

CITY of YANKTON
PLANNING COMMISSION MEETING MINUTES
for
March 11, 2024

Chairwoman Specht called the meeting to order at 5:30 PM.

ROLL CALL:

Present: Pier, Erickson, Kraft, Wenande, Sime, Peterson, Carda, City Commissioner Liaison Schramm, Chairwomen Specht

Unable to attend: Mooney.

No Public Appearances/Introductions

MINUTES – July 10th, 2023

24-01 **MOTION** - It was moved by Commissioner Carda and seconded by Commissioner Peterson to approve the minutes from July 10th, 2023.

VOTE - Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

CONSENT ITEMS

None.

OLD BUSINESS:

None.

NEW BUSINESS:

1. **Action Item:** - Plat review of Paige Addition, in the E1/2 of the SW1/2 of Section 10, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Location, the north side of the 3200 Block of West 11th Street. Ryan and Michelle List, owners.

According to Mr. Mingo, this plat is not eligible for administrative approval since it is a parcel that has not been platted previously, as per the ordinance. The required street grid dedications are included.

24-02 **MOTION** - It was moved by Commissioner Pier and seconded by Commissioner Wenande to recommend approval of the Plat review of Paige Addition.

ROLLCALL VOTE: Voting Aye – Peterson, Carda, Erickson, Sime, Wenande, Kraft, Pier and Chairwoman Specht. Voting “Nay” – none.

MOTION – PASSED

2. Action Item – Consideration of the Comprehensive Plan Consultant Selection Committee’s Recommendation.

Mr. Mingo summarized the interview process performed by a selection committee and explained that the fees were confidential until after reaching a consensus, which was RDG, who were also revealed to be the most economical.

Chairwoman Specht was a member of the selection committee and shared her experience, stating that it was exciting to see what possibilities could be in store for Yankton. Both of the firms interviewed did a good job of sharing the vision, and it was an informative and comfortable process.

Commissioner Pier inquired would approval allow us to make further recommendations.

Mr. Mingo suggested all input be documented for the record. He recommended that the City Commission should consider reviewing and approving a comprehensive plan steering committee, with the Planning Commission serving as part of the steering committee to help develop the vision.

Chairwoman Specht commented on the interesting timeline of events found on Exhibit B.

Mr. Mingo emphasized the importance of community involvement in the process, which can be achieved through social media, print media, surveys, and open houses. These channels will be used to obtain public input and perspectives.

Commissioner Carda asked about the team size that comes with RDG.

Mr. Mingo mentioned that RDG has three professionals working exclusively on this project, in addition to their over one hundred internal employees. He also noted that we had previously worked with RDG on the City’s last Comprehensive Plan.

- 24-03 **MOTION** - It was moved by Commissioner Sime and seconded by Commissioner Erickson to recommend approval of the Comprehensive Plan Selection Committee’s recommendation.
VOTE - Voting “Aye” – all members present. Voting “Nay” – none.
MOTION - PASSED

OTHER BUSINESS:

- 1. The February 2024 Building Permit Report.** Mr. Mingo stated that based on the 10-year average 2024 is looking good. 2024 is projected to have 100 new housing units with more to come.

ADJOURNMENT:

24-04 **MOTION** – It was moved by Commissioner Sime and seconded by Commissioner Peterson to adjourn at 5:46 PM.

VOTE - Voting “Aye” - all members present. Voting “Nay”- none.

MOTION - PASSED

Respectfully submitted,

A handwritten signature in blue ink that reads "Dave Mingo". The signature is written in a cursive style with a large, stylized initial "D".

Dave Mingo, Secretary