS, the Labor Union has approved the proposed agreement,

NOW, THEREFORE, BE IT RESOLVED by the City Commission of Yankton, South Dakota, that the attached Collective Bargaining Agreement is hereby approved and the City Manager is authorized to implement the provisions of the agreement throughout the organization, as applicable, and amend the current personnel manual as appropriate.

Adopted:

C.N. Gross
Mayor

Attest:

Al Viereck
Finance Officer

COLLECTIVE BARGAINING

AGREEMENT BETWEEN

THE CITY OF
YANKTON

AND

AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES,
AFL-CIO, LOCAL 3968

January 1, 2017 through December 31,

~~2018~~2019

AGREEMENT

This Agreement entered into this day of _____, 2016, but effective January 1, ~~2014~~2017, by and between the City of Yankton, a political subdivision of the State of South Dakota, hereinafter referred to as the “City,” and Local 3968, American Federation of State, County and Municipal Employees, AFL-CIO, hereinafter referred to as the “Union.”

ARTICLE 1. RECOGNITION

The City recognizes the Union as the sole and exclusive bargaining agent for all full time and regular part-time employees of the City of Yankton, excluding elected officials, police officers, managers, confidential employees, exempt employees, seasonal and casual employees and supervisors, as defined by the Act.

ARTICLE 2. STAFF CATEGORY DEFINITIONS AND EMPLOYMENT BENEFITS ELIGIBILITY

Section 2.0 **Full-Time Employee.** An employee who is regularly scheduled to work at least 40 hours in a work week is considered full-time. Full-time Employees are permanent full-time employees and eligible for employment benefits.

Section 2.1 **Regular Part-Time Employee:** An employee who is regularly scheduled to work less than 40 hours in a work week is considered part-time. Part-time employees who are regularly scheduled 30 or more hours per week are considered permanent Full-time employees and eligible for vacation, sick leave, health and pension benefits on a prorated basis based on the employee’s average number of hours worked compared to 40 hours.

Section 2.2 **Temporary Employee.** A temporary employee is a person employed by the City

for a period not to exceed twelve months unless otherwise agreed to by the parties.

**ARTICLE 3.
HOLIDAYS**

Section 3.0 Full-time employees shall receive eight (8) hours pay for each of the holidays listed below on which they perform no work. All regular part-time employees shall receive holiday pay based upon a prorated basis equal to their standard equivalent workday.

1. New Year's Day;
2. President's Day;
3. Memorial Day;
4. Independence Day;
5. Labor Day;
6. Veteran's Day;
7. Thanksgiving (fourth Thursday and Friday in November);
8. Christmas (25th of December); and,
9. ~~One~~ Two Personal Days (to be used at any time through the year pending their department head or the department head's designee's approval).

Section 3.1 Whenever any of the holidays listed above fall on a Saturday, the preceding Friday shall be observed as the holiday. Whenever any of the holidays listed below fall on a Sunday, the succeeding Monday shall be observed as the holiday.

Section 3.2 When an employee is required to work on a holiday, the City will pay regular employees time and one-half for the number of hours actually worked, plus the holiday pay. "Shift workers" will receive time and a half for the number of hours actually worked plus the eight hours holiday pay.

Section 3.3 An employee shall be eligible for pay for the holiday falling within a pay

period for which the employee has received compensation; provided however, that the employee worked the day before and the day after the holiday unless otherwise excused or unless the time is credited to either accrued vacation leave, sick leave or worker's compensation leave.

Section 3.4 If a holiday falls within the vacation period selected by the employee, the holiday hours shall not be considered as a part of the vacation period and the employee will not be paid vacation pay for such holiday hours. Instead, the employee will receive only holiday pay calculated at straight time.

Section 3.5 Holiday pay shall not be paid to an employee if such employee has not complied with a direction to work on the holiday in question.

**ARTICLE 4.
VACATIONS**

Section 4.0 Employees shall accrue annual paid vacation leave starting immediately upon employment at the rate specified below.

<u>Tenure</u>	<u>Hours</u>
0 through 6 <u>5</u> years	80
7 <u>6</u> through 13 <u>10</u> years	120
14 <u>11</u> + years -	160

All regular part-time employees of the City shall accrue vacation based upon a prorated basis equal to their standard equivalent workday or work week. No employee shall be entitled to take any vacation until the employee has worked six (6) full months with the City.

Section 4.1 For the purposes of vacation eligibility in the preceding section, no accumulation will be credited to eligible employees during the first six (6) months of their continuous service.

Forty (40) hours of vacation leave will be credited at the end of the first six months of continuous service.

Section 4.2 The rate of vacation pay shall be the employee's regular rate of pay times the number of hours that would have been worked had the employee not been on vacation.

Section 4.3 Vacation hours not used during the calendar year in which they are earned may be carried over into successive years. The maximum allowable accrued vacation shall be two (2) times the amount of vacation earned in a year based upon the employee's hire date. Any hours above the maximum accrual allowed will be lost.

Section 4.4 Vacation should be scheduled at least two weeks in advance. The City will attempt to grant vacation at the time requested by the employee unless, in the judgment of management, operational necessity requires staffing. The City reserves the right to limit the number of employees on vacation at the same time and to limit the number of successive days of vacation taken by an employee. If the City determines it is necessary to limit the number of employees on vacation at the same time, the first submitted request shall prevail. In the event of any conflict over simultaneous requests for vacation periods, the employee with the greater seniority shall be given his/her choice of vacation period. Vacation may only be used as earned and must be taken in at least fifteen minute increments.

Section 4.5 Any employee who is separated from the service of the City for any reason prior to the taking of vacation leave, shall be compensated for the unused vacation the employee accumulated at the time of separation. Reimbursement for vacation leave will be at the employee's salary rate on their last day of employment. In the event of the employee's death, the earned, unused vacation is owed to his or her estate.

Section 4.6 Any official holiday which shall occur during an employee's scheduled vacation shall be counted as a holiday, not as a day of vacation.

**ARTICLE 5.
SICK LEAVE**

Section 5.0 **Accumulation.** Sick leave benefits are granted on the basis of:

1. Eight (8) working hours per month of service on a forty (40) hour work week.
2. Sick leave with pay may be accumulated to a maximum of 960 hours.
3. Employees holding regular appointment with a standard work week of less than forty (40) hours shall earn sick leave credits and have a maximum accrual of sick leave credits based on their budgeted work week compared to a forty (40) hour work week.

Section 5.1 **Use of Sick Leave.** Sick leave may be authorized on any scheduled work day other than holiday or other authorized absence for the following:

1. Personal illness or off-the-job injury.
2. Enforced quarantine of the employee in accordance with community health regulations.
3. Illness in the immediate family when it can be shown that an employee's presence is required. Immediate family shall mean the employee's spouse, natural child, adopted child, foster child, stepchild, parents, step-parents, brothers, sisters, grandparents, grandchildren and the same relatives of a spouse. The employee's Department Head or the Department Head's designee shall approve such use.

Reporting of sick leave may not cause more than the standard equivalent work day to be reported on the time card.

Section 5.2 **Payment for Sick Leave Earned Over Maximum Accumulation.** When a person accumulates the maximum sick leave allowed, additional sick leave will continue to accrue until the end of the calendar year. However, this additional sick leave may not be used and will not carry over into the next calendar year. Each employee, who accrues this additional leave, shall be paid based on one (1) hour pay for every two (2) hours additional sick leave accrued. A review of all employees' sick leave records shall be made on the last working day in December with payment the first payday in January.

Section 5.3 **Maternity Leave.** Paid maternity leave will be granted to the extent of the accrued sick leave available to the employee. After the accrued sick leave has been

exhausted, any further maternity leave granted shall be compensatory time off, vacation leave or leave without pay. Sick leave will not be granted for child rearing. Maternity leave shall begin upon determination by a medical doctor that the employee should leave work for medical reasons. Maternity leave will be terminated upon a written determination by a medical doctor that the employee is able to return to work. Maternity leave shall be treated as any other eligible item for sick leave. All sick leave benefits and conditions apply to maternity leave unless specifically amended or waived by this Section.

Section 5.4 **Reporting of Sick Leave.** A Sick Leave Report (See Appendix A) must be completed for all sick leave used and submitted with the time card reporting sick leave taken. After approval by the Department Head and City Manager, the report will be placed in the employee's personnel medical file.

Section 5.5 **Notification.** Sick leave with pay is authorized only if the employee notifies their Department Head or supervisor of the necessity for absence. An employee whose work requires a substitute for a particular shift assignment is required to give reasonable notification in advance of the employee's assigned time to start work. If an employee is absent from work and has not notified the Department Head or supervisor of an illness, sick leave will not be granted for the absence and the absence will be recorded as an unauthorized leave. A medical certificate or other substantiating evidence of illness may be required for any sick leave absence. Abuses of sick leave benefits shall be sufficient cause for an employee to be disciplined. A physician's report section of the sick leave report form must be submitted when the leave extends beyond three (3) continuous work days and at the end of each succeeding pay period. For an extended period of sick leave, a doctor's report of expected duration shall be sufficient. Before an employee can be permitted to perform assigned duties after having sustained an injury or having been ill beyond seven (7) continuous work days, said employee must present the Department Head with a

physician's report stating that the employee is fit for work. This report must be forwarded to the payroll clerk.

Section 5.6 On the Job Injury. ~~In the event of an injury on the job, the employee with the most seniority at the site shall determine if emergency, non-emergency, or first aid care is required and take appropriate action. The employee's Department Head should be notified of the injury and action taken as soon as possible.~~ The South Dakota Workers' Compensation Act covers employees injured on the job. This law provides specific benefits. In order to qualify for these benefits specific procedures shall be followed.

1. Employee: The employee shall immediately report any injury, regardless of extent, to said employee's immediate supervisor. The employee shall be responsible for providing the necessary information to the Human Resources office for the completion of all accident reports within seventy-two (72) hours of the injury. If the employee is unable to comply due to the injury, the Department Head shall be responsible for this report.
2. Supervisor: The supervisor shall immediately inform the Department Head of the action taken and shall notify the employee of the requirement to complete an accident report within seventy-two (72) hours of the injury.
3. Department Head: The Department Head will be responsible for orally forwarding any information concerning accidents to the City Manager as soon as possible. The Department Head shall be responsible for providing the necessary information to the Human Resources office for the completion of all accident reports within seventy-two (72) hours of the injury if the employee is unable to do so. Upon the employee's return to work, the Department Head will inform the City Manager's

office by memorandum.

Medical and hospital expenses incurred due to on the job injuries shall be paid for in accordance with City policy and the applicable provisions of the South Dakota Workers' Compensation Act.

Section 5.7 **On the Job Injury Compensation.** A regular employee on injury leave shall be compensated, up to a maximum of ninety (90) calendar days at a rate that when added to the employees worker's compensation benefits shall equal the employee's previous net pay not including any voluntary deductions. The employee shall present evidence to the Finance Officer of the amount of any workers' compensation benefits received prior to any payment being made by the City. After the ninety (90) day period, the employee may elect to use accumulated compensatory time, sick leave and/or vacation credits to continue receiving full pay. Should the employee not elect such action or should the employee exhaust all such accumulated credits, the employee may apply for disability under the provisions of the Workers' Compensation Act or the Retirement Fund. A temporary or seasonal employee injured on the job shall receive only those benefits provided by the Workers' Compensations Act.

Section 5.8 **Leave Accrual.** All vacation, sick leave and holiday leave earned while on injury leave shall accrue at the employee's regular rate during the initial ninety (90) day period. Throughout the remainder of the leave, additional vacation, sick and holiday leave accrual shall be prorated relative to the sick, vacation and/or compensatory time being reported.

Section 5.9. The City shall treat disabilities due to pregnancy the same as other temporary disabilities.

ARTICLE 6. MANAGEMENT RIGHTS

Section 6.0 **Management Rights.** It is understood and agreed by the parties that the

Employer possesses the sole right to operate the agency so as to carry out its statutory mandates and all management rights repose in the Employer unless specifically modified by this Agreement; likewise, all rights guaranteed to the employee and Union by law are retained unless specifically modified by this Agreement.

**ARTICLE 7.
EMPLOYEE REIMBURSEMENT**

Section 7.0 Reimbursement for Training. If the City requires certificates or special training for a position, the City shall provide reimbursement of the fee required for the employee to obtain such certification. Commercial Driver's License fees shall be reimbursed after the successful completion of the employee probation period.

**ARTICLE 8.
MISCELLANEOUS SERVICES**

Section 8.0 Employee Services. Any employee shall be required to perform any labor or render any services in connection with the City's business, provided that the employee's hourly rate of pay is not reduced.

**ARTICLE 9.
FUNERAL LEAVE**

An Employee shall be granted up to twenty-four (24) hours paid absence to attend or plan for a funeral of a member of their immediate family which shall include: spouse, natural child, adoptive child, foster child, stepchild, parents, stepparents, brothers, sisters, grandparents, grandchildren and the same relatives of the employee's spouse. In addition, an employee may take up to fifty-six (56) additional hours for the death of a spouse. An employee may take up to sixteen (16) additional hours for the death of other members of immediate family as defined above. Additional days of funeral leave shall be deducted from the employee's accumulated sick leave.

**ARTICLE 10.
INSURANCE AND PENSION**

Section 10.0 A Health Insurance Committee is hereby established and shall be composed of three persons appointed by the City Manager, three employees appointed by the Union, and a non-voting Chairman appointed by the City Manager. The Committee shall review the health insurance plan annually, shall request and review bids for the health insurance when deemed necessary and shall make recommendations regarding such plans.

Section 10.1 The City shall provide each employee with a \$15,000 life insurance policy with the costs shared equally between the City and the employee.

Section 10.2 The City shall provide dental insurance with benefits that are equal to or greater than those now in effect.

Section 10.3 The City agrees that if an employee desires to participate in the South Dakota Retirement System Supplemental Retirement Fund or ICMA Deferred Compensation Plan, it will continue to make a contribution on the same basis as such contribution is presently made.

Section 10.4 In the event of a significant increase in health care insurance costs, the City reserves the right to re-open negotiations with respect to health care insurance and coverage at any time during the life of this Agreement or upon its expiration.

Section 10.5 The City will not make any change in the Health Insurance Carrier or coverage without negotiations with the Union.

ARTICLE 11. LEAVES OF ABSENCE

Section 11.0 An employee shall be eligible for leave of absence without pay at the discretion of their Department Head. Prior to taking leave of absence without pay, all sick and vacation leave shall be exhausted. No sick or vacation leave shall accrue during a leave of

absence without pay.

Section 11.1 An employee shall accrue seniority and benefits while on leave of absence.

The employee shall be returned to the position he or she held at the time the leave of absence was granted when he or she returns from the leave of absence.

Section 11.2 **Jury Duty.** It is the civic obligation of each City employee to serve on a jury if he or she is called. An employee may not be discharged or suspended for serving on a jury.

While on jury duty or while appearing as a witness in their official capacity as a representative and employee of the City of Yankton, the employee shall turn over to the City Finance Officer any payments received for such duty during scheduled work days, except payments received for mileage, meals or expenses for out-of-town jury duty and be paid in full for their normal work schedule. In the alternative, the employee may keep the payments received and use vacation or compensatory time for their normal scheduled workdays.

Section 11.3 **Military Leave.**

A. Any employee who is a duly qualified member of any Reserve Component of the United States Armed Forces shall be entitled to receive a leave of absence from City work for a period not to exceed ten (10) work days in any one military fiscal year. At the conclusion of such service, the employee shall be entitled to return to city employment without loss of status, pay, or seniority, provided the employee is still able to perform the employee's job duties. The employee shall give the Department Head at least thirty (30) work days notice of the need for Military Training Leave prior to the time of the leave. The employee must return to the city position immediately upon being relieved from such military service and not later than the time herein limited for such unless prevented from so returning by physical or mental disability or other such cause not due to the employee's own fault, or unless the employee is required by the proper authority to continue in such military service beyond the time herein limited for military

training leave. An employee may be eligible to receive the difference between their military pay received and their authorized salary, provided that the military pay is less than the authorized City salary. This difference may not be paid to exceed ten (10) regular working days in any one (1) calendar year. The difference of pay between military pay and authorized City salary shall be reduced by one day's pay for each vacation day earned in excess of ten (10) vacation days per year by the employee. In order to receive compensation, the employee must file a statement of earnings from the military with the Finance Department payroll clerk. The period of military service will be counted as full service with the City for the purpose of accruing leave.

B. An employee of the City who is called to active duty with the Armed Forces of the United States will be granted a leave of absence and shall be re-employed in the department in which he was employed at the time of his or her departure, upon condition the employee is physically and mentally suited to perform the required duties. Employees whose military service is less than thirty-one (31) days must report for re-employment at the beginning of their first regularly scheduled workday that would fall eight (8) hours after he or she returns home. If the period of service is thirty-one (31) to one hundred eighty (180) days, the employee must submit an application for re-employment no later than fourteen (14) days following the completion of service. If the period of military service is greater than one hundred eighty (180) days, the employee must submit an application for re-employment not later than ninety (90) days after the completion of service. If the submission of a timely application in any of these situations is impossible or unreasonable through no fault of the employee, the application must be submitted as soon as possible. Failure to report or submit a written application within the specified periods above will be considered to be a voluntary resignation. Vacation and sick leave shall not accrue during the term of absence.

Section 11.4 The President, Secretary, and Treasurer of Local 3968 shall be permitted to cumulatively take leave without pay for up to ten (10) working days in a given calendar year, provided that such leave is for purposes of participating in Union activities relating to the City of Yankton bargaining unit or attendance at a Union convention.

ARTICLE 12. HOURS OF WORK

Section 12.0 The standard work week for the purpose of calculating pay and overtime shall begin at 12:01 a.m. Saturday and end at Midnight Friday.

Section 12.1 Except for emergency situations, work schedules shall not be changed without two (2) weeks notice unless the changes are mutually agreed upon by the Union and the City.

Section 12.2 During snow removal operations, hours worked outside of the regularly scheduled shift shall be paid at the overtime rate of pay. All hours worked during the regularly scheduled shift shall be paid at the regular rate of pay.

Section 12.3 **Rest Period (Coffee Breaks)** Coffee breaks or rest periods shall be arranged so as not to interfere with City business as determined by each department's needs and services. During each eight (8) hour shift, two fifteen (15) minute breaks shall be permitted, and may be taken back to back, or otherwise scheduled with the approval of the department head. Breaks shall be taken during normal scheduled hours. Shift workers shall take their lunch breaks when able during their shift.

ARTICLE 13. WAGES

Section 13.0 Pay ranges and wage rates for Union Eligible Positions are attached hereto and incorporated herein. Effective ~~January 1~~November 26, 20164, each employee will receive a One and Seventy-Five hundredths (+1.75%) Percent base adjustment increase and a One (1) Step

increase on the pay scale, if eligible. The Parties agree that they shall negotiate wages for ~~2015-2018~~ and ~~2016-2019~~ at a later date subject to the notice and renewal provisions of Article 26.

Section 13.1 The City shall reimburse employees for the use of their personal vehicles authorized by the City Manager or his or her designee for City business at the Federal maximum allowable rate.

Section 13.2.1 **Out of Class Pay.** Any employee who works out of class may be eligible for additional compensation. An employee works out of class when (1) an employee is responsible for covering duties of an absent employee excluding an absent employee with the same duties or an absent employee with the same or lower job class salary range attendant to their job title for longer than a period equivalent to two weeks or (2) the employee's Supervisor and Department Head or the City Manager determine the employee is working out of class.

Section 13.2.2 An employee may apply for out of class pay by submitting the form labeled "Wage Adjustment Request Form" attached hereto and incorporated by this reference to their Supervisor and their Department Head. The Supervisor and Department Head shall make a recommendation to the City Manager on whether to deny or authorize the request. A Supervisor and Department Head may also make a recommendation to the City Manager on behalf of an employee. The City Manager shall make the ultimate determination to deny or authorize the request. The City Manager may consult with the parties involved in making a determination. If the request is denied, the City Manager shall provide a written rationale of denial to the employee and Department Head.

Section 13.3 **Shift Differential.** An employee classified as a shift employee shall be paid a shift differential of \$.50 per hour in addition to their regular base hourly rate of pay.

Section 13.4 **Longevity Pay.** Regular employees shall be eligible for longevity pay based

upon the length of service with the City of Yankton. Longevity pay shall be granted to eligible employees in accordance with the following schedule:

5-9 Years from date of hire to January 1, 2012	\$250
10-14 Years from date of hire to January 1, 2012	\$350
15-19 Years from date of hire to January 1, 2012	\$450
20-24 Years from date of hire to January 1, 2012	\$550
25+ Years from date of hire	\$650

In order to be eligible for longevity pay, the following conditions must be fulfilled:

1. "Length of Service" shall be the full number of complete years of continuous employment, calculated on the basis of the employee's hire date during the calendar year. However, an employee whose career is interrupted by service in the Armed Forces of the United States and who resume city employment within the period of time specified in applicable federal law shall have all prior service and military service counted as years of service. The City Manager shall determine any question of eligibility.

ARTICLE 14. FAMILY MEDICAL LEAVE

Section 14.0 Qualifications. Any employee who had been employed by the City for at least twelve (12) months and who has worked at least 1,250 hours during the twelve (12) months before the time of request, must be granted up to twelve (12) weeks leave of absence during any twelve (12) month period for the following reasons:

1. The birth of a baby.
2. Receiving a child through adoption or foster care.
3. Caring for a spouse, child or parent with a serious medical condition.
4. An employee's own serious health condition.

5. Because of any qualifying exigency (as the Secretary of Labor shall, by regulation, determine) arising out of the fact that the spouse or a son, daughter, or parent of the employee is on active duty (or has been notified of an impending call or order to active duty) in the United States in support of a contingency operation. An eligible employee shall be entitled to a combined total of twenty-six (26) work weeks of leave under this section.

Nothing in this paragraph shall be construed to limit the availability of leave during any other twelve (12) month period.

Section 14.1 An eligible employee who is the spouse, son, daughter, parent or next-of-kin of a covered service member shall be entitled to a total of twenty-six (26) work weeks of leave during a single (one time only) twelve (12) month period to care for the service member. The leave described in this section shall only be available during a single twelve (12) month period. A covered service member means a member of the armed forces who is undergoing medical treatment, recuperation or therapy, is otherwise in out-patient status or is otherwise on the temporary disabled retired list for a serious injury or illness.

Section 14.2 Definitions.

1. Child: A biological, adopted or foster child; or stepchild; a legal ward or child of a person standing in loco parentis (in the place of a parent); who is (a) under age 18 (except for military, family and caregiver leave – where no age limit shall apply); or (b) 18 years or older and incapable of self-care because of a mental or physical disability.
2. Spouse: A husband or wife.
3. Parent: The biological parent of an employee or an individual who stood in loco

parentis to an employee.

4. Serious Health Condition: An illness, injury, impairment, or physical or mental condition that involves (a) inpatient care in a hospital, hospice or residential care facility; or (b) continuing treatment by a health care provider.
5. Health Care Provider: (a) a doctor of medicine or osteopathy who is authorized to practice medicine or surgery (as appropriate) by the state in which the doctor practices; or, (b) any other person determined by the Secretary of Labor to be capable of providing health care services.
6. Next of Kin: The nearest blood relative other than child, spouse or parent.

Section 14.3 With or Without Pay Family or medical leave may be taken with or without pay, however, all sick, vacation, and/or compensatory time accrued must be exhausted within the restrictions of those separate policies before taking more than twenty (20) hours of family or medical leave without pay.

Section 14.4 Accrual of Benefits The City will continue to pay its share of health, dental and life insurance premiums during the family or medical leave whether with or without pay. The employee will need to make payment to the City at the beginning of each pay period for the employee's share of the premiums if the family or medical leave is without pay or if there is a reduced schedule without sufficient income to cover deductions.

The cost of health and life insurance premiums paid on behalf of the employee will be reimbursed to the City if the employee does not return to work at the end of the family or medical leave.

However, if the employee does not return due to the continuation, recurrence or onset of a serious health condition, or for "other circumstances beyond the employee's control," benefits need not be reimbursed.

Section 14.5 During the FMLA leave, the employee shall remain on the seniority list and continue to accrue seniority.

Section 14.6 Reinstatement Employees will be reinstated to their previous (or equivalent) position with no loss of benefits following leave.

ARTICLE 15. CALL-IN PAY

Section 15.0 An employee called to work outside of their regularly scheduled work shift after having left the premises shall be paid for a minimum of two (2) hours at one and one-half times (1 ½) their regular work pay. In the event an employee is required to work longer than two (2) hours, such employee shall be paid for all hours worked outside of their regularly scheduled work shift at the rate of one and one-half times (1 ½) their regular rate of pay.

Section 15.1 If the call time assignment and the employee's regular shift overlap, the employee shall be entitled to work his regular shift.

ARTICLE 16. ON-CALL PAY

Section 16.0 An employee who is scheduled for call time during other than normal working hours shall receive on-call compensation at straight time in the amount of one hour per day for each day in which the employee is on-call.

Section 16.1 To be eligible for on-call pay, an employee must be regularly scheduled to be on-call, available when called, carry employer-supplied communications equipment, and live within fifteen (15) miles from their designated on-call station.

Section 16.2 Department Heads who have employees on-call shall prepare an on-call list and make it available for all employees concerned. Employees who are on-call may trade on-call dates subject to the approval of the Department Head or the Department Head's designee and Union

President or the President's designee by using the "change of schedule" form attached to this contract and hereby incorporated by this reference.

ARTICLE 17. OVERTIME

Section 17.0 Time and one-half the employee's regular rate of pay shall be paid for all work performed in excess of forty (40) hours in any workweek or all hours worked over the scheduled work day. Holidays, vacation and sick leave shall be considered as hours worked when computing overtime.

Section 17.1 If the employee works overtime, the employee may, with the approval of the Department Head, choose to take compensatory time instead of overtime pay. Compensatory time shall be awarded at the rate of one and one-half (1 ½) hours of compensatory time for each hour of overtime worked. The days to be taken off shall be at the option of the employee with the approval of the Supervisor/Department Head. An employee may accumulate no more than forty-five (45) hours of compensatory time off.

Section 17.2 Overtime is to be distributed equally to all employees of a department. If an employee is requested to work overtime and because of other conditions and commitments cannot perform the overtime work assigned, the Supervisor shall direct a qualified employee to work the overtime. The employee scheduled to work the overtime shall immediately notify the Supervisor of any conflict so that the Supervisor shall direct a qualified employee to perform the overtime prior to the conclusion of the workday.

ARTICLE 18. SENIORITY

Section 18.0 Seniority shall mean an employee's length of continuous service with the City since their last date of hire. Seniority shall be a consideration in all conditions of employment.

Section 18.1 In the event that City determines that it is necessary to decrease the workforce, they shall notify the affected employees and the Union thirty (30) days prior to the intended action. Seasonal, part-time and probationary employees shall be laid off first. Regular employees shall be laid off in reverse order of their seniority provided the remaining employees can do the available work. Employees laid off shall be returned to work according to their seniority provided they can perform the available work. No new employees shall be hired in the department until all the employees on layoff status who have the ability to perform the work and after a trial period of thirty (30) calendar days have been returned to work.

Section 18.2 When a job opening is posted, present city employees who apply and other applicants will be considered.

Section 18.3 The employer shall keep the seniority list up to date at all times and will post an up to date seniority list on the bulletin board. A copy of the seniority list shall be furnished to the Union when it is posted.

Section 18.4 Full seniority rights shall be maintained until one of the following events occurs at which point the person will lose employee status:

1. Voluntary quit.
2. Discharge for just cause.
3. Retirement.
4. If an employee has been out of active employment of the City, for any reason, except military leave for a period of twelve (12) months.
5. An employee on lay-off fails to reply to an offer of reinstatement within five (5) business days after receipt of a recall notice by certified mail or by person-to-person request from a management representative subsequent to a lay-off or reduction in force, or to return to work within fifteen (15) business days after receipt

of such notice. The City Manager may, but is not required to, extend the period if, in his or her sole judgment, sufficient extenuating circumstances are presented.

Section 18.5.1 Probationary Status. Employees shall be on probationary status for the first six (6) months of employment. During probation, employees may be removed with or without cause. The right to grieve discipline or termination under this Agreement shall not extend to probationary status employees unless such rights are specifically granted.

Section 18.5.2. Probationary Status Employee Benefits. Probationary status employees shall not accrue seniority. Employees on probationary status are eligible to participate in a City retirement plan, accrue sick leave, purchase life insurance, and accrue paid holidays. Employees on probationary status shall receive City dental and health insurance at the end of their first full calendar month of employment.

ARTICLE 19. GRIEVANCE AND ARBITRATION

Section 19.0 Definitions:

A. Grievance: A complaint by an employee, or a group of employees, based on an alleged violation, misinterpretation or inequitable application of any existing agreement, contract, ordinance, resolution, policy, rule, regulation or law.

B. Employee: An employee of the City and may include an individual or group of employees who are similarly affected by a grievance.

C. Days: All days referred to shall be calendar days.

Section 19.1 Any grievance or dispute which may arise between the parties including the application, meaning or interpretation of this agreement, contract, ordinance, resolution, policy, rules, regulations and laws, may be processed during working hours without loss of pay upon

notification and permission from their Supervisor and shall be settled as hereinafter set forth. An employee may bring a grievance claim during working hours without loss of pay pursuant to the following procedure:

- A. An employee, and/or his Union representative, who feels that he has a dispute or grievance shall discuss the matter with the Supervisor within ~~seven-ten~~ (107) working days of the event leading to the dispute or grievance, or the employees knowledge of its occurrence. The Supervisor shall attempt to resolve the matter and give the employee an answer within three (3) days.
- B. If the matter is not resolved at Step One, the Union representative, or his designee, with or without the employee, shall present the grievance or dispute in writing to the Department Head within fourteen (14) days of the event leading to the dispute or grievance. The Department Head shall attempt to adjust the matter and shall respond, in writing, to the Union representative and the employee within ~~seven-ten~~ (107) working days.
- C. If the matter is not resolved in Step Two, it shall be presented to the City Manager within ~~seven-ten~~ (107) working days from the date of the written response of the Department Head. The City Manager shall hold a hearing to investigate and resolve the matter within ~~seven-ten~~ (107) working days of receipt of the grievance. The City manager shall respond in writing, to the Union and the employee within ~~seven-ten~~ (107) working days of the hearing.
- D. If the matter is still unsettled, either party may, within thirty (30) days after the reply of the City Manager, submit the matter to the South Dakota Department of Labor, Division of Labor and Management for resolution.
- E. Either party may appeal the decision of the Department of Labor as prescribed by law.

F. An employee who has been dismissed or suspended may submit a grievance starting at Step Three of the grievance procedure.

Section 19.2 A copy of all grievances shall be submitted to the Human Resources Coordinator.

Section 19.3 In the event the employee filing the grievance, or alleging and asserting that a dispute exists, or in the event that the Union files a grievance or alleges a dispute, fails to comply with any time limitation herein such failure shall constitute a withdrawal of the grievance or claimed dispute. The failure of the City to comply with any time limitation shall constitute a settlement of the grievance in accordance with the requested remedy. Time limitations may be extended by mutual agreement of the parties in writing.

Section 19.4 In reducing the grievance to writing, the following must be stated with reasonable clarity:

- The nature of the grievance.
- The approximate date of the alleged grievance.
- The provisions of the Agreement or the rule or regulation that is alleged to have been violated.
- The remedy which is sought.

Section 19.5 No employee or group of employees shall not be reprimanded, disciplined, or discriminated against for exercising their rights under this Article.

ARTICLE 20. DISCIPLINARY ACTIONS

Section 20.0 No employee shall be disciplined or discharged without just cause as outlined in Section 14.2 of Uniform Personnel Rules and Regulations Manual. Disciplinary action will normally

be progressive although management of the City reserves the right to initiate or accelerate discipline according to the seriousness of the offense. The previous failure of the City to address infractions

does not prevent the administration of disciplinary action should just cause exist.

Section 20.1 If just cause is determined, disciplinary action may include any of the following:

- 1) Reprimand: The Supervisor may reprimand an Employee for just cause by placing a signed reprimand letter in the employee's personnel folder. A copy of such letter shall be provided to the employee and the Union President or the President's designee.
- 2) Probation: Upon finding just cause the City may place an employee on probation for a period not to exceed six (6) months. The City shall provide written notice of such action to the employee and the Union President or the President's designee.
- 3) Suspension: The City may suspend with or without pay any employee for just cause for a period or periods not to exceed forty (40) work days in a twelve (12) month period; no single suspension will be more than ten (10) working days. The City Manager or his or her designee will notify the employee in writing no later than one (1) day after the suspension is made effective. A copy of the written notification, which will include reasons for and the duration of the suspension will be placed in the employee's file. A copy of the written notification shall be given to the Union President or the President's designee.
- 4) Dismissal: The City shall not dismiss an employee without just cause. A dismissed employee shall be suspended with pay for a period of three (3) working days. The employee shall have the right to receive a written statement of the reasons for dismissal which shall be provided to the employee at the time of the dismissal. A copy of the statement will be placed in the employee's personnel file

and a copy to the Union President or the President's designee.

Section 20.2 Any disciplinary action may be the subject of the grievance procedure as set forth in Article 19 of this contract.

ARTICLE 21. DISCRIMINATION

Section 21.0 No person in the service of the City or seeking appointment thereto shall be appointed, promoted, demoted, removed or advanced in any way, or otherwise affected, on any basis or for any reason other than qualification, merit and fitness. Discrimination against any person employed by the City or seeking employment with the City on the basis of race, sex, religion, age, color, national origin, ancestry, disability or marital status is expressly prohibited, except where specific age or physical requirements constitute demonstrated and bona fide occupational qualifications necessary for effective work performance.

Section 21.1 The City and the Union shall not engage in any discriminatory practices contrary to any existing federal law or regulation or any amendment of the same, or any state law or regulation or any amendment of the same, and the City and Union shall not discriminate against any employee on account of race, color, national origin, sex, creed, age or disability.

Section 21.2 All references to persons in this Agreement are intended to designate both sexes and wherever either the male or female gender is used, it should be construed to include male and female employees.

ARTICLE 22. SAFETY

Section 22.0 The City shall provide a safe and healthful work place for all employees and correct all hazards. Nothing shall imply that the Union has undertaken or assumed any portion of that responsibility.

Section 22.1 No employee shall be required to operate equipment or do work that any reasonable employee in the exercise of ordinary care would know might cause injury to the employee or anyone else. An employee shall not be subject to disciplinary action by reason of their failure or refusal to operate or handle any unsafe piece of equipment or work in any unsafe work situation.

Section 22.2 The City shall provide employees with all necessary safety equipment. Questions on equipment necessity shall be referred to the Safety Committee.

Section 22.3

1. The City and Union shall establish and maintain a joint Safety Committee composed of three (3) members designated and appointed by the City Manager and (3) members designated and appointed by the Union. The Committee shall agree to a non-voting chair.

2. The Safety Committee shall: (1) review accidents and provide recommendations for future safety practices (without declaration of fault related to the incident); (2) hear and review presented health and safety concerns and make recommendations regarding such; (3) make recommendations for formal safety training programs; and, (4) develop, review, and recommend a Risk Management Policy and a Safety Manual.

3. The Committee shall meet on a regular basis as mutually agreed no less than once every month.

Section 22.4 The City shall establish and maintain a program for adequate safety training in each department.

Section 22.5 The Employees and the Union may exercise all legal rights to secure a safe and

healthful workplace, in a reasonable manner, without threats, loss of pay, or other reprisals of any kind. The Union shall present any and all safety concerns to the Safety Commission before taking any further action.

**ARTICLE 23.
ALTERATION OF AGREEMENT**

Section 23.0 No agreement, alteration, understanding, variation, waiver or modification of any terms or conditions or covenants contained herein shall be made by any employee or group of employees within the City, and in no case shall be binding upon the parties of this contract unless such agreement is made and executed in writing between the parties of this contract.

**ARTICLE 24.
SAVINGS CLAUSE**

Section 24.0 If any section, paragraph, sentence, clause, phrase or other part of this Agreement is determined or declared to be contrary to, or in violation of, any state or federal law, the remainder of this Agreement shall not thereby be affected or invalidated. Such section declared invalid shall be renegotiated for amendment to this Agreement.

Section 24.1 The terms and conditions of this Agreement shall supersede ordinances and resolutions wherein there is a conflict with the terms of this Agreement.

**ARTICLE 25.
UNION STEWARDS**

Section 25.0 The Union shall furnish a list of the stewards' and officers' names and their areas of assignment to the City. The list shall be current at all times.

Section 25.1 The steward shall be paid at his or her regular rate for off time spent on investigation and adjustment of grievances. A Union steward shall not exceed two (2) hours a week of regular

time (non cumulative) for investigation. A U n i o n s t e w a r d m a y request additional time for investigation from the City Manager. The City Manager shall not unreasonably delay approval.

Section 25.2 The steward shall, before leaving his/her workstation, inform the steward's department supervisor for permission to investigate and/or adjust grievances and the need to leave and shall report back promptly when his/her part in the grievance adjustment has been completed.

ARTICLE 26. DURATION

This Agreement shall be effective as of the 1st day of January, ~~2014~~2017 and shall remain in full force and effect until December 31, ~~2016~~2019. Notwithstanding the foregoing, the City shall implement all step and cost of living increases for 2017 beginning on November 26, 2016.

It shall be automatically renewed from year to year thereafter unless either party notifies the other in writing no later than sixty (60) days prior to its termination that it desires to modify or renegotiate this Agreement.

ARTICLE 27. CHECKOFF

Section 27.0 Upon written request to the City Finance Officer by employees, payroll deductions for monthly Union members' dues shall be made by the City each pay period. This provision shall remain in effect during the term of this Agreement and any employee desiring to withdraw his authorization for payroll deductions must do so within twenty (20) days notice in advance of the anniversary date of this Agreement, or its termination date, by written notice sent by registered mail, return receipt requested, to the City Finance Officer and the Union.

Section 27.1 A list of those employees signing such authorization, and the amount withheld, will be furnished to the Union at the time of the remittance of such union dues.

Section 27.2 Any changes in the amount of dues to be withheld by the City shall be furnished to the City Finance Officer, in writing, by the Union. This notice shall be submitted to the City at least twenty (20) days in advance of such change.

Section 27.3 Payment by the City of the amount withheld shall be made no later than the fifth day of the month immediately following the month for which such dues were collected.

IN WITNESS WHEREOF, the parties below have set their hands this ____ day of _____,

~~2014~~2016.

AMERICAN FEDERATION OF STATE,
COUNTY AND MUNICIPAL
EMPLOYEES, AFL-CIO

CITY OF YANKTON

