

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
OCTOBER 28, 2024**

The regular meeting of the Yankton City Commission was called to order by Mayor Schramm at 7:00 p.m.

Roll Call: Present: Commissioners Benson, Brunick, Carda, Hunhoff, Miner, Moser, Villanueva, Webber, and Mayor Schramm. City Manager Leon, City Attorney Den Herder, and Finance Officer Yardley were also present. Quorum present.

Action 24-299

Moved by Commissioner Webber, seconded by Commissioner Carda, to approve minutes of regular meeting of October 15, 2024. All present voted aye; motion carried, 9-0.

Action 24-300

Moved by Commissioner Villanueva, seconded by Commissioner Hunhoff, that the Schedule of Bills be approved and warrants be issued as listed below. All present voted aye; motion carried, 9-0.

A&B (Printer) \$440.22; Alcorn/Leah (Refund) \$5.50; American Water Work (Dues) \$240; Benson/Hunter (Refund) \$75; Blackstrap (Road Salt) \$5,541.84; Boller Printing (Envelopes) \$72; Brandt Land Surveying (Cemetery Survey) \$1,200; Clark's Rental (Rental) \$1,020; Code 2 Canine (Patrol Tech) \$450; Credit Collections (Garnishment) \$100; Den Herder Law (Legal Services) \$16,356.77; Den Herder/Ross (Reimbursement) \$11.64; Design Solutions (Service Call) \$320; Drain Doctor (Repairs) \$173; Electric Pump (Lift Station Pump) \$6,131.31; Elks Lodge (Event Rental) \$225; Erickson/Jeffrey (Bridge Celebration) \$250; Fejfar Plumbing (Sertoma) \$1,759.31; Graybar (Service Call) \$7,435.69; Hanson Briggs (Fire Prevention Material) \$281.54; Hawkins (Chemicals) \$26,678.15; Hunhoff/Brian (Mileage) \$202.34; Klein's (Mowing) \$150; Knife River (Concrete Sand) \$1,655.39; Language Line (Services) \$199.66; Larry's Heating (Parts) \$320; Lewis & Clark BHS (Special Appropriation) \$10,000; Lodge at Deadwood (Lodging) \$720; M & T Fire (Gloves) \$408.58; Macqueen (Helmet) \$365.45; Merkel Electric (Services) \$76.50; MidAmerican Energy (Fuel) \$1,017.20; Millennium Recycling (Fees) \$2,526.30; Observer (Ads) \$48; Planning & Development Dist (Sacred Heart Asbestos) \$1,750; Power Source Electric (Park Shop) \$3,614.30; Press & Dakotan (Legal Notices) \$1,098.76; RDG (Comprehensive Plan) \$14,120.04; Redlinger Bros (Pool Repairs) \$5,614.98; Rose Equip (Parts) \$698.46; SD State Historical (Books) \$93.62; SDML (Renewal) \$ 241,353; ShurCo (Repairs) \$6,270.70; Subsurface Solutions (Subscription) \$540; Titan Machinery (Parts) \$855.51; Tropical Creations (Maintenance) \$701; VCI (Sacred Heart Asbestos) \$4,850; Welfl Const (City Hall Remodel) \$5,400; Yankton Fire & Safety (Inspection) \$35.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

Volin Citizen Deanna Huether expressed interest in purchasing city-owned railroad property in Volin. City Manager Leon is working with the Commission on how to proceed and recommended for Deanna to leave her contact information.

Action 24-301

Moved by Commissioner Villanueva, seconded by Commissioner Moser, to approve the consent agenda items listed below. All present voted aye; motion carried, 9-0.

1. Establish November 12, 2024 as the date for a public hearing and consideration of the applications for renewal of Alcoholic Beverage Licenses for the 2025 (January 1, 2025 to December 31, 2025) licensing period.

Action 24-302

This was the time and place for the public hearing regarding the request for a Special On-sale Liquor License for one day, November 9, 2024, from Riverfront Brewery Inc., dba Brewery, 204 Walnut. The event will take place at the Meridian Venue, 101 E. 3rd St, Yankton, South Dakota. (Memorandum 24-217) No one was present to speak for or against the application. Moved by Commissioner Webber, seconded by Commissioner Benson, to approve the license. All present voted aye; motion carried, 9-0.

Action 24-303

This was the time and place for the public hearing regarding the request for a Special On-sale Liquor License for one day, November 22, 2024, from Riverfront Brewery Inc., dba Brewery, 204 Walnut. The event will take place at the Meridian Venue, 101 E. 3rd St, Yankton, South Dakota. (Memorandum 24-218) No one was present to speak for or against the application. Moved by Commissioner Villanueva, seconded by Commissioner Brunick, to approve the license. All present voted aye; motion carried, 9-0.

Action 24-304

This was the time and place for the public hearing regarding the request for a Special On-sale Malt Beverage Retailers License and a Special On-sale Wine Retailers License for one day, February 22, 2025, from Ben’s Brewing Co, 719 Walnut St. The event will take place at Dakota Archery, 2305 E Hwy 50, Yankton, South Dakota. (Memorandum 24-219) No one was present to speak for or against the application. Moved by Commissioner Webber, seconded by Commissioner Miner, to approve the license. All present voted aye; motion carried, 9-0.

Action 24-305

Moved by Commissioner Hunhoff, seconded by Commissioner Benson, to approve Resolution #24-52 (Memorandum 24-220) All present voted aye; motion carried, 9-0.

RESOLUTION #24-52

ADJUSTING FEE FOR SIGN CONTRACTOR LICENSE

WHEREAS, the City of Yankton has adopted an Ordinance to regulate the use of signs within the City of Yankton including who installs these signs, and;

WHEREAS, the City of Yankton has determined that it is necessary to adjust the existing rates for increased time, labor, and costs associated with administering licenses within the City of Yankton, and;

WHEREAS, the City Commission has authority to establish this license fee by resolution per Yankton Municipal Code Sec. 2-73(a), and;

WHEREAS, the license fee for sign contractors has not increased since 1977.

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of Yankton, South Dakota do hereby adopt the annual fee for a Sign Contractor license as \$50.00.

Action 24-306

Moved by Commissioner Brunick, seconded by Commissioner Benson, to authorize the City Manager to sign all documents associated with the 2025 FAA Airport Grant Pre-Applications for the Reconstruct GA Terminal Apron Project AIP#3-46-0062-041-2025 and BIL/AIG#3-46-0062-040-2025. (Memorandum 24-221) All present voted aye; motion carried, 9-0.

Action 24-307

Moved by Commissioner Benson, seconded by Commissioner Webber, to approve Resolution #24-53 (Memorandum 24-222) All present voted aye; motion carried, 9-0.

RESOLUTION #24-53

A RESOLUTION TO RESTRICT PARKING
ON FIRST DAKOTA DRIVE
FROM 31ST STREET, NORTH, FOR A DISTANCE OF 225 FEET

WHEREAS, the First Dakota Drive is part of the City of Yankton transportation system; and

WHEREAS, this section of roadway is public right-of-way; and

WHEREAS, the current volume of traffic can, at times, create congestion at the 31st & First Dakota Drive intersection; and

WHEREAS, the street width can accommodate a turn lane, once on street parking is restricted; and

WHEREAS, The Board of City Commissioners of the City of Yankton has the authority to establish and revoke parking restrictions within the City of Yankton;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, SD, that parking is prohibited on First Dakota Drive from 31st Street, north, for a distance of 225 feet.

Action 24-308

Moved by Commissioner Villanueva, seconded by Commissioner Webber, to approve the \$33,725.00 cost of the amphitheater railing project, authorize the City Finance Officer to include necessary funds for the project in the 2024 supplement, and authorize the City Manager to move forward with the project completion as conditions permit. City Manager Leon clarified this is for two separate center section railings with no change to the cost. (Memorandum 24-223) All present voted aye; motion carried, 9-0.

Action 24-309

Moved by Commissioner Webber, seconded by Commissioner Carda, to approve Resolution #24-54. (Memorandum 24-224) All present voted aye; motion carried, 9-0.

RESOLUTION #24-54

ADJUSTING FEE FOR COMMERCIAL COLLECTOR OF SOLID WASTE LICENSE

WHEREAS, the City of Yankton has determined that it is necessary to adjust the existing rates for increased time, labor, and costs associated with administering licenses within the City of Yankton, and;

WHEREAS, the City Commission has authority to establish this license fee by resolution per Yankton Municipal Code Sec. 10-20, and;

WHEREAS, the current fee has not increased since 1975, and;

WHEREAS, the license terminology “Private Collector of Refuse” is the same as “Commercial Collector of Solid Waste” referred in Yankton Municipal Code Chapter 3, Article III.

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of Yankton, South Dakota do hereby adopt the following license fee effective January 1, 2025:

Commercial Collector of Solid Waste	\$50.00/year for one truck plus
	\$25.00/year for each additional truck

Action 24-310

Moved by Commissioner Hunhoff, seconded by Commissioner Moser, to approve the renovation of a current Yankton Police Department office space into a break room and upgrade the front desk area of the Safety Center at an estimated cost of \$17,011.98. (Memorandum 24-225) All present voted aye; motion carried, 9-0.

Action 24-311

Moved by Commissioner Villanueva, seconded by Commissioner Moser, to adjourn into Executive Session at 7:23 p.m. to discuss contractual, litigation, and personnel matters under SDCL 1-25-2. All present voted aye; motion carried, 9-0.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Schramm at 8:05 p.m.

Roll Call: Present: Commissioners Benson, Brunick, Carda, Hunhoff, Miner, Moser, Villanueva, Webber, and Mayor Schramm. City Manager Leon, City Attorney Den Herder, and City Finance Officer Yardley were also present. Quorum present.

Action 24-312

Moved by Commissioner Benson, seconded by Commissioner Webber, to adjourn at 8:05 p.m. All present voted aye; motion carried, 9-0.

Mason Schramm, Mayor

ATTEST: _____
Lisa Yardley, Finance Officer