

**YANKTON COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
Regular Meeting
Wednesday, July 10, 2024 5:30 pm
Virtual Meeting – GoToMeeting Interface &
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

MINUTES

The meeting was called to order by President David Koerner at 5:30 pm. Present were Sue Otterman, Sarah Mechtenberg, MaryPat Bierle, Yankton City Commissioner Jerry Webber, Library Director Dana Schmidt and Assistant Library Director Linda Dobrovolny. Yankton County Commissioner Ryan Heine was absent.

Additions to the agenda: None.

Approval of June 12, 2024 minutes: Webber made a motion to approve the June 12, 2024 minutes with a second by Bierle. Unanimous approval.

Public Comment Period: None.

Discussion of bills/Accept Financial Report: Schmidt noted that the 2025 budget process continues. The City Commission will be discussing the operating budget on August 13 at 3:30 pm. Schmidt attended a County Commission budget meeting on July 9. A request was made for \$24,000 to provide service for 2025. Schmidt gave a reminder that the deadline for using the remaining funds from the ALA Accessibility Grant has been extended to September 1 due to contractor availability. Work on the accessible restroom is currently scheduled to begin in August after the conclusion of Summer Reading. Mechtenberg made a motion to accept the financial report with a second by Webber. Unanimous approval.

Communications and correspondence: Schmidt shared an appreciative note from a patron who receives monthly outreach services and an email from a patron praising library staff for their customer service. She also noted the receipt of a 1961 Dakota Territory commemorative coin from a Washington state resident. Plans are to pass the coin on to the Mead Museum.

Director's Report: In addition to the written report, Schmidt noted the success of the 2024 Summer Reading Program. Some unique events for adults have been the Great Yankton Challenge, Juneteenth speaker Terry Liggins, and One Book South Dakota author Trent Preszler. Pool Storytime at the Huether Family Aquatics Center has posted high numbers and excellent feedback from caregivers and pool staff. The Library of Things offerings have expanded to include pickleball and disc golf sets. Koerner suggested bocce ball equipment as a possible addition. Runza has generously provided treats this summer at multiple events. Schmidt also noted that YCL has two notaries available. She pointed out that the total number of items in the collection on the June statistics should be corrected to 85,695 and gave a reminder that the building was intended for 60,000 items. She also reported on orientation with the two newest board members, Meg Severson and Nathan Johnson. Bierle and Mechtenberg commented on the

high numbers for summer events and the opportunity to emphasize the need for more space for such events. Mechtenberg remarked that the term “community hospitality” that was used during the Juneteenth presentation by Terry Liggins is an excellent description of library services.

Old Business: None.

New Business:

- **Recognition of Sue Otterman, retiring board member:** Schmidt thanked Otterman for her two terms of service on the YCL Board of Trustees and invited her to consider serving again in the future or with the Friends of YCL or the YCL Foundation.

Other Business: None.

Adjourn Sine Die: Bierle made a motion at 5:50 to adjourn sine die with a second by Webber. Unanimous approval.

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AGENDA

The meeting was called to order by Library Director Dana Schmidt called the meeting to order at 5:50 pm. Present were David Koerner, Sarah Mechtenberg, MaryPat Bierle, Nathan Johnson, Meg Severson, Yankton City Commissioner Jerry Webber and Assistant Library Director Linda Dobrovolny. Yankton County Commissioner Ryan Heine was absent. Koerner left the meeting at 5:53 pm.

Schmidt welcomed new board members Nathan Johnson and Meg Severson.

Election of Officers for 2024-2025: Bierle made a motion to nominate David Koerner as President and Nathan Johnson as Vice President for 2024-2025. Webber seconded. Unanimous approval.

Old Business: None.

New Business

- **Personnel Policy:** Schmidt introduced a suggestion to change the title in the policy from Uniform Personnel Rules and Regulations Manual to Personnel which is consistent with the City's wording. Bierle motioned to approve with a second by Mechtenberg. Unanimous approval.
- **Petitions and Solicitations Policy:** Schmidt introduced suggested changes to the policy including adding language from the Meeting Room Policy stating: This private event is not hosted, sponsored, or endorsed by the Yankton Community Library or the City of Yankton. Severson suggested posting a sign outside the meeting room during non-library events noting that the event in progress is not a library sponsored event. She also noted a suggestion of added language to allow fund raising activities with the approval of the library director. These activities are occasionally allowed in conjunction with library or City of Yankton activities. Bierle noted some punctuation corrections. Webber made a motion to approve the policy with the suggested changes. Mechtenberg seconded the motion. Unanimous approval.
- **Display of Items Policy:** Schmidt asked the board to review minor language changes. Webber motioned to approve the changes with a second by Mechtenberg. Unanimous approval.

Other Business:

- **Foundation Report:** Bierle summarized recent library tours to Norfolk, NE, Columbus, NE and Marshall, MN. Schmidt noted that she is preparing a PowerPoint program to

share details of the visits with other stakeholders. She also reported that results of the Government Research Bureau feasibility study will be shared at the next YCL Foundation meeting on August 7 at 4:00 pm and will be presented to the City Commission on August 12. There will also be a public presentation at a date and time to be determined.

Adjourn: Webber made a motion to adjourn at 6:20 pm with a second by Bierle. Unanimous approval.